

Lake-Lehman School Board

The combined Committee-of-the-Whole and regular monthly meeting for general purposes (voting)
Monday, December 15, 2025, at 7:00 p.m. in the auditorium of the Lake-Lehman Junior-Senior High School.

TO: Lake-Lehman School Board

FROM: *James E. McGovern*
Superintendent of Schools

Agenda

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Executive Session(s)** An Executive Session of the Board will be held on December 15, 2025, to discuss:
 - A. Coaching/extra-curricular appointments/potential openings
 - B. LLEA/LLESPA Grievances
 - C. Security Contracts
5. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.
6. **Superintendent's Report**
7. **Principal's Reports**
8. **Business Managers Report**
9. **West Side Career and Technical Center Report**
10. **Luzerne Intermediate Unit Report**
11. **Student Council**
12. **Food Service Report**
13. **Old Business**
14. **Approval of Agenda**
15. **Visitors** - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.

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16. Approval of Minutes

November 17, 2025 - regular monthly meeting
December 3, 2025 – School Board Reorganization

Vote: Upon roll call, all members present voted yes; motion carried.

17. Payment of Bills

Approve the Fund Accounting Payment Summary with payment date listed as December 16, 2025, and interim payments dated November 28, 2025, November 14, 2025 and December 12, 2025.

Vote: Upon roll call, all members present voted yes; motion carried.

18. Treasurer's Report

Approve the Treasurer's Report as of November 30, 2025.

Vote: Upon roll call, all members present voted yes; motion carried.

19. Acknowledge Receipts of Financial Reports and File for Audit

Balances as of October 31, 2025

- Lehman-Jackson Activity Fund

Balances as of November 30, 2025

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Elementary Activity Fund
- Lake-Noxen Elementary Activity Fund
- Lehman-Jackson Activity Fund

20. Action Items –

Curriculum and Instruction – Sarah Saylor Kashatus

Recommended Action

1. Appoint the following LIU Guest Teacher Program Participants, as per diem substitute teachers, at a daily rate in accordance with the adopted substitute pay schedule, without contractual rights/benefits. All clearances on file.

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A.	Alana Antonello of Plains	Emergency Permit – All Instructional Areas PK-12
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Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

2. Appoint the following as per diem substitute teachers, at a daily rate in accordance with the adopted substitute pay schedule, without contractual rights/benefits. Pending receipt of clearances within mandated timeframe.

A.	Thomas Williams of Dallas	Elementary K-6, Socials Studies 7-12 & School Counselor Certification
B.	Abigail Roman of Mountaintop	Elementary K-4 Certification
C.	Ruth Skammer of Dallas	Health & Physical Education Certification

Vote: Upon roll call, all members present voted yes; motion carried.

Buildings/Grounds – Jean Sayre

Athletics/Activities – Mark Wallace

Recommended Action

1. Accept, with regret, the letter of resignation from Gerald Gilsky, Football Coach, effective immediately, and authorize administration to advertise for the position.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

2. Approve the following as School & Booster Volunteers for the 2025-2026 school year; all clearances on file:

A	Gretchen Black
B	Nicole Blessing-Akhter
C	David Cupano
D	Robert Falls
E	Emalee Gensel
F	Adam Holena
G	Elizabeth Roman

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Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

3. Ratify the appointment of the following Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

A	Alana Rinaldi Kozloski	Head Cheerleading	\$4,200.96
B	Alexandra McKitish	Varsity Assist. Cheerleading	\$1,779.99
C	Courtney Dougal	JH Assist. Cheerleading	\$1,779.99

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

4. Appoint the following Head Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

A	John Sobocinski	Indoor Track	Volunteer
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Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

5. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

A	Ian Jones	Boys Basketball	Volunteer
B	Madelynn Ross	Band	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

Transportation – Christine Napierkowski

Support Services – Rob Wojtowicz

School Board – Drew Salko

Recommended Action

1. Adopt the following resolution:

WHEREAS, on June 27, 2006, the Pennsylvania legislature passed Act 1 of Special Session 2006, entitled the “Taxpayer Relief Act” (hereinafter “Act 1”);

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WHEREAS, Act 1 requires school districts to limit tax increases to the level set by an inflation index unless the tax increase is approved by voters in a referendum or the school district obtains from the Department of Education or a court of common pleas certain referendum exceptions;

WHEREAS, Act 1 does, however, allow a board of school directors to elect to adopt a resolution indicating that it will not raise the rate of any tax for the support of the public schools for the following fiscal year by more than its index, provided this resolution must be adopted no later than 110 days prior to the date of the election immediately preceding the upcoming fiscal year;

WHEREAS, the Lake-Lehman School District index for the 2026-2027 fiscal year is 4.1%

WHEREAS, the Lake-Lehman School District Board of Directors has made the decision that it shall not raise the rate of any tax for the support of the Lake-Lehman School District for the 2026-2027 fiscal year by more than its index.

AND NOW, on this 15th day of December, 2025, it is hereby RESOLVED by the Lake-Lehman School District (hereinafter “District”) Board of Directors (hereinafter “Board”) the following:

1. The Board certifies that it will not increase any school district tax for the 2026-2027 school year at a rate that exceeds the index as calculated by the Pennsylvania Department of Education.
2. The Board certifies that it will comply with the procedures set forth in Section 687, of the Pennsylvania Public School Code (hereinafter “School Code”), 24 P.S. §6-687, for the adoption of its proposed and final budget.
3. The Board certifies that increasing any tax at a rate less than or equal to the index will be sufficient to balance its final budget of the 2026-2027 fiscal year.
4. The Administration of the District will submit the District’s information on a proposed increase in the rate of a tax levied for the support of the District to the Pennsylvania Department of Education on the uniform form prepared by the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.
5. The Administration of the District will send a copy of this Resolution to the Pennsylvania Department of Education no later than five days after the Board’s adoption of this Resolution.
6. The Board understands and agrees that by passing this Resolution it is not eligible to seek referendum exceptions under Section 333(f) of Act 1 and is not eligible to request approval from the voters through a referendum to increase a tax rate by more than the index as established for the 2026-2027 fiscal year.

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7. Once this Resolution is passed, the Administration of the District is not required to comply with the preliminary budget requirements set forth in paragraphs (a) and (c) of Section 311 of Act 1. Provided, however:
 - (a) The Board understands and agrees that, upon receipt of the information submitted by the District as set forth in paragraphs 4 and 5 above, the Pennsylvania Department of Education shall compare the District's proposed percentage increase in the rate of the tax with the index.
 - (b) Within ten days of the receipt of this information, the Pennsylvania Department of Education shall inform the District whether its proposed tax rate increase is less than or equal to the index.
 - (c) If the Pennsylvania Department of Education determines that the District's proposed increase in the rate of the District's tax exceeds the index, the District is subject to the preliminary budget requirements as set forth in paragraph (a) and (c) of Section 311 of Act 1.

Vote: Upon roll call, all members present voted yes; motion carried.

21. Information/Recognition

A. Curriculum and Instruction

1. **Informational item:** School Newsletters

B. Athletics/Activities

C. Buildings & Grounds

D. Transportation

E. Support Services

F. School Board

1. **Informational item:** Check Run Comparison for November, 2025.
2. **Informational item:** Hand Typed Checks for November, 2025.

22. Board Discussion Items for Future Agendas (New Business)

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23. Set Meeting Dates

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Tuesday January 20, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

24. Visitors

25. Adjournment