

Lake-Lehman School Board

The combined Committee-of-the-Whole and regular monthly meeting for general purposes (voting)
Tuesday, February 17, 2026, at 7:00 p.m. in the auditorium of the Lake-Lehman Junior-Senior High School.

TO: Lake-Lehman School Board

FROM: James E. McGovern
Superintendent of Schools

Agenda

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Executive Session(s)** An Executive Session of the Board was held on Monday, February 9, 2026 to discuss:
 - A. Potential purchase of propertyAn Executive Session of the Board will be held on February 17, 2026, to discuss:
 - A. Coaching/extra-curricular appointments/potential openings
 - B. LLEA/LLESPA Grievances
 - C. Security Contracts
 - D. Support Staff openings
 - E. Potential purchase of property
5. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.
6. **Superintendent's Report**
7. **Buildings & Grounds Report**
8. **Principal's Reports**
9. **Business Managers Report**
10. **West Side Career and Technical Center Report**
11. **Luzerne Intermediate Unit Report**

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12. Student Council

13. Food Service Report

14. Old Business

15. Approval of Agenda

16. Visitors - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.

17. Approval of Minutes

January 20, 2026 - regular monthly meeting

18. Payment of Bills

Approve the Fund Accounting Payment Summary with payment date listed as February 18, 2026 and interim payments dated February 6, 2026, and January 23, 2026.

19. Treasurer's Report

Approve the Treasurer's Report as of January 31, 2026

20. Acknowledge Receipts of Financial Reports and File for Audit

Balances as of January 31, 2026

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Elementary Activity Fund
- Lake-Noxen Activity Fund

Balances as of December 31, 2026

- Lake-Noxen Activity Fund

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21. Action Items –

Curriculum and Instruction – Sarah Saylor Kashatus

Recommended Action

1. Approve the Lake-Lehman High School Curriculum Guide for the 2026-2027 school year.

Recommended Action

2. Approve the Lake-Lehman Junior High School Curriculum Guide for the 2026-2027 school year.

Buildings/Grounds – Jean Sayre

Recommended Action

1. Approve the proposal for the Lehman-Jackson Elementary HVAC project from CM3 Building Solutions, Fort Washington, PA. The total cost of the project is \$2,120,486.00. Individual prices listed include engineering, payment and performance bonds, project management, permits and insurance.
(2) Two COSTARS contracts will be utilized for this project:

| | |
|----|---|
| 1. | Maintenance, Repairs & Operation, COSTARS Contract-8-008-E23-1076 |
| 2. | Energy Conservation, COSTARS Contract -28-028-E23-045 |

The scope of work will include the following:

| ECM | ECM Description | Price |
|-----|---|-----------|
| M2 | District Wide JACE Controller Replacement/Upgrade | \$64,513 |
| M5 | Replace Unit Ventilators | \$944,121 |
| M8 | Replace Boiler & Domestic Hot Water Heater | \$540,227 |
| | ALTERNATE | |
| M6 | Replace Rooftop Units & Air Handling Units | \$571,625 |

Athletics/Activities – Mark Wallace

Recommended Action

1. Approve the following as School & Booster Volunteers for the 2025-2026 school year; all clearances on file:

| | |
|---|-----------------|
| A | Melissa Strunk |
| B | Dylan White |
| C | Gabrielle White |

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Recommended Action

2. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

| | | | |
|---|-------------------|-------------------------|------------|
| A | Scott Paull | JH Track & Field | \$3,076.06 |
| B | John Morris | Baseball | Volunteer |
| C | Kyliee Blazick | Boys Volleyball | Volunteer |
| D | Mark Major | Boys Volleyball | Volunteer |
| E | Brynn Giordano | Boys Volleyball | Volunteer |
| F | Miranda Parry | Varsity Boys Volleyball | \$2,136.51 |
| G | Alaisha Sherwood | Softball | Volunteer |
| H | Janelle Jacob | Varsity Girls Lacrosse | \$3,076.06 |
| I | Josh Katyl | Baseball | Volunteer |
| J | Tiffany Hettes | JH Track & Field | \$3,076.06 |
| K | Mary Ann Maxfield | Track & Field | Volunteer |
| L | Kyle Greenwood | Baseball | Volunteer |

Recommended Action

3. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, all clearances on file:

| | | | |
|---|---------------------|------------------|------------|
| A | Robert Carr | Girls Tennis | \$3,043.13 |
| B | Jean Lipski | Field Hockey | \$6,472.35 |
| C | Kelly Adamshick | Girls Soccer | \$4,404.15 |
| D | Enrico Bartolini | Boys Soccer | \$4,404.15 |
| E | Christopher Kukosky | Girls Volleyball | \$4,986.53 |
| F | John Sobocinski | Cross Country | \$4,404.15 |

Recommended Action

4. Appoint Brian Hampel of Hunlock Creek as a Physical Fitness Director for the 2025-2026 School Year at a rate in accordance with the Collective Bargaining Agreement between the Lake-Lehman School District and the Lake-Lehman Education Association. All hours are to be approved by the Superintendent. Pending receipt of clearances.

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Recommended Action

5. Authorize administration to advertise for the position of Head Golf Coach for the 2026-2027 season.

Transportation – Christine Napierkowski

Support Services – Rob Wojtowicz

Recommended Action

1. Approve the following leaves of absence, in accordance with the Family Medical Leave Act; not to exceed 60 days:

| | Employee | Dates of Absence | Type |
|----|-----------------|-------------------------------------|------------------------------|
| A. | #3731 | April 20, 2026 – End of School Year | Sick, Personal & Unpaid Days |

Recommended Action

2. Amend the hours per day for Caitlin Sutton, Part-Time Food Service Worker, to reflect 5.5 hours per day, 186 days per year, effective immediately.

Recommended Action

3. Appoint Melissa Anthony of Noxen as Part-Time Food Service Worker, 5.5 hours per day, 186 days per year, effective immediately at an hourly rate of \$15.00. Pending receipt of clearances within the mandated timeframe.

Recommended Action

4. Appoint the following as hourly support staff substitutes, without contractual rights/benefits. Pending receipt of clearances within mandated timeframe.

| | | |
|----|------------------------------|--------------|
| A. | Robin Johnson of Monroe Twp. | Food Service |
|----|------------------------------|--------------|

School Board – Drew Salko

Recommended Action

1. Approve the Tax Collection Reports for 2025.

- A. 2025 Real Estate Tax Analysis
- B. 2025 Real Estate Supplementals (County Issued May and September 2025)
- C. 2025 Per Capita Tax Analysis
- D. 2025 Cost of Real Estate & Per Capita Tax Analysis

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Recommended Action

2. Approve and adopt the first reading of the following revised Board Policies, waiving future readings.

| | |
|----|--|
| A. | Policy 610: Purchases Subject to Bid/Quotation |
| B. | Policy 611: Purchases Budgeted |

Note: These policies are updated annually to reflect annual pricing threshold updates for purchases subject to bid/quotations in accordance with the Department of Labor and Industry as required.

Recommended Action

3. Approve and authorize the renewal of the Special Education Legal Services Letter of Engagement for Jennifer Donaldson, Esquire, Eastburn and Gray, PC, Attorneys at Law, Doylestown, PA, to serve as special education council to represent the Lake-Lehman School District in education matters on an as needed basis, as per terms of said agreement.

Recommended Action

4. Approve the budget of the Luzerne Intermediate Unit #18 for the fiscal year July 1, 2026 to June 30, 2027.

Recommended Action

5. Approve the Clinical Education Experience Agreement between Misericordia University and the Lake-Lehman School District to provide a clinical education experience for students of the University's College of Health Sciences and Education (CHSE) and/or College of Arts and Sciences (CAS) in accordance with terms listed in said agreement. The term of agreement shall be effective upon signing by both parties for a period of one year, with automatic renewal annually unless otherwise indicated in writing by either party.

Recommended Action

6. Ratify the renewal of the Early College Program between Luzerne County Community College and the Lake-Lehman School District to provide an opportunity for students to earn college credits while still in high school. Participating students must meet eligibility requirements as per terms of the agreement. The agreement shall be in effect as of July 1, 2025 through June 30, 2030.

Recommended Action

7. Ratify the renewal of the Young Scholars Program between King's College and the Lake-Lehman School District, to orient talented high school students to the college environment and provide each student with an extensive challenging academic experience. The program is available for students who meet eligibility requirements as per terms of the agreement. The agreement shall be in effect as of January 1, 2026 through January 1, 2030.

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Recommended Action

8. Authorize payment of the following insurance appeal(s) based on the determinations of the Lake-Lehman Insurance Appeals Committee:

| | | |
|----|-----------------------|------------|
| A. | Appeal # 2026-02-2095 | \$1,163.27 |
|----|-----------------------|------------|

Recommended Action

9. Approve a refund of paid taxes for the year 2025, for K & C Lake Real Estate, LLC, property located in Harveys Lake Borough, in the amount of \$230.00, as determined by the Luzerne County Assessment Office.

Recommended Action

10. Approve the Application for Use of Facilities submitted by Sara Myers, BRAVE Field Hockey, for use of the turf fields and stadium for Field Hockey practices and games on the following dates: May 27th, June 10th, June 17th, June 24th and July 1st, 2026, from 5:00-9:00 p.m., and May 30, 2026 from 3:00-7:00 p.m.

Recommended Action

11. Approve the Application for Use of Facilities submitted by Gabrielle Dubois, Hearts for Heroes/Junior League Northeast (JLNE), for use of the junior-senior high school campus for a 5K run/walk to support veterans in need, to be held on Saturday, April 4, 2026, from 11:00 a.m. until 3:00 p.m.

Recommended Action

12. Approve the Application for Use of Facilities submitted by Mike Franza, Back Mountain Baseball & Softball, for use of the turf softball field for team practice sessions on Mondays and Fridays from 5-8 p.m. in early to mid-March, upon availability.

22. Information/Recognition

A. Curriculum and Instruction

1. **Informational item:** School Newsletters

B. Athletics/Activities

C. Buildings & Grounds

D. Transportation

E. Support Services

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F. School Board

1. **Informational item:** Check Run Comparison for January, 2026.
2. **Informational item:** Hand Typed Checks for January, 2026.

23. Board Discussion Items for Future Agendas (New Business)

24. Set Meeting Dates

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Monday March 16, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

25. Visitors

26. Adjournment