

**Joe Shirley, Jr.**  
Supervisor, District I

**Tom M. White, Jr.**  
Chairman, District II

**Barry Weller**  
Vice Chairman, District III

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS,  
THE APACHE COUNTY LIBRARY DISTRICT AND  
THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**November 18, 2014**

**Board of Supervisors' Hearing Room, First Floor  
75 West Cleveland Street  
St. Johns, Arizona  
8:30 a.m. MST**

Invocation by Invitation.  
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY LIBRARY DISTRICT  
HELD IN CONJUNCTION WITH THE  
BOARD OF SUPERVISORS MEETING  
November 18, 2014**

1. Discussion and possible approval to close District libraries on Friday, December 26<sup>th</sup> and Saturday, December 27<sup>th</sup>, and Friday January 2, 2015 and Saturday, January 3<sup>rd</sup>, 2015 due to low demand for library services on these holiday weekends.
2. Discussion and possible approval for the St. Johns Public Library to participate in the City of St. Johns Christmas Light Parade.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT  
HELD IN CONJUNCTION WITH THE  
BOARD OF SUPERVISORS MEETING  
November 18, 2014**

1. Discussion and possible approval of a Memorandum of Understanding (MOU) between Apache County Public Health Services District and Window Rock Unified School District #8 to provide physical facilities to support personnel who are providing the Teen Pregnancy Prevention Services program. This is a grant funded program.

2. Present information on an Arizona Vital Records substantive policy statement simplifying the process of obtaining a Delayed Arizona Birth Certificate for Native Americans born before 1970. Two Delayed Birth Registration Fairs will be held December 3<sup>rd</sup> and 4<sup>th</sup>, located in Holbrook and Luepp.
3. Update on Apache County Public Health Services District's response to Ebola, including preparation, contact with partners, and communication with the State Health Department.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY BOARD OF SUPERVISORS  
November 18, 2014**

1. Notification of the Retirement of Charles Moter, Director of Probation Services, effective December 31, 2014 and request authorization to payout accumulated sick leave balance per Apache County Human Resources Policy 3.25.
2. District III/Engineering Department: Following a Public Hearing, discussion and possible action regarding the addition of adding N3114 (located near Vernon, Arizona) to the Apache County Road Maintenance System, utilizing District III funding.
3. Malena Bazurto, Grants Manager: Following a Public Hearing to gather citizen input regarding Community Development Block Grant funds from the State Special Projects account, Apache County intends to apply for up to \$300,000 in grant funds for use in various community improvement projects.
4. Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

**County Manager/Clerk of the Board:**

- \*A. Request approval of minutes dated November 4, 2014.
- \*B. Request approval of demands dated November 4, 2014 – November 18, 2014. Demands are payments made by the County. Specific details of the demands may be requested through the County public record request process.
- \*C. District I: Request approval of a letter of support for the Housing for Heroes Project.

5. County Manager's Office: Presentation and possible discussion regarding the projected State Budget.
6. Election Department: Pursuant to A.R.S. 11-424(E), determine by lot the final position for the Vernon Elementary School District No. 9, to be determined between Irene M. Humphrey and John Wilhelm, both of whom received an equal number of votes.
7. Election Department: Discussion and possible approval of the Canvass of the November 4, 2014 General Election.
8. Sheriff's Office: Discussion and possible approval to sell a 2000 Chevrolet C2500 van to the St. Johns Emergency Services for use in the Explorer Training program. This youth program benefits Fire, EMT, Law Enforcement and the community as well as the youth that participate through mentoring and civic development. The price for this sale would be \$100.00 pursuant to the Board's authority under A.R.S. 11-251. The van is a former detention vehicle that is being retired from Sheriff's Office use.
9. County Manager's Office: Discussion and possible approval of a request to implement a wage adjustment for certified law enforcement officers working within the Sheriff's Office.
10. Engineering Department: Discussions and possible approval to award Bid #201504 for blasting services at the County's limestone pit.
11. Erin Collins, AZGEBT: Update on the County's health insurance and the Sweet Savings Diabetes Program.
12. County Manager's Office: Possible Executive Session pursuant to A.R.S. 38-431.03(A)(3) for legal advice due to an employee issue related to the Primary election.
13. Notification of Small Counties Forum meeting on November 19, 2014 at 6:30 p.m. at the Hilton Garden Inn Phoenix Airport North, located at 3838 East Van Buren Street in Phoenix and the County Supervisors Association meeting (CSA) on November 20, 2014 at 10:00 a.m. to be held at the CSA building, 1905 W. Washington Street in Phoenix where two or more members of the Apache County Board of Supervisors may be in attendance.
14. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter, or ask that a matter be placed on a future agenda.

*Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be*

*arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.*

Posted: 11/13/14 at 10:10 a.m. p.m. by BD

Delwin Wengert  
Delwin Wengert, Clerk of the Board

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: Library District, Judith Pepple

Date/Signature: November 7, 2014 Judith Pepple

Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval to close District libraries on Friday, December 26<sup>th</sup> and Saturday, December 27<sup>th</sup>, and Friday, January 2<sup>nd</sup>, 2015 and Saturday, January 3<sup>rd</sup>, 2015 due to low demand for library services on these holiday weekends.**

BOS Meeting Date Requested: November 18, 2014

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PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: <sup>Joseph Young</sup> via telephone call indicated item did not require his signature  
9:21 a.m. 11-10-2014

\_\_\_\_\_  
Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials \_\_\_\_\_

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## *Apache County Library District*

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*P. O. Box 2760 30 South 2<sup>nd</sup> West St. Johns, Arizona 85936 928-337-4923 928-337-3960 Fax*

Library use typically falls off on holiday weekends. Three of our libraries are open Monday through Thursday, meaning that they will enjoy the same four-day holiday weekend as most county employees.

Staff at our Alpine library consistently work a 5 day week. While staff at our Round Valley and St. Johns libraries routinely work alternating 5 and 6 day weeks giving all of them very few occasions for extended weekends.

While working and serving our residents is the expected norm at our libraries, I am requesting an exception for Christmas and New Year's. If granted approval, staff will report vacation or personal leave for these requested closures.

Thank you for your consideration.

Respectfully submitted,

*Judith M. Pepple*

Judith M. Pepple  
Director  
November 7, 2014

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: Library District, Judith Pepple

Date/Signature: November 7, 2014 Judith Pepple

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval for the St. Johns Public Library to participate in the City of St. Johns Christmas Light Parade.

BOS Meeting Date Requested November 18, 2014

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: per telephone call Joseph Young indicated the item did not require his signature 9:21 a.m. 11-10-2014

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials \_\_\_\_\_

## CHRISTMAS LIGHT PARADE

Christmas is not too far away. The City of St. Johns Christmas Light Parade will be held Friday, December 12th at 6 p.m. We invite the community to join in the Annual Christmas Light Parade. The theme for the 2014 Christmas Light parade is "Christmas Wonderland." Following the parade, Santa will be at the Para Gym with hot chocolate and cookies for all to enjoy. For more information please contact City Hall at (928) 337-4517.



## ST. JOHNS TRIVIA

1. What was the name of the 1st theatre in St. Johns?
2. What business used to sit where the Juvenile Probation holding area and its parking lot is now?
3. What was the name of the Ice Cream Shop in St. Johns?

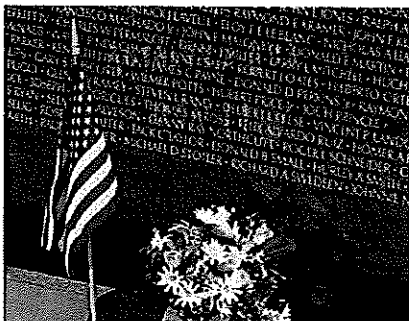
To find the answers to these questions, please visit the City of St. Johns web site at [www.sjaz.us](http://www.sjaz.us)

## A BIG THANK YOU

A big Thank You! to Jane Pulsipher. She was looking for information on a family member that had passed away. She came to City Hall and looked through all of our books for the cemetery and didn't find what she was looking for and with determination she still kept looking and she found the H R Brawley Sexton Record book. This is a GREAT find! THANK YOU JANE! You went the extra mile!

**Nov. 11**

**Veteran's Day  
Thank you Veteran's**

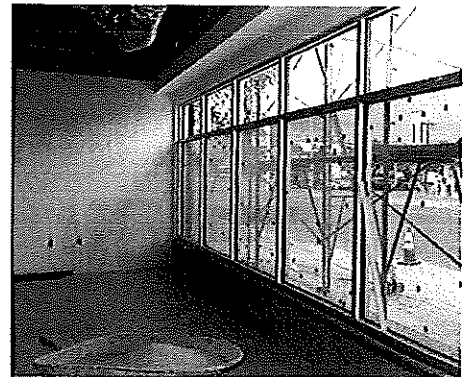


## MUSEUM FESTIVITIES

The Apache County Historical Society is pleased to announce and welcome the public to the Annual Open House and Variety Show. The event will be held at the Museum on Saturday, October 4th at 3:00 p.m. In addition the Historical Society will take this opportunity to publicly thank David Day for all the contributions he made to the Apache County Museum.

## CITY OF ST. JOHNS SWIMMING POOL

It is interesting the feed back that we get in the office here at City Hall. NO, the swimming pool is not shutting down. As matter of fact, we are resurfacing the pool this fall. The pool will be drained in order to do this. The swimming pool is a great assets to our community and we hope to use it in many more years to come. Thank you to Rae Womack and her staff for the hard work that they did this summer and continue to do.



## ST. JOHNS CITY HALL PROJECT

City Hall has made great progress in the last couple of weeks. The dry wall is up and the glass is in. The roof is all finished. We have already chosen the carpet, tile, cabinets, counter tops, and paint. How excited that we are seeing the progress of the new City Hall. We hope that the new construction will help the down town area. In the August City Council Meeting it was reported that the building is scheduled to be completed around the end of September or the first of October.

City of St. Johns  
Christmas Light Parade

2014 Parade Theme: Christmas Wonderland

St. Johns Public Library would like to enter a float.

All supplies for decorating the float will be purchased with donation funds. Staff will participate on a voluntary basis and will sign waivers in advance which hold Apache County and the Library District harmless. Staff will distribute book marks and flyers which feature information about children's reading programs and book discussion groups.

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director, ACPHSD

Date/Signature: 09/23/14

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of the Memorandum of Understanding (MOU) between Apache County Public Health Services District and Window Rock Unified School District #8 to provide physical facilities to support personnel who are providing the Teen Pregnancy Prevention Services program. BOS Meeting Date Requested 10/07/14

PRE-AGENDA ITEM REVIEW

Review Routing / x/Legal //Finance / /Purchasing / /Human Resource / /Other:

Legal Review: *Per Joe Young OK*

Signature:

Finance Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials

**Window Rock Unified School District No. 8**  
**Office of Federal Programs**

*Dr. Thomas Collins, Director*  
Email: [thomasc@wrschool.net](mailto:thomasc@wrschool.net)

**P.O. Box 559**  
**Navajo Route 12**  
**Fort Defiance, Arizona 86504**

**Office: 928.729.6824**  
**Fax: 928.729.6822**  
**[www.wrschool.net](http://www.wrschool.net)**

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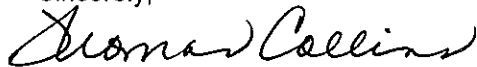
September 19, 2014

Michelle Jameson, Health Educator III  
Teen Pregnancy Prevention Program  
Apache County Public Health Services District  
P.O. Box 994  
Ganado, AZ 86505

Dear Michelle,

The Governing Board for the Window Rock Unified School District approved the Memorandum of Agreement (MoA) on Tuesday, September 16, 2014. Their approval affords our high school students the opportunity to participate in the NATIVE Stand Program and curriculum. Attached you will find four copies of the MoA that have been signed by our Board President, Marty Bowman. Please secure the necessary signatures that are remaining and return two copies to our offices. We look forward to working with you throughout the 2014-2015 school year. If you need to reach me for any reason, please contact me at your earliest convenience by email or phone ([thomasc@wrschool.net](mailto:thomasc@wrschool.net)) or (928) 729-6824.

Sincerely,



Thomas Collins, Ed. D.  
Director of Federal Programs

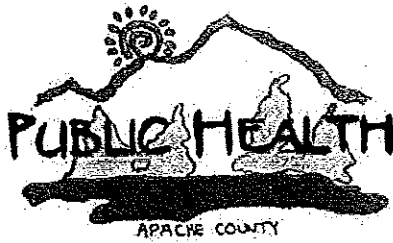
**Marty Bowman**  
President

**Marcus Tulley**  
Board Clerk

**Josephine Dawes**  
Board Member

**Carl A. Hillis**  
Board Member

**Lynnette Guy**  
Board Member



Apache County Public Health Services District

323 S. Mountain Ave.  
Springerville, AZ 85938  
Fax (928) 333-5876  
Phone (928) 333-2415

MEMORANDUM OF UNDERSTANDING

APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT  
And  
WINDOW ROCK UNIFIED SCHOOL DISTRICT #8

*THIS AGREEMENT MADE this 16th day of September, 2014 by and between Apache County Public Health Services District and Window Rock Unified School District #8, to provide physical facilities to support personnel who are providing the Teen Pregnancy Prevention Services. Personnel will provide services to youth aged 12-19, using the Native STAND curriculum.*

A. DUTIES AND RESPONSIBILITIES

Window Rock High School agrees to the following:

1. Provide access to the facility *and premises* located at: Route 12, Ft. Defiance, AZ 86504  
*(Street) (City) (State) (Zip Code)*
2. Provide support to access necessary communications/internet resources.
3. Provide access to facility/utility resources and will be responsible for the cost of such utilities. The facility is equipped with the following:

*Tables*

*Chairs*

*Desks*

*Occasional use of copy machine*

*Telephone*

*Garbage containers*

*Internet access*

*Handicap Access*

*Adequate Parking Facilities*

*Drinking Fountains*

*Restrooms*

## B. TERM and TERMINATION

1. This Agreement shall be effective on the 16th day of September, 2014 for a term ending on May 22, 2015. At the end of the term, the agreement will be automatically renewed.
2. This agreement may be terminated by either party, without cause, by giving the other party a written termination notice. The termination becomes effective ninety (90) days from reception of the notice. Notice will be sent by certified mail.

## C. OTHER CONSIDERATIONS

The parties agree to the following:

1. *No modifications or changes will be made to the facility/property or premises by Teen Pregnancy Prevention staff without the express written approval of Window Rock Unified School District #8.*
2. *Prior to use of the facility, representatives of both parties will inspect the facility/property and will note any discrepancies on a classroom checklist form.*
3. *Prior to the end of the term of this agreement, representatives of both parties will again inspect the facility/property to note any discrepancies on the classroom checklist form and/or this agreement. Normal wear and tear is considered to be the responsibility of the school district.*
4. *Native STAND curriculum will be delivered with fidelity by including age-appropriate lessons from the following five sexual health and development topic areas:*
  - a. *Development*
  - b. *Healthy Relationships*
  - c. *Sexuality*
  - d. *Sexually Transmitted Diseases/Infections*
  - e. *Contraception*
5. *During scheduled classes, a Window Rock High School teacher will be present at all times.*
6. *Teen Pregnancy Prevention staff agrees to provide evaluation outcomes to school personnel within 6 months of conclusion of the program.*
7. *Teen Pregnancy Prevention staff agrees to provide school personnel with a copy of the curriculum.*

- 8. Window Rock High School will allow Teen Pregnancy Prevention staff a minimum of twelve (12) class periods lasting fifty-six (56) minutes each to meet curriculum fidelity requirements.
- 9. Window Rock High School will provide Teen Pregnancy Prevention staff copies of bell schedules and school calendar.
- 10. Window Rock High School will notify Teen Pregnancy Prevention staff when school is not in session or when school activities will disrupt scheduled class time.
- 11. Teen Pregnancy Prevention staff will provide updates of program progress to Principal monthly and at end of school year.

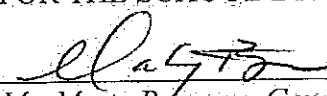
D. INTERPRETATION

This agreement shall be interpreted according to the laws of the State of Arizona, regardless of its place of execution. Any actions, suits, or claims that may arise pursuant to this agreement shall be brought in a court of competent jurisdiction in the State of Arizona.

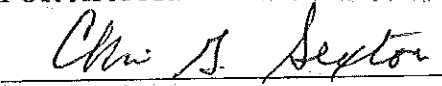
This document represents the entire Agreement between the parties. Any amendments shall be in writing and agreed upon by both parties.

IN WITNESS WHEREOF, the parties have caused this instrument to be executed as of the date and year first above written.

FOR THE SCHOOL DISTRICT:

 Date: 8/16/14  
 Mr. Marty Bowman, Governing Board President

FOR APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT:

 Date: 10/20/2014  
 Health Director

APACHE COUNTY

\_\_\_\_\_  
 Date: \_\_\_\_\_  
 Tom White Jr., Chairman of the Apache County Board of Supervisors

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sextion, ACPHSD

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:

Present information on an AZ Vital Records substantive policy statement simplifying the process of obtaining a delayed AZ birth certificate for Native Americans born before 1970. Two Delayed Birth Registration Fairs are scheduled for December 3<sup>rd</sup> and 4<sup>th</sup>, located in Holbrook and Leupp, respectively.

BOS Meeting Date Requested 11-18-14

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

**Arizona Department of Health Services  
State Office of Vital Records  
Delayed Birth Registration Fair  
(Native Americans Born Prior to 1970)**

Effective September 26, 2014, the Director of the Arizona Department of Health Services, Will Humble signed the SP-Clarification of Requirements for Delayed Birth Certificate Registration for Native Americans Born Before 1970. This new Substantive Policy Statement (SPS) will allow Native Americans born before 1970 a modified pathway in registering a delayed birth certificate. An Arizona Delayed Birth Registration Document Checklist for Native Americans born before 1970 (reference Attachment ) has been created to assist eligible Native American applicants (born before 1970) in identifying documents that can possibly be submitted. You can also find this new information on the State Office of Vital Records (OVR) webpage at <http://www.azdhs.gov/vital-records/register-birth/native-american.htm>.

The State OVR Team is sponsoring a Delayed Birth Registration Fair to promote the new delayed birth SPS policy for Native Americans born prior to 1970. The policy makes it easier for elder tribal members to obtain a delayed birth certificate.

**Fair Locations**

City and Location:	Date:	Time:
Holbrook School District Office 1000 N. 8 <sup>th</sup> Avenue Holbrook, Arizona 86025	Wednesday, December 3, 2014	8:30 am - 11:30 am 12:30 pm - 3:00 pm
Leupp Chapter House Leupp, Arizona	Thursday, December 4, 2014	8:30 am – 2:00 pm

**Who Should Attend the Delayed Birth Registration Fair?**

1. A tribal member born prior to 1970 that has been denied a delayed birth certificate in the past.
2. A tribal member born prior to 1970 that has received a Certificate of No Birth Record but has never applied for a delayed birth certificate.

**How to Prepare for the Fair**

1. Tribal members that may need translation services are encouraged to bring a family member or friend to assist them.
2. **Review the attached checklist and bring the required documents listed on the checklist including the Certificate of No Birth Record and other documents that you would like reviewed for consideration.**
3. Be prepared to complete and sign the delayed birth application.
4. Bring a valid, government-issued identification (i.e. driver's license).
5. Be prepared to pay the delayed birth registration fee of \$20.00. Acceptable methods of payment are money order made payable to the State Office of Vital Records or payment by a Master Card or Visa credit card. **NO CASH** will be accepted.

### **What to Expect From the State OVR Team**

1. The State OVR Team will interview the applicant and review the delayed birth application and documents provided to ensure the application has been completed accurately and the required documents have been submitted to include the appropriate fee, identification, etc.
2. The team will make copies of all original documents provided and will return the original documents to the applicant with the exception of the Affidavit of Facts of Birth. Copies of the documents will be retained along with the original application and fee.
3. During the interview, the team will use the checklist to confirm the requirements have been met and will provide the applicant with a copy of the checklist for confirmation. A checklist will also be provided to indicate the documents still required.
4. The team will take all applications back to the State Office for further processing.
5. Applications will be processed in the order received. After the OVR team has processed the application and have determined all requirements have been met, a delayed birth certificate will be mailed to the applicant at the address provided on the original delayed birth application. If the applicant has not met all the requirements, OVR will send a status letter indicating the additional requirements needed. You can expect to receive a status update from OVR within 30 business days.

### **How to Contact the State OVR Team**

You may contact the State OVR Team by mail or by phone at:

**Arizona Department of Health Services  
Office of Vital Records  
Attention: Delayed Birth Registration Unit  
P.O. Box 3887  
Phoenix, Arizona 85030  
Phone: 602-364-2429**

**Website: <http://azdhs.gov/vital-records/register-birth/native-american.htm>**

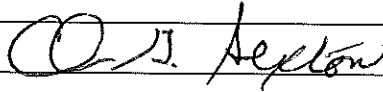
Apache County Public Health Services District  
Board of Directors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton

Date/Signature: October 27, 2014



Describe in detail what you want to say to the Board and what action you want the Board to take:

Update on Apache County Public Health Services District's response to Ebola. Preparation, contact with partners, communication with the State Health Department.

BOS Meeting Date Requested Next Available

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Probation Services

Date/Signature: 7/21/14 Charles B. Moter

Describe in detail what you want to say to the Board and what action you want the Board to take:

Acknowledge the retirement of Charles Moter, Director of Probation Services effective 12/31/14 and authorize payment of accumulated sick leave per Apache County Human Resources Policy 3.25.

BOS Meeting Date Requested \_\_\_\_\_

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials \_\_\_\_\_

TO HR  
7/21/14

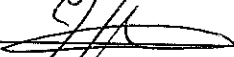
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

District III / Engineering

Date/Signature: 9-22-14



Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval of a resolution adding  
# N3114 to the Apache County Road Maintenance system  
~~utilizing District III~~ utilizing District III  
HURF funding.

BOS Meeting Date Requested 10-7-14

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review: Attached

Signature:

Finance Review:

Signature:

Human Resources Review: N/A

Signature:

Other Review: N/A

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

community for the senior center as well as a shooting instructor for youth at the 4H Club. His many

hammortuary.com  
Burnham Mortuary of St. Johns handled arrangements.



# Notice

TRIAL.COM • ST. JOHNS 337-4413 • SPRINGVILLE 333-4139

7, 2014  
WMI 8703, A, 4x, 10/17, 10/24, 10/31, 11/7/14

NOTICE TO CREDITORS  
CASE NO. PB 2014-061

SUPERIOR COURT OF THE  
STATE OF ARIZONA  
FOR THE COUNTY OF APACHE  
In the Matter of the Estate of  
DONALD BERTZ,  
Decedent.

NOTICE IS HEREBY GIVEN that Jean Bertz has been appointed Personal Representative of this Estate. All persons having claims against the Estate are required to present their claims within four (4) months after the date of the first publication of this notice or the claims will be forever barred. Claims must be presented by delivering or mailing a written statement of the claim to the Personal Representative at c/o Riggs, Ellsworth & Porter, PLC, 1423 S. Higley Road, Suite 113, Mesa, Arizona 85206.

DATED this 17th day of September, 2014.  
RIGGS ELLSWORTH & PORTER PLC  
By /s/Gary A. Porter  
1423 S. Higley Road #113  
Mesa AZ 85206-3449  
Attorney for Petitioner  
10/24, 10/31, 11/7/14  
CNS-2675376#  
WHITE MOUNTAIN INDEPENDENT

Published in the White Mountain Independent  
October 24, October 31, November 7, 2014  
WMI 8707, A, 3x, 10/24, 10/31, 11/7/14e

NOTICE OF TRUSTEE'S SALE  
SFS No. 409276

The following legally described trust property will be sold, pursuant to the power of sale under that certain Deed of Trust recorded on 5/30/13 in Instrument Number 2013-002659 in the office of the County Recorder of Apache County, Arizona, at public auction to the highest bidder at the front entrance to the County Courthouse corner of 3rd South Street and 1st West Street, St. Johns, Arizona, on 12/30/14, at 11:00 AM, Parcel No. 1: A portion of Lot 3, Block 1, Tract "A", Eagar Townsite, according to Book 1 of Townsite Maps, page 29, records of Apache County, Arizona, described as follows: BEGINNING at the Southwest corner of the said Lot 3, which is also the Northwest corner of Lot 7, Block 1, Tract "A", Eagar Townsite; Thence North 15' 40" East, 41.5 feet; Thence Southeast 81 feet, more or less, to the Northeast corner of the said Lot 7; Thence South 86° 34' 30" West, 101.90 feet to the POINT OF BEGINNING, which line is the common line between Lots 3 and 7. Parcel No. 2: Lot 7, Block 1, Tract "A", Eagar Townsite, according to Book 1 of Townsite Maps, page 29, records of Apache County, Arizona. The street address is purported to be: 777 N. Main Street, Eagar, AZ Tax Parcel Number: 104-09-006 & 104-09-046 Original Principal Balance: \$175,000.00 Name and Address of Beneficiary: Cary L. Price, an unmarried woman and Frank W. Price, an unmarried man, PO Box 1352, Springville, AZ 85938 Name and Address of Original Trustor: James D. Finch, Jr., and Nancy K. Finch, trustees, or their successors in trust under the Finch Living Trust, dtd 3/8/04, and any amendment thereto, PO Box 38, Eagar, AZ 85925 Name and address of Trustee: Statewide Foreclosure Services, Inc., an Arizona corporation, a licensed insurance agent, 2530 S. Rural Road, Tempe, AZ 85282. SALES INFORMATION (480) 921-2100 or www.wmicentral.com Regulator: Arizona Department of Insurance. Signature of Successor Trustee: STATEWIDE FORECLOSURE SERVICES, INC., a licensed insurance agent BY:/s/Lori Paskash, Foreclosure Officer (STATE OF ARIZONA) County of Maricopa ss. Dated: September 29, 2014 The foregoing Instrument was acknowledged before me September 29, 2014, by Lori Paskash, Foreclosure Officer for Statewide Foreclosure Services, Inc., an Arizona corporation. /s/Megan L. Daniels, Notary Public, My Comm. Exp.: February 7, 2015 Y19507 Pub: 10/24, 31, 11/7 & 14, 2014

Published in the White Mountain Independent  
October 24, October 31, November 7, November 14, 2014  
WMI 8717, A, 4x, 10/24, 10/31, 11/7, 11/14/14e

Name of Person Filing Document:  
James Douglas Flynn  
Address: 52 N. 5332 POB 277  
City, State, Zip Code: Concho, Arizona 85924  
Telephone Number: 928-205-1790  
Attorney Bar Number  
Representing [x] Self (Without a Lawyer)  
SUPERIOR COURT OF ARIZONA  
APACHE COUNTY

CASE NUMBER: 2014-070  
NOTICE TO CREDITORS OF INFORMAL  
APPOINTMENT OF PERSONAL  
REPRESENTATIVE AND/OR INFORMAL  
PROBATE OF A WILL

In the Matter of the Estate of  
Janice S. Troutman  
[ ] an Adult or [ ] a Minor, deceased  
NOTICE IS GIVEN THAT:

1. PERSONAL REPRESENTATIVE: (name)  
James D Flynn  
has been appointed Personal Representative of this Estate on (date): 10-10-14  
Address: Apache County Superior Court, St. Johns, AZ

2. DEADLINE TO MAKE CLAIMS. All persons having claims against the Estate are required to present their claims within four months after the date of the first publication of this Notice or the claims will be forever barred.

3. NOTICE OF CLAIMS: Claims must be presented by delivering or mailing a written statement of the claim to the Personal Representative at (address) P.O. Box 277 or 52 N. 5352 Concho 85924.

4. NOTICE OF APPOINTMENT. A copy of the Notice of Appointment is attached to the copies of this document mailed to all known creditors.

DATED 10-17-14  
/s/ James D Flynn James D Flynn  
Personal Representative Print Name

Published in the White Mountain Independent  
October 24, October 31, November 7, 2014  
WMI 8719, A, 3x, 10/24, 10/31, 11/7/14

Notice of Public Hearing  
The Apache County Board of Supervisors will hold a public hearing followed by discussion and possible action regarding approval of adding N3114 (located near Vernon) to the Apache County Road Maintenance System. The public hearing will be held on November 18, 2014 at 8:30 a.m. in the Board of Supervisors Meeting Room, 75 West Cleveland Street, St. Johns, Arizona. All persons desiring to object to the action requested in the recommendation or petition are invited to file with the Board of Supervisors a statement in writing setting forth their objection or opposition, and to show cause why the recommendation or petition should not be granted. Objections may be submitted to the Clerk of the Board P.O. Box 428, St. Johns, Arizona or in person at 75 W. Cleveland Street in St. Johns, Arizona

Published in the White Mountain Independent  
October 31, 2014  
WMI 8720, A, 1x, 10/31/14e

APACHE COUNTY  
PUBLIC HEARING REGARDING  
USE OF CDBG FUNDS

Apache County intends to apply for up to \$300,000 in FY2014 Community Development Block Grant (CDBG) funds from the State Special Projects (SSP) account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. A public hearing will be held at 8:30am on Tuesday, November 18, 2014 in the Board of Supervisor's meeting room, County Annex Building, 75 West Cleveland, St. Johns, Arizona, as part of a regularly scheduled Board of Supervisors meet-

ing to gather citizen input on the use of these funds.

- Examples of possible uses include the following:
- Fire Protection (e.g., fire stations, fire trucks, equipment and apparatus);
  - Public Infrastructure (e.g., water, wastewater, drainage improvements);
  - Community facilities (e.g., halfway houses, senior centers, food banks);
  - Housing (e.g., owner occupied housing rehabilitation, utility connections on private property, rental housing rehabilitation);
  - Public Services (e.g., emergency assistance, purchasing a van to transport persons with disabilities, services for homeless persons);
  - Economic Development (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

For more information about the hearing, grievances, the CDBG or SSP program, or to receive assistance in formulating prospective project ideas for presentation at the hearing, contact:

Malena Bazurto  
Grants Manager for Apache County  
75 W Cleveland  
Saint Johns, AZ 85936  
Phone 928-337-7639  
Fax 928-337-2003  
TTY 1-800-367-8939

Persons with disabilities who require special accommodations may contact Beth Bond at (928) 337-7502 at the Apache County Annex Building at least 48 hours before the hearing.

Published in the White Mountain Independent  
October 31, November 7, 2014  
WMI 8724, A, 1x, 10/31/14

FOREST STEWARDSHIP PROJECT  
"BURN" STEWARDSHIP CONTRACT  
EASTERN ARIZONA COUNTIES  
ORGANIZATION

PROJECT LOCATED IN APACHE-SITGREAVES NATIONAL FORESTS  
The U.S. Forest Service Southwestern Region and the Eastern Arizona Counties Organization (ECO) signed a Stewardship Agreement in September 2014. This agreement will allow the Eastern Arizona Counties Organization to continue the Wallow Fire restoration treatments. The Eastern Arizona Counties Organization is requesting bids for the 856 acre Burn Stewardship Project. This project is located in T6N R 27 E Sec 1, 2, 3, 10, 11, 12; T 6 N R 28 E Sec 8, 17; T 7 N R 29 E Sec. 31, 32. The estimated quantities of materials in this contract have been determined prior to felling. The Apache-Sitgreaves National Forests estimates the removal of approximately 17,000 tons of material, including approximately 6,500 tons of logs and approximately 10,500 tons of biomass (wood waste).

The contractual obligations for this project are outlined in the Burn Stewardship Project Prospectus. The prospectus containing a bid package, project specifications, contractual requirements, operational requirements and instructions to bidders concerning the project and submission of bids is available to the public upon request from the Eastern Arizona Counties Organization, 550 N. 9th Place, Show Low, AZ 85901, by telephone at (928) 637-3037 and, preferably, by email at pberjoux@easternarizonacounties.us

The Eastern Arizona Counties Organization will receive bids by email at pberjoux@easternarizonacounties.us or US mail at Eastern Arizona Counties Organization 550 N. 9th Place, Show Low, AZ 85901 until midnight on Saturday November 8, 2014.

One award will be made to the Bidder whose best value bid is the most advantageous. The Eastern Arizona Counties Organization reserves the right to reject any and all bids.

The Eastern Arizona Counties Organization is an equal opportunity organization.

Published in the White Mountain Independent  
October 31, 2014  
WMI 8725, A, N, 1x, 10/31/14e

## Ferrin Crosby

---

**From:** Michael B. Whiting <MWhiting@apachelaw.net>  
**Sent:** Monday, September 22, 2014 2:30 PM  
**To:** Ferrin Crosby; Joe Young  
**Cc:** Delwin P. Wengert; Beth Bond; Tamie Herrick  
**Subject:** RE: Agenda Item review

No problem – it is fine!

**Michael B. Whiting**  
Apache County Attorney  
[mwhiting@apachelaw.net](mailto:mwhiting@apachelaw.net)

\*

Please be aware that this email and any response may be subject to a public records request!  
The information contained in this electronic mail message is confidential information intended only for the use of the individual or entity named above, and may be privileged. If the reader of this message is not the intended recipient or the employee or agent responsible to deliver it to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. If you have received this communication in error, please immediately notify us by telephone (928-337-7560), and delete the original message.

---

**From:** Ferrin Crosby [mailto:FCrosby@co.apache.az.us]  
**Sent:** Monday, September 22, 2014 1:57 PM  
**To:** Joe Young; Michael B. Whiting  
**Cc:** Delwin P. Wengert; Beth Bond; Tamie Herrick  
**Subject:** Agenda Item review

Joe, Michael,

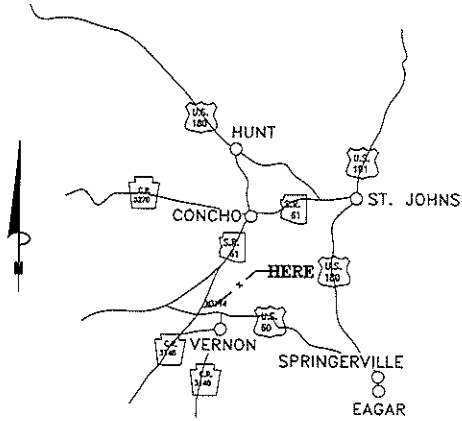
Please find the attached drawing, cost estimate and resolution for your review.  
Supervisor Weller has asked that I place this item back on the agenda. There are a few small changes from the last time this appeared on the agenda, such as  
This request is for N3114 only (last time this appeared it included N3119 and N3120).  
The resolution reflects this change.

Please review, comment, and provide legal clearance to place this on the agenda.  
Thank you,

Ferrin Crosby  
Apache County Engineer  
PO Box 238  
St. Johns, AZ 85936  
928-337-7528 - Office  
928-245-0930 - Cell

# Apache County Roadway N3114

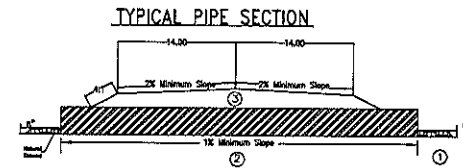
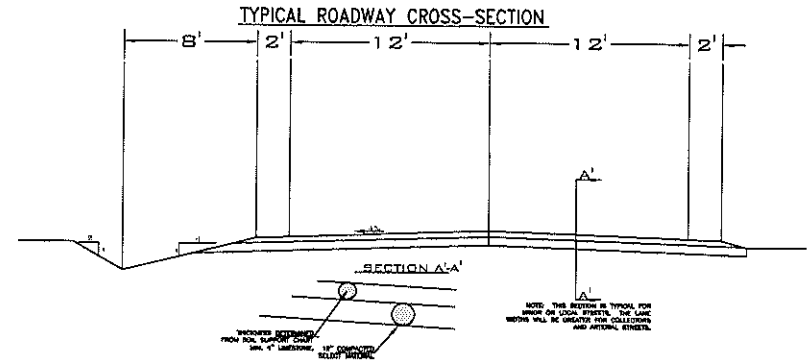
TN.10N., RG.24E., SEC.11  
 GILA & SALTRIVER BASE AND MERIDIAN  
 APACHE WOODLAND ESTATES  
 VERNON, ARIZONA



SITE LOCATION

**LEGEND**

X 12016.46	GROUND ELEVATION
—	TOPO LIMITS
— — — — —	OVERHEAD POWER
—	EXISTING EDGE OF ROAD
— — — — —	5' CONTOUR LINES
· · · · ·	1' CONTOUR LINES
- x - x -	EXISTING FENCE LINE
—	FLOW LINE LOW POINT
- - - - -	EASEMENT LINE



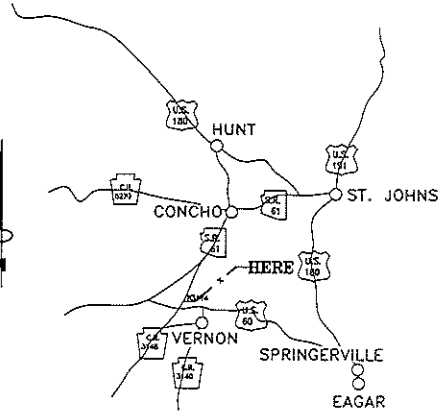
- Note: Drainage Pipe Placement
- ① Set Inlet & Outlet 6" Below Natural Ground Surface.
  - ② From Inlet To Outlet Of Pipe, Use A Minimum Of 1% Slope Or Follow Natural Ground Contour.
  - ③ Cover Above Pipe Should Be A Minimum Of 1 Foot.
  - ④ Field Fit Culverts As Needed Along Project Limits



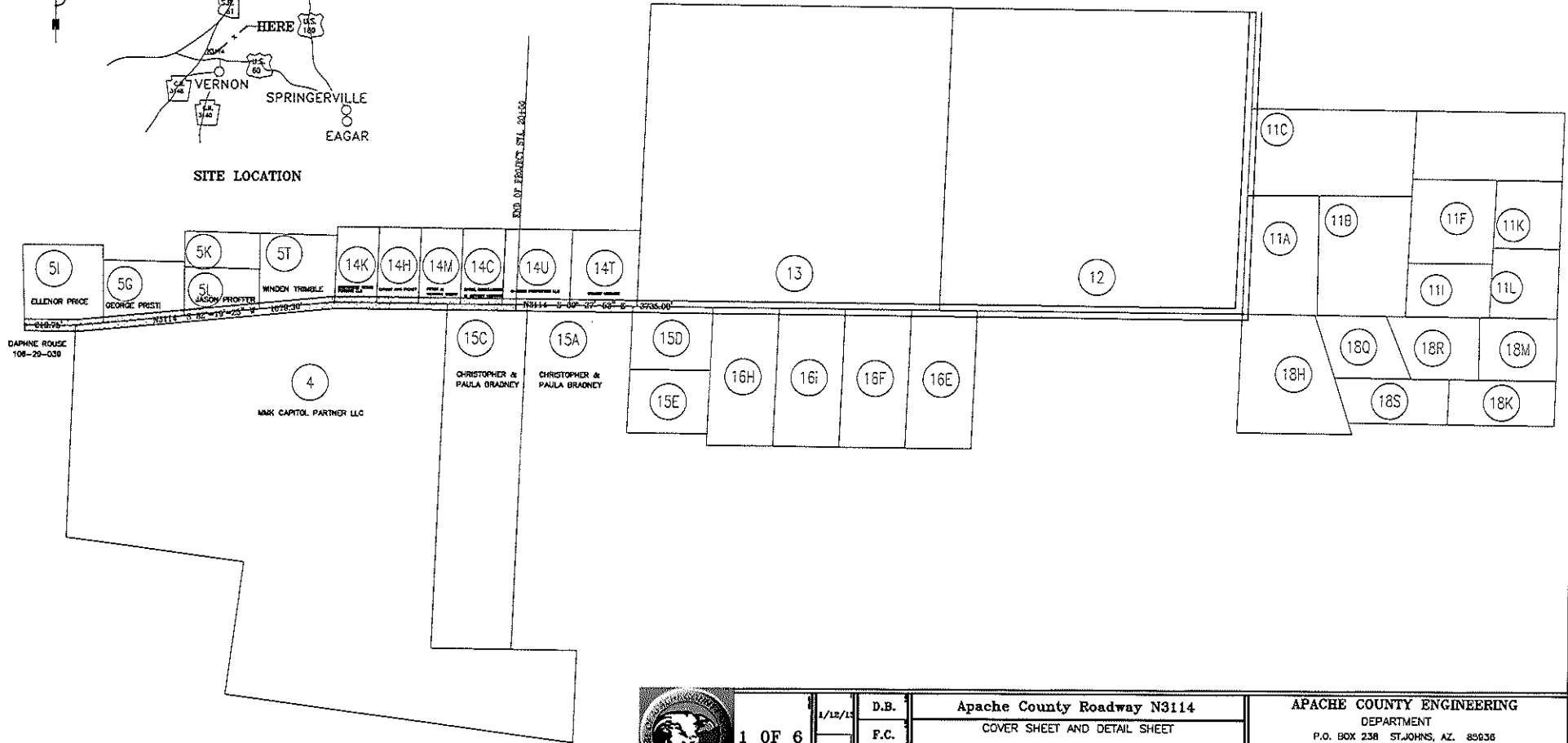
0 OF 6	1/18/11	D.B.	Apache County Roadway N3114 COVER SHEET AND DETAIL SHEET APACHE WOODLAND ESTATES VERNON, ARIZONA	APACHE COUNTY ENGINEERING DEPARTMENT P.O. BOX 238 ST. JOHNS, AZ. 85936 TELEPHONE: 928-337-7528 FAX: 928-337-2062
		F.C.		
		F.C.		

# Apache County Roadway N3114

TN.10N., RG.24E., SEC.11  
 GILA & SALTRIVER BASE AND MERIDIAN  
 APACHE WOODLAND ESTATES  
 VERNON, ARIZONA  
 PARCEL MAP 106-68



SITE LOCATION



1 OF 6

1/12/15  
 F.C.  
 F.C.

D.B.  
**Apache County Roadway N3114**  
 COVER SHEET AND DETAIL SHEET  
 APACHE WOODLAND ESTATES  
 VERNON, ARIZONA

**APACHE COUNTY ENGINEERING**  
 DEPARTMENT  
 P.O. BOX 238 ST. JOHNS, AZ. 85936  
 TELEPHONE: 928-337-7528 FAX: 928-337-2062

**TOM M. WHITE, JR.**  
CHAIRMAN OF THE BOARD  
DISTRICT II  
P.O. BOX 994, Ganado, AZ 86505

**JOE SHIRLEY**  
MEMBER OF THE BOARD  
DISTRICT I  
P.O. BOX 1952, Chinle, AZ 86503

**BARRY WELLER**  
VICE CHAIR OF THE BOARD  
DISTRICT III  
P.O. Box 438, St. Johns, AZ 85936

**BOARD OF SUPERVISORS  
OF APACHE COUNTY**

P.O. BOX 428  
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503  
FACSIMILE: (928) 337-7636



**DELWIN P. WENGERT, MANAGER-CLERK**  
ST. JOHNS, AZ 85936

**Resolution # 2014- \_\_\_\_**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE  
COUNTY, ARIZONA, ADOPTING THREE COUNTY ROADS INTO THE  
APACHE COUNTY ROAD MAINTENANCE SYSTEM; COUNTY ROAD  
3114**

**WHEREAS**, in accordance with the provisions of A.R.S. § 28-6705, the Apache County Board of Supervisors may spend public monies for maintenance of public roads other than highways, and

**WHEREAS**, the Board of Supervisors acknowledges these roads were laid out, opened and constructed without cost to the County; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Supervisors of Apache County that County Road 3114 be adopted into the Apache County Road Maintenance System and be maintained as public roadways.

**PASSED, ADOPTED AND APPROVED** at St. Johns, Arizona on November \_\_\_\_, 2013.

**APACHE COUNTY BOARD OF SUPERIVOSRS**

By: \_\_\_\_\_  
**Tom White**  
**Chairman of the Board**

**ATTEST:**

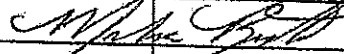
\_\_\_\_\_  
**Delwin Wengert, Clerk of the Board**

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Malena Bazarro, Grants Manager

Date/Signature: 10/22/2014 

Describe in detail what you want to say to the Board and what action you want the Board to take:

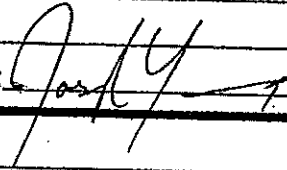
Public Hearing to gather citizen input regarding Community Development Block Grant funds from the State Special Projects account. Apache County intends to apply for up to \$300,000 in grant funds for use in various community improvement projects.

BOS Meeting Date Requested: 11/18/2014

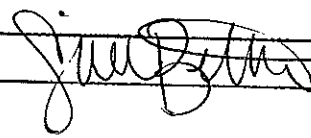
PRE-AGENDA ITEM REVIEW

Review Routing  Legal /  Finance /  Purchasing /  Human Resource /  Other:

Legal Review: See changes recommended above.

Signature: 

Finance Review:

Signature: 

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY  
BOARD OF SUPERVISORS MEETING

November 4, 2014

St. Johns, Arizona

Present were: Vice Chairman Barry Weller and County Manager/Clerk of the Board, Delwin Wengert. Participating via the telephone was Chairman Tom M. White, Jr. and Supervisor Joe Shirley, Jr.

Chairman White called to order the Board of Supervisors meeting at 8:31 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona and welcomed all in attendance.

Brannon Eager gave the Invocation.

Barry Williams led the Pledge of Allegiance.

Chairman White called for the regular agenda items.

Ferrin Crosby, County Engineer, on behalf of District III –Round Valley Road Yard, presented notification of the retirement of Road Foreman Lester Slayton effective November 6, 2014 and requested approval to payout his sick leave balance per Apache County Human Resources Policy 3.25. The Board expressed their appreciation for the good service Mr. Slayton provided to the County. **Mr. Shirley moved to approve the leave payout, seconded by Mr. Weller.** Vote was unanimous.

Mr. Wengert presented the consent items A, B & C. **Mr. Shirley moved approval, seconded by Mr. Weller** who stated regarding the demands issues, the Finance Department has been working with him and they are moving closer to what he has been asking for and he appreciates the work being done are getting closer to a better understanding of the process and he will be approving the demands today. Mr. Weller stated regarding the minutes, he received some information from the Attorney General on the issue associated with the special districts and though all issues are not resolved, he is making progress for a better understanding of the County's policies and procedures associated with special districts. A. Request approval of minutes dated October 21, 2014. B. Request approval of demands dated October 21, 2014 – November 4, 2014. Payee Amount US POSTMASTER 2,182.70 APACHE COUNTY HAS 2,579.59 APACHE COUNTY MEDICAL 140,638.37 APACHE COUNTY TAX WITHHOLDING 130,793.52 AZ STATE RETIREMENT SYSTEM 87,411.25 COLONIAL LIFE AND ACCIDENT INS 1,431.81 CORRECTIONS OFFICER RET PLAN 9,058.45 CORRECTIONS OFFICER RETIREMENT PLAN 520 4,425.40 NATIONWIDE 1,605.00 PUBLIC SAFETY PERSONNEL 401 14,293.21 PUBLIC SAFETY SHERIFF RET 29,687.09 SECURITY BENEFIT GROUP 1,321.00 SUPPORT PAYMENT CLEARINGHOUSE 2,096.18 DEERE AND COMPANY 6,071.14 ADHS AZ HEALTH CARE COST 22,400.00 AMERICAN FENCE CO OF AZ 6,236.45 AVAYA COMMUNICATIONS 2,762.38 AZ DEPT OF ECONOMIC SECURITY 15,817.08 BARNES, PATRICIA M 2,410.00 BLUE HILLS ENVIRONMENTAL 5,225.61 BRADCO 30,547.49 BURNHAM MORTUARY 1,592.00 CALIFORNIA CONTRACTORS TOOLS &

SUPPLIES 1,520.70 CHEVRON USA INC 1,193.98 COCONINO COUNTY 3,733.33  
COMMUNITY COUNSELING CENTERS INC 2,400.00 DOYLES AUTO BODY  
INC 1,430.85 ELECTIONS SYSTEMS AND SOFTWARE 14,140.98 FRONTIER 4,470.16  
FRONTIER 1,019.05 GALL'S INC 2,162.13 HILLYARD INC 3,146.93 JUSTICE BENEFITS  
INC 1,090.98 KATHLEEN M MCGUIRE PSY D LLC 1,867.50 KNOWLEDGEN  
ETNTERPRISES LLC 1,490.00 MERCK SHARP & DOHME CORP 3,310.23 MERRILL,  
KYLER GRANT 2,010.00 NAVOPACHE ELECTRIC COOPERATIVE 2,490.96 NORCHEM  
DRUG TESTING LABORATORY 1,339.14 NORLEY, GERALD W 1,620.00 NORTHLAND  
INVESTIGATIONS LLC 1,000.00 PATTERSON, DANA BRYCE 8,500.00 PIMA  
COUNTY MEDICAL 2,200.00 QUILL CORP 6,939.19 RB LASTING IMPRESSION 1,326.25  
SCRUBWORKS 2,846.00 SHELL OIL 4,374.88 SMALLEY, DEBRA STUART  
1,000.00 THOMSON REUTERS WEST 1,851.00 UNIVERSAL FLEET CARD 2,213.60  
US POSTMASTER 3,000.00 US POSTMASTER 1,512.02 VALLEY AUTO PARTS  
3,386.62 WOODLAND BUILDING CENTER 1,577.39 YOUNGS FUTURE TIRE  
1,202.31 AMAZON COM INC 3,118.80 ARIZONA STATE FORESTRY DIVISION  
7,620.84 BRADCO 3,599.81 CATERPILLAR FINANCIAL SERVICES CORPORATION  
25,393.01 CRESTLINE SPECIALTIES INC 1,432.95 DELL COMPUTER CORPORATION  
6,934.38 DEWITT, COLLIN J 2,000.00 EMPIRE MACHINERY 1,879.58 GOLIGHTLY TIRE  
3,907.79 HIGH 5 DESIGN 3,782.22 HILLYARD INC 1,776.46 INGRAM LIBRARY  
SERVICES 5,655.14 IT1 SOURCE LLC 1,383.54 JURY SYSTEMS INCORPORATED  
1,034.00 LUKE, DOROTHY ANN 3,150.00 MERCK SHARP & DOHME CORP 4,055.65  
NAVOPACHE ELECTRIC COOPERATIVE 15,200.71 PITNEY BOWES RESERVE  
ACCOUNT 5,000.00 QUILL CORP 2,075.66 RICOH USA INC 2,097.53 ROMERO,  
ANGELA C 2,207.83 SHELL OIL 1,888.45 THE GUIDANCE CENTER 1,075.00  
THOMSON REUTERS WEST 8,335.83 VERIZON WIRELESS 1,920.87 YOUNGS FUTURE  
TIRE 2,176.40 VERITAS RESEARCH CONSULTING 3,660.00 Demands are payments  
made by the County. Specific details of the demands may be requested through the County  
public record request process. C. District II: Request approval to purchase holiday food items  
for three (3) Senior Centers located in District II at a not to exceed total cost of \$2,000, utilizing  
District II funds. Vote was unanimous.

Mr. Wengert, on behalf of the County Attorney's Office, requested approval to hire Jared C. Robinson to fill the vacant Deputy Attorney I position, after being admitted to the Arizona Bar and being assigned a Bar number, at the same salary which the County Attorney's Office hired the two previous Deputy Attorney I's of \$56,874. **Mr. Shirley moved approval, and Mr. Weller seconded the motion.** Mr. Weller asked if this action would still maintain the cost savings associated with the raises recently given to Mr. Hounshell and of this meeting their budgetary requirements. Mr. Wengert stated he believes the savings the County Attorney proposed with the item related to Mr. Hounshell had to do with a position not related to this one so the savings they mentioned is still there and this is a separate issue. Vote was unanimous.

Mr. Wengert presented the request for approvals of approval of two commentaries regarding the Redefinition of the waters of the United States by the Environmental Protection Agency (EPA) and the Corps of Engineers. Mr. Wengert stated one was prepared by Doyel Shamley, the County Natural Resources Adviser and the other was done by the Eastern Arizona Counties Organization (EACO). Mr. Wengert stated the EPA and the Corps of Engineers are moving forward with a

proposed rule, rather than a guidance document like they normally do and the County has concerns with the process that was used to create the proposal and how it will impact State and Local governments. Mr. Weller stated the commentaries will raise the County's concerns to the EPA and Corps of Engineers about their process and he recommended approval. **Mr. Weller moved approval of both commentaries, seconded by Mr. Shirley.** Mr. Weller stated the two commentaries are on the same topic but a little different in their content and it is critical that both be approved because they focus on different areas, yet they do not contradict each other or overlap in any way and each deal with different issues associated with the same problem and it is critical to approve both. Vote was unanimous.

There was no one wanting to address the Board during call to the public.

**Mr. Shirley moved to adjourn, seconded by Mr. Weller.** Vote was unanimous.

Approved this 18<sup>th</sup> day of November, 2014.

---

Tom M. White, Jr.  
Chairman of the Board

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Delwin Wengert  
Clerk of the Board

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manger \_\_\_\_\_

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:

Demands \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

BOS Meeting Date Requested \_\_\_\_\_

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

## Beth Bond

---

**From:** Gloria Bowman  
**Sent:** Monday, November 03, 2014 10:27 AM  
**To:** Beth Bond  
**Subject:** FW: Housing for Heroes Project  
**Attachments:** SupervisorShirley.docx; ProposedDraftLetterApacheCounty.docx

Hi Beth

The attached support letter...does this need to be approved by the Board? I did forward the info on to Supervisor Shirley.

Thanks

Gloria

**From:** Miguel Olivas [mailto:molivas@theolivasgroup.com]  
**Sent:** Monday, November 03, 2014 10:17 AM  
**To:** Gloria Bowman  
**Subject:** Fwd: Housing for Heroes Project

Dear Ms. Bowman, Thank you for speaking to me. Below you will find the letter I sent to Supervisor Shirley.

I have attached a proposed draft letter to this e-mail. Thus far National Community Health Partners has a special recognition from the Governor, letters of support from Congresswoman Kirkpatrick, Apache, Greenlee, Graham, Cochise, Santa Cruz, Pinal, Gila, La Paz, Yavapai, and Yuma Counties.

We hope we may gain the support of Apache County to further expand our project to the County. NCHP assist with financial assistance, we work with local organizations.

Miguel Olivas (480) 313-773

----- Forwarded message -----

**From:** Miguel Olivas <molivas@theolivasgroup.com>  
**Date:** Mon, Oct 27, 2014 at 11:26 AM  
**Subject:** Housing for Heroes Project  
**To:** [jshirley@co.apache.az.us](mailto:jshirley@co.apache.az.us), [dwengert@co.apache.az.us](mailto:dwengert@co.apache.az.us)

October 27, 2014

Honorable Joe Shirley  
Supervisor, District 1  
Apache County Board of Supervisors  
PO Box 1952  
Chinle, Arizona 86503

**RE: HOUSING FOR HEROES PROJECT**

**JOE SHIRLEY, JR.**  
MEMBER OF THE BOARD  
DISTRICT I  
P.O. Box 1952, Chinle, AZ 86503

**TOM M. WHITE, JR.**  
CHAIRMAN OF THE BOARD  
DISTRICT II  
P.O. Box 994, Ganado, AZ 86505

**BARRY WELLER**  
VICE-CHAIR OF THE BOARD  
DISTRICT III  
P.O. Box 428, St. Johns, AZ 85936

**BOARD OF SUPERVISORS  
OF APACHE COUNTY**

P.O. BOX 428  
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503  
FACSIMILE: (928) 337-2003



**DELWIN P. WENGERT, MANAGER-CLERK**  
ST. JOHNS, AZ 85936

November 18, 2014

Mr. Jose V Rojas  
Chief of Staff  
Department of Veterans Affairs  
810 Vermont Avenue NW  
Washington, DC 20450

Dear Mr. Rojas:

The Apache County Board of Supervisors wish to express support to National Community Health Partners (NCHP) and its program entitled "Housing for Heroes;" a cause of great importance that serves our nation's homeless veterans.

It has come to our attention that Arizona has the highest number of homeless veterans among the states, and NCHP is working toward the same mission expressed by the State Department of Veterans Affairs; that is to eradicate what has become the most vulnerable group of people likely to become homeless.

The Board applauds the efforts of NCHP, an organization that has provided health education and supportive services to low-income and underserved populations since its incorporation in 1984, and supports its project "Housing for Heroes" and the efforts to expand services in Apache, which has no present Representation by an organization that provides transitional housing services for veterans.

The Apache County Board of Supervisors appreciates the opportunity to support such an honorable endeavor.

Sincerely,

Tom M. White, Jr.  
Chairman of the Board

October 27, 2014

Honorable Joe Shirley  
Supervisor, District 1  
Apache County Board of Supervisors  
PO Box 1952  
Chinle, Arizona 86503

**RE: HOUSING FOR HEROES PROJECT**

Dear Hon. Shirley:

Thank you for your dedication to defend the best interest of Apache County's veteran community. As a distinguished Member of the Apache County Board of Supervisors, you have long fought for those in need. Despite the hard work of elected officials like you, the state Department of Veterans Affairs expressed its concern that Arizona has the highest number of homeless veterans among the states, "Veterans make up one of every five people on the streets."

In collaboration with the state Veterans Administration (VA) and other public and private organizations, *National Community Health Partners (NCHP)* is working toward the state Department of Veterans Affairs' mission to eradicate homelessness. To this end, NCHP is a 501(c)3 organization that has been providing health education and supportive services to low-income and underserved populations since its incorporation in 1984. Our project, "*Housing for Heroes*," has been recognized and supported by Governor Jan Brewer, Members of Congress, State Legislators, Pinal, Yuma, Gila, and La Paz Counties, the Arizona Department of Veterans Services, housing authorities, and others (letters available upon request).

According to the authorized funding guidelines of the VA's Supportive Services for Veteran Families (SSVF) Program participants must fit the following criteria:

1. A member of a Veteran family
2. Very low-income
3. Imminently at-risk of literal homelessness
  - a. Has moved because of economic reasons two or more times during the 60 days immediately preceding the application for homelessness prevention assistance;
  - b. Is living in the home of another because of economic hardship;
  - c. Has been notified in writing that their right to occupy their current housing or living situation will be terminated within 21 days after the date of application for assistance;
  - d. Lives in a hotel or motel and the cost of the hotel or motel stay is not paid by charitable organizations or by Federal, State, or local government programs for low income individuals;
  - e. Is exiting a publically funded institution, or system of care (such as a health-care facility, a mental health facility, or correctional institution) without a stable housing plan;
  - f. Otherwise lives in housing that has characteristics associated with instability and an increased risk of homelessness, as identified in the recipient's approved screening tool.

Supervisor Shirley, although veterans are less likely to fall into poverty, the VA and U.S. Department of Housing and Urban Development suggest veterans are more vulnerable to homelessness, in part because they often lack family support, civilian life skills, and their employment training is specific to war and not transferrable to civilian life. Unfortunately, these factors have led to staggering homeless rates among our nation's veterans.

According to the American Community Survey nearly 40,000 of the State's more than 500,000 veterans were at a greater risk of experiencing homelessness. Recent studies suggest that the percentage of veterans on the street who served in Iraq or Afghanistan had more than doubled in a year.

NCHP understands the fiscal crisis that looms over this nation. Fortunately, these funds have already been authorized by Congress and are funded through the SSVF Program. The Governor has recognized NCHP as a leader in these efforts, and provided her support for NCHP to offer these much needed services.

It is an understatement to say it will be more than just an oversight if we are unable to secure your support for this project while NCHP seeks to expand services to Apache County. The state VA and NCHP are unaware of any other organization that provides the stated services, or is applying for funding in Apache County.

I thank you in advance for your time and consideration of NCHP's request for your support of our efforts. During the next couple of days I will follow up with a call to your staff to determine the next steps. Our deadline for letters of support is **November 5, 2014**. If you wish to contact me you may call to: **(480) 313-7793** or by replaying to this email.

Best regards,

Miguel Olivas, Ph.D., MBA  
Government Liaison Consultant  
National Community Health Partners  
[www.nchponline.org](http://www.nchponline.org)

Dear Hon. Shirley:

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Best regards,

Miguel Olivas, Ph.D., MBA  
Government Liaison Consultant  
National Community Health Partners  
[www.nchponline.org](http://www.nchponline.org)

**Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Delwin Wengert County Manager

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:

Presentation and possible discussion regarding the projected State Budget.

BOS Meeting Date Requested November 18<sup>th</sup>

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PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

\_\_\_\_\_  
Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

---

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

*Angelo*  
~~Archie~~ Romero Election Department

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:

Election Department: Pursuant to A.R.S. 11-424(E), determine by lot the final position for the Vernon Elementary School District Board, to be determined between Irene M. Humphrey and John Wilhelm, both of whom received an equal number of votes.  
BOS Meeting Date Requested November 18<sup>th</sup>

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

## **Beth Bond**

---

**From:** Joe Young <JYoung@apachelaw.net>  
**Sent:** Wednesday, November 12, 2014 10:37 AM  
**To:** Beth Bond  
**Cc:** Angela Romero  
**Subject:** Agenda Item

I think the agenda item should read as below. If the school district has a more formal name, lets include the full name.

Pursuant to A.R.S. 11-424(E), determine by lot the final position for the Vernon Elementary School District Board, to be determined between Irene M. Humphrey and John Wilhelm, both of whom received an equal number of votes.

**November 12, 2014**

**To whom it may concern:**

**I hereby agree to a drawing of our County Supervisor to determine the tie election to the Vernon School Board.**

**Sincerely yours,**

*Irene Montemayor Humphrey*  
**Irene Montemayor Humphrey**

I John Wilhelm do consent to having a good old fashion name drawing to decide who will be on the Vernon School Board because the election ended with a tie. Two names in the hat the 1<sup>st</sup> name drawn will serve as the board member. The drawing will be held on the 11/18/2014 in St. Johns.

Thank you John Wilhelm

11/12/2014

A handwritten signature in black ink, appearing to read 'John Wilhelm', written over a horizontal line.

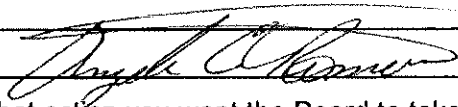
**BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero/Election Department

Date/Signature: 11-04-14 Angela C. Romero



Describe in detail what you want to say to the Board and what action you want the Board to take:

- 1. Election Department: **Request approval of the Canvass of the November 4, 2014 General Election.**

BOS Meeting Date Requested 09-18-2014

**PRE-AGENDA ITEM REVIEW**

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: Submitted to Joe Young for review.

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Purchasing Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

**BOARD ACTION TAKEN**

/ /Approved / /Disapproved / /Deleted / /Continued to: \_\_\_\_\_

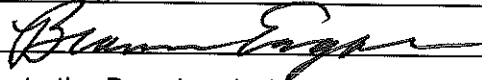
**BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM**

overtime stamp

Submitter's Name: (Individual, Organization, or County Department)

Apache County Sheriff's Office – Brannon Eagar

Date/Signature: 11/03/14



Describe in detail what you want to say to the Board and what action you want the Board to take:

Approval to sell a 2000 Chevrolet C2500 van to St Johns Emergency Services for use in the Explorer training program. This youth program benefits Fire, EMS, Law Enforcement and the community, as well as the youth that participate through mentoring and civic development. The price for this sale would be \$100.00, pursuant to the Board's authority under A.R.S. 11-251. This van is a former detention vehicle that is being retired from Sheriff's Office use

BOS Meeting Date Requested November 18, 2014

**PRE-AGENDA ITEM REVIEW**

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Purchasing Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

SHERIFF

Date/Signature: November 06, 2014

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval of a request to implement a wage adjustment for certified law enforcement officers working within the Sheriff's Office.

BOS Meeting Date Requested 11/18/2014

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

NAME	TITLE	REASON FOR SEPERATION	HIRED	OUT DATE
WOMACK, JAMES A	COMMANDER	RETIRED	8/8/1994	10/22/2011
MORALES, ALFONSO V	DEPUTY SHERIFF III	RETIRED	7/25/1995	7/31/2014
AVILA, MATRESE	LIEUTENANT DETECTIVE	RETIRED	3/15/1979	5/4/2013
HOGLE, WEBB R	COMMANDER	RESIGNATION - NO REASON GIVEN	1/19/2002	4/21/2014
CASSILAS, VALERIE	DEPUTY SHERIFF CIVIL PROCESS	RESIGNATION - NO REASON GIVEN	10/1/2010	4/17/2014
CROSBY, MILES	DEPUTY SHERIFF I	RESIGNATION - TOOK an SJPD Position	11/20/2011	12/15/2012
LEONARD, IRMA	DEPUTY SHERIFF I	RESIGNATION - NO REASON GIVEN	9/10/2012	11/8/2012
WELLER, JUSTIN	DEPUTY SHERIFF I	RESIGNATION - NO REASON GIVEN	11/26/2012	8/23/2014
KEITH, RANDALL	DEPUTY SHERIFF I GRANT POSITION	RESIGNATION - Took a Navajo County Position	11/19/2012	8/11/2014
MILLER, JAMES	DEPUTY SHERIFF I GRANT POSITION	RESIGNATION - Moved to Other State	11/19/2012	5/28/2014
WATKINS, ROBERT	DEPUTY SHERIFF II	RESIGNATION - Took a Cochise County Position	6/14/2006	5/24/2013

SCENARIO #1
<b>TOTAL COST FOR 2 STEP RANGE INCREASE WITH VACANCIES INCLUDING ERE'S</b>
SALARY = \$78,624.24
ERE'S = \$34,618.33
TOTAL = \$113,242.57
<b>TOTAL COST FOR 2 STEP RANGE INCREASE WITHOUT VACANCIES INCLUDING ERE'S</b>
SALARY = \$57,187.61
ERE'S = \$34,618.33
TOTAL = \$82,367.36
SCENARIO #2
<b>TOTAL COST FOR 4 STEP RANGE INCREASE WITH VACANCIES INCLUDING ERE'S</b>
SALARY = \$161,222.87
ERE'S = \$70,896.59
TOTAL = \$232,119.46
<b>TOTAL COST FOR 4 STEP RANGE INCREASE WITHOUT VACANCIES INCLUDING ERE'S</b>
SALARY = \$117,266.42
ERE'S = \$51,632.52
TOTAL = \$168,898.94
SCENARIO #3
<b>TOTAL COST FOR 12 STEP RANGE INCREASE WITH VACANCIES INCLUDING ERE'S</b>
SALARY = \$535,631.76

ERE'S = \$235,839.20

TOTAL = \$771,470.96

**TOTAL COST FOR 12 STEP RANGE INCREASE WITHOUT VACANCIES INCLUDING ERE'S**

SALARY = \$389,594.53

ERE'S = \$171,538.86

TOTAL = \$561,133.39

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

ENGINEERING

Date/Signature: 11/10/14

Describe in detail what you want to say to the Board and what action you want the Board to take:

PERMISSION TO AWARD BID #201504 FOR BLASTING SERVICES AT THE LIMESTONE PIT.

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

Office Of  
**APACHE COUNTY ENGINEER**

P.O. Box 238  
ST. JOHNS, ARIZONA 85936

**FERRIN CROSBY, P.E.**  
County Engineer

Telephone: (520) 337-4364  
Facsimile: (520) 337-2062

11/12/2014

**TO THE BOARD OF SUPERVISORS:**

Enclosed is the bid tabulation for **BID # 201503.**

<b>AZ BLASTING &amp; DRILLING</b>	<b>\$3.77 per cubic yard</b>
-----------------------------------	------------------------------

It is the recommendation of the Engineer's Office to **AWARD** the bid to **AZ BLASTING & DRILLING.** They were the only bidder.

**THANK YOU,**  
**DALE HAUSER**

**BID SPECIFICATIONS  
BID # 201504**

APACHE COUNTY IS SOLICITING BIDS FOR BLASTING SERVICES.

LOCATION: LIMESTONE PIT LOCATED 7 MILES EAST OF ST JOHNS.

**SPECIFICATIONS:**

BLAST DESIGN: 12' hole pattern w/ 6 " diameter at 40' depth and center hole at 20' depth 3.5 " diameter, and 10% control holes at 80', 2 x1 slope at pit perimeter.

TONNAGE: 50,000 cubic yards

SIZE: 90% at 24" minus

TOTAL BID PRICE TO INCLUDE MOBILIZATION ETC.

TOTAL BID PRICE (IN CUBIC YARDS) 3.77  
(example : \$2.00/cy)

JOB START DATE ASAP JOB FINISH DATE START + 20 WORK DAYS

VENDOR NAME ARIZONA DRILLING AND BLASTING

VENDOR ADDRESS 1302 W DRIVERS WAY TEMPE AZ 85384

VENDOR TELEPHONE 4807301033 FAX 4807301034

AUTHORIZED SIGNATURE *M. S. Gunn*

FEDERAL ID # 45-0308561

**ALTERNATIVE BIDS WILL BE ACCEPTED**

CONTACT: DALE HAUSER (928) 337-7531  
SCOTT KING (928) 337-4903  
FERRIN CROSBY (928) 337-7528

note: "control holes" to be used in conjunction with 6" Blast Holes these holes will be drilled to the depth discussed; 80', then plugged 40' for the blast, unless otherwise directed. these holes to be videoed prior to blasting. exact locations within the blast pattern where these holes are desired should be identified by the owner during pattern layout with AZDB personnel.

## Beth Bond

---

**From:** Delwin P. Wengert  
**Sent:** Tuesday, October 14, 2014 7:31 AM  
**To:** Beth Bond  
**Subject:** FW: BOS Meeting agenda item - November 18 meeting

*Update on AZ/GBT  
& Sweet Savings  
Diabetes Program*

**From:** Erin P. Collins [<mailto:erinp@ecollinsandassociates.com>]  
**Sent:** Thursday, October 9, 2014 3:17 PM  
**To:** Delwin P. Wengert; Karen Houston  
**Cc:** Kristen Davison; Brandy R; Theresa Fuller  
**Subject:** BOS Meeting agenda item - November 18 meeting

Hello Delwin and Karen;

Can we get an item on your agenda for the 18<sup>th</sup> something along the lines of:

"Sweet Savings Diabetes Program – AZLEGBT" I think it will be an information item only unless you want to show it as an action item. Your call on that one.

Kristen and at least one of us from ECA will be in attendance in addition to the local pharmacist who is working with your participating staff. The way we look for this to unfold is to have the BOS presentation that morning. Then, Kristen and the involved pharmacist will do sign-ups for new participants during lunch and after 5. Kristen will arrange to send invites to those who have diabetes medications and supplies being filled through Navitus ahead of time so they know where and when the noon and after 5 meetings will be held.

If you could confirm that this will be on the agenda, that would be great as it will let us make travel arrangements ahead of time. Once we have that confirmation, we will get you a memo and any other backup needed for the meeting packet.

Thanks and holler with questions,

E

Erin P. Collins & Associates, Inc.  
1115 Stockton Hill Road  
Suite 101  
Kingman, Arizona 86401  
(p) 928.753.4700 Ext. 22  
(f) 928.753.6767

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Phone: 928.279.7206  
Fax: 877.279.0201  
PO Box 6775  
Kingman, AZ 86402  
Kristen.clj@gmail.com

---

## MEMORANDUM

**Date:** October 21, 2014

**To:** AZLGEBT Trustees

Delwin Wengert & Karen Houston - Apache County  
Don McDaniel & Jacque Griffin - Gila County  
Terry Cooper & Cindy Norris-Blake - Graham County  
Kay Gale & Yvonne Pearson - Greenlee County  
Dan Field & Amber Hill - La Paz County  
Carlos Rivera & Jennifer St. John - Santa Cruz County

**Xc:** Norene Kurtze, ECA

Kevin Connelly, ECA

Dave Hunt, ECA

Mike Hensley, Esq., Jones, Skelton & Hochuli

**From:** ERIN P. COLLINS & ASSOCIATES, INC.

Erin P. Collins, President

**RE:** Sweet Savings Diabetes Program Update

---

This memo outlines an update of the Sweet Savings Diabetes Program.

1. Marketing Presentations

- a. The Pharmacist Connection (TPC) is working with ECA to schedule on-site presentations to each county's board of supervisors in November or December to remind them about the Sweet Savings Diabetes Program and provide them with an update regarding its success.
- b. TPC is also mailing invitations to all eligible diabetics inviting them to attend on-site presentations that will explain what the program is, why they should join, and how they can do so. These presentations will occur at 12pm and 5:30pm on the same day as the board presentations. An administrator and/or pharmacist contracted with TPC will be attending and/or presenting at each site.

2. Year Three Report

- a. The data has been compiled and the results are in for the Year Three Report that includes clinical and financial measures of program success. The Pharmacist Connection looks forward to discussing the results with trustees at the November trust meeting.

As always, if you have any questions between now and the date of the meeting, I can be reached at your convenience at 928.279.7206 or via email at [kristen.clj@gmail.com](mailto:kristen.clj@gmail.com).

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Date/Signature: 11/10/14

*Per Du* *BBJ*

Describe in detail what you want to say to the Board and what action you want the Board to take:

*Executive session regarding legal advice  
related to an employee issued during  
primary election.*

BOS Meeting Date Requested \_\_\_\_\_

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

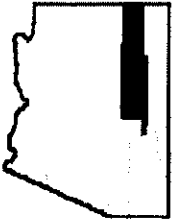
Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials \_\_\_\_\_



# NAVAJO COUNTY

## Board of Supervisors

Jonathan M. Nez • Jesse Thompson • Jason E. Whiting • David Tenney • Dawnafe Whitesinger  
*"Enhance the quality of life in Navajo County by delivering excellence in service and leadership"*

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October 30, 2014

Dear County Supervisors/Managers,

Navajo County invites you to attend the November **Small Counties Dinner Forum** on Wednesday, **November 19, 2014** beginning at 6:00 p.m. at the **CSA complex in Phoenix**.

Dinner will consist of Halibut, baked potatoes, salad and dessert; cooked by our very own Supervisor David Tenney and Supervisor Jim Palmer. This is the Halibut caught by both Supervisors while at the WIR Conference in Alaska.

**Hilton Garden Inn Phoenix Airport North**, 3838 East Van Buren Street, Phoenix, AZ 85008 has set aside a block of rooms at the rate of \$109.00 + tax (which includes breakfast). Please contact the hotel directly at (602) 306-2323 and request accommodations under the group name "**SMALL COUNTY FORUM**." This block of rooms will be held until November 14<sup>th</sup>.

Please RSVP to Melissa Buckley at (928-524-4153) by Friday, November 14 and also submit any agenda items you would like to include on the agenda for this meeting.

Sincerely,

James G. Jayne  
Navajo County Manager

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Board of Supervisors \_\_\_\_\_

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:

Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter, or ask that a matter be placed on a future agenda.

BOS Meeting Date Requested ongoing

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PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

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