LAKE-LEHMAN SCHOOL DISTRICT
BOARD MEETING MINUTES

July 20, 2026

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes of the Lake-Lehman Board of School Directors was held on Monday, July 20, 2026, in the auditorium of the Lake-Lehman Junior-Senior High School.

The meeting was called to order by President, Bob Wright, at 7:05 p.m., and opened with Roll Call, Pledge of Allegiance and a moment of silence.

DIRECTORS	**ROLL CALL**
Robert Baran	Absent
Sarah Saylor Kashatus	Present
Christine Napierkowski	Present
Drew Salko	Present
Jean Sayre	Present
Mark Wallace	Present
Scott Walsh	Present
Robert Wojtowicz	Present
Robert Wright	Present

Others Present:
James E. McGovern, Superintendent
Tracey Liparela, Assistant to the Superintendent
Mary Jo Casaldi, Superintendent's Administrative Asst./Board Secretary
Avery Smith, Esq., District Solicitor
Matthew Nonnenberg, Junior-Senior High School Principal
Donald James, Administrator
Lori Bednarek, Special Projects Coordinator
Brian Murphy, Technology Coordinator
Tina Antonello, Special Education Director
Erica Orock, School Psychologist
Brady Butler, Director of Buildings and Grounds

Scott Price	Cheryl Brudnicki	Alexis Shotwell	Hayley Wallace
Lisa Wallace	Hannah Chipego	Lisa Finnegan	Scott S.
Michael Huntzinger	Rianna DeCesaris	Brenda Morris	Courtney Judge
Nicole Chipego	Matt Chipego	Christine Shook	Mark Major

EXECUTIVE SESSION An Executive Session of the Board was held on Monday, July 20, 2026 to discuss:

A. Coaching/extra-curricular appointments/potential openings
B. Security Contracts
C. Support Staff openings
D. Personnel

READING OF MISSION
Mr. McGovern read the Mission of the Lake-Lehman School District.

"The Mission of the Lake-Lehman School District is to inspire students to achieve personal fulfillment through the context of community, independence, generosity and mastery within a safe learning environment."

SUPERINTENDENT'S REPORT
The Superintendent's report included the following:

- Mr. McGovern thanked Mr. Mark Wallace for his work on the Athletic Social Media pages.

- Mr. McGovern read the Buildings and Grounds Report submitted by Mr. Brady Butler which included updates on current projects underway in the district.

- Nicole Chipego, Softball Coach, talked about the team and their accomplishments and presented certificates of outstanding athletic achievement to Kaitlyn Brudnicki - Pennsylvania All-State First Team and Hannah Chipego - Pennsylvania All-State 3A Pitcher of the Year, Pennsylvania All-State First Team and All-Region First Team Pitcher. Hannah Chipego thanked Mr. McGovern and the Board for the fields and for their appreciation of student athletes, she also acknowledged Mr. Nonnenberg, her teammates and coaches. Hannah presented her record breaking ball to the school district.

BUSINESS MANAGER'S REPORT
No Report.

WEST SIDE AREA CAREER AND TECHNICAL CENTER REPORT
Mr. Salko presented a report from the May meeting of the WSCTC Joint Operating Committee.

LUZERNE COUNTY INTERMEDIATE UNIT REPORT
Mr. Walsh reported on highlights of the May meeting of the Luzerne Intermediate Unit Board of Directors.

STUDENT COUNCIL REPORT
No Report.

FOOD SERVICE
No Report.

OLD BUSINESS
No items.

APPROVAL OF THE AGENDA
Mr. McGovern reviewed and read the agenda and addendum items.
Mr. Wright noted the agenda is approved as read and amended.

VISITORS – Comments relative to approval of Minutes, treasurer's report, payment of bills, and action items.

Mr. Mike Huntsinger, Lehman Township parent, addressed the Board urging them to consider renegotiating the SRO agreement with Lehman Township.

APPROVAL OF MINUTES
Motion was made by Mr. Salko, seconded by Mr. Wojtowicz, to approve the following minutes.

June 17, 2026 - regular monthly meeting

Vote: Upon roll call, all members present voted yes; motion carried.

PAYMENT OF BILLS
Motion was made by Mr. Walsh, seconded by Mr. Salko, to approve the Fund Accounting Payment Summary with payment date listed as July 21, 2026, in the amount of $316,294.60 and interim payments dated July 10, 2026, in the amount of $146,893.52, June 26, 2026 in the amount of $50,046.44 and June 12, 2026, in the amount of $154,604.88; subject to audit.

Vote: Upon roll call, all directors present voted yes; motion carried.

TREASURER'S REPORT
Motion was made by Mrs. Sayre, seconded by Mr. Salko, to approve the treasurer's report as of June 30, 2026.

Vote: Upon roll call, all directors present voted yes; motion carried.

ACKNOWLEDGE RECEIPT OF FINANCIAL REPORTS AND FILE FOR AUDIT
(Attached to Treasurer's Report)

Balances as of April 30, 2026

- Lehman-Jackson Activity Fund

Balances as of May 31, 2026

- Lehman-Jackson Activity Fund

Balances as of June 30, 2026

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Activity Fund
- Lehman-Jackson Activity Fund

ACTION ITEMS:

CURRICULUM AND INSTRUCTION
Motion was made by Mrs. Kashatus, seconded by Mr. Wojtowicz, to move on the following items:

1. Grant Professional Employee/Tenure Status to the following employees and authorize administration to issue a Professional Employee Contract:

A.	Micayla Grey	F.	S. Quinn Dyrli
B.	Jennifer Norconk	G.	Emily Jugus
C.	Megan Spess	H.	Hillary Oliver
D.	Rebecca Sutton	I.	Laura Rogan
E.	Kiri Cooper		

Vote: Upon roll call, all directors present voted yes; motion carried.

2. Appoint Rachel Shook of Noxen as a Temporary Professional Employee, effective for the start of the 2026-2027 school year at a salary of $49,981.00, Bachelor's Level, Step I. Initial assignment: Secondary English Teacher. All clearances on file.

Vote: Upon roll call, all directors present voted yes; motion carried.

3. Authorize administration to advertise for the following position(s):

A	Elementary Teacher

Vote: Upon roll call, all directors present voted yes; motion carried.

<u>BUILDINGS & GROUNDS</u>
No items.

<u>ATHLETICS & ACTIVITIES</u>
Motion was made by Mr. Wallace, seconded by Mrs. Sayre to move on the following items:

1. Authorize administration to advertise for the following coaching positions for the 2026-2027 school year.

A.	Head Baseball Coach
B.	Junior High Soccer Coach
C.	Junior High Field Hockey Coach
D.	Assistant Golf Coach

Vote: Upon roll call, all directors present voted yes; motion carried.

2. Approve the following as School & Booster Volunteer for the 2026-2027 school year; all clearances on file:

A	Megan Schutz

Vote: Upon roll call, all directors present voted yes; motion carried.

3. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, all clearances on file.

A.	Caroline Perillo	Building Hope Club	$1,016.55
B.	Gail Honeywell	Class Night	$438.52
C.	Sarah Pryor	Key Club	$1,509.81
D.	Gail Honeywell	Newspaper	$2,118.88
E.	Sandra Reno-Gromniak	National Honor Society Advisor	$1,020.10
F.	Jill Little	Senior Class Advisor	$1,669.10
G.	Katlyn McHenry	Junior Class Advisor	$1,420.83
H.	Courtney Giuliani-Judge	Sophomore Class Advisor	$1,173.83
I.	Tiffiny Hettes	Freshmen Class Advisor	$925.55
J.	Christina Woronko	Department Head – Secondary Language Arts	$2,624.55
K.	Ryan Lindbuchler	Department Head – Secondary Social Studies	$2,415.26
L.	Tiffiny Hettes	Department Head – Secondary Mathematics	$2,415.26
M.	Cecelia Jennings	Department Head – Secondary Science	$2,415.26
N.	Carrie McDonald	Department Head – Elementary Language Arts	$1,825.11
O.	Jeremy Williams	Department Head – Elementary Science	$1,825.11
P.	Jennifer Welby	Department Head – Elementary Social Studies	$1,825.11
Q.	Richard Cronin	Department Head – Elementary Mathematics	$1,825.11
R.	Kelly Cave-Mattie	SADD Club Advisor	$1,510.51
S.	Kelly Cave-Mattie	Student Council Advisor	$1,510.51
T.	Walter Simko	Yearbook Advisor – Senior High	$3,613.80
U.	Tracey Stanley	Yearbook Advisor – Junior High	$1,202.43
V.	Gina Major-Ackerman	Senior Play Advisor	$1,623.60
W.	Gina Major-Ackerman	Spring Musical - Secondary	$3,613.80
X.	Jason Field	Co-Debate Club Advisor	$755.25
Y.	Katrina Joyce	Co-Debate Club Advisor	$755.25
Z.	Alana Rinaldi-Kozloski	Cheerleading	$4,242.97
AA.	Moriah Strenfel	FBLA Advisor	$1,510.51

Vote: Upon roll call, all directors present voted yes; motion carried.

4. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, all clearances on file.

A.	Walter Simko	National Honor Society Committee	$255.03
B.	Alexandra McKitish	Varsity Cheerleading	$1,797.79
C.	Courtney Dougal	JH Cheerleading	$1.797.79

Vote: Upon roll call, all directors present voted yes; motion carried.

TRANSPORTATION

Motion was made by Mrs. Napierkowski, seconded by Mr. Kashatus to move on the following items.

1. Approve the final contract cost adjustment in the amount of $219,385.24 for Back Mountain Transit Co. Inc., for the 2025-2026 school year.

Vote: Upon roll call, all directors present voted yes; motion carried.

SUPPORT SERVICES

No items.

SCHOOL BOARD

Mr. Salko made a motion to amend recommended action item #4 under the heading of 'School Board" to read: Approve the job description for the position of Armed School Security Guard and authorize administration to post and advertise for said position. The motion was seconded by Mr. Wojtowicz., and a roll call vote was taken.

Vote: Upon roll call, all members present voted yes to amend recommended action item #4; motion carried.

Motion was made by Mr. Salko, seconded by Mrs. Sayre, to move on the following items:

1. Ratify the adoption of the Intergovernmental Agreement for the 2026-2027 school year between Luzerne Intermediate Unit #18 and Lake-Lehman School District for contracted professional services provided by the LIU based on 2025-2026 student totals as of April 7, 2026, at a total cost of $671,423.95 for instructional and support services as listed in "Schedule A" of the agreement.

   Vote: Upon roll call, all directors present voted yes; motion carried.

2. Adopt the final budget for the 2026-2027 fiscal year for the West Side Career and Technology Center.

   Vote: Upon roll call, all directors present voted yes; motion carried.

3. Renew the Agreement with King, Spry, Herman, Freund & Faul, LLC, ("KingSpry") Bethlehem, to provide comprehensive general counsel, legal consultation services, and representation on all legal matters affecting Lake-Lehman School District, effective through June 30, 2029.

   Vote: Upon roll call, all directors present voted yes; motion carried.

~~Approve the job description for the position of Armed School Security Guard.~~ (Amended)

The above motion was amended to read as follows:

4. Approve the job description for the position of Armed School Security Guard and authorize administration to post and advertise for said position.

   Vote: Upon roll call, all directors present voted yes; motion carried.

5. Authorize administration to renew the agreement with Bayada Home Health Care, Inc., for the purposes of providing substitute school nurse services at an hourly rate of $58.00. The term of agreement will be July 1, 2026 through June 30, 2027.

   Vote: Upon roll call, all directors present voted yes; motion carried.

6. Exonerate the following individuals from payment of all real estate taxes which apply to the property listed on the Real Property Tax Exemption Certificate and all terms and conditions which apply as listed on the certificate, as determined by the Pennsylvania State Veteran's Commission for Real Estate Tax Exemption, Department of Military and Veterans Affairs.

A.	Danielle Belcher	Lehman Township
B.	Jeffrey A. Urbanski	Harveys Lake Borough
C.	David Pierson	Lehman Township
D.	Leonard Ruotolo	Harveys Lake Borough
E.	Leonard Scavone	Ross Township
F.	Florence Harry	Lehman Township

   Vote: Upon roll call, all directors present voted yes; motion carried.

7. Approve the appointment of Dr. Robert Gregor, Shavertown, to provide on-site physician coverage at Lake-Lehman football games for the 2026-2027 school year. The fee for football game coverage is $125.00 per game. Any additional on-site coverage will be provided at $50.00 per hour.

   Vote: Upon roll call, all directors present voted yes; motion carried.

8. Approve the Application for Use of Facilities submitted by Christopher J. Kukosky, Club Velocity, AAU Volleyball, for use of the new gymnasium for AAU club tryouts on Sunday, August 9, 2026 from 1:30 p.m. until 4:30 p.m.

   Vote: Upon roll call, all directors present voted yes; motion carried.

9. Ratify the approval of an Application for Use of Facilities submitted by Lehman Township for use of the junior-senior high school auditorium on Tuesday, July 21, 2026 from 6 - 9 p.m., for a public meeting.

   Vote: Upon roll call, Mr. Salko voted no, all other directors present voted yes; motion carried.

10. Approve the following security services for the purpose of providing public safety and security services for the Lake-Lehman School District for the 2026-2027 school year.

A.	Century Security Services
B.	Pat Curley Detective Agency, Inc.

Vote: Upon roll call, all directors present voted yes; motion carried.

11. Approve the Professional Services Agreement between the Lake-Lehman School District and Daniel Nestorick of Hunlock Creek, to review and facilitate mandated PDE reports and advise during state monitoring and audits for the 2026-2027 fiscal year at an annual cost of $20,000.

Vote: Upon roll call, all directors present voted yes; motion carried.

INFORMATION AND RECOGNITION
Mr. Wright noted that all informational items are as listed.

BOARD DISCUSSION FOR FUTURE BUSINESS
No items.

SET MEETING DATES
The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Monday, August 17, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

VISITORS
No Comments.

ADJOURNMENT
Mr. Wright called for a motion to adjourn the meeting. Mr. Salko motioned to adjourn, seconded by Mrs. Kashatus. Mr. Wright adjourned the meeting at 8:44 p.m.

Respectfully submitted
Mary J Casaldi
Non-Member, Board Secretary
Mary Jo Casaldi