

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
445 Schoolhouse Road, Johnstown, PA 15904

REORGANIZATIONAL AND REGULAR JOINT OPERATING COMMITTEE
MEETING MINUTES - December 11, 2025

OFFICERS

Chairperson – Mr. Galen George – Forest Hills School District
Vice-Chairperson – Mr. David Hudak – Richland School District
Secretary – Dr. Rocco Mantini – Conemaugh Township Area School District
Treasurer – Dr. Richard Knavel – Forest Hills School District

MEMBERS

Conemaugh Township Area School District
Ferndale Area School District
Forest Hills School District

Greater Johnstown School District
Richland School District

Westmont Hilltop School District

Windber Area School District

Mrs. Melanie Byer and Dr. Rocco Mantini
Mr. Richard Pavic
Mr. Galen George, Dr. Richard Knavel, and
Dr. Timothy Ondrejik
Mr. Eugene Pentz
Mr. Julian Beglin, Mr. Dave Hudak, and
Mrs. Tricia Shaffer
Dr. William Carney, Dr. Kamal Gella, and
Mr. Joseph Podrebarac
Mr. Mark Portante and Mrs. Antoinette Rummel

The following were the items of business and discussion:

1. CALL TO ORDER

Mr. Galen George, JOC Chairperson, called the meeting to order at 6:34 p.m.

2. ROLL CALL OF MEMBERS

Dr. Rocco Mantini, Secretary, took roll call as follows:

Members Present:

Mrs. Melanie Pavic
Dr. Rocco Mantini
Mr. Richard Pavic
Mr. Galen George
Dr. Timothy Ondrejik
Dr. Richard Knavel
Mr. Gene Pentz
Mr. Julian Beglin
Mr. Dave Hudak
Mrs. Tricia Shaffer
Dr. William Carney
Dr. Kamal Gella
Mr. Mark Portante
Mrs. Antoinette Rummel

Members Absent:

Mr. Joseph Podrebarac

Alternate:

Mr. Robert Gleason (WHSD)

Total: 14 Members

1 Absent

1 Alternate

Quorum Present: Yes 15

Others Present:

Mr. John S. Augustine II, Administrative Director
Mrs. Amanda Harrington, Assistant Administrator of Program Operations
Mrs. Fran Kazmierczyk, Confidential Recording Secretary
Mr. Thomas Mitchell, Chief School Administrator
Mrs. Carissa Penatzer, Health Assistant Instructor, President of Teachers Association
Mr. Ronald Repak, Solicitor
Mrs. Tricia Rummel, Assistant Director
Mrs. Jennifer Steele, Support Staff Union President
Mr. Matthew Zern, Financial Officer

3. INVOCATION AND PLEDGE OF ALLEGIANCE

The meeting opened with the invocation and Pledge of Allegiance.

4. COMMENTS, VISITOR INTRODUCTIONS – None

5. REORGANIZATION OF JOINT OPERATING COMMITTEE

A. Establishment of a Temporary Chairperson

- 1) Mr. Galen George, Chairperson, assigned the duties of Temporary Chairperson to Attorney Ronald Repak.

B. Election of a Chairperson

- 1) Mr. Ronald Repak, Temporary Chairperson, asked for nominations for JOC Chairperson. Dr. Gella nominated Mr. Galen George, seconded by Mr. Pentz. There were no other nominations. Dr. Carney made a motion to close the nominations, seconded by Dr. Gella.

Solicitor Repak stated that, due to no other nominations, he would ask for a voice vote to elect Mr. Galen George as Chairperson. A voice vote was taken, and Mr. George was elected unanimously.

C. Election of a Vice-Chairperson

- 1) Mr. Galen George, JOC Chairperson, asked for nominations for Vice-Chairperson. Mr. Julian Beglin nominated Mr. David Hudak, seconded by Mrs. Shaffer. There were no other nominations. Dr. Gella made a motion to close the nominations, seconded by Mr. Portante.

Mr. George stated that due to no other nominations, he would ask for a voice vote to elect Mr. Hudack as Vice-Chairperson. A voice vote was taken, and Mr. Hudak was elected unanimously.

D. Election of a Solicitor

- 1) Mr. George, JOC Chairperson, asked for nominations for JOC Solicitor. Dr. Gella made the motion to appoint Attorney Ronald Repak, of Dillon McCandless King Coulter & Graham LLP, for the position of J.O.C. Solicitor, seconded by Mrs. Shaffer. A voice vote was taken and the motion passed unanimously.

E. Establishment of Meeting Dates, Times, and Place for the 2026 Calendar Year

Mr. George, JOC Chairperson, asked for a motion to approve the meeting dates, times, and place for the 2026 calendar year. Mr. Hudak made a motion, seconded by Mr. Beglin. A voice vote was taken and the motion passed unanimously.

- 1) Meetings will immediately follow the Committee of the Whole Meeting at 6:30 p.m.
 - a. January 27, 2026 – Tuesday
 - b. February 24, 2026 – Tuesday
 - c. March 24, 2026 – Tuesday
 - d. April 28, 2026 – Tuesday
 - e. May 26, 2026 – Tuesday
 - f. June 23, 2026 – Tuesday
 - g. August 5, 2026 – Wednesday
 - h. September 22, 2026 – Tuesday
 - i. October 27, 2026 – Tuesday
 - j. December 10, 2026 – Thursday (Reorganizational and Regular Meeting)

6. APPROVAL OF MINUTES – October 28, 2025

On a motion by Mr. Pentz, seconded by Dr. Gella, it was moved that the minutes resulting from the October 28, 2025 Regular Meeting be approved as presented. A voice vote was taken, and the motion passed unanimously.

7. TREASURER’S REPORT AND PAYMENT OF BILLS

Mr. Matthew Zern, Financial Officer, presented the Treasurer’s Report and the billing list. He noted that Dr. Knavel, Treasurer, reviewed and approved of the bills listed. On a motion by Dr. Gella, seconded by Mr. Pentz, it was moved that the Treasurer’s Report and payment of bills be approved as presented. (Copy on file in the Administrative Office) A voice vote was taken, and the motion passed unanimously.

8. CORRESPONDENCE

A. Conemaugh Township Area School District

- 1) Notification was received, from the Conemaugh Township Area School District stating that Mrs. Melanie Byer and Dr. Rocco Mantini were appointed as their GJCTC JOC Representatives for the term from December 2025 through November 2026. Mr. Earl E. Sleek, II will be their alternate representative.

B. Ferndale Area School District

- 1) Notification was received, from the Ferndale Area School District stating that Mr. Richard Pavic was appointed as their GJCTC JOC Representative for the term from December 2025 through November 2026. Mr. Justin Pavic will be their alternate representative.

C. Forest Hills School District

- 1) Notification was received from the Forest Hills School District stating that Mr. Galen George, Dr. Timothy Ondrejik, and Dr. Richard Knavel appointed as their GJCTC JOC Representatives for the term from December 2025 through November 2026. Mr. Daryl Bodenschatz will be their alternate representative.

D. Greater Johnstown School District

- 1) Notification was received from the Greater Johnstown School District stating that Mr. Eugene Pentz was appointed as their GJCTC JOC Representative for the term from December 2025 through November 2026. Mr. Randy Romesberg will be their alternate representative.

E. Richland School District

- 1) Notification was received from the Richland School District stating that Mr. Julian Beglin, Mr. David Hudak and Mrs. Tricia Shaffer were appointed as their GJCTC JOC Representatives for the term from December 2025 through November 2026. Mr. Richard Sukenik will be their alternate representative.

F. Westmont Hilltop School District

- 1) Notification was received from the Westmont Hilltop School District stating that Dr. William Carney, Dr. Kamal Gella, and Mr. Joseph Podrebarac were appointed as their GJCTC JOC Representatives for the term from December 2025 through November 2026. Mr. Joseph Nibert will be their alternate representative.

G. Windber Area School District

- 1) Notification was received from the Windber Area School District stating that Mrs. Antoinette Rummel and Mr. Mark Portante were appointed as their GJCTC JOC Representatives for the term from December 2025 through November 2026. Mr. Jeff Slatcoff will be their alternative representative.

H. Richland School District:

- 1) Notification was received from the Richland School District to inform the board of a potential withdrawal from the Greater Johnstown Area Schools Health Insurance Consortium, effective July 1, 2026.
- 2) Notification was received from the Richland School District to inform the board of a withdrawal from the Greater Johnstown Area Schools Health Insurance Consortium, effective June 30, 2026.

I. Board of Trustees of the Northern Cambria Public

- 1) A letter of thanks was received from the Board of Trustees of the Northern Cambria Public Library thanking GJCTC's Automotive Technology Students and staff for their work on the Community Book Boxes.

9. ITEMS FOR INFORMATION ONLY (Handout 1)

A. Conference Reports were submitted by the following employees:

- 1) Carissa Penatzer, Health Assistant Instructor
 - a. Strategies: Educational Excellence for Health Care
- 2) Shelby Kieta and Joel Yoder, SkillsUSA Co-Advisors
 - a. SkillsUSA Fall Leadership Conference

10. EXECUTIVE SESSION FOR PERSONNEL/LEGAL MATTERS – Personnel/Legal Matters

11. ITEMS RELATING TO EDUCATION AND PERSONNEL

On a motion by Dr. Gella seconded by Mr. Pentz, it was moved that **Agenda, Items 11A-11G**, be approved as presented. A voice was taken and the motion passed unanimously.

A. Donation

- 1) Acknowledged and thanked Ms. Regina Larrimer for her generous donation of a 2014 Ford Taurus to GJCTC's Automotive Programs.
 - a. Donor:
Regina Larrimer
132 Hammer Ave
Johnstown, PA 15905
 - b. Item:
2014 Ford Taurus
131,000 Miles

B. School Emergency Plan

- 1) Approved the GJCTC Health and Safety Plan with no change to the plan for the 2025-2026 school year.

C. Conference/Meeting Request

- 1) The administration recommends approval of the following Conference/Meeting Attendance Request:
 - a. **Conference:** **PACTA Pathways to Career Readiness: An Education and Workforce Development Symposium***
Employee: John S. Augustine II, Administrative Director
Dates: February 5-6, 2026
Location: Hershey Lodge and Conference Center
Cost: TBD
 - b. **Conference:** **PASBO Annual Conference**
Employee: Matthew Zern, Financial Officer
Dates: March 25-27, 2026
Cost: \$1,096.00

D. 2026-2029 Comprehensive Plan Submission Summary (Handout 1)

- 1) Reviewed the 2026-2029 Comprehensive Plan Overview summary and request to place copies in the Highland Community Library and main office for public review and comment. Final approval will be requested at the January 27, 2026 meeting.

E. Employee Resignation

- 1) Retroactively ratified the director's acceptance of the following employee resignation.
 - a. Ms. Pam Bear, High School Secretary, effective October 30, 2025.

F. Grow Your Own - 2025-2026

- 1) Approved the following personnel as the 2025-2026 Ninth (9th) Grade Tours Guru, at the extracurricular rate of \$1,500.
 - a. Ninth (9th) Grade Tours GURU - Jennifer Steele

G. Mobile Equipment

- 1) Approved due to lack of enrollment, the suspension of the Mobile Equipment program for the spring 2026 program (January - June). This will result in the layoff of Mr. Dave Mitchell, effective the close of business December 22, 2025. The program will resume for the Summer 2026 term beginning in June, pending enrollment.

H. Other Items Relating to Education and Personnel – None

12. ITEMS RELATING TO BUDGET AND FINANCE

On a motion by Mr. Beglin, seconded by Mr. Hudack, it was moved that **Agenda Items 12A-12D** be approved. A voice vote was taken and the motion passed unanimously.

A. Budget and Finance Committee Meeting Minute - October 28, 2025 (Handout 2)

- 1) Approved the minutes resulting from the October 28, 2025 Budget and Finance Committee Meeting.

B. Fiscal Year Audit Report Ending June 30, 2024

- 1) Accepted the fiscal year ending June 30, 2024 Audit Report from Young, Oakes, & Brown, LLC as presented.
 - a. Summary of Auditor's Results:
 - i. There were no findings regarding the current year's audit.

C. Return of 2024-2025 Excess Funds

- 1) Approved the return of the 2024-2025 excess funds totaling \$2,329,407.60.

D. Transfer of Funds

- 1) Approved the transfer of \$40,000 from the General Fund to the Capital Reserve Fund for the 2024-2025 school year, upon audit completion.

E. Other Items Relating to Budget and Finance – None

13. ITEMS RELATING TO BUILDING AND GROUNDS

On a motion by Mr. Hudack, seconded by Mr. Pavic, it was moved that **Agenda Items 13A, 13B, and 13D** be approved as read. A voice vote was taken and the motion passed unanimously.

A. Articulating Sky Jack

- 1) Approved the purchase of a 50-foot articulating Boom Sky Jack at the CoStar price of \$28,000. CoStar number:008-622-782.

B. VRF Heating System Replacement

- 1) Approved proceeding with the complete replacement of the VRF heating system.
 - a. VRF 1 and 2 complete replacement for a cost of \$ 262,327, paid via Trade Technology Complex rental income.

C. Other Items Relating to Building and Grounds – None

D. Addendum Item – Modular Stairs

- 1) Approved the quote from J.H. Marcon, Inc. to install two (2) modular stairs at the CoStar price of \$47,450.00. CoStar contract number: 088-E22-904 and vendor #207082.
 - a. Locations: Auditorium Wing and C-Wing

14. ITEMS RELATING TO STUDENT ACTIVITIES

On a motion by Mr. Pentz, seconded by Dr. Gella, it was moved that **Agenda Items 14A** be approved as read. A voice vote was taken and the motion passed unanimously.

A. Entrepreneurship Club Plan of Activities

- 1) Approved the Entrepreneurship Club Plan of Activities for the 2025-2026 school year.

15. REPORT OF THE SUPERVISOR OF BUILDING AND GROUNDS

Mr. Randy Roxby, Supervisor of Building and Grounds, was not in attendance.

16. REPORT OF THE ASSISTANT ADMINISTRATOR OF PROGRAM OPERATIONS

Mrs. Amanda Harrington, Assistant Administrator of Program Operations, had nothing to report.

17. REPORT OF THE ASSISTANT DIRECTOR

Mrs. Tricia Rummel, Assistant Director, had nothing to report.

18. REPORT OF ADMINISTRATIVE DIRECTOR

Mr. John S. Augustine II, Administrative Director, reported on the possible addition of a Vet Tech Program.

19. REPORT OF THE CHIEF SCHOOL ADMINISTRATOR

Mr. Thomas Mitchell, Chief School Administrator, had nothing to report.

20. REPORT OF THE SOLICITOR

Mr. Ronald Repak, Solicitor, thanked the board for his reappointment.

21. REPORT OF THE J.O.C. CHAIRPERSON

Mr. Galen George, J.O.C. Chairperson, wished the board and all present a Merry Christmas.

22. FUTURE MEETING DATES

The January Regular Meeting of the GJCTC JOC will be Tuesday, January 27, 2026, immediately following the Committee of the Whole meeting at 6:30 p.m. The Budget and Finance Committee will meet at 5:30 p.m.

23. OTHER BUSINESS – Mr. Mark Portante made mention of his gratitude and appreciation of the Budget and Finance committee and recognized their control of costs/student. Additionally, he encouraged all present to experience the beautiful holiday displays showcased at the Windber Rec Park and commented on the superiority of GJCTC's display.

24. ADJOURNMENT

On a motion of Mr. Portante, seconded by Dr. Gella it was moved the meeting be adjourned, time 7:46 p.m. A voice vote was taken with all present voting AYE. Motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Rocco Mantini", with a large, stylized loop at the end.

Dr. Rocco Mantini
Secretary Joint Operating Committee
fmk

DILLON McCANDLESS KING COULTER & GRAHAM L.L.P.

ATTORNEYS AT LAW

THOMAS W. KING III
JAMES P. COULTER
DONALD P. GRAHAM
MICHAEL D. HNATH
MATTHEW F. MARSHALL
THOMAS E. BRETH
RONALD T. ELLIOTT
RONALD N. REPAK
JORDAN P. SHUBER
ANDREA C. PARENTI

ROBERT W. GALBRAITH
ANTHONY W. COSGROVE
SOPHIA V. BENOIT*
ERIC M. DiVITO
CARL A. FEJKO
JESSICA TULLY

THOMAS J. MAY, Of Counsel
MARY JO DILLON, Of Counsel
KRISTEN P. STOKES, Of Counsel
D. LAWTON STOKES, Of Counsel

*ALSO ADMITTED IN FLORIDA

313 WEST HIGH STREET, STE 209
EBENSBURG, PA 15931

(814) 478-2220

CRANBERRY OFFICE:

600 CRANBERRY WOODS DRIVE, STE. 175
CRANBERRY TWP., PA 16066
(724) 776-6644
FACSIMILE (724) 776-6608

BUTLER OFFICE:

128 WEST CUNNINGHAM STREET
BUTLER, PA 16001
(724) 283-2200
FACSIMILE (724) 283-2298

October 29, 2025

Via Email: jaugustine@gjctc.org
John Augustine, Administrative Director
And Joint Operating Committee
Greater Johnstown Career and Technology Center
445 Schoolhouse Road
Johnstown, PA 15904

RE: Legal Services to Greater Johnstown Career and Technology Center

Dear Mr. Augustine and Members of the Joint Operating Committee:

In anticipation of the Joint Operating Committee's action in December to re-appoint the Solicitor, please be advised:

1. Hourly Rates/Services

We propose that during the 2026 calendar year, all charges other than No. 3 herein will be billed at an hourly rate of One Hundred Seventy Five Dollars (\$175.00) per hour. No monthly retainer will be required.

Our firm of twenty (20) lawyers will be available to represent the CTC in all matters. By virtue of our representation, our firm will be precluded from representing anyone with an adverse interest against the CTC. During our service, we will review and continue to be familiar with current decisions of courts and administrative agencies as well as legislation and will advise the CTC as to the status of present school law pertaining thereto.

2. Other Services

Our firm will prepare Resolutions and Motions as required for the Joint Operating Committee, render advice and opinions to the JOC or on behalf thereof, attend such meetings, hearings, and conferences as may be requested or required, and render such additional legal services as may be requested by the JOC.

DILLON MCCANDLESS KING COULTER & GRAHAM L.L.P.

All legal services (excluding bond issues and borrowings, which are separately negotiated at the time of issuance and publicly approved by the JOC) in excess of the foregoing matters will be on a fee-for-service basis.

Attached hereto is a copy of our firm's current billing policy for costs and expenses, which are charged with respect to our school clients.

3. Bond Issues and Borrowings

Bond issues and borrowings will be billed at the amount of Eighty percent (80%) of bond counsel fees, as approved by this engagement letter customary for such services.

If you have any questions concerning the foregoing, please do not hesitate to contact us.

It is our sincere privilege to continue to serve as Solicitor for the Greater Johnstown Career and Technology Center.

Sincerely,



Ronald N. Repak, Esquire
Dillon McCandless King Coulter & Graham, L.L.P.

Enclosure

DILLON McCANDLESS KING COULTER & GRAHAM L.L.P.

DILLON McCANDLESS KING COULTER & GRAHAM, L.L.P.

Effective: January 1, 2026

BILLING POLICY – MUNICIPALITIES, SCHOOLS, AND GOVERNMENTAL UNITS

In the interest of providing clear and specific information regarding our billings to our governmental clients, we herewith transmit our current Billing Policy, as revised, effective January 1, 2026, subject to subsequent annual reviews.

Although hourly rates may vary from body to body due to the nature and amount of work, expertise required, and longevity, we have attempted to standardize our procedures regarding charges and costs.

The minimum time charged for telephone calls, letters, or pleadings follows the long-established practice as our minimum charges for time. In computing minimum telephone call charges, we have taken into account not only the time involved in attempting to place, receive, and return the call, but also the disruption of other work/meetings, etc., as well as the costs related to the call.

This Policy attempts to establish uniformity with regard to our governmental clients.

As always, your continued support of the firm is appreciated. Inquiries are always welcome.

BILLING INFORMATION

- Hourly Rates – As negotiated and approved by the JOC within the engagement letter.
Bond or financing work – As negotiated at the time of borrowing.
No monthly retainer required.
- Hourly rates reflect actual time expended, except minimum times are charged of .25/hour for telephone calls and .25/hour for letters or pleadings. Mileage reimbursement is not charged for regular board meetings, but may be charged for travel related to special matters such as litigation, labor negotiations, or special meetings outside of the normal geographical area or times.
- Photocopies – \$.20 per page for black and white copies; \$.40 for color copies.
- Fax charges – \$1.00 first page, \$.50 each page thereafter. (For faxes sent, not received.)
- Postage for unique or large packages – At actual rate.
- Federal Express/UPS (courier services), Express Mail, filing fees, stenographer costs, security costs – At actual rates.
- Parking/Tolls – At actual rate.
- Court filing fees – At actual rate.

GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
DECEMBER 11, 2025



GENERAL FUND: 1st Summit

Beginning Bank Balance: Oct 24, 2025 \$ 3,413,379.61

RECEIPTS:

DATE	AMOUNT
10/28/2025	354,866.89
10/30/2025	11,818.24
11/4/2025	892.80
11/6/2025	76,004.65
11/7/2025	103,527.39
11/18/2025	39,900.83
11/19/2025	146.93
11/19/2025	153,270.00
11/19/2025	153,270.00
11/19/2025	176,348.09
11/19/2025	102,610.89
11/20/2025	11,818.24
11/24/2025	2,750.00
11/24/2025	15,000.00
11/26/2025	139,504.05
11/28/2025	33,934.04
12/1/2025	12,856.24
12/2/2025	3,750.00
12/3/2025	3,750.00
12/5/2025	3,750.00
10/25/25 - 12/5/25 CREDIT CARD RECEIPTS	19,753.49

Total Deposits **1,419,522.77**

Transfers:

10/25/25 - 12/5/25 Financial Aid PELL and Direct Loan Transfers 82,231.00

Interest:

10/31/2025 October Interest Earnings 13,301.09
11/30/2025 November Interest Earnings 11,094.18

Total Receipts **1,526,149.04**

DISBURSEMENTS:

Payables:

Accounts Payables Oct 25, 2025 -Dec 5, 2025 755,918.15
Payroll Taxes - ACH 137,408.17
Payroll Transfers:
10/28/2025 75,149.26
11/7/2025 74,252.24
11/24/2025 76,905.23

TOTAL DISBURSEMENTS: **1,119,633.05**

Adjusted Account Balance - DEC 5, 2025 **\$ 3,819,895.60**

CAPITAL RESERVE FUND: 1st SUMMIT
ACCOUNT BALANCE as of OCT 25, 2025

\$ 105,617.57
Interest Earned Oct and Nov 2025 \$ 639.07
Balance as of DEC 5, 2025 **\$ 106,256.64**

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
DECEMBER 11, 2025**

DEPOSIT DETAIL FOR 1st SUMMIT

VARIOUS DATES	CREDIT CARD RECEIPTS		\$	19,753.49
10/28/2025	FOREST HILLS S.D.	\$	251,496.24	
	GREATER JOHNSTOWN S.D.	\$	807.65	
	WINDBER AREA S.D.	\$	74,371.57	
	CENTRAL CAMBRIA S.D.	\$	1,533.42	
	LIGONIER VALLEY S.D.	\$	1,533.42	
	I.U. 08	\$	5,662.66	
	EAST HILLS RECREATION	\$	3,953.83	
	LEARNING LAMP	\$	7,838.17	
	TOTAL CONTROL TRAINING	\$	1,000.00	
	JOHNSTOWN SCRAP	\$	463.43	
	CULINARY AND COSMO SALES	\$	41.50	
	ADULT TUITION	\$	6,165.00	
			\$	354,866.89
10/30/2025	PRESSLEY RIDGE		\$	11,818.24
11/4/2025	NORTH AMERICAN HOGANAS		\$	892.80
11/6/2025	RICHLAND SD		\$	76,004.65
11/7/2025	CONEMAUGH TOWNSHIP S.D.	\$	55,420.95	
	FERNDAL AREA S.D.	\$	33,365.27	
	PA CYBER CHARTER	\$	1,533.42	
	UZELAC	\$	3,358.75	
	CULINARY AND COSMO SALES	\$	722.50	
	ADULT TUITION	\$	9,126.50	
			\$	103,527.39
11/18/2025	PA DEPARTMENT OF EDUCATION (FICA SUBSIDY)		\$	39,900.83
11/19/2025	ADULT TUITION (TFC DEPOSIT)		\$	146.93
11/19/2025	PA DEPARTMENT OF EDUCATION (VOCATIONAL SUBSIDY)		\$	153,270.00
11/19/2025	PA DEPARTMENT OF EDUCATION (VOCATIONAL SUBSIDY)		\$	153,270.00
11/19/2025	PA DEPARTMENT OF EDUCATION (PSERS SUBSIDY)		\$	176,348.09
11/19/2025	LEARNING LAMP	\$	7,838.17	
	FOREST HILLS S.D.	\$	88,698.80	
	PRVCA (ROOM RENTAL)	\$	630.00	
	ADULT TUITION	\$	4,839.50	
	CULINARY AND COSMO SALES	\$	345.25	
	OTHER RECEIPTS	\$	259.17	
			\$	102,610.89
11/20/2025	PRESSLEY RIDGE		\$	11,818.24
11/24/2025	COMMONWEALTH OF PA (OVR ADULT TUITION)		\$	2,750.00
11/24/2025	PA DEPARTMENT OF EDUCATION (PA SMART GRANT)		\$	15,000.00

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
TREASURER'S REPORT
DECEMBER 11, 2025**

11/26/2025	WESTMONT HILLTOP S.D.	\$ 76,581.82	
	BERLIN BROTHERSVALLEY S.D.	\$ 1,533.42	
	NORTH STAR S.D.	\$ 20,153.52	
	NORTHERN CAMBRIA S.D.	\$ 1,533.42	
	SHADE S.D.	\$ 6,133.68	
	I.U. 08	\$ 5,662.66	
	EAST HILLS RECREATION	\$ 3,953.83	
	UZELAC	\$ 3,358.75	
	STEPHENSON EQUIPMENT	\$ 526.20	
	MGI RISK MGMT (WC REFUND)	\$ 1,341.00	
	ADULT TUITION PAYMENTS	\$ 18,592.00	
	CULINARY SALES	\$ 133.75	
			\$ 139,504.05
11/28/2025	PA DEPARTMENT OF EDUCATION (FICA SUBSIDY)	\$	33,934.04
12/1/2025	PA DEPARTMENT OF EDUCATION (LPN SUBSIDY)	\$	12,856.24
12/2/2025	PA DEPARTMENT OF EDUCATION (PA SMART GRANT)	\$	3,750.00
12/3/2025	PA DEPARTMENT OF EDUCATION (PA SMART GRANT)	\$	3,750.00
12/5/2025	PA DEPARTMENT OF EDUCATION (PA SMART GRANT)	\$	3,750.00
	Total Deposits		<u>\$ 1,419,522.77</u>

Bank Account: G10 - General Fund Now **Payment Dates:** 10/25/2025 - 12/05/2025

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

GRE

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: G10 - General Fund Now **Payment Dates:** 10/25/2025 - 12/05/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

0000005114	11/07/2025	PAYLESS CAR RENTAL	22P1127 10/30/25 TO 10/31/25	22C1230 10/30/25 TO 10/31/25	413.40
0000005115	11/07/2025	PIVOT POINT INTERNATIONAL, INC.	Cosmetology Books		1,495.89
0000005116	11/07/2025	STUCK ENTERPRISES, INC.	MEO FUEL	MAINTENANCE FUEL	515.31
0000005117	11/07/2025	SYSKO PITTSBURGH	NEW COFFEE BREWER MACHINE	CULINARY FOOD SUPPLY 25-26	6,102.47
0000005118	11/07/2025	THOMAS MILLS - WINDBER AGWAY	ice melt		4,353.60
0000005119	11/07/2025	THRYV	The Real Yellow Pages 25-26		20.00
0000005120	11/07/2025	UNITED RENTALS	RENTAL EQUIPMENT FOR MEO		3,927.00
0000005121	11/07/2025	VALEWOOD FARMS	CULINARY FOOD SUPPLY 25-26		24.40
0000005122	11/07/2025	VANTAGE PHYSICAL THERAPY AND REHABILITATION INC.	WESTMONT OFFICE CO-OP STUDENT		218.75
0000005123	11/07/2025	ZACKERY BUCHHOLZ	Z. BUCHHOLZ REIMBURSEMENT		2,376.00
0000005124	11/19/2025	CAMBRIA SPRINGS SERVICE INC.	GJCTC Mack Truck Spring Parts		203.57
0000005126	11/19/2025	COSMOPROF	Cosmetology Supplies		3,971.25
0000005127	11/19/2025	PRO DISPOSAL, INC.	ID# 715170067153		1,245.60
0000005128	11/19/2025	UNITED RENTALS	RENTAL EQUIPMENT FOR MEO		4,386.00
0000005129	11/25/2025	TREVER DUMAN	REFUND TO STUDENT		1,054.00
0000005130	11/25/2025	TRISTON BOYCE	REFUND TO STUDENT		5.00
0000005131	11/25/2025	CONNOR HEISS	REFUND TO STUDENT		752.00
0000005132	11/25/2025	JAHLIL WITHERSPOON	REFUND TO STUDENT		984.00
0000005133	11/25/2025	NOLAN FENNA	REFUND TO STUDENT		423.28
0000005134	11/25/2025	PHILLIP GRAY	REFUND TO STUDENT		984.00
0000005135	11/25/2025	COLLIN ALVAREZ	REFUND TO STUDENT		50.00
0000005136	11/25/2025	NICHOLAS STAHL	REFUND - BILLING ERROR		60.00
0000005137	11/25/2025	NORMAN MANGES	REFUND - BILLING ERROR		60.00
0000005138	11/25/2025	JUSTIN MILLER	REFUND - BILLING ERROR		60.00
0000005139	11/25/2025	GEORGE KOSCHO	REFUND - BILLING ERROR		60.00
0000005140	11/25/2025	BERGEY'S TRUCK PARTS, INC.	Adult Ed Mack RD688 Wheel Seal	GJCTC School Van Gear Oil	231.58
0000005141	11/25/2025	CARISSA PENATZER	11/12/25 TO 11/14/25		406.10
0000005142	11/25/2025	CONEMAUGH MEMORIAL MEDICAL	DRUG SCREENING		519.00
0000005143	11/25/2025	THE EFFICIENCY NETWORK	PAVING PROJECT	50/50 GRANT	454,359.60
0000005144	11/25/2025	FI-HOFF CONCRETE	concrete overlay with color packets		221.08
0000005145	11/25/2025	FOREST HILLS GIRLS BASKETBALL	GREEN LEVEL SPONSORSHIP		100.00
0000005146	11/25/2025	FRAN KAZMIERCZYK	10/3/25 TO 10/21/25		141.19

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

12/09/2025 08:20:29 AM

GRE

Bank Account: G10 - General Fund Now **Payment Dates:** 10/25/2025 - 12/05/2025

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

GRE

Bank Account: G10 - General Fund Now **Payment Dates:** 10/25/2025 - 12/05/2025

Sort: Payment Number

* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenote D - Direct Deposit C - Credit Card ^ - Virtual Payment

GRE

FUND ACCOUNTING PAYMENT SUMMARY

Bank Account: G10 - General Fund Now **Payment Dates:** 10/25/2025 - 12/05/2025

Payment Categories: Regular Checks, Non-negotiable Disbursements, Direct Deposits, Manual Checks, Procurement Cards, Credit Cards

Sort: Payment Number

D000000958	11/25/2025	AIS COMMERCIAL PARTS & SERVICE SERVICE	440.00 <i>D</i>
D000000959	11/25/2025	ATTAINMENT COMPANY Apt. Program Curriculum Workbooks	418.95 <i>D</i>
D000000960	11/25/2025	CROWN BENEFITS ADMINISTRATION HEALTH INSURANCE DECEMBER 2025 INC.	63,983.04 <i>D</i>
D000000961	11/25/2025	DALE OXYGEN, INC. BOTTLED GAS SUPPLY	258.41 <i>D</i>
D000000962	11/25/2025	DLH GJCTC ENERGY PROJECT, LLC SOLAR POWER - OCTOBER 2025	7,357.76 <i>D</i>
D000000963	11/25/2025	EASTERN ELEVATOR SERVICE & NOVEMBER MAINTENANCE	187.26 <i>D</i>
D000000964	11/25/2025	IGS ENERGY NATURAL GAS SALES - OCTOBER 2025	906.00 <i>D</i>
D000000965	11/25/2025	IN-SHORE TECHNOLOGIES IT SUPPORT - NOVEMBER 2025 NINJA RMM - REMOTE SUPPORT	5,696.00 <i>D</i>
D000000966	11/25/2025	J.C. EHRLICH PEST CONTROL MAINTENANCE BIOREMEDIATION DRAIN SERVICE	328.13 <i>D</i>
D000000967	11/25/2025	KAPCO KENT ADHESIVE PRODUCTS G&DMD - BANNER FOR WINDBER LIGHT CO. UP NIGHT	241.68 <i>D</i>
D000000968	11/25/2025	GANNETT PENNSYLVANIA LOCALIQ 2nd Quarter Local IQ ads Search Engine Optimization for the year	1,353.59 <i>D</i>
D000000969	11/25/2025	LUTHER P. MILLER MEO FUEL	2,279.94 <i>D</i>
D000000970	11/25/2025	MICHAEL RIGGENBACH 10/13/25 TO 10/16/25	134.40 <i>D</i>
D000000971	11/25/2025	N I & J LLC 2nd Quarter Billboards	300.00 <i>D</i>
D000000973	11/25/2025	SEVEN MOUNTAINS MEDIA 2nd Quarter 7 Mountain Media Radio Ads	1,000.00 <i>D</i>
D000000974	11/25/2025	SUNSERI CULINARY FOOD SUPPLY 25-26	316.61 <i>D</i>
D000000977	11/25/2025	TREVIPAY- WALMART APARTMENT PROGRAM SUPPLIES	1,555.04 <i>D</i>
D000000978	11/25/2025	WEARECENTRALPA.COM 2nd Quarter WTAJ TV Ads	600.00 <i>D</i>
D000000979	11/25/2025	WWCP FOX/ABC 2nd Quarter FOX/ABC Ads	768.00 <i>D</i>
D000000980	11/26/2025	PORTAGE AUTO PARTS shop supplies/parts GJCTC School van brake parts	894.64 <i>D</i>

10 - GENERAL FUND

755,918.15



Account Summary

Billing Cycle		11/24/2025
Days In Billing Cycle		29
Previous Balance		\$5,746.35
Purchases	+	\$3,229.75
Cash	+	\$0.00
Balance Transfers	+	\$0.00
Special	+	\$0.00
Credits	-	\$0.00
Payments	-	\$5,746.35
Other Charges	+	\$0.00
Finance Charges	+	\$0.00

NEW BALANCE **\$3,229.75**

Credit Summary

Total Credit Line	\$33,000.00
Available Credit Line	\$29,770.25
Available Cash	\$29,770.25
Amount Over Credit Line	\$0.00
Amount Past Due	\$0.00
Disputed Amount	\$0.00

Account Inquiries



Call us at: (800) 883-0131
Lost or Stolen Card: (800) 883-0131



Go to MyCardStatement.com



Write us at PO BOX 105666, ATLANTA, GA
30348-5666

Payment Summary

NEW BALANCE **\$3,229.75**

MINIMUM PAYMENT **\$3,229.75**

PAYMENT DUE DATE **12/19/2025**

NOTE: Grace period to avoid a finance charge on purchases, pay entire new balance by payment due date. Finance charge accrues on cash advances until paid and will be billed on your next statement.

Cardholder Account Summary

Trans Date	Post Date	Plan Name	Reference Number	Description	Amount
10/27	10/28	PBUS01	24116415300742559739607	SHIRTMAX 404-352-4774 GA	\$478.02
10/29	10/30	PBUS01	24692165302106182252779	SQ *MAIN MOON CHINESE RES JOHNSTOWN PA	\$320.85
10/31	11/02	PBUS01	24793385304000718713075	FACEBK *C 47CY45HF2 650-5434800 DE	\$74.38
10/31	11/02	PBUS01	24137465305001265983586	USPS PO 4124680934 ELTON PA	\$10.48
11/07	11/09	PBUS01	24468165312000001351245	D AND B QUICK NOTARY & ME JOHNSTOWN PA	\$114.40
11/07	11/09	PBUS01	24733095311092885067863	COMM OF PA OB/OCO P 717-425-6646 PA	\$26.00
11/07	11/09	PBUS01	24733095312092952064909	PA BACKGROUND CHECK 717-214-9954 PA	\$22.00
11/12	11/13	PBUS01	2469216531610602222390	PRIMO BRANDS/WATERSERV 800-274-5282 CA	\$107.91
11/13	11/14	PBUS01	24943005318325530613998	UPJ YELLAS JOHNSTOWN PA	\$15.64
11/17	11/18	PBUS01	24388865321154166269824	Bambu Lab Store AUSTIN TX	\$553.24
11/18	11/18		1656741701	INTERNET PMT-THANK YOU	\$5,746.35
11/17	11/19	PBUS01	24692165322101374651637	HERSHEY LODGE CON C HERSHEY PA	\$209.79
11/17	11/19	PBUS01	24692165322101374651645	HERSHEY LODGE CON C HERSHEY PA	\$209.79
11/18	11/19	PBUS01	24801975322553637809453	PACTA 717-761-3381 PA	\$500.00

PLEASE DETACH COUPON AND RETURN PAYMENT USING THE ENCLOSED ENVELOPE - ALLOW UP TO 7 DAYS FOR RECEIPT

- *

TCM BANK NA
PO BOX 105666
ATLANTA GA 30348-5666

Account Number

#####-####-2074

Check box to indicate
name/address change ☐
on back of this coupon

AMOUNT OF PAYMENT ENCLOSED

Closing Date	New Balance	Total Minimum Payment Due	Payment Due Date
11/24/25	\$3,229.75	\$3,229.75	12/19/25

\$



GREATER JOHNSTOWN VO TECH
445 SCHOOLHOUSE RD
JOHNSTOWN PA 15904

MAKE CHECK PAYABLE TO:



VISA
PO BOX 6818
CAROL STREAM IL 60197-6818

18 4009 7768 0700 2074 00322975 00322975 0

Cardholder Account Summary Continued										
Trans Date	Post Date	Plan Name	Reference Number		Description			Amount		
11/20	11/21	PBUS01	24247605324200236387928		AUTO REPAIR MANUALS COM 989-839-4877 MI			\$228.45		
11/20	11/21	PBUS01	24943005325329654456813		UPJ YELLAS JOHNSTOWN PA			\$265.80		
11/21	11/23	PBUS01	24906415325243806522511		WL *VUE*Testing Exam 953-6813000 MN			\$93.00		
Finance Charge Summary / Plan Level Information										
Plan Name	Plan Description		FCM ¹	Average Daily Balance	Periodic Rate *	Corresponding APR	Finance Charges	Effective APR Fees **	Effective APR	Ending Balance
Purchases										
PBUS01001	PURCHASE		G	\$0.00	2.16583%(M)	25.9900%(V)	\$0.00	\$0.00	0.0000%	\$3,229.75
Cash										
CBUS01001	CASH		A	\$0.00	2.41583%(M)	28.9900%(V)	\$0.00	\$0.00	0.0000%	\$0.00
* Periodic Rate (M)=Monthly (D)=Daily								Days In Billing Cycle: 29		
** includes cash advance and foreign currency fees								APR = Annual Percentage Rate		
¹ FCM = Finance Charge Method										
(V) = Variable Rate If you have a variable rate account the periodic rate and Annual Percentage Rate (APR) may vary.										



RICHLAND SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

1 ACADEMIC AVENUE, SUITE 200, JOHNSTOWN, PA 15904
PHONE: (814) 266-6063 FAX: (814) 266-7349

October 30, 2025

Mr. Galen George, Board President
Mr. John Augustine II, Administrative Director
Greater Johnstown Career & Technology Center
445 Schoolhouse Road
Johnstown, PA 15904

**Re: Greater Johnstown Area Schools Health Insurance Consortium
Richland School District – Notice of Potential Withdrawal Effective July 1,
2026**

Sent Certified Mail October 31, 2025, to be in compliance with Article 8.03 of the Consortium
By-Laws

Dear Galen & John,

At their meeting on October 27, 2025, the Richland School District Board of Directors approved the following motion, Business & Finance Motion #7:

Motion for the Board of School Directors to ratify the Superintendent's letter dated September 30, 2025, and the subsequent certified letter of October 1, 2025, to the member schools of the Greater Johnstown Area Schools Healthcare Consortium regarding possible withdrawal from the Consortium. The District reserves the right to consider withdrawal from the Consortium, and this resolution hereby retroactively confirms the authority granted to the Superintendent for such withdrawal approval.

Thank you for your attention, time, and consideration.

Sincerely,

Arnold J. Nadonley

Superintendent
Richland School District

CC: All members of the Greater Johnstown Career & Technology Center Consortium

"A student is never an interruption of our work ~ he or she is the purpose of our work!"

EQUAL OPPORTUNITY EMPLOYER

It is the Policy of the Richland School District not to discriminate in employment or program services for reasons of race, color, sex, age, religion, national origin, or handicapping conditions.



RICHLAND SCHOOL DISTRICT

OFFICE OF THE SUPERINTENDENT

1 ACADEMIC AVENUE, SUITE 200, JOHNSTOWN, PA 15904
PHONE: (814) 266-6063 FAX: (814) 266-7349

December 3, 2025

Mr. Galen George, Board President
Mr. John Augustine II, Administrative Director
Greater Johnstown Career & Technology Center
445 Schoolhouse Road
Johnstown, PA 15904

**Re: Greater Johnstown Area Schools Health Insurance Consortium
Richland School District – Notice of Withdrawal Effective June 30, 2026**

Sent Certified Mail December 4, 2025, to be in compliance with Article 8.03 of the
Consortium By-Laws

Dear Galen & John,

At their meeting on December 1, 2025, the Richland School District Board of Directors unanimously approved the following motion, Business & Finance Motion #1:

Motion for the Richland School District to withdraw from the Greater Johnstown Area Schools Healthcare Consortium, effective June 30, 2026, based on the unanimous vote of the Superintendents on November 20, 2025, to extend the withdrawal deadline to January 31, 2026. Be it further resolved that the Superintendent of Schools and the Business Manager shall undertake the necessary steps to provide proper notice of the withdrawal to the Greater Johnstown Schools' Healthcare Consortium and its participating School Districts, to consortium member schools in accordance with the By-Laws of the Greater Johnstown Schools' Healthcare Consortium.

Thank you for your attention, time, and consideration.

Sincerely,

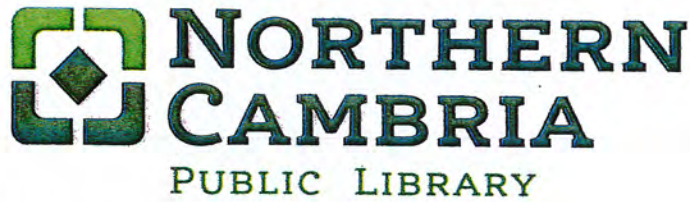
Arnold J. Nadonley
Superintendent
Richland School District

CC: All members of the Greater Johnstown Career & Technology Center Consortium

"A student is never an interruption of our work ~ he or she is the purpose of our work!"

EQUAL OPPORTUNITY EMPLOYER

It is the Policy of the Richland School District not to discriminate in employment or program services for reasons of race, color, sex, age, religion, national origin, or handicapping conditions.



4200 Crawford Ave., | P• 814-948-8222
N. Cambria, Pa., 15714 | E• ncambria@cclsys.org

November 10, 2025

Mr. John Augustine
Administrative Director
Greater Johnstown Career and Technology Center
445 Schoolhouse Road
Johnstown PA 15904

Dear Mr. Augustine:

On behalf of The Northern Cambria Public Library Board of Trustees and staff, I would like to thank your students in the Automotive Technology Program for their work on the Community Book Boxes. We have put ours in use and have received numerous positive comments. Randy Roxby was a great help with setting up the pick-up time and the students and staff were very helpful.

Once again thank you for their fine work. Attached is a photo of the Book Box in The Spangler Fire Company Community Park.

A handwritten signature in black ink that reads 'Bill Lantzy' with a stylized flourish at the end.

Bill Lantzy, Board President

Northern Cambria Public Library



GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

**POST-CONFERENCE REPORT FORM
MEETING OR WORKSHOP ATTENDED**

(Must be submitted in typewritten format)

EMPLOYEE: Carissa Penatzer

CONFERENCE/WORKSHOP/MEETING ATTENDED: Strategies: Educational Excellence for Health Care Providers and Educators

DATE(S) ATTENDED: 11/12/2025 to 11/14/2025

1. Please give a short summary of the conference/workshop/meeting attended:

This conference is much needed to be able to provide the Certified Nurse Aide Program. We go over the state level requirements and changes to the program to be able to provide accurate and meaningful instruction. We also have sessions about the Credentia testing process and go over the testing skills so that to better provide instruction for continued excellent pass rates.

2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:

There is a new virtual program specifically designed for CNA instruction and students. This would be great to possibly look at since we already have the oculus from a previous virtual reality program.

Employee's Signature Carissa Penatzer Date 11/14/2025

At your discretion, you may attach any brochures, pamphlets, etc that would give a review of this conference.

GREATER JOHNSTOWN CAREER & TECHNOLOGY CENTER

**POST-CONFERENCE REPORT FORM
MEETING OR WORKSHOP ATTENDED**

(Must be submitted in typewritten format)

EMPLOYEE:

CONFERENCE/WORKSHOP/MEETING ATTENDED:

DATE(S) ATTENDED:

1. Please give a short summary of the conference/workshop/meeting attended:

I took eight students from a mix of program areas to the SkillsUSA Fall Leadership Conference. Throughout the day, they participated in multiple workshops designed to build essential leadership skills, strengthen teamwork, and help them understand what it means to represent as future leaders. The conference gave them a chance to network with students from other schools, step out of their comfort zones, and gain experience they can bring back to their programs and our SkillsUSA chapter.

2. Please list any new or innovative ideas that would enhance the educational experiences here at GJCTC:

I also had the chance to meet with advisors from other schools and learn about the strategies they use to keep students engaged. We brainstormed fundraising ideas and talked through what has been successful in their chapters. Hearing what works for them gave me some ideas I can bring back and try with our chapter being student activities, incentives, and larger scale fundraiser,

Employee's Signature Shelby Kieta Date 11/18/25

At your discretion, you may attach any brochures, pamphlets, etc that would give a review of this conference.

SkillsUSA Leadership Conference

October 29-31, 2025



Eight of our SkillsUSA students attended the conference, where they gathered with peers from several other vocational schools throughout the western regions. They participated in various workshops focused on essential skills to become tomorrow's leaders. These workshops included, Team Building, Leadership, Money Management, Communication, and Anxiety Management. We are incredibly proud of their dedication, enthusiasm, and commitment to personal and professional growth. Their participation exemplifies the spirit of leadership and sets a strong foundation for their future success.



Meet Tomorrows Leaders!

Nicholas Boyle - Welding - RSD
Jayden Castliglione - Collision Repair - RSD
Lillyana Higgins - Graphic Design - WH
Jasmine Holdsworth- Health Assistant - FH
Maya Barrick-Health Assistant- WI
Brent Poborsky - Welding - FH
CheyAnn Shaffer - Welding - WI
Aydin Brezovic- Graphic Design- RDS

Greater Johnstown Career & Technology Center (GJCTC)

2026-2029 Comprehensive Plan Overview

Strengths

- **High NOCTI Pass Rates:**
GJCTC students consistently demonstrate mastery of their technical programs, with strong performance on written and performance NOCTI assessments.
- **Industry Skill Standards Achieved:**
Students earn industry-recognized credentials that validate workforce readiness and align directly with Pennsylvania Career & Technical Education standards.

Challenges

- **Attendance:**
Student attendance continues to impact academic and technical performance. Chronic absenteeism affects both program progress and skill certification readiness.
- **Teacher Professional Development:**
Continuous improvement depends on providing teachers with updated instructional strategies and classroom management tools.
- **Parent Involvement:**
Increased collaboration between school and home is needed to strengthen student accountability and success.

Plans to Address Challenges

- **Partnerships with Sending Districts:**
GJCTC is working closely with all partner districts and attending *SAIP meetings* to support student attendance, behavior, and academic improvement.
- **Classroom Management Training:**
All instructional staff participated in a focused *classroom management workshop* at the start of the *2025-2026 school year*, reinforcing consistency and positive culture across programs.
- **MAX Teaching Literacy Training:**
A three-year rollout of *MAX Teaching strategies* is underway to strengthen literacy, engagement, and instructional quality across all programs.
- **ParentSquare Engagement & Quarterly Reviews:**
Increased use of *ParentSquare* and the implementation of *quarterly student progress reviews* will improve communication, parent engagement, and early intervention for struggling students.

Our Commitment

GJCTC remains dedicated to empowering every student with the skills, discipline, and professionalism required for success in today's workforce.

Profile and Plan Essentials

LEA Type			AUN
Career and Technical Center			108112607
Address 1			
445 Schoolhouse Road			
Address 2			
City	State	Zip Code	
Johnstown	PA	15904	
Chief School Administrator	Chief School Administrator Email		
Mr John S Augustine II	jaugustine@gjctc.org		
Single Point of Contact Name			
John Augustine			
Single Point of Contact Email			
jaugustine@gjctc.org			
Single Point of Contact Phone Number	Single Point of Contact Extension		
(814) 266-6073	103		
Principal Name			
Amanda Harrington			
Principal Email			
aharrington@gjctc.org			
Principal Phone Number	Principal Extension		
(814) 266-6073	400		
School Improvement Facilitator Name	School Improvement Facilitator Email		

Steering Committee

Name	Position/Role	Building/Group/Organization	Email
John Augustine	Administrator	Greater Johnstown CTC	jaugustine@gjctc.org
Tricia Rummel	Administrator	Greater Johnstown CTC	trummel@gjctc.org
Amanda Harrington	Administrator	Greater Johnstown CTC	aharrington@gjctc.org
Cathy Tunstall	Administrator	Greater Johnstown CTC	ctunstall@gjctc.org
Zack Buchholz	Teacher	Greater Johnstown CTC	zbuchholz@gjctc.org
Carissa Penatzer	Teacher	Greater Johnstown CTC	cpenatzer@gjctc.org
Bill Olecki	Teacher	Greater Johnstown CTC	bolecki@gjctc.org
Devan Irvan	Teacher	Greater Johnstown CTC	dirvan@gjctc.org
Matt Zern	Parent	Greater Johnstown CTC	mzern@gjctc.org
Dave Grimaldi	Community Member	JARI	dgrimaldi@gjctc.org
Galen George	Board Member	George Trailers, Inc.	galenjgeorge@comcast.net

LEA Profile

The Greater Johnstown Career and Technology Center is a tremendous resource for our community. Not only have thousands of high school students graduated and gone on to find excellent opportunities in the job market, but thousands of adults have successfully trained for careers in many diverse fields. Dozens of area businesses, as well as those located outside our local area, have utilized our post-secondary and specialized training programs to help their employees update their skills. A variety of short-term course offerings allow individuals to get needed educational skills quickly.

GJCTC operates under a set of approved policies and procedures to ensure that our school and staff members continually work toward our overarching mission, vision, and values. To learn more about our governance, policies, and procedures, please visit our [Joint Operating Committee](#) page.

Looking to the Future

GJCTC is looking ahead to the future. Our school anticipates meeting the country's need for skilled, high-tech employees prepared to meet the needs of a demanding economy.

High School Programs

We work with high school students on their path to career exploration and success, ensuring that each one leaves us armed with the knowledge and resources for success. Our high school students come from seven participating area school districts and attend classes on one of our campuses on a part-time basis while completing core academic courses at their home school. If you would like to begin training for your career of choice before you graduate, learn more about our [high school programs](#).

Mission and Vision

Mission

Ensure Student Success

Vision

Positively Impacting an Ever-changing Workforce

Educational Values

Students

GJCTC values a caring faculty, staff, and student body that demonstrates PRIDE: Positive Attitude Respect Innovation Dependability Engagement

Staff

GJCTC values a caring faculty, staff, and student body that demonstrates PRIDE: Positive Attitude Respect Innovation Dependability Engagement

Administration

GJCTC values a caring faculty, staff, and student body that demonstrates PRIDE: Positive Attitude Respect Innovation Dependability Engagement

Parents

GJCTC values a caring faculty, staff, and student body that demonstrates PRIDE: Positive Attitude Respect Innovation Dependability Engagement

Community

GJCTC values a caring faculty, staff, and student body that demonstrates PRIDE: Positive Attitude Respect Innovation Dependability Engagement

Other (Optional)

Future Ready PA Index

Select the grade levels served by your school. Select all that apply.

False K	False 1	False 2	False 3	False 4	False 5	False 6
False 7	False 8	False 9	True 10	True 11	True 12	

Review of the School(s) Level Performance

Strengths

Indicator	Comments/Notable Observations
NOCTI Pass Rate	High Pass Rate for Eligible Seniors
Industry Skills Standard Achieved	Goal: Have All Students Leave with One Industry Certification

Challenges

Indicator	Comments/Notable Observations
Attendance	Student Attendance Has Declined Across the Board
Teacher Professional Development	Continuing to Support Teachers

Review of Grade Level(s) and Individual Student Group(s)

Strengths

Indicator NOCTI Pass Rate ESSA Student Subgroups African-American/Black, Combined Ethnicity, Hawaiian Native/Pacific Islander, Hispanic, Multi-Racial (not Hispanic), White, Economically Disadvantaged, English Learners, Students with Disabilities	Comments/Notable Observations Must Meet Eligibility Requirements to Take NOCTI Exam
Indicator Industry Skills Standard Achieved ESSA Student Subgroups African-American/Black, Combined Ethnicity, Hawaiian Native/Pacific Islander, Hispanic, Multi-Racial (not Hispanic), White, Economically Disadvantaged, English Learners, Students with Disabilities	Comments/Notable Observations Students Obtain Industry-recognized Certifications Each Year at GJCTC

Challenges

Indicator Attendance ESSA Student Subgroups	Comments/Notable Observations Student Attendance is Low Across Program Areas
---	--

African-American/Black, Combined Ethnicity, Hawaiian Native/Pacific Islander, Hispanic, Multi-Racial (not Hispanic), White, Economically Disadvantaged, English Learners, Students with Disabilities	
Indicator Teacher Professional Development ESSA Student Subgroups African-American/Black, American Indian or Alaskan Native, Combined Ethnicity, Hispanic, Multi-Racial (not Hispanic), White, Economically Disadvantaged, English Learners, Students with Disabilities	Comments/Notable Observations Large Number of Teachers are Coming Directly from Industry (limited education training)

Summary

Strengths

Review the strengths listed above and copy and paste 2-5 strengths which have had the most impact in improving your most pressing challenges.

NOCTI Pass Rate
Industry Skills Standard Achievement

Challenges

Review the challenges listed above and copy and paste 2-5 challenges if improved would have the most impact in achieving your Future Ready PA index targets.

Attendance
Teacher Professional Development

Local Assessment

English Language Arts

Data	Comments/Notable Observations
------	-------------------------------

English Language Arts Summary

Strengths

Challenges

Mathematics

Data	Comments/Notable Observations
------	-------------------------------

Mathematics Summary

Strengths

Challenges

Science, Technology, and Engineering Education

Data	Comments/Notable Observations
------	-------------------------------

Science, Technology, and Engineering Education Summary

Strengths

Challenges

Related Academics

Career Readiness

Data	Comments/Notable Observations
N/A	

Career and Technical Education (CTE) Programs

False Career and Technical Education (CTE) Programs Omit

Data	Comments/Notable Observations
Welding	
Construction Technology	
Graphic & Digital Design	
Pre-Teacher Preparation	
Cosmetology	
Lab Technology	
Machine Tool Technology	
Health Assistant	
Culinary Arts	
Collision Repair & Refinishing	
Automotive Repair & Technology	
Diesel Mechanics	

Arts and Humanities

True Arts and Humanities Omit

Environment and Ecology

True Environment and Ecology Omit

Family and Consumer Sciences

True Family and Consumer Sciences Omit

Health, Safety, and Physical Education

True Health, Safety, and Physical Education Omit

Social Studies (Civics and Government, Economics, Geography, History)

True Social Studies (Civics and Government, Economics, Geography, History) Omit

Articulation Agreements

False We do not have any articulation agreements because we do not have high school students, or ALL current agreements have been uploaded to other FRCPP plans.

Partnering Institution

See Attachments

Agreement Type

Local Articulation

Program/Course Area

See Attachments

Uploaded Files

Penn High - Med Assist.pdf

Penn High - Early Child.pdf

Penn High - Culinary_10131db2.pdf

Penn High - Entrepreneur.pdf

MOU -Dual Enrollment.pdf

Penn High - Culinary.pdf

Penn High - Entrepreneur_0ae99058.pdf

PennHigh - Med Coding.pdf

Articulation Agreement - SFU.pdf

Penn High - Med Assist_db0f9956.pdf

Penn High - Early Child_0e8ad1a0.pdf

GICTC Graphic Design 2024-2025 (3).pdf

PennHigh - Med Coding_b0a833c4.pdf

MOU -Dual Enrollment.pdf

Summary

Strengths

Review the comments and notable observations listed previously and record 2-5 strengths which have had the most impact in improving your most pressing challenges.

Retain the Current National Skills Standard Goal (this is our gold standard benchmark for program success)

Challenges

Review the comments and notable observations listed previously and record 2-5 Challenges which if improved would have the most impact in achieving your Mission and Vision.

Every Student Will Have a Real World Work Experience

Every Student Will Obtain At Least One Act 6 /Act 158 Certification

Equity Considerations

English Learners

True This student group is not a focus in this plan.

Students with Disabilities

True This student group is not a focus in this plan.

Students Considered Economically Disadvantaged

True This student group is not a focus in this plan.

Student Groups by Race/Ethnicity

True This student group is not a focus in this plan.

Summary

Strengths

Review the comments and notable observations listed previously and record the 2-5 strengths which have had the most impact in improving your most pressing challenges.

No Equity Considerations

Challenges

Review the comments and notable observations listed previously and record the 2-5 Challenges which if improved would have the most impact in achieving your Mission and Vision.

No Equity Considerations

Supplemental LEA Plans

Programs and Plans	Comments/Notable Observations
Special Education Plan	
Title 1 Program	N/A
Student Services	
K-12 Guidance Plan (339 Plan)	
Technology Plan	
English Language Development Programs	

Strengths

Review the comments and notable observations listed and record those which have had the most impact in improving your most pressing challenges.

K-12 Guidance Plan

Challenges

Review the comments and notable observations listed previously and record the 2-5 challenges which if improved would have the most impact in achieving your Mission and Vision.

Special Education Plan

Conditions for Leadership, Teaching, and Learning

Focus on Continuous Improvement of Instruction

Align curricular materials and lesson plans to the PA Standards	Exemplary
Use systematic, collaborative planning processes to ensure instruction is coordinated, aligned, and evidence-based	Exemplary
Use a variety of assessments (including diagnostic, formative, and summative) to monitor student learning and adjust programs and instructional practices	Exemplary
Identify and address individual student learning needs	Exemplary
Provide frequent, timely, and systematic feedback and support on instructional practices	Exemplary

Empower Leadership

Foster a culture of high expectations for success for all students, educators, families, and community members	Exemplary
Collectively shape the vision for continuous improvement of teaching and learning	Exemplary
Build leadership capacity and empower staff in the development and successful implementation of initiatives that better serve students, staff, and the school	Exemplary
Organize programmatic, human, and fiscal capital resources aligned with the school improvement plan and needs of the school community	Exemplary
Continuously monitor implementation of the school improvement plan and adjust as needed	Exemplary

Provide Student-Centered Support Systems

Promote and sustain a positive school environment where all members feel welcomed, supported, and safe in school: socially, emotionally, intellectually and physically	Exemplary
Implement an evidence-based system of schoolwide positive behavior interventions and supports	Exemplary
Implement a multi-tiered system of supports for academics and behavior	Exemplary
Implement evidence-based strategies to engage families to support learning	Operational
Partner with local businesses, community organizations, and other agencies to meet the needs of the school	Exemplary

Foster Quality Professional Learning

Identify professional learning needs through analysis of a variety of data	Operational
Use multiple professional learning designs to support the learning needs of staff	Operational
Monitor and evaluate the impact of professional learning on staff practices and student learning	Operational

Summary

Strengths

Which Essential Practices are currently Operational or Exemplary and could be leveraged in your efforts to improve upon your most pressing challenges?

Challenges

Thinking about all the most pressing challenges identified in the previous sections, which of the Essential Practices that are currently Not Yet Evident or Emerging, if improved, would greatly impact your progress in achieving your mission, vision and Future Ready PA Index interim targets in State Assessment Measures, On-Track Measures, or College and Career Measures?

Need to Increase Parent Involvement in Secondary (10-12 grades)

Summary of Strengths and Challenges from the Needs Assessment

Strengths

Examine the Summary of Strengths. Identify the strengths that are most positively contributing to achievement of your mission and vision. Check the box to the right of these identified strength(s).

Strength	Check for Consideration in Plan
NOCTI Pass Rate	False
Industry Skills Standard Achievement	False
NOCTI Pass Rate	False
Industry Skills Standard Achievement	False
Retain the Current National Skills Standard Goal (this is our gold standard benchmark for program success)	True
K-12 Guidance Plan	False
No Equity Considerations	False
Use of PDE Program of Study SOAR System	True
Continuous Preparation for Chapter 339 Approved Program Evaluations	True

Challenges

Examine the Summary of Challenges. Identify the challenges which are most pressing at this time for your Career Technical Center and if improved would have the most pronounced impact in achieving your mission and vision. Check the box to the right of these identified challenge(s).

Strength	Check for Consideration in Plan
Attendance	False
Attendance	False
Every Student Will Have a Real World Work Experience	True
Every Student Will Obtain At Least One Act 6 /Act 158 Certification	True
No Equity Considerations	False
Teacher Professional Development	False
Special Education Plan	False
Need to Increase Parent Involvement in Secondary (10-12 grades)	False

Most Notable Observations/Patterns

In the space provided, record any of the comments and notable observations made as your team worked through the needs assessment that stand out as important to the challenge(s) you checked for consideration in your comprehensive plan.

Analyzing (Strengths and Challenges)

Analyzing Challenges

Analyzing Challenges	Discussion Points	Check for Priority
Every Student Will Have a Real World Work Experience		True
Every Student Will Obtain At Least One Act 6 /Act 158 Certification		True

Analyzing Strengths

Analyzing Strengths	Discussion Points
Retain the Current National Skills Standard Goal (this is our gold standard benchmark for program success)	
Use of PDE Program of Study SOAR System	
Continuous Preparation for Chapter 339 Approved Program Evaluations	

Priority Challenges

Analyzing Priority Challenges	Priority Statements
	Every student will be given the opportunity to apply his/ her knowledge and learning experiences in a real-world experience.
	All students in a program area at GJCTC will obtain a minimum of one certification.

Goal Setting

Priority: Every student will be given the opportunity to apply his/ her knowledge and learning experiences in a real-world experience.

Outcome Category			
Industry-Based Learning			
Measurable Goal Statement (Smart Goal)			
All students graduating will end up with a minimum of one real-world work experience.			
Measurable Goal Nickname (35 Character Max)			
Students will participate in real-world work.			
Target Year 1	Target Year 2	Target Year 3	
At least 90% of students will have completed a real-world work experience.	At least 95% of students will have completed a real-world work experience.	All students graduating will end up with a minimum of one real-world work experience.	

Priority: All students in a program area at GJCTC will obtain a minimum of one certification.

Outcome Category			
Graduation rate			
Measurable Goal Statement (Smart Goal)			
All students graduating will end up with a minimum of one Act 6/ Act 158 certification.			
Measurable Goal Nickname (35 Character Max)			
Students will complete certification.			
Target Year 1	Target Year 2	Target Year 3	
At least 90% of students will have a minimum of one certification.	At least 95% of students will have a minimum of one certification.	All students graduating will end up with a minimum of one Act 6/ Act 158 certification.	

Action Plan

Measurable Goals

Students will participate in real-world work.	Students will complete certification.
---	---------------------------------------

Action Plan For: Certification

Measurable Goals:

- All students graduating will end up with a minimum of one real-world work experience.
- All students graduating will end up with a minimum of one Act 6/ Act 158 certification.

Action Step		Anticipated Start/Completion Date	
Students will complete one Act 6/ Act 158 certification.		2026-03-17	2029-06-08
Lead Person/Position	Material/Resources/Supports Needed	PD Step?	Com Step?
Amanda Harrington (Principal)	Shop Area Certifications	Yes	Yes

Anticipated Output	Monitoring/Evaluation (People, Frequency, and Method)
Increase Student Certifications	Admin will review senior student files.

Expenditure Tables

School Improvement Set Aside Grant

True School does not receive School Improvement Set Aside Grant.

Schoolwide Title 1 Funding Allocation

True School does not receive Schoolwide Title 1 funding.

Professional Development

Professional Development Action Steps

Evidence-based Strategy	Action Steps
Certification	Students will complete one Act 6/ Act 158 certification.

Promoting Active Learning

Action Step		
• Students will complete one Act 6/ Act 158 certification.		
Audience		
CTC Students		
Topics to be Included		
Safety (Fusion) & Program-specific Certifications		
Evidence of Learning		
Certifications will be printed and included in student files.		
Lead Person/Position	Anticipated Start	Anticipated Completion
Amanda Harrington (Principal)	2026-03-17	2029-06-08

Learning Format

Type of Activities	Frequency
Action research	Minimum of One Time Per Year
Observation and Practice Framework Met in this Plan	
3a: Communicating with Students 1d: Demonstrating Knowledge of Resources	
This Step Meets the Requirements of State Required Trainings	
Nontraditional (equity) Regional Workshops	

Communications Activities

Teacher Directives/ Instructions					
Action Step	Audience	Topics to be Included	Type of Communication	Anticipated Timeline Start Date	Anticipated Timeline Completion Date
	CTC Students	Certifications that Can be Obtained in Each Program Area	Amanda Harrington (Principal)	03/17/2026	06/08/2029
Communications					
Type of Communication			Frequency		
Other			Utilization of Learning Management System (Canvas)		

Approvals & Signatures

Uploaded Files

Chief School Administrator	Date
Building Principal Signature	Date
School Improvement Facilitator Signature	Date

GREATER JOHNSTOWN CTC

445 Schoolhouse Road

Academic Standards and Assessment Requirements (Chapter 4) | 2026 - 2029

Academic Standards and Assessment Requirements (Chapter 4)

The purpose of Chapter 4, Academic Standards and Assessment, of the Pennsylvania School Code is to establish rigorous academic standards and assessments “to facilitate the improvement of student achievement and to provide parents and communities a measure by which school performance can be determined”. As part of the Comprehensive Planning process, each LEA will report on their curriculum and assessment alignment to the Academic Standards.

Academic Standards and Assessment Requirements

Chapter 4 specifies the minimum curriculum requirements that are to be provided within each grade band.

A written curriculum framework specifies what and when content is taught for each subject within the LEA. In this section, LEAs identify whether a written curriculum exists for each subject area and in what grade spans the subject is taught.

1. Identify your school entity type from the drop-down list:Part-Time CTC
2. Identify the grade bands taught in your school entity and enter student population numbers:

Grade Bands	Taught in your School Entity	Student Population Numbers
Pre K - 2	No	0
3 - 5	No	0
6 - 8	No	0
9 - 12	Yes	583
		Total
		583

This Part-time CTC offers the following core content:Reading, writing, and math skills are covered across our CTE program areas. For example, math standards are addressed through measuring and following appropriate blueprints in construction. Reading and writing are covered in all areas, as each program uses an individualized curriculum with lessons and assessments.

Chapter 4 Curriculum and Instruction Requirements	Written Curriculum Framework	Taught within the Grade Span
PA-Core English Language Arts	N/A	
PA-Core Mathematics	N/A	
Science and Technology	N/A	
Environment and Ecology	N/A	
Civics and Government	N/A	
Economics	N/A	
Geography	N/A	
History	N/A	
Arts and Humanities	N/A	
Health, Safety, and Physical Education	N/A	
Family and Consumer Sciences	N/A	
Reading and Writing for Science and Technical Subjects	N/A	
Reading and Writing for History and Social Studies	N/A	
Career Education and Work	9-12	9-12

Assurances: Standards Alignment, Curriculum, and Planned Instruction

1. Grade K-2 locally developed curriculum is aligned to PA Core/Academic Content Standards

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.

2. Grade 3-5 locally developed curriculum is aligned to PA Core/Academic Content Standards

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.

3. Grade 6-8 locally developed curriculum is aligned to PA Core/Academic Content Standards

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.

4. Grade 9-12 locally developed curriculum is aligned to PA Core/Academic Content Standards
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation. Although GJCTC is a part-time CTC, all of its programs follow an approved program of study and are approved in CATS. Additionally, all programs prepare students to take the NOCTI exam. As a part-time CTC, GJCTC has a relationship with NOCTI as all students take the NOCTI prior to graduation. Additionally, the PDE Programs of Study are used by the

instructors in each program area to ensure students are achieving each competency. Additionally, CIP codes and crosswalks to academics are considered when appropriate.

5. Our LEA has a standardized format for mapping LEA curriculum to the PA Core/Academic Standards
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation. Although GJCTC is a part-time CTC, all of its programs follow an approved program of study and are approved in CATS. Additionally, all programs prepare students to take the NOCTI exam. Additionally, the PDE Programs of Study are used by the instructors in each program area to ensure students are achieving each competency. Additionally, CIP codes and crosswalks to academics are considered when appropriate.

Elementary Grade Level content does not apply.

Upload a sample of your locally developed curriculum from one subject in one grade level that utilizes your LEA standardized format.

Uploaded Files

Secondary Grade Level content does not apply.

Upload a sample of your locally developed curriculum from one secondary grade level content area.

Uploaded Files

Optional: Upload the LEA's policy regarding the review of instructional material.

Uploaded Files

6. Describe your LEA's cycle and process for reviewing alignment to the PA Academic Standards and evaluating and updating the written curriculum. Include timelines and personnel involved.N/A Part Time Career and Technology Center

7. List resources, supports or models that are used in developing and aligning curriculum.N/A Part Time Career and Technology Center

8. Describe how the LEA ensures all teachers have access to the written curriculum and needed instructional materials.GI/CTC ensures that all teachers have a curriculum for their program area that leads students to a National Skill Certification. Additionally, the curriculum is available in either the written or digital format (whichever is chosen by the instructor).

Planned instruction consists of at least the following elements: (Chapter 4.12)

9. LEA develops/maintains a standard format that includes scope, sequence, and pacing.
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.N/A Part Time Career and Technology Center

10. Essential content is developed from PA Core/Academic Content Standards.
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.N/A Part Time Career and Technology Center

11. Content, resources, activities, and estimated instructional time are devoted to achieving the PA Core/Academic Content Standards.
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.N/A Part Time Career and Technology Center

12. Consistency and continuity between planned courses, instructional units, and interdisciplinary studies around the PA Core/Academic Content Standards exist.
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.N/A Part Time Career and Technology CenterN/A Part Time Career and Technology Center

13. Courses and units of study are developed from measurable outcomes and/or objectives.
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.N/A Part Time Career and Technology Center

14. Course objectives to be achieved by all students are identified.
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.N/A Part Time Career and Technology

Center

15. Evidence of measurement procedures for the success of the objectives of a planned course, instructional unit, or interdisciplinary studies exists.
No

Please provide an explanation for why "No" was selected. Describe your plan to come into compliance with this regulation.N/A Part Time Career and Technology Center

16. Describe your LEA's intent to revise the locally developed curriculum during this comprehensive plan cycle. (Include content areas and processes)N/A Part Time Career and Technology Center

Based on the responses above, would written curriculum be a priority in your comprehensive plan?
No

Based on the responses above, would aligning locally developed curriculum to the academic standards be a priority in your comprehensive plan?
No

Assurances: Educator Effectiveness

Act 13

Check if Act 13 is NOT used in educator evaluations (Brick and Mortar Charter Schools only).

1. What percentage of the educators, who will be evaluated under Act 13, fall into each of the following categories? (Total percent sum of the 4 response boxes must equal 100%)

Educator percentage for the category must be greater than or equal to 0.00% and less than or equal to 100.00%.	
A. Data Available Classroom Teachers	0
Educator percentage for the category must be greater than or equal to 0.00% and less than or equal to 100.00%.	
B. Non-Data Available Classroom Teachers	92
Educator percentage for the category must be greater than or equal to 0.00% and less than or equal to 100.00%.	
C. Non-Teaching Professionals	0
Educator percentage for the category must be greater than or equal to 0.00% and less than or equal to 100.00%.	
D. Principals	8
The category total percentage of educators evaluated under Act 13 must equal 100%.	
Total	100

2. On what observational components are classroom teachers rated the highest at the elementary/middle/high school level? (choose one in each domain)

	Elementary School	Middle School	High School
Domain 1: Planning and Preparation	-- Does Not Apply --	-- Does Not Apply --	1d: Demonstrating Knowledge of Resources
Domain 2: The Classroom Environment	-- Does Not Apply --	-- Does Not Apply --	2a: Creating an Environment of Respect and Rapport
Domain 3: Instruction	-- Does Not Apply --	-- Does Not Apply --	3c: Engaging Students in Learning
Domain 4: Professional Responsibilities	-- Does Not Apply --	-- Does Not Apply --	4b: Maintaining Accurate Records

3. What action steps are implemented or will be implemented to build upon the strengths found in the classroom teacher observations? GICTC will continue to capitalize on the obvious strength of its faculty's knowledge by utilizing rigorous curricula such as NCCER, Tooling U, etc. to offer strong content to students. Additionally, the following steps will continue to be implemented in conjunction with our classroom teacher's strengths: 1. In the situation where an instructor continues to grow his/her program enrollment due to strong instruction and a positive, respectful classroom environment, an additional instructor will be hired to share in the instructional duties and split the classroom students to share the teaching load and ensure all students are receiving adequate time and attention. 2. To maintain and foster an environment that engages students in learning, classroom equipment and hand tools will be ordered to ensure that all students have adequate equipment and materials needed to remain active and industrious during every classroom session. 3. Instructors will be offered support from the office staff in regards to maintaining adequate records for students and student progress.

4. On what observational components are classroom teachers rated the lowest at the elementary/middle/high school level? (choose one in each domain)

	Elementary School	Middle School	High School
Domain 1: Planning and Preparation	-- Does Not Apply --	-- Does Not Apply --	1f: Designing Student Assessments
Domain 2: The Classroom Environment	-- Does Not Apply --	-- Does Not Apply --	2d: Managing Student Behavior
Domain 3: Instruction	-- Does Not Apply --	-- Does Not Apply --	3b: Using Questioning and Discussion Techniques
Domain 4: Professional Responsibilities	-- Does Not Apply --	-- Does Not Apply --	4c: Communicating with Families

5. What action steps are implemented or will be implemented to improve the challenges found in the classroom teachers observations?1. Standard curriculum that includes appropriate assessments has been purchased for every applicable program area; this eliminates instructor-created assessments. 2. All new instructors are paired with a mentor teacher who can provide advice and support in regards to managing student behavior. 3. Instructors must complete the vocational instructor program at Indiana University of PA to receive their appropriate teaching credentials; this program provides them with classes on how to implement questioning and discussion techniques. 4. The building principal will meet with all teachers and encourage communication at home with parents. In the event of a behavior problem, the teacher will be required to communicate with the parent.

6. What information is used to determine Principal Performance Goals?

Goals Set	Comments/Considerations
Provided at the district level	N/A Part Time Career and Technology Center
Provided at the building level	N/A Part Time Career and Technology Center
Individual principal choice	Principal develops self-guided goal.
Other (state what other is)	N/A Part Time Career and Technology Center

7. Under Act 13, classroom teachers are required to utilize LEA Selected Measures to develop the Student Performance Measures and possibly the IEP Goals Progress Measures. List student assessments examples each grade/content area will use to develop LEA Selected Measures.

LEA Selected Measures	Grades/Content Area	Student Assessment Examples
Locally Developed School District Rubric	N/A Part Time Career and Technology Center	N/A Part Time Career and Technology Center
District-Designed Measure Examination	N/A Part Time Career and Technology Center	N/A Part Time Career and Technology Center
Nationally Recognized Standardized	Grade 12	NOCTI

Test		
Industry Certification Examination	N/A Part Time Career and Technology Center	N/A Part Time Career and Technology Center
Student Projects Pursuant to Local Requirements	N/A Part Time Career and Technology Center	N/A Part Time Career and Technology Center
Student Portfolios Pursuant to Local Requirements	N/A Part Time Career and Technology Center	N/A Part Time Career and Technology Center

Based on the responses above, would instructional practices be a priority in your comprehensive plan?

Yes

Assessment

Chapter 4, Section 4.52, indicates that each school entity shall design an assessment system to do the following:

- Determine the degree to which students are achieving academic standards under Section 4.12 (relating to academic standards).
- Use assessment results to improve curriculum and instructional practices and to guide instructional strategies.
- Provide information requested by the Department regarding the achievement of academic standard.
- Provide summary information, including results of assessments under this section, to the general public regarding the achievement of students.

Assessment

GJCTC is a part-time CTC. No academics are offered at GJCTC. Academic standards are tested and measured at the students' home schools.

Type of Assessment

Summative

Frequency or Date Given

N/A

K-2

No

3-5

No

6-8

No

9-12

No

Assessment (continued)

Education Areas of Certification

A locally-selected assessment is one of the indicators used for the Future Ready/PA Index's Grade 3 and/or Grade 7 Early Indicators of Success.

Future Ready PA Index's Grade 3 Early Indicators of Success – No

Future Ready PA Index's Grade 7 Early Indicators of Success - No

Describe how your LEA uses benchmark and/or diagnostic assessments in instructional practices?

GIJCTC reviews the student NOCTI scores to determine which areas of strength and weakness exist in each program and instructional practice is reviewed with the instructors of the applicable programs.

Based on the responses above, would the planning, alignment, or analysis of current LEA assessment practices be a priority in your Comprehensive Plan?

No

Signature and Quality Assurance

Education Areas of Certification

As Chief School Administrator, I affirm that this LEA's Academic Standards and Assessment Requirements (Chapter 4) Plan was developed in accordance and complies with the applicable provisions of 22 Pa. Code, Chapter 4.

John Augustine II

Chief School Administrator

10/15/2025

Date

Profile

LEA Type	AUN	
Career and Technical Center	108112607	
Address 1		
445 Schoolhouse Road		
Address 2		
City	State	Zip Code
Johnstown	PA	15904
Chief School Administrator		
Mr John S Augustine II		
Chief School Administrator Email		
jaugustine@gjctc.org		
Single Point of Contact Name		
Single Point of Contact Email		
Single Point of Contact Phone	Single Point of Contact Extension	

Gifted Education Plan Assurance

1. Describe your district's Child Find public notice procedures conducted annually to inform the public of the gifted education services AND programs offered (newspaper, student handbooks, school website, etc.).
2. Describe your district's screening process for locating students who are thought to be gifted and may need specially designed instruction. Use district specific details including the data sources used in the process as well as the titles for those staff who have an active role in screening. If the district uses a matrix/rubric, include the matrix in this section.
3. Describe your district specific process for determining ELIGIBILITY (through MULTIPLE CRITERIA) and NEED (based on ACADEMIC STRENGTH) for potentially mentally gifted students (EVALUATION). Use district specific details including the data sources used in the process as well as the titles for those staff who have an active role in the evaluation process. If the district uses a matrix/rubric for evaluation that is different from the one described in Question 2, include the different matrix in this section.
4. Describe the gifted programs* that are offered to provide opportunities for acceleration, enrichment, or both. *The word "programs" refers to the CONTINUUM OF SERVICES, not one particular option. Describe what acceleration means and how it is applied in each of the grade spans (EL, MS, HS). Describe what enrichment means and how it is applied in EL, MS, HS. (i.e. there are 20 forms of acceleration- which ones are offered in the district and at which grade spans are they offered).
5. Look at the district's most recent PIMS October 1 snapshot in field 80. How many students are identified in each area GY (gifted with or without a 504 and receiving services on a GIEP); GS (dually exceptional/twice exceptional and receiving services through an IDEA IEP); GX (gifted and does not require specially designed instruction). Provide the numbers for each category in PIMS. Are all the district's gifted students accounted for in PIMS. If not, how are they different and how will you address the discrepancy?
6. Review the district data for gifted identification proportionality. Is the district identification proportionately reaching the underrepresented populations? If the answer is yes, how did you address the issue. If the answer is no, how will you address the issue.
7. 22 Pa. Code § 16.5 (related to personnel) requires that a school district and intermediate unit shall provide, under section 1205.1 of the School Code (24 P.S. § 12-1205.1), in-service training for gifted and regular teachers, principals, administrators, and support staff persons responsible for gifted education. Describe how the district is addressing this mandate, including information related to how and when general education teachers are trained and held accountable for delivering gifted services.

Training for general education teachers	
Staff costs	
Training for gifted support staff	
Materials used for project-based learning	
Transportation	
Field Trips	

Signatures and Quality Assurance

Chief School Administrator	Date

GREATER JOHNSTOWN CTC

445 Schoolhouse Road

Student Services Assurances (Chapter 12) | 2026 - 2029

Student Services Assurances (Chapter 12)

Chapter 12, Section 12.32, establishes the elements required in an LEA's Student and Student Services Plan. The plan for student records must conform with applicable State and Federal laws, regulations, and directives identified in guidelines issued by the Department.

Profile and Plan Essentials

Career and Technical Center

108112607

445 Schoolhouse Road , Johnstown, PA 15904

John Augustine

jaugustine@gjctc.org

(814) 266-6073 Ext.

Mr John S Augustine II

jaugustine@gjctc.org

Student Services Assurance

LEAs must indicate compliance to Chapter 12 regulations by ensuring the existence and implementation of the following LEA policies and procedures.

1 Safe Schools Programs, Strategies and Actions

Safe Schools Programs, Strategies and Actions	In Compliance? Yes or No
Biennially Updated and Executed Memorandum of Understanding with Local Law Enforcement (24 P.S. § 13-1303-A1)	Yes
School-wide Positive Behavioral Programs	No
Bullying Prevention Program	No
Conflict Resolution or Dispute Management	No
Peer Helper Programs	No
Safety and Violence Prevention Program	Yes
Comprehensive School Safety and Violence Prevention Plans (Article XIII-B of the School Code)	Yes
Purchase of Security-Related Technology	No
Student, Staff and Visitor Identification Systems	Yes
Placement of School Resource Officers	No
Counseling Services available for all Students	No
Internet Web-Based System for the Management of Student Discipline	No

LEAs must indicate compliance to Chapter 12 regulations by ensuring the existence and implementation of the following LEA policies and procedures.

2 Other Chapter 12 Requirements

Other Chapter 12 Requirements	In Compliance? Yes or No
Implementation of a comprehensive and integrated K-12 program of student services based on the needs of its students. (in compliance with § 12.41(a))	Yes
Free Education and Attendance (in compliance with § 12.1)	Yes
School Rules (in compliance with § 12.3)	Yes
Collection, maintenance and dissemination of student records (in compliance § 12.31(a) and § 12.32)	Yes
Discrimination (in compliance with § 12.4)	Yes
Corporal Punishment (in compliance with § 12.5)	Yes

Exclusion from School, Classes, Hearings (in compliance with <u>§ 12.6</u> , <u>§ 12.7</u> , <u>§ 12.8</u>)	Yes
Freedom of Expression (in compliance with <u>§ 12.9</u>)	Yes
Confidential Communications (in compliance with <u>§ 12.12</u>)	Yes
Searches (in compliance with <u>§ 12.14</u>)	Yes
In accordance with 22 Pa. Code 12.41(a) has a plan that includes policies and procedures for emergency care and administration of medication and treatment under The Controlled Substance, Drug, Device, and Cosmetic Act (35 P.S. 780-101-780-144). <u>§ 780-101—780-144</u>)	Yes
Parents or guardians are informed regarding individual survey student assessments and provided a process for refusal to participate (consistent with <u>§ 445 of the General Education Provisions Act (20 U.S.C.A. § 1232h)</u> and in compliance with <u>§ 12.41(d)</u>)	Yes
Persons delivering student services shall be specifically licensed or certified as required by statute or regulation (in compliance with <u>§ 12.41(e)</u>)	Yes
Development and Implementation of Local Wellness Program (in compliance with 42 U.S.C.S <u>§1758b</u>)	Yes
Establishment and Implementation of Student Assistance Programs at all of levels of the school system (<u>§12.42</u>)	Yes
Acceptable Use Policy for Technology Resources 24 P.S. <u>§ 4604</u>	Yes

As Chief School Administrator, I affirm that this LEA complies with and has instituted local policies and procedures related to the requirements of Safe and Supportive Schools, as outlined in Chapter 12.

John Augustine II

Superintendent/CEO Electronic Signature

10/15/2025

Date

Profile

LEA Type	AUN	
Career and Technical Center	108112607	
Address 1		
445 Schoolhouse Road		
Address 2		
City	State	Zip Code
Johnstown	PA	15904
Chief School Administrator		
Mr John S Augustine II		
Chief School Administrator Email		
jaugustine@gjctc.org		
Educator Induction Plan Coordinator Name		
Amanda Harrington		
Educator Induction Plan Coordinator Name Email		
aharrington@gjctc.org		
Educator Induction Plan Coordinator Phone Number	Extension	
(814) 266-6073	400	

Steering Committee

Name	Title	Committee Role	Chosen/Appointed By
John Augustine	Director	Administrator	Administration Personnel
Zackery Buchholz	Teacher	Teacher	Teacher
Cathy Tunstall	Special Education Facilitator	Education Specialist	Education Specialist
Tricia Rummel	Assistant Director	Administrator	Administration Personnel
Amanda Harrington	Assistant Administrator of Program Operations	Administrator	Administration Personnel
Carissa Pentazer	Teacher	Teacher	Administration Personnel
Jen Wyant	Teacher	Teacher	Administration Personnel

Needs Assessment

Observations of inductee instructional practice by a coach or mentor to identify needs.	Yes
Multiple observations of inductee instructional practice by building supervisor to identify needs.	Yes
Regular scheduled meetings with mentors or coaches to reflect upon instructional practice to identify needs.	Yes
Standardized student assessment data	Yes
Classroom assessment data (Formative Summative)	Yes
Inductee survey (local, intermediate units and national level)	No
Review of inductee lesson plans	Yes
Review of written reports summarizing instructional activity	Yes
Submission of Inductee Portfolio	Yes
Knowledge of successful research-based instructional models	Yes
Information collected from previous induction programs (e.g., program evaluations and second-year teacher interviews).	Yes
Other, please specify below	No
Other	

Based on the tools and methods selected above, describe the LEA's Induction program, including the following details:

Program Structure

Program Components A major component of the NTMP is intensive individual support to beginning teachers during their first two years of teaching. A strong, supportive relationship between the mentor, peer and instructional coaches, administration and master teacher overseeing the induction portion of the project and beginning teacher is fundamental to the success of all support strategies. New Teacher Mentor New teachers have weekly on-site contact during and after school hours with a mentor who is an exemplary teacher (Teachers on Special Assignment) released full-time specifically to support a small group of teachers. Mentors observe and coach the new teacher, offer emotional support, assist with short and long-term planning, design classroom management strategies, teach demonstration lessons, provide curriculum resources, and facilitate communication with the principal. Mentors and new teachers keep an interactive journal to enhance communication, problem solve and reflect. Formative Assessments Data about the performance of a learner (in this case the new teacher) collected over time and compared to set criteria. Formative assessment is used to support teacher growth over time and is interactive. A professional portfolio serves as the vehicle for documenting the teacher's growth over time. Summative Assessments An evaluative summary of the learner's knowledge and ability. Summative Assessment is used to make a determination at one point in time about how much a new teacher knows and can do. Professional Development for Beginning Teachers Weekly Helping Conferences are designed to build a support network and ongoing professional dialogue among beginning teachers, and are developed to assist teachers with meeting the needs of culturally diverse of student populations. Every helping conferences provides teachers with an opportunity to discuss effective classroom strategies, teaching techniques, curriculum delivery and reflect on teaching/learning experiences with other beginning teachers. Content standards are emphasized. Release Time Release time is provided to new teachers to observe teachers, plan curriculum, attend professional development trainings, and assess their progress. Project Benefits Research shows that with this type of intensive support, new teachers demonstrate higher

levels of professional competence and greater success in working with culturally and linguistically diverse students. In addition, studies report increased job satisfaction and retention. After 14 years, fewer than five percent of NTP teachers have left the profession. This contrasts with a nationwide attrition rate of nearly fifty percent.

Content Included

The New Teacher/Mentoring Program was developed an interactive and authentic model of teacher assessment in order to provide the most effective support to beginning teachers. Support strategies and practices promote teacher autonomy through the ongoing and recursive processes of self-assessment, inquiry into practice, reflection, and planning. This fully integrated and formative model of support and assessment assists teachers in moving their practice forward. To develop teacher capacity the NTMP will:

- Direct support toward improving student achievement
- Use formative & summative assessment practices to guide support
- Accumulate documents demonstrating professional growth over time
- Model and encourage ongoing self-assessment and reflection
- Foster collaboration and leadership among teachers

Meeting Frequency

Professional Development for Beginning Teachers Weekly Helping Conferences are designed to build a support network and ongoing professional dialogue among beginning teachers, and are developed to assist teachers with meeting the needs of culturally diverse of student populations. Every helping conferences provides teachers with an opportunity to discuss effective classroom strategies, teaching techniques, curriculum delivery and reflect on teaching/learning experiences with other beginning teachers. Content standards are emphasized.

Delivery Format

New Teacher Mentor New teachers have weekly on-site contact during and after school hours with a mentor who is an exemplary teacher (Teachers on Special Assignment) released full-time specifically to support a small group of teachers. Mentors observe and coach the new teacher, offer emotional support, assist with short and long-term planning, design classroom management strategies, teach demonstration lessons, provide curriculum resources, and facilitate communication with the principal. Mentors and new teachers keep an interactive journal through the Canvas platform to enhance communication, problem solve and reflect.

Mentors

Pool of possible mentors is comprised of teachers with outstanding work performance.	Yes
Potential mentors have similar certifications and teaching assignments.	Yes
Potential mentors must model continuous learning and reflection.	Yes
Potential mentors must have knowledge of LEA policies, procedures, and resources.	Yes
Potential mentors must have demonstrated ability to work effectively with students and other adults.	Yes
Potential mentors must be willing to accept additional responsibility.	Yes
Mentors must complete mentor training or have previous related experience (e.g., purpose of induction program and role of mentor, communication and listening skills, coaching, and conferencing skills, problem-solving skills and knowledge of adult learning and development).	Yes
Mentors and inductees must have compatible schedules so that they can meet regularly.	Yes
Other, please specify below	No

Other

Please explain the LEA's process for ensuring their mentors have the above selected characteristics.
 Review of credentials and admin discussion to select mentors for new teachers.

Educator Induction Plan Topic Areas

Common Ground

Topic Objectives

Act 55 Training on Situational Awareness/ Mental Health is Provided Yearly (2 Hours per Year)

Lead Person/Position

Amanda Harrington, Principal

Anticipated Start

2025-08-20

Anticipated Completion

2027-05-29

Observation and Practice Framework Met in this Topic

2d: Managing Student Behavior

Educator Effectiveness

False Check if Charter School and the Educator Effectiveness topic is not included because Educator Effectiveness is not required for charter schools.

Topic Objectives

Act 13 (Observations and Evaluations in PA-ETEP & Review of Danielson Framework During Induction Canvas Course)

Lead Person/Position

Amanda Harrington, Principal

Anticipated Start

2025-08-20

Anticipated Completion

2027-05-29

Observation and Practice Framework Met in this Topic

4e: Growing and Developing Professionally

Professional Ethics Program Framework Guidelines

Topic Objectives

Review of Professional Ethics and Teacher Code of Conduct During Canvas Induction Course/ Expectations for Standards of Behavior

Lead Person/Position

Amanda Harrington, Principal

Anticipated Start

2025-08-20

Anticipated Completion

2027-05-29

Observation and Practice Framework Met in this Topic

4f: Showing Professionalism

Student Learning

Topic Objectives

Review of Grade Book Breakdown (theory versus ethics) & Importance of Hands-on Application of Skills/ Student Certification Attainment--Addressed in Canvas course

Lead Person/Position

Amanda Harrington, Principal

Anticipated Start
2025-08-20

Anticipated Completion
2027-05-29

Observation and Practice Framework Met in this Topic

1b: Demonstrating Knowledge of Students

Teacher Competency

Topic Objectives

Review of Two Observations and Mid-Point/ End of Year Evaluations & Danielson Model (outlined in Canvas course and in mentor meeting checklist)

Lead Person/Position

Amanda Harrington, Principal

Anticipated Start
2025-08-20

Anticipated Completion
2027-05-29

Observation and Practice Framework Met in this Topic

4d: Participating in a Professional Community

Topic Objectives

MAX Teaching Strategies (over a three year period)--incorporating differentiated teaching strategies into CTE instruction

Lead Person/Position

Amanda Harrington, Principal

Anticipated Start

2025-08-20

Anticipated Completion

2028-05-27

Observation and Practice Framework Met in this Topic

1d: Demonstrating Knowledge of Resources

Evaluation and Monitoring

Monitoring Routines

Survey of Participants/ Individual Interviews Quarterly See Induction Plan for Additional Information

Uploaded Files

Year 1 and 2 breakdown of induction activities.pdf

New Teacher Induction.rtf

Documentation of Participation and Completion

Mentor documents his/her inductee's involvement in the program.

Yes

A designated administrator receives, evaluates, and archives all mentor records.

Yes

School/LEA maintains accurate records of program completion and provide a certificate or statement of completion to each inductee who has completed the program.

Yes

Completion is verified by the LEA Chief Administrator on the Application for Level 2 Certification.

Yes

Confirm that all first-year teachers (including teachers in prekindergarten programs, when offered) and educational specialists are included in the induction program. Long-term substitutes who are hired for a position for 45 days or more also shall be included in a school entity's induction plan and shall participate in an induction experience for the period of time in which they serve in that capacity.

Yes

Signatures and Quality Assurance

Will all first-year teachers (including teachers in prekindergarten programs, when offered), long-term substitutes who are hired for a position for 45 days or more and educational specialists be identified and provided a 2-year induction experience beginning in the 2024-25 SY? (22 Pa Code, 49.16)

Yes

Is the induction plan prepared by teacher or educational specialist representatives, or both, chosen by teachers and educational specialists and administrative representatives chosen by the administrative personnel of the school entity? (22 Pa Code, 49.16)

Yes

Has the plan been made available for public inspection and comment for a minimum of 28 days prior to approval of the plan by the school entity's governing board and submission of the plan to the Department? (22 Pa Code, 49.16)

Yes

Does the induction plan reflect a mentor relationship between the first-year teacher, long-term substitute or educational specialist, teacher educator and the induction team? (22 Pa Code, 49.16)

Yes

Does the induction plan include training on the teacher observation and evaluation model inclusive of the consistent use of quality teacher-specific data and building-level data within student performance measures? (24 P.S. § 11-1138.8 (c)(3) and 22 Pa Code, 49.16)

Yes

Does the induction plan:

a. Assess the needs of inductees?

Yes

b. Describe how the program will be structured?

Yes

c. Describe what content will be included, along with the delivery format and timeframe?

Yes

d. Include a two-year induction program effective the {SchoolYear} school year?

Yes

Does your LEA provide Induction programming for any Pennsylvania Pre-K Counts programs?

No

True We affirm that this Educator Induction Plan has been developed in accordance with the laws, regulations and guidelines for the development, implementation and evaluation of the Induction Plan as designated in Chapter 4 of the Pennsylvania Department of Education School Code.

True We affirm that this Educator Induction Plan focuses on the learning needs of each professional staff member to ensure high quality instruction for all students.

Educator Induction Plan Coordinator	Date
Amanda Harrington	2025-10-15

False I affirm that this Induction Plan provides staff learning that improves the learning of all students as outlined in the National Staff Development Council's Standards for Staff Learning.

Chief School Administrator	Date
John Augustine	2025-10-15

GREATER JOHNSTOWN CTC

445 Schoolhouse Road

Professional Development Plan (Act 48) | 2026 - 2029

Act 48

Chapter 4 establishes that each school entity shall submit to the Secretary for approval a professional education plan every 3 years as required under Chapter 49, Section 17(a). A school entity shall make its professional education plan available for public inspection and comment for a minimum of 28 days prior to approval of the plan by the school entity's governing board and submission of the plan to the Secretary.

Chapter 49.17, Continuing professional education, establishes that every school entity shall develop a continuing education plan that addresses the following requirements:

1. Includes options for professional development including, but not limited to, activities such as: (i) graduate level coursework; (ii) obtaining a professionally related master's degree; (iii) department-approved in-service courses; (iv) curriculum development work; and (v) attendance at professional conferences.
2. Defines terms used including, but not limited to, the following: (i) Professionally related graduate level coursework. (ii) Professionally related master's degree. (iii) Curriculum development work. (iv) Professional conferences.
3. Developed as specified in section 1205.1 of the act in which the plan describes the persons who developed the plan and how the persons were selected.
4. Submitted to the Secretary shall be approved by both the professional education committee and the board of the school entity.
5. Includes a section which describes how the professional education needs of the school entity, including those of diverse learners, and its professional employees are to be met through implementation of the plan. The plan must describe how professional development activities will improve language and literacy acquisition for all students and contribute to closing achievement gaps among students.
6. Includes a description of how the school entity will offer all professional employees opportunities to participate in continuing education focused on teaching diverse learners in inclusive settings.
7. A school district that contracts with a community provider to operate a prekindergarten program shall address in the school district's professional education plan how the school district will offer professional education opportunities to teachers in the community provider's prekindergarten program.

LEA provided professional education meets the education needs of that school entity and its professional employees, so that they may meet the specific needs of students. Professional education for all levels of an LEA should be based on sound research and promising practices that promotes educators' skills over the long term.

Exemplary professional education for staff:

- Enhances the educator's content knowledge in the area of the educator's certification or assignment.
- Increases the educator's teaching skills based on research on effective practice, with attention given to interventions for struggling students.
- Provides educators with a variety of classroom-based assessment skills and the skills needed to analyze and use data in instructional decision-making.
- Empowers educators to work effectively with parents and community partners.

Profile and Plan Essentials

Career and Technical Center

108112607

445 Schoolhouse Road, Johnstown, PA 15904

Amanda Harrington

aharrington@gjctc.org

(814) 266-6073 X 400

Mr John S Augustine II

jaugustine@gjctc.org

Steering Committee

1 Steering Committee

Name	Title	Committee Role	Appointed By
John Augustine	Administrative Director	Administrator	Administration Personnel
Tricia Rummel	Assistant Director	Administrator	Administration Personnel
Amanda Harrington	Principal	Administrator	Administration Personnel
Cathy Tunstall	Special Education Facilitator	Administrator	Administration Personnel
Zack Buchholz	Culinary Arts Teacher	High School Teacher	Teacher
Carissa Penatzer	Health Assistant Teacher	High School Teacher	Teacher
Bill Olecki	Electrical Tech Teacher	Other	Teacher
Devan Irvan	HVAC Teacher	Other	Teacher
Matt Zern	Parent Representative	Parent of Child Attending	Administration Personnel
Dave Grimaldi	Director of Workforce Development	Local Business Representative	School Board of Directors
Galen George	Board Representative	Other	School Board of Directors

Describe how many times the committee meets in a given year, any subcommittees that are formed and any other relevant information regarding the function of the committee.

Once per Year

Action Plans Steps from Comprehensive Plan

Promoting Active Learning

2 Action Plans Steps from Comprehensive Plan

Action Step	Audience	Topics to be Included	Evidence of Learning
Students will complete one Act 6/ Act 158 certification.	CTC Students	Safety (Fusion) & Program-specific Certifications	Certifications will be printed and included in student files.

3 Action Plans Steps from Comprehensive Plan - Lead Person/Anticipated Timeline

Lead Person/Position	Anticipated Timeline
Amanda Harrington (Principal)	03/17/2026 - 06/08/2029

Learning Format

4 Action Plans Steps - Learning Format

Type of Activities	Frequency	Danielson Framework Component Met in this Plan	This Step Meets the Requirements of State Required Trainings
Action research	Minimum of One Time Per Year	3a: Communicating with Students 1d: Demonstrating Knowledge of Resources	Nontraditional (equity) Regional Workshops

Other Professional Development Activities

Other Professional Development Activities are not included in this report

Professional Development Plan Assurances

Professional Development Plan Assurances

Professional Education Plan Guidelines	Yes/No
Are the professional development activities aligned with the current and applicable Pennsylvania Core Standards or Pennsylvania Academic Standards? (22 Pa Code, Chapter 4)	Yes
Are the effectiveness of offerings evaluated through multiple measures of student achievement within the context of educator effectiveness to determine impact on student learning, educator effectiveness, and/or school performance? (Act 82 of 2012) aka (22 Pa Code, 19)	Yes
Are the professional development activities aligned to at least one component of one domain within the Observation and Practice Framework for Teaching?	Yes
Does the professional education plan contain a committee consisting of teacher representatives divided equally among elementary, middle and high school teachers chosen by the teachers, educational specialist representatives chosen by educational specialists and administrative representatives chosen by the administrative personnel? (Act 48, Section 1205.1)	Yes
Does the committee include parents of children attending a school in the district, local business representatives and other individuals representing the community appointed by the board of directors? (Act 48, Section 1205.1)	Yes
Was the professional education plan approved by the professional education committee and the board of the school entity? (22 pa Code, 49.16)	Yes
Does the professional development plan align with educator needs? (Act 48, Section 2)	Yes
Do the implementation steps cover at least a three-year implementation horizon?	Yes
When is the first year the LEA will offer Structured Literacy Training to the staff?	2024-2025
Who will receive the Structured Literacy Training in addition to the five required certifications (early childhood, elementary-middle level, special education, ESL, and reading specialist)?	
N/A	
Is the LEA using or planning to implement Structured Literacy (Select One)?	
No, not using Structured Literacy model.	
Describe your reading curriculum and include grade levels.	
N/A	

Evaluation and Review

Describe in the box below the procedures for evaluating and reviewing the Professional Education Plan.

Review of Student Certifications Review of Certifications Offered Co-op Lists Real World Work in Classroom Review

Professional Education Plan Assurances

We affirm that this Professional Education Plan focuses on the learning needs of each staff member to ensure all staff members meet or exceed high academic standards in each of the core subject areas.

Amanda Harrington

Professional Education Committee Chairperson:

10/15/2025

Date

I affirm that this Professional Education Plan provides staff learning that improves the learning of all students as outlined in the National Staff Development Council's Standards for Staff Learning.

JOHN AUGUSTINE II

Superintendent or Chief Administrative Officer:

10/15/2025

Date

Greater Johnstown Career and Technology Center
445 Schoolhouse Road • Johnstown, Pa 15904

Budget and Finance Committee Meeting Minutes
Tuesday, October 28, 2025

2025 Budget and Finance Sub-Committee Members

Dr. Richard Knavel - Chairperson
Mr. Dave Hudak
Dr. Rocco Mantini

The following members were present:

Dr. Richard Knavel
Mr. Dave Hudak
Dr. Rocco Mantini

Others Present:

John Augustine, Administrative Director
Fran Kazmierczyk, Confidential Recording Secretary
Thomas Mitchell, Chief School Administrator
Tricia Rummel, Assistant Director
Matthew Zern, Financial Officer

1. Paving Project Payment Discussion (Handout 1)
 - a. Fund balance review -approved paying from the Adult Education Designated Fund Balance.
 - b. Preventative Maintenance Plan – will be discussed at the next Building and Grounds Committee meeting. A preventative maintenance schedule will be requested from TEN.
2. Twenty (20) year cost per student review - (Handout 2)
 - a. Reviewed the twenty-year cost per student.
 - b. It was noted that the cost per student in the 2002-2003 school year is almost identical to the cost per student in the 2024-2025 school year.
3. Proposed 2026-2027 Budget (Handout 3)
 - a. Reviewed the 2026-2027 Proposed Budget.
 - b. The committee agreed to continue to pay contractual commitments and supply increases for inflation.
4. What the State budget impasse truly means for GJCTC (Handout 4)
 - a. Mr. Zern reviewed Handout 4.
 - b. Recommendation – GJCTC will not move forward with purchases until funds are received.
5. Administrative Recommendation for Large Equipment Purchases
 - a. Mr. Augustine received permission for GJCTC to become a clearinghouse for large equipment for the 8 sending districts to utilize.
 - b. The first purchase will be a aerial lift.

GJCTC**Fund Balance Summary (unaudited)****As of June 30, 2025**

Fund Balance June 30, 2024	\$ 1,543,799
Utilized for 50/50 Grant Project	(91,052)
24-25 Adult Education Results	<u>\$ 228,274</u>
Fund Balance June 30, 2025	<u><u>\$ 1,681,021</u></u>
Held for 50/50 Grant	<u>\$ (96,066)</u>
Available at June 30, 2025	<u><u>\$ 1,584,955</u></u>

Paving Project Costs

Original Quote	\$ 476,925
Change Order	<u>12,150</u>
Total Cost	<u><u>\$ 489,075</u></u>



Greater Johnstown Career & Technology Center

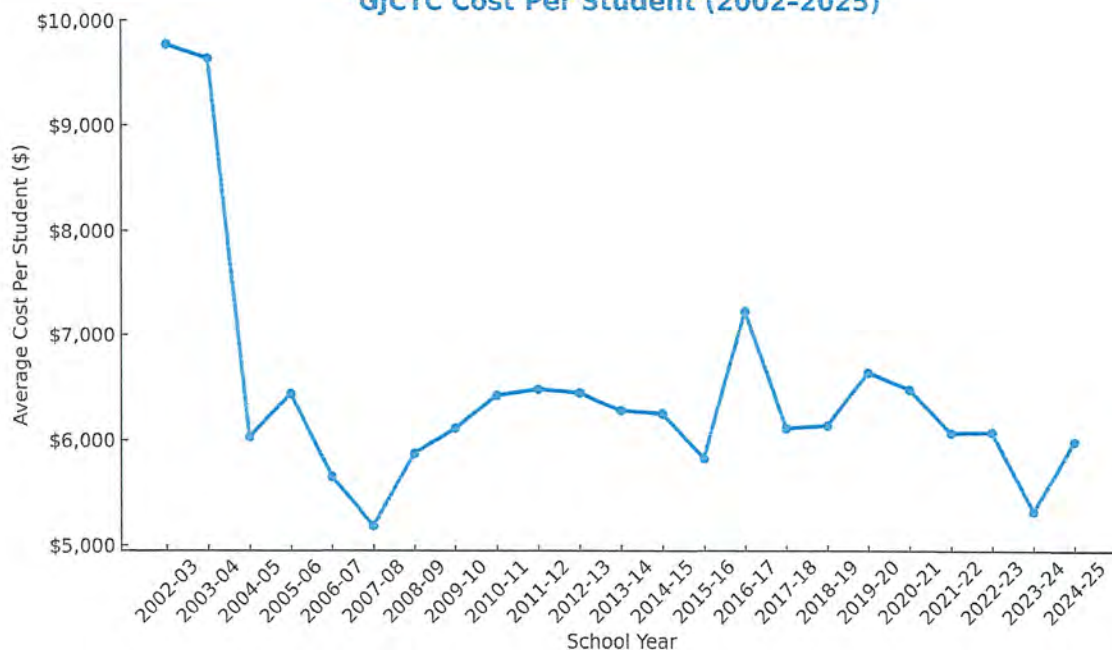
Fiscal Performance Summary (2002–2025)

Fiscal Responsibility • Educational Excellence • Community Commitment

Overview:

Over the past 23 years, the Greater Johnstown Career & Technology Center (GJCTC) has set the standard for fiscal discipline and efficiency in Career and Technical Education. While the U.S. inflation rate has risen over **75%** since 2002, GJCTC's average cost per student has **declined from \$9,771 to \$5,987** — a **38% nominal reduction** and more than **65% below inflation-adjusted expectations**. This record underscores GJCTC's commitment to excellence in both financial stewardship and student opportunity.

GJCTC Cost Per Student (2002–2025)



Key Takeaway:

If GJCTC's costs had kept pace with inflation, today's per-student cost would exceed **\$17,600**. Instead, through careful management and operational innovation, GJCTC has maintained costs at **\$5,987 per student** — a remarkable **66% below inflation-adjusted levels**, achieved while expanding programs, upgrading equipment, and maintaining instructional quality.

GJCTC
Preliminary Budget Discussion
2026-2027

Changes:

		<u>Expected Change</u>
Salaries		
Use of average of seven member school teacher increases		98,000
Reduction to one culinary instructor & savings from potential retirement (reduction to one culinary instructor occurred in 25-26 School Year)		(84,000)
Benefits		
Healthcare biggest concern - expect increase approx 20%		187,000
Purchases Services		
No longer contracting through Learning Lamp for Confidential Secretary		(24,000)
Supplies		
Normal inflation adjustment & increased enrollment		125,000
Equipment		
No notable expected changes		-
Dues/Fees		
No notable expected changes		-
	A	<u>302,000</u>
Increased Offsetting Revenues		
Lease revenue increase		21,500
Expected vocational subsidy increase		<u>100,000</u>
	B	<u>121,500</u>
Anticipated increase to member districts	~3-4%	(A minus B) <u><u>180,500</u></u>

The above assumes no changes to secondary program offerings or other operational changes

2024-2025 Fund Not Received as of October 24, 2025:

Social Security Reimbursement	\$ 39,900.83	(Typically Received in September)
PSERS Subsidy Reimbursement	\$ 176,348.09	(Typically Received in September)
Adult Vocational Subsidy	\$ 74,536.00	
	<u>\$ 290,784.92</u>	

GJCTC Cash Flow Mitigating Efforts:

-PSERS payments will be held until reimbursement received (allowed by PSERS with no penalty)

Grants not yet received or applied for:

Supplemental Equipment Grant	\$ 166,000.00	(final amount not determined)
Competitive Equipment Grant	\$ 85,000.00	
PCCD Mental Health Grant	\$ 70,000.00	
PCCD Security Grant	\$ 70,000.00	
Secondary Perkins	\$ 125,953.00	(Grant approved, no payments rec'd in 25-26)
Adult Perkins	\$ 28,000.00	
PA Smart grant	\$ 75,000.00	(Grant approved, no payments rec'd in 25-26)
	<u>\$ 544,953.00</u>	

GJCTC Cash Flow Mitigating Efforts:

-Major equipment purchases paused unless critical need.
-Student uniform purchases paused or cancelled.
-PA Smart grant activities paused until payments resume.

Operational revenues not being received:

Vocational Education Subsidy	<u>\$ 276,000.00</u>	Approximate
------------------------------	----------------------	-------------

GJCTC Cash Flow Mitigating Efforts:

-Optional maintenance/building projects on hold if not part of instructional process
-Overnight conference travel paused

Revenue Areas Not Yet Affected:

- Adult Program Federal Student Aid processing as normal (Federal source)
- Member and non-member district billing collections remain successful
-Tenants not communicating any disruptions in remitting lease payments

Conclusion:

With GJCTC's continued receipt of operational cost revenue from districts, non-member district revenue, and tenant lease revenue we are not expecting a cash flow disruption within a six-month outlook and will continue operating as normal with mitigating cash-flow measures in place.



ENERGY SERVICES CONTRACT

BETWEEN

**GREATER JOHNSTOWN CAREER AND TECHNOLOGY
CENTER**

AND

THE EFFICIENCY NETWORK, INC

AMENDMENT 3

**THIRD AMENDMENT TO THE ENERGY SERVICES CONTRACT
BETWEEN
GREATER JOHNSTOWN CAREER AND TECHNOLOGY CENTER
AND
THE EFFICIENCY NETWORK, INC.**

THIS THIRD AMENDMENT ("AMENDMENT") is made as of the 5th day of December 2025 to the **ENERGY SERVICES CONTRACT** dated and effective March 31, 2022 by and between the **Greater Johnstown Career and Technology Center**, a career and technology center, located at 445 School House Rd, Johnstown, PA 15904, (herein after the "**CUSTOMER**"), and **The Efficiency Network, Inc.**, a Pennsylvania corporation located at 1501 Reedsdale St., Suite 401, Pittsburgh, Pennsylvania 15233 (herein after "**TEN**"). **CUSTOMER AND TEN** are collectively referred to as the "**Parties**".

WITNESSETH:

WHEREAS, the **CUSTOMER** and **TEN** entered into an Energy Services Contract dated and effective March 31 , 2022 (the "Contract");

WHEREAS, the Parties desire to amend the Contract to include Amendment 3 as an additional energy program stage; and

WHEREAS, unless expressly stated herein, any terms not defined in this Amendment shall have the meaning assigned in the Contract.

NOW, THEREFORE, for valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Parties agree to amend the Contract as follows:

1. Modification to the Scope of Work: Additional Energy Conservation Measures:

ECM #	ECM Description
18	HVAC Upgrade Administration Area

- i. The Work described in the Contract is expanded to include the additional goods and services described in **Attachment 1** (attached hereto and incorporated herein by reference). In exchange for full performance of the additional Work described in Attachment 1, TEN will be paid an additional amount of Two Hundred Sixty-Two Thousand Three Hundred Twenty Seven Dollars (\$262,327), according to the prices in Attachment 1.
 - ii. For clarification, Attachment 1 amends Schedules D, E, and F of the Contract to accommodate the additional Work.
2. Surviving Terms. Any and all terms of the Contract not herein amended shall remain in full force and effect for the duration of the Contract as amended hereby and are hereby ratified. In the event of any conflict between the terms of this Amendment and the terms of the Contract and any exhibits thereto, the terms of this Amendment shall govern and control so long as this Amendment is in effect.

IN WITNESS WHEREOF, CUSTOMER and TEN have each caused this Amendment to be executed by their duly authorized officers as of the day and year set forth following their signatures below.

CUSTOMER:
Greater Johnstown Career and Technology Center

By: _____

Title: _____

Date: _____

TEN:
The Efficiency Network, Inc.

By: _____

Title: _____

Date: _____

Attachment 1

The following are amended Schedules of the original Contract that reflect changes related to the additional Scope of Work related to this Amendment.

SCHEDULE D – Scope of Work

ECM #	ECM Description
18	HVAC Upgrade Administration Area

ECM #18 – HVAC Upgrade Administration Area

TEN will furnish and install the new HVAC system per the following scope:

SCOPE:

- Demolition and disposal of existing VRF system including disposal of EPA regulated refrigerants
- Disconnect power and interlock wiring
- Disconnect refrigerant lines and drains
- Furnish and Install Two (2) VRF systems complete with heat pump, branch boxes, eight indoor evaporators, thermostats and centralized controller
- Furnish and install all necessary sheet metal ductwork
- Furnish and install all necessary refrigeration piping
- Furnish and install all necessary interlock wiring
- Furnish and install all necessary power reconnections
- Furnish and install all necessary condensate piping
- Furnish and install all necessary mechanical insulation
- Purging, testing, evacuation and charging of system
- Testing, adjusting and balancing
- Factory start-up and commissioning
- Owner Training

CUSTOMER _____

TEN _____

SCHEDULE E – Project Schedule for Amendment 3

Tasks and durations in this Schedule E will be initiated as of the date of the execution of this Contract.

#	Task	Delivery By
1	Amendment Review/ Execution	GJCTC will review amendment/ execute (gain board approval) by 12/23/25
2	Equipment Submittal Review and Approval	Customer shall review equipment and design submittals submitted by TEN and suggest any changes thereto if applicable. And, within Two (2) weeks of presentation of equipment and design documents, it is expected the Customer will approve submittals.
3	Material Acquisition	TEN shall order and secure incremental deliveries of equipment within Four (4) to Ten (10) weeks from GJCTC approval, estimate based on current manufacturer industry commitments and subject to manufacturer changes
4	Substantial Completion	Within Nine (9) to Twelve (12) months after installation commencement.
5	Punch List Completion	Within Two (2) weeks after Substantial Completion.
6	Final Completion and Project Acceptance	Within Two (2) weeks after Punch list completion

Condition Precedent to TEN's Commencement of Work: Notwithstanding any provision in this Amendment to the contrary, Customer and TEN acknowledge and agree that the Amendment execution must have occurred on or before **December 23, 2025** in order for TEN to complete the Work in accordance with the timing as set forth here and the costs referenced elsewhere.

CUSTOMER _____

TEN _____

SCHEDULE F – Progress Payment Schedule

1. **Phase I and Phase II Work.** Customer shall pay TEN as compensation for Phase I Design Work, as defined in Section 1.2 of the Contract, and Phase II Installation Work, as defined in Section 1.3 of the Contract, monthly progress amounts. The monthly progress amounts shall be invoiced based upon a percentage of the Phase I and Phase II Work completed and shall contain sufficient documentation to support the invoiced amount.

Phase	Description	Fee \$
1	Design (and Mobilization) Work	\$ 17,489
2	Installation Work	\$ 244,838
	Project Total	\$ 262,327

SCHEDULE I – Guaranteed Savings

The Guaranteed Savings is identified as follows:

Year	Guaranteed Savings
1	
2	
3	
4	\$14,047
5	\$14,338
6	\$14,635
7	\$14,938
8	\$15,247
9	\$15,563
10	\$15,886
11	\$16,215
12	\$16,552
13	\$16,895
14	\$17,246
15	\$17,604
16	\$17,970
17	\$18,343
18	\$18,724
19	\$19,114
20	\$19,511

CUSTOMER _____

TEN _____

SAVINGS PROJECTIONS

YEAR	UTILITY SAVINGS	OPERATIONS & MAINTENANCE SAVINGS	ENERGY RELATED COST SAVINGS	TOTAL SAVINGS
1	-	-	-	-
2	-	-	-	-
3	-	-	-	-
4	\$698	\$282	\$13,067	\$14,047
5	\$719	\$290	\$13,329	\$14,338
6	\$740	\$299	\$13,595	\$14,635
7	\$763	\$308	\$13,867	\$14,938
8	\$785	\$317	\$14,145	\$15,247
9	\$809	\$327	\$14,427	\$15,563
10	\$833	\$337	\$14,716	\$15,886
11	\$858	\$347	\$15,010	\$16,215
12	\$884	\$357	\$15,310	\$16,552
13	\$911	\$368	\$15,617	\$16,895
14	\$938	\$379	\$15,929	\$17,246
15	\$966	\$390	\$16,248	\$17,604
16	\$995	\$402	\$16,573	\$17,970
17	\$1,025	\$414	\$16,904	\$18,343
18	\$1,056	\$427	\$17,242	\$18,724
19	\$1,087	\$439	\$17,587	\$19,114
20	\$1,120	\$453	\$17,939	\$19,511

SCHEDULE J – Financial Summary

ECM Pricing Breakdown

Energy Conservation Upgrade Summary

Building	Energy Efficiency Measure Description	Construction Cost	Annual Energy Savings	O&M Savings	Energy Related Cost Savings	Total Savings	Simple Payback Years
GJCTC	HVAC Upgrade Administration Area	\$262,327	\$698	\$282	\$13,067	\$14,047	18.7
	Amendment 3 Total	\$262,327	\$698	\$282	\$13,067	\$14,047	18.7

CUSTOMER _____

TEN _____



R.H. Marcon, Inc. ■ Roofing and Sheet Metal Contractors

Quote
December 10, 2025

Greater Johnstown Career & Technology Center
Attn: John Augustine
445 Schoolhouse Rd.
Johnstown, PA 15904

Re: Modular Stair Quote
2-Modular Stairs

RH Marcon, Inc. is offering the quote as an authorized dealer through CoStar contract #008-E22-904 and vendor #207082.

We propose to furnish the necessary labor and material in accordance with the following specifications:

1. Safety Rail Co. modular stair system based on the attached drawings.
2. Material, labor, and equipment to install 2 – modular stairs at locations determined by GJCTC/Marcon/material limitations.
3. Railings: 1.625 x 14ga steel tubing
4. Stair stringer: 10ga steel
5. Stair tread: 12ga steel
6. Finishes:
 - Railings: Power-coated Yellow
 - Stringer: Galvanized finish
 - Platform: Galvanized finish
 - Stair Tread: Galvanized finish

All of the foregoing work to be installed in a workmanlike manner for the sum of:

Base Bid: \$47,450.00

*Prevailing wages apply

Payment to be made as follows: Net 30 Days, thereafter a 1.5% finance charge will be added on past due accounts.

Authorized Signature _____ R. Anthony Marcon

Acceptance Signature _____

Date _____

The price is satisfactory. You are authorized to do the work as specified. Payment will be made as outlined



R.H. Marcon, Inc. ■ Roofing and Sheet Metal Contractors

R.H. Marcon, Inc's Standard Terms & Conditions:

1. Payment
Net 30 days, thereafter a 3% finance charge will be added on past due accounts.
2. Payment Options
Payments are to be made by check to R.H. Marcon, Inc. The option to elect payment by credit card is available and will be subject to a 3% convenience fee.
3. Payment Schedule
 - 30% of total project price due at signing of contract
 - 50% upon material delivery to either jobsite or R.H. Marcon, Inc. facility
 - 20% upon main project completion
4. All material is guaranteed as specified.
5. Our workmen are fully covered by Workmen's Compensation Insurance.
6. Scheduling will be done in accordance with our backlog. New construction has priority.
7. All agreements are contingent upon strikes, weather, accidents, or delays beyond our control.
8. Work not covered under the specifications will be billed as an extra.
9. Damaged or rotted decking or other items uncovered by demolition will have to be done on a time and material basis.
10. This proposal is subject to the condition that the job will be ready for one continuous installation.
11. Existing Conditions
R.H. Marcon, Inc. is not responsible for damages or leaks due to existing conditions or existing sources of leakage simple because R.H. Marcon, Inc. started work on a building or performed repair work. (Old) Alleged roof leaks will be investigated. If the leaks are from roof top equipment, masonry, etc., and not from the roof, a bill will be sent. Failure to pay the bill may void your warranty.
12. R.H. Marcon, Inc. to be furnished with electric and water.
13. Asbestos
The uncovering or disturbing of any asbestos containing material during the work process is not the responsibility of R.H. Marcon, Inc. The owner shall bear the entire cost for the proper and safe removal of any asbestos containing material in accordance with the PA DER and the EPA.
14. Existing Drain Assembly Provision
Drain assemblies deteriorate over time. If drain assemblies are not replaced in conjunction with re-roofing of Customer's building, the pre-existing drain assemblies may shift, loosen, deteriorate, crack or otherwise fail during the normal roof replacement process. Contractor is not responsible for any leaks or other damages that may arise out of or relate to any such shifting, loosening, deteriorating, cracking, or failure of pre-existing drain assemblies.
15. The payment terms of this proposal are governed by Act 7, the Contractor and Subcontractor Payment Act, effective April 17, 1994.
16. Oil-Canning
Metal roofing and especially lengthy flat-span sheet-metal panels often will exhibit waviness, commonly referred to as "oil-canning." The degree of oil-canning and the appearance of the panels will vary depending on factors such as the length and color of panels, alloy, gauge, galvanizing process, substrate condition, installation temperature, and exposure to sunlight. Oil-canning pertains to aesthetics and not the performance of the panels and is not controlled by R.H. Marcon, Inc. The type of metal roofing



R.H. Marcon, Inc. ■ Roofing and Sheet Metal Contractors

panels specified can affect the degree of oil-canning. R.H. Marcon, Inc. is not responsible for oil-canning or aesthetics. Oil-canning shall not be grounds to withhold payment or reject the workmanship of the type specified.

17. Roof Drainage

In the event R.H. Marcon, Inc. installs tapered roof insulation to improve roof drainage, owner acknowledges that as a result of the existing slope of the roof and/or deflection in the existing decking/structure/building, it may not be possible to eliminate all standing water and that such standing water will not affect the performance of the roof system.

18. In the event the project schedule exceeds 30 days Marcon reserves the right to bill customer monthly based upon the percentage of the project completed.

19. Price Escalation

If, prior to or during the performance of this contract, the price of materials, labor, or equipment increases, through no fault of R.H. Marcon, Inc., then the contract price shall be equitably adjusted, through the contractual process, or by other means, by an amount reasonably necessary to cover any such significant price increases. As used herein, a significant price increase shall mean any increase in costs to R.H. Marcon, Inc. exceeding 5%, measured from the date of the submission of the proposal on which contract pricing is based to the invoice or delivery date. Such price increases shall be documented through quotes, invoices, receipts, or other written documentation.

20. Delivery Delays

Additionally, where the delivery of materials, labor, or equipment is delayed through no fault of R.H. Marcon, Inc., as a result of the shortage or unavailability of raw materials, materials, labor, shipping, or equipment, or any other supply chain issue outside the control of R.H. Marcon, Inc., then R.H. Marcon, Inc. shall not be liable for any additional costs or damages associated with such delay(s).

21. Warranties

Warranties provided by R.H. Marcon, Inc., including manufacturer warranties, shall not be effective unless and until R.H. Marcon, Inc. has been paid in full.

22. Fireproofing

R.H. Marcon, Inc. is not liable for fireproofing that may detach, fall or spall from the underside of the roof deck or structural members during operations, including costs of clean-up and replacement of fireproofing.

23. Fumes

Customer is aware that roofing products emit fumes, vapors, and odors during the application process. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors, and other openings to prevent fumes and odors from entering the building. Some people are more sensitive to these emissions than others. Customer shall hold R.H. Marcon, Inc. harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.

24. Interior Protection

Customer acknowledges that re-roofing of an existing building may cause disturbance, dust, debris or fireproofing to fall into the interior. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. R.H. Marcon, Inc. shall not be responsible for disturbance, damage, clean up or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations.



R.H. Marcon, Inc. ■ Roofing and Sheet Metal Contractors

25. Interior Protection – Tenants

Customer shall notify occupants and tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold R.H. Marcon, Inc. harmless from claims of tenants who were not so notified and did not provide protection.

26. Fastener Pull-Out Testing

R.H. Marcon, Inc. reserves the right to perform a fastener pull-out test prior to commencement of work. If fastener pull-out test(s) do not meet manufacturer's requirements, alternative system(s) will be proposed to the owner and all expenses incurred.

27. Cancellation Policy

R.H. Marcon, Inc. schedules and maintains client capacity which allows us to provide the best service possible for the crew size and equipment we provide. If a client opts to cancel a contract, at any time after signing, a cancellation fee will be invoiced. This will be equal to 20% of the remaining contracted services to recover upfront costs and impact to the schedule.

HIC # PA012197



SAFETY RAIL CO.
THE SAFEST



SRC Modular Stair System

HEAVY DUTY STAIRS | CROSSOVERS | WORK PLATFORMS

SRC Modular Stair System provides a versatile, OSHA-compliant access system for stairs, crossovers, and platforms. Adjustable legs, ladders, and decking options create safe, customizable navigation over rooftop or workplace obstacles—freestanding or anchored.



Features

- ⊗ Fast and intuitive assembly
- ⊗ Designed to meet or exceed OSHA standards
- ⊗ Standard sizes in stock & ready to ship
- ⊗ Extended lengths & multi-level options
- ⊗ Adaptable to complex layouts and transitions
- ⊗ Solid deck and ladder options available
- ⊗ Reconfigures and adapts to changing needs
- ⊗ 12' max single-span capability
- ⊗ No hot-work permits or on-site cutting required
- ⊗ Clean, safe installation
- ⊗ Adjustable height leg supports & adjustable stair angles available
- ⊗ Engineered services available for complex solutions
- ⊗ 100% Made in USA

Uses

- ✓ Rooftops
- ✓ Construction Sites
- ✓ Manufacturing Facilities
- ✓ Distribution Warehouses
- ✓ Conveyor Access
- ✓ Work Access Platforms

SRC Modular Stair System

HEAVY DUTY STAIRS | CROSSOVERS | WORK PLATFORMS



PRODUCT SPECIFICATIONS

Construction Details

Railings	1.625 x 14ga steel tubing
Stair Stringer	10ga steel
Platform Stringer	10 or 12ga steel
Stair Tread	12ga steel
Foot Pad	24" x 72" recycled plastic
Leg Supports	Telescoping steel tubes

Dimensional Details

Railings	42" above walking surface
Universal Platforms	1-12' L x 36" W x 8 3/16" H
Height Range	2-step to 9-step; 8-72" clear height freestanding 8-96" clear height anchored
Length Range	Unlimited with 12' maximum span between leg supports
Stair Width	Tread: 30" wide Platform: 36" wide
Stair Angle	Fixed stairs: 45° Adjustable stairs: 35-50°
Stair Tread	Tread rise: 8" Tread run: 9 1/2"

Finish Details

Railings	Powder-coated Yellow or Galvanized
Stringer	Galvanized Finish
Platform	Galvanized Finish
Stair Tread	Galvanized Finish

*Custom colors available for railings

**Subject to additional cost and lead times

Attachment Details

Comes standard with concrete anchors

Freestanding roof pad kits available for heights up to 72"

**Customers are responsible for verifying roof load capacity and suitability for freestanding systems*

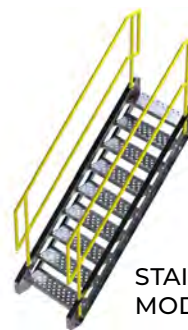
Components



PLATFORM
& RAIL



ADJUSTABLE
LEGS



STAIR
MODULES



LADDERS

Compliance

Compliant with OSHA standards for stairs: (1910.25, 1920.29, 1926.50, 1926.1052)

Compliant with Cal-OSHA standards: (Title 8, 3231 & Title 9, 1626)

Independently tested by a nationally accredited engineering lab
– documentation available upon request

SRC Modular Stair System

HEAVY DUTY STAIRS | CROSSOVERS | WORK PLATFORMS



Safety Yellow Crossover Configurations – SKU Matrix

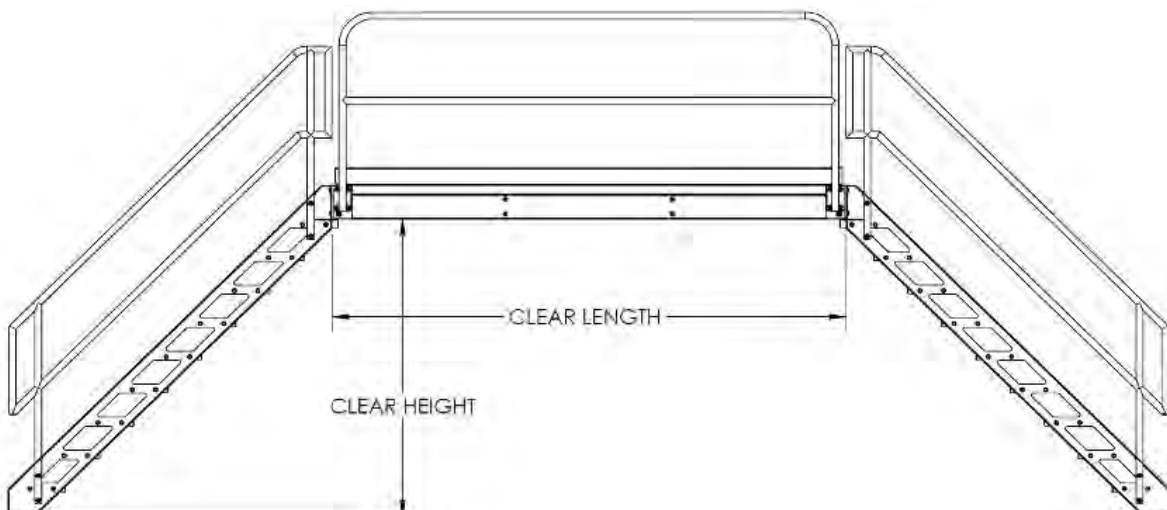
		Clear Length (Platform PN)									
		3' (401643)	4' (401644)	5' (401645)	6' (401646)	7' (401647)	8' (401648)	9' (401649)	10' (401650)	11' (401651)	12' (401652)
		*Yellow Range: For freestanding rooftop applications: Add (x2) Pad Kits - PN401613									
Clear Height (Stair PN)	8" (401601)	430001	430002	430003	430004	430005	430006	430007	430008	430009	430010
	16" (401602)	430011	430012	430013	430014	430015	430016	430017	430018	430019	430020
	24" (401603)	430021	430022	430023	430024	430025	430026	430027	430028	430029	430030
	32" (401604)	430031	430032	430033	430034	430035	430036	430037	430038	430039	430040
	40" (401605)	430041	430042	430043	430044	430045	430046	430047	430048	430049	430050
	48" (401606)	430051	430052	430053	430054	430055	430056	430057	430058	430059	430060
	56" (401607)	430061	430062	430063	430064	430065	430066	430067	430068	430069	430070
	64" (401608)	430071	430072	430073	430074	430075	430076	430077	430078	430079	430080
	72" (401609)	430081	430082	430083	430084	430085	430086	430087	430088	430089	430090
		*Light Gray Range: For freestanding rooftop applications: Add (x2) Pad Kits - PN401829									
	80" (401610)	430091	430092	430093	430094	430095	430096	430097	430098	430099	430100
	88" (401611)	430101	430102	430103	430104	430105	430106	430107	430108	430109	430110
96" (401612)	430111	430112	430113	430114	430115	430116	430117	430118	430119	430120	
		*Dark Gray Range: Freestanding option not available without review, submit for engineering design									

Customers are responsible for verifying roof load capacity and suitability for free-standing systems.

Matrix part numbers include all required stairs, platforms, hardware, and anchors for concrete.

For freestanding applications, any platform greater than 3' in length requires (x2) Gusset Kits – PN401620

No legs, assumes anchor to concrete (anchors included).



SRC Modular Stair System

HEAVY DUTY STAIRS | CROSSOVERS | WORK PLATFORMS



Galvanized Crossover Configurations – SKU Matrix

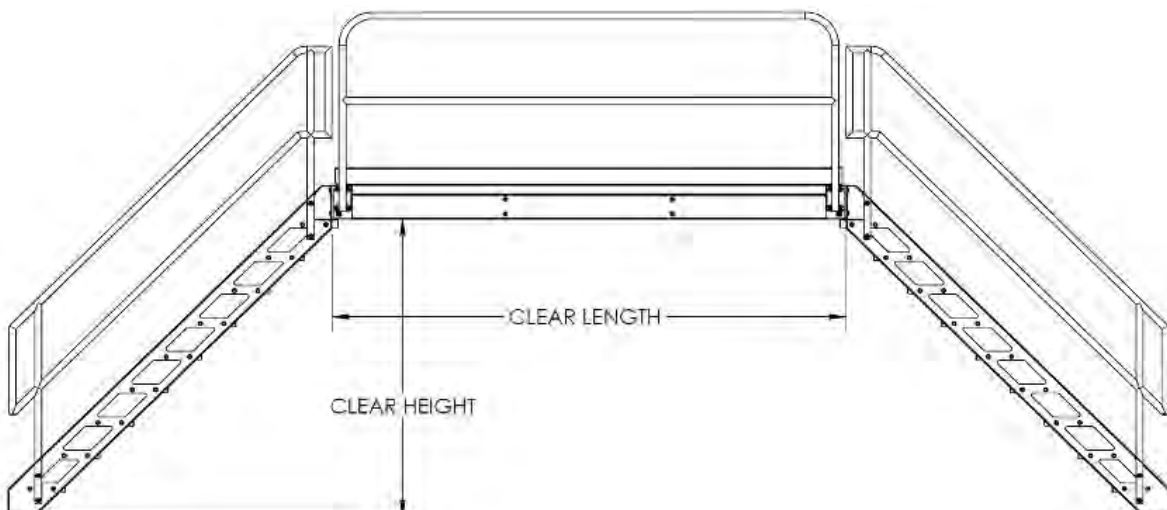
		Clear Length (Platform PN)									
		3' (401683)	4' (401684)	5' (401685)	6' (401686)	7' (401687)	8' (401688)	9' (401689)	10' (401690)	11' (401691)	12' (401692)
		*Yellow Range: For freestanding rooftop applications: Add (x2) Pad Kits - PN401613									
Clear Height (Stair PN)	8" (401601)	431001	431002	431003	431004	431005	431006	431007	431008	431009	431010
	16" (401702)	431011	431012	431013	431014	431015	431016	431017	431018	431019	431020
	24" (401703)	431021	431022	431023	431024	431025	431026	431027	431028	431029	431030
	32" (401704)	431031	431032	431033	431034	431035	431036	431037	431038	431039	431040
	40" (401705)	431041	431042	431043	431044	431045	431046	431047	431048	431049	431050
	48" (401706)	431051	431052	431053	431054	431055	431056	431057	431058	431059	431060
	56" (401707)	431061	431062	431063	431064	431065	431066	431067	431068	431069	431070
	64" (401708)	431071	431072	431073	431074	431075	431076	431077	431078	431079	431080
	72" (401709)	431081	431082	431083	431084	431085	431086	431087	431088	431089	431090
		*Light Gray Range: For freestanding rooftop applications: Add (x2) Pad Kits - PN401829									
	80" (401710)	431091	431092	431093	431094	431095	431096	431097	431098	431099	431100
	88" (401711)	431101	431102	431103	431104	431105	431106	431107	431108	431109	431110
	96" (401712)	431111	431112	431113	431114	431115	431116	431117	431118	431119	431120
		*Dark Gray Range: Freestanding option not available without review, submit for engineering design									

Customers are responsible for verifying roof load capacity and suitability for freestanding systems.

Matrix part numbers include all required stairs, platforms, hardware, and anchors for concrete.

For freestanding applications, any platform greater than 3' in length requires (x2) Gusset Kits – PN401620

No legs, assumes anchor to concrete (anchors included).



D

C

B

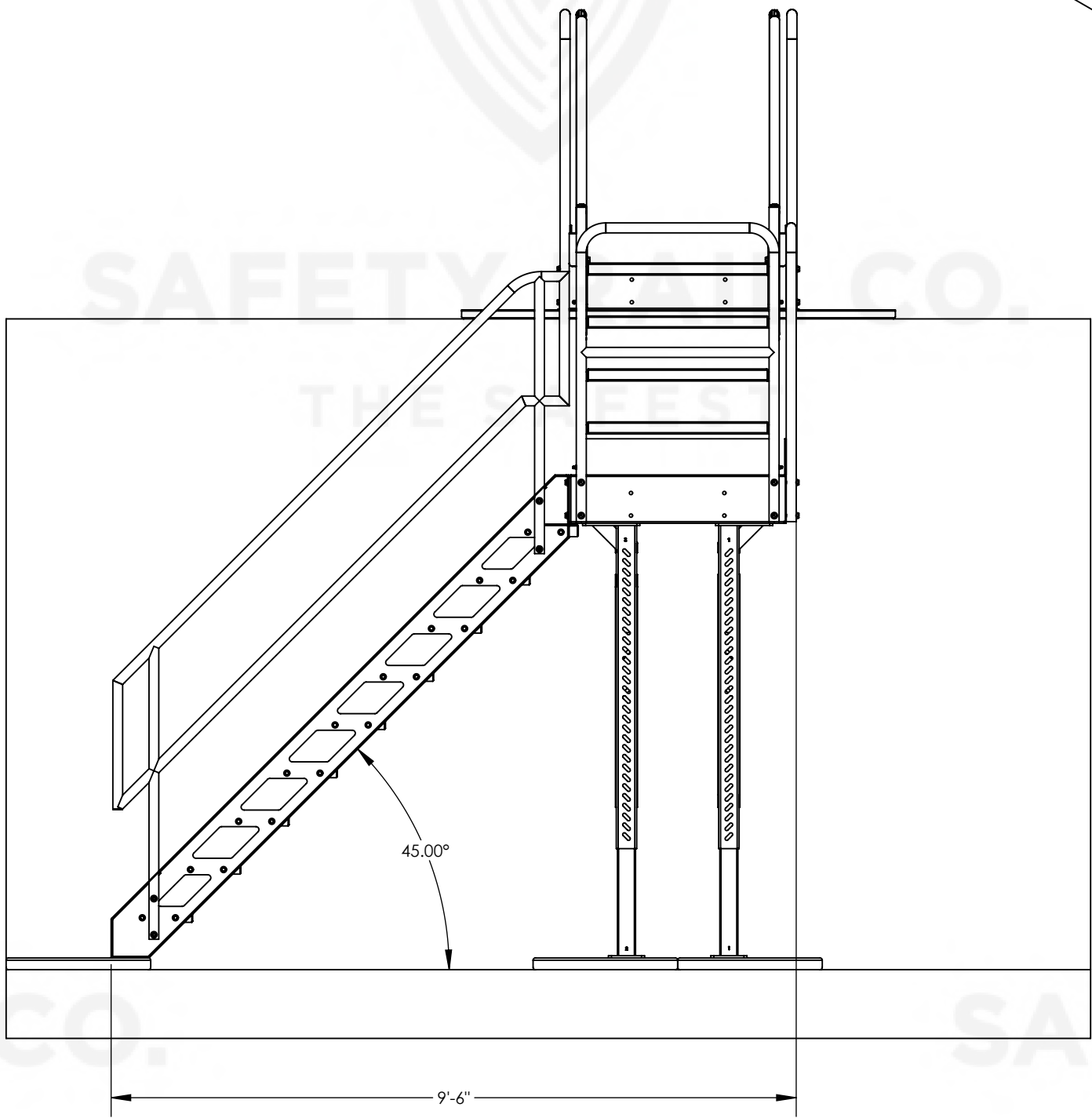
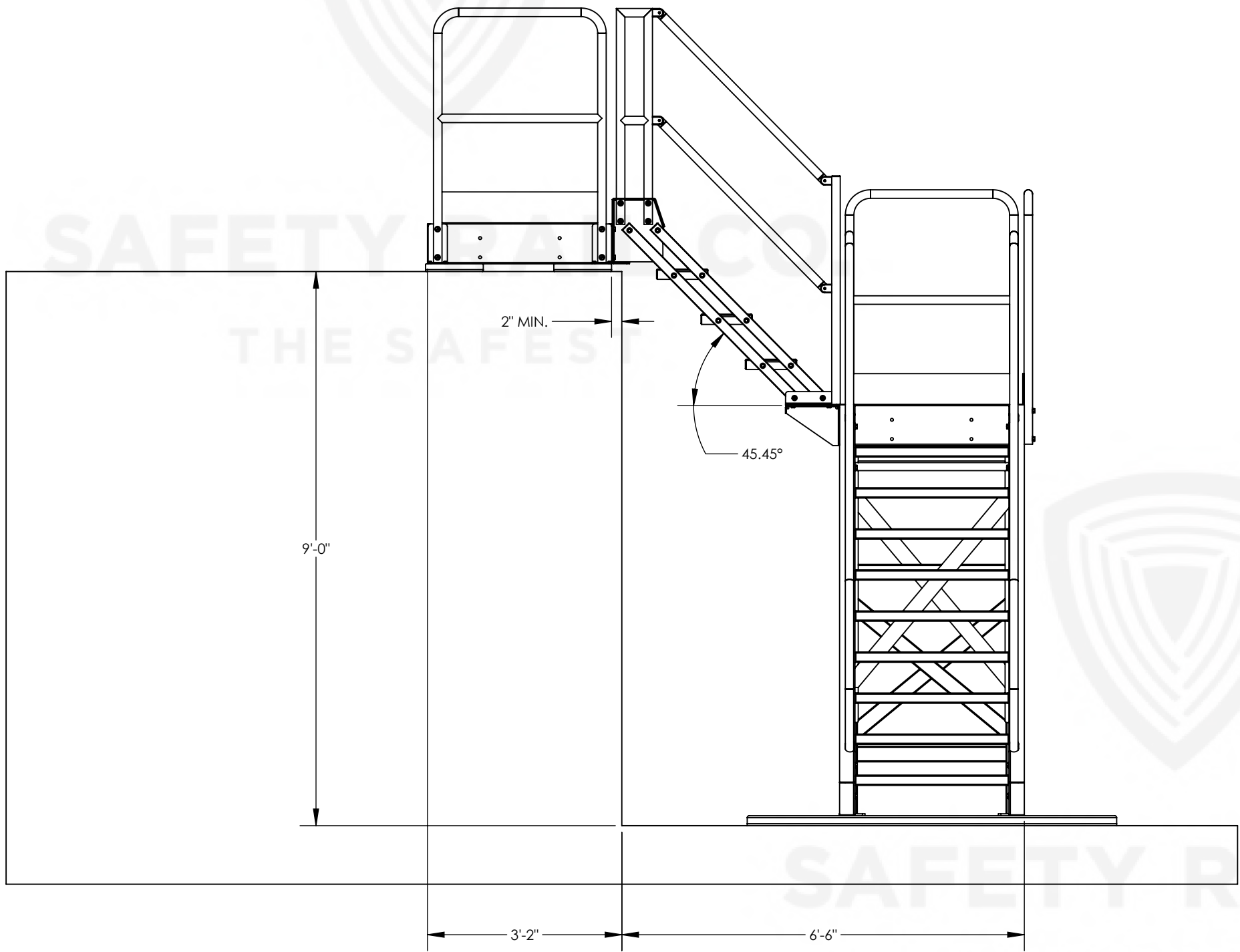
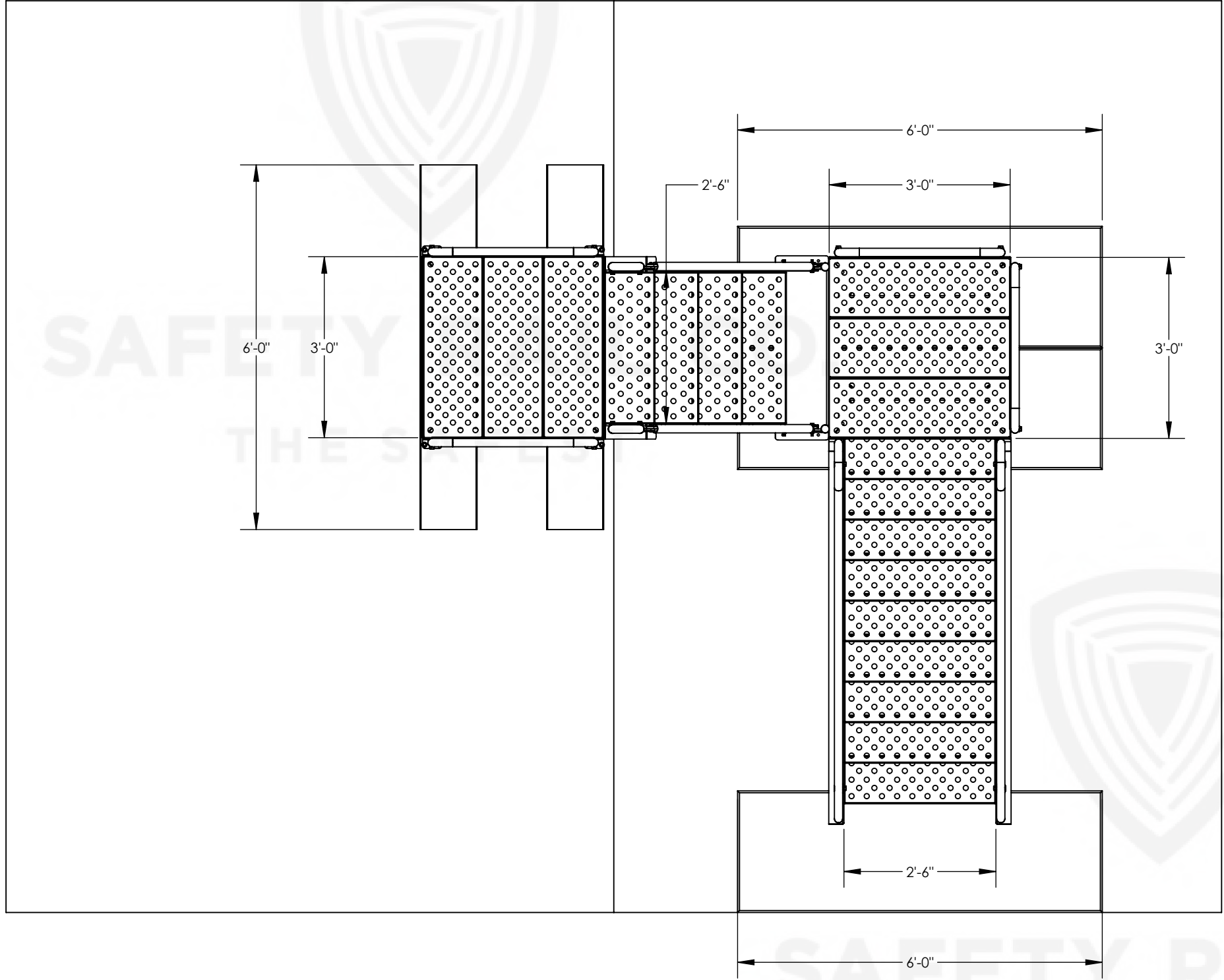
A

D

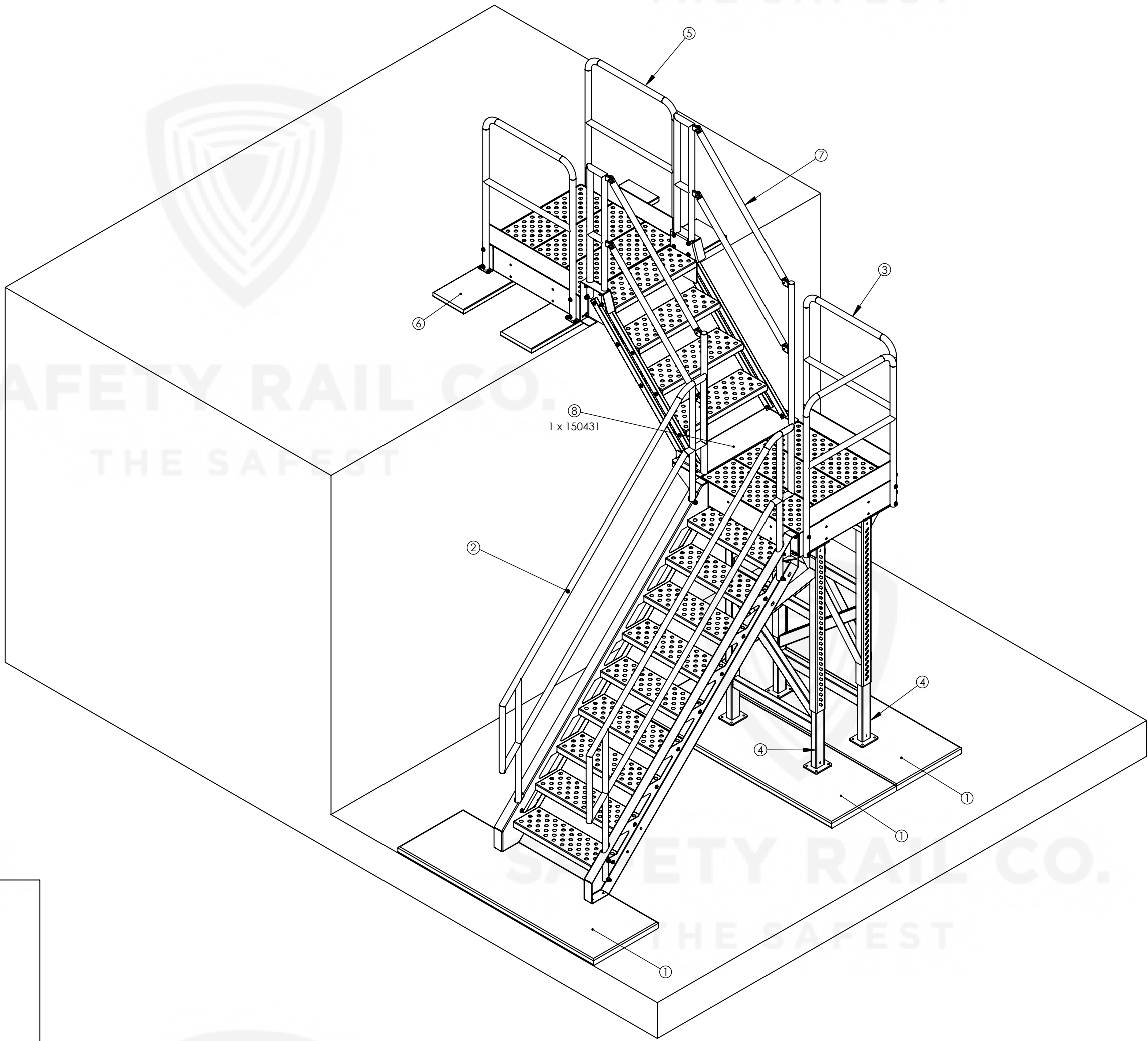
C

B

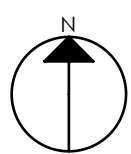
A



ITEM NO.	PART NUMBER	DESCRIPTION	QTY.	WEIGHT	TOTAL WEIGHT (LBS)
1	401613	MODULAR CROSSOVER ROOF PAD KIT	3	104	312
2	401609	9-STEP FIXED STAIR - 72IN CLEAR HEIGHT - YELLOW	1	294	294
3	401643	MC PLATFORM ASSY	1	174	174
4	401618	EXTRA LARGE ADJUSTABLE LEG - 55-96.5 IN CLEAR HEIGHT	2	102	204
5	401643	3FT CROSSOVER PLATFORM W/ RAILS - YELLOW	1	174	174
6	401466	MODULAR CROSSOVER PLATFORM FOOT PAD KIT	1	81	81
7	401624	4-STEP ADJUSTABLE STAIR - 21.2-30.2IN CLEAR HEIGHT - YEL RAILS	1	198	198
8	401158	MC PLATFORM TRANSITION PLATE	1	41	41
9	150431	MC PLATFORM EXPANSION BOLT KIT	1	0.25	0

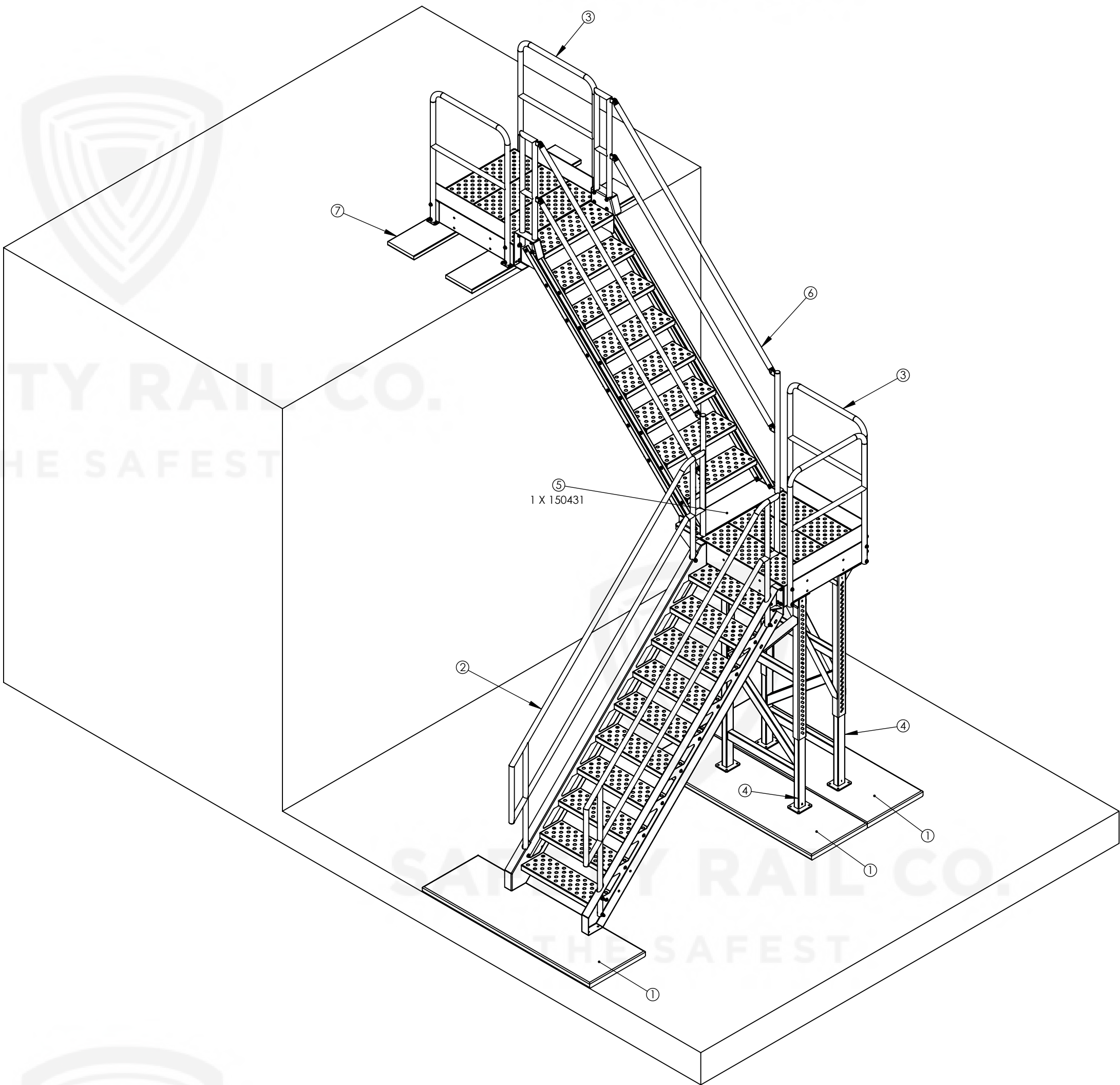
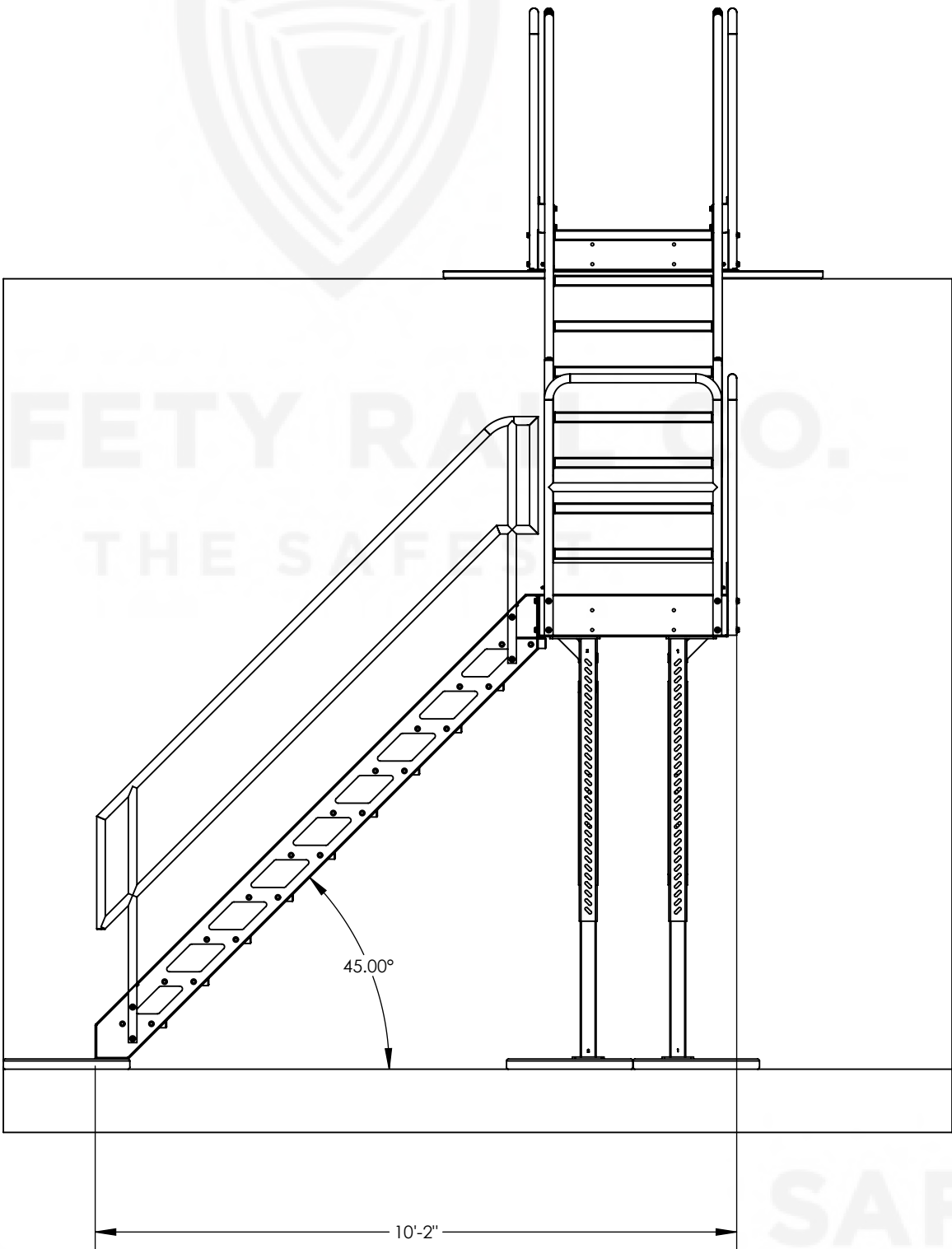
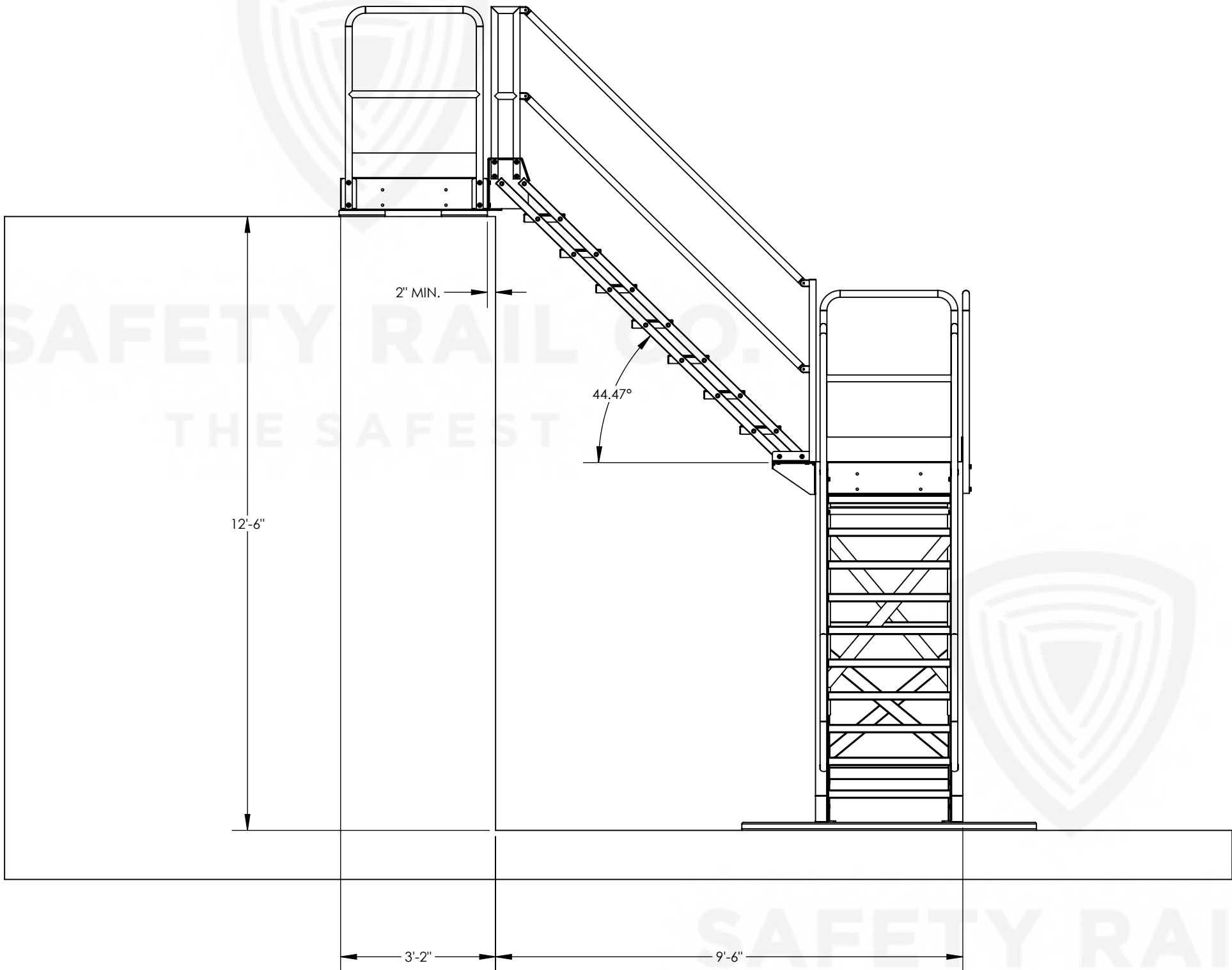
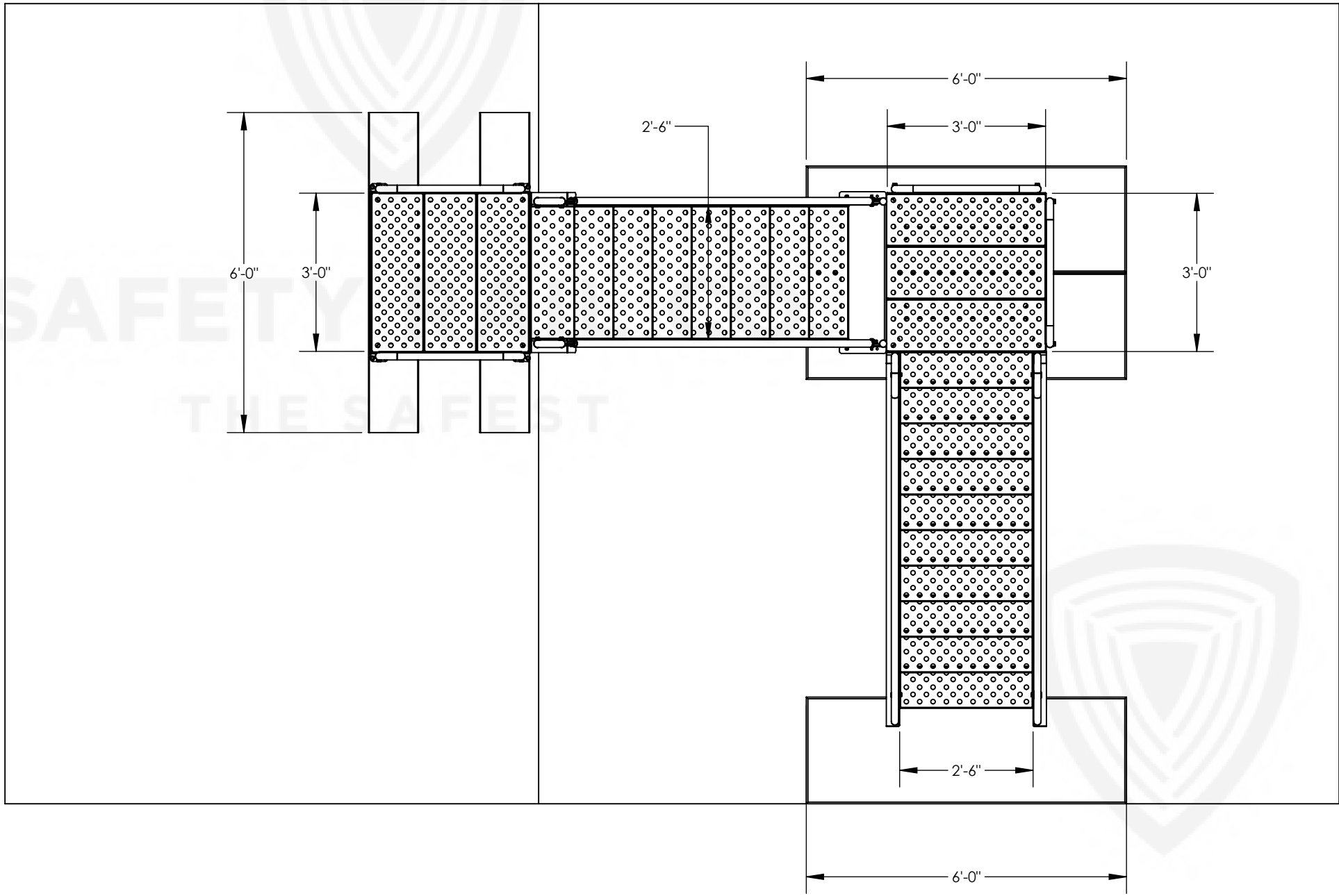


GENERAL NOTE:
1. 10' RAILS AND 5' KICKER RAILS NOT CALLED OUT
2. MOBILE BASES TO BE SET BACK 18" MIN. FROM FALL EDGES LACKING A PARAPET WALL OR LIP
3. MAX ACCU-FIT STANCHION SPACING: 10'
4. VISUAL WARNING LINE TO BE SET BACK 15' MIN. FROM ALL FALL EDGES, MAX STANCHION SPACING: 25'



Safety Rail Company LLC. 4244 Shoreline Dr. Spring Park, MN 55384 Toll Free: 888-434-2720 Tel: 952-471-0950 www.safetyrailcompany.com info@safetyrailcompany.com	DO NOT SCALE DRAWING		PROPRIETARY AND CONFIDENTIAL		CAGE CODE	
	TITLE		THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF SAFETY RAIL COMPANY LLC. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF SAFETY RAIL COMPANY LLC IS PROHIBITED.		DRAWN BY: Troy Larson	
	-Ghise-R.H. Marcon - Modular Stairs - State College, PA-Crossover 1				SIZE D	REV A
	SHEET 1 OF 1		SCALE: 1:25		REV DATE: 12/4/2025	

ITEM NO.	PART NUMBER	DESCRIPTION	QTY.	WEIGHT	TOTAL WEIGHT (LBS)
1	401613	MODULAR CROSSOVER ROOF PAD KIT	3	104	312
2	401610	10-STEP FIXED STAIR - 80IN CLEAR HEIGHT - YELLOW	1	321	321
3	401643	3FT CROSSOVER PLATFORM W/ RAILS - YELLOW	2	174	348
4	401618	EXTRA LARGE ADJUSTABLE LEG - 55-96.5 IN CLEAR HEIGHT	2	102	204
5	401158	MC PLATFORM TRANSITION PLATE	1	41	41
6	401628	8-STEP ADJUSTABLE STAIR - 49.5-67.9" CLEAR HEIGHT - YEL RAILS	1	321	321
7	401466	MODULAR CROSSOVER PLATFORM FOOT PAD KIT	1	81	81
8	150431	MC PLATFORM EXPANSION BOLT KIT	1	0.25	0



GENERAL NOTE:
1. 10' RAILS AND 5' KICKER RAILS NOT CALLED OUT
2. MOBILE BASES TO BE SET BACK 18" MIN. FROM FALL EDGES LACKING A PARAPET WALL OR LIP
3. MAX ACCU-FIT STANCHION SPACING: 10'
4. VISUAL WARNING LINE TO BE SET BACK 15' MIN. FROM ALL FALL EDGES, MAX STANCHION SPACING: 25'

Safety Rail Company LLC. 4244 Shoreline Dr. Spring Park, MN 55384 Toll Free: 888-434-2720 Tel: 952-471-0950 www.safetyrailcompany.com info@safetyrailcompany.com		DO NOT SCALE DRAWING		PROPRIETARY AND CONFIDENTIAL THE INFORMATION CONTAINED IN THIS DRAWING IS THE SOLE PROPERTY OF SAFETY RAIL COMPANY LLC. ANY REPRODUCTION IN PART OR AS A WHOLE WITHOUT THE WRITTEN PERMISSION OF SAFETY RAIL COMPANY LLC IS PROHIBITED.		DRAWN: 12/31/2025 Troy Larson	CAGE CODE	
TITLE -Grise-R.H. Marcon - Modular Stairs - State College, PA-Crossover 2		SCALE: 1:30		REV DATE: 12/4/2025		SIZE D	REV A	
SHEET 1 OF 1								

Sparta Works – Officer Roster & Student Plan of Activities

Greater Johnstown Career & Technology Center

2025–2026 Officer Roster

AM Session Officers

- **President / Manager:** Isabella Ritchey
- **Vice President / Assistant Manager:** Brandon Torquato
- **Secretary / Marketing:** Ally Waterhouse
- **Treasurer / Sales:** Tristin Severns

PM Session Officers

- **President / Manager:** Waylon Gaunt
 - **Vice President / Assistant Manager:** Maddex Chuklochak
 - **Secretary / Marketing:** Shayla Wise
 - **Treasurer / Sales:** David Hicks
-

Student Plan of Activities – Sparta Works

1. School-Based Enterprise Operations

Sparta Works will function as a student-run enterprise that provides hands-on experience in management, production, marketing, and financial operations.

A. Product Sales – GJCTC Swag - \$5,000

- Students will design, promote, and sell GJCTC-branded apparel and accessories.
- Duties include production coordination, pricing, marketing, customer service, and inventory control.

B. Contracted Work – Machine Shop & Welding - \$5,000

- Students will complete contract-based projects in:
 - **Precision Machining**
 - **Welding & Fabrication**
 - All work will follow industry standards, safety requirements, and instructor oversight.
-

2. Use of Proceeds

All proceeds earned through Sparta Works will be **allocated annually by grade level**:

- **33% – 10th Grade Students**
- **33% – 11th Grade Students**
- **34% – 12th Grade Students**

Each grade-level group may spend its allocation on the following approved items to aide them in starting their own business:

- **Tooling used in their trade**
- **Equipment or supplies**
- **Trade-specific PPE and required clothing**

Students may select items that directly support their training and program needs.

3. Educational Impact

Participation in Sparta Works helps students develop:

- Leadership and managerial experience
- Real-world entrepreneurial and financial skills
- Customer and vendor communication
- Technical proficiency in their trade
- Workplace professionalism and accountability

STUDENTS OF THE MONTH

NOVEMBER 2025

APARTMENT PROGRAM - CALEB UNGER (WH)
AUTO TECHNOLOGY - WILLOW MALDET (CT)
COLLISION REPAIR - BRAYDEN SMITH (R)
CONSTRUCTION TECHNOLOGY - BRANDON YATSKY (FH)
COOPERATIVE EDUCATION - BRADY MIKOLICH (R)
COSMETOLOGY - PAYTON RENSKO (CT) & TESSA GAUNT (FH)
CULINARY ARTS - JADA DAVID (CT)
DIESEL MECHANICS - LOGAN CORBETT (FH)
PRE-TEACHER PREP - MORGAN MOSS (FH)
GRAPHIC DESIGN - PHOENIX WILDAY (S)
HEALTH ASSISTANT - MAKAYLA SEDLMAYER (R)
& ABIGAIL DEITKE (R)
LAB TECHNOLOGY - HUNTER KETTELHUT (R)
MACHINE SHOP - MADDEX CHUKLOCHAK (F)
MASONRY - BRADY LEPLEY (F)
POLY-TECHNICAL - EMILY PLOWS (W)
WELDING - DAVID HICKS (F) & SKYLER VIVAN (FH)