

## Lake-Lehman School Board

The combined Committee-of-the-Whole and regular monthly meeting for general purposes (voting)  
Tuesday, January 20, 2026, at 7:00 p.m. in the auditorium of the Lake-Lehman Junior-Senior High School.

**TO: Lake-Lehman School Board**

**FROM: *James E. McGovern***  
**Superintendent of Schools**

### **Agenda**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Reading of Meeting Notice**
5. **Executive Session(s)** An Executive Session of the Board will be held on January 20, 2026, to discuss:
  - A. Coaching/extra-curricular appointments/potential openings
  - B. LLEA/LLESPA Grievances
  - C. Security Contracts
  - D. Support Staff openings
6. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.
7. **Superintendent's Report**
8. **Principal's Reports**
9. **Business Managers Report**
10. **West Side Career and Technical Center Report**
11. **Luzerne Intermediate Unit Report**
12. **Student Council**
13. **Food Service Report**

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### **14. Old Business**

### **15. Approval of Agenda**

### **16. Visitors - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.**

### **17. Approval of Minutes**

December 15, 2025 - regular monthly meeting

**Vote: Upon roll call, all members present voted yes; motion carried.**

### **18. Payment of Bills**

Approve the Fund Accounting Payment Summary with payment date listed as January 21, 2026, and interim payments dated January 9, 2026, and December 26, 2025.

**Vote: Upon roll call, all members present voted yes; motion carried.**

### **19. Treasurer's Report**

Approve the Treasurer's Report as of December 31, 2025.

**Vote: Upon roll call, all members present voted yes; motion carried.**

### **20. Acknowledge Receipts of Financial Reports and File for Audit**

Balances as of December 31, 2025

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Elementary Activity Fund
- Lehman-Jackson Activity Fund

### **21. Action Items –**

**Curriculum and Instruction – Sarah Saylor Kashatus**

#### **Recommended Action**

1. Amend the motion of November 17, 2025, to reflect the retirement effective date of January 16, 2026, for Corrine Anderson.

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**Vote: Upon roll call, all members present voted yes; motion carried.**

#### Recommended Action

2. Approve the following leaves of absence, in accordance with the Family Medical Leave Act; not to exceed 60 days:

	Employee	Dates of Absence	Type
A.	#3044	February 20 – April 3, 2026	Sick & Unpaid Days
B.	#3248	April 7 – May 26, 2026	Unpaid Days
C.	#3615	May 8 – End of the School Year	Sick Days
D.	#3351	May 11 – End of the School Year	Sick, Personal & Unpaid Days

**Vote: Upon roll call, all members present voted yes; motion carried.**

#### Recommended Action

3. Appoint the following Mentor Teachers for the 2025-2026 school year:

	Mentor	New Teacher	Stipend
A.	Melinda Gaus	Tiffany Weaver	\$619.07
B.	Jill Finarelli	Elizabeth Vojtko	\$619.07
C.	Kaitlin Fauerbach	Kathleen Klatt	\$619.07

**Vote: Upon roll call, all members present voted yes; motion carried.**

#### Recommended Action

4. Appoint the following LIU Guest Teacher Program Participants, as per diem substitute teachers, at a daily rate in accordance with adopted substitute pay schedule, without contractual rights/benefits. All clearances on file.

A.	Kevin Koziol of Noxen	Emergency Permit – All Instructional Areas PK-12
B.	Christy Harrison of Hunlock Creek	Emergency Permit – All Instructional Areas PK-12
C.	John Christopher Chapple of Shavertown	Emergency Permit – All Instructional Areas PK-12

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### Recommended Action

5. Appoint the following as per diem substitute teachers, at a daily rate in accordance with adopted substitute pay schedule, without contractual rights/benefits. All clearances on file.

A.	Todd Phillips of Shavertown	Elementary K-6 & Elementary Principal Certification
B.	Jon Weber of Noxen	Art PK-12 Certification

**Vote: Upon roll call, all members present voted yes; motion carried.**

### **Buildings/Grounds – Jean Sayre**

### Recommended Action

1. Approve the change order for Project #25037 LLSD Vestibule Security Upgrades. Work to be completed as per change order: Demo existing doors with removal of magnetic locks. Installation of new 36"x 60" window with 6"x 8" lintel and structural steel angle lintel. Install new electrical outlets: coordinate power connections per existing circuits. Replace four existing door sets, retain existing frames. Remove and replace thresholds. Total cost: \$42,544.77.

**Vote: Upon roll call, all members present voted yes; motion carried.**

### **Athletics/Activities – Mark Wallace**

### Recommended Action

1. Appoint Michael Mully of Noxen as Head Football Coach for the 2026-2027 season at a stipend of \$8,563.42; all clearances on file.

**Vote: Upon roll call, all members present voted yes; motion carried.**

### Recommended Action

2. Accept, with regret, the letter of resignation from Peter Moses, Boys Basketball Coach, effective January 6, 2026 and authorize administration to advertise for the position.

**Vote: Upon roll call, all members present voted yes; motion carried.**

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### Recommended Action

3. Approve the following as School & Booster Volunteers for the 2025-2026 school year; all clearances on file:

A.	Bernard Montigney Jr
B.	Annie Perry
C.	Morgan Pudimott

**Vote: Upon roll call, all members present voted yes; motion carried.**

### Recommended Action

4. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

A.	Christopher Kukosky	Boys Volleyball	\$4,852.24
B.	Christian Hampel	Boys Lacrosse	\$4,937.16

**Vote: Upon roll call, all members present voted yes; motion carried.**

### Recommended Action

5. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

A.	Michael Evans	Varsity Boys Lacrosse	\$3,076.06
B.	John McGurk	Varsity Track & Field	\$3,076.06
C.	Mary Ann Maxfield	Varsity Track & Field	\$3,076.06
D.	Jeffrey Peiffer	JH Track & Field	\$3,076.06
E.	Allen Scott	Track & Field	Volunteer
F.	Katie Laudenslager	JH Track & Field	\$3,076.06

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Transportation – Christine Napierkowski**

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### **Support Services – Rob Wojtowicz**

#### **Recommended Action**

1. Accept, with regret, the letter of resignation from Robin Johnson, Part-Time Food Service Worker, effective January 9, 2026, and authorize administration to advertise for the vacancy.

**Vote: Upon roll call, all members present voted yes; motion carried.**

#### **Recommended Action**

2. Accept, with regret, the letter of resignation from Cortney Maille, Child Accounting/PIMS Clerk effective January 15, 2026, and authorize administration to advertise for the vacancy.

**Vote: Upon roll call, all members present voted yes; motion carried.**

#### **Recommended Action**

3. Approve an intermittent leave of absence for Employee #1337, effective February 1 – October 25, 2026. It is understood the leave will consist of sick & unpaid days in accordance with the Family Medical Leave Act; not to exceed 60 days.

**Vote: Upon roll call, all members present voted yes; motion carried.**

### **School Board – Drew Salko**

#### **Recommended Action**

1. Exonerate Randy C. Shaver of Harveys Lake Borough, from payment of all real estate taxes which apply to the property listed on the Exemption Certificate that become due on or after November 19, 2025, as determined by the Pennsylvania State Veteran's Commission for Real Estate Tax Exemption, Department of Military and Veterans Affairs.

**Vote: Upon roll call, all members present voted yes; motion carried.**

#### **Recommended Action**

2. Approve the Application for Use of Facilities submitted by Chuck Crane, Harveys Lake Little League, for use of the junior-senior high school old gymnasium for baseball/softball evaluations to be held March 7, 2026 or March 14, 2026, from 9:00 a.m. to 3:00 p.m.; upon availability.

**Vote: Upon roll call, all members present voted yes; motion carried.**

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### Recommended Action

3. Approve the following reimbursement(s) due to increased prescription co-pays, effective July 1, 2017, as outlined in the Collective Bargaining Agreement between the Lake-Lehman School District and the Lake-Lehman Educational Support Personnel Association:

A	Employee #1403	\$20.00
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**Vote: Upon roll call, all members present voted yes; motion carried.**

## 22. Information/Recognition

### A. Curriculum and Instruction

1. **Informational item:** School Newsletters

### B. Athletics/Activities

### C. Buildings & Grounds

### D. Transportation

### E. Support Services

### F. School Board

1. **Informational item:** Check Run Comparison for December, 2025.
2. **Informational item:** Hand Typed Checks for December, 2025.
3. **Informational item: Effective January 1, 2026** - Each year, the Pennsylvania Department of Labor and Industry is required by Law to publish changes to the base amounts triggering the requirement for public, telephonic bids or separate bids for certain contracts, or both.

The Pennsylvania School Code Sections 24 P.S. §7-751 and 24P.S. §8-807.1 require public school entities to obtain competitive bids and price quotations based on these amounts for the new calendar year. The amount for purchases subject to public bid will be **\$24,500** and the amount for purchases subject to written or telephonic price quotation will be **\$13,200**; effective January 1, 2026.

Lake-Lehman Board Policy 610 - Purchases Subject to Bid/Quotation, Policy 611 - Purchases Budgeted, and Policy (attachment) 626 - Procurement-Federal Funds, will be updated to reflect the annual pricing threshold updates for purchases subject to bid/quotations in accordance with the Department of Labor and Industry as required.

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Please note: Lake-Lehman Board Policy 610 – Purchases Subject to Bid/Quotation, and Policy 611-Purchases Budgeted, will also be updated to reflect changes in policy language and will be included on the February 17, 2026 Board meeting agenda.

**23. Board Discussion Items for Future Agendas (New Business)**

**24. Set Meeting Dates**

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Tuesday February 17, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

**25. Visitors**

**26. Adjournment**