



Joe Shirley, Jr.
Chairman, District I

Alton Joe Shepherd
Supervisor, District II

Travis Simshauser
Vice Chairman, District III

**THE APACHE COUNTY BOARD OF SUPERVISORS,
THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT,
THE APACHE COUNTY LIBRARY DISTRICT AND
THE APACHE COUNTY JAIL DISTRICT**

September 4, 2019

**Board of Supervisors' Hearing Room, First Floor
75 West Cleveland Street
St. Johns, Arizona
8:30 a.m. MST**

Invocation by Invitation.
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
September 4, 2019**

1. Submission of the Clinical Services Quarterly Update for April – June 2019.
2. Discussion and possible approval of IGA #ADHS 16-097960 Healthy People Healthy Communities Amendment #5 that revises the Scope of Work, Exhibit C and Price Sheet. These changes will not affect the Health Districts scope of work currently in place or the FY20 budget.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY LIBRARY DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
September 4, 2019**

1. Discussion and possible approval of the completed Strategic Plan for the Vernon Public Library.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY JAIL DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
September 4, 2019**

1. Discussion and possible approval to contract with Contract Pharmacy to provide prescription medications to inmates within the jail. Switching from Diamond Pharmacy to Contract Pharmacy would result in a cost savings up to 60%.
2. Discussion and possible approval to update the Memorandum of Understanding to continue to allow inmates to do data entry for the Family History Center. There is no cost to the county.

**NOTICE OF PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS
September 4, 2019**

1. Bruce Greco, Natural Resources Liaison: Presentation and update on current priorities and projects within Apache County.
2. County Manager: Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

County Manager/Clerk of the Board:

- *A. Request approval of demands as distributed to the Apache County Board of Supervisors between August 5, 2019 and September 4, 2019. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.

- *B. Request approval of the minutes dated August 5, 2019.
- *C. Request approval of a resolution allowing Apache County to act as the fiscal agent for Concho Fire Department upon award of a grant through Gila River Indian Community.
- *D. Request approval of a resolution recognizing fallen firefighters and emergency services personnel.

Superior Court:

- *E. Request approval of the FY20 Fill the Gap Grant Application in the amount of \$148,259.11. These funds are generated from court fines and fees and set aside for necessary court operations within Apache County. The State requires the application submission each fiscal year.
- *F. Request approval of a Letter of Understanding between the Superior Court, Apache County and the law firm of Holland, Saline and Lewis regarding indigent defense contract legal services. Committee members consisting of Judge Perkins, Judge Gunnels, Attorney Bryce Hamblin, Attorney Mike Penrod and Chief Deputy County Attorney Joe Young recommend this law firm.

Human Resources:

- *G. St. Johns, Road Yard: Request approval to eliminate a Road Maintenance Worker II Position (Range 37) and create two Road Maintenance Worker I positions (Range 34).
 - *H. Clerk of the Court: Request approval to convert a Courtroom Clerk III position (Range 35) to a Courtroom Clerk II position (Range 31).
 - *I. Emergency Management: Discussion and possible approval to update the job descriptions for the Emergency Management Department.
3. Election Department: Discussion and possible approval based on the recommendation of the Republican Party County Chairman, Delos Bond, determine vacancies exist in the office of precinct committeeman and appoint Lynda R. Tanner to the Vernon Precinct.
 4. Election Department: Discussion and possible approval to cancel the special district election for the Concho Wastewater Improvement District.


5. Election Department: Discussion and possible approval based on the recommendation of the Democratic Party County Chairman, Steven C. Begay, determine vacancies exist in the office of precinct committeeman and appoint Larry Westbrook for the Ft. Defiance Precinct; Patricia Reed, Joanne Peshlakai and Agnes Reed for the St. Michaels Precinct; Caralee Cabbage for the Springerville Precinct; Virginia Dotson for the Vernon Precinct; Allan S. Begay for the Wheatfields Precinct.
6. Sheriff's Office: Discussion and possible approval to accept medical kits donated by Alpine Fire Department for use in Sheriff's Office District I vehicles.
7. Sheriff's Office: Discussion and possible approval to accept a grant for the United States Forest Service in the amount of \$11,553.75 with no match required. These funds are used to pay Apache County Sheriff's Deputies overtime to patrol the Apache-Sitgreaves National Forest to provide additional patrol at a minimal cost to the county during weekends and busy holidays.
8. Engineering Department: Discussion and possible approval of the Contract Addendum and Change Order between Apache County and Creative Multimedia, Inc. doing business as CMI Engineering. This amendment will result in a contract increase of \$81,000.
9. Engineering Department: Discussion and possible approval to enter into a Professional Services Contract with Cannon Consultants, LLC, to design a bridge deck for County Road 1009 in Greer. The cost of the design is \$20,400 and will be paid using District III funds.
10. Engineering department: Discussion and possible approval of a 7-year lease/purchase for one 950M Wheel Loader for the limestone pit at a cost of \$34,695 from Empire Machinery, using National Intergovernmental Purchasing Agreement (NIPA) – City of Tucson Contract.
11. Emergency Management: Discussion and possible approval of a Memorandum of Agreement (MOA) between Apache County Emergency Management & Preparedness and the Federal Emergency Management Agency for the Integrated Public Alert & Warning System (IPAWS) - Open Platform for Emergency Networks (OPEN) regarding the use of Apache County Emergency Management & Preparedness Interoperable Systems(s) and IPAWS OPEN.
12. County Attorney: Following a possible executive session for legal advice pursuant to A.R.S. §38-431.03(3), discussion and possible approval of a Settlement Agreement with the Navajo Nation to provide additional voting outreach in Apache County and resulting in dismissal of CV2018-08329.

13. Notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance.

- Eastern Arizona Counties Organization meeting on September 18, 2019 at 3:00 p.m. located at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The Small Counties Forum meeting on September 18, 2019 at 5:30 p.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The County Supervisors Association meeting on September 19, 2019 at 10:00 a.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.

14. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.

Posted the 28th day of August 2019 @ 10:00 a.m. by 



Ryan N. Patterson
Clerk of the Board

BeM

Apache County Board of Directors AGENDA ITEM REVIEW FORM

capellina stamp

Submitter's Name: (Individual, Organization, or County Department)

Preston Raban, Director ACPHSD

Date/Signature: 08/12/19

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion of Clinical Services Quarterly Update April 2019-June 2019.

BOS Meeting Date Requested _____

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Check if item does not require review

Finance Review: _____

Signature _____

Check if item does not require review

Human Resources Review: _____

Signature _____

Check if item does not require review

Other Review: _____

Signature _____

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RP

Apache County Public Health Services District

Preston Raban
Public Health Director

Cleta Keller RN, BSN
Clinical Services, Division Manager

Marian Bigelow, RN
Carla Walker, Immunization Coordinator II
Valerie Simpson, TB, STI, FP/WW Coordinator I

This report is required by the State Licensing

Clinical Services Quarterly Update April 2019 through June 2019

Immunization Program

During this quarter the Clinical Services Division focused on process improvements to enhance the vaccination inventory control, order process, storage and handling, administration, charting, data entry, insurance billing and collection processes. A job aid was created to ensure that all the necessary steps are performed according to department policy and procedure. Included in the improvement process is an audit to assure that all immunizations are entered into the data base, billed for, and remittance is received, if applicable. A spreadsheet is currently under development to access the profitability of the program.

On April 17th & 18th, Marian and Carla attended the annual Immunization Conference. This conference is a requirement for the State Immunization Grant. Presentation topics included: *Addressing the Morbidity, Mortality, and Cost Associated with Adult Vaccine Preventable Diseases, Vaccine Storage and Handling: Recommendations and Best Practices, CDC: Immunization Update 2019, & Evidence-Based Communications Strategies for Improving Child and adolescent Vaccine Uptake.*

Tuberculosis Program

Twenty-six TB tests were administered during this quarter. No positive TB tests were reported and no reports of suspected TB disease were reported to Apache County Public Health.

Month	# of TB Skin Tests	# Positive
April	14	0
May	8	0
June	4	0

The CDC will be making a recommendation soon regarding TB testing for health care workers. Studies have shown that health care workers are no more at risk for developing TB disease than

the general population. Once the study and the recommendation are published in the Morbidity and Mortality Weekly Report, health care facilities will to reduce the testing frequency. More information on the health care TB test recommendations and any changes will be forthcoming in the next quarterly report.

Well Woman/Family Planning Program

Three Well Woman/Family planning clinics were held this quarter in the Springerville Clinic. Thirty-one clients were seen during this quarter for Well Woman/Family Planning services; including annual exams, birth control refills, injections, STI testing, or other issues.

Month	FP/WW Clients served
April	15
May	13
June	*3

*June clinic was cancelled due to low participation.

Sexually Transmitted Infection (STI) Program

A referral came from an OB/GYN physician in Show Low for a pregnant female with syphilis. It is important the pregnant female be treated for syphilis before the birth of the baby so that the infection isn't transmitted to the baby. Syphilis can have serious repercussions such as still birth, prematurity, and/or birth defects.

The client will not return phone calls, so no partners have been identified. Medical records indicate that the mother had a negative syphilis test in June of 2018, when her last child was born. It is important to find partners that are infected because the pregnant mother could be re-infected if partners are not identified and treated.

Complaints/Infection/Incidents

Family Planning clients receiving services during the quarter were surveyed and all clients reported satisfaction with services. No infections or incidents were identified during this quarter.

Beth

Apache County Board of Directors AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Preston Raban, Director ACPHSD

Date/Signature: 08/15/19



Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of IGA #ADHS16-097960 Healthy People Healthy Communities Amendment #5 that revises the Scope of Work, Exhibit C and Price Sheet. These changes will not affect ACPHSD's scope of work currently in place or the FY20 budget.

BOS Meeting Date Requested 09/04/2019

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature



Check if item does not require review

Finance Review: _____

Signature

Check if item does not require review

Human Resources Review: _____

Signature

Check if item does not require review

Other Review: _____

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials





INTERGOVERNMENTAL AGREEMENT(IGA) AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES 150 North 18th Avenue, Suite 260 Phoenix, Arizona 85007 (602) 542-1040

Agreement No: ADHS16-097960

Amendment No. 5

Procurement Officer: Russell Coplen/Felicia Marquez

Healthy People Healthy Communities

Effective upon signature, it is mutually agreed that the Agreement referenced above is amended as follows:

- 1. Pursuant to the Terms and Conditions, Provision Six (6), Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders:
1.1 The Scope of Work is revised and replaced by the Scope of Work of this Amendment Five (5).
1.2 Exhibit C is revised and replaced by the Exhibit C of this Amendment Five (5).
1.3 The Price Sheet is revised and replaced by the Price Sheet of this Amendment Five (5).

All other terms and conditions will remain in effect.

Form containing signature lines for Apache County, Contractor, and Attorney General, along with contract details and dates.


	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 North 18 th Avenue, Suite 260 Phoenix, Arizona 85007 (602) 542-1040
	Agreement No: ADHS16-097960	Amendment No. 5	Procurement Officer: Russell Coplen/Felicia Marquez

EXHIBIT C

Evidence-Based Strategies for Health in Arizona Policy Initiative (HAPI)/Chronic Disease

Counties may select one (1) or more strategies from the Health in Arizona Policy Initiative (HAPI) strategic area, and one (1) or more strategies from the Chronic Disease strategic area.

This Exhibit defines the Program Strategy/s within each Strategic Area:

1. Strategic Area: Health in Arizona Policy Initiative (HAPI)

1.1. Program Strategy/s:

1.1.1. Procurement of Healthy Foods:

- 1.1.1.1. Improve procurement policies around the nutrition quality of foods served in institutional cafeterias and/or vending machines;
- 1.1.1.2. Establish contract and bid writing standards that promote healthy food and beverages;
- 1.1.1.3. Establish healthy vending policies within institutions;
- 1.1.1.4. Establish nutrition standards for the procurement of foods and beverages offered in the workplace;
- 1.1.1.5. Establish menu labeling on all food and beverage items on foods sold in cafeterias and/or vending machines, including highlighting and promoting healthier options aligning with Dietary Guidelines for sodium, fat, and sugar;
- 1.1.1.6. Establish food and beverage pricing strategies, pricing healthy foods lower and/or less healthy foods higher.

1.1.2. Healthy Community Design:

- 1.1.2.1. Establish community design standards to make streets safe for all users, including pedestrians, bicyclists, and users of public transit;
- 1.1.2.2. Establish community design protocols through Health Impact Assessments (HIA's) to assess the impact of community design changes on community health and wellbeing;
- 1.1.2.3. Increase accessibility, availability, affordability and identification of healthful foods in communities, including provision of full service grocery stores, farmers markets, small store initiatives, mobile vending carts, and/or restaurant initiatives;
- 1.1.2.4. Establish sites for community gardens in institutional settings and/or underserved areas; and

1.1.3. School Health:

- 1.1.3.1. Improve countywide nutrition, physical activity, and screen time policies and practices in early care through postsecondary education settings;
- 1.1.3.2. Improve the nutrition quality of foods and beverages served in schools;
- 1.1.3.3. Improve the quality and amount of physical education and/or physical activity in schools;
- 1.1.3.4. Target outreach and enrollment efforts to populations disproportionately uninsured.



**INTERGOVERNMENTAL AGREEMENT(IGA)
AMENDMENT**

**ARIZONA DEPARTMENT OF
HEALTH SERVICES**
150 North 18th Avenue, Suite 260
Phoenix, Arizona 85007
(602) 542-1040

Agreement No: **ADHS16-097960**

Amendment No. **5**

Procurement Officer:
Russell Coplen/Felicia Marquez

1.1.3.5. Support the work of schools to implement School Health Index/School Health Assessment; and

1.1.3.6. Other evidence based related strategy.

1.1.4. Healthy Worksites:

1.1.4.1. Establish or increase opportunities for physical activity in the workplace;

1.1.4.2. Establish or increase incentive programs, such as flextime, rewarding and/or recognizing employee healthy behaviors;

1.1.4.3. Provide or refer employees to disease self-management classes to employees;

1.1.4.4. Increase the number of employers that incorporate nationally recognized preventive health screenings within health plans;

1.1.4.5. Increase the number of employees that utilize preventive health screenings within employer health plans;

1.1.4.6. Establish or increase policies and practices to support breastfeeding in the workplace, especially in agencies providing WIC services;

1.1.4.7. Increase WIC employee participation and utilization of worksite wellness activities such as, but not limited to physical activity, healthy eating, preventive health screenings and stress management; and

1.1.4.8. Other evidence based related strategy.

1.1.5. Clinical Care:

1.1.5.1. Link evidence-based community and clinical preventive services such as efforts, which drive disparate populations into healthcare providers who offer preventive care consistent with the U.S. Preventive Services Taskforce (USPSTF) A & B Recommendations: <http://www.uspreventiveservicestaskforce.org>. (e.g., community-based promotoras working collaboratively with patient navigators within community health centers);

1.1.5.2. Integration or implementation of patient-centered medical home (PCMH) model of primary care.

1.1.5.3. Establish health insurance literacy for consumers to increase enrollment in and utilization of insurance plans; and

1.1.5.4. Other evidence based related strategy.

1.1.6. Children and Youth with Special Health Care Needs:

1.1.6.1. Promote inclusion of focus on children and youth/young adults with special health care needs;

1.1.6.2. Conduct countywide needs assessment for Children/Youth with Special Healthcare Needs;

1.1.6.3. Establish a coalition or advocacy council consisting of 50% family members and young adults and 50% professionals working with children and youth with special health care needs;

1.1.6.4. Ensure family members and young adults who are part of the coalition or advocacy council are involved in policy and program development, implementation, and evaluation at the county level; and



**INTERGOVERNMENTAL AGREEMENT(IGA)
AMENDMENT**

**ARIZONA DEPARTMENT OF
HEALTH SERVICES**
150 North 18th Avenue, Suite 260
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Agreement No: **ADHS16-097960**

Amendment No. **5**

Procurement Officer:
Russell Coplen/Felicia Marquez

1.1.6.5. Other evidence-based related strategy.

1.2. HAPI Specific Tasks and Requirements:

1.2.1. A portion of activities identified in the action plan must include those that will benefit the health of low-income women, infants, and children; and

1.2.2. The County will coordinate school health activities with any other funding received for school health activities such as the Arizona Nutrition Network.



**INTERGOVERNMENTAL AGREEMENT(IGA)
AMENDMENT**

**ARIZONA DEPARTMENT OF
HEALTH SERVICES**
150 North 18th Avenue, Suite 260
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(602) 542-1040

Agreement No: **ADHS16-097960**

Amendment No. **5**

Procurement Officer:
Russell Coplen/Felicia Marquez

Price Sheet
Healthy People Healthy Communities
Apache - ADHS16-097960
JULY 1, 2019 - JUNE 30, 2020

ACTION PLAN

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
Action Plan – HAPI – includes Tobacco Prop 200 = \$8,604.36; Chronic Disease Prop 303 = \$647.64; Family Planning/ MCH = 18,383.00; Teen Pregnancy = \$37,484.00	EA	1	\$65,119.00	\$65,119.00

TOBACCO

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Prevention, Cessation, Secondhand Smoke, Enforcement)	QTR	4	\$40,861.41	\$163,445.64

CHRONIC DISEASE

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies (i.e. Alzheimer's, Chronic Pulmonary Disease, Hypertension, Self-Management, School Health)	QTR	4	\$3,075.59	\$12,302.36

FAMILY PLANNING / MATERNAL and CHILD HEALTH (Title V Block Grant)

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies	QTR	4	\$18,383.00	\$73,532.00



**INTERGOVERNMENTAL AGREEMENT(IGA)
AMENDMENT**

**ARIZONA DEPARTMENT OF
HEALTH SERVICES**
150 North 18th Avenue, Suite 260
Phoenix, Arizona 85007
(602) 542-1040

Agreement No: **ADHS16-097960**

Amendment No. **5**

Procurement Officer:
Russell Coplen/Felicia Marquez

APACHE

TEEN PREGNANCY PREVENTION

ITEM/SERVICE DESCRIPTION	UNIT OF MEASURE	NUMBER OF UNITS	UNIT RATE	TOTAL
See SOW for Specific Service Strategies	QTR	4	\$37,484.00	\$149,936.00

TOTAL

ITEM/SERVICE DESCRIPTION				TOTAL
GRAND TOTAL				\$464,335.00

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 8.23.2019

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval of the completed Strategic Plan for the Vernon Public Library.

BOS Meeting Date Requested: September 4, 2019

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature _____

Human Resources Review: _____

Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

Board Clerk's Initials RS

Express Creativity

Express Creativity — GOAL #2

Library patrons will have books, movies, magazines, and digital content that reflect the arts with an increase in new creative mediums. Patrons and visitors will have opportunities to be creative at the library. The Library will display what is created.

Year 1 – There will be a 10% increase in books about "arts & recreation" (Dewey Decimal 700's) and creative magazines available for patrons.

Year 2 – There will be a 10% increase in digital content and DVDs in the arts.

Year 3 – There will be 4 opportunities to create at the library. e.g. manipulatives, hands-on projects, kits, etc.

2019 Strategic Planning Committee

- | | |
|------------------------|-----------------------|
| <i>Simone Bell</i> | <i>Nick Scienski</i> |
| <i>Justin Carrelle</i> | <i>Amy Reynolds</i> |
| <i>Carol Judd</i> | <i>Bill Stulce</i> |
| <i>Robert Lefrant</i> | <i>Deena Wheeler</i> |
| <i>Cherry Mayer</i> | <i>Jerald Whipple</i> |

Vernon

Public Library

3142 ACR #26
P.O. Box 600
Vernon, AZ 85940-0600

Library Hours

Mondays & Wednesdays
10-12 & 1-5
Tuesdays & Thursdays
1-7

Library Staff

Tamara Applegate
Library Manager
tapplegate@co.apache.az.us

Mary Ellen Otero
Library Specialist 1—Floater
moterom@co.apache.az.us

Jeff Udall
Library Specialist 1—Floater
judall@co.apache.az.us

Vernon Public Library

Strategic Planning
2019-2022

Mission Statement

Vernon Public Library offers complimentary, accessible connections to community, entertainment, information and knowledge in a comfortable, welcoming, and easy-to-use space.



Start Here. Go Anywhere.....

Visit a Comfortable Place

Express Creativity

Visit a Comfortable Place — GOAL #1

Residents and visitors to the Vernon Public Library will have outdoor amenities and conveniences to enjoy library services, including an enclosed area to sit where they can access Wifi, books, and community information.

1st Year Elements

- * Drive up book drop at the front of the library
- * Fencing - Back fencing added to provide an enclosed area
- * Fencing - Replace front fencing

2nd Year Elements

- * Place to sit — Benches / Picnic Tables
- * Bike Rack
- * Mural

3rd year Elements

- * Ramada
- * Outdoor Library - Read & Return area incorporated into the shaded structure
- * Outdoor Information Center to be incorporated into the shaded structure

Visit a Comfortable Place — GOAL #2

Library patrons and visitors will have access to the Vernon Library on a Friday or Saturday for a trial period. The Vernon Library may adjust the days it offers library services if patron attendance shows an increase for those days.

First 6 months of Year 1—At least 25-30 percent of surveys will clearly indicate a Friday or Saturday as most preferable for additional library hours.

Second 6 months of Year 1— At least 16-20 patrons and guests will visit the library on the day when additional library service is offered.

Year 2—At least 16-20 patrons and guests will continue to come to the library on the additional day.

Year 3—At least 16-20 patrons and guests will continue to come to the library on the additional day, and a library program will be offered quarterly on one of those days.

Express Creativity — GOAL #1

Residents of Vernon will have introductory classes, demonstrations, and presentations in various forms of artistic expression, including visual arts, creative writing, dance, music, etc. These programs will be titled, "Express Yourself" and will take place once a quarter for 3 years.

Year 1 - "Express Yourself" classes or presentations available once a quarter—possible topics to include creative writing, jewelry making, photography, and music*.

Year 2—"Express Yourself" to continue having classes and presentations once a quarter with possible new classes/ presentations to include fiber arts, digital art, paper arts, and western dance*.

Year 3—"Express Yourself" classes or presentations once a quarter with possible topics to include ballet, drawing/ painting, Frank talks discussions, and poetry*.

**Classes and Presentations will be offered according to availability of instructors/presenters.*

Supervisors Shepherd, Shirley, and Simshauser:

We are basically asking for your stamp of approval on the completed Strategic Plan for the Vernon Public Library. We would like the Vernon community to know that we take this plan seriously and so have asked for your stamp of approval to show that we are accountable.

The item simply reads: **Discussion and possible approval of the completed Strategic Plan for the Vernon Public Library.**

The pros and cons cover the entire process of strategic planning at all of our libraries.

Pros

- Community (taxpayers) input
- Catalyst for greater community interaction
- Greater accountability to the taxpayer
- Opportunity to forge alliances with community
- More cost effective programming and services, because they are aligned with community needs and interests
- No new monies, just reallocation of what is already in the budget

Cons

- Perception that the Library is not taking the taxpayer into consideration
- Possibly not meeting the needs of patrons
- Fiscally less responsive to community needs
- Diminished communication and collaboration between District and community

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chief Deputy Brannon Eagar/ Commander Michael Cirivello-Jail District

Date/Signature: Brannon Eagar 8-26-19

Describe in detail what you want to say to the Board and what action you want the Board to take:

~~This is a~~ request to a switch to Contract Pharmacy from our current Diamond Pharmacy. We have request price comparisons and found that Contract Pharmacy would give us the best rate and would be a savings of 40-60% on our monthly pharmaceutical needs for the jail inmates. Attached are the price comparison and explanation.

BOS Meeting Date Requested SEPT. 4, 2019

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Check if item does not require review Jody

Finance Review: _____

Check if item does not require review _____

Human Resources Review: NA

Signature _____

Check if item does not require review _____

Other Review: _____

Signature _____

Check if item does not require review _____

Reviews completed, item approved for Agenda. Board Clerk's Initials RL



Apache County Sheriff's Office-Medical

Tracy Shumway BSN,RN,CCHP

P.O. Box 518

St. Johns AZ, 85925

(928) 337-7675 fax- (928) 337-7653

MEMORANDUM

To: Commander
From: Tracy Shumway BSN,RN,CCHP
Date: Aug. 22, 2019
Subject: Switching Pharmacy

This is a formal request to go into contract with a new Pharmacy to service Apache County Jail. We are not in a current contract with Diamond Pharmacy so recently; issues are causing real concerns in the changes to their operation. The return policy has changed and is resulting in the denial of returns for blister pack medication.

This has resulted in an increase in overall cost to the jail. This cost is not one that we can incur, and I believe is costing us 40-60 percent more than needed. I have sent emails to Boswell Pharmacy, Westwood Pharmacy, and Contract Pharmacy back in Nov 2018 and again in March 2019. The only pharmacy that reached back out to the jail to be able to get the information to for a quote, price comparison is Contract Pharmacy. They have given the jail two price comparisons and a pharmacy agreement contract.

These items will be attached for you to view. I would like to proceed with the process of signing a contract and begin using contract pharmacy. Thank you for your time.

Tracy Shumway BSN,RN,CCHP



Contract Pharmacy SERVICES

AGREEMENT TO PROVIDE PHARMACEUTICAL SERVICES

This agreement is by and between APACHE COUNTY JAIL (hereinafter "APACHE COUNTY") and CONTRACT PHARMACY SERVICES, INC., a Pennsylvania corporation, (hereinafter "CPS").

RECITALS

- A. Presently, APACHE COUNTY is providing healthcare services to inmates under the control of the APACHE COUNTY JAIL, (hereinafter referred to as "Facility") in St. Johns, Arizona. As part of its responsibility to provide healthcare to inmates under their custody, APACHE COUNTY JAIL must provide prescription drugs and other medications to inmates (hereinafter "Prescription items").
- B. CPS is a licensed pharmacy and has all requisite professional licenses and DEA registration to provide medications in the State of Arizona.

APACHE COUNTY wishes to utilize the services of CPS and, correspondingly, CPS wishes to provide such services to APACHE COUNTY.

NOW, THEREFORE, APACHE COUNTY and CPS do hereby agree as follows:

1. APACHE COUNTY'S Utilization of CPS Services

For the term of this Agreement, APACHE COUNTY will, when available, make best efforts to utilize the services of CPS for the providing of Prescription items at the Facility.

2. Term of this Agreement

This Agreement shall be for a term of three (3) years commencing on January 7, 2019, and shall automatically renew annually thereafter, unless otherwise terminated as set forth herein.

3. Extent of Service

During the term of this Agreement, CPS agrees to provide the following services at the Facility:

- a. Fill and Deliver Prescriptions. CPS will fill all Prescription items daily, Monday through Saturday and deliver twice a week to the APACHE COUNTY JAIL, on days determined by the Facility. All prescription items transmitted since the last delivery cut-off time until 2:00 PM Mountain Standard Time on the business day before the scheduled delivery days will be delivered the next day. If Monday is a regular delivery day, all prescriptions ordered before 9:00 AM Mountain Standard Time on Saturday, will be included in this shipment for the next working day (usually Monday) unless the Facility is notified otherwise. In cases of emergency, or as requested by APACHE COUNTY, additional deliveries beyond the twice a week schedule may occur as needed, at the County's expense. A total of nine (9) deliveries per monthly billing cycle will be provided by CPS, with additional deliveries, at the County's expense, billed at CPS' shipping costs.

Contract Pharmacy Services will be closed on six (6) holidays per year, as listed below:

New Year's Day
Memorial Day
Independence Day
Labor Day
Thanksgiving Day
Christmas Day

CPS will notify the Facility in advance of any changes in the schedule for ordering and/or delivery due to holidays. The Facility should utilize onsite stock and/or the emergency pharmacy service during holiday closings.

- b. Emergency Service. CPS will arrange with a local pharmacy to act as "backup" in case of an emergency that cannot be handled through the normal delivery procedure. CPS will provide the Facility staff with a procedure for contacting a pharmacist and/or the backup pharmacy. In the event the local pharmacy must be used, CPS will charge the Facility the same amount as billed by the local pharmacy.

CPS will provide the Facility with an emergency phone number to contact the "on call" pharmacist in the event that the medical staff needs to consult with a pharmacist after normal business hours. The "on call" pharmacist will answer medication related questions and assist the Facility in procedural issues.

- c. Dispensing System. CPS will dispense all prescriptions via a “blister card” medication dispensing system.
- d. Medication Quantities. CPS shall dispense Prescription items in quantities sufficient to provide medication for 30 doses initially, and will adjust the quantity upward depending upon the incarceration period of the inmate. This is subject to the Arizona Board of Pharmacy regulations and instructions of the prescribing practitioner.
- e. Controlled Substances. CPS shall provide all prescribed controlled substances in blister cards for easy accountability and will dispose of unused controlled substances, at no expense to APACHE COUNTY, and in accordance with applicable State and Federal regulations.
- f. Starter Stock. If allowed by state regulations, CPS shall maintain a starter stock system at the Facility. Items will be determined in consultation with the Facility’s Healthcare Administrator, Director of Nursing, and Medical Director.
- g. Emergency Medications. CPS shall maintain a drug box located at the Facility. Items in the emergency drug box will be determined in consultation with the Facility’s Healthcare Administrator, Director of Nursing, and Medical Director.
- h. Generic Medications. CPS shall dispense all prescriptions generically, unless there is no generic substitute. All drugs will be obtained from manufacturers with an AB rating or better by the FDA.
- i. Meetings & Inspections. CPS shall conduct bi-annual Pharmaceutical and Therapeutic Committee meetings with medical staff at the Facility. Site inspections of the Facility’s med room will be performed by a CPS employee (or local pharmacist under contract to CPS) at no cost to the Facility. These meetings and inspections meet the current standards for NCCCHC, ACA, and AJA accreditation.
- j. Medication Carts. CPS will (if requested) provide the Facility with a sufficient number of medication carts to store and administer medications at the Facility. Medication carts will be maintained by CPS in good working condition and are expected to last at least three (3) years under normal circumstances. CPS requests the assistance of medical staff in making sure the carts are maintained. The carts are the property of CPS and will be returned by the Facility in the event the contract is terminated.
- k. Fax Machines. CPS agrees to provide fax machines for the transmission of physicians’ orders to the pharmacy. Supplies for the fax machine (toner, paper, etc) will be the responsibility of the Facility. A toll-free number will be provided to the Facility for fax and voice communication.

- i. Reports. CPS will provide APACHE COUNTY with monthly reports on pharmaceutical usage.
- m. Medication Administration Records (MARs). CPS will provide APACHE COUNTY with computer generated Medication Administration Records (MARs), if requested, to be delivered no later than the 27th day of each month for the following month on all inmates who have prescribed medications.

4. Insurance

At all times during the term of this Agreement, CPS shall maintain general liability, including druggist professional liability, insurance coverage of, at a minimum, \$1,000,000 per occurrence. In addition, CPS shall provide APACHE COUNTY with a certificate of insurance evidencing such insurance coverage.

5. Fees and Payment Terms

For the services to be provided as documented in paragraph 3 above, CPS shall charge for its services based upon the following pricing formula:

- a. All prescription medications will be billed based on CPS' Actual Acquisition Cost (AAC), plus a percentage, plus a dispensing fee, as designated below:

Brand Name (single source) drugs = AAC plus ten percent (10%) plus \$3.25 dispensing fee

Generic (multiple source) drugs = AAC plus thirty percent (30%) plus \$3.25 dispensing fee

- b. CPS will allow credit for the return of unused medications. No credit will be given for partial bottles of liquid medications, eye/ear preparations, or topical medications. All medications must be returned in the original container in which they were issued and have an expiration date of three (3) months or more.

Credit will be issued at the price charged to the Facility. Medications returned with a total value less than \$2.00 will not be credited.

Controlled substances cannot be returned to CPS, since they must be destroyed according to DEA regulations.

- c. Contract Pharmacy Services will bill the Facility at the end of each calendar month. Billing will be sent to the Facility by the 5th working day of each month for services provided in the previous month.

Payments of invoices received are due and payable to CPS by the 30th of the month. If the Facility requires special procedures for payment of invoices (i.e. purchase orders, multiple copies, electronic billing, etc.), they must notify CPS before the beginning of the contract. CPS will make every effort to comply with the payment procedures required by the Facility.

6. Representation and Warranties

a. CPS Representation and Warranties

- 1) CPS represents and warrants that it is currently in compliance with all State, Federal, and Local pharmaceutical licensing requirements and that this licensing compliance shall continue in full force and effect during the term of this Agreement.
- 2) CPS further represents and warrants that the dispensing of Prescription items shall be in compliance at all times with appropriate State, Federal, and Local pharmaceutical laws and regulations.
- 3) CPS further represents and warrants that the representative signing this Agreement has the necessary authority to enter into this Agreement on behalf of CPS.
- 4) CPS is a Pennsylvania corporation in good standing and is qualified to do business in the State of Arizona.

b. APACHE COUNTY Representation and Warranties

APACHE COUNTY represents and warrants that the representative signing this Agreement has the necessary authority to enter into this Agreement on behalf of APACHE COUNTY JAIL.

7. Notices

All notices or other writings required under this agreement shall be deemed to have been made when sent by certified mail to the following address or to such other address as the parties may designate in writing:

PHARMACY: Contract Pharmacy Services, Inc.
 Attention: Heather Hutchinson
 Chief Operating Officer
 125 Titus Avenue
 Warrington, Pennsylvania 18976

APACHE COUNTY: Apache County Sheriff's Office
Attention: Michael Cirivello
Jail Commander
370 S. Washington Street
St. Johns, Arizona 85936

8. Representatives

CPS hereby designates Heather Hutchinson to be available to service the Agreement and resolve any problems which relate thereto. Similarly, APACHE COUNTY designates Michael Cirivello, Jail Commander, to represent it in all matters relating to this Agreement. Either party may change the designated representatives for this Agreement at any time upon notification to the other party.

9. Termination

- a. Without cause. This contract may be canceled by either party without cause upon at least sixty (60) days prior written notice to the other party.
- b. Upon breach of Agreement. APACHE COUNTY may cancel this Agreement at any time upon twenty (20) days prior notice if CPS breaches any responsibilities hereunder and fails to correct or remedy this breach within ten (10) days after notification. However, for purposes of this subsection, a breach which would permit termination only after twenty (20) days prior notice does not include a situation where any representation or warranty provided by CPS or APACHE COUNTY at the time of entering into this Agreement is later found to be untrue. In such situation where a representation or warranty contained herein is subsequently found to be false, the other party may cancel this Agreement at any time without prior notice.

10. CPS as Independent Contractor

The parties acknowledge that CPS is providing the services contemplated hereunder as an independent contractor and is neither an agent, employee, partner nor joint venture of, or with, APACHE COUNTY.

11. Indemnification

CPS covenants and agrees that it will indemnify and hold harmless APACHE COUNTY and all of APACHE COUNTY's officers, agents, or employees from any claim, loss, damage, cost, charge or expense arising out of any act, action, neglect or omission by CPS or any of its agents, representatives or employees, during the performance of this Agreement, whether direct or indirect, and whether to any person or property to which APACHE COUNTY or said parties may be subject, except that neither CPS nor any of its agents, representatives or employees will be liable under this section for damages arising out of injury or

damage to any person or property directly caused or resulting from the negligence of APACHE COUNTY or any of its officers, agents or employees.

12. Amendment to Agreement

No amendment to this Agreement shall be valid or enforceable unless in writing and executed by duly authorized representatives of both parties.

13. Third Party Beneficiaries

The parties agree that they have not entered into this Agreement for the benefit of any third person or persons and it is their express intention that the Agreement is for their respective benefits only and not for the benefit of others who might otherwise be deemed to constitute third party beneficiaries hereof.

14. Severability

The terms and conditions of this Agreement shall be deemed to be severable. Consequently, if any cause, term or condition hereof shall be held to be illegal or void, such determination shall not affect the validity or legality of the remaining terms and conditions hereunder.

15. Captions

The captions appearing in the paragraphs in this Agreement are for convenience only. They are not a part of this Agreement and do not, in any way, limit or amplify the terms and provisions hereunder. In addition, in the event any provision of this Agreement is deemed ambiguous, such provision shall not be construed against CPS for the reason that CPS was primarily responsible for the drafting of this Agreement, since both parties hereby assume equal responsibility for the drafting of this Agreement.

16. Counterparts

This Agreement may be executed simultaneously in two or more counterparts each of which shall be deemed an original, but all of which shall constitute one and the same instrument.

17. Governed Law

This Agreement is governed by the laws of the Commonwealth of Pennsylvania and any disputes that arise there from shall be determined exclusively within the Pennsylvania courts. Each party consents to the Pennsylvania courts' jurisdiction over it and designates, if necessary, the Pennsylvania Secretary of State to accept service on its behalf.

IN WITNESS WHEREOF, the parties have executed the Agreement effective as of that commencement date documented in paragraph 2 above.

Apache County

Contract Pharmacy Services, Inc.

By: _____
Michael Cirivello
Jail Commander

By: _____
Heather Hutchinson,
Chief Operating Officer

Date: _____

Date: _____

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on February, 2019 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 10% + \$3.25, Generic: AAC + 30% + \$3.25

Credit at CPS AAC

March 21, 2019



Contract Pharmacy
SERVICES

Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
HUMALOG INSULIN 100U/ML VIAL	10	\$271.95	\$232.90	14.36%
LISINAPRIL/HCTZ 20MG/25MG TAB	60	\$25.78	\$6.28	75.66%
ACETAMINOPHEN ES 500MG CPLT	30	\$4.69	\$3.57	23.86%
ACETAMINOPHEN ES 500MG CPLT	30	\$4.69	\$3.57	23.86%
ACETAMINOPHEN ES 500MG CPLT	30	\$4.69	\$3.57	23.86%
ACETAMINOPHEN ES 500MG CPLT	278	\$6.26	\$6.25	0.14%
AMOXICILLIN/CLAVULANATE 875/125MG TAB	30	\$53.04	\$22.36	57.85%
CEPHALEXIN 500MG CAP	30	\$20.69	\$6.42	68.95%
EFFERDENT CLEANSER TAB	88	\$7.46	\$8.35	-11.92%
FIXODENT (39GM) CRM	39	\$2.95	\$6.09	-106.52%
B-D SAFETY-LOK (100X1ML) 27G X 1/2 IN SYRG	100	\$14.45	\$33.63	-132.72%
TRIPLE ANTIBIOTIC (144X0.5GM) OINT	144	\$14.00	\$16.84	-20.25%
CARBAMAZEPINE 200MG TAB	60	\$32.57	\$15.00	53.96%
IBUPROFEN 600MG TAB	28	\$5.05	\$6.11	-21.06%
NAPROXEN 500MG TAB	20	\$8.35	\$4.68	43.92%
PEN VK 500MG TAB	20	\$5.17	\$6.01	-16.22%
ERY-TAB EC 500MG TAB	20	\$214.19	\$229.74	-7.26%
NAPROXEN 500MG TAB	20	\$8.35	\$4.68	43.92%
CLONIDINE 0.1MG TAB	2	\$2.95	\$3.31	-12.29%
CLONIDINE 0.1MG TAB	6	\$2.95	\$3.45	-16.90%
CLONIDINE 0.1MG TAB	6	\$2.95	\$3.45	-16.90%
CLONIDINE 0.2MG TAB	3	\$2.95	\$3.39	-14.77%
HCTZ 25MG TAB	30	\$2.95	\$3.53	-19.80%
METOPROLOL 25MG TAB	60	\$5.67	\$4.78	15.67%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
OMEPRazole 20MG CAP	30	\$12.50	\$4.65	62.84%
POTASSIUM CHLORIDE 10MEQ TAB	30	\$5.93	\$9.42	-58.78%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
ASPIRIN 325MG TAB	30	\$4.66	\$3.53	24.16%
LEVETIRACETAM 500MG TAB	60	\$21.09	\$11.28	46.53%
LEVETIRACETAM 750MG TAB	120	\$57.13	\$26.94	52.85%
AMANTADINE 100MG CAP	60	\$40.70	\$30.63	24.74%
ATOMOXETINE 60MG CAP	30	\$162.39	\$97.11	40.20%
BENZTROPINE 1MG TAB	60	\$8.16	\$17.79	-117.97%
HALOPERIDOL DEC (1ML-EA) 50MG/ML SDV	4	\$77.93	\$74.85	3.95%
MEMANTINE 10MG TAB	30	\$63.99	\$8.66	86.47%
MEMANTINE 10MG TAB	60	\$127.97	\$14.07	89.01%
ACETAMINOPHEN ES 500MG CPLT	60	\$4.88	\$3.89	20.24%
LISINAPRIL 20MG TAB	30	\$11.13	\$3.95	64.47%
METOPROLOL 50MG TAB	60	\$11.43	\$4.74	58.49%
RANITIDINE 150MG TAB	60	\$9.36	\$8.23	12.10%
ACETAMINOPHEN 325MG TAB	120	\$5.71	\$4.11	27.94%
ATORVASTATIN 20MG TAB	30	\$25.95	\$7.78	70.01%
LANTUS INSULIN U-100 INJ	10	\$280.72	\$253.34	9.75%
LISINAPRIL 2.5MG TAB	30	\$6.83	\$3.66	46.45%
METOPROLOL ER 25MG TAB	30	\$11.06	\$8.91	19.40%
TRIAMCINOLONE (80GM) 0.1% CRM	80	\$10.66	\$7.92	25.69%
GABAPENTIN 800MG TAB	60	\$32.94	\$9.34	71.65%
LANTUS INSULIN U-100 INJ	10	\$280.72	\$253.34	9.75%

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on February, 2019 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 10% + \$3.25, Generic: AAC + 30% + \$3.25

Credit at CPS AAC

March 21, 2019



Contract Pharmacy
SERVICES

Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
LANTUS INSULIN U-100 INJ	10	\$280.72	\$253.34	9.75%
FINASTERIDE 5MG TAB	30	\$32.82	\$23.79	27.52%
GABAPENTIN 800MG TAB	60	\$32.94	\$9.34	71.65%
HCTZ 12.5MG TAB	30	\$4.23	\$6.33	-49.53%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.81	63.41%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.65	62.84%
PREPARATION H (26GM) CRM	26	\$10.12	\$9.35	7.58%
PREPARATION H (26GM) CRM	26	\$10.34	\$9.35	9.55%
TRIAMCINOLONE (80GM) 0.1% CRM	80	\$3.32	\$7.92	-138.59%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
ASPIRIN 325MG TAB	60	\$4.81	\$3.82	20.62%
RISPERIDONE 2MG TAB	30	\$45.64	\$5.66	87.60%
RISPERIDONE 2MG TAB	30	\$45.64	\$5.66	87.60%
VENTOLIN HFA (18GM) 90MCG INH	18	\$54.80	\$50.69	7.49%
ACETAMINOPHEN ES 500MG CPLT	60	\$4.88	\$3.89	20.24%
AMOXICILLIN/CLAVULANATE 875/125MG TAB	20	\$35.36	\$15.98	54.80%
FLUOXETINE 20MG CAP	29	\$15.17	\$5.36	64.65%
ATORVASTATIN 40MG TAB	30	\$25.98	\$7.79	70.00%
GLIPIZIDE 10MG TAB	30	\$5.94	\$3.92	34.03%
LISINAPRIL 5MG TAB	30	\$10.08	\$3.82	62.12%
METFORMIN HCL 1000MG TAB	60	\$30.28	\$5.16	82.95%
FLUOXETINE 20MG CAP	30	\$15.69	\$5.44	65.35%
OMEPRAZOLE 20MG CAP	60	\$25.01	\$6.03	75.89%
MICONAZOLE 7 DAY (45GM) 2% CRM	45	\$4.02	\$7.16	-78.23%
AMLODIPINE 10MG TAB	30	\$24.93	\$3.67	85.28%
FLOVENT HFA (12GM) 110MCG INH	12	\$248.09	\$241.55	2.64%
GABAPENTIN 300MG CAP	60	\$14.36	\$5.93	58.71%
LOSARTAN 50MG TAB	30	\$10.10	\$4.86	51.93%
MONTELUKAST 10MG TAB	30	\$59.40	\$5.21	91.22%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.65	62.84%
VENTOLIN HFA (18GM) 90MCG INH	18	\$54.80	\$50.69	7.49%
WIXELA INHUB (60-INH) 250/50 INH	60	\$389.99	\$232.84	40.30%
ALBUTEROL SULFATE (3ML-EA) 0.083% NEB	75	\$10.76	\$6.71	37.65%
ALBUTEROL SULFATE (3ML-EA) 0.083% NEB	75	\$10.76	\$6.71	37.65%
ASPIRIN LO-DOSE 81MG TAB	30	\$4.68	\$3.37	27.92%
FUROSEMIDE 40MG TAB	30	\$2.95	\$4.63	-57.06%
IPRATROPIUM BROM (2.5ML-EA) 0.02% SOLN	187.5	\$46.31	\$14.37	68.98%
METOPROLOL 25MG TAB	60	\$5.09	\$4.78	6.06%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.65	62.84%
RANITIDINE 150MG TAB	30	\$4.68	\$5.73	-22.49%
ACETAMINOPHEN ES 500MG CPLT	60	\$4.88	\$3.89	20.24%
GABAPENTIN 800MG TAB	60	\$32.94	\$9.34	71.65%
PANTOPRAZOLE 40MG TAB	30	\$22.03	\$5.46	75.21%
CLOPIDOGREL 75MG TAB	30	\$31.28	\$5.66	81.91%
GABAPENTIN 600MG TAB	60	\$27.22	\$9.26	65.96%
METFORMIN HCL 1000MG TAB	60	\$30.28	\$5.16	82.95%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.65	62.84%
NAPROXEN 500MG TAB	20	\$8.35	\$4.68	43.92%
PEN VK 500MG TAB	40	\$10.34	\$8.76	15.31%
IBUPROFEN 600MG TAB	60	\$10.82	\$9.39	13.17%

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on February, 2019 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 10% + \$3.25, Generic: AAC + 30% + \$3.25

Credit at CPS AAC

March 21, 2019



Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
VENTOLIN HFA (18GM) 90MCG INH	18	\$54.80	\$50.69	7.49%
ASPIRIN LO-DOSE 81MG TAB	30	\$4.68	\$3.37	27.92%
LEVEMIR (10ML) 100U/ML VIAL	10	\$305.06	\$312.37	-2.40%
METFORMIN HCL 1000MG TAB	60	\$30.28	\$5.16	82.95%
AMOXICILLIN 875MG TAB	14	\$4.26	\$4.49	-5.48%
IBUPROFEN 800MG TAB	14	\$3.94	\$4.03	-2.38%
ACETAMINOPHEN ES 500MG CPLT	12	\$4.58	\$3.37	26.34%
PEN VK 500MG TAB	40	\$10.34	\$8.76	15.31%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.26	\$4.55	13.56%
DICYCLOMINE 20MG TAB	120	\$33.03	\$34.29	-3.80%
FLUOXETINE 10MG CAP	30	\$15.28	\$4.05	73.48%
NAPROXEN 500MG TAB	20	\$8.35	\$4.68	43.92%
PEN VK 500MG TAB	40	\$10.34	\$8.76	15.31%
BACLOFEN 10MG TAB	60	\$36.85	\$9.28	74.82%
LEVOTHYROXINE 0.025MG TAB	30	\$12.05	\$11.53	4.35%
MECLIZINE CHEWABLE (OTC) 25MG TAB	60	\$2.95	\$5.26	-78.41%
AMOXICILLIN/CLAVULANATE 875/125MG TAB	20	\$35.36	\$15.98	54.80%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
GABAPENTIN 800MG TAB	12	\$6.59	\$4.47	32.13%
LITHIUM CARB 300MG CAP	87	\$4.89	\$6.19	-26.51%
ASPIRIN LO-DOSE 81MG TAB	30	\$4.68	\$3.37	27.92%
IBUPROFEN 800MG TAB	20	\$5.64	\$4.38	22.37%
LEVOTHYROXINE 0.1MG TAB	30	\$13.59	\$15.04	-10.65%
LUBRISKIN (237ML) LOTN	237	\$6.87	\$4.65	32.31%
PEN VK 500MG TAB	40	\$10.34	\$8.76	15.31%
AMLODIPINE 5MG TAB	30	\$18.17	\$3.68	79.73%
GABAPENTIN 600MG TAB	60	\$27.22	\$9.26	65.96%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
ACETAMINOPHEN ES 500MG CPLT	60	\$4.88	\$3.89	20.24%
PREDNISONE 20MG TAB	8	\$2.95	\$4.44	-50.55%
ACETAMINOPHEN ES 500MG CPLT	60	\$4.88	\$3.89	20.24%
RANITIDINE 150MG TAB	60	\$9.36	\$8.23	12.10%
ASPIRIN 325MG TAB	120	\$5.12	\$4.37	14.57%
HCTZ 25MG TAB	30	\$2.95	\$3.53	-19.80%
LISINAPRIL 40MG TAB	30	\$16.17	\$4.76	70.58%
METHOTREXATE 2.5MG TAB	16	\$19.96	\$24.42	-22.35%
POTASSIUM CHLORIDE (750MG) 10MEQ CAP	30	\$10.42	\$8.02	23.08%
CLONIDINE 0.1MG TAB	3	\$2.95	\$3.35	-13.71%
CLONIDINE 0.1MG TAB	2	\$2.95	\$3.31	-12.29%
CLONIDINE 0.1MG TAB	6	\$2.95	\$3.45	-16.90%
CLONIDINE 0.2MG TAB	3	\$2.95	\$3.39	-14.77%
BACLOFEN 10MG TAB	60	\$36.85	\$9.28	74.82%
GABAPENTIN 800MG TAB	60	\$32.94	\$9.34	71.65%
APAP/ASA/CAFFEINE 250/250/65MG TAB	60	\$5.93	\$4.73	20.20%
HCTZ 25MG TAB	30	\$2.95	\$3.53	-19.80%
LEVOTHYROXINE 0.05MG TAB	30	\$13.40	\$13.07	2.44%
LORATADINE 10MG TAB	30	\$5.11	\$5.23	-2.27%
MONTELUKAST 10MG TAB	30	\$59.40	\$5.21	91.22%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.65	62.84%
SIMVASTATIN 10MG TAB	30	\$15.20	\$4.13	72.85%

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on February, 2019 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 10% + \$3.25, Generic: AAC + 30% + \$3.25

Credit at CPS AAC

March 21, 2019



Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
VENTOLIN HFA (18GM) 90MCG INH	18	\$54.80	\$50.69	7.49%
ATORVASTATIN 20MG TAB	30	\$25.95	\$7.78	70.01%
DILTIAZEM 120MG TAB	30	\$30.29	\$16.71	44.83%
FUROSEMIDE 40MG TAB	30	\$2.95	\$4.63	-57.06%
ESCITALOPRAM 10MG TAB	30	\$28.29	\$6.47	77.12%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.26	\$4.55	13.56%
DSS 100MG CAP	28	\$4.91	\$3.77	23.24%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
ASPIRIN LO-DOSE 81MG TAB	30	\$4.68	\$3.37	27.92%
CEPHALEXIN 500MG CAP	40	\$27.59	\$7.49	72.87%
FISH OIL 1000MG CAP	60	\$7.18	\$6.34	11.65%
HCTZ 25MG TAB	30	\$2.95	\$3.53	-19.80%
LISINAPRIL 20MG TAB	30	\$11.13	\$3.95	64.47%
METFORMIN HCL 1000MG TAB	30	\$15.14	\$4.21	72.17%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
SIMVASTATIN 40MG TAB	30	\$26.55	\$4.36	83.57%
ATORVASTATIN 10MG TAB	30	\$18.19	\$4.99	72.56%
DIVALPROEX SOD 500MG TAB	60	\$38.56	\$12.67	67.13%
FLUOXETINE 10MG CAP	30	\$15.28	\$4.05	73.48%
LISINAPRIL 40MG TAB	30	\$16.17	\$4.76	70.58%
METFORMIN HCL 1000MG TAB	60	\$30.28	\$5.16	82.95%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
NOVOLOG (10ML)	10	\$286.46	\$287.49	-0.36%
FLUOXETINE 20MG CAP	30	\$15.69	\$5.44	65.35%
IBUPROFEN 400MG TAB	60	\$7.18	\$5.88	18.06%
LORATADINE 10MG TAB	30	\$5.11	\$5.23	-2.27%
MICONAZOLE 7 DAY (45GM) 2% CRM	45	\$4.02	\$7.16	-78.23%
DIVALPROEX SOD 500MG TAB	58	\$37.28	\$12.35	66.87%
SELENIUM SULF LOT/SHAM (120) 2.5%	120	\$6.93	\$11.00	-58.79%
IBUPROFEN 400MG TAB	120	\$14.37	\$8.51	40.80%
LEVETIRACETAM 500MG TAB	60	\$21.10	\$11.28	46.55%
LISINAPRIL 40MG TAB	30	\$16.17	\$4.76	70.58%
FLUOXETINE 20MG CAP	30	\$15.69	\$5.44	65.35%
NAPROXEN 500MG TAB	60	\$25.04	\$7.56	69.81%
ALBUTEROL SULFATE (3ML-EA) 0.083% NEB	75	\$10.76	\$6.71	37.65%
ALBUTEROL SULFATE (3ML-EA) 0.083% NEB	75	\$10.76	\$6.71	37.65%
FLUCONAZOLE 150MG TAB	1	\$4.88	\$4.82	1.26%
IBUPROFEN 400MG TAB	30	\$3.59	\$4.57	-27.21%
IBUPROFEN 400MG TAB	30	\$3.59	\$4.57	-27.21%
IBUPROFEN 400MG TAB	30	\$3.59	\$4.57	-27.21%
IBUPROFEN 600MG TAB	30	\$5.41	\$6.32	-16.86%
LISINAPRIL 40MG TAB	30	\$16.17	\$4.76	70.58%
LORATADINE 10MG TAB	30	\$5.21	\$5.23	-0.31%
NAPROXEN 500MG TAB	30	\$12.52	\$5.41	56.78%
NAPROXEN 500MG TAB	30	\$12.52	\$5.41	56.78%
NAPROXEN 500MG TAB	30	\$12.52	\$5.41	56.78%
NAPROXEN 500MG TAB	30	\$12.52	\$5.41	56.78%
NITROFURANTOIN MONOHD (MACRO) 100MG CAP	30	\$62.30	\$28.44	54.34%
PEN VK 500MG TAB	500	\$129.29	\$72.14	44.21%
TRIAMCINOLONE (30GM) 0.1% CRM	60	\$10.38	\$12.63	-21.72%

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on February, 2019 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 10% + \$3.25, Generic: AAC + 30% + \$3.25

Credit at CPS AAC

March 21, 2019



Contract Pharmacy
SERVICES

Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
VENTOLIN HFA (18GM) 90MCG INH	36	\$109.61	\$98.14	10.47%
VENTOLIN HFA (18GM) 90MCG INH	18	\$54.80	\$50.69	7.49%
Credits - based on proposed price charged by CPS				
LORATADINE 10MG TAB	30	\$1.20	\$5.23	
METFORMIN HCL 1000MG TAB	30	\$13.19	\$4.21	
GABAPENTIN 300MG CAP	23	\$3.55	\$4.28	
GLIPIZIDE 10MG TAB	30	\$3.99	\$3.92	
FISH OIL 1000MG CAP	30	\$0.00	\$4.80	
CEPHALEXIN 500MG CAP	12	\$3.20	\$4.52	
GABAPENTIN 100MG CAP	120	\$3.69	\$6.87	
METOPROLOL 25MG TAB	56	\$0.85	\$4.67	
ACETAMINOPHEN ES 500MG CPLT	60	\$0.00	\$3.89	
MELOXICAM 15MG TAB	30	\$24.21	\$3.95	
PEN VK 500MG TAB	20	\$5.81	\$6.01	
IBUPROFEN 600MG TAB	60	\$6.92	\$9.39	
SMZ/TMP SS (SINGLE STRENGTH) 400/80MG TAB	60	\$12.42	\$7.61	
LORATADINE 10MG TAB	30	\$1.20	\$5.23	
LISINOPRIL 10MG TAB	30	\$8.45	\$3.81	
HCTZ 12.5MG TAB	30	\$2.28	\$6.33	
LOSARTAN 50MG TAB	28	\$7.47	\$4.74	
OMEPRAZOLE 20MG CAP	30	\$10.55	\$4.65	
MELOXICAM 15MG TAB	30	\$24.21	\$3.95	
GABAPENTIN 600MG TAB	60	\$23.32	\$9.26	
FLUOXETINE 20MG CAP	30	\$13.74	\$5.44	
APAP/ASA/CAFFEINE 250/250/65MG TAB	60	\$0.00	\$4.73	
FLUOXETINE 20MG CAP	30	\$13.74	\$5.44	
SIMVASTATIN 40MG TAB	17	\$13.10	\$3.88	
SIMVASTATIN 40MG TAB	30	\$24.60	\$4.36	
OMEPRAZOLE 20MG CAP	30	\$10.55	\$4.65	
OMEPRAZOLE 20MG CAP	16	\$4.72	\$3.99	
LISINOPRIL 20MG TAB	16	\$3.99	\$3.62	
LISINOPRIL 20MG TAB	30	\$9.18	\$3.95	
GABAPENTIN 300MG CAP	30	\$5.23	\$4.58	
ATORVASTATIN 20MG TAB	17	\$12.76	\$5.82	
FLUOXETINE 20MG CAP	57	\$25.91	\$7.40	
AMLODIPINE 5MG TAB	24	\$12.59	\$3.60	
PROPRANOLOL 40MG TAB	58	\$9.90	\$14.84	
GABAPENTIN 300MG CAP	30	\$12.01	\$4.58	
CLONIDINE 0.2MG TAB	30	\$1.93	\$4.64	
OMEPRAZOLE 20MG CAP	25	\$8.47	\$4.41	
HCTZ 25MG TAB	24	\$0.41	\$3.48	
RANITIDINE 150MG TAB	30	\$2.73	\$5.73	
LOSARTAN 50MG TAB	48	\$12.25	\$5.82	
ACETAMINOPHEN ES 500MG CPLT	120	\$0.00	\$4.55	
DSS 100MG CAP	60	\$0.00	\$4.36	
IBUPROFEN 600MG TAB	60	\$6.92	\$9.39	
METOPROLOL 25MG TAB	30	\$0.60	\$4.02	
OMEPRAZOLE 20MG CAP	15	\$0.00	\$3.40	

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on February, 2019 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 10% + \$3.25, Generic: AAC + 30% + \$3.25

Credit at CPS AAC

March 21, 2019



Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
Total - Brand		\$3,947.04	\$3,487.14	11.65%
Total - Generic		\$2,324.88	\$994.51	57.22%
Credits		(361.84)	(238.00)	
GRAND TOTAL		\$5,910.08	\$4,243.65	28.20%

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on September, 2018 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 3% + \$3.25, Generic: AAC + 20% + \$3.25
Credit at CPS AAC
October 25, 2018



Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
ASPIRIN LO-DOSE 81MG TAB	30	\$2.95	\$3.37	-14.24%
IBUPROFEN 600MG TAB	60	\$10.82	\$6.66	38.45%
ASPIRIN 325MG TAB	30	\$2.95	\$3.53	-19.53%
ASPIRIN 325MG TAB	30	\$2.95	\$3.53	-19.53%
CARBAMAZEPINE 200MG TAB	60	\$32.57	\$14.16	56.53%
IBUPROFEN 400MG TAB	60	\$7.18	\$5.85	18.58%
GABAPENTIN 300MG CAP	60	\$27.92	\$5.85	79.03%
MELOXICAM 15MG TAB	30	\$50.87	\$3.89	92.36%
GABAPENTIN 300MG CAP	60	\$27.92	\$5.85	79.03%
HCTZ 25MG TAB	30	\$2.95	\$3.51	-19.12%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
METOPROLOL 50MG TAB	60	\$11.43	\$4.70	58.86%
ASPIRIN LO-DOSE 81MG TAB	30	\$4.66	\$3.37	27.68%
ATORVASTATIN 20MG TAB	30	\$25.95	\$6.68	74.25%
DICLOFENAC POTASSIUM 50MG TAB	30	\$28.97	\$17.47	39.70%
FEXOFENADINE 60MG TAB	60	\$29.37	\$26.90	8.40%
GLIPIZIDE 5MG TAB	60	\$7.15	\$5.21	27.17%
LISINAPRIL 5MG TAB	30	\$10.08	\$3.79	62.40%
METFORMIN HCL 500MG TAB	60	\$14.78	\$4.20	71.60%
MISOPROSTOL 200MCG TAB	30	\$37.49	\$30.38	18.96%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.61	63.15%
ACETAMINOPHEN ES 500MG CPLT	60	\$4.97	\$3.87	22.05%
RANITIDINE 150MG TAB	60	\$9.36	\$8.09	13.61%
IBUPROFEN 800MG TAB	60	\$16.90	\$6.65	60.66%
PROPRANOLOL 40MG TAB	60	\$14.28	\$19.70	-37.95%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.43	\$4.51	16.94%
BENZTROPINE 1MG TAB	60	\$8.16	\$16.77	-105.56%
LITHIUM CARB 300MG CAP	120	\$6.74	\$7.25	-7.51%
THIOTHIXENE 5MG CAP	60	\$95.94	\$117.45	-22.42%
HCTZ 25MG TAB	30	\$2.95	\$3.51	-19.12%
HCTZ 25MG TAB	30	\$2.95	\$3.51	-19.12%
METOPROLOL 25MG TAB	60	\$5.09	\$4.74	6.92%
BACLOFEN 10MG TAB	8	\$4.91	\$4.04	17.66%
LORATADINE 10MG TAB	30	\$2.95	\$5.10	-72.81%
LEVETIRACETAM 1000MG TAB	90	\$126.60	\$29.55	76.66%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
LISINAPRIL 20MG TAB	30	\$11.13	\$3.93	64.65%
AMITRIPTYLINE 25MG TAB	30	\$6.34	\$9.70	-52.96%
FLUOXETINE 20MG CAP	30	\$15.69	\$3.84	75.54%
MECLIZINE 25MG TAB	60	\$2.95	\$11.15	-277.97%
NAPROXEN 500MG TAB	60	\$25.04	\$7.44	70.30%
NAPROXEN 500MG TAB	60	\$25.04	\$7.44	70.30%
LOSARTAN 50MG TAB	30	\$10.10	\$4.27	57.72%
LOSARTAN 50MG TAB	30	\$10.10	\$4.27	57.72%
VENTOLIN HFA (18GM) 90MCG INH	18	\$53.21	\$48.65	8.57%
ATORVASTATIN 10MG TAB	15	\$9.10	\$11.33	-24.46%
GABAPENTIN 600MG TAB	60	\$52.92	\$12.03	77.26%

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on September, 2018 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 3% + \$3.25, Generic: AAC + 20% + \$3.25

Credit at CPS AAC

October 25, 2018



Contract Pharmacy
SERVICES

Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
GABAPENTIN 800MG TAB	60	\$64.05	\$9.17	85.69%
LISINAPRIL 2.5MG TAB	30	\$6.83	\$3.74	45.21%
METFORMIN HCL 1000MG TAB	60	\$30.28	\$5.11	83.12%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.43	\$4.51	16.94%
ALBUTEROL SULFATE (3ML-EA) 0.083% NEB	75	\$10.76	\$6.66	38.11%
BACLOFEN 10MG TAB	20	\$12.29	\$5.23	57.46%
FINASTERIDE 5MG TAB	30	\$32.82	\$6.79	79.31%
GABAPENTIN 800MG TAB	60	\$64.05	\$9.17	85.69%
HCTZ 12.5MG TAB	30	\$4.23	\$6.30	-48.89%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.61	63.15%
SERTRALINE 100MG TAB	30	\$17.11	\$4.85	71.68%
SERTRALINE 100MG TAB	30	\$17.11	\$4.85	71.68%
TAMSULOSIN 0.4MG CAP	60	\$37.97	\$9.93	73.84%
GABAPENTIN 600MG TAB	60	\$52.92	\$12.03	77.26%
GLIPIZIDE 5MG TAB	15	\$2.95	\$3.73	-26.58%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
METFORMIN HCL 1000MG TAB	60	\$30.28	\$5.11	83.12%
FLOVENT HFA (12GM) 110MCG INH	12	\$240.86	\$231.28	3.98%
PREDNISONE 20MG TAB	10	\$2.95	\$4.72	-60.10%
VENTOLIN HFA (18GM) 90MCG INH	18	\$53.21	\$48.65	8.57%
ACETAMINOPHEN ES 500MG CPLT	60	\$4.97	\$3.87	22.05%
AMLODIPINE 10MG TAB	30	\$24.93	\$3.84	84.60%
AMLODIPINE 10MG TAB	30	\$24.93	\$3.84	84.60%
HCTZ 25MG TAB	30	\$2.95	\$3.51	-19.12%
HCTZ 25MG TAB	30	\$2.95	\$3.51	-19.12%
LOSARTAN 50MG TAB	30	\$10.10	\$4.27	57.72%
LOSARTAN 50MG TAB	30	\$10.10	\$4.27	57.72%
ACETAMINOPHEN ES 500MG CPLT	58	\$4.95	\$3.86	21.98%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.43	\$4.51	16.94%
ADVAIR DISKUS (60GM) 250/50 INH	60	\$389.99	\$396.82	-1.75%
ALBUTEROL SULFATE (3ML-EA) 0.083% NEB	150	\$21.53	\$10.07	53.23%
ASPIRIN LO-DOSE 81MG TAB	30	\$4.68	\$3.37	27.99%
DOXYCYCLINE 100MG CAP	20	\$38.72	\$10.22	73.60%
FAMOTIDINE 20MG TAB	60	\$50.86	\$5.15	89.88%
FUROSEMIDE 20MG TAB	30	\$2.95	\$4.44	-50.44%
IPRATROPIUM BROM (2.5ML-EA) 0.02% SOLN	125	\$30.87	\$10.88	64.75%
LISINAPRIL 20MG TAB	30	\$11.13	\$3.93	64.65%
METOPROLOL 25MG TAB	30	\$2.95	\$3.99	-35.39%
METOPROLOL 25MG TAB	60	\$5.09	\$4.74	6.92%
PREDNISONE 20MG TAB	10	2.95	\$4.72	#VALUE!
IBUPROFEN 800MG TAB	60	\$16.90	\$6.65	60.66%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
SMZ/TMP SS (SINGLE STRENGTH) 400/80MG TAB	60	\$16.32	\$7.49	54.13%
ACETAMINOPHEN ES 500MG CPLT	44	\$4.84	\$3.71	23.43%
ERY-TAB EC 500MG TAB	20	\$216.47	\$226.49	-4.63%
FLUOXETINE 20MG CAP	60	\$31.38	\$4.41	85.93%
GABAPENTIN 600MG TAB	60	\$52.92	\$12.03	77.26%
IBUPROFEN 800MG TAB	60	\$16.90	\$6.65	60.66%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.61	63.15%

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on September, 2018 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 3% + \$3.25, Generic: AAC + 20% + \$3.25

Credit at CPS AAC

October 25, 2018



Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
RANITIDINE 150MG TAB	30	\$4.68	\$5.66	-20.98%
ASPIRIN LO-DOSE 81MG TAB	30	\$4.68	\$3.37	27.99%
VENTOLIN HFA (18GM) 90MCG INH	18	\$53.21	\$48.65	8.57%
FLUOXETINE 20MG CAP	30	\$15.69	\$3.84	75.54%
FLUOXETINE 20MG CAP	30	\$15.69	\$3.84	75.54%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.43	\$4.51	16.94%
AMOXICILLIN/CLAVULANATE 875/125MG TAB	20	\$35.36	\$15.62	55.82%
NAPROXEN 500MG TAB	60	\$25.04	\$7.44	70.30%
CHEWABLE ANTACID 500MG TAB	30	\$4.80	\$3.56	25.79%
OMEPRAZOLE 20MG CAP	60	\$25.01	\$5.95	76.21%
POTASSIUM CHLORIDE 10MEQ TAB	30	\$5.93	\$9.24	-55.90%
LISINAPRIL 20MG TAB	30	\$11.13	\$3.93	64.65%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.61	63.15%
SIMVASTATIN 40MG TAB	30	\$51.63	\$4.31	91.66%
KETOCONAZOLE (60GM) 2% CRM	60	\$96.94	\$34.29	64.62%
PETROLEUM JELLY (368GM)	368	\$5.54	\$5.85	-5.67%
NAPROXEN 500MG TAB	40	\$16.70	\$6.05	63.80%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
NAPROXEN 500MG TAB	60	\$25.04	\$7.44	70.30%
AMITRIPTYLINE 50MG TAB	30	\$11.08	\$14.54	-31.22%
FLUOXETINE 20MG CAP	30	\$15.69	\$3.84	75.54%
FLUOXETINE 20MG CAP	30	\$15.69	\$3.84	75.54%
IBUPROFEN 600MG TAB	60	\$5.05	\$6.66	-31.87%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.43	\$4.51	16.94%
LISINAPRIL 10MG TAB	30	\$10.40	\$3.78	63.67%
AMLODIPINE 10MG TAB	30	\$24.93	\$3.84	84.60%
ASPIRIN 325MG TAB	120	\$2.95	\$4.34	-47.19%
LOSARTAN 50MG TAB	30	\$10.10	\$4.27	57.72%
LOSARTAN 25MG TAB	30	\$18.49	\$4.53	75.48%
AMLODIPINE 5MG TAB	30	\$18.17	\$3.73	79.47%
AMLODIPINE 5MG TAB	30	\$18.17	\$3.73	79.47%
FLUOXETINE 20MG CAP	58	\$30.33	\$4.38	85.57%
FLUOXETINE 20MG CAP	60	\$31.38	\$4.41	85.93%
OMEPRAZOLE 20MG CAP	60	\$25.01	\$5.95	76.21%
OMEPRAZOLE 20MG CAP	60	\$25.01	\$5.95	76.21%
VENTOLIN HFA (18GM) 90MCG INH	18	\$53.21	\$48.65	8.57%
BACLOFEN 10MG TAB	14	\$8.60	\$4.64	46.04%
IBUPROFEN 800MG TAB	60	\$16.90	\$6.65	60.66%
AMLODIPINE 5MG TAB	30	\$18.17	\$3.73	79.47%
CLONIDINE 0.2MG TAB	60	\$6.47	\$4.30	33.53%
GABAPENTIN 300MG CAP	60	\$27.92	\$5.85	79.03%
PRENATAL VITAMINS TAB	30	\$2.95	\$3.99	-35.31%
ACYCLOVIR 400MG TAB	15	\$9.40	\$4.47	52.40%
HCTZ 25MG TAB	30	\$2.95	\$3.51	-19.12%
SMZ/TMP SS (SINGLE STRENGTH) 400/80MG TAB	30	\$8.16	\$5.36	34.29%
HCTZ 25MG TAB	30	\$2.95	\$3.51	-19.12%
LISINAPRIL 40MG TAB	30	\$16.17	\$4.77	70.48%
NAPROXEN 500MG TAB	20	\$8.35	\$4.64	44.41%
PEN VK 500MG TAB	40	\$10.34	\$9.82	5.02%

Contract Pharmacy Services, Inc.
Pricing Comparison - Apache County Jail
(based on September, 2018 billing)

Actual Acquisition Cost (AAC) - Brand: AAC + 3% + \$3.25, Generic: AAC + 20% + \$3.25
Credit at CPS AAC
October 25, 2018



Drug Name	Quantity	Current	AAC Pricing	
			CPS Proposed	% Savings
POTASSIUM CHLORIDE 10MEQ TAB	30	\$10.42	\$9.24	11.28%
ERYTHROMYCIN BASE FILM 500MG TAB	18	\$311.73	\$230.27	26.13%
IBUPROFEN 800MG TAB	60	\$16.90	\$6.65	60.66%
METAMUCIL SMOOTH SUGAR-FREE ORANGE PCKT	60	\$21.91	\$27.23	-24.27%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.43	\$4.51	16.94%
BACLOFEN 10MG TAB	60	\$36.85	\$9.19	75.05%
GABAPENTIN 800MG TAB	60	\$64.05	\$9.17	85.69%
METAMUCIL SMOOTH SUGAR-FREE ORANGE PCKT	60	\$21.91	\$27.23	-24.27%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.43	\$4.51	16.94%
OMEPRAZOLE 20MG CAP	60	\$25.01	\$5.95	76.21%
GABAPENTIN 600MG TAB	60	\$52.92	\$12.03	77.26%
LEVOTHYROXINE 0.075MG TAB	30	\$14.37	\$13.99	2.62%
LITHIUM CARB 300MG CAP	30	\$2.95	\$4.25	-44.04%
LITHIUM CARB 300MG CAP	60	\$3.37	\$5.25	-55.73%
TERBINAFINE HCL (30GM) 1% CRM	30	\$10.80	\$14.37	-33.09%
IBUPROFEN 800MG TAB	24	\$6.76	\$4.61	31.81%
NAPROXEN 500MG TAB	18	\$7.51	\$4.51	39.95%
PEN VK 500MG TAB	36	\$13.97	\$9.16	34.42%
HCTZ 25MG TAB	30	\$2.95	\$3.51	-19.12%
CLONIDINE 0.1MG TAB	60	\$4.38	\$4.15	5.34%
GABAPENTIN 800MG TAB	60	\$64.05	\$9.17	85.69%
GABAPENTIN 800MG TAB	21	\$22.42	\$5.33	76.24%
GABAPENTIN 800MG TAB	7	\$7.47	\$3.95	47.18%
IBUPROFEN 800MG TAB	60	\$16.90	\$6.65	60.66%
IBUPROFEN 600MG TAB	60	\$10.82	\$6.66	38.45%
OMEPRAZOLE 20MG CAP	30	\$12.50	\$4.61	63.15%
VENTOLIN HFA (18GM) 90MCG INH	18	\$53.21	\$48.65	8.57%
IBUPROFEN 600MG TAB	60	\$5.05	\$6.66	-31.87%
LORATADINE 10MG TAB	30	\$5.61	\$5.10	9.13%
GABAPENTIN 800MG TAB	60	\$64.03	\$9.17	85.68%
ACETAMINOPHEN ES 500MG CPLT	120	\$5.43	\$4.51	16.94%
ACETAMINOPHEN ES 500MG CPLT	30	\$4.69	\$3.56	24.05%
ACETAMINOPHEN ES 500MG CPLT	30	\$4.69	\$3.56	24.05%
ACETAMINOPHEN ES 500MG CPLT	30	\$4.69	\$3.56	24.05%
METFORMIN HCL 500MG TAB	30	\$7.39	\$3.72	49.69%
NAPROXEN 500MG TAB	90	\$37.57	\$9.54	74.61%
OMEPRAZOLE 20MG CAP	60	\$25.01	\$5.95	76.21%

Total - Brand	\$2,074.14	\$1,836.20	11.47%
Total - Generic	\$2,483.25	\$796.90	67.91%
GRAND TOTAL	\$4,557.39	\$2,633.10	42.22%

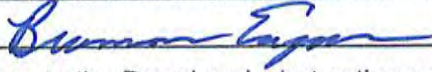
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chief Deputy Brannon Eagar/ Commander Michael Cirivello-Jail District

Date/Signature: 08-05-2019



Describe in detail what you want to say to the Board and what action you want the Board to take:

The Jail District and the Family History Center would like to update our MOU to continue to allow inmates to do data entry for the History center. As has been in the past, there is no cost to the county for this endeavor.

Please see attached information on the program

BOS Meeting Date Requested Sept 4th

PRE-AGENDA ITEM REVIEW

Legal Review: see attached

Check if item does not require review



Finance Review:

Check if item does not require review

Human Resources Review:

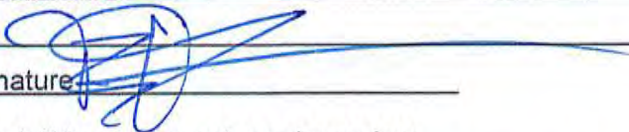
Signature

Check if item does not require review

Other Review: I.T.

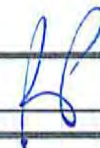
See attached

Signature



Check if item does not require review

Reviews completed, item approved for Agenda. Board Clerk's Initials



MEMORANDUM OF UNDERSTANDING (Family History Centers in Correctional Facilities)

This Memorandum of Understanding ("MOU"), effective as of the last date of the signatures below ("Effective Date"), is between The Apache County Sheriffs Office, located at 370 S. Washington Street St. Johns Az., and FamilySearch International ("FamilySearch"), a Utah nonprofit corporation affiliated with The Church of Jesus Christ of Latter-day Saints, located at 50 East North Temple Street, Salt Lake City, Utah 84150. Agency and FamilySearch are sometimes referred to herein collectively as the "Parties" and individually as a "Party."

RECITALS

- A. Agency operates the Apache County Jail correctional facility, located at 370 S. Washington Street St. Johns Az.
- B. Rehabilitation programs are essential to the Correctional Facility's mission of guiding offenders to become law abiding citizens. Programs that help offenders index genealogical records and/or conduct personal family history research are believed to promote rehabilitation.
- C. FamilySearch has acquired millions of genealogical records and operates an extensive family history library system (including the website www.FamilySearch.org) in order to make the world's genealogical information easily and freely available to as many people as possible.
- D. FamilySearch is willing to provide to the Agency, without charge, certain equipment, data access, consulting services, training, and other resources, as described on Exhibit A attached hereto, for the Agency to establish and operate a family history research center for inmates in the Correctional Facility (the "Family History Center").

Wherefore, the Parties agree as follows, intending to be bound:

1. FAMILYSEARCH'S RESPONSIBILITIES

- a. FamilySearch Assistance. FamilySearch will provide without charge, or will co-fund the acquisition of, equipment, hardware, software, and other items to be used in the Family History Center, as set forth on Exhibit A attached hereto. In connection with this donation, FamilySearch will also consult the Agency on how to establish the Family History Center and make available a reasonable number of volunteers to assist in the operation of the Family History Center, as requested by the Agency and as set forth in Exhibit A.
- b. Software and Genealogical Records; Technical Support. FamilySearch will provide users of the Family History Center who are authorized by the Agency with reasonable access to FamilySearch's proprietary indexing software and, to the extent approved by the Agency, to certain genealogical records. FamilySearch grants to Agency and to users of the Family History Center a non-exclusive, non-sublicenseable, nontransferable, royalty free, limited license to use the indexing software and the genealogical records made available by FamilySearch, for the sole purpose of allowing users to index genealogical records and to conduct genealogical research. FamilySearch will provide reasonable technical support (including performing necessary updates to FamilySearch's software) for any software that it provides.
- c. License to Use Name and Trademarks. FamilySearch grants to the Agency a non-exclusive, non-sublicenseable, nontransferable, royalty free, limited license to use the FamilySearch name and trademarks in connection with the operation of the Family History Center.

2. AGENCY'S RESPONSIBILITIES

- a. Family History Center. The Agency will provide a suitable location within the Correctional facility for the Family History Center. If that location is to be used for any activities in addition to family history indexing and genealogical research, then the Agency will store all FamilySearch-supplied equipment in secure cabinets when not in use. The Agency will provide a secure internet connection to enable indexing and approved genealogical research. Except as otherwise set forth on Exhibit A, the Agency will not install, and will not allow to be installed, additional software on computers provided by FamilySearch without FamilySearch's written consent. FamilySearch is in no way responsible for keeping such additional software updated or secure.
- b. Agency Control. The Agency is solely responsible for operating and maintaining the Family History Center, including but not limited to determining which inmates may use the Family History Center, under what circumstances, and to what extent; the hours of operation; the degree of supervision for users; the access criteria for volunteers; all physical and digital security controls not pertaining to FamilySearch's software; the extent of genealogical research that inmates may conduct at the Family History Center; and the means and methods by which FamilySearch may connect remotely to the Family History Center to update FamilySearch-provided software. For clarity, and notwithstanding the above, the Agency is solely responsible for conducting any needed background checks and otherwise screening all volunteers who may assist in the Family History Center; the Family History Center will be open to inmates and

volunteers on the same terms, conditions, and considerations that apply to similar rehabilitative programs sponsored or operated by the Agency; appropriate security personnel will be present whenever the Family History Center is in use; the Agency will have custody of, and responsibility over, the inmates at all times; and inmates may not be left alone in the Family History Center with volunteers. Security personnel will assist in monitoring inmates' use of Family History Center equipment. Neither party shall be liable for any loss or damage caused, directly or indirectly, by the negligence of the other Party or by the other Party's failure to perform under this MOU, including but not limited to any loss or damage caused by inmates.

c. System Security. The Agency has conducted, and will continue to conduct on an ongoing basis, whatever tests and procedures are necessary or appropriate to assure that the Family History Center, together with the equipment, internet access, and all related systems, are secure and in compliance with all laws and regulation, including internal Agency rules and regulations.

d. VPN. The Agency will allow FamilySearch to establish a virtual private network giving FamilySearch the ability to remotely perform necessary updates to computers in the Family History Center.

e. Forensic Analysis. In the event of an abuse or misuse of the Family History Center equipment, software, computers, or internet connection, the Agency will have full access to servers and other equipment in the Family History Center to conduct, at its sole cost and expense, whatever forensic analysis it deems necessary as part of its investigation. FamilySearch will cooperate with any investigation, but will not be required to conduct the forensic analysis or investigation. In the event that FamilySearch conducts such an analysis or investigation, it will share its findings and any other relevant information with the Agency unless such analysis or investigation is privileged.

3. GENERAL TERMS

a. Authorization and Compliance with Laws. Each Party represents and warrants that the person signing this MOU on its behalf is so authorized, that the Party has authority to carry it out, and that such execution and performance do not conflict with any laws, regulations, or any other agreements to which the Party is bound. Neither Party may assign or delegate any of its rights or obligations hereunder, whether by operation of law or otherwise.

b. Security Breach or Misuse. In the event of a security breach or misuse of the Family History Center, each Party will notify the other as soon as reasonably practicable, unless notification by the Agency would undermine security or the status of an investigation. The Parties will collaborate and work together on necessary changes and updates to address future issues, including potential liability, internet, and data security issues.

c. Intellectual Property. FamilySearch and its licensors, vendors, agents, and/or content providers retain ownership of all intellectual property rights of any kind related to the Family History Center. FamilySearch reserves all rights that are not expressly granted to the Agency under this MOU or by law.

d. Disclaimer of Warranties. Any access and assistance provided by FamilySearch in connection with the Family History Center are provided "as is" and "as available," without warranty of any kind. Without limiting the foregoing, FamilySearch expressly disclaims all warranties, whether express, implied or statutory, including without limitation any warranty of merchantability, fitness for a particular purpose, title, security, accuracy and non-infringement. FamilySearch does not represent or warrant that the Family History Center will meet any requirements or satisfy any objectives of the Agency. Neither party shall be liable for any loss or damage caused, directly or indirectly, by the negligence of the other Party or by the other Party's failure to perform under this MOU, including but not limited to any loss resulting from inmates' access to the internet, or inmates' downloading and/or use of any files, information, content or other materials provided or made available by FamilySearch.

e. Term and Termination. This MOU will commence as of the Effective Date and will continue in force for a period of one year, and will automatically renew for successive one-year periods for five consecutive years. This MOU may be terminated by either Party without cause (for convenience), in advance of the specified expiration date, upon thirty (30) days written termination notice to the other Party. The Agency and FamilySearch may terminate this MOU, in whole or in part, at any time, by mutual agreement in writing.

f. Choice of Law and Dispute Resolution. This MOU will be construed and interpreted exclusively according to the laws of the State of Arizona, except for its conflicts of law rules. If the Parties cannot amicably resolve a dispute between themselves, then the venue will be the state courts Maricopa County, Arizona. Notwithstanding any provision to the contrary, if interpretation or performance of this MOU is at issue in a dispute involving diversity or federal questions, the Parties may seek resolution in state or federal court. The Parties consent to such jurisdiction and venue.

g. Entire Agreement; Controlling Language; Notice; Counterparts. This MOU constitutes the entire agreement between the Parties pertaining to the subject matter hereof, and supersedes and integrates all prior discussions, agreements, and understandings pertaining thereto. No modification of this MOU will be effective unless in writing and signed by both Parties. Any official notice given under the terms of this MOU will be in writing and sent via email with receipt requested or another manner reasonably calculated to

reach the other Party at the address noted above. All notices will be effective upon receipt. This MOU may be executed by electronic signature and in counterparts, all of which shall be considered original and a single document for all purposes.

The Parties signify their acceptance of the foregoing by their signatures below:

Agency

FamilySearch

Authorized Signature

Name: _____
Title: _____
Date: _____

Authorized Signature

Name: _____
Title: _____
Date: _____

EXHIBIT A
(Description of FamilySearch Assistance)

Correctional Facility: _____

Effective Date of MOU: _____

Equipment, Software and Services that FamilySearch can provide:

- Equipment
 - Hardware
 - Computing equipment
 - PC's
 - Servers
 - Cabling
 - Peripherals
 - Other devices
 - Software
 - Operating systems
 - Applications
 - Online resources
 - Network
 - Firewall equipment
 - Wireless access points or wired network switch
- Equipment Management
 - FamilySearch will follow all required clearance procedures for equipment entering or exiting the Correctional Facility.
 - All FamilySearch provided equipment remains the property of FamilySearch, to be returned for proper disposal.
 - Connectivity to FamilySearch provided network equipment is restricted to computer equipment provided by FamilySearch.
 - FamilySearch provided equipment should only be used for the purposes designated by the Family History program

Family History Center Operations:

- Family History Center hours of operations will be determined by the Agency in coordination with local FamilySearch volunteers.
- FamilySearch will provide necessary volunteers to assist with operations of the family history center.
- Volunteers may be required by Agency to complete volunteer training in accordance with Agency requirements.



Important Update to FamilySearch Inmate Indexing Program

The FamilySearch inmate indexing program is undergoing a dynamic new change, and we want to let you know what's coming!

Starting in March 2019, we will begin transitioning to a more powerful and secure system that provides correctional facilities with enhanced control over key security aspects of the indexing experience. This new system will also contribute to a better inmate experience with a new interface, improved onboarding, and expanded indexing options.

Please see below for key highlights regarding this new update:

New System Benefits	New System Improvements	Current System Limitations
<p>Better Indexing Experience for Inmates</p>	<ul style="list-style-type: none"> Improved onboarding experience Wider variety of projects including varied difficulty levels, and more languages Improved content for help Vastly improved & modern user interface 	<ul style="list-style-type: none"> Limited projects
<p>Security</p>	<p>Additional layers of security including:</p> <ul style="list-style-type: none"> Specialized Kiosk Operating System to restrict computer capabilities Improved Network Firewall Protection Proxy Server that provides additional network traffic filtering Customized experience designed to better meet correctional facility requirements 	
<p>System Stability and Maintenance</p>	<ul style="list-style-type: none"> Scalable architecture Improved uptime Ongoing engineering support and maintenance Centralized management for continuous updates 	<ul style="list-style-type: none"> Experiencing frequent outages System being retired
<p>Future Experiences</p>	<ul style="list-style-type: none"> Better ability to scale the system for future additional inmate programs, with much more flexibility 	<ul style="list-style-type: none"> Not enabled for major system enhancements

Indexing Benefits for Inmates

- Positive benefits through service to others
- More confidence and self-respect
- Enhancement of job skills (keyboarding and software experience)
- Valuable data transcription training

Indexing Benefits for Correctional Facilities

- Indexing activities keep inmates productive in a safe environment
- Provides opportunity for community service
- Volunteer base to support the inmate program



State of Utah

MIKE HADDON
Executive Director

JAMES HUDSPETH
Deputy Director

Utah Department of Corrections Institutional Programming Division

VICTOR KERSEY
Division Director

DAVID LODEN
Deputy Division Director

March 11, 2019

Dear Correctional Facility Staff,

For several years, the Utah Department of Corrections (UDC) and FamilySearch International have partnered to provide offenders the opportunity to give of their time in service and self-improvement through the FamilySearch indexing program. UDC is very supportive of the indexing initiative and finds it to be a valuable addition to the programs we offer.

FamilySearch has recently upgraded their world-wide indexing program to newer technologies along with enhanced security to satisfy the safety and security requirements that are essential for correctional facilities.

UDC, specifically, the Division of Institutional Programming has taken a new approach in offender education, treatment and transitional services; and, has reviewed the design and modifications of the new indexing program and has found it to be technically sound and secure for our facilities. We are very supportive of the changes that have been made and are pleased to move forward with this important program. We find it not only to be more secure than the current indexing program, but it will provide a better user experience for the offenders who want to participate.

Victor Kersey, Ph.D.
Director of Institutional Programming
Utah Department of Corrections

FamilySearch Indexing in Correctional Facilities

What is Indexing?

Transform Handwritten Documents ...

Form 1 3156 REGISTRATION CARD No. 78

1	Name in full <i>Elisha Coleman Scarce</i>	Age in yrs <i>28</i>
2	Home address <i>1 R.F.D. Whitmell Virginia</i>	
3	Date of birth <i>Dec 29 1888</i>	
4	Are you (1) a natural born citizen, (2) a naturalized citizen, (3) an alien, (4) or have you declared your intention (specify which) <i>Natural born</i>	
5	Where were you born? <i>Whitmell Virginia American</i>	
6	If not a citizen, of what country are you a citizen or subject? <input checked="" type="checkbox"/>	
7	What is your present <i>Married</i>	

To Searchable Records

Given Name	Elisha Coleman
Surname	Scarce
Birth Month	December
Birth Day	29
Birth Year	1888
Birth Town	Whitmell
Birth State	Virginia
Birth Country	United States

Volunteers around the world are taking pictures of archival records of birth certificates, census records, ship manifests, parish records, marriage records, death certificates, etc. These digital pictures of historical records are indexed (transcribed) by volunteers making them searchable. Now, anyone in the world can quickly find names and records of ancestors for personal genealogy research *for free*.

Indexing Benefits for Inmates

- Positive benefits through service to others
- Productive use of time that provides a sense of accomplishment individually and as a team
- Enhancement of job skills including computer, keyboarding, and data transcription training
- Increased confidence, self-respect, inner peace, and work ethic

Indexing Benefits for Correctional Facility

- Indexing activities keep inmates productive in a positive in a safe environment
- Provides an opportunity for community service
- Volunteer base to support the inmate program

Learn More About Indexing in Correctional Facilities

To learn more about indexing in correctional facilities, please contact us at FSCorrectionalServices@familysearch.org.


Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager _____

Date/Signature: _____

8/26/19 

Describe in detail what you want to say to the Board and what action you want the Board to take:

Bruce Greco, Natural Resources Liaison: Presentation and update on current priorities and projects within Apache County.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature _____

Human Resources Review: _____

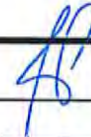
Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

Board Clerk's Initials _____



Consulting Services Contract
SW ecology LLC
(Bruce Greco - Contractor)

Apache County, AZ
September 4, 2019

Principle Scope of Contract Services:

- Apache County Natural Resources Liaison & Intergovernmental Relations (Federal, State Agencies)
- Provide Natural Resource decision support
- Environmental reviews of Federal actions; NEPA reviews, Project planning & implementation oversight
- Provide Forest health and protection support; analysis of projects involving natural & socioeconomic resources
- Expand Economic Development capacity for Natural Resource economy & Industries; Business recruitment & retention, workforce and job development

Contract Delivery:

- Priorities, services & products are coordinated w/ County Manager
- Contract scope was adjusted in Spring 2019
 - Focus on Issues/ Opportunities that apply County-wide
 - Program & Project-specific priorities in District 1 & 2
- Contract Expiration – Fall 2019

Current Priorities:

- County-wide:
 - Wood Product Industry recruitment; workforce development
 - I-40 corridor development opportunities (Business development, Fiber-optic Internet capacity, Visitor access enhancement strategies
 - Federal/State policy & regulatory oversight
 - Mexican Gray Wolf reintroduction
 - Woody Biomass utilization
 - Rural Area Grant & Economic Development (USDA, EPA)
 - Interagency liaison/ coordination
 - Participate in Regional Natural Resource related strategies

Current Priorities:

• District 1 & 2:

- Navajo Tribal programs interface w/ County
- Economic Development emphasis: Small business recruitment; job/skill opportunities
- Fire wood procurement
- Woody Biomass/Biofuel development

(Emerging Priorities)

- (Coordination w/Navajo Nation Workforce Development)
- (Dine College/NAU – Watershed protection strategy)
- (Coordination with AC Emergency Services- Mitigation preparation)
- (Research Grant opportunities)
- (Forest health & mitigation coordination with Navajo Forestry)

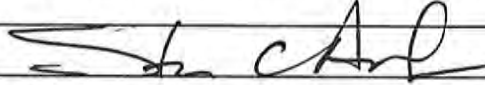
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

datetime stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance

Date/Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of demands as distributed to the Apache County Board of Supervisors between August 5, 2019 and September 4, 2019. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1078910	08/06/2019	Accounts Payable	AMERICAN FAMILY LIFE ASSURANCE	\$690.51
Open	NBAZ - Warrant Clearing Account	Check	1078911	08/06/2019	Accounts Payable	APACHE COUNTY FSA	\$783.31
Open	NBAZ - Warrant Clearing Account	Check	1078912	08/06/2019	Accounts Payable	APACHE COUNTY HSA	\$4199.66
Open	NBAZ - Warrant Clearing Account	Check	1078913	08/06/2019	Accounts Payable	APACHE COUNTY MEDICAL	\$178648.62
Open	NBAZ - Warrant Clearing Account	Check	1078914	08/06/2019	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	\$145467.13
Voided	NBAZ - Warrant Clearing Account	Check	1078915	08/06/2019	Accounts Payable	ASRS LEGACY EORP	\$5889.13
Open	NBAZ - Warrant Clearing Account	Check	1078916	08/06/2019	Accounts Payable	AZ STATE RETIREMENT SYSTEM	\$116224.25
Open	NBAZ - Warrant Clearing Account	Check	1078917	08/06/2019	Accounts Payable	CINCINNATI LIFE INS CO	\$28.00
Open	NBAZ - Warrant Clearing Account	Check	1078918	08/06/2019	Accounts Payable	COLONIAL LIFE AND ACCIDENT INS	\$1364.73
Open	NBAZ - Warrant Clearing Account	Check	1078919	08/06/2019	Accounts Payable	CORP DISABILITY	\$73.90
Open	NBAZ - Warrant Clearing Account	Check	1078920	08/06/2019	Accounts Payable	CORRECTIONS OFFICER RET PLAN	\$9402.04
Open	NBAZ - Warrant Clearing Account	Check	1078921	08/06/2019	Accounts Payable	CORRECTIONS OFFICER RETIREMENT PLAN 520	\$4770.60
Open	NBAZ - Warrant Clearing Account	Check	1078922	08/06/2019	Accounts Payable	EODCRS DISABILITY	\$12.28
Open	NBAZ - Warrant Clearing Account	Check	1078923	08/06/2019	Accounts Payable	EORP LEGACY	\$2720.34
Open	NBAZ - Warrant Clearing Account	Check	1078924	08/06/2019	Accounts Payable	FAMILY SUPPORT REGISTRY	\$129.00
Open	NBAZ - Warrant Clearing Account	Check	1078925	08/06/2019	Accounts Payable	NATIONWIDE	\$2130.67
Open	NBAZ - Warrant Clearing Account	Check	1078926	08/06/2019	Accounts Payable	NATIONWIDE RETIREMENT SOL EODCRS	\$687.08
Open	NBAZ - Warrant Clearing Account	Check	1078927	08/06/2019	Accounts Payable	NATIONWIDE TRUST FSB	\$3250.94
Open	NBAZ - Warrant Clearing Account	Check	1078928	08/06/2019	Accounts Payable	PUBLIC SAFETY PERSONNEL 401	\$16207.12
Open	NBAZ - Warrant Clearing Account	Check	1078929	08/06/2019	Accounts Payable	PUBLIC SAFETY SHERIFF RET	\$44762.76
Open	NBAZ - Warrant Clearing Account	Check	1078930	08/06/2019	Accounts Payable	RIO PUERCO ACRES	\$495.00
Open	NBAZ - Warrant Clearing Account	Check	1078931	08/06/2019	Accounts Payable	SECURITY BENEFIT GROUP	\$315.00
Open	NBAZ - Warrant Clearing Account	Check	1078932	08/06/2019	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$1741.14
Open	NBAZ - Warrant Clearing Account	Check	1078933	08/06/2019	Accounts Payable	CANDICE D DAVIS	\$324.52
Open	NBAZ - Warrant Clearing Account	Check	1078934	08/06/2019	Accounts Payable	RYAN N PATTERSON	\$174.00
Open	NBAZ - Warrant Clearing Account	Check	1078935	08/07/2019	Accounts Payable	BILTMORE PRO PRINT	\$1031.70
Open	NBAZ - Warrant Clearing Account	Check	1078936	08/07/2019	Accounts Payable	MEGAN L BRYAN	\$323.04
Open	NBAZ - Warrant Clearing Account	Check	1078937	08/07/2019	Accounts Payable	COURTESY CHEVROLET	\$32192.35
Open	NBAZ - Warrant Clearing Account	Check	1078938	08/07/2019	Accounts Payable	FRONTIER	\$822.33
Open	NBAZ - Warrant Clearing Account	Check	1078939	08/07/2019	Accounts Payable	HOME DEPOT	\$116.10
Open	NBAZ - Warrant Clearing Account	Check	1078940	08/07/2019	Accounts Payable	BRIAN HOUNSHELL	\$79.86
Open	NBAZ - Warrant Clearing Account	Check	1078941	08/07/2019	Accounts Payable	RUSH TRUCK CENTER	\$2734.51
Open	NBAZ - Warrant Clearing Account	Check	1078942	08/07/2019	Accounts Payable	THE MASTERS TOUCH LLC	\$29839.21
Open	NBAZ - Warrant Clearing Account	Check	1078943	08/07/2019	Accounts Payable	ALPINE AREA LIBRARY FRIENDS	\$200.00
Open	NBAZ - Warrant Clearing Account	Check	1078944	08/07/2019	Accounts Payable	ROBIN R AGUERO	\$571.88
Open	NBAZ - Warrant Clearing Account	Check	1078945	08/07/2019	Accounts Payable	ALLEGRA	\$300.30
Open	NBAZ - Warrant Clearing Account	Check	1078946	08/07/2019	Accounts Payable	ALSCO INC	\$350.72
Open	NBAZ - Warrant Clearing Account	Check	1078947	08/07/2019	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	\$2014.47

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1078948	08/07/2019	Accounts Payable	AMIGO CHEVROLET	\$758.91
Open	NBAZ - Warrant Clearing Account	Check	1078949	08/07/2019	Accounts Payable	CHARLI A ANDERSON	\$606.68
Open	NBAZ - Warrant Clearing Account	Check	1078950	08/07/2019	Accounts Payable	APACHE COUNTY	\$42.36
Open	NBAZ - Warrant Clearing Account	Check	1078951	08/07/2019	Accounts Payable	APACHE COUNTY FAIR	\$25000.00
Open	NBAZ - Warrant Clearing Account	Check	1078952	08/07/2019	Accounts Payable	ASHTONS REPAIR INC	\$288.91
Open	NBAZ - Warrant Clearing Account	Check	1078953	08/07/2019	Accounts Payable	ASPEN TIRE & OIL	\$220.51
Open	NBAZ - Warrant Clearing Account	Check	1078954	08/07/2019	Accounts Payable	AXON ENTERPRISE INC/TASER INTERNATIONAL INC	\$56337.27
Open	NBAZ - Warrant Clearing Account	Check	1078955	08/07/2019	Accounts Payable	AZ COUNTIES INSURANCE POOL	\$1490.00
Open	NBAZ - Warrant Clearing Account	Check	1078956	08/07/2019	Accounts Payable	AZ DEPT OF RISK MANAGEMENT	\$1076.52
Open	NBAZ - Warrant Clearing Account	Check	1078957	08/07/2019	Accounts Payable	AZ REPUBLIC	\$559.43
Open	NBAZ - Warrant Clearing Account	Check	1078958	08/07/2019	Accounts Payable	AZLGEBT	\$348380.72
Open	NBAZ - Warrant Clearing Account	Check	1078959	08/07/2019	Accounts Payable	BAKER & TAYLOR BOOKS	\$19.75
Open	NBAZ - Warrant Clearing Account	Check	1078960	08/07/2019	Accounts Payable	BASHAS' CORPORATE OFFICE	\$154.04
Open	NBAZ - Warrant Clearing Account	Check	1078961	08/07/2019	Accounts Payable	BASIN PUMP AND SUPPLY CO INC	\$110.99
Open	NBAZ - Warrant Clearing Account	Check	1078962	08/07/2019	Accounts Payable	ELLEN RAE BAST	\$97.00
Open	NBAZ - Warrant Clearing Account	Check	1078963	08/07/2019	Accounts Payable	BAUMAN HOME AND AUTO INC	\$578.07
Open	NBAZ - Warrant Clearing Account	Check	1078964	08/07/2019	Accounts Payable	SARAH MAE BEGAY	\$530.00
Voided	NBAZ - Warrant Clearing Account	Check	1078965	08/07/2019	Accounts Payable	JIMICA LYNN BIGMAN	\$1138.29
Open	NBAZ - Warrant Clearing Account	Check	1078966	08/07/2019	Accounts Payable	BLACK MESA FUELS LLC	\$67916.32
Open	NBAZ - Warrant Clearing Account	Check	1078967	08/07/2019	Accounts Payable	BLUE HILLS ENVIRONMENTAL	\$391.94
Open	NBAZ - Warrant Clearing Account	Check	1078968	08/07/2019	Accounts Payable	BOB BARKER COMPANY INC	\$246.07
Open	NBAZ - Warrant Clearing Account	Check	1078969	08/07/2019	Accounts Payable	GLORIA BOWMAN	\$912.82
Open	NBAZ - Warrant Clearing Account	Check	1078970	08/07/2019	Accounts Payable	BRIDES AUTO CENTER	\$28.34
Open	NBAZ - Warrant Clearing Account	Check	1078971	08/07/2019	Accounts Payable	BURNHAM MORTUARY	\$355.50
Open	NBAZ - Warrant Clearing Account	Check	1078972	08/07/2019	Accounts Payable	BURNHAM MORTUARY	\$448.78
Open	NBAZ - Warrant Clearing Account	Check	1078973	08/07/2019	Accounts Payable	MARICELA CANO	\$1177.99
Open	NBAZ - Warrant Clearing Account	Check	1078974	08/07/2019	Accounts Payable	CDW GOVERNMENT LLC	\$4580.32
Open	NBAZ - Warrant Clearing Account	Check	1078975	08/07/2019	Accounts Payable	CELLULAR ONE NE AZ	\$317.63
Open	NBAZ - Warrant Clearing Account	Check	1078976	08/07/2019	Accounts Payable	CENTRAL AGENCY FAIR INC	\$200.00
Open	NBAZ - Warrant Clearing Account	Check	1078977	08/07/2019	Accounts Payable	CHANGEPOINT INTEGRATED HEALTH	\$3520.00
Open	NBAZ - Warrant Clearing Account	Check	1078978	08/07/2019	Accounts Payable	CNS BUSINESS FORMS INC	\$4810.35
Open	NBAZ - Warrant Clearing Account	Check	1078979	08/07/2019	Accounts Payable	COREMR LC	\$370.00
Open	NBAZ - Warrant Clearing Account	Check	1078980	08/07/2019	Accounts Payable	HEATHER CURTIS	\$21.00
Open	NBAZ - Warrant Clearing Account	Check	1078981	08/07/2019	Accounts Payable	ROGER STUART CURTIS	\$385.13
Open	NBAZ - Warrant Clearing Account	Check	1078982	08/07/2019	Accounts Payable	RODGER DAHOZY	\$300.00
Open	NBAZ - Warrant Clearing Account	Check	1078983	08/07/2019	Accounts Payable	CECILIA DIAZ	\$4772.82
Open	NBAZ - Warrant Clearing Account	Check	1078984	08/07/2019	Accounts Payable	DISH NETWORK	\$116.13
Open	NBAZ - Warrant Clearing Account	Check	1078985	08/07/2019	Accounts Payable	JULIUS ELWOOD	\$236.46

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1078986	08/07/2019	Accounts Payable	EMBROIDERY BY APRIL	\$238.29
Open	NBAZ - Warrant Clearing Account	Check	1078987	08/07/2019	Accounts Payable	EMPIRE MACHINERY	\$198.28
Open	NBAZ - Warrant Clearing Account	Check	1078988	08/07/2019	Accounts Payable	EMPIRE POWER SYSTEMS	\$5045.49
Open	NBAZ - Warrant Clearing Account	Check	1078989	08/07/2019	Accounts Payable	ANNA COLETTE ERHART	\$205.49
Open	NBAZ - Warrant Clearing Account	Check	1078990	08/07/2019	Accounts Payable	ERNIES FIRE EXTINGUISHER	\$5405.00
Open	NBAZ - Warrant Clearing Account	Check	1078991	08/07/2019	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	\$146.93
Open	NBAZ - Warrant Clearing Account	Check	1078992	08/07/2019	Accounts Payable	FRONTIER	\$165.95
Open	NBAZ - Warrant Clearing Account	Check	1078993	08/07/2019	Accounts Payable	FRONTIER	\$175.50
Open	NBAZ - Warrant Clearing Account	Check	1078994	08/07/2019	Accounts Payable	FRONTIER	\$127.55
Open	NBAZ - Warrant Clearing Account	Check	1078995	08/07/2019	Accounts Payable	FRONTIER	\$173.11
Open	NBAZ - Warrant Clearing Account	Check	1078996	08/07/2019	Accounts Payable	FRONTIER	\$171.99
Open	NBAZ - Warrant Clearing Account	Check	1078997	08/07/2019	Accounts Payable	FRONTIER	\$188.41
Open	NBAZ - Warrant Clearing Account	Check	1078998	08/07/2019	Accounts Payable	FRONTIER	\$192.78
Open	NBAZ - Warrant Clearing Account	Check	1078999	08/07/2019	Accounts Payable	FRONTIER	\$178.02
Open	NBAZ - Warrant Clearing Account	Check	1079000	08/07/2019	Accounts Payable	FRONTIER	\$221.03
Open	NBAZ - Warrant Clearing Account	Check	1079001	08/07/2019	Accounts Payable	FRONTIER	\$114.54
Open	NBAZ - Warrant Clearing Account	Check	1079002	08/07/2019	Accounts Payable	FRONTIER	\$103.93
Open	NBAZ - Warrant Clearing Account	Check	1079003	08/07/2019	Accounts Payable	FRONTIER	\$101.07
Open	NBAZ - Warrant Clearing Account	Check	1079004	08/07/2019	Accounts Payable	GALL'S INC	\$424.46
Open	NBAZ - Warrant Clearing Account	Check	1079005	08/07/2019	Accounts Payable	GALLUP LUMBER & SUPPLY	\$157.77
Open	NBAZ - Warrant Clearing Account	Check	1079006	08/07/2019	Accounts Payable	GALLUP WATER WORKS	\$13.00
Open	NBAZ - Warrant Clearing Account	Check	1079007	08/07/2019	Accounts Payable	RUBEN C GARCIA JR.	\$192.00
Open	NBAZ - Warrant Clearing Account	Check	1079008	08/07/2019	Accounts Payable	GFOA GOVERNMENT FINANCE OFFICERS ASSOC	\$595.00
Open	NBAZ - Warrant Clearing Account	Check	1079009	08/07/2019	Accounts Payable	KIMBERLY GOLDSMITH	\$12.00
Open	NBAZ - Warrant Clearing Account	Check	1079010	08/07/2019	Accounts Payable	BARBARA J GOMEZ	\$300.00
Open	NBAZ - Warrant Clearing Account	Check	1079011	08/07/2019	Accounts Payable	DARYL GREER	\$33.55
Open	NBAZ - Warrant Clearing Account	Check	1079012	08/07/2019	Accounts Payable	SONIA A GRIEGO	\$302.88
Open	NBAZ - Warrant Clearing Account	Check	1079013	08/07/2019	Accounts Payable	PAUL HANCOCK	\$2810.18
Open	NBAZ - Warrant Clearing Account	Check	1079014	08/07/2019	Accounts Payable	HEALTH EQUITY INC	\$173.60
Open	NBAZ - Warrant Clearing Account	Check	1079015	08/07/2019	Accounts Payable	HILL AZ GROCERY STORE	\$238.86
Open	NBAZ - Warrant Clearing Account	Check	1079016	08/07/2019	Accounts Payable	HILL AZ GROCERY STORE	\$65.29
Open	NBAZ - Warrant Clearing Account	Check	1079017	08/07/2019	Accounts Payable	HILLYARD/FLAGSTAFF	\$2161.40
Open	NBAZ - Warrant Clearing Account	Check	1079018	08/07/2019	Accounts Payable	HOME DEPOT	\$1634.77
Open	NBAZ - Warrant Clearing Account	Check	1079019	08/07/2019	Accounts Payable	JILL L HOOVER	\$1950.33
Open	NBAZ - Warrant Clearing Account	Check	1079020	08/07/2019	Accounts Payable	BO HOUNSHELL	\$258.14
Open	NBAZ - Warrant Clearing Account	Check	1079021	08/07/2019	Accounts Payable	BRIAN HOUNSHELL	\$120.71
Open	NBAZ - Warrant Clearing Account	Check	1079022	08/07/2019	Accounts Payable	INGRAM LIBRARY SERVICES	\$5662.42
Open	NBAZ - Warrant Clearing Account	Check	1079023	08/07/2019	Accounts Payable	INTAB INC	\$223.26

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079024	08/07/2019	Accounts Payable	TRENT ADAM JENSEN	\$15.40
Open	NBAZ - Warrant Clearing Account	Check	1079025	08/07/2019	Accounts Payable	DENNISE L JONES	\$300.00
Open	NBAZ - Warrant Clearing Account	Check	1079026	08/07/2019	Accounts Payable	MICHELLE JONES	\$62.64
Open	NBAZ - Warrant Clearing Account	Check	1079027	08/07/2019	Accounts Payable	KONICA MINOLTA	\$43.44
Open	NBAZ - Warrant Clearing Account	Check	1079028	08/07/2019	Accounts Payable	LEADSONLINE LLC	\$1188.00
Open	NBAZ - Warrant Clearing Account	Check	1079029	08/07/2019	Accounts Payable	LIGHT HOUSE OF ARIZONA	\$55.23
Open	NBAZ - Warrant Clearing Account	Check	1079030	08/07/2019	Accounts Payable	LOWES COMPANIES INC	\$360.46
Open	NBAZ - Warrant Clearing Account	Check	1079031	08/07/2019	Accounts Payable	JASON WAYNE MOORE	\$300.00
Open	NBAZ - Warrant Clearing Account	Check	1079032	08/07/2019	Accounts Payable	REITA MOORE	\$35.34
Open	NBAZ - Warrant Clearing Account	Check	1079033	08/07/2019	Accounts Payable	MOUNTAIN COMFORT HEATING AND COOLING	\$970.00
Open	NBAZ - Warrant Clearing Account	Check	1079034	08/07/2019	Accounts Payable	NAPA	\$114.90
Open	NBAZ - Warrant Clearing Account	Check	1079035	08/07/2019	Accounts Payable	NATIONAL BUSINESS FURNITURE	\$1095.80
Open	NBAZ - Warrant Clearing Account	Check	1079036	08/07/2019	Accounts Payable	NATIONAL NOTARY ASSOCIATION	\$104.00
Open	NBAZ - Warrant Clearing Account	Check	1079037	08/07/2019	Accounts Payable	NAVAJO COUNTY FAMILY ADVOCACY CENTER	\$1800.00
Open	NBAZ - Warrant Clearing Account	Check	1079038	08/07/2019	Accounts Payable	NAVAJO SANITATION INC	\$39.30
Open	NBAZ - Warrant Clearing Account	Check	1079039	08/07/2019	Accounts Payable	NAVAJO TRACTOR SALES INC	\$180.00
Open	NBAZ - Warrant Clearing Account	Check	1079040	08/07/2019	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	\$234.35
Open	NBAZ - Warrant Clearing Account	Check	1079041	08/07/2019	Accounts Payable	NAVAJO WESTERNERS	\$2.51
Open	NBAZ - Warrant Clearing Account	Check	1079042	08/07/2019	Accounts Payable	NORTH COUNTY COMMUNITY HEALTH	\$45.00
Open	NBAZ - Warrant Clearing Account	Check	1079043	08/07/2019	Accounts Payable	LEROY NOSKER TANNER	\$91.51
Open	NBAZ - Warrant Clearing Account	Check	1079044	08/07/2019	Accounts Payable	OFFICE DEPOT	\$686.16
Open	NBAZ - Warrant Clearing Account	Check	1079045	08/07/2019	Accounts Payable	OVERDRIVE INC	\$9.99
Open	NBAZ - Warrant Clearing Account	Check	1079046	08/07/2019	Accounts Payable	PABLO'S UPHOLSTERY & SUPPLIES	\$820.00
Open	NBAZ - Warrant Clearing Account	Check	1079047	08/07/2019	Accounts Payable	PACIFIC PONDEROSA CO INC	\$1910.31
Open	NBAZ - Warrant Clearing Account	Check	1079048	08/07/2019	Accounts Payable	PACK SHACK	\$67.50
Open	NBAZ - Warrant Clearing Account	Check	1079049	08/07/2019	Accounts Payable	DOUGLAS LANCE PEARCE	\$345.68
Open	NBAZ - Warrant Clearing Account	Check	1079050	08/07/2019	Accounts Payable	PERFECT PRINTZ LLC	\$356.69
Open	NBAZ - Warrant Clearing Account	Check	1079051	08/07/2019	Accounts Payable	PIMENTEL CONTRACT CLEANING	\$832.04
Open	NBAZ - Warrant Clearing Account	Check	1079052	08/07/2019	Accounts Payable	RANDOLPH PLATT DDS	\$509.00
Open	NBAZ - Warrant Clearing Account	Check	1079053	08/07/2019	Accounts Payable	PRAXAIR DISTRIBUTION INC	\$30.76
Open	NBAZ - Warrant Clearing Account	Check	1079054	08/07/2019	Accounts Payable	QUALITY CARQUEST	\$142.90
Open	NBAZ - Warrant Clearing Account	Check	1079055	08/07/2019	Accounts Payable	QUILL CORP	\$4980.90
Open	NBAZ - Warrant Clearing Account	Check	1079056	08/07/2019	Accounts Payable	ROAD MACHINERY LLC	\$80.87
Open	NBAZ - Warrant Clearing Account	Check	1079057	08/07/2019	Accounts Payable	RUSH TRUCK CENTER	\$1820.73
Open	NBAZ - Warrant Clearing Account	Check	1079058	08/07/2019	Accounts Payable	SAFELITE AUTO GLASS	\$600.90
Open	NBAZ - Warrant Clearing Account	Check	1079059	08/07/2019	Accounts Payable	SATCOM GLOBAL INC	\$181.90
Open	NBAZ - Warrant Clearing Account	Check	1079060	08/07/2019	Accounts Payable	SCHINDLER ELEVATOR CORPORATION	\$975.23
Open	NBAZ - Warrant Clearing Account	Check	1079061	08/07/2019	Accounts Payable	SEAN P WILSON MD	\$100.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079062	08/07/2019	Accounts Payable	SECURUS TECHNOLOGIES INC	\$671.09
Open	NBAZ - Warrant Clearing Account	Check	1079063	08/07/2019	Accounts Payable	ALTON JOE SHEPHERD	\$635.81
Open	NBAZ - Warrant Clearing Account	Check	1079064	08/07/2019	Accounts Payable	TRACY SHUMWAY	\$148.93
Open	NBAZ - Warrant Clearing Account	Check	1079065	08/07/2019	Accounts Payable	SIERRA PROPANE	\$225.99
Open	NBAZ - Warrant Clearing Account	Check	1079066	08/07/2019	Accounts Payable	DALE SLOAN	\$60.00
Open	NBAZ - Warrant Clearing Account	Check	1079067	08/07/2019	Accounts Payable	JEFF SODERQUIST	\$60.00
Open	NBAZ - Warrant Clearing Account	Check	1079068	08/07/2019	Accounts Payable	SPEEDY SALES AND SERVICE	\$243.00
Open	NBAZ - Warrant Clearing Account	Check	1079069	08/07/2019	Accounts Payable	SPRINGERVILLE AUTOMOTIVE SERVICE	\$541.07
Open	NBAZ - Warrant Clearing Account	Check	1079070	08/07/2019	Accounts Payable	ST JOHNS CITY	\$523.65
Open	NBAZ - Warrant Clearing Account	Check	1079071	08/07/2019	Accounts Payable	ST JOHNS UNITED DRUG	\$15.14
Open	NBAZ - Warrant Clearing Account	Check	1079072	08/07/2019	Accounts Payable	STAPLES CREDIT PLAN	\$80.60
Open	NBAZ - Warrant Clearing Account	Check	1079073	08/07/2019	Accounts Payable	STREET CRIMES	\$349.00
Open	NBAZ - Warrant Clearing Account	Check	1079074	08/07/2019	Accounts Payable	SUN RIDGE SYSTEMS, INC	\$3045.00
Open	NBAZ - Warrant Clearing Account	Check	1079075	08/07/2019	Accounts Payable	SW ECOLOGY LLC	\$1440.00
Open	NBAZ - Warrant Clearing Account	Check	1079076	08/07/2019	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	\$282.69
Open	NBAZ - Warrant Clearing Account	Check	1079077	08/07/2019	Accounts Payable	TECHNICON TRAINING & CONSULTING SERVICES	\$385.00
Open	NBAZ - Warrant Clearing Account	Check	1079078	08/07/2019	Accounts Payable	THE AARONS COMPANY LLC	\$3000.00
Open	NBAZ - Warrant Clearing Account	Check	1079079	08/07/2019	Accounts Payable	THE LIBRARY STORE INC	\$60.07
Open	NBAZ - Warrant Clearing Account	Check	1079080	08/07/2019	Accounts Payable	THE POUR STATION	\$7.50
Open	NBAZ - Warrant Clearing Account	Check	1079081	08/07/2019	Accounts Payable	TIP COMMUNICATIONS	\$1478.63
Open	NBAZ - Warrant Clearing Account	Check	1079082	08/07/2019	Accounts Payable	TOWN OF EAGAR	\$241.68
Open	NBAZ - Warrant Clearing Account	Check	1079083	08/07/2019	Accounts Payable	TRUCK PRO DBA AZ BRAKE & CLUTCH SUPPLY	\$36.03
Voided	NBAZ - Warrant Clearing Account	Check	1079084	08/07/2019	Accounts Payable	KENDRA A TSO	\$300.54
Open	NBAZ - Warrant Clearing Account	Check	1079085	08/07/2019	Accounts Payable	ULINE INC	\$119.53
Open	NBAZ - Warrant Clearing Account	Check	1079086	08/07/2019	Accounts Payable	UNIFIRST CORPORATION	\$53.12
Open	NBAZ - Warrant Clearing Account	Check	1079087	08/07/2019	Accounts Payable	US POSTMASTER	\$60.00
Open	NBAZ - Warrant Clearing Account	Check	1079088	08/07/2019	Accounts Payable	VALLEY AUTO PARTS	\$412.58
Open	NBAZ - Warrant Clearing Account	Check	1079089	08/07/2019	Accounts Payable	VALLEY IMAGING SOLUTIONS	\$116.42
Open	NBAZ - Warrant Clearing Account	Check	1079090	08/07/2019	Accounts Payable	VERIZON WIRELESS	\$147.28
Open	NBAZ - Warrant Clearing Account	Check	1079091	08/07/2019	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	\$20.76
Open	NBAZ - Warrant Clearing Account	Check	1079092	08/07/2019	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	\$439.47
Open	NBAZ - Warrant Clearing Account	Check	1079093	08/07/2019	Accounts Payable	MICHAEL B WHITING	\$99.07
Open	NBAZ - Warrant Clearing Account	Check	1079094	08/07/2019	Accounts Payable	WILLIAM WADE WILTBANK	\$563.80
Open	NBAZ - Warrant Clearing Account	Check	1079095	08/07/2019	Accounts Payable	WOODLAND BUILDING CENTER	\$813.86
Open	NBAZ - Warrant Clearing Account	Check	1079096	08/07/2019	Accounts Payable	WRIGHT EXPRESS FSC	\$3695.10
Open	NBAZ - Warrant Clearing Account	Check	1079097	08/07/2019	Accounts Payable	YAZZIE'S AUTO PARTS INC	\$998.69
Open	NBAZ - Warrant Clearing Account	Check	1079098	08/07/2019	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	\$244.81
Open	NBAZ - Warrant Clearing Account	Check	1079099	08/07/2019	Accounts Payable	DEBBIE L PADILLA	\$293.69

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079100	08/08/2019	Accounts Payable	NATIONAL BANK	\$3247.47
Open	NBAZ - Warrant Clearing Account	Check	1079101	08/08/2019	Accounts Payable	NATIONAL BANK OF ARIZONA 0127	\$777.39
Open	NBAZ - Warrant Clearing Account	Check	1079102	08/08/2019	Accounts Payable	NATIONAL BANK OF ARIZONA 1389	\$1581.53
Open	NBAZ - Warrant Clearing Account	Check	1079103	08/08/2019	Accounts Payable	NATIONAL BANK OF ARIZONA 0085	\$3034.44
Open	NBAZ - Warrant Clearing Account	Check	1079104	08/08/2019	Accounts Payable	NATIONAL BANK OF ARIZONA 0285	\$1470.89
Open	NBAZ - Warrant Clearing Account	Check	1079105	08/08/2019	Accounts Payable	NATIONAL BANK OF ARIZONA 0341	\$963.77
Open	NBAZ - Warrant Clearing Account	Check	1079106	08/08/2019	Accounts Payable	NATIONAL BANK OF ARIZONA 0822	\$272.18
Open	NBAZ - Warrant Clearing Account	Check	1079107	08/08/2019	Accounts Payable	NATIONAL BANK OF ARIZONA 0830	\$244.39
Open	NBAZ - Warrant Clearing Account	Check	1079108	08/08/2019	Accounts Payable	NATIONAL BANK OF ARIZONA 0962	\$2325.27
Open	NBAZ - Warrant Clearing Account	Check	1079109	08/08/2019	Accounts Payable	SABRINA BREWER	\$701.75
Open	NBAZ - Warrant Clearing Account	Check	1079110	08/08/2019	Accounts Payable	AMBER MARIE PRICE	\$9.00
Open	NBAZ - Warrant Clearing Account	Check	1079111	08/08/2019	Accounts Payable	PATRICK J SANDOVAL	\$2162.49
Open	NBAZ - Warrant Clearing Account	Check	1079112	08/08/2019	Accounts Payable	TECHNICON TRAINING & CONSULTING SERVICES	\$385.00
Open	NBAZ - Warrant Clearing Account	Check	1079113	08/08/2019	Accounts Payable	ALICE JO WEBB	\$1138.29
Open	NBAZ - Warrant Clearing Account	Check	1079114	08/08/2019	Accounts Payable	YELTON AND ASSOCIATES	\$4916.67
Voided	NBAZ - Warrant Clearing Account	Check	1079115	08/12/2019	Accounts Payable	RUSH TRUCK CENTER	\$148381.17
Open	NBAZ - Warrant Clearing Account	Check	1079116	08/12/2019	Accounts Payable	ASRS LEGACY EORP	\$5889.13
Voided	NBAZ - Warrant Clearing Account	Check	1079117	08/12/2019	Accounts Payable	FRONTIER	\$1188.15
Open	NBAZ - Warrant Clearing Account	Check	1079118	08/12/2019	Accounts Payable	NICK D PATTON ATTORNEY AT LAW PLLC	\$555.50
Open	NBAZ - Warrant Clearing Account	Check	1079119	08/14/2019	Accounts Payable	24 HOUR GAS-N-GO	\$67.87
Open	NBAZ - Warrant Clearing Account	Check	1079120	08/14/2019	Accounts Payable	ACE UNIFORMS OF PHOENIX	\$161.58
Open	NBAZ - Warrant Clearing Account	Check	1079121	08/14/2019	Accounts Payable	ADHS AZ HEALTH CARE COST	\$22400.00
Open	NBAZ - Warrant Clearing Account	Check	1079122	08/14/2019	Accounts Payable	AIR-A-ZONA FLAG CO INC	\$860.92
Open	NBAZ - Warrant Clearing Account	Check	1079123	08/14/2019	Accounts Payable	ALPINE WATER AND SANITARY	\$107.06
Open	NBAZ - Warrant Clearing Account	Check	1079124	08/14/2019	Accounts Payable	ALSCO INC	\$212.22
Open	NBAZ - Warrant Clearing Account	Check	1079125	08/14/2019	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	\$1419.99
Open	NBAZ - Warrant Clearing Account	Check	1079126	08/14/2019	Accounts Payable	CHARLI A ANDERSON	\$31.08
Open	NBAZ - Warrant Clearing Account	Check	1079127	08/14/2019	Accounts Payable	ANNE E HARRIS PHD	\$600.00
Open	NBAZ - Warrant Clearing Account	Check	1079128	08/14/2019	Accounts Payable	APACHE COUNTY	\$360.25
Open	NBAZ - Warrant Clearing Account	Check	1079129	08/14/2019	Accounts Payable	ASHTONS REPAIR INC	\$2425.07
Open	NBAZ - Warrant Clearing Account	Check	1079130	08/14/2019	Accounts Payable	ASPEN TIRE & OIL	\$257.64
Open	NBAZ - Warrant Clearing Account	Check	1079131	08/14/2019	Accounts Payable	AT&T	\$38.59
Open	NBAZ - Warrant Clearing Account	Check	1079132	08/14/2019	Accounts Payable	AT&T MOBILITY	\$121.14
Open	NBAZ - Warrant Clearing Account	Check	1079133	08/14/2019	Accounts Payable	AUTO SAFETY HOUSE LLC	\$2937.17
Open	NBAZ - Warrant Clearing Account	Check	1079134	08/14/2019	Accounts Payable	AZ DEPT OF HEALTH SERVICES	\$1850.00
Open	NBAZ - Warrant Clearing Account	Check	1079135	08/14/2019	Accounts Payable	AZ DEPT OF REVENUE	\$285.00
Open	NBAZ - Warrant Clearing Account	Check	1079136	08/14/2019	Accounts Payable	AZ JUSTICE OF THE PEACE ASSOCIATION	\$190.00
Open	NBAZ - Warrant Clearing Account	Check	1079137	08/14/2019	Accounts Payable	BASHAS' CORPORATE OFFICE	\$140.59

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079138	08/14/2019	Accounts Payable	ELLEN RAE BAST	\$20.60
Open	NBAZ - Warrant Clearing Account	Check	1079139	08/14/2019	Accounts Payable	BAUMAN HOME AND AUTO INC	\$253.26
Open	NBAZ - Warrant Clearing Account	Check	1079140	08/14/2019	Accounts Payable	SARAH MAE BEGAY	\$230.00
Open	NBAZ - Warrant Clearing Account	Check	1079141	08/14/2019	Accounts Payable	RICHARD A BLAIR	\$165.00
Open	NBAZ - Warrant Clearing Account	Check	1079142	08/14/2019	Accounts Payable	BLUE HILLS ENVIRONMENTAL	\$1890.13
Open	NBAZ - Warrant Clearing Account	Check	1079143	08/14/2019	Accounts Payable	BODE CELLMARK FORENSICS INC	\$470.00
Open	NBAZ - Warrant Clearing Account	Check	1079144	08/14/2019	Accounts Payable	ELIZABETH ANN BOND	\$28.10
Open	NBAZ - Warrant Clearing Account	Check	1079145	08/14/2019	Accounts Payable	BOOKLIST	\$169.50
Open	NBAZ - Warrant Clearing Account	Check	1079146	08/14/2019	Accounts Payable	BOOT BARN	\$194.95
Open	NBAZ - Warrant Clearing Account	Check	1079147	08/14/2019	Accounts Payable	GLORIA BOWMAN	\$693.89
Open	NBAZ - Warrant Clearing Account	Check	1079148	08/14/2019	Accounts Payable	BROWN'S PARTSMASTER INC	\$405.07
Open	NBAZ - Warrant Clearing Account	Check	1079149	08/14/2019	Accounts Payable	BULWARK EXTERMINATING LLC	\$150.00
Open	NBAZ - Warrant Clearing Account	Check	1079150	08/14/2019	Accounts Payable	BURNHAM MORTUARY	\$1000.00
Open	NBAZ - Warrant Clearing Account	Check	1079151	08/14/2019	Accounts Payable	BUTLER'S OFFICE EQUIPMENT & SUPPLY INC	\$278.60
Open	NBAZ - Warrant Clearing Account	Check	1079152	08/14/2019	Accounts Payable	STEPHANIE R CALABAZA	\$636.17
Open	NBAZ - Warrant Clearing Account	Check	1079153	08/14/2019	Accounts Payable	CATERPILLAR FINANCIAL SERVICES CORPORATION	\$59749.86
Open	NBAZ - Warrant Clearing Account	Check	1079154	08/14/2019	Accounts Payable	CDW GOVERNMENT LLC	\$126.62
Open	NBAZ - Warrant Clearing Account	Check	1079155	08/14/2019	Accounts Payable	CELLULAR ONE NE AZ	\$212.73
Open	NBAZ - Warrant Clearing Account	Check	1079156	08/14/2019	Accounts Payable	CENTER POINT LARGE PRINT	\$44.34
Open	NBAZ - Warrant Clearing Account	Check	1079157	08/14/2019	Accounts Payable	LILLIAN CHAVEZ	\$135.00
Open	NBAZ - Warrant Clearing Account	Check	1079158	08/14/2019	Accounts Payable	CORRECTCARE INTEGRATED HEALTH INC	\$204.00
Open	NBAZ - Warrant Clearing Account	Check	1079159	08/14/2019	Accounts Payable	COUNTY SUPERVISORS ASSOCIATION OF ARIZONA	\$230.00
Open	NBAZ - Warrant Clearing Account	Check	1079160	08/14/2019	Accounts Payable	CREATIVE MULTIMEDIA INC (CMI)	\$10621.25
Open	NBAZ - Warrant Clearing Account	Check	1079161	08/14/2019	Accounts Payable	CREATIVE MULTIMEDIA INC (CMI)	\$3335.00
Open	NBAZ - Warrant Clearing Account	Check	1079162	08/14/2019	Accounts Payable	CRESCENT ELECTRIC SUPPLY CO	\$650.64
Open	NBAZ - Warrant Clearing Account	Check	1079163	08/14/2019	Accounts Payable	TROY D CZARNYSZKA	\$60.00
Open	NBAZ - Warrant Clearing Account	Check	1079164	08/14/2019	Accounts Payable	DANA KEPNER CO	\$58.00
Open	NBAZ - Warrant Clearing Account	Check	1079165	08/14/2019	Accounts Payable	DAVIS TRUE VALUE HARDWARE	\$26.16
Open	NBAZ - Warrant Clearing Account	Check	1079166	08/14/2019	Accounts Payable	JOSEPH DEDMAN JR	\$14.00
Open	NBAZ - Warrant Clearing Account	Check	1079167	08/14/2019	Accounts Payable	DEMCO	\$207.07
Open	NBAZ - Warrant Clearing Account	Check	1079168	08/14/2019	Accounts Payable	DIAMOND C FEEDS	\$279.22
Open	NBAZ - Warrant Clearing Account	Check	1079169	08/14/2019	Accounts Payable	DIAMOND DRUGS INC	\$3022.45
Open	NBAZ - Warrant Clearing Account	Check	1079170	08/14/2019	Accounts Payable	DIGITAL2YOU.CC	\$795.00
Open	NBAZ - Warrant Clearing Account	Check	1079171	08/14/2019	Accounts Payable	DIRECTV LLC	\$164.81
Open	NBAZ - Warrant Clearing Account	Check	1079172	08/14/2019	Accounts Payable	DISCOUNT TIRE	\$1238.20
Open	NBAZ - Warrant Clearing Account	Check	1079173	08/14/2019	Accounts Payable	DISH NETWORK	\$182.76
Open	NBAZ - Warrant Clearing Account	Check	1079174	08/14/2019	Accounts Payable	DISH NETWORK	\$142.07
Open	NBAZ - Warrant Clearing Account	Check	1079175	08/14/2019	Accounts Payable	DISH NETWORK	\$83.49

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079176	08/14/2019	Accounts Payable	BEN DUGDALE	\$262.74
Open	NBAZ - Warrant Clearing Account	Check	1079177	08/14/2019	Accounts Payable	DYLLIN RICK ELLINGTON	\$237.00
Open	NBAZ - Warrant Clearing Account	Check	1079178	08/14/2019	Accounts Payable	EM HALE LAW	\$1215.50
Open	NBAZ - Warrant Clearing Account	Check	1079179	08/14/2019	Accounts Payable	EMBASSY SUITES	\$364.92
Open	NBAZ - Warrant Clearing Account	Check	1079180	08/14/2019	Accounts Payable	EMPIRE MACHINERY	\$78486.47
Open	NBAZ - Warrant Clearing Account	Check	1079181	08/14/2019	Accounts Payable	ENCYCLOPAEDIA BRITANNICA INC	\$441.51
Open	NBAZ - Warrant Clearing Account	Check	1079182	08/14/2019	Accounts Payable	FLEET PRIDE	\$4832.23
Open	NBAZ - Warrant Clearing Account	Check	1079183	08/14/2019	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	\$243.70
Open	NBAZ - Warrant Clearing Account	Check	1079184	08/14/2019	Accounts Payable	FRONTIER	\$102.44
Open	NBAZ - Warrant Clearing Account	Check	1079185	08/14/2019	Accounts Payable	FRONTIER	\$74.29
Open	NBAZ - Warrant Clearing Account	Check	1079186	08/14/2019	Accounts Payable	FRONTIER	\$74.23
Open	NBAZ - Warrant Clearing Account	Check	1079187	08/14/2019	Accounts Payable	FRONTIER	\$1258.21
Open	NBAZ - Warrant Clearing Account	Check	1079188	08/14/2019	Accounts Payable	GALL'S INC	\$2289.62
Open	NBAZ - Warrant Clearing Account	Check	1079189	08/14/2019	Accounts Payable	PAUL S GALLEGOS	\$2048.63
Open	NBAZ - Warrant Clearing Account	Check	1079190	08/14/2019	Accounts Payable	GALLUP LUMBER & SUPPLY	\$160.32
Open	NBAZ - Warrant Clearing Account	Check	1079191	08/14/2019	Accounts Payable	GALLUP WATER WORKS	\$93.75
Open	NBAZ - Warrant Clearing Account	Check	1079192	08/14/2019	Accounts Payable	GILA COUNTY	\$11564.81
Open	NBAZ - Warrant Clearing Account	Check	1079193	08/14/2019	Accounts Payable	GMCO CORPORATION	\$12045.90
Open	NBAZ - Warrant Clearing Account	Check	1079194	08/14/2019	Accounts Payable	GOLIGHTLY TIRE	\$564.97
Open	NBAZ - Warrant Clearing Account	Check	1079195	08/14/2019	Accounts Payable	DARYL GREER	\$3222.90
Open	NBAZ - Warrant Clearing Account	Check	1079196	08/14/2019	Accounts Payable	GREER COMMUNITY FACILITIES	\$849.40
Open	NBAZ - Warrant Clearing Account	Check	1079197	08/14/2019	Accounts Payable	GURLEY MOTOR CO	\$472.27
Open	NBAZ - Warrant Clearing Account	Check	1079198	08/14/2019	Accounts Payable	HAMBLIN LAW OFFICE PLC	\$8500.00
Open	NBAZ - Warrant Clearing Account	Check	1079199	08/14/2019	Accounts Payable	HAWKER AND EVANS ASPHALT CO	\$10982.00
Open	NBAZ - Warrant Clearing Account	Check	1079200	08/14/2019	Accounts Payable	KLINT HEAP	\$1359.40
Open	NBAZ - Warrant Clearing Account	Check	1079201	08/14/2019	Accounts Payable	HILL AZ GROCERY STORE	\$16.35
Open	NBAZ - Warrant Clearing Account	Check	1079202	08/14/2019	Accounts Payable	HILL AZ GROCERY STORE	\$12.45
Open	NBAZ - Warrant Clearing Account	Check	1079203	08/14/2019	Accounts Payable	HISTORICSTREETSCAPES PLLC	\$44651.96
Open	NBAZ - Warrant Clearing Account	Check	1079204	08/14/2019	Accounts Payable	HOME DEPOT	\$207.75
Open	NBAZ - Warrant Clearing Account	Check	1079205	08/14/2019	Accounts Payable	HOSTYLE TAKEOVER CLEANING SERVICE	\$220.00
Open	NBAZ - Warrant Clearing Account	Check	1079206	08/14/2019	Accounts Payable	HUGHES SUPPLY INC (LAKESIDE)	\$202.76
Open	NBAZ - Warrant Clearing Account	Check	1079207	08/14/2019	Accounts Payable	INGRAM LIBRARY SERVICES	\$2970.33
Open	NBAZ - Warrant Clearing Account	Check	1079208	08/14/2019	Accounts Payable	INLAND KENWORTH INC (FARMINGTON)	\$60.76
Open	NBAZ - Warrant Clearing Account	Check	1079209	08/14/2019	Accounts Payable	GENEVA L JACKSON	\$319.10
Open	NBAZ - Warrant Clearing Account	Check	1079210	08/14/2019	Accounts Payable	KATHLEEN M MCGUIRE PSY D LLC	\$2064.00
Open	NBAZ - Warrant Clearing Account	Check	1079211	08/14/2019	Accounts Payable	SUSAN KOCH	\$11.00
Open	NBAZ - Warrant Clearing Account	Check	1079212	08/14/2019	Accounts Payable	KONICA MINOLTA	\$235.01
Open	NBAZ - Warrant Clearing Account	Check	1079213	08/14/2019	Accounts Payable	LUCAS KUHL	\$50.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079214	08/14/2019	Accounts Payable	L R INVESTIGATIONS LLC	\$1001.25
Open	NBAZ - Warrant Clearing Account	Check	1079215	08/14/2019	Accounts Payable	DAVID LAMM	\$601.95
Open	NBAZ - Warrant Clearing Account	Check	1079216	08/14/2019	Accounts Payable	LANGUAGE LINE SERVICES INC	\$110.84
Open	NBAZ - Warrant Clearing Account	Check	1079217	08/14/2019	Accounts Payable	LAWSON PRODUCTS INC	\$173.17
Open	NBAZ - Warrant Clearing Account	Check	1079218	08/14/2019	Accounts Payable	LEGATE, PENROD & ASSOCIATES	\$8500.00
Open	NBAZ - Warrant Clearing Account	Check	1079219	08/14/2019	Accounts Payable	LINCOLN STRATEGY GROUP	\$13500.00
Open	NBAZ - Warrant Clearing Account	Check	1079220	08/14/2019	Accounts Payable	LIVCO WATER & SEWER COMPANY	\$21.06
Open	NBAZ - Warrant Clearing Account	Check	1079221	08/14/2019	Accounts Payable	LOCAL FIRST ARIZONA FOUNDATION	\$300.00
Open	NBAZ - Warrant Clearing Account	Check	1079222	08/14/2019	Accounts Payable	LOWES COMPANIES INC	\$158.80
Open	NBAZ - Warrant Clearing Account	Check	1079223	08/14/2019	Accounts Payable	MARCEL & LORNA MORTENSEN RVOC LIV TRUST	\$3594.38
Open	NBAZ - Warrant Clearing Account	Check	1079224	08/14/2019	Accounts Payable	EVA MARQUEZ	\$18.81
Open	NBAZ - Warrant Clearing Account	Check	1079225	08/14/2019	Accounts Payable	MISSION UNIFORM & LINEN	\$356.49
Open	NBAZ - Warrant Clearing Account	Check	1079226	08/14/2019	Accounts Payable	MOUNTAIN LEGAL PLLC	\$1760.00
Open	NBAZ - Warrant Clearing Account	Check	1079227	08/14/2019	Accounts Payable	SHAWNA RENE MURPHY	\$503.38
Open	NBAZ - Warrant Clearing Account	Check	1079228	08/14/2019	Accounts Payable	NAPA	\$364.41
Open	NBAZ - Warrant Clearing Account	Check	1079229	08/14/2019	Accounts Payable	NATIONAL PETROLEUM EQUIPMENT	\$206.53
Open	NBAZ - Warrant Clearing Account	Check	1079230	08/14/2019	Accounts Payable	NAVAJO NATION FAIR	\$400.00
Open	NBAZ - Warrant Clearing Account	Check	1079231	08/14/2019	Accounts Payable	NAVAJO NATION FAIR	\$600.00
Open	NBAZ - Warrant Clearing Account	Check	1079232	08/14/2019	Accounts Payable	NAVAJO NATION FAIR	\$200.00
Open	NBAZ - Warrant Clearing Account	Check	1079233	08/14/2019	Accounts Payable	NAVAJO NATION FAIR	\$400.00
Open	NBAZ - Warrant Clearing Account	Check	1079234	08/14/2019	Accounts Payable	NAVAJO NATION FAIR	\$200.00
Open	NBAZ - Warrant Clearing Account	Check	1079235	08/14/2019	Accounts Payable	NAVAJO NATION FAIR	\$400.00
Open	NBAZ - Warrant Clearing Account	Check	1079236	08/14/2019	Accounts Payable	NAVAJO NATION WATER CODE ADMIN	\$20512.35
Open	NBAZ - Warrant Clearing Account	Check	1079237	08/14/2019	Accounts Payable	NAVAJO SANITATION INC	\$223.82
Open	NBAZ - Warrant Clearing Account	Check	1079238	08/14/2019	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	\$402.02
Open	NBAZ - Warrant Clearing Account	Check	1079239	08/14/2019	Accounts Payable	NAVAJO WESTERNERS	\$134.81
Open	NBAZ - Warrant Clearing Account	Check	1079240	08/14/2019	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	\$7153.01
Open	NBAZ - Warrant Clearing Account	Check	1079241	08/14/2019	Accounts Payable	LARRY NOBLE	\$569.20
Open	NBAZ - Warrant Clearing Account	Check	1079242	08/14/2019	Accounts Payable	OCCUPATIONAL SAFETY SERVICES	\$56.00
Open	NBAZ - Warrant Clearing Account	Check	1079243	08/14/2019	Accounts Payable	OCLC INC	\$247.25
Open	NBAZ - Warrant Clearing Account	Check	1079244	08/14/2019	Accounts Payable	OFFICE DEPOT	\$129.44
Open	NBAZ - Warrant Clearing Account	Check	1079245	08/14/2019	Accounts Payable	OVERDRIVE INC	\$301.11
Open	NBAZ - Warrant Clearing Account	Check	1079246	08/14/2019	Accounts Payable	BRIAN K PARRACK (HIGH COUNTRY AWARDS)	\$188.05
Open	NBAZ - Warrant Clearing Account	Check	1079247	08/14/2019	Accounts Payable	DANA BRYCE PATTERSON	\$8500.00
Open	NBAZ - Warrant Clearing Account	Check	1079248	08/14/2019	Accounts Payable	RYAN N PATTERSON	\$717.82
Open	NBAZ - Warrant Clearing Account	Check	1079249	08/14/2019	Accounts Payable	KERRY PENA	\$447.54
Open	NBAZ - Warrant Clearing Account	Check	1079250	08/14/2019	Accounts Payable	PENWORTHY COMPANY	\$490.56
Open	NBAZ - Warrant Clearing Account	Check	1079251	08/14/2019	Accounts Payable	PERFECT PRINTZ LLC	\$4969.04

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079252	08/14/2019	Accounts Payable	PITNEY BOWES	\$420.39
Open	NBAZ - Warrant Clearing Account	Check	1079253	08/14/2019	Accounts Payable	LEONARDO DANIEL PRIETO	\$237.00
Open	NBAZ - Warrant Clearing Account	Check	1079254	08/14/2019	Accounts Payable	PRO PETROLEUM	\$37509.69
Open	NBAZ - Warrant Clearing Account	Check	1079255	08/14/2019	Accounts Payable	QUALITY CARQUEST	\$148.83
Open	NBAZ - Warrant Clearing Account	Check	1079256	08/14/2019	Accounts Payable	QUILL CORP	\$2344.52
Open	NBAZ - Warrant Clearing Account	Check	1079257	08/14/2019	Accounts Payable	RDO EQUIPMENT CO	\$255.61
Open	NBAZ - Warrant Clearing Account	Check	1079258	08/14/2019	Accounts Payable	RHINEHART OIL CO	\$16688.76
Open	NBAZ - Warrant Clearing Account	Check	1079259	08/14/2019	Accounts Payable	RICOH USA INC	\$114.63
Open	NBAZ - Warrant Clearing Account	Check	1079260	08/14/2019	Accounts Payable	RIGGS ELLSWORTH & PORTER PLC	\$66.00
Open	NBAZ - Warrant Clearing Account	Check	1079261	08/14/2019	Accounts Payable	ROAD MACHINERY LLC	\$7576.79
Open	NBAZ - Warrant Clearing Account	Check	1079262	08/14/2019	Accounts Payable	RUSH TRUCK CENTER	\$634.68
Open	NBAZ - Warrant Clearing Account	Check	1079263	08/14/2019	Accounts Payable	RUSH TRUCK CENTER	\$148381.17
Open	NBAZ - Warrant Clearing Account	Check	1079264	08/14/2019	Accounts Payable	LAURENCE SCHIFF	\$1500.00
Open	NBAZ - Warrant Clearing Account	Check	1079265	08/14/2019	Accounts Payable	SECURUS TECHNOLOGIES INC	\$935.34
Open	NBAZ - Warrant Clearing Account	Check	1079266	08/14/2019	Accounts Payable	SENTRY FIRE AND WELDING SUPPLY INC	\$101.86
Open	NBAZ - Warrant Clearing Account	Check	1079267	08/14/2019	Accounts Payable	JOE SHIRLEY JR	\$171.68
Open	NBAZ - Warrant Clearing Account	Check	1079268	08/14/2019	Accounts Payable	SONORA QUEST LABORATORIES	\$46.83
Open	NBAZ - Warrant Clearing Account	Check	1079269	08/14/2019	Accounts Payable	SPARKLETT'S WATER	\$283.04
Open	NBAZ - Warrant Clearing Account	Check	1079270	08/14/2019	Accounts Payable	SPRINGERVILLE AUTOMOTIVE SERVICE	\$368.65
Open	NBAZ - Warrant Clearing Account	Check	1079271	08/14/2019	Accounts Payable	ST JOHNS CITY	\$2412.68
Open	NBAZ - Warrant Clearing Account	Check	1079272	08/14/2019	Accounts Payable	STANLEY SECURITY SOLUTIONS INC	\$40.00
Open	NBAZ - Warrant Clearing Account	Check	1079273	08/14/2019	Accounts Payable	SW ECOLOGY LLC	\$1380.00
Open	NBAZ - Warrant Clearing Account	Check	1079274	08/14/2019	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	\$572.74
Open	NBAZ - Warrant Clearing Account	Check	1079275	08/14/2019	Accounts Payable	THOMSON REUTERS WEST	\$259.66
Open	NBAZ - Warrant Clearing Account	Check	1079276	08/14/2019	Accounts Payable	TIP COMMUNICATIONS	\$1275.40
Open	NBAZ - Warrant Clearing Account	Check	1079277	08/14/2019	Accounts Payable	TORRISON CONSULTING LLC	\$4859.00
Open	NBAZ - Warrant Clearing Account	Check	1079278	08/14/2019	Accounts Payable	TOWERING HOUSE EVENT SERVICES LLC	\$894.64
Open	NBAZ - Warrant Clearing Account	Check	1079279	08/14/2019	Accounts Payable	TOWN OF EAGAR	\$1340.25
Open	NBAZ - Warrant Clearing Account	Check	1079280	08/14/2019	Accounts Payable	TOWN OF SPRINGERVILLE	\$392.00
Open	NBAZ - Warrant Clearing Account	Check	1079281	08/14/2019	Accounts Payable	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS INC	\$54.55
Open	NBAZ - Warrant Clearing Account	Check	1079282	08/14/2019	Accounts Payable	TRINITY SERVICES GROUP INC	\$19874.41
Open	NBAZ - Warrant Clearing Account	Check	1079283	08/14/2019	Accounts Payable	TRUCK PRO DBA AZ BRAKE & CLUTCH SUPPLY	\$98.87
Open	NBAZ - Warrant Clearing Account	Check	1079284	08/14/2019	Accounts Payable	NICOLE M TSOSIE	\$102.90
Open	NBAZ - Warrant Clearing Account	Check	1079285	08/14/2019	Accounts Payable	SHERWOOD BOWEN UDALL	\$303.10
Open	NBAZ - Warrant Clearing Account	Check	1079286	08/14/2019	Accounts Payable	US CORRECTIONS LLC	\$5053.00
Open	NBAZ - Warrant Clearing Account	Check	1079287	08/14/2019	Accounts Payable	US POSTMASTER	\$120.00
Open	NBAZ - Warrant Clearing Account	Check	1079288	08/14/2019	Accounts Payable	VALLEY AUTO PARTS	\$2856.70
Open	NBAZ - Warrant Clearing Account	Check	1079289	08/14/2019	Accounts Payable	VERITAS RESEARCH CONSULTING	\$3000.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079290	08/14/2019	Accounts Payable	VERIZON WIRELESS	\$2445.04
Open	NBAZ - Warrant Clearing Account	Check	1079291	08/14/2019	Accounts Payable	DELANA WAITE	\$33.88
Open	NBAZ - Warrant Clearing Account	Check	1079292	08/14/2019	Accounts Payable	WAL-MART COMMUNITY	\$167.73
Open	NBAZ - Warrant Clearing Account	Check	1079293	08/14/2019	Accounts Payable	WATERWAYS IRRIGATION ENGINEERS INC	\$3257.56
Open	NBAZ - Warrant Clearing Account	Check	1079294	08/14/2019	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	\$129.07
Open	NBAZ - Warrant Clearing Account	Check	1079295	08/14/2019	Accounts Payable	MICHAEL B WHITING	\$177.64
Open	NBAZ - Warrant Clearing Account	Check	1079296	08/14/2019	Accounts Payable	TAMMI JO WILKINS	\$454.38
Open	NBAZ - Warrant Clearing Account	Check	1079297	08/14/2019	Accounts Payable	WOODLAND BUILDING CENTER	\$126.98
Open	NBAZ - Warrant Clearing Account	Check	1079298	08/14/2019	Accounts Payable	XEROX CORP	\$111.32
Open	NBAZ - Warrant Clearing Account	Check	1079299	08/14/2019	Accounts Payable	YOUNGS FUTURE TIRE	\$582.52
Open	NBAZ - Warrant Clearing Account	Check	1079300	08/14/2019	Accounts Payable	MICHAEL TODECHEENIE	\$75.00
Open	NBAZ - Warrant Clearing Account	Check	1079301	08/14/2019	Accounts Payable	TOMMY TODECHEENIE	\$75.00
Open	NBAZ - Warrant Clearing Account	Check	1079302	08/14/2019	Accounts Payable	TONY E TSOSIE	\$75.00
Open	NBAZ - Warrant Clearing Account	Check	1079303	08/14/2019	Accounts Payable	BRIDES AUTO CENTER	\$65.63
Open	NBAZ - Warrant Clearing Account	Check	1079304	08/14/2019	Accounts Payable	CHANGEPOINT INTEGRATED HEALTH	\$10220.00
Open	NBAZ - Warrant Clearing Account	Check	1079305	08/14/2019	Accounts Payable	DALE L HAUSER	\$25.00
Open	NBAZ - Warrant Clearing Account	Check	1079306	08/14/2019	Accounts Payable	HILLYARD/FLAGSTAFF	\$814.20
Open	NBAZ - Warrant Clearing Account	Check	1079307	08/14/2019	Accounts Payable	PRO PETROLEUM	\$18691.27
Open	NBAZ - Warrant Clearing Account	Check	1079308	08/14/2019	Accounts Payable	ROAD MACHINERY LLC	\$2241.04
Open	NBAZ - Warrant Clearing Account	Check	1079309	08/14/2019	Accounts Payable	TIMEMARK INC	\$320.26
Open	NBAZ - Warrant Clearing Account	Check	1079310	08/14/2019	Accounts Payable	VERNON DOMESTIC IMPROVEMENT	\$49.84
Open	NBAZ - Warrant Clearing Account	Check	1079311	08/14/2019	Accounts Payable	ALL AMERICAN PAINT AND BODY	\$100.00
Open	NBAZ - Warrant Clearing Account	Check	1079312	08/14/2019	Accounts Payable	CHARLI A ANDERSON	\$289.42
Open	NBAZ - Warrant Clearing Account	Check	1079313	08/14/2019	Accounts Payable	EMBASSY SUITES	\$634.92
Open	NBAZ - Warrant Clearing Account	Check	1079314	08/15/2019	Accounts Payable	DIANA M MORGAN	\$60.90
Open	NBAZ - Warrant Clearing Account	Check	1079315	08/15/2019	Accounts Payable	RYAN N PATTERSON	\$148.48
Open	NBAZ - Warrant Clearing Account	Check	1079316	08/20/2019	Accounts Payable	HIGH COUNTRY SIGNS LLC	\$12886.00
Open	NBAZ - Warrant Clearing Account	Check	1079317	08/20/2019	Accounts Payable	AZ DEPT OF REVENUE	\$1579.09
Open	NBAZ - Warrant Clearing Account	Check	1079318	08/20/2019	Accounts Payable	PITNEY BOWES RESERVE ACCOUNT	\$5000.00
Open	NBAZ - Warrant Clearing Account	Check	1079319	08/20/2019	Accounts Payable	KONICA MINOLTA	\$159.47
Open	NBAZ - Warrant Clearing Account	Check	1079320	08/20/2019	Accounts Payable	BRIAN K PARRACK (HIGH COUNTRY AWARDS)	\$288.54
Open	NBAZ - Warrant Clearing Account	Check	1079321	08/20/2019	Accounts Payable	BRIAN K PARRACK (HIGH COUNTRY AWARDS)	\$12.00
Open	NBAZ - Warrant Clearing Account	Check	1079322	08/20/2019	Accounts Payable	ALTON JOE SHEPHERD	\$474.19
Open	NBAZ - Warrant Clearing Account	Check	1079323	08/20/2019	Accounts Payable	JIMICA LYNN BIGMAN	\$1138.29
Open	NBAZ - Warrant Clearing Account	Check	1079358	08/20/2019	Accounts Payable	AMERICAN FAMILY LIFE ASSURANCE	\$690.51
Open	NBAZ - Warrant Clearing Account	Check	1079359	08/20/2019	Accounts Payable	APACHE COUNTY FSA	\$783.31
Open	NBAZ - Warrant Clearing Account	Check	1079360	08/20/2019	Accounts Payable	APACHE COUNTY HSA	\$4052.99
Open	NBAZ - Warrant Clearing Account	Check	1079361	08/20/2019	Accounts Payable	APACHE COUNTY MEDICAL	\$181198.30

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079362	08/20/2019	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	\$139122.15
Open	NBAZ - Warrant Clearing Account	Check	1079363	08/20/2019	Accounts Payable	ASRS LEGACY EORP	\$5889.13
Open	NBAZ - Warrant Clearing Account	Check	1079364	08/20/2019	Accounts Payable	AZ STATE RETIREMENT SYSTEM	\$111166.97
Open	NBAZ - Warrant Clearing Account	Check	1079365	08/20/2019	Accounts Payable	CINCINNATI LIFE INS CO	\$28.00
Open	NBAZ - Warrant Clearing Account	Check	1079366	08/20/2019	Accounts Payable	COLONIAL LIFE AND ACCIDENT INS	\$1339.80
Open	NBAZ - Warrant Clearing Account	Check	1079367	08/20/2019	Accounts Payable	CORP DISABILITY	\$74.12
Open	NBAZ - Warrant Clearing Account	Check	1079368	08/20/2019	Accounts Payable	CORRECTIONS OFFICER RET PLAN	\$9949.83
Open	NBAZ - Warrant Clearing Account	Check	1079369	08/20/2019	Accounts Payable	CORRECTIONS OFFICER RETIREMENT PLAN 520	\$4771.93
Open	NBAZ - Warrant Clearing Account	Check	1079370	08/20/2019	Accounts Payable	EODCRS DISABILITY	\$12.28
Open	NBAZ - Warrant Clearing Account	Check	1079371	08/20/2019	Accounts Payable	EORP LEGACY	\$2720.34
Open	NBAZ - Warrant Clearing Account	Check	1079372	08/20/2019	Accounts Payable	FAMILY SUPPORT REGISTRY	\$129.00
Open	NBAZ - Warrant Clearing Account	Check	1079373	08/20/2019	Accounts Payable	NATIONWIDE	\$2133.05
Open	NBAZ - Warrant Clearing Account	Check	1079374	08/20/2019	Accounts Payable	NATIONWIDE RETIREMENT SOL EODCRS	\$687.08
Open	NBAZ - Warrant Clearing Account	Check	1079375	08/20/2019	Accounts Payable	NATIONWIDE TRUST FSB	\$3145.17
Open	NBAZ - Warrant Clearing Account	Check	1079376	08/20/2019	Accounts Payable	PUBLIC SAFETY PERSONNEL 401	\$16207.12
Open	NBAZ - Warrant Clearing Account	Check	1079377	08/20/2019	Accounts Payable	PUBLIC SAFETY SHERIFF RET	\$45315.28
Open	NBAZ - Warrant Clearing Account	Check	1079378	08/20/2019	Accounts Payable	RIO PUERCO ACRES	\$495.00
Open	NBAZ - Warrant Clearing Account	Check	1079379	08/20/2019	Accounts Payable	SECURITY BENEFIT GROUP	\$315.00
Open	NBAZ - Warrant Clearing Account	Check	1079380	08/20/2019	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	\$1741.14
Open	NBAZ - Warrant Clearing Account	Check	1079381	08/21/2019	Accounts Payable	1ST QUALITY GLASS	\$675.00
Open	NBAZ - Warrant Clearing Account	Check	1079382	08/21/2019	Accounts Payable	BASHAS' CORPORATE OFFICE	\$273.45
Open	NBAZ - Warrant Clearing Account	Check	1079383	08/21/2019	Accounts Payable	BLUE HILLS ENVIRONMENTAL	\$440.24
Open	NBAZ - Warrant Clearing Account	Check	1079384	08/21/2019	Accounts Payable	BUTLER'S OFFICE EQUIPMENT & SUPPLY INC	\$265.15
Open	NBAZ - Warrant Clearing Account	Check	1079385	08/21/2019	Accounts Payable	ROAD MACHINERY LLC	\$743.67
Open	NBAZ - Warrant Clearing Account	Check	1079386	08/21/2019	Accounts Payable	24 HOUR GAS-N-GO	\$51.25
Open	NBAZ - Warrant Clearing Account	Check	1079387	08/21/2019	Accounts Payable	4 RIVERS EQUIPMENT LLC	\$245.30
Open	NBAZ - Warrant Clearing Account	Check	1079388	08/21/2019	Accounts Payable	AAA OR NORTHERN CALIFORNIA, NEVADA & UTAH	\$20.00
Open	NBAZ - Warrant Clearing Account	Check	1079389	08/21/2019	Accounts Payable	ROBIN R AGUERO	\$544.24
Open	NBAZ - Warrant Clearing Account	Check	1079390	08/21/2019	Accounts Payable	ALPINE WATER AND SANITARY	\$197.08
Open	NBAZ - Warrant Clearing Account	Check	1079391	08/21/2019	Accounts Payable	ALSCO INC	\$350.72
Open	NBAZ - Warrant Clearing Account	Check	1079392	08/21/2019	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	\$1449.62
Open	NBAZ - Warrant Clearing Account	Check	1079393	08/21/2019	Accounts Payable	AMAZON COM INC	\$10.90
Open	NBAZ - Warrant Clearing Account	Check	1079394	08/21/2019	Accounts Payable	AMIGO CHEVROLET	\$74.67
Open	NBAZ - Warrant Clearing Account	Check	1079395	08/21/2019	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	\$515.50
Open	NBAZ - Warrant Clearing Account	Check	1079396	08/21/2019	Accounts Payable	ARIZONA STATE FORESTRY DIVISION	\$7579.56
Open	NBAZ - Warrant Clearing Account	Check	1079397	08/21/2019	Accounts Payable	ASPEN TIRE & OIL	\$82.91
Open	NBAZ - Warrant Clearing Account	Check	1079398	08/21/2019	Accounts Payable	AZ ASSN OF COUNTIES	\$325.00
Open	NBAZ - Warrant Clearing Account	Check	1079399	08/21/2019	Accounts Payable	AZ DEPT OF CORRECTIONS	\$275.01

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079400	08/21/2019	Accounts Payable	B & H PHOTO VIDEO PRO AUDIO	\$822.00
Open	NBAZ - Warrant Clearing Account	Check	1079401	08/21/2019	Accounts Payable	LUCINDA A BALOO	\$134.56
Open	NBAZ - Warrant Clearing Account	Check	1079402	08/21/2019	Accounts Payable	BASHAS' CORPORATE OFFICE	\$510.57
Open	NBAZ - Warrant Clearing Account	Check	1079403	08/21/2019	Accounts Payable	ELLEN RAE BAST	\$1325.16
Open	NBAZ - Warrant Clearing Account	Check	1079404	08/21/2019	Accounts Payable	BAUMAN HOME AND AUTO INC	\$105.75
Open	NBAZ - Warrant Clearing Account	Check	1079405	08/21/2019	Accounts Payable	MALENA GENEVIEVE BAZURTO	\$111.88
Open	NBAZ - Warrant Clearing Account	Check	1079406	08/21/2019	Accounts Payable	MARLEITA BEGAY	\$571.04
Open	NBAZ - Warrant Clearing Account	Check	1079407	08/21/2019	Accounts Payable	SARAH MAE BEGAY	\$65.00
Open	NBAZ - Warrant Clearing Account	Check	1079408	08/21/2019	Accounts Payable	JUDITH A BENDER	\$1395.00
Open	NBAZ - Warrant Clearing Account	Check	1079409	08/21/2019	Accounts Payable	BI INC	\$279.78
Open	NBAZ - Warrant Clearing Account	Check	1079410	08/21/2019	Accounts Payable	BLUE HILLS ENVIRONMENTAL	\$140.10
Open	NBAZ - Warrant Clearing Account	Check	1079411	08/21/2019	Accounts Payable	DELOS BOND	\$2003.57
Open	NBAZ - Warrant Clearing Account	Check	1079412	08/21/2019	Accounts Payable	BOOT BARN	\$200.00
Open	NBAZ - Warrant Clearing Account	Check	1079413	08/21/2019	Accounts Payable	BREWER LAW OFFICE PLLC	\$8500.00
Open	NBAZ - Warrant Clearing Account	Check	1079414	08/21/2019	Accounts Payable	BRIDES AUTO CENTER	\$4.00
Open	NBAZ - Warrant Clearing Account	Check	1079415	08/21/2019	Accounts Payable	BRUCKNER TRUCK SALES INC	\$34056.00
Open	NBAZ - Warrant Clearing Account	Check	1079416	08/21/2019	Accounts Payable	C&I SHOW HARDWARE & SECURITY SYSTEMS INC	\$596.28
Open	NBAZ - Warrant Clearing Account	Check	1079417	08/21/2019	Accounts Payable	CDW GOVERNMENT LLC	\$33.28
Open	NBAZ - Warrant Clearing Account	Check	1079418	08/21/2019	Accounts Payable	CENGAGE LEARNING INC	\$215.97
Open	NBAZ - Warrant Clearing Account	Check	1079419	08/21/2019	Accounts Payable	CONSOLIDATED ELECTRICAL DISTRIBUTORS	\$259.37
Open	NBAZ - Warrant Clearing Account	Check	1079420	08/21/2019	Accounts Payable	COUNTY SUPERVISORS ASSOCIATION OF ARIZONA	\$460.00
Open	NBAZ - Warrant Clearing Account	Check	1079421	08/21/2019	Accounts Payable	CRESCENT ELECTRIC SUPPLY CO	\$245.64
Open	NBAZ - Warrant Clearing Account	Check	1079422	08/21/2019	Accounts Payable	RODGER DAHOZY	\$746.98
Open	NBAZ - Warrant Clearing Account	Check	1079423	08/21/2019	Accounts Payable	DE LAGE LANDEN FINANCIAL SERVICES INC	\$302.50
Open	NBAZ - Warrant Clearing Account	Check	1079424	08/21/2019	Accounts Payable	JOSEPH DEDMAN JR	\$90.00
Open	NBAZ - Warrant Clearing Account	Check	1079425	08/21/2019	Accounts Payable	CECILIA DIAZ	\$284.64
Open	NBAZ - Warrant Clearing Account	Check	1079426	08/21/2019	Accounts Payable	DOMAIN LISTINGS LLC	\$228.00
Open	NBAZ - Warrant Clearing Account	Check	1079427	08/21/2019	Accounts Payable	DRONEFLY	\$3486.00
Open	NBAZ - Warrant Clearing Account	Check	1079428	08/21/2019	Accounts Payable	EMPIRE MACHINERY	\$531.62
Open	NBAZ - Warrant Clearing Account	Check	1079429	08/21/2019	Accounts Payable	FASTSIGNS OF FARMINGTON	\$569.40
Open	NBAZ - Warrant Clearing Account	Check	1079430	08/21/2019	Accounts Payable	FEDEX - FEDERAL EXPRESS CORPORATION	\$81.82
Open	NBAZ - Warrant Clearing Account	Check	1079431	08/21/2019	Accounts Payable	FIREFIGHTERS AND POLICE OFFICERS CANCER INSURANCE	\$1350.00
Open	NBAZ - Warrant Clearing Account	Check	1079432	08/21/2019	Accounts Payable	DORIS A FODERA	\$60.00
Open	NBAZ - Warrant Clearing Account	Check	1079433	08/21/2019	Accounts Payable	FRONTIER	\$376.44
Open	NBAZ - Warrant Clearing Account	Check	1079434	08/21/2019	Accounts Payable	FRONTIER	\$273.31
Open	NBAZ - Warrant Clearing Account	Check	1079435	08/21/2019	Accounts Payable	FRONTIER	\$24.78
Open	NBAZ - Warrant Clearing Account	Check	1079436	08/21/2019	Accounts Payable	FRONTIER	\$57.22
Open	NBAZ - Warrant Clearing Account	Check	1079437	08/21/2019	Accounts Payable	FRONTIER	\$106.23

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079438	08/21/2019	Accounts Payable	FRONTIER	\$162.79
Open	NBAZ - Warrant Clearing Account	Check	1079439	08/21/2019	Accounts Payable	FRONTIER	\$164.24
Open	NBAZ - Warrant Clearing Account	Check	1079440	08/21/2019	Accounts Payable	FRONTIER	\$222.05
Open	NBAZ - Warrant Clearing Account	Check	1079441	08/21/2019	Accounts Payable	FRONTIER	\$170.65
Open	NBAZ - Warrant Clearing Account	Check	1079442	08/21/2019	Accounts Payable	FRONTIER	\$195.03
Open	NBAZ - Warrant Clearing Account	Check	1079443	08/21/2019	Accounts Payable	FRONTIER	\$158.04
Open	NBAZ - Warrant Clearing Account	Check	1079444	08/21/2019	Accounts Payable	FRONTIER	\$421.20
Open	NBAZ - Warrant Clearing Account	Check	1079445	08/21/2019	Accounts Payable	FRONTIER	\$933.71
Open	NBAZ - Warrant Clearing Account	Check	1079446	08/21/2019	Accounts Payable	FRONTIER	\$139.07
Open	NBAZ - Warrant Clearing Account	Check	1079447	08/21/2019	Accounts Payable	FRONTIER	\$72.02
Open	NBAZ - Warrant Clearing Account	Check	1079448	08/21/2019	Accounts Payable	FRONTIER	\$72.02
Open	NBAZ - Warrant Clearing Account	Check	1079449	08/21/2019	Accounts Payable	FRONTIER	\$822.33
Open	NBAZ - Warrant Clearing Account	Check	1079450	08/21/2019	Accounts Payable	FRONTIER	\$808.16
Open	NBAZ - Warrant Clearing Account	Check	1079451	08/21/2019	Accounts Payable	GLAXO SMITHKLINE PHARMACY	\$1916.00
Open	NBAZ - Warrant Clearing Account	Check	1079452	08/21/2019	Accounts Payable	GOLIGHTLY TIRE	\$4933.54
Open	NBAZ - Warrant Clearing Account	Check	1079453	08/21/2019	Accounts Payable	BARBARA J GOMEZ	\$397.08
Open	NBAZ - Warrant Clearing Account	Check	1079454	08/21/2019	Accounts Payable	DARYL GREER	\$627.34
Open	NBAZ - Warrant Clearing Account	Check	1079455	08/21/2019	Accounts Payable	ADA C GUINN	\$65.37
Open	NBAZ - Warrant Clearing Account	Check	1079456	08/21/2019	Accounts Payable	H & C STARTER AND ALTERNATOR	\$577.34
Open	NBAZ - Warrant Clearing Account	Check	1079457	08/21/2019	Accounts Payable	HATCH CONSTRUCTION	\$2397.03
Open	NBAZ - Warrant Clearing Account	Check	1079458	08/21/2019	Accounts Payable	HEALTH EQUITY INC	\$171.60
Open	NBAZ - Warrant Clearing Account	Check	1079459	08/21/2019	Accounts Payable	HIGH COUNTRY SIGNS LLC	\$1655.00
Open	NBAZ - Warrant Clearing Account	Check	1079460	08/21/2019	Accounts Payable	HILL AZ GROCERY STORE	\$55.68
Open	NBAZ - Warrant Clearing Account	Check	1079461	08/21/2019	Accounts Payable	HILL AZ GROCERY STORE	\$8.99
Open	NBAZ - Warrant Clearing Account	Check	1079462	08/21/2019	Accounts Payable	HOME DEPOT	\$1833.62
Open	NBAZ - Warrant Clearing Account	Check	1079463	08/21/2019	Accounts Payable	BO HOUNSHELL	\$54.54
Open	NBAZ - Warrant Clearing Account	Check	1079464	08/21/2019	Accounts Payable	HUGHES SUPPLY INC (LAKESIDE)	\$61.62
Open	NBAZ - Warrant Clearing Account	Check	1079465	08/21/2019	Accounts Payable	INTERNATIONAL CODE COUNCIL (ICC)	\$462.84
Open	NBAZ - Warrant Clearing Account	Check	1079466	08/21/2019	Accounts Payable	IRA B EHRlich MD	\$700.00
Open	NBAZ - Warrant Clearing Account	Check	1079467	08/21/2019	Accounts Payable	DENNISE L JONES	\$397.08
Open	NBAZ - Warrant Clearing Account	Check	1079468	08/21/2019	Accounts Payable	TOMMY KIRK	\$78.00
Open	NBAZ - Warrant Clearing Account	Check	1079469	08/21/2019	Accounts Payable	MICHAEL LATHAM	\$4039.14
Open	NBAZ - Warrant Clearing Account	Check	1079470	08/21/2019	Accounts Payable	LOWES COMPANIES INC	\$161.15
Open	NBAZ - Warrant Clearing Account	Check	1079471	08/21/2019	Accounts Payable	JASON WAYNE MOORE	\$577.62
Open	NBAZ - Warrant Clearing Account	Check	1079472	08/21/2019	Accounts Payable	MOORE LAW FIRM PLLC	\$1544.00
Open	NBAZ - Warrant Clearing Account	Check	1079473	08/21/2019	Accounts Payable	NAPA	\$127.71
Open	NBAZ - Warrant Clearing Account	Check	1079474	08/21/2019	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	\$3026.11
Open	NBAZ - Warrant Clearing Account	Check	1079475	08/21/2019	Accounts Payable	NAVAJO WESTERNERS	\$142.57

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079476	08/21/2019	Accounts Payable	NAVAPACHE ELECTRIC COOPERATIVE	\$14025.95
Open	NBAZ - Warrant Clearing Account	Check	1079477	08/21/2019	Accounts Payable	TEDDY MILES NEWMAN	\$8.72
Open	NBAZ - Warrant Clearing Account	Check	1079478	08/21/2019	Accounts Payable	NICK D PATTON ATTORNEY AT LAW PLLC	\$1028.50
Open	NBAZ - Warrant Clearing Account	Check	1079479	08/21/2019	Accounts Payable	NOEL'S INC	\$1105.44
Open	NBAZ - Warrant Clearing Account	Check	1079480	08/21/2019	Accounts Payable	NORCHEM DRUG TESTING LABORATORY	\$1710.95
Open	NBAZ - Warrant Clearing Account	Check	1079481	08/21/2019	Accounts Payable	OFFICE DEPOT	\$193.77
Open	NBAZ - Warrant Clearing Account	Check	1079482	08/21/2019	Accounts Payable	ELEXUS OLLERTON	\$144.64
Open	NBAZ - Warrant Clearing Account	Check	1079483	08/21/2019	Accounts Payable	ORIENTAL TRADING COMPANY	\$25.58
Open	NBAZ - Warrant Clearing Account	Check	1079484	08/21/2019	Accounts Payable	OVERDRIVE INC	\$10.99
Open	NBAZ - Warrant Clearing Account	Check	1079485	08/21/2019	Accounts Payable	DEBBIE L PADILLA	\$17.97
Open	NBAZ - Warrant Clearing Account	Check	1079486	08/21/2019	Accounts Payable	RYAN N PATTERSON	\$346.84
Open	NBAZ - Warrant Clearing Account	Check	1079487	08/21/2019	Accounts Payable	PERFECT PRINTZ LLC	\$745.18
Open	NBAZ - Warrant Clearing Account	Check	1079488	08/21/2019	Accounts Payable	PINAL COUNTY ARIZONA	\$3500.00
Open	NBAZ - Warrant Clearing Account	Check	1079489	08/21/2019	Accounts Payable	PITNEY BOWES	\$127.19
Open	NBAZ - Warrant Clearing Account	Check	1079490	08/21/2019	Accounts Payable	PREMIUM PROPANE LLC	\$50.19
Open	NBAZ - Warrant Clearing Account	Check	1079491	08/21/2019	Accounts Payable	QUILL CORP	\$3252.49
Open	NBAZ - Warrant Clearing Account	Check	1079492	08/21/2019	Accounts Payable	ROAD MACHINERY LLC	\$218.70
Open	NBAZ - Warrant Clearing Account	Check	1079493	08/21/2019	Accounts Payable	RUSH TRUCK CENTER	\$457.21
Open	NBAZ - Warrant Clearing Account	Check	1079494	08/21/2019	Accounts Payable	S R ROBERTS INC	\$966.20
Open	NBAZ - Warrant Clearing Account	Check	1079495	08/21/2019	Accounts Payable	SAFELITE AUTO GLASS	\$1065.12
Open	NBAZ - Warrant Clearing Account	Check	1079496	08/21/2019	Accounts Payable	SAFETY KLEEN	\$394.89
Open	NBAZ - Warrant Clearing Account	Check	1079497	08/21/2019	Accounts Payable	ANALEASE SEGOVIA	\$302.40
Open	NBAZ - Warrant Clearing Account	Check	1079498	08/21/2019	Accounts Payable	SEM APPLICATIONS INC	\$102.00
Open	NBAZ - Warrant Clearing Account	Check	1079499	08/21/2019	Accounts Payable	SHOW LOW FORD INC	\$54.18
Open	NBAZ - Warrant Clearing Account	Check	1079500	08/21/2019	Accounts Payable	SIGN VISION	\$228.00
Open	NBAZ - Warrant Clearing Account	Check	1079501	08/21/2019	Accounts Payable	SPARKLETT'S WATER	\$208.19
Open	NBAZ - Warrant Clearing Account	Check	1079502	08/21/2019	Accounts Payable	SPEEDY SALES AND SERVICE	\$486.00
Open	NBAZ - Warrant Clearing Account	Check	1079503	08/21/2019	Accounts Payable	SPRINGERVILLE AUTO WRECKERS	\$225.00
Open	NBAZ - Warrant Clearing Account	Check	1079504	08/21/2019	Accounts Payable	ST JOHNS CITY	\$217.41
Open	NBAZ - Warrant Clearing Account	Check	1079505	08/21/2019	Accounts Payable	ST JOHNS SUBWAY	\$93.78
Open	NBAZ - Warrant Clearing Account	Check	1079506	08/21/2019	Accounts Payable	MONICA STAUFFER	\$211.52
Open	NBAZ - Warrant Clearing Account	Check	1079507	08/21/2019	Accounts Payable	SUTTON WEED & PEST CONTROL	\$815.00
Open	NBAZ - Warrant Clearing Account	Check	1079508	08/21/2019	Accounts Payable	SW ECOLOGY LLC	\$1510.00
Open	NBAZ - Warrant Clearing Account	Check	1079509	08/21/2019	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	\$65.99
Open	NBAZ - Warrant Clearing Account	Check	1079510	08/21/2019	Accounts Payable	TAYLOR LAW OFFICE PC	\$302.00
Open	NBAZ - Warrant Clearing Account	Check	1079511	08/21/2019	Accounts Payable	THOMSON REUTERS WEST	\$1349.14
Open	NBAZ - Warrant Clearing Account	Check	1079512	08/21/2019	Accounts Payable	TRANSTAR INDUSTRIES INC	\$367.95
Open	NBAZ - Warrant Clearing Account	Check	1079513	08/21/2019	Accounts Payable	UNIFIRST CORPORATION	\$115.78

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1079514	08/21/2019	Accounts Payable	UNITED RENTALS	\$4547.87
Open	NBAZ - Warrant Clearing Account	Check	1079515	08/21/2019	Accounts Payable	UNITED TRUCK AND EQUIPMENT INC	\$185.59
Open	NBAZ - Warrant Clearing Account	Check	1079516	08/21/2019	Accounts Payable	VALLEY AUTO PARTS	\$1298.23
Open	NBAZ - Warrant Clearing Account	Check	1079517	08/21/2019	Accounts Payable	VERITAS RESEARCH CONSULTING	\$3650.00
Open	NBAZ - Warrant Clearing Account	Check	1079518	08/21/2019	Accounts Payable	VERITAS RESEARCH CONSULTING	\$2350.00
Open	NBAZ - Warrant Clearing Account	Check	1079519	08/21/2019	Accounts Payable	VERIZON WIRELESS	\$2966.38
Open	NBAZ - Warrant Clearing Account	Check	1079520	08/21/2019	Accounts Payable	WESTERN DRUG COMPANY	\$15.00
Open	NBAZ - Warrant Clearing Account	Check	1079521	08/21/2019	Accounts Payable	WHITE MOUNTAIN COMMUNICATIONS	\$572.02
Open	NBAZ - Warrant Clearing Account	Check	1079522	08/21/2019	Accounts Payable	WOODLAND BUILDING CENTER	\$82.74
Open	NBAZ - Warrant Clearing Account	Check	1079523	08/22/2019	Accounts Payable	BAUMAN HOME AND AUTO INC	\$79.05
Open	NBAZ - Warrant Clearing Account	Check	1079524	08/22/2019	Accounts Payable	MICHAEL V CIRIVELLO	\$48.00
Open	NBAZ - Warrant Clearing Account	Check	1079525	08/22/2019	Accounts Payable	DIAMOND MEDICAL SUPPLY	\$80.46
Open	NBAZ - Warrant Clearing Account	Check	1079526	08/22/2019	Accounts Payable	HILLYARD/FLAGSTAFF	\$1751.89
Open	NBAZ - Warrant Clearing Account	Check	1079527	08/22/2019	Accounts Payable	ROCHELLE HUBBELL	\$365.64
Open	NBAZ - Warrant Clearing Account	Check	1079528	08/22/2019	Accounts Payable	CHRIS MCCARTHY	\$59.99
Open	NBAZ - Warrant Clearing Account	Check	1079529	08/22/2019	Accounts Payable	PREMIER DRY CLEANING	\$11.00
Open	NBAZ - Warrant Clearing Account	Check	1079530	08/22/2019	Accounts Payable	RHINEHART OIL CO	\$2145.98
Open	NBAZ - Warrant Clearing Account	Check	1079531	08/22/2019	Accounts Payable	SECURUS TECHNOLOGIES INC	\$1068.02
Open	NBAZ - Warrant Clearing Account	Check	1079532	08/22/2019	Accounts Payable	ALTON JOE SHEPHERD	\$306.56
Open	NBAZ - Warrant Clearing Account	Check	1079533	08/22/2019	Accounts Payable	TRACY SHUMWAY	\$24.00
Open	NBAZ - Warrant Clearing Account	Check	1079534	08/22/2019	Accounts Payable	MICHAEL G SMITH	\$1875.00
Open	NBAZ - Warrant Clearing Account	Check	1079535	08/22/2019	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	\$77.43
Open	NBAZ - Warrant Clearing Account	Check	1079536	08/26/2019	Accounts Payable	BUILDING NATIONS LLC	\$200.00
Open	NBAZ - Warrant Clearing Account	Check	1079537	08/26/2019	Accounts Payable	BUILDING NATIONS LLC	\$400.00
Open	NBAZ - Warrant Clearing Account	Check	1079538	08/26/2019	Accounts Payable	BUILDING NATIONS LLC	\$400.00

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

(continued on page 2)

Submitter's Name: (Individual, Organization, or County Department)

County Manager _____

Date/Signature: _____

9/26/19



Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of the minutes dated August 5, 2019.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature _____

Human Resources Review: _____

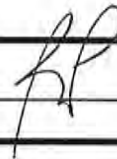
Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

Board Clerk's Initials _____



OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

August 5, 2019
St. Johns, Arizona

Present were: Chairman Joe Shirley, Jr. and Vice Chairman Travis Simshauser. Also present were County Manager/Clerk of the Board Ryan Patterson and County Attorney Michael Whiting. Supervisor Alton Shepherd was in route to the meeting.

Chairman Shirley called to order the Board of Supervisors meeting at 8:30 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Jason Moore gave the invocation.

Stephanie McCarthy led the Pledge of Allegiance.

Chairman Shirley called for the Public Health Services District items.

Preston Raban, Health Director, requested approval to place employee Veronica Mireles on a leave of absence without pay for a period of no longer than 12 weeks in accordance with Section 3.6 of the Apache County Human Resources Manual. **Mr. Simshauser moved approval, seconded by Mr. Shirley.**

Mr. Shepherd arrived at the meeting. Vote was unanimous.

Preston Raban, Health Director, requested possible approval of an agreement between Apache County Health Services District and Alena Thompson, FNP, to provide the services of a contract nurse practitioner for Family Planning and Well Woman Health Check services and the expense has been budgeted for in FY20. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Preston Raban, Health Director, requested approval of Health Start Program Contract No. ADHS 15-096687, Amendment No. 2 which extends the contract date to June 30, 2020 for the fifth and final year and was budgeted for in FY20. **Mr. Simshauser moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Mr. Patterson requested approval of relocation reimbursement in the amount of \$500.00 in accordance with the Apache County Human Resources Policy Manual, Section 1.7 for newly hired Public Health Director Preston Raban. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Simshauser moved to adjourn the Public Health Services District meeting, seconded by Mr. Shepherd. Vote was unanimous.

Chairman Shirley called for the Library District items.

SueAn Stradling-Collins, Library Director, submitted the Library District Annual Report for FY 2018-2019. No action was needed or taken.

SueAn Stradling-Collins, Library Director, requested approval of the acceptance of 480 books donated by Sanders Elementary School to the Sanders Public Library at an approximate value of \$11,847.80. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

SueAn Stradling-Collins, Library Director, requested approval of a lease agreement between the Alpine Area Library Friends and the Apache County Library District from July 1, 2019 through June 30, 2020 at the annual rate of \$50.00. **Mr. Simshauser moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Mr. Shepherd moved to adjourn the Library District meetings, seconded by Mr. Simshauser. Vote was unanimous.

Chairman Shirley called for the regular agenda items.

Ferrin Crosby, County Engineer, presented notification of the retirement of Scott King and recognition of his 43 years of service. Chairman Shirley thanked Mr. King for his years of service in county government. No action was needed or taken.

Timothy Hinton, Finance Department, requested approval of the 2019-2020 Tax Levy Rates for all County jurisdictions. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Devin Brown, Community Development Director, presented a public hearing, discussion and possible approval of an amendment to the Apache County Zoning Ordinance allowing guesthouses on parcels of 5-acres or larger without going through the conditional use permit process. Planning & Zoning unanimously recommended approval April 4, 2019. A copy of the proposed amendment is available on the County website at <https://www.co.apache.az.us/community-development/>. **Mr. Simshauser moved to open the public hearing, seconded by Mr. Shepherd.** Vote was unanimous. There was no one wanting to address the Board during the public hearing. **Mr. Simshauser moved to close the public hearing, seconded by Mr. Shepherd.** Vote was unanimous. **Mr. Shepherd moved approval of the amendment, seconded by Mr. Simshauser.** Vote was unanimous.

Devin Brown, Community Development Director, presented a public hearing, discussion and possible approval to adopt the Concho Community Plan. Mr. Brown stated the people of Concho developed this plan over a two-year period after doing outreach and holding many community meetings. Mr. Brown stated if the plan is approved, it will be incorporated into the Apache County Comprehensive Plan as a guide for future development. Mr. Brown stated the Planning & Zoning Commission unanimously recommended for approval June 6, 2019. **Mr. Simshauser moved to open the public hearing, seconded by Mr. Shepherd.** Vote was unanimous.

Barry Weller, a resident of Concho, expressed his support of the plan. Gail Golden, a resident of Concho, spoke on the Concho Animal Advocates is a 501c3 and is a result of the plan that works to spay and neuter animals in the Concho area and provides financial aid to those residents of the Concho area for those services. Ms. Golden also requested the county work to approve a shared animal control officer for the Concho area.

Mr. Shepherd moved to close the public hearing, seconded by Mr. Simshauser. Vote was unanimous. **Mr. Simshauser moved to approve the Concho Community Plan, seconded by Mr. Shepherd.** Vote was unanimous.

Mr. Patterson presented the Consent Agenda items A-G and recommended approval. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between July 2, 2019 and August 5, 2019. Demands are payments made, or to be made, by the County. Payee Amount AAA OR NORTHERN CALIFORNIA, NEVADA & UTAH \$1617.00 ADHS AZ HEALTH CARE COST \$22400.00 ALAN B RIETZ \$7073.18 ALANE M MOORE \$1800.00 ALL AROUND CLEAN UP \$1000.00 ALLEGRA \$6001.28 AMAZON CAPITAL SERVICES INC (IT DEPT) \$1223.24 AMAZON CAPITAL SERVICES INC (IT DEPT) \$1582.60 AMAZON COM INC \$5295.82 AMERICAN FIRE EQUIPMENT SALES & SERVICE \$2419.00 APACHE COUNTY HSA \$4075.42 APACHE COUNTY HAS \$4275.42 APACHE COUNTY MEDICAL \$176979.61 APACHE COUNTY MEDICAL \$180128.02 APACHE COUNTY TAX WITHHOLDING \$143501.66 APACHE COUNTY TAX WITHHOLDING \$147990.98 APACHE COUNTY TAX WITHHOLDING \$3890.19 ASHTONS REPAIR INC \$1955.03 ASPEN TIRE & OIL \$1644.78 ASRS LEGACY EORP \$5889.13 ASRS LEGACY EORP \$5889.13 AZ ASSN OF COUNTIES \$12478.87 AZ ASSN OF COUNTY SCHOOL SUPERINTENDENTS \$3770.00 AZ COUNTIES INSURANCE POOL \$500497.39 AZ COUNTIES WORKERS COMPENSATION PLAN \$73449.68 AZ DEPT OF ECONOMIC SECURITY \$4894.39 AZ DEPT OF HEALTH SERVICES \$1080.00 AZ DEPT OF REVENUE \$45111.21 AZ DEPT OF REVENUE \$1721.33 AZ STATE RETIREMENT SYSTEM \$112102.27 AZ STATE RETIREMENT SYSTEM \$116048.19 BAUMAN HOME AND AUTO INC \$2642.29 BEST BUY FOR BUSINESS \$4487.88 BEST BUY FOR BUSINESS \$1526.06 BEST BUY FOR BUSINESS \$2839.29 BIG SKY COMMUNICATIONS INC \$1065.00 BIHN & MCDANIEL PLC \$10362.57 BLUE HILLS ENVIRONMENTAL \$29014.01 BOB BARKER COMPANY INC \$1203.21 BREWER LAW OFFICE PLLC \$8500.00 CDW GOVERNMENT LLC \$5381.76 CDW GOVERNMENT LLC \$1971.73 CDW GOVERNMENT LLC \$1309.08 CDW GOVERNMENT LLC \$1543.15 CELLULAR ONE NE AZ \$1474.91 CENGAGE LEARNING INC \$3858.36 CENGAGE LEARNING INC \$2772.69 CENTRAL AGENCY FAIR INC \$2000.00 CHARLI A ANDERSON \$1142.50 COCONINO COUNTY \$1800.00 COLONIAL LIFE AND ACCIDENT INS \$1376.91 COLONIAL LIFE AND ACCIDENT INS \$1376.91 CONSOLIDATED ELECTRICAL DISTRIBUTORS \$1688.74 CONTINUANT INC \$1015.20 CORONADO LAW FIRM PLLC \$28700.48 CORRECTIONS OFFICER RET PLAN \$9377.64 CORRECTIONS OFFICER RET PLAN \$9326.23 CORRECTIONS OFFICER RETIREMENT PLAN 520 \$5199.31 CORRECTIONS OFFICER RETIREMENT PLAN 520 \$4769.85 COUNTY SUPERVISORS ASSOCIATION

OF ARIZONA \$65123.00 CREATIVE MULTIMEDIA INC (CMI) \$3951.25 CREATIVE
MULTIMEDIA INC (CMI) \$10802.50 CRESCENT ELECTRIC SUPPLY CO \$2443.58 CS&S
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ROMERO \$1314.47 DELL COMPUTER CORPORATION \$4267.71 DIAMOND DRUGS INC
\$3582.06 DIRECTV LLC \$2015.76 DISH NETWORK \$1205.76 EBSCO SUBSCRIPTION
SERVICES \$2323.16 ELECTION SYSTEMS AND SOFTWARE \$2818.41 ELECTRONIC
CENTER INC \$1281.06 ELEXUS OLLERTON \$1014.47 EMPIRE MACHINERY\$7830.33
EMPIRE MACHINERY \$1193.22 EMPIRE MACHINERY \$2553.39 EMPIRE MACHINERY
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GOLIGHTLY TIRE \$3311.80 HAMBLIN & ASSOCIATES LLC \$1150.00 HAMBLIN LAW
OFFICE PLC \$8500.00 HIGH COUNTRY PROPANES\$ 1005.52 HILLYARD/FLAGSTAFF
\$1752.29 HILLYARD/FLAGSTAFF \$1619.97 HOME DEPOT \$2752.48 HOME DEPOT
\$2734.38 INFINITY COMMUNICAITONS & CONSULTING INC \$4500.00
INFOGROUP LIBRARY DIVISION \$1353.03 INGRAM LIBRARY SERVICES\$3643.60
INHEALTH SYSTEMS AND SERVICES \$1475.67 INTAB INC \$1258.43
JAY YELLOWHORSE \$1676.38 JO ANN WILLIAMS \$1786.40 JONES SKELTON &
HOCHULI PLC \$2251.00 JONES SKELTON & HOCHULI PLC \$2496.00
JOSEPH YOUNG \$1998.52 JOSHUA T COVEY \$2206.21 JUDITH A BENDER
\$1275.00 JULIUS ELWOOD\$1238.86 JURY SYSTEMS INCORPORATED \$1500.00
KATHLEEN M MCGUIRE PSY D LLC \$1625.00 KLINT HEAP \$1574.40 LAURENCE
SCHIFF \$1800.00 LEGATE, PENROD & ASSOCIATES \$8500.00 MASS
TRANSCRIPTIONS \$3026.40 MERCK SHARP & DOHME CORP\$ 4086.08
MICHAEL B WHITING \$1247.16 MICHAEL LATHAM \$2084.74 MICHAEL W SMITH
\$1875.00 MIDWAY CHEVROLET \$38053.54 MOUNTAIN COMFORT HEATING AND
COOLING\$ 3459.00 MOUNTAIN COMFORT HEATING AND COOLING \$2575.99
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NATIONWIDE \$2102.38 NATIONWIDE TRUST FSB \$3236.46 NATIONWIDE TRUST FSB
\$3234.93 NAVAJO COUNTY \$5000.00 NAVAJO NATION WATER CODE ADMIN
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NORCHEM DRUG TESTING LABORATORY \$2022.00 OCLC INC \$2645.15 PACIFIC
PONDEROSA CO INC \$3630.66 PAGE STEEL \$2384.06 PAUL JAMES PINTER JR
\$1996.88 PERFECT PRINTZ LLC \$1027.65 PIMA COUNTY MEDICAL \$2300.00 PINAL
COUNTY ARIZONA \$1925.00 PRO PETROLEUM \$18896.78 PROQUEST LLC \$1531.43
PSYCHOLOGICAL AND CONSULTING SERVICES \$4000.00 PUBLIC SAFETY
PERSONNEL 401 \$16241.47 PUBLIC SAFETY PERSONNEL 401 \$16207.12 PUBLIC

SAFETY SHERIFF RET \$19637.43 PUBLIC SAFETY SHERIFF RET \$48244.70 PUBLIC SAFETY SHERIFF RET \$47453.12 PUERCO VALLEY AMBULANCE SERVICE \$1318.39 QUALITY READY MIX INC \$1492.49 QUALITY READY MIX INC \$1273.20 QUILL CORP \$7811.83 QUILL CORP \$5077.40 QUILL CORP \$2735.23 QUILL CORP \$1803.02 QUILL CORP \$2063.39 QUILL CORP \$1337.36 RDO EQUIPMENT CO \$3212.27 REDW LLC \$9360.00 RELIAS LLC \$2927.93 RHINEHART OIL CO \$17403.01 RHINEHART OIL CO \$18644.28 RHINEHART OIL CO \$3250.11 RHINEHART OIL CO \$19569.33 RHINEHART OIL CO \$2812.25 RIETZ'S SERVICE \$7073.18 RIGG LAW FIRM PLLC \$3002.00 RIGG LAW FIRM PLLC \$3525.50 RL'S A-1 AUTO BODY SHOP \$1635.50 RUSH TRUCK CENTER \$1218.68 RUSH TRUCK CENTER \$1487.28 RUSH TRUCK CENTER \$3703.39 RUSH TRUCK CENTER \$1094.39 SAFELITE AUTO GLASS \$1570.92 SALAM INTERNATIONAL INC \$2259.67 SANDSTONE PUBLIC RELATIONS \$1335.28 SATCOM GLOBAL INC \$1330.00 SECURUS TECHNOLOGIES INC \$1263.17 SECURUS TECHNOLOGIES INC \$1250.80 SECURUS TECHNOLOGIES INC \$1092.67 SECURUS TECHNOLOGIES INC \$1784.63 SOUTHERN COUNTIES OIL COMPANY \$16793.13 ST JOHNS CITY \$2867.42 STAPLES CREDIT PLAN \$2959.94 SUMMIT FUNERAL HOME \$1660.00 SUPPORT PAYMENT CLEARINGHOUSE \$1741.14 SUPPORT PAYMENT CLEARINGHOUSE \$1741.14 SW ECOLOGY LLC \$1020.00 SW ECOLOGY LLC \$1560.00 SW ECOLOGY LLC \$1040.00 SW ECOLOGY LLC \$1190.75 THE AARONS COMPANY LLC \$3000.00 THE GUIDANCE CENTER \$6500.00 THOMSON REUTERS WEST \$2850.43 TORRISON CONSULTING LLC \$4859.00 TOTAL AUTO PROS WHOLESALE LLC \$1510.00 TRACKER SOFTWARE CORP \$3262.00 TRACTOR SUPPLY CO \$2431.85 TRINITY SERVICES GROUP INC \$17284.29 TRUCK WORKS HOLDINGS LLC \$16097.00 US CORRECTIONS LLC \$5005.05 US CORRECTIONS LLC \$2148.75 US GEOLOGICAL SURVEY \$3100.00 US GEOLOGICAL SURVEY \$3100.00 US POSTMASTER \$1500.00 VALLEY AUTO PARTS \$1195.31 VALLEY AUTO PARTS \$2797.80 VALLEY AUTO PARTS \$1041.18 VALLEY AUTO PARTS \$3972.16 VERITAS RESEARCH CONSULTING \$2000.00 VERITAS RESEARCH CONSULTING \$2000.00 VERITAS RESEARCH CONSULTING \$2000.00 VERITAS RESEARCH CONSULTING \$7450.00 VERITAS RESEARCH CONSULTING \$2000.00 VERIZON WIRELESS \$3480.32 VERIZON WIRELESS \$1178.64 VERIZON WIRELESS \$2107.98 VERIZON WIRELESS \$1885.97 WHITE MOUNTAIN PUBLISHING CO \$1674.43 WHITE MOUNTAIN REGIONAL MEDICAL CENTER \$2000.00 WHITE MOUNTAIN REGIONAL MEDICAL CENTER \$1183.68 WILLIAM F & CAROL A REEVES \$2795.63 WOODLAND BUILDING CENTER \$1395.57 WORLD OF TRAVEL \$1124.36 WRIGHT EXPRESS FSC \$3421.42 WRIGHT EXPRESS FSC \$2513.67 YAVAPAI COUNTY GOVERNMENT \$10350.00 YAZZIE'S AUTO PARTS INC \$2724.29 YAZZIE'S AUTO PARTS INC \$4838.30 YELTON AND ASSOCIATES \$9950.00 YOUNGS FUTURE TIRE \$3851.06 ZACHARY PEMBERTON \$2091.46

Specific details of the demands may be requested through the County public record request process. B. Request approval of the minutes dated July 2, 2019 and July 25, 2019. C. Request approval of a resolution recognizing August as Child Support Awareness Month. D. Request approval of a letter of support regarding the Arizona Game and Fish Department's plan to update the fish hatchery infrastructure supporting continued healthy outdoor recreation throughout Arizona's waters. E. Request approval to cancel the August 19, 2019 regular Board of Supervisor meeting due to completion of the 2019-2020 budget process. Community Development: F. Request approval of a Conditional Use Permit to

allow Makaela Van Winkle to grow industrial hemp on a portion of a 160-acre parcel. The farm will include two 24' x 84' x 12' hoop houses and irrigated fields from an existing well. Property is located off highway 180 & Apache County Road 5152 in Hunt, AZ 85936. A.P.N.

204-10-004. P&Z Commission unanimously recommended approval with conditions July 11, 2019. Human Resources: G. District III: Request transfer of the current Division Manager of Special Projects to the open position of Division Manager of Health, Safety, and Environmental at the employee's current rate of pay. Vote was unanimous.

Angela Romero, Election Director, requested approval, based on the recommendation of the Republican Party County Chairman, Delos Bond, determine vacancies exist in the office of precinct committeeman and appoint David Bradley Peelman to the Vernon Precinct. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Angela Romero, Election Director, requested approval, based on the recommendation of the Democratic Party County Chairman, Jim McGrew, determine vacancies exist in the office of precinct committeeman and appoint Alice Ben, and Nellie Smith for the Canyon De Chelly Precinct; Criss E. Candelaria for the Concho Precinct; Philmer Bluehouse, Everett Ross, Moroni Fulton, Wilson C. Stewart Jr., Eva M. Dahozy-Platero, Leonard Platero, Sr., Larry Johnson, Juan Arviso, Katherine D. Arviso, Louva Dahozy, Tom M. White, Jr., Jeannie A. Martinez and Lenora Y. Fulton for the Ft. Defiance Precinct; Chelsea Holtsoi for the Many Farms Precinct; JoAnn Leigh Dedman for the Nazlini Precinct; Paul Rogers for the St. Johns Precinct; Flora Benn-Chapito, Steven C. Begay and Carol K. Perry for the St. Michaels Precinct; Henry Rowler for the Wheatfields Precinct; Tauve Begaye for the Wide Ruins Precinct; Darius Barney, Roz Whitehair, Sr., Rosalind Zah and Peterson Zah for the Window Rock Precinct. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Angela Romero, Election Director, requested approval of all Election Board Workers, Poll Workers and Election Day Technicians for the upcoming November 5, 2019 Special Election. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Angela Romero, Election Director, requested approval of the Election Board Worker Pay Schedule for the November 5, 2019 Special Election. **Mr. Simshauser moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Angela Romero, Election Director, requested approval of all Ballot Replacement Centers/Drop Boxes for the November 5, 2019 Special Election. **Mr. Simshauser moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Kerry Pena, Emergency Management Director, requested approval of Amendment #4 to Intergovernmental Agreement ADHS 17-133163 with Arizona Department of Health Services (ADHS) \$208,918.00 and was budgeted for in FY20. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Malena Bazarro, District III, requested approval to accept the USDA Rural Business Development Grant in the amount of \$59,000 for development of a research and

education center related to health care and opioid addiction treatment. Ms. Bazurto stated the grant award includes contractual services with Yelton and Associates to carry out the scope of work as outlined in the grant agreement. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Commander Rosco Herrera, on behalf of the Sheriff's Office, read a letter submitted by David Francisco and requested approval to place Mr. Francisco on a leave of absence without pay not to exceed 12 weeks in accordance with Section 3.6 of the Apache County Human Resources Policy Manual, effective July 21, 2019, and to allow Mr. Francisco to use donated time in excess of 480 hours until the end of the approved leave of absence without pay. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Commander Shane Bevington, on behalf of the Sheriff's Office, requested approval of Agreement DC-20-001 between the Arizona Criminal Justice Commission and the Apache County Sheriff's Office for the Drug, Gang and Violent Crime Control Grant Agreement in the amount of \$225,301.00, and the grant requires a 25% match that will be paid using RICO funds. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Ferrin Crosby, County Engineer, presented the item for discussion and possible action to receive petitions to adopt roads into the County Maintenance System. Mr. Crosby stated the roads that have been petitioned are N3119, N3120, N3323 and N3131. Mr. Crosby stated per statute, citizens are allowed to petition a road be added to a maintenance system and those petitions are brought before the Board of Supervisors and the Board then has the option of hearing the petitions or not, and if so, they can direct the county engineer to produce a set of plans and or cost estimate for adopting the roads into the county maintenance system. Mr. Whiting stated his office has been involved in the process and reviewed the petitions. Mr. Crosby stated after acceptance of the petitions, a follow up agenda item would be at a future board meeting when a public hearing would be held and would provide projected costs and hear from the public. **Mr. Simshauser moved to approve acceptance of the petitions with the direction to the county engineer to put together the cost analysis and plans, seconded by Mr. Shepherd.** Mr. Shepherd asked if there was a criteria established for the process. Mr. Crosby stated there is currently not an established criteria; there has been internal discussions about creating a criteria and a criteria could be established with the assistance of the county attorney, but currently all the county has to follow is the statute.

Anthony Romyak a resident of Concho, requested the Board add county road N3450 and N3533 to the petition to be added to the county road inventory list.

Steven Coombs, a resident of Vernon, requested N3119 and N3120 be added to the road maintenance inventory list. Mr. Coombs stated N3323 is a road never fully developed and is a major road that also needs to be included in the road inventory list and requested the petition be accepted in order to move forward with a cost analysis.

Dan Chance, a resident of Vernon, requested his petition for N3119 and N3120 be accepted for review and cost analysis in order to move toward being accepted into the road inventory. Ron Teuscher, a resident of Vernon, petitioned to consider N3119 into the road maintenance list.

Chairman Shirley stated what is before the board is to accept the petitions in order to move forward with the process to possibly accept N3119, N3120, N3323 and N3131 into the road maintenance list. Vote was unanimous.

Ferrin Crosby, County Engineer, requested approval to purchase a semi-truck tractor from Rush Truck Center for District II using the HGACBuy Contract #HT06-18 at a cost of \$148,381.17 and funds used are from District II carryover. **Mr. Simshauser moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Ferrin Crosby, County Engineer, requested approval to purchase Asphalt Emulsions from Quality Emulsions, utilizing Navajo County's contract #B16-03-02. Mr. Crosby stated the projected need is 560 tons for a total of cost of \$225,000 for District III Roads utilizing District III carryover funds. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Michael Whiting, County Attorney, requested approval to pay the Diversion Manager position from any County Attorney's Office fund. **Mr. Simshauser moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Michael Whiting, County Attorney, requested approval of an Arizona Criminal Justice Commission Drug, Gang and Violent Crime Control Program Grant Agreement No. DC-20-020, in the amount of \$67,976.00 for FY20, with a match amount of \$22,659.00. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Michael Whiting, County Attorney, requested approval of Arizona Criminal Justice Commission Victim Compensation Grant Agreement No. VC-20-049, in the amount of \$83,700.00 for FY20 with no match amount required. **Mr. Simshauser moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Michael Whiting, County Attorney, requested approval of Arizona Attorney General's Office FY20 Victims' Rights Program Grant Agreement No. A.G. #2020-001, in the amount of \$19,700 with no match amount required. **Mr. Shepherd moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Chairman Shirley opened the floor for public comment. Art Modica thanked Mr. Crosby, Mr. King and Supervisor Simshauser for the improvements to county road 5270.

Mr. Shepherd moved to adjourn the meeting, seconded by Mr. Simshauser. Vote was unanimous.

Approved this 4th day of September 2019.

Joe Shirley, Jr.
Chairman of the Board

Ryan N. Patterson
Clerk of the Board

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager _____

Date/Signature: _____

8/26/19



Describe in detail what you want to say to the Board and what action you want the Board to take:


Request approval of a resolution allowing Apache County to act as the fiscal agent for Concho Fire Department upon award of a grant through Gila River Indian Community.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____



Finance Review: _____

Signature _____

Human Resources Review: _____

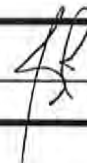
Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

Board Clerk's Initials _____



Beth Bond

From: Malena Bazarto
Sent: Tuesday, August 6, 2019 9:31 PM
To: Beth Bond
Subject: Fwd: Resolution for GILA River grant
Attachments: RESOLUTION - Gila River Grant - 2019.docx

Sent from my Verizon, Samsung Galaxy smartphone

----- Original message -----

From: Jenn Wood <jwood@conchofire.com>
Date: 8/6/19 9:17 PM (GMT-07:00)
To: Malena Bazarto <mbazarto@co.apache.az.us>
Cc: Jenn Wood <jwood@conchofire.com>
Subject: Resolution for GILA River grant

Hello,

I have checked with GILA River and they will not accept the minutes, but rather need a resolution as we earlier discussed.

I have attached the resolution necessary for the GILA River grant.

They are in need of the resolution by 9/20/2019 in order to award the grant.

If this requires further discussion please let me know.

Thank you,

Jenn
(443) 375-7382

JOE SHIRLEY, JR.
CHAIRMAN OF THE BOARD
DISTRICT I
P.O. Box 1952, Chinle, AZ 86503

ALTON JOE SHEPHERD
MEMBER OF THE BOARD
DISTRICT II
P.O. Box 994, Ganado, AZ 86505

TRAVIS SIMSHAUSER
VICE CHAIRMAN OF THE BOARD
DISTRICT III
P.O. Box 428, St. Johns, AZ 85936

**BOARD OF SUPERVISORS
OF APACHE COUNTY**

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-2003



RYAN N. PATTERSON
MANAGER-CLERK
ST. JOHNS, AZ 85936

RESOLUTION NUMBER: 2019-_____

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE COUNTY,
ARIZONA, ACCEPTING GRANT MONEY FROM GILA RIVER INDIAN
COMMUNITY FOR PURCHASE OF EQUIPMENT**

WHEREAS, the Concho Volunteer Fire Department is in need of new personal protective equipment necessary to keep their firefighters safe and;

WHEREAS, the Concho Volunteer Fire Department has applied for a grant to purchase such equipment with the Gila River Indian Community; and

WHEREAS, Gila River Indian Community has made a favorable but partial recommendation to make the grant in the amount of **\$187,703.00** pending resolution of the Apache County Board of Supervisors accepting these monies;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of the County of Apache, Arizona as follows:

Grant funds proposed by the Gila River Indian Community in the amount of \$187,703.00, for the purchase of equipment be acknowledged and accepted.

PASSED AND ADOPTED by the Board of the County of Apache, Arizona, this 4th day of September 2019.

ATTEST:

Joe Shirley, Jr.
CHAIRMAN OF THE BOARD OF SUPERVISORS

Ryan N. Patterson
CLERK OF THE BOARD

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager _____

Date/Signature: _____

8/26/19



Describe in detail what you want to say to the Board and what action you want the Board to take:

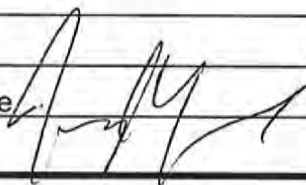
Request approval of a resolution recognizing fallen firefighters and emergency services personnel.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____



Finance Review: _____

Signature _____

Human Resources Review: _____

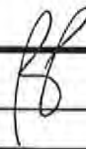
Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

Board Clerk's Initials _____



Beth Bond

From: Lincoln485 <lincoln485@aol.com>
Sent: Monday, August 5, 2019 12:59 PM
To: Travis Simshauser; Malena Bazarro
Cc: Beth Bond; Diana Morgan
Subject: Annual Firefighter Memorial 2019
Attachments: Firefighter proclamation- 2019.doc

Honorable Supervisor Simshauser,

I have attached the 2019 Resolution for the Firefighter Memorial Resolution. This is the fourth year that I have submitted the resolution to the Apache Board of Supervisors. I know that you and the Board has supported this resolution and I sincerely thank you and the Board for their support.

I think that the September Board meeting would be appropriate. If you agree and support this resolution and date, would you consider the placement of this resolution on the September 4th Board Meeting Calendar.

Please feel free to contact me.

Oscar R. Miranda
Alpine, Arizona
(520) 906-7834

JOE SHIRLEY, JR.
CHAIRMAN OF THE BOARD
DISTRICT I
P.O. Box 1952, Chinle, AZ 86503

ALTON JOE SHEPHERD
MEMBER OF THE BOARD
DISTRICT II
P.O. Box 994, Ganado, AZ 86505

TRAVIS SIMSHAUSER
VICE CHAIRMAN OF THE BOARD
DISTRICT III
P.O. Box 428, St. Johns, AZ 85936

**BOARD OF SUPERVISORS
OF APACHE COUNTY**

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-2003



RYAN N. PATTERSON
MANAGER-CLERK
ST. JOHNS, AZ 85936

RESOLUTION 2019-_____

**A RESOLUTION DECLARING RECOGNITION OF FALLEN FIREFIGHTERS AND
EMERGENCY SERVICES PERSONNEL**

WHEREAS, the United States Congress and the President of the United States have designated the day of the annual National Fallen Firefighters Memorial Service as a day to honor firefighters and emergency services personnel who have sacrificed their lives to save others by lowering the American flag on all federal buildings to half-staff; and

WHEREAS, an average of 80 firefighters courageously make the ultimate sacrifice in the line of duty each year, including nineteen firefighters who lost their lives during the Yarnell Hill Fire in Arizona on June 30, 2013; and

WHEREAS, the events of September 11, 2001, brought national attention to the duties, responsibilities, hazards, and sacrifices faced by fire and emergency services personnel on a daily basis; and

WHEREAS, the Rodeo-Chediski, Wallow, Cedar Creek, Rattlesnake, and Whiting Knoll Fires brought awareness of the local sacrifices, hazards, duties, responsibilities that we as a community face and those faced by emergency responders; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our local community; and

WHEREAS, the National Memorial Service marks the beginning of the annual Fire Prevention Week observance; and

WHEREAS, it is of major importance that we increase our efforts to reduce deaths, injuries, and property losses from fire;

BE IT THEREFORE RESOLVED, that the Board of Supervisors of Apache County, Arizona, now calls upon all citizens of Apache County and upon all patriotic, civic, and educational organizations in Apache County to observe the first Saturday in October, October 5, 2019, in recognition of the patriotic service and dedicated efforts of our fire

and emergency services personnel by lowering American flags on all buildings to half-staff. The Board encourages appropriate services and ceremonies in which all of our citizens may participate to honor fire and emergency services personnel, past and present, who, by their faithful and loyal devotion to duties, have rendered invaluable service to our community and its citizens.

BE IT THEREFORE RESOLVED, that the Board of Supervisors of Apache County, further calls upon citizens of Apache County to remember all fire and emergency personnel who have made the ultimate sacrifice in service to their community and to pay respect to the survivors of our fallen heroes.

Adopted this 4th day of September 2019.

ATTEST:

Dr. Joe Shirley, Jr.
Chairman of the Board

Ryan N. Patterson
Clerk of the Board

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Michael Latham, Presiding Judge

Date/Signature:

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval for the FY20 Fill the Gap Grant Application in the amount of \$148,259.11. These funds are generated from court fines and fees and set aside for necessary court operations within Apache County. The State regulates these funds and requires this application submission each fiscal year, as well as a final accounting at the end of that fiscal year. The requested amount is within the Court's budget.

BOS Meeting Date Requested 09/04/2019

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

FILL THE GAP (FTG) APPLICATION

A. APPLICANT INFORMATION

1. COURT NAME: SUPERIOR COURT – APACHE COUNTY		
2. CONTACT PERSON: SUEANNE CZARNYSZKA	3. TITLE: SUPERIOR COURT – PROGRAM COORDINATOR	
4. ADDRESS (STREET, CITY, STATE, ZIP): PO BOX 667, 70 W. 3 RD STREET S., ST. JOHNS, ARIZONA 85936		
5. PHONE: 928-337-7677	6. FAX: 928-337-7586	7. E-MAIL ADDRESS: SCZARNYSZKA@COURTS.AZ.GOV

B. BUDGET INFORMATION

8. PROJECT TITLE: AUTOMATION & STAFFING SUPPORT		
9. BEGIN DATE: 7-1-2019		END DATE: 6-30-2020
10. AMOUNT STATE FTG REQUESTED: \$ 16,704.00	AMOUNT LOCAL FTG REQUESTED: \$ 148,259.11	LOCAL BALANCE (COURT PORTION): \$160,305.01 AS OF: 6-30-2019 (CERTIFIED BY LOCAL FINANCE)
11. OTHER ACTIVE APPROVED GRANTS FOR FTG (STATE \$ AMOUNT): N/A		
12. <input type="checkbox"/> NEW REQUEST	<input checked="" type="checkbox"/> CONTINUE PROJECT – TIME & \$ <input type="checkbox"/> CONTINUE PROJECT – ADDITIONAL STAFF GPT #1201FTG001	<input type="checkbox"/> EXTEND PROJECT - TIME ONLY, NO ADDITIONAL FUNDS (PLEASE PROVIDE EXPLANATION FOR EXTENSION REQUEST) GPT #

C. PROJECT INFORMATION

13. DESCRIPTION OF PROJECT PLAN.

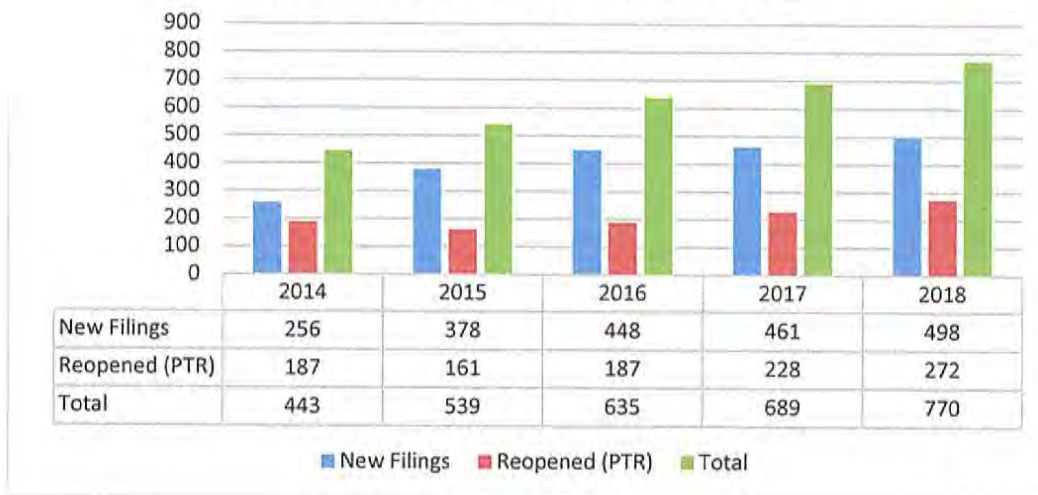
FTG MONIES WILL BE USED TO CONTINUE TO PROVIDE AUTOMATION IMPROVEMENTS AND STAFFING SUPPORT. APPROXIMATELY 75% OF APACHE COUNTY'S ACAP DEVICE FEES WILL BE PAID WITH FTG FUNDS. STAFF POSITIONS TO BE FUNDED, IN PART, BY FTG FUNDS INCLUDE A JUDGE PRO TEM

14. DESCRIBE THE NEED FOR THIS PROJECT AND HOW THE EXPENDITURE OF THESE MONIES WILL ADDRESS THE NEED.

Although court costs rise each fiscal year, the Apache County courts have managed to effectively operate and provide the necessary services to the public and communities that we serve with the same budget/funding levels since 2009; however, in FY20 the Superior Court is anticipating a 40% decrease in its operating budget.

Fill the Gap funding will enable Apache County courts to retain current staffing levels and to provide staff with the necessary tools and training to effectively perform their duties. Judicial staff and support staff has absorbed additional responsibilities due to a substantial increase in criminal case filings over the past several years. FTG monies will fund a portion of the salary and ERE of a part-time Judge Pro Tem. The Pro Tem position is essential to timely case processing. This position holder has taken on a greater role in case assignments.

Superior Court Felony Criminal Filings



A portion of the requested funding will also be used for non-employee costs that include ACAP device fees for most court personnel. The anticipated increase in ACAP device fees continues to place a financial burden in smaller rural jurisdictions.

15. LIST THE PROJECT'S PERFORMANCE MEASURES.

- **REDUCTION IN TIME FROM CASE FILING TO CASE DISPOSITION FROM FY19 TO FY20- UTILIZE eBENCH IN OTHER CASE TYPES TO ELIMINATE REQUESTING/PULLING CASE FILES (PAPER) FOR REVIEW;**
- **DEVELOP AND IMPLEMENT A TRAINING MANUAL FOR THE LIMITED JURISDICTION COURTS TO ASSIST IN A MORE UNIFORM WORKFLOW PROCESS – COOPERATION AND BUY-IN CONTINUES TO BE A CHALLENGE;**
- **GREATER USE OF TECHNOLOGY IN BOTH THE GENERAL AND LIMITED JURISDICTION COURTS, INCLUDING UTILIZING VIDEO CONFERENCING FOR INITIAL APPEARANCES AND THE ONBASE/AJACS ROLLOUT IN THE LIMITED JURISDICTION COURTS; AND**
- **CONTINUED DATA CLEAN-UP IN ALL APACHE COUNTY COURTS. MONTHLY REPORTS ARE GENERATED TO MONITOR CASEFLOW AND IDENTIFY/ADDRESS AREAS OF IMMEDIATE CONCERN.**

D. BUDGET (SUPERIOR COURT) (SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPEDITURE).

PERSONNEL	\$	<u>104,195.98</u>
PROFESSIONAL SERVICES	\$	_____
TRAVEL	\$	_____
OTHER OPERATING	\$	_____
OFFICE EQUIPMENT	\$	_____
COMPUTER EQUIPMENT – ACAP DEVICE FEES	\$	<u>16,143.75</u>
TOTAL	\$	<u>120,339.73</u>

F. BUDGET (JUSTICE COURT)

PERSONNEL	\$	_____
PROFESSIONAL SERVICES	\$	_____
TRAVEL	\$	_____
OTHER OPERATING	\$	_____
OFFICE EQUIPMENT	\$	_____
COMPUTER EQUIPMENT – ACAP DEVICE FEES	\$	<u>19,254.63</u>
TOTAL	\$	<u>19,254.63</u>

E. BUDGET (CLERK OF THE COURT)

PERSONNEL	\$	_____
PROFESSIONAL SERVICES	\$	_____
TRAVEL	\$	_____
OTHER OPERATING	\$	_____
OFFICE EQUIPMENT/FURNITURE	\$	_____
COMPUTER EQUIPMENT – ACAP DEVICE FEES	\$	<u>25,368.75</u>
TOTAL	\$	<u>25,368.75</u>

G. PERSONNEL EXPENDITURE DETAIL

SUPERIOR COURT

Number of Positions	Position Description (use additional sheets if necessary)	Salary Amount (Include ERE)
0.88 FTE	Judge Pro Tem [S = \$86,953.16; ERE = \$17,242.82]	\$104,195.98
		\$
		\$
		\$
Total		\$104,195.98

CLERK OF THE COURT

Number of Positions	Position Description (use additional sheets if necessary)	Salary Amount (Include ERE)
	N/A	\$
		\$
		\$
		\$
Total		\$.00

JUSTICE COURTS

Number of Positions	Position Description (use additional sheets if necessary)	Salary Amount (Include ERE)
	N/A	\$
		\$
		\$
		\$
Total		\$.00

H. EQUIPMENT EXPENDITURE DETAIL

SUPERIOR COURT

Type of Equipment	Amount
ACAP Device Fees	\$16,143.75
	\$
	\$
	\$
	\$
Total	\$ 16,143.75

CLERK OF THE COURT

Type of Equipment/Furniture/Other Operating	Amount
ACAP Device Fees	\$ 25,368.75
	\$
	\$
	\$
	\$
Total	\$25,368.75


JUSTICE COURT

Type of Equipment	Amount
ACAP Device Fees	\$19,254.63
	\$
	\$
	\$
	\$
Total	\$19,254.63

I. SIGNATURES OF SUBMITTING PARTIES

AGREE
 DISAGREE (ATTACH EXPLANATION)

AGREE
 DISAGREE (ATTACH EXPLANATION)



PRESIDING JUDGE SUPERIOR COURT

7/24/19

DATE

CHAIRMAN, BOARD OF SUPERVISORS _____
DATE

MICHAEL LATHAM
PLEASE PRINT NAME

ALTON JOE SHEPHERD
PLEASE PRINT NAME

AGREE
 DISAGREE (ATTACH EXPLANATION)

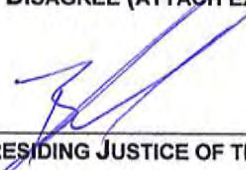
AGREE
 DISAGREE (ATTACH EXPLANATION)



CLERK OF THE SUPERIOR COURT

7-31-19

DATE



PRESIDING JUSTICE OF THE PEACE 8-2-18
DATE

ANNELL HOUNSHELL
PLEASE PRINT NAME

BUTCH GUNNELS
PLEASE PRINT NAME

SUBMIT COMPLETED APPLICATION TO:
csdgrants@courts.az.gov
or
GRANT SPECIALIST
COURT SERVICES DIVISION
ADMINISTRATIVE OFFICE OF THE COURTS
1501 W. WASHINGTON, SUITE 410
PHOENIX, AZ 85007

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Arizona Superior Court, Apache County

Date/Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

The Court requests approval of the Letter of Understanding between the Superior Court in Apache County and the law firm of Holland Saline and Lewis regarding indigent defense contract legal services (the terms of the Letter of Understanding are the same as the terms approved by the Board of Supervisors on July 7, 2015 involving the other indigent legal service providers). Committee members (Judge Perkins, Attorney Bryce Hamblin, Attorney Mike Penrod, Chief Deputy County Attorney Joe Young, and Judge Gunnels) recommended the law firm of Holland Saline and Lewis be offered the contract.

BOS Meeting Date Requested 09/04/2019

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature

Finance Review: _____

Signature

Human Resources Review: N/A – this request involves professional services contract, not employment.

Signature N/A

Other Review: N/A

Signature N/A

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RP

LETTER OF UNDERSTANDING

I. GENERAL STATEMENT

This is an agreement between the Superior Court in Apache County, hereinafter called the Court, and Holland Saline and Lewis, hereinafter called attorney, for professional legal defense services from August 5, 2019 to June 30, 2019. Attorney has professional duties consistent with the *Rules of Professional Conduct* in providing legal services for persons found to be indigent or for whom the Court is required to provide legal counsel in Apache County.

By signing this letter, the attorney agrees to maintain the credentials necessary to practice law in the courts of the State of Arizona and to do so in a competent, professional, ethical manner and as an officer of the Court at all times.

The attorney has a duty to the Court to be prepared, prompt, comply with court rules, submit timely reports, attend meetings with the Court, accept appointments within the categories of assignment as well as those outside the categories when circumstances required, and complete cases assigned during the term of the contract.

The attorney has a duty to his/her clients to keep them advised of the status of their cases, be available for consultation, and to diligently represent their interests.

The attorney has a duty to opposing counsel to cooperate with scheduling and prompt disposition of the case.

II. TERM OF AGREEMENT

- A. Period Covered: It is understood between the attorney and the Court that the attorney will accept appointments to represent persons found to be indigent or for whom the Court is required to provide legal counsel in Apache County, from October 1, 2016 to June 30, 2017 consistent with the terms of this agreement.
- B. Termination: Upon thirty (30) days written notice, either party may terminate this agreement without cause. The attorney would be expected to complete any assignments made prior to such termination.
- C. Renewability: This agreement shall automatically renew yearly, from July 1 to June 30, unless otherwise terminated pursuant to the "Termination" provision above.

III. COMPENSATION, COSTS AND BILLING PROCEDURES

- A. Compensation: The attorney agrees to provide legal services for the sum of \$8,500.00 per month.

B. Court Payment of Costs and Expenses:

1. Routine Expenses: Routine expense such as photocopying, postage, travel, and other operating expenses are not reimbursed by the Court and are a personal expense of the attorney. Attorney shall be entitled to use the Court's photocopying equipment and facilities to make copies, if necessary during hearings.
2. Extraordinary Costs: The attorney should file a motion in advance requesting approval of any extraordinary costs he/she wants paid by the County. This includes such items as transcripts (other than appeal transcripts), expert witness fees, depositions, investigators, or any other extraordinary costs.
3. Personal Expense: Costs incurred without prior approval of the court may be treated as a personal expense of the attorney.
4. Costs Which Could Have Been Avoided: Court expenses which could have been avoided had the attorney been prepared, such as jury costs for a trial that is cancelled due to acts attributable solely to the defense attorney, Rule 11 evaluation costs for which the defendant did not show because of failure of the attorney to timely advise defendant of the scheduled appointment, expedited transcripts, etc., may be charged back to the attorney as a personal cost.

C. Billing Procedures for Legal Services Provided by Indigents:

1. Submission and Payment: The attorney should submit a monthly invoice for each month's services. Invoices are to be submitted no earlier than the 10th day of the month in which services are provided.
2. Statistical Report: The Court requires the attorney to prepare a statistical report summarizing his/her appointments and case activity each month on a statistical form provided by the Court. Invoices are to be submitted only after the previous month's statistical report has been completed. The statistical report for the previous months should be submitted with the bill for the current month's services. (For example, the bill for services provided in August would be submitted with the statistical information for July.)

IV. CASE ASSIGNMENT, CONFLICTS, REASSIGNMENT

- A. Case Assignment: The attorney will be assigned juvenile delinquencies, juvenile dependencies, guardianship, conservatorship, mental health and criminal felony cases in Superior Court. In addition, misdemeanor cases will be assigned in Justice Court.

- B. Conflicts: To accommodate the Court and reduce expense to counsel, conflicts will be assigned to another contract attorney. In cases requiring reassignment due to a breakdown in attorney-client relationships, successor counsel may transfer to the conflicting attorney, a case of his/her choice.
- C. Reassignment of Case: When the attorney has been allowed to withdraw because the case is assigned to another attorney, the withdrawn attorney should promptly turn over his/her case file to the new attorney and notify him/her of any pending hearing dates and the status of the case.
- D. Rule 32's and Appeals: Rule 32's and appeals are normally assigned to non-contract attorneys; however, circumstances may exist which would warrant a Rule 32 or appeal being assigned to a contract attorney. Such assignments may be made to the contract attorney without additional compensation.
- E. Caseload Limitations: Attorney shall not be required to maintain caseloads inconsistent with the limitations set forth in *State v. Smith*, 140 Ariz. 355, 681 P.2d 1374 (S.Ct. 1984) and its progeny.
- F. Reservations: Attorney reserves the right to refuse appointment in cases in which a conflict of interest exists or where such appointment is inconsistent with attorney's ethical responsibilities and/or the *Rules of Ethical Conduct*.

V. **SPECIFIC DUTIES OF COUNSEL**

- A. Readiness and Promptness for Court:
 - 1. Readiness and Promptness: The attorney agrees to be prepared and appear in court promptly at or before the time set for hearings and not to rely on Court staff to notify or have to locate him/her when court is ready to proceed. The attorney agrees to meet with her client and discuss the case before the time set for hearing, not at the time set for hearing, particularly in those instances in which the client is in custody.
 - 2. Law and Motion Day: The attorney agrees to be present for Law and Motion Day, status conferences, and case management conferences as scheduled. If a substitute attorney is necessary, the attorney agrees to arrange for and update the substitute on case status so the hearing can proceed rather than be continued.
 - 3. Delays: In the event the attorney will be late due to unforeseen circumstances, he/she agrees to communicate the delay and an anticipated arrival time as soon as practicable.

- B. Meetings with the Court: The attorney agrees to attend administrative meetings with the Court when, and as scheduled regarding the court calendar, procedures, and contract issues.
- C. Statistical Reports: The attorney agrees to accurately complete and submit the caseload and summary statistical information regarding the attorney's appointments each month as required by the Court when submitting monthly bills for services rendered.
- D. Criminal Case Processing: The attorney acknowledges that the Arizona Supreme Court has adopted a goal of processing ninety percent (90%) of all criminal cases within one hundred (100) days. The attorney agrees to assist the Court in working on and obtaining those goals.
- E. Delinquency Cases: All contract attorneys, regardless of city of residence, are subject to being *on call* for representing juveniles who have been detained at accelerated hearings held on weekends and holidays. The Court shall follow a systematic rotational assignment process for all accelerated weekend and/or holiday hearings and shall make such assignments on a strictly equal basis to ensure that such assignments are equally divided among the contracting dependency cases.
- F. The attorney acknowledges that the Arizona State Legislature has enacted legislation regarding the procedure for dependency cases. The attorney agrees to become familiar with these procedures, and to accept appointments made to dependency cases.
- G. Contact with and Representation of Client:
 - 1. Office: The attorney agrees to maintain regular office hours and have a method for clients to contact him/her in an emergency outside of regular office hours. Attorney's office shall be staffed by clerical personnel a minimum of twenty (20) hours per week.
 - 2. Communication and Representation: The attorney agrees to promptly return phone calls and respond to correspondence, to obtain clients' consent before requesting that hearings be rescheduled, to interview witnesses, to issue subpoenas, and in other ways deal professionally with the client and diligently represent the client's interests.
 - 3. Calendar: The attorney agrees to maintain an accurate calendaring system for all his/her cases and to calendar all cases schedule for hearing. Counsel should not rely on court staff to advise what is scheduled for him/her each week. Attorney agrees to be the primary source of case information for the client. (Clients calling the Court trying to ascertain case information, clients failing to appear for hearings due to lack of notice, or clients appearing for hearings that have been changed may indicate a lack of communication with attorney.)

4. Completion of Case: Attorney agrees to continue to represent any client on cases in which the firm was appointed during the term of this Letter of Understanding until the case is completed or he/she is relieved of that representation by order of the Court, regardless of the termination of the Letter of Understanding. If the Letter of Understanding is terminated, attorney shall be paid at the regular non-contract rate of \$55.00 per hour for each billable hour spent representing his/her client in cases assigned prior to termination of the Letter of Understanding.
- H. Attorney Files: The attorney should retain his/her file for no less than five (5) years after the last action is taken in the case.

VI. PLEADINGS AND CASE MANAGEMENT PROCEDURES

A. Motions and Orders:

1. Timeliness and Basis: Motions should be filed sufficiently in advance of trials/hearings to allow for response and reply. The attorney acknowledges the requirements of good cause, supported by specific legal and factual basis, in submitting motions to the court.
2. Copies: Copies of motions should be sent to the assigned judge.
3. Oral Argument: If oral argument is requested, a form of notice wherein the Court may insert the date and time for oral argument to be conducted should be submitted.
4. Telephone Conferences: Prior approval by the Court to conduct oral argument by telephone conference shall be obtained, and the requesting attorney is responsible for initiating the call to the Court at the date and time scheduled for hearing.
5. Non-Appearance Calendar: Motions filed without request for oral argument and which do not require an evidentiary hearing will be placed on the Court's non-appearance calendar for submission to the Court after the time for response and reply have passed.
6. Expedited Action: If action is sought prior to the expiration of the time for response and reply, the motion should clearly identify that fact and indicate whether the prosecutor or any co-defendant objects to the requested relief.
7. Orders: Orders for the Court's signature should be prepared as a separate document, containing the standard case heading, and should not be included as an integral part of stipulations, motions, or other pleadings.

B. Facsimile:

1. Pleadings: Facsimile documents are intended to serve for advisory purposes only.
2. Originals: After faxing a document, the attorney must file with the Clerk of the Court the original document (without modification) within five (5) days of transmission of the facsimile.
3. Consent: If a facsimile needs to serve as an original, the attorney should obtain the consent of the assigned judge to submit the facsimile as an original.

C. Case Management Conference:

1. Personal Attendance: The attorney and the defendant must be personally present.
2. Discovery: The attorney should complete discovery by the first case management conference so that motions to compel, motions for sanctions, etc., are unnecessary and hearing does not need to be continued.
3. Plea Agreements: The attorney should discuss any plea offer with his/her client prior to the first case management conference.
4. Hearing Motions: Simple motions that do not require evidentiary hearing can be heard at the case management conference and should be filed in sufficient time for response before case management conference. Motions to Suppress, voluntariness hearings, and other such matters requiring evidentiary hearings will be scheduled for a time other than case management conference.
5. Continuances: Continuances of the case management conference are to be avoided.

D. Motions to Continue:

1. Procedure: Continuances should be avoided and only sought for good cause. When expedited action is requested, the attorney should contact the defendant, and co-defendant's counsel, and prosecutor, advise them of the request, and indicate in the motion whether they object to the continuance.
2. Order: If there will be no objection, the attorney should also submit an order continuing for the Court's signature. The attorney should not assume a continuance will be granted because there is no objection and is responsible for ensuring that a continuance was granted and new dates have been assigned.

3. Sanctions: Sanctions, including jury costs and other court costs, may be imposed for late requests for continuances which are filed after the county has already reasonably incurred the costs associated with the matter, whether granted or not. Any costs imposed shall be limited to the actual costs sustained by the county and counsel shall be entitled to a hearing before such costs are imposed.

E. Interpreters:


1. Notice: The attorney should give the Court at least two weeks advance notice, where possible, when an interpreter will be necessary to ensure an interpreter can be scheduled.
2. Permission: The attorney should request court permission in advance to use an interpreter at court expense for interviews, depositions, etc.
3. Attorney Presence: The attorney should be present with the interpreter during interviews, depositions, and attorney-client discussions.

VII. OTHER MATTERS


- A. Reasonable Division of Responsibilities: All attorneys contracting pursuant to the Letter of Understanding shall have the ability to agree among themselves to any reasonable division of responsibilities hereunder with the prior approval of the Presiding Judge.
- B. Rotational Assignments: The Superior Court shall ensure that all appointing Special Masters and all appointing Magistrates in the Justice Courts shall make appointments strictly pursuant to the rotational schedule provided by the Presiding Judge. Indigent clients shall not be able to request assignment of a specific attorney outside the rotational schedule. Appointing Magistrates shall ensure that assignments are made on a fair and even basis and keep a record of appointments made by attorney and shall provide a copy to the Court and counsel on a form prescribed by the Superior Court on a monthly basis.

DATED this 11 day of Aug., 2019.

APPROVED:



Michael Latham, Presiding Judge



Jon Saline (Holland Saline And Lewis)

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time/initials

Submitter's Name: (Individual, Organization, or County Department)

Date/Signature: *[Signature]* 8/22/19

Describe in detail what you want to say to the Board and what action you want the Board to take:
Human Resources (St. Johns Road Yard): Discussion and possible approval to eliminate a Road Maintenance Worker II position (Range 37) and create two Road Maintenance Worker I positions (Range 34).

BOS Meeting Date Requested September 4, 2019

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials *[Signature]*

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

03/24/08 10:00am

Submitter's Name: (Individual, Organization, or County Department)

Date/Signature:

McCarthy 8/22/19

Describe in detail what you want to say to the Board and what action you want the Board to take:

Human Resources (Clerk of the Court): Discussion and possible approval to convert a Courtroom Clerk III position (Range 35) to a Courtroom Clerk II position (Range 31).

BOS Meeting Date Requested September 4, 2019

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

RP

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Date/Signature: AMC

Describe in detail what you want to say to the Board and what action you want the Board to take:
Human Resources (Emergency Management): Discussion and possible approval to update the job descriptions for the Emergency Management Department.

BOS Meeting Date Requested September 4, 2019

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials AP

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____



EMERGENCY MANAGEMENT DIRECTOR
County Manager

Effective Date: 11/6/2018
Range: 64
Annual Salary: \$61,595 - \$92,393

NATURE OF WORK:

Under general direction performs professional and administrative work of considerable difficulty developing, implementing, and administering the operation of the Apache County Emergency Management, Preparedness, and Homeland Security programs. Responsible for coordinating the development of programs and procedures to assist the County in its mission of public services to include planning, preparing, mitigating, responding and recovering from emergencies and/or disasters. This responsibility includes coordinating the design, development, maintenance and testing of the County's Emergency Operations Plan (EOP). Performs other work as assigned or required.

TYPICAL DUTIES:

Manages department staff and operations; establishes and directs a fixed, temporary, field or mobile Emergency Operation Center (EOC)/ Joint Information Center(JIC), with associated staffing; coordinates with communications and IT (information technology) networks along with other County resources and assets required for direction and control of disaster operations to support Incident Commanders; develops policies and procedures for a variety of potential threats; provides guidance and coordinates the development of response and recovery procedures; advises cities, towns, tribal authorities and County officials on emergency management and preparedness matters; provides or is a resource for instructional and informational materials to workers and volunteers who act as countywide emergency responders; maintains contact with federal, state, local and regional emergency response entities; oversees grant writing for Homeland Security and other grants; serves as coordinator, contact person and/or liaison for (but not limited to) the LEPC (Local Emergency Planning Committee); LDIG (Local Drought Impact Group); AZSERC (AZ. State Emergency Response Commission); LECC (Local Emergency Communications Committee); ACTIC (Arizona Counter Terrorist Information Center); IMT's (Incident Management Teams) .

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Emergency Management and Preparedness principles, programs, planning, development, implementation and administration;
- Federal, State, County and city/town codes, statutes and regulations pertaining to Emergency Management and Preparedness;
- Principles of ICS (Incident Command Structure), emergency and disaster response, public works, law enforcement and fire operations, and Emergency Management and Preparedness;
- Geographical features of Apache County;
- Grant writing and management processes;

Skill in:

- Developing strategic and logistical plans, establishing comprehensive
- Applying management techniques and practices in administration and supervision.

Ability to:

- Establish and maintain effective working relationships with federal, state and local agencies
- Prepare and administer a department budget;
- Supervise, train and evaluate personnel;
- Communicate clearly and concisely, both verbally and in writing;
- Prepare and review bid specifications, analyze contract proposals to ensure agreement with needs and requirements of County department and employees;
- Plan, prepare and deliver presentations and/or training to large and small diverse groups, committees, commissions and boards.

EDUCATION:

Requires a Bachelor's Degree from an accredited university or college with a major in Emergency Management, Economics, Business Administration or a closely related field and a minimum of four years professional and relevant experience; OR, provides the required base knowledge, skills and abilities to perform the job duties.



EMERGENCY MANAGEMENT MANAGER
Emergency Management

Effective Date: 10/012/17
 Range: 46
 Annual Salary: \$39,493 - \$59,239

NATURE OF WORK:

Under general supervision performs professional and administrative work in emergency management and preparedness. Responsible for assisting the Emergency Management Director with planning and implementing emergency management and preparedness programs, managing grants and training and supervising Emergency Management staff. Performs other duties as assigned or required.

TYPICAL DUTIES:

May include, but are not limited to:

- Suggest policies and procedures for Emergency Management
- General Supervision of staff members (i.e. work flow and work assignments, managing time-off requests, works with Apache County Human Resources Department on personnel issues including discipline, hiring, terminating and other personnel issues)
- Serving as a liaison between ADHS, ADEM
- Assuring that contract requirements are met
- Assuring required reports are submitted in a timely manner
- Assuring contract dollars are spent, in full, to provide the services specified
- Advocating for the public health and safety emergency needs of the county
- Composing grant proposals for emergency management and preparedness
- Attending training and continuing education
- Conducting trainings/presentations
- Leading community outreach/education
- Networking with community providers, peer (county) entities, state agencies, tribal agencies and IHS
- Collaborating in strategic planning efforts
- Developing and keeping current strategic and operational plans

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of principles and practices in emergency management and preparedness
- Knowledge of National Incident Management System and Incident Command System
- Skill in grant writing and grant administration
- Skill in working with people
- Skill in creative problem-solving
- Ability to create good working relationships with community partners
- Ability to write sensible policies and procedures
- Ability to work on multiple priorities during the same time period
- Ability to work in a positive manner with staff to assist them in achieving their potential in their jobs

MINIMUM QUALIFICATIONS:

At least three years of experience in emergency response planning and/or public health and safety; must demonstrate a proficiency in grant-writing and administering grant-funded programs. Have a current Arizona Driver's License. Bachelor's Degree in Emergency Management or related field is desirable.

This position is FLSA exempt.



ADMINISTRATIVE COORDINATOR
Emergency Management

Effective Date: 10/01/17
Range: 42
Annual Salary: \$35,35778-\$53,668

NATURE OF WORK:

Under minimal supervision, performs professional level project coordination work in emergency management, preparedness and response; plays a key role in planning for, protecting and maintaining public health and safety; works as part of a team to anticipate and respond to threats to public health and safety, such as acts of terrorism, natural disasters and major industrial accidents; advises the leadership team on public affairs and Centers for Disease Control (CDC) deliverable related issues. Performs other duties as assigned.

TYPICAL DUTIES:

The duties listed below are examples of the work typically performed by the Administrative Coordinator but do not necessarily include all duties which may be required.

- Participates in the development and implementation of the goals, objectives, and priorities of the Emergency Management and Preparedness Program.
- Participates in the development of MOU's/MOA's.
- Assist in the development and /or maintenance of comprehensive plans pertaining to emergency management and preparedness response.
- Provides highly responsible and comprehensive assistance to the Emergency Management Director and other agencies on emergency management and preparedness related projects.
- Work with Emergency Management co-workers to develop and deliver trainings and exercises pertinent to public health and safety response initiatives.
- Participate in the reporting processes with emergency management and public health and safety partners.
- Work with volunteer programs in the community and provide resources as needed.
- Travel for meetings and trainings (in state and out of state) as necessary for public health and safety response.
- Assist Emergency Management Director with grant funding opportunities and grant management.
- Attends community outreach opportunities and presents preparedness and volunteer information
- Works with on the 311 information system and its processes.
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge:

- National Incident Management System (NIMS) compliancy and Incident Command System principles
- Emergency Management and Preparedness related funding
- Research practices, Business English and writing
- Word processing programs, computer systems and other office machines
- Emergency Management and Preparedness programs

Skills:

- Public speaking and training delivery

- Program development
- Supervise training others
- Planning and executing emergency management and preparedness exercise activities

Ability:

- Establish and maintain effective working relationships with employees, department heads, elected officials, other agencies and the public.
- Coordinate and /or oversee activities and projects with other county departments and outside organizations.
- Effectively communicate both orally and in writing.
- Use personal computers and applicable software applications.
- Operate General office machinery
- Follow written and verbal instructions
- Work independently
- Make informed, responsible decisions which affect public health and safety
- Represent the county in a professional manner
- Effectively train others

MINIMUM QUALIFICATIONS:

Possession of a valid Arizona Driver's License; ability to obtain a fingerprint clearance card; willingness to follow all Public Health Services District Employee policies including emergency response and immunization policy.

Education: Required: High School Diploma or G.E.D.; Preferred: AA/AS Degree.

Experience: Five years of progressively responsible administrative experience or an equivalent combination of education, training or work experience which demonstrates the ability to perform the duties of the position.



EMERGENCY MANAGEMENT SPECIALIST
Emergency Management

Effective Date: 10/01/17
Range: 40
Annual Salary: \$34,054 - \$51,082

NATURE OF WORK:

Under supervision performs general administrative and field operational tasks of moderate difficulty; performs related work as assigned.

TYPICAL DUTIES:

Manages files and correspondence related to federal and state grants, including handling confidential and sensitive documents; Compiles reports and records related to grant projects; maintains files and records; Operates and maintains a variety of office equipment; May coordinate calendars, schedules, meetings, training and travel arrangements and training records; May maintain accounts payable/receivable records; Work extended shifts; May be assigned to duties outside of office in remote locations and inclement weather conditions for extended periods; Will be required to handle trailers, small power generators, and other support equipment at remote operating sites; Will be required to use variety of emergency communications equipment to include radios, cellular phones and satellite phones

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Emergency operational procedures
- Standard communication procedure – radio and telephonic
- Basic office practices and procedures, to include filing, word processor and spreadsheets and other computer skills

Ability to:

- Follow written and verbal instructions
- Learn and manage grant processes and procedures
- Track, monitor and report on multiple projects in accordance with specified schedules
- Prepare and maintain complex records and reports to include budgets
- Communicate effectively and professionally both verbally and in writing
- Establish and maintain effective working relationships with employees, other agencies and the public
- Will be required to participate and successfully complete variety of training and classes related to emergency management and preparedness, Incident Command, National Incident Management System and other areas as required

MINIMUM QUALIFICATIONS:

Must be 21 years of age and possess valid AZ driver's license; High School diploma or equivalent; Must pass background investigation; College degree with course work in emergency services, business or public administration OR 4 years work experience in emergency services/emergency operations field, OR any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero/Election Department

Date/Signature: 7/31/19 Angela C. Romero

Describe in detail what you want to say to the Board and what action you want the Board to take:

1. Discussion and possible approval, based on the recommendation of the Republican Party County Chairman, Delos Bond, determine vacancies exist in the office of precinct committeeman and appoint Lynda R. Tanner to the Vernon Precinct.

BOS Meeting Date Requested 8/19/19

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: Submitted to Attorney Joe Young

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials RB

BOARD ACTION TAKEN

Beth Bond

From: Joe Young <JYoung@apachelaw.net>
Sent: Wednesday, July 31, 2019 12:36 PM
To: Angela Romero
Cc: Beth Bond
Subject: RE: REP PC appt request . BOS mtg 8/19/19

The language of the agenda is fine.

From: Angela Romero [mailto:aromero@co.apache.az.us]
Sent: Wednesday, July 31, 2019 12:16 PM
To: Joe Young <JYoung@apachelaw.net>
Cc: Beth Bond <bbond@co.apache.az.us>
Subject: REP PC appt request . BOS mtg 8/19/19

Hello Joe,

For your review/approval to be placed on the August 19, 2019 BOS agenda.

Respectfully submitted,

Angela C. Romero

Apache County Elections Director
PO Box 428
St. Johns, Arizona
Tel: 928-337-7537
Fax: 928-337-7538

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero/Election Department

Date/Signature: 8/8/19 Angela C. Romero

Describe in detail what you want to say to the Board and what action you want the Board to take:

Election Department: Request approval to cancel the special district election for the Concho Wastewater Improvement District.

BOS Meeting Date Requested 09/04/19

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: Submitted to Attorney Joe Young

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

NOVEMBER 5, 2019 SPECIAL DISTRICT ELECTION

Cancellation of election and appointment of persons(s) who filed nomination papers
with the Apache County Elections Department

District	Seats Open	Candidate Name
Concho Wastewater Improvement Dist.	1	3 Member Board
	4 YR Term	VACANT - No filings received

Beth Bond

From: Angela Romero
Sent: Thursday, August 8, 2019 12:48 PM
To: Joe Young
Cc: Beth Bond
Subject: Agenda Item for BOS 9/4/19
Attachments: Agenda Item . Cancel special district elections . BOS mtg 9.4.19.docx; Special Dist Elections cancel.appt.xlsx

Hello Joe,

For your review and approval to be placed on the September 4, 2019 BOS agenda.

The Election office did not receive any candidate filings for the Board Member seat.

Angela C. Romero

Apache County Elections Director
PO Box 428
St. Johns, Arizona
Tel: 928-337-7537
Fax: 928-337-7538

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero/Election Department

Date/Signature: 8/20/19 Angela C. Romero

Describe in detail what you want to say to the Board and what action you want the Board to take:

1. Discussion and possible approval, based on the recommendation of the Democratic Party County Chairman, Steven C. Begay, determine vacancies exist in the office of precinct committeeman and appoint Larry Westbrook for the Ft. Defiance Precinct; Patricia Reed, Joanne Peshlakai and Agnes Reed for the St. Michaels Precinct; Caralee Cabbage for the Springerville Precinct; Virginia Dotson for the Vernon Precinct; Allan S. Begay for the Wheatfields Precinct.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: Submitted to Attorney Joe Young

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Apache County Sheriff's Office

Date/Signature: Brian Egan 8-14-19

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval to accept medical kits donated for use in Sheriff's Office District 1 vehicles by Alpine Fire Department.

BOS Meeting Date Requested September 4, 2019

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature [Signature]

Check if item does not require review

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials [Signature]

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

Date/Time Stamp

Submitter's Name: (Individual, Organization, or County Department)

Sheriff's Office

Date/Signature: Brian Egan 7-2-19

Describe in detail what you want to say to the Board and what action you want the Board to take:

Sheriff's Office is requesting to accept a grant from the USDA Forest Service in the amount of \$11,553.75, with no match needed from Apache County. These funds are used to pay Apache County Sheriff's Office Deputies overtime to patrol the Apache-Sitgreaves National Forests providing additional patrol at minimal cost to the county during weekends and busy holidays.

BOS Meeting Date Requested 9-4-19

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature [Signature]

Check if item does not require review

Finance Review:

Signature [Signature]

Check if item does not require review

Human Resources Review:

Signature _____

Check if item does not require review

Other Review:

Signature _____

Check if item does not require review

[Signature]



MODIFICATION OF GRANT OR AGREEMENT

PAGE 1 OF PAGES 2

1. U.S. FOREST SERVICE GRANT/AGREEMENT NUMBER: 17-LE-11030121-008		2. RECIPIENT/COOPERATOR GRANT or AGREEMENT NUMBER, IF ANY:	3. MODIFICATION NUMBER: 001
4. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING GRANT/AGREEMENT (unit name, street, city, state, and zip + 4): Apache-Sitgreaves National Forests P.O. Box 640 30. South Chiricahua Drive Springerville AZ 85938		5. NAME/ADDRESS OF U.S. FOREST SERVICE UNIT ADMINISTERING PROJECT/ACTIVITY (unit name, street, city, state, and zip + 4): Douglas Andrew Pederson, Patrol Captain Apache-Sitgreaves National Forests 1824 S Thomas Street Flagstaff, AZ 86001 Phone: 928-477-2255 email dapederson@fs.fed.us	
6. NAME/ADDRESS OF RECIPIENT/COOPERATOR (street, city, state, and zip + 4, county): Apache County Sheriff's Office P.O. Box 518 St. Johns AZ 85936		7. RECIPIENT/COOPERATOR'S HHS SUB ACCOUNT NUMBER (For HHS payment use only): N/A	

8. PURPOSE OF MODIFICATION

CHECK ALL THAT APPLY:	This modification is issued pursuant to the modification provision in the grant/agreement referenced in item no. 1, above.
<input type="checkbox"/>	CHANGE IN PERFORMANCE PERIOD:
<input checked="" type="checkbox"/>	CHANGE IN FUNDING: An additional amount of \$10,000 is added to the agreement through this modification. A 2018 Annual Operating Plan for this modification is attached as Attachment A.
<input type="checkbox"/>	ADMINISTRATIVE CHANGES:
<input checked="" type="checkbox"/>	OTHER (Specify type of modification): Additional Scope of Work

Except as provided herein, all terms and conditions of the Grant/Agreement referenced in 1, above, remain unchanged and in full force and effect.

9. ADDITIONAL SPACE FOR DESCRIPTION OF MODIFICATION (add additional pages as needed):
This modification adds additional funding as the 2018 Annual Operating Plan.

10. ATTACHED DOCUMENTATION (Check all that apply):

<input type="checkbox"/>	Revised Scope of Work
<input checked="" type="checkbox"/>	Revised Financial Plan
<input type="checkbox"/>	Other:



11. SIGNATURES

AUTHORIZED REPRESENTATIVE: BY SIGNATURE BELOW, THE SIGNING PARTIES CERTIFY THAT THEY ARE THE OFFICIAL REPRESENTATIVES OF THEIR RESPECTIVE PARTIES AND AUTHORIZED TO ACT IN THEIR RESPECTIVE AREAS FOR MATTERS RELATED TO THE ABOVE-REFERENCED GRANT/AGREEMENT.

11.A. <i>Apache</i> COUNTY SIGNATURE		11.B. DATE SIGNED	11.C. U.S. FOREST SERVICE SIGNATURE	11.D. DATE SIGNED
(Signature of Signatory Official)			(Signature of Signatory Official)	
11.E. NAME (type or print): JOSEPH DEADMAN JR.		11.F. NAME (type or print): M. STEPHEN BEST		
11.G. TITLE (type or print): Sheriff, Apache County		11.H. TITLE (type or print): Forest Supervisor, Apache-Sitgreaves National Forests		
11.I. APACHE COUNTY BOARD OF SUPERVISOR SIGNATURE	11.J. DATE SIGNED	11.J. U.S. FOREST SERVICE SIGNATURE	11.K. DATE SIGNED	
(Signature of Signatory Official)		(Signature of Signatory Official)		
11.L. NAME (type or print): JOE SHIRLEY JR.		11.M. NAME (type or print): JAMES ALFORD		
11.O. TITLE (type or print): Chairman, Apache County Board of Supervisors		11.P. TITLE (type or print): Special Agent In Charge, Southwestern Region		

12. G&A REVIEW

12.A. The authority and format of this modification have been reviewed and approved for signature by: <i>Eddie W Bell Jr.</i> CGMS Eddie W Bell Jr U.S. Forest Service Grants & Agreements Specialist <small>EDDIE BELL ca\US, ou=U.S. Government, ou=Department of Agriculture, cn=EDDIE BELL, 0.9.2342.19200300.100.1.1-12001001757931 2019.07.01 12:57:44 -07'00'</small>	12.B. DATE SIGNED
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USDA Forest Service

OMB 0596-0217
FS-1500-19

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.



INSTRUCTIONS FOR FORM FS-1500-19

1. Enter the original U.S. Forest Service agreement number.
2. Enter the cooperator's agreement number, if applicable.
3. Enter the number for this Modification, i.e. 01, 02, or 03. The first modification to an instrument is '01', subsequent modifications receive a subsequent modification number (for example, the fourth modification is '04').
4. Enter the address of the G&A Specialist/Signatory Official responsible for this agreement.
5. Enter the address of the U.S. Forest Service Program/Project Manager or Lead Scientist responsible for this agreement.
6. Enter the cooperator's address.
7. Enter the cooperator's HHS Sub-Account numbers, if funding is provided on this modification (for example: G2412345003) (Only used by NARS&PF and NRS)
8. Select all boxes that apply:
 - Change in Performance = updated performance period agreed to.
 - Change in Funding = obligation OR de-obligation amount and new totals.
 - Administrative = change in pay address, administrator address, correcting typing errors, etc.
 - Other = any other modification not described, such as update new objective to study plan, change the Principle Investigator, etc.
9. Insert changes such as updated provision, tasks, or any other data needed by the modification, add additional pages as needed.
10. Check all boxes that apply and ensure to attach these documents to the modification. Other attachments could include SF-424 forms.
11. A – D. self explanatory.
11. E – H, Type or print the names of signatory officials.
12. G&A Specialist signs and dates before sending to the individuals in block 11, if all modification data are approved for signature.



FS Agreement No. 17-LE-11030121-008
Cooperator Agreement No. _____

EXHIBIT A

**COOPERATIVE LAW ENFORCEMENT ANNUAL OPERATING PLAN &
FINANCIAL PLAN
Between The
APACHE COUNTY
And the
USDA, FOREST SERVICE
APACHE-SITGREAVES NATIONAL FORESTS**

2019 ANNUAL OPERATING AND FINANCIAL PLAN MOD 002

This Annual Financial and Operating Plan (Annual Operating Plan), is hereby made and entered into by and between the Apache County, hereinafter referred to as "Apache County or Cooperator," and the USDA, Forest Service, Apache-Sitgreaves National Forests, hereinafter referred to as the "U.S. Forest Service," under the provisions of Cooperative Law Enforcement Agreement #17-LE-11030121-008 executed on May 1, 2017. This Annual Operating Plan is made and agreed to as of the last date signed below and is for the estimated period beginning

January 01, 2019 and ending December 31, 2019
Previous Year Carry-over: \$1,553.75
Current Fiscal Year Obligation: \$10,000.00
FY2019 Total Annual Operating Plan: \$11,553.75

I. GENERAL:

- A. The following individuals shall be the designated and alternate representative(s) of each party, so designated to make or receive requests for special enforcement activities.

Principle Apache County Contacts:

Apache County Program Contact	Apache County Administrative Contact
Joseph Dedman Jr., Sheriff Apache County Sheriff's Office PO Box 518 St. Johns, AZ 85936-0518 Phone: 928-337-4321 FAX: 928-337-2709 Email: jdeman@apachecounty.net	Dayson Merrill Sergeant PO Box 518 St. Johns, AZ 85936-0518 Phone: 928-337-4321 Cell 928-245-0181 FAX: 928-337-2709 Email: dmerrill@co.apache.az.us



Principle U.S. Forest Service Contacts:

U.S. Forest Service Program Manager Contact	U.S. Forest Service Administrative Contact
Douglas Andrew Pederson U.S. Forest Service Law Enforcement Officer 1824 S Thomas Street Flagstaff, AZ 86001 Phone: 928-477-2255 Email: dapederson@fs.fed.us	

B. Reimbursement for all types of enforcement activities shall be at the following rates unless specifically stated otherwise:

Mileage: \$0.65/mile patrolled

Per diem: Not applicable

Wages: Actual wages not to exceed \$34.00/hour plus actual fringe benefits for the individual officer not to exceed \$15/hour.

Actual rates charges under this agreement will be charged as per the rank of the individual Sheriff's Deputy involved in the specific actions.

II. PATROL ACTIVITIES:

A. Time schedules for patrols will be flexible to allow for emergencies, other priorities, and day-to-day needs of both the Apache County and the U.S. Forest Service. Ample time will be spent in each area to make residents and visitors aware that law enforcement officers are in the vicinity.

1. Patrol on following U.S. Forest Service roads:

Patrol all areas of the **Alpine, Springerville, and Lakeside Ranger Districts** on NFS lands within Apache County, with primary emphasis on the Black River and Greer areas.

2. Patrol in the following campgrounds, developed sites, or dispersed areas:

Luna Lake, Alpine Divide, West Fork and East Fork of Black River, Big Lake, Winn, South Fork, Benny Creek, Hoyer, and Los Burros Campground; and Alpine, Springerville, and Lakeside Ranger Districts.

Patrol recreation areas and dispersed areas on weekends, with special emphasis on the Memorial Day, Independence Day and Labor Day holiday weekends, from the period of May 1 through September 30. Patrol emphasis should be from 1300 to 2200 hours.



Total reimbursement for this category shall not exceed the amount of: \$11,553.75.

III. SPECIAL ENFORCEMENT SITUATIONS:

- A. Special Enforcement Situations include but are not limited to: Fire Emergencies, Drug Enforcement, and certain Group Gatherings.
- B. Funds available for special enforcement situations vary greatly from year to year and must be specifically requested and approved prior to any reimbursement being authorized. Requests for funds should be made to the U.S. Forest Service designated representative listed in Item I-A of this Annual Operating Plan. The designated representative will then notify the Apache County whether funds will be authorized for reimbursement. If funds are authorized, the parties will then jointly prepare a revised Annual Operating Plan.
 1. Drug Enforcement: This will be handled on a case by case basis. The request will normally come from the patrol Captain; however, it may come from the Special Agent in Charge or their designated representative. Reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to the incident will coordinate all of their activities with the designated officer in charge of the incident.
 2. Fire Emergency: During emergency fire suppression and fire severity situations and upon request by the Forest Service pursuant to an incident resource order, the Apache County agrees to provide special services beyond those provided under Section II-A, within the Apache County's resource capabilities, for the enforcement of State and local laws related to the protection of persons and their property. The Apache County will be compensated at the rate specified in Section I-B; the U.S. Forest Service will specify times and schedules. Upon concurrence of the local Patrol Captain or their designated representative, an official from the Incident Management Team managing the incident, Apache County personnel assigned to an incident where meals are provided will be entitled to such meals.

All requests to provide additional law enforcement support on National Forest System lands during extreme fire conditions will become effective and reimbursable only when the Forest Service specifically requests assistance through the Forest Dispatch or Expanded Dispatch Office, a Resource Order Number is provided, and the County Dispatch Office is notified of the request. *Initial attack responses without a Resource Order by the Forest Service are not reimbursable.*

Upon request and concurrence by the Apache County.



The Apache County shall:

- a. Provide to the Forest Service, fully equipped Sheriff's Deputies who meet the standards of training as listed in the Cooperative Law Enforcement Agreement, Provisions II-B, including appropriate vehicles(s), in numbers requested by the Forest Service to provide law enforcement for fire severity or fire suppression situations. These duties are above and beyond the customary duties that are routinely provided by the Apache County and will be covered under Special Enforcement Situations. The Sheriff's Deputies will continue to work under the direction of the Sheriff's Department. The Sheriff's Deputies will coordinate their patrol activities with the U.S. Forest Service Patrol Captain, or their designee, while assigned to each specific fire severity or fire suppression patrol area, and coordinate their activities with the Incident Commander while assigned to each specific wildland fire severity or fire suppression situation. All Deputies assigned to a wildland fire severity or fire suppression situation are required to follow Check-in and Demobilization procedures.
- b. Assign Sheriff's Deputies requested by the Forest Service for fire severity or fire suppression situation patrols and law enforcement.
- c. Furnish itemized statements of expenditures to the Forest Service for the fire severity or fire suppression situation services requested by the Forest Service, at the address below:

Douglas Andrew Pederson, Patrol Captain
U.S. Forest Service
Law Enforcement Officer
1824 S. Thomas Street
Flagstaff, AZ 86001
Email: dapederson@fs.fed.us

The Patrol Captain will review and approve the invoice, and forward the invoice and support documentation to Incident Finance for payment.

Billing requests will include the following information:

- Apache County Name, address, phone number and agency financial contact
- Invoice or Bill number;
- Resource Order number(s);
- **Appropriate incident number** (State code or Forest Service P-code and override);
- Cooperative Law Enforcement Agreement number;
- Dates of the incident covered by the billing; and
- Location and jurisdictional unit of the incident.

Summary cost data for the amount being billed:



Use incident-generated cost reports generated by the Agency to support the billing whenever possible. Summary cost data may include, but not limited to, a list of personnel expenses including base, overtime and travel and a listing by vendor name and amount spent for supplies and services procured.

The Forest Service shall:

- a. Relay requests to the Apache County to provide fully equipped Sheriff's Deputies, including vehicles, through Forest Service Dispatch or Expanded Dispatch Office to the County Dispatch Office, including specific information on numbers of Deputies needed, tour, location, expected length of duty, authorization for overtime expenditures, and fire severity (S-code) or fire suppression (P-code) for billing. A resource order number **must** be issued by the Forest Service to support each request. The resource order number will be provided to the Apache County by the Forest Dispatcher.
 - b. Post each Deputy's time and vehicle mileage to a Fire Time Report (Optional Form 288) to provide documentation to support payment of each itemized statement of expenditures provided by the Apache County.
 - c. Reimburse the Apache County for requested fire severity or fire suppression special enforcement situation services that are provided and covered under this Section, at the prevailing rates as per Section I, Paragraph B above.
3. Group Gatherings: This includes but is not limited to situations which are normally unanticipated or which typically include very short notices, large group gatherings such as rock concerts, demonstrations, and organization rendezvous. Upon authorization by a Forest Service representative listed in Section I-A for requested services of this nature, reimbursement shall be made at the rates specified in Section I-B. Deputies assigned to this type of incident will normally coordinate their activities with the designated officer in charge of the incident.

This includes but is not limited to situations which are normally unanticipated or which typically include very short notice, large group gatherings such as rock concerts, demonstrations, and organizational rendezvous.

IV. BILLING FREQUENCY:

See Cooperative Law Enforcement Agreement Provisions II-H and III-B for additional information.

- A. Billing shall be not less than **quarterly** and is on a reimbursable basis.
- B. The following is a breakdown of the total estimated costs associated with this Annual Operating Plan.



Category	Estimated Costs	Not to Exceed by %
Patrol Activities	\$11,553.75	100%
Training	\$0.00	N/A
Equipment	\$0.00	N/A
Special Enforcement Situations	\$0.00	N/A
Total	\$11,553.75	100%

C. Any remaining funding in this Annual Operating Plan may be carried forward to the next fiscal year and will be available to spend through the term of the Cooperative Law Enforcement Agreement, or de-obligated at the request of the U.S. Forest Service. *See Cooperative Law Enforcement Agreement Provision IV-D.*

Burden Statement

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0596-0217. The time required to complete this information collection is estimated to average 3 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, SW, Washington, DC 20250-9410 or call toll free (866) 632-9992 (voice). TDD users can contact USDA through local relay or the Federal relay at (800) 877-8339 (TDD) or (866) 377-8642 (relay voice). USDA is an equal opportunity provider and employer.

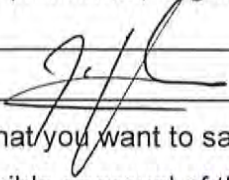
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Engineering

Date/Signature:



8/5/19

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval of the Contract Addendum and Change Order between Apache County and Creative Multimedia, Inc., dba CMI Engineering. Amend contract to increase by \$81,000.00.

BOS Meeting Date Requested 09/03/2019

PRE-AGENDA ITEM REVIEW

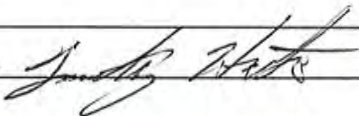
Legal Review:

Signature



Finance Review:

Signature



Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials





*Office of
Apache County Engineer*

P.O. Box 238, St. Johns, AZ 85936

fcrosby@co.apache.az.us

J. Ferrin Crosby, P.E.
County Engineer

Telephone: 928.337.7528
Facsimile: 928.337.2062

August 5, 2019

Contract Addendum and Change Order

Apache County, Arizona and Creative Multimedia, Inc., dba CMI Engineering (CMIE) hereby agree to a contract addendum and change order to that certain Consulting Agreement entered into between the parties on or about April 3, 2008. The amendments to the Consulting Agreement approved by this change order are as follows:

- 1.) The purpose of this Addendum is to provide budget matching the County's request that your company complete production work of the Rural Addressing project per the attached budget estimate.
- 2.) The total amount of the contract budget is hereby amended to increase by \$81,000. Work will continue to be performed on a Task-Order basis, with pre-approved budget amounts and deliverables for each Task. CMIE will continue to provide detailed project status reports, and documentation on deliverables.
- 3.) The service completion date is held to June 30, 2020.
- 4.) The additional services to be performed by CMIE under this change order not originally included in the Consulting Agreement are as follows:
 - a) Development of software tools in support of Parcel Maps, Signs, and Rural Addressing applications;
 - b) Map book updates and merging of multiple split data sources into a common County Data base, incl. technical assistance to County personnel
 - c) Signs, Rural Addressing, and merging/updating County Transportation Layer
 - d) Documentation on procedures and policy recommendations for future updates;
 - e) Consultation, compilation of existing data sets, develop plan of work, and on-site training;
 - f) Assistance in obtaining and managing federal/state grants, and engineering coordination for County Flood Control Projects as needed;
- 5.) All other terms and conditions remain the same.

This contract addendum and change order is approved and accepted this ____ day of _____, 2019 by:


Authorized Representative of CMIE

Authorized Representative of Apache County

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Engineering

Date/Signature: 8/27/19



Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion & possible approval to enter into a professional services contract with Cannon Consultants, LLC. To design a bridge deck for CR 1009 in Greer. Cost of BOS Meeting Date Requested 9-5-19 Design is \$20,400.00 paid with District 3 Funds

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature



Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials





CANNON CONSULTANTS, LLC

417 S. 4TH AVENUE • TUCSON, ARIZONA 85701

PHONE: (602) 738-3983

EMAIL: jerryacannon@gmail.com

August 23, 2019

J. Ferrin Crosby, P.E.
Apache County Engineer
P.O. Box 238
St. Johns, AZ 85936

RE: Bridge over the Little Colorado River on Apache County Road 1009
Revised Proposal

Dear Mr. Crosby:

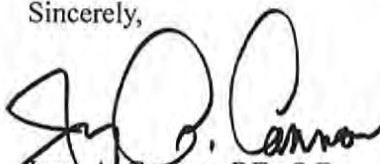
Enclosed is a Scope of Work, Manhour Estimate and Cost Proposal for the replacement of the metal deck with a concrete deck for the bridge, as outlined in the Scope of Work.

Our consultant fee for this work is as follows:

TASK NO.	DESCRIPTION	CONSULTANT FEE (LUMP SUM)
1	Construction Plans for Deck Replacement	\$13,900.00
2	Reinforcing Steel Shop Drawings	\$2,700.00
3	Construction Inspection (2 site visits)	\$3,800.00
	TOTAL COST	\$20,400.00

If you need additional information, let me know.

Sincerely,


Jerry A. Cannon, P.E., S.E.
Manager/Bridge Engineer



CANNON CONSULTANTS, LLC

417 S. 4TH AVENUE • TUCSON, ARIZONA 85701

PHONE: (602) 738-3983

EMAIL: jerryacannon@gmail.com

BRIDGE OVER LITTLE COLORADO RIVER ON APACHE COUNTY ROAD 1009 APACHE COUNTY, ARIZONA

SCOPE OF WORK

August 23, 2019

GENERAL

Apache County has one bridge on County Road 1009 near Greer, AZ that spans the Little Colorado River. The steel deck has deteriorated and needs to be replaced. The bridge has concrete abutment walls that appear to be in good condition and can be reused. The bridge has a 9'-9" clear span between abutment walls, and a width of about 25 feet. The Little Colorado River has flowing water passing under the bridge. The bridge needs to remain open at all times so that it will be necessary to phase construction of the bridge providing one-way alternative traffic over the bridge during construction. Concrete barrier or steel barrier rail is needed on the bridge on each side of the bridge to prevent vehicles and pedestrians from falling into the river.



Photo 1. Elevation of existing bridge located on County Road 1009 near Greer, AZ.

SCOPE OF WORK

GENERAL

The existing steel decking is to be removed. Since water is flowing in the Little Colorado River the most practical deck design would be to use precast concrete deck panels. These precast deck panels could be built off site and the width of the deck panels based on pickup loads of available lifting equipment rather than bringing in a crane to place the panels.

We would propose looking at several options, one without a cast-in-place slab over the precast panels and another where the precast panels provide the wearing surface.

OPTION NO. 1

Precast concrete deck slab that would be about 12 inches thick and serve as the wearing surface for the bridge deck.

In all cases, the existing concrete abutment walls would be used doweling into the concrete providing reinforcing steel to attach the concrete deck to the walls.

Another requirement is concrete barrier walls or steel post barrier walls to prevent pedestrians and vehicles from falling into the river. A cast-in-place concrete barrier wall would be best for the span over the river and the use of precast K rail could be used at the abutments to buffer the blunt ends of the concrete barrier walls. The concrete barrier walls would be doweled into the deck slabs – something that is difficult to do for K rail. The other option would be using steel post with guardrail.

The width of the bridge would remain about the same as the existing bridge which is about 25'-0 wide but could be increased slightly if needed.

DELIVERABLES

Task #1: Construction Plans for Deck Replacement

We estimate four plan sheets:

DESCRIPTION	#OF SHEETS
Location Plan, Section & General Notes	1
Deck Plan & Typical Section & Precast Details	1
Precast Slab Details	1
Bridge Barrier Rail Details	1
TOTAL NUMBER OF SHEETS	4

Task #2: Reinforcing Steel Shop Drawings

We estimate one plan sheet:

DESCRIPTION	#OF SHEETS
Deck Slab Reinforcing Steel & Other Miscellaneous	1
TOTAL NUMBER OF SHEETS	1

Task #3: Construction Inspection Shop Drawings

Construction inspection and site visits. We estimate two site visits will be needed during construction.

SERVICES NOT INCLUDED

- Survey
- Asphalt paving
- Verification of existing concrete wall reinforced steel and footing sizes
- Flow and scour analysis
- Detailed traffic control plans during construction

MANHOOR ESTIMATE

TASK NO / DESCRIPTION	BRIDGE ENG	CAD DRAFTER	ADMIN	TOTAL MANHOURS
TASK #1: Construction Plans for Deck Replacement	50	70	5	125
TASK #2: Reinforcing Steel Shop Drawings	5	20	5	30
TASK #3: Construction Inspection Shop Drawings	20	--	--	20
TOTAL MANHOURS	75	90	10	175

COST PROPOSAL

TASK #1: CONSTRUCTION PLANS FOR DECK REPLACEMENT

DISCIPLINE	HOURS	RATE	COST
Bridge Engineer	50	\$160.00	\$8,000.00
CAD Drafter	70	\$80.00	\$5,600.00
Admin	5	\$60.00	\$300.00
TOTALS	125		\$13,900.00

TASK #2: REINFORCING STEEL SHOP DRAWINGS

DISCIPLINE	HOURS	RATE	COST
Bridge Engineer	5	\$160.00	\$800.00
CAD Drafter	20	\$80.00	\$1,600.00
Admin	5	\$60.00	\$300.00
TOTALS	30		\$2,700.00

TASK #3: CONSTRUCTION INSPECTION (Two Site Visits)

DISCIPLINE	HOURS	RATE	COST
Bridge Engineer	20	\$160.00	\$3,200.00
CAD Drafter	--	\$80.00	\$0.00
Admin	--	\$60.00	\$0.00
Travel, Miscellaneous			\$600.00
TOTALS	20		\$3,800.00

TOTAL COST	
TASK	COST
Task #1	\$13,900.00
Task #2	\$2,700.00
Task #3	\$3,800.00
TOTAL	\$20,400.00

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

ENGINEERING

Date/Signature 8/21/19

Describe in detail what you want to say to the Board and what action you want the Board to take: DISCUSSION AND POSSIBLE APPROVAL TO LEASE/PURCHASE ONE(1) 950M WHEEL LOADER FOR THE LIMESTONE PIT AT A COST OF \$34,695.17, FOR SEVEN(7) YEARS FROM EMPIRE MACHINERY USING NATIONAL INTERGOVERNMENTAL PURCHASING AGREEMENT (NIPA)- CITY OF TUCSON CONTRACT.

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: 

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials



Caterpillar Financial Services Corporation

Finance Proposal

CUSTOMER

Name: 7YR Annual Adv 950M Apache County

Address
 City
 State
 Zip code
 County

Good if:
 Acknowledged by Aug-29-19
 Funded by Aug-29-19

DEALER

EMPIRE SOUTHWEST, LLC
 Sales person
 Dealer contact
 Telephone

Quote number 629-8087
 Fax number
 Quote date 07/30/2019
 Quote time 18:12:15

FINANCE PROPOSAL

This is Caterpillar Financial Services Corporation's confirmation of the following finance proposal. This is a proposal only and is subject to credit approval, execution of documentation, and execution and approval of the application survey.

Financing type GOVERNMENTAL
 Number of payments 7 Annual
 Payments in Advance
 Quoted by h160cet
 Report created by h160cet

	Model	Ann. Hours	Qty	Sale Price	Amount Financed	Payment	Balloon	Fixed Rate
New	950M	1500	1	272,099.00	272,549.00	34,695.17	71,760.00	3.8500

Special Conditions:

950M
 Model Year - 2019, Standard Environment; Major Attachments-Tires, Air Conditioning, Cab, Ride Control; Blades/Buckets/Rippers-Rear Counterweight, General Purpose Bucket

	Model	Insurance	Payment w/Insurance
New	950M	3,244.88	37,940.05

The estimate for insurance is provided through Caterpillar Insurance Company (Provided by Westchester Insurance Company in Rhode Island) and is not an offer to contract for insurance.

CONDITIONS

Insurance: The customer must provide evidence of physical damage and liability insurance in an amount and from an insurance carrier satisfactory to CFSC. CFSC must be named on the policies, as loss payee and additional insured, as applicable, and a certificate of insurance, in form and substance acceptable to CFSC, must be provided to CFSC.

Taxes: All taxes are the responsibility of the customer and may or may not be included in the above payment amount.

Equipment: The equipment cannot be delivered until all documents are executed by CFSC. All equipment must reside in the United States at all times.

Approval: This proposal is subject to, among other things, final pricing, credit approval and document approval by CFSC.

The terms and conditions outlined herein are not all-inclusive and are based upon information provided to date. This proposal may be withdrawn or modified by Lessor at anytime. This proposal does not represent an offer or commitment by CFSC to enter into a transaction or to provide financing, and does not create any obligation for CFSC. A commitment to enter into the transaction described herein may only be extended by CFSC after this transaction has been approved by all appropriate credit and other authorities within CFSC.

Caterpillar Financial Services Corporation
 2120 West End Avenue, Nashville, TN 37203
 (615)-341-1000

We appreciate the opportunity to provide you a proposal for this transaction.

Proposed by:

Acknowledged by:

Caterpillar Financial Services Corporation
Finance Proposal

Caterpillar Financial Services Corporation

7YR Annual Adv 950M Apache County

Date



DALE HAUSER
APACHE COUNTY ENGINEERING
PO BOX 428
SAINT JOHNS, AZ 85936-0428

7/30/2019

Dear DALE, On behalf of Empire Machinery and Caterpillar Inc., we are pleased to quote the following.

2019 New Caterpillar 950M WHEEL LOADER

Standard Equipment

POWERTRAIN

Engine, Cat C7.1 ACERT
Torque converter, with lock-up clutch
free wheel stator
Transmission countershaft, automatic,
powershift (5F/3R)
Pump transmission, split flow
Productive Economy Mode (fuel
consumption optimization)
Brakes, full hydraulic enclosed wet-disc
with Integrated Braking System (IBS)
Brake wear indicators
Fan drive hydraulic, electronically
controlled, temperature sensing,
on demand
Fuel priming pump (electric)
Fuel/Water separator
Engine air intake with strata-tubes
Parking Brake, disk & caliper

HYDRAULICS

Load sensing system with variable
displacement piston pump.
Hoses, Caterpillar XT
Couplings, Caterpillar O-ring face seal
Hydraulic oil cooler (swing out)
Oil sampling valves
Remote diagnostic pressure taps
Hydraulic Service Center

ELECTRICAL

Batteries (2), maintenance free 1400CCA
Starting and charging system (24V)
Alternator, 115-amp brushed
Alarm, back-up
Ignition key; start/stop switch
Main disconnect switch
Receptacle remote start (cables not
included)
Starter, electric, heavy duty
Emergency shut-off switch
Rear camera
Electrical Service Center

Beverage holders (2) with storage
compartment for cell phone/MP3 player
Coat hooks (2)
Sliding window
Ergonomic Cab Access
Sun visor, front
Computerized monitoring system
Front dash information display with:
-Speedometer/Tachometer
-Digital gear indicator
-Temperatures: engine coolant,
hydraulic oil, transmission oil
-Fuel level
Warning Indicators:
-Temperatures: axle oil, engine intake
manifold
-Pressures: engine oil, fuel pressure
Hi/Low, primary steering oil,
service brake oil
-Battery voltage Hi/Low
-Engine air filter restriction
-Hydraulic oil filter restriction
-Hydraulic oil level low
-Parking brake
-Transmission filter bypass
Multi-function monitor:
-180mm(7") color LCD touch-screen
display
-Rear-view camera image display
(reverse travel activated)
Machine utilization information:
-Total fuel consumption
-Average fuel burn rate
-Engine fuel consumption
-Total idle time
-Total operating hours
-Travel distance (odometer)
-Total idle fuel
-Total operating hours, neutral
-Total operating hours with hydraulic
filter in bypass

OTHER STANDARD EQUIPMENT

OPERATOR ENVIRONMENT

A-Post mounted membrane 16 switch keypad
Climate control
Bucket/Work tool function lockout
EH Parking Brake
Intermittent front wiper control
Horn, electric
Lights, cab dome (2)
Radio ready (entertainment) includes
antenna, speaker & converters (12V 10A)
3 receptacles, 12V

Configured as Follows:

EPA TIER 4 FINAL COMPLIANT
STANDARD PKG INCLUDES
CAB AIR FILTER
2 HALOGEN FORWARD FACING
2 LED POSITION/STOP/TURN
SEAT, COMFORT
SUN VISOR REAR
COVER HVAC NON METALLIC
STORAGE PROTECTION
PROTECTION, CYLINDER ROD
HOOD, NON-METALLIC
AIR INLET PRECLEANER, TURBINE
HYDRAULIC OIL, STANDARD
ANTIFREEZE, -34C (-29F)
STARTING, STANDARD
MANUAL DIFF, HMU
PRODUCT LINK, CELLULAR PLE641
SOUND SUPPRESSION, STANDARD
WINDOWS, STANDARD
FILTRATION, STANDARD
WHEEL CHOCKS
FAN, STANDARD
CAB TRIM, COMFORT (HMU)
LUBRICATION, MANUAL, STD/LOG
LEVERS, SINGLE AXIS W/FNR, 2V

Engine idle management system and auto
idle shutdown
Filters: fuel, engine air, engine oil,
hydraulic oil, transmission
Hitch, drawbar
Kickout, lift & tilt, automatic
(adjustable)
Sight gauges: engine coolant, hydraulic
oil, and transmission oil level
Lift and tie down points
Articulation locking bar
Parallel Z-bar lifting

OPERATOR TRAINING, NO-CHARGE
PLATFORM
CPM PAYLOAD & AUTODIG READY
2 HALOGEN REAR FACING
4 HALOGEN WORKING LIGHTS ON
MIRRORS, EXTERNAL
CAB ROOF, NON METALLIC
ANTIFREEZE WINDSHIELD WASHER
INSTRUCTIONS, ENGLISH
FUEL ANTIFREEZE, -25C (-13F)
BKT GP ST 114" 4.75 YD3 PO
AXLES, LOCK/OPEN, ED, AOC
GUARD, POWERTRAIN
RADIO, AM/FM/USB/MP3 BLUETOOTH
TIRES, 23.5R25 MX XHA2 * L3
COUNTERWEIGHT, 1480KG
FENDERS, BASIC
LIGHTS, HALOGEN
OIL CHANGE SYSTEM, HIGH SPEED
HYDRAULICS, 2V RC (3V READY)
STANDARD PACKAGE
COOLING CORES, 6 FPI
LINKAGE, STANDARD LIFT
ADAPTERS W/TEETH, SEGMENTS
SEAT BELT, 3"

Warranty

5 Yr 7500 Hr Gov Power-Train, Hydraulic + Tech (with 12-months travel coverage)

Powertrain+Hydraulic ESC Coverage includes Powertrain components (see below), as well as specified hydraulic system parts and components. Hydraulic components are associated with steering and implement control. COVERED Hydraulic/steering hoses & lines Hydraulic quick-couplers & swivels Hydraulic tanks/oil filter base Hydraulic pumps & motors Hydraulic valves & controls Hydraulic cylinders EXCLUDED Winch pumps & valves Hydraulic brake system parts Hydraulic actuated worktools & attachments

Pricing Summary (Delivered Saint Johns, AZ)

Sale Price:	\$272,099.00
Sales Tax:	LEASE
Net Total:	\$272,099.00

If you have any questions regarding this information please call me at 928-205-8747. Thank you for allowing Empire Machinery to assist with your Caterpillar equipment needs.

Sincerely,

Greg Smith
Account Manager

This quote is good for thirty days and prices are subject to change. All finance options are subject to credit approval. By purchasing goods or services from Empire, you agree to Empire's Terms (www.empire-cat.com/salesserviceterms), which are incorporated into this quote. Due to market issues outside of Empire's control, any tires listed on this quote may not be available at time of shipment. All tire makes, models and costs are subject to change.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name Apache County Emergency Management & Preparedness

Date/Signature: [Signature]

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval of a Memorandum of Agreement between Apache County Emergency Management and Preparedness and the Federal Emergency Management Agency Integrated Public Alert and Warning System (IPAWS) Program Management Office regarding the use of Apache County Emergency Management and Preparedness Interoperable System(s) and IPAWS OPEN Platform for Emergency Networks (IPAWS OPEN).

BOS Meeting Date: September 4, 2019

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature: [Signature]

Check if item does not require review

Finance Review: _____

Signature: [Signature]

Check if item does not require review

Human Resources Review: _____

Signature: _____

Check if item does not require review

Other Review: _____

Signature: _____

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials [Signature]

Instructions for Organizations Applying for Access to IPAWS-OPEN

1. Review the following eligibility criteria to determine if your organization and interoperable software system qualify for access to IPAWS-OPEN:

- State, local, tribal, territorial, or federal governmental organization of the United States.
- The interoperable software developer has executed an MOA with FEMA for system testing. See the IPAWS-OPEN Developers list posted at <http://www.fema.gov/library/viewRecord.do?id=5670>

2. If your organization and interoperable software system meet the criteria, complete the Memorandum of Agreement (MOA) application form and return to ipaws@dhs.gov. Please indicate "Operational COG Application" in the subject line of your email.

3. Notes on the MOA Application

a. Name of Sponsoring Eligible Organization: This organization must meet the eligibility criteria above and be responsible for ensuring the provisions of the MOA and accompanying Rules of Behavior are enforced. A Collaborative Operating Group (COG) is a term used by IPAWS to designate an organization that is responsible for coordinating emergency management or incident response activities. A COG may have members from multiple organizations (e.g., a regional mutual aid organization); however, an official Sponsoring Organization must execute the MOA on behalf of the COG membership.

b. Name and Title of individual who will sign the MOA on behalf of the Sponsoring Organization: The person who will execute the MOA on behalf of the Sponsoring Organization should be an individual who has the authority to enter agreements with the United States government on behalf of the organization.

c. Primary Point of Contact Information: This information pertains to the individual completing the application on behalf of the Sponsoring Organization. An official email address must be provided.

d. Alternate Point of Contact Information: This information will be only used by FEMA in the event the Primary Point of Contact cannot be reached.

e. Technical Point of Contact Information: This information pertains to the individual who is responsible for system administration for the Sponsoring Organization.

f. System Information: Three blank forms are provided to complete interoperable system information, which will be used to populate Appendix A of the MOA. Complete one form for each interoperable system as needed. (E.g., if only one interoperable system is used, complete only one form. If additional forms are required, contact the FEMA IPAWS MOA Coordinator.) If necessary, consult your system vendor/developer to ensure accuracy of the information. Vendor/developer contact information will only be used in the event that technical clarification is required.

4. Next Steps

Once the application has been submitted to the FEMA IPAWS MOA Coordinator, the MOA will be prepared and returned to the Primary Point of Contact for signature and return by the Sponsoring Organization. It will then be routed to the FEMA IPAWS-OPEN System Owner. Once executed, a COG ID and digital certificate will be generated and implemented in IPAWS-OPEN. A copy of the executed MOA, COG ID, and digital certificate will be returned to the Primary Point of Contact.

**Application for Memorandum of Agreement (MOA) between
FEMA and Collaborative Operating Group (COG)
for Access to IPAWS-OPEN by Interoperable Software System(s)**

Name of Sponsoring Eligible Organization:

Apache County Emergency Management and Preparedness

Individual who will sign the MOA on behalf of the Sponsoring Eligible Organization

Name: Kerry Pena **Title:** Interim Emergency Management Director

Primary Point of Contact

Name: Shawna Murphy **Title:** Administrative Coordinator

Email: smurphy@co.apache.az.us **Telephone:** 928.333.6440

Organization: Apache County Emergency Management and Preparedness

Mailing Address: 323 S Mountain Ave Suite 105

City: Springerville **State** AZ **Zip Code** 85938

Alternate Point of Contact

Name: Tammi Jo Wilkins **Title:** Administrative Coordinator

Email: tjwilkins@co.apache.az.us **Telephone:** 928.333.6430

Organization: Apache County Emergency Management and Preparedness

Mailing Address: 323 S Mountain Ave Suite 105

City: Springerville **State** AZ **Zip Code** 85938

Technical Point of Contact

Name: Haley Nicoll **Title:** Specialist

Email: hnicoll@co.apache.az.us **Telephone:** 928.333.6441

Organization: Apache County Emergency Management and Preparedness

Mailing Address: 323 S Mountain Ave Suite 105

City: Springerville **State** AZ **Zip Code** 85938

Interoperable System 1

(The following information will be used to populate Appendix A of the MOA. Please complete one form for each interoperable system connecting to IPAWS-OPEN.)

Name of Interoperable Software System:

Everbridge

Function:

Is this system intended to be used to issue public alerts for dissemination over the Emergency Alert System (EAS), the Commercial Mobile Alert System (CMAS) and/or National Weather Service dissemination systems (HazCollect) via IPAWS-OPEN? Yes No

(Briefly describe the purpose of the system.)

Everbridge MNS provides critical information to residents during emergencies by sending public alerts for major events for disseminations to WEA/CMAS, EAS, NWEM and Public Feed

Host Server Location:

Burbank, California, Denver, Colorado; Amazon West Northern California

Type of Third Party Software System:

- Commercial Off the Shelf Software (COTS) Company: _____
- Custom Designed Software Company: _____
- Other If "Other", please describe:

Everbridge Corporation: Internet-based SaaS Mass Notification Application. See www.everbridge.com

Data Sensitivity: (Note: Classified systems cannot be connected to IPAWS-OPEN)

- Interoperable System 1 does not contain classified data. I understand that IPAWS-OPEN system data is considered Sensitive But Unclassified (SBU) and this level of security is adequate for our requirements. I also understand that Law Enforcement Sensitive or Sensitive Personally Identifiable Information (SPII) (such as Social Security Numbers) should not be passed through IPAWS-OPEN.

Data Description: (Describe only data that will be relayed to or retrieved from IPAWS-OPEN.)

Data is comprised of emergency public alert messages.

Vendor/Developer Contact Information:

Name: Shane Garoutte Title: VP of Technology Operations, SaaS Operations

Email: everbridge_ipaws_alerts@everbridge.com Telephone: 818.230.9700

**Memorandum of Agreement
between the
Apache County Emergency Management and
Preparedness
and the**



**Federal Emergency Management Agency
Integrated Public Alert and Warning System
(IPAWS) Program Management Office**

**Regarding the use of:
Apache County Emergency Management and
Preparedness
Interoperable System(s)
and
IPAWS OPEN Platform for Emergency Networks
(IPAWS-OPEN)**

Version 4.2

26 Jul 2019

WARNING: This document is FOR OFFICIAL USE ONLY (FOUO). It contains information that may be exempt from public release under the Freedom of Information Act (5 U.S.C. 552). It is to be controlled, stored, handled,

transmitted, distributed, and disposed of in accordance with DHS policy relating to FOUO information and is not to be released to the public or other personnel who do not have a valid "need-to-know" without prior approval of the FEMA Integrated Public and Warning System and the FEMA Disclosure Offices.

MEMORANDUM OF AGREEMENT

1.0 SUPERSEDES: AZ Apache County Sheriff's Office_MOA-1

2.0 INTRODUCTION

The purpose of this memorandum is to establish a management agreement between the Apache County Emergency Management and Preparedness hereinafter referred to as the Collaborative Operating Group (COG), and the Federal Emergency Management Agency (FEMA) IPAWS Program regarding the utilization and security of Apache County Emergency Management and Preparedness Interoperable System(s) (as shown in Appendix A), which interoperate with the IPAWS-Open Platform for Emergency Networks (IPAWS-OPEN). The expected benefit is to enable information interoperability across emergency response organizations and systems as intended by the FEMA IPAWS Program.

This agreement will govern the relationship between the Collaborative Operating Group and FEMA, including designated managerial and technical staff and system users associated with the aforementioned COG. As indicated within the terms of this agreement, both parties agree to allow system interoperability through the use of SOAP over HTTPS via the public internet. Under this agreement, no direct or networked connection using VPN (or equivalent technology) between the systems named in Appendix A and IPAWS-OPEN is allowed. In the event a direct connection is required, an Interconnection Security Agreement must be executed.

3.0 AUTHORITY

The authority for this agreement is based on the Communications Act of 1934, as amended (47 U.S.C § 606) and the implementation of regulation 47 C.F.R § 11 which establishes the statutory basis under which the FEMA IPAWS Program operates emergency alerting systems. In addition, Executive Order 13407 of June 26, 2006, Public Alert and Warning System Executive Order states, "It is the policy of the United States to have an effective, reliable, integrated, flexible, and comprehensive system to alert and warn the American people...establish or adopt, as appropriate, common alerting and warning protocols, standards, terminology, and operating procedures for the public alert and warning system to enable interoperability and the secure delivery of coordinated messages to the American people". In response, FEMA established the IPAWS Program Management Office (PMO) in April 2007.

4.0 BACKGROUND

It is the intent of both parties to this agreement to establish and utilize a standardized web based application interface (as defined by the IPAWS-OPEN Web Service Interface Design Guidance) between the information technology (IT) systems shown below to facilitate the exchange of emergency messages within the production environment. The testing of the interoperability of these systems has been performed through the use of FEMA's Test and Development environment to ensure the transference and receipt of emergency messages using approved messaging standards. The interoperability between these systems is supported by the use of SOAP over HTTPS via the public internet.

5.0 COMMUNICATIONS

Frequent formal communications are essential to ensure the successful management and operation of system interoperability. Both parties agree to maintain open lines of communication between designated staff (as indicated in Appendix B) at both the managerial and technical levels. All communications described herein must be conducted in writing and may be disseminated by electronic means unless otherwise noted.

The owners of the respective systems agree to designate and provide contact information for technical leads for their respective systems, and to facilitate direct contacts between technical leads to support the management and operation of system interoperability. To safeguard the confidentiality, integrity, and availability of the systems and the data they store, process, and transmit, both parties agree to provide notice of specific events within the timeframes indicated below:

- **Security Incidents:** Technical, administrative and/or help desk staff will immediately notify their designated counterparts by telephone or e-mail when a security incident(s) is detected and/or a violation of the Rules of Behavior (see Appendix C) has been identified. Both parties agree to make the appropriate technical and administrative individuals available for all necessary inquiries and/or investigations. Containment and/or resolution procedures will be documented by the identifying party and after action reports generated and submitted to the system owner and/or designated security officials within five (5) business days after detection of the incident(s).
- **Disasters and Other Contingencies:** The FEMA IPAWS Program Office will notify the COG by telephone, e-mail or other acceptable means in the event of a disaster or other contingency that disrupts the normal operation of IPAWS-OPEN.
- **System Interconnections:** This MOA is intended for systems interoperating with IPAWS-OPEN using SOAP over HTTPS via the public Internet. If in the future, an interconnection (i.e. dedicated system-to-system connection) is required to IPAWS-OPEN, this MOA must be updated and an Interconnection Security Agreement (ISA) must be executed. If a change in status from interoperating to interconnected system is required, the initiating party will notify the other party at least 3 months before the planned interconnection is to be in place.
- **Discontinuation of Use:** In the event the use of IPAWS-OPEN is no longer required, the COG agrees to immediately notify, in writing, the FEMA IPAWS Program Office at which time the COGID and associated access credentials will be deactivated.
- **Personnel Changes:** Both parties agree to provide notification of changes to their respective system owner or technical lead. In addition, both parties will provide notification of any changes in the point of contact information provided in Appendix B. All relevant personnel changes and changes to contact information must be provided within 5 business days of the change.

6.0 TYPE OF INTERCONNECTIVITY

Both parties agree that the COG will utilize only the assigned COGID, associated credentials and digital certificates provided by the FEMA IPAWS Program Office to support interoperability between the system(s) listed in Appendix A and IPAWS-OPEN. In addition, all interoperable systems must be configured to interface with IPAWS-OPEN over the public Internet using only approved web service standards and associated requirements. A listing of approved web service standards and supporting requirements can be obtained from the IPAWS-OPEN Web Service Interface Design Guidance document.

In the event, a dedicated connection is required, both parties will agree to negotiate and execute an Interconnection Security Agreement (ISA) as required per Department of Homeland Security (DHS) policy which must be signed by all required parties before the interconnection is activated. Proposed changes to either system that affect system interoperability will be reviewed and evaluated to determine the potential impact. If the proposed changes impact the agreed upon terms, the MOA will be renegotiated and executed before changes are implemented.

7.0 SECURITY

To ensure the joint security of the systems and the message data they store, process, and transmit, both parties agree to adhere to and enforce the Rules of Behavior (as specified in Appendix C). In addition, both parties agree to the following:

- Ensure authorized users accessing the interoperable system(s) receive, agree to abide by and sign (electronically or in paper form) the IPAWS-OPEN Rules of Behavior as specified in Appendix C. Each jurisdiction is responsible for keeping the signed Rules of Behavior on file or stored electronically for each system user.
- Utilize FEMA approved PKI certificates to digitally sign messages as they are transported over the public Internet.
- Certify that its respective system is designed, managed and operated in compliance with all relevant federal laws, regulations, and policies.

- Document and maintain jurisdictional and/or system specific security policies and procedures and produce such documentation in response to official inquiries and/or requests.
- Provide physical security and system environmental safeguards for devices supporting system interoperability with IPAWS-OPEN.
- Ensure physical and logical access to the respective systems as well as knowledge of the COGID and associated access criteria are only granted to properly vetted and approved entities or individuals.
- Where applicable, ensure that only individuals who have successfully completed FEMA-required training can utilize the interoperable systems to issue alerts and warnings intended for distribution to the public.
- Where applicable, document and maintain records of successful completion of FEMA-required training and produce such documentation in response to official inquiries and/or requests.

8.0 PROFICIENCY DEMONSTRATION

Once enabled, each COG operating under this agreement must demonstrate their ability to compose and send a message through the IPAWS-OPEN system at regular intervals. Such demonstration must be performed on a monthly basis through generation of a message successfully sent through the IPAWS-OPEN Training and Demonstration environment.

9.0 ASSOCIATED SOFTWARE REQUIREMENTS

The COG will need to select a software package which will allow the COG to properly populate a Common Alerting Protocol (CAP) message which complies with both the *OASIS Common Alerting Protocol Version 1.2* and the *OASIS Common Alerting Protocol, v. 1.2 USA Integrated Public Alert and Warning System Profile Version 1.0*. With respect to the software and the software vendor selected FEMA expects the selected software to provide the following minimum critical capabilities and services:

- Permissions:
 - The ability to assign and manage user permissions; and
 - The ability to retrieve and view IPAWS Alerting Permissions
- Proficiency:
 - The provision of vendor support, to include user training, and around the clock technical support; and
 - The ability to submit both live and test digital certificates, with clear, easily identifiable information that indicates the environment to which the software is pointed (Live or Test)
- User Interface:
 - The provision of an intuitive user interface, to include help menus; and
 - The ability to notify the user of digital certificate expiration; and
 - The ability to constrain event types and geocodes to user permissions; and
 - The ability to send one alert to multiple channels; and
 - The provision of displays that show required fields based on selected channel; and
 - The ability to pre-populate fields to the greatest extent possible; and
 - The ability to support templates; and
 - The ability to create a polygon or circle, of less than 100 nodes; and
 - The ability to update or cancel an alert, without having to reenter all of the data; and
 - The ability to alert the end user if a software license has expired; and
 - Clear explanations if alert information is case sensitive when entered
- Confirmation and Error Checking:

- o The ability to pre-check an alert message for errors, prior to sending; and
- o The ability to create free-form 90-character WEA text, while preventing prohibited characters; and
- o The provision to IPAWS of alert status codes for any sent alert, with a clear definition of whether the codes are advice codes or error codes, along with the meaning of those codes; and
- o The provision of user confirmation of connectivity to IPAWS; and
- o The ability for users to see alert history and/or logs

10.0 COST CONSIDERATIONS

This agreement does not authorize financial expenditures by the COG on behalf of FEMA. The FEMA IPAWS Program is responsible for the costs associated with developing, operating and maintaining the availability of the IPAWS-OPEN system. The COG is responsible for all costs related to providing their users with access to IPAWS-OPEN via the public Internet. These costs may include hardware, software, monthly Internet charges, completion of security awareness training and other related jurisdictional costs.

11.0 PROPERTY OWNERSHIP

Each Party agrees and acknowledges that nothing in this Agreement shall be construed as giving a party any proprietary rights in or to the intellectual property of the other party. Each Party further agrees that nothing in this Agreement shall be construed as creating or granting to a party any implied or express license in or to the intellectual property of the other party.

12.0 TIMELINE

This agreement will remain in effect based on the life of the Authority to Operate (ATO) for IPAWS-OPEN or a maximum of three (3) years after the last date on either signature in the signature block below. Upon expiration of the IPAWS-OPEN ATO or after three (3) years (whichever comes first), this agreement will expire without further action and system access privileges will be revoked. If the parties wish to extend this agreement, they may do so by reviewing, updating, and reauthorizing this agreement. This agreement supersedes all earlier agreements, which should be referenced above by title and date. If one or both of the parties wish to terminate this agreement prematurely, they may do so upon 30 days' advanced notice or in the event of a security incident that necessitates an immediate response. This agreement may be suspended by FEMA for failure to perform the Proficiency Demonstration for two consecutive months. A suspended COG may be reinstated upon a completion of a successful Proficiency Demonstration.

SIGNATORY AUTHORITY

I agree to the terms of this Memorandum of Agreement. Noncompliance on the part of either organization or its users or contractors concerning the policies, standards, and procedures explained herein may result in the immediate termination of this agreement.

Apache County Emergency Management and Preparedness Official
Name: Kerry Pena
Title: Interim Emergency Management Director

Federal Emergency Management Agency
IPAWS-OPEN System Owner
Name: Mark A. Lucero
Title: Chief, IPAWS Engineering

(Signature Date)
Apache County Emergency Management and Preparedness
323 S Mountain Ave Suite 105
Springerville, AZ, 85938

(Signature Date)
Attn: IPAWS-OPEN System Owner, Suite 5NW-0309
Federal Emergency Management Agency
500 C Street SW
Washington, D.C. 20472-3153

Appendix A

Listing of Interoperable Systems

The FEMA IPAWS Program recognizes that Emergency Management organizations may utilize multiple tools to facilitate the emergency management process. As a result, jurisdictions may need to interoperate with IPAWS-OPEN using more than one system. In order to comply with DHS policy, all systems interoperating with IPAWS-OPEN must be documented and supported by a Memorandum of Agreement. As a result this appendix must be completed to identify all systems associated with the COG and used for interoperating with IPAWS-OPEN. This Appendix must be amended as applicable systems are added or removed from operations.

- **IPAWS-OPEN**

Function:	IPAWS-OPEN is the backbone system that structures the alert and distributes the message from one interoperating and/or interconnected system (message sender) to another interoperating and/or interconnected system (message recipient).
Location:	Bluemont, VA; Clarksville, VA
Description of data, including sensitivity or classification level:	Messaging data is considered Sensitive But Unclassified (SBU) information and does not contain Personally Identifiable Information (PII), Financial data, Law Enforcement Sensitive Information or classified information. Each message that flows through the IPAWS-OPEN system will be associated to a specifically assigned system User ID and COGID as captured within the message elements. This information will be retained in system logs.

The systems listed below are managed and operated by the COG and are subject to the terms defined within the Memorandum of Agreement including the Rules of Behavior in Appendix C. Each interoperable system will be assigned unique authentication credentials, which must be protected by the COG. In the event these credentials are compromised, the COG is expected to immediately contact the FEMA IPAWS Program Management Office. The systems listed below are only allowed to interoperate with IPAWS-OPEN based on the criteria set forth within the IPAWS-OPEN Web Service Interface Design Guidance.

- **Everbridge**

Function:	Send public alerts for major events for dissemination to WEA
Location:	Burbank, CA; Denver, CO; Amazon West Northern, CA;
Description of data, including sensitivity or classification level:	COTS FOUO Data is comprised of emergency public alert messages

Appendix B

COG Point of Contact Information

Designated COG Primary Point of Contact:

Name: Shawna Murphy

Title: Administrative Coordinator

Business Email Address: smurphy@co.apache.az.us

Primary Phone Number: 928-333-6440

Alternate Phone Number:

Organization: Apache County Emergency Management and Preparedness

Mailing Address: 323 S Mountain Ave Suite 105, Springerville, AZ, 85938

Designated Alternate Point of Contact:

Name: Tammy Jo Wilkins

Title: Administrative Coordinator

Business Email Address: tjwilkins@co.apache.az.us

Primary Phone Number: 928-333-6430

Alternate Phone Number:

Organization: Apache County Emergency Management and Preparedness

Mailing Address: 323 S Mountain Ave Suite 105, Springerville, AZ, 85938

Designated Technical Point of Contact:

Name: Haley Nicoll

Title: Specialist

Business Email Address: hnicoll@co.apache.az.us

Primary Phone Number: 928-333-6441

Alternate Phone Number: 928-551-2876

Organization: Apache County Emergency Management and Preparedness

Mailing Address: 323 S Mountain Ave Suite 105, Springerville, AZ, 85938

**FEMA: Integrated Public Alert and Warning System
Open Platform for Emergency Networks (IPAWS-OPEN)**

Contact Name	Contact Number	Email Address	Summary of System Responsibilities
Lytwaive Hutchinson	202-212-2480	lytwaive.hutchinson@fema.dhs.gov	Chief Information Officer, FEMA
Togai Andrews	202-212-7332	togai.andrews@fema.dhs.gov	Chief Information Security Officer
Mark Lucero	202-646-1386	mark.lucero@fema.dhs.gov	System Owner
Gary Ham	703-899-6241	gary.ham@associates.fema.dhs.gov	FEMA PMO - IPAWS- OPEN
Gustavo Barbet	202-212-3586	gustavo.barbet@associates.fema.dhs.gov	FEMA ISSO - IPAWS- OPEN
Neil Bourgeois	703-732-6331	neil.bourgeois@associates.fema.dhs.gov	FEMA-EADIS IPAWS- OPEN Tech Lead

Appendix C

IPAWS-OPEN Rules of Behavior

1.0 INTRODUCTION

The following rules of behavior apply to all persons with application access to Apache County Emergency Management and Preparedness Interoperable System(s) and/or who have been issued a COGID with associated credentials for IPAWS-OPEN. These individuals shall be held accountable for their actions related to the information resources entrusted to them and must comply with the following rules or risk losing their access privileges. The Rules of Behavior apply to users on official travel as well as at their primary workplace (e.g., Emergency Operations Center – EOC) and at any alternative workplace (e.g., telecommuting from a remote or satellite site) using any electronic device including laptop computers and portable electronic devices (PED's). PED's include personal digital assistants (PDA's) (e.g. Palm Pilots), cell phones, text messaging systems (e.g., Blackberry), and plug-in and wireless peripherals that employ removable media (e.g. CDs, DVDs, etc.). PEDs also encompass USB flash memory (thumb) drives, external drives, and diskettes. These Rules of Behavior are consistent with existing DHS policies and DHS Information Technology (IT) Security directives and are intended to enhance the awareness of each user's responsibilities regarding accessing, storing, receiving and/or transmitting information using IPAWS-OPEN.

2.0 APPLICATION RULES

2.1 Official Use

- IPAWS-OPEN is a Federal application to be used only in the performance of the user's official duties in support of public safety as described in the National Incident Management System (NIMS).
- The use of the IPAWS-OPEN for unauthorized activities is prohibited and could result in verbal or written warning, loss of access rights, and/or criminal or civil prosecution.
- By utilizing IPAWS-OPEN, the user of the interoperable system(s) consents to allow system monitoring to ensure appropriate usage for public safety is being observed.
- Apache County Emergency Management and Preparedness will be held accountable for safeguarding all configuration items and information entrusted to them by FEMA. Apache County Emergency Management and Preparedness is expected to manage the relationship with supporting vendors, consultants and any other entities providing system support on their behalf. In addition, Apache County Emergency Management and Preparedness will be held accountable in the event of a security breach or disclosure of sensitive configuration information such as digital certificates. Apache County Emergency Management and Preparedness understands that the use of digital signatures, used on their behalf, is binding and Apache County Emergency Management and Preparedness will be held accountable accordingly. In the event sensitive information is mishandled, utilization of IPAWS-OPEN may be immediately revoked by FEMA.
- If software interoperating with IPAWS-OPEN enables users to geo-target public alert messages by means of geospatial polygons or circles, then the user shall restrict any such geospatial boundaries so as to remain within the geographical limits of their public warning authority (or as near as possible), as determined by applicable state and/or local laws and duly adopted operational plans.

2.2 Access Security

- All Email addresses provided in connection with interoperable system(s) user accounts must be associated to an approved email account assigned by the user's emergency management organization. The use of personal email accounts to support emergency messaging through IPAWS-OPEN is prohibited.
- Upon approval of the MOA by FEMA, a COG account with COGID and Digital Certificate will be created and issued to the designated technical representative. All individuals with knowledge of these credentials must not share or alter these authentication mechanisms without explicit approval from the FEMA IPAWS

Program.

- Every interoperable system user is responsible for remote access security as it relates to their use of IPAWS-OPEN and shall abide by these Rules of Behavior.

2.3 Interoperable System User Accounts and Passwords

- All users must have a discrete user account ID which cannot be the user's social security number. To protect against unauthorized access, passwords linked to the user ID are used to identify and authenticate authorized users.
- Accounts and passwords shall not be transferred or shared. The sharing of both a user ID and associated password with anyone (including administrators) is prohibited.
- Accounts and passwords shall be protected from disclosure and writing passwords down or electronically storing them on a medium that is accessible by others is prohibited.
- The selection of passwords must be complex and shall:
 - Be at least eight characters in length
 - Contain a combination of alphabetic, numeric and special characters
 - Not the same as any of the user's previous 8 passwords.
- Passwords shall not contain any dictionary word.
- Passwords shall not contain any proper noun or the name of any person, pet, child, or fictional character. Passwords shall not contain any employee serial number, Social Security number, birth date, phone number, or any information that could be readily guessed about the creator of the password.
- Passwords shall not contain any simple pattern of letters or numbers, such as "qwerty" or "xyz123".
- Passwords shall not be any word, noun, or name spelled backwards or with a single digit appended, or with a two-digit "year" string, such as 98xyz123.
- Pass phrases, if used in addition to or instead of passwords, should follow the same guidelines.
- Passwords shall not be the same as the User ID.
- Users shall either log off or lock their workstations when unattended.
- Workstations shall be configured to either log off, or activate a password-protected lock, or password-protected screensaver within fifteen (15) minutes of user inactivity.
- Locked sessions shall remain locked until the user re-authenticates.
- Workstations shall be protected from theft.
- A user's account shall be automatically locked after three consecutive failed logon attempts.
- The automatic lockout period for accounts locked due to failed login attempts shall be set for a minimum of twenty (20) minutes.
- A process shall exist for manually unlocking accounts prior to the expiration of the twenty (20) minute period, after sufficient user identification is established.
- Sessions shall automatically be terminated after sixty (60) minutes of inactivity.

- Users are required to change their passwords at least once every 90 days.
- Passwords must be promptly changed whenever a compromise of a password is known or suspected.

2.4 Integrity Controls & Data Protection

- All computer workstations accessing IPAWS-OPEN must be protected by up-to-date anti-virus software. Virus scans must be performed on a periodic basis and when notified by the anti-virus software.
- Users accessing interoperable system(s) to utilize IPAWS-OPEN must:
 - Physically protect computing devices such as laptops, PEDs, blackberry devices, smartphones, etc;
 - Protect sensitive data sent to or received from IPAWS-OPEN;
 - Not use peer-to-peer (P2P) file sharing, which can provide a mechanism for the spreading of viruses and put sensitive information at risk;
 - Not program computing devices with automatic sign-on sequences, passwords or access credentials when utilizing IPAWS-OPEN.

Users may not provide personal or official IPAWS-OPEN information solicited by e-mail. If e-mail messages are received from any source requesting personal information or asking to verify accounts or other authentication credentials, immediately report this and provide the questionable e-mail to the Local System Administrator and/or the Apache County Emergency Management and Preparedness Help Desk.

- Only devices officially issued through or approved by DHS, FEMA and/or approved emergency management organizations are authorized for use to interoperate with IPAWS-OPEN and use of personal devices to access and/or store IPAWS-OPEN data and information is prohibited.
- If a Blackberry, smartphone or other PED is used to access the interoperable system(s) to utilize IPAWS-OPEN, the device must be password protected and configured to timeout or lock after 10 minutes of inactivity.
- If sensitive information is processed, stored, or transmitted on wireless devices, it must be encrypted using approved encryption methods.

2.5 System Access Agreement

- I understand that I am given access to the interoperable system(s) and IPAWS-OPEN to perform my official duties.
- I will not attempt to access data, information or applications I am not authorized to access nor bypass access control measures.
- I will not provide or knowingly allow other individuals to use my account credentials to access the interoperable system(s) and IPAWS-OPEN.
- To prevent and deter others from gaining unauthorized access to sensitive resources, I will log off or lock my computer workstation or will use a password-protected screensaver whenever I step away from my work area, even for a short time and I will log off when I leave for the day.
- To prevent others from obtaining my password via "shoulder surfing", I will shield my keyboard from view as I enter my password.
- I will not engage in, encourage, or conceal any hacking or cracking, denial of service, unauthorized tampering, or unauthorized attempted use of (or deliberate disruption of) any data or component within the interoperable system(s) and IPAWS-OPEN.

- I agree to inform my Local System Administrator when access to the interoperable system(s) and/or IPAWS-OPEN is no longer required.
- I agree that I have completed Computer Security Awareness training as may be required by my jurisdiction prior to my initial access to the interoperable system(s) and IPAWS-OPEN and that as long as I have continued access, I will complete Computer Security Awareness training on an annual basis. If my jurisdiction does not provide Computer Security Awareness training, I will complete the FEMA self-study course *IS-906: Workplace Security Awareness* (<https://training.fema.gov/is/courseoverview.aspx?code=IS-906>) on an annual basis.

2.6 Accountability

- I understand that I have no expectation of privacy while using any services or programs interoperating with IPAWS-OPEN.
- I understand that I will be held accountable for my actions while accessing and using interoperable system(s) and IPAWS-OPEN, including any other connected systems and IT resources.
- I understand it is my responsibility to protect sensitive information from disclosure to unauthorized persons or groups.
- I understand that I must comply with all software copyrights and licenses pertaining to the use of IPAWS-OPEN.

2.7 Incident Reporting

- I will promptly report IT security incidents, or any incidents of suspected fraud, waste or misuse of systems to the Local System Administrator and/or the Apache County Emergency Management and Preparedness Help Desk.

3.0 IPAWS-OPEN Rules of Behavior Statement of Acknowledgement

I have read and agree to comply with the requirements of these Rules of Behavior. I understand that the terms of this agreement are a condition of my initial and continued access to Apache County Emergency Management and Preparedness Interoperable System(s) and IPAWS-OPEN and related services and that if I fail to abide by the terms of these Rules of Behavior, my access to any and all IPAWS-OPEN information systems may be terminated and I may be subject to criminal or civil prosecution. I have read and presently understand the above conditions and restrictions concerning my access.

Printed Name (as listed in Appendix B): _____

Signature: _____ Date: _____

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Attorney

Date/Signature:

9/26/19

Des Joe Young

Describe in detail what you want to say to the Board and what action you want the Board to take:

County Attorney: Following a possible executive session for legal advice pursuant to A.R.S. §38-431.03(3), discussion and possible approval of a Settlement Agreement with the Navajo Nation to provide additional voting outreach in Apache County and resulting in dismissal of CV2018-08329.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RP

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

01/10/2015-1/10/2015

Submitter's Name: (Individual, Organization, or County Department)

County Manager _____

Date/Signature: 8/26/19 

Describe in detail what you want to say to the Board and what action you want the Board to take:

Notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance.

- Eastern Arizona Counties Organization meeting on September 18, 2019 at 3:00 p.m. located at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The Small Counties Forum meeting on September 18, 2019 at 5:30 p.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The County Supervisors Association meeting on September 19, 2019 at 10:00 a.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____


Signature _____

Human Resources Review: _____

Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda. Board Clerk's Initials 

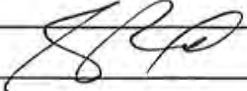
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager _____

Date/Signature: _____

8/26/19 

Describe in detail what you want to say to the Board and what action you want the Board to take:

Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

BOS Meeting Date Requested 9/4/19

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature _____

Human Resources Review: _____

Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

Board Clerk's Initials _____

