

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
445 Schoolhouse Road, Johnstown, PA 15904

REGULAR JOINT OPERATING COMMITTEE
MEETING MINUTES – September 24, 2024

OFFICERS

Chairperson – Mr. Galen George – Forest Hills School District
Vice-Chairperson – Mr. David Hudak – Richland School District
Secretary – Mr. Alan Tresnicky – Non-Voting Member
Treasurer – Dr. Richard Knavel – Forest Hills School District

MEMBERS

Conemaugh Township Area School District	Mr. Jeffery Alesantrino and Dr. Rocco Mantini
Ferndale Area School District	Mr. Stephan Thompson
Forest Hills School District	Mr. Daryl Bodenschatz, Mr. Galen George, Dr. Richard Knavel, and Dr. Timothy Ondrejik
Greater Johnstown School District	Mr. Eugene Pentz
Richland School District	Mr. Julian Beglin and Mr. Dave Hudak
Westmont Hilltop School District	Dr. William Carney and Mr. Robert Gleason
Windber Area School District	Mr. Rodger Birkhimer, Mr. Steven Kormanik, and Mrs. Amy Rummel

The following were the items of business and discussion:

1) CALL TO ORDER

Mr. Dave Hudak, Vice-Chairperson, called the meeting to order at 6:30 p.m.

2) ROLL CALL OF MEMBERS

Mr. Alan Tresnicky, Secretary, took roll call as follows:

Members Present

Dr. Rocco Mantini
Mr. Stephen Thompson
Dr. Richard Knavel
Mr. Dave Hudak
Dr. William Carney
Mr. Gene Pentz
Mr. Mark Portante
Mr. Joseph Podrebarac

Members Absent

Mr. Jeffery Alesantrino
Mrs. Antoinette Rummel
Mrs. Amy Rummel
Mr. Galen George
Mr. Julian Beglin
Dr. Timothy Ondrejik
Mrs. Tricia Shaffer

Alternate

Mr. Daryl Bodenschatz
Mr. Richard Sukenik

Total: 8 Members

7 Absent

2 Alternates

Quorum: Yes – 10 Total

Others Present:

Mr. John S. Augustine II, Administrative Director
Mr. Zackery Buchholz, Secondary Culinary Arts Instructor, President of Teachers Association
Mrs. Amanda Harrington, Assistant Administrator of Program Operations
Mrs. Shelby Kieta Recording Secretary
Mr. Arnold Nadonley, Chief School Administrator
Attorney Ronald Repak, Solicitor
Mr. Randy Roxby, Supervisor of Building and Grounds
Mrs. Tricia Rummel, Supervisor of Adult Education/Workforce Development
Mr. Alan Tresnicky, Secretary
Mr. Matthew Zern, Financial Officer

3) INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting opened with the invocation and Pledge of Allegiance.

4) COMMENTS, VISITOR INTRODUCTIONS – Three visitors were present at the meeting:

Tim Shiley, Sue Costlow and Tom Mitchell

5) APPROVAL OF MINUTES – AUGUST 7, 2024, REGULAR MEETING MINUTES

On a motion by Mr. Pentz, seconded by Mr. Podrebarac, it was moved that the minutes resulting from the August 7, 2024, Regular Meeting be approved as presented. A voice vote was taken and the motion passed unanimously.

6) TREASURER'S REPORT AND PAYMENT OF BILLS

Mr. Matthew Zern, Financial Officer, presented the Treasurer's Report. He noted that Dr. Knavel, Treasurer, reviewed and approved the bills listed. On a motion by Mr. Pentz, seconded by Dr. Mantini, it was moved that the Treasurer's Report and Payment of Bills be approved as presented. (Copy on file in the Administrative Office) A voice vote was taken and the motion passed unanimously.

7) CORRESPONDENCE – None.

8) ITEMS FOR INFORMATION ONLY (attachment)

A. Conference Reports

- 1.) Shelby Keita, Secondary Robotics Instructor – FANUC Academy: Handling Tool Operation and Programming

9) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS - None

10) APPROVAL OF THE COMMITTEE OF THE WHOLE AGENDA

On a motion by Mr. Gene Pence, seconded by Dr. Carney, it was moved that the Committee of the Whole Agenda, Minus Item 4C – Return of Funds, be approved as presented. A voice vote was taken and the motion passed unanimously.

A. C.O.W. Item 3: ITEMS RELATING TO EDUCATION AND PERSONNEL

A. First Summit Donation (Handout 1)

1. Acknowledgement of generous donation for the Pre-Teacher Preparation Program for classroom supplies. The estimated value was approximately \$200.00

B. Conference Meeting Requests

1. Approved the following Conference Requests:

- a. Conference: PACTA
Employee: Tricia Rummel, Amanda Harrington, Fran Kazmierczyk
Dates: October 3-4, 2024
Location: State College, PA
Cost: \$1150.00
- b. Conference: 4-Year CDL Examiner Recertification Training
Employee: Patrick Wallet and David Mitchell
Dates: October 8-9, 2024
Location: Grantville, PA
Cost: \$TBD
- c. Conference: PASBO
Employee: Matthew Zern
Dates: March 12-14, 2025
Location: Hershey, PA
Cost: \$1018.00

C. Substitute Instructor

- 1. The Board approved following secondary instructors, at the established rate of \$100.00/day retroactively effective for the 2024-2025 school year. All clearances received.**
- a. Dave Worst – Apartment Program
 - b. John Farrior – Culinary Arts Program

D. Employee Dismissal

- 1. Approved the director's dismissal of Kyle Miller for the position of part-time custodian. The administration exercised its right to terminate his employment within the 30 day evaluation/probationary period.**

E. Employee Resignations

- 1. Retroactively approved the director's acceptance of the following resignations:**
- a.) Amy Strayer, Cosmetology Supervisor/Instructor – retroactive to 8/10/2024
 - b.) Ryan Vojtowicz, Part-time Custodian, retroactive to 8/19/2024
 - c.) Kerry Farrior, Secondary Instructional Aide, retroactive to 8/23/2024
 - d.) Katelyn Brendle, Special Education Instructor, as of September 27, 2024

F. Cosmetology Supervisor

- 1. Retroactive Approval to appoint Mrs. Darius Kovacina to the GJCTC Cosmetology Supervisor, effective August 12, 2024.**

G. Additions/Deletions of the Occupational Advisory Committee

- 1. Approved the following additions/deletions:**
- a. Health Assistant- additions:
Kevin Bean – Richland Healthcare and Rehabilitation Administrator
Lorrie Douglass – Conemaugh School of Allied Health
 - b. Health Assistant – deletions:
Leah Patton- retired
Jennifer Gjurich- changed jobs

H. Secondary Instructor – Construction Technology

1. Approved to seek and hire a third Construction Technology Instructor. This will be in lieu of the currently budgeted additional Cosmetology Instructor. This addition is needed due to increased enrollment in Construction Technology.

I. Secondary Instructor - Welding

1. Retroactively approved the hiring of Brody Keita for the position of Welding Instructor, effective September 3, 2024. The compensation for this position is \$46,350 plus full family benefits. All required clearances have been received.
 - a. Brody Keita
750 Barn St.
Hooversville, PA 15936

J. Secondary Classroom Aides

1. Retroactive approval of hiring Miah McFadden for the position of Cosmetology Aide, effective with the start of the 2024-2025 school year at the rate of \$15.50/hr.
 - a. Miah McFadden
505 Bloomfield Dr.
Greensburg, PA 15601
2. Retroactive approval of hiring Aiden Grajeda for the position of Machine Tool Technology Aide, effective September 18, 2024, for the 2024-2025 school year at a rate of \$12.75/hr.
 - a. Aiden Grajeda
1312 Linwood Ave.
Johnstown, PA 15902
3. Approved hiring Bailey Shriver for the position of Cosmetology Aide, Effective September 25, 2024, for the 2024-2025 school year at a rate of \$15.00/hr
 - a. Bailey Shriver
324 Pansey St.
Johnstown, PA 15905

K. Custodial Personnel

1. Approved the hiring of the following custodians effective 9/25/2024 for the 2024-2025 school year at the rate of \$12.15/hr. for 2.5 hours/day (2- in the AM; 3 – in the PM).
 - a. Averiana Bitter
942 Verla Drive
Windber, PA 15963
 - b. Jackson Rummel
113 Maple Court
Salix, PA 15962
 - c. Matthew Hixson, Jr.
214 Gable Street
Johnstown, PA 15906

L. Co-Op Student Placements

1. Approved Construction Trades Co-Op Students for the 2024-2025 school year at the rate of \$12.15/hr per day (2- in the AM; 3 – in the PM).

M. Security Guard (Attachment)

1. Review 3 quotes.

N. Grow Your Own

1. The Administration approved the following personnel as 2024-2025 Gurus, at the contracted extracurricular rate of \$1500.00

- a. Tours and 9th Grade Visit Gurus shared by Pamela Bear and Jennifer Steele
- b. The extracurricular rate will be equally divided 0 \$750.00 each.

O. Administration Request for Magisterial Complaint

1. The Administration approved to allow the Solicitor to file a Magisterial Complaint with the local Magistrate, for tuition reimbursement if no progress is made by a former employee.

B. C.O.W. Item 4: ITEMS RELATING TO BUDGET AND FINANCE

A. Approval of 2023-2024 Tuition Students (Handout 4)

1. Approved 2 students, from non-participating school districts, to attend GJCTC as tuition students for the 2024-2025 school year at the established tuition student rate of \$12,239.30 per student per year.

- a. Ligonier Valley Student – Welding (Grade 12)
- b. North Star Student – Poly Tech (Grade 11)

B. PDE Environmental Grant Award Discussion (Attachment)

C. Return of 2023-2024 Funds

1. Discussion

D. Other Items Relating to Budget and Finance – None

C. C.O.W. Item 5: ITEMS RELATING TO BUILDING AND GROUNDS

A. Generator Replacement

1. Discussion/Update

B. Bid Solicitations

1. Approved permission to solicit bids for replacement of six-inch water line from the main loop to the meter.

C. HVAC Maintenance Discussion

1. Approved SP McCarls for a 3 year contract to provide PM (Preventive Maintenance) for HVAC. Proposal reviewed in cooperation with TEN.

D. NPDES Renewal

1. Approved renewal of MEO NPDES Permit at fixed fee of \$3,300.00 with HF Lenz Engineering.

E. August 7, 2024 Building and Grounds Committee Meeting Minutes (Attachment)

1. Approved as read.

F. Other Items Relating to Building and Grounds – None

D. C.O.W. Item 6: ITEMS RELATING TO STUDENT ACTIVITIES

A. SKILLSUSA Co-Advisors

1. Approved Mrs. Lisha Knapp, Secondary Culinary Instructor, and Mrs. Darius Kovacina, Secondary Cosmetology Instructor, as the 2024-2025 SKILLSUSA Co-Advisors, at the supplemental contract rate of \$1,050 each.

B. ProStart Co-Advisors

1. Approved Ms. Lisha Knapp, Secondary Culinary Arts Instructor, and Mr. Zackery Buchholz, Secondary Culinary Arts Instructor, as the 2024-2025 ProStart Co-Advisors, at the supplemental contract rate of \$1,050 each.
- C. **National Technical Honor Society Co-Advisors**
 1. Approved Ms. Lisha Knapp, Secondary Culinary Arts Instructor, and Jenn Wyant, Secondary Poly Tech Instructor, as the 2024-2025 National Technical Honor Society Co-Advisors, at the supplemental contract rate of \$1,050 each.
- D. **Motor Sports Club**
 1. Approved Mr. Pat Wallet, Micro Certification Specialist, and Mr. Corey Leahey, Secondary Auto Technology Instructor, as the 2023-2024 Motorsport Club Advisors, at the supplemental contract rate of \$1,050 each.
- E. **CTSO Plan of Activities (Attachment)**
 1. Approved as attached
- F. **Other Items Relating to Student Activities** – None
- E. **C.O.W. Item 7: OTHER BUSINESS** – None
- F. **C.O.W. Item 8 : ADJOURNMENT**

Respectfully submitted,

Joan Pritts

Joan Pritts, Confidential Recording Secretary