

April 13, 2026

VACANCY

**JAG Specialist/WBL Coordinator
2026/2027 School Year**

South Decatur Jr/Sr High School

Submit application (available at www.decaturo.k12.in.us) and resume to:

Eric Foga, Principal
South Decatur Jr/Sr High School
8885 South State Road 3
Greensburg, I591-3115
Fax: 812-591-3330
Email: efoga@decaturo.k12.in.us

Decatur County Community Schools is committed to equal opportunity and does not discriminate on the basis of age, race, color, sex, handicapped conditions, or natural origin including limited English proficiency, in any employment opportunity. No person is excluded from participation in, denied the benefits of, or otherwise subjected to unlawful discrimination on such basis under any educational program or student activity.

Employer: Decatur County Schools

Location: South Decatur High School

Job Title: JAG Specialist/WBL Coordinator - 9-12th grade program

Full-time Position: 35-40 hours a week

Hours: 8:00-3:30 can be adjusted to better fit school hours

Pay:

Benefits:

Description:

JAG: Identifies, Recruits, and instructs students deemed to have a high degree of difficulty of being promoted into the next grade level, achieving graduation, and/or making a successful transition from school to a career with advancement opportunities. The Specialist is responsible for fully implementing the JAG Model in the assigned school and achieving process standards and performance goals.

WBL Coordinator: Manage partnerships between students and local businesses, creating and tracking structured, career-relevant experiences aligned with Indiana graduation requirements and pathways. Develop training plans, monitor student progress and work experiences, and ensure compliance. Track hours for all experiences and requirements to meet new diploma guidelines.

Job Functions:

Provides appropriate curriculum and ensures students achieve specific JAG/WBL competencies through classroom instruction; teaches through a variety of methods, including lecture, hands-on activities, and team teaching; tailors the program and teaching methods for the needs of each specific student, and implements an intervention strategy for each individual using an Individual Service Strategy.

Ensures an appropriate pool of students by directly recruiting students and obtaining referrals from an in-school Advisory Committee consisting of school personnel; holds interviews with prospective candidates and those making referrals to determine, using JAG/WBL guidelines, the appropriateness of the prospective students for the program.

Administers career interest surveys and other assessment tools. Advocates for the program and develops a pool of effective community support resources by working with employers, parents, civic groups, and legislators to build awareness of and support for the program; develops job opportunities, participates in public relations activities, attends meetings, and speaks to various community groups.

Builds appreciation for teamwork, sense of belonging, and commitment to community service among JAG-Indiana students by organizing and serving as advisor to a JAG Career Association chapter; creates training opportunities through hands-on activities, film presentations, guest speakers, and workshops; assists with civic and social opportunities.

Provides students with guidance, counseling, and support within appropriate limits; refers students to additional support services on an as-needed basis; takes responsibility for learning and complying with school policies such as mandated reporting, discipline, attendance, and the like.

Complies with all school corporation documentation requirements in a timely fashion, records required data such as attendance and grades daily, participates in school initiatives/activities, and adheres to the corporation's policy and procedures as though they were an employee of the school corporation.

Special Skills:

- Experience working with youth accompanied by knowledge of adolescent development issues.
- Skills in human relations, leadership, supervision, and motivational techniques.
- Working knowledge of basic computer applications and an internet browser.
- Create and manage WBL opportunities, including internships, apprenticeships, and workplace simulations.
- Collaborate with local employers to develop training plans
- Ensure all placements meet Indiana Department of Education standards and federal safety regulations.
- Maintain records of WBL agreements, student hours, and evaluations for graduation pathways.
- Must be able to demonstrate the ability to draft lesson plans.

Job Requirements:

Background Check

Education: Education or Experience in social service, counseling, business, education, or a related discipline is preferred. An equivalent combination of training, education, and experience will be considered

Requires a driver's license and proof of insurance