

Port Allegany School District
BOARD OF SCHOOL DIRECTORS
Regular Meeting

September 21, 2026
High School Library

The Port Allegany School District Board of Directors met in executive session for personnel matters at 6:30 p.m.

Regular meeting - 7:00 p.m.

MINUTES

Mr. Ernst called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Ms. Plumstead called the roll.

Board Present: Mrs. Barbara Delacour, Mr. Christopher Ernst, Mr. Justin Fillhart, Mr. Alex Johnson, Mr. Sean Lathrop, Mrs. Erica Petruzzi, Mr. Jason Stake, Dr. Ink Young, and Mr. Marc Budd

Board Absent: Mrs. Erica Babcock

Others Present: Business Manager Adam Moate, Crystal Drew, Laura Alfieri and Kari Stake

Public Comment

No public comment.

Minutes of Proceeding Meetings

Approved the minutes from the September 14, 2026 Committee of the Whole meeting. Motion: Mr. Stake; Second: Mr. Lathrop. The motion passed.

Treasurer's Report

Approved the Treasurer's Report for the period ending August 31, 2026 as presented by Mr. Johnson. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Bill Lists and Payrolls

General Fund investments on August 31, 2026 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$8,019,122.27 and JVB Now Account - \$54,080.73. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

August 31, 2026 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,806,596.47; Student Activities Account - \$124,208.96; Cafeteria Account - \$417,007.45; PLGIT

Class Amount: \$823.95; and PLGIT Prime Amount: \$5,888,630.23. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Approved the General Fund Bill List of September 21, 2026 - \$1,432,483.07 and payrolls of August 13, 2026 - \$257,284.91, and August 27, 2026 - \$266,387.88. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Communication

Mr. Ernst updated the board on the District's comments regarding proposed Regulation No. 10-242, Communicable and Noncommunicable Diseases (IRRC No. 3490). Mr. Ernst reported that the District's letter to the Independent Regulatory Review Commission was submitted prior to the deadline and receipt was acknowledged by the state. Mrs. Young also informed the board that individuals wishing to submit personal comments may do so through the end of that day.

Mr. Ernst acknowledged a thank you card received from the Port Allegany High School Library, in regards to books donated in memory of Janice Stromberg.

Superintendent's Report

Mr. Budd discussed the status of the USDA auditorium improvement grant and the proposed upgrades to the high school auditorium sound system. Mr. Budd reported that the grant's original proposed costs were significantly higher than comparable work through the IU, and the participating districts are considering withdrawing from the grant without penalty. Mr. Budd stated he is working with the IU to develop a revised sound system proposal that would include new wireless microphones, mixers, speakers, an updated projection screen, and other necessary equipment. The revised project is estimated to cost approximately \$45,000-\$50,000, with final pricing to be determined. Mr. Budd stated he will continue working with the IU and will plan to present a finalized proposal to the Board for consideration.

Mr. Budd discussed the condition of the existing art room kiln, which dates to approximately 1998 and requires replacement of its heating elements. The District had budgeted approximately \$750 for the necessary repairs, and Mr. Triplett secured two grants totaling \$4,000 toward the purchase of a new kiln. \$2,000 from the McKean County Community Grant Fund and \$2,000 from the Joe DeMott Port Allegany Community Development Fund. Mr. Budd reported that the cost of repairing the existing kiln, including potential restocking fees, would be comparable to purchasing a new kiln. The district is exploring the purchase of a new kiln through Kurtz Brothers and will present final costs and a recommendation to the Board for consideration.

NEW BUSINESS

Personnel

Approved the addition of Ms. Samantha Lowman to the support staff substitute list. Motion: Mr. Stake; Second: Mr. Fillhart. The motion was carried unanimously.

Approved Mr. Easton Rinfrette as a professional employee, assigned as a full time high school Chemistry/ General Science teacher effective September 22, 2026 with a salary of \$ 50,626.00 (Bachelors, Step 1) and fringe benefits set in accordance with the Professional Agreement and district policy. Motion: Mr. Stake; Second: Mrs. Petruzzi. The motion was carried unanimously.

Approved appointing Mr. Wallace Finn as Mentor for Mr. Easton Rinfrette, newly hired high school Chemistry/ General Science teacher during the 2026-2027 school year in accordance with the District's Induction Plan at a supplemental salary of \$1,588 per Schedule B of the Professional Agreement. Motion: Mr. Johnson; Second: Mr. Fillhart. The motion was carried unanimously.

Approved Ms. Ashley Major as a professional employee, assigned as a full time Licensed Social Worker effective October 5, 2026 with a salary of \$ 60,690 (Masters, Step 7) and fringe benefits set in accordance with the Professional Agreement and district policy. Motion: Mr. Stake; Second: Mr. Johnson. The motion was carried unanimously.

Buildings & Grounds

Approved the Johnson Controls Fire alarm inspection and monitoring renewal at a cost of \$5,351.00. Motion: Mr. Stake; Second: Mr. Lathrop. The motion was carried unanimously.

Approved the Casella Waste Management renewal at a monthly cost of \$1,035.00. Motion: Mr. Fillhart; Second: Mrs. Young. The motion was carried unanimously.

Approved the 3D Facility Services quotation in the amount of \$22,334.00 for repairs to the high school cafeteria walk in freezer. This will be funded through the cafeteria account. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Mr. Lathrop made a motion to add an additional 4 year extended warranty through 3D Facility Services for the high school cafeteria walk-in freezer in the amount of \$850. Mrs. Petruzzi seconded. The motion passed.

Approved the addition of a 4 year extended warranty through 3D Facility Services for the high school cafeteria walk-in freezer in the amount of \$850. This will be funded through the cafeteria account. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Board

Approved voting for new PSBA Board Members. Please return completed ballots to Ms. Plumstead by the Committee of the Whole meeting, October 5, 2026. Motion: Mr. Lathrop; Second: Mrs. Young. The motion was carried unanimously.

Mr. Budd discussed the expiration of the District's current vehicle lease used for the Driver's Education program. Mr. Budd stated that the current lease will expire October 31st and that the current dealership is not interested in renewing the agreement. The board discussed several options, including leasing or purchasing a replacement vehicle, with consideration given to cost, mileage, reliability, insurance, and the potential benefit of an all-wheel-drive

vehicle for student drivers. The board was very agreeable that this program is a wonderful opportunity for our students to take advantage of and would hate to see it go away. Mr. Budd will explore available options and obtain additional pricing before making a recommendation to the Board.

Approved the Voluntary Firefighters and Emergency Medical Services Tax credit program for the 26-27 school year. Motion: Mrs. Young; Second: Mrs. Petruzzi. The motion was carried unanimously.

Executive Session

The Port Allegany School District Board of Directors met in executive session at 7:59 pm to discuss legal matters.

Mr. Lathrop made a motion to exit the executive session at 8:50 pm. Mr. Stake seconded. The motion passed.

Adjournment

The PASD Board of Directors adjourned the meeting at 8:51 pm. Motion: Mr. Stake; Second: Mrs. Young. The motion passed.

Respectfully submitted,

Tiffany Plumstead
Secretary to the Board of School Directors

Next Scheduled Meeting

October 5, 2026 - Committee of the Whole Meeting