

Virtual Academy Application

Port Allegany Virtual Academy
20 Oak Street, Port Allegany, PA 16743

INSTRUCTIONS: Please complete one form for each student applying to the virtual academy. Students must meet the eligibility requirements to enroll in the program. When all required paperwork has been submitted, the PASD Virtual Academy Coordinator will schedule a virtual academy meeting. Please contact George Riley at 814-642-2544 ext 4225 or griley@pasdedu.org with any questions.

Enrollment is not finalized until all parts of the application are completed.

Program Overview

- Once enrolled in Virtual Academy, the student must stay enrolled until the end of the current quarter that they are enrolled in.
- Late work: all assignments past due will receive an automatic zero unless prior arrangements are made or dictated by a student IEP/504. The assignment will still be able to be completed after the due date. Any work completed after 3 days will not receive credit. No additional time will be given after the course end date.
- There is an expectation the student will participate synchronously with their teacher. All CP and Honors students will be required to complete Discussion Based Assessments for each module. All honor courses require proctored modules and semester exams. Other course assessments may be proctored per teacher discretion.
- Plagiarism will not be tolerated. Students will not receive any credit for any submissions in question.
- Virtual class grades will appear on report cards; however, this grade is reflective of the student's current progress in the course only. Full credit course grades will be averaged using Semester A and Semester B. The course final grade will go on the transcript/report card once the course is complete.
- All courses have a final end date which follows the district's 2024-2025 School Year Calendar. These courses cannot be extended past that date without prior approval. Seniors must have all course work and assessments completed by **May 29th, 2026**. There can be no exceptions and all assignments not turned in will be given a score of 0%.
- Refer to the Virtual Academy Handbook for all other policies and procedures.

Student Information	
Student Name: _____	Grade: _____
Contact Number: (____) _____ - _____	Homeroom Teacher: _____
School Building: _____	DOB: ____/____/____
Student Email Address: _____	
Parent Email Address: _____	
Student has an: IEP ____ GIEP ____ 504 Service Plan ____ NA ____	
Does the student have access to high speed internet: Yes ____ No ____	
For students in Pre-Kindergarten through 2nd grade, do they have access to a computer: Yes ____ No ____	

Requested Virtual Academy Status
<input type="checkbox"/> Full-Time - All work done at home
<input type="checkbox"/> Part-Time - Coming to school for part of the day
<input type="checkbox"/> Enrichment - Going to school a whole day and taking one or two extra courses (family payment may be required)
<input type="checkbox"/> Credit Recovery - Making up a class/credit previously failed

Reason for Applying	
Which of the following best describe the reason(s) you are applying to the Virtual Academy? Check all that apply	
<p style="text-align: center;">Reason for Full Time Enrollment</p> <input type="checkbox"/> Student health concerns (including mental health) <input type="checkbox"/> Family health concerns <input type="checkbox"/> Other; Explain: _____ _____ _____	<p style="text-align: center;">Reason for Part Time Enrollment</p> <input type="checkbox"/> Approved abbreviated schedule <input type="checkbox"/> Additional courses beyond the school day <input type="checkbox"/> Grade improvement beyond the school day <input type="checkbox"/> Credit Recovery <input type="checkbox"/> Other; Explain: _____

**Virtual Academy Schedule
District Assigned Courses**

Semester 1	Semester 2
_____	_____
_____	_____
_____	_____
_____	_____

Requested Elective Courses

Semester 1	Semester 2
_____	_____
_____	_____
_____	_____
_____	_____

Program Disclaimers

By enrolling in the Virtual Academy, I understand:

- Complete the Port Allegany Virtual Academy enrollment process.
- Provide my current transcript from the previous school year at time of application if moving into the district.
- Notify the Port Allegany Virtual Academy Coordinator of any difficulties connecting to the curriculum delivery system and for support, as needed.
- Fully participate in the virtual academy and must follow PASD’s Acceptable Use Policy
- Notify the Port Allegany Virtual Academy Coordinator of any changes in status, address, or phone number.
- Complete all courses in which I am enrolled in their entirety within the specified time allotted.
- Complete all required statewide testing at specified Port Allegany School District buildings.
- Be removed from Port Allegany Virtual Academy if found to be involved in any form of academic impropriety
- Acknowledge that failure to participate in enrolled courses may result in truancy charges and that student(s), parents, and/or guardians may be responsible for paying related costs in full.
- Return equipment within two weeks of completion of, or withdrawal from, Port Allegany Virtual Academy. Failure to do so may result in additional charges.

Program Consent

I consent to this Student's participation in the virtual academy.

Signatures

Student Signature: _____ **Date:** _____

Parent Signature: _____ **Date:** _____

District Signature: _____ **Date:** _____

Is Port Allegany Virtual Academy the right fit for me?

To find out if you have what it takes to be successful Port Allegany Virtual Academy student, place a number next to each statement that best describes you as a student:

4 = Strongly Agree

3 = Agree

2 = Disagree

1 = Strongly Disagree

	I CAN USE THE COMPUTER AS A TOOL FOR LEARNING...
	I can communicate using email
	I can use Microsoft Word/Google Docs as a writing tool
	I can search for and locate information on the Internet
	I can participate in on-line chat/video chat sessions

	I POSSESS THE SKILLS NECESSARY TO BE A SUCCESSFUL CYBER STUDENT...
	I can follow and respond to written directions easily
	I can use my time efficiently and submit my assignments on schedule
	I am self-motivated, self-directed, and self-disciplined in regards to my studies
	I can work independently

	I AM READY TO MAKE A COMMITMENT TO CYBER EDUCATION...
	I am willing to spend at least 5.5 hours per week day at my computer
	I'm willing to spend an additional one to two hours at least per week completing additional assignments
	I am honest and can be trusted to do my own coursework and assignments
	I am responsible and will care properly for school issued equipment
	I'm aware that my success as a virtual student is my responsibility