Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Regular Meeting

August 10, 2026
High School Library
Regular meeting - 7:00 p.m.

MINUTES

Mr. Ernst called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Ms. Plumstead called the roll.

Board Present: Mrs. Erica Babcock, Mrs. Barbara Delacour, Mr. Christopher Ernst, Mr. Justin Fillhart, Mr. Alex Johnson, Mr. Sean Lathrop, Mrs. Erica Petruzzi, Mr. Jason Stake and Mr. Marc Budd

Board Absent: Dr. Ink Young

Others Present: Business Manager Adam Moate, Carey Herndon, Tabatha Dart, Laura Alfieri, Crystal Drew and Andrew Krellner

Public Comment

No public comment.

Minutes of Proceeding Meetings

Approved the minutes from the August 3, 2026 Committee of the Whole Meeting. Motion: Mr. Stake; Second: Mrs. Petruzzi. The motion passed unanimously.

Treasurer's Report

Approved the Treasurer's Report for the period ending June 30, 2026 and July 31, 2026 as presented by Mr. Johnson. Motion: Mr. Stake; Second: Mrs. Delacour. The motion was carried unanimously.

Bill Lists and Payrolls (gold attachments)

General Fund investments on June 30, 2026 were as follows: Juniata Valley Bank (JVB) Investment Savings - $7,640,757.77 and JVB Now Account - $43,408.58. Motion: Mr. Fillhart; Second: Mrs. Delacour. The motion was carried unanimously.

General Fund investments on July 31, 2026 were as follows: Juniata Valley Bank (JVB) Investment Savings - $6,493,982.05 and JVB Now Account - $178,725.13. Motion: Mr. Fillhart; Second: Mrs. Delacour. The motion was carried unanimously.

June 30, 2026 balance for various accounts were reported as follows: Capital Reserve Fund - $1,795,903.58; Student Activities Account - $123,495.72; Student Athletics Account - $161,460.92; Cafeteria Account - $334,772.16; PLGIT Class Amount: $819.09; and PLGIT Prime Amount: $5,851,266.14. Motion: Mr. Fillhart; Second: Mrs. Delacour. The motion was carried unanimously.

July 31, 2026 balance for various accounts were reported as follows: Capital Reserve Fund - $1,801,242.09; Student Activities Account - $125,300.07; Student Athletics Account - $161,598.05; Cafeteria Account - $353,675.87; PLGIT Class Amount: $821.51; and PLGIT Prime Amount: $5,869,870.22. Motion: Mr. Fillhart; Second: Mrs. Delacour. The motion was carried unanimously.

Approved the General Fund Bill List of July 13, 2026 - 171,801.39 and August 10, 2026 - $111,949.74 and payrolls of June 4, 2026 - $369,418.40 and June 18, 2026 - $348,179.52, July 2, 2026 - $243,649.74, July 16, 2026 - $249,124.38, and July 30, 2026 - $250,940.71. Motion: Mr. Fillhart; Second: Mrs. Delacour. The motion was carried unanimously.

<u>Superintendent's Report</u>

Mr. Budd provided the board with a tentative itinerary for a band field trip to Walt Disney World, February 26, 2027 through March 3, 2027. Mr. Budd stated this is a great opportunity for the students, it has been a few years since the band took this trip. Mr. Budd stated he appreciates the hard work that Mr. Stewart and Mr. Esch are doing to make this trip possible. The board raised a concern about the timing of the field trip with winter sports and the potential for conflict.

Mr. Budd provided the board with an update on the Schneider Electric HVAC project. Mr. Budd reported that several outdoor units are operational, while the remaining units are undergoing final testing, adjustments, and commissioning. Progress continues on the science wing and classroom restoration, with most fin tubing, insulation, ceilings, and flooring work nearing completion. Concerns were discussed regarding project delays, contractor work hours, system performance, energy savings guarantees, warranties, and the need to ensure all work is completed properly before the building is turned over for the start of school. The board emphasized the importance of holding the contractor accountable for meeting the project timeline and completing all necessary work.

Mr. Budd stated that Penelec has a planned power outage scheduled on August 19th for line maintenance.

The Board discussed traffic and parking concerns related to the ongoing bridge construction project near the school. The project is expected to continue through the fall, creating potential safety and congestion concerns during student arrival and dismissal. Various options were discussed, including temporarily adjusting parking patterns, opening the construction-area pathway during designated times, utilizing alternate entrances and exits, and providing additional supervision for students and drivers. Mr. Budd will continue working with the contractor to establish a safe and practical traffic pattern during the remainder of the construction project.

NEW BUSINESS

Personnel

Approved appointing Mrs. Vicky Kio as Mentor for Mr. Kyle Babcock, newly hired Emotional Support teacher during the 2026-2027 school year in accordance with the District's Induction Plan at a supplemental salary of $1,588 per Schedule B of the Professional Agreement. Motion: Mrs. Petruzzi; Second: Mrs. Stake. The motion was carried unanimously.

Approved filling the 2026-2027 Supplemental positions listed below with supplemental salaries set in accordance with Schedule B of the Professional Agreement. Motion: Mr. Stake; Second: Mr. Johnson. The motion was carried unanimously.

Student Council Advisor	Benjamin Palmer	$ 1,557.00

Approved volunteer Ms. Chloe Shaw to assist with the 2026-2027 soccer season. Motion: Mr. Lathrop; Second: Mr. Stake. The motion was carried unanimously.

Approved volunteer Mr. Peyton Stiles to assist with the 2026-2027 junior high football season. Motion: Mr. Lathrop; Second: Mrs. Babcock. The motion was carried unanimously.

Approved the resignation of Ms. Andrea Brem, high school physical education teacher, effective August 4, 2026. Motion: Mr. Stake; Second: Mrs. Babcock. The motion was carried unanimously.

Approved the addition of Mrs. Cheryl Russell to the professional substitute list. Motion: Mr. Lathrop; Second: Mr. Johnson. The motion was carried unanimously.

Approved the addition of Ms. Naomi Hyde as a 4.5 hour paraprofessional life skills. Motion: Mr. Stake; Second: Mrs. Petruzzi. The motion was carried unanimously.

Transportation

Approved the bus/van driver's list and bus routes for the 2026-2027 school year. Motion: Mr. Stake; Second: Mr. Lathrop. The motion was carried unanimously.

Approved the transportation agreement with Mrs. Donna Green relating to transportation of Amish students. Motion: Mr. Stake; Second: Mrs. Petruzzi. The motion was carried unanimously.

Buildings & Grounds

The Board discussed the EI Associates proposal for the high school safe vestibule project. The Board reviewed the proposal, associated costs, use of capital reserve funds, and the potential reimbursement through a pending grant. Due to questions regarding advertising and approval requirements, the Board agreed to table the proposal and hold a special meeting on Monday, August 17, 2026, at 4:30 p.m. for further consideration.

Board

Approved the changes to 2026-2027 Elementary and High School handbooks. Motion: Mr. Stake; Second: Mrs. Babcock. The motion passed.

Approved the addition of an ESports team for the 2026-2027 school year. Motion: Mrs. Delacour; Second: Mr. Lathrop. The motion passed.

Approved the tuition roster waivers for non-resident students of employees. Motion: Mr. Lathrop; Second: Mrs. Petruzzi. The motion passed.

Adjournment

The PASD Board of Directors adjourned the meeting at 8:16 pm. Motion: Mr. Lathrop; Second: Mr. Fillhart. The motion passed.

Respectfully submitted,

Tiffany Plumstead
Secretary to the Board of School Directors

Next Scheduled Meeting

September 14, 2026 - Committee of the Whole Meeting