

Lake-Lehman School Board

The combined Committee-of-the-Whole and regular monthly meeting for general purposes (voting)
Wednesday, June 17, 2026, at 7:00 p.m. in the auditorium of the Lake-Lehman Junior-Senior High School.

TO: Lake-Lehman School Board

FROM: *James E. McGovern*
Superintendent of Schools

Agenda

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Reading of Meeting Notice**
5. **Executive Session(s)** An Executive Session of the Board will be held on Wednesday, June 17, 2026 to discuss:
 - A. Coaching/extra-curricular appointments/potential openings
 - B. LLEA/LLESPA Grievances
 - C. Security Contracts
 - D. Support Staff openings
 - E. Personnel
 - F. Safety Report
6. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.
7. **Superintendent's Report**
8. **Buildings & Grounds Report**
9. **Principal's Reports**
10. **Business Managers Report**
11. **West Side Career and Technical Center Report**
12. **Luzerne Intermediate Unit Report**
13. **Student Council**
14. **Food Service Report**

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15. Old Business

16. Approval of Agenda

17. Visitors - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.

18. Approval of Minutes

May 18, 2026 - regular monthly meeting

19. Payment of Bills

Approve the Fund Accounting Payment Summary with payment date listed as June 18, 2026 and interim payments dated May 29, 2026 and May 15, 2026.

20. Treasurer's Report

Approve the Treasurer's Report as of May 31, 2026

21. Acknowledge Receipts of Financial Reports and File for Audit

Balances as of May 31, 2026

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Activity Fund

22. Action Items –

Curriculum and Instruction – Sarah Saylor Kashatus

Recommended Action

1. Approve the adoption and purchase of Inspire Science 2026 (McGraw Hill Publishers) as the science program for grades Kindergarten through 6. Total cost of purchase: \$189,047.14. Payment shall be made in two installments, the first half \$94,523.57 to be paid in July of 2026, the remaining balance to be paid in July of 2027. Cost includes professional development, consumable texts and shipping/handling for the six-year period of the contract, 2026-2027 school year through 2031-2032 school year.

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Recommended Action

2. Authorize administration to post for the following positions:

A	Department Chair – Secondary Science
B.	Department Chair – Secondary Mathematics

Buildings/Grounds – Jean Sayre

Recommended Action

1. Award the bid for the Lake-Lehman School District Paving Project to Glenn O. Hawbaker Inc., State College, PA. The total estimated cost of the project is \$471,639.50. Pricing includes the Base Bid, as well as Alternates #1, 2, 3, and 4. Work includes pavement removal, replacement, and repair to existing parking lots and roadways throughout the school district campus. Project is to be funded by the Keystone Communities Initiatives Program Grant in the amount of \$300,000.00. Remaining costs to be funded by the School District.

Athletics/Activities – Mark Wallace

Recommended Action

1. Authorize administration to renew all eligible School & Booster Volunteers for the 2026-2027 school year. It is understood that only volunteers in good standing and with unexpired clearances will be renewed.

Recommended Action

2. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, all clearances on file:

A.	Cheryl Kulikowski	Band Director	\$6,892.21
B.	Cheryl Kulikowski	Band Director - Concert	\$2,017.48
C.	Adam Motovidlak	Golf	\$3,043.13

Recommended Action

3. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, all clearances on file:

A.	Joseph DeMace	Band	\$2,514.07
B.	Joseph DeMace	Indoor Percussion	\$2,797.44
C.	Brian Bacon	Indoor Colorguard	\$2,797.44

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D.	Lacey Carey	Band	Volunteer
E.	Christopher DeRemer	Band	Volunteer
F.	Robert Hamilton	Band	Volunteer
G.	Seth Mieczkowski	Band	Volunteer
H.	Lea Getz	Band	Volunteer
I.	Jacob Pearce	Band	Volunteer
J.	Madelynn Ross	Band	Volunteer
K.	Alison Sankey	Band	Volunteer
L.	Emily Spencer	Band	Volunteer
M.	Patrick Stanley	Band	Volunteer
N.	Adam Walp	Band	Volunteer
O.	Tracey McGurk	Swimming	\$1,797.79
P.	Logan Kuhar	Swimming - Dive	\$1,797.79
Q.	Taylor DeBona	Swimming	Volunteer
R.	Joseph Lech	Varsity Boys Basketball	\$5,031.82
S.	Jennifer Purdy	Varsity Girls Basketball	\$5,031.82
T.	Janene Kasarda	JH Girls Basketball	\$3,370.31
U.	Jamie Biscotto	JH Girls Basketball	\$3,370.31
V.	Paul Callahan	Varsity Girls Soccer	\$2,796.13
W.	Shoshana Mahoney	Varsity Girls Soccer	Volunteer
X.	Emily Smith	Varsity Girls Soccer	Volunteer
Y.	Alexandra Concklin	JH Girls Soccer	\$2,796.13
Z.	Eric Mathes	JH Girls Soccer	Volunteer
AA.	Richard Matysik	Girls Tennis	Volunteer

Recommended Action

4. Authorize administration to post and advertise for the position of Athletic Director.

Transportation – Christine Napierkowski

Support Services – Rob Wojtowicz

Recommended Action

1. Appoint Rikki Ritts of Harvey’s Lake as Full-Time Food Service Worker (Cook), 7 hours per day, 186 days per year, at an hourly rate of \$15.50. All clearances on file.

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Recommended Action

2. Authorize administration to advertise for the position of Part-Time Food Service Worker, 5.5 hours per day, 186 days per year.

School Board – Drew Salko

Recommended Action

1. Adopt a final budget for the 2026-2027 fiscal year with expenditures of \$37,784,794 and revenues of \$36,179,890 with millage of 12.0538 mills assessed valuation in Harveys Lake Borough and the townships of Jackson, Lake, Lehman and Ross in Luzerne County; and 68.5134 mills on the assessed valuation of real estate in the township of Noxen in Wyoming County, as listed in the respective tax duplicates and assessed by the Assessor's Office. All other taxes as previously levied shall remain in force.

Recommended Action

2. Approve the following Resolution:

WHEREAS, Act 1 of the Special Session of 2006 requires school districts no later than **June 30, 2026** to adopt a resolution for calendar year **2026** and each year thereafter authorizing the collection and payment of school real property taxes in installments, excluding any interim or delinquent school real property taxes.

NOW, THEREFORE BE IT RESOLVED, that taxpayers approved pursuant to Section 341 of Act 1 of the Special Session of 2006 shall be eligible for participation in the installment payment of school property taxes. The following are excluded from real estate installment payments: interim school property taxes, delinquent school property taxpayers, and all other taxpayers except eligible homestead/farmstead property owners and small business owner property as mandated by 53 P.S. §6926.1502 and that qualifies as small business owner property.

AND BE IT FURTHER RESOLVED, that the tax duplicates shall provide for payment of school real property taxes in a single payment or installments at the option of eligible taxpayers as follows: a. **FULL PAYMENT** - Full payment of the real estate tax shall be due and payable by the close of business on **November 13, 2026** with a **two percent (2%)** discount provided for full payment prior to **September 15, 2026**. All taxpayers, except as indicated below, who fail to make payment of the tax in full by **November 13, 2026** by the close of business shall be charged a **penalty of ten percent (10%)**, which penalty shall be added to the tax by the tax collector and collected by the tax collector.

The school real property taxes shall become due and payable and be collected as provided in the act of May 25, 1945 (P.L. 1050 No. 394), known as the Local Tax Collection Law, subject to the discounts and penalties provided by that act unless an eligible taxpayer evidences an intention to pay school real property taxes in installments.

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b. **INSTALLMENT PAYMENTS** - Installment payment of taxes shall be due in three (3) equal payments on the following due dates: **September 15, 2026, November 13, 2026 and December 15, 2026**. The payment of the first installment by a taxpayer eligible for installment payments shall conclusively evidence an intention to pay school real property taxes in installments.

Those eligible taxpayers electing to pay in installment payments must pay the face amount of the school real property tax bill. No discount shall be offered for installment payments. If an installment payment is made after installment date, then a **ten percent (10%) penalty** shall be assessed on the amount of the installment payment due. Two or more late payments of ten days, or more will render the taxpayer ineligible to participate in installment payments for the following school fiscal year.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that in the event that a taxpayer fails to evidence an intention to pay school real property taxes in installments, those taxes shall become due and payable and be collected as provided by the Local Tax Collection Law (P.L. 1050, No. 394) and subject to the discounts and penalties provided in that act and the Taxpayer Relief Act of 2006. Tax bills not paid in full by: **December 31, 2026** will be turned over to **Luzerne County Tax Claim Bureau for residents of Luzerne County and Wyoming County Tax Claim Bureau for residents of Wyoming County**, on or before the date established by the county in which the school district is located for the turnover of delinquent taxes pursuant to the act of July 7, 1947 (P.L. 1368, No. 542), known as the Real Estate Tax Sale Law.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the Board hereby directs the collection of installment payment of real estate taxes to be made by all Lake-Lehman Tax Collectors, who shall set forth on all notices regarding the payment of school real property taxes in installments and the dates on which such payments are due be set forth on the tax notice sent to approved homestead and farmstead property owners.

Recommended Action

3. Adopt a resolution by the Board of School Directors of Lake-Lehman School District, authorizing the homestead and farmstead exclusion real estate tax assessment reductions for the school year beginning **July 1, 2026**, under the provisions of the Homestead Property Exclusion Program Act (part of Act 50 of 1998) and the Taxpayer Relief Act (Act 1 of 2006)

Recommended Action

4. Appoint the following tax collectors for the 2026-2027 fiscal year:
 - A. Current Real Estate and Per Capita Taxes - Legally certified tax collectors of each municipality, at a commission as adopted by the School Board on February 6, 2001.
 - B. Local Services Tax - H.A. Berkheimer Associates, at a commission of 2.05%.
 - C. Mechanical Device Tax - H.A. Berkheimer Associates, at no commission to the District.

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- D. Real Estate Transfer Tax - Recorder of Deeds, Luzerne County and Wyoming County, at a Commission of 2%.

Recommended Action

5. Approve a ten percent (10%) penalty on all taxes unpaid 120 days after date of issue July 15, 2026.

Recommended Action

6. Continue the resolution from 1996-1997 for the 2026-2027 fiscal year, to require tax collectors to remit monies more frequently than the minimum of once per month as prescribed by law.

Recommended Action

7. Authorize rental payment to Lake-Lehman School District Tax Collectors in the amount of \$2,000.00 for the 2026-2027 school year.

Recommended Action

8. Appoint J.P. Harris Associates, LLC, Mechanicsburg, as delinquent per capita tax collectors for the 2026-2027 fiscal year; no fee to the district.

Recommended Action

9. Appoint/renew the following depositories effective July 1, 2026:

A. Peoples Security:

General Fund - Checking
Cafeteria Fund - Checking
Athletic Fund - Checking
Lake-Noxen Elementary Fund - Checking
Lehman-Jackson Elementary Fund - Checking
Ross Elementary Fund - Checking
Junior-Senior High School Activities Fund – Checking
Junior-Senior High School Principal’s Fund – Checking
Capital Projects-Checking
Note/Bond Sinking Fund

B. Pennsylvania School District Liquid Asset Fund:

General Fund - Investment Checking
Capital Reserve Fund
Capital Projects Fund

Recommended Action

10. Authorize the Business Manager to continue the contract with the Educational Consortium for reimbursements and discounts for telephone service, internet and e-rate service.

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Recommended Action

11. Appoint Andrew Molitoris, Photography by Andy, as the District Photographer for the 2026-2027 school year.

Recommended Action

12. Renew the Membership Agreement with Pennsylvania School Boards Association (PSBA) effective for the July 1, 2026 - June 30, 2027 program year at a total cost of \$17,684.47. Membership includes participation in the policy maintenance program, annual administrative regulation updates and access to the Policy Portal.

Recommended Action

13. Accept the School Safety and Security Report for the 2025-2026 School Year as required by Act 44 of 2018.

Recommended Action

14. Renew the Agreement with King, Spry, Herman, Freund & Faul, LLC, (“KingSpry”) Bethlehem, to provide comprehensive general counsel, legal consultation services, and representation on all legal matters affecting Lake-Lehman School District, for the period July 1, 2026 to June 30, 2027.

Recommended Action

15. Approve the purchase of Finalsite CMS (communication management system). Total cost for year one: \$8,085-includes implementation, onboarding and training. Subsequent years cost: \$6,585 annually through the life of the contract. Contract term: beginning from the effective date through July 1, 2028.

Recommended Action

16. Exonerate Eugene Salko of Jackson Township, from payment of all real estate taxes that become due on or after April 17, 2026, that apply to the property listed on the Exemption Certificate as determined by the Pennsylvania State Veteran’s Commission for Real Estate Tax Exemption, Department of Military and Veterans Affairs.

Recommended Action

17. Ratify the approval of the agreement between the Luzerne Intermediate Unit #18 and the Lake-Lehman School District for the 2026-2027 school year, to provide Partial Hospitalization Therapeutic services for students referred to that program at a cost of \$112.44 per day and any additional fees that may apply as listed in said agreement.

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Recommended Action

18. Renew the agreement between Rural Health Corporation and the Lake-Lehman School District to provide comprehensive and primary and preventative health care services for the students and personnel of the Lake-Lehman School District effective for two years beginning July 1, 2026.

Recommended Action

19. Renew the Guest Teacher Agreement for the 2026-2027 school year between the Lake-Lehman School District and the Luzerne Intermediate Unit 18, at an annual membership fee of \$360.00 flat rate, payable at the beginning of the school year.

Recommended Action

20. Authorize administration to renew the letter of agreement between the Lake-Lehman School District and Children's Service Center of Wyoming Valley to provide an educational component within its Milford E. Barnes Jr. School-Partial Hospitalization Program (PHP) for students referred to this program, at a cost of \$199.00 per student, per day. The term of this agreement is effective the first day of the 2026-2027 school year and ending the last day of the 2026-2027 school year including Extended School Year (ESY) if eligible with appropriate ESY billing rate. (\$105.00/day.)

Recommended Action

21. Authorize administration to renew the letter of agreement between the Lake-Lehman School District and Children's Service Center of Wyoming Valley to provide a Therapeutic Education Program (TEP) within its Milford E. Barnes Jr. School for students referred to this program, at a cost of \$199.00 per student, per day. The term of this agreement is effective the first day of the 2026-2027 school year ending the last day of the 2026-2027 school year including Extended School Year (ESY) if eligible with appropriate ESY billing rate. (\$105.00/day.)

Recommended Action

22. Approve the Business Associate Agreement to Maintain Confidential Protected Health Information with The Children's Service Center of Wyoming Valley, INC. Listed as Appendix A of the Partial Hospitalization and Therapeutic Education Program Agreement for the 2026-2027 school year.

Recommended Action

23. Approve the Agreement between the Lake-Lehman School District and Geisinger Orthopaedics and Sports Medicine, to provide athletic training services for the Lake-Lehman Junior-Senior High School from August 1, 2026 through June 30, 2029, at a total cost of \$192,197.17.

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Recommended Action

24. Approve the Hudl Sports Technology Package proposal, from Agile Sports Technologies, Inc. dba Hudl of Lincoln, NE at a cost of \$20,000 for the 2026-2027 school year.

Recommended Action

25. Approve the 1100-Pro Package from Arbiter Sports, LLC of Sandy, Utah, at a total cost of \$3,156.50 for the 2026-2027 school year. The package includes scheduling, registration, and websites.

Recommended Action

26. Approve the proposal by Conrad Siegel in regard to the Retiree Health Valuation (GASB 75). Conrad Siegel agrees to provide OPEB Actuarial Valuations as of July 1, 2025 which would provide results for the two fiscal years ending June 30, 2026 and June 30, 2027, for a fee as set in Exhibit A – Actuarial and Consulting Services and Compensation.

Recommended Action

27. Approve the following reimbursement(s) due to increased prescription co-pays, effective July 1, 2017, as outlined in the Collective Bargaining Agreement between the Lake-Lehman School District and the Lake-Lehman Educational Support Personnel Association:

A	Employee #1403	\$20.00
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Recommended Action

28. Authorize payment of the following insurance appeal(s) based on the determinations of the Lake-Lehman Insurance Appeals Committee:

A.	Appeal # 2026-03-775	\$2,859.80
B.	Appeal # 2026-03-3342	\$ 470.00
C.	Appeal # 2026-05-2108	\$1,259.00
D.	Appeal # 2026-05-3076	\$ 630.00

23. Information/Recognition

A. Curriculum and Instruction

- 1. Informational item:** School Newsletters

B. Athletics/Activities

C. Buildings & Grounds

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D. Transportation

E. Support Services

F. School Board

1. **Informational item:** Check Run Comparison for May, 2026.

2. **Informational item:** Hand Typed Checks for May, 2026.

24. Board Discussion Items for Future Agendas (New Business)

25. Set Meeting Dates

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Monday, July 20, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

26. Visitors

27. Adjournment