

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
445 Schoolhouse Road, Johnstown, PA 15904

REGULAR JOINT OPERATING COMMITTEE
MEETING MINUTES – October 28, 2025

OFFICERS

Chairperson – Mr. Galen George – Forest Hills School District
Vice-Chairperson – Mr. David Hudak – Richland School District
Secretary – Dr. Rocco Mantini – Conemaugh Township School District
Treasurer – Dr. Richard Knavel – Forest Hills School District

MEMBERS

Conemaugh Township Area School District
Ferndale Area School District
Forest Hills School District

Greater Johnstown School District
Richland School District

Westmont Hilltop School District
Windber Area School District

Mr. Jeffrey Alesantrino and Dr. Rocco Mantini
Mr. Stephen Thompson
Mr. Galen George, Dr. Richard Knavel, and
Dr. Timothy Ondrejik
Mr. Eugene Pentz
Mr. Julian Beglin, Mr. Dave Hudak, and
Mrs. Tricia Shaffer
Dr. William Carney and Dr. Kamal Gella
Mr. Mark Portante, Mrs. Antoinette Rummel, and
Mr. Ron Walker

The following were the items of business and discussion:

1) CALL TO ORDER

Mr. Dave Hudak, Vice-Chairperson, called the meeting to order at 6:47 p.m.

2) ROLL CALL OF MEMBERS

Dr. Rocco Mantini, Secretary, took roll call as follows:

Members Present	Members Absent	Alternates	
Mr. Stephen Thompson	Mr. Jeffrey Alesantrino	Dr. Brandi Penatzer (FH)	
Dr. Rocco Mantini	Mr. Galen George		
Dr. Richard Knavel	Mr. Ron Walker		
Dr. Timothy Ondrejik			
Mr. Gene Pentz			
Mr. Julian Beglin			
Mr. Dave Hudak			
Mrs. Tricia Shaffer			
Mr. Mark Portante			
Mrs. Antoinette Rummel			
Dr. William Carney			
Dr. Kamal Gella (ZOOM)			
Total Members: 12	Absent: 3	Alternates: 1	Quorum Present: 13 / Yes

Others Present:

Mr. John S. Augustine II, Administrative Director
Mr. Zackery Buchholz, Cooperative Education Coordinator
Mrs. Amanda Harrington, Assistant Administrator of Program Operations
Mrs. Fran Kazmierczyk, Recording Secretary
Mr. Thomas Mitchell, Chief School Administrator
Mrs. Jen Wyant, Secondary Pre-Teacher Prep Instructor, Vice-President of Teachers' Association
Attorney Ronald Repak, Solicitor
Mr. Randy Roxby, Supervisor of Building and Grounds
Mrs. Tricia Rummel, Assistant Director
Mrs. Jennifer Steele, President of the Support Union
Mr. Matthew Zern, Financial Officer

3) INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting opened with the invocation and Pledge of Allegiance.

4) COMMENTS, VISITOR INTRODUCTIONS – None

5) APPROVAL OF MINUTES – September 23, 2025 REGULAR MEETING MINUTES (Handout 1)

On a motion by Mr. Pentz, seconded by Dr. Carney, it was moved that the minutes resulting from the September 23, 2025 Regular Meeting be approved as presented. A voice vote was taken and the motion passed unanimously.

6) TREASURER'S REPORT AND PAYMENT OF BILLS (Handout 2)

Mr. Matthew Zern, Financial Officer, presented the Treasurer's Report and the billing list. He noted that Dr. Knavel, Treasurer, reviewed and approved of the bills listed. Mr. Pentz made a motion to approve the Treasurer's Report and Payment of Bills as presented, seconded by Mrs. Rummel. A voice vote was taken, and the motion passed unanimously. (Copy on file in the Administrative Office)

7) CORRESPONDENCE (Handout 3)

- A. A message of thanks was received from Jean Clair Lao, former LPN student, praising her education and GJCTC's LPN instructional staff.

8) ITEMS FOR INFORMATION ONLY (Handout4)

- A. Conference Reports were received from Zackery Buchholz, Cooperative Education Coordinator, for the following conferences:
 - 1. PACTA Instructional Coaches, October 2-3, 2025
 - 2. PACTA Cooperative Educations, October 16-17, 2025

9) EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS – Not needed

10) APPROVAL OF THE COMMITTEE OF THE WHOLE AGENDA

Mr. Pentz made a motion to approve the Committee of the Whole Agenda Items, as presented, seconded by Mr. Beglin. A voice vote was taken and the motion passed unanimously.

A. C.O.W. Item 3: ITEMS RELATING TO EDUCATION AND PERSONNEL

A. Conference/Meeting Requests

1. Approved the following conference/meeting request:
 - a. Shelby Keita and Joel Yoder, SkillsUSA Advisors
2025 SkillsUSA Fall Leadership Conference
Seven Springs Resort; Champion, PA
October 29-31, 2025
Estimated Cost: Conference \$1,209.68

B. Confidential Recording Secretary Discussion

1. Approved combining the Adult Career Coach/Market Coordinator Position with the Confidential Recording Secretary Position to continue to be filled by Fran Kazmierczyk.

C. 2025 Fall OAC Responses

1. Approved the administration's response to the 2025 Fall Occupational Advisory Committee's recommendations.

D. Annual Articulation Agreements 2025-2026 (Handout 5)

1. Approved Articulation Agreements with the following post-secondary education facility for the 2025-2026 school year:
 - a. Thaddeus Stevens College of Technology

E. Corporate Care Service Agreement

1. Approved the one-year service agreement between GJCTC and Conemaugh Corporate Care effective September 25, 2025.

F. USI Drone Curriculum

1. Approved the USI (Unmanned Safety Institute) Drone Curriculum for the Drone Pilot Program.

G. GJCTC Drone Instructors

1. Approved John S. Augustine II, Administrative Director and Lisha Knapp, Culinary Arts Instructor, as Drone Pilot Instructors at the At-Will Hourly Adult Rate of \$24.00/hour.
Note: Mr. Augustine and Ms. Knapp are GJCTC's only FAA Part 107 Certified Pilots.

H. PennDot Contract for Third-Party CDL Skills Testing - Permission to sign

1. Approved Mr. John S. Augustine II, Administrative Director, to sign the PennDOT contract for Third-Party Commercial Driver's License (CDL) Skills Testing providers.

I. Other Items Relating to Education and Personnel – None

B. C.O.W. Item 4: ITEMS RELATING TO BUDGET AND FINANCE

A. Tuition Students

1. Approved three (3) students from a non-participating school district, to attend GJCTC as tuition students for the 2025-2026 school year at the established tuition student rate of \$13,143.23 per student per year.
 - a. North Star School District:
 - i. Two (2) Diesel Technology Students (10th Grade)
 - ii. One (1) Graphic Digital Media Design Student (12th Grade)

B. U.S. OMNI & TSACG Compliance Services 403b Agreement

1. Approved the 403b Agreement with U.S. OMNI & TSACG Compliance Services.

C. Other items Relating to Budget and Finance – None

C. C.O.W. Item 5: ITEMS RELATING TO BUILDING AND GROUNDS

A. Paving Project Change Order

1. Retroactively approved the following change order to the GJCTC Paving Project.
 - a. During the milling of the driveway behind Construction Services, it was discovered that the original binder layer had failed beneath the road. The additional costs have been calculated as follows:
 - i. We were proposed a 50/50 split for the cost of the work, 250 sq. yd. for each party.
 - ii. GJCTC's portion of the cost for that work would be \$12,150.00.

B. Other Items Relating to Building and Grounds – None

D. C.O.W. Item 6: ITEMS RELATING TO STUDENT ACTIVITIES

A. CTSO Plans of Activities – 2025-2026 (Handout 6)

1. Approved the following CTSOs' Plans of Activities.
 - a. Battle Bot Club
 - b. Motorsport Plan of Activities
 - c. National Technical Honor Society (NTHS) Plan of Activities
 - d. Spartan Service Plan of Activities
 - e. ProStart Plan of Activities

B. Conference

1. 2025 SkillsUSA Fall Leadership Conference
Dates: October 29-31, 2025
Location: Seven Springs, Champion, PA
Number of Students: 8
Cost: \$ 2,817.66 (for hotel, registration and transportation fees - Student Funded - SkillsUSA)

C. Other Items Relating to Student Activities – None

E. C.O.W. Item 7: OTHER BUSINESS – None

11) REPORT OF THE SUPERVISOR OF BUILDING AND GROUNDS

Mr. Randy Roxby, Supervisor of Building and Grounds, reported that repairs and Track-Its are up to date, new hires are in training, HVAC repairs continue with Mervac, an in-house vehicle request calendar has been created, and maintenance employees are trained for the winter season, and the school is "snow ready."

12) REPORT OF THE ASSISTANT ADMINISTRATOR OF PROGRAM OPERATIONS

Mrs. Harrington, Assistant Administrator of Program Operations, shared the October Student of the Month list.

13) REPORT OF THE ASSISTANT DIRECTOR

Mrs. Tricia Rummel, Assistant Director, reported activities in the weekly Director's Report.

14) REPORT OF ADMINISTRATIVE DIRECTOR

Mr. John S. Augustine II, Administrative Director, reported that on Friday, October 24, 2025, a main waterline burst on VoTech Drive, necessitating an early closure for the school. The problem was rectified and the school opened as scheduled on Monday, October 27th. Mr. Augustine commended the maintenance staff for their cleanup efforts.

15) REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Mr. Thomas Mitchell, Chief School Administrator, shared the following:

- A. During the next week, five (5) health care interviews are scheduled.

16) REPORT OF THE SOLICITOR

Attorney Ronald Repak, Solicitor, had nothing to report.

17) REPORT OF THE J.O.C. CHAIRPERSON

Mr. Galen George, J.O.C. Chairperson, was not in attendance. Mr. Dave Hudak, Vice Chairperson, and Mr. Augustine shared the JOC Membership breakdown for the 2026 calendar year.

18) FUTURE MEETING DATES

The December Regular Meeting is scheduled for Thursday, December 11, 2025, at 6:30 p.m. A Christmas Dinner for the JOC Board Members will be served in the cafeteria at 5:30 p.m.

19) OTHER BUSINESS – None

20) ADJOURNMENT

On a motion by Mr. Thompson, seconded by Dr. Gella, it was moved that the meeting be adjourned, time 7:06 p.m. A voice vote was taken with all present voting AYE. Motion carried.

Respectfully submitted,



Dr. Rocco Mantini
JOC Secretary

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
OCTOBER 28, 2025**



GENERAL FUND: 1st Summit

Beginning Bank Balance: Sept 19, 2025 \$ 2,835,489.53

RECEIPTS:

DATE	AMOUNT
9/23/2025	755,297.83
9/24/2025	280,982.26
9/25/2025	11,818.24
9/30/2025	18,530.00
10/3/2025	21,713.27
10/3/2025	135.95
10/6/2025	6,650.00
10/8/2025	44,623.00
10/16/2025	7,902.74
10/20/2025	47.61
10/22/2025	87,503.38
9/20/25 - 10/24/25 CREDIT CARD RECEIPTS	12,344.06
Total Deposits	1,247,548.34

Transfers:

9/20/25 - 10/24/25 Financial Aid PELL and Direct Loan Transfers 125,637.00

Interest:

9/30/2025 September Interest Earnings 12,712.01

Total Receipts **1,385,897.35**

DISBURSEMENTS:

Payables:

Accounts Payables Sept 20, 2025 - Oct 24, 2025 562,128.98

Payroll Taxes - ACH 93,551.44

Payroll Transfers:

9/26/2025 73,792.16

10/14/2025 78,534.69

TOTAL DISBURSEMENTS: **808,007.27**

Adjusted Account Balance - OCT 24, 2025 **\$ 3,413,379.61**

**CAPITAL RESERVE FUND: 1st SUMMIT
ACCOUNT BALANCE as of SEPT 19, 2025**

	\$ 105,246.81
9/30/2025	\$ 334.35
Balance as of OCT 24, 2025	\$ 105,581.16

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
OCTOBER 28, 2025**

DEPOSIT DETAIL FOR 1st SUMMIT

VARIOUS DATES	CREDIT CARD RECEIPTS		\$ 12,344.06
9/23/2025	CONEMAUGH TOWNSHIP SD	\$ 114,293.55	
	FERNDAL AREA SD	\$ 98,091.82	
	FOREST HILLS SD	\$ 84,624.07	
	WESTMONT HILLTOP SD	\$ 238,686.35	
	WINDBER AREA SD	\$ 176,014.16	
	PA CYBER CHARTER SCHOOL	\$ 292.08	
	TOTAL CONTROL	\$ 1,000.00	
	INDUSTRY TRAINING	\$ 847.80	
	COMMONWEALTH OF PA	\$ 35,000.00	
	COSMETOLOGY REIMBURSEMENTS	\$ 153.00	
	ADULT TUITION	\$ 6,295.00	
			\$ 755,297.83
9/24/2025	RICHLAND SD		\$ 280,982.26
9/25/2025	PRESSLY RIDGE		\$ 11,818.24
9/30/2025	ADULT TUITION (VA DEPOSIT)		\$ 18,530.00
10/3/2025	APPALACHIA IU08	\$ 5,662.66	
	EAST HILLS RECREATION	\$ 3,988.83	
	UZELAC GYMNASTICS	\$ 3,358.75	
	INDUSTRY TRAINING	\$ 512.20	
	COSMETOLOGY REIMBURSEMENTS	\$ 237.00	
	CULINARY REIMBURSEMENTS	\$ 177.00	
	WELDING REIMBURSEMENTS	\$ 21.56	
	OTHER	\$ 682.27	
	ADULT TUITION	\$ 7,073.00	
			\$ 21,713.27
10/3/2025	ADULT TUITION (TFC DEPOSIT)		\$ 135.95
10/6/2025	ADULT TUITION (VA DEPOSIT)		\$ 6,650.00
10/8/2025	COSMETOLOGY REIMBURSEMENTS	\$ 20.00	
	CULINARY REIMBURSEMENTS	\$ 338.00	
	ADULT TUITION	\$ 44,265.00	
			\$ 44,623.00
10/16/2025	STUDENT ACTIVITIES REIMBURSEMENTS	\$ 2,697.66	
	OTHER	\$ 600.00	
	COSMETOLOGY REIMBURSEMENTS	\$ 96.00	
	CULINARY REIMBURSEMENTS	\$ 78.25	
	ADULT TUITION	\$ 4,430.83	
			\$ 7,902.74
10/20/2025	ADULT TUITION (TFC DEPOSIT)		\$ 47.61
10/22/2025	GREATER JOHNSTOWN SD	\$ 81,331.15	
	NORTH STAR SD	\$ 3,212.88	
	NORTHERN CAMBRIA SD	\$ 438.12	
	SHADE CENTRAL CITY SD	\$ 1,752.48	
	SOCCER SHOTS	\$ 240.00	
	HEALTH CONSORTIUM REIMBURSEMENTS	\$ 127.50	
	OTHER	\$ 250.00	
	COSMETOLOGY REIMBURSEMENTS	\$ 83.00	
	CULINARY REIMBURSEMENTS	\$ 68.25	
			\$ 87,503.38
Total Deposits			\$ 1,247,548.34

Bank Account: G10 - General Fund Now **Payment Dates:** 09/20/2025 - 10/24/2025

			Sort: Payment Number		
Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000004974	09/22/2025	RESCHINI AGENCY, INC	ACA HEALTHCARE REPORTING		500.00
0000004975	09/25/2025	MARIEJANE BEATTY	REFUND TO STUDENT		3,371.87
0000004976	09/25/2025	BURKE AND COMPANY LLC	MAINTENANCE WORK		240.00
0000004977	09/25/2025	BURMAX COMPANY, INC.	Cosmetology Supplies	Adult Cosmetology Kits	14,360.48
0000004978	09/25/2025	CHRISTOPHER FARABAUGH	C. FARABAUGH REIMBURSEMENT		1,156.50
0000004979	09/25/2025	CM REGENT LLC	LIFE INSURANCE		188.60
0000004980	09/25/2025	CONEMAUGH MEMORIAL MEDICAL	PHYSICALS		570.00
0000004981	09/25/2025	GITTINGS PROTECTIVE SECURITY	SECURITY GUARD		2,383.70
0000004982	09/25/2025	GRAINGER	Diesel Shop Pressure Washer Switch		180.92
0000004983	09/25/2025	KAMZIK SEPTIC SERVICE	PORTABLE JOHNS		345.00
0000004984	09/25/2025	NAPOTNIK WELDING SUPPLIES	WELDING SUPPLIES		587.91
0000004985	09/25/2025	PARENTSQUARE, INC.	PARENTSQUARE SUBSCRIPTION		4,046.00
0000004986	09/25/2025	PIVOT POINT INTERNATIONAL, INC.	Cosmetology Books		7,309.40
0000004987	09/25/2025	RAY'S LAWNMOWER SALES &	MAINTENANCE SUPPLIES		194.21
0000004988	09/25/2025	RICHLAND ACTIVITIES FUND	RICHLAND HS YEARBOOK AD 2026		285.00
0000004989	09/25/2025	RPM SIGNS	P.R. LOT - PARKING INFO SIGNS		160.00
0000004990	09/25/2025	STUCK ENTERPRISES, INC.	MEO FUEL	MAINTENANCE FUEL	433.92
0000004991	10/02/2025	LA'NIYA EISENHUTH	REFUND TO STUDENT		0.00
0000004992	10/02/2025	LATOYA WILLIAMS	REFUND TO STUDENT		0.00
0000004993	10/02/2025	TREVER DUMAN	REFUND TO STUDENT		0.00
0000004994	10/02/2025	BRADLEY FREDERICK	REFUND TO STUDENT		0.00
0000004995	10/02/2025	TRISTON BOYCE	REFUND TO STUDENT		0.00
0000004996	10/02/2025	CONNOR HEISS	REFUND TO STUDENT		0.00
0000004997	10/02/2025	NATHANIEL FINE	REFUND TO STUDENT		0.00
0000004998	10/02/2025	COREY EDWARDS	REFUND TO STUDENT		0.00
0000004999	10/02/2025	JAHLIL WITHERSPOON	REFUND TO STUDENT		0.00
0000005000	10/02/2025	TAMIKAH BRADLEY	REFUND TO STUDENT		0.00
0000005001	10/02/2025	GAVIN RIVERA	REFUND TO STUDENT		729.00
0000005002	10/02/2025	PHILLIP GRAY	REFUND TO STUDENT		1,179.00
0000005003	10/02/2025	AMAZON	masonry tools	shop supplies and tools	12,708.99
0000005004	10/02/2025	AMERICAN EAGLE SCREEN PRINT &	Health Assistant Uniform		1,254.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: G10 - General Fund Now **Payment Dates:** 09/20/2025 - 10/24/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000005005	10/02/2025	BERGEY'S TRUCK PARTS, INC.	2015 WHITE F-250	Training Truck Wheel Hardware	171.70
0000005007	10/02/2025	COMMONWEALTH OF PA-STATE	ANNUAL COMPLIANCE REPORT FEE		430.00
0000005008	10/02/2025	LARRY CRESPO	bee nest removal		550.00
0000005009	10/02/2025	DISCOUNT SAFETY GEAR DIV OF	Lab Tech supplies		173.25
0000005010	10/02/2025	GEISTOWN SCREEN & GLASS	GARAGE DOOR WINDOWS		71.40
0000005011	10/02/2025	GRAY PHYSICIANS SUPPLY, INC.	B/P cuffs L & XL		74.48
0000005012	10/02/2025	JOHNSTOWN AREA REGIONAL	A. SMITH WITHDRAWAL CREDIT		4,566.48
0000005013	10/02/2025	PRO DISPOSAL, INC.	ID# 715170067153		805.80
0000005014	10/02/2025	SAFETY-KLEEN SYSTEMS, INC.	MAINTENANCE WORK		1,095.21
0000005015	10/02/2025	UNIKOTE	shop supplies		2,538.96
0000005016	10/02/2025	VALEWOOD FARMS	CULINARY FOOD SUPPLY 25-26		98.70
0000005017	10/02/2025	LA'NIYA EISENHUTH	REFUND TO STUDENT		517.00
0000005018	10/02/2025	LATOYA WILLIAMS	REFUND TO STUDENT		689.00
0000005019	10/02/2025	TREVER DUMAN	REFUND TO STUDENT		1,184.00
0000005020	10/02/2025	BRADLEY FREDERICK	REFUND TO STUDENT		1,825.00
0000005021	10/02/2025	TRISTON BOYCE	REFUND TO STUDENT		200.00
0000005022	10/02/2025	CONNOR HEISS	REFUND TO STUDENT		947.00
0000005023	10/02/2025	COREY EDWARDS	REFUND TO STUDENT		689.56
0000005024	10/02/2025	JAHLIL WITHERSPOON	REFUND TO STUDENT		1,179.00
0000005025	10/02/2025	TAMIKAH BRADLEY	REFUND TO STUDENT		2,496.00
0000005026	10/09/2025	ASHLEY BECK	REFUND TO STUDENT		890.00
0000005027	10/09/2025	BRIANNA BLASKO	REFUND TO STUDENT		587.00
0000005028	10/09/2025	SHAILYN GIBSON	REFUND TO STUDENT		1,824.00
0000005029	10/09/2025	ANGEL SCHROPP	REFUND TO STUDENT		1,339.00
0000005030	10/09/2025	CONOR STEPHENSON	REFUND TO STUDENT		1,590.00
0000005031	10/09/2025	SHAWNA STECK	REFUND TO STUDENT		1,824.00
0000005032	10/09/2025	NICOLE ANTAL	REFUND TO STUDENT		1,576.00
0000005033	10/09/2025	DAISHANNA PALMER	REFUND TO STUDENT		101.00
0000005034	10/09/2025	TIARA SPANN	REFUND TO STUDENT		1,824.00
0000005035	10/09/2025	MARCY COSTLOW	REFUND TO STUDENT		1,824.00
0000005036	10/09/2025	JAIMIE KEISER	REFUND TO STUDENT		1,824.00

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

10/24/2025 09:43:28 AM

GRE

Bank Account: G10 - General Fund Now **Payment Dates:** 09/20/2025 - 10/24/2025

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

Bank Account: G10 - General Fund Now **Payment Dates:** 09/20/2025 - 10/24/2025

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

GRE

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: G10 - General Fund Now **Payment Dates:** 09/20/2025 - 10/24/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

* OPPLSG1023	10/23/2025	PEOPLES	SEPTEMBER SERVICES		1,164.35
* OPTNYB0926	09/26/2025	PITNEY BOWES BANK, INC.	RESERVE ACCOUNT #53516431		500.00
* OPTNYB1009	10/09/2025	PITNEY BOWES GLOBAL FINANCIAL	SENDPRO C SERIES - VERSION 4		186.33
* OSFTBK1011	10/11/2025	SOFTBANK ROBOTICS AMERICA - LB	9/11/25 TO 10/10/25 PAYMENT		1,258.00
* OVRZEN0930	09/30/2025	VERIZON	PHONE SERVICE		119.11
D000000872	09/26/2025	ALLEGHENY SUPPLY	HEALTH ASSISTANT SUPPLIES	COSMETOLOGY SUPPLIES	207.38 <i>D</i>
D000000873	09/26/2025	COLKER JANITORIAL SUPPLY	MAINTENANCE SUPPLIES		110.79 <i>D</i>
D000000874	09/26/2025	DALE OXYGEN, INC.	WELDING SUPPLIES	welding curtains	3,422.73 <i>D</i>
D000000875	09/26/2025	DLH GJCTC ENERGY PROJECT, LLC	SOLAR POWER - AUGUST 2025		10,324.61 <i>D</i>
D000000876	09/26/2025	EASTERN ELEVATOR SERVICE &	SEPTEMBER MAINTENANCE		187.26 <i>D</i>
D000000877	09/26/2025	IN-SHORE TECHNOLOGIES	IT SUPPORT - SEPTEMBER 2025	NINJA RMM - REMOTE SUPPORT	5,696.00 <i>D</i>
D000000878	09/26/2025	JEREMY HALL	J. HALL REIMBURSEMENT		1,156.50 <i>D</i>
D000000879	09/26/2025	NVA FIDUCIARY TRUST FOR FSLI	OCTOBER VISION INSURANCE		492.00 <i>D</i>
D000000880	09/26/2025	PORTAGE AUTO PARTS	CREDIT MEMO		1,006.31 <i>D</i>
D000000881	09/26/2025	SUNSERI	CULINARY FOOD SUPPLY 25-26		91.58 <i>D</i>
D000000883	10/03/2025	ADVANCED OFFICE SYSTEM INC.	TOSHIBA/ESTUDIO400AC & TOSHIBA/ESTUDIO6518A	OKIDATA/MPS5502MB+	649.35 <i>D</i>
D000000884	10/03/2025	COLKER JANITORIAL SUPPLY	supplies	MAINTENANCE SUPPLIES	1,103.00 <i>D</i>
D000000885	10/03/2025	FASTENAL COMPANY	Diesel Shop Hardware Restock	MAINTENANCE SUPPLIES	647.52 <i>D</i>
D000000886	10/03/2025	JENNIFER STEELE	TREATS FOR SHOUT OUTS		23.98 <i>D</i>
D000000887	10/03/2025	LEARNING LAMP	GJCTC AIDES	GJCTCLPN	5,357.77 <i>D</i>
D000000888	10/03/2025	LUTHER P. MILLER	MEO FUEL		779.63 <i>D</i>
D000000889	10/03/2025	M. GLOSSER & SONS, INC.	pipe for project		234.93 <i>D</i>
D000000890	10/03/2025	MICHAEL RIGGENBACH	9/5/25 TO 9/16/25		162.40 <i>D</i>
					<i>D</i>
D000000892	10/03/2025	SPISAK TRUCKING & REPAIR INC.	FREIGHTLINER STATE INSPECTION	1997 STRICK TRAILER INSPECTION	1,189.11 <i>D</i>
D000000893	10/03/2025	SUMMIT FIRE & SECURITY, LLC	semi-annual ansul inspection	ansul inspection	1,198.00 <i>D</i>
D000000895	10/10/2025	BARCLAY ELECTRIC, INC.	MAINTENANCE WORK		602.16 <i>D</i>
D000000896	10/10/2025	DALE OXYGEN, INC.	BOTTLED GAS SUPPLY		1,061.21 <i>D</i>
D000000897	10/10/2025	DILLON MCCANDLESS KING	LEGAL SERVICE		1,360.00 <i>D</i>
D000000898	10/10/2025	FAME	SIS SOFTWARE		4,286.10 <i>D</i>
D000000899	10/10/2025	FASTENAL COMPANY	xs welding gloves	MAINTENANCE SUPPLIES	404.47 <i>D</i>
D000000900	10/10/2025	J.J. KELLER	CDL SUBSCRIPTIONS	CREDIT MEMO	2,955.20 <i>D</i>

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

10/24/2025 09:43:28 AM

GRE

Bank Account: G10 - General Fund Now **Payment Dates:** 09/20/2025 - 10/24/2025

Sort: Payment Number

562,128.98

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment
10/24/2025 09:43:28 AM GRE



Account Summary

Billing Cycle		09/24/2025
Days In Billing Cycle		30
Previous Balance		\$14,024.03
Purchases	+	\$14,203.36
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$554.74
Payments	-	\$14,024.03
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$13,648.62**

Credit Summary

Total Credit Line	\$33,000.00
Available Credit Line	\$19,351.38
Available Cash	\$19,351.38
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries

Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131

Go to MyCardStatement.com

Write us at PO BOX 105666, ATLANTA, GA 30348-5666

Payment Summary

NEW BALANCE **\$13,648.62**

MINIMUM PAYMENT **\$13,648.62**

PAYMENT DUE DATE **10/19/2025**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
08/28	08/29	PBUS01	24064665240100035071894	US.STORE.BAMBULAB.COM US.STORE BAMB TX	\$120.11
08/28	08/29	PBUS01	24801975240459460677968	PACTA 717-761-3381 PA	\$280.00
08/28	08/29	PBUS01	24801975240459460677976	PACTA 717-761-3381 PA	\$235.00
08/29	08/31	PBUS01	24755425242732421177587	PENN STATE 814-8674973 PA	\$400.00
09/02	09/03	PBUS01	24492165245100132230797	STRIVESCAN STRIVESCAN.CO IL	\$84.00
09/04	09/05	PBUS01	24011345248100014251926	SP MILE-X EQUIPMENT IN MILE-X.COM OH	\$612.26
09/04	09/05	PBUS01	24793385247002082475042	STK*Shutterstock 866-6633954 NY	\$828.00
09/08	09/09	PBUS01	24036295251714001922042	VISTAPRINT 866-207-4955 MA	\$57.97
09/11	09/12	PBUS01	24733095255081195084310	PA BACKGROUND CHECK WWW.PA.GOV PA	\$220.00
09/11	09/12	PBUS01	24733095255081195086257	PA BACKGROUND CHECK WWW.PA.GOV PA	\$132.00
09/12	09/14	PBUS01	24445005256600162078414	Belnick Retail 770-721-8200 GA	\$4,585.81
09/12	09/14	PBUS01	24445005256600162078588	Belnick Retail 770-721-8200 GA	\$3,624.59
09/11	09/14	PBUS01	24072835255017022125783	E GROUP INC 703-674-5455 VA	\$2,628.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

TCM BANK NA
PO BOX 105666
ATLANTA GA 30348-5666

Account Number

2074

Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
09/24/25	\$13,648.62	\$13,648.62	10/19/25

\$



GREATER JOHNSTOWN VO TECH
445 SCHOOLHOUSE RD
JOHNSTOWN PA 15904

MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

18 4009 7768 0700 2074 01364862 01364862 4

Cardholder Account Summary Continued					
Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
09/12	09/14		74445005256600514076863	CREDIT VOUCHER	\$205.17-
				Belnick Retail CANTON GA	
09/12	09/14		74445005256600514076947	CREDIT VOUCHER	\$259.57-
				Belnick Retail CANTON GA	
09/15	09/16	PBUS01	24692165258107965841782	PRIMO BRANDS/WATERSERV 800-274-5282 CA	\$55.95
09/18	09/18		1653502755	INTERNET PMT-THANK YOU	\$14,024.03-
09/17	09/19	PBUS01	24639235261900018214938	NOCTI BUSINESS SOLUTIONS 800-3346243 MI	\$150.00
09/18	09/21	PBUS01	24426295262018014269853	AED BRANDS 770-4255840 GA	\$79.27
09/22	09/23	PBUS01	24207855265032100603951	ALLIED SEALS INC JOHNSTOWN PA	\$10.00
09/22	09/23	PBUS01	24427335265720252244833	MCDONALD'S F13007 JOHNSTOWN PA	\$77.20
09/22	09/23	PBUS01	24427335265720252244841	MCDONALD'S F13007 JOHNSTOWN PA	\$23.20
09/22	09/24		74639235266900018414934	CREDIT VOUCHER	\$90.00-
				NOCTI BUSINESS SOLUTIONS 800-3346243 MI	

Finance Charge Summary / Plan Level Information									
Plan Name	Plan Description	FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases									
PBUS01001	PURCHASE	G	\$0.00	2.18666%(M)	26.2400%(V)	\$0.00	\$0.00	0.0000%	\$13,648.62
Cash									
CBUS01001	CASH	A	\$0.00	2.43666%(M)	29.2400%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily							Days In Billing Cycle: 30		
** includes cash advance and foreign currency fees							APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method									
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.									

To My Three Wonderful Clinical Instructors, I was about to message you on outlook but I can't access my account anymore.

I just want to take a moment to thank each of you for the incredible job you've done teaching and guiding us on how to become real nurses. I'm beyond grateful for all three of you, because today, I received the news that I passed my NCLEX!

Honestly, when I took the exam, I was so confused, it felt too easy! It shut down at 85 questions, and I kept thinking, "Did I fail?" because everyone says you only pass if you get the hard questions. But to me, it felt just like taking one of Mrs. Hollis's exams, and honestly hers were much tougher! That's when I realized how well-prepared I truly was, thanks to all of you.

It says so much about your dedication and how exceptional you are as instructors that so many of us passed at 85 questions. You taught us not just the material, but the confidence, patience, and compassion it takes to be great nurses.

Thank you for always being kind, patient, and understanding, especially with all my anxiety! You believed in me even when I doubted myself, and I will never forget the three amazing teachers who helped me make my dream come true.

With all my love and gratitude,
Jean Claire Lao, LPN 

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

**POST-CONFERENCE REPORT FORM
MEETING OR WORKSHOP ATTENDED**

(Must be submitted in typewritten format)

EMPLOYEE: Zackery Buchholz

CONFERENCE/WORKSHOP/MEETING ATTENDED: PACTA cooperative Educations

DATE(S) ATTENDED: October 16th and 17th

1. Please give a short summary of the conference/workshop/meeting attended:

Session 1: New Coordinator Presentation In this forum based presentation we went over some best practices for how to recruit and best serve our students. New strategies and practices I took from this were site visit best practices, Compliance with labor laws regarding start and termination letters, LLC-5 abstract, how to better recruit students as well as employers. Overall how to protect the school and prepare for 339 Audits

Session 2: Jobready 360, This was useful to maximize the use of JobReady 360 and current Troubleshooting of problems that we were having.

Session 3: Maximizing AI for Co-Op, Training on how to help create and elevate AI for co-op with creating forms, better tracking abilities for students and how to help students create portfolios to further their careers

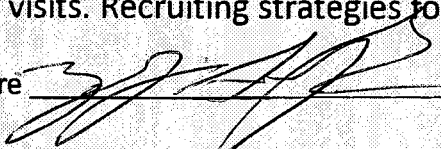
Session 4: Best Practices

Session 5: Child labor laws- HO-7 explanations, variances between Federal and state laws, 28 hours not including hours students are in schools, how to comply with laws regarding Work release VS. Co-op. hour tracking best practices.

2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:

Mostly modification to the existing program to ensure full compliance to Child labor laws. Using information to better use Jobready 360 as well as better tracking of site visits. Recruiting strategies for employers and students

Employee's Signature



Date

10-20-25

At your discretion, you may attach any brochures, pamphlets, etc that would give a review of this conference.

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

**POST-CONFERENCE REPORT FORM
MEETING OR WORKSHOP ATTENDED**

(Must be submitted in typewritten format)

EMPLOYEE: Zackery Buchholz

CONFERENCE/WORKSHOP/MEETING ATTENDED: PACTA Instructional Coaches

DATE(S) ATTENDED: October 2 and 3

1. Please give a short summary of the conference/workshop/meeting attended:

The conference was insightful to help better prepare our new teachers especially in the 1st year of teaching. The sessions extended on AI in the classroom, ways to help teach classroom management and behavioral issues, and to help build a stronger mentoring program.

2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:

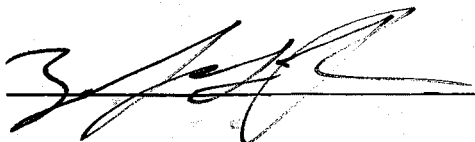
AI tools:

Brisk teaching

"training wheel" prompts for use in class to help teach how to use AI for students

"Coaching with intentionality" revamp of the mentoring program

Employee's Signature



Date

10-6-25

At your discretion, you may attach any brochures, pamphlets, etc that would give a review of this conference.

To: Construction Technology Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mr. Thomas, Mr. Williamson, & Mr. Hiner,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Construction Technology program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendations for the following equipment:
 - Have GFI pigtails for all extension cords
 - Exit signs to be clearly marked and lighted
 - Arch flash stickers on every panel in carpentry shop
 - Portable table saw with Dado head
 - Hilti Vacuum based core drill machine with 1 1/2" inch to 5"-inch bits
 - Committee recognizes new levels (aluminum) but they believe they are not industry standard wooded 6 vile mason levels in 2' foot & 4' foot lengths
 - Hydraulic Conduit Bending machine
 - Buy new step ladders 4', 6', and 8'-foot ladders along with 24-foot extension ladder for both shops
 - Recommended looking into local engineering firms doing drawing for our building projects
 - OAC recommends cameras in classes for safety concerns
 - Committee approved a keep track system for tool maintenance and inspection
 - Committee recommends more aides for construction technology because of number of students
 - Mortar mixer
 - Gasoline masonry cut off saw
 - Power trowel
 - Rough terrain fork lift
 - Towable hydra mobile mass scaffolding system
 - Laser level
 - Mobile lift with training for students
 - Portable table saw
 - Two-man total station lay-out system (Nikon)
 - Concrete power trowel
- **Note: As grant funding becomes available, the above recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,



Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Machine Tool Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mr. Pritts,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Machine Tool Technology program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendations for the following equipment:
 - *Reamers*
 - *Drills*
 - *Center Drills*
 - *Thread Pitch Gages*
 - *Taps*
 - *Dies*
 - *Recurring replacement of perishable tooling elements*
 - *The committee suggested the purchase of replacement of the following:*
 - *HAAS TL1 Lathe*
 - *2 manual vertical mills*
 - *2 manual lathes*
 - *Arbor and Hydraulic Press*
 - *The committee would like to purchase the following new machines:*
 - *EDM Sinker*
- **Note: As grant funding becomes available, the above recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Amanda Harrington". The signature is fluid and cursive, with a large loop at the end.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Welding Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mr. Edwards, Mr. Kieta, and Mrs. Kieta,

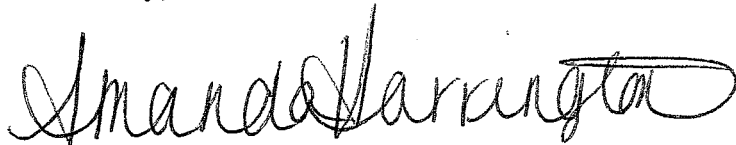
Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Welding Technology program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendations for the following equipment:
 - *FANUC collaborative robot arm (welder/plasma cutter)*
 - *Raptor software*
 - *Mastering Fusion 360, 2nd Edition textbook*
 - *CNC Bandsaw*
 - *New Welding Tables*
 - *Full Cylinder Storage Cage*
 - *Ventilation Improvements*
 - *Backing Panels for Welding Tent*
 - *Fixture Table*
 - *CNC Brake Press*
 - *Laser Cutter*
- **Note: As grant funding becomes available, the recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink that reads "Amanda Harrington". The signature is fluid and cursive, with a large loop at the end of the last name.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Laboratory Technology Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mr. Tresnicky,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Laboratory Technology program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendations for the following equipment:
 - *Shaking Incubator*
 - *Microplate reader*
 - *Tube Roller*
 - *Digital dry bath*
 - *Replacement Electrophoresis chambers*
 - *Replacement Rocking platform*
 - *Replacement Micropipettes*
- **Note: As grant funding becomes available, the above recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink that reads "Amanda Harrington". The signature is fluid and cursive, with a large loop at the end of the last name.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Health Assistant Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mrs. Penatzer & Mrs. Abel,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Health Assistant program that benefits both students and staff.

Below is the Administrative response to your recommendation:

- The Administration supports the recommendation of the following equipment:
 - *Flooring Replaced/ Updated*
 - *Replace Older Beds (not functioning properly)*
 - *1-2 bariatric manikins (so that the students can practice with obese patients)*
- **Note: As grant funding becomes available, the above recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Amanda Harrington", with a large, loopy flourish extending from the end of the name.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Pre-teacher Preparation Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mrs. Wyant,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Pre-Teacher Preparation program that benefits both students and staff.

Below is the Administrative response to your recommendation:

- *During the Pre-Teacher Preparation meeting, the OAC members had no recommendations for the purchase of equipment. They will reconvene during the Spring OAC meeting to discuss program progress and any needs with the development of the new program.*

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink that reads "Amanda Harrington". The signature is fluid and cursive, with a large loop at the end of the last name.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Culinary Arts Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Ms. Knapp,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Culinary Arts program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendations for the following equipment:
 - *Replacement Slicer*
 - *Although not equipment, the OAC made many mentions of the need for a second instructor due to safety concerns and the number of students with special needs.*
 - **Note: This is something the board is continuing to monitor based on total enrollment and number of students with 504s/ IEPs.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink that reads "Amanda Harrington". The signature is fluid and cursive, with the first name "Amanda" being larger and more prominent than the last name "Harrington".

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Graphic Arts and Digital Media Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Ms. Gerber,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Graphic Arts and Digital Media program that benefits both students and staff.

Below is the Administrative response to your recommendation:

- The Administration supports the recommendation of the following equipment:
 - *Look at Other Classroom Spaces to Meet Increased Enrollment*
 - *Wacom Tablets (or iPads) for Digital Drawing*
 - *Newer Screen-printing Equipment*
 - *Vinyl Yard Signs/ Equipment for Bulk Printing*
- **Note: As grant funding becomes available, the above recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink, reading "Amanda Harrington". The signature is fluid and cursive, with a large, sweeping loop at the end of the last name.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Collision Repair Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mr. Yoder,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Collision Repair program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendations for the following equipment:
 - *solvent recycler*
 - *mobile prep deck beside paint booth and by detail bay*
 - *large toolbox instead of multiple small ones*
 - *radar calibration equipment*
 - *laser rust remover*
 - *continually upgrade and replace worn out equipment as needed*
 - *sun gun for matching and checking paint*
 - *paint masks for all students*
 - *fresh air hoods*
 - *new seals for paint booth*
 - *heatlamp for drying primer and putty*
 - *UV primer and putty*
 - *vacuum floor frame puller*
 - *wheel lift jack*
 - *car wrap window tint*
 - *powder coating*
 - *scissor lift jack*
- **Note: As grant funding becomes available, the above recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink, reading "Amanda Harrington". The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Automotive Technology Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mr. Leahey & Mr. Hall,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the Automotive Technology program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendations for the following equipment:
 - *Additional Signage Reinforcing Use of PPE*
 - *Laser Rust Removal Tool*
 - *Dual-function A/C Service Machine*
 - *Updated Diagnostic Scan Tool*
- **Note: As grant funding becomes available, the above recommendations will be used to build the grant application as well.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink that reads "Amanda Harrington". The signature is fluid and cursive, with the first name "Amanda" being more prominent than the last name "Harrington".

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Diesel Technology Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mr. Farabaugh,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us to make valuable improvements to our program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendation of the following equipment:
 - *Improvement on exterior tent to protect entrance from rain/weather intrusion on exposed end*
 - *gas powered pressure washer*
 - *diagnostic laptop*
 - *Blast Cabinet*
 - *Hydraulic Hose machine/trainer*
 - *Higher lift capacity forklift*
 - *Floor cranes (In floor swinging boom model)*
- **Note: As grant funding becomes available, the above recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink that reads "Amanda Harrington". The signature is fluid and cursive, with the first name "Amanda" and last name "Harrington" clearly distinguishable.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Adult Ed. HVAC/ Electrical Occupational Advisory Committee
From: Amanda Harrington
Date: September 29, 2025
Re: Administrative response to September 23, 2025 OAC meeting

Dear Mr. Olecki & Mr. Irvin,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations help us make valuable improvements to the HVAC & Electrical Technology program that benefits both students and staff.

Below is the Administrative response to your recommendations:

- The Administration supports the recommendations for the following equipment:
 - *Multiple Sets of Current Tool List for Students to Use in Shop*
- **Note: As grant funding becomes available, the recommendations will be used to build the grant application.**

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink, appearing to read "Amanda Harrington". The signature is fluid and cursive, with a large loop at the end.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400

To: Cosmetology Occupational Advisory Committee
From: Amanda Harrington
Date: October 20, 2025
Re: Administrative response to October 14, 2025 OAC meeting

Dear Mrs. Fry & Mrs. Potter,

Thank you for your continued support and participation on the Occupational Advisory Committee. Your commitment and recommendations have helped us make valuable improvements to the Cosmetology program that benefits both students and staff.

Below is the Administrative response to your recommendation:

- The Administration supports the recommendation to reconvene at the Spring Meeting:
 - *Being two brand new GJCTC teachers, Mrs. Fry and Mrs. Potter discussed their project of creating an inventory of all current cosmetology supplies and then bringing a more itemized list to the Spring OAC meeting. The OAC members agreed that they will reconvene during the Spring OAC meeting to discuss program progress and any needs with the development of the program.*

Again, you are a vital part of our ability to create excellent programs at the Greater Johnstown Career and Technology Center. Your time and efforts are deeply appreciated.

Sincerely,

A handwritten signature in black ink that reads "Amanda Harrington". The signature is fluid and cursive, with the first name "Amanda" and last name "Harrington" clearly distinguishable.

Amanda Harrington
Assistant Administrator of Program Operations/ Principal
Greater Johnstown Career and Technology Center
(814) 266-6073 ext. 400



Thaddeus Stevens

College of Technology

Articulation Agreement with Greater Johnstown Area Career and Technical Center

445 Schoolhouse Road, Johnstown, PA

Welding

2025-2026

Articulation Agreement between Thaddeus Stevens College of Technology

Advanced Welding & Fabrication Technology and
Greater Johnstown Area Career and Technical Center
445 Schoolhouse Road, Johnstown, PA

Rationale

Thaddeus Stevens College of Technology (TSCT) articulates with Pennsylvania secondary schools to provide appropriate advanced placement status for qualified students. This agreement assumes that identified high school students have obtained certain college-level competencies in the relevant curriculum. The goal of this program is to provide students with a non-duplicative path toward an associate degree after high school graduation.

Term of Agreement

This agreement is adopted on 9.29.25. The agreement will be reviewed on an annual basis in accordance with PDE guidelines for secondary schools. As such, it is the responsibility of the secondary school partner to ensure this schedule is followed.

Terms and Conditions

In this agreement, TSCT Advanced Welding & Fabrication Technology articulates with Greater Johnstown Area Career and Technical Center Welding to offer advanced placement status to Greater Johnstown Area Career and Technical Center graduates who have achieved college-level competencies through their performance in high school and are granted admission in TSCT's Advanced Welding & Fabrication Technology program.

Greater Johnstown Area Career and Technical Center graduates who have successfully completed the specific tasks identified on the tasks grid (Appendix I) and the specified performance measures of the NOCTI will be eligible to receive advanced credit for the following courses at Thaddeus Stevens College of Technology:

Course Number	Course Title	Credits
AWFT 106	Gas Metal Arct Welding/Plasma Arc Cutting	3
AWFT 111	Metals Fabrication I: Introduction to Hand and Machine Processes	3
AWFT 126	Drafting Fundamentals	3
Total Credits:		9

Student Eligibility Guidelines

TSCT will award up to 9 credits out of the 73 credits required for the Advanced Welding & Fabrication Technology program of study.

- Credit will be awarded upon signed verification by Greater Johnstown Area Career and Technical Center Welding instructor and student based on completion of tasks and skills identified in the task grid.
- TSCT reserves the right to request completion of identified tasks and performance measures by TSCT instructors.

Admissions Practices Guidelines

- After completing the Greater Johnstown Area Career and Technical Center Welding program, students must apply to TSCT for Advanced Welding & Fabrication Technology program within a two-year period following high school graduation.
- Students must have a high school GPA of 2.0 or higher to be considered for admission.
- If admitted to TSCT's Advanced Welding & Fabrication Technology program, students must submit documentation demonstrating the required knowledge, skills, and competencies in Advanced Welding & Fabrication Technology.
- Students must maintain a minimum grade of 80% in all relevant courses identified in the agreement.
- Students must complete the FAFSA to determine eligibility for financial aid.

Institutional Guidelines

TSCT and Greater Johnstown Area Career and Technical Center agree that each entity will develop and implement coordinated advertising and promotion to communicate benefits of the articulation agreement to interested students and their families.

TSCT and Greater Johnstown Area Career and Technical Center will ensure that appropriate personnel, including but not limited to admissions, counseling, career placement staff as well as faculty and administration are able to support the articulation agreement.

In accordance with the Family Educational Rights and Privacy Act (FERPA), TSCT and Greater Johnstown Area Career and Technical Center agree to exchange data relevant to the agreement to support the maintenance and improvement of the agreement, enhance the transfer process, promote effective cooperation, and ensure student success.

Authorization of Agreement

This agreement is entered into as of 9.29.25 between the Thaddeus Stevens College of Technology, 750 East King Street, Lancaster, PA and Greater Johnstown Area Career and Technical Center, 445 Schoolhouse Road, Johnstown, PA. The parties have caused this Articulation Agreement to be executed by their duly authorized officers on this date.

PA Secondary School Administrator *(including date)* _____

John Augustine,
Administrative Director

Thaddeus Stevens College of Technology Faculty Member _____

Advanced Welding & Fabrication Technology Instructor

Thaddeus Stevens College of Technology Administrator _____

Kesha Morant Williams, Ph.D.,
Vice President of Academic Affairs

Beyond the yearly update as required of secondary schools, this agreement shall prevail until such time as one of the institutions expresses a desire in writing to change the conditions set forth.



Thaddeus Stevens

College of Technology

Articulation Agreement with Greater Johnstown Area Career and Technical Center

445 Schoolhouse Road, Johnstown, PA

Collision Repair

2025-2026

Articulation Agreement between Thaddeus Stevens College of Technology

Collision Repair Technology and
Greater Johnstown Area Career and Technical Center
445 Schoolhouse Road, Johnstown, PA

Rationale

Thaddeus Stevens College of Technology (TSCT) articulates with Pennsylvania secondary schools to provide appropriate advanced placement status for qualified students. This agreement assumes that identified high school students have obtained certain college-level competencies in the relevant curriculum. The goal of this program is to provide students with a non-duplicative path toward an associate degree after high school graduation.

Term of Agreement

This agreement is adopted on 9.29.25. The agreement will be reviewed on an annual basis in accordance with PDE guidelines for secondary schools. As such, it is the responsibility of the secondary school partner to ensure this schedule is followed.

Terms and Conditions

In this agreement, TSCT Collision Repair Technology articulates with Greater Johnstown Area Career and Technical Center Collision Repair to offer advanced placement status to Greater Johnstown Area Career and Technical Center graduates who have achieved college-level competencies through their performance in high school and are granted admission in TSCT's Collision Repair Technology program.

Greater Johnstown Area Career and Technical Center graduates who have successfully completed the specific tasks identified on the tasks grid (Appendix I) and the specified performance measures of the NOCTI will be eligible to receive advanced credit for the following courses at Thaddeus Stevens College of Technology:

Course Number	Course Title	Credits
CORT 107	Details of Body Construction	4
CORT 111	Collision Repair Welding	4
CORT 116	Repairing Damaged Panels and Metalworking Methods	4
Total Credits:		12

Student Eligibility Guidelines

TSCT will award up to 12 credits out of the 73 credits required for the Collision Repair Technology program of study.

- Credit will be awarded upon signed verification by Greater Johnstown Area Career and Technical Center Collision Repair instructor and student based on completion of tasks and skills identified in the task grid.
- TSCT reserves the right to request completion of identified tasks and performance measures by TSCT instructors.

Admissions Practices Guidelines

- After completing the Greater Johnstown Area Career and Technical Center Collision Repair program, students must apply to TSCT for Collision Repair Technology program within a two-year period following high school graduation.
- Students must have a high school GPA of 2.0 or higher to be considered for admission.
- If admitted to TSCT's Collision Repair Technology program, students must submit documentation demonstrating the required knowledge, skills, and competencies in Collision Repair Technology.
- Students must maintain a minimum grade of 80% in all relevant courses identified in the agreement.
- Students must complete the FAFSA to determine eligibility for financial aid.

Institutional Guidelines

TSCT and Greater Johnstown Area Career and Technical Center agree that each entity will develop and implement coordinated advertising and promotion to communicate benefits of the articulation agreement to interested students and their families.

TSCT and Greater Johnstown Area Career and Technical Center will ensure that appropriate personnel, including but not limited to admissions, counseling, career placement staff as well as faculty and administration are able to support the articulation agreement.

In accordance with the Family Educational Rights and Privacy Act (FERPA), TSCT and Greater Johnstown Area Career and Technical Center agree to exchange data relevant to the agreement to support the maintenance and improvement of the agreement, enhance the transfer process, promote effective cooperation, and ensure student success.

Authorization of Agreement

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PA Secondary School Administrator *(including date)* _____

John Augustine,
Administrative Director

Thaddeus Stevens College of Technology Faculty Member _____

Collision Repair Technology Instructor

Thaddeus Stevens College of Technology Administrator _____

Kesha Morant Williams, Ph.D.,
Vice President of Academic Affairs

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Thaddeus Stevens

College of Technology

Articulation Agreement with Greater Johnstown Area Career and Technical Center

445 Schoolhouse Road, Johnstown, PA

Machine Tool Technology

2025-2026

Articulation Agreement between Thaddeus Stevens College of Technology

Computer-Integrated Machining and
Greater Johnstown Area Career and Technical Center
445 Schoolhouse Road, Johnstown, PA

Rationale

Thaddeus Stevens College of Technology (TSCT) articulates with Pennsylvania secondary schools to provide appropriate advanced placement status for qualified students. This agreement assumes that identified high school students have obtained certain college-level competencies in the relevant curriculum. The goal of this program is to provide students with a non-duplicative path toward an associate degree after high school graduation.

Term of Agreement

This agreement is adopted on 9.29.25. The agreement will be reviewed on an annual basis in accordance with PDE guidelines for secondary schools. As such, it is the responsibility of the secondary school partner to ensure this schedule is followed.

Terms and Conditions

In this agreement, TSCT Computer-Integrated Machining articulates with Greater Johnstown Area Career and Technical Center Machine Tool Technology to offer advanced placement status to Greater Johnstown Area Career and Technical Center graduates who have achieved college-level competencies through their performance in high school and are granted admission in TSCT's Computer-Integrated Machining program.

Greater Johnstown Area Career and Technical Center graduates who have successfully completed the specific tasks identified on the tasks grid (Appendix I) and the specified performance measures of the NOCTI will be eligible to receive advanced credit for the following courses at Thaddeus Stevens College of Technology:

Course Number	Course Title	Credits
CIM 106	Blueprint Reading and Related Math	3
CIM 110	Manufacturing Processes	2
CIM 115	Measurement Systems	2
CIM 118	Lathe and Vertical Milling Machining I	4
Total Credits:		11

Student Eligibility Guidelines

TSCT will award up to 11 credits out of the 75 credits required for the Computer-Integrated Machining program of study.

- Credit will be awarded upon signed verification by Greater Johnstown Area Career and Technical Center Machine Tool Technology instructor and student based on completion of tasks and skills identified in the task grid.
- TSCT reserves the right to request completion of identified tasks and performance measures by TSCT instructors.

Admissions Practices Guidelines

- After completing the Greater Johnstown Area Career and Technical Center Machine Tool Technology program, students must apply to TSCT for Computer-Integrated Machining program within a two-year period following high school graduation.
- Students must have a high school GPA of 2.0 or higher to be considered for admission.
- If admitted to TSCT's Computer-Integrated Machining program, students must submit documentation demonstrating the required knowledge, skills, and competencies in Computer-Integrated Machining.
- Students must maintain a minimum grade of 80% in all relevant courses identified in the agreement.
- Students must complete the FAFSA to determine eligibility for financial aid.

Institutional Guidelines

TSCT and Greater Johnstown Area Career and Technical Center agree that each entity will develop and implement coordinated advertising and promotion to communicate benefits of the articulation agreement to interested students and their families.

TSCT and Greater Johnstown Area Career and Technical Center will ensure that appropriate personnel, including but not limited to admissions, counseling, career placement staff as well as faculty and administration are able to support the articulation agreement.

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PA Secondary School Administrator *(including date)* _____

John Augustine,
Administrative Director

Thaddeus Stevens College of Technology Faculty Member _____

Computer-Integrated Machining Instructor

Thaddeus Stevens College of Technology Administrator _____

Kesha Morant Williams, Ph.D.,
Vice President of Academic Affairs

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Thaddeus Stevens

College of Technology

Articulation Agreement with Greater Johnstown Area Career and Technical Center

445 Schoolhouse Road, Johnstown, PA

Welding

2025-2026

Articulation Agreement between Thaddeus Stevens College of Technology

Welding Technology and
Greater Johnstown Area Career and Technical Center
445 Schoolhouse Road, Johnstown, PA

Rationale

Thaddeus Stevens College of Technology (TSCT) articulates with Pennsylvania secondary schools to provide appropriate advanced placement status for qualified students. This agreement assumes that identified high school students have obtained certain college-level competencies in the relevant curriculum. The goal of this program is to provide students with a non-duplicative path toward an associate degree after high school graduation.

Term of Agreement

This agreement is adopted on 9.29.25. The agreement will be reviewed on an annual basis in accordance with PDE guidelines for secondary schools. As such, it is the responsibility of the secondary school partner to ensure this schedule is followed.

Terms and Conditions

In this agreement, TSCT Welding Technology articulates with Greater Johnstown Area Career and Technical Center Welding to offer advanced placement status to Greater Johnstown Area Career and Technical Center graduates who have achieved college-level competencies through their performance in high school and are granted admission in TSCT's Welding Technology program.

Greater Johnstown Area Career and Technical Center graduates who have successfully completed the specific tasks identified on the tasks grid (Appendix I) and the specified performance measures of the NOCTI will be eligible to receive advanced credit for the following courses at Thaddeus Stevens College of Technology:

Course Number	Course Title	Credits
WELD 121	Shielding Metal Arc Welding I	4
WELD 155	Gas Metal Arc Welding I	3
WELD 165	Gas Tungsten Arc Welding I	3
Total Credits:		10

Student Eligibility Guidelines

TSCT will award up to 10 credits out of the 66 credits required for the Welding Technology program of study.

- Credit will be awarded upon signed verification by Greater Johnstown Area Career and Technical Center Welding instructor and student based on completion of tasks and skills identified in the task grid.
- TSCT reserves the right to request completion of identified tasks and performance measures by TSCT instructors.

Admissions Practices Guidelines

- After completing the Greater Johnstown Area Career and Technical Center Welding program, students must apply to TSCT for Welding Technology program within a two-year period following high school graduation.
- Students must have a high school GPA of 2.0 or higher to be considered for admission.
- If admitted to TSCT's Welding Technology program, students must submit documentation demonstrating the required knowledge, skills, and competencies in Welding Technology.
- Students must maintain a minimum grade of 80% in all relevant courses identified in the agreement.
- Students must complete the FAFSA to determine eligibility for financial aid.

Institutional Guidelines

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PA Secondary School Administrator *(including date)* _____

John Augustine,
Administrative Director

Thaddeus Stevens College of Technology Faculty Member _____

Welding Technology Instructor

Thaddeus Stevens College of Technology Administrator _____

Kesha Morant Williams, Ph.D.,
Vice President of Academic Affairs

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BATTLE BOTS CLUB

Coming Soon!

DESIGN

Map out and engineer the robot using CAD software, carefully planning each component, frame, and function.

BUILD

custom-fabricate the robot using machining, welding, and electrical skills transforming ideas into a fully functioning machine.

DESTROY

Bring the completed robot to competition, putting the teams design, teamwork, and problem-solving skills to the test against other schools.



Plan of Activities for BattleBots Club -BotsIQ

Category	Description	Estimated Cost
Registration & Administrative	Team registration, documentation, and team apparel (shirts)	\$1,000
Materials	Metal stock, motors, controllers, batteries, fabrication components, and spare parts	\$4,500
Supplies	Shop consumables, safety gear, tools, hardware, and classroom resources	\$3,600
Travel & Competition	Transportation, lodging, meals, and competition expenses	\$2,500
Total Estimated Cost		≈ \$11,600

PLAN OF ACTIVITIES

CLUB: NTHS

SCHOOL YEAR: 2025-2026

Starting Account Balance: \$ 327.86

Fund Raising

Expected Profit

Meat sticks

\$ 200.00

\$ _____

\$ _____

\$ _____

Activities

Expected Cost

Graduation cords & certificates

-\$ 200.00

-\$ _____

-\$ _____

-\$ _____

TOTAL= \$ 327.86

PLAN OF ACTIVITIES

CLUB: Spartan Service
SCHOOL YEAR: 2025-2026

Current Funds – Brand new club

- **Starting Balance: \$0**

Activities

- **This club is planning on working with for Nonprofit organizations to complete needed projects throughout the community.**

Expenses

- **Activities will be sponsored by GJCTC and the organizations we will be working with.**

Plan of activities

Motorsports club

School year 2025-2026

Starting Account Balance \$7,351.74

Fund raising

- The club is considering scrapping the pulling truck due to lack of interest and condition of truck, if club votes to scrap truck expected profits will be around \$200-\$500.
- The club will be holding a car show in the spring expected profit around \$200-\$500
- The club will not be doing an additional fundraiser due to having sufficient funds in account already

Activities

- The club plans on doing a field trip to either Carlyle auto show or Pittsburgh auto show expected cost approximately \$2000
- The club is considering possibly purchasing a different motorsports vehicle to work, expected cost would be around \$5000

Ending Account Balance \$ 0

Prostart Plans of Activity		
Activity	Incoming	Outgoing
Carryover		
Prostart competition		
EWCTC chopped		
Competition team/Fundraising (equipment)		
Competition team items		
Spring Chopped	\$500.00	
Spring Chopped Prizes		
Tips from Spartan Inn		
Freezedried sale	\$600.00	
Gob fest (Jan)	\$500.00	
Water bottles for students		
class trip		
Farm Show		
Ice carving and Garnish		
Total income	\$1,700.00	
Total expense		
Starting Funds	\$7,880.97	
Total Funds	\$9,580.97	
Ending balance		\$3,155.97

\$7,881

Planned field trips

Bootcamp no cost if able to use school van

EWCTC chopped no cost if able to use school van

Farm Show Bus

Other thoughts

Bake Sales

Freezedried

STUDENTS OF THE MONTH

OCTOBER 2025

APARTMENT PROGRAM - JORDAN CARTWRIGHT (WH)

AUTO TECHNOLOGY - SKYLER FISHER (FH)

COLLISION REPAIR - ROBERT BARCHEY (F)

CONSTRUCTION TECHNOLOGY - DREW WEAVER (R)

COSMETOLOGY - CASSIDY JOHNS (CT) & CASOM GORZELSKY (F)

CULINARY ARTS - PARKER SALKELD (FH)

DIESEL MECHANICS - JESSE RICHARDS (FH)

PRE-TEACHER PREP - MADIE BENNETT (R)

GRAPHIC DESIGN - SEBASTIAN SIMMS (WH)

HEALTH ASSISTANT - REGAN MALDET (CT) & JASMINE HOLDSWORTH (FH)

LAB TECHNOLOGY - JOCELYN FRESCH (FH)

MACHINE SHOP - ZEBEDIAH MAURER (NS)

MASONRY - KAHEIM MARTAIN (WH)

POLY-TECHNICAL - TYLER OGLINE (PR)

WELDING - LOGAN COMINSKY (W) & NICHOLAS BOYLE (R)