



Dr. Joe Shirley, Jr.
Chairman, District I

Alton Joe Shepherd
Vice Chairman, District II

Nelson Davis
Supervisor, District III

**NOTICE OF PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS
AND THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT**

Pursuant to A.R.S. §38-431.02(H), the public will have physical access to the meeting room thirty (30) minutes prior to the start of the meeting.

November 12, 2024

**Board of Supervisors' Hearing Room, First Floor
75 West Cleveland Street
St. Johns, Arizona
8:30 a.m. MST**

Invocation by Invitation.

Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT
HELD IN CONJUNCTION WITH THE BOARD OF SUPERVISORS MEETING
November 12, 2024**

1. Discussion and possible approval of Intergovernmental Agreement Contract #CTR067942, Amendment #3 Special Supplemental Nutritional Program for Women, Infants and Children (WIC) and Breastfeeding Peer Counseling Program (BFCP) with the State of Arizona, in the amount of \$175,974. This was budgeted for in FY25. **APPROVAL**
2. Discussion and possible approval of the Governor's Office of Highway Safety Grant, effective October 1, 2024, through September 30, 2025, in the amount of \$20,667 to purchase car seats and provide education for proper installation. This was budgeted for in FY25. **APPROVAL**
3. Discussion and possible approval of Delegation Agreement #EV24-0013 to implement the delegated functions and duties in accordance with the Arizona Department of Environmental Quality. **APPROVAL**
4. Discussion and possible approval of the Professional Services Agreement with Burnham Mortuary to provide removal, transport and storage. This has been budgeted for in FY25. **APPROVAL**

**NOTICE OF PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS
November 12, 2024**

1. Finance Department: Dylan Brown, Snyder & Brown CPAs, PLLC, submission of the 2021 Audit Report. **NO ACTION NEEDED**
2. County Manager: Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.
APPROVAL A-J

County Manager/Clerk of the Board:

- *A. Request approval of demands as distributed to the Apache County Board of Supervisors between October 1, 2024, to November 12, 2024. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- *B. Request approval of minutes dated October 1, 2024.
- *C. Request approval of a resolution designating Ryan Patterson as the Chief Fiscal Officer.
- *D. Request approval of the 2025 Board of Supervisors' meeting schedule.
- *E. Request approval of a resolution to accept Gila River Indian Community Grant funding on behalf of the Concho Fire District, in the amount of \$325,000.
- *F. Request approval of the resolution to re-appointment of Steven G. Nicoll and John V. Lang to serve on the Apache County Industrial Development Authority.
- *G. County Manager: Request approval to award an Indigent Legal Services Contract to Michael Penrod.

Community Development:

- *H. Request approval of a change order to the Professional Services Agreement with Stantec Consulting Services, Inc., for the EPA Community-Wide Assessment Brownfields Grant. This change order extends the contract date to September 30, 2025.

County Attorney's Office:

- *I. Request approval to reimburse Ben Johnston for relocation expenses in accordance with Apache County Human Resources Manual Section 1.7.

School Superintendent's Office:

- *J. Request approval to continue and update engagement with CPA firm Heinfeld/Meech. This will not impact the overall budget.
3. Superior Court: Discussion and possible approval to convert the CASA Coordinator position (Range 47) from part-time with benefits (20 hours), to full-time with benefits (40 hours). The requested change will not impact the FY25 budget. **APPROVAL**
 4. Superior Court: Discussion and possible approval of an amendment to the Interagency Agreement between the Arizona Department of Child Safety, The Arizona Supreme Court Administrative Office of the Courts, and Apache County, Contract #DC20-000033. The Amendment allows Apache County to use Title IV-E funds to cover the associated costs of independent legal representation for a qualified child in foster care. **APPROVAL**
 5. Information Technology Department: Discussion and possible approval of the Managed Services Agreement with Integrated Network Associates. The agreement is for IP Phone carrier services. **APPROVAL**
 6. Information Technology Department: Discussion and possible approval of the FY24 Arizona Department of Homeland Security Grant in the amount of \$20,000. These funds will be used to upgrade a portion of the network appliances currently in use. **APPROVAL**
 7. Sheriff's Office: Discussion and possible approval of the Governor's Office of Highway Safety DUI/Impaired Overtime grant for \$5,000 for FY 2025. **APPROVAL**
 8. Sheriff's Office: Discussion and possible approval of the Governor's Office of Highway Safety STEP Enforcement Overtime grant for \$5,000 for FY 2025. **APPROVAL**
 9. Emergency Management: Discussion and possible approval of contract Federal Award Identification Number (FAIN) 22-DG-11132544-049 between Apache County Emergency Management and the Alliance for Green Heat, Inc., in the amount of \$10,000. There are no matching funds or cost to the county. **APPROVAL**
 10. Engineering Department: Discussion and possible approval of an Intergovernmental Agreement between Apache County and the State of Arizona through the Department of Transportation (ADOT) to designate ADOT as the agent for the Querino Canyon Bridge Replacement Project. **APPROVAL**
 11. Engineering Department: Discussion and possible approval to purchase three (3) new Caterpillar 140 AWD Motor Graders through OMNIA Contract #212816 and utilizing District I funds. **APPROVAL**

12. County Manager: Notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance: **NOTICE ONLY**

- The Eastern Arizona Counties Organization meeting on November 13, 2024, at 2:00 p.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The Small Counties Forum meeting on November 13, 2024, at 5:30 p.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.
- The County Supervisors Association (CSA) meeting on November 14, 2024, at 10:00 a.m. at the County Supervisors Association building, 1905 W. Washington Street, Phoenix, AZ.

13. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-361-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.

Posted this 7th day of November 2024 at 2:00 p.m. MST by BTB.

/s/ Ryan N. Patterson
Clerk of the Board