



Dr. Joe Shirley, Jr.
Vice Chairman, District I

Alton Joe Shepherd
Supervisor, District II

Nelson Davis
Chairman, District III

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY BOARD OF SUPERVISORS
THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT
AND THE APACHE COUNTY LIBRARY DISTRICT**

Pursuant to A.R.S. §38-431.02(H), the public will have physical access to the meeting room thirty (30) minutes prior to the start of the meeting.

October 7, 2025
Board of Supervisors' Hearing Room, First Floor
75 West Cleveland Street
St. Johns, Arizona
8:30 a.m. MST

Invocation by Invitation.
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT
HELD IN CONJUNCTION WITH THE BOARD OF SUPERVISORS' MEETING
October 7, 2025**

1. Discussion and possible approval of an agreement for flu and pneumonia vaccination services between the Apache County Public Health Services District, the Arizona Local Government Employee Benefit Trust (AZLGEBT) and Rural Arizona Health Group Trust (RAGHT). Amendment #5 replacing Section III (A), Section II (5), Exhibit A and Exhibit B, effective 9/15/2025. **UNANIMOUS APPROVAL**
2. Discussion and possible approval of a grant with the Governor's Office of Highway Safety, effective October 1, 2025, through September 30, 2026, in the amount of \$22,048 to purchase car seats and provide education for proper installation. This was budgeted for in FY26.
UNANIMOUS APPROVAL

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY LIBRARY DISTRICT
HELD IN CONJUNCTION WITH THE BOARD OF SUPERVISORS' MEETING
October 7, 2025**

1. Discussion and possible approval to close District Libraries on Friday, December 26, 2025, and Saturday, December 27, 2025, due to low demand for library services on the days following the holiday. **UNANIMOUS APPROVAL**

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY BOARD OF SUPERVISORS
October 7, 2025**

1. County Manager: Discussion and possible approval of Consent Items: all items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager object at the time the agenda item is called.

UNANIMOUS APPROVAL A-I

County Manager/Clerk of the Board:

- *A. Request approval of demands as distributed to the Apache County Board of Supervisors between August 25, 2025, through September 29, 2025. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- *B. Request approval of minutes dated September 2, 2025.
- *C. Notification of the salary for County Engineer Anthony Bowler is \$114,000 effective September 2, 2025.

Human Resources:

- *D. Sheriff's Office: Request approval to eliminate the position of Administrative Coordinator (Range 42) and create the position of Office Administrator (Range 43) and fill within the salary range. This request will not impact the FY26 budget.
- *E. School Superintendent's Office: Request approval to hire within the range for the position of Administrative Coordinator (Range 42) due to upcoming retirement. This request will not impact the FY26 budget.
- *F. District III -St. Johns Road Yard: Request approval to re-hire Brian Palmer, Road Maintenance Worker II at \$22.75 per hour. This is the same hourly rate of pay he previously earned.

County Attorney's Office:

- *G. Request approval to enter into an Intergovernmental Agreement with Pima County for joint prosecution.

Round Valley Justice Court:

- *H. Request approval to renew the lease agreement with Pitney Bowes for postage equipment. This will not impact the FY26 budget.

Finance Department:

- *I. Request approval of amended Consent Order S-02-24 from the Arizona Department of Environmental Quality.
2. Emergency Management: Discussion and possible approval of an agreement between Apache County and Red Cross to use the Alpine Community Center as a shelter and/or a service delivery site for disaster victims. This agreement only applies when Red Cross requests use of the facility and is managing the activity at the facility. **UNANIMOUS APPROVAL**
 3. Engineering Department: Discussion and possible approval to enter into a professional services agreement with Western Explosives Systems Company for blasting services at the Limestone Quarry, not to exceed \$100,000. This has been budgeted for in FY26. **UNANIMOUS APPROVAL**
 4. Engineering Department: Discussion and possible approval to extend the road miles 0.68 for County Road 2092. **UNANIMOUS APPROVAL**
 5. Engineering Department: Discussion and possible approval of a resolution authorizing Brian Hounshell, the Director of Emergency Management, as the Authorized Representative and Anthony Bowler, County Engineer, as the Alternate Authorized Representative for applying for public assistance for the Department of Emergency and Military Affairs. **UNANIMOUS APPROVAL**
 6. Information Technology Department: Discussion and possible approval of the IT policies, Security Awareness Training and Acceptable Use, to be included in the Apache County Human Resources Policy Manual and to remove Section 7.4, Network and Internet Access Policy. **UNANIMOUS APPROVAL**
 7. County Manager: Notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance: **NOTIFICATION ONLY**

- County Supervisors Association (CSA) Policy Summit meeting on October 28, 2025 - October 30, 2025, held at the Hilton Garden Inn Pivot Point Conference Center, 310 N. Madson Avenue, Yuma, Arizona.
- Small Counties Forum on October 30, 2025, at 7:30 a.m. held at the Hilton Garden Inn Pivot Point Conference Center, 310 N. Madson Avenue, Yuma, Arizona.

8. County Attorney's Office: Executive session for legal advice pursuant to A.R.S. § 38-431.03(A)(3) regarding the Puerco Fire District and the Ganado Fire District, followed by further discussion and possible action in open session on matters relating to the Puerco Fire District and the Ganado Fire District.

DUE TO IRREGULARITIES AND DISCREPANCIES WITHIN THE PUERCO AND GANADO FIRE DISTRICTS, DIRECTED THE COUNTY ATTORNEY TO COORDINATE AN INVESTIGATION AND LOOK INTO THE MATTER.

UNANIMOUS APPROVAL FOR THE TREASURER TO STOP REDEEMING ANY ADDITIONAL WARRANTS FOR PUERCO AND GANADO FIRE DISTRICTS UNTIL SUFFICIENT DISTRICT FUNDS ARE AVAILABLE AND ALL STATUTORY CONDITIONS ARE SATISFIED PER STATUTE 11-504.

UNANIMOUS APPROVAL FOR THE AUDITOR GENERAL TO PERFORM AN AUDIT IN THE TREASURER'S OFFICE PERTAINING TO THE PUERCO AND GANADO FIRE DISTRICTS

9. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-361-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.

Posted this 2nd day of October, 2025 at 2:30 p.m. MST by BTB.

/s/ Ryan N. Patterson
Clerk of the Board