

Date Request Submitted: \_\_\_\_\_

## REQUEST FOR TRANSFER FROM NON-RESIDENT STUDENT

Parents who live outside the Decatur County Community School Corporation and wish to have their child(ren) attend school in the Decatur County Community School Corporation must complete this form. This form, with the information requested, must be submitted to the principal of the school the student wishes to attend. If there are multiple schools listed, please submit to each school.

**Transportation is not provided for non-resident students. Deadline for new transfer request is August 1<sup>st</sup>.**

**Students who are currently enrolled in the Decatur County Community School District must reapply annually by April 1<sup>st</sup>.**

STUDENT NAME	Grade Level 2026/2027	School Last Attended	School Requesting to Attend
1.			
2.			
3.			
4.			
5.			

PARENTS NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

HOME PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

HOME DISTRICT: \_\_\_\_\_

REASON FOR TRANSFER REQUEST: \_\_\_\_\_

(Use back or attach additional pages if necessary)

**The following items must be submitted to the Central Office for transfer consideration:**

- \_\_\_\_\_ Transcripts and/or copy of permanent record with history of grades
- \_\_\_\_\_ Standardized test scores
- \_\_\_\_\_ Documentation of student's behavior
- \_\_\_\_\_ Attendance record
- \_\_\_\_\_ Discipline records

**Currently enrolled students do not need to include this information.**

Approval will be based on the student's academic standing and discipline record through the current school year.

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

The Decatur County Community Schools are open to students regardless of age, race, color, religious affiliation, national origin, creed or ancestry, gender, marital status, limited English proficiency, and/or disability.

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**DCCS Office Use Only**

\_\_\_\_\_ **Transfer Approved**

\_\_\_\_\_ **Transfer Denied**

\_\_\_\_\_  
DCCS Superintendent or School Principal's Signature

\_\_\_\_\_  
Date