

Lake-Lehman School Board

The combined Committee-of-the-Whole and regular monthly meeting for general purposes (voting)
Monday, April 20, 2026, at 7:00 p.m. in the auditorium of the Lake-Lehman Junior-Senior High School.

TO: Lake-Lehman School Board

**FROM: *James E. McGovern*
Superintendent of Schools**

Agenda

1. **Roll Call**
2. **Pledge of Allegiance**
3. **Moment of Silence**
4. **Executive Session(s)** An Executive Session of the Board will be held on Monday, April 20, 2026 to discuss:
 - A. Coaching/extra-curricular appointments/potential openings
 - B. LLEA/LLESPA Grievances
 - C. Security Contracts
 - D. Support Staff openings and contract adjustments
 - E. Personnel - retirements
5. **Reading of Mission**

Lake-Lehman Mission: To inspire students to achieve personal fulfillment through the context of mastery, independence, generosity and community within a safe learning environment.
6. **Superintendent's Report**
7. **Buildings & Grounds Report**
8. **Principal's Reports**
9. **Business Managers Report**
10. **West Side Career and Technical Center Report**
11. **Luzerne Intermediate Unit Report**
12. **Student Council**
13. **Food Service Report**
14. **Old Business**

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15. **Approval of Agenda**

16. **Visitors** - Comments relative to approval of the Minutes, Payment of Bills, Treasurer's Report and Recommended ACTION ITEMS following.

17. **Approval of Minutes**

March 16, 2026 - regular monthly meeting

Vote: Upon roll call, all members present voted yes; motion carried.

18. **Payment of Bills**

Approve the Fund Accounting Payment Summary with payment date listed as April 21, 2026 and interim payments dated March 20, 2026, April 2, 2026 and April 17, 2026.

Vote: Upon roll call, all members present voted yes; motion carried.

19. **Treasurer's Report**

Approve the Treasurer's Report as of March 31, 2026

Vote: Upon roll call, all members present voted yes; motion carried.

20. **Acknowledge Receipts of Financial Reports and File for Audit**

Balances as of February 28, 2026

- Lake-Noxen Activity Fund

Balances as of March 31, 2026

- Athletic Fund
- Food Service
- Jr/Sr High School Activity Fund
- Jr/Sr High School Principal's Fund
- Ross Activity Fund
- Lehman-Jackson Activity Fund
- Lake-Noxen Activity Fund

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21. Action Items –

Curriculum and Instruction – Sarah Saylor Kashatus

Recommended Action

1. Accept, with regret, the letter of retirement for Scott Kerkowski, Chemistry Teacher, effective June 30, 2026, and authorize administration to advertise for the position.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

2. Accept, with regret, the letter of retirement for Anita Kerkowski, English Language Arts Teacher, effective September 7, 2026, and authorize administration to advertise for the position.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

3. Approve the following leave of absence:

	Employee	Dates of Absence	Type
A.	#2195	March 18, 2026 - TBD	Sick Days

Vote: Upon roll call, all members present voted yes; motion carried.

Buildings/Grounds – Jean Sayre

Recommended Action

1. Authorize administration to advertise for Bids for the Lake-Lehman School District Paving Project. A project description and scope of work will be provided upon request.

Vote: Upon roll call, all members present voted yes; motion carried.

Athletics/Activities – Mark Wallace

Recommended Action

1. Appoint Joseph Yankoski of Dallas, as Head Boys Basketball Coach for the 2026-2027 season at a stipend of \$8,182.62. All clearances on file.

Vote: Upon roll call, all members present voted yes; motion carried.

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Recommended Action

2. Appoint the following Assistant Coaches/ Extra-Curricular Advisors for the 2025-2026 school year, all clearances on file:

A	Kieran Sutton	Track & Field	Volunteer
B	Floyd McRoy	Track & Field	Volunteer

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

3. Approve the following as School & Booster Volunteers for the 2025-2026 school year; all clearances on file:

A	Erica Berrettini	G	Cecelia Jennings
B	Heidi Ciaglia	H	Nicholas Lermite
C	Cami Coburn	I	Caitlyn Raczkowski
D	Megan Donaldson	J	Melissa Simms
E	Molly Fielding	K	Kristin Stuffick
F	Maurissa Hallock	L.	Lindsey Blechle

Vote: Upon roll call, all members present voted yes; motion carried.

Transportation – Christine Napierkowski

Support Services – Rob Wojtowicz

Recommended Action

1. Approve the following leave of absence, in accordance with the Family Medical Leave Act; not to exceed 60 days:

	Employee	Dates of Absence	Type
A.	#3706	March 31 – April 14, 2026	Sick, Personal & Unpaid Days

Vote: Upon roll call, all members present voted yes; motion carried.

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Recommended Action

2. Approve the salary adjustment for employee #3683 in accordance with the Lake-Lehman Educational Support Personnel Association Collective Bargaining Agreement, effective March 1, 2026.

Vote: Upon roll call, all members present voted yes; motion carried.

School Board – Drew Salko

Recommended Action

1. Approve the lease agreement with American Capital for the purchase of 825 new chromebooks from Dell Technologies, to replace existing chromebooks for all students in grades K-6 at a total cost of \$255,288. Price is in accordance with Costars Purchasing Agreement.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

2. Approve the second reading and adopt the following revised Board Policies and Administrative Regulation.

A.	Policy: 236.1 Threat Assessment
B.	Policy: 805.1 Relations with Law Enforcement Agencies
C.	Policy 218.1 Weapons
D.	Policy: 218.1-AR-0 Weapons Notification to Appropriate Population of School Community

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

3. Approve the addendum to the Memorandum of Understanding between Lake-Lehman School District and Lehman Township Police Department in order to comply with Act 47 of 2025 with respect to procedures for timely coordination between the school district's threat assessment team and law enforcement agencies, pursuant to 24 P.S. § 13-1302-E.

Vote: Upon roll call, all members present voted yes; motion carried.

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Recommended Action

4. Approve the addendum to the Memorandum of Understanding between Lake-Lehman School District and Harveys Lake Police Department in order to comply with Act 47 of 2025 with respect to procedures for timely coordination between the school district's threat assessment team and law enforcement agencies, pursuant to 24 P.S. § 13-1302-E.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

5. Approve the addendum to the Memorandum of Understanding between Lake-Lehman School District and Pennsylvania State Police Shickshinny in order to comply with Act 47 of 2025 with respect to procedures for timely coordination between the school district's threat assessment team and law enforcement agencies, pursuant to 24 P.S. § 13-1302-E.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

6. Adopt the following resolution:

BE IT RESOLVED, that the Lake-Lehman School District of Luzerne County hereby requests a Public School Facility Improvement grant of \$ 2, 392,678.00 from the Commonwealth Financing Authority to be used for Facility Upgrades.

BE IT FURTHER RESOLVED, that the Applicant does hereby designate James E. McGovern, Superintendent and Lori Bednarek, Program Coordinator as the official(s) to execute all documents and agreements between the Lake-Lehman School District and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

7. Approve the Memorandum of Understanding by and between the Lake-Lehman Educational Support Personnel Association and the Lake-Lehman School District, effective July 1, 2026.

Vote: Upon roll call, all members present voted yes; motion carried.

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Recommended Action

8. Authorize administration to open and advertise the position of Benefits/Personnel Manager.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

9. Exonerate Gayle A. Patla of Ross Township, from payment of all real estate taxes which apply to the property listed on the Exemption Certificate, as determined by the Pennsylvania State Veteran’s Commission for Real Estate Tax Exemption, Department of Military and Veterans Affairs.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

10. Approve the Application for Use of Facilities submitted by Sara Myers, BRAVE Foundation, for use of the stadium turf and one (1) new turf field for a Field Hockey Tournament to be held on July 22nd and July 23, 2026 from 9:00 a.m. until 5:00 p.m.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

11. Approve the Application for Use of Facilities submitted by Kate Lavin, Harveys Lake Little League, for use of the grass softball field for Little League 10u practice, from March through June from 5:30 p.m. until 7:00 p.m., upon availability.

Vote: Upon roll call, all members present voted yes; motion carried.

Recommended Action

12. Approve the following reimbursement(s) due to increased prescription co-pays, effective July 1, 2017, as outlined in the Collective Bargaining Agreement between the Lake-Lehman School District and the Lake-Lehman Educational Support Personnel Association:

A	Employee #1403	\$20.00
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Vote: Upon roll call, all members present voted yes; motion carried.

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Recommended Action

13. Accept the Single Audit Report for the Fiscal Year Ended June 30, 2025, as prepared by Rainey & Rainey CPA's.

Vote: Upon roll call, all members present voted yes; motion carried.

22. Information/Recognition

A. Curriculum and Instruction

1. **Informational item:** School Newsletters

B. Athletics/Activities

C. Buildings & Grounds

D. Transportation

E. Support Services

F. School Board

1. **Informational item:** Check Run Comparison for March, 2026.
2. **Informational item:** Hand Typed Checks for March, 2026.

23. Board Discussion Items for Future Agendas (New Business)

24. Set Meeting Dates

The combined Committee-of-the-Whole and regular monthly meeting for voting purposes has been scheduled for Monday May 18, 2026, at 7:00 p.m., and will be held in the auditorium of the Lake-Lehman Junior-Senior High School.

25. Visitors

26. Adjournment