

# REQUEST FOR BID (RFB) FOR PLUMBING SERVICES

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Issued by: Fremont County School District 2

Address: P.O. Box 188, Dubois, WY 82513

Phone: 307-455-5545

Email: aysen@fremont2.org

Initial Date Issued: 11/5/2025

**Extended RFB Issue Date: 12/17/2025**

Bid Reference #: 2026 Plumbing Services

## 1. Purpose

**Fremont County School District 2 (FCSD2)** invites bids from **insured contractors employing a licensed Master Plumber** to provide plumbing services on an as-needed basis for all district-owned locations in **Dubois, WY**. The selected contractor will perform **repair, maintenance, and installation services**, ensuring all work complies with applicable codes and safety regulations. Provided that more than one bid is submitted, FCSD2 may award this contract to multiple vendors.

## 2. Scope of Work

The contractor will provide, but is not limited to, the following:

- Installation, repair, and maintenance of water, gas, and sewer lines
- Replacement and repair of plumbing fixtures (sinks, toilets, faucets, etc.)
- Backflow prevention inspection and maintenance
- Emergency plumbing repairs
- Drain cleaning and clog removal
- Yard irrigation services including installation, maintenance & repairs, and system optimization
- Additional plumbing services as requested

## 3. Bid Requirements

Bidders must provide:

1. Employ a Master Plumber who is qualified to supervise all plumbing work.
2. Pricing structure (hourly rates, service fees, materials markup)
3. Availability for emergency and scheduled work
4. Estimated response time for service requests
5. Provide a copy of current liability insurance and workers' compensation coverage. Include FCSD2 as additionally insured if selected.
6. Provide proof of Master Plumber's credentials and insurance when submitting the bid.

## 4. Submission Instructions

- Deadline for Submission: **1/5/2026 at 1 pm**
- Sealed bids should be delivered to: FCSD2, attn: Amanda Ysen, 700A N. 1<sup>st</sup> Street or P.O. Box 188, Dubois, WY 82513
- For questions related to the RFB process, contact Amanda Ysen at 307-455-5542 | [aysen@fremont2.org](mailto:aysen@fremont2.org).
- For questions regarding the scope of work, contact Stone Baker at 307-450-7883.
- Late or incomplete bids will not be considered.

## 5. Evaluation Criteria

Bids will be evaluated and scored on the following areas for a total of 55 points:

- Pricing and overall cost (10 points)
- Experience (15 points)
- Response time and availability (15 points)
- Employing a master plumber and insurance requirements (15 points)

## 6. Terms & Conditions

- FCSD2 reserves the right to accept or reject any bid
- All work must comply with local building codes and safety regulations
- Contract term: January 1, 2026, through December 31, 2026
- Contractor provides all tools, equipment, and labor necessary
- Contractor maintains insurance coverage throughout contract duration

## 7. Bid Pricing Table & Other Information

Service Description	Unit / Hour	Rate (\$)	Notes
Hourly labor – regular hours			
Hourly labor – after hours/emergency			
Fixture replacement (toilet, sink, etc)			
Drain cleaning/clog removal			
Materials markup (%)			
Other services (describe)			
Please describe your company’s availability for projects, including emergencies.			
All contractors must submit proof of state plumbing licensure and insurance coverage in order to be considered.			
Feel free to attach additional pages if you require more space to answer questions.			

## 8. Bidder Information & Signature Pricing Table & Other Information

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

License #: \_\_\_\_\_

Authorized Representative: \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_