

**SANTA CRUZ VALLEY UNION HIGH SCHOOL DISTRICT #840
GOVERNING BOARD MEETING MINUTES – August 13, 2025**

REGULAR MEETING

DATE/TIME/PLACE

The Santa Cruz Valley Union High School District Governing Board of Education held a Regular Board Meeting at 6:00 PM on Wednesday, August 13, 2025, in the Santa Cruz Library, Community Room, at 1000 N. Main Street in Eloy, AZ 85131.

CALL TO ORDER

Mr. Olveda called the regular meeting to order at 6:00 PM.

THOSE PRESENT

Jerry Olveda, Vice President; Jordan Davis, Member; Ralph Moran, Member; Elizabeth Ibarra, Business Manager; Chrystal Reyes, Superintendent; and Mirian Avilez, Administrative Assistant. Emilio Ysaguirre, President; and Billy Brown, Member; were absent.

RECOGNITIONS

Student of the Month: Madicella Alcantar, Emma Juarez, Mateo Mattias, Anita Cardenas, Leonardo Urquidy, Joselyn Medina Arredondo, Elizerio De Dios Miranda, Jose Manuela Ruiz, Jaziel Cisneros Velazco, Lacey Ethingthon, Michelle Hellofs, Layne James, Niya Herrera, Esperanza Beccera, Kevin Collins, Ahyle Dominguez Andrade, Marlowe Alexander Sainz, Robert Ibarra, Getsemani Barraza Ramos, Nicholas Surrel Williams, Ricardo Martinez, Jesus Leyva, Jaydin Wallace, and Gabriela Quinonez Galaviz.

MOTION TO ADOPT AGENDA

Mr. Moran MOVED to adopt the agenda, with a SECOND by Mr. Davis

MOTION CARRIED: Mr. Olveda – aye; Mr. Davis – aye; Mr. Moran – aye

CALL TO THE PUBLIC

No calls to the public.

MONTHLY REPORTS

1. Business Manager's Report – *Ms. Elizabeth Ibarra*

Ms. Ibarra submitted her monthly report to the board. She reported attending her monthly trainings with AASBO and hired a History Teacher and Van Drivers. Teachers returned on July 14th and 10-month Classified Staff returned on July 17th. All staff attended the mandatory training on the 17th that consisted of: Mandatory Reporting, McKenny Vento, Blood Borne Pathogens, Credit Cards, Cyber Security, and Conflict of Interest.

2. Food Service Director's Report – *Mr. Ricardo Cazares*

Mr. Cazares submitted a monthly report to the board for the month of July.

3. Facilities Director's Report – *Mr. Johnny Lopez*

Mr. Lopez submitted his work orders and facility use agreements for the month of July to the board. Mr. Olveda asked if the department was fully staffed to which Mr. Lopez responded yes, there were 5 in the day crew and 3 in the night crew.

4. Athletic Director's Report – *Mr. Michael Ibarra*

Mr. Ibarra submitted his monthly report to the board. Mrs. Reyes stated the fall sports parent meeting had been held. Mr. Davis asked if the boys head basketball coach position was still open to which Mr. Ibarra responded there was an applicant but they were still looking to fill the position.

5. Transportation Director's Report – *Mr. Michael Jimenez*

Mrs. Reyes stated Mr. Jimenez will begin submitting monthly reports to the board. Mr. Olveda asked if the transportation department was fully staffed to which Mr. Jimenez responded there were 3 CDL drivers and 1 was working on their passenger endorsement. Mr. Davis asked how was maintenance to which Mr. Jimenez responded batteries on fleet were being updated due to them being severely neglected in the past. Mr. Moran asked if there are trained mountain drivers to which Mr. Jimenez responded 2 of the drivers have been trained.

BUSINESS ITEMS

No Business Items.

SUPERINTENDENTS ITEMS

1. Monthly Report

Mrs. Reyes submitted her monthly report to the board. She stated 60 students attended Senior Orientation night. Enrollment is currently at 409 students and there are still registration appointments scheduled for the following week. Mr. Olveda inquired about Center for Success to which Mrs. Reyes responded it is an online based curriculum and is aligned to match class curriculum and work load. He asked how many students were in the Center for Success class to which she responded 25 students. Mr. Moran asked for an update on the COPS Grant. Mrs. Reyes responded that they are working on the installation of the new camera system. She stated the camera system is the first phase of the grant and also happens to be the largest part. Mr. Moran also inquired about the bus lot. Mrs. Reyes stated they have not heard back and have reached out but were notified there is no funding available which has caused things to be on hold. Mr. Olveda asked how students were taking the new cellphone policy, to which Mrs. Reyes responded it has been good. She reported doing walkthroughs to make sure students were abiding by the new policy and reported they only had two cell phone confiscations.

2. Discussion/Approval/Disapproval of Policy Services Advisory No. 876-908: DA - Fiscal Management Goals/Priority Objectives; DB & DB-R - Annual Budget; DBC & DBC-R - Budget Planning, Preparation, and Schedules; DBF - Budget Hearings & Reviews/Adoption Process; DBI - Budget Implementation; DBJ - Budget Transfers; DD & DD-E - Funding Proposals, Grants, and Special Projects; DDA - Funding Sources Outside the School System; DEC - Funding from Federal Tax Sources; DFA - Revenues from Investments; DFB - Revenues from School-Owned Real Estate; DFD - Gate Receipts and Admissions; DFF - Income from School Sales and Services; DG - Banking Services; DGA - Authorized Signatures; DGD - Credit Cards; DI - Fiscal Accounting and Reporting; DIA - Accounting System; DIB - Types of Funds/Revolving Funds; DIC - Financial Reports and Statements; DICA - Budget Format; DID & DID-R - Inventories; DIE & DIE-R - Audits/Financial Monitoring; DJ - Purchasing; DJE & DJE-R - Bidding/Purchasing Procedures; DJG & DJG-R - Vendor/Contractor Relations; DJGA & DJGA-R - Sales Calls & Demonstrations; DK, DK-EA, & DK-EB - Payment Procedures; DKA & DKA-E - Payroll Procedures/Schedules; DN - School Properties Disposition; IJNDB & IJNDB-R - Use of Technology Resources in Instruction; JLF - Reporting Child Abuse/Child Protection; JR & JR-R - Student Records. SECOND READING.

Mr. Moran MOVED to approve Policy Services Advisory No. 876 – 908, with a SECOND from Mr. Davis.

MOTION CARRIED: Mr. Olveda – aye; Mr. Davis – aye; Mr. Moran – aye

3. Discussion on Policy Services Advisory 909-914: EB - Environmental & Safety Programs; GCQF - Discipline, Suspension, & Dismissal of Professional Staff Members; IKF - Graduation Requirements; JLC - Student Health Services & Requirements; JLCD - Medicines/Administering Medicines to Students; JLF - Reporting Child Abuse/Child Protection. FIRST READING.

PERSONNEL ITEMS

1. Discussion/Approval/Disapproval to hire Servando Melendez as a Bus Driver and Facilities Assistant for FY 25/26.
2. Discussion/Approval/Disapproval to hire Paul Rodriguez as a Van Driver for FY 25/26.
3. Discussion/Approval/Disapproval to hire Jennifer Montijo as a Paraprofessional for FY 25/26.
4. Discussion/Approval/Disapproval to hire Sherman Cheek as an Emergency Teacher for FY 25/26.
5. Discussion/Approval/Disapproval of Dahlia Alaniz as a Van Driver for FY 25/26.
6. Discussion/Approval/Disapproval to accept letter of resignation from Angelica Rochin as School Nurse for FY 25/26.
7. Discussion/Approval/Disapproval of Jesse Salazar as a Volunteer Football Coach for FY 25/26.

8. Discussion/Approval/Disapproval of Veronica Villescaz as a Substitute Teacher for FY 25/26.
9. Discussion/Approval/Disapproval of Veronica Villescaz as a Van Driver for FY 25/26.
10. Discussion/Approval/Disapproval of Lisette Portillo as a Facilities Assistant for FY 25/26.
11. Discussion/Approval/Disapproval of Maria Fuentes as a Food Service Worker for FY 25/26.
12. Discussion/Approval/Disapproval of Devin Neal as a Volunteer Football Coach for FY 25/26.

Mr. Moran MOVED to approve Personnel Items H.1 – H.12, with a SECOND from Mr. Davis.

MOTION CARRIED: Mr. Olveda – aye; Mr. Davis – aye; Mr. Moran – aye

CONSENT ITEMS

1. Approval for ratification of the expenditures identified in the Auxiliary Operations Fund Report for July 2025.
2. Approval for ratification of the expenditures identified in the Student Activities Account Report for July 2025.
3. Approval for ratification of payroll and expense vouchers for July 2025.

Payroll:		Expenses:	
# 1	\$ 36,883.73	# 2545	\$ 12,939.12
		# 2546	\$ 2,888.78
		# 2600	\$ 21,564.96
		# 2601	\$ 39,619.74
		# 2602	\$ 58,578.62
Total Payroll	\$ 36, 883.73	Total Expenses	\$ 337,325.69
GRAND TOTAL: \$ 374,209.42			

4. Approval of the Regular Governing Board Meeting Minutes from July 9, 2025.

Mr. Moran MOVED to approve Consent Items I.1 – I.4, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Olveda – aye; Mr. Davis – aye; Mr. Moran – aye

ANNOUNCEMENTS

Mr. Ibarra announced the Football team had a scrimmage scheduled for Thursday August 14th at Benjamin Franklin. He also announced AIA pass are now digital.

BOARD MEMBER ITEMS

No Board Member Items.

ADJOURNMENT

Mr. Moran MOVED to adjourn the meeting at 6:30 pm, with a SECOND by Mr. Davis.

MOTION CARRIED: Mr. Olveda – aye; Mr. Davis – aye; Mr. Moran – aye

GOVERNING BOARD MEMBERS:

Emilio Ysaguirre, President

Jerry Olveda, Vice President

Billy Brown, Member

Jordan Davis, Member

Ralph Moran, Member

Date Approved: _____