

POSITION AVAILABLE

Santa Cruz Valley Union High School District in Eloy, Arizona is seeking an Administrative Assistant for Santa Cruz District Office for fiscal year 2026-2027. Duties include Board Secretary, Superintendent Secretary, and Human Resources. Must have an IVP clearance card.

Santa Cruz Valley Union School is on a 4-Day School week. We are located in the town of Eloy, Arizona which is located off of Interstate 10 South of Casa Grande, Arizona half way between Phoenix and Tucson.

*Position will remain open until filled.

Please submit a resume and classified application via email or fax to 520-466-2222. Classified applications are available on our website:

www.scvuhs.org

For questions, please contact Liz Ibarra at 520-466-2239 or email at

libarra@scvuhs.org