

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER

445 Schoolhouse Road, Johnstown, PA 15904

REORGANIZATIONAL AND REGULAR JOINT OPERATING COMMITTEE MEETING MINUTES - December 12, 2024

OFFICERS

Chairperson – Mr. Galen George – Forest Hills School District
Vice-Chairperson – Mr. David Hudak – Richland School District
Secretary – Mr. Alan Tresnicky – Non-Voting Member
Treasurer – Dr. Richard Knavel – Forest Hills School District

MEMBERS

Conemaugh Township Area School District
Ferndale Area School District
Forest Hills School District

Greater Johnstown School District
Richland School District

Westmont Hilltop School District
Windber Area School District

Mr. Jeffrey Alesantrino and Dr. Rocco Mantini
Mr. Stephen Thompson
Mr. Galen George, Dr. Richard Knavel, and
Dr. Timothy Ondrejik
Mr. Eugene Pentz
Mr. Julian Beglin, Mr. Dave Hudak, and
Mrs. Tricia Shaffer
Dr. William Carney and Dr. Kamal Gella
Mr. Mark Portante, Mrs. Antoinette Rummel and
Mr. Ron Walker

The following were the items of business and discussion:

1. CALL TO ORDER

Mr. Galen George, JOC Chairperson, called the meeting to order at 6:30 p.m.

2. ROLL CALL OF MEMBERS

Mr. Alan Tresnicky, Secretary took roll call as follows:

Members Present:

Dr. Rocco Mantini
Mr. Stephen Thompson
Mr. Galen George
Dr. Timothy Ondrejik
Dr. Richard Knavel
Mr. Gene Pentz
Mr. Julian Beglin
Mr. Dave Hudak
Mrs. Tricia Shaffer
Dr. Kamal Gella (Via ZOOM)
Mr. Mark Portante
Mrs. Antoinette Rummel
Mr. Ron Walker

Members Absent:

Mr. Jeffery Alesantrino
Dr. William Carney

Alternates:

Total: 13 Members

2 Absent

0 Alternates

Quorum Present: Yes 13

Others Present:

Mr. John S. Augustine II, Administrative Director
Mr. Zackery Buchholz, Secondary Culinary Arts Instructor, President of Teachers Association
Mrs. Amanda Harrington, Assistant Administrator of Program Operations
Mrs. Fran Kazmierczyk, Alternate Confidential Recording Secretary
Mr. Arnold Nadonley, Chief School Administrator
Mr. Ronald Repak, Solicitor
Mrs. Tricia Rummel, Assistant Director
Mr. Alan Tresnicky, Secretary
Mr. Matthew Zern, Financial Officer

3. INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting opened with the invocation and Pledge of Allegiance.

4. COMMENTS, VISITOR INTRODUCTIONS

- A. Mr. David Scott and Mr. Chris Shirock, from Young, Oakes, and Brown, presented the year ending June 30, 2024, audit. Mr. Scott noted that there were no findings and Mr. Zern should be commended for the great job he is doing.

5. REORGANIZATION OF JOINT OPERATING COMMITTEE

A. Establishment of a Temporary Chairperson

- 1) Mr. Galen George, Chairperson, asked for nominations for JOC Chairperson. Mr. Hudak nominated Attorney Repak seconded by Dr. Mantini. There were no other nominations. A voice vote was taken and the motion passed unanimously.

B. Election of a Chairperson

- 1) Mr. Ronald Repak, Temporary Chairperson, asked for nominations for JOC Chairperson. Mr. Beglin nominated Mr. Galen George seconded by Dr. Gella. There were no other nominations. Mr. Portante made a motion to close the nominations.
2) Dr. Gella made a motion to elect Mr. Galen George as Chairman seconded by Dr. Knavel. A voice vote was taken and the motion passed unanimously.

C. Election of a Vice-Chairperson

- 1) Mr. Galen George, JOC Chairperson asked for nominations for Vice-Chairperson. Mr. Julian Beglin nominated Mr. David Hudak seconded by Mrs. Shaffer. There were no other nominations. Mr. Portante made a motion to close the nominations.
2) Dr. Gella made the motion to elect Mr. David Hudak as the Vice-chairman seconded by Dr. Knavel. A voice vote was taken and the motion passed unanimously.

D. Election of a Solicitor

- 1) Mr. George, JOC Chairperson, asked for nominations for JOC Solicitor. Mr. David Hudak made the motion to appoint Attorney Ronald Repak, of Dillon McCandless King Coulter & Graham LLP, for the position of J.O.C. Solicitor, seconded by Dr. Gella. A voice vote was taken and the motion passed unanimously.

E. Establishment of Meeting Dates, Times, and Place for the 2025 Calendar Year

Mr. George, JOC Chairperson, asked for a motion to approve the meeting dates, times, and place for the 2025 calendar year. Mr. Portante made a motion, seconded by Dr. Knavel. A voice vote was taken and the motion passed unanimously.

- 1) Meetings will immediately follow the Committee of the Whole Meeting at 6:30 p.m.
 - a. January 28, 2025 – Tuesday
 - b. February 25, 2025 – Tuesday
 - c. March 25, 2025 – Tuesday
 - d. April 29, 2025 – Tuesday
 - e. May 27, 2025 – Tuesday
 - f. June 24, 2025 – Tuesday
 - g. August 6, 2025– Wednesday
 - h. September 23, 2025 – Tuesday
 - i. October 28, 2025 – Tuesday
 - j. December 11, 2025 – Thursday (Reorganizational and Regular Meeting)

6. APPROVAL OF MINUTES – October 22, 2024

On a motion by Mr. Pentz, seconded by Dr. Mantini, it was moved that the minutes resulting from the October 22, 2024 Regular Meeting be approved as presented. A voice vote was taken and the motion passed unanimously.

7. TREASURER'S REPORT AND PAYMENT OF BILLS

Mr. Matthew Zern, Financial Officer, presented the Treasurer's Report and billing list. Additionally, he provided an update on the GESA Project Funds and noted that Dr. Richard Knavel, Treasurer, reviewed and approved the bills listed. On a motion by Mr. Portante, seconded by Mrs. Shaffer, it was moved that the Treasurer's Report and payment of bills be approved as presented. (Copy on file in the Administrative Office) A voice vote was taken, and the motion passed unanimously.

8. CORRESPONDENCE

A. Conemaugh Township Area School District

- 1) Notification was received, from the Conemaugh Township Area School District, stating that Mr. Jeffrey Alesantrino and Dr. Rocco Mantini were appointed as their GJCTC JOC Representatives for the term from December 2024 through November 2025. Mr. Earl E. Sleek, II will be their alternate representative.

B. Ferndale Area School District

- 1) Notification was received from the Ferndale Area School District, stating that Mr. Stephen Thompson was appointed as their GJCTC JOC Representative for the term from December 2024 through November 2025. Mr. Richard Pavic will be their alternate representative.

C. Forest Hills School District

- 1) Notification was received, from the Forest Hills School District, stating that Mr. Galen George, Dr. Richard Knavel, and Dr. Timothy Ondrejik were appointed as their GJCTC JOC Representatives for the term from December 2024 through November 2025. Mr. Daryl Bodenschatz will be their alternate representative.

D. Greater Johnstown School District

- 1) Notification was received, from the Greater Johnstown School District, stating that Mr. Eugene Pentz was appointed as their GJCTC JOC Representative for the term from December 2024 through November 2025. Mr. Randy Romesberg will be their alternate representative.

E. Richland School District

- 1) Notification was received from the Richland School District, stating that Mr. David Hudak, Mr. Julian Beglin, and Mrs. Tricia Shaffer were appointed as their GJCTC JOC Representatives for the term from December 2024 through November 2025. Mr. Richard Sukenik will be their alternate representative.

F. Westmont Hilltop School District

- 1) Notification was received from the Westmont Hilltop School District, stating that Dr. William Carney and Dr. Kamal Gella were appointed as their GJCTC JOC Representatives for the term from December 2024 through November 2025. Mr. Joseph Nibert will be their alternate representatives.

G. Windber Area School District

- 1) Notification was received from the Windber Area School District, stating that Mrs. Antoinette Rummel, Mr. Mark Portante, and Mr. Ron Walker were appointed as their GJCTC JOC Representatives for the term from December 2024 through November 2025. Mrs. Amy Rummel will be their alternate representative.

9. ITEMS FOR INFORMATION ONLY (Handout 1)

A. Conference Reports were submitted from the following employees:

- 1) Carissa Penatzer, Health Assistant Instructor
 - a. Strategies: Educational Excellence for Health Care
- 2) Shelby Kieta and Darius Kovacina, SkillsUSA Co-Advisors
 - a. SkillsUSA Fall Leadership Conference

10. EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS – Personnel/Legal Matters

11. ITEMS RELATING TO EDUCATION AND PERSONNEL

On a motion by Mr. Pentz seconded by Mr. Hudak, it was moved that **Agenda, Items 11A-11P**, be approved as presented. A voice was taken and the motion passed unanimously.

A. Donation (Handout 1)

- 1) Acknowledged and thanked Mr. Philip Faranda for his generous donation to the Graphic and Digital Media Design Program.

B. School Emergency Plan (Handout 2)

- 1) Approved the name and title changes to the School Emergency Plan, which is on file in the administration office.

C. Policies – Second Reading (Handout 3)

- 1) Approved the adoption of policies 254 Vol V. 2024 (New), 800(New), 801, 805.2, 806 as presented at the first reading.

D. Conference/Meeting Request

- 1) The administration recommends approval of the following Conference/Meeting Attendance Request:

a. Conference: PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium*

Employee: John S. Augustine II, Administrative Director
Dates: February 13-14, 2025
Location: Hershey Lodge and Conference Center
Cost: TBD

* Any Board or PAC Member interested in attending the PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium should contact Joan Pritts at (814)999-6381.

b. Conference: Pennsylvania Educational Technology Expo and Conference (PETE&C)

Employee: Amanda Harrington, Asst. Admin. of Program Operations
Dates: February 9-12, 2025
Cost: \$1,163.00

E. Employee Resignations

- 1) Approved the director's acceptance of the following employee resignations.
 - a. Mr. David Mohr, Adult Welding Instructor at the GJCTC Bedford Campus. This resignation is effective January 2, 2025. Discussion about the status of this program in the immediate future.
 - b. Mr. Jackson Rummel - Part-time Custodian, effective January 10, 2025
 - c. Ms. Megan Karazsia - Secondary Instructor - Apartment Program, retroactive to November 8, 2024.

F. Transfer Secondary Instructors

- 1) Ratified the transfer of Kelsey Senft from the Teacher Prep Program to the Apartment Program, with no change in salary.
- 2) Ratified the transfer of the Poly Tech Instructor, Jennifer Wyant to the Pre-Teacher Preparation Program, with no change in salary.

G. Secondary Instructor – Poly Tech

- 1) Discussed the future of the Poly Tech Program.

H. In-House Substitute Instructor Transfer

- 1) Ratified the transfer of Mary Beth Jeschonek, In-house Substitute Instructor, to the Secondary Instructional Aide for the Apartment Program at the rate of \$16.00/hr. 25 hours/week.

I. Construction Technology Instructor Discussion

- 1) Approved the administration to seek CATS approval for the HVAC and Electrical Technology as an addition to the Construction Technology position, for the 2025-2026 School year.

J. Substitute Instructor – Vocational Programs

- 1) Approved the following Instructors to be designated as day-to-day substitutes for Vocational Programs as listed:
 - a. Beth Jeschonek, Jerry Hershberger, Aiden Grajeda, Miah McFadden, Karen Brandon, Debbie Paul, Bailey Shriver, Walter Wadsworth, Rick Mazer, and Bob Martincic

K. FYI – GJCTC Co-Op Construction Students

- 1) FYI - The following students have been hired as the GJCTC Co-Op Construction Students, at a rate of \$12.15/hr. for 2.5 hours a day (as approved on 9/25/2024):
 - a. Chase Pollino (Richland AM Student)
 - b. Colten Thomas (Conemaugh Township AM Student)
 - c. Logan Boyd (Westmont Hilltop PM Student)
 - d. Ty Hohman (Shade PM Student)
 - e. Jesse Miller (Westmont Hilltop PM Student)

L. Greater Johnstown Area Vocational Teachers Association (GJAVT Association) Contract Approval

- 1) Approved the contract between GJCTC and the Greater Johnstown Area Vocational Teachers Association (GJAVT Association) for the period of July 1, 2025 – June 30, 2028.

M. Act 93 Agreements

- 1) Approved the Act 93 Group Agreements for the period of July 1, 2025 – June 30, 2029.

N. Financial Officer Contract

- 1) Approved the Financial Officer Contract for the period of July 1, 2025 – June 30, 2029.

O. OAC

- 1) Approved the following additions to GJCTC's Occupational Advisory Committee.
 - a. Anna Bates Dorn - Concrete Finisher/Foreman (Union - OPCMIA Local 526) (Mr. Williamson - Construction Technology)
 - b. Sherry Spinos- Vice President of Nursing & Quality, Windber Hospital (Mrs. Penatzer - Health Assistant)

P. Maintenance Supervisor Discussion

- 1) Approved the additional weekly pay of \$250/week to Mr. Michael Fronheiser, Custodial Crew Leader, until Mr. Randy Roxby, Supervisor of Building and Grounds, returns to active duty.

Q. Other Items Relating to Education and Personnel – None

12. ITEMS RELATING TO BUDGET AND FINANCE

On a motion by D. Gella, seconded by Mr. Pentz, it was moved that **Agenda Items 12A-12D** be approved. A voice vote was taken and the motion passed unanimously.

A. Solar for Schools

- 1) Approved the Solar for Schools Agreement, pending solicitor review.

B. Tuition Student

- 1) Approved the following student from a non-participating school district, to attend GJCTC as tuition student for the 2024-2025 school year at the established tuition student rate of \$12,329.33 per student per year.
 - a. Northern Cambria
 - i. 10th Grade Student Health Assistant

C. Fiscal Year Audit Report Ending June 30, 2024

- 1) It is recommended that the fiscal year ending June 30, 2024, Audit Report from Young, Oakes, & Brown, LLC, be accepted.
 - a. Summary of Auditor's Results:
 - i. Clean/No Findings.
 - ii. Two internal control recommendations, actions taken.

D. Greater Johnstown CTC Awards Ceremony 2025

- 1) Approved the rental agreement between the Greater Johnstown Career and Technology Center and the First Summit Arena for the use of the First Summit Arena for the purpose of the 2025 GJCTC Award Ceremony. The proposed rental agreement rate, via email confirmation is not to exceed \$1,500.00.

E. Other Items Relating to Budget and Finance – None

13. ITEMS RELATING TO BUILDING AND GROUNDS

On a motion by Mr. Beglin, seconded by Mr. Portante, it was moved that **Agenda Items 13A-13C** be approved as read. A voice vote was taken and the motion passed unanimously.

A. Generator Replacement

- 1) Approved the PALCO PA Co-Star bid of \$186,922.00.

B. Forklift Discussion

- 1) Approved the purchase of a forklift at the Co-Star price point, not to exceed \$75,000.00.

C. 50/50 Grant Contract

- 1) Approved the 50/50 Grant Contract as presented.

D. Other Items Relating to Building and Grounds – None

14. ITEMS RELATING TO STUDENT ACTIVITIES – None

15. REPORT OF THE SUPERVISOR OF BUILDING AND GROUNDS

Mr. Randy Roxby, Supervisor of Building and Grounds, was not in attendance.

16. REPORT OF THE ASSISTANT ADMINISTRATOR OF PROGRAM OPERATIONS

Mrs. Amanda Harrington, Assistant Administrator of Program Operations, presented the November and December Student of the Month Reports.

17. REPORT OF THE ASSISTANT DIRECTOR

Mrs. Tricia Rummel, Assistant Director, had nothing to report.

18. REPORT OF ADMINISTRATIVE DIRECTOR

Mr. John S. Augustine II, Administrative Director, provided the weekly reports for the month of November.

19. REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Mr. Arnold Nadonley, Chief School Administrator, had nothing to report.

20. REPORT OF THE SOLICITOR

Mr. Ronald Repak, Solicitor, thanked the board for his reappointment.

21. REPORT OF THE J.O.C. CHAIRPERSON

Mr. Galen George, J.O.C. Chairperson, wished the board a Merry Christmas.

22. FUTURE MEETING DATES

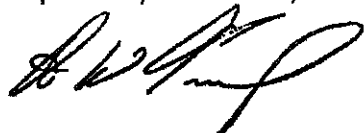
The January Regular Meeting of the GJCTC JOC will be Tuesday, January 28, 2025, immediately following the Committee of the Whole meeting at 6:30 p.m. The Budget and Finance Committee will meet at 5:30 p.m.

23. OTHER BUSINESS – None

24. ADJOURNMENT

On a motion of Mr. Stephen Thompson, seconded by Mrs. Antoinette Rummel it was moved the meeting be adjourned, time 7:30 p.m. A voice vote was taken with all present voting AYE. Motion carried.

Respectfully submitted,



Mr. Alan Tresnicky
Secretary Joint Operating Committee
fmk



GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
JANUARY 28, 2025



GENERAL FUND: 1st Summit

Beginning Bank Balance: Dec 6, 2024

\$ 4,692,006.88

RECEIPTS:

DATE	AMOUNT
12/11/2024	40,244.10
12/16/2024	145,488.35
12/17/2024	8,459.88
12/17/2024	11,586.51
12/23/2024	113,963.11
12/26/2024	136,100.00
12/26/2024	50,566.00
1/2/2025	402,240.65
1/10/2025	493.00
1/17/2025	37,606.49
1/23/2025	440.20
1/23/2025	123,949.93
1/23/2025	11,586.51
12/7/24 - 1/24/25 CREDIT CARD RECEIPTS	6,114.01
Total Deposits	1,088,838.74
Transfers:	
12/7/24 - 1/24/25 Financial Aid PELL and Direct Loan Transfers	93,702.00
Interest:	
12/31/2024	15,541.71
Total Receipts	1,198,082.45

DISBURSEMENTS:

Payables:	
Accounts Payables Dec 7, 2024 - Jan 24, 2025	653,003.27
Accounts Payables Dec 7, 2024 - Jan 24, 2025 (District Refunds)	1,780,469.58
Total Accounts Payables	2,433,472.85
Transfer to capital reserve fund	40,000.00
PSERS Quarterly Employer Remittance	204,775.67
Payroll Taxes - ACH	186,344.44
Payroll Transfers:	
12/13/2024	73,287.51
12/27/2024	75,674.51
1/10/2025	61,045.85
1/24/2025	72,376.13
TOTAL DISBURSEMENTS:	3,146,976.96

Adjusted Account Balance - JAN 24, 2025

\$ 2,743,112.37

CAPITAL RESERVE FUND: 1st SUMMIT

ACCOUNT BALANCE as of DEC 6, 2024

Transfer from General Fund	\$ 62,018.18
Interest	\$ 40,000.00
Interest	12/1/2024 \$ 234.24
	12/31/2024 \$ 279.75
Balance as of JAN 24, 2025	\$ 102,532.17