Lake-Lehman School Board

The combined Committee-of-the-Whole and regular monthly meeting for general purposes (voting) Tuesday, August 25, 2026, at 7:00 p.m. in the auditorium of the Lake-Lehman Junior-Senior High School.

TO: **Lake-Lehman School Board**

FROM: ***James E. McGovern***
Superintendent of Schools

Agenda

1. Roll Call

2. Pledge of Allegiance

3. Moment of Silence

4. Reading of Meeting Notice

5. Executive Session

- An Executive Session of the Board will be held on Tuesday, August 25, 2026 to discuss:

    A. Coaching/extra-curricular appointments/potential openings
    B. Security Contracts
    C. Support Staff openings
    D. Personnel
    E. Professional Staff openings
    F. Grievances

- An Executive Session of the Board was held on Thursday, August 20, 2026 to discuss:

    A. Coaching/extra-curricular appointments/potential openings
    B. Security Contracts
    C. Support Staff openings
    D. Personnel
    E. Professional Staff openings
    F. Grievances

6. Reading of Mission

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.

7. Superintendent's Report

8. Buildings & Grounds Report

9 Principal's Reports - No report

10. Business Managers Report

11. West Side Career and Technical Center Report

12. Luzerne Intermediate Unit Report

13. Student Council - No Report

14. Food Service Report –No Report

15. Old Business

16. Approval of Agenda

17. Visitors - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.

18. Approval of Minutes

July 20, 2026 - regular monthly meeting

Vote: Upon roll call, all directors present voted yes; motion carried.

19. Payment of Bills

Approve the Fund Accounting Payment Summary with payment date listed as August 26, 2026 and interim payments dated July 24, 2026 and August 8, 2026.

Vote: Upon roll call, all directors present voted yes; motion carried.

20. Treasurer's Report

Approve the Treasurer's Report as of July 31, 2026

Vote: Upon roll call, all directors present voted yes; motion carried.

21. Acknowledge Receipts of Financial Reports and File for Audit

Balances as of May, 2026

- Lake-Noxen Activity Fund

Balances as of June 31, 2026

- Lake-Noxen Activity Fund

Balances as of July 31, 2026

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Activity Fund
- Lehman-Jackson Activity Fund
- Lake-Noxen Activity Fund

22. Action Items –

Curriculum and Instruction – Sarah Saylor Kashatus

Recommended Action

1. Approve the Lake-Lehman Junior-Senior High School Student handbook for the 2026-2027 school year.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

2. Approve the Lake-Lehman School District Elementary Student Handbook for the 2026-2027 school year.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

3. Accept, with regret, the letter of retirement from Doreen Johnson, Elementary Teacher, effective July 19, 2026.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

4. Accept, with regret, the letter of retirement from Erin Yurko, Elementary Special Education Teacher, effective August 25, 2026.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

5. Ratify approval for administration to advertise for the following position:

A.	Elementary Special Education Teacher

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

6. Appoint Daniel Luce of Dallas as a Temporary Professional Employee, effective for the start of the 2026-2027 school year at a salary of $49,981.00, Bachelor's Level, Step 1. Initial assignment: Elementary Teacher. Pending receipt of clearances within the mandated timeframe.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

7. Appoint Alissa Fenner of Shavertown as a Temporary Professional Employee, effective for the start of the 2026-2027 school year at a salary of $49,981.00, Bachelor's Level, Step 1. Initial assignment: Elementary Teacher. Pending receipt of clearances within the mandated timeframe.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

8. Appoint Sarah Wittle of Dallas as a Temporary Professional Employee, effective for the start of the 2026-2027 school year at a salary of $53,830.00, Masters Level, Step 1. Initial assignment: Elementary Special Education Teacher. Pending receipt of clearances within the mandated timeframe.

Vote: Upon roll call, all directors present voted yes; motion carried.

Buildings/Grounds – Jean Sayre

Athletics/Activities – Mark Wallace

Recommended Action

1. Approve the following as School & Booster Volunteers for the 2026-2027 school year; all clearances on file:

A	Damian Concklin	E	Allen Scott
B	Miley Judge	F	Jared Vedro

C	Maria Morreale	G	Julie Vedro
D	Lawrence Romero	H.	Cate Makarczyk

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

2. Appoint Patricia Hackling of Noxen as Athletic Director, effective immediately at a stipend of $10,934.03, for the 2026-2027 school year. Pending receipt of clearances within the mandated timeframe.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

3. Rescind the following Assistant Coach appointments for the 2026-2027 season:

A.	March 16, 2026	Motion 3-W	Janene Kasarda	JH Field Hockey
B.	March 16, 2026	Motion 3-Q	Donald Michalisin	JH Boys Soccer

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

4. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, all clearances on file.

A.	Allen Scott	Varsity Cross Country	$1,225.82
B.	Scott Renfer	JH Football	$4,847.47
C.	Damian Concklin	Football	Volunteer
D.	Robert Lugiano	Golf	$1,262.06
E.	Amy Hadaway	Field Hockey	Volunteer
F.	Rebecca White	Girls Volleyball	Volunteer
G.	Brynn Anna Sweppenheiser	Jr High Volleyball	Volunteer

Vote: Upon roll call, Mr. Salko voted yes on 4 (A) (C) (D) (E) (F) (G), and no on 4(B). All other directors present voted yes; motion carried.

Recommended Action

5. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2026-2027 school year, pending receipt of all clearances within the mandated timeframe.

A.	Garrett Jesse	JH Boys Soccer	$2,796.13
B.	Paul Jesse	Boys Soccer	Volunteer
C.	Fred Hodges	JH Boys Basketball	$3,370.31

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

6. Post for the position of junior-high assistant wrestling coach for the 2026-2027 school year.

Vote: Upon roll call, all directors present voted yes; motion carried.

Transportation – Christine Napierkowski

Recommended Action

1. Approve the transportation fuel reimbursement in the amount of $68,777.44 for Back Mountain Transit Co. Inc., for the 2025-2026 school year.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

2. Approve the list of bus/van drivers for the 2026-2027 school year. All clearances on file.

Back Mountain Transit					
A-1	James Barrall	O-1	Eileen Headman	C-2	Michael Peck
B-1	Joan Belles	P-1	Morgan Headman	D-2	Patricia Rifenbery
C-1	Belle Boice	Q-1	Donna Hopfer	E-2	Nancy Romanowski
D-1	Leonard Crawford	R-1	Denise Hosey	D-2	Rodney Simon
E-1	Shirly Crawford	S-1	Douglas Johnstone	E-2	Barbara Shaver
F-1	Amanda Daubert	T-1	Michael Kasper	F-2	Barry Shaver
G-1	Lorrie Duris	U-1	Courtney Kreidler	G-2	Sue Sutton
H-1	Sally Emanuel	V-1	Fran Lewis	H-2	Eugina Traver
I-1	Patricia Englehardt	W-1	Kyndra Lutz	I-2	Sandy Traver
J-1	Joe Foose	X-1	Nikki Maciejczak	J-2	Toni Traver
K-1	Chad Fox	Y-1	Joann McRoy	K-2	Tony Traver
L-1	Debbie Frear	Z-1	Rachel Miers	L-2	Sharron Walker

M-1	Karen Gingrich	A-2	Angie Mock	M-2	Vince Williamson
N-1	Desirae Headman	B-2	Emily Murphy	O-2	John Young

Keystone Valley LLC				
A-3	Kenneth Pizano	F-3	Taryn Groves	
B-3	Kenneth Pizano, Jr.	G-3	Jennifer Thomas	
C-3	Beth Kaminski	H-3	Tyquasha Haynes	
D-3	Rhonda Forester	I-3	Deanna Jordan	
E-3	John Coulton	J-3	Evelyn Kline	
Van Contractors/Drivers				
A-4	Kurt Jones	C-4	Roxann Williams	
B-4	Al Scovish			

Vote: Upon roll call, all directors present voted yes; motion carried.

Support Services – Rob Wojtowicz

Recommended Action

1. Approve the revised job description for the position of: Child Accounting/PIMS Clerk.

   Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

2. Appoint Sheila Cooper of Dallas as Full-Time Food Service Worker (Cook), effective immediately, at an hourly rate of $15.00. Pending receipt of clearances within the mandated timeframe.

   Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

3. Accept, with regret, the letter of resignation from Christopher Traver, Full-Time Custodian, effective October 2, 2026; and authorize administration to advertise for the position.

   Vote: Upon roll call, all directors present voted yes; motion carried.

School Board – Drew Salko

Recommended Action

1. Renew the Facility Use Agreement between the Lake-Lehman School District and the American National Red Cross for use of the Lake-Lehman Junior-Senior High School as a disaster relief center to be used as a shelter and a service delivery site for victims in the event of a disaster.

   Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

2. Approve the Pet Addendum to the American National Red Cross Facility Use Agreement to allow the Red Cross to permit its clients while occupying a portion of the premises to keep only those pets described, as per terms and conditions outlined in the Addendum. Household pets including assistance/therapy animals, service and or guide animals will be permitted. All other terms and conditions are defined in the Addendum.

   Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

3. Approve the MOU between Lake-Lehman School District and the United Way of Wyoming Valley outlining participation in the Nurse's Pantry Initiative for the 2026-2027 school year. Amount of award for Lake-Lehman School District: $2,200.00.

   Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

4. Approve the Memorandum of Understanding between the Lake-Lehman School District and the United Way of Wyoming Valley for participation in the See to Succeed Program for the purpose of additional vision screening services for school nurses and students through use of the Welch Allyn Spot Vision Screener. Duration of the program: the 2026-2027 school year.

   Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

5. Approve the settlement agreement and release for parents of and on behalf of student # 864357 in the amount of $50,000.00, with $25,000.00 of the total amount designated as a compensatory education fund for said student.

   Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

6. Approve the ESL contract between Lake-Lehman School District and the Luzerne Intermediate Unit 18, for English Language Development Services for the 2026-2027 school year at a rate of $110.94 per hour, approximately 4 hours per day.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

7. Approve the Title III Consortium MOU between Lake-Lehman School District and the Luzerne Intermediate Unit 18 for the 2026-2027 school year.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

8. Approve and execute of the Letter of Engagement for Rainey & Rainey C.P.A.'s, of Scranton, PA, to perform an audit of financial statements for the Lake-Lehman School District for the Year ended June 30, 2026.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

9. Approve and execute the Letter of Engagement for Rainey & Rainey C.P.A.'s, of Scranton, PA, to perform an audit of Real Estate and Per Capita Tax Collection for the Lake-Lehman School District as of, and for the Year ended December 31, 2025.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

10. Ratify the renewal of the appointment of Assured Partners of Northeastern Pennsylvania, as broker of record for Liability Insurance coverage at a total cost of $295,870, for the 2026-2027 fiscal year.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

11. Ratify the renewal of the appointment of Assured Partners of Northeastern Pennsylvania, as broker of record to provide Student Accident/Health, Insurance coverage, at a total cost of $19,055, effective August 1, 2026 until July 31, 2027.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

12. Exonerate Jarett P. Tuttle of Wyoming County, from payment of all real estate taxes becoming due and payable after the effective date of June 30, 2026, which apply to the property listed on the Real Property Tax Exemption Certificate and all terms and conditions which apply as listed on the certificate, as determined by the Pennsylvania State Veteran's Commission for Real Estate Tax Exemption, Department of Military and Veterans Affairs.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

13. Approve a leave of absence for Employee #3440 effective September 20, 2026 – January 1, 2027. It is understood the leave will consist of sick, personal, vacation and unpaid days in accordance with the Family Medical Leave Act; leave will exceed 60 days.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

14. Approve the termination of Employee #2787, effective, August 31, 2026.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

15. Approve the following reimbursement(s) due to increased prescription co-pays, effective July 1, 2017, as outlined in the Collective Bargaining Agreement between the Lake-Lehman School District and the Lake-Lehman Educational Support Personnel Association:

A	Employee #1385	$195.00

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

16. Approve the Application for Use of Facilities submitted by Tommy Johnson, Lake-Lehman Youth Basketball, for use of the junior-senior high school new gymnasium/old gymnasium for youth basketball practice to be held from September through March. Practice dates and times listed on the schedule are upon availability.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

17. Approve the Application for Use of Facilities submitted by Tommy Johnson, Lake-Lehman Youth Basketball, for use of the elementary school gymnasiums for youth basketball practice to be held September through March. Practice dates and times listed on the schedule are upon availability for the following elementary buildings:

A.	Lehman-Jackson Elementary
B.	Ross Elementary
C.	Lake-Noxen Elementary

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

18. Approve the application for Use of Facilities submitted by Amy Lingobardo, Lake-Lehman Elementary Wrestling, for use of the junior-senior high lobby area for in-person registration on September 30, 2026 and October 7, 2026 from 6:00 p.m. to 8:00 p.m.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

19. Approve the application for Use of Facilities submitted by Amy Lingobardo, Lake-Lehman Elementary Wrestling, for use of the junior-senior high wrestling room for practice from October 1, 2026 through May 30, 2027, Monday through Friday; 5:30 to 8:30 p.m., upon availability.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

20. Approve the application for Use of Facilities submitted by Amy Lingobardo, Lake-Lehman Elementary Wrestling, for use of the junior-senior high old and new gymnasiums, concession stand, locker rooms, cafeteria and lobby for a wrestling tournament to be held on January 9, 2027 from 6:30 a.m. to 7:30 p.m., with a reschedule date of January 16, 2027, in the event of inclement weather.

Vote: Upon roll call, all directors present voted yes; motion carried.

Recommended Action

21. Appoint the following individuals as Lake-Lehman Armed Security Guards at an hourly rate of $37.00 per hour, pending receipt of clearances and necessary certifications.

A.	Scott Price of Shavertown
B.	Scott Renfer of Hunlock Creek

Vote: Upon roll call, Mr. Salko voted yes on 21(A) and no on 21(B). All other directors present voted yes; motion carried.

23. Information/Recognition

A. Curriculum and Instruction

1. Informational items:

B. Athletics/Activities

C. Buildings & Grounds

D. Transportation

E. Support Services

F. School Board

1. **Informational item**: Check Run Comparison for July, 2026.

2. **Informational item**: Hand Typed Checks for July, 2026

24. Board Discussion Items for Future Agendas (New Business)

25. Set Meeting Dates

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Monday, September 21, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

26. Visitors

27. Adjournment