

FATHER MARQUETTE CATHOLIC ACADEMY

AFTER-SCHOOL PROGRAM

GRADES PREK THROUGH 13-YEAR-OLDS

Date_____

Information about the Child/Children to be enrolled:

Child's Name_____ Sex:_____

Entering Grade_____ Birthdate_____

Parent Information:

Mother's Name_____ Father's Name_____

Address_____ Address_____

Email_____ Email_____

Phone_____ Phone_____

Place of Employment_____ Place of Employment_____

Work Phone_____ Work Phone_____

Marital Status_____ Marital Status_____

In the event of an emergency, which parent should be our first attempted contact?

Phone Number_____

If there has been a divorce, which parent has custody?_____

As space is limited, please provide the After School Coordinator with your next week's schedule by 5:00 pm on the Thursday prior. This commits you to the space, and you will be charged unless your student is sick or we do not have school. If space is not available, the Coordinator will let you know on Friday.

Fee: \$6.00/hour per student, \$12 minimum per day

A \$25 annual registration fee per family will be applied after the first time aftercare is used to your FACTS account.

The after-school program closes promptly at 5:30. Late fees (\$2 per child/per minute late) will be assessed beginning at 5:30. The clock on the log-in computer will serve as the official timekeeper.

By enrolling my student(s) in FMCA After School Program and signing this form, I am accepting and agree to abide by the ASP Behavior Guidelines and Consequences found on the next page. I understand that all payments will be through FACTS.

Signature of Person Financially Responsible_____

25-26 FMCA After School Program: Behavior Guidelines and Consequences

Basic classroom and safety rules are posted in the ASP room to ensure a safe, respectful, and productive environment. These rules are clearly presented to all children and revisited regularly throughout the year.

Behavior Expectations and Consequences

If behavioral issues arise, the following steps will be taken, in order:

1. Discussion and Redirection

The child will be guided to reflect on their behavior and what could have been done differently. They may be redirected to another activity or given alternative choices.

2. Time-Out / Calm-Down Area

If behavior continues or escalates, the child will be given time in a designated calm-down area, as appropriate for the situation.

3. Parental Notification

In cases of extreme behavior or repeated less serious incidents, the child's parent or guardian will be called and asked to pick the child up.

4. Behavior Plan Meeting

After two instances of a parent or guardian being called to pick up a child, a meeting will be scheduled. This meeting will include ASP administrators, the school principal, and the child's parent(s)/guardian(s) to develop an individualized behavior plan.

5. Suspension or Revocation of Privileges

If the child's behavior does not improve after the behavior plan is implemented, the privilege of participating in the ASP may be suspended or permanently revoked.

Acknowledgment

I have read and understand the behavior expectations and consequences for the After School Program. I agree to support these guidelines and help my child understand the importance of appropriate behavior.

Parent/Guardian Name (Printed): _____

Signature: _____