Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Committee of the Whole Meeting

June 8, 2026
High School Library
7:00 p.m.

MINUTES

Mr. Ernst called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Ms. Plumstead called the roll.

Board Present: Mrs. Erica Babcock (via telephone), Mrs. Barbara Delacour, Mr. Christopher Ernst, Mr. Justin Fillhart, Mr. Alex Johnson, Mrs. Erica Petruzzi, Mr. Jason Stake, Dr. Ink Young and Mr. Marc Budd

Board Absent: Mr. Sean Lathrop

Others Present: Business Manager Adam Moate, Acting High School Principal Toncha Barber, Assistant Principal Kathleen Bostjancic, Elementary Principal Greg Oliver, Andrew Krellner, Jill Stuckey, Renee Johnson and Tabatha Dart

Public Comment

There was no public comment.

Committee Reports

Christopher Ernst, Intermediate Unit Nine Board of Directors representative, provided the board with a meeting summary. Mr. Ernst reported motions were passed to approve various agreements and budgets related to technology, special education, and CTC operating budgets. Mr. Ernst stated a motion was passed to approve the agreement between the Northern Pennsylvania Regional College and Seneca Highlands Career and Technical Center for the period of July 1, 2026 through June 30, 2027.

Alex Johnson, Seneca Highlands CTC General Advisory Board representative, had nothing to report.

Due to the PSBA Legislative Representative position being vacant, there was nothing to report. Dr. Young stated she would volunteer to be the PSBA Legislative Representative.

Minutes of Proceeding Meetings

Approved the minutes from the May 11, 2026 regular meeting. Motion: Mrs. Babcock; Second: Mr. Johnson. The motion passed. Motion: Mr. Johnson; Second: Mr. Stake. The motion was carried unanimously.

Communication

Mr. Budd stated the Port Allegany School District received a check from the American Refining group in the amount of $1,000.00 for the gator closet. He stated this was a very generous donation and noted that the district would be sending them a thank you letter.

Mr. Ernst stated the Port Allegany School District received a thank you letter from the Port Allegany Pickleball group thanking the district for their generous donation towards the pickleball court resurfacing project.

Mr. Ernst stated there was an April and May 2026 Food Service Report in the board members packets for review. There was no discussion.

Superintendent's Report

Mrs. Barber presented data on student interventions, including reading and math performance for grades 7-8. Mrs. Barber highlighted the success of the seventh grade reading intervention, where 82% of students demonstrated growth as well 78% of eighth grade reading intervention students. She presented data on seventh grade math intervention, and this showed 13 of 25 students demonstrated growth in semester 1. Mr. Oliver reviewed intervention data for kindergarten through sixth grade, and noted significant growth in literacy. He discussed the implementation of iReady programs and the challenges faced, including testing fatigue.

Mr. Budd discussed with the board the issue of staffing for ELA and interventionist positions, and possible changes to the staffing structure. Mrs. Delacour discussed the needs for aides in kindergarten and the potential impact on staffing.

Mrs. Barber presented the Keystone School credit recovery program, including its features, benefits and cost structure. A comparison was made to the current Penn Foster program, with potential cost savings noted. The importance of maintaining enrollment deadlines to prevent last minute course submissions was also discussed. Mr. Stake made a motion to add the Keystone School credit recovery program to the agenda for further consideration. Dr. Young seconded. The motion was carried unanimously.

Mr. Budd discussed the need for new stage curtains at the elementary school. He provided the board with a quote in the amount $11,654.00 from Pittsburgh Stage Inc. The board was agreeable to bringing this quote back next week for approval.

Mr. Budd discussed the One to One Plus IU9 IT ticketing system. He provided the board with a five year quote in the amount of $9,177.00. The board was agreeable to bringing this quote back next week for approval.

Mr. Budd reviewed and discussed with the board an updated drawing from EI Associates for the proposed building renovations, including changes to the front entrance and parking lot. The board discussed the impact of these changes on parking and security. With the projection for a new vestibule, Mr. Johnson noted he would really like to see some sort of entering policy enforced.

Mr. Budd discussed closing the athletic and payroll bank accounts and combining them with the general fund. He stated this was a recommendation from the auditors and would be a good summer project. The board was agreeable to making this change.

NEW BUSINESS

Personnel

Approved the resignation of Ms. Alana Corey, Life Skills aide effective May 29, 2026. Motion: Mr. Stake; Second: Mrs. Young. The motion passed.

Approved the resignation of Mrs. Jillian Brosky, elementary interventionist, effective May 29, 2026. Motion: Mr. Stake; Second: Mrs. Petruzzi. The motion passed.

Approved Taylor Neff as a part-time 5.5 hour emotional support paraprofessional, effective August 25, 2026, with an hourly rate of $20.55 and fringe benefits set in accordance with the Support Staff Agreement. Motion: Mr. Stake; Second: Mrs. Young. The motion passed.

Approved Deserie Bosworth as a part-time 5.5 hour emotional support paraprofessional, effective August 25, 2026, with an hourly rate of $20.55 and fringe benefits set in accordance with the Support Staff Agreement. Motion: Mr. Stake; Second: Mrs. Young. The motion passed.

Approved volunteer JT Madison to help with marching band during the 2026-2027 school year. Motion: Mrs. Delacour; Second: Mrs. Petruzzi. The motion passed.

Approved volunteers Aaron Clark, Julia Young, Aiden Clark, Ty Guilds, Austin Hamilton and Alex Schott to help with the 2026-2027 soccer season. Motion: Mr. Stake; Second: Mrs. Young. The motion passed.

Approved the addition of Mr. Sherri Nichols to the support staff substitute list as a cafeteria substitute. Mrs. Delacour; Second: Mr. Stake. The motion passed.

Approved filling the 2026-2027 Supplemental positions listed below with supplemental salaries set in accordance with Schedule B of the Professional Agreement. Motion: Mr. Stake; Second: Mrs. Young. The motion passed, Mrs. Delacour and Mrs. Babcock abstained.

Head Football Coach	Cliff Fillhart	$ 5,203.00
Majorette/Color Guard Advisor	Kathryn Sanchez	$ 1,612.00
Head Girls' Basketball Coach	Lauren Jackson	$ 5,203.00
Head Boys' Basketball Coach	Kyle Babcock	$ 5,962.00
Boys' Basketball Assistant Coach	Blaine Moses	$ 3,969.00
Head Volleyball Coach	Matt Burr	$ 3,595.00

JV Volleyball Coach	Tyler Burr	$ 2,302.00
Jr High Volleyball Coach	Allison Marzo (Lathrop)	$ 2,169.00

Mrs. Young made a motion to add Chelsea Caden to the agenda for approval as the Elementary Yearbook Advisor for the 2026-2027 school year at a rate of $520.00. This is to correct the erroneous amount approved during the May 11, 2026 meeting. Mrs. Delacour seconded. The motion passed.

Approved Chelsea Caden as the Elementary yearbook advisor for the 2026-2027 school year at a rate of $520.00. Motion: Mr. Stake; Second: Mrs. Petruzzi. The motion passed.

Finance

Mr. Moate discussed the District's Insurance Package recommended by USI Insurance for the 2026-2027 school year effective July 1, 2026 for Workman's Compensation, General Property and Liability Package, Umbrella Policy, Educators Legal Liability Policy and Student Accident. He stated there is a 5% increase from last year.

Mr. Moate discussed adopting the 2026-2027 Schedule of Paydays. He stated there are 26 biweekly pays. The board will need to adopt the pay schedule at next week's meeting.

Mr. Moated discussed the adoption of resolution 2026-4 establishing the 2026 homestead/ farmstead exclusion real estate tax assessment reduction at next week's meeting.

Mr. Moate discussed the adoption of resolution 2026-5 setting taxes and the millage rates in McKean County and in Potter County to support the 2026-2027 General Operating Budget at next week's meeting.

Mr. Moate discussed appointing Buffamante Whipple Buttafaro, PC as auditors for the 2025-2026 fiscal year. Mr. Moate stated the district has used BWB for at least the last 20 years. There is a 5% price increase from last year.

Buildings & Grounds

Mr. Moate discussed parking lot sealing at both the high school and elementary school. He stated at this time the district has received quotes from Taylor Armstrong and Joe Kurtz Sealcoat. Mr. Woodruff is attempting to secure a third quote for the next meeting. All quotes will be presented to the board at the June 15th regular meeting for discussion and approval.

Board

The board was notified that Mrs. Carri Montgomery-Madison has met all the qualifications to comply with Section 1108 of the Pennsylvania School Code resulting in professional employee status granting her tenure.

Mr. Stake made a motion to add The Keystone School credit recovery summer school program

to the agenda for approval. Semester courses are listed at $169 and full year courses at $219. Families are to pay the enrollment cost initially and will be reimbursed by the district upon successful completion with a 77% or higher. Mrs. Young seconded the motion. The motion passed.

Approved the Keystone School credit recovery for the 2025-2026 summer school program. Motion: Mr. Stake; Second: Mr. Johnson. The motion passed.

Executive Session

The PASD Board of Directors entered into executive session at 8:22 pm for a discussion of personnel matters. Motion: Mrs. Delacour; Second: Mrs. Petruzzi. The motion passed unanimously.

Mr. Stake made a motion to exit the executive session. Mrs. Young seconded. The motion was carried unanimously. The executive session exited at 8:35 pm.

Adjournment

The PASD Board of Directors adjourned the meeting at 8:36 pm. Motion: Mr. Stake; Second: Mrs. Young. The motion passed.

Respectfully submitted,

Tiffany Plumstead
Secretary to the Board of School Directors

Next Scheduled Meeting
June 15, 2026 - Regular Meeting