

Port Allegany School District

BOARD OF SCHOOL DIRECTORS
Regular Meeting

April 13, 2026
High School Library

The Port Allegany School District Board of Directors met in executive session for personnel matters at 6:30 p.m.

Regular meeting - 7:00 p.m.

MINUTES

Mr. Ernst called the meeting to order at 7:00 p.m. in the high school library with a moment of silence and the flag salute. Ms. Plumstead called the roll.

Board Present: Mrs. Erica Babcock, Mrs. Barbara Delacour, Mr. Christopher Ernst, Mr. Justin Fillhart, Mr. Alex Johnson, Mr. Sean Lathrop, Mrs. Erica Petruzzi (arrived at 7:20), Mr. Jason Stake, Mrs. Ink Young, and Mr. Marc Budd

Board Absent:

Others Present: Business Manager Adam Moate, Carey Herndon, Nancy Osani, Amanda Priest, Bethany Mealy, Laura Alfieri, Chelsea Caden, Crystal Drew and Tabatha Dart

Public Comment

No public comment.

Minutes of Proceeding Meetings

Approved the minutes from the April 6, 2026 Committee of the Whole Meeting. Motion: Mrs. Babcock; Second: Mr. Fillhart. The motion passed unanimously.

Treasurer's Report

Approved the Treasurer's Report for the period ending March 31, 2026 as presented by Mr. Johnson. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Bill Lists and Payrolls

General Fund investments on March 31, 2026 were as follows: Juniata Valley Bank (JVB) Investment Savings - \$7,241,971.88 and JVB Now Account - \$40,909.94. Motion: Mr. Stake; Second: Mr. Johnson. The motion was carried unanimously.

March 31, 2026 balance for various accounts were reported as follows: Capital Reserve Fund - \$1,679,701.20; Student Activities Account - \$142,702.88; Student Athletics Account - \$162,491.75; Cafeteria Account - \$283,745.07; PLGIT Class Amount: \$812.05; and PLGIT Prime Amount: \$5,797,205.30 Motion: Mr. Stake; Second: Mr. Johnson. The motion was carried unanimously.

Approved the General Fund Bill List of April 13, 2026 - \$ 103,827.67 and payrolls of March 12, 2026 - \$ 296,192.16 and March 26, 2026 - \$ 296,198.97. Motion: Mr. Stake; Second: Mr. Johnson. The motion was carried unanimously.

Communication

Mr. Ernst stated there was a March 2026 Food Service Report in the board members packets for review. There was no discussion.

Superintendent's Report

Mr. Budd provided an update on CTC information, including enrollment numbers and quotas. The board discussed the number of students in each content area and additional costs for paying for extra students. Mr. Budd also explained the gray area regarding students from PA charter schools and the district's agreement with CTC.

Mr. Budd presented an overview of the budget, detailing the function and object codes for various programs. The board discussed the budget for regular ed, special ed and vocational programs, including salaries, benefits and supplies. Mr. Budd mentioned the need for adjustments and cleanup in the budget, particularly regarding cyber charter, emotional support and speech services. The board discussed the district's financial status, including a conservatively budgeted \$1.2 million deficit and the positive impact of the Ready to Learn grant.

Mr. Budd provided the board with cost breakdown for the 2026-2027 school year for Virtual Academy services. He stated the district has roughly 30 students enrolled.

Mr. Budd proposed the creation of an emotional support classroom within the district to save costs and improve student support. The board discussed the need for a dedicated room, state approval and personnel to staff the classroom. Mr. Budd suggested potential locations for the classroom, Mrs. Delacour emphasized the importance of minimizing disruptions to other students. The board agreed to move forward with starting the process to find an approved emotional support classroom and advertising to staff this room. Mr. Stake made a motion to add advertising for personnel for the emotional support classroom to the agenda. Mrs. Young seconded. The motion was carried unanimously.

NEW BUSINESS

Personnel

Approved appointing Rebecca Schwab as a mentor for Jillian Brosky pro-rated at one quarter of the school year in the amount of \$397.00. Motion: Mr. Stake; Second: Mrs. Petruzzi. The

motion passed with Mr. Lathrop abstaining.

Approved the resignation of Mrs. Katherine Whittle as a Secondary English teacher effective at the end of the 2025-2026 school year. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Approved the addition of Ms. Julia Postlewait to the substitute teaching list, pending paperwork. Motion: Mr. Stake; Second: Mr. Lathrop. The motion was carried unanimously.

Approved Ms. Lorinda Bruzzi as a professional employee, assigned as a full time Speech and Language Pathologist effective August 25, 2026 with a salary of \$ 71,414.00 (Masters Step 16) and fringe benefits set in accordance with the Professional Agreement and district policy. Motion: Mr. Stake; Second: Mrs. Petruzzi. The motion was carried unanimously.

Approved Ms. Jeannine Kelley as a professional employee, assigned as a full time Speech and Language Pathologist effective August 25, 2026 with a salary of \$ 58,307.00 (Masters Step 5) and fringe benefits set in accordance with the Professional Agreement and district policy. Motion: Mrs. Babcock; Second: Mrs. Young. The motion was carried unanimously.

Board

Approved the letter to P.C. Federal Credit Union allowing district employees to participate in membership. Motion: Mr. Stake; Second: Mrs. Babcock. The motion was carried unanimously.

Approved the One to One Plus quote in the amount of \$1,300.90. This is related to an IT ticketing system for IU9. Motion: Mr. Stake; Second: Mr. Fillhart. The motion was carried unanimously.

Approved the quote from Pittsburgh Stage Inc. in the amount of \$108,137.00 to upgrade the stage curtains and rigging. This will be funded by the capital reserve fund. Motion: Mr. Johnson; Second: Mr. Fillhart. The motion was carried unanimously.

Approved the Summer Programs: Kindergarten Readiness (Requires approx. 2 professional staff & 2 paraeducators) Kindergarten Camp (Requires approx. 4 professional staff & 4 paraeducators) ESY (Requires approx. 5 professional staff & 7 paraeducators) Motion: Mrs. Delacour; Second: Mrs. Young. The motion was carried unanimously.

Approved 3.00% increase of Medical Insurance Rates for the 2026-2027 school year. Motion: Mr. Stake; Second: Mr. Fillhart. The motion was carried unanimously.

Approved the 2026-2027 Proposed IU9 General Operating Budget & Program Services. Port Allegany School District's share is \$28,053.00. Motion: Mrs. Delacour; Second: Mr. Stake. The motion was carried unanimously.

Approved the 2026-2027 Career & Technical Center Operating Budget in the amount of \$2,779,068.00. Motion: Mrs. Petruzzi; Second: Mr. Stake. The motion was carried unanimously.

Approved the 2026-2027 IU9 Technical Services Agreement at a cost of \$191,100.00. Motion: Mr. Stake; Second: Mrs. Young. The motion was carried unanimously.

Approved the Tech Pool Annual Agreement in the amount of \$920.00. This agreement now includes Special Education services. Motion: Mrs. Delacour; Second: Mr. Stake. The motion was carried unanimously.

Approved the five year Athletic Trainer Agreement with UPMC Cole. Costs are as follows: \$38,500.00 for the 2026-2027 school year. \$40,000.00 for the 2027-2028, 2028-2029, 2029-2030 and 2030-2031 school year. Motion: Mr. Lathrop; Second: Mr. Stake. The motion was carried unanimously.

Approved the recommendation to advertise for emotional support classroom personnel. Motion: Mr. Stake; Second: Mrs. Petruzzi. The motion was carried unanimously.

Executive Session

The PASD Board of Directors entered into executive session at 7:52 pm for personnel matters. Motion: Mr. Stake; Second: Mrs. Young. The motion passed unanimously.

Mr. Stake made a motion to exit the executive session. Mr. Johnson seconded. The motion was carried unanimously. The executive session ended at 8:14 pm.

Adjournment

The PASD Board of Directors adjourned the meeting at 8:15 pm. Motion: Mr. Stake; Second: Mr. Johnson. The motion passed.

Respectfully submitted,

Tiffany Plumstead
Secretary to the Board of School Directors

Next Scheduled Meeting

May 4, 2026 - Committee of the Whole Meeting