

## Lake-Lehman School Board

The combined Committee-of-the-Whole and regular monthly meeting for general purposes (voting)  
Monday, March 16, 2026, at 7:00 p.m. in the auditorium of the Lake-Lehman Junior-Senior High School.

**TO: Lake-Lehman School Board**

**FROM: *James E. McGovern*  
Superintendent of Schools**

### **Agenda**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Executive Session(s)** An Executive Session of the Board will be held on Monday, March 16, 2026 to discuss:
  - A. Coaching/extra-curricular appointments/potential openings
  - B. LLEA/LLESPA Grievances
  - C. Security Contracts
  - D. Support Staff openings
  - E. Potential purchase of property
  - F. Personnel
5. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.
6. **Superintendent's Report**
7. **Buildings & Grounds Report**
8. **Principal's Reports**
9. **Business Managers Report**
10. **West Side Career and Technical Center Report**
11. **Luzerne Intermediate Unit Report**
12. **Student Council**
13. **Food Service Report**

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**14. Old Business**

**15. Approval of Agenda**

**16. Visitors - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.**

**17. Approval of Minutes**

February 17, 2026 - regular monthly meeting

**18. Payment of Bills**

Approve the Fund Accounting Payment Summary with payment date listed as March 17, 2026 and interim payments dated March 6, 2026, and February 20, 2026.

**19. Treasurer's Report**

Approve the Treasurer's Report as of February 28, 2026

**20. Acknowledge Receipts of Financial Reports and File for Audit**

Balances as of January 31, 2026

- Lehman-Jackson Activity Fund

Balances as of February 28, 2026

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Elementary Activity Fund
- Lehman-Jackson Activity Fund

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**21. Action Items –**

**Curriculum and Instruction – Sarah Saylor Kashatus**

**Recommended Action**

1. Appoint the following as per diem substitute teachers, at a daily rate in accordance with adopted substitute pay schedule, without contractual rights/benefits. All clearances on file.

|    |                                 |   |
|----|---------------------------------|---|
| A. | David Hopper of Noxen           | Industrial Arts K-12 Certification            |
| B. | Eric Schreiner Jr. of Blue Bell | Social Studies 7-12 Certification             |
| C. | Larry Schuler of Dallas         | Health & Physical Education Certification     |
| D. | Stuart Tripler of Harvey's Lake | Social Studies & Principal 7-12 Certification |

**Recommended Action**

2. Appoint the following LIU Guest Teacher Program Participants, as per diem substitute teachers, at a daily rate in accordance with adopted substitute pay schedule, without contractual rights/benefits. All clearances on file.

|    |                                |  |
|----|--------------------------------|--|
| A. | Michele Balliet of Shickshinny | Emergency Permit – All Instructional Areas PK-12 |
|----|--------------------------------|--|

**Buildings/Grounds – Jean Sayre**

**Recommended Action**

1. Authorize administration to advertise for Bids for the Ross Elementary Carpet Replacement Project. A project description and scope of work will be provided upon request.

**Recommended Action**

2. Approve the change order for Project #25037 LLSD Vestibule Security Upgrades. Work to be completed as per change order #3: Demolition and improvements to existing vestibules at Ross and Lehman-Jackson Elementary per drawings and specifications provided by designBLD LLC of Exeter, Pa. Improvements include vestibule security, lighting, carpet, and ceiling finishes. Total cost: \$530,000.00.

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**Athletics/Activities – Mark Wallace**

**Recommended Action**

1. Approve the following as School & Booster Volunteers for the 2025-2026 school year; all clearances on file:

|    |                   |
|----|-------------------|
| A. | Florena Williams  |
| B. | Arthur Gialanella |

**Recommended Action**

2. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

|    |                |          |           |
|----|----------------|----------|-----------|
| A. | Lawrence Smith | Baseball | Volunteer |
|----|----------------|----------|-----------|

**Recommended Action**

3. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, all clearances on file:

|    |                     |                          |            |
|----|---------------------|--------------------------|------------|
| A. | Randy Paraschak     | Varsity Football         | \$5,586.06 |
| B. | Jason Simoson       | Varsity Football         | \$5,586.06 |
| C. | Brady Butler        | Varsity Football         | \$5,586.06 |
| D. | Cody Lamoreaux      | Varsity Football         | \$5,586.06 |
| E. | Robert Gregor       | Football                 | Volunteer  |
| F. | Damien Napierkowski | Football                 | Volunteer  |
| G. | Jacob Prest         | Football                 | Volunteer  |
| H. | Jacob Mleczynski    | Football                 | Volunteer  |
| I. | Scott Renfer        | JH Football              | \$4,847.47 |
| J. | Miranda Parry       | Varsity Girls Volleyball | \$3,106.82 |
| K. | Mark Major          | Co-Ed JH Volleyball      | \$3,106.82 |
| L. | Brynn Giordano      | Girls Volleyball         | Volunteer  |

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|    |                          |                      |            |
|----|--------------------------|----------------------|------------|
| M. | Kylee Blazick            | Girls Volleyball     | Volunteer  |
| N. | Richard Wooditch         | Varsity Boys Soccer  | \$2,796.13 |
| O. | Kyle Greenwood           | Boys Soccer          | Volunteer  |
| P. | John Christopher Chapple | Boys Soccer          | Volunteer  |
| Q. | Donald Michalisin        | JH Boys Soccer       | \$2,796.13 |
| R. | Lynn Coury               | Field Hockey         | Volunteer  |
| S. | Melissa Smigielski       | Field Hockey         | Volunteer  |
| T. | Katie Laudenslager       | Field Hockey         | Volunteer  |
| U. | Janelle Jacob            | Field Hockey         | Volunteer  |
| V. | Courtney Thomas          | Varsity Field Hockey | \$4,357.61 |
| W. | Janene Kasarda           | JH Field Hockey      | \$3,619.74 |
| X. | Samantha Swingle         | Field Hockey         | Volunteer  |

**Transportation – Christine Napierkowski**

**Support Services – Rob Wojtowicz**

**Recommended Action**

1. Approve a leave of absence for Employee #3117, effective February 4 – May 4, 2026. It is understood the leave will consist of sick & unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

**Recommended Action**

2. Accept, with regret, the letter of retirement from Donna Lewis, Full-Time Food Service Worker (Cook), effective June 30, 2026, and authorize administration to advertise for the vacancy.

**Recommended Action**

3. Ratify approval for administration to post for the position of Full-Time Head Custodian, 8 hours per day, 260 days per year.

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**Recommended Action**

4. Appoint Lucianna Morrison of Dallas as Part-Time Food Service Worker, 5.5 hours per day, 186 days per year, effective immediately at an hourly rate of \$15.00. All clearances on file.

**School Board – Drew Salko**

**Recommended Action**

1. Approve the Lake-Lehman School District Comprehensive Plan for years 2026-2029, including the following sub-plans for years 2026-2029: Gifted Education Plan, Induction Plan, Professional Development Plan, and Student Services Plan.

**Recommended Action**

2. Approve the first reading of the following revised Board Policies and Administrative Regulation.

|    |   |
|----|---|
| A. | Policy: 236.1 Threat Assessment   |
| B. | Policy: 805.1 Relations with Law Enforcement Agencies                                 |
| C. | Policy 218.1 Weapons  |
| D. | Policy: 218.1-AR-0 Weapons Notification to Appropriate Population of School Community |

**Recommended Action**

3. Approve the first reading, waive future readings, and adopt the following Board Policy attachment.

|    |   |
|----|---|
| A. | Policy: 626 Attachment: Procurement-Federal Funds |
|----|---|

*(Note: This policy attachment is updated annually to reflect annual pricing threshold updates for purchases subject to bid/quotations in accordance with the Department of Labor and Industry as required.)*

**Recommended Action**

4. Approve the calendar for the 2026-2027 School Year.

**Recommended Action**

5. Approve the agreement between Lake-Lehman School District and Wilkes University for participation in the Sparks Scholar Program for Fall 2026 and Spring 2027.

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### Recommended Action

6. Approve the Application for Use of Facilities submitted by Brian Cutter, Back Mountain Shootout, for use of the new gymnasium, old gymnasium and concession stand, for a junior high/senior high basketball tournament to be held Friday, June 19<sup>th</sup> through Sunday, June 21, 2026, upon availability, from 9:00 a.m. until 9:00 p.m.

### Recommended Action

7. Approve the application for Use of Facilities submitted by Martha Allen-Pearson, Lake-Lehman Jr. Knights, for summer cheer practice on the Lehman-Jackson campus from June through October from 6:00 p.m. until 8:00 p.m.

### Recommended Action

8. Approve the application for Use of Facilities submitted by Martha Allen-Pearson, Lake-Lehman Jr. Knights, for indoor cheer practice in the gymnasium or cafeteria from September through November from 5:30 p.m. until 8:00 p.m.

### Recommended Action

9. Accept and support the Petition to the Honorable Pennsylvania House of Representatives in regard to PA House Bill 41. (PIAA Championship Boundary)

## 22. Information/Recognition

### A. Curriculum and Instruction

1. **Informational item:** School Newsletters

### B. Athletics/Activities

### C. Buildings & Grounds

### D. Transportation

### E. Support Services

### F. School Board

1. **Informational item:** Check Run Comparison for February, 2026.
2. **Informational item:** Hand Typed Checks for February, 2026.

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**23. Board Discussion Items for Future Agendas (New Business)**

**24. Set Meeting Dates**

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Monday April 20, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

**25. Visitors**

**26. Adjournment**