



**Dr. Joe Shirley, Jr.**  
**Chairman, District I**

**Alton Joe Shepherd**  
**Vice Chairman, District II**

**Nelson Davis**  
**Supervisor, District III**

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS AND  
THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT**

Pursuant to A.R.S. §38-431.02(H), the public will have physical access to the meeting room thirty (30) minutes prior to the start of the meeting.

**September 3, 2024**  
**Board of Supervisors' Hearing Room, First Floor**  
**75 West Cleveland Street**  
**St. Johns, Arizona**  
**8:30 a.m. MST**

Invocation by Invitation.  
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT  
HELD IN CONJUNCTION WITH THE BOARD OF SUPERVISORS MEETING  
September 3, 2024**

1. Discussion and possible approval of Immunization Services Amendment #2 for Contract CTR060281, revising and replacing the Price Sheet and Exhibit 5. This amendment extends the effective date through June 30, 2025, for the Bridge Access Program for COVID -19 vaccine to uninsured adults.

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS  
September 3, 2024**

1. Craig Sullivan, Executive Director, County Supervisors Association: Report on recent County Supervisors Association activities including discussion on the recent legislative session and budget.

2. County Manager: Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

**County Manager/Clerk of the Board:**

- \*A. Request approval of demands as distributed to the Apache County Board of Supervisors between August 19, 2024, and September 3, 2024. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- \*B. Request approval of minutes dated August 19, 2024.
- \*C. Request approval of Intergovernmental Agreement Amendment #5 between Apache County and the Arizona Counties Insurance Pool (ACIP). This allows for continued insurance coverage.

**Superior Court:**

- \*D. Request approval of the FY25 Field Trainer Grant Application in the amount of \$30,335.94. These funds are used to cover the salary of the Court Field Trainer.
- \*E. Request approval for the FY25 Fill the Gap Grant Application, in the amount of \$30,335.94. These funds are generated from court fines and fees and set aside for necessary court operations within Apache County.

**Community Development Department:**

- \*F. Request approval of a Change of Zoning Regulations from Agricultural General (AG) to General Commercial (C2) for commercial use. The subject property is located at 36233 State Route 61, Concho, Arizona, APN 107-54-166F, Section 9; Township 11N; Range 25E. The Planning & Zoning Commission unanimously recommended approval on August 8, 2024.

**Treasurer's Office:**

- \*G. Request approval of a Certificate of Removal and Abatement of Taxes pursuant to ARS 42-18351(1). Total taxes, penalties, and interest to be abated in the amount of \$10,047.43 for property accounts R0107229 parcel (101-21-010B) and R0107302 (parcel 101-21-010C).

**School Superintendent's Office:**

- \*H. Request approval pursuant to A.R.S. 15-424(E) to cancel the school district elections and appoint the persons who filed the required candidate paperwork to fill the positions for the following districts: St. Johns Unified School District #1; Concho Elementary School District #6; Window Rock Unified School District #8; Vernon Elementary School District #9; Round Valley Unified School District #10; Chinle Unified School District #24; N.A.T.I.V.E. District and NAVIT CTED #35.
- \*I. Request approval pursuant to A.R.S. §15-424(E) to cancel the school district election for McNary Elementary School District #23.

**Finance Department:**

- \*J. Request approval to amend the 2024-2025 Tax Levy resolution.

**Human Resources Department:**

- \*K. Request approval to eliminate the positions of Human Resources Technician (Range 34), and Administrative Assistant II (Range 30), and create the position of Administrative Coordinator (Range 42) and fill within the salary range. This request will not increase the FY25 budget.
3. Community Development: Following a public hearing, discussion and possible approval of an amendment to the plat of the Luna Lake Village subdivision by combining four (4) lots, and approval of a resolution abandoning a portion of County Road 2029. The properties are located in Alpine, Arizona, parcels 101-28-048, 101-28-049, 101-28-050, and 101-28-051, Section: 17, Township: 5N, Range: 31E. The Planning & Zoning Commission unanimously recommended approval on August 8, 2024.
  4. Engineering Department: Discussion and possible approval to modify previously approved purchase of a CAT 950 Loader due to equipment price difference, utilizing Limestone Pit funds. This purchase was previously approved on July 23, 2024.
  5. Engineering Department: Discussion and possible reconsideration for approval to endorse, through letters of commitment signed by the Board of Supervisors, the Concho-Snowflake Highway Cold-in-place Recycle Project and the Rural School Bus Route Enhancement and Soil Stabilization Pilot Project listed on the Northern Arizona Council of Governments (NACOG) Regional Priority Projects List.
  6. Engineering Department: Discussion and possible approval to purchase three (3) new Caterpillar 140 AWD Moter Graders through OMNIA Contract #212816, utilizing District 3 funds.

7. Information Technology Department: Discussion and possible approval of the following IT policies to be included in the Apache County Human Resources Policy Manual: Access Control Management, Account Management, Audit Log Management, Email and Web Browser Protections, Inventory and Control of Enterprise Assets, Inventory and Control of Software Assets, and Malware Defense.

8. County Manager: Notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance.

- The Eastern Arizona Counties Organization meeting on September 18, 2024, at 2:00 p.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The Small Counties Forum meeting on September 18, 2024, at 5:30 p.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The County Supervisors Association (CSA) meeting on September 19, 2024, at 10:00 a.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.

9. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

*Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-361-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.*

Posted this 29<sup>th</sup> day of August 2024 at 11:30 a.m. MST by BTB.

/s/ Ryan N. Patterson  
Clerk of the Board