

## Lake-Lehman School Board

The combined Committee-of-the-Whole and regular monthly meeting for general purposes (voting)  
Tuesday, February 17, 2026, at 7:00 p.m. in the auditorium of the Lake-Lehman Junior-Senior High School.

**TO: Lake-Lehman School Board**

**FROM: *James E. McGovern***  
**Superintendent of Schools**

### **Agenda**

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Executive Session(s)** An Executive Session of the Board was held on Monday, February 9, 2026 to discuss:
  - A. Potential purchase of property

An Executive Session of the Board was held on February 17, 2026, to discuss:

  - A. Coaching/extra-curricular appointments/potential openings
  - B. LLEA/LLESPA Grievances
  - C. Security Contracts
  - D. Support Staff openings
  - E. Potential purchase of property
5. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.
6. **Superintendent's Report**
7. **Buildings & Grounds Report**
8. **Principal's Reports**
9. **Business Managers Report**
10. **West Side Career and Technical Center Report**
11. **Luzerne Intermediate Unit Report**

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**12. Student Council**

**13. Food Service Report**

**14. Old Business**

**15. Approval of Agenda**

**16. Visitors** - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.

**17. Approval of Minutes**

January 20, 2026 - regular monthly meeting

**Vote: Upon roll call, all members present voted yes; motion carried.**

**18. Payment of Bills**

Approve the Fund Accounting Payment Summary with payment date listed as February 18, 2026 and interim payments dated February 6, 2026, and January 23, 2026.

**Vote: Upon roll call, all members present voted yes; motion carried.**

**19. Treasurer's Report**

Approve the Treasurer's Report as of January 31, 2026

**Vote: Upon roll call, all members present voted yes; motion carried.**

**20. Acknowledge Receipts of Financial Reports and File for Audit**

Balances as of January 31, 2026

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Elementary Activity Fund
- Lake-Noxen Activity Fund

Balances as of December 31, 2026

- Lake-Noxen Activity Fund

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**21. Action Items –**

**Curriculum and Instruction – Sarah Saylor Kashatus**

**Recommended Action**

1. Approve the Lake-Lehman High School Curriculum Guide for the 2026-2027 school year.

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

2. Approve the Lake-Lehman Junior High School Curriculum Guide for the 2026-2027 school year.

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Buildings/Grounds – Jean Sayre**

**Recommended Action**

1. Approve the proposal for the Lehman-Jackson Elementary HVAC project from CM3 Building Solutions, Fort Washington, PA. The total cost of the project is \$2,120,486.00. Individual prices listed include engineering, payment and performance bonds, project management, permits and insurance.  
(2) Two COSTARS contracts will be utilized for this project:

1.	Maintenance, Repairs & Operation, COSTARS Contract-8-008-E23-1076
2.	Energy Conservation, COSTARS Contract -28-028-E23-045

The scope of work will include the following:

<b>ECM</b>	<b>ECM Description</b>	<b>Price</b>
M2	District Wide JACE Controller Replacement/Upgrade	\$64,513
M5	Replace Unit Ventilators	\$944,121
M8	Replace Boiler & Domestic Hot Water Heater	\$540,227
	<b>ALTERNATE</b>	
M6	Replace Rooftop Units & Air Handling Units	\$571,625

**Vote: Upon roll call, all members present voted yes; motion carried.**

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**Athletics/Activities – Mark Wallace**

**Recommended Action**

1. Approve the following as School & Booster Volunteers for the 2025-2026 school year; all clearances on file:

A	Melissa Strunk
B	Dylan White
C	Gabrielle White

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

2. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

A	Scott Paull	JH Track & Field	\$3,076.06
B	John Morris	Baseball	Volunteer
C	Kyliee Blazick	Boys Volleyball	Volunteer
D	Mark Major	Boys Volleyball	Volunteer
E	Brynn Giordano	Boys Volleyball	Volunteer
F	Miranda Parry	Varsity Boys Volleyball	\$2,136.51
G	Alaisha Sherwood	Softball	Volunteer
H	Janelle Jacob	Varsity Girls Lacrosse	\$3,076.06
I	Josh Katyl	Baseball	Volunteer
J	Tiffany Hettes	JH Track & Field	\$3,076.06
K	Mary Ann Maxfield	Track & Field	Volunteer
L	Kyle Greenwood	Baseball	Volunteer

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

3. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, all clearances on file:

A	Robert Carr	Girls Tennis	\$3,043.13
B	Jean Lipski	Field Hockey	\$6,472.35
C	Kelly Adamshick	Girls Soccer	\$4,404.15

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D	Enrico Bartolini	Boys Soccer	\$4,404.15
E	Christopher Kukosky	Girls Volleyball	\$4,986.53
F	John Sobocinski	Cross Country	\$4,404.15

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

4. Authorize administration to advertise for the position of Head Golf Coach for the 2026-2027 season.

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Transportation – Christine Napierkowski**

**Support Services – Rob Wojtowicz**

**Recommended Action**

1. Approve the following leaves of absence, in accordance with the Family Medical Leave Act; not to exceed 60 days:

	<b>Employee</b>	<b>Dates of Absence</b>	<b>Type</b>
A.	#3731	April 20, 2026 – End of School Year	Sick, Personal & Unpaid Days

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

2. Amend the hours per day for Caitlin Sutton, Part-Time Food Service Worker, to reflect 5.5 hours per day, 186 days per year, effective immediately.

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

3. Appoint Melissa Anthony of Noxen as Part-Time Food Service Worker, 5.5 hours per day, 186 days per year, effective immediately at an hourly rate of \$15.00. Pending receipt of clearances within the mandated timeframe.

**Vote: Upon roll call, all members present voted yes; motion carried.**

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**Recommended Action**

- 4. Appoint the following as hourly support staff substitutes, without contractual rights/benefits. Pending receipt of clearances within mandated timeframe.

A.	Robin Johnson of Monroe Twp.	Food Service
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**Vote: Upon roll call, all members present voted yes; motion carried.**

**School Board – Drew Salko**

**Recommended Action**

- 1. Approve the Tax Collection Reports for 2025.
  - A. 2025 Real Estate Tax Analysis
  - B. 2025 Real Estate Supplementals (County Issued May and September 2025)
  - C. 2025 Per Capita Tax Analysis
  - D. 2025 Cost of Real Estate & Per Capita Tax Analysis

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

- 2. Approve and adopt the first reading of the following revised Board Policies, waiving future readings.

A.	Policy 610: Purchases Subject to Bid/Quotation
B.	Policy 611: Purchases Budgeted

*Note: These policies are updated annually to reflect annual pricing threshold updates for purchases subject to bid/quotations in accordance with the Department of Labor and Industry as required.*

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

- 3. Approve and authorize the renewal of the Special Education Legal Services Letter of Engagement for Jennifer Donaldson, Esquire, Eastburn and Gray, PC, Attorneys at Law, Doylestown, PA, to serve as special education council to represent the Lake-Lehman School District in education matters on an as needed basis, as per terms of said agreement.

**Vote: Upon roll call, all members present voted yes; motion carried.**

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### Recommended Action

4. Approve the budget of the Luzerne Intermediate Unit #18 for the fiscal year July 1, 2026 to June 30, 2027.

**Vote: Upon roll call, all members present voted yes; motion carried.**

### Recommended Action

5. Approve the Clinical Education Experience Agreement between Misericordia University and the Lake-Lehman School District to provide a clinical education experience for students of the University's College of Health Sciences and Education (CHSE) and/or College of Arts and Sciences (CAS) in accordance with terms listed in said agreement. The term of agreement shall be effective upon signing by both parties for a period of one year, with automatic renewal annually unless otherwise indicated in writing by either party.

**Vote: Upon roll call, all members present voted yes; motion carried.**

### Recommended Action

6. Ratify the renewal of the Early College Program between Luzerne County Community College and the Lake-Lehman School District to provide an opportunity for students to earn college credits while still in high school. Participating students must meet eligibility requirements as per terms of the agreement. The agreement shall be in effect as of July 1, 2025 through June 30, 2030.

**Vote: Upon roll call, all members present voted yes; motion carried.**

### Recommended Action

7. Ratify the renewal of the Young Scholars Program between King's College and the Lake-Lehman School District, to orient talented high school students to the college environment and provide each student with an extensive challenging academic experience. The program is available for students who meet eligibility requirements as per terms of the agreement. The agreement shall be in effect as of January 1, 2026 through January 1, 2030.

**Vote: Upon roll call, all members present voted yes; motion carried.**

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**Recommended Action**

8. Authorize payment of the following insurance appeal(s) based on the determinations of the Lake-Lehman Insurance Appeals Committee:

A.	Appeal # 2026-02-2095	\$1,163.27
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**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

9. Approve a refund of paid taxes for the year 2025, for K & C Lake Real Estate, LLC, property located in Harveys Lake Borough, in the amount of \$230.00, as determined by the Luzerne County Assessment Office.

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

10. Approve the Application for Use of Facilities submitted by Sara Myers, BRAVE Field Hockey, for use of the turf fields and stadium for Field Hockey practices and games on the following dates: May 27<sup>th</sup>, June 10<sup>th</sup>, June 17<sup>th</sup>, June 24<sup>th</sup> and July 1<sup>st</sup>, 2026, from 5:00-9:00 p.m., and May 30, 2026 from 3:00-7:00 p.m.

**The above motion was tabled.**

**Recommended Action**

11. Approve the Application for Use of Facilities submitted by Gabrielle Dubois, Hearts for Heroes/Junior League Northeast (JLNE), for use of the junior-senior high school campus for a 5K run/walk to support veterans in need, to be held on Saturday, April 4, 2026, from 11:00 a.m. until 3:00 p.m.

**Vote: Upon roll call, all members present voted yes; motion carried.**

**Recommended Action**

12. Approve the Application for Use of Facilities submitted by Mike Franza, Back Mountain Baseball & Softball, for use of the turf softball field for team practice sessions on Mondays and Fridays from 5-8 p.m. in early to mid-March, upon availability.

**Vote: Upon roll call, all members present voted yes; motion carried.**

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### **22. Information/Recognition**

#### **A. Curriculum and Instruction**

- 1. Informational item:** School Newsletters

#### **B. Athletics/Activities**

#### **C. Buildings & Grounds**

#### **D. Transportation**

#### **E. Support Services**

#### **F. School Board**

- 1. Informational item:** Check Run Comparison for January, 2026.
- 2. Informational item:** Hand Typed Checks for January, 2026.

### **23. Board Discussion Items for Future Agendas (New Business)**

### **24. Set Meeting Dates**

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Monday March 16, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

### **25. Visitors**

### **26. Adjournment**