



Joe Shirley, Jr.
Chairman, District I

Tom M. White, Jr.
Vice Chairman, District II

Barry Weller
Supervisor, District III

**NOTICE OF PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS,
AND THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT**

September 1, 2015

Chinle District I Road Yard Administration Building

U.S. Highway 191, mile post 446.9

Chinle, Arizona

8:30 a.m. MST (9:30 a.m. DMST)

Pledge of Allegiance.
Invocation by Invitation

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING**

September 1, 2015

1. Discussion and possible approval of the Health Start program Agreement ADHS-15-0004913, for prenatal and child care services in the amount of \$132,250.00.
2. Discussion and possible approval of the Independent Contractor Agreement between the Apache County Public Health Services District and Hostyl Takeover Cleaning Services to provide janitorial Services for the premises located at 191 State Highway 264, Ganado, Arizona, effective July 1, 2015 through June 30, 2017.
3. Discussion and possible approval of the Memorandum of Understanding between the Apache County Public Health Services District and Chinle Unified School District #24 to provide physical facilities to support personnel who are providing teen pregnancy prevention services.
4. Discussion and possible approval of the Professional Services Agreement between the Apache County Public Health Services District and Coordinated Consulting Services, LLC, for a response plan for public health disease issues.

**NOTICE OF PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS
September 1, 2015**

1. County Manager: Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

County Manager/Clerk of the Board:

- *A. Request approval of demands as distributed to the Apache County Board of Supervisors between August 17, 2015 to September 1, 2015. Demands are payments made or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- *B. Request approval of minutes dated August 17, 2015.

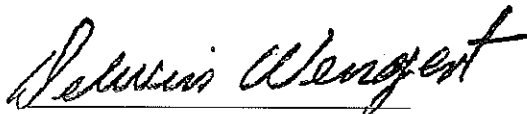
Superior Court:

- *C. Request approval of a Fill-the-Gap Grant Application in the amount of \$155,580.00.
2. County Manager: Discussion and possible approval of a resolution requesting the Congress of the United States to provide full funding for Payment-in-Lieu-of-Taxes (PILT) program.
 3. County Manager: Discussion and possible approval of the Resolution and Intergovernmental Agreement between Apache County and the Eastern Arizona Counties Organization.
 4. Election Department: Discussion and possible authorization to cancel the Special District Election for the Concho Fire District and appoint Wes Myers/term ending November 2018.
 5. Election Department: Discussion and possible authorization to cancel the Special District Election for the Nutrioso Fire District and appoint Karen Zalesky/term ending November 2016.
 6. Election Department: Discussion and possible approval to cancel the Special District Election for the Concho Wastewater Improvement District, vacant-no filing received/term ending November 2019.
 7. County Attorney's Office: Discussion and possible approval of Attorney General's Victim's Rights Program Grant Agreement A.G.2016-001 in the amount of \$28,490.00, awarded for FY2016 with no matching funds required.
 8. County Attorney's Office: Discussion and possible approval of Arizona Criminal Justice Commission Victim Compensation Grant Agreement #VC16-049 in the amount of \$64,150.00 for FY16.

9. County Attorney's Office: Discussion and possible approval of Arizona Criminal Justice Commission Victim Assistance Grant #VA-16-017 in the amount of \$23,339 for FY16 with a match of \$23,339.
10. County Attorney's Office: Discussion and possible approval of Arizona Criminal Justice Commission Drug, Gang, and Violent Crime Control Agreement, #DC-16-020 in the amount of \$67,852.00, with a \$22,617.00 match amount for FY16.
11. County Attorney's Office: Following a possible executive session for legal advice pursuant to A.R.S. 38-431.03(3), discussion and possible action regarding litigation in case number CV-2015-097 between Wanda Williams and Concho Fire District in which Apache County is also listed as a defendant.
12. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter, or ask that a matter be placed on a future agenda.

Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.

Posted 8/27/15 at 9:00 (a.m) p.m. by (B)



Delwin Wengert
Clerk of the Board

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director, ACPHSD

Date/Signature: 08/06/15

Describe in detail what you want to say to the Board and what action you want the Board to take:

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval ACPHSD requests discussion and possible approval of the Health Start Program, ADHS15-00004913. The Goals of the Health Start Program are to: Increase prenatal care services to pregnant women; Reduce the incidence of infants who weigh less than 1,500 grams (three (3) pounds, four (4) ounces) at birth and who require more than seventy-two (72) hours of neonatal intensive care; Reduce the incidence of children affected by childhood diseases; Increase the number of children receiving age appropriate immunizations by two (2) years of age; and Increase awareness by educating families on the importance of good nutritional habits to improve the overall health of their children, On the need for developmental assessments to promote the early identification of learning disabilities, physical handicaps or behavioral health needs, and Of the benefits of preventative health care and the need for screening examinations.

BOS Meeting Date Requested 9-1-15

PRE-AGENDA ITEM REVIEW

Review Routing / x/Legal / x/Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review: In the Budget.

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

SW

Kimberly Penrod

From: Ryan Patterson
Sent: Wednesday, August 12, 2015 7:00 AM
To: Kimberly Penrod
Cc: Chris Sexton
Subject: RE: Agenda Item Health Start

I appears appropriate, as the signature need to be on the form I will sign it once you bring it in.

Ryan N. Patterson, CPA
Director of Finance/CFO
Apache County

From: Kimberly Penrod
Sent: Monday, August 10, 2015 7:19 AM
To: Joe Young <jyoung@apachelaw.net>; Ryan Patterson <rpatterson@co.apache.az.us>
Cc: Chris Sexton <csexton@co.apache.az.us>
Subject: FW: Agenda Item Health Start

If possible, can I have your review today so I can place this item on the Agenda?

Thx, Kimberly

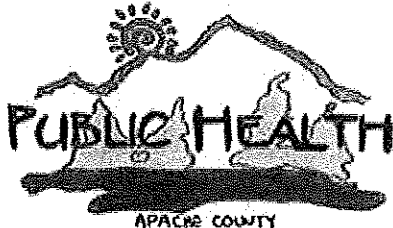
From: Kimberly Penrod
Sent: Thursday, August 06, 2015 11:04 AM
To: 'Joe Young'; Ryan Patterson
Cc: Chris Sexton
Subject: Agenda Item Health Start

Joe and Ryan,

Please review and sign.

The contract is for the amount we budgeted for in FY6

Kimberly Penrod, Executive Assistant
Apache County Public Health Services District
323 S. Mountain Ave., Springerville, AZ 85938
Ph: (928) 333-2415 *6530 Fax: (928) 333-5876
kp@co.apachz.az.us



Kimberly Penrod

From: Joe Young
Sent: Tuesday, August 11, 2015 5:12 PM
To: Kimberly Penrod; Ryan Patterson
Cc: Chris Sexton; Michael Whiting
Subject: RE: Agenda Item Health Start

I have reviewed this, and I am ok with it. I will bring a signed copy to agenda review.

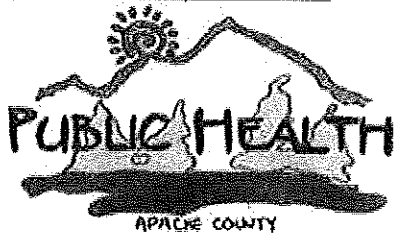
From: Kimberly Penrod [<mailto:kpenrod@co.apache.az.us>]
Sent: Thursday, August 06, 2015 11:04 AM
To: Joe Young; Ryan Patterson
Cc: Chris Sexton
Subject: Agenda Item Health Start

Joe and Ryan,

Please review and sign.

The contract is for the amount we budgeted for in FY6

Kimberly Penrod, Executive Assistant
Apache County Public Health Services District
323 S. Mountain Ave., Springerville, AZ 85938
Ph: (928) 333-2415 *6530 Fax: (928) 333-5876
kpenrod@co.apache.az.us



Kimberly Penrod

From: Debbie Padilla
Sent: Thursday, August 06, 2015 9:56 AM
To: Chris Sexton; Kimberly Penrod; Keli Sine-Shields; Robin Aguero; Kerry Pena; Cleta Keller
Subject: FW: IGA info needed
Attachments: Award Letter and Offer and Acceptance - Apache County Public Health.pdf

fyi

From: Tracey Thomas [<mailto:Tracey.Thomas@azdhs.gov>]
Sent: Thursday, August 6, 2015 9:52 AM
To: Debbie Padilla
Subject: RE: IGA info needed

Ms. Padilla,

An IGA is not required because Apache County responded to Solicitation Request for Proposal (RFP) ADHS15-00004913, Health Start Program which was awarded through competition Contract ADHS15-096687. IGAs are issued to Counties without competition. Therefore, an IGA will not be submitted.

The Offer and Acceptance that was submitted by Apache County was signed by Chris Sexton. Please see attached.

If you have any further questions, please let me know.

Thank you,
Mr. Tracey Thomas
Senior Procurement Specialist
Arizona Department of Health Services
Division for Planning and Operations
Office of Procurement
1740 W Adams Street Ste 303
Phoenix, AZ 85007
Tel: 602.542.1011
Fax: 602.542.1741
www.azdhs.gov
<https://procure.az.gov/bsa/login.jsp>

Health and Wellness for all Arizonans

From: Debbie Padilla [<mailto:dpadilla@co.apache.az.us>]
Sent: Thursday, August 06, 2015 9:36 AM
To: Tracey Thomas
Subject: IGA info needed

Good morning,

Apache County Health District was awarded the Health Start contract no: ADHS15-096687. Will we be receiving an IGA with that for our attorney and board of supervisor to sign?

Thank you.

Debbie L. Padilla
Manager, Health Promotion Division

Apache County Public Health Services District
323 S Mountain Avenue
Springerville, AZ 85938

Telephone: 928-333-2415, ext. *6516
Cell: 928-245-1171
Fax: 928-333-5876

CONFIDENTIALITY NOTICE: This E-mail is the property of the Arizona Department of Health Services and contains information that may be PRIVILEGED, CONFIDENTIAL or otherwise exempt from disclosure by applicable law. It is intended only for the person(s) to whom it is addressed. If you receive this communication in error, please do not retain or distribute it. Please notify the sender immediately by E-mail at the address shown above and delete the original message. Thank you.



Division for Planning and Operations

Office of Procurement

1740 West Adams Street, Room 303
Phoenix, Arizona 85007-2670
(602) 542-1040
(602) 542-1741 Fax

DOUGLAS A. DUCEY, GOVERNOR
CARA M. CHRIST M.D., DIRECTOR

June 2, 2015

Apache County Public Health
Attn: Chris Sexton, Director
75 W. Cleveland,
St. Johns, AZ 85936

RE: RFP No. ADHS15-00004913, Health Start Program

Dear Mr. Sexton,

Apache County Public Health has been awarded the Contract pursuant to the Arizona Department of Health Services (ADHS) Solicitation ADHS15-00004913 to provide Health Start Program to the ADHS, Bureau of Women's and Children's Health. Enclosed is a copy of the executed Offer and Acceptance.

The Contract requires verification of insurance be provided to ADHS. Therefore, a Certificate of Insurance (COI), along with the endorsements for 'Additional Insured' and 'Waiver of Subrogation', must be submitted to ADHS within five (5) days of receipt of this correspondence. The COI must match all the requirements and language provided in the Solicitation, Special Terms and Conditions, Provision Nineteen (19), Insurance Requirements.

We look forward to a mutually beneficial Contract. Thank you for doing business with ADHS. If you have any questions, please contact Sue-Anne Tan at 602-542-1044 or sue.anne.tan@azdhs.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "Rebecca O'Brien".

Rebecca O'Brien
Acting Chief Procurement Officer

Cc: Procurement File in ProcureAZ



Offer and Acceptance (Attachment A)

SOLICITATION NO : ADHS15-00004913

PAGE
1

OFFEROR: Apache County Public Health Services District

OF
1

ARIZONA DEPARTMENT OF HEALTH SERVICES

1740 West Adams Street

Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax

OFFER

TO THE STATE OF ARIZONA:

The Undersigned hereby offers and agrees to furnish the material, service or construction in compliance with all terms, conditions, specifications and amendments in the Solicitation and any written exceptions in the offer. Signature also certifies Small Business status

DUNS: 082897786

Apache County Public Health
Company Name

Chris S. Sexton
Signature of Person Authorized to Sign Offer

75 W. Cleveland PO Box 697
Address

Chris Sexton
Printed Name

St. Johns
City

AZ
State

85936
Zip

Director
Title

Phone: 928-337-7532

Fax: 928-337-7592

csexton@co.apache.az.us
Contact Email Address

By signature in the Offer section above the Offeror certifies

- 1 The submission of the Offer did not involve collusion or other anticompetitive practices
- 2 The Offeror shall not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246 State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465
- 3 The Offeror has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause shall result in rejection of the offer. Signing the offer with a false statement shall void the offer, any resulting contract and may be subject to legal remedies provided by law.
- 4 The Offeror certifies that the above referenced organization IS/ IS NOT a small business with less than 100 employees or has gross revenues of \$4 million or less.

ACCEPTANCE OF OFFER

The Offer is hereby accepted.

The Contractor is now bound to sell the materials or services listed by the attached contract and based upon the solicitation, including all terms, conditions, specifications, amendments, etc., and the Contractor's Offer as accepted by the State.

This Contract shall henceforth be referred to as Contract No ADHS15-096687

The effective date of the Contract is July 1, 2015

The Contractor is cautioned not to commence any billable work or to provide any material or service under this contract until Contractor receives purchase order, contract release document or written notice to proceed.

State of Arizona
Awarded this 1 day of June 20 15

Shelene Oberin
Procurement Officer

Apache County Public Health Services District
Offer and Acceptance
Solicitation Number ADHS15-00004913
Page 2



Part Two (2)

**STATE OF ARIZONA
Department of Health Services**

NOTICE OF REQUEST FOR PROPOSAL

**ARIZONA DEPARTMENT
OF HEALTH SERVICES**
1740 West Adams Street
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax

SOLICITATION NUMBER:

ADHS15-00004913

SOLICITATION DUE DATE/TIME:

April 6, 2015 at 3:00 p.m. Local Arizona Time

SUBMITTAL LOCATION:

Submit via ProcureAZ

<https://procure.az.gov/bsol/login.jsp>

DESCRIPTION:

Health Start Program

PRE-OFFER CONFERENCE:

		Arizona Department of Health Services 1740 W. Adams, Room 309 Phoenix, AZ 85007
March 18, 2015	11:00 AM	
Date	Time	Location

TELECONFERENCE PARTICIPANT DIALING INSTRUCTIONS: 1. Dial the Access Number: 1-877-820-7831
2. Enter the Participant Passcode: 453552#

In accordance with A.R.S. § 41-2534, competitive sealed proposals for the services specified will be received by the Arizona Department of Health Services (ADHS) online in the State of Arizona's online procurement system, Procure.az.gov (ProcureAZ). Proposals received by the due date and time will be opened. The name of each Offeror will be publicly available. Proposals must be submitted in the State ProcureAZ system on or prior to the date and time indicated. Late proposals will not be considered. It is the responsibility of the supplier/offeror to routinely check the ADHS web site for Solicitation Amendments. Additional instructions for preparing an Offer are included in this solicitation.

With seventy-two (72) hours prior notice, persons with disabilities may request special accommodations such as interpreters, alternative formats, or assistance with physical accessibility. Such requests are to be addressed to the Solicitation contact person named below.

OFFERORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION

Solicitation Contact Person:

Sue-Anne Tan

Arizona Department of Health Services

(602) 542-1044

E-mail: sue.anne.tan@azdhs.gov

**Part Two (2) - TABLE OF CONTENTS FOR
SOLICITATION NUMBER: ADHS14-00004913**

The following table of contents applies to all attachment documents in ProcureAZ for this Solicitation

<u>SECTION</u>	<u>TITLE</u>	<u>CONTENT</u>
Part One (1)	Pre-Solicitation Documents	Legal Notice
Part Two (2)	Solicitation	*Included in this document: Notice Page, Table of Contents, Scope of Work, Special Terms and Conditions and Exhibits.
Part Three (3)	Uniform T's & C's	Uniform Terms and Conditions
Part Four (4)	Uniform Instructions	Uniform Instructions to Offerors
Part Five (5)	Special Instructions	Special Instructions to Offerors
Part Six (6)	Attachments	Attachment A - Offer and Acceptance Attachment B - Designation of Confidential, Trade Secret and Proprietary Information Attachment C - Notices, Correspondence, Reports and Payments Attachment D - Key/Essential Personnel Attachment E - References Attachment F - List of Other Funding Sources

Part Two (2) - SCOPE OF WORK
SOLICITATION NO: ADHS15-00004913

1. Definitions

- 1.1 "Community Health Worker (CHW)" for the purpose of this document means an individual who has been specially trained to reach out into the community to identify pregnant/postpartum women, to provide information and education about specific topics, and to provide support and advocacy to help them access resources which they may need. Community Health Workers reflect the ethnic, cultural and socio-economic makeup of the neighborhoods they serve.
- 1.2 "Medical Home" as defined by the American Academy of Pediatrics is a model of delivering primary care that is accessible, continuous, comprehensive, family-centered, coordinated, compassionate, and culturally effective care.
- 1.3 "Birth Doula" for the purpose of this document means a community health worker that has undergone specific training and obtained certification as a birth doula from a national certifying organization, such as Doulas of North America (DONA), and is trained and experienced in childbirth and provides short term physical, emotional and informational support to the mother before, during and just after childbirth.

2. Background

- 2.1 The Arizona Health Start Program was developed over twenty (20) years ago to address the steady increases in the rate of women receiving inadequate or no prenatal care during the 1980's. Late or no prenatal care is associated with preterm and low birth weight births, which increases the risk of infant mortality. The trend continued through 1990, when Arizona was ranked forty-fifth (45th) lowest in the nation for the number of women receiving adequate prenatal care. In 2008 and 2009, Arizona ranked thirty-fourth (34th) lowest in the nation, indicating that entry into early, consistent prenatal care is still a challenge. Many Arizona women experienced barriers that kept them from seeking prenatal care especially during the first (1st) trimester. These barriers encompassed a number of social and cultural factors, as well as geographical accessibility. Early prenatal care is very important in identifying potential risks early in the pregnancy and initiating treatment.
- 2.2 More recent research indicates that the health of a woman prior to pregnancy and throughout her life course might have a greater influence on improving birth outcomes. The life course perspective provides a newer way of viewing health as an integrated continuum and not as unrelated stages. According the U.S. Department of Health and Human Services (DHHS) Maternal and Child Health Bureau (MCHB), the Life Course Theory (LCT) is a conceptual framework that helps explain health and disease patterns across populations and over time. LCT points to broad social, economic and environmental factors as underlying causes of persistent inequalities in health for a wide range of diseases and conditions across population groups. Preconception health is a woman's health before she becomes pregnant. Preconception care aims to promote the health of women of reproductive age before conception and thereby improve pregnancy related outcomes. Inter-conception health is a woman's health between pregnancies. Preconception care includes assessing health risk factors and implementing intervention strategies to support women and families as they strive to adopt healthier behaviors. The Health Start Program will have a strong focus on the integration of the LCT in the provision of preconception and inter-conception care through home visits, educational services, screenings and assessments to women and families. Efforts to prevent the cycle of repeat teen births will be addressed through family planning and birth spacing education. The Health Start Program will promote male and family involvement in home visiting services and classes when appropriate. Babies who get lots of warm and positive attention from their dads feel more secure. Father involvement is linked to positive cognitive outcomes for a child, and father involvement in pregnancy is linked to a reduction in infant mortality.
- 2.3 Health Start is based on an earlier program titled, "Un Comienzo Sano/A Healthy Beginning" that was created in 1984 through the Rural Health Office of the University of Arizona College of Medicine, Department of Family and Community Medicine, utilizing community health workers or "Promotoras" to address the needs of rural, minority pregnant women in Arizona. In 1992, the Arizona Health Start Program was administered by the Arizona Department of Health Services (ADHS), Bureau of Women's and Children's Health (BWCH) based on the earlier model. In 1994, the Arizona State Legislature passed the Arizona Children and Families Stability Act, A.R.S. § 36-697, which formalized and expanded Health Start. The legislation describes the purpose, requirements and administration of the program at the ADHS. Health

Part Two (2) - SCOPE OF WORK
SOLICITATION NO: ADHS15-00004913

Start is a community based, evidence informed home visiting program that identifies, screens and enrolls pregnant and postpartum women and families at anytime during their pregnancies and assists them with obtaining early and consistent prenatal care, provides prenatal and postpartum education, information and referral services, advocacy and emphasizes timely immunizations and developmental assessments for their children up to age two (2).

- 2.4 The Health Start Program administration is subject to the appropriation of lottery fund monies as provided through Proposition 203, the Healthy Arizona Initiative. The program shall be statewide, based in targeted communities and neighborhoods with a high incidence of inadequate prenatal and postpartum care, inadequate infant health care, high percentages of preterm births and low birth weight births. The incidence and prevalence of these conditions among groups are referred to as health disparities. Women and families marginalized because of socioeconomic status, race/ethnicity, geographic location and other factors are more likely to experience worse health. They also tend to have less access to favorable social determinants that impact health, such as healthy food, good housing, good education, employment opportunities and safe neighborhoods. It is important that women become aware of these risk factors and how these factors can affect their health and the health of their families across their life course.
- 2.5 The Health Start Program is an evidence informed program that allows for flexibility in enrollment of clients and families and in structure of home visits based on the needs of the woman and her family and the established goals of the program. The Health Start Program supports and recommends the use of one (1) of the following evidence-based or research based curricula to guide the content of home visits with pregnant and parenting women and their families:
 - 2.5.1 Partners for a Healthy Baby: Home Visiting Curriculum for Families, Florida State University (FSU)Center for Prevention & Early Intervention Policy; www.cpeip.fsu.edu;
 - 2.5.2 Family Spirit; www.familyspirit@jhu.edu; and
 - 2.5.3 Parents as Teachers Foundational 1, www.parentsasteachers.org
- 2.6 The Health Start Program has integrated optional birth doula support services to provide short term support for enrolled Health Start clients and families in labor and during birth, who are in need of emotional and physical comfort measures. CHWs that have obtained birth doula certification may offer birth support services to clients. Many women and families without local community connections or family members desire the support of a birth doula.
- 2.7 In State Fiscal Year 2013 (July 1, 2012 – June 30, 2013), the Health Start Program provided 4,202 prenatal visits and 8,813 family follow-up visits to 3,569 clients and their families. Research published in 2008 on the Health Start Program found that Health Start participants had higher birth weight babies (above 2,500 grams) and longer gestational periods (greater than or equal to thirty-seven (37) weeks) than non-Health Start participants.
- 2.8 The Mission of the Health Start Program:
 - 2.8.1 To educate, support and advocate for families at risk by promoting optimal use of community based family health care services and education services through the use of CHWs who live in and reflect the ethnic, cultural and socioeconomic characteristics of the community they serve.
- 2.9 The Goals of the Health Start Program are to:
 - 2.9.1 Increase prenatal care services to pregnant women;
 - 2.9.2 Reduce the incidence of infants who weigh less than 1,500 grams (three (3) pounds, four (4) ounces) at birth and who require more than seventy-two (72) hours of neonatal intensive care;
 - 2.9.3 Reduce the incidence of children affected by childhood diseases;
 - 2.9.4 Increase the number of children receiving age appropriate immunizations by two (2) years of age; and

Part Two (2) - SCOPE OF WORK
SOLICITATION NO: ADHS15-00004913

2.9.5 Increase awareness by educating families:

- 2.9.5.1 On the importance of good nutritional habits to improve the overall health of their children,
- 2.9.5.2 On the need for developmental assessments to promote the early identification of learning disabilities, physical handicaps or behavioral health needs, and
- 2.9.5.3 Of the benefits of preventative health care and the need for screening examinations such as hearing and vision.

3. Objective

- 3.1 To identify, screen and enroll pregnant women at risk of having a preterm or low birth weight birth at any time during their pregnancy and to ensure that they have early and consistent prenatal care through the provision of home based, family centered, strength based culturally appropriate education and referral services;
- 3.2 To identify, screen and enroll postpartum women and families with children up to age two (2) with medical and social risk factors that increase the likelihood that they or their children will experience future poor health outcomes;
- 3.3 To establish a network of health and social service providers in communities and neighborhoods that are accessible to all women, children and their families in an effort to link program participants to adequate prenatal care, adequate infant care, and other services that reduce illiteracy, reduce dependency on welfare, encourage employment, and encourage self-sufficiency and community involvement;
- 3.4 To integrate preconception and interconception health education and health screening that will improve a women's health before, during and between pregnancies through the implementation of the life course theory and perspective, focusing on health outcomes across the span of a women's life, emphasizing folic acid supplements, proper immunizations, proper nutrition, healthy behaviors and reproductive health including birth spacing education and development of a life plan into the services provided to women, men and families;
- 3.5 To integrate optional birth doula support services to provide support for enrolled Health Start clients and families in labor and during birth who are in need of emotional and physical comfort measures; and
- 3.6 To implement a family-centered, strength based interdisciplinary approach to home based services.

4. Scope of Work

The Contractor shall:

- 4.1 Provide a home visitation program through the development of administrative, management, organizational systems and information, and referral networks to implement and manage a Health Start Program at the contracted site in targeted communities/service areas at risk for preterm and low birth weight births and high rates of infant mortality per the Health Start Policy and Procedure Manual (HSPPM);
- 4.2 Provide monthly program documentation and quarterly reports with results of efforts related to achieving quality improvement indicators developed as described in the HSPPM.

5. Task

The Contractor shall:

- 5.1. Identify a Health Start Program Coordinator, at a minimum of .25 FTE (one (1) position);
 - 5.1.1 The Health Start Program Coordinator shall, at a minimum:
 - 5.1.1.1 Serve as a primary day-to-day contact with the ADHS Program Manager;

Part Two (2) - SCOPE OF WORK
SOLICITATION NO: ADHS15-00004913

- 5.1.1.2 Attend, lead, and prepare materials for meetings as requested;
- 5.1.1.3 Troubleshoot and correct problems after implementation;
- 5.1.1.4 Designate an alternate contact for when the Program Coordinator is unavailable;
- 5.1.1.5 Provide administrative oversight of all contracted activities;
- 5.2 Recruit, hire, train and supervise at a minimum one (1) individual .50 FTE CHW from the communities to be served and who shall identify, screen, enroll pregnant and postpartum women;
- 5.3 Complete a background check for all staff working under this Contract and maintain a copy in the personnel file (Exhibit 1);
- 5.4 Ensure that each .50 CHW maintains a minimum caseload of thirty (30) women and families and that each 1.0 CHW maintains a minimum caseload of sixty (60) women and families with a majority being prenatal clients; develop a plan for outreach to recruit and maintain the minimum number of clients;
- 5.5 Attend all Health Start sponsored annual meetings and trainings;
- 5.6 Ensure that CHWs attend all Health Start sponsored annual meetings and trainings;
- 5.7 Ensure that CHWs or other appropriate health care workers provide education including information on enrollment in Health Start, prenatal care and the importance of taking multivitamins with folic acid education to women that have positive pregnancy tests;
- 5.8 Ensure that CHWs or other appropriate health care workers provide preconception/inter-conception education, including information on healthy behaviors, recommended birth spacing and the importance of taking a multivitamin with folic acid education to women that have negative pregnancy tests;
- 5.9 Provide at least sixteen (16) hours of training to CHWs to ensure adequate knowledge of pregnancy, prenatal care, maternal nutrition, women's health, child health, infant massage, immunization requirements, preconception and inter-conception health, reproductive health, birth spacing, multivitamins, male involvement and life plans, screenings regarding alcohol, tobacco and other substance use, partner abuse, child abuse, perinatal depression, home assessments, child safety, injury prevention, safe sleep and car seat safety, and how to facilitate referrals as described in the HSPPM;
- 5.10 Provide or arrange for a minimum twelve (12) hours of approved continuing education and training on an annual basis to CHWs;
- 5.11 Instruct CHWs on how to screen and enroll clients utilizing enrollment form with a health risk assessment, provide home/office visits of a minimum of thirty (30) minutes duration, conduct developmental assessments, screenings, and referrals, and optional educational classes of at least one (1) hour duration;
- 5.12 Provide at least eight (8) hours of supervised home visits with CHWs within ninety (90) days after employment;
- 5.13 Provide one (1) supervised home visit per year thereafter of each CHW, complete Health Start Home Visiting Checklist and save the checklist in the personnel file as described in HSPPM;
- 5.14 Train CHWs on accurate completion of forms, the identification and utilization of information, and referral resources that are available within the Contractor's service area;
- 5.15 Develop a plan to ensure the achievement of two (2) quality improvement indicators as described in the HSPPM;
- 5.16 Identify and annually update a network of available health care, behavioral health and social service providers and resources to which participants could be actively referred for services as they may need;

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- 5.17 Ensure that CHWs verify that participants received, declined or were denied services, through documentation on the visit forms and on a Contractor Referral form;
- 5.18 Assist CHWs with referrals and all encounter form documentation;
- 5.19 Maintains the following professional support persons:
 - 5.19.1 A Registered Professional Nurse (R.N.) for a minimum of four (4) hours of consultation per month to assist with training of CHWs, attend monthly case management conferencing and to provide reflective supervision and/or guidance regarding difficult issues, and
 - 5.19.2 A Certified Independent, Licensed Certified, Licensed Masters Social Worker and/or Licensed Professional Counselor (CISW, LCSW, LMSW, LPC) for a minimum of four (4) hours of consultation per month to assist with training of CHWs, attend monthly case management conferencing and to provide reflective supervision and/or guidance regarding difficult issues;
- 5.20 Ensure that any Subcontractors or consultants fulfill required duties and responsibilities as described in the HSPPM and the Contract;
- 5.21 Maintain client records that are complete organized and kept in a secure electronic format and/or locked location at the Contractor's site as described in the HSPPM;
- 5.22 Ensure that all Health Start Program forms and visit notes are accurate and complete every month and filed in client charts and/or in a client electronic file;
- 5.23 Conduct monthly data preparation to:
 - 5.23.1 Ensure all forms, client logs, and invoices are accurate and complete and submitted to ADHS within fifteen (15) days of the end of the billing period,
 - 5.23.2 Ensure that all visit forms are signed and dated by clients in blue ink at the bottom of the form, and
 - 5.23.3 Ensure timely response to ADHS Health Start Data Quality Specialist and/or Health Start Program Manager if there are any questions;
- 5.24 Conduct quarterly data preparation to complete quarterly reports within thirty (30) days after the end of each quarter as described in the HSPPM; ensure timely response to Health Start Program Manager if there are any questions;
- 5.25 Ensure monthly and quarterly review of progress in meeting any quality improvement indicators as described in the HSPPM;
- 5.26 Ensure monthly staff follow-up visit documentation checklist is conducted and call at a minimum two (2) clients visited by each CHW that month, to ask the client questions about the visit to ensure that visits occurred and that the client was satisfied with the services. A copy of the staff follow-up visit documentation check list form completed each month shall be available for review at Contractor site visits;
- 5.27 Ensure that CHWs maintain a daily/monthly online calendar of scheduled home visits, classes and any other activities related to Health Start. Copies of all monthly staff calendars for each month shall be available for review at Contractor site visits;
- 5.28 Maintain regular communication and work closely with ADHS on the subjects of:
 - 5.28.1 Program Development,
 - 5.28.2 Implementation,
 - 5.28.3 Notification regarding any changes to personnel and daily operations as issues arise,

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- 5.28.4 Share information with ADHS and other Health Start Contractor's through conference calls, webinars and other sources regarding resources, forms, reports, challenges and barriers, and
 - 5.28.5 Be responsive to ADHS requests for clarification, missing data or other requested information; and
 - 5.28.6. Collaborate with other community based agencies, health departments or other providers that may be providing similar home visiting programs in the targeted service area.
- 5.29 Ensure that the CHWs shall:
- 5.29.1 Identify and implement community based outreach strategies to:
 - 5.29.1.1 Identify;
 - 5.29.1.2 Screen; and
 - 5.29.1.3 Enroll pregnant or postpartum women and families:
 - 5.29.1.3.1 With children under age two (2),
 - 5.29.1.3.2 Who reside in the Contractor's targeted service area, and
 - 5.29.1.3.3 Who meet the medical and social risk eligibility criteria as described in the HSPPM;
 - 5.29.2 Conduct pregnancy testing (CHW or other designated health care worker) of potential clients as necessary and as an option:
 - 5.29.2.1 If pregnancy tests result is positive, provide education and offer enrollment into the Health Start Program for a minimum of thirty (30) minutes and referrals, as needed, per HSPP, and
 - 5.29.2.2 If pregnancy test result is negative, conduct screening using a health risk assessment tool and/or provide appropriate preconception/and interconception education for a minimum of thirty (30) minutes and referrals, as needed, per HSPPM;
 - 5.29.3 Complete Intent to Participate and Client Enrollment forms per HSPPM if a pregnant or postpartum woman agrees to participate in the Health Start Program;
 - 5.29.4 Schedule and conduct prenatal visits for a minimum of thirty (30) minutes per visit per client and as described in the HSPPM;
 - 5.29.5 Schedule and conduct a birth doula support prenatal visit as a visit option, for a minimum of four (4) hours, not exceeding twenty-four (24) hours per birth per client per Contract year per HSPPM;
 - 5.29.6 Schedule and conduct family follow-up and multiple child visits for a minimum of thirty (30) minutes per visit per client as described in the HSPPM;
 - 5.29.7 Schedule and conduct as an education option, health education classes for a minimum of one (1) hour per class for a minimum of four (4) Health Start enrolled clients as described in HSPPM;
 - 5.29.8 Provide each enrolled client the Arizona Family Resource Guide at enrollment;
 - 5.29.9 Conduct alcohol, tobacco and other drug use screening, and brief intervention education if necessary, of all enrolled prenatal clients at enrollment or next visit per HSPPM;
 - 5.29.10 Conduct depression screening at two (2) months after birth of index child or at any time there is a concern per HSPPM;

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- 5.29.11 Conduct relationship assessment tool/partner abuse screening at three (3) months after enrollment and other health/behavioral health screenings as necessary of all enrolled prenatal and postpartum clients per HSPPM;
- 5.29.12 Administer the Ages and Stages Developmental Assessment Screening, Third (3rd) Edition, at the four (4), eight (8), twelve (12), eighteen (18) and twenty-four (24) month intervals and Social Emotional (SE) Assessment at twelve (12) and twenty-four (24) months for all children per HSPPM;
- 5.29.13 Provide health education services, support, advocacy and referrals to enrolled women and their families during each visit as described in the HSPPM;
- 5.29.14 Assist enrolled clients in securing an established source of prenatal care and/or primary care and assist the family with establishing a medical home for all family members in the service area or nearest location;
- 5.29.15 Provide referrals using Contractor's referral form as necessary, verify and document outcome of the referrals on visit forms and on referral forms as described in the HSPPM;
- 5.29.16 Provide and administer the Healthy @ Home Assessment in the enrolled client's place of residence within five (5) months after the birth of the index child; or within five (5) months of enrollment of all clients as required in the HSPPM;
- 5.29.17 Provide *Never Shake a Baby* education and commitment forms to all prenatal clients within one (1) month of delivery, or postpartum clients within two (2) months after child is born as described in the HSPPM; collect completed forms and keep on file for site review;
- 5.29.18 Provide child safety education including injury prevention, safe sleep, car seat safety and car seat forms to enrolled women and their families; collect completed forms and keep on file for site review;
- 5.29.19 Ensure that the social determinants of health are addressed per the HSPPM and that preconception and inter-conception screening, education, referrals and support are provided; and
- 5.29.20 Provide a client satisfaction survey to clients at a minimum of four (4) weeks after the prenatal period, and after two (2) years of family follow-up services, or at disenrollment from the program; collect completed surveys and keep on file for site review.

6. Requirements

The Contractor shall:

- 6.1 Have experience in providing similar services as described in the Scope of Work to pregnant and post-partum women and be able to complete all the listed tasks;
- 6.2 Provide Technical Qualifications of a Health Start Program Coordinator who shall be the primary contact person for the ADHS Health Start Program Manager in discussing work that needs to be completed.
- 6.3 Hire CHW(s) that live in or are representative of the targeted service area that are able to complete the services and meet the minimum qualifications as defined in the HSPPM;
- 6.4 Provide a map and list of zip codes of areas to be served including, but not limited to, the projected number of prenatal and postpartum clients to be served;
- 6.4 Adhere to Arizona Revised Statute A.R.S.§36-697 (<http://www.azleg.gov/ArizonaRevisedStatutes.asp>) and perform all services in accordance with the HSPPM; and
- 6.5 Provide a valid Certificate of Insurance (COI) that meets the written specifications in the Special Terms and Conditions within five (5) days of Contract Award, and maintained throughout the life of the Contract. The

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ADHS will not be able to issue a Purchase Order for the commencement of services without a current and valid COI in the Contract file.

7. Reference Documents

- 7.1 The ADHS revised HSPPM 2015 will be available on the BWCH publication page: <http://azdhs.gov/phs/owch/publications/index.php> by March 13, 2015. The HSPPM include the following:
- 7.1.1 Visit Forms, Screening forms, Assessment forms, Commitment forms (English and Spanish versions as available);
 - 7.1.2 Health Risk Assessment Tool (example);
 - 7.1.3 Client Satisfaction Survey (example);
 - 7.1.4 Quarterly Report Form; and
 - 7.1.5 Health Start Program Invoice.

8. State Provided Items

ADHS will provide:

- 8.1 Technical assistance and guidance to the Contractor's staff that are implementing the Health Start Program;
- 8.2 Monitoring of the operation of the program, and ongoing compliance with Contract provisions and the HSPPM, through site visits, review of submitted forms and other mechanisms;
- 8.3 Forms, guides, screening forms, and any other forms that may be necessary to implement the program;
- 8.4 Summary information from the Health Start forms and other information if available;
- 8.5 Healthy @ Home Assessment forms and kit (English and Spanish versions);
- 8.6 Ages and Stages Assessment Questionnaires Third (3rd) Edition, (ASQ-3) and Social Emotional (English and Spanish versions);
- 8.7 Arizona Family Resource Guide (English and Spanish versions);
- 8.8 Health Start Community Health Worker Core Curriculum; and
- 8.9 Other Provider Resources as available.

9. Approvals

The following items require review and approval by ADHS:

- 9.1 Any marketing or educational materials, curricula, and promotional items, media or forms including, but not limited to, program brochures, posters, training flyers, publications, or journal articles developed or purchased using funds awarded under this Contract:
 - 9.1.1 A draft of the material shall be submitted to ADHS Health Start Program Manager for approval prior to printing,
 - 9.1.2 A copy shall be provided to ADHS Health Start Program Manager for each item created, and

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9.1.3 All marketing or educational materials shall bear the following "Funded in part by the Bureau of Women's and Children's Health as made available through the Arizona Department of Health Services and logo.";

9.2 Monthly Contractor's Expenditure Report (invoice/CER) shall be approved by ADHS prior to payment;

9.3 Health Start Quality Improvement Indicators and Quarterly Reports;

9.4 Health Start Program Coordinator and/or CHW attendance at trainings not sponsored by ADHS Health Start Program prior to Health Start Program Coordinator and/or CHW attendance, and billing ADHS for the approved training per HSPPM;

9.5 Use of any other curriculum for CHW training or for visit topic content that is not referred to in this Contract; and

9.6 Contractor visits to client, their families or caregivers temporarily residing in alternative living situations including, but not limited to, rehabilitation centers, jails, inpatient treatment centers or homeless shelters, and when primary caregiver is out of the home for extended periods of time, shall require approval in advance by ADHS.

10. Deliverables

The Contractor shall submit to ADHS:

10.1 Complete and accurate original hard copies of Health Start Billing Monthly Invoices (Exhibit 3) signed in blue ink as described in the HSPPM within fifteen (15) days after the end of each service month:

10.1.1 Attached detail log of client visits, classes, screenings, assessments, and other services organized by type,

10.1.2 Copies of all visit/screening/information and other forms, attached in the order of the client log,

10.1.3 Client or CHW class lists complete with client/CHW signatures and type list of class participants, and;

10.2 Health Start Quarterly Report within thirty (30) days of the end of September, December, March and June of each year. Report shall address the following as described in the HSPPM:

10.2.1 Any improvements made in social determinants of health in communities served,

10.2.2 The preconception/inter-conception education provided,

10.2.3 Progress made in achieving any quality improvement indicators, and

10.2.4 Fourth (4th) Quarter Report within thirty (30) days after the beginning of the fiscal year starting July 1st shall contain:

10.2.4.1 A description of the Contractor's summary of prior year's activities,

10.2.4.2 Future year's projected number of prenatal and postpartum clients to be enrolled,

10.2.4.3 Current and projected caseload of each CHW,

10.2.4.4 Projected number and type of FTE's for program,

10.2.4.5 Projected number of visits by type,

10.2.4.6 Number of classes by topic, and

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10.2.4.7 The plan to address any quality improvement indicators as described in the HSPPM;

- 10.3 Annual Health Start Services Projection Form (Attachment G) must be completed as part of Contract requirements and submitted annually on or before March of each year and for the following fiscal year.
- 10.4 Monthly Health Start Billing Invoice with attached copies of program documentation including all forms, client logs and other documentation within fifteen (15) days after the end of the service month;
- 10.5 Health Start Form for Assessment Results (FAR) Core Training Scoring Sheets for all newly hired CHW staff within ninety (90) days after employment as described in the HSPPM;
- 10.6 Copies of any proposed or executed consultant subcontracts or other agreements to provide any of the services described in the Scope of Work;
- 10.7 A copy of all visit forms signed by clients by the 15th of each month; and
- 10.8 A copy of the Criminal History (Exhibit One (1)) for new employees within ninety (90) days of employment.

11. Notices, Correspondence, Reports, and Invoices

Notices, correspondence, reports, and invoices/CERs from the Contractor to ADHS shall be sent to:

Health Start Program Manager
Arizona Department of Health Services
150 North 18th Avenue, Suite 320
Phoenix, Arizona 85007
Tel: 602-542-1860, Fax: 602-542-2589

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1. Purpose

Pursuant to provisions of the Arizona Procurement Code, A.R.S. 41-2501 Et Seq., the State of Arizona, Department of Health Services (ADHS) intends to establish a Contract for the materials or services as listed herein.

2. Term of Contract (3 Years)

The term of any resultant Contract shall commence on July 1, 2015 and shall continue for a period of three (3) years thereafter, unless terminated, canceled or extended as otherwise provided herein.

3. Contract Extensions 5 Year Maximum

The Contract term is for a three (3) year period subject to additional successive periods of twelve (12) months per extension with a maximum aggregate including all extensions not to exceed five (5) years.

4. Contract Type

Fixed Price

5. Licenses

The Contractor shall maintain in current status, all federal, state and local licenses and permits required for the operation of the business conducted by the Contractor.

6. Key/Essential Personnel

It is essential that the Contractor provide adequate experienced key and essential personnel, capable of and devoted to the successful accomplishment of work to be performed under this Contract. The Contractor shall agree to assign specific individuals to the key positions. "Key Personnel" is defined as directors, managers and supervisors that shall be responsible for the complete delivery of services, schedule, supervision of staff and preparation and delivery of reports. "Essential personnel" is defined as the staff required to perform the assigned task. ADHS shall have the right to interview and approve any Key/Essential Personnel throughout the term of the Contract.

6.1 The Contractor agrees that, once assigned to work under this Contract, key/essential personnel shall not be removed or replaced without written notice to the State.

6.2 Key/essential personnel who are not available for work under this Contract for a continuous period exceeding thirty (30) calendar days, or are expected to devote substantially less effort to the work than initially anticipated, the Contractor shall immediately notify the State, and shall, subject to the concurrence of the State, replace such personnel with personnel of substantially equal ability and qualifications.

7. Price Adjustment

Contractor prices accepted and subsequently awarded by a Contract shall remain in effect for a minimum of one (1) year. The Contractor may request a price adjustment, but the State will not review or approve an increase until the Contract has been in effect for one (1) year. The ADHS Procurement Office will review any requested rate increase to determine whether such request is reasonable in relation to increased supplier or material costs. Contractor shall provide written justification for any price adjustment requested, including information contained in the Consumer Price Index or similar official cost analysis to support any requested price increase. Any price increase adjustment, if approved, will be effective upon execution of a written Contract amendment. Likewise, the Contractor shall offer the State a price adjustment reduction concurrent with reduced costs from their suppliers. Price reductions will become effective upon execution of a Contract amendment.

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8. Non-Exclusive Contract

Any contract resulting from this solicitation shall be awarded with the understanding and agreement that it is for the sole convenience of the State of Arizona. The State reserves the right to obtain like goods or services from another source when necessary, or when determined to be in the best interest of the State.

9. Volume of Work

The ADHS does not guarantee a specific amount of work either for the life of the Contract or on an annual basis.

10. Information Disclosure

The Contractor shall establish and maintain procedures and controls that are acceptable to the State for the purpose of assuring that no information contained in its records or obtained from the state or from others in carrying out its functions under the Contract shall be used or disclosed by it, its agents, officers, or employees, except as required to efficiently perform duties under the Contract. Persons requesting such information should be referred to the State. The Contractor also agrees that any information pertaining to individual persons shall not be divulged other than to employees or officers of the Contractor as needed for the performance of duties under the Contract, unless otherwise agreed to in writing by the State.

11. Employees of the Contractor

All employees of the Contractor employed in the performance of work under the Contract shall be considered employees of the Contractor at all times, and not employees of the ADHS or the State. The Contractor shall comply with the Social Security Act, Workman's Compensation laws and Unemployment laws of the State of Arizona and all State, local and Federal legislation relevant to the Contractor's business.

12. Order Process

The award of a contract shall be in accordance with the Arizona Procurement Code. Any attempt to represent any material and/or service not specifically awarded as being under contract with ADHS is a violation of the Contract and the Arizona Procurement Code. Any such action is subject to the legal and contractual remedies available to the state inclusive of, but not limited to, Contract cancellation, suspension and/or debarment of the Contractor.

13. Contractor Performance Reports

Program management shall document Contractor performance, both exemplary and needing improvements where corrective action is needed or desired. Copies of corrective action reports will be forwarded to the ADHS Procurement Office for review and any necessary follow-up. The Procurement Office may contact the Contractor upon receipt of the report and may request corrective action. The Procurement Office shall discuss the Contractor's suggested corrective action plan with the Procurement Specialist for approval of the plan.

14. Payment Procedures

ADHS accounting will not make payments to any Entity, Group or individual other than the Contractor with the Federal Employer Identification (FEI) Number identified in the Contract. Contractor invoices requesting payment to any Entity, Group or individual other than the contractually specified Contractor shall be returned to the Contractor for correction.

The Contractor shall review and insure that the invoices for services provided show the correct Contractor name prior to sending them to the ADHS Accounting Office for payment.

If the Contractor Name and FEI Number change, the Contractor must complete an "Assignment and Agreement" form transferring contract rights and responsibilities to the new Contractor. ADHS must indicate consent on the form. A written Contract Amendment must be signed by both parties and a new W-9 form must be submitted by the new Contractor and entered into the system prior to any payments being made to the new Contractor.

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15. Financial Management

For all contracts, the practices, procedures, and standards specified in and required by the Accounting and Auditing Procedures Manual for Arizona Department of Health Services funded programs shall be used by the Contractor in the management of contract funds and by the ADHS when performing a contract audit. Funds collected by the Contractor in the form of fees, donations and/or charges for the delivery of these contract services shall be accounted for in a separate fund.

State Funding. Contractors receiving state funds under this Contract shall comply with the certified Compliance provisions of A.R.S. § 35-181.03.

Federal Funding. Contractors receiving federal funds under this contract shall comply with the certified finance and compliance audit provision of the Office of Management and Budget (OMB) Circular A-133, if applicable. The federal financial assistance information shall be stated in a Change Order or Purchase Order.

16. Inspection and Acceptance

All services, data and required reports are subject to final inspection, review, evaluation and acceptance by the ADHS. The ADHS may withhold payment for services that are deemed to not meet contract standards.

17. Authorization for Services

Authorization for purchase of services under this Contract shall be made only upon ADHS issuance of a Purchase Order that is signed by an authorized agent. The Purchase Order will indicate the Contract number and the dollar amount of funds authorized. The Contractor shall only be authorized to perform services up to the amount on the Purchase Order. ADHS shall not have any legal obligation to pay for services in excess of the amount indicated on the Purchase Order. No further obligation for payment shall exist on behalf of ADHS unless a) the Purchase Order is changed or modified with an official ADHS Procurement Change Order, and/or b) an additional Purchase Order is issued for purchase of services under this Contract.

18. Indemnification Clause

Contractor shall indemnify, defend, save and hold harmless the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees (hereinafter referred to as "Indemnatee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such Contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnatee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnatee, be indemnified by Contractor from and against any and all claims. It is agreed that Contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. In consideration of the award of this Contract, the Contractor agrees to waive all rights of subrogation against the State of Arizona, its officers, officials, agents and employees for losses arising from the work performed by the Contractor for the State of Arizona.

This indemnity shall not apply if the Contractor or Sub-contractor(s) is/are an agency, board, commission or university of the State of Arizona.

19. Insurance Requirements

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract, are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The *insurance requirements* herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The State of Arizona in no way warrants that the minimum limits contained

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herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, its agents, representatives, employees or subcontractors, and Contractor is free to purchase additional insurance.

19.1 **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

19.1.1 Commercial General Liability – Occurrence Form

19.1.1.1 Policy shall include bodily injury, property damage, personal and advertising injury and broad form contractual liability coverage.

19.1.1.1.1 General Aggregate \$2,000,000

19.1.1.1.2 Products – Completed Operations Aggregate \$1,000,000

19.1.1.1.3 Personal and Advertising Injury \$1,000,000

19.1.1.1.4 Damage to Rented Premises \$ 50,000

19.1.1.1.5 Each Occurrence \$1,000,000

19.1.1.2 The policy *shall include coverage for sexual abuse and molestation. This coverage may be sub-limited to no less than \$500,000. The limits may be included within the General Liability limit, or provided by separate endorsement with its own limits, or provided as separate coverage included with the professional liability.*

19.1.1.3 *Contractor must provide the following statement on their Certificate(s) of Insurance as provided for in Part E: "Sexual Abuse/Molestation coverage is included." Policies/certificates stating that "Sexual Abuse/Molestation coverage is not excluded" do not meet this requirement.*

19.1.1.4 The policy shall be endorsed (**Blanket Endorsements are not acceptable**) to include the following additional insured language: *"The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor."* Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.

19.1.1.5 Policy shall contain a waiver of subrogation endorsement (**Blanket Endorsements are not acceptable**) in favor of the "State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

19.1.1 Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

19.1.1.1 Combined Single Limit (CSL) \$1,000,000

19.1.1.2 The policy shall be endorsed (**Blanket Endorsements are not acceptable**) to include the following additional insured language: *"The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds with*

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respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, leased, hired or borrowed by the Contractor." Such additional insured shall be covered to the full limits of liability purchased by the Contractor, even if those limits of liability are in excess of those required by this Contract.

19.1.1.3 Policy shall contain a waiver of subrogation endorsement (**Blanket Endorsements are not acceptable**) in favor of the "State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

19.1.1.4 Policy shall contain a severability of interest provision.

19.1.2 Worker's Compensation and Employers' Liability

19.1.2.1 Workers' Compensation Statutory

19.1.2.2 Employers' Liability

19.1.2.2.1 Each Accident \$1,000,000

19.1.2.2.2 Disease – Each Employee \$1,000,000

19.1.2.2.3 Disease – Policy Limit \$1,000,000

19.1.2.3 Policy shall contain a waiver of subrogation endorsement (**Blanket Endorsements are not acceptable**) in favor of the "State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees" for losses arising from work performed by or on behalf of the Contractor.

19.1.2.4 This requirement shall not apply to: Separately, EACH contractor or subcontractor exempt under A.R.S. § 23-901, AND when such contractor or subcontractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

19.1.4 Professional Liability (Errors and Omissions Liability)

19.1.4.1 Each Claim \$1,000,000

19.1.4.2 Annual Aggregate \$2,000,000

19.1.4.3 In the event that the professional liability insurance required by this Contract is written on a claims-made basis, Contractor warrants that any retroactive date under the policy shall precede the effective date of this Contract; and that either continuous coverage will be maintained or an extended discovery period will be exercised for a period of two (2) years beginning at the time work under this Contract is completed.

19.1.4.4 The policy shall cover professional misconduct or negligent acts for those positions defined in the Scope of Work of this contract.

19.2 ADDITIONAL INSURANCE REQUIREMENTS: The policies shall include, or be endorsed (**Blanket Endorsements are not acceptable**) to include, the following provisions:

19.2.1 The Contractor's policies shall stipulate that the insurance afforded the contractor shall be primary insurance and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S. § 41-621 (E).

Part Two (2) - SPECIAL TERMS AND CONDITIONS
SOLICITATION NO: ADHS15-00004913

19.2.2 Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.

19.3 **NOTICE OF CANCELLATION:** With the exception of ten (10) days notice of cancellation for non-payment of premium, any changes material to compliance with this contract in the insurance policies above shall require (30) days written notice to the State of Arizona. Such notice shall be sent directly to **The Arizona Department of Health Services, 1740 West Adams, Room, 303, Phoenix, AZ 85007** and shall be sent by certified mail, return receipt requested.

19.4 **ACCEPTABILITY OF INSURERS:** Contractors insurance shall be placed with companies duly licensed in the State of Arizona or hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers. Insurers shall have an "A.M. Best" rating of not less than A- VII or duly authorized to transact Workers' Compensation insurance in the State of Arizona. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

19.5 **VERIFICATION OF COVERAGE:** Contractor shall furnish the State of Arizona with certificates of insurance (ACORD form or equivalent approved by the State of Arizona) as required by this Contract. The certificates for each insurance policy are to be signed by an authorized representative.

All certificates and endorsements (**Blanket Endorsements are not acceptable**) are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to **The Arizona Department of Health Services, 1740 West Adams, Room, 303, Phoenix, AZ 85007**. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete copies of all insurance policies required by this Contract at any time.

19.6 **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall furnish to the State of Arizona separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum requirements identified above.

19.7 **APPROVAL:** Any modification or variation from the *insurance requirements* in this Contract shall be made by the contracting agency in consultation with the Department of Administration, Risk Management Division. Such action will not require a formal Contract amendment, but may be made by administrative action.

19.8 **EXCEPTIONS:** In the event the Contractor or sub-contractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a Certificate of Self-Insurance. If the contractor or sub-contractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

20. Health Insurance Portability and Accountability Act of 1996 (HIPAA)

20.1 The Contractor warrants that it is familiar with the requirements of HIPAA, as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH Act) of 2009, and accompanying regulations and will comply with all applicable HIPAA requirements in the course of this Contract. Contractor warrants that it will cooperate with the Arizona Department of Health Services (ADHS) in the course of performance of the Contract so that both ADHS and Contractor will be in compliance with HIPAA, including cooperation and coordination with the Arizona Department of Administration-Arizona Strategic Enterprise Technology (ADOA-ASET) Office, the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator and other compliance officials required by HIPAA and its regulations. Contractor will sign any documents that are reasonably necessary to keep ADHS and Contractor in compliance with HIPAA, including, but not limited to, business associate agreements.

Part Two (2) - SPECIAL TERMS AND CONDITIONS
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- 20.2 If requested by the ADHS Procurement Office, Contractor agrees to sign a "Pledge To Protect Confidential Information" and to abide by the statements addressing the creation, use and disclosure of confidential information, including information designated as protected health information and all other confidential or sensitive information as defined in policy. In addition, if requested, Contractor agrees to attend or participate in HIPAA training offered by ADHS or to provide written verification that the Contractor has attended or participated in job related HIPAA training that is: (1) intended to make the Contractor proficient in HIPAA for purposes of performing the services required and (2) presented by a HIPAA Privacy Officer or other person or program knowledgeable and experienced in HIPAA and who has been approved by the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator.

21. Pandemic Contractual Performance

- 21.1 The State shall require a written plan that illustrates how the Contractor shall perform up to contractual standards in the event of a pandemic. The State may require a copy of the plan at any time prior or post award of a Contract. At a minimum, the pandemic performance plan shall include:
- 21.1.1 Key succession and performance planning if there is a sudden significant decrease in Contractor's workforce;
 - 21.1.2 Alternative methods to ensure there are products in the supply chain; and
 - 21.1.3 An up to date list of company contacts and organizational chart.
- 21.2 In the event of a pandemic, as declared the Governor of Arizona, U.S. Government or the World Health Organization, which makes performance of any term under this Contract impossible or impracticable, the State shall have the following rights:
- 21.2.1 After the official declaration of a pandemic, the State may temporarily void the Contract(s) in whole or specific sections, if the Contractor cannot perform to the standards agreed upon in the initial terms;
 - 21.2.2 The State shall not incur any liability if a pandemic is declared and emergency procurements are authorized by the Director as per A.R.S. 41-2537 of the Arizona Procurement Code; and
 - 21.2.3 Once the pandemic is officially declared over and/or the Contractor can demonstrate the ability to perform, the State, at its sole discretion, may reinstate the temporarily voided Contract(s).
- 21.3 The State, at any time, may request to see a copy of the written plan from the Contractor. The Contractor shall produce the written plan within seventy-two (72) hours of the request.

22. Data Universal Numbering System (DUNS)

Pursuant to 2 CFR 25.100 et seq., no entity (defined as a Governmental organization, which is a State, local government, or Indian tribe; foreign public entity; domestic or foreign nonprofit organization; domestic or foreign for-profit organization; or Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity) may receive a subaward from ADHS unless the entity provides its Data Universal Numbering System (DUNS) Number to ADHS.

23. Finger Printing and Criminal History Disclosure

The provisions of A.R.S. § 46-141 are hereby incorporated as provisions of this Contract as they pertain to any new personnel not already covered by this requirement.

- 23.1 Personnel who are employed by any provider, whether paid or not, and who are required or allowed to provide services directly to juveniles shall certify on forms provided by the Department of Public Safety and notarized whether they have ever committed any act of sexual abuse of a child, including sexual exploitation and commercial sexual exploitation, or any act of child abuse.

Part Two (2) - SPECIAL TERMS AND CONDITIONS
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- 23.2 This Contract may be canceled or terminated if the fingerprint check or the certified form of any person who is employed by a provider, whether paid or not, and who is required or allowed to provide services directly to juveniles, discloses that a person has committed or is awaiting trial on any of the following criminal offenses in this state or similar offenses in another state or jurisdiction:
- 23.2.1 Sexual abuse of a minor; sexual abuse of a vulnerable adult; incest; first or second-degree murder; sexual assault; sexual exploitation of a minor; sexual exploitation of a vulnerable adult; commercial sexual exploitation of a minor; commercial sexual exploitation of a vulnerable adult; child prostitution as prescribed in section 13-3212; child abuse; abuse of a vulnerable adult; sexual conduct with a minor; molestation of a child; molestation of a vulnerable adult; a dangerous crime against children as defined in section 13-604.01; exploitation of minors involving drug offenses; taking a child for the purposes of prostitution as prescribed in section 13-3206; and neglect or abuse of a vulnerable adult.
- 23.3 The Contractor shall assume the costs of fingerprint checks and may charge these costs to its fingerprinted personnel.

EXHIBIT 1 – CRIMINAL HISTORY AFFIDAVIT
SOLICITATION NO: ADHS15-00004913

CRIMINAL HISTORY AFFIDAVIT

Name (First, Middle, Last)		
Social Security #	Date of Birth	Area Code + Phone Number
Address (No., Street, City, State, Zip)		
Agency		Contract Number

Are you awaiting trial on or have you been convicted of committing one or more of the following offenses in this state or similar offenses in another state or jurisdictions:

- | Yes | No | |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | 1. Sexual abuse of minor. |
| <input type="checkbox"/> | <input type="checkbox"/> | 2. Incest. |
| <input type="checkbox"/> | <input type="checkbox"/> | 3. First or second degree murder. |
| <input type="checkbox"/> | <input type="checkbox"/> | 4. Sexual assault. |
| <input type="checkbox"/> | <input type="checkbox"/> | 5. Sexual exploitation of a minor. |
| <input type="checkbox"/> | <input type="checkbox"/> | 6. Commercial sexual exploitation of a minor. |
| <input type="checkbox"/> | <input type="checkbox"/> | 7. A dangerous crime against children as defined in A.R.S.' 13-604.01. |
| <input type="checkbox"/> | <input type="checkbox"/> | 8. Child Abuse. |
| <input type="checkbox"/> | <input type="checkbox"/> | 9. Sexual conduct with a minor. |
| <input type="checkbox"/> | <input type="checkbox"/> | 10. Molestation of a child. |
| <input type="checkbox"/> | <input type="checkbox"/> | 11. Exploitation of minors involving drug offenses. |
| <input type="checkbox"/> | <input type="checkbox"/> | 12. Arson |
| <input type="checkbox"/> | <input type="checkbox"/> | 13. Felony offenses involving contributing to the delinquency of a minor. |
| <input type="checkbox"/> | <input type="checkbox"/> | 14. Felony offenses involving sale, distribution or transportation of, offer to sell, transport or distribute or conspiracy to sell, transport or distribute marijuana, dangerous drugs or narcotic drugs. |
| <input type="checkbox"/> | <input type="checkbox"/> | 15. Felony offenses involving the possession or use of marijuana, dangerous drugs or narcotics. |
| <input type="checkbox"/> | <input type="checkbox"/> | 16. Burglary. |
| <input type="checkbox"/> | <input type="checkbox"/> | 17. Aggravated or armed robbery. |
| <input type="checkbox"/> | <input type="checkbox"/> | 18. Robbery. |
| <input type="checkbox"/> | <input type="checkbox"/> | 19. Kidnapping. |
| <input type="checkbox"/> | <input type="checkbox"/> | 20. Manslaughter. |
| <input type="checkbox"/> | <input type="checkbox"/> | 21. Assault or aggravated assault. |
| <input type="checkbox"/> | <input type="checkbox"/> | 22. Driving under the influence of intoxicating liquor or drugs as prescribed in A.R.S. ' 28-1381 or extreme driving under the influence of intoxicating liquor as prescribed in A.R.S. 28-1382 or aggravated driving under the influence of intoxication liquor or drugs as prescribed in A.R.S. ' 28-1383. (within the past three years) |
| <input type="checkbox"/> | <input type="checkbox"/> | 23. Offenses involving domestic violence. |

EXHIBIT 1 – CRIMINAL HISTORY AFFIDAVIT
SOLICITATION NO: ADHS15-00004913

NOTARIZATION

I hereby certify under penalty of perjury that the answers given above are true and correct to the best of my knowledge and belief.

Contractor's Name (please print): _____

Contractor's Signature: _____ Date: _____

State of Arizona, County of _____

Subscribed and sworn before me, a notary public, this _____ day of _____, 20____
year).

My commission expires: _____

Notary Public's Signature: _____

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EXHIBIT 2 – Budget Development Guidelines
SOLICITATION NO: ADHS15-00004913

1. PERSONNEL SERVICES

- 1.1 Compensation for personnel services is an allowable expense for Provider employees whose work is necessary for the provision of grant services.
- 1.2 Salaries to be charged to the service shall relate directly to work on the service. Salaries of employees involved in work on non-grant services shall be properly apportioned and later supported by appropriate time distribution records or any other approved method.
- 1.3 Benefits such as vacation, sick and administrative leave, holidays and routine training participation time are to be included in the amount budgeted for an employee's salary. In addition, any salary increases due an employee during the grant period shall be included in the budgeted salary costs.

2. EMPLOYEE RELATED EXPENSES (ERE)

- 2.1 Employee Related Expenses (fringe benefits) are allowances and services offered by the Provider agency to its employees as compensation in addition to regular salaries. Fringe benefits shall be applied only to that portion of an employee's salary or wages attributable to the service. Fringe benefits budgeted in the Grant shall be earned during the Grant period. Benefits accrued prior to the Grant, but not yet paid out, are not expenses allowed by the Department.
- 2.2 Fringe benefits include, but are not limited to Social Security (FICA), Unemployment Insurance, Worker's Compensation, health and life insurance, and retirement. The portion of the cost of these benefits paid by the employee is not an expense of the Provider agency. The employer's cost of these benefits is an eligible Provider agency expense.

3. PROFESSIONAL AND OUTSIDE SERVICES

- 3.1 Professional and consultant services, rendered by individuals or organizations, are allowable expenses if the services are directly related and essential to the grant service(s). The normal types of professional or outside services which may be placed in this budget category are those which relate to the legal, accounting, management, training/education, medical, social service and psychological professions.
- 3.2 A written specification of each of the consultant services to be performed is to be available for the purpose of budget estimating and subsequent audits. The specifications normally will include estimates by item, all consultant costs such as travel, supplies, meetings or any directly related costs of the consultant. Professional and Outside services are frequently purchased on an hourly basis. It is, therefore, recommended that such services be budgeted on a Per Hour billing basis.

4. TRAVEL

- 4.1 Travel will include the cost of transporting staff and clients during the provision of grant services. The following allowable travel costs are included within this category:
 - 4.1.1 Staff-owned vehicles: mileage reimbursement;
 - 4.1.2 Provider agency-owned vehicles: operating expenses and depreciation;
 - 4.1.3 Sub-contracted travel services;
 - 4.1.4 Rented vehicles;
 - 4.1.5 Government motor pool vehicles;
 - 4.1.6 Public transportation; and
 - 4.1.7 Per diem.

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4.2 Staff-Owned Vehicles

The travel cost of a vehicle owned by a Provider employee should be budgeted no greater than the applicant's designated mileage reimbursement rate. In public Provider agencies, the mileage rate is determined by the branch of government with which the Provider agency is affiliated. Public Provider agencies may budget up to the maximum rate allowable in their city, county or municipality. The actual cost of tolls and parking fees may be budgeted for employees using their vehicles for grant services.

4.3 Provider Agency-Owned Vehicles

Travel costs for vehicles owned by a Provider agency shall be budgeted on an actual cost method. Actual costs will include fuel, maintenance and repair, insurance, registration fees, tolls, parking fees and depreciation.

4.3.1 There are two (2) methods to budget motor vehicles with regard to acquisition cost:

4.3.1.1 The vehicle may be purchased with Provider agency funds. The cost will be depreciated over the useful life of the vehicle. The current year depreciation expense is listed in the Travel Category of the Service Budget; and

4.3.1.2 The agency may budget the entire acquisition cost as a first year expense under the Equipment Category.

4.4 Rented Vehicles

If either a public or private Provider agency is renting vehicles from a private rental agency, the actual rental cost plus fuel (unless fuel is included in the rental cost) should be used to budget the cost. Rental costs will be considered reasonable depending on the type and degree of use and current fair market value of the model of vehicle. If a vehicle has been rented by the Provider until its acquisition cost has been reduced to below \$5,000, it may be purchased and budgeted as a current cost.

4.5 Motor Pool Vehicles

Provider agencies using vehicles supplied by a county or municipal motor pool may budget for travel by using the rate fixed by the motor pool.

4.6 Public Transportation

In cases in which public transportation is used for authorized travel by employees or clients of the Provider, the actual cost of fares required should be estimated. Fare or any other expenses for staff members to commute to and from work are not an allowable cost.

4.7 Per Diem

While Providers are encouraged to minimize the overnight travel costs, certain grant services may require occasional overnight travel on the part of employees. In such cases, per diem expenses should be budgeted no greater than the applicants designated per diem reimbursement rate. For private non-profit agencies, the current State of Arizona per diem rate shall be used. For public Provider agencies, the per diem rate is determined by the branch of government with which the Provider is affiliated. Public Provider agencies may budget up to the maximum rate allowable in their city, county or municipality.

5. OTHER OPERATING

5.1 Other Operating costs include materials and supplies, space and occupancy and general operating services. Costs related to space needed for the delivery of grant services are allowable expenses. Space costs include the expense of a facility and other expenses directly related to the operation of the facility. Space Costs, however, do not include the purchase or major modification of land or facilities.

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5.2 The costs of materials and supplies, necessary for the delivery of grant services, are allowable budgeted expenses. Such costs should be calculated by deducting from the purchase price, all cash and trade discounts, rebates, and allowances to be received by the Provider agency.

5.3 Program Supplies

Program supplies include consumable supplies used directly in the provision of grant services.

5.3.1 Materials

Materials are consumable supplies used directly by the clients in the provision of grant services. Material supplies will include but are not limited to:

5.3.1.1 Arts and Crafts;

5.3.1.2 Housekeeping Goods (dishes, linens, etc.);

5.3.1.3 Client Activities Costs;

5.3.1.4 Toy; and

5.3.1.5 Literature.

5.3.2 Medical Supplies: Medical supplies should be budgeted on an actual cost basis.

5.4. Office Supplies

5.4.1 General Office Supplies

Office supplies are consumable supplies necessary to efficient administrative and service operations of the service program. The cost of this item may be budgeted by using a reasonable base cost per employee for the grant term multiplied by the total number of employees needing office supplies. Justification of the base cost shall be available upon request.

5.4.2 Equipment

Any piece of equipment with an acquisition cost of up to \$4,999.99 will be budgeted under the Other Operating Category. Budgeting of such pieces of equipment will be done on an actual cost basis. All Pieces of equipment with an acquisition cost of \$5,000.00 or more should be budgeted under the Capital Outlay Category.

5.4.3 Postage

Postage may be budgeted by applying a monthly base to the total number of months in the grant. When applicable, Provider agencies should apply for and utilize special bulk mail rates.

5.4.4 Reproduction and Printing

The cost of printing and reproduction services, necessary for the performance of the Grant, including but not limited to forms, reports, manuals and informational literature is allowable. However, if a cost for the rental of a photocopier has been budgeted, care shall be taken to avoid duplication of costs. When budgeting for reproduction and printing services, enter a reasonable estimate of actual costs.

5.5 Maintenance of Space

This item refers to costs necessary for the upkeep of the Provider's facilities which neither add to the permanent value of these facilities nor appreciably prolong their intended life, but keep them in an efficient operating condition. This includes estimates of the actual costs of material needed for the maintenance and repair of the Provider's facilities or for sub-contracted maintenance services.

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5.6 General Operating

- 5.6.1 Central Services: Service costs such as administrative, data processing, payroll, supply and duplicating facilities on which the expense can be calculated and segregated as a direct cost are to be entered in this item. Support these budgeted expenses by indicating the basis of the cost.
- 5.6.2 Communication: Telephone and answering service costs, as well as telephone directory listings, which assist the client to identify and contact the Provider agency for grant services, shall be permitted.
- 5.6.3 Bonding: Premiums for bonding costs shall arise when there is a need to protect the provider agency and government against financial loss. Bonding practices beyond those which the Provider agency should normally use as good business practice shall not be required. The most common bonding classification is that of a fidelity bond sufficient to cover the potential loss of accessible funds.
- 5.6.4 Advertising: To acquire quality goods or services at a low cost; to recruit potential employees; or to inform the public of the availability of services.
- 5.6.5 Training: Provider agency employees are eligible for training directly related to the grant services. The necessary and appropriate expense related to training activities is to be included in this line item. The basis for this budgeted expense shall be documented in the Proposal Itemized Service Budget, and a detailed description of the training activities shall be rendered in the Program/Administration Section.
- 5.6.6 Trade, Business, Technical and Professional Activities: A series of costs may be encountered which assist in providing reference background, updating employees' knowledge and maintaining liaison or contact with similar activities. Expenses in this line item shall be allowable when the costs are proven to be of direct benefit to the grant services. The following types of costs may be part of this item's budget expense:
 - 5.6.6.1 Library - purchases and fees;
 - 5.6.6.2 Subscriptions - professional literature;
 - 5.6.6.3 Membership – dues; and
 - 5.6.6.4 Professional activities, clubs and meetings.

5.7 General Liability Insurance

Insurance costs are those insurance costs which the Provider is required to carry, or which are approved under the terms of the Grant and any other insurance which the Provider maintains in connection with the general conduct of its business (excluding insurance on the building and contents which should be listed as a line item under Other Space Costs in the Space Category). The Provider can ascertain from the Department what types and amount of insurance coverage should be purchased.

6. CAPITAL OUTLAY (EQUIPMENT)

- 6.1 The cost of equipment essential to the delivery of grant services and the maintenance of that equipment is allowable as a budgeted expense. Equipment which materially increases the value or useful life of a facility is unallowable.
- 6.2 The Equipment Category, which includes office and program equipment, has been subdivided into two (2) sections: 1. Equipment Costs, and 2. Equipment Maintenance Costs. (Provider agencies should note that vehicle-operating expenses are to be budgeted within the Travel Category.)
- 6.3 Capital Equipment Costs

Capital equipment costs may be budgeted through one of the following four (4) methods:

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- 6.3.1 Purchase;
- 6.3.2 Rental/Lease;
- 6.3.3 Depreciation; and
- 6.3.4 Use Allowance.

6.4 Equipment Maintenance Costs

- 6.4.1 To keep equipment at an efficient operating level, various maintenance services may be necessary.
- 6.4.2 Maintenance services provided by vendors either under a services subcontract or as random repairs will be budgeted under this sections. Care shall be used that costs of maintenance services call do not duplicate maintenance fees provided for in rental agreements. Maintenance costs shall be calculated in proportion to the use of the item by the Provider agency in the delivery of grant services.

7. OTHER

7.1 Administrative Costs

Administrative costs are those incurred for a common or joint purpose benefiting more than one cost objective or activity and not readily assignable to the cost objectives specifically benefited, without effort disproportionate to the results achieved.

EXHIBIT 3 - HEALTH START BILLING INVOICE
SOLICITATION NO: ADHS15-00004913

Contractor Name: _____ Contract Number _____
 Title of Program _____ Health Start _____
 Period Covered: From: _____ To: _____

Required Services	# Units Completed	Unit Price	Unit Description	Total
Data Preparation			Per Month	
Client Enrollments			Per Person	
Prenatal Visits			Per Person	
Family Follow-up Visits			Per Person	
Multiple-Child Visits			Per Child	
Alcohol, Tobacco, Other Drugs Screening Visits			Per Person	
Brief Intervention Visits			Per Person	
Healthy @ Home Assessments			Per Person	
Nurse Consultation			Per Hour	
Social Work/LPC Consultation			Per Hour	
Training- CHW/ Coordinator (Provide name of staff, training and dates, approvals and documentation)			Per Person/Per Day(.5 unit = < 4 hrs;1 unit = >4 hours)	

Optional Services	# Units Completed	Unit Price	Unit Description	Total
Pregnancy Test Visits			Per Person	
Prenatal Visit- Birth Doula Support			Per Birth/Per 24-hour period	
Classes for Clients			Per Class	
TOTAL				

___ Approved
 ___ Disapproved

 Contractor Authorized Signature Date

 Program Manager's Signature Date

Part Three (3)
UNIFORM TERMS AND CONDITIONS
SOLICITATION No. ADHS15-00004913

1. DEFINITION OF TERMS

As used in this Solicitation and any resulting Contract, the terms listed below are defined as follows:

- 1.1. "*Attachment*" means any item the Solicitation requires the Offeror to submit as part of the Offer.
- 1.2. "*Contract*" means the combination of the Solicitation, including the Uniform and Special Instructions to Offerors, the Uniform and Special Terms and Conditions, and the Specifications and Statement or Scope of Work; the Offer and any Best and Final Offers; and any Solicitation Amendments or Contract Amendments.
- 1.3. "*Contract Amendment*" means a written document signed by the Procurement Officer that is issued for the purpose of making changes in the Contract.
- 1.4. "*Contractor*" means any person who has a Contract with the State.
- 1.5. "*Days*" means calendar days unless otherwise specified.
- 1.6. "*Exhibit*" means any item labeled as an Exhibit in the Solicitation or placed in the Exhibits section of the Solicitation.
- 1.7. "*Gratuity*" means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.
- 1.8. "*Materials*" means all property, including equipment, supplies, printing, insurance and leases of property but does not include land, a permanent interest in land or real property or leasing space.
- 1.9. "*Procurement Officer*" means the person, or his or her designee, duly authorized by the State to enter into, administer Contracts, and make written determinations with respect to the Contract.
- 1.10. "*Services*" means the furnishing of labor, time or effort by a contractor or subcontractor which does not involve the delivery of a specific end product other than required reports and performance, but does not include employment agreements or collective bargaining agreements.
- 1.11. "*Subcontract*" means any Contract, express or implied, between the Contractor and another party or between a subcontractor and another party delegating or assigning, in whole or in part, the making or furnishing of any material or any service required for the performance of the Contract.
- 1.12. "*State*" means the State of Arizona and Department or Agency of the State that executes the Contract.
- 1.13. "*State Fiscal Year*" means the period beginning with July 1 and ending June 30.

2. CONTRACT INTERPRETATION

- 2.1. Arizona Law. The Arizona law applies to this Contract including, where applicable, the Uniform Commercial Code as adopted by the State of Arizona and the Arizona Procurement Code, Arizona Revised Statutes (A.R.S.) Title 41, Chapter 23, and its implementing rules, Arizona Administrative Code (A.A.C.) Title 2, Chapter 7.
- 2.2. Implied Contract Terms. Each provision of law and any terms required by law to be in this Contract are a part of this Contract as if fully stated in it.
- 2.3. Contract Order of Precedence. In the event of a conflict in the provisions of the Contract, as

Part Three (3)
UNIFORM TERMS AND CONDITIONS
SOLICITATION No. ADHS15-00004913

accepted by the State and as they may be amended, the following shall prevail in the order set forth below:

- 2.3.1. Special Terms and Conditions;
 - 2.3.2. Uniform Terms and Conditions;
 - 2.3.3. Statement or Scope of Work;
 - 2.3.4. Specifications;
 - 2.3.5. Attachments;
 - 2.3.6. Exhibits;
 - 2.3.7. Documents referenced or included in the Solicitation.
- 2.4. Relationship of Parties. The Contractor under this Contract is an independent Contractor. Neither party to this Contract shall be deemed to be the employee or agent of the other party to the Contract.
 - 2.5. Severability. The provisions of this Contract are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Contract.
 - 2.6. No Parole Evidence. This Contract is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this document and no other understanding either oral or in writing shall be binding.
 - 2.7. No Waiver. Either party's failure to insist on strict performance of any term or condition of the Contract shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.

3. CONTRACT ADMINISTRATION AND OPERATION

- 3.1. Records. Under A.R.S. § 35-214 and § 35-215, the Contractor shall retain and shall contractually require each subcontractor to retain all data and other "records" relating to the acquisition and performance of the Contract for a period of five years after the completion of the Contract. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the Contractor shall produce a legible copy of any or all such records.
- 3.2. Non-Discrimination. The Contractor shall comply with State Executive Order No. 2009-09 and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act.
- 3.3. Audit. Pursuant to ARS § 35-214, at any time during the term of this Contract and five (5) years thereafter, the Contractor's or any subcontractor's books and records shall be subject to audit by the State and, where applicable, the Federal Government, to the extent that the books and records relate to the performance of the Contract or Subcontract.
- 3.4. Facilities Inspection and Materials Testing. The Contractor agrees to permit access to its facilities, subcontractor facilities and the Contractor's processes or services, at reasonable times for inspection of the facilities or materials covered under this Contract. The State shall also have the

Part Three (3)
UNIFORM TERMS AND CONDITIONS
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right to test, at its own cost, the materials to be supplied under this Contract. Neither inspection of the Contractor's facilities nor materials testing shall constitute final acceptance of the materials or services. If the State determines non-compliance of the materials, the Contractor shall be responsible for the payment of all costs incurred by the State for testing and inspection.

- 3.5. Notices. Notices to the Contractor required by this Contract shall be made by the State to the person indicated on the Offer and Acceptance form submitted by the Contractor unless otherwise stated in the Contract. Notices to the State required by the Contract shall be made by the Contractor to the Solicitation Contact Person indicated on the Solicitation cover sheet, unless otherwise stated in the Contract. An authorized Procurement Officer and an authorized Contractor representative may change their respective person to whom notice shall be given by written notice to the other and an amendment to the Contract shall not be necessary.
- 3.6. Advertising, Publishing and Promotion of Contract. The Contractor shall not use, advertise or promote information for commercial benefit concerning this Contract without the prior written approval of the Procurement Officer.
- 3.7. Property of the State. Any materials, including reports, computer programs and other deliverables, created under this Contract are the sole property of the State. The Contractor is not entitled to a patent or copyright on those materials and may not transfer the patent or copyright to anyone else. The Contractor shall not use or release these materials without the prior written consent of the State.
- 3.8. Ownership of Intellectual Property. Any and all intellectual property, including but not limited to copyright, invention, trademark, trade name, service mark, and/or trade secrets created or conceived pursuant to or as a result of this contract and any related subcontract ("Intellectual Property"), shall be work made for hire and the State shall be considered the creator of such Intellectual Property. The agency, department, division, board or commission of the State of Arizona requesting the issuance of this contract shall own (for and on behalf of the State) the entire right, title and interest to the Intellectual Property throughout the world. Contractor shall notify the State, within thirty (30) days, of the creation of any Intellectual Property by it or its subcontractor(s). Contractor, on behalf of itself and any subcontractor(s), agrees to execute any and all document(s) necessary to assure ownership of the Intellectual Property vests in the State and shall take no affirmative actions that might have the effect of vesting all or part of the Intellectual Property in any entity other than the State. The Intellectual Property shall not be disclosed by contractor or its subcontractor(s) to any entity not the State without the express written authorization of the agency, department, division, board or commission of the State of Arizona requesting the issuance of this contract.
- 3.9. Federal Immigration and Nationality Act. The contractor shall comply with all federal, state and local immigration laws and regulations relating to the immigration status of their employees during the term of the contract. Further, the contractor shall flow down this requirement to all subcontractors utilized during the term of the contract. The State shall retain the right to perform random audits of contractor and subcontractor records or to inspect papers of any employee thereof to ensure compliance. Should the State determine that the contractor and/or any subcontractors be found noncompliant, the State may pursue all remedies allowed by law, including, but not limited to; suspension of work, termination of the contract for default and suspension and/or debarment of the contractor.
- 3.10. E-Verify Requirements. In accordance with A.R.S. § 41-4401, Contractor warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A.
- 3.11. Offshore Performance of Work Prohibited. Any services that are described in the specifications

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or scope of work that directly serve the State of Arizona or its clients and involve access to secure or sensitive data or personal client data shall be performed within the defined territories of the United States. Unless specifically stated otherwise in the specifications, this paragraph does not apply to indirect or 'overhead' services, redundant back-up services or services that are incidental to the performance of the contract. This provision applies to work performed by subcontractors at all tiers.

4. COSTS AND PAYMENTS

- 4.1. Payments. Payments shall comply with the requirements of A.R.S. Titles 35 and 41, Net 30 days. Upon receipt and acceptance of goods or services, the Contractor shall submit a complete and accurate invoice for payment from the State within thirty (30) days.
- 4.2. Delivery. Unless stated otherwise in the Contract, all prices shall be F.O.B. Destination and shall include all freight delivery and unloading at the destination.
- 4.3. Applicable Taxes.
 - 4.3.1. Payment of Taxes. The Contractor shall be responsible for paying all applicable taxes.
 - 4.3.2. State and Local Transaction Privilege Taxes. The State of Arizona is subject to all applicable state and local transaction privilege taxes. Transaction privilege taxes apply to the sale and are the responsibility of the seller to remit. Failure to collect such taxes from the buyer does not relieve the seller from its obligation to remit taxes.
 - 4.3.3. Tax Indemnification. Contractor and all subcontractors shall pay all Federal, state and local taxes applicable to its operation and any persons employed by the Contractor. Contractor shall, and require all subcontractors to hold the State harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under Federal, and/or state and local laws and regulations and any other costs including transaction privilege taxes, unemployment compensation insurance, Social Security and Worker's Compensation.
 - 4.3.4. IRS W9 Form. In order to receive payment the Contractor shall have a current I.R.S. W9 Form on file with the State of Arizona, unless not required by law.
- 4.4. Availability of Funds for the Next State fiscal year. Funds may not presently be available for performance under this Contract beyond the current state fiscal year. No legal liability on the part of the State for any payment may arise under this Contract beyond the current state fiscal year until funds are made available for performance of this Contract.
- 4.5. Availability of Funds for the current State fiscal year. Should the State Legislature enter back into session and reduce the appropriations or for any reason and these goods or services are not funded, the State may take any of the following actions:
 - 4.5.1. Accept a decrease in price offered by the contractor;
 - 4.5.2. Cancel the Contract; or
 - 4.5.3. Cancel the contract and re-solicit the requirements.

5. CONTRACT CHANGES

- 5.1. Amendments. This Contract is issued under the authority of the Procurement Officer who signed this Contract. The Contract may be modified only through a Contract Amendment within the scope

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of the Contract. Changes to the Contract, including the addition of work or materials, the revision of payment terms, or the substitution of work or materials, directed by a person who is not specifically authorized by the procurement officer in writing or made unilaterally by the Contractor are violations of the Contract and of applicable law. Such changes, including unauthorized written Contract Amendments shall be void and without effect, and the Contractor shall not be entitled to any claim under this Contract based on those changes.

- 5.2. Subcontracts. The Contractor shall not enter into any Subcontract under this Contract for the performance of this contract without the advance written approval of the Procurement Officer. The Contractor shall clearly list any proposed subcontractors and the subcontractor's proposed responsibilities. The Subcontract shall incorporate by reference the terms and conditions of this Contract.
- 5.3. Assignment and Delegation. The Contractor shall not assign any right nor delegate any duty under this Contract without the prior written approval of the Procurement Officer. The State shall not unreasonably withhold approval.

6. RISK AND LIABILITY

- 6.1. Risk of Loss: The Contractor shall bear all loss of conforming material covered under this Contract until received by authorized personnel at the location designated in the purchase order or Contract. Mere receipt does not constitute final acceptance. The risk of loss for nonconforming materials shall remain with the Contractor regardless of receipt.

6.2. Indemnification

6.2.1. Contractor/Vendor Indemnification (Not Public Agency) The parties to this contract agree that the State of Arizona, its departments, agencies, boards and commissions shall be indemnified and held harmless by the contractor for the vicarious liability of the State as a result of entering into this contract. However, the parties further agree that the State of Arizona, its departments, agencies, boards and commissions shall be responsible for its own negligence. Each party to this contract is responsible for its own negligence.

6.2.2. Public Agency Language Only Each party (as 'indemnitor') agrees to indemnify, defend, and hold harmless the other party (as 'indemnitee') from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as 'claims') arising out of bodily injury of any person (including death) or property damage but only to the extent that such claims which result in vicarious/derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees, or volunteers."

- 6.3. Indemnification - Patent and Copyright. The Contractor shall indemnify and hold harmless the State against any liability, including costs and expenses, for infringement of any patent, trademark or copyright arising out of Contract performance or use by the State of materials furnished or work performed under this Contract. The State shall reasonably notify the Contractor of any claim for which it may be liable under this paragraph. If the contractor is insured pursuant to A.R.S. § 41-621 and § 35-154, this section shall not apply.

6.4. Force Majeure

6.4.1 Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force majeure. The term "force majeure" means an

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occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; flood; lockouts; injunctions-intervention-acts; or failures or refusals to act by government authority; and other similar occurrences beyond the control of the party declaring force majeure which such party is unable to prevent by exercising reasonable diligence.

6.4.2. Force Majeure shall not include the following occurrences:

6.4.2.1. Late delivery of equipment or materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market;

6.4.2.2. Late performance by a subcontractor unless the delay arises out of a force majeure occurrence in accordance with this force majeure term and condition; or

6.4.2.3. Inability of either the Contractor or any subcontractor to acquire or maintain any required insurance, bonds, licenses or permits.

6.4.3. If either party is delayed at any time in the progress of the work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as is practicable and no later than the following working day, of the commencement thereof and shall specify the causes of such delay in such notice. Such notice shall be delivered or mailed certified-return receipt and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time of completion shall be extended by Contract Amendment for a period of time equal to the time that results or effects of such delay prevent the delayed party from performing in accordance with this Contract.

6.4.4. Any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that such delay or failure is caused by force majeure.

6.5. Third Party Antitrust Violations. The Contractor assigns to the State any claim for overcharges resulting from antitrust violations to the extent that those violations concern materials or services supplied by third parties to the Contractor, toward fulfillment of this Contract.

7. WARRANTIES

7.1. Liens. The Contractor warrants that the materials supplied under this Contract are free of liens and shall remain free of liens.

7.2. Quality. Unless otherwise modified elsewhere in these terms and conditions, the Contractor warrants that, for one year after acceptance by the State of the materials, they shall be:

7.2.1. Of a quality to pass without objection in the trade under the Contract description;

7.2.2. Fit for the intended purposes for which the materials are used;

7.2.3. Within the variations permitted by the Contract and are of even kind, quantity, and quality within each unit and among all units;

7.2.4. Adequately contained, packaged and marked as the Contract may require; and

7.2.5. Conform to the written promises or affirmations of fact made by the Contractor.

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- 7.3. Fitness. The Contractor warrants that any material supplied to the State shall fully conform to all requirements of the Contract and all representations of the Contractor, and shall be fit for all purposes and uses required by the Contract.
- 7.4. Inspection/Testing. The warranties set forth in subparagraphs 7.1 through 7.3 of this paragraph are not affected by inspection or testing of or payment for the materials by the State.
- 7.5. Compliance With Applicable Laws. The materials and services supplied under this Contract shall comply with all applicable Federal, state and local laws, and the Contractor shall maintain all applicable license and permit requirements.
- 7.6. Survival of Rights and Obligations after Contract Expiration or Termination.
- 7.6.1. Contractor's Representations and Warranties. All representations and warranties made by the Contractor under this Contract shall survive the expiration or termination hereof. In addition, the parties hereto acknowledge that pursuant to A.R.S. § 12-510, except as provided in A.R.S. § 12-529, the State is not subject to or barred by any limitations of actions prescribed in A.R.S., Title 12, Chapter 5.
- 7.6.2. Purchase Orders. The Contractor shall, in accordance with all terms and conditions of the Contract, fully perform and shall be obligated to comply with all purchase orders received by the Contractor prior to the expiration or termination hereof, unless otherwise directed in writing by the Procurement Officer, including, without limitation, all purchase orders received prior to but not fully performed and satisfied at the expiration or termination of this Contract.

8. STATE'S CONTRACTUAL REMEDIES

- 8.1. Right to Assurance. If the State in good faith has reason to believe that the Contractor does not intend to, or is unable to perform or continue performing under this Contract, the Procurement Officer may demand in writing that the Contractor give a written assurance of intent to perform. Failure by the Contractor to provide written assurance within the number of Days specified in the demand may, at the State's option, be the basis for terminating the Contract under the Uniform Terms and Conditions or other rights and remedies available by law or provided by the contract.
- 8.2. Stop Work Order.
- 8.2.1. The State may, at any time, by written order to the Contractor, require the Contractor to stop all or any part, of the work called for by this Contract for period(s) of days indicated by the State after the order is delivered to the Contractor. The order shall be specifically identified as a stop work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.
- 8.2.2. If a stop work order issued under this clause is canceled or the period of the order or any extension expires, the Contractor shall resume work. The Procurement Officer shall make an equitable adjustment in the delivery schedule or Contract price, or both, and the Contract shall be amended in writing accordingly.
- 8.3. Non-exclusive Remedies. The rights and the remedies of the State under this Contract are not exclusive.

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- 8.4. Nonconforming Tender. Materials or services supplied under this Contract shall fully comply with the Contract. The delivery of materials or services or a portion of the materials or services that do not fully comply constitutes a breach of contract. On delivery of nonconforming materials or services, the State may terminate the Contract for default under applicable termination clauses in the Contract, exercise any of its rights and remedies under the Uniform Commercial Code, or pursue any other right or remedy available to it.
- 8.5. Right of Offset. The State shall be entitled to offset against any sums due the Contractor, any expenses or costs incurred by the State, or damages assessed by the State concerning the Contractor's non-conforming performance or failure to perform the Contract, including expenses, costs and damages described in the Uniform Terms and Conditions.

9. CONTRACT TERMINATION

- 9.1. Cancellation for Conflict of Interest. Pursuant to A.R.S. § 38-511, the State may cancel this Contract within three (3) years after Contract execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the State is or becomes at any time while the Contract or an extension of the Contract is in effect an employee of or a consultant to any other party to this Contract with respect to the subject matter of the Contract. The cancellation shall be effective when the Contractor receives written notice of the cancellation unless the notice specifies a later time. If the Contractor is a political subdivision of the State, it may also cancel this Contract as provided in A.R.S. § 38-511.
- 9.2. Gratuities. The State may, by written notice, terminate this Contract, in whole or in part, if the State determines that employment or a Gratuity was offered or made by the Contractor or a representative of the Contractor to any officer or employee of the State for the purpose of influencing the outcome of the procurement or securing the Contract, an amendment to the Contract, or favorable treatment concerning the Contract, including the making of any determination or decision about contract performance. The State, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three times the value of the Gratuity offered by the Contractor.
- 9.3. Suspension or Debarment. The State may, by written notice to the Contractor, immediately terminate this Contract if the State determines that the Contractor has been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body. Submittal of an offer or execution of a contract shall attest that the contractor is not currently suspended or debarred. If the contractor becomes suspended or debarred, the contractor shall immediately notify the State.
- 9.4. Termination for Convenience. The State reserves the right to terminate the Contract, in whole or in part at any time when in the best interest of the State, without penalty or recourse. Upon receipt of the written notice, the Contractor shall stop all work, as directed in the notice, notify all subcontractors of the effective date of the termination and minimize all further costs to the State. In the event of termination under this paragraph, all documents, data and reports prepared by the Contractor under the Contract shall become the property of and be delivered to the State upon demand. The Contractor shall be entitled to receive just and equitable compensation for work in progress, work completed and materials accepted before the effective date of the termination. The cost principles and procedures provided in A.A.C. R2-7-701 shall apply.
- 9.5. Termination for Default.
- 9.5.1. In addition to the rights reserved in the contract, the State may terminate the Contract in whole or in part due to the failure of the Contractor to comply with any term or condition of

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the Contract, to acquire and maintain all required insurance policies, bonds, licenses and permits, or to make satisfactory progress in performing the Contract. The Procurement Officer shall provide written notice of the termination and the reasons for it to the Contractor.

9.5.2. Upon termination under this paragraph, all goods, materials, documents, data and reports prepared by the Contractor under the Contract shall become the property of and be delivered to the State on demand.

9.5.3. The State may, upon termination of this Contract, procure, on terms and in the manner that it deems appropriate, materials or services to replace those under this Contract. The Contractor shall be liable to the State for any excess costs incurred by the State in procuring materials or services in substitution for those due from the Contractor.

9.6. Continuation of Performance Through Termination. The Contractor shall continue to perform, in accordance with the requirements of the Contract, up to the date of termination, as directed in the termination notice.

10. CONTRACT CLAIMS

All contract claims or controversies under this Contract shall be resolved according to A.R.S. Title 41, Chapter 23, Article 9, and rules adopted thereunder.

11. ARBITRATION

The parties to this Contract agree to resolve all disputes arising out of or relating to this contract through arbitration, after exhausting applicable administrative review, to the extent required by A.R.S. § 12-1518, except as may be required by other applicable statutes (Title 41).

12. COMMENTS WELCOME

The State Procurement Office periodically reviews the Uniform Terms and Conditions and welcomes any comments you may have. Please submit your comments to: State Procurement Administrator, State Procurement Office, 100 North 15th Avenue, Suite 201, Phoenix, Arizona, 85007.

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1. Definition of Terms

As used in these Instructions, the terms listed below are defined as follows:

- 1.1 "Attachment" means any item the Solicitation requires an Offeror to submit as part of the Offer.
- 1.2 "Best and Final Offer" means a revision to an Offer submitted after negotiations are completed that contains the Offeror's most favorable terms for price, service, and products to be delivered. Sometimes referred to as a Final Proposal Revision.
- 1.3 "Contract" means the combination of the Solicitation, including the Uniform and Special Terms and Conditions, and the Specifications and Statement or Scope of Work; the Offer, any Clarifications, and any Best and Final Offers; and any Solicitation Amendments or Contract Amendments.
- 1.4 "Contract Amendment" means a written document signed by the Procurement Officer issued for the purpose of making changes in the Contract.
- 1.5 "Contractor" means any person who has a Contract with a state governmental unit.
- 1.6 "Day" means calendar days unless otherwise specified.
- 1.7 "eProcurement (Electronic Procurement)" means conducting all or some of the procurement function over the Internet. Point, click, buy and ship Internet technology is replacing paper-based procurement and supply management business processes. Elements of eProcurement also include Invitation for Bids, Request for Proposals, and Request for Quotations.
- 1.8 "Exhibit" means any document or object labeled as an Exhibit in the Solicitation or placed in the Exhibits section of the Solicitation.
- 1.9 "Offer" means a response to a solicitation.
- 1.10 "Offeror" means a person who responds to a Solicitation.
- 1.11 "Person" means any corporation, business, individual, union, committee, club, or other organization or group of individuals.
- 1.12 "Procurement Officer" means the person, or his or her designee, duly authorized by the State to enter into and administer Contracts and make written determinations with respect to the Contract.
- 1.13 "Solicitation" means an Invitation for Bids ("IFB"), a Request for Technical Offers, a Request for Proposals ("RFP"), a Request for Quotations ("RFQ"), or any other invitation or request issued by the purchasing agency to invite a person to submit an offer.
- 1.14 "Solicitation Amendment" means a change to the Solicitation issued by the Procurement Officer.
- 1.15 "Subcontract" means any Contract, express or implied, between the Contractor and another party or between a subcontractor and another party delegating or assigning, in whole or in part, the making or furnishing of any material or any service required for the performance of the Contract.

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- 1.16 "State" means the State of Arizona and Department or Agency of the State that executes the Contract.

2. Inquiries

- 2.1 Duty to Examine. It is the responsibility of each Offeror to examine the entire Solicitation, seek clarification in writing (inquiries), and examine its Offer for accuracy before submitting an Offer. Lack of care in preparing an Offer shall not be grounds for modifying or withdrawing the Offer after the Offer due date and time.
- 2.2 Solicitation Contact Person. Any inquiry related to a Solicitation, including any requests for or inquiries regarding standards referenced in the Solicitation shall be directed solely to the Procurement Officer.
- 2.3 Submission of Inquiries. All inquiries related to the Solicitation are required to be submitted in the State's eProcurement system. All responses to inquiries will be answered in the State's eProcurement system. Any inquiry related to the Solicitation should reference the appropriate solicitation page and paragraph number. Offerors are prohibited from contacting any State employee other than the Procurement Officer concerning the procurement while the solicitation and evaluation are in process.
- 2.4 Timeliness. Any inquiry or exception to the Solicitation shall be submitted as soon as possible and should be submitted at least seven days before the Offer due date and time for review and determination by the State. Failure to do so may result in the inquiry not being considered for a Solicitation Amendment.
- 2.5 No Right to Rely on Verbal or Electronic Mail Responses. An Offeror shall not rely on verbal or electronic mail responses to inquiries. A verbal or electronic mail reply to an inquiry does not constitute a modification of the solicitation.
- 2.6 Solicitation Amendments. The Solicitation shall only be modified by a Solicitation Amendment.
- 2.7 Pre-Offer Conference. If a pre-Offer conference has been scheduled under the Solicitation, the date, time and location shall appear in the State's eProcurement system. Offerors should raise any questions about the Solicitation at that time. An Offeror may not rely on any verbal responses to questions at the conference. Material issues raised at the conference that result in changes to the Solicitation shall be answered solely through a Solicitation Amendment.
- 2.8 Persons With Disabilities. Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting the Procurement Officer. Requests shall be made as early as possible to allow time to arrange the accommodation.

3. Offer Preparation

- 3.1 Electronic Documents. The Solicitation is provided in an electronic format. Offerors are responsible for clearly identifying any and all changes or modifications to any Solicitation documents upon submission to the State's eProcurement system. Any unidentified alteration or modification to any Solicitation, attachments, exhibits, forms, charts or illustrations contained herein shall be null and void. Offeror's electronic files shall be submitted in a format acceptable to the State. Acceptable formats include .doc and .docx (Microsoft Word), .xls and .xlsx (Microsoft Excel), .ppt and .pptx (Microsoft PowerPoint) and .pdf (Adobe Acrobat). Offerors wishing to submit files in any other format shall submit

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an inquiry to the Procurement Officer.

- 3.2 Evidence of Intent to be Bound. The Offer and Acceptance form within the Solicitation shall be submitted with the Offer in the State's eProcurement system and shall include a signature by a person authorized to sign the Offer. The signature shall signify the Offeror's intent to be bound by the Offer and the terms of the Solicitation and that the information provided is true, accurate and complete. Failure to submit verifiable evidence of an intent to be bound, such as a signature, shall result in rejection of the Offer.
- 3.3 Exceptions to Terms and Conditions. All exceptions included with the Offer shall be submitted in the State's eProcurement system in a clearly identified separate section of the Offer in which the Offeror clearly identifies the specific paragraphs of the Solicitation where the exceptions occur. Any exceptions not included in such a section shall be without force and effect in any resulting Contract unless such exception is specifically accepted by the Procurement Officer in a written statement. The Offeror's preprinted or standard terms will not be considered by the State as a part of any resulting Contract.
- 3.3.1 Invitation for Bids. An Offer that takes exception to a material requirement of any part of the Solicitation, including terms and conditions, shall be rejected.
- 3.3.2 Request for Proposals. All exceptions that are contained in the Offer may negatively impact an Offeror's susceptibility for award. An Offer that takes exception to any material requirement of the solicitation may be rejected.
- 3.4 Subcontracts. Offeror shall clearly list any proposed subcontractors and the subcontractor's proposed responsibilities in the Offer.
- 3.5 Cost of Offer Preparation. The State will not reimburse any Offeror the cost of responding to a Solicitation.
- 3.6 Federal Excise Tax. The State is exempt from certain Federal Excise Tax on manufactured goods. Exemption Certificates will be provided by the State.
- 3.7 Provision of Tax Identification Numbers. Offerors are required to provide their Arizona Transaction Privilege Tax Number and/or Federal Tax Identification number as part of the Offer.
- 3.7.1 Employee Identification. Offeror agrees to provide an employee identification number or social security number to the State for the purposes of reporting to appropriate taxing authorities, monies paid by the State under this Contract. If the federal identifier of the Offeror is a social security number, this number is being requested solely for tax reporting purposes and will be shared only with appropriate state and federal officials. This submission is mandatory under 26 U.S.C. § 6041A.
- 3.8 Identification of Taxes in Offer. The State is subject to all applicable state and local transaction privilege taxes. All applicable taxes shall be identified as a separate item offered in the Solicitation. When applicable, the tax rate and amount shall be identified on the price sheet.
- 3.9 Disclosure. If the person submitting this Offer has been debarred, suspended or otherwise lawfully precluded from participating in any public procurement activity, including being disapproved as a subcontractor with any federal, state or local government, or if any such preclusion from participation from any public procurement activity is currently pending, the Offeror shall fully explain the circumstances relating to the preclusion or proposed preclusion in the Offer. The Offeror shall set forth the name and address of the governmental unit, the effective date of the suspension or

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debarment, the duration of the suspension or debarment, and the relevant circumstances relating to the suspension or debarment. If suspension or debarment is currently pending, a detailed description of all relevant circumstances including the details enumerated above shall be provided.

- 3.10 Delivery. Unless stated otherwise in the Solicitation, all prices shall be F.O.B. Destination and shall include all freight, delivery and unloading at the destination(s).
- 3.11 Federal Immigration and Nationality Act. By signing of the Offer, the Offeror warrants that both it and all proposed subcontractors are in compliance with federal immigration laws and regulations (FINA) relating to the immigration status of their employees. The State may, at its sole discretion require evidence of compliance during the evaluation process. Should the State request evidence of compliance, the Offeror shall have five days from receipt of the request to supply adequate information. Failure to comply with this instruction or failure to supply requested information within the timeframe specified shall result in the Offer not being considered for contract award.
- 3.12 Offshore Performance of Work Prohibited. Any services that are described in the specifications or scope of work that directly serve the State or its clients and involve access to secure or sensitive data or personal client data shall be performed within the defined territories of the United States. Unless specifically stated otherwise in the specifications, this paragraph does not apply to indirect or 'overhead' services, redundant back-up services or services that are incidental to the performance of the contract. This provision applies to work performed by subcontractors at all tiers. Offerors shall declare all anticipated offshore services in the Offer.

4. Submission of Offer

- 4.1 Offer Submission, Due Date and Time. Offerors responding to a Solicitation must submit the Offer electronically through the State's eProcurement system. Offers shall be received before the due date and time stated in the solicitation. Offers submitted outside of the State's eProcurement system or those that are received after the due date and time shall be rejected.
- 4.2 Offer and Acceptance. Offers shall include a signed Offer and Acceptance form. The Offer and Acceptance form shall be signed with a signature by the person authorized to sign the Offer, and shall be submitted in the State's eProcurement system with the Offer no later than the Solicitation due date and time. Failure to return an Offer and Acceptance form may result in rejection of the Offer.
- 4.3 Solicitation Amendments. A Solicitation Amendment shall be acknowledged in the State's eProcurement system no later than the Offer due date and time. Failure to acknowledge a Solicitation Amendment may result in rejection of the Offer.
- 4.4 Offer Amendment or Withdrawal. An Offer may not be amended or withdrawn after the Offer due date and time except as otherwise provided under applicable law.
- 4.5 Confidential Information. If an Offeror believes that any portion of an Offer, protest, or correspondence contains a trade secret or other proprietary information, the Offeror shall clearly designate the trade secret and other proprietary information, using the term "confidential." An Offeror shall provide a statement detailing the reasons why the information should not be disclosed including the specific harm or prejudice that may arise upon disclosure. The Procurement Officer shall review all requests for confidentiality and provide a written determination. Until a written determination is made, a Procurement Officer shall not disclose information designated as confidential

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except to those individuals deemed to have a legitimate State interest. In the event the Procurement Officer denies the request for confidentiality, the Offeror may appeal the determination to the State Procurement Administrator within the time specified in the written determination. Contract terms and conditions, pricing, and information generally available to the public are not considered confidential information.

- 4.6 Public Record. All Offers submitted and opened are public records and must be retained by the State for six years. Offers shall be open and available to public inspection through the State's eProcurement system after Contract award, except for such Offers deemed to be confidential by the State.
- 4.7 Non-collusion, Employment, and Services. By signing the Offer and Acceptance form or other official contract form, the Offeror certifies that:
- 4.7.1 The Offeror did not engage in collusion or other anti-competitive practices in connection with the preparation or submission of its Offer; and
- 4.7.2 The Offeror does not discriminate against any employee or applicant for employment or person to whom it provides services because of race, color, religion, sex, national origin, or disability, and that it complies with an applicable federal, state and local laws and executive orders regarding employment.

5. Evaluation

- 5.1 Unit Price Prevails. In the case of discrepancy between the unit price or rate and the extension of that unit price or rate, the unit price or rate shall govern.
- 5.2 Taxes. If the products and/or services specified require transaction privilege or use taxes, they shall be described and itemized separately on the Offer. Arizona transaction privilege and use taxes shall not be considered for evaluation.
- 5.3 Prompt Payment Discount. Prompt payment discounts of thirty (30) days or more set forth in an Offer shall be deducted from the Offer for the purpose of evaluating that price.
- 5.4 Late Offers. An Offer submitted after the exact Offer due date and time shall be rejected.
- 5.5 Disqualifications. An Offeror (including each of its principals) who is currently debarred, suspended or otherwise lawfully prohibited from any public procurement activity shall have its Offer rejected.
- 5.6 Offer Acceptance Period. An Offeror submitting an Offer under the Solicitation shall hold its Offer open for the number of days from the Offer due date that is stated in the Solicitation. If the Solicitation does not specifically state a number of days for Offer acceptance, the number of days shall be one hundred twenty (120). If a Best and Final Offer is requested pursuant to a Request for Proposals, an Offeror shall hold its Offer open for one hundred twenty (120) days from the Best and Final Offer due date.
- 5.7 Waiver and Rejection Rights. Notwithstanding any other provision of the Solicitation, the State reserves the right to:
- 5.7.1 Waive any minor informality;
- 5.7.2 Reject any and all Offers or portions thereof; or
- 5.7.3 Cancel the Solicitation.

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6. Award

- 6.1 Number of Types of Awards. The State reserves the right to make multiple awards or to award a Contract by individual line items or alternatives, by group of line items or alternatives, or to make an aggregate award, or regional awards, whichever is most advantageous to the State.
- 6.2 Contract Inception. An Offer does not constitute a Contract nor does it confer any rights on the Offeror to the award of a Contract. A Contract is not created until the Offer is accepted in writing by the Procurement Officer's signature on the Offer and Acceptance form. A notice of award or of the intent to award shall not constitute acceptance of the Offer.
- 6.3 Effective Date. The effective date of the Contract shall be the date that the Procurement Officer signs the Offer and Acceptance form or other official contract form, unless another date is specifically stated in the Contract.

7. Protests

A protest shall comply with and be resolved according to Arizona Revised Statutes Title 41, Chapter 23, Article 9 and rules adopted thereunder. Protests shall be in writing and be filed with both the Procurement Officer of the purchasing agency and with the State Procurement Administrator. A protest of the Solicitation shall be received by the Procurement Officer before the Offer due date. A protest of a proposed award or of an award shall be filed within ten (10) days after the Procurement Officer makes the procurement file available for public inspection. A protest shall include:

- 7.1 The name, address, email address and telephone number of the interested party;
- 7.2 The signature of the interested party or its representative;
- 7.3 Identification of the purchasing agency and the Solicitation or Contract number;
- 7.4 A detailed statement of the legal and factual grounds of the protest including copies of relevant documents; and
- 7.5 The form of relief requested.

8. Comments Welcome

The State Procurement Office periodically reviews the Uniform Instructions to Offerors and welcomes any comments you may have. Please submit your comments to: State Procurement Administrator, State Procurement Office, 100 North 15th Avenue, Suite 201, Phoenix, Arizona, 85007.

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SPECIAL INSTRUCTIONS TO OFFERORS
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1. Pre-Offer Conference:

Prospective Offerors are invited to attend a Pre-proposal Conference. The date, time and location of this conference are indicated on the solicitation cover sheet. The purpose of this conference will be to clarify the contents of this request for proposals in order to prevent any misunderstanding of the ADHS's position. Any doubt as to the requirements of this Request for Proposals (RFP) or any apparent omission or discrepancy should be presented to the ADHS at this conference. The ADHS will then determine the appropriate action necessary, if any, and may issue a written amendment to the request for proposals. Oral statements or instructions shall not constitute an amendment to this request for proposals.

2. Proposal Requirements:

- 2.1 An electronic copy of the proposal shall be submitted in the ProcureAZ e-procurement system as attachments in the acceptable format specified below. Acceptable formats include .doc document (MicrosoftWord 2000, XP, or 2003), xls spreadsheet (Microsoft Excel 2000, XP, or 2003) and .pdf (Adobe Acrobat portable documents format).
- 2.2 The responses shall be typed using New Times Roman or Arial 12-point font, and single spaced. Each proposal shall include an attachment for each response section. The material should be in sequence and organized as outlined below and related to the RFP. Failure to include the requested information may have a negative impact on the evaluation of the Offeror's proposal. Offerors shall copy ProcureAZ Attachments to their own computer, save the information entered, and submit the completed information as a new, appropriately re-named Attachment in ProcureAZ. ProcureAZ will not save information entered directly on the Attachments. On each document, insert a Footer that specifies: Name of the Offeror, Name of the Attachment, the Solicitation Number, and Page Number. ADHS will not provide any reimbursement for the cost of developing in response to this RFP.
- 2.3 ADHS will not provide any reimbursement for the cost of developing in response to this RFP. The Offer shall include at least the following information:
- 2.3.1 Under the "General Tab" in ProcureAZ provide in the "Info Contact" text box, provide complete contact information that included the following:
- 2.3.1.1 Contact name of individual to be contacted should ADHS have questions related to the submitted response;
- 2.3.1.2 Complete mailing address information;
- 2.3.1.3 Complete e-mail contract information; and
- 2.3.1.4 Telephone contact information.
- 2.3.2 Table of Contents: The Offeror shall provide page numbers for each section of the proposal.
- 2.3.3 Signed Offer and Acceptance signed by authorized person.
- 2.4 Executive Summary: A brief overview of the project as described in the Method of Approach. The Executive Summary shall be no more than two (2) pages.
- 2.5 Method of Approach (Methodology) (not to exceed fifteen (15) pages excluding attachments)
- 2.5.1 The Offeror shall prepare and submit a written narrative describing the Method of Approach that will be used to provide the services to perform the tasks as described in the Scope of Work;

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- 2.5.2 Submit examples of a prior project with activities similar to those as described in this solicitation, a description of the work performed, the approach used to complete the project and the project outcome. Other examples of similar projects need to be included;
- 2.5.3 Identify a neighborhood/community, city or county targeted service area that would benefit from Health Start services per Arizona Revised Statute A.R.S. § 36-697. Offerors shall provide a map of the area and the zip codes of the area. The justification supporting the selection of the targeted service area shall be described in detail, including the demographic characteristics, health status data (low birth weight births, preterm births, infant mortality by ethnicity) identifying a need for Health Start services. One (1) resource for these statistics is www.azdhs.gov/plan. Other supporting data that demonstrates need that shall be described include: poverty level, educational levels, unemployment, housing, crime rate and number of or lack of primary care and obstetrical care providers and other supporting health care and social /behavioral health providers in the proposed targeted service area;
- 2.5.4 Include the projection of the number of proposed prenatal and postpartum clients to be enrolled in the program that must live within the targeted service area, as well as the number of total enrollments, proposed prenatal and family follow-up visits, multiple-child visits provided, and proposed trainings attended for the first (1st) year. Offeror may provide number pregnancy test visit services, prenatal visit – birth doula support and classes for clients as an option;
- 2.5.5 Describe the strategies that will be utilized to conduct outreach and to recruit new prenatal and postpartum clients on an ongoing basis;
- 2.5.6 Describe the resources available to enroll clients from the identified neighborhood/community selected as the targeted service area. Identify gaps in health care and social/behavioral health services that exist in the targeted service area. Briefly explain the relationships the Offeror has established with community resources;
- 2.5.7 Describe how the required four (4) or more hours of consultation from a Registered Nurse and a Licensed Social Worker or Licensed Counselor per month will be provided by whom and how Community Health Workers will participate in the consultation meetings;
- 2.5.8 If another similar home visiting program exists in the neighborhood/community selected as the targeted service area that serves the same population, document the efforts of the proposed Health Start program and the other programs in the community, and how all activities will be coordinated to avoid duplication of services and staff; and
- 2.5.9 If Offeror has another Contract, Grant, Subcontract, or has a subcontractor that administers and/or provides a Home Visiting Coordinator, Healthy Families Program, Nurse Family Partnership Program, Family Literacy Program, Healthy Start Program, Healthy Steps Program, Parents as Teachers Program, and/or any other home visitation program or support services, provide a detailed description of the other funded programs including staffing, funding source and amounts, and clearly identify how the program(s) will not duplicate services and/or home visiting services to the targeted communities that are being proposed through the Health Start program.
- 2.6 Experience and Expertise:
- 2.6.1 Description of Offerors's experience and expertise regarding the services offered, company history, location, number of years in business, types of services provided, and number of full and part-time employees including an organizational chart of the company;
- 2.6.2 Resumes or curriculum vitae for key/essential personnel, who are responsible for delivery of services, as defined in the Special Terms and Conditions. Provide resumes for existing staff that will be part of the project and job descriptions for all project positions and those to be filled.

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Resumes shall include name, title, key responsibilities and previous experiences that are relative to that field. Include all professional licensure, certifications, experience, educational preparation, professional awards and publications. Describe staff accountabilities and expertise. List how much time each person will spend on the project. Do not include personal information such as address, telephone number or email address as the resume will be posted on ProcureAZ at Contract award;

2.6.4 Describe how the Health Start Program Coordinator will be selected and how the CHW and any other staff and consultants will be hired, trained and supervised. Delineate how many Health Start Program Coordinator, CHW and any other staff positions and how many Full Time Equivalents (FTE's) per staff identified that will service the identified targeted service area through home/office visits and group education classes. Provide an organizational chart of proposed program staffing and organization;

2.6.5 Technical Qualifications: Offerors shall identify a Program Coordinator who shall be the primary contact person for the ADHS Health Start Program Manager in discussing work that needs to be completed. Offerors shall provide a detailed description of the Program Coordinator's function and how they will accomplish the minimum tasks listed in the Scope of Work; and

2.6.6 Complete and submit Attachment D – Key/Essential Personnel.

2.7 References:

2.7.1 Provide two (2) references including current partners that support your work and/or past similar Contracts that support your company's abilities to provide the proposed services; and

2.7.2 Complete and submit Attachment E – References.

2.8 Cost

Complete Pricing in ProcureAZ Item Tab:

2.8.1 Item No.1 - Input the **all-inclusive Rate per Month** for Data Preparation;

2.8.2 Item No.2 - Input the **all-inclusive Rate per Person** for Client Enrollments;

2.8.3 Item No.3 - Input the **all-inclusive Rate per Person** for Prenatal visits;

2.8.4 Item No.4 - Input the **all-inclusive Rate per Person** for Client Visits Family Follow-up;

2.8.5 Item No.5 - Input the **all-inclusive Rate per Child** for Multiple Child Visits;

2.8.6 Item No.6 - Input the **all-inclusive Rate per Person** for Alcohol, Tobacco, Other Drugs Screening Visits;

2.8.7 Item No.7 - Input the **all-inclusive Rate per Person** for Brief Intervention Visits;

2.8.8 Item No.8 - Input the **all-inclusive Rate per Person** for Healthy @ Home Assessments;

2.8.9 Item No. 9 - Input the **all-inclusive Hourly Rate** for Nurse Consultation;

2.8.10 Item No.10 - Input the **all-inclusive Hourly Rate** for Social Work/LPC Consultation;

2.8.11 Item No.11 - Input the **all-inclusive Rate per Person/per Day** for Training CHW/Coordinator;

2.8.12 Item No.12 - Input the **all-inclusive Rate per Person** for Pregnancy Test Visits (Optional Services);

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- 2.8.13 Item No.13 - Input the all-inclusive Rate per Birth/per 24-Hour Period for Prenatal Visit – Birth Doula Support (Optional Services);
 - 2.8.14 Item No.14 - Input the all-inclusive Rate per Class for Classes for Clients (Optional Services);
 - 2.8.15 The all-inclusive Rate Per Monthly /Per Person /Per Child /per Hourly /Per Day /Per Birth /Per Class, shall include all labor, materials, labor rate, labor benefits, payroll burden, insurances, workmen's compensation fee, profit, overhead administrative costs, and all other related cost factors for Health Start Program;
 - 2.8.16 No Charge Items. If applicable, check the "no charge" option per line item and provide a comment to the no charge. Using the "no charge" option ensures that the Offeror is providing a response to a specific item yet is not charging for that line item; and
 - 2.8.17 No Bid Items. Line items left blank or using a zero (0) dollar amount generates a "No Bid" for the line item, and the line item cannot be awarded to the Offeror.
- 2.9 Offeror shall print Attachment A, Offer and Acceptance, complete, have authorized person sign, and upload into the "Attachments Tab" in ProcureAZ,
 - 2.10 Offeror shall print Attachment B, Designation of Confidential, Trade Secret & Proprietary Information, complete, sign, and upload into the "Attachments Tab" in ProcureAZ,
 - 2.11 Offeror shall print Attachment C, Notices, Correspondences and Report, complete, and upload into the "Attachments Tab" in ProcureAZ,
 - 2.12 Offeror shall print Attachment D, Key/Essential Personnel, complete, and upload into the "Attachments Tab" in ProcureAZ,
 - 2.13 Offeror shall print Attachment E, References, complete, and upload into the "Attachments Tab" in ProcureAZ,
 - 2.14 Offeror shall print Attachment F, Budget Worksheet, complete, and upload into the "Attachments Tab" in ProcureAZ,
 - 2.15 Offeror shall print Attachment G, Annual Health Start Services Projection Form, complete, and upload into the "Attachments Tab" in ProcureAZ,
 - 2.16 Offeror shall print Attachment H, List of Other Funding Sources, complete, and upload into the "Attachments Tab" in ProcureAZ,
 - 2.17 Offeror shall upload any other attachments (resumes, job descriptions, background information, etc.) into the "Attachments Tab" in ProcureAZ,
 - 2.18 Offeror shall acknowledge Solicitation Amendments electronically in ProcureAZ (<https://procure.az.gov>) no later than the Offer due date and time. Failure to acknowledge all/any Solicitation Amendment may result in rejection of the Offer.

3. Proposal Organization and Requirements:

The proposal and all attachments shall be submitted as one (1) PDF attachment and upload in ProcureAZ. On each page of the proposal documents, insert a Footer that specifies: Name of the Offeror, the Solicitation Number and Page Number. The Proposal shall include the following:

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- 3.1 Table of Contents;
- 3.2 Offer and Acceptance Form signed by authorized person (Attachment A);
- 3.3 Executive Summary;
- 3.4 Methodology and Approach;
- 3.5 Experience and Expertise;
 - 3.5.1 Technical Qualifications;
- 3.6 Attachments; and
- 3.7 Completed Pricing in ProcureAZ Item Tab.

3. Proposal Opening:

Offers received by the due date and time will be opened on ProcureAZ. The name of each Offeror will be publicly available. Offers will not be subject to public inspection until after Contract award.

4. Responsibility, Responsiveness and Susceptibility:

In accordance with A.R.S. 41-2534(G), A.A.C. R2-7-C311, A.A.C. R2-7-C312 and R2-7-C316, the State shall consider, at a minimum, the following criteria when determining Offeror's responsibility, as well, as the proposal's responsiveness and susceptibility for contract award.

- 4.1 Whether the Offeror has had a contract within the last five (5) years that was terminated for cause due to breach or similar failure to comply with the terms of the contract;
- 4.2 Whether the Offeror's record of performance includes factual evidence of failure to satisfy the terms of the Offeror's agreements with any party to a contract. Factual evidence may consist of documented vendor performance reports, customer complaints and/or negative references; and
- 4.3 Whether the Offeror is legally qualified to contract with the State and the Offeror's financial, business, personnel, or other resources, including subcontractors;
 - 4.3.1 Legally qualified includes if the vendor or if key personnel have been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body.
- 4.4 Whether the Offeror promptly supplied all requested information concerning its responsibility;
- 4.5 Whether the Offer was sufficient to permit evaluation by the State, in accordance with the evaluation criteria identified in this Solicitation or other necessary offer components. Necessary offer components include: attachments, documents or forms to be submitted with the offer, an indication of the intent to be bound, reasonable or acceptable approach to perform the Scope of Work, acknowledged Solicitation Amendments, references to include experience verification, adequacy of financial/business/personal or other resources to include a performance bond and stability including subcontractors and any other data specifically requested in the Solicitation;
- 4.6 Whether the Offer was in conformance with the requirements contained in the Scope of Work, Terms and Conditions, and Instructions for the Solicitation including its Amendments and all documents incorporated by reference;
- 4.7 Whether the Offer limits the rights of the State;

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- 4.8 Whether the Offer includes or is subject to unreasonable conditions, to include conditions upon the State necessary for successful Contract performance. The State shall be the sole determiner as to the reasonableness of a condition;
- 4.9 Whether the Offer materially changes the contents set forth in the Solicitation, which includes the Scope of Work, Terms and Conditions, or Instructions; and
- 4.10 Whether the Offeror provides misleading or inaccurate information.

5. Evaluation Criteria:

In accordance with the A.R.S. § 41-2534, Competitive Sealed Proposals, awards shall be made to the responsible Offeror(s) whose proposal(s) is(are) determined in writing to be the most advantageous to the ADHS based upon the evaluation criteria listed below. The evaluation factors are listed in their relative order of importance.

- 5.1 Method of Approach (Methodology);
- 5.2 Experience and Expertise; and
- 5.3 Cost.

6. Discussion:

In accordance with A.R.S. §41-2534, after the initial receipt of proposals, the ADHS reserves the option to conduct discussions with those Offerors who submit proposals determined by the ADHS to be reasonably susceptible of being selected for award regarding the Contract and the relative methods of approach for furnishing the required services.

7. Inclusive Offerors:

Offerors are encouraged to make every effort to utilize subcontractors that are small, women- and/or minority-owned business enterprises. Offerors who are committing a portion of their work to such subcontractors shall provide the name of the subcontractor, which of the following categories apply: small, women- and/or minority-owned business, the specific services or work to be performed, the percentage of work or services to be provided by the subcontractor, and how this effort will be administered and managed, including reporting requirements.

8. Confidential Information

In addition to the State of Arizona's Uniform Instructions, Provision 4, Submissions of Offer, subsection 4.5, the Offeror shall submit an itemized and separate attachment on company letterhead explaining the reasons why the information should be held confidential. This attachment shall be uploaded under the Attachment Tab in ProcureAZ. Simply checking the confidential box in ProcureAZ does not hold the information confidential. No other entity may view the submitted proposal, bid or offer except the Procurement Officer. All proposals, bids or offers remain confidential until an award is made.

9. Questions:

All questions regarding this solicitation shall be submitted within the ProcureAZ system no later than five (5) calendar days prior to the RFP due date.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director, ACPHSD

Date/Signature: 08/13/14

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of the Independent Contractor Agreement between ACPHSD And Hostyle Takeover Cleaning Services to provide Janitorial Services for the premises located at 191 State Highway 264, Ganado, AZ, effective July 1, 2015 through June 30, 2017. This item was budgeted for in FY15/16.

BOS Meeting Date Requested 09/01/15

PRE-AGENDA ITEM REVIEW

Review Routing / x/Legal / x/Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review: Included in the Budget

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

SW



INDEPENDENT CONTRACTOR AGREEMENT (Cleaning, Housekeeping, and/or Janitorial Services)

This Agreement for independent contractor services is entered into by and between Apache County Health District acting by and through the Board of Supervisors ("District") and Hostyle Takeover Cleaning Service ("Contractor") as follows:

RECITALS:

1. The District desires to contract with an outside professional to provide certain cleaning, housekeeping, and/or janitorial services, described below, and performed upon the Client's premises located at 191 State Highway 264, Ganado, AZ 86505.
2. The Contractor is competent to provide these services on behalf of the District

NOW THEREFORE, the District and the Contractor agree on the following terms and conditions.

SERVICES

- Contractor shall, at least once per week, perform cleaning duties between the hours of 7:00 AM to 5:30 PM on a regular scheduled work day (Monday, Tuesday, Wednesday or Thursday);
- Weekly cleaning duties shall include, but not be limited to, the following duties;
 - clean restrooms
 - sweep and mop tile
 - vacuum carpet
 - empty trash cans
 - clean ceiling fans
 - clean window sills, glass (inside and out), window screens and dust blinds
 - dust furniture
 - disinfect tables and chairs in waiting area

FINANCIAL

As full and complete compensation for the services to be provided by Contractor, the District shall pay to the Contractor a fixed rate fee of **\$50.00 per week**, an amount agreed upon by all parties. The Contractor shall submit monthly invoices. This Agreement shall remain in full force and effect for the period of two years.

GENERAL REQUIREMENTS

1. General Requirements

- a. This Agreement is entered into in accordance with Arizona Revised Statutes §11-251.
- b. The Contractor shall comply with all federal and state statutes, regulations and orders applicable to the services provided hereunder. All federal and state laws, required to be incorporated into this Agreement, shall be enforced as though fully set forth herein.

2. Disputes

- a. In the event of a dispute under this contract, the parties agree to make a good faith attempt to resolve the dispute prior to taking formal action.
- b. The parties agree to make use of arbitration in all contracts subject to mandatory arbitration pursuant to rules adopted under A.R.S. §12-133.
- c. This contract shall be construed in accordance with Arizona law and any legal action thereupon shall be initiated in an appropriate court of the State of Arizona.

3. Termination of Contract

The District and the Contractor may terminate this contract under the following conditions:

- a. The District may terminate this contract in whole or in part without cause effective thirty (30) days after mailing written notice of termination by certified mail, return receipt requested to the Contractor.
 1. In the event of termination as provided in this Section, the Contractor shall stop all work as specified in the notice of termination.
 2. The Contractor shall be paid the contract price for all services and terms completed. Upon such termination, the Contractor shall deliver to the District a complete set of all documents, programs and other information created pursuant to this contract.
- b. Contractor may terminate this contract at any time with thirty (30) days notice in writing to the District. Such notice shall be given by personal delivery or by certified mail, return receipt requested.
- c. This contract may be terminated by mutual written Agreement of the parties specifying the termination date therein.
- d. Contractor agrees to return any unused materials, purchased under this contract, to the District in case of contract termination.

4. Default

- a. The District, in addition to other rights set forth elsewhere in the contract, may at any time terminate this contract in whole or in part if the District determines that the Contractor has failed to perform any requirement.
- b. The Contractor shall continue the performance of this contract to the extent not terminated.
- c. If this contract is terminated as provided herein, the District, in addition to any other rights provided in this Section, may require the Contractor to transfer title and

deliver to the District, in the manner and to the extent directed by the District, such partially completed reports or other documentation as the Contractor has specifically produced or specifically acquired for the performance of such part of this contract which has been terminated.

d. The rights and remedies of the District enumerated in this Section shall be in addition to any other rights and remedies provided by or under this contract by law.

5. Independent Contractor

The status of the Contractor shall be that of an independent contractor. Neither Contractor, nor Contractor's officers, agents or employees, shall be considered an employee of District or be entitled to receive any employment-related fringe benefits under the Apache District Human Resources Policy Manual. Taxes, Social Security and other amounts customarily withheld from the earnings of employees shall not be withheld from the compensation paid to the Contractor. Contractor shall be responsible for payment of all federal, state and local taxes associated with the compensation received pursuant to this Contract and shall indemnify and hold District harmless from any and all liability which District may incur because of Contractor's failure to pay such taxes.

6. Non-Discrimination

Contractor agrees to comply with all Federal and State laws that deal with civil rights and discrimination and are applicable to the services provided under this Agreement.

7. Record Retention

The District and Contractor shall preserve and make available all records for a period of five years from the date of final payment under this contract or until resolution of any audit that may be performed on the District, whichever shall last occur, and for such period as is required by any other paragraph of contract including the following:

- a. If this contract is completely or partially terminated, the records relating to the work terminated shall be preserved and made available for a period of five years from the date of any such termination.
- b. Records which relate to disputes, litigations or the settlement of claims arising out of the performance of this contract, or to cost and expenses of the contract as to which exceptions have been taken by the District, shall be retained by the Contractor until such appeals, litigation, claims or exceptions have been resolved.

8. Insurance and Indemnification

Contractor shall obtain and maintain at its own expense, during the entire term of this Contract the following type(s) and amounts of insurance:

- a. Automobile liability coverage for owned, non-owned and hired vehicles used in the performance of this Contract with limits in an amount deemed sufficient by District;

- b. If required by law, workers' compensation coverage including employees' liability coverage.

Contractor shall provide District with current certificates of insurance. Contractor shall provide to the District written guarantee of thirty (30) days written notice to the District of cancellation, non-renewal or material change.

To the fullest extent allowed by law, Contractor shall indemnify, defend and hold harmless District and its agents, representatives, officers, officials and employees from and against any and all claims, damages, losses and expenses (including, but not limited to attorney fees, court costs and the costs of appellate proceedings) relating to, arising out of or resulting from the Contractor's negligent acts, errors mistakes or omissions in the performance of this Agreement. The Contractor's duty to defend, hold harmless and indemnify the District shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death or injury to any person, or impairment or destruction of property including loss of use resulting therefrom, caused in whole or in part by any negligent act, error, mistake or omission in the performance of this Agreement (including those by any person for whose negligent acts errors, mistakes or omissions the Contractor may be liable).

9. Cleaning Supplies

District agrees to provide Contractor the following equipment and supplies:

- Vacuum
- Mop and mop bucket
- Toilette paper
- Paper towels
- Trash can liners

Contractor agrees to provide all other required supplies, including, but not limited to cleanser, toilette bowl cleaner, etc.

10. Travel

Contractor will not be reimbursed for travel.

11. Cancellation for Conflict of Interest

The parties hereby acknowledge notice of A.R.S. §38-511 which provides for the cancellation of contracts for violation of the conflict of interest statute.

12. Assignment

The Contractor shall not assign any right or interest in this Agreement without the District's prior written approval, nor shall the Contractor delegate or subcontract any duty hereunder without the District's prior written approval. Any purported assignment, delegation or subcontract without the District's prior written approval

shall be void.

Effective Date: July 1, 2015

Expiration Date: June 30, 2017

In witness whereof, the parties hereto have executed this contract on the day and year specified below.

For and on behalf of the District:

Joe Shirley, Apache District
Chairman of the Board of Supervisors

Date _____

Contractor:

Signature

Date _____

Mailing address

Approved as to form:

District Attorney

Date _____

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

12/20/09 10:00 AM

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director, ACPHSD

Date/Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

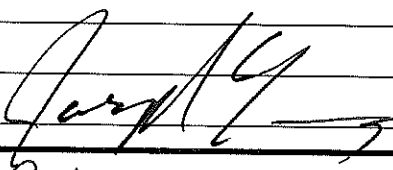
ACPHSD requests discussion and possible approval of the Memorandum of Understanding between ACPHSD and Chinle Unified School District #24 to provide physical facilities to support personnel who are providing Teen Pregnancy Prevention Services.

BOS Meeting Date Requested 09/01/15

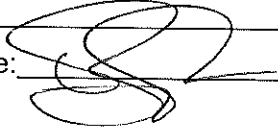
PRE-AGENDA ITEM REVIEW

Review Routing / Legal / Finance / Purchasing / Human Resource / Other: _____

Legal Review: _____

Signature: 

Finance Review: Grant is part of current Budget

Signature: 

Human Resources Review: _____

Signature: _____

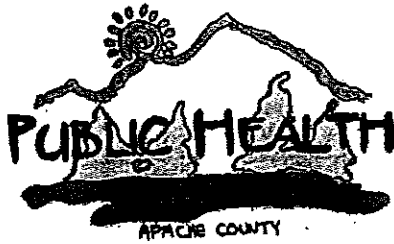
Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials





Apache County Public Health Services District

323 S. Mountain Ave.
Springerville, AZ 85938
Fax (928) 333-5876
Phone (928) 333- 2415

MEMORANDUM OF UNDERSTANDING

APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT
and
CHINLE UNIFIED SCHOOL DISTRICT #24

THIS AGREEMENT MADE this 11th day of March, 2015 by and between Apache County Public Health Services District and Chinle Unified School District #24, to provide physical facilities to support personnel who are providing the Teen Pregnancy Prevention Services. Personnel will provide services to youth aged 12-19, using the Native STAND curriculum.

A. DUTIES AND RESPONSIBILITIES

Chinle High School agrees to the following:

1. Provide access to the facility and premises located at: Hwy 191, Route 7 Chinle, AZ 86503
(Street) (City) (State) (Zip Code)

2. Provide support to access necessary communications/internet resources.

3. Provide access to facility/utility resources and will be responsible for the cost of such utilities. The facility is equipped with the following:

*Tables
Chairs
Desks
Occasional use of copy machine
Telephone
Garbage containers
Internet access
Handicap Access
Adequate Parking Facilities
Drinking Fountains
Restrooms*

9. *Chinle High School will provide Teen Pregnancy Prevention staff copies of bell schedules and school calendar.*
10. *Chinle High School will notify Teen Pregnancy Prevention staff when school is not in session or when school activities will disrupt scheduled class time.*
11. *Teen Pregnancy Prevention staff will provide updates of program progress to Principal monthly and at end of school year.*

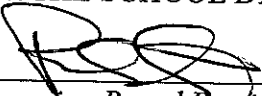
D. INTERPRETATION

This agreement shall be interpreted according to the laws of the State of Arizona, regardless of its place of execution. Any actions, suits, or claims that may arise pursuant to this agreement shall be brought in a court of competent jurisdiction in the State of Arizona.

This document represents the entire Agreement between the parties. Any amendments shall be in writing and agreed upon by both parties.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

FOR THE SCHOOL DISTRICT:


_____ Date: 3/11/15
Governing Board President

FOR APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT:

_____ Date: _____
Health Director

APACHE COUNTY

_____ Date: _____
Tom White Jr., Chairman of the Apache County Board of Supervisors

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director, ACPHSD

Date/Signature: 08/11/15

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of the Professional Services Agreement between ACPHSD and Coordinated Consulting Services, LLC. This contract will address Mass Care, Non-Pharmaceutical Intervention, and Public Health Surveillance, Epidemiological Investigation for Ebola and infectious diseases, and post incident recovery of public health system including community partners such as medical and mental/behavioral health systems. Cost of contract was budgeted for in FY16.

BOS Meeting Date Requested Sept 8, 2015

PRE-AGENDA ITEM REVIEW

Review Routing / x/Legal / x/Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review: Grant was Budgeted For

Signature:

Human Resources Review:

Signature:

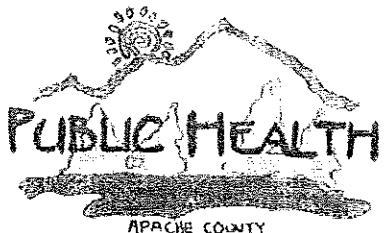
Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

SW



Apache County Public Health Services District

P.O. Box 697

St. Johns, AZ 85936

Fax (928) 337-7592

Phone (928) 337-7532

Professional Services Agreement

Consulting Services for FY 2015-2016

Mass Care: Capability 7

Non-Pharmaceutical Intervention: Capability 11

Public Health Surveillance and Epidemiological Investigation:
Capability 13

Agreement No. 2015-001

THIS AGREEMENT is made and entered into this 15th day of July 2015 by and between Apache County Public Health Services District, hereinafter referred to as the ACPHSD, and Coordinated Consulting Services, LLC, hereinafter referred to as the Consultant.

I. SCOPE OF SERVICES

Subject to the terms and conditions set forth in this agreement, Consultant shall provide the services described in **Exhibit A**.

II. COMPENSATION AND METHOD OF PAYMENT

In consideration of the performance of the services described in the Scope of Services, the ACPHSD shall pay the Consultant in accordance with the fee schedule negotiated prior to contract execution, attached herein as **EXHIBIT "B"**.

The ACPHSD will pay the Consultant following the submission of itemized invoices(s) for the services rendered. No payment shall be issued prior to receipt of material or service and correct invoice. Each invoice must bear written certification by an authorized ACPHSD representative confirming the services for which payment is requested have been performed. ACPHSD agrees to pay all properly documented invoices, for accepted work within thirty (30) days of receipt.

All notices, invoices and payment shall be made in writing and may be given by personal delivery or by mail. The designated recipients for such notices, invoices and payments are as follows:

Consultant: Coordinated Consulting Services, LLC
6916 SW 53rd Ave
Portland, OR 97219

ACPHSD: Kerry Pena
Apache County Public Health Services District
323 S. Mountain Ave. Ste. # 105
Springerville, AZ 85938
(928)333-6444

III. CONTRACT DURATION

This agreement shall be in effect from July 15, 2015 through June 30, 2016. The Contractor shall not commence any billable work or provide any services under this contract until Consultant receives a purchase order, or is otherwise directed to do so in writing by the ACPHSD Health Director or his designee. The Consultant shall complete all work to the satisfaction of the ACPHSD in accordance with the Scope of Services.

IV. TERMINATION

- A. The ACPHSD may cancel this Contract without penalty or further obligation pursuant to A.R.S. §38-511 if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the ACPHSD is or becomes, at any time while the Contract or any extension of the Contract is in effect any employee of, or Consultant to any other party to this Contract with respect to the subject matter of the Contract. Such cancellation shall be effective when written notice from the ACPHSD is received by the parties to this Contract, unless the notice specifies a later time.
- B. This contract may also be terminated at any time by mutual written consent, or by the ACPHSD, with or without cause, upon giving thirty (30) days written notice to the Consultant. The ACPHSD at its convenience, by written notice, may terminate this contract, in whole or in part. If this contract is terminated, the ACPHSD shall be liable only for payment under the payment provisions of this contract for services rendered and accepted material received by the ACPHSD before the effective date of termination.
- C. The ACPHSD reserves the right to cancel the whole or any part of this contract due to failure of the Consultant to carry out any term, promise or condition of the contract. The ACPHSD will issue a written ten (10) day notice of default to the Consultant for acting or failing to act regarding any of the following, in the opinion of the ACPHSD:
1. Consultant provides personnel who do not meet the requirements of the contract;
 2. Consultant fails to adequately perform the stipulations, conditions, or services/specifications required in the contract;
 3. Consultant attempts to impose on the ACPHSD personnel, materials, products, or workmanship that is not of an acceptable quality;
 4. Consultant fails to furnish the required service and/or product within the time stipulated in the contract;
 5. Consultant fails to make progress in the performance of the requirements of the contract and/or gives the ACPHSD a positive indication that Consultant will not or cannot perform to the requirements of the contract.

V. ENFORCEMENT, LAWS AND ORDINANCES

This agreement shall be enforced under the laws of the State of Arizona. Consultant must comply with all applicable federal, state, and local laws, ordinances, and regulations. Consultant shall ensure payment of all taxes, licenses, permits, and other expenses of any nature associated with the provision of services herein.

Consultant shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Consultant.

VI. INDEPENDENT CONSULTANT

It is clearly understood that each party shall act in its individual capacity and not as an agent, employee, partner, joint ventures, or associate of the other. An employee or agent of one party shall not be deemed or construed to be the employee or agent of the other party for any purpose whatsoever.

The Consultant is advised that taxes or social security payments shall not be withheld from ACPHSD payment issued hereunder and that Consultant should make arrangements to directly pay such expenses, if any.

The ACPHSD will not provide any insurance coverage to the Consultant including Workmen's Compensation coverage.

VII. MODIFICATIONS

This Agreement may only be modified by a written amendment signed by persons duly authorized to enter into contracts on behalf of the ACPHSD and the Consultant.

VIII. WAIVER

The failure of either party of this Agreement to take affirmative action with respect to any conduct of the other which is in violation of the terms of this contract shall not be construed as a waiver thereof, or of any future breach or subsequent wrongful conduct.

IX. INDEMNIFICATION

To the fullest extent permitted by law, Consultant agrees to indemnify, defend, and hold harmless ACPHSD, a body politic and corporate of the State of Arizona, its board members, officers, employees, agents and other officials from all claims, damages, losses, and expenses, including but not limited to attorney's fees, court costs, or other alternative dispute resolution costs arising out of, resulting from, or otherwise but for the performance or furnishing of work or services under this Agreement, provided that any such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, death, or personal injury, or property damage, including the loss of use or diminution in value resulting there from; but only to the extent caused in whole or in part by the actual or alleged negligent acts, errors, or omissions of Consultant, or anyone for whose acts Consultant may be liable. ACPHSD reserves the right, but not the

obligation, to participate in defense without relieving Consultant of any obligation hereunder.

The amount and type of insurance required shall not in any way be construed as limiting the scope of the indemnification set forth above.

X. MISCELLANEOUS PROVISIONS

- A. No assignment of this Agreement or subcontract shall be made by the Consultant with any other party for furnishing any of the services herein contracted for without the advance written approval of the Health Director. All sub consultants shall comply with Federal and State laws and regulations which are applicable to the services covered by the subcontract and shall include all the terms and conditions set forth herein which shall apply with equal force to the subcontract, as if the sub-Consultant were the Consultant referred to herein. The Consultant is responsible for contract performance whether or not sub-Consultants are used.
- B. The Consultant shall establish and maintain procedures and controls that are acceptable to the ACPHSD for the purpose of assuring that no information contained in its records or obtained from the ACPHSD or from others in carrying out its functions under the contract shall be used by or disclosed by it, its agents, officers, or employees, except as required to efficiently perform duties under the contract. Persons requesting such information must be referred to the ACPHSD.
- C. All services, information, computer program elements, reports, and other deliverables which may have a potential patent or copyright value and which are created under this Agreement shall be the property of the ACPHSD and shall not be used by the Consultant or any other person except with the prior written permission of the ACPHSD.
- D. This Agreement is subject to the provisions of A.R.S. Sec. 38-511.
- E. The Consultant shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable federal regulations under the Act.

XI. LEGAL ARIZONA WORKERS ACT COMPLIANCE:

Consultant hereby warrants that it will at all times during the term of this Contract comply with all federal immigration laws applicable to Consultant's employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The Consultant shall further ensure that each sub consultant who performs any work for the Consultant under this contract likewise complies with the State and Federal Immigration Laws.

The ACPHSD shall have the right at any time to inspect the books and records of the Consultant and any sub consultant in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of the Consultant's or any sub consultant's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this contract subsection the

Consultant to penalties up to and including suspension or termination of this Contract. If the breach is by a sub consultant, and the subcontract is suspended or terminated as a result, the Consultant shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the subcontract or retain a replacement sub consultant, (subject to ACPHSD approval if MWBE preferences apply) as soon as possible so as not to delay project completion.

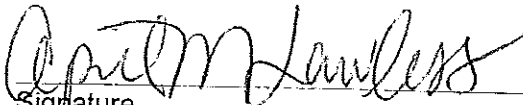
The Consultant shall advise each sub consultant of the ACPHSD's rights, and the sub consultant's obligations, under this Section by including a provision in each subcontract substantially in the following form:

"The Sub consultant hereby warrants that it will at all times during the term of this contract comply with all federal laws applicable to the Sub consultant's employees and with the requirements of A.R.S. §23-214(A). The Sub consultant further agrees that the ACPHSD may inspect the Sub consultant's books and records to insure that the Sub consultant is in compliance with these requirements. Any breach of this paragraph by the Sub consultant will be deemed to be a material breach of this contract subjecting the Sub consultant to penalties up to and including suspension or termination of this contract."

Any additional costs attributable directly or indirectly to remedial action under this Section shall be responsibility of the Consultant. In the event that remedial action under this Section results in delay to one or more tasks on the critical path of the Consultant's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which the Consultant shall be entitled to an extension of time, but not costs.

This Agreement represents the entire agreement between the ACPHSD and the Consultant relating to this requirement and shall prevail over any and all previous verbal and written agreements.

Consultant:

 8/23/15
Signature Date
Coordinated Consulting Services, LLC
6916 SW 53rd Ave
Portland, OR 97219

ACPHSD:

Signature Date
Joe Shirley, Chairman
Apache County Public Health Services District
P.O. Box 697
Saint Johns, Arizona 85936

EXHIBIT "A" - SCOPE OF SERVICES

SCOPE OF WORK:

This contract will address Mass Care: Capability 7, Non-Pharmaceutical Intervention: Capability 11
Public Health Surveillance and Epidemiological Investigation: Capability 13, which supports surveillance and investigation protocols, staffing, communication strategies and messaging for Ebola and infectious diseases,
Post incident recovery of public health system including community partners such as medical and mental/behavioral health systems. This requires collaboration and cooperation by the involved agencies for the restoration of services, providers, facilities, and infrastructure within public health. Planning for and monitoring public health in a community is an essential function to insure the recovery process post an event or disaster.

Requirements:

- Master's Degree in Public Health
- Previous Public Health Preparedness Plan Writing Experience
- Previous experience in emergency preparedness protocols and proficiency in planning
- Knowledge of Community Recovery planning
- Knowledge of current Public Health trends in Arizona and Nationally
- Bi-monthly telephonic work sessions with program director
- All travel expenses are included in the set rate
- All ancillary office equipment and supplies are included in the set rate
- The Mass Care/Medical Surge, Non-Pharmaceutical Intervention, Public Health Surveillance Plans and the Tabletop exercise must be submitted no later than June 30, 2016.

Scope of Work for Mass Care: Capability 7:

The product of this contract shall be the fulfillment of BP4 2015-2016 Ebola grant deliverable, Capability 7, as follows:

Mass care is the ability to coordinate with partner agencies to address the public health, medical, and mental/ behavioral health needs of those impacted by an incident at a congregate location. This capability includes the coordination of ongoing surveillance and assessment to ensure that health needs continue to be met as the incident evolves.

Apache Counties Mass Care/Medical Surge Plan will be updated, including a process for communication and messaging among healthcare partners responding to infectious disease threats.

Scope of Work for Non-Pharmaceutical Investigation: Capability 11:

The product of this contract shall be the fulfillment of BP4 2015-2016 Ebola grant deliverable, Capability 11, as follows:

Non-pharmaceutical interventions are the ability to recommend to the applicable lead agency (if not public health) and implement, if applicable, strategies for disease, injury, and exposure control.

A gap assessment of Apache ACPHSD's NPI plan will be completed using the Statewide NPI plan for Ebola. Update the ACPHSD NPI Plan, including a component to address environmental cleaning and waste management, completion of an AAR/IP from AZ Infectious Disease Training and Exercise using the Apache ACPHSD NPI Plan, Epidemiology Response Plan and other relevant plans.

Scope of Work for Public Health Surveillance and Epidemiological Investigation: Capability 13:

The product of this contract shall be the fulfillment of BP4 2015-2016 Ebola grant deliverable, Capability 13, as follows:

Public health surveillance and epidemiological investigation is the ability to create, maintain, support, and strengthen routine surveillance and detection systems and epidemiological investigation processes, as well as to expand these systems and processes in response to incidents of public health significance.

Apache ACPHSD's Epidemiology Response Plan will be updated, including surveillance and investigation protocols, staffing, communication strategies and messaging for Ebola and other infectious diseases.

Scope of Work for Tabletop Exercise:

The product of this contract shall be the fulfillment of BP4 2015-2016 Ebola grant deliverable, Capability 7, 11 & 13, as follows:

Tabletop Exercise Definition:

A TTX is intended to generate discussion of various issues regarding a hypothetical, simulated emergency. TTXs can be used to enhance general awareness, validate plans and procedures, rehearse concepts, and/or assess the types of systems needed to guide the prevention of, protection from, mitigation of, response to, and recovery from a defined incident. Generally, TTXs are aimed at facilitating conceptual understanding, identifying strengths and areas for improvement, and/or achieving changes in perceptions.

Development and facilitation of an HSEEP (Homeland Security Exercise and Evaluation Program) tabletop exercise, including all related meetings and documentation. Exercise shall include objectives related to local surveillance and investigation protocols, communication and messaging for the local community and NPI's.

The grant deadline is June 30, 2016 and the entire scope of work must be delivered no later than that date. This contractual position will work closely with the PHEP Director and submit bi-monthly progress reports.

EXHIBIT "B" – FEE SUMMARY

PAYMENT Rate: \$95.00 per hourX315 hours - half upon acceptance of contract, the remainder upon submission of entire scope of work due prior to or upon end of term. This is a one year, grant funded, non-negotiable contract.

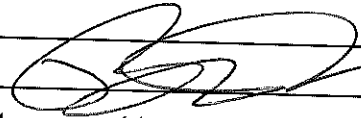
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance Department

Date/Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

County Manager: Approval of demands

BOS Meeting Date Requested 9/1/15

PRE-AGENDA ITEM REVIEW

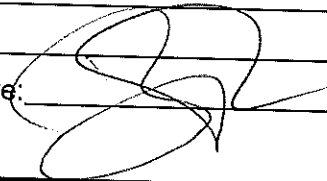
Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review:

Signature:



Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials



Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
NORTHLAND MOTORSPORTS	K50333	08/17/2015	205-4700-48510 - Motor Vehicles	Roads-Roads Ganado	KAWASAKI MULE	1034148	18,179.69
APACHE COUNTY TAX WITHHOLDING	2016-00000062	08/18/2015	340-2110 - SS Employer	Jail District	FED - Federal Tax With	1034150	208.08
APACHE COUNTY TAX WITHHOLDING	2016-00000062	08/18/2015	340-2111 - Medicare Employer	Jail District	FED - Federal Tax With	1034150	48.67
APACHE COUNTY TAX WITHHOLDING	2016-00000062	08/18/2015	340-2210 - SS Employee	Jail District	FED - Federal Tax With	1034150	208.08
APACHE COUNTY TAX WITHHOLDING	2016-00000062	08/18/2015	340-2211 - Medicare Employee	Jail District	FED - Federal Tax With	1034150	48.67
APACHE COUNTY TAX WITHHOLDING	2016-00000062	08/18/2015	340-2260 - Federal Tax Withholding	Jail District	FED - Federal Tax With	1034150	349.11
APACHE COUNTY TAX WITHHOLDING	2016-00000062	08/18/2015	340-2261 - State Tax Withholding	Jail District	FED - Federal Tax With	1034150	26.85
4IMPRINT	4094064	08/19/2015	100-3900-41114 - Special Event Exper	General Fund-Sheriff	special event	1034151	996.13
4IMPRINT	4094888	08/19/2015	262-0200-41115 - Educational Progra	Fair & Legal Employment-A	103721-1413	1034151	1,798.94
4IMPRINT	4094890	08/19/2015	262-0200-41115 - Educational Progra	Fair & Legal Employment-A	103721-1413 Royal Bl	1034151	3,552.88
4IMPRINT	4094892	08/19/2015	262-0200-41115 - Educational Progra	Fair & Legal Employment-A	Polypropylene Reusab	1034151	3,552.88
A TO Z TIRE & BATTERY INC	HA33606	08/19/2015	205-4800-41130 - Tires	Roads-Roads Chinle	tires SUV	1034152	845.99
A TO Z TIRE & BATTERY INC	HA33607	08/19/2015	205-4800-41130 - Tires	Roads-Roads Chinle	Tires	1034152	1,200.05
A TO Z TIRE & BATTERY INC	HA33607	08/19/2015	205-4800-43910 - Automotive Repair:	Roads-Roads Chinle	Tires	1034152	89.99
A TO Z TIRE & BATTERY INC	HA34048	08/19/2015	205-4800-41130 - Tires	Roads-Roads Chinle	TIRES FOR DUALLY	1034152	1,113.21
AALADIN SOUTHWEST INC	87278	08/19/2015	205-4800-43910 - Automotive Repair:	Roads-Roads Chinle	automotive repair and	1034153	209.23
AGUERO, ROBIN R	90115A	08/19/2015	212-5634-43310 - Travel and Training	Health Services-WIC	Travel and Training Ex	1034154	627.24
AGUERO, ROBIN R	91415A	08/19/2015	212-5634-43310 - Travel and Training	Health Services-WIC	Travel and Training Ex	1034154	223.90
ALPINE WATER AND SANITARY	160260101JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and Water		1034155	77.65
ALPINE WATER AND SANITARY	160260201JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and Water		1034155	83.68
ALSCO INC	LPHO1064103	08/19/2015	205-4600-41250 - Cleaning and Sanitiz	Roads-Roads St Johns	Cleaning and Sanitatio	1034156	114.86
ALSCO INC	LPHO1065829	08/19/2015	205-4500-41250 - Cleaning and Sanitiz	Roads-Roads Round Valley	Cleaning and Sanitatio	1034156	117.29
ALSCO INC	LPHO1066335	08/19/2015	205-4600-41250 - Cleaning and Sanitiz	Roads-Roads St Johns	Cleaning and Sanitatio	1034156	120.20
AMIGO CHEVROLET	CVW306421	08/19/2015	205-4700-43910 - Automotive Repair:	Roads-Roads Ganado	JULY BLANKET	1034157	46.69
AMIGO CHEVROLET	CVW306445	08/19/2015	205-4700-43910 - Automotive Repair:	Roads-Roads Ganado	JULY BLANKET	1034157	326.06
ANDA INC	38443966	08/19/2015	212-5130-41010 - Medical Supplies ar	Health Services-Immunitati	Shingles vaccine	1034158	1,841.36
ANDA INC	38669345	08/19/2015	212-5130-41010 - Medical Supplies ar	Health Services-Immunitati	Shingles vaccine	1034158	1,140.56
ANDA INC	4855857	08/19/2015	212-5130-41010 - Medical Supplies ar	Health Services-Immunitati	Medical Supplies and I	1034158	(570.28)
ANDERSON, CHARLI A	72115	08/19/2015	100-0918-43310 - Travel and Training	General Fund-Constable, Pl	Travel and Training Ex	1034159	407.10
ANDERSON, STEVEN C	80515R	08/19/2015	100-1400-43310 - Travel and Training	General Fund-Finance	Travel and Training Ex	1034160	5.98
APACHE COUNTY SHERIFF'S POSSE	8192015	08/19/2015	390-0400-43400 - Advertising	Rodeo Grounds-Board of St	Advertising	1034161	1,500.00
APACHE COUNTY TAX WITHHOLDING	HARPAUG15	08/19/2015	202-8000-40110 - Regular Salaries an	County Library-Apache Cou	TAX WITHHOLDING	1034162	95.65
APACHE COUNTY TAX WITHHOLDING	HARPAUG15	08/19/2015	202-8000-40210 - SS Employer Expen:	County Library-Apache Cou	TAX WITHHOLDING	1034162	77.52
APACHE COUNTY TAX WITHHOLDING	HARPAUG15	08/19/2015	202-8000-40211 - Medicare Employe	County Library-Apache Cou	TAX WITHHOLDING	1034162	18.13
APPLEGATE, TAMARA WILHELM	80615	08/19/2015	202-8000-43310 - Travel and Training	County Library-Apache Cou	Travel and Training Ex	1034163	43.13
ARCHAEOLOGICAL CONSULTING SERVICES LTD	12058	08/19/2015	205-4500-43100 - Professional Servic	Roads-Roads Round Valley	archaeological markin	1034164	1,305.00
ASHTONS REPAIR INC	31889	08/19/2015	100-3900-43910 - Automotive Repair:	General Fund-Sheriff	automotive repair and	1034165	376.76
ASHTONS REPAIR INC	31891	08/19/2015	100-3900-43910 - Automotive Repair:	General Fund-Sheriff	automotive repair and	1034165	244.70
ASHTONS REPAIR INC	31904	08/19/2015	100-3900-43910 - Automotive Repair:	General Fund-Sheriff	automotive repair and	1034165	546.14
AT&T	2263AUG15	08/19/2015	100-3900-43210 - Telephone Services	General Fund-Sheriff	Telephone Services	1034166	51.29
AVAYA COMMUNICATIONS	2733507598	08/19/2015	100-0400-43210 - Telephone Services	General Fund-Board of Sup	Telephone Services	1034167	1,381.19
AYRES, RICHARD A	81315	08/19/2015	257-0200-43310 - Travel and Training	Victim's Compensation-Att	Travel and Training Ex	1034168	33.54
AZ BRAKE & CLUTCH SUPPLY	488077	08/19/2015	205-4700-41300 - Repair and Mainte	Roads-Roads Ganado	Shop Supplies	1034169	838.55
AZ DEPT OF CORRECTIONS	106JUL15	08/19/2015	205-4500-40195 - Inmate Labor	Roads-Roads Round Valley	INMATE LABOR	1034170	120.00
AZ DEPT OF CORRECTIONS	JUL15	08/19/2015	205-4500-40195 - Inmate Labor	Roads-Roads Round Valley	INMATE LABOR	1034171	153.97
AZ JUSTICE OF THE PEACE ASSOCIATION	SEPT2015	08/19/2015	100-1600-47940 - Registrations	General Fund-J.P. - Chinle	Registrations	1034172	180.00
AZ SECRETARY OF STATE	41617935N	08/19/2015	100-1500-41000 - Supplies	General Fund-Grounds and	Supplies	1034173	43.00
AZ SUPREME COURT	4735	08/19/2015	100-0700-43100 - Professional Servic	General Fund-Clerk of Supe	Professional Services	1034176	18.00

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
AZ SUPREME COURT	8102015	08/19/2015	285-2900-60900 - Grant Reversions	Case Processing Assistance	Grant Reversions	1034175	226.26
AZ SUPREME COURT	8032015	06/30/2015	245-2900-60900 - Grant Reversions	CASA-Superior Court	Grant Reversions	1034174	4,390.25
B & W FIRE SECURITY SYSTEMS LLC	14502	08/19/2015	100-1500-43900 - Repairs and Mainte	General Fund-Grounds and Repairs and Maintena	1034177		97.50
BAHE, IRENE R	81315	08/19/2015	257-0200-43310 - Travel and Training	Victim's Compensation-Att	Travel and Training Ex	1034178	133.46
BAKER'S OFFICE CITY	5605330	08/19/2015	100-2000-41000 - Supplies	General Fund-JP Round Val	Supplies	1034179	120.26
BAKER'S OFFICE CITY	5605330	08/19/2015	100-2020-41000 - Supplies	General Fund-Springerville	Supplies	1034179	60.14
BAKER'S OFFICE CITY	5605330	08/19/2015	100-2021-41000 - Supplies	General Fund-Eagar Magist	Supplies	1034179	60.14
BANK OF THE WEST - 6432	72815	08/19/2015	100-0462-41000 - Supplies	General Fund-BOS - District	JULY STATEMENT	1034180	137.52
BANK OF THE WEST - 6432	72815	08/19/2015	100-0462-41160 - Gasoline	General Fund-BOS - District	JULY STATEMENT	1034180	34.02
BANK OF THE WEST - 6432	72815	08/19/2015	100-0462-41310 - Building and Groun	General Fund-BOS - District	JULY STATEMENT	1034180	9.69
BANK OF THE WEST - 6432	72815	08/19/2015	100-0462-43310 - Travel and Training	General Fund-BOS - District	JULY STATEMENT	1034180	181.77
BANK OF THE WEST - 6432	72815	08/19/2015	100-0462-43312 - Business Meals	General Fund-BOS - District	JULY STATEMENT	1034180	86.14
BANK OF THE WEST - 6432	72815	08/19/2015	205-4700-41250 - Cleaning and Sanit	Roads-Roads Ganado	JULY STATEMENT	1034180	382.03
BANK OF THE WEST - 6432	72815	08/19/2015	205-4700-43310 - Travel and Training	Roads-Roads Ganado	JULY STATEMENT	1034180	49.01
BASIN PUMP AND SUPPLY CO INC	4606475	08/19/2015	205-4800-46000 - Assets under \$5000	Roads-Roads Chinle	Water Ways J-Stand	1034181	2,647.50
BASIN PUMP AND SUPPLY CO INC	4606580	08/19/2015	205-4800-43900 - Repairs and Mainte	Roads-Roads Chinle	WATER TRUCK REPAIR	1034181	370.09
BAUMAN HOME AND AUTO INC	12900604725	08/19/2015	100-1500-43910 - Automotive Repair:	General Fund-Grounds and	automotive repair and	1034182	3.52
BAUMAN HOME AND AUTO INC	12900605166	08/19/2015	205-4500-43900 - Repairs and Mainte	Roads-Roads Round Valley	Repairs and Maintena	1034182	117.81
BAUMAN HOME AND AUTO INC	12900605560	08/19/2015	205-4500-43900 - Repairs and Mainte	Roads-Roads Round Valley	Repairs and Maintena	1034182	9.26
BAUMAN HOME AND AUTO INC	12900605561	08/19/2015	205-4500-43900 - Repairs and Mainte	Roads-Roads Round Valley	Repairs and Maintena	1034182	18.22
BAUMAN HOME AND AUTO INC	12901673643	08/19/2015	100-0404-43910 - Automotive Repair:	General Fund-Board of Sup	automotive repair and	1034182	25.29
BAUMAN HOME AND AUTO INC	12901673656	08/19/2015	100-0404-43910 - Automotive Repair:	General Fund-Board of Sup	automotive repair and	1034182	22.02
BAUMAN HOME AND AUTO INC	12901674810	08/19/2015	205-4400-43900 - Repairs and Mainte	Roads-Roads Puerco	Repairs and Maintena	1034182	20.94
BAUMAN HOME AND AUTO INC	12901674979	08/19/2015	100-0200-43910 - Automotive Repair:	General Fund-Attorney	automotive repair and	1034182	34.00
BAUMAN HOME AND AUTO INC	12901675386	08/19/2015	205-4400-43910 - Automotive Repair:	Roads-Roads Puerco	automotive repair and	1034182	42.54
BAUMAN HOME AND AUTO INC	12901675412	08/19/2015	205-4300-41000 - Supplies	Roads-Roads Engineer	Supplies	1034182	4.35
BAUMAN HOME AND AUTO INC	12901675737	08/19/2015	205-4400-43910 - Automotive Repair:	Roads-Roads Puerco	automotive repair and	1034182	56.69
BAUMAN HOME AND AUTO INC	12901675768	08/19/2015	205-4400-43910 - Automotive Repair:	Roads-Roads Puerco	automotive repair and	1034182	10.02
BAUMAN HOME AND AUTO INC	12901675868	08/19/2015	100-1100-43910 - Automotive Repair:	General Fund-Information	automotive repair and	1034182	144.00
BAUMAN HOME AND AUTO INC	12901675869	08/19/2015	100-1100-43910 - Automotive Repair:	General Fund-Information	automotive repair and	1034182	(21.82)
BAUMAN HOME AND AUTO INC	12901675940	08/19/2015	100-0100-43910 - Automotive Repair:	General Fund-Assessor	automotive repair and	1034182	10.67
BAUMAN HOME AND AUTO INC	12901676113	08/19/2015	205-4600-41000 - Supplies	Roads-Roads St Johns	Supplies	1034182	64.57
REDACTED	81315	08/19/2015	257-0200-44400 - Support and Care o	Victim's Compensation-Att	Support and Care of P	1034183	530.00
BEGAY, SARAH MAE	3044	08/19/2015	340-3400-43900 - Repairs and Mainte	Jail District-Jail	Repairs and Maintena	1034184	155.00
BELOTE, SIERRA NICOLE	USI99900197486	08/19/2015	100-1400-41000 - Supplies	General Fund-Finance	Supplies	1034185	152.00
BERRY, CURTIS H	83015A	08/19/2015	100-2800-43310 - Travel and Training	General Fund-Recorder	Travel and Training Ex	1034186	308.38
BILLS DISCOUNT AUTO PARTS (NAPA)	814086	08/19/2015	205-4700-43910 - Automotive Repair:	Roads-Roads Ganado	JULY BLANKET	1034187	46.83
BILLS DISCOUNT AUTO PARTS (NAPA)	814212	08/19/2015	205-4700-43910 - Automotive Repair:	Roads-Roads Ganado	JULY BLANKET	1034187	23.98
BILLS DISCOUNT AUTO PARTS (NAPA)	814284	08/19/2015	205-4700-43910 - Automotive Repair:	Roads-Roads Ganado	JULY BLANKET	1034187	117.16
BILLS DISCOUNT AUTO PARTS (NAPA)	814335	08/19/2015	205-4700-43910 - Automotive Repair:	Roads-Roads Ganado	JULY BLANKET	1034187	77.14
BILLS DISCOUNT AUTO PARTS (NAPA)	815536	08/19/2015	205-4800-43910 - Automotive Repair:	Roads-Roads Chinle	Fleet Repair and Maint	1034187	217.60
BINGHAM EQUIPMENT COMPANY	P55527	08/19/2015	205-4500-43900 - Repairs and Mainte	Roads-Roads Round Valley	Repairs and Maintena	1034188	218.32
BLAIR, RICHARD A	70115R	08/19/2015	245-2900-43310 - Travel and Training	CASA-Superior Court	Travel and Training Ex	1034189	116.33
BLAIR, RICHARD A	80515R	08/19/2015	245-2900-43310 - Travel and Training	CASA-Superior Court	Travel and Training Ex	1034189	(44.00)
BLUE HILLS ENVIRONMENTAL	9180094	08/19/2015	205-4300-41250 - Cleaning and Sanit	Roads-Roads Engineer	Cleaning and Sanitatio	1034190	82.50
BLUE HILLS ENVIRONMENTAL	9180258	08/19/2015	100-1500-43740 - Refuse Disposal	General Fund-Grounds and	Refuse Disposal	1034190	983.18
BLUE HILLS ENVIRONMENTAL	9180301	08/19/2015	100-1500-43740 - Refuse Disposal	General Fund-Grounds and	Refuse Disposal	1034190	77.55
BLUE HILLS ENVIRONMENTAL	9180332	08/19/2015	100-1500-43740 - Refuse Disposal	General Fund-Grounds and	Refuse Disposal	1034190	49.06

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
BLUE HILLS ENVIRONMENTAL	9180335	08/19/2015	100-1500-43740 - Refuse Disposal	General Fund-Grounds and	Refuse Disposal	1034190	49.06
BLUE HILLS ENVIRONMENTAL	9180397	08/19/2015	100-1500-43740 - Refuse Disposal	General Fund-Grounds and	Refuse Disposal	1034190	42.90
BLUE HILLS ENVIRONMENTAL	9180410	08/19/2015	212-5122-43740 - Refuse Disposal	Health Services-Injury Prev	Refuse Disposal	1034190	12.92
BLUE HILLS ENVIRONMENTAL	9180410	08/19/2015	212-5127-43740 - Refuse Disposal	Health Services-Teen Pregn	Refuse Disposal	1034190	12.95
BLUE HILLS ENVIRONMENTAL	9180410	08/19/2015	212-5128-43740 - Refuse Disposal	Health Services-AZNN Gran	Refuse Disposal	1034190	12.92
BLUE HILLS ENVIRONMENTAL	9180410	08/19/2015	212-5300-43740 - Refuse Disposal	Health Services-Tobacco Pr	Refuse Disposal	1034190	12.92
BLUE HILLS ENVIRONMENTAL	9180410	08/19/2015	212-5350-43740 - Refuse Disposal	Health Services-Smoke Free	Refuse Disposal	1034190	12.92
BLUE HILLS ENVIRONMENTAL	9180410	08/19/2015	212-5645-43740 - Refuse Disposal	Health Services-Health Star	Refuse Disposal	1034190	12.92
BLUE HILLS ENVIRONMENTAL	9180482	08/19/2015	100-1500-43740 - Refuse Disposal	General Fund-Grounds and	Refuse Disposal	1034190	42.90
BOB BARKER COMPANY INC	UT1000356189	08/19/2015	266-3400-41285 - Clothing Inmate	Jail Services-Jail	Inmate Clothing	1034191	649.84
BOB BARKER COMPANY INC	UT1000356266	08/19/2015	266-3400-41285 - Clothing Inmate	Jail Services-Jail	Inmate Clothing	1034191	667.72
BODIE, SHANE LEO	130898	08/19/2015	100-3900-43910 - Automotive Repair:	General Fund-Sheriff	automotive repair and	1034192	86.47
BRADCO	396592	08/19/2015	205-4400-41150 - Oil	Roads-Roads Puerco	Stock Oil	1034193	5,755.03
BRADCO	40215	08/19/2015	205-4400-41160 - Gasoline	Roads-Roads Puerco	Fuel	1034193	11,547.84
BRADCO	40215	08/19/2015	205-4400-41260 - Fuel Oil Diesel	Roads-Roads Puerco	Fuel	1034193	6,208.97
BRADCO	40428	08/19/2015	205-4800-41160 - Gasoline	Roads-Roads Chinle	FUEL FOR TEECNOSPO:	1034193	2,115.98
BRADCO	40428	08/19/2015	205-4800-41260 - Fuel Oil Diesel	Roads-Roads Chinle	FUEL FOR TEECNOSPO:	1034193	2,143.52
BRADCO	40470	08/19/2015	340-3400-43770 - Heating Oil	Jail District-Jail	Heating Oil	1034193	2,286.68
BRADCO	40592	08/19/2015	205-4800-41160 - Gasoline	Roads-Roads Chinle	FUEL FOR CHINLE YARI	1034193	6,882.73
BRADCO	40592	08/19/2015	205-4800-41260 - Fuel Oil Diesel	Roads-Roads Chinle	FUEL FOR CHINLE YARI	1034193	10,035.15
BRIMHALL SAND & ROCK	40562	08/19/2015	205-4700-41372 - AB	Roads-Roads Ganado	Repair wash out count	1034194	4,331.46
BRIMHALL SAND & ROCK	40563	08/19/2015	205-4700-41372 - AB	Roads-Roads Ganado	Repair wash out count	1034194	3,455.34
BRIMHALL SAND & ROCK	40564	08/19/2015	205-4700-41372 - AB	Roads-Roads Ganado	Repair wash out count	1034194	2,866.08
BUSBY, WICHITAW R	80615	08/19/2015	202-8000-43310 - Travel and Training	County Library-Apache Cou	Travel and Training Exj	1034195	31.06
CASTILLO, KODI LEE	82915A	08/19/2015	212-5655-43310 - Travel and Training	Health Services-Focus A Pla	Travel and Training Exj	1034196	212.18
CDW GOVERNMENT LLC	XF38815	08/19/2015	202-8000-41000 - Supplies	County Library-Apache Cou	Supplies	1034197	293.30
CELLULAR ONE NE AZ	3387308	08/19/2015	205-4800-43210 - Telephone Services	Roads-Roads Chinle	Telephone Services	1034198	330.68
CELLULAR ONE NE AZ	3396672	08/19/2015	100-2800-43210 - Telephone Services	General Fund-Recorder	Telephone Services	1034198	275.92
CENTER POINT LARGE PRINT	1304179	08/19/2015	202-8000-49070 - Books and Periodic	County Library-Apache Cou	Books and Periodicals	1034199	41.94
CENTRAL NAVAJO FAIR	81115	08/19/2015	205-4800-47940 - Registrations	Roads-Roads Chinle	Registrations	1034200	150.00
CHAVEZ, LILLIAN	82615A	08/19/2015	100-3900-43310 - Travel and Training	General Fund-Sheriff	Travel and Training Exj	1034201	144.00
CHAVEZ, LILLIAN	90815A	08/19/2015	100-3900-43310 - Travel and Training	General Fund-Sheriff	Travel and Training Exj	1034201	140.00
CINDY KALT INTERPRETING	7312015	08/19/2015	100-2900-47910 - CT Costs and Invest	General Fund-Superior Cou	CT Costs and Investiga	1034202	155.20
CLYDE, VICTOR J	90115A	08/19/2015	100-1600-43310 - Travel and Training	General Fund-J.P. - Chinle	Travel and Training Exj	1034203	706.20
COMMUNITY COUNSELING CENTERS INC	ACSO08051507	08/19/2015	212-5100-44420 - Court Ordered Eval	Health Services-Health Ser	Court Ordered Evaluat	1034204	2,400.00
CONSOLIDATED ELECTRICAL DISTRIBUTORS	2640490922	08/19/2015	205-4800-41310 - Building and Groun	Roads-Roads Chinle	LIGHT BULBS	1034205	112.62
CONSOLIDATED ELECTRICAL DISTRIBUTORS	5924669732	08/19/2015	205-4330-41000 - Supplies	Roads-Limestone Pit	supplies for limestone	1034205	660.99
COWBOY UP HAY AND RANCH SUPPLY	123427	08/19/2015	205-4500-41020 - Inmate Supplies	Roads-Roads Round Valley	Inmate Supplies	1034206	107.05
COWBOY UP HAY AND RANCH SUPPLY	123604	08/19/2015	214-6000-41000 - Supplies	Forest Thinning-Miscellane	Grass Seed	1034206	80.00
COX, TRESA J	80315	08/19/2015	202-8000-43310 - Travel and Training	County Library-Apache Cou	Travel and Training Exj	1034207	105.80
COX, TRESA J	80615	08/19/2015	202-8000-43310 - Travel and Training	County Library-Apache Cou	Travel and Training Exj	1034207	62.10
CRESCENT ELECTRIC SUPPLY CO	S500603677002	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Electrical Supplies	1034208	55.14
CRESCENT ELECTRIC SUPPLY CO	S500616889003	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Electrical Supplies	1034208	49.58
CRESCENT ELECTRIC SUPPLY CO	S500616889005	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Electrical Supplies	1034208	280.81
CRESCENT ELECTRIC SUPPLY CO	S500616889007	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Electrical Supplies	1034208	154.14
CRESCENT ELECTRIC SUPPLY CO	S500657279002	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Electrical Supplies	1034208	158.90
CRESCENT ELECTRIC SUPPLY CO	S500698510001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Electrical Supplies	1034208	223.35
CRESCENT ELECTRIC SUPPLY CO	S500731616001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Electrical Supplies	1034208	7.52

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
CRESCENT ELECTRIC SUPPLY CO	S500753930001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and Electrical Supplies	1034208	13.71	
CRESCENT ELECTRIC SUPPLY CO	S500755034001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and Electrical Supplies	1034208	147.94	
CRESCENT ELECTRIC SUPPLY CO	S500757240001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and Electrical Supplies	1034208	15.58	
CRESCENT ELECTRIC SUPPLY CO	S500763194001	08/19/2015	100-1500-43900 - Repairs and Mainte	General Fund-Grounds and Repairs and Maintena	1034208	23.36	
CRESCENT ELECTRIC SUPPLY CO	S500769996001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and Electrical Supplies	1034208	24.30	
CROSBY, FERRIN	80615R	08/19/2015	205-4300-43310 - Travel and Training	Roads-Roads Engineer Travel and Training Ex	1034209	144.59	
CURTIS, HEATHER	81215	08/19/2015	205-4700-41000 - Supplies	Roads-Roads Ganado Supplies	1034210	25.25	
DATABANK IMX LLC	I54001728	08/19/2015	100-0700-47940 - Registrations	General Fund-Clerk of Supe Registrations	1034211	200.00	
DEDMAN, JOSEPH	71415R	08/19/2015	100-3900-43310 - Travel and Training	General Fund-Sheriff Travel and Training Ex	1034212	46.00	
DELL COMPUTER CORPORATION	XJR91RM45	08/19/2015	202-8030-46000 - Assets under \$5000	County Library-E-Rate Replacement schedule	1034213	2,489.79	
DIAMOND C FEEDS	388861	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and Building and Grounds :	1034214	32.44	
DIAMOND DRUGS INC	IN000557043	08/19/2015	340-3400-41010 - Medical Supplies ar	Jail District-Jail Medical Supplies and I	1034215	6,282.63	
DISH NETWORK	3215AUG15	08/19/2015	100-0404-43240 - Satellite TV	General Fund-Board of Sup Satellite TV	1034216	138.10	
DODGE, DOUGLAS P	83015A	08/19/2015	100-3500-43310 - Travel and Training	General Fund-Adult Probati Travel and Training Ex	1034217	305.00	
EMPIRE MACHINERY	EMPS3681174	08/19/2015	205-4600-43910 - Automotive Repair:	Roads-Roads St Johns automotive repair and	1034218	28.06	
FARMINGTON FIRE EQUIPMENT AND SAFETY	177448	08/19/2015	205-4800-41111 - Safety Supplies	Roads-Roads Chinle extinguishers	1034219	475.99	
FIREFIGHTERS AND POLICE OFFICERS CANCER INSURANCE	7312015	08/19/2015	100-3900-40280 - PSPRS Cancer Insur	General Fund-Sheriff PSPRS Cancer Insuranc	1034220	1,450.00	
FLEET PRIDE	69801957	08/19/2015	205-4700-43900 - Repairs and Mainte	Roads-Roads Ganado JULY BLANKET	1034221	72.75	
FLEET PRIDE	70095299	08/19/2015	205-4700-43900 - Repairs and Mainte	Roads-Roads Ganado JULY BLANKET	1034221	795.30	
FOREMOST PROMOTIONS	308412	08/19/2015	100-3900-41114 - Special Event Exper	General Fund-Sheriff special event	1034222	1,631.50	
FOUR CORNERS WELDING & GAS SUPPLY	G8062015	08/19/2015	205-4700-49090 - Late Fees	Roads-Roads Ganado LATE FEES	1034223	23.86	
FOUR CORNERS WELDING & GAS SUPPLY	GR00120976	08/19/2015	205-4700-43890 - Other Rentals	Roads-Roads Ganado JULY BLANKET	1034223	166.95	
FRONTIER	0323AUG15	08/19/2015	100-1500-43210 - Telephone Services	General Fund-Grounds and Telephone Services	1034225	24.79	
FRONTIER	1816AUG15	08/19/2015	100-1500-43210 - Telephone Services	General Fund-Grounds and Telephone Services	1034224	56.28	
FRONTIER	2144AUG15	08/19/2015	100-0404-43210 - Telephone Services	General Fund-Board of Sup Telephone Services	1034238	221.14	
FRONTIER	2167AUG15	08/19/2015	202-8000-43210 - Telephone Services	County Library-Apache Cou TELEPHONE	1034228	72.01	
FRONTIER	2167AUG15	08/19/2015	202-8000-43220 - Internet	County Library-Apache Cou TELEPHONE	1034228	89.99	
FRONTIER	2683AUG15	08/19/2015	100-1900-43210 - Telephone Services	General Fund-JP St. Johns Telephone Services	1034233	70.12	
FRONTIER	2709AUG15	08/19/2015	100-3900-43210 - Telephone Services	General Fund-Sheriff Telephone Services	1034240	6.11	
FRONTIER	2771AUG15	08/19/2015	100-0700-43210 - Telephone Services	General Fund-Clerk of Supe Telephone Services	1034236	124.60	
FRONTIER	3552AUG15	08/19/2015	245-2900-43210 - Telephone Services	CASA-Superior Court Telephone Services	1034235	152.27	
FRONTIER	3960AUG15	08/19/2015	202-8000-43210 - Telephone Services	County Library-Apache Cou Telephone Services	1034232	148.23	
FRONTIER	4149AUG15	08/19/2015	205-4500-43210 - Telephone Services	Roads-Roads Round Valley Telephone Services	1034239	468.64	
FRONTIER	4364AUG15	08/19/2015	100-0100-43210 - Telephone Services	General Fund-Assessor Telephone Services	1034237	202.12	
FRONTIER	4364AUG15	08/19/2015	100-0200-43210 - Telephone Services	General Fund-Attorney Telephone Services	1034237	338.08	
FRONTIER	4364AUG15	08/19/2015	100-0400-43210 - Telephone Services	General Fund-Board of Sup Telephone Services	1034237	37.80	
FRONTIER	4364AUG15	08/19/2015	100-0404-43210 - Telephone Services	General Fund-Board of Sup Telephone Services	1034237	126.51	
FRONTIER	4364AUG15	08/19/2015	100-0405-43210 - Telephone Services	General Fund-Human Resoi Telephone Services	1034237	66.15	
FRONTIER	4364AUG15	08/19/2015	100-0463-43210 - Telephone Services	General Fund-BOS - District Telephone Services	1034237	47.24	
FRONTIER	4364AUG15	08/19/2015	100-0700-43210 - Telephone Services	General Fund-Clerk of Supe Telephone Services	1034237	207.91	
FRONTIER	4364AUG15	08/19/2015	100-1100-43210 - Telephone Services	General Fund-Information Telephone Services	1034237	66.15	
FRONTIER	4364AUG15	08/19/2015	100-1200-43210 - Telephone Services	General Fund-Elections Telephone Services	1034237	177.42	
FRONTIER	4364AUG15	08/19/2015	100-1400-43210 - Telephone Services	General Fund-Finance Telephone Services	1034237	94.51	
FRONTIER	4364AUG15	08/19/2015	100-1410-43210 - Telephone Services	General Fund-Grant Manag Telephone Services	1034237	9.45	
FRONTIER	4364AUG15	08/19/2015	100-1500-43210 - Telephone Services	General Fund-Grounds and Telephone Services	1034237	14.97	
FRONTIER	4364AUG15	08/19/2015	100-1900-43210 - Telephone Services	General Fund-JP St. Johns Telephone Services	1034237	47.25	
FRONTIER	4364AUG15	08/19/2015	100-2200-43210 - Telephone Services	General Fund-Communicat Telephone Services	1034237	209.43	
FRONTIER	4364AUG15	08/19/2015	100-2400-43210 - Telephone Services	General Fund-Community I Telephone Services	1034237	113.41	

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
FRONTIER	4364AUG15	08/19/2015	100-2800-43210	- Telephone Services General Fund-Recorder	Telephone Services	1034237	124.07
FRONTIER	4364AUG15	08/19/2015	100-2900-43210	- Telephone Services General Fund-Superior Cou	Telephone Services	1034237	160.66
FRONTIER	4364AUG15	08/19/2015	100-3100-43210	- Telephone Services General Fund-Treasurer	Telephone Services	1034237	196.32
FRONTIER	4364AUG15	08/19/2015	100-3500-43210	- Telephone Services General Fund-Adult Probati	Telephone Services	1034237	313.89
FRONTIER	4364AUG15	08/19/2015	100-3700-43210	- Telephone Services General Fund-Juvenile Prot	Telephone Services	1034237	256.68
FRONTIER	4364AUG15	08/19/2015	100-3900-43210	- Telephone Services General Fund-Sheriff	Telephone Services	1034237	21.66
FRONTIER	4364AUG15	08/19/2015	100-5140-43210	- Telephone Services General Fund-Public Fiduci	Telephone Services	1034237	88.71
FRONTIER	4364AUG15	08/19/2015	100-9100-43210	- Telephone Services General Fund-School Super	Telephone Services	1034237	253.03
FRONTIER	4364AUG15	08/19/2015	205-4300-43210	- Telephone Services Roads-Roads Engineer	Telephone Services	1034237	135.96
FRONTIER	4364AUG15	08/19/2015	205-4400-43210	- Telephone Services Roads-Roads Puerco	Telephone Services	1034237	69.81
FRONTIER	4364AUG15	08/19/2015	205-4600-43210	- Telephone Services Roads-Roads St Johns	Telephone Services	1034237	69.81
FRONTIER	4364AUG15	08/19/2015	212-5100-43210	- Telephone Services Health Services-Health Sen	Telephone Services	1034237	113.41
FRONTIER	4364AUG15	08/19/2015	212-5130-43210	- Telephone Services Health Services-Immunizati	Telephone Services	1034237	9.45
FRONTIER	4364AUG15	08/19/2015	212-5300-43210	- Telephone Services Health Services-Tobacco Pr	Telephone Services	1034237	9.45
FRONTIER	4364AUG15	08/19/2015	212-5353-43210	- Telephone Services Health Services-Cardiac Car	Telephone Services	1034237	76.76
FRONTIER	4364AUG15	08/19/2015	212-5645-43210	- Telephone Services Health Services-Health Star	Telephone Services	1034237	9.45
FRONTIER	4364AUG15	08/19/2015	212-5700-43210	- Telephone Services Health Services-Environmei	Telephone Services	1034237	28.35
FRONTIER	4364AUG15	08/19/2015	218-4300-43210	- Telephone Services GIS-Roads Engineer	Telephone Services	1034237	9.45
FRONTIER	4364AUG15	08/19/2015	226-1300-43210	- Telephone Services Emergency Services-Emerg	Telephone Services	1034237	368.45
FRONTIER	4364AUG15	08/19/2015	236-1100-43210	- Telephone Services D.P. Services Schools-Infor	Telephone Services	1034237	237.78
FRONTIER	4364AUG15	08/19/2015	256-3996-43210	- Telephone Services Accent/Sheriff-Program Inc	Telephone Services	1034237	9.45
FRONTIER	4364AUG15	08/19/2015	341-3700-43210	- Telephone Services Juvenile Jail District-Juvenil	Telephone Services	1034237	271.68
FRONTIER	4405AUG15	08/19/2015	202-8000-43210	- Telephone Services County Library-Apache Cou	Telephone Services	1034230	152.96
FRONTIER	4599AUG15	08/19/2015	256-3990-43210	- Telephone Services Accent/Sheriff-AGF State RI	Telephone Services	1034242	134.46
FRONTIER	4694AUG15	08/19/2015	202-8000-43210	- Telephone Services County Library-Apache Cou	Telephone Services	1034231	154.45
FRONTIER	4769AUG15	08/19/2015	100-1500-43210	- Telephone Services General Fund-Grounds and	Telephone Services	1034226	65.52
FRONTIER	4903AUG15	08/19/2015	205-4600-43210	- Telephone Services Roads-Roads St Johns	Telephone Services	1034241	247.36
FRONTIER	4925AUG15	08/19/2015	202-8000-43210	- Telephone Services County Library-Apache Cou	TELEPHONE	1034227	66.63
FRONTIER	4925AUG15	08/19/2015	202-8000-43220	- Internet	County Library-Apache Cou	TELEPHONE	1034227
FRONTIER	5195AUG15	08/19/2015	100-2800-43220	- Internet	General Fund-Recorder	Internet	1034234
FRONTIER	7710AUG15	08/19/2015	202-8000-43210	- Telephone Services County Library-Apache Cou	TELEPHONE	1034229	66.63
FRONTIER	7710AUG15	08/19/2015	202-8000-43220	- Internet	County Library-Apache Cou	TELEPHONE	1034229
FULTON, LENORA Y	83015A	08/19/2015	100-2800-43310	- Travel and Training General Fund-Recorder	Travel and Training Ex	1034243	265.36
GALL'S INC	BC0174668	08/19/2015	100-3900-41280	- Clothing Uniforms ! General Fund-Sheriff	Clothing, Uniforms, Sa	1034244	111.00
GALL'S INC	BC0176143	08/19/2015	340-3400-41280	- Clothing Uniforms ! Jail District-Jail	Clothing, Uniforms, Sa	1034244	177.88
GALLUP BLUEPRINT	33621	08/19/2015	205-4800-41111	- Safety Supplies	Roads-Roads Chinle	safety supplies	1034245
GALLUP LUMBER & SUPPLY	549767	08/19/2015	205-4700-41310	- Building and Groun	Roads-Roads Ganado	JULY BLANKET	1034246
GALLUP LUMBER & SUPPLY	550089	08/19/2015	205-4700-41310	- Building and Groun	Roads-Roads Ganado	JULY BLANKET	1034246
GALLUP LUMBER & SUPPLY	550224	08/19/2015	205-4700-41310	- Building and Groun	Roads-Roads Ganado	JULY BLANKET	1034246
GALLUP LUMBER & SUPPLY	551711	08/19/2015	205-4700-41310	- Building and Groun	Roads-Roads Ganado	JULY BLANKET	1034246
GALLUP LUMBER & SUPPLY	552354	08/19/2015	205-4700-41310	- Building and Groun	Roads-Roads Ganado	JULY BLANKET	1034246
GALLUP LUMBER & SUPPLY	552357	08/19/2015	205-4700-41310	- Building and Groun	Roads-Roads Ganado	JULY BLANKET	1034246
GALLUP LUMBER & SUPPLY	552520	08/19/2015	205-4800-41000	- Supplies	Roads-Roads Chinle	Supplies	1034246
GALLUP LUMBER & SUPPLY	552589	08/19/2015	205-4700-41310	- Building and Groun	Roads-Roads Ganado	JULY BLANKET	1034246
GALLUP LUMBER & SUPPLY	552774	08/19/2015	205-4400-43900	- Repairs and Mainte	Roads-Roads Puerco	Supplies	1034246
GALLUP LUMBER & SUPPLY	K41193	08/19/2015	100-0462-41114	- Special Event Exper	General Fund-BOS - District	Materials for the NN F	1034246
GARCIA JR., RUBEN C	80315R	08/19/2015	240-3400-43310	- Travel and Training Jail Enhancement-Jail	Travel and Training Ex	1034247	11.00
GFOA GOVERNMENT FINANCE OFFICERS ASSOC	1303752015	08/19/2015	100-1400-47930	- Dues and Member	s General Fund-Finance	Dues and Membership	1034248

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
GOLIGHTLY TIRE	1GS96123	08/19/2015	205-4600-41130 - Tires	Roads-Roads St Johns	tire	1034249	565.17
GOLIGHTLY TIRE	1GS96408	08/19/2015	205-4400-41130 - Tires	Roads-Roads Puerco	Steer tires for #121	1034249	779.17
GOSERCO, INC.	8680	08/19/2015	100-3900-48520 - Communication Eq	General Fund-Sheriff	Communication Equip	1034250	32,050.48
GRAVES PROPANE CO INC	3042737933	08/19/2015	100-1500-43720 - Butane	General Fund-Grounds and	Butane	1034251	258.30
GRAVES PROPANE CO INC	3042737940	08/19/2015	100-1500-43720 - Butane	General Fund-Grounds and	Butane	1034251	178.13
GRAVES PROPANE CO INC	3042738648	08/19/2015	100-1500-43720 - Butane	General Fund-Grounds and	Butane	1034251	126.53
GRAVES PROPANE CO INC	3042766949	08/19/2015	100-1500-43720 - Butane	General Fund-Grounds and	Butane	1034251	110.08
GRAVES PROPANE CO INC	3042864741	08/19/2015	100-1500-43720 - Butane	General Fund-Grounds and	Butane	1034251	63.28
GREER COMMUNITY FACILITIES	SEPT2015	08/19/2015	202-8000-43860 - Buildings Rental	County Library-Apache Cou	Buildings Rental	1034253	788.68
GREER, YVETTE L	8132015	08/19/2015	294-0200-47910 - CT Costs and Invest	Prosecution Recovery Attor	CT Costs and Investiga	1034252	39.98
GUINN, ADA C	70815R	08/19/2015	341-3700-43310 - Travel and Training	Juvenile Jail District-Juvenil	Travel and Training Ex	1034254	154.18
GUINN, ADA C	81115R	08/19/2015	100-3700-43310 - Travel and Training	General Fund-Juvenile Prot	Travel and Training Ex	1034254	663.54
GUNNELS, BUTCH	90115A	08/19/2015	100-1900-43310 - Travel and Training	General Fund-JP St. Johns	Travel and Training Ex	1034255	613.74
GUNNELS, BUTCH	51815R	06/30/2015	100-1900-43310 - Travel and Training	General Fund-JP St. Johns	Travel and Training Ex	1034255	104.00
H & C STARTER AND ALTERNATOR	81377B	08/19/2015	205-4800-43900 - Repairs and Mainte	Roads-Roads Chinle	BATTERIES FOR SEMIS	1034256	1,685.76
HALWOOD, LORENA T	81315	08/19/2015	257-0200-43310 - Travel and Training	Victim's Compensation-Att	Travel and Training Ex	1034257	155.82
HANCOCK, PAUL	81215R	08/19/2015	100-3500-43310 - Travel and Training	General Fund-Adult Probati	Travel and Training Ex	1034258	31.66
HESCO BASTION INC	INV6491	06/30/2015	205-4700-48400 - Improvements Oth	Roads-Roads Ganado	REFERENCE PO 2015 O	1034259	25,263.31
HILL AZ GROCERY STORE	71415C	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	32.49
HILL AZ GROCERY STORE	71415D	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	4.28
HILL AZ GROCERY STORE	72015C	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	3.40
HILL AZ GROCERY STORE	72015D	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	6.16
HILL AZ GROCERY STORE	72115A	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	5.98
HILL AZ GROCERY STORE	72115B	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	13.07
HILL AZ GROCERY STORE	72115C	08/19/2015	100-1500-43900 - Repairs and Mainte	General Fund-Grounds and	Repairs and Maintena	1034261	31.60
HILL AZ GROCERY STORE	72115D	08/19/2015	100-1500-43900 - Repairs and Mainte	General Fund-Grounds and	Repairs and Maintena	1034261	12.45
HILL AZ GROCERY STORE	72215B	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	31.48
HILL AZ GROCERY STORE	72215C	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	3.21
HILL AZ GROCERY STORE	72715C	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	9.24
HILL AZ GROCERY STORE	72915B	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds :	1034261	5.44
HILL AZ GROCERY STORE	73015A	08/19/2015	100-1500-43900 - Repairs and Mainte	General Fund-Grounds and	Repairs and Maintena	1034261	25.08
HILL AZ GROCERY STORE	80315B	08/19/2015	205-4400-41000 - Supplies	Roads-Roads Puerco	Supplies	1034260	15.26
HILL AZ GROCERY STORE	81015	08/19/2015	100-1500-43900 - Repairs and Mainte	General Fund-Grounds and	Repairs and Maintena	1034261	34.28
HILL AZ GROCERY STORE	81015A	08/19/2015	202-8000-41300 - Repair and Mainte	County Library-Apache Cou	Repair and Maintenen	1034260	0.64
HILL AZ GROCERY STORE	81015A	08/19/2015	202-8010-41400 - Small Tools and Mii	County Library-Buildings	Repair and Maintenen	1034260	22.89
HILL AZ GROCERY STORE	81115	08/19/2015	340-3400-43900 - Repairs and Mainte	Jail District-Jail	Repairs and Maintena	1034260	74.59
HILL AZ GROCERY STORE	81115A	08/19/2015	202-8000-41300 - Repair and Mainte	County Library-Apache Cou	Repair and Maintenen	1034260	19.63
HILL AZ GROCERY STORE	81215	08/19/2015	340-3400-43900 - Repairs and Mainte	Jail District-Jail	Repairs and Maintena	1034260	2.77
HILL AZ GROCERY STORE	81215A	08/19/2015	340-3400-43900 - Repairs and Mainte	Jail District-Jail	Repairs and Maintena	1034260	5.43
HILL AZ GROCERY STORE	81215B	08/19/2015	202-8000-41300 - Repair and Mainte	County Library-Apache Cou	repair and maintenenc	1034260	36.47
HILL AZ GROCERY STORE	81215B	08/19/2015	202-8010-41400 - Small Tools and Mii	County Library-Buildings	repair and maintenenc	1034260	15.26
HILL AZ GROCERY STORE	81315	08/19/2015	202-8000-41300 - Repair and Mainte	County Library-Apache Cou	Repair and Maintenen	1034260	15.58
HILLYARD INC	601701178	08/19/2015	100-1500-41250 - Cleaning and Sanitz	General Fund-Grounds and	Cleaning and Sanitatio	1034262	603.87
HILLYARD INC	601718194	08/19/2015	212-5100-41250 - Cleaning and Sanitz	Health Services-Health Ser	Cleaning and Sanitatio	1034262	364.78
HILLYARD INC	601726454	08/19/2015	202-8000-41250 - Cleaning and Sanitz	County Library-Apache Cou	Cleaning and Sanitatio	1034262	111.47
HOLIDAY INN - CANYON DE CHELLY	81015	08/19/2015	205-4800-43310 - Travel and Training	Roads-Roads Chinle	Travel and Training Ex	1034264	592.87
HOLIDAY INN & SUITES PHOENIX AIRPORT NORTH	9292	08/19/2015	226-1300-43310 - Travel and Training	Emergency Services-Emerg	Travel and Training Ex	1034263	166.16
HUGHES SUPPLY INC (LAKESIDE)	S145860225001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Plumbing Supplies	1034265	293.61

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
HUGHES SUPPLY INC (LAKESIDE)	S146035292001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Plumbing Supplies	1034265	254.86
HUGHES SUPPLY INC (LAKESIDE)	S146035650001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Plumbing Supplies	1034265	288.22
HUGHES SUPPLY INC (LAKESIDE)	S146076625001	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Plumbing Supplies	1034265	146.30
JARAMILLO, ERICA LOUISE	60115R	06/30/2015	100-3700-43310 - Travel and Training	General Fund-Juvenile Prot	Travel and Training Ex	1034266	16.00
KACHINA TRUCK SERVICE INC	1273	08/19/2015	205-4700-43900 - Repairs and Mainte	Roads-Roads Ganado	REF PO 2015 0000155C	1034267	47.14
KACHINA TRUCK SERVICE INC	1277	08/19/2015	205-4700-43900 - Repairs and Mainte	Roads-Roads Ganado	REF PO 2015 0000155C	1034267	(47.14)
KACHINA TRUCK SERVICE INC	1414	08/19/2015	205-4700-43900 - Repairs and Mainte	Roads-Roads Ganado	JULY BLANKET	1034267	260.27
KACHINA TRUCK SERVICE INC	1417	08/19/2015	205-4700-43900 - Repairs and Mainte	Roads-Roads Ganado	JULY BLANKET	1034267	260.27
KACHINA TRUCK SERVICE INC	1435	08/19/2015	205-4700-43900 - Repairs and Mainte	Roads-Roads Ganado	JULY BLANKET	1034267	267.01
KINDIG, GLORIA	8072015	06/30/2015	100-3000-43100 - Professional Servic	General Fund-Public Defen	Professional Services	1034268	114.94
KONICA MINOLTA	235412572	08/19/2015	100-9100-49040 - Maintenance Agree	General Fund-School Super	Maintenance Agreeme	1034269	38.98
KONICA MINOLTA	235431325	08/19/2015	100-0405-41000 - Supplies	General Fund-Human Resor	Supplies	1034269	22.31
LAW OFFICE OF DIRK LEGATE PLLC	201507	08/19/2015	100-3000-43100 - Professional Servic	General Fund-Public Defen	Professional Services	1034270	8,692.50
LEHIGH OUTFITTERS LLC	280192	06/30/2015	205-4400-41111 - Safety Supplies	Roads-Roads Puerco	safety supplies	1034271	146.09
MACGREGOR , ANNE T	80615R	08/19/2015	202-8000-43310 - Travel and Training	County Library-Apache Cou	Travel and Training Ex	1034272	31.05
MARTIN, KENNETH D	73115	08/19/2015	100-2000-43100 - Professional Servic	General Fund-JP Round Val	PROF SVCS TRAVEL	1034273	15.42
MARTIN, KENNETH D	73115	08/19/2015	100-2000-43310 - Travel and Training	General Fund-JP Round Val	PROF SVCS TRAVEL	1034273	50.25
MASS TRANSCRIPTIONS	8112015	08/19/2015	100-2900-43180 - Court Reporter	General Fund-Superior Cou	Court Reporter	1034274	89.10
MATTICE, DEENA CHRISTINE	81015R	08/19/2015	100-0700-43310 - Travel and Training	General Fund-Clerk of Supe	Travel and Training Ex	1034275	199.99
MCCARTHY, STEPHANIE	8032015	08/19/2015	334-0200-43312 - Business Meals	Attorney Diversion-Attorne	Business Meals	1034276	40.35
MCKESSON MEDICAL SURGICAL	61858741	08/19/2015	212-5130-41010 - Medical Supplies ar	Health Services-Immunizati	Medical Supplies and I	1034277	292.85
MERCK SHARP & DOHME CORP	7007622937	08/19/2015	212-5130-41010 - Medical Supplies ar	Health Services-Immunizati	varivax	1034278	985.81
MIDWEST CANCER SCREENING	21419	08/19/2015	212-5644-44480 - Laboratory Testing	Health Services-Family Plan	Laboratory Testing	1034279	40.60
MISSION UNIFORM & LINEN	500612407	08/19/2015	205-4400-41280 - Clothing Uniforms !	Roads-Roads Puerco	Clothing, Uniforms, Sa	1034280	71.94
MISSION UNIFORM & LINEN	500657195	08/19/2015	205-4400-41280 - Clothing Uniforms !	Roads-Roads Puerco	Clothing, Uniforms, Sa	1034280	71.94
MO MONEY ASSOCIATES LLC	160541	08/19/2015	100-3900-41114 - Special Event Exper	General Fund-Sheriff	special event	1034281	1,780.91
MO MONEY ASSOCIATES LLC	160561	08/19/2015	100-3900-41114 - Special Event Exper	General Fund-Sheriff	special event	1034281	1,138.86
MORALES, LUIS ANGEL	80715	08/19/2015	100-2900-47910 - CT Costs and Invest	General Fund-Superior Cou	CT Costs and Investiga	1034282	60.00
MORALES, LUIS ANGEL	81015	08/19/2015	100-2900-47910 - CT Costs and Invest	General Fund-Superior Cou	CT Costs and Investiga	1034282	40.00
MORGAN, DIANA M	81315R	08/19/2015	100-0404-43310 - Travel and Training	General Fund-Board of Sup	Travel and Training Ex	1034283	51.41
NAPA	936253	06/30/2015	100-3900-43910 - Automotive Repair:	General Fund-Sheriff	automotive repair and	1034284	16.90
NATIONAL BUSINESS FURNITURE	MK444771TDQ	08/19/2015	100-2900-46000 - Assets under \$500C	General Fund-Superior Cou	Office furniture	1034285	659.93
NAVAJO NATION WATER CODE ADMIN	15PP97AUG15	08/19/2015	205-4700-43730 - Water	Roads-Roads Ganado	Water	1034286	193.00
NAVAJO SANITATION INC	59655	08/19/2015	100-1600-43740 - Refuse Disposal	General Fund-J.P. - Chinle	Refuse Disposal	1034287	37.80
NAVAJO SANITATION INC	59700	08/19/2015	205-4700-43740 - Refuse Disposal	Roads-Roads Ganado	Refuse Disposal	1034287	275.10
NAVAJO TRIBAL UTILITY AUTHORITY	60028575AUG15	08/19/2015	205-4700-43710 - Electricity	Roads-Roads Ganado	Electricity	1034288	17.56
NAVAJO TRIBAL UTILITY AUTHORITY	60192005AUG15	08/19/2015	205-4700-43710 - Electricity	Roads-Roads Ganado	UTILITIES	1034288	462.71
NAVAJO TRIBAL UTILITY AUTHORITY	60192005AUG15	08/19/2015	205-4700-43720 - Butane	Roads-Roads Ganado	UTILITIES	1034288	41.73
NAVAJO TRIBAL UTILITY AUTHORITY	60192005AUG15	08/19/2015	205-4700-43730 - Water	Roads-Roads Ganado	UTILITIES	1034288	76.93
NAVAJO TRIBAL UTILITY AUTHORITY	60192005AUG15	08/19/2015	205-4700-43740 - Refuse Disposal	Roads-Roads Ganado	UTILITIES	1034288	44.25
NAVAJO TRIBAL UTILITY AUTHORITY	60234604AUG15	08/19/2015	205-4700-43720 - Butane	Roads-Roads Ganado	Butane	1034288	32.55
NAVAJO TRIBAL UTILITY AUTHORITY	60305221JUL15	08/19/2015	205-4800-43710 - Electricity	Roads-Roads Chinle	Electricity	1034289	139.05
NAVAJO WESTERNERS	7192	08/19/2015	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1034290	28.79
NAVOPACHE ELECTRIC COOPERATIVE	2822505AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and	Electricity	1034291	420.90
NAVOPACHE ELECTRIC COOPERATIVE	2823005AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and	Electricity	1034291	27.19
NAVOPACHE ELECTRIC COOPERATIVE	2823405AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and	Electricity	1034291	1,031.12
NAVOPACHE ELECTRIC COOPERATIVE	2823505AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and	Electricity	1034291	1,710.18
NAVOPACHE ELECTRIC COOPERATIVE	2836406AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and	Electricity	1034291	54.81

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NAVOPACHE ELECTRIC COOPERATIVE	2836505AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	179.01
NAVOPACHE ELECTRIC COOPERATIVE	2836605AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	2,275.71
NAVOPACHE ELECTRIC COOPERATIVE	2940706AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	302.59
NAVOPACHE ELECTRIC COOPERATIVE	2959805AUG15	08/19/2015	205-4600-43710 - Electricity	Roads-Roads St Johns	Roads-Roads St Johns Electricity	1034291	346.35
NAVOPACHE ELECTRIC COOPERATIVE	2960605AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	160.59
NAVOPACHE ELECTRIC COOPERATIVE	3360105AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	171.86
NAVOPACHE ELECTRIC COOPERATIVE	3360205AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	233.95
NAVOPACHE ELECTRIC COOPERATIVE	3543505AUG15	08/19/2015	341-3700-43710 - Electricity	Juvenile Jail District-Juvenil	Juvenile Jail District-Juvenil	1034291	715.07
NAVOPACHE ELECTRIC COOPERATIVE	402406AUG15	08/19/2015	202-8000-43710 - Electricity	County Library-Apache Cou	County Library-Apache Cou Electricity	1034291	29.29
NAVOPACHE ELECTRIC COOPERATIVE	403906AUG15	08/19/2015	202-8000-43710 - Electricity	County Library-Apache Cou	County Library-Apache Cou Electricity	1034291	239.57
NAVOPACHE ELECTRIC COOPERATIVE	6081000AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	2,333.73
NAVOPACHE ELECTRIC COOPERATIVE	6808402AUG15	08/19/2015	202-8000-43710 - Electricity	County Library-Apache Cou	County Library-Apache Cou Electricity	1034291	230.48
NAVOPACHE ELECTRIC COOPERATIVE	6934500AUG15	08/19/2015	205-4330-43710 - Electricity	Roads-Limestone Pit	Roads-Limestone Pit Electricity	1034291	28.89
NAVOPACHE ELECTRIC COOPERATIVE	7013001AUG15	08/19/2015	202-8000-43710 - Electricity	County Library-Apache Cou	County Library-Apache Cou Electricity	1034291	1,050.00
NAVOPACHE ELECTRIC COOPERATIVE	7032700AUG15	08/19/2015	205-4330-43710 - Electricity	Roads-Limestone Pit	Roads-Limestone Pit Electricity	1034291	187.81
NAVOPACHE ELECTRIC COOPERATIVE	7103000AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	1,668.67
NAVOPACHE ELECTRIC COOPERATIVE	7655300AUG15	08/19/2015	205-4330-43710 - Electricity	Roads-Limestone Pit	Roads-Limestone Pit Electricity	1034291	30.68
NAVOPACHE ELECTRIC COOPERATIVE	7736000AUG15	08/19/2015	100-1500-43710 - Electricity	General Fund-Grounds and Electricity	General Fund-Grounds and Electricity	1034291	30.23
NEXTRAQ	AT1183379	06/30/2015	100-0400-43100 - Professional Service	General Fund-Board of Sup	General Fund-Board of Sup Professional Services	1034292	1,797.00
NEXTRAQ	AT1183379	06/30/2015	100-0462-43100 - Professional Service	General Fund-BOS - District	General Fund-BOS - District Professional Services	1034292	6,469.20
NEXTRAQ	AT1183379	06/30/2015	100-3500-43100 - Professional Service	General Fund-Adult Probati	General Fund-Adult Probati Professional Services	1034292	1,078.20
NEXTRAQ	AT1183379	06/30/2015	205-4400-43100 - Professional Service	Roads-Roads Puerco	Roads-Roads Puerco Professional Services	1034292	2,156.40
NEXTRAQ	AT1183379	06/30/2015	205-4500-43100 - Professional Service	Roads-Roads Round Valley	Roads-Roads Round Valley Professional Services	1034292	2,875.20
NEXTRAQ	AT1183379	06/30/2015	205-4600-43100 - Professional Service	Roads-Roads St Johns	Roads-Roads St Johns Professional Services	1034292	2,156.40
OFFICE DEPOT	7818182740001	08/19/2015	100-1400-41000 - Supplies	General Fund-Finance	General Fund-Finance Supplies	1034294	(64.96)
OFFICE DEPOT	783107499001	08/19/2015	100-1400-41000 - Supplies	General Fund-Finance	General Fund-Finance Supplies	1034294	511.00
OFFICE DEPOT	783112844001	08/19/2015	100-1400-41000 - Supplies	General Fund-Finance	General Fund-Finance Supplies	1034294	130.67
OFFICE DEPOT	783741107001	08/19/2015	334-0200-41000 - Supplies	Attorney Diversion-Attorne	Attorney Diversion-Attorne Supplies	1034294	74.40
OFFICE DEPOT	783968116001	08/19/2015	205-4400-41000 - Supplies	Roads-Roads Puerco	Roads-Roads Puerco Supplies	1034294	43.18
OFFICE DEPOT	783968282001	08/19/2015	205-4400-41000 - Supplies	Roads-Roads Puerco	Roads-Roads Puerco Supplies	1034294	13.76
OFFICE DEPOT	784992314001	08/19/2015	100-1900-41000 - Supplies	General Fund-JP St. Johns	General Fund-JP St. Johns Supplies	1034294	281.94
OFFICE DEPOT	784997616001	08/19/2015	100-2800-41000 - Supplies	General Fund-Recorder	General Fund-Recorder Supplies	1034294	100.49
OFFICE DEPOT	784997726001	08/19/2015	100-2800-41000 - Supplies	General Fund-Recorder	General Fund-Recorder Supplies	1034294	99.61
OFFICE DEPOT	785481382001	08/19/2015	100-2800-41000 - Supplies	General Fund-Recorder	General Fund-Recorder Supplies	1034294	378.70
OFFICE DEPOT	785481488001	08/19/2015	100-2800-41000 - Supplies	General Fund-Recorder	General Fund-Recorder Supplies	1034294	357.38
OFFICE DEPOT	778131415001	06/30/2015	100-0405-41000 - Supplies	General Fund-Human Reso	General Fund-Human Reso Supplies	1034294	506.65
OFFICE DEPOT	778131485001	06/30/2015	100-0405-41000 - Supplies	General Fund-Human Reso	General Fund-Human Reso Supplies	1034294	10.10
OFFICE DEPOT	778131486001	06/30/2015	100-0405-41000 - Supplies	General Fund-Human Reso	General Fund-Human Reso Supplies	1034294	3.29
O'REILLY AUTO PARTS	OSOOA03547	06/30/2015	205-4700-43910 - Automotive Repair	Roads-Roads Ganado	Roads-Roads Ganado automotive repair and	1034293	(0.08)
O'REILLY AUTO PARTS	SC023844483	06/30/2015	205-4700-49090 - Late Fees	Roads-Roads Ganado	Roads-Roads Ganado LATE FEES	1034293	3.73
PADILLA, DEBBIE L	153	08/19/2015	212-5122-43230 - Postage	Health Services-Injury Prev	Health Services-Injury Prev POSTAGE	1034295	1.42
PADILLA, DEBBIE L	191201095889	08/19/2015	212-5122-41000 - Supplies	Health Services-Injury Prev	Health Services-Injury Prev Supplies	1034295	11.38
PADILLA, DEBBIE L	7514	08/19/2015	212-5100-43910 - Automotive Repair	Health Services-Health Serv	Health Services-Health Serv automotive repair and	1034295	0.49
PATTERSON, DANA BRYCE	2015810	08/19/2015	100-3000-43100 - Professional Service	General Fund-Public Defen	General Fund-Public Defen Professional Services	1034296	8,500.00
PATTERSON, DENNIELLE	13496	08/19/2015	202-8000-41160 - Gasoline	County Library-Apache Cou	County Library-Apache Cou GASOLINE	1034297	10.00
PATTERSON, RYAN N	6928922	08/19/2015	100-1400-47930 - Dues and Members	General Fund-Finance	General Fund-Finance Dues and Membersh	1034298	355.00
PATTERSON, RYAN N	81915A	08/19/2015	100-1400-43310 - Travel and Training	General Fund-Finance	General Fund-Finance Travel and Training Ex	1034298	243.80

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
PATTERSON, RYAN N	919815	08/19/2015	100-1400-43310 - Travel and Training	General Fund-Finance	DUES TRAVEL	1034298	116.00
PATTERSON, RYAN N	919815	08/19/2015	100-1400-47930 - Dues and Members	General Fund-Finance	DUES TRAVEL	1034298	195.00
PERFECT PRINTZ LLC	6527	08/19/2015	340-3400-43900 - Repairs and Mainte	Jail District-Jail	Repairs and Maintena	1034299	45.00
PIMENTEL CONTRACT CLEANING	LABAUG15	08/19/2015	202-8000-43900 - Repairs and Mainte	County Library-Apache Cou	Repairs and Maintena	1034300	700.00
PIMENTEL CONTRACT CLEANING	SJPLAUG15	08/19/2015	202-8000-43900 - Repairs and Mainte	County Library-Apache Cou	Repairs and Maintena	1034300	1,950.00
PIMENTEL CONTRACT CLEANING	SPLAUG15	08/19/2015	202-8000-43900 - Repairs and Mainte	County Library-Apache Cou	Repairs and Maintena	1034300	700.00
PREMIUM PROPANE LLC	58342	08/19/2015	205-4500-41020 - Inmate Supplies	Roads-Roads Round Valley	Inmate Supplies	1034301	83.51
QED INC	S4087794001	08/19/2015	205-4330-43900 - Repairs and Mainte	Roads-Limestone Pit	Repairs and Maintena	1034302	66.57
QUALITY CARQUEST	4803345436	08/19/2015	205-4700-43910 - Automotive Repair:	Roads-Roads Ganado	automotive repair and	1034303	7.19
QUALITY CARQUEST	4803350026	08/19/2015	205-4400-43900 - Repairs and Mainte	Roads-Roads Puerco	Repairs and Maintena	1034303	313.47
QUILL CORP	6072010	08/19/2015	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1034304	206.46
QUILL CORP	6352813	08/19/2015	205-4700-41000 - Supplies	Roads-Roads Ganado	Supplies	1034304	43.50
QUILL CORP	6353286	08/19/2015	205-4300-41000 - Supplies	Roads-Roads Engineer	Supplies	1034304	108.79
QUILL CORP	6354209	08/19/2015	205-4700-41000 - Supplies	Roads-Roads Ganado	cleaning supplies	1034304	257.33
QUILL CORP	6354209	08/19/2015	205-4700-41250 - Cleaning and Sanita	Roads-Roads Ganado	cleaning supplies	1034304	48.26
QUILL CORP	6404422	08/19/2015	100-0200-41000 - Supplies	General Fund-Attorney	Supplies	1034304	15.88
QUILL CORP	6404612	08/19/2015	100-0100-41000 - Supplies	General Fund-Assessor	Supplies	1034304	17.56
QUILL CORP	6404954	08/19/2015	205-4300-41000 - Supplies	Roads-Roads Engineer	Supplies	1034304	23.64
QUILL CORP	6406657	08/19/2015	100-0100-41000 - Supplies	General Fund-Assessor	Supplies	1034304	12.47
QUILL CORP	6412719	08/19/2015	205-4700-41000 - Supplies	Roads-Roads Ganado	Supplies	1034304	11.09
QUILL CORP	6522044	08/19/2015	100-0200-41000 - Supplies	General Fund-Attorney	Supplies	1034304	58.21
QUILL CORP	6522179	08/19/2015	100-5140-41000 - Supplies	General Fund-Public Fiduci	Supplies	1034304	345.96
QUILL CORP	6522345	08/19/2015	100-2400-41000 - Supplies	General Fund-Community I	Supplies	1034304	18.94
QUILL CORP	6569789	08/19/2015	202-8000-41000 - Supplies	County Library-Apache Cou	Supplies	1034304	41.33
QUILL CORP	6569847	08/19/2015	100-2400-41000 - Supplies	General Fund-Community I	Supplies	1034304	6.93
QUILL CORP	6569960	08/19/2015	100-0200-41000 - Supplies	General Fund-Attorney	Supplies	1034304	152.27
QUILL CORP	6578666	08/19/2015	100-2400-41000 - Supplies	General Fund-Community I	Supplies	1034304	114.23
QUILL CORP	6610612	08/19/2015	100-2400-41000 - Supplies	General Fund-Community I	Supplies	1034304	35.88
QUILL CORP	6615683	08/19/2015	202-8000-41250 - Cleaning and Sanita	County Library-Apache Cou	Cleaning and Sanitatio	1034304	85.90
QUILL CORP	78259	08/19/2015	202-8000-41250 - Cleaning and Sanita	County Library-Apache Cou	Cleaning and Sanitatio	1034304	(78.27)
QUILL CORP	87857	08/19/2015	334-0200-41000 - Supplies	Attorney Diversion-Attorne	Supplies	1034304	(58.74)
QUILL CORP	4889196	06/30/2015	212-5655-41000 - Supplies	Health Services-Focus A Pla	REFER TO PO 2015 17	1033622	44.05
REIDHEAD, BRANDY	APLAUG15	08/19/2015	202-8000-43900 - Repairs and Mainte	County Library-Apache Cou	Repairs and Maintena	1034305	485.00
REIDHEAD, BRANDY	CPLAUG15	08/19/2015	202-8000-43900 - Repairs and Mainte	County Library-Apache Cou	Repairs and Maintena	1034305	485.00
REIDHEAD, BRANDY	GMLAUG15	08/19/2015	202-8000-43900 - Repairs and Mainte	County Library-Apache Cou	Repairs and Maintena	1034305	350.00
REIDHEAD, BRANDY	RVPLAUG15	08/19/2015	202-8000-43900 - Repairs and Mainte	County Library-Apache Cou	Repairs and Maintena	1034305	1,485.00
REIDHEAD, BRANDY	VPLAUG15	08/19/2015	202-8000-43900 - Repairs and Mainte	County Library-Apache Cou	Repairs and Maintena	1034305	400.00
RICOH USA INC	1056652851	08/19/2015	205-4300-48520 - Communication Eq	Roads-Roads Engineer	PRINTER FOR ENGINEE	1034306	6,480.60
RUSH TRUCK CENTER	99095719	08/19/2015	205-4400-43910 - Automotive Repair:	Roads-Roads Puerco	automotive repair and	1034307	25.67
SAFEGUARD BUSINESS SYSTEMS INC	30818759	08/19/2015	100-9100-41000 - Supplies	General Fund-School Super	Checks/Deposit Slips	1034308	49.90
SAFEGUARD BUSINESS SYSTEMS INC	30825211	08/19/2015	100-9100-41000 - Supplies	General Fund-School Super	Checks/Deposit Slips	1034308	98.87
SAFETY KLEEN	CON0084025	08/19/2015	205-4700-43740 - Refuse Disposal	Roads-Roads Ganado	Refuse Disposal	1034309	76.97
SANDERS UNIFIED SCHOOL DISTRICT	SPLSEP15	08/19/2015	202-8000-43860 - Buildings Rental	County Library-Apache Cou	Buildings Rental	1034310	300.00
SANDOVAL, PATRICK J	275514	08/19/2015	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1034311	282.77
SANDOVAL, PATRICK J	81015	08/19/2015	205-4800-43312 - Business Meals	Roads-Roads Chinle	Business Meals	1034311	104.35
SANDOVAL, PATRICK J	81815A	08/19/2015	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1034311	392.78
SANDOVAL, PATRICK J	81815B	08/19/2015	205-4800-41000 - Supplies	Roads-Roads Chinle	Supplies	1034311	443.48
SANOFI PASTEUR INC	904638283	08/19/2015	212-5130-41010 - Medical Supplies ar	Health Services-Immunizati	Vaccine	1034312	542.44

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
SANOPI PASTEUR INC	904638284	08/19/2015	212-5130-41010 - Medical Supplies ar	Health Services-Immunizati	Vaccine	1034312	144.29
SCHIFF, LAURENCE	JUL15	08/19/2015	340-3400-44460 - Medical	Jail District-Jail	Medical	1034313	1,400.00
SCHINDLER ELEVATOR CORPORATION	8104062551	08/19/2015	100-1500-43100 - Professional Servic	General Fund-Grounds and	Professional Services	1034314	771.85
SECURUS TECHNOLOGIES INC	IDA00021140	08/19/2015	266-3400-41000 - Supplies	Jail Services-Jail	Inmate Phone Calls	1034315	731.45
SENTRY FIRE AND WELDING SUPPLY INC	24003C	08/19/2015	205-4400-43890 - Other Rentals	Roads-Roads Puerco	Other Rentals	1034316	108.22
SERVICE SOLUTIONS GROUP LLC	51011313	08/19/2015	340-3400-43900 - Repairs and Mainte	Jail District-Jail	Repairs and Maintena	1034317	26.95
SHELL OIL	65176364508	08/19/2015	100-2800-43310 - Travel and Training	General Fund-Recorder	Fuel	1034318	31.04
SHELL OIL	65176364508	08/19/2015	205-4800-41160 - Gasoline	Roads-Roads Chinle	Fuel	1034318	173.33
SHELL OIL	65176364508	08/19/2015	205-4800-41260 - Fuel Oil Diesel	Roads-Roads Chinle	Fuel	1034318	162.01
SHELL OIL	65176364508	08/19/2015	212-5100-43310 - Travel and Training	Health Services-Health Serv	Fuel	1034318	57.34
SHELL OIL	65176364508	08/19/2015	212-5300-43310 - Travel and Training	Health Services-Tobacco Pr	Fuel	1034318	140.86
SHELL OIL	65176364508	08/19/2015	212-5655-43310 - Travel and Training	Health Services-Focus A Pla	Fuel	1034318	136.64
SHERWIN-WILLIAMS	84702	08/19/2015	340-3400-43900 - Repairs and Mainte	Jail District-Jail	Repairs and Maintena	1034319	481.43
SIERRA PROPANE	98266	08/19/2015	100-1500-43720 - Butane	General Fund-Grounds and	Butane	1034320	12.73
SLOAN, TERRIE J	8112015ADVANCE	08/19/2015	212-5127-41000 - Supplies	Health Services-Teen Pregn	Supplies	1034321	200.00
SMALLEY, DEBRA STUART	81215	08/19/2015	212-5644-43100 - Professional Servic	Health Services-Family Plan	Professional Services	1034322	750.00
SONORA QUEST LABORATORIES	73115	08/19/2015	340-3400-44460 - Medical	Jail District-Jail	Medical	1034323	748.94
SOUTHWEST TRANSMISSION OF SHOW LOW	16004	08/19/2015	340-3400-43910 - Automotive Repair	Jail District-Jail	Repairs to D2	1034324	780.93
SPARKLETTS WATER	11115425080115	08/19/2015	100-1600-41000 - Supplies	General Fund-J.P. - Chinle	Supplies	1034325	14.01
SPARKLETTS WATER	11116497080115	08/19/2015	205-4400-43730 - Water	Roads-Roads Puerco	Water	1034325	24.21
SPARKLETTS WATER	11120666080115	08/19/2015	100-9100-43730 - Water	General Fund-School Super	Water	1034325	45.13
SPARKLETTS WATER	11120955080115	08/19/2015	334-0200-41000 - Supplies	Attorney Diversion-Attorne	Supplies	1034325	31.87
SPARKLETTS WATER	12132115080115	08/19/2015	205-4700-43730 - Water	Roads-Roads Ganado	Water	1034325	78.70
SPARKLETTS WATER	14371801080715	08/19/2015	100-0404-41000 - Supplies	General Fund-Board of Sup	Supplies	1034325	32.90
SPEEDY SALES AND SERVICE	3082	08/19/2015	205-4800-43750 - Sewage Disposal	Roads-Roads Chinle	Sewage Disposal	1034326	315.00
SPRINGERVILLE AUTO WRECKERS	4121	08/19/2015	205-4500-43910 - Automotive Repair	Roads-Roads Round Valley	automotive repair and	1034327	400.00
ST JOHNS CITY	41140001JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	77.18
ST JOHNS CITY	41140001JUL15	08/19/2015	341-3700-43730 - Water	Juvenile Jail District-Juvenil	Water	1034328	77.18
ST JOHNS CITY	42810003JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	117.01
ST JOHNS CITY	51562000JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	1,023.10
ST JOHNS CITY	51850001JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	169.03
ST JOHNS CITY	51860001JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	122.97
ST JOHNS CITY	53030004JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	100.04
ST JOHNS CITY	62480001JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	554.70
ST JOHNS CITY	62490001JUL15	08/19/2015	100-9100-43730 - Water	General Fund-School Super	Water	1034328	87.75
ST JOHNS CITY	62495003JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	89.47
ST JOHNS CITY	62500003JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034328	59.03
ST JOHNS CITY	bishopere711	08/19/2015	256-3982-43100 - Professional Servic	Accent/Sheriff-Byrne/JAG	Professional Services	1034329	1,267.73
ST JOHNS CITY	bishopere725	08/19/2015	256-3982-43100 - Professional Servic	Accent/Sheriff-Byrne/JAG	Professional Services	1034329	1,247.64
ST JOHNS CITY	bishoppayroll711	08/19/2015	256-3982-43100 - Professional Servic	Accent/Sheriff-Byrne/JAG	Professional Services	1034329	1,688.20
ST JOHNS CITY	bishoppayroll725	08/19/2015	256-3982-43100 - Professional Servic	Accent/Sheriff-Byrne/JAG	Professional Services	1034329	1,627.18
ST JOHNS EMERGENCY SERVICES	15486	08/19/2015	340-3400-44460 - Medical	Jail District-Jail	Medical	1034330	1,126.71
ST JOHNS GLASS AND MIRROR	1599	08/19/2015	205-4300-43910 - Automotive Repair	Roads-Roads Engineer	automotive repair and	1034331	208.13
ST JOHNS UNITED DRUG	278862	08/19/2015	340-3400-41010 - Medical Supplies ar	Jail District-Jail	Medical Supplies and I	1034332	15.81
STALLINGS, YVONNE (BONNIE) L	82515A	08/19/2015	100-5140-43310 - Travel and Training	General Fund-Public Fiduci	Travel and Training Ex	1034333	251.22
STANLEY SECURITY SOLUTIONS INC	12686638	08/19/2015	100-1000-43900 - Repairs and Mainte	General Fund-Contingency	Repairs and Maintena	1034334	1,487.45
STRADIS MEDICAL LLC	231712	08/19/2015	212-5644-41010 - Medical Supplies ar	Health Services-Family Plan	Medical Supplies and I	1034335	76.45
SYMBOL ARTS	238588IN	08/19/2015	100-3900-41280 - Clothing Uniforms :	General Fund-Sheriff	REFER TO PO 2015 10	1034336	136.00

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SYMBOL ARTS	239473IN	08/19/2015	100-3900-41280 - Clothing Uniforms	General Fund-Sheriff	REFER TO PO 2015	16 1034336	105.00
TABLE TOP TELEPHONE COMPANY INC	2745AUG15	08/19/2015	205-4400-43210 - Telephone Services	Roads-Roads Puerco	Telephone Services	1034337	171.48
THOMSON REUTERS WEST	832279014	08/19/2015	334-0200-49070 - Books and Periodicals	Attorney Diversion-Attorne	Books and Periodicals	1034338	779.52
TIFCO INDUSTRIES	71070376	08/19/2015	205-4700-41300 - Repair and Maint	Roads-Roads Ganado	Repair and Maintenen	1034339	315.02
TJP COMMUNICATIONS	15125	08/19/2015	100-2200-43100 - Professional Servic	General Fund-Communicat	Professional Services	1034340	150.00
TJP COMMUNICATIONS	15126	08/19/2015	205-4500-41400 - Small Tools and Mii	Roads-Roads Round Valley	radio and supplies	1034340	579.03
TJP COMMUNICATIONS	15127	08/19/2015	100-2200-43100 - Professional Servic	General Fund-Communicat	Professional Services	1034340	125.00
TOWN OF SPRINGERVILLE	60643100JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034341	77.48
TOWN OF SPRINGERVILLE	60656000JUL15	08/19/2015	100-1500-43730 - Water	General Fund-Grounds and	Water	1034341	170.38
TSOSIE, CRAIG	80615	08/19/2015	205-4700-41310 - Building and Groun	Roads-Roads Ganado	Building and Grounds	1034342	5.65
TSOSIE, CRAIG	81115	08/19/2015	205-4700-41310 - Building and Groun	Roads-Roads Ganado	Building and Grounds	1034342	8.36
US POSTMASTER	AUG2015	08/19/2015	100-1800-43230 - Postage	General Fund-J.P. - Puerco	POSTAGE	1034343	1,200.00
US POSTMASTER	AUG2015888	08/19/2015	100-1600-43230 - Postage	General Fund-J.P. - Chinle	POSTAGE	1034344	60.00
VALLEY AUTO PARTS	36760	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds	1034345	14.58
VALLEY AUTO PARTS	37204	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds	1034345	64.05
VALLEY AUTO PARTS	38221	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds	1034345	15.40
VALLEY AUTO PARTS	38266	08/19/2015	205-4600-43900 - Repairs and Mainte	Roads-Roads St Johns	Repairs and Maintena	1034345	310.23
VALLEY AUTO PARTS	38603	08/19/2015	205-4400-43910 - Automotive Repair	Roads-Roads Puerco	automotive repair and	1034345	232.10
VALLEY AUTO PARTS	38703	08/19/2015	205-4500-43900 - Repairs and Mainte	Roads-Roads Round Valley	Repairs and Maintena	1034345	12.50
VALLEY AUTO PARTS	38713	08/19/2015	205-4600-43900 - Repairs and Mainte	Roads-Roads St Johns	Repairs and Maintena	1034345	469.13
VALLEY AUTO PARTS	38718	08/19/2015	205-4600-43900 - Repairs and Mainte	Roads-Roads St Johns	Repairs and Maintena	1034345	133.23
VALLEY AUTO PARTS	38745	08/19/2015	205-4500-43900 - Repairs and Mainte	Roads-Roads Round Valley	Repairs and Maintena	1034345	47.70
VALLEY AUTO PARTS	38947	08/19/2015	205-4500-43900 - Repairs and Mainte	Roads-Roads Round Valley	Repairs and Maintena	1034345	10.12
VALLEY AUTO PARTS	39033	08/19/2015	205-4400-43910 - Automotive Repair	Roads-Roads Puerco	automotive repair and	1034345	32.73
VALLEY AUTO PARTS	39179	08/19/2015	205-4500-43900 - Repairs and Mainte	Roads-Roads Round Valley	Repairs and Maintena	1034345	72.13
VERITAS RESEARCH CONSULTING	VRC131	08/19/2015	100-0400-43100 - Professional Servic	General Fund-Board of Sup	Professional Services	1034346	1,440.00
VERIZON WIRELESS	9749680308	08/19/2015	100-1200-43220 - Internet	General Fund-Elections	Internet	1034347	40.01
VERIZON WIRELESS	9749759558	08/19/2015	205-4200-43210 - Telephone Services	Roads-HURF Support	Telephone Services	1034347	70.49
VERIZON WIRELESS	9749759558	08/19/2015	205-4300-43210 - Telephone Services	Roads-Roads Engineer	Telephone Services	1034347	468.99
VERIZON WIRELESS	9749759558	08/19/2015	205-4500-43210 - Telephone Services	Roads-Roads Round Valley	Telephone Services	1034347	64.52
VERIZON WIRELESS	9749775346	08/19/2015	100-1410-43210 - Telephone Services	General Fund-Grant Manag	Telephone Services	1034347	49.01
VERIZON WIRELESS	9749775346	08/19/2015	212-3800-43210 - Telephone Services	Health Services-Medical Ex	Telephone Services	1034347	78.99
VERIZON WIRELESS	9749775346	08/19/2015	212-5100-43210 - Telephone Services	Health Services-Health Ser	Telephone Services	1034347	127.32
VERIZON WIRELESS	9749775346	08/19/2015	212-5122-43210 - Telephone Services	Health Services-Injury Prev	Telephone Services	1034347	68.17
VERIZON WIRELESS	9749775346	08/19/2015	212-5127-43210 - Telephone Services	Health Services-Teen Pregn	Telephone Services	1034347	92.07
VERIZON WIRELESS	9749775346	08/19/2015	212-5300-43210 - Telephone Services	Health Services-Tobacco Pr	Telephone Services	1034347	121.49
VERIZON WIRELESS	9749775346	08/19/2015	212-5350-43210 - Telephone Services	Health Services-Smoke Fre	Telephone Services	1034347	90.26
VERIZON WIRELESS	9749775346	08/19/2015	212-5645-43210 - Telephone Services	Health Services-Health Star	Telephone Services	1034347	113.79
VERIZON WIRELESS	9749775346	08/19/2015	212-5655-43210 - Telephone Services	Health Services-Focus A Pla	Telephone Services	1034347	122.74
VERIZON WIRELESS	9749775346	08/19/2015	212-5700-43210 - Telephone Services	Health Services-Environme	Telephone Services	1034347	31.23
VERIZON WIRELESS	9749848062	08/19/2015	202-8000-43210 - Telephone Services	County Library-Apache Cou	Telephone Services	1034347	248.75
VERIZON WIRELESS	9749916348	08/19/2015	205-4400-43210 - Telephone Services	Roads-Roads Puerco	Telephone Services	1034347	39.75
WAITE, DELANA	81015R	08/19/2015	100-0700-43310 - Travel and Training	General Fund-Clerk of Supe	Travel and Training Ex	1034348	195.99
WAUNKA, CHRISTINE	8122015	08/19/2015	205-4700-41220 - Food Supplies	Roads-Roads Ganado	FOOD SUPPLIES	1034349	259.09
WAXIE SANITARY SUPPLY	75417232	08/19/2015	205-4700-41000 - Supplies	Roads-Roads Ganado	Supplies	1034350	83.71
WELLS FARGO BANK 0609	5851429	08/19/2015	340-3400-41000 - Supplies	Jail District-Jail	Supplies	1034351	14.09
WELLS FARGO BANK 0609	707445	08/19/2015	340-3400-41000 - Supplies	Jail District-Jail	Supplies	1034351	78.26
WELLS FARGO BANK 0609	81440586	08/19/2015	256-3990-43310 - Travel and Training	Accent/Sheriff-AGF State RI	Travel and Training Ex	1034351	296.60

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
WELLS FARGO BANK 0609	8157042	08/19/2015	256-3990-43310 - Travel and Training	Accent/Sheriff-AGF State RI	Travel and Training Ex	1034351	296.60
WELLS FARGO BANK 0609	83274922	08/19/2015	256-3990-43310 - Travel and Training	Accent/Sheriff-AGF State RI	Travel and Training Ex	1034351	296.60
WELLS FARGO BANK 0609	83798602	08/19/2015	256-3990-43310 - Travel and Training	Accent/Sheriff-AGF State RI	Travel and Training Ex	1034351	296.60
WELLS FARGO BANK 0609	84845002	08/19/2015	256-3990-43310 - Travel and Training	Accent/Sheriff-AGF State RI	Travel and Training Ex	1034351	222.45
WELLS FARGO BANK 0609	87994858	08/19/2015	256-3990-43310 - Travel and Training	Accent/Sheriff-AGF State RI	Travel and Training Ex	1034351	296.60
WELLS FARGO BANK 0609	32C7V6QWCR	06/30/2015	100-3900-43310 - Travel and Training	General Fund-Sheriff	Travel and Training Ex	1034351	(1,261.26)
WELLS FARGO BANK 0609	898389CR	06/30/2015	100-3900-47940 - Registrations	General Fund-Sheriff	Registrations	1034351	(485.00)
WELLS FARGO BANK 1108	83159284	08/19/2015	256-3990-43310 - Travel and Training	Accent/Sheriff-AGF State RI	Travel and Training Ex	1034352	296.60
WELLS FARGO BANK 1108	85793356	08/19/2015	256-3990-43310 - Travel and Training	Accent/Sheriff-AGF State RI	Travel and Training Ex	1034352	337.65
WELLS FARGO BANK 1108	RTAC12363	08/19/2015	100-3900-43310 - Travel and Training	General Fund-Sheriff	Travel and Training Ex	1034352	267.81
WESTERN DRUG COMPANY	22273791	08/19/2015	212-5644-41010 - Medical Supplies at	Health Services-Family Plan	Medical Supplies and I	1034353	5.00
WESTERN DRUG COMPANY	22276722	08/19/2015	212-5644-41010 - Medical Supplies at	Health Services-Family Plan	Medical Supplies and I	1034353	5.00
WESTERN DRUG COMPANY	6172174	08/19/2015	212-5644-41010 - Medical Supplies at	Health Services-Family Plan	Medical Supplies and I	1034353	5.00
WHITE MOUNTAIN PUBLISHING CO	92556001	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	19.22
WHITE MOUNTAIN PUBLISHING CO	92556301	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	49.41
WHITE MOUNTAIN PUBLISHING CO	92570301	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	22.64
WHITE MOUNTAIN PUBLISHING CO	92602201	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	19.22
WHITE MOUNTAIN PUBLISHING CO	92602301	08/19/2015	100-1200-43400 - Advertising	General Fund-Elections	Advertising	1034354	22.64
WHITE MOUNTAIN PUBLISHING CO	92602401	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	30.19
WHITE MOUNTAIN PUBLISHING CO	92602501	08/19/2015	100-1200-43400 - Advertising	General Fund-Elections	Advertising	1034354	22.64
WHITE MOUNTAIN PUBLISHING CO	92607901	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	610.98
WHITE MOUNTAIN PUBLISHING CO	92616901	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	30.19
WHITE MOUNTAIN PUBLISHING CO	92618501	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	22.64
WHITE MOUNTAIN PUBLISHING CO	92630201	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	19.22
WHITE MOUNTAIN PUBLISHING CO	92630301	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	118.88
WHITE MOUNTAIN PUBLISHING CO	92631801	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	25.62
WHITE MOUNTAIN PUBLISHING CO	92632001	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	3,184.74
WHITE MOUNTAIN PUBLISHING CO	92657401	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	22.64
WHITE MOUNTAIN PUBLISHING CO	92679801	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	19.22
WHITE MOUNTAIN PUBLISHING CO	92680001	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	118.88
WHITE MOUNTAIN PUBLISHING CO	92680301	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	2,006.23
WHITE MOUNTAIN PUBLISHING CO	92730801	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	22.64
WHITE MOUNTAIN PUBLISHING CO	92743601	08/19/2015	100-0400-43400 - Advertising	General Fund-Board of Sup	Advertising	1034354	19.22
WHITE MOUNTAIN PURIFIED WATER & ICE	605098	08/19/2015	205-4300-41000 - Supplies	Roads-Roads Engineer	Supplies	1034355	7.00
WHITE MOUNTAIN PURIFIED WATER & ICE	605527	08/19/2015	100-2800-43730 - Water	General Fund-Recorder	Water	1034355	21.00
WHITE MOUNTAIN PURIFIED WATER & ICE	605543	08/19/2015	212-5100-43730 - Water	Health Services-Health Ser	Water	1034355	28.00
WHITING, MICHAEL B	8032015	08/19/2015	334-0200-43312 - Business Meals	Attorney Diversion-Attorne	Business Meals	1034356	59.54
WHITING, MICHAEL B	80415R	08/19/2015	334-0200-43310 - Travel and Training	Attorney Diversion-Attorne	Travel and Training Ex	1034356	460.46
WILKINSON, REBEKAH A	50615R	06/30/2015	100-3700-43310 - Travel and Training	General Fund-Juvenile Prot	Travel and Training Ex	1034357	17.00
WILLIAMS LAW GROUP PLLC	1651	08/19/2015	100-3000-43100 - Professional Servi	General Fund-Public Defen	Professional Services	1034358	8,500.00
WOODLAND BUILDING CENTER	234181	08/19/2015	205-4600-41000 - Supplies	Roads-Roads St Johns	paint	1034359	752.75
WOODLAND BUILDING CENTER	A300241100	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and Building and Ground S		1034359	30.82
WOODLAND BUILDING CENTER	A300241767	08/19/2015	100-1500-43900 - Repairs and Mainte	General Fund-Grounds and Repairs and Maintena		1034359	61.30
WOODLAND BUILDING CENTER	A300242079	08/19/2015	205-4500-41310 - Building and Groun	Roads-Roads Round Valley	Building and Grounds :	1034359	3.48
WOODLAND BUILDING CENTER	A600274485	08/19/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and Building and Ground S		1034359	66.08
WOODLAND BUILDING CENTER	A600275360	08/19/2015	202-8010-41300 - Repair and Mainte	County Library-Buildings	Repair and Mainten	1034359	6.96
WOODLAND BUILDING CENTER	A300239495	06/30/2015	100-1500-43900 - Repairs and Mainte	General Fund-Grounds and Repairs and Maintena		1034359	15.26
WOODLAND BUILDING CENTER	A300240486	06/30/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and Building and Grounds :		1034359	9.26

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WOODLAND BUILDING CENTER	A600273517	06/30/2015	100-1500-41310 - Building and Groun	General Fund-Grounds and	Building and Grounds : 1034359		65.44
WRIGHT EXPRESS FSC	41878184	08/19/2015	100-0404-43310 - Travel and Training	General Fund-Board of Sup	Travel and Training Exj 1034360		361.70
WRIGHT EXPRESS FSC	41878184	08/19/2015	205-4300-43310 - Travel and Training	Roads-Roads Engineer	Travel and Training Exj 1034360		41.80
XEROX CORP	80710162	08/19/2015	205-4800-49040 - Maintenance Agree	Roads-Roads Chinle	Full Service Maintenan 1034361		23.80
REDACTED	1520AUG15	08/19/2015	257-0200-44400 - Support and Care o	Victim's Compensation-Attr	Support and Care of Pr 1034362		788.90
YESSILTH, SAMANTHA A	8112015ADVANCE	08/19/2015	212-5127-41000 - Supplies	Health Services-Teen Pregn	Supplies 1034363		200.00
YOUNG, JOSEPH	FY161STQTR	08/19/2015	231-0200-43210 - Telephone Services	RICO, State and Other-Atto	Telephone Services 1034364		200.00
YOUNGS FUTURE TIRE	TS7422	08/19/2015	100-3900-41130 - Tires	General Fund-Sheriff	Tires 1034365		235.76
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	100-2230 - Voluntary Withholding	General Fund	AFLAC - AFLAC Post 1034411		284.03
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	202-2230 - Voluntary Withholding	County Library	AFLAC - AFLAC Post 1034411		168.52
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	205-2230 - Voluntary Withholding	Roads	AFLAC - AFLAC Post 1034411		236.77
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	212-2230 - Voluntary Withholding	Health Services	AFLAC - AFLAC Post 1034411		53.03
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	246-2230 - Voluntary Withholding	Adult Intensive Supervision	AFLAC - AFLAC Post 1034411		8.05
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	256-2230 - Voluntary Withholding	Accent/Sheriff	AFLAC - AFLAC Post 1034411		49.68
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	281-2230 - Voluntary Withholding	Diversio Consequence	AFLAC - AFLAC Post 1034411		4.02
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	289-2230 - Voluntary Withholding	Community Punishment	AFLAC - AFLAC Post 1034411		4.03
AMERICAN FAMILY LIFE ASSURANCE	2016-00000063	08/27/2015	340-2230 - Voluntary Withholding	Jail District	AFLAC - AFLAC Post 1034411		15.92
APACHE COUNTY FSA	2016-00000064	08/27/2015	100-2230 - Voluntary Withholding	General Fund	FLEX - Flex Spending A 1034412		163.33
APACHE COUNTY FSA	2016-00000064	08/27/2015	202-2230 - Voluntary Withholding	County Library	FLEX - Flex Spending A 1034412		75.00
APACHE COUNTY FSA	2016-00000064	08/27/2015	205-2230 - Voluntary Withholding	Roads	FLEX - Flex Spending A 1034412		61.67
APACHE COUNTY FSA	2016-00000064	08/27/2015	285-2230 - Voluntary Withholding	Case Processing Assistance	FLEX - Flex Spending A 1034412		6.00
APACHE COUNTY FSA	2016-00000064	08/27/2015	297-2230 - Voluntary Withholding	Fill the Gap, Courts	FLEX - Flex Spending A 1034412		44.00
APACHE COUNTY HSA	2016-00000065	08/27/2015	100-2121 - HSA Employer	General Fund	HSA - Health Savings A 1034413		378.00
APACHE COUNTY HSA	2016-00000065	08/27/2015	100-2221 - HSA Employee	General Fund	HSA - Health Savings A 1034413		751.41
APACHE COUNTY HSA	2016-00000065	08/27/2015	205-2121 - HSA Employer	Roads	HSA - Health Savings A 1034413		25.00
APACHE COUNTY HSA	2016-00000065	08/27/2015	205-2221 - HSA Employee	Roads	HSA - Health Savings A 1034413		12.50
APACHE COUNTY HSA	2016-00000065	08/27/2015	212-2121 - HSA Employer	Health Services	HSA - Health Savings A 1034413		175.00
APACHE COUNTY HSA	2016-00000065	08/27/2015	212-2221 - HSA Employee	Health Services	HSA - Health Savings A 1034413		450.00
APACHE COUNTY HSA	2016-00000065	08/27/2015	230-2121 - HSA Employer	Criminal Justice, Attorney	HSA - Health Savings A 1034413		17.50
APACHE COUNTY HSA	2016-00000065	08/27/2015	230-2221 - HSA Employee	Criminal Justice, Attorney	HSA - Health Savings A 1034413		78.04
APACHE COUNTY HSA	2016-00000065	08/27/2015	243-2121 - HSA Employer	Accent/Attorney	HSA - Health Savings A 1034413		17.50
APACHE COUNTY HSA	2016-00000065	08/27/2015	243-2221 - HSA Employee	Accent/Attorney	HSA - Health Savings A 1034413		78.00
APACHE COUNTY HSA	2016-00000065	08/27/2015	260-2121 - HSA Employer	Victim's Assistance	HSA - Health Savings A 1034413		22.00
APACHE COUNTY HSA	2016-00000065	08/27/2015	260-2221 - HSA Employee	Victim's Assistance	HSA - Health Savings A 1034413		94.84
APACHE COUNTY HSA	2016-00000065	08/27/2015	294-2121 - HSA Employer	Prosecution Recovery Attor	HSA - Health Savings A 1034413		15.00
APACHE COUNTY HSA	2016-00000065	08/27/2015	294-2221 - HSA Employee	Prosecution Recovery Attor	HSA - Health Savings A 1034413		66.88
APACHE COUNTY HSA	2016-00000065	08/27/2015	341-2121 - HSA Employer	Juvenile Jail District	HSA - Health Savings A 1034413		(100.00)
APACHE COUNTY HSA	2016-00000065	08/27/2015	341-2221 - HSA Employee	Juvenile Jail District	HSA - Health Savings A 1034413		(400.00)
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	100-2120 - Health Insurance Employe	General Fund	BENPRE - Benefit Pre T 1034414		48,792.24
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	100-2220 - Health Insurance Employe	General Fund	BENPRE - Benefit Pre T 1034414		9,246.64
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	100-2230 - Voluntary Withholding	General Fund	BENPRE - Benefit Pre T 1034414		325.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	202-2120 - Health Insurance Employe	County Library	BENPRE - Benefit Pre T 1034414		8,444.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	202-2220 - Health Insurance Employe	County Library	BENPRE - Benefit Pre T 1034414		1,595.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	202-2230 - Voluntary Withholding	County Library	BENPRE - Benefit Pre T 1034414		20.90
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	205-2120 - Health Insurance Employe	Roads	BENPRE - Benefit Pre T 1034414		25,703.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	205-2220 - Health Insurance Employe	Roads	BENPRE - Benefit Pre T 1034414		4,318.75
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	205-2230 - Voluntary Withholding	Roads	BENPRE - Benefit Pre T 1034414		302.05
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	212-2120 - Health Insurance Employe	Health Services	BENPRE - Benefit Pre T 1034414		8,528.00

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	212-2220 - Health Insurance	Employee Health Services	BENPRE - Benefit Pre T 1034414		1,170.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	212-2230 - Voluntary Withholding	Health Services	BENPRE - Benefit Pre T 1034414		164.43
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	214-2120 - Health Insurance	Employee Forest thinning	BENPRE - Benefit Pre T 1034414		12.10
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	214-2220 - Health Insurance	Employee Forest thinning	BENPRE - Benefit Pre T 1034414		0.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	218-2120 - Health Insurance	Employee GIS	BENPRE - Benefit Pre T 1034414		482.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	218-2220 - Health Insurance	Employee GIS	BENPRE - Benefit Pre T 1034414		115.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	218-2230 - Voluntary Withholding	GIS	BENPRE - Benefit Pre T 1034414		8.60
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	224-2120 - Health Insurance	Employee Sheriff's Grants	BENPRE - Benefit Pre T 1034414		560.51
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	224-2220 - Health Insurance	Employee Sheriff's Grants	BENPRE - Benefit Pre T 1034414		54.85
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	226-2120 - Health Insurance	Employee Emergency Services	BENPRE - Benefit Pre T 1034414		242.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	226-2220 - Health Insurance	Employee Emergency Services	BENPRE - Benefit Pre T 1034414		15.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	227-2120 - Health Insurance	Employee Juvenile High Risk Court	BENPRE - Benefit Pre T 1034414		242.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	227-2220 - Health Insurance	Employee Juvenile High Risk Court	BENPRE - Benefit Pre T 1034414		15.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	230-2120 - Health Insurance	Employee Criminal Justice, Attorney	BENPRE - Benefit Pre T 1034414		353.64
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	230-2220 - Health Insurance	Employee Criminal Justice, Attorney	BENPRE - Benefit Pre T 1034414		88.56
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	236-2120 - Health Insurance	Employee D.P. Services Schools	BENPRE - Benefit Pre T 1034414		1,446.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	236-2220 - Health Insurance	Employee D.P. Services Schools	BENPRE - Benefit Pre T 1034414		355.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	236-2230 - Voluntary Withholding	D.P. Services Schools	BENPRE - Benefit Pre T 1034414		37.25
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	239-2120 - Health Insurance	Employee Local Court Automation	BENPRE - Benefit Pre T 1034414		121.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	239-2220 - Health Insurance	Employee Local Court Automation	BENPRE - Benefit Pre T 1034414		5.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	240-2120 - Health Insurance	Employee Jail Enhancement	BENPRE - Benefit Pre T 1034414		105.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	240-2220 - Health Insurance	Employee Jail Enhancement	BENPRE - Benefit Pre T 1034414		22.46
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	240-2230 - Voluntary Withholding	Jail Enhancement	BENPRE - Benefit Pre T 1034414		1.48
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	241-2120 - Health Insurance	Employee State Aid to Probation	BENPRE - Benefit Pre T 1034414		968.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	241-2220 - Health Insurance	Employee State Aid to Probation	BENPRE - Benefit Pre T 1034414		182.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	241-2230 - Voluntary Withholding	State Aid to Probation	BENPRE - Benefit Pre T 1034414		19.83
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	243-2120 - Health Insurance	Employee Accent/Attorney	BENPRE - Benefit Pre T 1034414		450.04
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	243-2220 - Health Insurance	Employee Accent/Attorney	BENPRE - Benefit Pre T 1034414		111.54
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	243-2230 - Voluntary Withholding	Accent/Attorney	BENPRE - Benefit Pre T 1034414		0.18
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	244-2120 - Health Insurance	Employee Probation Services	BENPRE - Benefit Pre T 1034414		604.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	244-2220 - Health Insurance	Employee Probation Services	BENPRE - Benefit Pre T 1034414		72.49
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	244-2230 - Voluntary Withholding	Probation Services	BENPRE - Benefit Pre T 1034414		10.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	245-2120 - Health Insurance	Employee CASA	BENPRE - Benefit Pre T 1034414		242.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	245-2220 - Health Insurance	Employee CASA	BENPRE - Benefit Pre T 1034414		10.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	246-2120 - Health Insurance	Employee Adult Intensive Supervision	BENPRE - Benefit Pre T 1034414		1,933.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	246-2220 - Health Insurance	Employee Adult Intensive Supervision	BENPRE - Benefit Pre T 1034414		365.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	246-2230 - Voluntary Withholding	Adult Intensive Supervision	BENPRE - Benefit Pre T 1034414		19.35
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	249-2120 - Health Insurance	Employee Juvenile Treatment Service:	BENPRE - Benefit Pre T 1034414		242.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	249-2220 - Health Insurance	Employee Juvenile Treatment Service:	BENPRE - Benefit Pre T 1034414		10.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	249-2230 - Voluntary Withholding	Juvenile Treatment Service:	BENPRE - Benefit Pre T 1034414		26.25
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	251-2120 - Health Insurance	Employee J.I.P.S	BENPRE - Benefit Pre T 1034414		483.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	251-2220 - Health Insurance	Employee J.I.P.S	BENPRE - Benefit Pre T 1034414		72.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	251-2230 - Voluntary Withholding	J.I.P.S	BENPRE - Benefit Pre T 1034414		4.05
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	254-2120 - Health Insurance	Employee State Adult Enhancement F	BENPRE - Benefit Pre T 1034414		1,694.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	254-2220 - Health Insurance	Employee State Adult Enhancement F	BENPRE - Benefit Pre T 1034414		407.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	254-2230 - Voluntary Withholding	State Adult Enhancement F	BENPRE - Benefit Pre T 1034414		12.70
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	256-2120 - Health Insurance	Employee Accent/Sheriff	BENPRE - Benefit Pre T 1034414		724.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	256-2220 - Health Insurance	Employee Accent/Sheriff	BENPRE - Benefit Pre T 1034414		135.00

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	256-2230 - Voluntary Withholding	Accent/Sheriff	BENPRE - Benefit Pre T 1034414		7.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	260-2120 - Health Insurance Employee	Victim's Assistance	BENPRE - Benefit Pre T 1034414		311.96
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	260-2220 - Health Insurance Employee	Victim's Assistance	BENPRE - Benefit Pre T 1034414		16.30
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	276-2120 - Health Insurance Employee	Drug Treatment and Educa	BENPRE - Benefit Pre T 1034414		3.91
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	276-2220 - Health Insurance Employee	Drug Treatment and Educa	BENPRE - Benefit Pre T 1034414		60.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	280-2120 - Health Insurance Employee	Diversion Intake	BENPRE - Benefit Pre T 1034414		2.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	280-2220 - Health Insurance Employee	Diversion Intake	BENPRE - Benefit Pre T 1034414		302.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	281-2120 - Health Insurance Employee	Diversion Consequence	BENPRE - Benefit Pre T 1034414		36.25
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	281-2220 - Health Insurance Employee	Diversion Consequence	BENPRE - Benefit Pre T 1034414		361.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	281-2230 - Voluntary Withholding	Diversion Consequence	BENPRE - Benefit Pre T 1034414		96.25
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	282-2120 - Health Insurance Employee	Drug Testing	BENPRE - Benefit Pre T 1034414		7.68
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	282-2220 - Health Insurance Employee	Drug Testing	BENPRE - Benefit Pre T 1034414		241.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	285-2120 - Health Insurance Employee	Case Processing Assistance	BENPRE - Benefit Pre T 1034414		57.51
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	285-2220 - Health Insurance Employee	Case Processing Assistance	BENPRE - Benefit Pre T 1034414		57.84
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	289-2120 - Health Insurance Employee	Community Punishment	BENPRE - Benefit Pre T 1034414		15.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	289-2220 - Health Insurance Employee	Community Punishment	BENPRE - Benefit Pre T 1034414		120.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	289-2230 - Voluntary Withholding	Community Punishment	BENPRE - Benefit Pre T 1034414		28.75
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	294-2120 - Health Insurance Employee	Prosecution Recovery Attor	BENPRE - Benefit Pre T 1034414		2.44
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	294-2220 - Health Insurance Employee	Prosecution Recovery Attor	BENPRE - Benefit Pre T 1034414		279.02
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	294-2230 - Voluntary Withholding	Prosecution Recovery Attor	BENPRE - Benefit Pre T 1034414		70.15
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	297-2120 - Health Insurance Employee	Fill the Gap, Courts	BENPRE - Benefit Pre T 1034414		0.49
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	297-2220 - Health Insurance Employee	Fill the Gap, Courts	BENPRE - Benefit Pre T 1034414		1,009.96
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	297-2230 - Voluntary Withholding	Fill the Gap, Courts	BENPRE - Benefit Pre T 1034414		229.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	334-2120 - Health Insurance Employee	Attorney Diversion	BENPRE - Benefit Pre T 1034414		5.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	334-2220 - Health Insurance Employee	Attorney Diversion	BENPRE - Benefit Pre T 1034414		39.69
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	340-2120 - Health Insurance Employee	Jail District	BENPRE - Benefit Pre T 1034414		2.46
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	340-2220 - Health Insurance Employee	Jail District	BENPRE - Benefit Pre T 1034414		11,980.50
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	340-2230 - Voluntary Withholding	Jail District	BENPRE - Benefit Pre T 1034414		1,947.54
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	341-2120 - Health Insurance Employee	Juvenile Jail District	BENPRE - Benefit Pre T 1034414		177.74
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	341-2220 - Health Insurance Employee	Juvenile Jail District	BENPRE - Benefit Pre T 1034414		603.00
APACHE COUNTY MEDICAL	2016-00000066	08/27/2015	341-2230 - Voluntary Withholding	Juvenile Jail District	BENPRE - Benefit Pre T 1034414		130.00
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	100-2110 - SS Employer	General Fund	FED - Federal Tax With 1034415		36.75
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	100-2111 - Medicare Employer	General Fund	FED - Federal Tax With 1034415		14,912.78
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	100-2210 - SS Employee	General Fund	FED - Federal Tax With 1034415		3,524.72
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	100-2211 - Medicare Employee	General Fund	FED - Federal Tax With 1034415		14,912.74
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	100-2260 - Federal Tax Withholding	General Fund	FED - Federal Tax With 1034415		3,524.72
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	100-2261 - State Tax Withholding	General Fund	FED - Federal Tax With 1034415		17,982.67
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	202-2110 - SS Employer	County Library	FED - Federal Tax With 1034415		5,815.53
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	202-2111 - Medicare Employer	County Library	FED - Federal Tax With 1034415		1,547.07
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	202-2210 - SS Employee	County Library	FED - Federal Tax With 1034415		361.81
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	202-2211 - Medicare Employee	County Library	FED - Federal Tax With 1034415		1,547.07
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	202-2260 - Federal Tax Withholding	County Library	FED - Federal Tax With 1034415		361.81
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	202-2261 - State Tax Withholding	County Library	FED - Federal Tax With 1034415		1,245.95
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	205-2110 - SS Employer	Roads	FED - Federal Tax With 1034415		532.14
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	205-2111 - Medicare Employer	Roads	FED - Federal Tax With 1034415		6,431.38
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	205-2210 - SS Employee	Roads	FED - Federal Tax With 1034415		1,504.11
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	205-2211 - Medicare Employee	Roads	FED - Federal Tax With 1034415		6,431.38
					FED - Federal Tax With 1034415		1,504.11

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	205-2260 - Federal Tax Withholding	Roads	FED - Federal Tax With 1034415		6,511.06
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	205-2261 - State Tax Withholding	Roads	FED - Federal Tax With 1034415		1,503.22
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	212-2110 - SS Employer	Health Services	FED - Federal Tax With 1034415		2,326.14
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	212-2111 - Medicare Employer	Health Services	FED - Federal Tax With 1034415		544.01
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	212-2210 - SS Employee	Health Services	FED - Federal Tax With 1034415		2,326.14
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	212-2211 - Medicare Employee	Health Services	FED - Federal Tax With 1034415		544.01
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	212-2260 - Federal Tax Withholding	Health Services	FED - Federal Tax With 1034415		2,601.94
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	212-2261 - State Tax Withholding	Health Services	FED - Federal Tax With 1034415		1,024.23
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	214-2110 - SS Employer	Forest thinning	FED - Federal Tax With 1034415		3.63
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	214-2111 - Medicare Employer	Forest thinning	FED - Federal Tax With 1034415		0.85
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	214-2210 - SS Employee	Forest thinning	FED - Federal Tax With 1034415		3.64
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	214-2211 - Medicare Employee	Forest thinning	FED - Federal Tax With 1034415		0.85
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	214-2260 - Federal Tax Withholding	Forest thinning	FED - Federal Tax With 1034415		2.77
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	214-2261 - State Tax Withholding	Forest thinning	FED - Federal Tax With 1034415		0.67
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	218-2110 - SS Employer	GIS	FED - Federal Tax With 1034415		102.61
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	218-2111 - Medicare Employer	GIS	FED - Federal Tax With 1034415		23.99
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	218-2210 - SS Employee	GIS	FED - Federal Tax With 1034415		102.61
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	218-2211 - Medicare Employee	GIS	FED - Federal Tax With 1034415		23.99
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	218-2260 - Federal Tax Withholding	GIS	FED - Federal Tax With 1034415		66.17
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	218-2261 - State Tax Withholding	GIS	FED - Federal Tax With 1034415		26.17
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	224-2110 - SS Employer	Sheriff's Grants	FED - Federal Tax With 1034415		254.24
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	224-2111 - Medicare Employer	Sheriff's Grants	FED - Federal Tax With 1034415		59.46
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	224-2210 - SS Employee	Sheriff's Grants	FED - Federal Tax With 1034415		254.25
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	224-2211 - Medicare Employee	Sheriff's Grants	FED - Federal Tax With 1034415		59.46
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	224-2260 - Federal Tax Withholding	Sheriff's Grants	FED - Federal Tax With 1034415		422.23
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	224-2261 - State Tax Withholding	Sheriff's Grants	FED - Federal Tax With 1034415		33.08
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	226-2110 - SS Employer	Emergency Services	FED - Federal Tax With 1034415		81.46
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	226-2111 - Medicare Employer	Emergency Services	FED - Federal Tax With 1034415		19.05
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	226-2210 - SS Employee	Emergency Services	FED - Federal Tax With 1034415		81.46
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	226-2211 - Medicare Employee	Emergency Services	FED - Federal Tax With 1034415		19.05
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	226-2260 - Federal Tax Withholding	Emergency Services	FED - Federal Tax With 1034415		135.96
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	226-2261 - State Tax Withholding	Emergency Services	FED - Federal Tax With 1034415		46.75
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	227-2110 - SS Employer	Juvenile High Risk Court	FED - Federal Tax With 1034415		113.19
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	227-2111 - Medicare Employer	Juvenile High Risk Court	FED - Federal Tax With 1034415		26.46
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	227-2210 - SS Employee	Juvenile High Risk Court	FED - Federal Tax With 1034415		113.19
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	227-2211 - Medicare Employee	Juvenile High Risk Court	FED - Federal Tax With 1034415		26.46
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	227-2260 - Federal Tax Withholding	Juvenile High Risk Court	FED - Federal Tax With 1034415		117.44
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	227-2261 - State Tax Withholding	Juvenile High Risk Court	FED - Federal Tax With 1034415		62.89
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	230-2110 - SS Employer	Criminal Justice, Attorney	FED - Federal Tax With 1034415		119.91
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	230-2111 - Medicare Employer	Criminal Justice, Attorney	FED - Federal Tax With 1034415		28.05
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	230-2210 - SS Employee	Criminal Justice, Attorney	FED - Federal Tax With 1034415		119.93
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	230-2211 - Medicare Employee	Criminal Justice, Attorney	FED - Federal Tax With 1034415		28.05
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	230-2260 - Federal Tax Withholding	Criminal Justice, Attorney	FED - Federal Tax With 1034415		5.99
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	230-2261 - State Tax Withholding	Criminal Justice, Attorney	FED - Federal Tax With 1034415		16.73
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	236-2110 - SS Employer	D.P. Services Schools	FED - Federal Tax With 1034415		507.69
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	236-2111 - Medicare Employer	D.P. Services Schools	FED - Federal Tax With 1034415		118.73
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	236-2210 - SS Employee	D.P. Services Schools	FED - Federal Tax With 1034415		507.69
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	236-2211 - Medicare Employee	D.P. Services Schools	FED - Federal Tax With 1034415		118.73

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	236-2260 - Federal Tax Withholding	D.P. Services Schools	FED - Federal Tax With 1034415		775.47
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	236-2261 - State Tax Withholding	D.P. Services Schools	FED - Federal Tax With 1034415		245.48
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	239-2110 - SS Employer	Local Court Automation	FED - Federal Tax With 1034415		33.50
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	239-2111 - Medicare Employer	Local Court Automation	FED - Federal Tax With 1034415		7.84
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	239-2210 - SS Employee	Local Court Automation	FED - Federal Tax With 1034415		33.50
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	239-2211 - Medicare Employee	Local Court Automation	FED - Federal Tax With 1034415		7.84
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	239-2261 - State Tax Withholding	Local Court Automation	FED - Federal Tax With 1034415		8.61
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	240-2110 - SS Employer	Jail Enhancement	FED - Federal Tax With 1034415		25.23
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	240-2111 - Medicare Employer	Jail Enhancement	FED - Federal Tax With 1034415		5.90
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	240-2210 - SS Employee	Jail Enhancement	FED - Federal Tax With 1034415		25.21
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	240-2211 - Medicare Employee	Jail Enhancement	FED - Federal Tax With 1034415		5.90
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	240-2260 - Federal Tax Withholding	Jail Enhancement	FED - Federal Tax With 1034415		26.52
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	240-2261 - State Tax Withholding	Jail Enhancement	FED - Federal Tax With 1034415		6.70
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	241-2110 - SS Employer	State Aid to Probation	FED - Federal Tax With 1034415		259.66
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	241-2111 - Medicare Employer	State Aid to Probation	FED - Federal Tax With 1034415		60.73
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	241-2210 - SS Employee	State Aid to Probation	FED - Federal Tax With 1034415		259.66
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	241-2211 - Medicare Employee	State Aid to Probation	FED - Federal Tax With 1034415		60.73
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	241-2260 - Federal Tax Withholding	State Aid to Probation	FED - Federal Tax With 1034415		291.71
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	241-2261 - State Tax Withholding	State Aid to Probation	FED - Federal Tax With 1034415		156.39
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	243-2110 - SS Employer	Accent/Attorney	FED - Federal Tax With 1034415		146.23
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	243-2111 - Medicare Employer	Accent/Attorney	FED - Federal Tax With 1034415		34.20
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	243-2210 - SS Employee	Accent/Attorney	FED - Federal Tax With 1034415		146.21
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	243-2211 - Medicare Employee	Accent/Attorney	FED - Federal Tax With 1034415		34.20
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	243-2260 - Federal Tax Withholding	Accent/Attorney	FED - Federal Tax With 1034415		12.58
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	243-2261 - State Tax Withholding	Accent/Attorney	FED - Federal Tax With 1034415		20.17
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	244-2110 - SS Employer	Probation Services	FED - Federal Tax With 1034415		174.50
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	244-2111 - Medicare Employer	Probation Services	FED - Federal Tax With 1034415		40.80
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	244-2210 - SS Employee	Probation Services	FED - Federal Tax With 1034415		174.49
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	244-2211 - Medicare Employee	Probation Services	FED - Federal Tax With 1034415		40.80
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	244-2260 - Federal Tax Withholding	Probation Services	FED - Federal Tax With 1034415		159.74
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	244-2261 - State Tax Withholding	Probation Services	FED - Federal Tax With 1034415		46.35
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	245-2110 - SS Employer	CASA	FED - Federal Tax With 1034415		54.51
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	245-2111 - Medicare Employer	CASA	FED - Federal Tax With 1034415		12.74
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	245-2210 - SS Employee	CASA	FED - Federal Tax With 1034415		54.51
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	245-2211 - Medicare Employee	CASA	FED - Federal Tax With 1034415		12.74
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	245-2260 - Federal Tax Withholding	CASA	FED - Federal Tax With 1034415		13.98
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	245-2261 - State Tax Withholding	CASA	FED - Federal Tax With 1034415		21.01
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	246-2110 - SS Employer	Adult Intensive Supervision	FED - Federal Tax With 1034415		465.42
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	246-2111 - Medicare Employer	Adult Intensive Supervision	FED - Federal Tax With 1034415		108.84
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	246-2210 - SS Employee	Adult Intensive Supervision	FED - Federal Tax With 1034415		465.42
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	246-2211 - Medicare Employee	Adult Intensive Supervision	FED - Federal Tax With 1034415		108.84
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	246-2260 - Federal Tax Withholding	Adult Intensive Supervision	FED - Federal Tax With 1034415		425.46
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	246-2261 - State Tax Withholding	Adult Intensive Supervision	FED - Federal Tax With 1034415		192.73
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	249-2110 - SS Employer	Juvenile Treatment Service:	FED - Federal Tax With 1034415		135.75
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	249-2111 - Medicare Employer	Juvenile Treatment Service:	FED - Federal Tax With 1034415		31.75
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	249-2210 - SS Employee	Juvenile Treatment Service:	FED - Federal Tax With 1034415		135.75
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	249-2211 - Medicare Employee	Juvenile Treatment Service:	FED - Federal Tax With 1034415		31.75
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	249-2260 - Federal Tax Withholding	Juvenile Treatment Service:	FED - Federal Tax With 1034415		262.63

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	249-2261 - State Tax Withholding	Juvenile Treatment Service: FED - Federal Tax With	1034415		81.48
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	251-2110 - SS Employer	J.I.P.S	FED - Federal Tax With	1034415	105.88
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	251-2111 - Medicare Employer	J.I.P.S	FED - Federal Tax With	1034415	24.76
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	251-2210 - SS Employee	J.I.P.S	FED - Federal Tax With	1034415	105.88
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	251-2211 - Medicare Employee	J.I.P.S	FED - Federal Tax With	1034415	24.76
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	251-2260 - Federal Tax Withholding	J.I.P.S	FED - Federal Tax With	1034415	80.02
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	251-2261 - State Tax Withholding	J.I.P.S	FED - Federal Tax With	1034415	24.96
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	254-2110 - SS Employer	State Adult Enhancement F	FED - Federal Tax With	1034415	386.57
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	254-2111 - Medicare Employer	State Adult Enhancement F	FED - Federal Tax With	1034415	90.40
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	254-2210 - SS Employee	State Adult Enhancement F	FED - Federal Tax With	1034415	386.57
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	254-2211 - Medicare Employee	State Adult Enhancement F	FED - Federal Tax With	1034415	90.40
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	254-2260 - Federal Tax Withholding	State Adult Enhancement F	FED - Federal Tax With	1034415	453.89
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	254-2261 - State Tax Withholding	State Adult Enhancement F	FED - Federal Tax With	1034415	49.55
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	256-2110 - SS Employer	Accent/Sheriff	FED - Federal Tax With	1034415	216.98
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	256-2111 - Medicare Employer	Accent/Sheriff	FED - Federal Tax With	1034415	50.74
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	256-2210 - SS Employee	Accent/Sheriff	FED - Federal Tax With	1034415	216.98
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	256-2211 - Medicare Employee	Accent/Sheriff	FED - Federal Tax With	1034415	50.74
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	256-2260 - Federal Tax Withholding	Accent/Sheriff	FED - Federal Tax With	1034415	177.41
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	256-2261 - State Tax Withholding	Accent/Sheriff	FED - Federal Tax With	1034415	118.06
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	260-2110 - SS Employer	Victim's Assistance	FED - Federal Tax With	1034415	80.71
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	260-2111 - Medicare Employer	Victim's Assistance	FED - Federal Tax With	1034415	18.88
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	260-2210 - SS Employee	Victim's Assistance	FED - Federal Tax With	1034415	80.73
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	260-2211 - Medicare Employee	Victim's Assistance	FED - Federal Tax With	1034415	18.88
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	260-2260 - Federal Tax Withholding	Victim's Assistance	FED - Federal Tax With	1034415	57.23
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	260-2261 - State Tax Withholding	Victim's Assistance	FED - Federal Tax With	1034415	51.56
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	276-2110 - SS Employer	Drug Treatment and Educa	FED - Federal Tax With	1034415	15.62
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	276-2111 - Medicare Employer	Drug Treatment and Educa	FED - Federal Tax With	1034415	3.65
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	276-2210 - SS Employee	Drug Treatment and Educa	FED - Federal Tax With	1034415	15.62
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	276-2211 - Medicare Employee	Drug Treatment and Educa	FED - Federal Tax With	1034415	3.65
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	276-2260 - Federal Tax Withholding	Drug Treatment and Educa	FED - Federal Tax With	1034415	14.04
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	276-2261 - State Tax Withholding	Drug Treatment and Educa	FED - Federal Tax With	1034415	8.03
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	280-2110 - SS Employer	Diversion Intake	FED - Federal Tax With	1034415	58.09
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	280-2111 - Medicare Employer	Diversion Intake	FED - Federal Tax With	1034415	13.59
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	280-2210 - SS Employee	Diversion Intake	FED - Federal Tax With	1034415	58.09
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	280-2211 - Medicare Employee	Diversion Intake	FED - Federal Tax With	1034415	13.59
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	280-2260 - Federal Tax Withholding	Diversion Intake	FED - Federal Tax With	1034415	42.11
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	280-2261 - State Tax Withholding	Diversion Intake	FED - Federal Tax With	1034415	24.09
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	281-2110 - SS Employer	Diversion Consequence	FED - Federal Tax With	1034415	45.97
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	281-2111 - Medicare Employer	Diversion Consequence	FED - Federal Tax With	1034415	10.74
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	281-2210 - SS Employee	Diversion Consequence	FED - Federal Tax With	1034415	45.97
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	281-2211 - Medicare Employee	Diversion Consequence	FED - Federal Tax With	1034415	10.74
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	281-2260 - Federal Tax Withholding	Diversion Consequence	FED - Federal Tax With	1034415	9.54
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	281-2261 - State Tax Withholding	Diversion Consequence	FED - Federal Tax With	1034415	8.04
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	282-2110 - SS Employer	Drug Testing	FED - Federal Tax With	1034415	42.13
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	282-2111 - Medicare Employer	Drug Testing	FED - Federal Tax With	1034415	9.85
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	282-2210 - SS Employee	Drug Testing	FED - Federal Tax With	1034415	42.14
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	282-2211 - Medicare Employee	Drug Testing	FED - Federal Tax With	1034415	9.85
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	282-2260 - Federal Tax Withholding	Drug Testing	FED - Federal Tax With	1034415	30.98

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APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	282-2261 - State Tax Withholding	Drug Testing	FED - Federal Tax With	1034415	22.23
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	285-2110 - SS Employer	Case Processing Assistance	FED - Federal Tax With	1034415	14.48
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	285-2111 - Medicare Employer	Case Processing Assistance	FED - Federal Tax With	1034415	3.39
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	285-2210 - SS Employee	Case Processing Assistance	FED - Federal Tax With	1034415	14.48
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	285-2211 - Medicare Employee	Case Processing Assistance	FED - Federal Tax With	1034415	3.39
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	285-2260 - Federal Tax Withholding	Case Processing Assistance	FED - Federal Tax With	1034415	47.82
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	285-2261 - State Tax Withholding	Case Processing Assistance	FED - Federal Tax With	1034415	11.52
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	289-2110 - SS Employer	Community Punishment	FED - Federal Tax With	1034415	21.28
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	289-2111 - Medicare Employer	Community Punishment	FED - Federal Tax With	1034415	4.98
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	289-2210 - SS Employee	Community Punishment	FED - Federal Tax With	1034415	21.28
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	289-2211 - Medicare Employee	Community Punishment	FED - Federal Tax With	1034415	4.98
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	289-2260 - Federal Tax Withholding	Community Punishment	FED - Federal Tax With	1034415	9.55
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	289-2261 - State Tax Withholding	Community Punishment	FED - Federal Tax With	1034415	5.29
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	294-2110 - SS Employer	Prosecution Recovery Attor	FED - Federal Tax With	1034415	98.02
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	294-2111 - Medicare Employer	Prosecution Recovery Attor	FED - Federal Tax With	1034415	22.92
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	294-2210 - SS Employee	Prosecution Recovery Attor	FED - Federal Tax With	1034415	98.02
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	294-2211 - Medicare Employee	Prosecution Recovery Attor	FED - Federal Tax With	1034415	22.92
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	294-2260 - Federal Tax Withholding	Prosecution Recovery Attor	FED - Federal Tax With	1034415	22.91
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	294-2261 - State Tax Withholding	Prosecution Recovery Attor	FED - Federal Tax With	1034415	23.64
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	297-2110 - SS Employer	Fill the Gap, Courts	FED - Federal Tax With	1034415	270.07
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	297-2111 - Medicare Employer	Fill the Gap, Courts	FED - Federal Tax With	1034415	63.15
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	297-2210 - SS Employee	Fill the Gap, Courts	FED - Federal Tax With	1034415	270.07
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	297-2211 - Medicare Employee	Fill the Gap, Courts	FED - Federal Tax With	1034415	63.15
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	297-2260 - Federal Tax Withholding	Fill the Gap, Courts	FED - Federal Tax With	1034415	435.71
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	297-2261 - State Tax Withholding	Fill the Gap, Courts	FED - Federal Tax With	1034415	126.97
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	334-2110 - SS Employer	Attorney Diversion	FED - Federal Tax With	1034415	23.81
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	334-2111 - Medicare Employer	Attorney Diversion	FED - Federal Tax With	1034415	5.57
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	334-2210 - SS Employee	Attorney Diversion	FED - Federal Tax With	1034415	23.81
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	334-2211 - Medicare Employee	Attorney Diversion	FED - Federal Tax With	1034415	5.57
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	334-2260 - Federal Tax Withholding	Attorney Diversion	FED - Federal Tax With	1034415	54.90
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	334-2261 - State Tax Withholding	Attorney Diversion	FED - Federal Tax With	1034415	17.35
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	340-2110 - SS Employer	Jail District	FED - Federal Tax With	1034415	3,395.48
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	340-2111 - Medicare Employer	Jail District	FED - Federal Tax With	1034415	794.08
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	340-2210 - SS Employee	Jail District	FED - Federal Tax With	1034415	3,395.50
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	340-2211 - Medicare Employee	Jail District	FED - Federal Tax With	1034415	794.08
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	340-2260 - Federal Tax Withholding	Jail District	FED - Federal Tax With	1034415	3,452.47
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	340-2261 - State Tax Withholding	Jail District	FED - Federal Tax With	1034415	1,231.59
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	341-2110 - SS Employer	Juvenile Jail District	FED - Federal Tax With	1034415	396.36
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	341-2111 - Medicare Employer	Juvenile Jail District	FED - Federal Tax With	1034415	92.69
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	341-2210 - SS Employee	Juvenile Jail District	FED - Federal Tax With	1034415	396.36
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	341-2211 - Medicare Employee	Juvenile Jail District	FED - Federal Tax With	1034415	92.69
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	341-2260 - Federal Tax Withholding	Juvenile Jail District	FED - Federal Tax With	1034415	783.25
APACHE COUNTY TAX WITHHOLDING	2016-00000067	08/27/2015	341-2261 - State Tax Withholding	Juvenile Jail District	FED - Federal Tax With	1034415	149.54
ASRS LEGACY EORP	2016-00000068	08/27/2015	100-2152 - Elected Officials Retirement	General Fund	ASRS LEGACY - ASRS Le	1034416	972.22
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	100-2113 - Long Term Disability Empl	General Fund	ASRS - ASRS*	1034417	183.94
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	100-2150 - ASRS Employer	General Fund	ASRS - ASRS*	1034417	17,848.16
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	100-2213 - Long Term Disability Empl	General Fund	ASRS - ASRS*	1034417	183.94
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	100-2250 - ASRS Employee	General Fund	ASRS - ASRS*	1034417	17,397.03

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AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	202-2113 - Long Term Disability Empl	County Library	ASRS - ASRS*	1034417	28.29
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	202-2150 - ASRS Employer	County Library	ASRS - ASRS*	1034417	2,675.95
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	202-2213 - Long Term Disability Empl	County Library	ASRS - ASRS*	1034417	28.29
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	202-2250 - ASRS Employee	County Library	ASRS - ASRS*	1034417	2,675.95
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	205-2113 - Long Term Disability Empl	Roads	ASRS - ASRS*	1034417	120.95
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	205-2150 - ASRS Employer	Roads	ASRS - ASRS*	1034417	11,565.95
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	205-2213 - Long Term Disability Empl	Roads	ASRS - ASRS*	1034417	120.95
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	205-2250 - ASRS Employee	Roads	ASRS - ASRS*	1034417	11,443.36
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	212-2113 - Long Term Disability Empl	Health Services	ASRS - ASRS*	1034417	42.27
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	212-2150 - ASRS Employer	Health Services	ASRS - ASRS*	1034417	3,994.72
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	212-2213 - Long Term Disability Empl	Health Services	ASRS - ASRS*	1034417	42.27
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	212-2250 - ASRS Employee	Health Services	ASRS - ASRS*	1034417	3,994.72
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	214-2113 - Long Term Disability Empl	Forest thinning	ASRS - ASRS*	1034417	0.07
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	214-2150 - ASRS Employer	Forest thinning	ASRS - ASRS*	1034417	6.70
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	214-2213 - Long Term Disability Empl	Forest thinning	ASRS - ASRS*	1034417	0.07
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	214-2250 - ASRS Employee	Forest thinning	ASRS - ASRS*	1034417	6.71
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	218-2113 - Long Term Disability Empl	GIS	ASRS - ASRS*	1034417	2.12
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	218-2150 - ASRS Employer	GIS	ASRS - ASRS*	1034417	200.89
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	218-2213 - Long Term Disability Empl	GIS	ASRS - ASRS*	1034417	2.12
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	218-2250 - ASRS Employee	GIS	ASRS - ASRS*	1034417	200.89
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	226-2113 - Long Term Disability Empl	Emergency Services	ASRS - ASRS*	1034417	1.59
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	226-2150 - ASRS Employer	Emergency Services	ASRS - ASRS*	1034417	150.84
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	226-2213 - Long Term Disability Empl	Emergency Services	ASRS - ASRS*	1034417	1.59
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	226-2250 - ASRS Employee	Emergency Services	ASRS - ASRS*	1034417	150.84
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	227-2113 - Long Term Disability Empl	Juvenile High Risk Court	ASRS - ASRS*	1034417	0.84
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	227-2150 - ASRS Employer	Juvenile High Risk Court	ASRS - ASRS*	1034417	79.77
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	227-2213 - Long Term Disability Empl	Juvenile High Risk Court	ASRS - ASRS*	1034417	0.84
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	227-2250 - ASRS Employee	Juvenile High Risk Court	ASRS - ASRS*	1034417	79.77
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	230-2113 - Long Term Disability Empl	Criminal Justice, Attorney	ASRS - ASRS*	1034417	2.52
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	230-2150 - ASRS Employer	Criminal Justice, Attorney	ASRS - ASRS*	1034417	238.42
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	230-2213 - Long Term Disability Empl	Criminal Justice, Attorney	ASRS - ASRS*	1034417	2.52
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	230-2250 - ASRS Employee	Criminal Justice, Attorney	ASRS - ASRS*	1034417	238.46
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	236-2113 - Long Term Disability Empl	D.P. Services Schools	ASRS - ASRS*	1034417	10.25
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	236-2150 - ASRS Employer	D.P. Services Schools	ASRS - ASRS*	1034417	969.69
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	236-2213 - Long Term Disability Empl	D.P. Services Schools	ASRS - ASRS*	1034417	10.25
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	236-2250 - ASRS Employee	D.P. Services Schools	ASRS - ASRS*	1034417	969.69
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	239-2113 - Long Term Disability Empl	Local Court Automation	ASRS - ASRS*	1034417	0.66
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	239-2150 - ASRS Employer	Local Court Automation	ASRS - ASRS*	1034417	61.90
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	239-2213 - Long Term Disability Empl	Local Court Automation	ASRS - ASRS*	1034417	0.66
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	239-2250 - ASRS Employee	Local Court Automation	ASRS - ASRS*	1034417	61.90
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	241-2113 - Long Term Disability Empl	State Aid to Probation	ASRS - ASRS*	1034417	1.21
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	241-2150 - ASRS Employer	State Aid to Probation	ASRS - ASRS*	1034417	114.33
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	241-2213 - Long Term Disability Empl	State Aid to Probation	ASRS - ASRS*	1034417	1.21
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	241-2250 - ASRS Employee	State Aid to Probation	ASRS - ASRS*	1034417	114.33
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	243-2113 - Long Term Disability Empl	Accent/Attorney	ASRS - ASRS*	1034417	3.05
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	243-2150 - ASRS Employer	Accent/Attorney	ASRS - ASRS*	1034417	289.22
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	243-2213 - Long Term Disability Empl	Accent/Attorney	ASRS - ASRS*	1034417	3.05
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	243-2250 - ASRS Employee	Accent/Attorney	ASRS - ASRS*	1034417	289.18

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	244-2113 - Long Term Disability Empl	Probation Services	ASRS - ASRS*	1034417	1.68
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	244-2150 - ASRS Employer	Probation Services	ASRS - ASRS*	1034417	159.25
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	244-2213 - Long Term Disability Empl	Probation Services	ASRS - ASRS*	1034417	1.68
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	244-2250 - ASRS Employee	Probation Services	ASRS - ASRS*	1034417	159.25
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	245-2113 - Long Term Disability Empl	CASA	ASRS - ASRS*	1034417	1.07
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	245-2150 - ASRS Employer	CASA	ASRS - ASRS*	1034417	100.92
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	245-2213 - Long Term Disability Empl	CASA	ASRS - ASRS*	1034417	1.07
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	245-2250 - ASRS Employee	CASA	ASRS - ASRS*	1034417	100.92
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	246-2113 - Long Term Disability Empl	Adult Intensive Supervision	ASRS - ASRS*	1034417	2.42
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	246-2150 - ASRS Employer	Adult Intensive Supervision	ASRS - ASRS*	1034417	227.90
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	246-2213 - Long Term Disability Empl	Adult Intensive Supervision	ASRS - ASRS*	1034417	2.42
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	246-2250 - ASRS Employee	Adult Intensive Supervision	ASRS - ASRS*	1034417	227.90
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	249-2113 - Long Term Disability Empl	Juvenile Treatment Service	ASRS - ASRS*	1034417	2.64
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	249-2150 - ASRS Employer	Juvenile Treatment Service	ASRS - ASRS*	1034417	249.65
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	249-2213 - Long Term Disability Empl	Juvenile Treatment Service	ASRS - ASRS*	1034417	2.64
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	249-2250 - ASRS Employee	Juvenile Treatment Service	ASRS - ASRS*	1034417	249.65
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	251-2113 - Long Term Disability Empl	J.I.P.S	ASRS - ASRS*	1034417	1.26
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	251-2150 - ASRS Employer	J.I.P.S	ASRS - ASRS*	1034417	119.62
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	251-2213 - Long Term Disability Empl	J.I.P.S	ASRS - ASRS*	1034417	1.26
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	251-2250 - ASRS Employee	J.I.P.S	ASRS - ASRS*	1034417	119.62
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	254-2113 - Long Term Disability Empl	State Adult Enhancement F	ASRS - ASRS*	1034417	1.99
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	254-2150 - ASRS Employer	State Adult Enhancement F	ASRS - ASRS*	1034417	188.30
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	254-2213 - Long Term Disability Empl	State Adult Enhancement F	ASRS - ASRS*	1034417	1.99
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	254-2250 - ASRS Employee	State Adult Enhancement F	ASRS - ASRS*	1034417	188.30
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	260-2113 - Long Term Disability Empl	Victim's Assistance	ASRS - ASRS*	1034417	1.68
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	260-2150 - ASRS Employer	Victim's Assistance	ASRS - ASRS*	1034417	159.92
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	260-2213 - Long Term Disability Empl	Victim's Assistance	ASRS - ASRS*	1034417	1.68
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	260-2250 - ASRS Employee	Victim's Assistance	ASRS - ASRS*	1034417	159.94
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	276-2113 - Long Term Disability Empl	Drug Treatment and Educat	ASRS - ASRS*	1034417	0.31
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	276-2150 - ASRS Employer	Drug Treatment and Educat	ASRS - ASRS*	1034417	28.88
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	276-2213 - Long Term Disability Empl	Drug Treatment and Educat	ASRS - ASRS*	1034417	0.31
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	276-2250 - ASRS Employee	Drug Treatment and Educat	ASRS - ASRS*	1034417	28.88
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	280-2113 - Long Term Disability Empl	Diversion Intake	ASRS - ASRS*	1034417	1.16
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	280-2150 - ASRS Employer	Diversion Intake	ASRS - ASRS*	1034417	110.47
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	280-2213 - Long Term Disability Empl	Diversion Intake	ASRS - ASRS*	1034417	1.16
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	280-2250 - ASRS Employee	Diversion Intake	ASRS - ASRS*	1034417	110.47
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	281-2113 - Long Term Disability Empl	Diversion Consequence	ASRS - ASRS*	1034417	1.00
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	281-2150 - ASRS Employer	Diversion Consequence	ASRS - ASRS*	1034417	95.08
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	281-2213 - Long Term Disability Empl	Diversion Consequence	ASRS - ASRS*	1034417	1.00
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	281-2250 - ASRS Employee	Diversion Consequence	ASRS - ASRS*	1034417	95.08
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	289-2113 - Long Term Disability Empl	Community Punishment	ASRS - ASRS*	1034417	0.45
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	289-2150 - ASRS Employer	Community Punishment	ASRS - ASRS*	1034417	42.23
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	289-2213 - Long Term Disability Empl	Community Punishment	ASRS - ASRS*	1034417	0.45
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	289-2250 - ASRS Employee	Community Punishment	ASRS - ASRS*	1034417	42.23
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	294-2113 - Long Term Disability Empl	Prosecution Recovery Attor	ASRS - ASRS*	1034417	2.06
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	294-2150 - ASRS Employer	Prosecution Recovery Attor	ASRS - ASRS*	1034417	194.99
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	294-2213 - Long Term Disability Empl	Prosecution Recovery Attor	ASRS - ASRS*	1034417	2.06
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	294-2250 - ASRS Employee	Prosecution Recovery Attor	ASRS - ASRS*	1034417	194.99

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	297-2113 - Long Term Disability Empl	Fill the Gap, Courts	ASRS - ASRS*	1034417	3.32
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	297-2150 - ASRS Employer	Fill the Gap, Courts	ASRS - ASRS*	1034417	313.52
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	297-2213 - Long Term Disability Empl	Fill the Gap, Courts	ASRS - ASRS*	1034417	3.32
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	297-2250 - ASRS Employee	Fill the Gap, Courts	ASRS - ASRS*	1034417	313.52
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	334-2113 - Long Term Disability Empl	Attorney Diversion	ASRS - ASRS*	1034417	0.46
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	334-2150 - ASRS Employer	Attorney Diversion	ASRS - ASRS*	1034417	43.87
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	334-2213 - Long Term Disability Empl	Attorney Diversion	ASRS - ASRS*	1034417	0.46
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	334-2250 - ASRS Employee	Attorney Diversion	ASRS - ASRS*	1034417	43.87
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	340-2113 - Long Term Disability Empl	Jail District	ASRS - ASRS*	1034417	34.03
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	340-2150 - ASRS Employer	Jail District	ASRS - ASRS*	1034417	3,219.59
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	340-2213 - Long Term Disability Empl	Jail District	ASRS - ASRS*	1034417	34.03
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	340-2250 - ASRS Employee	Jail District	ASRS - ASRS*	1034417	3,219.59
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	341-2113 - Long Term Disability Empl	Juvenile Jail District	ASRS - ASRS*	1034417	7.34
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	341-2150 - ASRS Employer	Juvenile Jail District	ASRS - ASRS*	1034417	694.95
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	341-2213 - Long Term Disability Empl	Juvenile Jail District	ASRS - ASRS*	1034417	7.34
AZ STATE RETIREMENT SYSTEM	2016-00000069	08/27/2015	341-2250 - ASRS Employee	Juvenile Jail District	ASRS - ASRS*	1034417	694.95
BINETTNEEKIRK, GERALDINE	2016-00000070	08/27/2015	205-2230 - Voluntary Withholding	Roads	CS\$ - Child Support \$	1034418	176.65
CALIFORNIA STATE DISBURSEMENT UNIT	2016-00000071	08/27/2015	340-2230 - Voluntary Withholding	Jail District	CS% - Child Support	1034419	297.23
CHILD SUPPORT SERVICES ORS	2016-00000072	08/27/2015	100-2230 - Voluntary Withholding	General Fund	CS% - Child Support	1034420	(297.23)
CHILD SUPPORT SERVICES ORS	2016-00000072	08/27/2015	205-2230 - Voluntary Withholding	Roads	CS% - Child Support	1034420	235.49
CHILD SUPPORT SERVICES ORS	2016-00000072	08/27/2015	340-2230 - Voluntary Withholding	Jail District	CS% - Child Support	1034420	297.23
CINCINNATI LIFE INS CO	2016-00000073	08/27/2015	205-2230 - Voluntary Withholding	Roads	CINLIFECO - Cincinnati	1034421	28.00
CINCINNATI LIFE INS CO	2016-00000073	08/27/2015	254-2230 - Voluntary Withholding	State Adult Enhancement F	CINLIFECO - Cincinnati	1034421	12.85
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	100-2230 - Voluntary Withholding	General Fund	COLLIFEPOST - Colonia	1034422	446.40
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	202-2230 - Voluntary Withholding	County Library	COLLIFEPOST - Colonia	1034422	69.13
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	205-2230 - Voluntary Withholding	Roads	COLLIFEPOST - Colonia	1034422	590.11
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	212-2230 - Voluntary Withholding	Health Services	COLLIFEPOST - Colonia	1034422	134.78
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	241-2230 - Voluntary Withholding	State Aid to Probation	COLLIFEPOST - Colonia	1034422	52.89
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	254-2230 - Voluntary Withholding	State Adult Enhancement F	COLLIFEPOST - Colonia	1034422	20.57
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	260-2230 - Voluntary Withholding	Victim's Assistance	COLLIFEPOST - Colonia	1034422	18.86
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	297-2230 - Voluntary Withholding	Fill the Gap, Courts	COLLIFEPOST - Colonia	1034422	41.97
COLONIAL LIFE AND ACCIDENT INS	2016-00000074	08/27/2015	340-2230 - Voluntary Withholding	Jail District	COLLIFEPOST - Colonia	1034422	115.72
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	100-2154 - Probation Retirement Em	General Fund	CORPAOC - Probation	1034423	693.24
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	100-2253 - Correction Retirement Em	General Fund	CORPAOC - Probation	1034423	292.24
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	241-2154 - Probation Retirement Em	State Aid to Probation	CORPAOC - Probation	1034423	670.94
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	241-2253 - Correction Retirement Em	State Aid to Probation	CORPAOC - Probation	1034423	282.83
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	244-2154 - Probation Retirement Em	Probation Services	CORPAOC - Probation	1034423	294.07
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	244-2253 - Correction Retirement Em	Probation Services	CORPAOC - Probation	1034423	123.95
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	246-2154 - Probation Retirement Em	Adult Intensive Supervision	CORPAOC - Probation	1034423	1,169.84
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	246-2253 - Correction Retirement Em	Adult Intensive Supervision	CORPAOC - Probation	1034423	493.15
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	251-2154 - Probation Retirement Em	J.I.P.S	CORPAOC - Probation	1034423	144.92
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	251-2253 - Correction Retirement Em	J.I.P.S	CORPAOC - Probation	1034423	61.09
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	254-2154 - Probation Retirement Em	State Adult Enhancement F	CORPAOC - Probation	1034423	971.27
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	254-2253 - Correction Retirement Em	State Adult Enhancement F	CORPAOC - Probation	1034423	409.45
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	282-2154 - Probation Retirement Em	Drug Testing	CORPAOC - Probation	1034423	147.04
CORRECTIONS OFFICER RET PLAN	2016-00000075	08/27/2015	282-2253 - Correction Retirement Em	Drug Testing	CORPAOC - Probation	1034423	62.00
CORRECTIONS OFFICER RETIREMENT PLAN 520	2016-00000076	08/27/2015	256-2153 - Correction Retirement Em	Accent/Sheriff	CORP - Corrections Re	1034424	157.22
CORRECTIONS OFFICER RETIREMENT PLAN 520	2016-00000076	08/27/2015	256-2253 - Correction Retirement Em	Accent/Sheriff	CORP - Corrections Re	1034424	96.37

Vendor Name	Invoice Number	G/L Date	GL Account	Full Org Set Description	Invoice Description	Check Number	Transaction Amount
CORRECTIONS OFFICER RETIREMENT PLAN 520	2016-00000076	08/27/2015	340-2153 - Correction Retirement Em	Jail District	CORP - Corrections Re	1034424	3,072.51
CORRECTIONS OFFICER RETIREMENT PLAN 520	2016-00000076	08/27/2015	340-2253 - Correction Retirement Em	Jail District	CORP - Corrections Re	1034424	1,883.38
J VANCE ANDERSEN PLC	2016-00000077	08/27/2015	100-2230 - Voluntary Withholding	General Fund	WRITGARN%- Writ of	1034425	252.97
KANSAS PAYMENT CENTER	2016-00000078	08/27/2015	100-2230 - Voluntary Withholding	General Fund	CS\$ - Child Support \$	1034426	(1,761.74)
KANSAS PAYMENT CENTER	2016-00000078	08/27/2015	202-2230 - Voluntary Withholding	County Library	CS\$ - Child Support \$	1034426	122.00
KANSAS PAYMENT CENTER	2016-00000078	08/27/2015	205-2230 - Voluntary Withholding	Roads	CS\$ - Child Support \$	1034426	1,316.19
KANSAS PAYMENT CENTER	2016-00000078	08/27/2015	224-2230 - Voluntary Withholding	Sheriff's Grants	CS\$ - Child Support \$	1034426	445.55
NATIONWIDE	2016-00000079	08/27/2015	100-2230 - Voluntary Withholding	General Fund	NATION - Nationwide I	1034427	850.00
NATIONWIDE	2016-00000079	08/27/2015	205-2230 - Voluntary Withholding	Roads	NATION - Nationwide I	1034427	5.00
NATIONWIDE	2016-00000079	08/27/2015	285-2230 - Voluntary Withholding	Case Processing Assistance	NATION - Nationwide I	1034427	90.00
NATIONWIDE	2016-00000079	08/27/2015	297-2230 - Voluntary Withholding	Fill the Gap, Courts	NATION - Nationwide I	1034427	660.00
PUBLIC SAFETY PERSONNEL 401	2016-00000080	08/27/2015	100-2152 - Elected Officials Retirement	General Fund	EORP - Elected Official	1034428	7,261.73
PUBLIC SAFETY PERSONNEL 401	2016-00000080	08/27/2015	100-2252 - Elected Officials Retirement	General Fund	EORP - Elected Official	1034428	3,709.90
PUBLIC SAFETY SHERIFF RET	2016-00000081	08/27/2015	100-2151 - Public Safety Retirement E	General Fund	PSPRS - Sheriffs Retirement	1034429	29,080.38
PUBLIC SAFETY SHERIFF RET	2016-00000081	08/27/2015	100-2251 - Public Safety Retirement E	General Fund	PSPRS - Sheriffs Retirement	1034429	6,359.77
PUBLIC SAFETY SHERIFF RET	2016-00000081	08/27/2015	224-2151 - Public Safety Retirement E	Sheriff's Grants	PSPRS - Sheriffs Retirement	1034429	2,213.65
PUBLIC SAFETY SHERIFF RET	2016-00000081	08/27/2015	224-2251 - Public Safety Retirement E	Sheriff's Grants	PSPRS - Sheriffs Retirement	1034429	484.14
PUBLIC SAFETY SHERIFF RET	2016-00000081	08/27/2015	256-2151 - Public Safety Retirement E	Accent/Sheriff	PSPRS - Sheriffs Retirement	1034429	1,245.71
PUBLIC SAFETY SHERIFF RET	2016-00000081	08/27/2015	256-2251 - Public Safety Retirement E	Accent/Sheriff	PSPRS - Sheriffs Retirement	1034429	272.43
PUBLIC SAFETY SHERIFF RET	2016-00000081	08/27/2015	340-2151 - Public Safety Retirement E	Jail District	PSPRS - Sheriffs Retirement	1034429	1,245.71
PUBLIC SAFETY SHERIFF RET	2016-00000081	08/27/2015	340-2251 - Public Safety Retirement E	Jail District	PSPRS - Sheriffs Retirement	1034429	272.43
RIO PUERCO ACRES	2016-00000082	08/27/2015	100-2230 - Voluntary Withholding	General Fund	SANDSTONE - Sandsto	1034430	455.00
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	100-2230 - Voluntary Withholding	General Fund	SECBEN - Security Ben	1034431	448.30
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	205-2230 - Voluntary Withholding	Roads	SECBEN - Security Ben	1034431	5.00
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	212-2230 - Voluntary Withholding	Health Services	SECBEN - Security Ben	1034431	155.00
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	226-2230 - Voluntary Withholding	Emergency Services	SECBEN - Security Ben	1034431	50.00
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	236-2230 - Voluntary Withholding	D.P. Services Schools	SECBEN - Security Ben	1034431	400.00
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	246-2230 - Voluntary Withholding	Adult Intensive Supervision	SECBEN - Security Ben	1034431	15.00
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	256-2230 - Voluntary Withholding	Accent/Sheriff	SECBEN - Security Ben	1034431	50.00
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	260-2230 - Voluntary Withholding	Victim's Assistance	SECBEN - Security Ben	1034431	2.70
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	281-2230 - Voluntary Withholding	Diversion Consequence	SECBEN - Security Ben	1034431	7.50
SECURITY BENEFIT GROUP	2016-00000083	08/27/2015	289-2230 - Voluntary Withholding	Community Punishment	SECBEN - Security Ben	1034431	7.50
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000084	08/27/2015	100-2230 - Voluntary Withholding	General Fund	CS% - Child Support *	1034432	(909.52)
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000084	08/27/2015	202-2230 - Voluntary Withholding	County Library	CS% - Child Support *	1034432	122.00
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000084	08/27/2015	205-2230 - Voluntary Withholding	Roads	CS% - Child Support *	1034432	2,141.87
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000084	08/27/2015	224-2230 - Voluntary Withholding	Sheriff's Grants	CS% - Child Support *	1034432	891.10
SUPPORT PAYMENT CLEARINGHOUSE	2016-00000084	08/27/2015	340-2230 - Voluntary Withholding	Jail District	CS% - Child Support *	1034432	297.23
TIAA-CREF AS AGENT FOR JPM	2016-00000085	08/27/2015	100-2230 - Voluntary Withholding	General Fund	TIAA/CREF - TIAA/CREF	1034433	472.92

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

County Manager: Approval of minutes dated August 17, 2015

BOS Meeting Date Requested 9/1/15

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials



OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

August 17, 2015
St. Johns, Arizona

Present were: Chairman Joe Shirley, Jr., Vice Chairman Tom M. White, Jr. and Supervisor Barry Weller. Also present, County Manager/Clerk of the Board Delwin Wengert and Chief Deputy Attorney Joseph Young.

Chairman Shirley called to order the Board of Supervisors meeting at 8:33 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona and welcomed all in attendance.

Diana Morgan led the Pledge of Allegiance.

Ferrin Crosby gave the invocation.

Chairman Shirley called for the Library District items.

Judith Pepple, Library Director, requested approval of community representatives, proposed budget, and Strategic Planning Process for the Round Valley Public Library. **Mr. White moved approval, seconded by Mr. Weller.** Vote was unanimous.

Judith Pepple, Library Director, requested approval to award paving projects for the Concho and Vernon Libraries to Hatch Construction, the lowest bidder at \$97.95 per ton in place. **Mr. Weller moved approval, seconded by Mr. White.** Mr. White asked how many tons would be purchased. Ms. Pepple stated 289.2025 tons at a total cost of \$28,327.38 for Concho and at the Vernon Library it is 5000 square feet. Ferrin Crosby, County Engineer stated the total cost would be \$8,900 for the Vernon Library. Vote was unanimous.

Mr. Weller moved to adjourn the Library District, seconded by Mr. White. Vote was unanimous.

Chairman Shirley called for the Health District item.

Keli Sine-Shields, Assistant Health Director, requested approval of the expansion of Vital Records services to Teec Nos Pos. **Mr. White moved approval.** Mr. Weller asked how many trips would be done. Ms. Sine-Shields stated there would be 9 trips in the fiscal year. **Mr. Weller seconded Mr. White's motion.** Vote was unanimous.

Mr. White moved to adjourn the Public Health Services District meeting, seconded by Mr. Weller. Vote was unanimous.

Chairman Shirley called for the regular agenda items.

Ryan Patterson, Finance Director, requested adoption of the property tax levy for 2015- 2016. Mr. Patterson stated the tax rates are what were provided in the budget document two weeks ago along with the school and special districts and asked for approval. Mr. Weller and Mr. Patterson held as discussion regarding the most recent draft of the document he received this morning due to changes at the state over the weekend. **Mr. White moved approval, seconded by Mr. Shirley.** Motion passed 2-1 with Mr. Weller voting nay due to his concerns expressed in past meetings that he cannot approve since he strongly believes the tax increases were not necessary in several districts and in the primary tax rate.

Mr. Wengert presented the Consent Agenda A-E and recommend approval. Mr. Weller requested Item D be pulled regarding the Eastern Arizona Counties item for discussion. **Mr. Weller moved to approve a Consent Items A, B, C & E, seconded by Mr. White.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between August 3, 2015 to August 17, 2015. Payee Amount DELL COMPUTER CORPORATION 2,100.53 EMILY L DANIES ATTORNEY AT LAW 2,821.52 GOLIGHTLY TIRE 5,195.37 MOUNTAIN COMFORT HEATING AND COOLING 2,569.95 NAVAJO COUNTY 6,486.27 PAGE STEEL 1,390.32 THE GUIDANCE CENTER 1,650.00 AAA ARIZONA INC 2,327.00 APACHE COUNTY SCHOOLS CONSORTIUM 14,835.00 BAUMAN HOME AND AUTO INC 3,496.42 BERRY, CURTIS H 1,030.62 BRADCO 18,132.62 COMMUNITY COUNSELING CENTERS INC 2,400.00 CS&S COMPUTER SYSTEMS 4,799.64 DELL COMPUTER CORPORATION 1,497.93 DIRECTV LLC 1,012.92 EMPIRE MACHINERY 91,798.20 ESRI INC 1,405.21 FRONTIER 1,754.22 ITSECUREONE 3,790.50 JURY SYSTEMS INCORPORATED 1,500.00 NUTRIOSO COMMUNITY ASSOCIATION 6,060.41 OFFICE DEPOT 2,214.83 QUILL CORP 3,245.55 STAPLES CREDIT PLAN 1,912.40 THE AARONS COMPANY LLC 3,000.00 TRINITY SERVICES GROUP INC 20,141.41 VERIZON WIRELESS 4,368.29 WHITE RAVEN OF ARIZONA LLC 4,540.20 YOUNG, JOSEPH 5,900.00 Heap, Justin 1,947.40 Young, Joseph 1,587.40 Shirley, Joe Junior 1,923.79 Rogers, Kent 1,133.60 Stradling, Reed 1,437.05 Vezina, Melissa 1,029.77 King, Walter Scott 1,188.22 APACHE COUNTY HSA 2,256.67 APACHE COUNTY MEDICAL 139,934.08 APACHE COUNTY TAX WITHHOLDING 130,911.16 AZ STATE RETIREMENT SYSTEM 88,427.20 COLONIAL LIFE AND ACCIDENT INS 1,198.99 CORRECTIONS OFFICER RET PLAN 5,938.59 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,636.50 NATIONWIDE 1,605.00 PUBLIC SAFETY PERSONNEL 401 10,971.63 PUBLIC SAFETY SHERIFF RET 37,498.01 SECURITY BENEFIT GROUP 1,141.00 SUPPORT PAYMENT CLEARINGHOUSE 2,534.03 AZ DEPT OF HEALTH SERVICES 1,315.00 AZ DEPT OF REVENUE 1,765.20 AZ DEPT OF REVENUE 75,515.93 AZ DEPT OF RISK MANAGEMENT 1,840.23 AZ STATE GOVERNMENT 134,300.00 AZLGEBT 275,655.36 BOB BARKER COMPANY INC 2,978.43 CDW GOVERNMENT LLC 10,477.99 DIGITAL2YOU.CC 11,800.00 ENGINEERED CONTROL SYSTEMS INC 13,094.18 FOUR CORNERS WELDING & GAS SUPPLY 1,193.05 HILLYARD INC 1,526.83 INLAND KENWORTH INC (FARMINGTON) 1,925.78 LAW OFFICE OF DEVIN BROWN 4,361.50 LEXIS-NEXIS 2,149.41 NAVOPACHE ELECTRIC COOPERATIVE 12,387.65 NEW WORLD SYSTEMS CORPORATION 4,635.00 PACIFIC PONDEROSA CO INC 1,945.60 PERFECT PRINTZ LLC 1,319.77 PROFORCE LAW ENFORCEMENT 1,331.83 QUILL CORP 3,713.42 S R ROBERTS INC 1,383.95 ST JOHNS CITY 1,092.93 TJP COMMUNICATIONS 1,570.14 VALLEY AUTO PARTS 1,261.75 VECTOR

RESOURCES INC 3,191.21 VERITAS RESEARCH CONSULTING 2,440.00 VERIZON WIRELESS 1,415.59 WHITE MOUNTAIN REGIONAL MEDICAL CENTER 1,376.15 WILLIAMS GC NEWSPAPERS INC 1,438.15 Demands are payments made or to be made, by the County. Specific details of the demands may be requested through the County public record request process. B. Request approval of minutes dated August 3, 2015. C. Request approval of a Special Event Liquor License for the American Legion Post 130, for Oktoberfest to be held at the Concho Valley Lions Club, Commercial Drive in Concho, Arizona on October 3, 2015. Personnel Items: E. District I: Request authorization to convert the currently vacant Equipment Mechanic II (range 29) to a Civil Engineering Aide II (range 29). Vote was unanimous.

Mr. Weller stated Consent Item D., regarding the request for approval of the Eastern Arizona Organization Bylaws, the modifications in the Bylaws just exacerbates his concerns about the organization. Mr. Weller stated this action is moving promptly towards not even having elected officials at the meetings and outlined four concerns he has with the contract; #1. Exhibit B was not offered for review and remains a mystery. #2. Mr. Weller suggested any time a county administrator votes on the items at ECO, they have a proxy from an elected official because this is moving toward eliminating the need to even have a proxy to vote on issues associated at times, a great amount of tax dollars, #3. Five directors can make a decision without one elected official being present, #4. They are trying to skirt the Open Meeting Law by not having a website required to be posting the meetings. Mr. Weller stated there are other issues but those are the four that gives him great concern and he will not be voting to approve the item. Mr. Wengert stated the Board of Directors for Eastern Counties Association are, Supervisor Tom White for Apache County, Supervisor Tommie Martin for Gila County, Supervisor Drew John from Graham County, Supervisor David Gomez from Greenlee County, Jason Whiting from Navajo County and Supervisor Richard Searle from Cochise County and he believes the other counties had already passed the Bylaws. Mr. Wengert stated he has attended the Eastern Arizona Counties meetings for the past 15 years and has never seen a meeting where elected officials weren't present and if that happened, they wouldn't hold the meeting. Mr. Wengert stated it has taken a couple years to get to this point and the other counties have approved the bylaws. Mr. Weller stated he has no disagreement with what Mr. Wengert has said has been the history but he also wanted to note that Mr. Wengert didn't claim any of the statements he made were false and it could move towards not having any elected officials there for the vote. Mr. Weller stated he is concerned because the bylaws are the foundation of the operation and can be modified quickly once bylaws start being passed. **Mr. White moved approval, seconded by Mr. Shirley.** Motion passed 2-1 with Mr. Weller voting nay.

Milton Ollerton, Community Development Director, stated following a public hearing, discussion and possible Approval of a Reversion to Acreage to allow Argolding, LLC to revert the Skyline Ranch Subdivision from 71 parcels to 5 parcels. Property is located near Vernon, parcels 106-83-001 through 106-83-071 and Planning & Zoning Commission voted unanimous approval. Mr. Ollerton stated the subdivision ordinance requires a public hearing where there is a reversion to acreage. Chairman Shirley opened the floor for a public hearing. There was no member of the public wanting to speak.

Supervisor Weller stated he received calls of concern about this item and when it approached the Planning and Zoning commission there were concerned citizens that were worried they were

going to lose access to their home sites because they are not able to use road N3114, a road he attempted to adopt twice in the past because it affects so many citizens and without the ability to use road N3114 in any weather conditions they need to cut across these easements and the access road. Mr. Weller stated in speaking with the property owner regarding this modification, he was very pleased to see how cooperative he was and all the people associated with that organization and pleased to say the owner is going to work with the citizens that have been locked in to using that egress and access and are amenable to continue to allow that. Mr. Weller stated he would recommend those citizens meet with the property owner and possibly work out a mutual maintenance agreement to care for that particular road so it doesn't get into the condition that N3114 is in. Mr. Weller stated he drove the road and is exponentially better than N3114, but it has to have some maintenance to it and if people are going to use it, he suggests they also work with property owners to periodically have it graded and taken care of and commended the property owner for their willingness to work with the community.

Mr. White moved to close the public hearing portion of the item, seconded by Mr. Weller. Vote was unanimous.

Chairman Shirley called for action regarding the request for approval of a Reversion to Acreage to allow Argolding, LLC to revert the Skyline Ranch Subdivision from 71 parcels to 5 parcels, located near Vernon, parcels 106-83-001 through 106-83-071. **Mr. White moved approval, seconded by Mr. Weller.** Vote was unanimous.

Mr. Ollerton, Community Development Director, requested a public hearing for an appeal of the Verizon Wireless application to locate a 100' wireless monopole along with an associated 12' x 20' pre-fab equipment shelter. Property is located at Fire Station #2, 38974 Highway 373, in Greer, parcel 102-09-002C. Mr. Ollerton stated when the Planning and Zoning commission approves a conditional use permit it sits for 15 days where folks have an opportunity to file an appeal and if they choose to file an appeal then it is set as a public hearing with the Board of Supervisors and if they don't file an appeal, it goes on the consent agenda. Mr. Ollerton stated there were some folks who filed an appeal to have a public hearing with the Board of Supervisors. Mr. Ollerton stated the immediate neighbors to the proposed tower site have some concerns about the cell tower that is to be located next to the fire station. Mr. Ollerton stated the cell tower will be located in a meadow and the Planning & Zoning Commission talked with the applicant and neighbors about maybe disguising it as a pine tree but it would be the only tree in the meadow so it would still look awkward. Mr. Ollerton stated in the Planning & Zoning Commission meeting, it was discussed presenting the pole in a different way, such as a brown and rust type pole to help disguise it some but it will still stick out. Mr. Ollerton stated the Planning & Zoning Commission approved the tower with a 4-1 vote and included in the Board's packet is a letter from the one commission member who voted against who stated he is in favor of the project, he just wanted the neighbors to have an opportunity to discuss this further Verizon. Mr. Ollerton stated he facilitated that discussion and Verizon talked with neighbors trying to work out an agreement on how to mitigate some of the concerns they have.

Mr. Ollerton stated a condition of approval is the pole should be brown/rust in color, a block wall on the west and south side of the property installed by Verizon and should be installed as part of the application.

Mr. Weller stated he was at the Planning and Zoning Commission meeting that had some of the discussion and it was suggested that Mr. Ollerton advertise and have some public discussions and asked Mr. Ollerton how he facilitated the communications with the community. Mr. Ollerton stated he did not recall that he was asked to have public discussions; Verizon was asked to have public discussions and he isn't sure what they did. Mr. Weller stated Mr. Ollerton facilitated meetings and asked if he advertised them to the community. Mr. Ollerton stated he didn't; he facilitated discussions between Verizon and the neighbors. Mr. Weller asked Mr. Ollerton to describe the height, materials, etc., for the wall. Mr. Ollerton stated the Board could make it a condition of the application to require at least a six foot block wall since a wood fence would be more challenging and expensive to maintain, and chain link is not proper for that area.

Jeffrey Semrow, a resident of Greer, stated he has been in contact with Verizon and wished the cell tower would be voted down because it is an eyesore but is willing to compromise with a brown wall and rust colored cell tower which seems as appropriate as it can be, so he isn't in favor of the tower but is willing to compromise with a block wall around it.

Mr. Weller asked who is responsible for the cost of the wall. Mr. Semrow stated he believed Verizon would pay for the wall.

Reg Destree, representing Verizon, stated he spoke with Mr. Semrow and other neighbors regarding some things that could be done to mitigate their concerns and from those discussions came the wall fence that will cost about \$80,000 which Verizon will be paying for and will be working out the logistics with the fire district to ensure it is built as quickly as possible. Mr. Destree stated the wireless pole will accommodate other carriers so if some other company comes along in the future they would contribute to offset the cost of the wall.

Mr. Weller asked about the timeline for the wall. Mr. Destree stated the tower will not be built this year but the wall would go in about the same time the pole is built.

Mr. Weller moved to close the public inhering, seconded by Mr. White. Vote was unanimous.

Mr. Weller moved to approve a conditional use permit to allow Verizon Wireless to construct a 100' wireless monopole along with an associated 12' x 20' pre-fab equipment shelter. Property is located at Fire Station #2, 38974 Highway 373 in Greer, parcel 102-09-002C with the following conditions: a six foot block brown fence constructed on the south and west sides of the Greer Fire Department, and the pole for the tower be rust or brown color and the commitment by Verizon that by the time the tower is constructed, the wall would be constructed and no delay in the wall construction and the cost of the wall is taken on by Verizon Wireless, seconded by Mr. White. Vote was unanimous.

Ferrin Crosby, County Engineer requested approval to award paving project for County Road 5101 to Hatch Construction, the lowest bidder at \$97.95 per ton in place at a total cost of approximately \$86,000. **Mr. Weller moved approval, seconded by Mr. White.** Mr. Crosby stated as part of the addendum included the Vernon Library which Ms. Pepple addressed earlier, a portion of that bid included a portion of the county road in front of the library parking lot

for a cost of \$9,000 and wanted the board to be aware both of those bids were bid at the same time as part of the project. Vote was unanimous.

Angela Romero, Election Director, requested approval to hold a Special Election for the Concho Fire District Reorganization on March 8, 2016. Mr. Weller asked if this reorganization was to take the Board from a 3 to 5 member Board. Mrs. Romero stated yes. **Mr. Weller moved approval, seconded by Mr. White.** Vote was unanimous.

Angela Romero, Election Director, requested approval to hold the Special Election for the Concho Fire District reorganization as an "All Mail" Ballot Election. Mr. **White moved approval, seconded by Mr. Weller.** Vote was unanimous.

Angela Romero, Election Director, requested approval to publish the Call and Notice of Election for the Concho Fire District Reorganization to be held on March 8, 2016. **Mr. Weller moved approval seconded by Mr. White.** Vote was unanimous.

Angela Romero, Election Director, requested appointment of the tally board workers, replacement centers and drop boxes for the Concho Fire District Reorganization Special Election to be held on March 8, 2016. **Mr. Weller moved approval, seconded by Mr. White.** Vote was unanimous.

Treasurer Marleita Begay requested approval of a new line of revolving credit for Apache County in an amount of \$5,600,000.00. Ms. Begay stated this amount will be allotted to the County entities when needed and when a fund within the chart of accounts is in the negative and it requires to be brought back into the positive by a draw on the line of credit. **Mr. Weller moved approval, seconded by Mr. White.** Vote was unanimous.

School Superintendent Barry Williams, requested approval of an Intergovernmental Agreement between the Arizona Supreme Court, Apache County School Superintendent, the Apache County Superior Court through the Juvenile Court, the Navajo County Board of Supervisors, the Navajo County School Superintendent, and the Navajo County Superior Court through the Juvenile Court to define the post termination responsibilities relating to juvenile detention education services stemming from the closure of the Apache County Juvenile Detention Facility. **Mr. Weller moved approval, seconded by Mr. White.** Mr. Weller and Mr. Williams held a discussion why the agreement is for only a short time. Mr. Williams stated there will be a amendment to the agreement coming in October. Vote was unanimous.

Lance Spivey, on behalf of the Sheriff's Office, requested approval to accept the Emergency Management Performance Grant (EMPG) Grant #EMW-2015-EP-00048, in the amount of \$135,174. **Mr. White moved approval, seconded by Mr. Weller.** Vote was unanimous.

There was no one wanting to address the Board during call to the public.

Mr. White moved to adjourn, seconded by Mr. Weller. Vote was unanimous.

Approved this 1st day of September, 2015.

Joe Shirley, Jr.
Chairman of the Board


Delwin Wengert
Clerk of the Board

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Michael Latham, Presiding Judge

Date/Signature: 8/26/15 

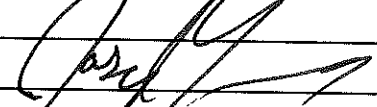
Describe in detail what you want to say to the Board and what action you want the Board to take: Consent
Item: Approval of the FY16 Fill the Gap Grant Application in the amount of \$152,065.00.

BOS Meeting Date Requested 8/26/15

PRE-AGENDA ITEM REVIEW

Review Routing /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: 

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials 

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____

FILL THE GAP (FTG) APPLICATION

A. APPLICANT INFORMATION

1. COURT NAME: APACHE COUNTY SUPERIOR		
2. CONTACT PERSON: SUEANNE CZARNYSZKA	3. TITLE: COURT ADMINISTRATOR	
4. ADDRESS (STREET, CITY, STATE, ZIP): PO BOX 667, 70 W. 3 RD ST. SOUTH, ST. JOHNS, AZ 85936-0667		
5. PHONE: 928-337-7677	6. FAX: 928-337-7586	7. E-MAIL ADDRESS: SCZARNYSZKA@COURTS.AZ.GOV

B. BUDGET INFORMATION

8. PROJECT TITLE: AUTOMATION & STAFFING SUPPORT		
9. BEGIN DATE: 7-1-2015		END DATE: 6-30-2016
10. AMOUNT STATE FTG REQUESTED: \$ 20,569.00	AMOUNT LOCAL FTG REQUESTED: \$ 152,065.00	LOCAL BALANCE (COURT PORTION): \$478,894.79 AS OF: 08/20/2015 (CERTIFIED BY LOCAL FINANCE)
11. OTHER ACTIVE APPROVED GRANTS FOR FTG (STATE \$ AMOUNT): N/A		
12. <input type="checkbox"/> NEW REQUEST	<input checked="" type="checkbox"/> CONTINUE PROJECT – TIME & \$ <input type="checkbox"/> CONTINUE PROJECT – ADDITIONAL STAFF GPT #1201FTG001	<input type="checkbox"/> EXTEND PROJECT MORE TIME NO ADDITIONAL FUNDS GPT #

C. PROJECT INFORMATION

13. DESCRIPTION OF PROJECT PLAN.

FTG MONIES WILL BE USED TO CONTINUE TO PROVIDE AUTOMATION AND STAFFING SUPPORT. APPROXIMATELY 75% OF APACHE COUNTY'S ACAP DEVICE FEES WILL BE PAID WITH FTG FUNDS. STAFF POSITIONS TO BE FUNDED, IN PART, BY FTG FUNDS INCLUDE A JUDGE PRO TEM, AZTEC FIELD TRAINER, BAILIFF, AND A FULL-TIME JUSTICE COURT CLERK. TRAVEL AND TRAINING MATERIAL COSTS FOR OUR NEW AZTEC FIELD TRAINER, AS WELL AS TRAVEL AND TRAINING COSTS FOR OUR NEWLY DESIGNATED CASEFLOW MANAGER WILL ALSO BE FUNDED.

14. DESCRIBE THE NEED FOR THIS PROJECT AND HOW THE EXPENDITURE OF THESE MONIES WILL ADDRESS THE NEED.

Even though Apache County Courts have been spared from any further cuts for the FY15 and FY16, we continue to operate within the pre-FY09 funding levels.

Fill the Gap funding will enable Apache County courts to sustain current staffing levels and to provide staff with the necessary tools and training to effectively perform their duties. Specifically, FTG monies will fund a portion of the salary and ERE of a Judge Pro Tem. The Pro Tem position is essential, particularly at this time. A newly elected Presiding Judge joined the bench on January 1, 2015 along with several new support staff members. The Pro Tem position is key to timely case processing. This position holder has taken on a greater role in case re-assignment, especially in conflict criminal cases, as the incoming Presiding Judge's previous position was as a Deputy County Attorney.

Funding will also be used to fund a portion of the salary and ERE of a bailiff and a .50 FTE Justice Court Clerk. The funding levels are consistent with criminal case filings in our county and the workload intensity of such filings.

Additionally, FTG funds will support approximately 55% of the salary and ERE expense of our Field Trainer, and related travel and supply costs. This position is crucial to both limited and general jurisdiction staff and aids in effective caseflow management through staff education and greater utilization of available automation systems.

A portion of the requested funding will be used for travel and training costs for our Caseflow Manager's Workgroup participant and also non-employee costs that include ACAP device fees for most County users.

15. LIST THE PROJECT'S PERFORMANCE MEASURES.

- **REDUCTION IN TIME FROM CASE FILING TO CASE DISPOSITION FROM FY15 TO FY16;**
- **DEVELOPING AND IMPLEMENTING A TRAINING MANUAL FOR THE LIMITED JURISDICTION COURTS TO ASSIST IN A MORE UNIFORM WORKFLOW PROCESS;**
- **PROVIDE LOCAL TRAINING FOR ALL APACHE COUNTY COURTS AND COMPLY WITH ALL AZTEC FIELD TRAINER MEETINGS AND ROLLOUTS;**
- **GREATER USE OF TECHNOLOGY IN LIMITED JURISDICTION COURTS, INCLUDING UTILIZING VIDEO CONFERENCING FOR INITIAL APPEARANCES AND THE ONBASE ROLLOUT; AND**
- **CONTINUED DATA CLEAN-UP IN ALL APACHE COUNTY COURTS.**

D. BUDGET (SUPERIOR COURT) (SEE ATTACHMENT FOR COMPLETE BREAKDOWN OF PROPOSED EXPENDITURE)		
PERSONNEL	\$	113,580.00
PROFESSIONAL SERVICES	\$.00
TRAVEL	\$	5,500.00
OTHER OPERATING (TRAINING SUPPLIES)	\$	500.00
OFFICE EQUIPMENT	\$.00
COMPUTER EQUIPMENT (ACAP DEVICE FEES)	\$	36,000.00
TOTAL	\$	155,580.00
PLEASE ENTER THE PORTION IN SECTION D. TOTAL THAT WAS PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS PRIOR TO 7/1/09. (SESSION LAW H.B. 2010, SUSPENDING A.R.S. 12-102.02 AND 12-102.03)		\$ 0.00

E. BUDGET (CLERK OF THE COURT)		
PERSONNEL	\$.00
PROFESSIONAL SERVICES	\$.00
TRAVEL	\$.00
OTHER OPERATING	\$.00
OFFICE EQUIPMENT/FURNITURE	\$.00
COMPUTER EQUIPMENT	\$.00
TOTAL	\$.00
PLEASE ENTER THE PORTION IN SECTION D. TOTAL THAT WAS PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS PRIOR TO 7/1/09. (SESSION LAW H.B. 2010, SUSPENDING A.R.S. 12-102.02 AND 12-102.03)		\$.00

F. BUDGET (JUSTICE COURT)		
PERSONNEL	\$	15,040.00
PROFESSIONAL SERVICES	\$.00
TRAVEL	\$.00
OTHER OPERATING	\$.00
OFFICE EQUIPMENT	\$.00
COMPUTER EQUIPMENT	\$.00
TOTAL	\$	15,040.00
PLEASE ENTER THE PORTION IN SECTION D. TOTAL THAT WAS PREVIOUSLY FUNDED BY LOCAL OR COUNTY FUNDS PRIOR TO 7/1/09. (SESSION LAW H.B. 2010, SUSPENDING A.R.S. 12-102.02 AND 12-102.03)		\$.00

G. PERSONNEL EXPENDITURE DETAIL

SUPERIOR COURT

Number of Positions	Position Description (use additional sheets if necessary)	Salary Amount (Include ERE)
0.88 FTE	Judge Pro Tem [S-\$48,543.00; ERE-\$13,895.00]	\$62,438.00
0.54 FTE	AZTEC Field Trainer [S-\$20,490.00; ERE-\$10,248.00]	\$30,738.00
0.40 FTE	Bailiff [S-\$14,966.00; ERE-\$5,438.00]	\$20,404.00
		\$
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		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
Total		\$113,580.00

JUSTICE COURTS

Number of Positions	Position Description (use additional sheets if necessary)	Salary Amount (Include ERE)
0.50 FTE	Justice Court Clerk I [S-\$10,181.00; ERE-\$4,873.00]	\$15,054.00
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
		\$
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		\$
		\$
Total		\$15,054.00

H. EQUIPMENT EXPENDITURE DETAIL

SUPERIOR COURT

Type of Equipment	Amount
ACAP DEVICE FEES	\$ 36,000.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total	\$ 36,000.00

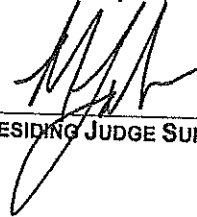
CLERK OF THE COURT

Type of Equipment/Furniture/Other Operating	Amount
N/A	\$ 0.00
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
	\$
Total	\$0.00

I. SIGNATURES OF SUBMITTING PARTIES

AGREE
 DISAGREE (ATTACH EXPLANATION)

AGREE
 DISAGREE (ATTACH EXPLANATION)



PRESIDING JUDGE SUPERIOR COURT

8/25/15

DATE

CHAIRMAN, BOARD OF SUPERVISORS _____
DATE

Judge Michael Latham
PLEASE PRINT NAME

PLEASE PRINT NAME

AGREE
 DISAGREE (ATTACH EXPLANATION)

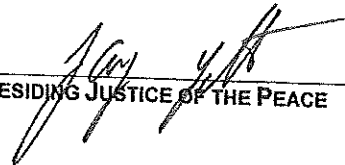
AGREE
 DISAGREE (ATTACH EXPLANATION)



CLERK OF THE SUPERIOR COURT

8-25-15

DATE



PRESIDING JUSTICE OF THE PEACE

Aug 25, 2015

DATE

Annell R. Houshell
PLEASE PRINT NAME

Jay Yellowhorse
PLEASE PRINT NAME

RETURN COMPLETE APPLICATION AND SEND TO:
JERRI MEDINA, GRANT SPECIALIST
COURT SERVICES DIVISION
ADMINISTRATIVE OFFICE OF THE COURTS
1501 W. WASHINGTON, SUITE 410
PHOENIX, AZ 85007

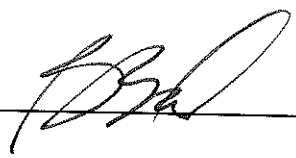
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

County Manager: Discussion and possible approval of a resolution requesting the Congress of the United States to provide full funding for Payment-in-Lieu-of-Taxes (PILT) program.

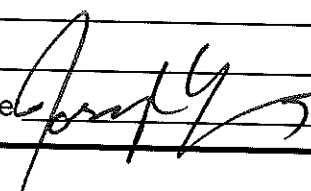
BOS Meeting Date Requested 9/1/15

PRE-AGENDA ITEM REVIEW

Review Routing Legal / Finance / Purchasing / Human Resource / Other:

Legal Review:

Signature



Finance Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials



JOE SHIRLEY, JR.
CHAIRMAN OF THE BOARD
DISTRICT I
P.O. Box 1952, Chinle, AZ 86503

TOM M. WHITE, JR.
VICE-CHAIR OF THE BOARD
DISTRICT II
P.O. Box 994, Ganado, AZ 86505

BARRY WELLER
MEMBER OF THE BOARD
DISTRICT III
P.O. Box 428, St. Johns, AZ 85936

**BOARD OF SUPERVISORS
OF APACHE COUNTY**

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-2003



DELWIN P. WENGERT, MANAGER-CLERK
ST. JOHNS, AZ 85936

RESOLUTION 2015-____
A RESOLUTION OF
THE BOARD OF SUPERVISORS OF APACHE COUNTY
RESPECTFULLY REQUESTING THE CONGRESS OF THE
UNITED STATES TO IMMEDIATELY PROVIDE FULL
MANDATORY FUNDING FOR THE PAYMENT-IN-LIEU-OF-
TAXES PROGRAM

WHEREAS, the Payment-In-Lieu-of-Taxes (PILT) program was established in 1976 to offset costs incurred by counties for services provided to the federal government and to the users of federal lands located within a county, and

WHEREAS, the County of Apache is comprised of 7,179,804 of which 763,681, (42%), is held by the federal government and unavailable for economic development and not part of the property tax base, and

WHEREAS, the State of Arizona contains 113,417 square miles of land, with federally owned land, excluding tribal lands, comprising 42 percent of the land mass, while private land in Arizona comprises only 17 percent, and

WHEREAS, the national average PILT payment in Fiscal Year 2014 was \$0.72 per acre, far below the amount federal lands would return through both value based taxation and economic development, and

WHEREAS, \$37 million of the Fiscal Year 2015 payments have yet to be released, placing added financial pressure on Apache County taxpayers, and

WHEREAS, Apache County is required to provide law enforcement, search and rescue, emergency services, road building and maintenance, and other community services on, or associated with tax-exempt federal public lands, and

WHEREAS, a lack of PILT funding places the large, unsustainable burden of providing services on federal lands squarely on the back of Apache County tax payers, while the presence of that federal land creates barriers to further economic opportunities, and

WHEREAS, failure to provide mandatory PILT funding to Arizona counties in a timely manner will critically impact the budget process and structural solvency of Apache County, and substantially compromise the county's ability to provide essential services, and

NOW, THEREFORE, BE IT RESOLVED, the Board of Supervisors of Apache County hereby respectfully requests that the United States Congress provide full mandatory funding to the PILT program for Fiscal Year 2016 without delay, and work to find a long-term funding solution for the future.

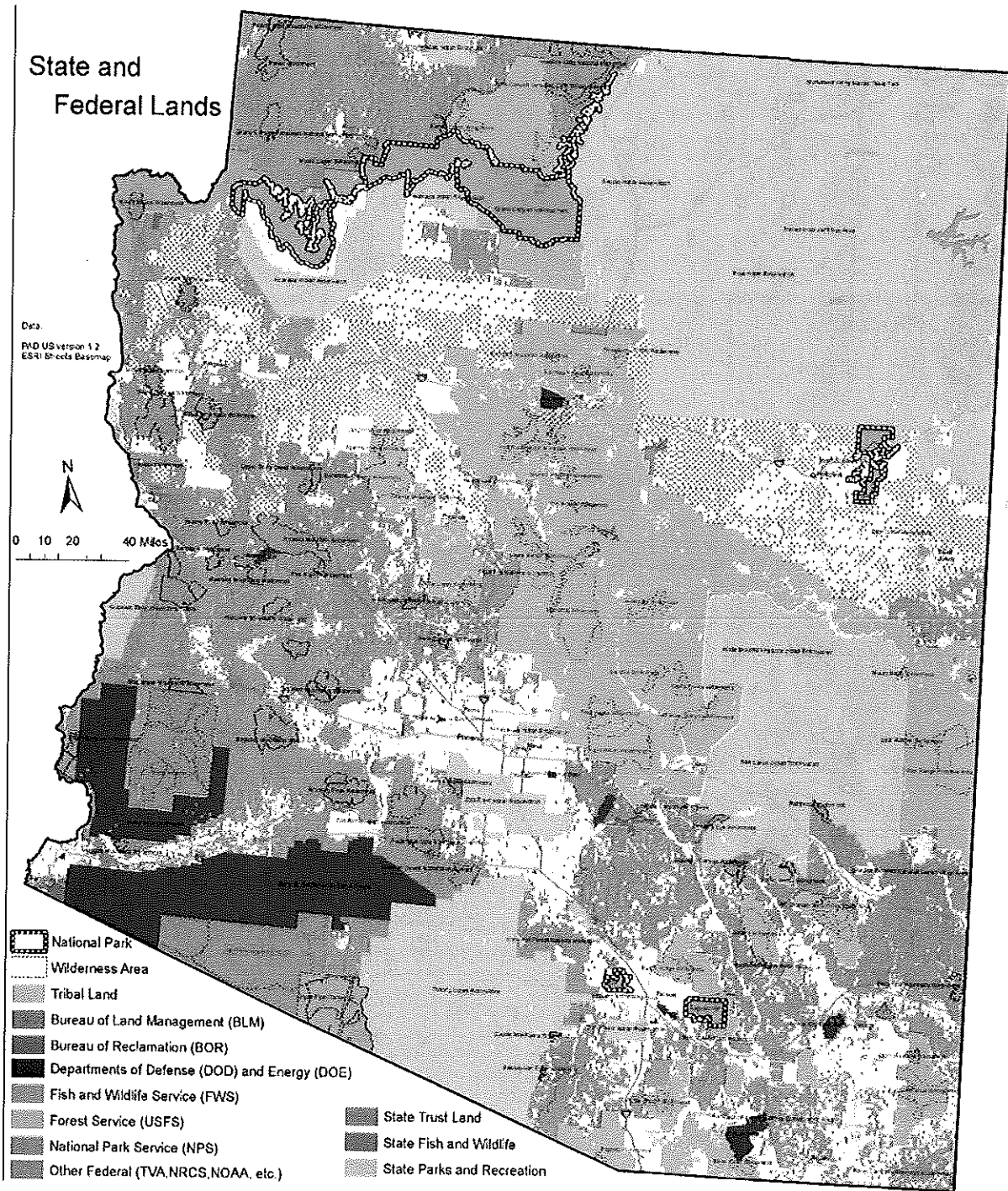
Dated this 1st day of September, 2015.

ATTEST:

Joe Shirley, Jr.
Chairman of the Board

Delwin Wengert
Clerk of the Board

State and Federal Lands



	Total Area	Private Lands		Federal Lands		State Lands		Tribal Lands		City, County, Other	
	Acres	Acres	Percent	Acres	Percent	Acres	Percent	Acres	Percent	Acres	Percent
Arizona	72,864,243	12,901,805	17.7%	30,708,194	42.1%	9,301,762	12.8%	19,835,742	27.2%	116,748	0.2%
Apache County	7,179,804	952,524	13.3%	763,681	10.6%	674,648	9.4%	4,787,634	66.7%	1,317	>0.1%
Cochise County	3,921,758	1,530,293	39.0%	1,014,198	25.9%	1,377,264	35.1%	N/A	N/A	2	>0.1%
Cocopine County	11,941,017	1,612,090	13.5%	4,759,645	39.9%	1,121,278	9.4%	4,447,921	37.2%	85	>0.1%
Gila County	3,069,101	123,196	4.0%	1,756,339	57.2%	31,463	1.0%	1,158,102	37.7%	N/A	N/A
Graham County	2,967,974	284,277	9.6%	1,114,137	37.5%	492,170	16.6%	1,077,390	36.3%	N/A	N/A
Greenlee County	1,182,998	95,524	8.1%	913,024	77.2%	174,447	14.7%	3	0.0%	N/A	N/A
La Paz County	2,888,797	153,906	5.3%	2,247,191	77.8%	254,490	8.8%	233,209	8.1%	1	>0.1%
Maricopa County	5,903,622	1,709,714	29.0%	3,124,419	52.9%	748,372	12.7%	269,748	4.6%	51,369	0.9%
Mohave County	8,614,712	1,475,807	17.1%	6,153,656	71.4%	555,878	6.5%	429,526	5.0%	44	>0.1%
Navajo County	6,374,231	1,141,184	17.9%	603,148	9.5%	379,662	6.0%	4,249,568	66.7%	668	>0.1%
Pima County	5,873,130	750,699	12.8%	1,816,350	30.9%	769,093	13.1%	2,475,073	42.1%	61,914	1.1%
Pinal County	3,439,308	880,227	25.6%	671,350	19.5%	1,189,946	34.6%	696,541	20.3%	1,244	>0.1%
Santa Cruz County	776,260	279,424	36.0%	433,776	55.9%	63,059	8.1%	N/A	N/A	1	>0.1%
Yavapai County	5,201,845	1,529,676	29.4%	2,391,849	46.0%	1,277,124	24.6%	3,092	0.1%	103	>0.1%
Yuma County	3,529,688	383,464	10.9%	2,945,431	83.4%	192,858	5.5%	7,935	0.2%	N/A	N/A

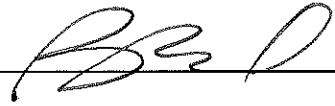
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

County Manager: Discussion and possible approval of the Resolution and Intergovernmental Agreement between Apache County and the Eastern Arizona Counties Organization.

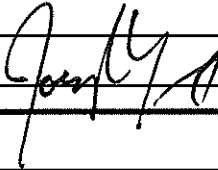
BOS Meeting Date Requested 9/1/15

PRE-AGENDA ITEM REVIEW

Review Routing /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____



Finance Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials



JOE SHIRLEY, JR.
CHAIRMAN OF THE BOARD
DISTRICT I
P.O. Box 1952, Chinle, AZ 86503

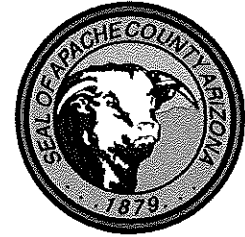
TOM M. WHITE, JR.
VICE-CHAIR OF THE BOARD
DISTRICT II
P.O. Box 994, Ganado, AZ 86505

BARRY WELLER
MEMBER OF THE BOARD
DISTRICT III
P.O. Box 428, St. Johns, AZ 85936

**BOARD OF SUPERVISORS
OF APACHE COUNTY**

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-2003



DELWIN P. WENGERT, MANAGER-CLERK
ST. JOHNS, AZ 85936

Resolution #2015-_____
RESOLUTION BY THE BOARD OF SUPERVISORS OF APACHE COUNTY,
TO AMEND THE 1993 INTERGOVERNMENTAL AGREEMENT CREATING THE
EASTERN ARIZONA COUNTIES ORGANIZATION (ECO).

Whereas, Arizona Revised Statutes 11-952 authorizes two or more public agencies to enter into agreements with one another for joint or cooperative action, and;

Whereas, the Arizona Counties of Apache, Gila, Graham, Greenlee and Navajo requested in 1993 by joint resolution that the State of Arizona assist the Counties in developing a process to implement Presidential Executive Order 12372 (P.E.O. 12372) related to the clearinghouse process for review of Federal programs which affect the custom, cultures and economic well-being of the Counties, and;

Whereas, the Counties are all dependent on measured and appropriate development of all resources to ensure public welfare and promote economic stability, and;

Whereas, it is in the best interests of the Counties to combine their efforts whenever possible to further the goals of ensuring cultural and social preservation, and enhancing economic stability and growth as relates to the management of resources, and;

Whereas, the Counties have undertaken to make scientific, economic, social and cultural information and other data available for analysis to help guide themselves and other agencies in making the best resource management decisions, and;

Whereas, cooperation on the regional level between all parties involved in such decisions is deemed to be most advantageous, and:

Whereas, the Eastern Arizona Counties Organization (ECO) consisting of membership from Apache, Gila, Graham, Greenlee and Navajo Counties was created in 1993 by Intergovernmental Agreement between Apache, Gila, Graham, Greenlee and Navajo Counties, and:

Whereas in the years from 1993 to 2015 ECO evolved to provide to the Original ECO Counties a clearinghouse of technical, scientific, social, cultural and economic information and advice to the individual counties for more effective interaction, coordination and collaboration in the decision making process with federal and state agencies, and ;

Whereas in 2015 the Arizona County of Cochise expressed the desire to join ECO and Apache, Gila, Graham, Greenlee and Navajo Counties expressed the desire to include Cochise County in ECO, and ;

Whereas, it is believed that the best method for ensuring that the overall functions of ECO are carried out is to formalize the ECO structure through adoption of an amended intergovernmental agreement and approval of appropriate Bylaws to guide the conduct of ECO business.

NOW, THEREFORE, IT IS HEREBY RESOLVED THAT:

The Board of Supervisors of Apache County approves the amendment of the 1993 Intergovernmental Agreement between Apache, Gila, Graham, Greenlee and Navajo Counties creating the Eastern Arizona Counties Organization (ECO), and the 1993 ECO by-Laws; approves the membership of Cochise County in the Eastern Arizona Counties Organization; and, approves the amended ECO Intergovernmental Agreement and by-Laws as attached in Exhibit A.

Approved this 1st day of September, 2015.

ATTEST:

Joe Shirley, Jr.
Chairman of the Board

Delwin Wengert
Clerk of the Board

AMENDED INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTIES OF APACHE, GILA, GRAHAM, GREENLEE, NAVAJO AND COHISE, ARIZONA TO PARTICIPATE IN, SUPPORT AND ENDORSE THE ACTIONS AND DECISIONS OF THE EASTERN ARIZONA COUNTIES ORGANIZATION (ECO) WHICH ARE IN COMPLIANCE WITH THE ADOPTED BYLAWS OF THE ORGANIZATION.

Whereas, Arizona Revised Statutes 11-952 authorizes two or more public agencies to enter into agreements with one another for joint or cooperative action, and;

Whereas, the Arizona Counties of Apache, Gila, Graham, Greenlee and Navajo ("Original ECO Counties") requested in 1993 by joint resolution (Exhibit A) that the State of Arizona assist the Original ECO Counties in developing a process to implement Presidential Executive Order 12372 (P.E.O. 12372) related to the clearinghouse process for review of Federal programs which affect the custom, cultures and economic well-being of the counties, and;

Whereas, in accordance with P.E.O. 12372, the Original ECO Counties were subsequently designated by the State as County Official Reviewers (COR) with responsibility to the residents of the Original ECO Counties to provide local and area wide land use, demographic, economic and social information and expertise in the review of federal programs and projects particularly in relationship to the U.S. Department of Agriculture and the U.S. Department of the Interior land management activities, as well as programs involving State Land, and;

Whereas, a primary function of ECO was originally to efficiently and effectively implement the *Procedures for Arizona Single Point of Contact Review Process According to Presidential Executive Order 12372*, and;

Whereas in the years from 1993 to 2015 ECO evolved to provide to the Original ECO Counties a clearinghouse of technical, scientific, social, cultural and economic information and advice to the individual counties for more effective interaction, coordination and collaboration in the decision making process with federal and state agencies, and ;

Whereas in 2015 the Arizona County of Cochise expressed the desire to join ECO and the Original ECO Counties expressed the desire to include Cochise County in ECO, and ;

Whereas, it is believed that the best method for ensuring that the overall functions of ECO are carried out is to formalize the ECO structure through adoption of an amended intergovernmental agreement and approval of appropriate Bylaws to guide the conduct of ECO business, and;

Whereas, the Arizona Counties of Apache, Gila, Graham, Greenlee, Navajo and Cochise ("Counties") are all dependent on measured and appropriate development of all resources to ensure public welfare and promote economic stability, and;

Whereas, it is in the best interests of the Counties to combine their efforts whenever possible to further the goals of ensuring cultural and social preservation, and enhancing economic stability

and growth as relates to the management of resources, and;

Whereas, the Counties have undertaken to make scientific, economic, social and cultural information and other data available for analysis to help guide themselves and other agencies in making the best resource management decisions, and:

Whereas, cooperation on the regional level between all parties involved in such decisions is deemed to be most advantageous.

NOW, THEREFORE, IT IS HEREBY AGREED THAT:

Section 1. The Eastern Arizona Counties Organization (ECO) originally consisting of membership from Apache, Gila, Graham, Greenlee and Navajo Counties is hereby amended to include Cochise County. The term of this agreement is as specified in Section 7 herein.

Section 2. By execution and acceptance of this agreement, each ECO County hereby adopts the Arizona Single Point of Contact (SPOC) procedures according to: Presidential Executive Order 12372 which is fully incorporated into this document as Exhibit B; Arizona Executive Order 2013-09 which is fully incorporated into this document as Exhibit C; and User Manual For State Single Point Of Contact (SPOC) Procedures In Arizona - Updated December 4, 2014, which is fully incorporated into this document as Exhibit D.

Section 3. In accordance with the provisions of Sec. 4 of Exhibit B, each ECO County, Board of Supervisors or its designee shall act as County official reviewers for the explicate review of direct federal projects for the U.S. Department of Agriculture and its respective agencies which include the Forest Service, Soil Conservation Service and Farmers Home Administration, U.S. Department of the Interior and its respective agencies which include the Bureau of Land Management, National Park Service and U.S. Fish and Wildlife Service affecting their areas. The County official reviewers will attend scoping meetings, receive direct federal notices from the Single Point of Contact (SPOC), and attend the meetings in the early stages for the purpose of review and assuring the consistency of the proposed activity to be in the best interest and development of each of their counties.

Section 4. The purpose and authorities of ECO are set forth in the Bylaws as incorporated in Exhibit E to this agreement and adopted as part of this agreement and as may be subsequently amended in accordance with the adopted Bylaws.

Section 5. Each ECO County Board of Supervisors shall, in accordance with adopted Bylaws, appoint two representatives to the ECO Board of Directors, one of whom will be a member of that County's Board of Supervisors.

Section 6. The finances and budgetary matters of the ECO shall be addressed in the manner set forth in Article V of the Bylaws with annual budgets established by the Board of Directors and approved annually by each County Board of Supervisors representative. Navajo County will act as fiscal agent for the purposes of this Intergovernmental Agreement. Each member's manner of financing their participation in ECO shall be at the discretion of each County's Board of

Supervisors and may include commitment of general funds, grant funds or other available funding.

Section 7. This agreement shall remain in effect for one (1) year from the effective date and will be automatically renewed for successive one (1) year intervals unless terminated by any member County after 30 days written notification to the Chairman provided, however, that the termination by any one County shall not affect the agreements with other Counties.

Section 8. The acquisition of property under the ownership of ECO is not anticipated. However, should this occur, the disposition of such property upon partial or complete termination of this agreement shall be decided by the Board of Directors in an open meeting with the approval of each Board of Supervisors which is participating in the agreement at the time of the termination.

Section 9. It is agreed that all proceedings, meetings, actions and decisions of the Board of Directors will comply with the Arizona Open Meeting Law. No representation of an ECO decision, position or action shall be made without proper notification pursuant to the Arizona Open Meeting Law nor without prior approval of the Board of Directors in compliance with the provisions of the adopted Bylaws.

Section 10. Any contract, memorandum of understanding, or agreement entered into by ECO on behalf of or binding upon any member County must be approved by the affected County's Board of Supervisors in order to be effective.

Section 11. Nothing in this agreement shall in any way abrogate the member Counties' rights, obligations and abilities to conduct mandated and discretionary County functions, or otherwise protect, in any lawful manner deemed appropriate, the best interests of the County.

Section 12. This agreement shall become effective upon filing with the Secretary of State.

Section 13. Attached hereto as Exhibit F, are resolutions of each County Board of Supervisors approving this agreement.

Section 14. All agreements in conflict with this are hereby rescinded.

APPROVED by each County on the date indicated below.

Supervisor Tom White
Chairman Apache County Board of Supervisors

Attest: Delwin Wengert
Clerk Apache County BOS

Date

Michael Whiting
Apache County Attorney

Supervisor Patrick Call
Chairman Cochise County Board of Supervisors

Attest: Arlethe Rios Date
Clerk Cochise County BOS

Brian McIntyre
Cochise County Attorney

Supervisor Michael Pastor
Chairman Gila County Board of Supervisors

Attest: Marian Sheppard Date
Clerk Gila County BOS

Bradley Beauchamp
Gila County Attorney

Supervisor Danny Smith
Chairman Graham County Board of Supervisors

Attest: Terry Cooper Date
Clerk Graham County BOS

Kenny Angle
Graham County Attorney

Supervisor David Gomez
Chairman Greenlee County Board of Supervisors

Attest: Yvonne Pearson Date
Clerk Greenlee County BOS

Derek Rapier
Greenlee County Attorney

Supervisor Dawnafe Whitesinger
Chairwoman Navajo County Board of Supervisors

Attest: Melissa Buckley Date
Clerk Navajo County BOS

Brad Carlyon
Navajo County Attorney

	Eastern Arizona Counties Organization
C	<i>Economy - Ecology</i>
O	<i>Land - People - Future</i>

BYLAWS EASTERN ARIZONA COUNTIES ORGANIZATION

ARTICLE I Name and Definitions

Section 1. Name. The organization shall be known as the Eastern Arizona Counties Organization (ECO).

Section 2. Definitions. This section to be reserved for future use.

ARTICLE II Statement of Purpose

The purpose of the organization shall include, but not be limited to the following:

Section 1. To implement to the fullest extent practicable the Procedures for Arizona Single Point of Contact Review Process According to Presidential Executive Order 12372 (Exhibit A) and any other lawfully executed cooperative agreement which provides the member Counties with the means to exercise a more effective and unified political force on public land management issues affecting the Counties.

Section 2. In order to be effective in accomplishing the purpose stated in Section 1, ECO shall to the greatest extent practicable provide to the member Counties a clearinghouse of technical, scientific, social, cultural and economic information and advice to the individual counties for more effective interaction in the decision making process with federal and state agencies. In this regard ECO will assist the Counties in procuring professional services for studies and other activities as may be required to fulfill the needs of the member Counties.

Section 3. In order to be effective in accomplishing the purpose stated in Section 1, ECO shall to the greatest extent practicable engage with all relevant federal, state and local governments and other partners or entities as decided by the Board of Directors, in cooperation, coordination, collaboration and other forms of participation, such as but not limited to attending meetings, securing membership in organizations and groups, producing written comments, executing Memorandums of Understanding, obtaining Cooperating Agency status, executing Stewardship Agreements or similar agreements or contracts, supporting actions, objecting or appealing actions, if necessary litigating actions, and in general taking all necessary actions as may be deemed necessary by the Board of Directors to further the purpose of ECO.

Section 4. In addition to the purpose stated in Section 1, ECO, by vote of the Board of Directors may identify from time to time additional purposes and objectives and take all necessary actions to further such purposes and objectives.

ARTICLE III Board of Directors

Section 1. General Powers. The Board of Directors shall have only those powers necessary to carry out the management, business, and affairs of the organization and such other powers as are necessary and incidental to the performance of ECO not in conflict with the Intergovernmental Agreement (Exhibit B), these Bylaws, and the laws of this State.

Section 2. Board of Directors. The Board of Directors shall consist of Directors appointed by the County Members. Each County shall appoint two Directors; one shall be a member of each County's Board of Supervisors, and one shall be a County staff member appointed by each County, generally the County Manager or County Administrator.

Section 3. Appointment and Term of Office. Each Director will serve at the discretion of each individual county Board of Supervisors.

Section 4. Voting. Each Member County has one vote which will be cast by the Supervisor Member when in attendance. When the Supervisor Member is not in attendance, the other Director appointed by the County, generally the County Manager or County Administrator, will cast the County vote. Board decisions will be made by majority vote of the Counties represented by duly appointed officials at any meeting.

Section 5. Meetings. The Board of Directors may provide by resolution the time and place, either within or without the State of Arizona, for holding regular meetings of the Board. Unless otherwise specified by resolution of the Board, the Board shall meet at the call of the Chair. Telephone and electronic meetings such as but not limited to video conference or webcast, are allowed, provided they are notified and conducted in compliance with the requirements of the Arizona Open Meeting Laws.

Section 6. Special Meetings of the Board. A special meeting of the Board of Directors may be called by or be held at the request of the Chair or of any five Directors. Any place within the State of Arizona may be designated, or a telephone or electronic meeting such as but not limited to video conference or webcast may be held, by the calling authority as the manner for holding such special meeting.

Section 7. Quorum. A majority of the Counties in representation shall constitute a quorum for the transaction of business at any meeting of the Board, but if less than a majority of the Counties are present at such meeting, a majority of the Counties present may adjourn the meeting from time to time without further notice.

Section 8. Manner of Acting. The act of the majority of the Directors present at a meeting at which a quorum is present shall be necessary to determine a motion, unless the act of a greater number is required by law or by these Bylaws.

Section 9. Compliance with Arizona Open Meeting Law. All meetings and notices thereof shall be subject to and conducted in accordance with the Arizona Open Meeting Laws. Notice of all meetings, including agendas shall be posted at the office of the Board of Supervisors of each Member County not less than twenty-four (24) hours prior to the meeting.

Section 10. Electronic attendance. The Directors may attend the Board of Directors meetings in person or by telephone or electronic means such as but not limited to video conference or webcast, if available, that comply with the requirements of the Arizona Open Meeting Laws.

ARTICLE IV Officers and Staff

Section 1. Board of Directors. The Officers shall consist of a Chair, Vice Chair, Secretary / Treasurer, who shall have authority to act in those circumstances and on those matters as directed by the Board.

Section 2. Term of Office. Each Officer of the Board of Directors shall serve for a period of one year or until her or his successor is duly elected and qualified. New officers shall be elected at the first meeting of the calendar year.

Section 3. Duties of Officers. The Officers shall have the following powers and duties:

Subd. 1. Chair. The Chair shall preside at all meetings of the Board of Directors of ECO. The Chair shall perform the usual duties of the Chair and may speak for and on behalf of the organization when so instructed by the Board. The Chair, with the concurrence of the Board, shall make all committee appointments and shall be an ex officio member of all committees. The Chair may sign, with the Secretary/Treasurer or any other proper officer of the organization authorized by the Board of Directors, any documents which the Board of Directors has authorized to be executed. And in general the Chair shall perform all duties incidental to the office of Chair and such other duties as may be prescribed by the Board of Directors from time to time.

Subd. 2. Vice Chair. In the absence of the Chair, or in the event of the Chair's inability or refusal to act, the Vice Chair shall perform the duties of the Chair, and when so acting, shall have all the powers of and be subject to all restrictions upon the Chair. The Vice Chair shall perform such other duties as from time to time may be assigned to the Vice Chair by the Chair or by the Board of Directors.

Subd. 3. Secretary/Treasurer. The Secretary/Treasurer will be appointed from the County acting as the fiscal agent of ECO under the IGA. The Secretary/Treasurer shall attend all meetings of the Board of Directors and shall preserve in books of the organization true minutes of the proceedings of all such meetings. The Secretary/Treasurer shall give all notices required by statute, Bylaws, or resolution. The fiscal agent shall have custody of ECO funds and shall keep an accurate account of all receipts and disbursements, and shall maintain all monies in a separate fund in the Treasurer's Office of the County acting as fiscal agent. With the agreement of the Board, the Secretary/Treasurer may delegate to the Executive Director the attending of all meetings of the Board of Directors on the Secretary/Treasurer's behalf, preserving in books of the organization true minutes of the proceedings of all such meetings and giving all notices required by statute, Bylaws, or resolution.

Section 4. Management Action by the Chair and Vice Chair. The Chair and Vice Chair, collectively or individually, shall from time to time provide directives to the Executive Director to carry out all necessary actions to implement the purpose of ECO and implement the directives received from the Board of Directors. Emergency action may be taken by the Chair and Vice Chair, collectively or individually, to provide directives to the Executive Director to carry out the purpose of ECO.

Section 5. Executive Director. The Board of Directors may hire an Executive Director as professional staff for ECO. The Executive Director may be an employee of the County that serves as fiduciary agent for ECO but will report exclusively to the Board of Directors of ECO, the Chair and Vice Chair. The Executive Director shall receive instructions from the Board of Directors and from the Chair and Vice Chair. The Executive Director is authorized to take all necessary actions to carry out the purpose of ECO and implement the directives received from the Board of Directors, the Chair and Vice Chair.

ARTICLE V

Contract, Checks, Deposits, and Funds

Section 1. Contracts. The Board of Directors may authorize in compliance with the IGA any officers, agent or agents of the organization to enter into any contract or agreement or execute and deliver an instrument in the name of or on behalf of ECO and such authority may be general or confined to specific instances.

Section 2. Checks, Drafts, etc. All warrants, drafts or orders for the payment of money, notes or other evidences of indebtedness issued in the name of ECO shall be payable by the fiscal agent and in such manner as customarily used by the fiscal agent .

Section 3. Funds. Any funds which may come in this organization or be subject to its control for its use in furthering and promoting the aims and purposes of ECO or its policies shall be received, disbursed, controlled and accounted for by the Secretary/Treasurer and the fiscal agent.

Section 4. Money Commitment. The amount of financing will be set from time to time on an individual project basis and/or may be provided for by the payment of dues on an annual basis as requested by the Board of Directors. Any action that shall involve a commitment to contribute funds to any program or project of the organization, or a commitment to pay annual dues shall be ratified by each Member County to be binding on it.

ARTICLE VI

Amendment to Bylaws

These Bylaws may be altered, amended or repealed and new Bylaws may be adopted in the following manner:

Section 1. These Bylaws may be added to or amended after being proposed for addition or amendment by the Board of Directors and said addition or amendment being approved by all Counties.

Section 2. Notice of proposal of new Bylaws or an amendment to an existing Bylaw stating the purpose of each new proposed Bylaw or amendment, the reason therefor and a copy of the proposed new Bylaw or amendment shall be sent by the Secretary/Treasurer or Executive Director, by mail or email, to each member of the Board prior to the next scheduled meeting of the Board.

Section 3. After a new Bylaw or an amendment to an existing Bylaw has been proposed as herein provided, such new Bylaw or amendment may be approved for presentation to the Counties by a vote representing the concurrence of two-thirds of the Board membership provided that proper notice has been given. The new Bylaw or amendment shall be sent to all Counties for approval.

Section 4. Such addition or amendment to an existing Bylaw when duly approved by all Counties shall go into immediate effect following its adoption unless otherwise provided.

ARTICLE VII General Provisions

Conduct of Meetings. The procedures of Robert's Rules of Order shall be used to conduct all meetings.

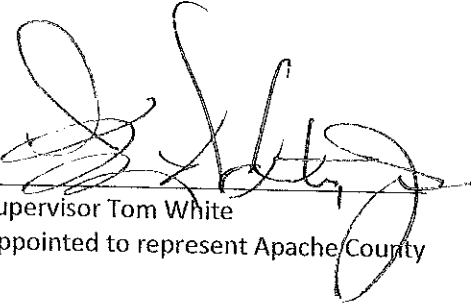
ARTICLE VIII Other Provisions

Section 1. Addition of New Member(s). New County Member(s) may be added to ECO upon majority vote of the Board of Directors in a meeting during which all County Members are represented and take part in the vote, provided that the candidate New County Member(s) make(s) the request by decision of their/its Board of Supervisors to join ECO.

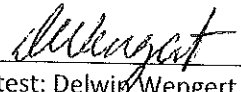
Section 2. One year provisional membership. New County Member(s) joining ECO will join initially for a period of one year, in order for the New County Member(s) and existing County Members to develop their new relationship. Upon the completion of the one year provisional membership, the New County Member(s) will be requested to confirm their/its desire to remain in ECO, and the other County Members will be required to confirm by majority vote the permanent addition of the New County Member(s) to ECO.

Section 3. Revenues. The annual appropriation requested by ECO from the Arizona Legislature based on the annual ECO Plan for Receipt and Expenditure of Monies for County Environmental Programs Impacting Economic Development may be disbursed directly to ECO, or may be disbursed in installments to the County Members. In any case, the annual ECO appropriation shall be considered the property of ECO and, if disbursed in installments to the County Members, shall be transferred to ECO by the County Members regardless of the County Members' engagement in the work of ECO. Other revenues will be treated in a similar manner.

ACCEPTED, APPROVED AND ADOPTED BY EACH COUNTY BY RESOLUTION ON THE DATE INDICATED BELOW.



Supervisor Tom White
Appointed to represent Apache County



Attest: Delwin Wengert
Clerk of Apache County BOS

8/17/15

Date

Supervisor Tommie Martin
Appointed to represent Gila County

Attest: Marian Sheppard
Clerk of Gila County BOS

Date

Supervisor Drew John
Appointed to represent Graham County

Attest: Terry Cooper
Clerk of Graham County BOS

Date

Supervisor David Gomez
Appointed to represent Greenlee County

Attest: Yvonne Pearson
Clerk of Greenlee County BOS

Date

Supervisor Jason Whiting
Appointed to represent Navajo County

Attest: Melissa Buckley
Clerk of Navajo County BOS

Date

Supervisor Richard Searle
Appointed to represent Cochise County

Attest: Arlethe Rios
Clerk of Cochise County BOS

Date

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Election Department

Date/Signature: 8/20/15 Angela C. Romero

Describe in detail what you want to say to the Board and what action you want the Board to take:

- ① Election Department: Consideration and possible authorization to cancel the Special District Elections for the following districts and appoint the following persons to fill the positions: Concho Fire District: Wes Myers/Term Ending November 2018, Nutrioso Fire District: Karen Zalesky/Term ending November 2016,
- ②
- ③ Concho Wastewater Improvement District: VACANT- No filing received/Term ending November 2019.

BOS Meeting Date Requested 09/01/2015

PRE-AGENDA ITEM REVIEW

Review Routing /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: 

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials



2015 SPECIAL DISTRICT ELECTIONS

Filed appropriate paperwork with the Apache County Election Dept.
(Cancellation of election requested)

Appointed by BOS

District	Seats Open	Candidate Name
Concho Fire District	1	3 Member Board
	Term: Nov. 2018	Wes Myers
Nutrioso Fire District	1	5 Member Board
	Term: Nov. 2016	Karen Zalesky
Concho Wastewater Improv District	1	3 Member Board
	Term: Nov. 2019	VACANT - No filing received

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

5/17/11 10:00 AM

Submitter's Name: (Individual, Organization, or County Department)

Election Department

Date/Signature: 8/20/15 Angela C. Romero

Describe in detail what you want to say to the Board and what action you want the Board to take:

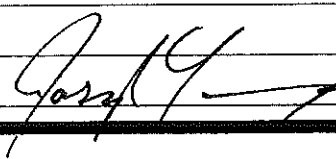
Election Department: Consideration and possible authorization to cancel the Special District Elections for the following districts and appoint the following persons to fill the positions (2) Concho Fire District: Wes Myers/Term Ending November 2018, Nutrioso Fire District: Karen Zalesky/Term ending November 2016, Concho Wastewater Improvement District: VACANT- No filing received/Term ending November 2019.

BOS Meeting Date Requested 09/01/2015

PRE-AGENDA ITEM REVIEW

Review Routing Legal / Finance / Purchasing / Human Resource / Other:

Legal Review:

Signature: 

Finance Review:

Signature:

Purchasing Review:


Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials 

2015 SPECIAL DISTRICT ELECTIONS

Filed appropriate paperwork with the Apache County Election Dept.
(Cancellation of election requested)

Appointed by BOS

District	Seats Open	Candidate Name
Concho Fire District	1	3 Member Board
	Term: Nov. 2018	Wes Myers
Nutrioso Fire District	1	5 Member Board
	Term: Nov. 2016	Karen Zalesky
Concho Wastewater Improv District	1	3 Member Board
	Term: Nov. 2019	VACANT - No filing received

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

BO 11/11/15

Submitter's Name: (Individual, Organization, or County Department)

Election Department _____

Date/Signature: 8/20/15 Angela C. Romero _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

Election Department: Consideration and possible authorization to cancel the Special District Elections for the following districts and appoint the following persons to fill the positions: Concho Fire District: Wes Myers/Term Ending November 2018, Nutrioso Fire District: Karen Zalesky/Term ending November 2016, Concho Wastewater Improvement District: VACANT- No filing received/Term ending November 2019.

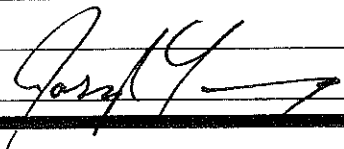
3

_____ BOS Meeting Date Requested 09/01/2015 _____

PRE-AGENDA ITEM REVIEW

Review Routing /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: 

Finance Review: _____

Signature: _____

Purchasing Review: _____


Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials 

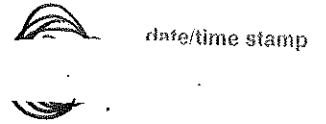
2015 SPECIAL DISTRICT ELECTIONS

Filed appropriate paperwork with the Apache County Election Dept.
(Cancellation of election requested)

Appointed by BOS

District	Seats Open	Candidate Name
Concho Fire District	1	3 Member Board
	Term: Nov. 2018	Wes Myers
Nutrioso Fire District	1	5 Member Board
	Term: Nov. 2016	Karen Zalesky
Concho Wastewater Improv District	1	3 Member Board
	Term: Nov. 2019	VACANT - No filing received

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM



Submitter's Name: (Individual, Organization, or County Department)

Michael B. Whiting, Apache County Attorney

Date/Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

County Attorney: Request approval of Attorney General's Victims Rights Program grant agreement, A.G. #:2016-001 in the amount of \$28,490.00, awarded for ^{FY16} Matching funds are not required for this grant.

BOS Meeting Date Requested September 1, 2015


PRE-AGENDA ITEM REVIEW

Review Routing / Legal / Finance / Purchasing / Human Resource / Other: _____

Legal Review: _____

Signature: 

Finance Review: In budget

Signature: 

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ Approved / / Disapproved / / Deleted / / Continued to: _____

Signature Clerk of Board 



State of Arizona
Office of the Attorney General
FY 2016 Victims' Rights Program (VRP)
AWARD AGREEMENT
A.G. #: 2016-001

RECIPIENT

Name:	Apache County Attorney's Office
Contact:	C.B. Misbach
Address:	P.O. Box 637, St. Johns, AZ. 85936
Award Amount:	\$28,490.00
Purpose:	To support the direct costs of implementing victims' rights laws pursuant to those provisions of Arizona Revised Statutes Title 13, Chapter 40 and Title 8, Chapter 3, Article 7 impacting County Attorney as an entity type.

Monies having been deposited and received by the Attorney General pursuant to Arizona Revised Statutes § 41-2401, § 8-418 and legislative appropriations, this AGREEMENT is made under the authority of the Attorney General pursuant to Arizona Revised Statutes § 41-191.08 -- Victims' Rights Fund.

This AGREEMENT is made this first day of July 2015, by and between the Arizona Attorney General, and the AGENCY, the "Contractor", to commence on July 1, 2015 and terminate June 30, 2016. The Attorney General, having been satisfied as to the qualifications of Contractor, agrees to pay Contractor the above shown AWARD subject to Contractor's agreement as follows:

- I. The Contractor agrees:
 - A. Award funds will not be used to supplant state, local and federal funds that would otherwise be available to provide services to victims of crime as mandated by A.R.S. Title 13, Chapter 40 and Title 8, Chapter 3, Article 7
 - B. Award funds will be used only for allowable costs that can be proven necessary and essential to effect the direct provision or performance of those statutorily mandated victims' rights duties (services), as described in the *Victims' Rights Program Guidelines - Section IV Allowable and Non-Allowable Costs*, and as specified in Contractor's approved \$28,490.00 award budget as follows:

Personnel:	\$23,017.00	ERE/Benefits:	\$5,473.00
Title:	Legal Program Coordinator	Percent:	7%
Title:	Legal Assistant	Percent:	27%
Title:	Legal Secretary I	Percent:	10%
Title:	Legal Secretary I	Percent:	30%
Consulting:	\$0.00		
Operating:	\$0.00		
Equipment:	\$0.00		
 - C. To complete and submit, on or before August 14, 2016, an annual report to the Attorney General as prescribed in A.R.S. § 41-191.08(F).
 - D. To comply with FY 2016 Victims' Rights Program Guidelines, as well as the applicable provisions of A.R.S. Title 13, Chapter 40 and A.R.S. Title 8, Chapter 3, Article 7.
 - E. To allow (a) representative(s) of the Attorney General to complete program and financial audits as the Attorney General believes necessary to ensure Contractor compliance with this agreement and with State law.
 - F. To retain all records relating to the agreement, and performance under the agreement, for a period of five years after the completion of the project, and to allow inspection and audit of all such documents at reasonable times, pursuant to A.R.S. §§ 35-214 and 35-315.
 - G. To comply with all applicable nondiscrimination requirements of A.R.S. § 41-1463, Arizona State Executive Order 2009-09, and all other applicable state and federal civil rights laws.
 - H. In accordance with A.R.S. § 41-4401, Contractor warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with AAC Section A.R.S. § 23-214, Subsection A.
 - I. To retain ownership interest in all equipment acquired with VRP funds (or in the proceeds resulting from the sale of such equipment) provided that: (1) the equipment purchase was not in violation of the VRP Award Agreement; and (2) the useful life of the equipment in question has not elapsed.
- II. It is further agreed between the parties as follows:
 - A. To use arbitration in the event of disputes to the extent required by A.R.S. § 12-1518.
 - B. Except as provided in paragraph C below, if the Attorney General finds that the Contractor has not complied with the requirements of this agreement, the Contractor will receive a notice which identifies the area(s) of non-compliance and the appropriate corrective action to be taken. If the Contractor does not respond within thirty calendar days to this notice, or does not provide sufficient information concerning the steps which are being taken to correct the problem, the Attorney General may terminate the contract and require the return of all funds which are found to have been spent in violation of this agreement.
 - C. The parties agree to meet and confer in good faith to resolve disputes before commencing formal proceedings of any nature.
 - D. The Attorney General may reduce or discontinue funding to the Contractor in subsequent fiscal years, at the Attorney General's discretion, for the Contractor's failure to complete and submit, on or before August 14, 2016, the report that is required pursuant to A.R.S. § 41-191.08(F) or for other reasons such as available funding.
 - E. Every payment obligation of the Attorney General under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the Attorney General at the end of the period for which funds are available. No liability shall accrue to the Attorney General in the event this provision is exercised, and the Attorney General shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
 - F. Any and all award funds not expended by June 30, 2016, will be returned to the Attorney General.
 - G. This agreement is subject to cancellation pursuant to A.R.S. § 38-511.

IN WITNESS WHEREOF, the parties have made and executed this AGREEMENT on the day and year first above written.

FOR THE ATTORNEY GENERAL:

FOR THE CONTRACTOR:

Jerry Connolly, Procurement Manager

Date:

Authorized Signature

Date:

Printed Name and Title

ATTEST:

APPROVED AS TO FORM:

Clerk of the Governing Board (if applicable)

Date:

Legal Counsel (if applicable)

Date:



MARK BRNOVICH
ATTORNEY GENERAL

OFFICE OF THE ARIZONA ATTORNEY GENERAL
CRIMINAL DIVISION

OFFICE OF VICTIM SERVICES

8/3/2015

C.B. Misbach
Deputy County Attorney
Apache County Attorney's Office
P.O. Box 637
St. Johns, AZ. 85936

Dear ,

Congratulations to you and your agency for having been awarded the Victims' Rights Program funds from the Arizona Attorney General's Office. Your FY 2016 *Award Agreement* between this office and the Apache County Attorney's Office is available in our Grants Management (GMAN) System. Please have the person authorized to contract for your agency sign the *Award Agreement* then upload the original signed form to the GMAN system.

Distribution of your funding award is contingent upon return receipt of your signed *Award Agreement*. A completed copy of the signed *Award Agreement* will accompany your funding award. This fiscal year, awards will be distributed as follows

- If your agency was approved for an equipment purchase, you will receive the approved equipment purchase amount in your first installment. In addition, you will receive half of your agency's remaining amount in your first installment. The remainder of the funds will be distributed by January 29, 2016.

- If your agency did not receive approval for an equipment purchase, you will receive half of your agency's approved amount in your first installment. The remainder of the funds will be distributed by January 29, 2016.

Please contact me at (602) 542-8451, or by email at Kennesha.Jackson@azag.gov if you have any further questions. Thank you for your commitment in supporting victims of crime.

Sincerely,

Kennesha Jackson, M.A.
State Victims' Rights Administrator

08/03/2015

Page 1 of 1

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Michael B. Whiting, Apache County Attorney

Date/Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:


County Attorney: Discussion and possible approval of Arizona Criminal Justice Commission Victim Compensation Grant Agreement, #VC-16-049 in the amount of \$64,160.00 for FY16.

BOS Meeting Date Requested September 1, 2015

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: 

Finance Review: Included in budget

Signature: 

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board 



ARIZONA CRIMINAL JUSTICE COMMISSION
CRIME VICTIM COMPENSATION PROGRAM
GRANT AGREEMENT

ACJC Grant Number VC-16-049
Catalog of Federal Domestic Assistance (CFDA) Number 16.576 (VOCA)

This Grant Agreement is made this 15th day of June, 2015, by and between the ARIZONA CRIMINAL JUSTICE COMMISSION hereinafter called "COMMISSION" and Apache County, through Apache County Attorney's Office hereinafter called "GRANTEE". The COMMISSION enters into this Agreement pursuant to its authority under the provisions of A.R.S. § 41-2405 (B)(6), and having satisfied itself as to the qualification of GRANTEE;

NOW, THEREFORE, it is agreed between the parties as follows:

1. This Agreement will commence on July 1, 2015 and terminate on June 30, 2016. This Agreement expires at the end of the award period unless prior written approval for an extension has been obtained from the COMMISSION. A request for an extension must be received by the COMMISSION sixty (60) days prior to the end of the award period. The COMMISSION in its sole discretion may approve an extension that furthers the goals and objectives of the program and shall determine the length of any extension.
2. GRANTEE agrees that grant funds will be used in accordance with applicable program rules, guidelines and special conditions.
3. The COMMISSION will monitor GRANTEE performance against program goals and performance standards and those outlined in the grant application. Substandard performance as determined by the COMMISSION will constitute noncompliance with this Agreement. If the COMMISSION finds noncompliance, the GRANTEE will receive a written notice which identifies the area of noncompliance, and the appropriate corrective action to be taken. If the GRANTEE does not respond within thirty (30) calendar days to this notice, and does not provide sufficient information concerning the steps which are being taken to correct the problem, the COMMISSION may suspend funding, permanently terminate this Agreement or revoke the grant.
4. Any deviation or failure to comply with the purpose and/or conditions of this Agreement without prior written COMMISSION approval may constitute sufficient reason for the COMMISSION to terminate this Agreement, revoke the grant, require the return of all unspent funds, perform an audit of expended funds, and require the return of any previously spent funds which are deemed to have been spent in violation of the purpose or conditions of this grant.
5. This Agreement may be modified only by a written amendment signed by the Executive Director or by persons authorized by the Executive Director on behalf of the COMMISSION and GRANTEE. Any notice given pursuant to this Agreement shall be in writing and shall be considered to have been given when actually received by the following addressee or their agents or employees:

A. If to the COMMISSION:

Arizona Criminal Justice Commission
1110 W. Washington Street, Suite 230
Phoenix, Arizona 85007
Attn: Program Manager

B. If to the GRANTEE:

Apache County Attorney's Office
 PO Box 637
 St. Johns, Arizona, 85936
 Attn: The Honorable Michael Whiting

6. For grant awards above \$100,000, GRANTEE may make budget adjustments of up to ten (10) percent of the total grant within any approved budget category excluding equipment. Written approval from the COMMISSION in advance is required if GRANTEE wishes to make adjustments or reprogram in excess of ten (10) percent or if GRANTEE wishes to purchase equipment not previously approved.

For grant awards less than \$100,000, the GRANTEE may make budget adjustments within approved categories excluding equipment as long as there are no changes to the purpose or scope of the project. If GRANTEE wishes to purchase equipment not previously approved, written approval from the COMMISSION in advance is required.

APPROVED LINE ITEM PROGRAM BUDGET	
Personnel:	
Salaries	\$0.00
Fringe Benefits (for salaries/overtime)*	\$0.00
Overtime	\$0.00
Professional & Outside/Consultant & Contractual Services	\$0.00
Travel In-State	\$3,000.00
Travel Out-of-State	\$3,000.00
Benefits	\$56,240.00
Operating Expenses:	
Supplies	\$0.00
Registration/Training	\$1,920.00
Other	\$0.00
Equipment	
Capital	\$0.00
Noncapital	\$0.00
TOTAL	\$64,160.00
Positions Funded: N/A	

*Reference the ACJC Grant Management Manual for definition of approved Fringe Benefit

7. The total to be paid by the COMMISSION under this Agreement shall not exceed \$0.00 in federal funds awarded to the COMMISSION by the U.S. Department of Justice (USDOJ), Office of Justice Programs (OJP) and \$64,160.00 in state funds. If this grant has a matching requirement GRANTEE understands that other federal grant funds cannot be used as a match for this grant.
8. Every payment obligation of the COMMISSION under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the COMMISSION. No liability shall accrue to the COMMISSION in the event this provision is exercised, and the COMMISSION shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
9. GRANTEE agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this award, and those award funds have been, are being or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, GRANTEE will promptly notify, in writing, the COMMISSION, and if

so requested by the COMMISSION, seek a budget modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

10. GRANTEE agrees to retain all books, account reports, files and other records, (paper and/or electronic) relating to this Agreement and the performance of this Agreement for no less than five (5) years from the last financial report submitted to the COMMISSION. All such documents shall be subject to inspection and audit at reasonable times, including such records of any subgrantee, contractor, or subcontractor. GRANTEE also understands and agrees that USDOJ and the United States General Accounting Office (USGAO) are authorized to interview any officer or employee of the GRANTEE (or of any subgrantee, contractor, or subcontractor) regarding transactions related to this award.
11. GRANTEE agrees that activities funded under this award will be closely coordinated with related activities supported with Office of Justice Programs (OJP), State, local or tribal funds. Grant funds may only be used for the purposes in the GRANTEE's approved application. GRANTEE shall not undertake any work or activities not described in the grant application, including staff, equipment, or other goods or services without prior approval from the COMMISSION.
12. GRANTEE agrees to track, account for, and report on all funds (including specific outcomes and benefits) separately from all other funds for the same or similar purposes or programs.

Accordingly, the accounting systems of GRANTEE and all subgrantees must ensure that funds from this award are not commingled with funds from any other source.
13. GRANTEE agrees to abide by Federal and State laws and provide accounting, auditing and monitoring procedures to safeguard grant funds and keep such records to assure proper fiscal controls, management and the efficient disbursement of grant funds.
14. For the purpose of this grant, a capital expenditure is \$5,000 or above. If GRANTEE'S policy defines a capital expenditure as less than \$5,000, GRANTEE will use its own policy.
15. GRANTEE agrees to maintain property records for equipment purchased with grant funds and perform a physical inventory and reconciliation with property records at least every two years or more frequently based on GRANTEE policy. GRANTEE agrees that funds will not be used for the construction of new facilities.
16. GRANTEE agrees to follow equipment disposition policies outlined in *OMB Circulars A-102 or 2 CFR, Part 215 Uniform Administrative Requirements for Grants and Cooperative Agreements* as codified in (1) 28 CFR, Part 66 or (2) 28 CFR, Part 70 when the equipment is no longer needed for the grant program.
Link: *OMB Circulars* http://www.whitehouse.gov/omb/grants_attach/
17. GRANTEE agrees that all salaried personnel (including subgrantee personnel) whose activities are to be charged to the award will maintain timesheets or certifications to document hours worked for activities related to this award and non-award related activities. GRANTEE agrees to keep time and attendance sheets for hourly employees signed by the employee and supervisory official having firsthand knowledge of the work performed by the grant-funded employees.
18. GRANTEE agrees that it will submit financial and activity reports to the COMMISSION in a format provided by the COMMISSION, documenting the activities supported by these grant funds and providing an assessment of the impact of these activities which may include documentation of project milestones. In the event reports are not received on or before the indicated date(s), funding may be suspended until such time as delinquent report(s) are received.

19. These reports are to be submitted according to the following schedule(s):

ACTIVITY REPORTS	
Report Period:	Due Date:
July 1 to September 30	October 25
October 1 to December 31	January 25
January 1 to March 31	April 25
April 1 to June 30	July 25

FINANCIAL REPORTS			
Report Period:	Due Date:	Report Period:	Due Date:
July 1 – July 31	August 25	January 1 – January 31	February 25
August 1 – August 31	September 25	February 1 – February 29	March 25
September 1 – September 30	October 25	March 1 – March 31	April 25
October 1 – October 31	November 25	April 1 – April 30	May 25
November 1 – November 30	December 25	May 1 – May 31	June 25
December 1 – December 31	January 25	June 1 – June 30	July 10

Additional reporting requirements may be required for GRANTEES who are considered high risk.

20. GRANTEE understands that financial reports are required as an accounting of expenditures for either reimbursement or COMMISSION-approved advance payments.
21. The final request for reimbursement of grant funds must be received by the COMMISSION no later than sixty (60) days after the last day of the award period.
22. All goods and services must be received or have reasonable expectations thereof and placed in service by GRANTEE by the expiration of this award.
23. GRANTEE agrees that all encumbered funds must be expended and that goods and services must be paid by GRANTEE within sixty (60) days of the expiration of this award.
24. GRANTEE agrees to remit all unexpended grant funds to the COMMISSION within thirty (30) days of written request from the COMMISSION.
25. GRANTEE agrees to account for interest earned on federal grant funds and shall remit interest earned in excess of the allowable amount as indicated in the *Office of Justice Programs Financial Guide*.
Link: *OJP Financial Guide* <http://www.ojp.usdoj.gov/financialguide/>
26. GRANTEE agrees to obtain written COMMISSION approval for all sole source procurements in excess of \$150,000.
27. GRANTEE agrees to obtain written COMMISSION approval prior to the expenditure of grant funds for consultant fees in excess of \$650 per day.
28. GRANTEE agrees to not use federal grant funds to pay cash compensation (salary plus bonuses) to any employee paid by the grant at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government’s Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.) Unless otherwise noted in the grant solicitation.

29. GRANTEE agrees not to use grant funds for food and/or beverage unless explicitly approved in writing by the COMMISSION.
30. GRANTEE agrees to comply with all applicable laws, regulations, policies and guidance (including specific cost limits, prior approvals and reporting requirements, where applicable) governing the use of grant funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events unless explicitly approved in writing by the COMMISSION. Information on pertinent laws, regulations, policies, and guidance is available in the OJP Financial Guide Conference Cost Chapter.
31. No funds shall be used to supplant federal, state, county or local funds that would otherwise be made available for such purposes. Supplanting means the deliberate reduction of state or local funds because of the existence of any grant funds.
32. GRANTEE assigns to the COMMISSION any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services applied by third parties to GRANTEE in exchange for grant funds provided under this Agreement.
33. The parties agree to use arbitration in the event of disputes in accordance with the provisions of A.R.S. § 12-1501-12-1518. The laws of the State of Arizona apply to questions arising under this Agreement and any litigation regarding this Agreement must be maintained in Arizona courts, except as pertaining to disputes which are subject to arbitration.
34. GRANTEE understands that grant funds may not be released until all delinquent reports and reversion of funds from prior grants are submitted to the COMMISSION.
35. GRANTEE agrees that grant funds are not to be expended for any indirect costs that may be incurred by GRANTEE for administering these funds unless explicitly approved in writing by the COMMISSION. This may include, but is not limited to, costs for services such as accounting, payroll, data processing, purchasing, personnel, and building use which may have been incurred by the GRANTEE.
36. Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses, (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. If the GRANTEE is a State agency, board, commission, or university of the State of Arizona, this paragraph shall not apply.
37. Should GRANTEE utilize a contractor(s) and subcontractor(s) the indemnification clause between GRANTEE and its contractor(s) and subcontractor(s) shall include the following:

Contractor shall defend, indemnify, and hold harmless the GRANTEE and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the

Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. Additionally on all applicable insurance policies, contractor and its subcontractors shall name the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as an additional insured and also include a waiver of subrogation in favor of the State. Insurance requirements for any contractor used by GRANTEE are incorporated herein by this reference and attached to this Agreement as Exhibit "A".

38. GRANTEE agrees to notify the COMMISSION within ten (10) days in the event that the project official is replaced during the award period.
39. No rights or interest in this Agreement shall be assigned by GRANTEE without prior written approval of the COMMISSION.
40. GRANTEE will comply with the audit requirements of *OMB Circular A-133 Audits of States, Local Governments and Non-Profit Organizations* and provide the COMMISSION with the audit report and any findings within 90 days of receipt of such finding. If the report contains no findings, the GRANTEE must provide notification that the audit was completed.
Link: *OMB Circulars:* http://www.whitehouse.gov/omb/grants_attach/
41. GRANTEE certifies that it will comply with *OMB Circulars A-102 and 2 CFR, Part 215 Uniform Administrative Requirements for Grants and Cooperative Agreements* as codified in (1) 28 CFR, Part 66.32 or (2) 28 CFR, Part 70.34 and *Cost Principles (1) 2 CFR, Part 225, (2) 2 CFR, Part 220 or (3) 2 CFR, Part 230*, the OJP Financial Guide and the most current version of the ACJC Grant Management Reference Manual.
Link: *OMB Circulars* http://www.whitehouse.gov/omb/grants_attach/
OJP Financial guide: <http://www.ojp.usdoj.gov/financialguide/>
ACJC Grant Management Reference Manual:
http://www.azcjc.gov/ACJC.Web/pubs/home/021104_Manual_GrantReferenceManual.pdf
42. GRANTEE agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or sub award to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express written approval of the Office of Justice Programs through the COMMISSION.
43. GRANTEE understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.
44. GRANTEE agrees not to do business with any individual, agency, company or corporation listed in the Excluded Parties Listing Service.
Link: *System for Award Management* <https://www.sam.gov/portal/public/SAM/>
45. GRANTEE agrees to ensure that, no later than the due date of the GRANTEE's first financial report after the award is made, GRANTEE and any subgrantees have a valid DUNS profile and active registration with the System for Award Management (SAM) database.

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46. GRANTEE certifies that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement.
47. GRANTEE understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the *OJP Training Guide Principles for Grantees and Subgrantees*.
Link: *OJP Training Guide Principles for Grantees and Subgrantees*
<http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>
48. GRANTEE agrees to cooperate and participate with any and all assessments, evaluation efforts or information and data collection requests, and acknowledges that the federal or state grantor agency has the right to obtain, reproduce, publish or use data provided under this award and may authorize others to receive and use such information.
49. GRANTEE shall provide the COMMISSION with a copy of all interim and final reports and proposed publications (including those prepared for conferences and other presentations) resulting from this Agreement. Submission of such materials must be prior to or simultaneous with their public release.
50. GRANTEE agrees that any publications (written, visual, or sound) excluding press releases and newsletters, whether published at the GRANTEE'S or COMMISSION'S expense, shall contain the following statement:
- "This was supported by Award No. 2014-VC-GX-0004 and 2015-VC-GX-0004 awarded by the Office for Victims of Crime, Office of Justice Programs, U.S. Department of Justice. The opinions findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice."
51. GRANTEE agrees to comply with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, 42 USC §3789d(c)(1); Title VI of the Civil Rights Act of 1964, 42 USC §2000d; Section 504 of the Rehabilitation Act of 1973, 29 USC § 794; Subtitle A, Title II of the Americans with Disabilities Act of 1990, 42 USC § 12132; Title IX of the Education Amendments of 1972, 20 USC § 1681; the Age Discrimination Act of 1975, 42 USC § 6102; the Department of Justice implementing regulations, 28 CFR pt. 42, subpts. C, D, E, G, and I, 28 CFR pt. 35, and 28 CFR pt. 54; all applicable state laws of A.R.S. § 41-1463; and Executive Order 2009-9. The above-referenced federal laws prohibit discrimination on the basis of race, color, religion, sex, disability, and national origin (including limited English proficiency) in the delivery of services and employment practices, and prohibit discrimination on the basis of age in the delivery of services. If in the three years prior to the date of the grant award a Federal or State Court or Federal or State administrative agency makes a finding of discrimination after a due process hearing against GRANTEE, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION.
- "Applicants must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Street Act, the applicant is required to take reasonable steps to ensure that LEP persons have meaningful access to programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary."
Link: *Limited English Proficiency A Federal Interagency Website* <http://www.LEP.gov>
52. GRANTEE agrees to comply with the applicable requirements of 28 CFR Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of

Justice financial assistance may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of Department of Justice financial assistance may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from GRANTEE must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs receiving financial assistance from the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment.

Link: http://www.ojp.usdoj.gov/about/ocr/equal_fbo.htm

53. GRANTEE should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. As of June 2013 OJP has issued an advisory that grantees should consult local counsel in reviewing their employment practices. If warranted, grantees should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plan (EEO). See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at http://www.ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf.
54. GRANTEE assures that it will comply with all state and federal laws regarding privacy during the course of the award. All information relating to clients is to be treated with confidentiality in accordance with 42 USC section 3789g or 42 USC 14132(b)(3) that are applicable to the collection, disclosure, use and revelation of data information. GRANTEE further agrees to submit a privacy Certificate that is in accordance with requirements of 28 CFR Part 22 if applicable to the program.
55. GRANTEE agrees to formulate and keep on file an EEO (if GRANTEE is required pursuant to 28 CFR 42.302). GRANTEE certifies that they have forwarded to the Office for Civil Rights, Office of Justice Programs the EEO, or certifications that they have prepared and have on file an EEO, or that they are exempt from EEO requirements. Failure to comply may result in suspension of grant funds. Copies of all submissions such as certifications to or correspondence with the Office for Civil Rights, Office of Justice Programs regarding this requirement must be provided to the COMMISSION by GRANTEE. In the event a federal or state court or federal or state administrative agency makes an adverse finding of discrimination against GRANTEE after a due process hearing, on the ground of race, color, religion, national origin, or sex, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION.
56. GRANTEE agrees to participate in any required civil rights related training to ensure compliance with all federal and state civil rights laws. GRANTEE will inform the COMMISSION of the position responsible for civil rights compliance and will inform the COMMISSION of change in personnel responsible for civil rights compliance within ten days.
- Link:** <http://azcjc.gov/ACJC.Web/Grants/civilrights/default.aspx>
57. To support public safety and justice information sharing, GRANTEE, if a governmental subdivision, shall use the National Information Exchange Model (NIEM) specifications and guidelines for this grant. GRANTEE shall publish and make available without restrictions all schemas generated as a result of this grant to the component registry as specified in the guidelines.
- Link:** <https://www.niem.gov/aboutniem/grant-funding/Pages/implementation-guide.aspx>

58. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at:

Link: http://www.it.ojp.gov/gsp_grantcondition.

Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

59. To avoid duplicating existing networks or IT systems in any initiatives for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless GRANTEE can demonstrate to the satisfaction of the COMMISSION that this requirement would not be cost beneficial or would impair the functionality of an existing or proposed IT system.
60. If GRANTEE is a governmental political subdivision, the GRANTEE should, to the extent possible and practical; share criminal justice information with other authorized criminal justice agencies. The process control number (PCN) shall be used in accordance with A.R.S. § 41-1750 when sharing data with other criminal justice agencies as electronic data systems are developed or improved.
61. If GRANTEE is a state agency and the award is for the development of information technology projects for more than \$25,000, GRANTEE must complete a Project Investment Justification (PIJ) and submit the justification to the Arizona Department of Administration (ADOA), with a copy to the COMMISSION. GRANTEE agrees to submit required project status reports to ADOA by the due dates and submit copies to the COMMISSION.
- If GRANTEE is not a state agency and the award is for the development of information technology projects, GRANTEE will follow local technology policies and guidelines.
62. GRANTEE must promptly refer to the COMMISSION any credible evidence that a principal, employee, agent, contractor, subgrantee, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. The COMMISSION shall forward the referral to the Department of Justice, Office of the Inspector General.
63. The COMMISSION encourages GRANTEE to establish workplace safety policies and conduct education, awareness and other outreach to decrease crashes caused by distracted drivers, including adopting and enforcing policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant. Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 2009).
64. GRANTEE certifies to comply with the Drug-Free Workplace Act of 1988, and implemented in 28 CFR Part 83, Subpart F, for grantees, as defined in 28 CFR, Part 83 Sections 83.620 and 83.650.
65. GRANTEE agrees to complete and keep on file, as appropriate, Immigration and Naturalization Form (I-9). This form is to be used by recipients to verify that persons are eligible to work in the United States. Additionally GRANTEE ensures compliance with A.R.S. § 41-4401 federal immigration laws by state employers and contractors.

66. GRANTEE acknowledges that immigration laws require them to register and participate with the E-Verify program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this state. GRANTEE warrants that they have registered with and participate with E-Verify. If the GRANTOR later determines that the GRANTEE has not complied with E-Verify, it will notify the non-compliant GRANTEE by certified mail of the determination and of the right to appeal the determination.
67. GRANTEE certifies that no federal funds will be paid, by or on behalf of, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and for the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. If any funds other than Federal funds are paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal award, grant loan, or cooperative agreement, the GRANTEE will complete and submit to the COMMISSION Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
68. GRANTEE understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government, without the express prior written approval of the Commission.
69. GRANTEE agrees that no funds provided, or personnel employed under this Agreement shall be in any way, or to any extent, engaged in conduct of political activities in violation of USC Title 5, Part II, Chapter 15, section 1502.
70. GRANTEE understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
71. GRANTEE understands and agrees that (a) no award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading and exchanging or pornography, and (b) nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
72. GRANTEE agrees to comply with all federal, state and local environmental laws and regulations applicable to the development and implementation of activities to be funded under this award. Additional requirements may be found in Grant Agreement Continuation Sheet.
73. GRANTEE agrees that all income generated as a direct result of this award shall be deemed program income. All program income must be accounted for and used for the purpose under the conditions applicable for the use of funds under this award, including the effective edition of the OJP Financial Guide and, as applicable, either (1) 28 CFR part 66 or (2) 28 CFR part 70 and OMB Circular A-102 & 2 CFR 215.
74. This Agreement is subject to cancellation pursuant to the provision of A.R.S. § 38-511. This Agreement may also be cancelled at the COMMISSION'S discretion if not returned with authorized signatures to the COMMISSION within 90 days of commencement of the award.

75. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall be in full force and effect.
76. GRANTEE agrees to comply with all Special Condition(s) included with this Agreement on the Grant Agreement Continuation Sheet.
77. GRANTEE understands that grant funds may not be released until GRANTEE is compliant with all requirements of grant agreement.

Arizona Criminal Justice Commission
CRIME VICTIM COMPENSATION PROGRAM
GRANT AGREEMENT CONTINUATION SHEET
SPECIAL CONDITION(S)

1. GRANTEE must verify Agency Point of Contact (APOC), Financial Point of Contact (FPOC), Program Point of Contact (PPOC), and Authorized Official contact information in the Grants Management System (GMS), including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the GMS to document changes. In addition the FPOC and PPOC must be assigned by the APOC prior to payments being made.
2. The GRANTEE agrees that allocated compensation benefit funds will be used to provide compensation awards to victims of criminally injurious conduct occurring within the GRANTEE'S jurisdiction.
3. The GRANTEE understands that crime victim compensation benefit funding will be distributed to grantees as a monthly reimbursement of compensation program expenditures.
4. The GRANTEE understands that \$7,920 is the maximum allowable amount of State compensation funding to be expended on the administration of this program.
5. The GRANTEE agrees that expenditures made in Compensation Benefits will be for Compensation benefit payments only. Funding in Compensation Benefits cannot be transferred to another budget category.
6. The GRANTEE understands that financial reimbursement request forms are required for reimbursement of expenditures. The final request for reimbursement of compensation funds must be received by the COMMISSION no later than 10 days after the last day of the award period.
7. The GRANTEE shall remit all interest earned on Federal VOCA grant funds and all unexpended allocated funds to the COMMISSION within 30 days after receipt of a written request from the COMMISSION. The GRANTEE agrees to expend all encumbered funds within 10 days of expiration of this award.
8. The GRANTEE agrees to comply with all Federal and State laws, provisions of the Arizona Crime Victim Compensation Program Rules R110-4-101 through R10-4-111 administered by the COMMISSION, and provisions of Federal VOCA Compensation Program Guidelines (<http://www.ojp.usdoj.gov/ovc/voca/vcguide.htm>).

9. The GRANTEE agrees to comply with all applicable Open Meeting Laws, A.R.S. §38-431 et seq.
10. The GRANTEE agrees to seek and order all available restitution owed to the program.
11. The GRANTEE agrees to negotiate reductions in fees for service with service providers for all program benefit expenditures.
12. The GRANTEE agrees that information on race, sex, national origin, age, and disability of recipients of compensation will be collected and maintained, where such information is voluntarily furnished by those receiving compensation.
13. The GRANTEE agrees not to use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with this program and 42 U.S.C. 10601 et. seq. The GRANTEE agrees that upon receipt for a request for such information pursuant to A.R.S. § 39-121, it shall inform the party seeking the information that the information is immune from legal process pursuant to federal law, specifically 42 U.S.C. 10604d.
14. GRANTEE agrees and understands that funded activities may require the preparation of an Environmental Assessment (EA) as defined by the Council of Environmental Quality's Regulations for implementing the Procedural Provisions of the National Environmental Policy Act (NEPA), found at 40 CFR Part 1500.

Authorized Official Initials: _____

IN WITNESS WHEREOF, the parties have made and executed the Agreement the day and year first above written.

FOR GRANTEE:

Chair of Board of Supervisors

Date

Printed Name and Title

Approved as to form and authority to enter into Agreement:

Legal counsel for GRANTEE

Date

Printed Name and Title

Statutory or other legal authority to enter into Agreement:

Appropriate A.R.S., ordinance, or charter reference

FOR CRIMINAL JUSTICE COMMISSION:

John A. Blackburn Jr., Executive Director
Arizona Criminal Justice Commission

Date



ARIZONA CRIMINAL JUSTICE COMMISSION
GRANT AGREEMENT

**Insurance Requirements
Exhibit "A"**

Insurance Requirements for Governmental Parties to a Grant Agreement:

None.

Insurance Requirements for Any Contractors Used by a Party to the Grant Agreement:

(Note: this applies only to Contractors used by a governmental entity, not to the governmental entity itself.)
The insurance requirements herein are minimum requirements and in no way limit the indemnity covenants contained in the Intergovernmental Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, his agents, representatives, employees or subcontractors, and Contractor and the governmental entity are free to purchase additional insurance.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. **Commercial General Liability – Occurrence Form**

Policy shall include bodily injury, property damage, and broad form contractual liability.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Fire Legal Liability \$50,000
- Each Occurrence \$1,000,000

a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

b. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

Exhibit "A" Page 2

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of, the Contractor involving automobiles owned, hired and/or non-owned by the Contractor.
- b. Policy shall contain a waiver of subrogation endorsement as required by this written agreement in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

3. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to each contractor or subcontractor that is exempt under A.R.S. § 23-901, and when such contractor or subcontractor executes the appropriate waiver form (Sole Proprietor or Independent Contractor).

Additional Insurance Requirements:

The policies shall include, or be endorsed to include, as required by this written agreement, the following provisions:

The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S. § 41-621 (E).

Insurance provided by the Contractor shall not limit the Contractor's liability assumed under the indemnification provisions of this Contract.

Notice of Cancellation:

For each insurance policy required by the insurance provisions of this Contract, the Contractor must provide to the State of Arizona, within two (2) business days of receipt, a notice if a policy is suspended, voided, or cancelled for any reason. Such notice shall be mailed, emailed, hand delivered or sent by

facsimile transmission to (Enter Contracting Agency Representative's Name, Address, and Fax Number Here).

Acceptability of Insurers:

Contractor's insurance shall be placed with companies licensed in the State of Arizona or hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers. Insurers shall have an "A.M. Best" rating of not less than A- VII. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

Verification of Coverage:

Contractor shall furnish the State of Arizona with certificates of insurance (valid ACORD form or equivalent approved by the State of Arizona) as required by this Contract. An authorized representative of the insurer shall sign the certificates.

All certificates and endorsements, as required by this written agreement, are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at, or prior to, commencement of work under this Contract. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete copies of all insurance policies required by this Contract at any time.

Subcontractors:

Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall be responsible for ensuring and/or verifying that all subcontractors have valid and collectable insurance as evidenced by the certificates of insurance and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum Insurance Requirements identified above. The Department reserves the right to require, at any time throughout the life of the Contract, proof from the Contractor that its subcontractors have the required coverage.

Approval and Modifications:

The Contracting Agency, in consultation with State Risk, reserves the right to review or make modifications to the insurance limits, required coverages, or endorsements throughout the life of this contract, as deemed necessary. Such action will not require a formal Contract amendment but may be made by administrative action.

Exceptions:

In the event the Contractor or subcontractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a certificate of self-insurance. If the Contractor or subcontractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Michael B. Whiting, Apache County Attorney

Date/Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

County Attorney: Discussion and possible approval of Arizona Criminal Justice Commission Victim Assistance Grant, #VA-16-017 in the amount of \$23,339.00, for FY16 with a match amount of \$23,339.00.

BOS Meeting Date Requested September 1, 2015

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Included in budget

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____

[Handwritten Signature]



ARIZONA CRIMINAL JUSTICE COMMISSION
CRIME VICTIM ASSISTANCE PROGRAM
GRANT AGREEMENT

ACJC Grant Number VA-16-017
State Funded Grant Program

This Grant Agreement is made this 28th day of May, 2015, by and between the ARIZONA CRIMINAL JUSTICE COMMISSION hereinafter called "COMMISSION" and Apache County, through the Apache County Attorney's Office hereinafter called "GRANTEE". The COMMISSION enters into this Agreement pursuant to its authority under the provisions of A.R.S. § 41-2405 (B)(6), and having satisfied itself as to the qualification of GRANTEE;

NOW, THEREFORE, it is agreed between the parties as follows:

1. This Agreement will commence on July 1, 2015 and terminate on June 30, 2016. This Agreement expires at the end of the award period unless prior written approval for an extension has been obtained from the COMMISSION. A request for an extension must be received by the COMMISSION sixty (60) days prior to the end of the award period. The COMMISSION in its sole discretion may approve an extension to further the goals and objectives of the program, and to determine the length of any extension.
2. GRANTEE agrees that grant funds will be used in accordance with applicable program rules, guidelines and special conditions.
3. The COMMISSION will monitor GRANTEE performance against program goals and performance standards and those outlined in the grant application. Substandard performance as determined by the COMMISSION will constitute noncompliance with this Agreement. If the COMMISSION finds noncompliance, the GRANTEE will receive a written notice which identifies the area of noncompliance, and the appropriate corrective action to be taken. If the GRANTEE does not respond within thirty (30) calendar days to this notice, and does not provide sufficient information concerning the steps which are being taken to correct the problem, the COMMISSION may suspend funding, permanently terminate this Agreement or revoke the grant.
4. Any deviation or failure to comply with the purpose and/or conditions of this Agreement without prior written COMMISSION approval may constitute sufficient reason for the COMMISSION to terminate this Agreement, revoke the grant, require the return of all unspent funds, perform an audit of expended funds, and require the return of any previously spent funds which are deemed to have been spent in violation of the purpose or conditions of this grant.
5. This Agreement may be modified only by a written amendment signed by the Executive Director or by persons authorized by the Executive Director on behalf of the COMMISSION and GRANTEE. Any notice given pursuant to this Agreement shall be in writing and shall be considered to have been given when actually received by the following addressee or their agents or employees:
 - a. If to the COMMISSION:

Arizona Criminal Justice Commission
1110 W. Washington Street, Suite 230
Phoenix, Arizona 85007
Attn: Program Manager

B. If to the GRANTEE:

Apache County Attorney's Office
 PO Box 637
 245 W. 1st S.
 St. Johns, Arizona 85936
 Attn: Michael Whiting

6. For grant awards above \$100,000, GRANTEE may make budget adjustments of up to ten (10) percent of the total grant among approved budget categories excluding equipment. Written approval from the COMMISSION in advance is required if GRANTEE wishes to make adjustments or reprogram in excess of ten (10) percent or if GRANTEE wishes to purchase equipment not previously approved.

For grant awards less than \$100,000, GRANTEE may make budget adjustments among approved categories excluding equipment as long as there are no changes to the purpose or scope of the project. If GRANTEE wishes to purchase equipment not previously approved, written approval from the COMMISSION in advance is required.

APPROVED LINE ITEM PROGRAM BUDGET	
Personnel:	
Salaries	\$16,765.00
Fringe Benefits (for salaries/overtime)	\$6,574.00
Overtime	\$0.00
Professional & Outside/Consultant & Contractual Services	\$0.00
Travel In-State	\$0.00
Travel Out-of-State	\$0.00
Match	\$23,339.00
Operating Expenses:	
Supplies	\$0.00
Registration/Training	\$0.00
Other	\$0.00
Equipment	
Capital	\$0.00
Noncapital	\$0.00
TOTAL	\$46,678.00
Positions Funded: Victim Assistants, Legal Assistants, Program Coordinator, Legal Program Coordinator, Legal Secretaries I and II, Community Resource Liaison	

7. It is agreed and understood that the total to be paid by the COMMISSION under this Agreement shall not exceed \$23,339.00 in state funds. The matching amount for this award is \$23,339.00.
8. Every payment obligation of the COMMISSION under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the COMMISSION. No liability shall accrue to the COMMISSION in the event this provision is exercised, and the COMMISSION shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.
9. GRANTEE agrees to retain all books, account reports, files and other records, (paper and/or electronic) relating to this Agreement and the performance of this Agreement for no less than five (5) years from the last financial report submitted to the COMMISSION. All such documents shall be subject to inspection and audit at reasonable times, including such records of any subgrantee, contractor, or subcontractor.

10. GRANTEE agrees to abide by Federal and State laws and provide accounting, auditing and monitoring procedures to safeguard grant funds and keep such records to assure proper fiscal controls, management and the efficient disbursement of grant funds.
11. For the purpose of this grant, a capital expenditure is \$5,000 or above. If GRANTEE’S policy defines a capital expenditure as less than \$5,000, GRANTEE will use its own policy.
12. GRANTEE agrees to maintain property records for equipment purchased with grant funds and perform a physical inventory and reconciliation with property records at least every two years or more frequently based on GRANTEE policy. GRANTEE agrees that funds will not be used for the construction of new facilities.
13. GRANTEE agrees to follow its own agency equipment disposition policies when the equipment is no longer needed for the grant program. If GRANTEE has no policy, reference the *Uniform Accounting Manual for Arizona Counties* authorized by the Auditor General for disposition guidelines and guideline development.
Link: *Uniform Accounting Manual for Arizona Counties* <http://www.auditorgen.state.az.us>
14. GRANTEE agrees that all salaried personnel (including subgrantee personnel) whose activities are to be charged to the award will maintain timesheets or certifications to document hours worked for activities related to this award and non-award related activities. GRANTEE agrees to keep time and attendance sheets for hourly employees signed by the employee and supervisory official having firsthand knowledge of the work performed by the grant-funded employees.
15. GRANTEE agrees that it will submit financial and activity reports to the COMMISSION in a format provided by the COMMISSION, documenting the activities supported by these grant funds and providing an assessment of the impact of these activities which may include documentation of project milestones. In the event reports are not received on or before the indicated date(s), funding may be suspended until such time as delinquent report(s) are received.

Mandated activity and financial reports are submitted according to the following schedule(s):

ACTIVITY REPORTS	
Report Period:	Due Date:
Annual Report (July 1, 2015 – June 30, 2016)	August 15, 2016

FINANCIAL REPORTS			
Report Period:	Due Date:	Report Period:	Due Date:
July 1 – July 31	August 25	January 1 – January 31	February 25
August 1 – August 31	September 25	February 1 – February 29	March 25
September 1 – September 30	October 25	March 1 – March 31	April 25
October 1 – October 31	November 25	April 1 – April 30	May 25
November 1 – November 30	December 25	May 1 – May 31	June 25
December 1 – December 31	January 25	June 1 – June 30	July 25

More frequent reports may be required for GRANTEES who are considered high risk.

16. GRANTEE understands that financial reports are required as an accounting of expenditures for either reimbursement or COMMISSION-approved advance payments. Reports are due pursuant to the schedule above.

17. The final request for reimbursement of grant funds must be received by the COMMISSION no later than sixty (60) days after the last day of the award period.
18. All goods and services must be received or have reasonable expectations thereof and placed in service by GRANTEE by the expiration of this award.
19. GRANTEE agrees that all encumbered funds must be expended and that goods and services must be paid within sixty (60) days of expiration of this award.
20. GRANTEE agrees to remit all unexpended grant funds to the COMMISSION within thirty (30) days of written request received from the COMMISSION.
21. GRANTEE agrees to obtain written COMMISSION approval for all sole source procurements in excess of \$150,000.
22. GRANTEE agrees to obtain written COMMISSION approval prior to the expenditure of grant funds for consultant fees in excess of \$650 per day.
23. GRANTEE agrees not to use grant funds for food and/or beverage unless explicitly approved in writing by the COMMISSION.
24. No funds shall be used to supplant federal, state, county or local funds that would otherwise be made available for such purposes. Supplanting means the deliberate reduction of state or local funds because of the existence of any grant funds.
25. GRANTEE assigns to the COMMISSION any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services applied by third parties to GRANTEE in exchange for grant funds provided under this Agreement.
26. The parties agree to use arbitration in the event of disputes in accordance with the provisions of A.R.S. § 12-1501-12-1518. The laws of the State of Arizona apply to questions arising under this Agreement and any litigation regarding this Agreement must be maintained in Arizona courts, except as pertaining to disputes which are subject to arbitration.
27. GRANTEE understands that grant funds may not be released until all delinquent reports and reversion of funds from prior grants are submitted to the COMMISSION.
28. GRANTEE agrees that grant funds are not to be expended for any indirect costs that may be incurred by GRANTEE for administering these funds unless explicitly approved in writing by the COMMISSION. This may include, but is not limited to, costs for services such as accounting, payroll, data processing, purchasing, personnel, and building use which may have been incurred by the GRANTEE.
29. GRANTEE understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, recoupment of monies provided under an award, and civil and/or criminal penalties.
30. Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses, (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by

the act, omission, negligence, misconduct, or other fault of the Indeminitor, its officers, officials, agents, employees, or volunteers. If the GRANTEE is a State agency, board, commission, or university of the State of Arizona, this paragraph shall not apply.

31. Should GRANTEE utilize a contractor(s) and subcontractor(s) the indemnification clause between GRANTEE and its contractor(s) and subcontractor(s) shall include the following:

Contractor shall defend, indemnify, and hold harmless the GRANTEE and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. Additionally on all applicable insurance policies, contractor and its subcontractors shall name the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as an additional insured and also include a waiver of subrogation in favor of the State. Insurance requirements for any contractor used by GRANTEE are incorporated herein by this reference and attached to this Agreement as Exhibit "A".

32. GRANTEE agrees to notify the COMMISSION within ten (10) days in the event that the project official is replaced during the award period.
33. No rights or interest in this Agreement shall be assigned by GRANTEE without prior written approval of the COMMISSION.
34. GRANTEE agrees that no funds provided, or personnel employed under this Agreement, shall be in any way or to any extent engaged in conduct of political activities in violation of U.S.C. Title 5, Part II, Chapter 15, Section 1502.
35. GRANTEE certifies that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement.
36. GRANTEE agrees to cooperate and participate with any and all assessments, evaluation efforts or information and data collection requests, and acknowledges that the state grantor agency has the right to obtain, reproduce, publish or use data provided under this award and may authorize others to receive and use such information.
37. GRANTEE shall provide the COMMISSION with a copy of all interim and final reports and proposed publications (including those prepared for conferences and other presentations) resulting from this Agreement. Submission of such materials must be prior to or simultaneous with their public release.

38. GRANTEE agrees to comply with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, as amended; 42 U.S.C. 3789(d); Title VI of the Civil Rights Act of 1964, as amended; Section 504, Rehabilitation Act of 1973, as amended; Subtitle A, Title II of the Americans with Disabilities Act (ADA) (1990); Title IX of the Education Amendments of 1972 and the Department of Justice regulations 28 C.F.R. Part 54; The Age Discrimination Act of 1975; Department of Justice Non-Discrimination Regulations, 28 C.F.R. Part 42, Subparts C, D, E, G and I; Department of Justice regulations on disability discrimination 28 C.F.R. Part 35; all applicable state laws of A.R.S. § 41-1463; and Executive Order 2009-9. These laws prohibit discrimination on the basis of race, color, religion, sex and national origin including Limited English Proficiency (LEP) in the delivery of service. In the event that a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing against GRANTEE, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION.
39. GRANTEE agrees to participate in any required civil rights related training to ensure compliance with all federal and state civil rights laws. GRANTEE will inform the COMMISSION of the position responsible for civil rights compliance and will inform the COMMISSION of change in personnel within said position within ten days.
Link: <http://azcjc.gov/ACJC.Web/Grants/civilrights/default.aspx>
40. GRANTEE assures that it will comply with all state and federal laws regarding privacy during the course of the award. All information relating to clients is to be treated with confidentiality.
41. GRANTEE agrees to comply with all grant management criteria included in the latest version of the ACJC Grants Management Reference Manual.
Link: *ACJC Grants Management Reference Manual*
http://azcjc.gov/ACJC.Web/pubs/home/Grant_Management_Manual_9_2008.pdf
42. To support public safety and justice information sharing, GRANTEE, if a governmental subdivision, shall use the National Information Exchange Model (NIEM) specifications and guidelines for this grant. GRANTEE shall publish and make available without restrictions all schemas generated as a result of this grant to the component registry as specified in the guidelines.
Link: <https://www.niem.gov/program-managers/Pages/implementation-guide.aspx>
43. To avoid duplicating existing networks or IT systems in any initiatives for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless GRANTEE can demonstrate to the satisfaction of the COMMISSION that this requirement would not be cost beneficial or would impair the functionality of an existing or proposed IT system.
44. If GRANTEE is a governmental political subdivision, GRANTEE should, to the extent possible and practical, share criminal justice information with other authorized criminal justice agencies. The process control number (PCN) shall be used in accordance with A.R.S. § 41-1750 when sharing data with other criminal justice agencies as electronic data systems are developed or improved.
45. If GRANTEE is a state agency and the award is for the development of information technology projects for more than \$25,000, GRANTEE must complete a Project Investment Justification (PIJ) and submit the justification to the Arizona Department of Administration (ADOA), with a copy to the COMMISSION. GRANTEE agrees to submit required project status reports to ADOA by the due dates and submit copies to the COMMISSION.

If GRANTEE is not a state agency and the award is for the development of information technology projects, GRANTEE will follow local technology policies and guidelines.

46. GRANTEE agrees to complete and keep on file, as appropriate, Immigration and Naturalization Form (I-9). This form is to be used by recipients to verify that persons are eligible to work in the United States. GRANTEE ensures compliance with A.R.S. § 41-4401 federal immigration laws by state employers and contractors.
47. In accordance with A.R.S. § 41-4401, GRANTEE warrants compliance with E-Verify and all federal immigration laws and regulations relating to employees and warrants compliance with A.R.S. § 23-214A.
48. This Agreement is subject to cancellation pursuant to the provision of A.R.S. § 38-511. This Agreement may also be cancelled at the COMMISSION'S discretion if not returned with authorized signatures to the COMMISSION within 90 days of commencement of the award.
49. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall be in full force and effect.
50. GRANTEE agrees to comply with all Special Condition(s) included with this Agreement on the Grant Agreement Continuation sheet.
51. GRANTEE understands that grant funds may not be released until GRANTEE is compliant with all requirements of grant agreement.

Arizona Criminal Justice Commission
CRIME VICTIM ASSISTANCE PROGRAM
GRANT AGREEMENT CONTINUATION SHEET
SPECIAL CONDITIONS

1. GRANTEE must verify Agency Point of Contact (APOC), Financial Point of Contact (FPOC), Program Point of Contact (PPOC), and Authorized Official contact information in the Grants Management System (GMS), including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the GMS to document changes. In addition the FPOC and PPOC must be assigned by the APOC prior to payments being made.

2. Grant funds shall be used in accordance with A.A.C. R10-4-201 through R10-4-204.

Authorized Official Initials: _____

IN WITNESS WHEREOF, the parties have made and executed the Agreement the day and year first above written.

FOR GRANTEE:

Board of Supervisors Chair Date

Printed Name and Title

Additional signature(s) if required by political subdivision Date

Printed Name and Title Date

ATTEST:

Clerk Date

Note: If applicable, the Agreement must be approved by the appropriate county supervisory board or municipal council and appropriate local counsel (i.e. county or city attorney). Furthermore, if applicable, resolutions and meeting minutes must be forwarded to the Commission with the signed Agreement.

Approved as to form and authority to enter into Agreement (Excluding non-profits):

Legal counsel for GRANTEE Date

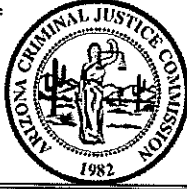
Printed Name and Title

Statutory or other legal authority to enter into Agreement (Excluding non-profits):

Appropriate A.R.S., ordinance, or charter reference

FOR CRIMINAL JUSTICE COMMISSION:

John A. Blackburn Jr., Executive Director Date
Arizona Criminal Justice Commission



**ARIZONA CRIMINAL JUSTICE COMMISSION
GRANT AGREEMENT
Insurance Requirements
Exhibit "A"**

Insurance Requirements for Governmental Parties to an Intergovernmental Agreement:

None.

Insurance Requirements for Any Contractors Used by a Party to the Intergovernmental Agreement:

(Note: this applies only to Contractors used by a governmental entity, not to the governmental entity itself.) The insurance requirements herein are minimum requirements and in no way limit the indemnity covenants contained in the Intergovernmental Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, his agents, representatives, employees or subcontractors, and Contractor and the governmental entity are free to purchase additional insurance.

A. MINIMUM SCOPE AND LIMITS OF INSURANCE: Contractor shall provide coverage with limits of liability not less than those stated below.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, and broad form contractual liability.

- | | |
|---|-------------|
| • General Aggregate | \$2,000,000 |
| • Products – Completed Operations Aggregate | \$1,000,000 |
| • Personal and Advertising Injury | \$1,000,000 |
| • Fire Legal Liability | \$ 50,000 |
| • Each Occurrence | \$1,000,000 |

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor".

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

- b. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, Universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor, involving automobiles owned, hired and/or non-owned by the Contractor.
- b. Policy shall contain a waiver of subrogation endorsement as required by this written agreement in favor of the State of Arizona, and its departments, agencies, boards,

commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

3. Worker's Compensation and Employers' Liability

Workers' Compensation

Employers' Liability

Each Accident	Statutory \$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to each contractor or subcontractor that is exempt under A.R.S. § 23-901, and when such contractor or subcontractor executes the appropriate waiver form (Sole Proprietor or Independent Contractor).

Additional Insurance Requirements:

The policies shall include, or be endorsed to include, as required by this written agreement, the following provisions:

The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S. § 41-621 (E).

Insurance provided by the Contractor shall not limit the Contractor's liability assumed under the indemnification provisions of this Contract.

Notice of Cancellation:

For each insurance policy required by the insurance provisions of this Contract, the Contractor must provide to the State of Arizona, within two (2) business days of receipt, a notice if a policy is suspended, voided, or cancelled for any reason. Such notice shall be mailed, emailed, hand delivered or sent by facsimile transmission to (Enter Contracting Agency Representative's Name, Address, and Fax Number Here).

Acceptability of Insurers:

Contractor's insurance shall be placed with companies licensed in the State of Arizona or hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers. Insurers shall have an "A.M. Best" rating of not less than A- VII. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

Verification of Coverage:

Contractor shall furnish the State of Arizona with certificates of insurance (valid ACORD form or equivalent approved by the State of Arizona) as required by this Contract. An authorized representative of the insurer shall sign the certificates.

All certificates and endorsements, as required by this written agreement, are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at, or prior to, commencement of work under this Contract. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete copies of all insurance policies required by this Contract at any time.

Subcontractors:

Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall be responsible for ensuring and/or verifying that all subcontractors have valid and collectable insurance as evidenced by the certificates of insurance and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum Insurance Requirements identified above. The Department reserves the right to require, at any time throughout the life of the Contract, proof from the Contractor that its subcontractors have the required coverage.

Approval and Modifications:

The Contracting Agency, in consultation with State Risk, reserves the right to review or make modifications to the insurance limits, required coverages, or endorsements throughout the life of this contract, as deemed necessary. Such action will not require a formal Contract amendment but may be made by administrative action.

Exceptions:

In the event the Contractor or subcontractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a certificate of self-insurance. If the Contractor or subcontractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Michael B. Whiting, Apache County Attorney

Date/Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

County Attorney: Discussion and possible approval of Arizona Criminal Justice Commission Drug, Gang, and Violent Crime Control Grant Agreement, #DC-16-020 in the amount of \$67,852.00, with a \$22,617.00, match amount for FY16.

BOS Meeting Date Requested September 1, 2015

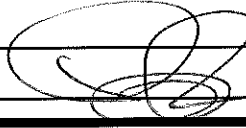
PRE-AGENDA ITEM REVIEW

Review Routing / Legal / Finance / Purchasing / Human Resource / Other: _____

Legal Review: _____

Signature: 

Finance Review: Included in budget

Signature: 

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ Approved / Disapproved / Deleted / Continued to: _____

Signature Clerk of Board _____





ARIZONA CRIMINAL JUSTICE COMMISSION
DRUG, GANG, AND VIOLENT CRIME CONTROL
GRANT AGREEMENT

ACJC Grant Number DC-16-020

Catalog of Federal Domestic Assistance (CFDA) Number 16.738

This Grant Agreement is made this 3rd day of June, 2015, by and between the ARIZONA CRIMINAL JUSTICE COMMISSION hereinafter called "COMMISSION" and APACHE COUNTY, through APACHE COUNTY ATTORNEY'S OFFICE hereinafter called "GRANTEE". The COMMISSION enters into this Agreement pursuant to its authority under the provisions of A.R.S. § 41-2405 (B)(6), and having satisfied itself as to the qualification of GRANTEE;

NOW, THEREFORE, it is agreed between the parties as follows:

1. This Agreement will commence on July 1, 2015 and terminate on June 30, 2016. This Agreement expires at the end of the award period unless prior written approval for an extension has been obtained from the COMMISSION. A request for an extension must be received by the COMMISSION sixty (60) days prior to the end of the award period. The COMMISSION in its sole discretion may approve an extension that furthers the goals and objectives of the program and shall determine the length of any extension.
2. GRANTEE agrees that grant funds will be used in accordance with applicable program rules, guidelines and special conditions.
3. The COMMISSION will monitor GRANTEE performance against program goals and performance standards and those outlined in the grant application. Substandard performance as determined by the COMMISSION will constitute noncompliance with this Agreement. If the COMMISSION finds noncompliance, the GRANTEE will receive a written notice which identifies the area of noncompliance, and the appropriate corrective action to be taken. If the GRANTEE does not respond within thirty (30) calendar days to this notice, and does not provide sufficient information concerning the steps which are being taken to correct the problem, the COMMISSION may suspend funding, permanently terminate this Agreement or revoke the grant.
4. Any deviation or failure to comply with the purpose and/or conditions of this Agreement without prior written COMMISSION approval may constitute sufficient reason for the COMMISSION to terminate this Agreement, revoke the grant, require the return of all unspent funds, perform an audit of expended funds, and require the return of any previously spent funds which are deemed to have been spent in violation of the purpose or conditions of this grant.
5. This Agreement may be modified only by a written amendment signed by the Executive Director or by persons authorized by the Executive Director on behalf of the COMMISSION and GRANTEE. Any notice given pursuant to this Agreement shall be in writing and shall be considered to have been given when actually received by the following addressee or their agents or employees:

A. If to the COMMISSION:

Arizona Criminal Justice Commission
1110 W. Washington Street, Suite 230
Phoenix, Arizona 85007
Attn: Program Manager

B. If to the GRANTEE:

Apache County Attorney's Office
 PO Box 637
 245 W 1st S
 St. Johns, Arizona 85936
Attn: County Attorney Michael Whiting

6. For grant awards above \$100,000, GRANTEE may make budget adjustments of up to ten (10) percent of the total grant within any approved budget category excluding equipment. Written approval from the COMMISSION in advance is required if GRANTEE wishes to make adjustments or reprogram in excess of ten (10) percent or if GRANTEE wishes to purchase equipment not previously approved.

For grant awards less than \$100,000, the GRANTEE may make budget adjustments within approved categories excluding equipment as long as there are no changes to the purpose or scope of the project. If GRANTEE wishes to purchase equipment not previously approved, written approval from the COMMISSION in advance is required.

APPROVED LINE ITEM PROGRAM BUDGET	
Personnel:	
Salaries	\$68,665.00
Fringe Benefits (for salaries/overtime)*	\$21,804.00
Overtime	NOT APPROVED
Professional & Outside/Consultant & Contractual Services	NOT APPROVED
Travel In-State	NOT APPROVED
Travel Out-of-State	NOT APPROVED
Confidential Funds	NOT APPROVED
Operating Expenses:	
Supplies	NOT APPROVED
Registration/Training	NOT APPROVED
Other	NOT APPROVED
Equipment	
Capital	NOT APPROVED
Noncapital	NOT APPROVED
TOTAL	\$90,469.00
Positions Funded:	
Chief Deputy (0.20 FTE), Attorney II (0.55 FTE)	
Equipment Type: NOT APPROVED	

*Reference the ACJC Grant Management Manual for definition of approved Fringe Benefit

7. The total to be paid by the COMMISSION under this Agreement shall not exceed \$36,188.00 in federal funds awarded to the COMMISSION by the U.S. Department of Justice (USDOJ), Office of Justice Programs (OJP) and \$31,664.00 in State Funds. If this grant has a matching requirement GRANTEE understands that other federal grant funds cannot be used as a match for this grant. The matching amount for this award is \$22,617.00.
8. Every payment obligation of the COMMISSION under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the COMMISSION. No liability shall accrue to the COMMISSION in the event this provision is exercised, and the COMMISSION shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

9. GRANTEE agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this award, and those award funds have been, are being or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, GRANTEE will promptly notify, in writing, the COMMISSION, and if so requested by the COMMISSION, seek a budget modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.
10. GRANTEE agrees to retain all books, account reports, files and other records, (paper and/or electronic) relating to this Agreement and the performance of this Agreement for no less than five (5) years from the last financial report submitted to the COMMISSION. All such documents shall be subject to inspection and audit at reasonable times, including such records of any subgrantee, contractor, or subcontractor. GRANTEE also understands and agrees that USDOJ and the United States General Accounting Office (USGAO) are authorized to interview any officer or employee of the GRANTEE (or of any subgrantee, contractor, or subcontractor) regarding transactions related to this award.
11. GRANTEE agrees that activities funded under this award will be closely coordinated with related activities supported with Office of Justice Programs (OJP), State, local or tribal funds. Grant funds may only be used for the purposes in the GRANTEE's approved application. GRANTEE shall not undertake any work or activities not described in the grant application, including staff, equipment, or other goods or services without prior approval from the COMMISSION.
12. GRANTEE agrees to track, account for, and report on all funds (including specific outcomes and benefits) separately from all other funds for the same or similar purposes or programs.

Accordingly, the accounting systems of GRANTEE and all subgrantees must ensure that funds from this award are not commingled with funds from any other source.
13. GRANTEE agrees to abide by Federal and State laws and provide accounting, auditing and monitoring procedures to safeguard grant funds and keep such records to assure proper fiscal controls, management and the efficient disbursement of grant funds.
14. For the purpose of this grant, a capital expenditure is \$5,000 or above. If GRANTEE'S policy defines a capital expenditure as less than \$5,000, GRANTEE will use its own policy.
15. GRANTEE agrees to maintain property records for equipment purchased with grant funds and perform a physical inventory and reconciliation with property records at least every two years or more frequently based on GRANTEE policy. GRANTEE agrees that funds will not be used for the construction of new facilities.
16. GRANTEE agrees to follow equipment disposition policies outlined in *OMB Circulars A-102 or 2 CFR, Part 215 Uniform Administrative Requirements for Grants and Cooperative Agreements* as codified in (1) 28 CFR, Part 66 or (2) 28 CFR, Part 70 when the equipment is no longer needed for the grant program.
Link: *OMB Circulars* http://www.whitehouse.gov/omb/grants_attach/
17. GRANTEE agrees that all salaried personnel (including subgrantee personnel) whose activities are to be charged to the award will maintain timesheets or certifications to document hours worked for activities related to this award and non-award related activities. GRANTEE agrees to keep time and attendance sheets for hourly employees signed by the employee and supervisory official having firsthand knowledge of the work performed by the grant-funded employees.

18. GRANTEE agrees that it will submit financial and activity reports to the COMMISSION in a format provided by the COMMISSION, documenting the activities supported by these grant funds and providing an assessment of the impact of these activities which may include documentation of project milestones. In the event reports are not received on or before the indicated date(s), funding may be suspended until such time as delinquent report(s) are received.

19. These reports are to be submitted according to the following schedule(s):

ACTIVITY REPORTS	
Report Period:	Due Date:
July 1 to September 30	October 15
October 1 to December 31	January 15
January 1 to March 31	April 15
April 1 to June 30	July 15

FINANCIAL REPORTS			
Report Period:	Due Date:	Report Period:	Due Date:
July 1 – July 31	August 25	January 1 – January 31	February 25
August 1 – August 31	September 25	February 1 – February 29	March 25
September 1 – September 30	October 25	March 1 – March 31	April 25
October 1 – October 31	November 25	April 1 – April 30	May 25
November 1 – November 30	December 25	May 1 – May 31	June 25
December 1 – December 31	January 25	June 1 – June 30	July 25

Additional reporting requirements may be required for GRANTEES who are considered high risk.

20. GRANTEE understands that financial reports are required as an accounting of expenditures for either reimbursement or COMMISSION-approved advance payments.
21. The final request for reimbursement of grant funds must be received by the COMMISSION no later than sixty (60) days after the last day of the award period.
22. All goods and services must be received or have reasonable expectations thereof and placed in service by GRANTEE by the expiration of this award.
23. GRANTEE agrees that all encumbered funds must be expended and that goods and services must be paid by GRANTEE within sixty (60) days of the expiration of this award.
24. GRANTEE agrees to remit all unexpended grant funds to the COMMISSION within thirty (30) days of written request from the COMMISSION.
25. GRANTEE agrees to account for interest earned on federal grant funds and shall remit interest earned in excess of the allowable amount as indicated in the *Office of Justice Programs Financial Guide*.
Link: *OJP Financial Guide* <http://www.ojp.usdoj.gov/financialguide/>
26. GRANTEE agrees to obtain written COMMISSION approval for all sole source procurements in excess of \$150,000.
27. GRANTEE agrees to obtain written COMMISSION approval prior to the expenditure of grant funds for consultant fees in excess of \$650 per day.

28. GRANTEE agrees to not use federal grant funds to pay cash compensation (salary plus bonuses) to any employee paid by the grant at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES) at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds.) Unless otherwise noted in the grant solicitation.
29. GRANTEE agrees not to use grant funds for food and/or beverage unless explicitly approved in writing by the COMMISSION.
30. GRANTEE agrees to comply with all applicable laws, regulations, policies and guidance (including specific cost limits, prior approvals and reporting requirements, where applicable) governing the use of grant funds for expenses related to conferences, meetings, trainings, and other events, including the provision of food and/or beverages at such events, and costs of attendance at such events unless explicitly approved in writing by the COMMISSION. Information on pertinent laws, regulations, policies, and guidance is available in the OJP Financial Guide Conference Cost Chapter.
31. No funds shall be used to supplant federal, state, county or local funds that would otherwise be made available for such purposes. Supplanting means the deliberate reduction of state or local funds because of the existence of any grant funds.
32. GRANTEE assigns to the COMMISSION any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services applied by third parties to GRANTEE in exchange for grant funds provided under this Agreement.
33. The parties agree to use arbitration in the event of disputes in accordance with the provisions of A.R.S. § 12-1501-12-1518. The laws of the State of Arizona apply to questions arising under this Agreement and any litigation regarding this Agreement must be maintained in Arizona courts, except as pertaining to disputes which are subject to arbitration.
34. GRANTEE understands that grant funds may not be released until all delinquent reports and reversion of funds from prior grants are submitted to the COMMISSION.
35. GRANTEE agrees that grant funds are not to be expended for any indirect costs that may be incurred by GRANTEE for administering these funds unless explicitly approved in writing by the COMMISSION. This may include, but is not limited to, costs for services such as accounting, payroll, data processing, purchasing, personnel, and building use which may have been incurred by the GRANTEE.
36. Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses, (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. If the GRANTEE is a State agency, board, commission, or university of the State of Arizona, this paragraph shall not apply.
37. Should GRANTEE utilize a contractor(s) and subcontractor(s) the indemnification clause between GRANTEE and its contractor(s) and subcontractor(s) shall include the following:

Contractor shall defend, indemnify, and hold harmless the GRANTEE and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this Agreement, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense and judgment costs where this indemnification is applicable. Additionally on all applicable insurance policies, contractor and its subcontractors shall name the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as an additional insured and also include a waiver of subrogation in favor of the State. Insurance requirements for any contractor used by GRANTEE are incorporated herein by this reference and attached to this Agreement as Exhibit "A".

38. GRANTEE agrees to notify the COMMISSION within ten (10) days in the event that the project official is replaced during the award period.
39. No rights or interest in this Agreement shall be assigned by GRANTEE without prior written approval of the COMMISSION.
40. GRANTEE will comply with the audit requirements of *OMB Circular A-133 Audits of States, Local Governments and Non-Profit Organizations* and provide the COMMISSION with the audit report and any findings within 90 days of receipt of such finding. If the report contains no findings, the GRANTEE must provide notification that the audit was completed.
Link: *OMB Circulars:* http://www.whitehouse.gov/omb/grants_attach/
41. GRANTEE certifies that it will comply with *OMB Circulars A-102 and 2 CFR, Part 215 Uniform Administrative Requirements for Grants and Cooperative Agreements* as codified in (1) 28 CFR, Part 66.32 or (2) 28 CFR, Part 70.34 and *Cost Principles (1) 2 CFR, Part 225, (2) 2 CFR, Part 220 or (3) 2 CFR, Part 230*, the OJP Financial Guide and the most current version of the ACJC Grant Management Reference Manual.
Link: *OMB Circulars* http://www.whitehouse.gov/omb/grants_attach/
OJP Financial guide: <http://www.ojp.usdoj.gov/financialguide/>
ACJC Grant Management Reference Manual:
http://www.azcjc.gov/ACJC.Web/pubs/home/021104_Manual_GrantReferenceManual.pdf
42. GRANTEE agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or sub award to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express written approval of the Office of Justice Programs through the COMMISSION.
43. GRANTEE understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil and/or criminal penalties.

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44. GRANTEE agrees not to do business with any individual, agency, company or corporation listed in the Excluded Parties Listing Service.
Link: *System for Award Management* <https://www.sam.gov/portal/public/SAM/>
 45. GRANTEE agrees to ensure that, no later than the due date of the GRANTEE's first financial report after the award is made, GRANTEE and any subgrantees have a valid DUNS profile and active registration with the System for Award Management (SAM) database.
 46. GRANTEE certifies that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this Agreement.
 47. GRANTEE understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the *OJP Training Guide Principles for Grantees and Subgrantees*.
Link: *OJP Training Guide Principles for Grantees and Subgrantees*
<http://www.ojp.usdoj.gov/funding/ojptrainingguidingprinciples.htm>
 48. GRANTEE agrees to cooperate and participate with any and all assessments, evaluation efforts or information and data collection requests, and acknowledges that the federal or state grantor agency has the right to obtain, reproduce, publish or use data provided under this award and may authorize others to receive and use such information.
 49. GRANTEE shall provide the COMMISSION with a copy of all interim and final reports and proposed publications (including those prepared for conferences and other presentations) resulting from this Agreement. Submission of such materials must be prior to or simultaneous with their public release.
 50. GRANTEE agrees that any publications (written, visual, or sound) excluding press releases and newsletters, whether published at the GRANTEE'S or COMMISSION'S expense, shall contain the following statement:

"This was supported by Award No. 2013-DJ-BX-0049 and 2014-DJ-BX-1020 awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. The opinions findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice."
 51. GRANTEE agrees to comply with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, 42 USC §3789d(c)(1); Title VI of the Civil Rights Act of 1964, 42 USC §2000d; Section 504 of the Rehabilitation Act of 1973, 29 USC § 794; Subtitle A, Title II of the Americans with Disabilities Act of 1990, 42 USC § 12132; Title IX of the Education Amendments of 1972, 20 USC § 1681; the Age Discrimination Act of 1975, 42 USC § 6102; the Department of Justice implementing regulations, 28 CFR pt. 42, subpts. C, D, E, G, and I, 28 CFR pt. 35, and 28 CFR pt. 54; all applicable state laws of A.R.S. § 41-1463; and Executive Order 2009-9. The above-referenced federal laws prohibit discrimination on the basis of race, color, religion, sex, disability, and national origin (including limited English proficiency) in the delivery of services and employment practices, and prohibit discrimination on the basis of age in the delivery of services. If in the three years prior to the date of the grant award a Federal or State Court or Federal or State administrative agency makes a finding of discrimination after a due process hearing against GRANTEE, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION.

"Applicants must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Street Act, the applicant is required to take reasonable steps to ensure that LEP persons have meaningful access to programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary."

Link: *Limited English Proficiency A Federal Interagency Website* <http://www.LEP.gov>

52. GRANTEE agrees to comply with the applicable requirements of 28 CFR Part 38, the Department of Justice regulation governing "Equal Treatment for Faith Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that Department of Justice financial assistance may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of Department of Justice financial assistance may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from GRANTEE must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs receiving financial assistance from the Department of Justice are not permitted to discriminate in the provision of services on the basis of a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment.

Link: http://www.ojp.usdoj.gov/about/ocr/equal_fbo.htm

53. GRANTEE should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. As of June 2013 OJP has issued an advisory that grantees should consult local counsel in reviewing their employment practices. If warranted, grantees should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plan (EEOP). See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at http://www.ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf.

54. GRANTEE assures that it will comply with all state and federal laws regarding privacy during the course of the award. All information relating to clients is to be treated with confidentiality in accordance with 42 USC section 3789g or 42 USC 14132(b)(3) that are applicable to the collection, disclosure, use and revelation of data information. GRANTEE further agrees to submit a privacy Certificate that is in accordance with requirements of 28 CFR Part 22 if applicable to the program.

55. GRANTEE agrees to formulate and keep on file an EEOP (if GRANTEE is required pursuant to 28 CFR 42.302). GRANTEE certifies that they have forwarded to the Office for Civil Rights, Office of Justice Programs the EEOP, or certifications that they have prepared and have on file an EEOP, or that they are exempt from EEOP requirements. Failure to comply may result in suspension of grant funds. Copies of all submissions such as certifications to or correspondence with the Office for Civil Rights, Office of Justice Programs regarding this requirement must be provided to the COMMISSION by GRANTEE. In the event a federal or state court or federal or state administrative agency makes an adverse finding of discrimination against GRANTEE after a due process hearing, on the ground of race, color, religion, national origin, or sex, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION.

56. GRANTEE agrees to participate in any required civil rights related training to ensure compliance with all federal and state civil rights laws. GRANTEE will inform the COMMISSION of the

position responsible for civil rights compliance and will inform the COMMISSION of change in personnel responsible for civil rights compliance within ten days.

Link: <http://azcjc.gov/ACJC.Web/Grants/civilrights/default.aspx>

57. To support public safety and justice information sharing, GRANTEE, if a governmental subdivision, shall use the National Information Exchange Model (NIEM) specifications and guidelines for this grant. GRANTEE shall publish and make available without restrictions all schemas generated as a result of this grant to the component registry as specified in the guidelines.

Link: <https://www.niem.gov/aboutniem/grant-funding/Pages/implementation-guide.aspx>

58. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at:

Link: http://www.it.ojp.gov/gsp_grantcondition.

Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

59. To avoid duplicating existing networks or IT systems in any initiatives for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless GRANTEE can demonstrate to the satisfaction of the COMMISSION that this requirement would not be cost beneficial or would impair the functionality of an existing or proposed IT system.

60. If GRANTEE is a governmental political subdivision, the GRANTEE should, to the extent possible and practical; share criminal justice information with other authorized criminal justice agencies. The process control number (PCN) shall be used in accordance with A.R.S. § 41-1750 when sharing data with other criminal justice agencies as electronic data systems are developed or improved.

61. If GRANTEE is a state agency and the award is for the development of information technology projects for more than \$25,000, GRANTEE must complete a Project Investment Justification (PIJ) and submit the justification to the Arizona Department of Administration (ADOA), with a copy to the COMMISSION. GRANTEE agrees to submit required project status reports to ADOA by the due dates and submit copies to the COMMISSION.

If GRANTEE is not a state agency and the award is for the development of information technology projects, GRANTEE will follow local technology policies and guidelines.

62. GRANTEE must promptly refer to the COMMISSION any credible evidence that a principal, employee, agent, contractor, subgrantee, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. The COMMISSION shall forward the referral to the Department of Justice, Office of the Inspector General.

63. The COMMISSION encourages GRANTEE to establish workplace safety policies and conduct education, awareness and other outreach to decrease crashes caused by distracted drivers, including adopting and enforcing policies banning employees from text messaging while driving any vehicle during the course of performing work funded by this grant. Executive Order 13513,

"Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 2009).

64. GRANTEE certifies to comply with the Drug-Free Workplace Act of 1988, and implemented in 28 CFR Part 83, Subpart F, for grantees, as defined in 28 CFR, Part 83 Sections 83.620 and 83.650.
65. GRANTEE agrees to complete and keep on file, as appropriate, Immigration and Naturalization Form (I-9). This form is to be used by recipients to verify that persons are eligible to work in the United States. Additionally GRANTEE ensures compliance with A.R.S. § 41-4401 federal immigration laws by state employers and contractors.
66. GRANTEE acknowledges that immigration laws require them to register and participate with the E-Verify program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this state. GRANTEE warrants that they have registered with and participate with E-Verify. If the GRANTOR later determines that the GRANTEE has not complied with E-Verify, it will notify the non-compliant GRANTEE by certified mail of the determination and of the right to appeal the determination.
67. GRANTEE certifies that no federal funds will be paid, by or on behalf of, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and for the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. If any funds other than Federal funds are paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal award, grant loan, or cooperative agreement, the GRANTEE will complete and submit to the COMMISSION Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.
68. GRANTEE understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification or adoption of any law, regulation or policy at any level of government, without the express prior written approval of the Commission.
69. GRANTEE agrees that no funds provided, or personnel employed under this Agreement shall be in any way, or to any extent, engaged in conduct of political activities in violation of USC Title 5, Part II, Chapter 15, section 1502.
70. GRANTEE understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
71. GRANTEE understands and agrees that- (a) no award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading and exchanging or pornography, and (b) nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
72. GRANTEE agrees to comply with all federal, state and local environmental laws and regulations applicable to the development and implementation of activities to be funded under this award. Additional requirements may be found in Grant Agreement Continuation Sheet.

73. GRANTEE agrees that all income generated as a direct result of this award shall be deemed program income. All program income must be accounted for and used for the purpose under the conditions applicable for the use of funds under this award, including the effective edition of the OJP Financial Guide and, as applicable, either (1) 28 CFR part 66 or (2) 28 CFR part 70 and OMB Circular A-102 & 2 CFR 215.
74. This Agreement is subject to cancellation pursuant to the provision of A.R.S. § 38-511. This Agreement may also be cancelled at the COMMISSION'S discretion if not returned with authorized signatures to the COMMISSION within 90 days of commencement of the award.
75. If any provision of this Agreement is held invalid, the remainder of the Agreement shall not be affected thereby and all other parts of this Agreement shall be in full force and effect.
76. GRANTEE agrees to comply with all Special Condition(s) included with this Agreement on the Grant Agreement Continuation Sheet.
77. GRANTEE understands that grant funds may not be released until GRANTEE is compliant with all requirements of grant agreement.

Arizona Criminal Justice Commission
**DRUG, GANG, AND VIOLENT CRIME CONTROL
GRANT AGREEMENT CONTINUATION SHEET
SPECIAL CONDITION(S)**

1. GRANTEE must verify Agency Point of Contact (APOC), Financial Point of Contact (FPOC), Program Point of Contact (PPOC), and Authorized Official contact information in the Grants Management System (GMS), including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the GMS to document changes. In addition the FPOC and PPOC must be assigned by the APOC prior to payments being made.
2. GRANTEE agrees to the completion of the ACJC Subgrantee Self-Assessment Questionnaire within 45 days of the start date of this award.
3. GRANTEE agrees that within 45 days of award, for any agency that receives income as a result of grant-funded activities, it will complete the ACJC Program Income Worksheet.
4. GRANTEE agrees to the completion of the Benchmarks Worksheet within 45 days of award.
5. GRANTEE assures if they are a state agency that the State Information Technology Point of Contact receive written notification regarding any information technology project funded by this grant. GRANTEE agrees to keep on file documentation showing that it has met this requirement.
6. GRANTEE agrees and understands that funded activities may require the preparation of an Environmental Assessment (EA) as defined by the Council of Environmental Quality's Regulations for implementing the Procedural Provisions of the National Environmental Policy Act (NEPA), found at 40 CFR Part 1500.
7. GRANTEE agrees to comply with all federal, state and local environmental laws and regulations applicable to the development and implementation of activities to be funded under this award. The GRANTEE agrees and understands that complying with NEPA may require the preparation of an Environmental Assessment and/or an Environmental Impact Statement, as directed by BJA. The GRANTEE further understands and agrees to requirements for implementation of a Mitigation Plan, as detailed at <http://www.ojp.usdoj.gov/BJA/resource/nepa.html> for programs relating to methamphetamine laboratory operations.
8. GRANTEE agrees that any information technology system developed or supported by funds will comply with 28 CFR Part 23, Criminal Intelligence Systems Operating Policies, if OJP determines this regulation be applicable. Should OJP determine 28 CFR Part 23 to be applicable, OJP may at its discretion, perform audits of the system, as per 28 CFR 23.20(g). Should any violation of 28 CFR Part 23 occur, GRANTEE may be fined as per 42 USC 3789g(c)-(d). GRANTEE may not satisfy such a fine with federal funds.
9. GRANTEE agrees that no JAG funds may be expended on unmanned aircraft, unmanned aircraft systems, or aerial vehicles (US, UAS, or UAV) without prior express written approval from Commission.
10. Grant funds shall be used to reduce drug crimes in support of the Arizona 2012-2015 Drug, Gang, and Violent Crime Control State Strategy.

Authorized Official Initials: _____

IN WITNESS WHEREOF, the parties have made and executed the Agreement the day and year first above written.

FOR GRANTEE:

Board of Supervisors Chair

Date

Printed Name and Title

Approved as to form and authority to enter into Agreement:

Legal counsel for GRANTEE

Date

Printed Name and Title

Statutory or other legal authority to enter into Agreement:

Appropriate A.R.S., ordinance, or charter reference

FOR CRIMINAL JUSTICE COMMISSION:

John A. Blackburn Jr., Executive Director
Arizona Criminal Justice Commission

Date



ARIZONA CRIMINAL JUSTICE COMMISSION
GRANT AGREEMENT

**Insurance Requirements
Exhibit "A"**

Insurance Requirements for Governmental Parties to a Grant Agreement:

None.

Insurance Requirements for Any Contractors Used by a Party to the Grant Agreement:

(Note: this applies only to Contractors used by a governmental entity, not to the governmental entity itself.) The *insurance requirements* herein are minimum requirements and in no way limit the indemnity covenants contained in the Intergovernmental Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or Contractor from liabilities that might arise out of the performance of the work under this Contract by the Contractor, his agents, representatives, employees or subcontractors, and Contractor and the governmental entity are free to purchase additional insurance.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, and broad form contractual liability.

- | | |
|---|-------------|
| • General Aggregate | \$2,000,000 |
| • Products – Completed Operations Aggregate | \$1,000,000 |
| • Personal and Advertising Injury | \$1,000,000 |
| • Fire Legal Liability | \$50,000 |
| • Each Occurrence | \$1,000,000 |

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

- b. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

Exhibit "A" Page 2

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Contract.

Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of, the Contractor involving automobiles owned, hired and/or non-owned by the Contractor.
- b. Policy shall contain a waiver of subrogation endorsement as required by this written agreement in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.

(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the Contractor with their own list of persons to be insured.)

3. Worker's Compensation and Employers' Liability

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

- a. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the Contractor.
- b. This requirement shall not apply to each contractor or subcontractor that is exempt under A.R.S. § 23-901, and when such contractor or subcontractor executes the appropriate waiver form (Sole Proprietor or Independent Contractor).

Additional Insurance Requirements:

The policies shall include, or be endorsed to include, as required by this written agreement, the following provisions:

The Contractor's policies shall stipulate that the insurance afforded the Contractor shall be primary and that any insurance carried by the Department, its agents, officials, employees or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S. § 41-621 (E).

Insurance provided by the Contractor shall not limit the Contractor's liability assumed under the indemnification provisions of this Contract.

Notice of Cancellation:

For each insurance policy required by the insurance provisions of this Contract, the Contractor must provide to the State of Arizona, within two (2) business days of receipt, a notice if a policy is suspended,

voided, or cancelled for any reason. Such notice shall be mailed, emailed, hand delivered or sent by facsimile transmission to (Enter Contracting Agency Representative's Name, Address, and Fax Number Here).

Acceptability of Insurers:

Contractor's insurance shall be placed with companies licensed in the State of Arizona or hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers. Insurers shall have an "A.M. Best" rating of not less than A- VII. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

Verification of Coverage:

Contractor shall furnish the State of Arizona with certificates of insurance (valid ACORD form or equivalent approved by the State of Arizona) as required by this Contract. An authorized representative of the insurer shall sign the certificates.

All certificates and endorsements, as required by this written agreement, are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this Contract must be in effect at, or prior to, commencement of work under this Contract. Failure to maintain the insurance policies as required by this Contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this Contract shall be sent directly to the Department. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete copies of all insurance policies required by this Contract at any time.

Subcontractors:

Contractor's certificate(s) shall include all subcontractors as insureds under its policies or Contractor shall be responsible for ensuring and/or verifying that all subcontractors have valid and collectable insurance as evidenced by the certificates of insurance and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum Insurance Requirements identified above. The Department reserves the right to require, at any time throughout the life of the Contract, proof from the Contractor that its subcontractors have the required coverage.

Approval and Modifications:

The Contracting Agency, in consultation with State Risk, reserves the right to review or make modifications to the insurance limits, required coverages, or endorsements throughout the life of this contract, as deemed necessary. Such action will not require a formal Contract amendment but may be made by administrative action.

Exceptions:

In the event the Contractor or subcontractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such public entity shall provide a certificate of self-insurance. If the Contractor or subcontractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Attorney's Office

Date/Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

Following a possible executive session for legal advice pursuant to A.R.S. 38-431.03(3), discussion and possible action regarding litigation in case number CV-2015-097 between Wanda Williams and Concho Fire District in which Apache County is also listed as a defendant

BOS Meeting Date Requested 9/1/15

PRE-AGENDA ITEM REVIEW

Review Routing /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: 

Finance Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials



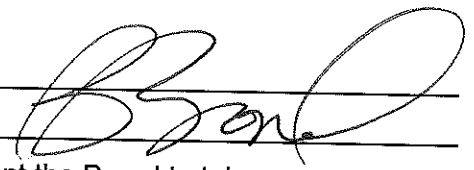
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager _____

Date/Signature: _____



Describe in detail what you want to say to the Board and what action you want the Board to take:

Call to the public _____

BOS Meeting Date Requested 9/1/15

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials AW