

February 9, 2026

## School Medication Policy Reminder:

**To ensure the safety and well-being of all students, here is a reminder of our school's procedure regarding medications administered at school.**

Only, when necessary, will medications be given during the school day. Short-term medications such as antibiotics (more than twice a day), or long-term use daily prescription medication sometimes require at school administration.

All medications, prescription or over the counter not provided here at school (cold or allergy medications), will be in their **original packaging** when brought to the school. You can ask your pharmacy for an extra label, or bottle with the label to leave medications here at school. This includes inhalers.

In either situation, you must complete the Request for Administration of Medication form. You, the parent/guardian, and the prescribing medical provider must sign the form. You can find the form under "Health Forms" on our website, in the K-12 office, or in my office. I am always willing to assist the medical provider for you.

Unless otherwise advised by the school nurse, parents will bring medications to the school nurse/secretary, do not send medications with your child.

Please contact me with any questions you have.

Thank you!

Nurse Hinkle

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