SANTA CRUZ ELEMENTARY SCHOOL #28

The Little Red School

School Board Meeting

Tuesday, August 11th, 2026

MINUTES

(Those in attendance are respectfully requested to silence their cell phones/electronic devices)

Pursuant to A.R.S. #38-431.02, notice is hereby given to the members of the Governing Board of the Santa Cruz Elementary School District #28 and to the general public that the Board will hold a Regular Board meeting, on Tuesday, August 11th, 2026 at 5:30p.m., in the District School's MPR located at 7 Duquesne Rd, Nogales, AZ. Doors will be opening for the public @ 5:15 P.M.

The Board may hold one or more executive sessions during the meeting pursuant as indicated below. Executive sessions are not open to the public. The Governing Board reserves the right to move into executive session pursuant to A.R.S. 38-431.03 (A) (3) for legal advice from the attorney for the district, either in person or telephonically, on any agenda item.

The governing Board reserves the right to reschedule, delete, or rearrange items on the agenda, to efficiently conduct its business.

Notices and agendas are posted at: Santa Cruz Elementary School District Office located at 7 Duquesne Road, Nogales, Arizona 85621, accessible to the public 24 hours a day District website at: http://www.sced28.com/

If you are in need of translation services or are a person with a disability seeking reasonable accommodation in order to access the Governing Board meeting, please contact Danitza Garcia @ dgarcia@sced28.com (1) working day prior to the Governing Board meeting.

A. Call to order: @ 5:34 pm

Dr. Fish nominates Mrs. Gonzales to be in term Board President, Dr. Pottinger 2nd.
Dr. Pottinger nominates Dr. Fish to be in term Board Clerk, Dr. Gonzales 2nd.

1. Roll call:

Board President: Mr. Robert Noon came in @ 6:24 pm
Board Clerk: Mrs. Debbie Gonzales
Board Member: Dr. Carrie Pottinger
Board Member: Dr. Dean Fish
Board Member: Mr. Ron Fish
Superintendent/Principal: Ms. Romero

All board members present. Mr. Robert Noon arrived at 6:24pm

B. Pledge of Allegiance: Led by Mrs. Debbie Gonzales

C. Call to the Public: None

Members of the public wishing to address the Board on education-related matters within the jurisdiction of the Board are required to complete the appropriate "Request to Speak" form and submit the completed form to the Board prior to the meeting. The President will recognize individuals from the public to address the Board. Public comments should be limited to 3 minutes or less in order to continue with the efficiency of the meeting. The Board requests that the public refrain from the use of speech or language that is offensive or inappropriate to the proper conduct of the meeting. At the conclusion of the call to the public,

individual members of the Board may only respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda. The Board shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action on the current agenda. Members of the audience are also reminded that personal attacks on individuals are discouraged; the Board policy allows complaints about individual employees of the District to be addressed by completion of Policy KEB.

D. **School Board Minutes:**

Discuss/Approve the following Board Minutes:

1. **Board Meeting Minutes June 30th, 2026.**

Dr. Pottinger motioned to approve, Mr. Ron Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

2. **Board Meeting Minutes July 14th, 2026.**

Dr. Pottinger motioned to approve, Mr. Ron Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

E. Reports/ Discuss: (Notice must be specific as to type of report that will be given, subject matter and whom will be the give)

F. New Business:

1. Adopt Student handbook effective August 3, 2026 for SY 26-27

Dr. Fish motioned to adopt, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

2. Adopt Staff handbook effective July 29, 2026 for SY 26-27

Dr. Pottinger motioned to adopt, Mr. Fish 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

3. Discuss/Approve Kathy Romero as Qualified Evaluator for SY 26-27
Mr. Ron Fish motioned to approve, Dr. Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

4. Discuss/Approve Teacher evaluation instrument for SY 26-27
Dr. Fish motioned to approve, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

5. Discuss/Approve Classified employee evaluation instrument for SY 26-27
Dr. Pottinger motioned to approve, Dr. Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish			
Mr. R. Fish	X		

6. Discuss/Approve District wide parental involvement policy for SY 26-27
Dr. Pottinger motioned to approve, Mr. Ron Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			

Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

7. Discuss/Approve Gifted Scope and Sequence SY 26-27
   Dr. Fish motioned to approve, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

8. Discuss/ Approve 301 Performance Based Classroom Site Fund Compensation Plan
   Dr. Pottinger motioned to approve, Dr. Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

9. Discuss/Approve hire of substitute teacher Mr. Palmer including long term subbing if needed for SY 26-27
   Mr. Ron Fish motioned to approve, Dr. Pottinger 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

10. Discuss/Approve hire of substitute teacher Ms. Emily Moddelmog, including long term subbing if needed for SY 26-27
    Dr. Fish motioned to approve, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

11. Discuss/Approve hire of Substitute teacher Mrs. Victoria Doyle including long term subbing if needed for

SY 26-27

Dr. Pottinger motioned to approve, Mr. Ron Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

12. Discuss/Approve hire of contracted services from Pete Simon beginning school year 26-27 for Special Education Services

Mr. Fish motioned to approve, Dr. Dean Fish 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

13. Discuss/Approve $5,000 Extra Duty Athletic Director Stipend for Manny Romero SY 26-27

Dr. Pottinger motioned to approve stipend, Dr. Dean Fish 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

14. Discuss/Approve hire of Mr. Manny Romero for football coach at $2,000.00

Dr. Dean Fish motioned to approve, Dr. Pottinger 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

15. Discuss/Approve hire of Mrs. Claudia Lerma for Girls Volleyball Coach at $2,000.00

Mrs. Debbie Gonzales motioned to approve, Dr. Dean Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

16. Discuss/Approve $5,500 Extra Duty AZELLA and District Test coordinator Stipend for Christine Bastidas for SY 2026-2027.
Mr. Ron Fish motioned to approve, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

17. Discuss/Approve Health Wellness Coordinator Stipend in the amount of $ 500.00 for Denisse Melendez for SY 26-27.
Dr. Dean Fish motioned to approve, Dr. Pottinger 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

18. Discuss/Approve technology coordinator for Ralph Lopez in the amount of $2,000 for SY 26-27.
Dr. Carrie Pottinger motioned to approve, Dr. Dean Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

19. Discuss/Approve $3,500.00 Extra Duty Stipend for Diana Lopez and Amanda Dupuy for K-8 Gifted Education services SY 26-27
Dr. Dean Fish motioned to approve, Mr. Ron Fish 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

20. Discuss/Approve sale of Bus #5 to RWC in the amount of $22,500.00
Dr. Pottinger motioned to approve sale, Dr. Dean Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

21. Discuss/Approve consulting services from Heinfeld Meech to provide onsite and remote advisory services during the school year 2026-2027 to assist district with understanding local, state, and federal requirements.
Dr. Dean Fish motioned to approve, Dr. Pottinger 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

22. Discuss/Approve fringe benefits for certified and classified staff for School year 26-27 to include:
a. National Holiday Pay for 10 month classified employees based on number of hours worked daily
b. Reimbursement of the following taxable benefits: fingerprint clearance cards, CPR, First Aid, and Physical Exams needed to perform job related duties
c. School Employee incentives including: plaques/Awards, school spirit gear, and incentive programs

Dr. Dean Fish motioned to approve, Dr. Carrie Pottinger 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

23. Discuss/Approve Leeshanok technology as sole source Network Provider for SY 26-27
Dr. Carrie Pottinger motioned to approve, Mr. Ron Fish 2nd

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

24. Discuss/Approve Citizen Auto Stage as Sole Source Transportation Provider SY 26-27
Mr. Ron Fish motioned to approve, Dr. Dean Fish 2nd.

Name	Aye	Nay	Abstain
Mr. Noon			
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

25. Discuss/Approve sole source vendors for SY 2026-2027: Office Depot, CCS, fleet services, Waxie.
(Vendor name changed from Waxie to Brady Plus)
Dr. Pottinger motioned to approve, Mr. Robert Noon 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	x		
Mr. R. Fish	X		

26. Rescind Policy IHAL Teaching about Religion
Dr. Pottinger approved to rescind, Dr. Dean Fish 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

27. Policies for Study:

Policy Advisory No. 1047 .....Policy BEDB — Agenda
Policy Advisory No. 1048 .....Policy CBA — Qualifications and Duties of the Superintendent
Policy Advisory No. 1049 .....Policy DJ —Purchasing Ethics
Policy Advisory No. 1050 .....Policy DJE — Bidding / Purchasing Procedures
Policy Advisory No. 1051..... Policy IHA — Basic Instructional Program
Policy Advisory No. 1052..... Regulation IHB-R — Special Instructional Programs
Policy Advisory No. 1053..... Regulation IKE-RB — Promotion and Retention of Students
Policy Advisory No. 1054..... Policy IKF — Graduation Requirements
Policy Advisory No. 1055..... NEW Regulation JF-R — Student Admissions
Policy Advisory No. 1056..... NEW Regulation JFAA-R — Admission of Resident Students
Policy Advisory No. 1057..... NEW Regulation JFAB-R — Tuition / Admission of Nonresident Students
Policy Advisory No. 1058..... NEW Regulation JFABC-R — Admission of Transfer Students
Policy Advisory No. 1059..... NEW Regulation JFABD-RB — Admission of Homeless Students
Policy Advisory No. 1060..... NEW Regulation JFABDA-RB — Admission of Students in Foster Care
Policy Advisory No. 1061..... NEW Regulation JFB-RB — Open Enrollment
Policy Advisory No. 1062..... Policy JJAB — Limited Open / Closed Forum
Policy Advisory No. 1063..... Regulation JR-R — Student Records
Policy Advisory No. 1064..... Policy KFA — Public Conduct on School Property
Policy Advisory No. 1065…… Policy DGD, DGD-R, DGD-E ---Credit Cards

G. Reports:

Enrollment: 131 total, ½ kinder **count 124.5**

1. **Superintendent/ Principal Report by Ms. Romero**

Mrs. Romero thanked Dr. Pottinger and Mrs. Debbie Gonzales for coming to our Welcome Back Staff PD, schedules running well, we have one student with very special needs, will try to accommodate services, program apps running, Open House Thursday, Aug. 13th from 5:30-6:30pm, Santa Cruz Cruiser on campus on Thursday at 5:00pm on Open House Day, meeting tomorrow on law suit, update on how much money the entities will be getting back.

2. Board Member Briefing:

Mrs. Debbie Gonzales reported National Historic process will take longer and she will keep us posted, marks for speed signs have been placed, speed signs for school will be put up by Santa Cruz County,

FY 2026-2027

August 2026

PAYROLL:

RATIFY: FY2026-2027

PP0001	$12,446.58
PP001.1	$16,413.18
PP0002	$19,755.91
PP0002.1	$12,944.80
PP0003	$44,824.23
PP0003.1	$11,205.37
PP0003.2	$222.19

APPROVE: FY2026-2027

PP0006	$50,000
PP0007	$50,000
PP0008	$50,000
PP0009	$50,000
PP0010	$50,000

EXPENSE

RATIFY: FY2025-2026

E-2626	$14,707.31
E-2627	$46,058.24

RATIFY: FY2026-2027

E-2701 $142,619.24

APPROVE: FY2026-2027

E-2706 $40,000
E-2707 $40,000
E-2708 $40,000
E-2709 $40,000
E-2710 $40,000

H. BUDGET BALANCE SUMMARY: Reported by Denisse Melendez
Mr. Ron Fish motioned to approve budget balance summary, Mr. Robert Noon 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		

I. Future Agenda Item: Stipend for science instruction, policy adoptions, update Arizona Auditor Risk Analysis.

J. Next Board Meeting Tuesday September 8th, 2026 @ 5:30 pm

K. Adjournment: @ 7:01 pm

Dr. Dean Fish motioned to adjourn, Mr. Robert Noon 2nd.

Name	Aye	Nay	Abstain
Mr. Noon	X		
Mrs. D. Gonzales	X		
Dr. Pottinger	X		
Dr. Fish	X		
Mr. R. Fish	X		