



**Joe Shirley, Jr.**  
Supervisor, District I

**Alton Joe Shepherd**  
Chairman, District II

**Doyel Shamley**  
Vice Chairman, District III

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS,  
THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT  
AND THE APACHE COUNTY LIBRARY DISTRICT**

**March 6, 2018**  
**Board of Supervisors' Hearing Room, First Floor**  
**75 West Cleveland Street**  
**St. Johns, Arizona**  
**8:30 a.m. MST**

Invocation by Invitation.  
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT  
HELD IN CONJUNCTION WITH THE  
BOARD OF SUPERVISORS MEETING  
March 6, 2018**

1. Discussion and possible approval to accept the donation of 15 car seats and 15 booster seats from AAA Arizona in accordance with the program terms in the amount of one thousand, one hundred fifty-two dollars. (\$1,152.00).
2. Discussion and possible approval of the Medical Reserve Corps (MRC) Challenge Award in the amount of twelve thousand five hundred dollars (\$12,500.00). This award will provide us regional Critical Incident Management/Peer Support Team the ability to further serve our region, and is a new one-year grant.
3. Discussion and possible approval for the Intergovernmental Agreement for Sexually Transmitted Disease Services, Contract #ADHS14-071557, Amendment #3 that clarifies reporting and funding requirements.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY LIBRARY DISTRICT  
HELD IN CONJUNCTION WITH THE  
BOARD OF SUPERVISORS MEETING  
March 6, 2018**

1. Discussion and possible approval to enter into an Intergovernmental Agreement with Gila County Library District to purchase a new integrated library system for the purpose of improving functionality and service to staff and patrons. The assessed cost to the Library District has been planned for in the budget.

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS  
March 6, 2018**

1. County Manager: Discussion and possible approval of **CONSENT ITEMS:** All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

**County Manager/Clerk of the Board:**

- \*A. Request approval of demands as distributed to the Apache County Board of Supervisors between February 6, 2018 to March 6, 2018. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- \*B. Request approval of the minutes dated February 6, 2018.

**Probation Services:**

- \*C. Probation Services: Request approval to sell a 2001 Ford F150 crew cab pickup to the St. Johns, Police Department for the sum of one dollar (\$1.00). This vehicle will be sold "as is."
  - \*D. Probation Services: Request approval to solicit bids for 2 buildings including cement pads and the assembly of buildings for the LODGE-Legacy Teen Center in Round Valley.
2. Superior Court: Pursuant to ARS §12-121 & §12-144, request approval of the re-appointment of Judge Steve Williams as part-time Superior Court Judge Pro Tempore- salary to be paid from the state grant funds; Judge C. Allan Perkins as a full-time Superior Court Judge Pro Tempore - salary is paid from county funds. Also request approval of the re-appointment on an as needed basis, Michael P. Roca, as Superior Court Judge Pro Tempore. The re-appointment will begin July 1, 2018 and end June 30, 2019.

3. Superior Court: Discussion and possible approval to retroactive pay Troy Czarnyszka to December 10, 2017. Mr. Czarnyszka was approved on February 6, 2018 to the position but has been performing the duties as Court Administration since December 10, 2017 but the retroactive pay was not addressed at the time of the salary approval.
4. Probation Services: Discussion and possible approval to retroactive pay Sueanne Czarnyszka to December 10, 2017 and the previously approved item for the Legacy Teen Center Manager to be effective January 7, 2018. These will not affect approved budget levels.
5. Probation Services: Discussion and possible approval to change the current Detention Officer II (range 33) to a Legacy Teen Center Advisor, (range 33). This will not result in an increase to the budget.
6. Human Resources: Discussion and possible approval of the updated County Manager/Clerk of the Board job description.
7. Human Resources: Discussion and possible approval of the updated Detention Education Teacher job description.
8. Assessor's Office: Discussion and possible approval to hire Ruben Aranda to the vacant Level II position, Range 33 in the Assessor's office at a salary of thirty-three thousand, two hundred twenty-four dollars (\$33,224). The requested salary to be funded with existing position salary from budgeted funds. Filling this position will not affect the budget nor cost the County or Assessor additional funds.
9. District I: Discussion and possible approval to increase Patrick Sandoval, District Manager (range 66) at a salary of \$87,070 and Gloria Bowman, Administrative Coordinator (range 42) to the maximum of her salary range.
10. Malena Bazurto, Economic Development, District III: Discussion and possible approval of an IGA between Apache County and the White Mountain Regional Medical Center and a separate IGA between Apache County and the Puerco Fire Department for the purpose of collaborating to receive grant funding and authorize Finance Director to sign necessary grant application documents pursuant to IGA.
11. County Manager: Discussion and possible appointment of Supervisor Doyel Shamley and Bruce Greco as members of the Board of Directors for the Economic Development for Apache County Corporation ("EDAC"). EDAC is a 501(c)(3) non-profit organization that was formed years ago to help the economic development efforts in southern Apache County. The corporation has been inactive for a few years but the collective desire of the municipalities and county is to re-establish EDAC as a useful tool, especially when applying for grants. The Board of Directors consists of two board members from Apache County and two members from each of the three towns—Eagar, Springerville and St. Johns. The three towns have already nominated their board members.

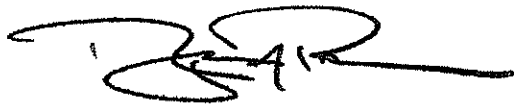
12. Notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance.

- Eastern Arizona Counties Association on March 14, 2018 at 3:00 p.m. at the County Supervisors Association (CSA) building, 1905 West Washington Street in Phoenix.
- Small Counties Forum meeting on March 14, 2018 at 6:00 p.m. at the CSA building, 1905 West Washington Street in Phoenix.
- County Supervisors Association meeting on March 15, 2018 at the CSA building, 1905 West Washington Street, in Phoenix at 10:00 a.m.

13. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

*Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.*

Revised and posted March 1, 2018 at 2:30 a.m. p.m. by 



Ryan Patterson  
Clerk of the Board

Beth

Apache County Board of Directors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Apache County Public Health Services District

Date/Signature: Chris Sexton, Director 02/05/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval to accept the donation of 15 car seats and 15 booster seats from AAA Arizona in accordance with the Program Terms.

BOS Meeting Date Requested 02/06/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Check if item does not require review  x

Finance Review: see email approved

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RP

## Kimberly Penrod

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**From:** Ryan Patterson  
**Sent:** Thursday, January 25, 2018 8:06 AM  
**To:** Kimberly Penrod; Josh Covey  
**Cc:** Chris Sexton; Debbie Padilla  
**Subject:** RE: Emailing: AAA Terms of Agreement\_Apache County Public Health Services District, AAA car seats

Please accept email as finance signature.

-----Original Message-----

**From:** Kimberly Penrod  
**Sent:** Thursday, January 25, 2018 6:57 AM  
**To:** Josh Covey <JCovey@apachelaw.net>; Ryan Patterson <rpatterson@co.apache.az.us>  
**Cc:** Chris Sexton <csexton@co.apache.az.us>; Debbie Padilla <dpadilla@co.apache.az.us>  
**Subject:** Emailing: AAA Terms of Agreement\_Apache County Public Health Services District, AAA car seats

Josh and Ryan,

Please review and if at all possible, send me your signature by Monday, Jan 29th before 4 pm so we can place this item on the Feb 6th agenda due to the agreements deadline.

Thx,

Kimberly

Your message is ready to be sent with the following file or link attachments:

AAA Terms of Agreement\_Apache County Public Health Services District AAA car seats

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

Health Promotion Division

2018 AAA Child Passenger Safety (CPS) Donation Program

**PROs**

Thirty families will receive comprehensive car seat education when obtaining car seats through this program. Because of this, 30 children will be transported safer in our community. Budget cuts have decreased the amount of funding our injury prevention program has for car seats. This program will become an additional resource for our community. This program will help any family in our community who needs this type of car seat for their child instead of only providing these types of car seats to children based on their family's income.

**CONs**

This is the first time that the program has applied for these funds, and why only a small amount of car seats were asked for. The car seats will be targeted for youth who require a 5-point harness and others who need booster seats only. Due to the demand of families needs for this type of seat, 30 car seats may not be enough for our population. The program is trying to obtain car seats from different sources and wanted to be sure that the program would be able to distribute them in accordance with program terms and conditions.



January 22, 2018

### 2018 AAA Child Passenger Safety Seat Donation Program

Dear Debbie L. Padilla,

AAA Arizona, on behalf of its affiliate, AAA Northern California, Nevada & Utah ("AAA"), is pleased to offer Apache County Public Health Services District ("Grantee") a donation of certain car seats and booster seats (collectively, the "Car Seats") as set forth in this Donation Summary. To accept AAA's offer, you must first agree to distribute the Car Seats in accordance with the Program Terms attached hereto. Please review and sign the attached Program Terms and return via email on or before **February 2, 2018**.

#### Donation Summary

Donation Recipient ("Grantee"):	Apache County Public Health Services District Debbie L. Padilla 323 S Mountain Avenue Springerville, AZ 85938
Donation Quantity:	15 Cosco Apt 50 convertible car seats  15 Cosco Pronto! high-back booster seats
Value Amount of Donation:	\$1,152.90
Distribution Purpose:	To be distributed in accordance with the Program Terms for the 2018 AAA Child Passenger Safety (CPS) Seat Donation Program.

For additional questions about the donation program, please contact [Traffic.Safety@goAAA.com](mailto:Traffic.Safety@goAAA.com)

Sincerely,

Casey Brennan  
Director of Community Impact



## **2018 AAA Child Passenger Safety (CPS) Donation Program**

### **Program Terms**

These Program Terms govern the 2018 AAA Child Passenger Safety (CPS) Donation Program ("Program") and the receipt by Grantee of the Car Seats described in the Donation Summary. The Program provides car seats and booster seats to eligible nonprofits and community groups (each, a "Grantee") located in Alaska, Arizona, Montana, Northern California, Nevada, Utah and Wyoming. In consideration of the donation of the Car Seats, and for other good and valuable consideration, the sufficiency of which is hereby acknowledged, Grantee hereby agrees to comply with the following Program Terms.

### **Program Eligibility:**

- Grantee is a nonprofit or community group that has an established CPS program.
- A completed W-9 tax identification form and 501(c)3 designation letter (if applicable) has been submitted at the time of acceptance of these to these Program Terms in.
- Grantee is headquartered in and serves the communities within Alaska, Arizona, Montana, Northern California, Nevada, Utah and Wyoming. Grantee's CPS program must benefit underserved families that are otherwise unable to afford to purchase a child safety seat.

**Donation Guidelines:** The following guidelines detail AAA's expectations of Grantee in relation to this Program. Failure to do so may disqualify Grantee for eligibility for participation in future Programs.

- Grantee agrees to distribute all Car Seats free of charge to eligible families by December 14, 2018.
- Grantee shall submit a monthly report to AAA via an online form located at [<https://goo.gl/forms/7yloy79Tc134ka1E2>]. The monthly report includes, but is not limited to:
  - The number of car seats and booster seats distributed at the time of submission.
  - Note: A completion receipt will be sent after completing each quarterly report, which Grantee should retain for Grantee's records.
- Grantee agrees to donate only one car seat or booster seat per child, and only distribute a seat if the child or pregnant mother is present. (However, multiple car seats or booster seats can be donated to the same family with multiple children, as long as all children are present.) Grantee agrees to have a nationally certified Child Passenger Safety Technician conduct adequate education with the recipients of any Car Seat.
- Grantee agrees to distribute the AAA "Fragile" educational brochure ("Brochure") along with each donated car seat or booster seat as supplemental educational information.
- For inspections that include a car seat or booster seat donated by AAA, Grantee must use the code "2018AAA" at the top of the checklist form and retain for 3 years.
- If Grantee is a coalition that distributes car seats and booster seats to partnering agencies (including First 5, family resource centers, hospitals, head start, community outreach programs, etc.) the requirements set forth herein must still be followed.



Partnering agencies should submit a copy of their completed checklist forms to Grantee for reporting.

### **Grant of Rights and Other Obligations**

- Grantee hereby grants AAA a non-exclusive, royalty-free, sub-licensable right and license to use the Grantee name, logo and tagline (collectively, the “Grantee Trademarks”) and any beneficiary story or anecdote shared by Grantee to AAA (i) in any and all media whether now existing or hereinafter invented, including, without limitation, AAA’s website, social media, press releases, annual reports, advertising, marketing and promotion materials in connection with the Program and (ii) to identify Grantee as a participant in the Program. All uses of the Grantee Trademarks during will be approved by Grantee prior to printing, distribution or promotion. Grantee will be given three (3) days to review and approve use of the Grantee Trademarks, such approval not to be unreasonably withheld or delayed.
- Grantee organization agrees to use good faith efforts to partner with AAA for at least one (1) Child Passenger Safety checkup event in 2018. Frequency and dates of such events are evaluated on a case-by-case basis.

### **REPRESENTATIONS AND WARRANTIES; INDEMNIFICATION; LIMITATION OF LIABILITY**

- Grantee represents and warrants that: (i) Grantee exclusively owns all rights in and to the Grantee Trademarks and Personal Story and has the right to license them as described herein, (ii) AAA’s use of the Trademarks and Personal Story in accordance with these Program Terms will in no way infringe upon the rights of any third party and (ii) Grantee is in compliance with all applicable laws, rules and regulations, including, without limitation, those requiring the registration, reporting or licensing of charitable organizations, charitable sales promotion or other similar requirements relating to the subject matter of these Program Terms. Each party represents and warrants that it has the right, power, and authority to enter into these Program Terms and grant the rights and benefits herein described and satisfy the obligations hereunder.
- Grantee agrees to indemnify, defend and hold harmless AAA from any loss, cost, damage or expense to the extent arising out of or relating to Grantee’s breach of this Agreement or the foregoing representations and warranties. AAA agrees to indemnify, defend and hold harmless Grantee against any and all loss, cost, damage or expense to the extent arising out of or relating to AAA’s breach of these Program Terms or use by Grantee of the Brochure provided by AAA to Grantee for use in connection with the Program.
- TO THE MAXIMUM EXTENT PERMITTED BY APPLICABLE LAW, THE CAR SEATS ARE PROVIDED BY AAA TO GRANTEE “AS IS” WITHOUT ANY WARRANTY OF ANY KIND FROM AAA, EITHER EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT. NOTHING HEREIN IS INTENDED TO WAIVE ANY APPLICABLE MANUFACTURER WARRANTY.



**GENERAL**

Nothing set forth herein shall be interpreted to deem Grantee and AAA as agents of one another or to establish a partnership or joint venture. This Agreement shall be governed by, and construed under, the laws of the State of California without reference to conflicts of law principles that would result in the application of the laws of a State other than California. These Program Terms and Donation Summary represent the entire understanding and agreement between the parties hereto with respect to the subject matter hereof and can be amended, supplemented or changed, and any provision can be waived, only by written agreement by the parties hereto.

**Apache County Public Health Services  
District**

**AAA NORTHERN CALIFORNIA,  
NEVADA & UTAH**

Signature:

Signature:

\_\_\_\_\_

\_\_\_\_\_

Name:

Name:

\_\_\_\_\_

\_\_\_\_\_

Title:

Title:

\_\_\_\_\_

\_\_\_\_\_

Date:

Date:

\_\_\_\_\_

\_\_\_\_\_

Confirm that W-9 and/or designation letter is attached \_\_\_\_yes \_\_\_\_no

Please return this document by **February 2, 2018** to [Traffic.Safety@goAAA.com](mailto:Traffic.Safety@goAAA.com)

# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>APACHE COUNTY BOARD OF SUPERVISORS</b>	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ <i>Note.</i> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>COUNTY GOVERNMENT (POLITICAL SUBDIVISION)</b>	
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>	
	5 Address (number, street, and apt. or suite no.) <b>PO BOX 428</b>	Requester's name and address (optional)
	6 City, state, and ZIP code <b>ST. JOHNS, AZ 85936</b>	
	7 List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

*Note.* If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

<b>Social security number</b>																	
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<b>OR</b>																	
<b>Employer identification number</b>																	
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8	6	-	6	0	0	0	3	8	5								

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

<b>Sign Here</b>	Signature of U.S. person ▶	Date ▶ 1/11/18
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Apache County Board of Directors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director ACPHSD

Date/Signature: Chris Sexton, Director 02/013/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of the Medical Reserve Corps (MRC) Challenge Award in the amount of \$12,500. This award will provide our regional Critical Incident Management/Peer Support team the ability to further serve our region. This is a new 1 year grant.

BOS Meeting Date Requested 03/06/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Check if item does not require review

Finance Review:

Approved. See email

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

x

Other Review:

Signature

Check if item does not require review

x

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RP

## Kimberly Penrod

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**From:** Ryan Patterson  
**Sent:** Tuesday, February 13, 2018 8:09 AM  
**To:** Kimberly Penrod  
**Subject:** RE: Emailing: 2018 NOA for Challenge Award Tier 3, MRC, 2018 MRC Challenge Awards

Appears to meet budget constraints, please accept as signature.

**From:** Kimberly Penrod  
**Sent:** Tuesday, February 13, 2018 7:05 AM  
**To:** Josh Covey <JCovey@apachelaw.net>; Ryan Patterson <rpatterson@co.apache.az.us>  
**Cc:** Chris Sexton <csexton@co.apache.az.us>; Kerry Pena <kpena@co.apache.az.us>  
**Subject:** Emailing: 2018 NOA for Challenge Award Tier 3, MRC, 2018 MRC Challenge Awards

## Apache County Critical Incident Stress Management Program

### Pros

- Promote individual and community well-being, safety and security
- Intervention support to first responders
- Mitigate the impact of a critical incident
- Assist in the improvement of stress associated with the critical incident
- Normalize the process, emphasize resiliency and deal with logistics
- Helps first responders understand their own grief
- Create healthy atmosphere and dialogue regarding the incident
- Assist affected individuals to share their experiences, express emotions, learn about stress reactions and symptoms
- Help individuals resume normal activities

### Cons

- Without this grant, the program could not fund the "Go-Kits" which are provided to each team-lead to use when called to critical incident. Go-Kits are totes which include team contacts, training information for reference, informative documents to disperse for all types of critical incidents, ID badges, Kleenex, and supplies (pens, paper, notepads, etc.).
- Without this grant, the program could not provide the services to first responders resulting in long-term impact of critical incidents. In turn, causing financial loss by the County for professional counseling services, disability, unemployment, and possibly funeral/death payouts. The County may also endure the cost of hiring and training new employees as a result of these employees leaving their position due to the stress associated with their job.
- Without this grant, the program would not be able to provide the required training to the team members.

# National Association of County and City Health Officials

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## AGREEMENT

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National Association of County and City Health Officials  
1201 (I) Eye Street NW 4th Fl., Washington, DC 20005  
Tel. (202)783-5550 Fax. (202)783-1583

**CONTRACT # MRC 18-2107**

This Agreement is entered into, effective as of the date of the later signature indicated below (the "Effective Date"), by and between the **National Association of County and City Health Officials** ("NACCHO"), with its principal place of business at 1201 (I) Eye Street NW 4th Fl., Washington, DC 20005 and **Apache Public Health Services District** ("Organization"), with its principal place of business at 323 S Mountain Ave, Ste. 105, Springerville, AZ 85938.

WHEREAS, NACCHO has received a grant from the Department of Health and Human Services' Office of the Assistant Secretary of Preparedness and Response (Grant 6 HITEP150032-02-09, CFDA # 93.008) (the "Grant") to build the capacity of local Medical Reserve Corps ("MRC") units;

WHEREAS, pursuant to the terms of the Grant, NACCHO has agreed, among other things, to provide support to MRC units and to encourage these units to provide certain information to The Office of the Assistant Secretary of Preparedness and Response, Medical Reserve Corps Program ("MRC Program");

WHEREAS, Organization either houses or is itself an MRC unit that is registered in good standing with the MRC Program;

WHEREAS, pursuant to the terms of the Grant, NACCHO desires to provide funding to Organization in exchange for Organization agreeing, among other things, to undertake the activities indicated in their capacity building application or oversee such activities and to provide certain information to the MRC Program;

NOW, THEREFORE, NACCHO and Organization, intending to be legally bound, in consideration of the promises and mutual covenants and obligations contained herein, hereby agree as follows:

1. **TERM OF AGREEMENT**: The term of the Agreement shall begin on February 12, 2018 and shall continue until August 31, 2018 (the "Term").
2. **PAYMENT FOR SERVICES**: In consideration for the services performed by Organization as set forth in Section 3, NACCHO shall pay Organization on a Firm Fixed Price payment of Twelve Thousand Five Hundred Dollars (\$12,500.00). Payment will be made before the expiration of the Term.
3. **ORGANIZATION'S OBLIGATIONS**: In consideration for the payment described, Organization or if Organization houses an MRC Unit agrees, during the Term of this Agreement, to be an MRC Unit in Good Standing by performing the following criteria

# National Association of County and City Health Officials

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## AGREEMENT

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National Association of County and City Health Officials  
1201 (I) Eye Street NW 4th Fl., Washington, DC 20005  
Tel. (202)783-5550 Fax. (202)783-1583

below:

- a. Have 501c(3) or comparable status or be housed in an organization capable of and willing to receive federal funds on its behalf;
  - b. Monitors and provide updates to the MRC Unit's profile on the MRC Program web site no less than once every three months;
  - c. Provides the MRC Program with regular updates of programs and plans;
  - d. Actively works towards National Incident Management System ("NIMS") compliance;
  - e. Agrees to participate in MRC Unit Technical Assistance assessments;
  - f. Utilizes MRC Challenge Award funds for approved purposes, and as indicated in their award application;
  - g. Maintains a registered status with the MRC Program;
  - h. Agrees to complete program/event/activity evaluations provided by NACCHO as stated in the letter of notification; and
  - i. Submission of an Initial Report to NACCHO due by August 1, 2018.
4. REVISIONS AND AMENDMENTS: Any revisions or amendments to this Agreement must be made in writing and signed by both parties.
5. ASSIGNMENT: Organization may not assign this Agreement nor delegate any duties herein without the expressed written approval of NACCHO.
6. INTERFERING CONDITIONS: Organization shall promptly and fully notify NACCHO of any condition that interferes with, or threatens to interfere with, the successful carrying out of Organization's duties and responsibilities under this Agreement, or the accomplishment of the purposes thereof. Such notice shall not relieve Organization of said duties and responsibilities under this Agreement.
7. RESOLUTION OF DISPUTES: The parties shall use their best, good faith efforts to cooperatively resolve disputes and problems that arise in connection with this Agreement. Both parties will make a good faith effort to continue without delay to carry out their respective responsibilities under the Agreement while attempting to resolve the dispute under this section. If a dispute arises between the parties that cannot be resolved by direct negotiation, the dispute shall be submitted to a dispute board for a nonbinding determination. Members of the dispute board shall be the Director or Chief Executive Officer of the Organization, the Executive Director of NACCHO, and the Senior Staff of NACCHO responsible for this Agreement. The costs of the dispute board shall be paid by the Organization and NACCHO in relation to the actual costs incurred by each of the parties. The dispute board shall timely review the facts, Agreement terms and applicable law and rules, and make its determination. If such efforts fail to resolve the differences, the disputes will be submitted to arbitration in the District of Columbia before a single arbitrator in

## National Association of County and City Health Officials

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### AGREEMENT

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accordance with the then-current rules of the American Arbitration Association. The arbitration award shall be final and binding upon the parties and judgment may be entered in any court of competent jurisdiction.

8. ENTIRE AGREEMENT: This Agreement contains all agreements, representations, and understandings of the parties and supersedes and replaces any and all previous understandings, commitments, or agreements, oral or written.
9. PARTIAL INVALIDITY: If any part, term, or provision of this Agreement shall be held void, illegal, unenforceable, or in conflict with any law, that part, term or provision shall be restated to effectuate the parties' intentions, and the validity of the remaining portions or provisions shall not be affected.
10. GOVERNING LAW: This Agreement shall be governed by and construed in accordance with the laws of the District of Columbia (without regard to its conflict of law rules).
11. COMPLIANCE WITH FEDERAL LAWS AND REGULATIONS: Organization's use of funds under this Agreement is subject to the directives of and full compliance with 45 CFR Part 74 (Uniform Administrative Requirements for Awards and Subawards to Institutions of Higher Education, Hospitals, Other Non-Profit Organizations, and Commercial Organizations) and 2 CFR Part 200 (Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards). It is the Organization's responsibility to understand and comply with all requirements set forth therein.
12. DEBARRED OR SUSPENDED ORGANIZATIONS: Pursuant to 45 CFR Part 74 , Organization certifies to the best of its knowledge that it is not presently and will execute no subcontract with parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689, "Debarment and Suspension."
13. AUDITING: Organization agrees to permit independent auditors to have access to its books, records and financial statements for the purpose of monitoring compliance with this contract.
14. NOTICE: All notices under this Agreement shall be in writing and shall be sent via facsimile and first class mail, postage prepaid, to the addresses below. Either party may update its address by providing written notice to the other party pursuant to the terms of this provision.

**National Association of County and City Health Officials**

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**AGREEMENT**

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National Association of County and City Health Officials  
1201 (I) Eye Street NW 4th Fl., Washington, DC 20005  
Tel. (202)783-5550 Fax. (202)783-1583

FOR NACCHO:  
National Association of County and City Health Officials  
Attn: NACCHO MRC Team  
1201 (I) Eye Street NW 4th Fl.  
Washington, DC 20005  
Tel. (202) 783-5550  
Fax (202) 783-1583  
Email: mrc@naccho.org

FOR ORGANIZATION:  
Apache Public Health Services District  
Kerry Pena  
323 S Mountain Ave, Ste. 105  
Springerville, AZ 85938  
Tel. (928) 333-6444  
Email: Kpena@co.apache.az.us

IN WITNESS WHEREOF, the persons signing below warrant that they are duly authorized to sign for and on behalf of, the respective parties.

AGREED AND ACCEPTED AS ABOVE:

**NACCHO:**  
Authorized Signature:

**ORGANIZATION:**  
Authorized Signature:

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: Jerome Chester  
Title: Chief Financial Officer  
Organization: National Association of County and  
City Health Officials  
EIN: 52-1426663  
Date: \_\_\_\_\_

Name: Kerry Pena  
Title:  
Organization: Apache Public Health Services  
District  
EIN: 866000385  
DUN: 82897786  
Date: \_\_\_\_\_

# National Association of County and City Health Officials

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## AGREEMENT

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National Association of County and City Health Officials  
1201 (I) Eye Street NW 4th Fl., Washington, DC 20005  
Tel. (202)783-5550 Fax. (202)783-1583

### CERTIFICATION OF NON-DEBARMENT OR SUSPENSION

By my signature I attest that Apache Public Health Services District has not been debarred or suspended pursuant to 45 CFR part 74 and 2 CFR 200 SUBPART C (200.208) and will not subcontract with parties listed on the General Services Administration's List of Parties Excluded from Federal Procurement or Nonprocurement Programs in accordance with E.O.s 12549 and 12689 "Debarment and Suspension" and 2 CFR 180.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
ORGANIZATION	DATE SIGNED
<b>Apache Public Health Services District</b>	

February 8, 2018

Dear MRC Challenge Award Applicant,

The National Association of County and City Health Officials (NACCHO) is pleased to inform you that your application for a 2018 MRC Challenge Award was **approved** for Tier 3 funding at \$12,500.

You can expect an email within the next 1-2 weeks with an electronic copy of your fixed price award contract. Please read the contract carefully and notify us as soon as possible if there are any administrative errors for your agency name, address or person authorized to sign the contract.

By accepting the MRC Challenge Award funding and signing the contract, you are agreeing to:

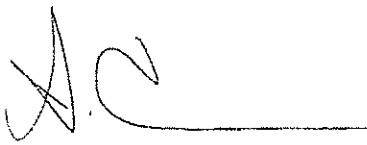
- Provide NACCHO an initial project report by 1 August 2018. Report format will be sent out by NACCHO at least 30 days prior to the due date.
- Update your unit's profile on the Medical Reserve Corps Program website, <https://mrc.hhs.gov/HomePage> (including contact information, volunteer numbers, unit activities, and additional unit information) quarterly in alignment with the Federal fiscal calendar (Q1: October 1 – December 31, Q2: January 1 – March 31, Q3: April 1 – June 30 and Q4: July 1 – September 30).
- Participate in special MRC projects (e.g., Network Profile Study, evaluations, surveys, etc.), when requested to do so by NACCHO.
- Participate in a Technical Assistance (TA) Assessment, when requested to do so by an MRC Regional Liaison.
- Use your MRC Challenge Award funds as described in your award application and budget submission. Ensure that your budget is expended in accordance with all applicable guidelines, laws and executive orders. Monies under this award **shall not be used** for food or beverages, incentives/give-away/swag or promotional items.
- Use MRC Challenge Award funds for only approved MRC related activities that assist in the development of the unit's capacity and sustainability and/or promote community resiliency as specified in the funding application. If future changes to your budget, as outlined in the application, exceed 10% of the overall budget you must submit a proposed budget modifications to NACCHO for approval. Include your budget as it was submitted, an explanation of where you are moving money from/to or the cost difference, and a date by which you will execute the work as you have proposed in your revision. All budget modification requests must be emailed to [mrc@naccho.org](mailto:mrc@naccho.org). You should submit a copy of your initial budget, a narrative with a brief explanation of where you are moving monies from/to and a justification for doing so. We strongly recommend you use the "read receipt" feature and keep copies of all communications in your funding file.
- Please see Federal Guidance [45 CFR Part 75](#) and [2 CFR Chapter I, Chapter II, Part 200](#) (Uniform Administrative Requirements, Cost Principals, and Audit Requirements for Federal Awards) for guidance on using the MRC Award funding.

- Any branding of durable equipment purchases must include MRC branding to acknowledge the intent of the funding. Equipment purchases are not transferable to partner agencies or organizations.
- **All contracts must be signed and returned to NACCHO by March 16, 2018**, or risk possible non-funding of the award. Checks will be sent via USPS within 4 weeks of receipt of the signed contract.

We look forward to your execution of the innovative concepts and strategies presented in your application. We strongly recommend that you capture information on how your MRC Challenge Award activities translate into building your unit's capacity or enhancing your community's resiliency through quantifiable metrics and measures and report the information quarterly as required to HHS, MRC Program office. If you have any questions, please contact NACCHO MRC staff at [mrc@naccho.org](mailto:mrc@naccho.org).

Thank you for your support and commitment to the Medical Reserve Corps mission.

Sincerely,

A handwritten signature in black ink, appearing to read 'A. Glymph', followed by a horizontal line extending to the right.

**A Chevelle Glymph, MPH, CPM**

Director, Community Preparedness and Resilience

National Association of County and City Health Officials (NACCHO)



### **Guidance on Successfully Submitting your MRC Award Contract:**

**Award contracts are due to NACCHO March 16, 2018. No contract extensions will be granted.**

#### **Submitting your award contracts to NACCHO:**

- Your MRC Award contract will be sent electronically to the email listed in the application for the person authorized to sign.
- The contract must be signed with an **original signature** of the individual authorized to sign contracts as identified in your original application.
- You must specify your organization's full mailing address (STREET ADDRESS). **Note: Contracts and checks cannot be mailed to a PO Box.** Failure to provide a street address will result in non-delivery.
- You **MUST** obtain an **original signature** on the last page of the contract and the **Certification of Non-Debarment or Suspension** for your contract to be processed.
- **Contracts received without signatures will not be processed.**
- Scan and email the **signed** copy of the contract and the Certification of Non-Debarment or Suspension to:  
**NACCHO MRC Team at [mrc@naccho.org](mailto:mrc@naccho.org)**  
**\*\*If you are unable to email a scanned copy, please mail original copy to:**  
National Association of County and City Health Officials  
1201 Eye St. NW  
4<sup>th</sup> Floor  
Washington, DC 20005
- Upon receipt of contract documents, assuming there are no errors, award checks and countersigned contracts will be sent via USPS within 25 business days.

#### **Requesting Changes:**

- 1) If you need to make changes to the **contact information** (i.e., Authorized Signer Name/Title, phone, EIN, address) you may do so by crossing out the incorrect information, hand-writing in the corrected information, and initialing next to all changes and submit as previously described.
- 2) **Changes to contract language are not allowed.** This is a "Fixed Price Agreement" award and awardees are expected to follow the award acceptance requirements outlined in the notification letter and contract.

## 2018 MRC Challenge Awards

### Applicant Information

Full Name:

Tammi-Jo Wilkins

Company:

Title:

admin coordinator

Email:

tjwilkins@co.apache.az.us

Phone:

928-333-6430

City:

Springerville

State:

AZ

Zip:

85938-5102

### Size

Select a size:

Small (0-50,000)    Medium (50,000-499,999)    Large (500,000+)

### Administrative Information

#### MRC Unit Information

MRC Unit Number (4 digits): \*

2107

MRC Unit Name: \*

Apache County MRC CISM Team

Name of MRC Contact Person: \*

TammiJo Wilkins

MRC Email or email for contact person: \*

tjwilkins@co.apache.az.us

MRC Phone Number: \*

928-333-6430

MRC Street Address: \*

323 S Mountain Ave STE 105

MRC City: \*

Springerville

MRC State: \*

MRC Zip Code: \*

85938

MRC Region: \*

- |  |  |   |  |  |
|--|--|---|--|--|
| <input type="checkbox"/> Region I - CT, ME, MA, NH, RI, and VT | <input type="checkbox"/> Region II - NJ, NY, PR, and VI  | <input type="checkbox"/> Region III - DC, DE, MD, PA, VA, and WV  | <input type="checkbox"/> Region IV - AL, FL, GA, KY, MS, NC, SC, and TN  | <input type="checkbox"/> Region V - IL, IN, MI, MN, OH, and WI |
| <input type="checkbox"/> Region VI - AR, LA, NM, OK, and TX    | <input type="checkbox"/> Region VII - IA, KS, MO, and NE | <input type="checkbox"/> Region VIII - CO, MT, ND, SD, UT, and WY | <input checked="" type="checkbox"/> Region IX - AZ, CA, HI, NV, Guam, American Samoa, CNMI, FSMI, RMI, and Palau | <input type="checkbox"/> Region X - AK, ID, OR, and WA         |

### Sponsoring Agency or 501(c)3 Information and Signatory Authority

Be sure to have your Housing/Sponsoring Organization's legal name, address, contact information for person authorized to sign the contract, tax identification number (EIN number) and 9 digit DUNS number available prior to completing this section. It is extremely important to enter this information correctly; as this will serve as the Fiscal Host for any awards you received and will be listed on NACCHO's contract.

Legal Name of Sponsoring Agency or Official Name is MRC Unit is a 501(c)3: \*

Apache Public Health Services Disstrict

EIN (Employee Identification Number): \*

866000385

DUNS #: \*

082897786

Name of Person Authorized to Sign Contract (Signatory Authority): \*

Kerry Pena

Email of Signatory Authority: \*

Kpena@co.apache.az.us

Phone Number of Signatory Authority: \*

928-333-6444

Street Address: \*

323 S Mountain Ave ste 105

City: \*

Springerville

State: \*

AZ

Zip Code: \*

85938

### MRC Challenge Award Information

MRC units may apply to **one** of the following funding opportunities:

- **Tier 3: 12,500** – Projects that include collaboration across multiple MRC units, stakeholders, or academic institutions to increase MRC capabilities, build MRC brand awareness, and develop shared resources.

Select the funding level you are applying for: \*

- Tier 1: \$2500     Tier 2: \$7500     Tier 3: \$12,500

**There are three focus areas for the 2018 MRC Challenge Awards.** Units should align their projects with a focus area and can only submit one proposal.

Select the focus area for your project: \*

- Building and Sustaining Community Resiliency       Enhancing Community Collaboration and Partnerships       Strengthen Community Health

What is the name of your Challenge Award Project Proposal?: \*

Advancement of our PEER/CISM support team

Select the primary topic area that your project addresses: \*

- |   |  |   |   |   |
|---|--|---|---|---|
| <input type="checkbox"/> Volunteer Recruitment/Retention        | <input type="checkbox"/> Preparedness Outreach     | <input type="checkbox"/> Vulnerable Population or Community Assessments | <input type="checkbox"/> Communication Technology               | <input type="checkbox"/> Develop Mission Ready Packages or Deployable Teams |
| <input type="checkbox"/> POD's                                  | <input type="checkbox"/> Active Bystander Response | <input type="checkbox"/> Healthcare or Community Coalitions             | <input checked="" type="checkbox"/> Mental/Emotional Health     | <input type="checkbox"/> Chronic Disease Prevention                         |
| <input type="checkbox"/> Healthy Eating/Addressing Food Deserts | <input type="checkbox"/> Environmental Health      | <input type="checkbox"/> Infectious Diseases                            | <input type="checkbox"/> Tobacco Use/Electronic Smoking Devices | <input type="checkbox"/> Maternal & Child Health                            |
| <input type="checkbox"/> HIV/STDs                               | <input type="checkbox"/> Zika                      | <input type="checkbox"/> Opioids  | <input type="checkbox"/> Injury and Violence Prevention         | <input type="checkbox"/> Health Equity                                      |
| <input type="checkbox"/> Other                                  |  |   |   |   |

Choose all that apply to your project: \*

- Partner with an Academic Institution     Conduct or Participate in a Training Exercise     Develop a Training or Educational Resource     Continuation of a project from previous Challenge Award

## Project Proposal

### 1. Project Description (50% of total score):

a. For the focus area selected, describe your program, initiative, or activity. : \*

Our CISM/PEER support team was developed to meet an identified gap within first responders and our healthcare organizations. This project began in 2015 as a result of the high rates of suicides within our county. In July 2016 we discovered our county was in a mental health state of emergency, we partnered with our State, Local and Behavioral health agencies to identify the needs of our community. We hosted two Critical Incident Stress Management/Group Debriefing classes, Question, Persuade, Refer (QPR), Mental Health First Aide, and Psychological First Aide (PFA). We continue to offer the referenced classes within our region that includes Navajo and Apache counties. We are working to partner Coconino county to make this a Northern Region Healthcare Coalition approach. From these classes we formed a regional CISM/PEER support team. This regional team consist of law, fire, EMS, public health, hospital, clergy, schools, spouses and Behavioral health. This team meets monthly since December 2016 where we have created all of the documentation that makes this group possible, including policy and procedures, communications, go-kits and tracking. Activation to a response is initiated by the impacted agency. The MRC lead matches the correct team members to the response based on experience and background. This CISM/PEER support team has responded to 11 incidents which include officer involved shootings, school lock down and several traumatic EMS calls since April 2017. Our team conducts an after action of the responses to identify the gaps to better serve our communities.

b. Describe the goals of your project. What are the measurable objectives for your project? : \*

In conjunction with our public health preparedness capabilities, our main goal is continuing the momentum of our group including the well being of the team members and future recruitment of our Apache County Medical Reserve Corp Critical Incident Stress Management Team. This includes the hosting of a regional Critical Incident Stress Management/Group Debriefing Train the Trainer class. This will enable us to host training at little to no cost for future sustainment of our project. This will allow us to continue the development of strong relationships with all partners included in our team. Upon the completion of the Train the Trainer course, our team will host a Critical Incident Stress Management/Group Debriefing training in each of the three counties on an annual basis. In conducting annual training, we will be able to identify future members for our team. We will continue to add future members in each area of focus in fire, EMS, law, school, spouses, clergy, hospital and Behavioral health in each of the counties. Our goal would be to have members three deep in each county and area of focus. We will host quarterly in person meetings, rotating counties, that will have an educational piece and tabletop exercise a recent response which will include an after action report. In doing this we will keep our volunteers engaged and continue to utilize the improvement process within our members.

c. Who is the target audience for your project? How are the MRC Volunteers involved?: \*

The target audience for the project includes: Law enforcement, local fire departments, EMS, healthcare facilities, schools, clergy from every denomination, spouses, public health and Behavioral health professionals. In having representation from all of the referenced areas, we are better able to serve our whole community by having the ability to provide peer support. Every individual of our Apache County Medical Reserve Corp Critical Incident Stress Management Team is an MRC member. Our team is managed through the Apache County Public Health Services Districts Emergency Preparedness Division.

d. Describe the benefits and impacts your program, initiative, or activity will have on your community and/or participants. What are the expected measurable outcomes?: \*

Apache county is one of the poorest and under served communities in our nation. As a rural diverse area with limited resources this team will benefit the building and sustaining of community recovery and resiliency. We are a benefit as a team to the community by having trained volunteers with the ability to provide peer support to individuals impacted by a traumatic event. We also are able to provide peer support to our first responders for their future well being. By having the requirement of Critical Incident Stress Management/Group Debriefing, Question, Persuade, Refer, Mental Health First Aide and Psychological First Aide our Medical Reserve Corp Team is able to identify the signs and symptoms of those in need. Our team enables our first responders to have the tools to provide peer support to each other, their partners and the community.

e. Describe what makes your program, initiative, or activity innovative or how it benefits your MRC units capabilities.: \*

Our Apache County Medical Reserve Corp Critical Incident Stress Management team leads have identified a gap in our communities and created a process to address it. In conducting research and reaching out to the Arizona Department of Health and Human Services and other behavioral health organizations we discovered that there was not a program in place that would meet our needs due to lack of resources. We initially reached out to local first responder leads to create a system that will work for our community. Our team has grown beyond our community to a regional approach. Our program was developed through many meetings and real events. We have been approached by tribal organizations and the Arizona Department of Education to collaborate on how this system can better be implemented in other areas and agencies. Our team responded to an event at our local schools for possible active shooter lock down. The local law enforcement agency requested activation of our team to provide peer support to teachers, students and bus drivers. This activation is still on going and has opened a door to further partnering with our school district.

## 2. Project Work Plan (30% of total score):

a. Implementation plans: Describe how the project will be carried out and how MRC volunteers are engaged in the process. : \*

The Apache County Medical Reserve Corp Critical Incident Stress Management Team leads will hire an instructor to teach the Train the Trainer course to a group of pre-identified individuals within our MRC unit which will allow us to continue to build community recovery and resiliency. We will also engage our MRC volunteers to create educational and outreach materials for the team and the public. This will allow our team members the opportunity to educate the public and partners on what our mission is.

b. List your project timeline.: \*

May 2018 the Apache County Medical Reserve Corp Critical Incident Stress Management Team will meet to determine a working group to develop and implement our educational materials. May 2018 we will hire a contractor to conduct the Train the Trainer course. September-October 2018 conduct the Train the Trainer course. March of 2019 this project will be completed.

c. What are your sustainability plans for your project?: \*

We will be meeting quarterly as a region to identify needs for education of potential MRC members and partners. In having the ability to train partners and members in the Critical Incident Stress Management/Group Debriefing at limited expense we will grow to withstand and recovery from the adverse health effects of incidences which provides community recovery and resiliency.

### 3. Budget (10% of total score):

Please provide a line item budget of your estimated program costs in an excel spreadsheet, using the line item categories below.

i. Administrative Costs and Fees

ii. Professional Service Fees

iii. Facilities, Rentals and AV Fees

iv. Uniforms, Equipment and Resources

v. Training & Exercises (T&E)

vi. Travel/Transportation Services

vii. Awards, Recruitment and Outreach

Administrative costs should be minimized where possible. **NACCHO's MRC Award funding may not be used to purchase promotional items/giveaways or food and beverages.**

Upload a line item budget of your estimated program costs. : \*

- 2018 MRC Challenge Award Budget.xlsx

*Go to online application to view files*

### 4. Evaluation (10% of total score):

a. Describe how you will obtain and report data. b. Describe how you will measure your project's success and community impact. : \*

The leads of the Apache County Medical Reserve Corp Critical Incident Stress Management Team will be responsible for the reporting of this grant and the activities of our group. We will follow the reporting guidelines set forth by the grant. The MRC leads track activities of the members which includes request for assistance. We will have the ability to train more people in the Critical Incident Stress Management/Group Debriefing skills, educate the public and all partners. This will be measured by meeting monthly with our local team and quarterly with our regional teams. This allows us to continue to identify needs, discuss our lessons learned, implement corrective actions and continue the focus and mission of our group.

#### Verification of Eligibility

**Minimum eligibility requirements for the MRC Challenge Awards include the following:**

1. MRC units must have an account at NACCHO's Awards website ( <http://application.naccho.org> ) to submit an application.

2. Selected applicants must have fully updated their unit profiles on the MRC Program Office website (<https://mrc.hhs.gov/HomePage>) between September 1 and December 8, 2017, prior to being awarded funding.

\*A fully updated unit profile is one in which *all* questions have been answered or updated (particularly unit leader contact information, numbers of volunteers, and activity reports, if applicable). The MRC Program Office strongly encourages units to update their unit profiles with any previously unreported activities for the calendar year, as well as new activities.

3. Applicants must be eligible to receive federal funds through their housing/sponsoring agency or be a 501(c) (3) non-profit organization.

4. Applicants must provide both their Employer Identification Number (EIN) and their Duns & Bradstreet Number (DUNS), as required by Federal regulations.

5. Prospective MRC units applying for a 2018 MRC Challenge Award must follow the MRC Program Office's unit registration process, have

MRC unit.

6. MRC Units selected for funding will receive a notification of award and contractual agreement. Units that accept the funding agree to comply with the terms of agreement outlined in the contractual agreement and submit all documents within the terms of agreement timeframe. NACCHO will not be able to accept any requests for changes to the content language of the contractual agreement. Requests for corrections or changes to designated approving authorities, housing agencies, or addresses to the contract must be submitted to NACCHO by February 28, 2018.

7. MRC units that received an MRC Challenge Award in 2016 must have submitted a final project evaluation report to be eligible for funding in 2018. Contact [mrc@naccho.org](mailto:mrc@naccho.org) if you are unsure if you have submitted a report.

8. MRC units that received an MRC Challenge Award in 2017 must have submitted an initial progress report to be eligible for funding in 2018. Contact [mrc@naccho.org](mailto:mrc@naccho.org) if you are unsure if you have submitted a report.

I agree to and understand that I must meet all of the relevant eligibility requirements to be considered for an award.: \*

Yes  No

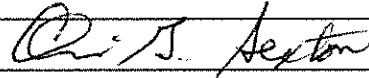
Apache County Board of Directors  
AGENDA ITEM REVIEW FORM

Beth  
Dacellina Stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director ACPHSD

Date/Signature: Chris Sexton, Director 02/05/18



Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval for IGA Sexually Transmitted Disease Services, Contract #ADHS14-071557, Amendment #3 that clarifies reporting and funding requirements.

BOS Meeting Date Requested 03/06/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature



Check if item does not require review

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

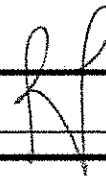
Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials



## Kimberly Penrod

---

**From:** Ryan Patterson  
**Sent:** Monday, February 5, 2018 4:11 PM  
**To:** Kimberly Penrod  
**Subject:** RE: Emailing: STD #3

Please accept as signature.

-----Original Message-----

**From:** Kimberly Penrod  
**Sent:** Monday, February 5, 2018 1:23 PM  
**To:** Ryan Patterson <rpatterson@co.apache.az.us>  
**Subject:** RE: Emailing: STD #3

No.

-----Original Message-----

**From:** Ryan Patterson  
**Sent:** Monday, February 5, 2018 12:16 PM  
**To:** Kimberly Penrod <kpenrod@co.apache.az.us>  
**Subject:** RE: Emailing: STD #3

Budget impacts?

-----Original Message-----

**From:** Kimberly Penrod  
**Sent:** Monday, February 5, 2018 7:34 AM  
**To:** Josh Covey <JCovey@apachelaw.net>; Ryan Patterson <rpatterson@co.apache.az.us>  
**Cc:** Chris Sexton <csexton@co.apache.az.us>; Cleta Keller <ckeller@co.apache.az.us>  
**Subject:** Emailing: STD #3

Your message is ready to be sent with the following file or link attachments:

STD #3

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

01/31/18

## **Pros and Cons for approval of IGA Amendment #3, Contract No: ADHS14-071557: Sexually Transmitted Disease Services (STD)**

2016 marked the third year in a row of an overall increase in the number of chlamydia, gonorrhea, and syphilis cases in the United States according to the Center for Disease Control's (CDC) *Sexually Transmitted Disease Surveillance Report 2016*. While STDs can impact anyone, the new report illustrates how disparities are deepening for the hardest hit and most vulnerable groups:

- Adolescents aged 15-24 make up the most reported chlamydia and gonorrhea infections and are now experiencing syphilis increases.
- Gay, bisexual, and other men who have sex with men (MSM) continue to face the highest rates of syphilis and HIV co-infection. Studies also suggest that gonorrhea rates have increased among MSM for the last 5 years.
- Pregnant women are experiencing some of the most drastic outcomes from untreated STDs with a steady increase in the number of congenital syphilis cases, with current rates exceeding the rates of 1998.

The STD trends reported here in Apache County are consistent with what is being seen in our state and nationally. Apache County continues to be one of the leading Arizona counties in the number of per capita STDs (chlamydia, gonorrhea, and syphilis) reported to the Arizona Department of Health. Bringing a halt to the STD burden requires action on the part of many entities and the role of the Apache County Health Department is desperately needed.

### Pros of approving the amendment

- Having a local, low cost, & confidential option for clients and partners to receive education, testing, and treatment equates to more clients being tested and treated.
- The Apache County Health Department can assist local providers with the most up-to-date screening and treatment protocols. This allows for more accurate testing and the latest information on antibiotic-resistant gonorrhea being distributed to our local physicians.
- When providers collaborate with Apache County staff to track down contacts, it frees up staff that are in the office to support the limited number of providers in our communities.
- The grant funds will allow more education to occur on the prevention of STDs.
- With the grant funds, more STD cases can be identified and treated resulting in fewer cases of infertility.
- With a decrease in syphilis cases, there will be a decrease in stillbirths and a decrease in congenital syphilis cases.

### Cons of not approving the amendment

- Without the STD program, staff will have more time to focus on other programs such as immunizations, TB prevention & education, and family planning/well woman services.



**INTERGOVERNMENTAL AGREEMENT (IGA)  
AMENDMENT**

ARIZONA DEPARTMENT OF  
HEALTH SERVICES  
150 N. 18<sup>th</sup> Avenue, Suite #260  
Phoenix, Arizona 85007

**CONTRACT No.: ADHS14-071557**

**AMENDMENT No.: 3**

**PROCUREMENT OFFICER  
Delilah Gonzalez**

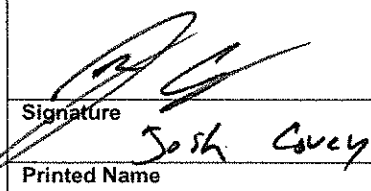
**SEXUALLY TRANSMITTED DISEASE SERVICES (STD)**

Effective upon signature, it is mutually agreed that the Intergovernmental Agreement (IGA) referenced is amended as follows:

1. Pursuant to the Terms and Conditions, **Provision Nineteen (19), THE FEDERAL FUNDING ACCOUNTABILITY AND TRANSPARENCY ACT (FFATA OR TRANSPARENCY ACT - P.L.109-282, AS AMENDED BY SECTION 6202(A) OF P.L. 110-252), FOUND AT <https://www.fsrc.gov/>** is hereby added to read as follows:

19. *If applicable*, the Contractor/Grantee shall submit to ADHS via email the Grant Reporting Certification Form. This form and the instructions can be downloaded from the ADHS Procurement website at <http://www.azdhs.gov/operations/financial-services/procurement/index.php#ffata> and must be returned to the ADHS by the 15<sup>th</sup> of the month following that in which the award was received. The form shall be completed electronically, and submitted using the steps outlined in the Grant Reporting Certification Form Instructions to the following email address: [ADHS\\_Grant@azdhs.gov](mailto:ADHS_Grant@azdhs.gov). All required fields must be filled including Top Employee Compensation, if applicable. Completing the Grant Reporting Certification Form is required for compliance with the Office of Management and Budget (OMB), found at <http://www.whitehouse.gov>. Failure to timely submit the Grant Reporting Certification Form could result in the loss of funds. This requirement applies to all subcontractors/sub-awardees utilized by the Contractor/Grantee for amounts exceeding \$30,000.00 during the term of the Award.

(Continued on Next Page)

		<b>CONTRACTOR SIGNATURE</b>	
Contractor Name		Contractor Authorized Signature	
Address		Printed Name	
City	State	Zip	Title
<p align="center"><b>CONTRACTOR ATTORNEY SIGNATURE</b></p> <p>Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.</p>		<p>This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.</p> <p>State of Arizona</p> <p>Signed this _____ day of _____, 20____</p>	
<p>Signature: </p> <p>Date: 2-6-18</p>		Procurement Officer	
<p>Printed Name: Josh Covey</p>		RESERVED FOR USE BY THE SECRETARY OF STATE	
<p>Attorney General Contract, No. P0012014000078, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in the proper form and is within the powers granted under the laws of the State of Arizona to those parties to the Agreement represented by the Attorney General.</p> <p>The Attorney General, BY:</p>			
Signature		Date	
Assistant Attorney General			
Printed Name:			



**INTERGOVERNMENTAL AGREEMENT (IGA)  
AMENDMENT**

ARIZONA DEPARTMENT OF  
HEALTH SERVICES  
150 N. 18<sup>th</sup> Avenue, Suite #260  
Phoenix, Arizona 85007

**CONTRACT No.: ADHS14-071557**

**AMENDMENT No.: 3**

**PROCUREMENT OFFICER  
Delilah Gonzalez**

2. Provision Twenty (20), is hereby added to read as follows:

**20. CONTRACTING; PROCUREMENT; INVESTMENT; PROHIBITIONS:**

- 20.1 A public entity may not enter into a contract with a company to acquire or dispose of services, supplies, information technology or construction unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of Israel.
- 20.2 A public entity may not adopt a procurement, investment or other policy that has the effect of inducing or requiring a person or company to boycott Israel.
- 20.3 Contractor hereby certifies that it is not currently engaged in, and will not for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Contractor may result in action by the State up to and including termination of this Contract.

3. Scope of Services, Provision Four (4), Tasks, Section 4.3, Item 4.3.5, is hereby added to read as follows:

**4. TASKS:**

- 4.3.5 Apache County Public Health Services shall attach disposition and close all electronic laboratory reports, including Medical Electronic Disease Surveillance Intelligence System (MEDSIS) reports, within thirty (30) days of receipt.

4. Scope of Services, Provision Five (5), Requirements, Section 5., Item 5.2. is hereby revised and amended to read as follows:

**5. REQUIREMENTS:**

- 5.2 Not use funds for clinical services, except to screen and treat uninsured women under the age of Twenty Five (25) years.

5. Scope of Services, Provision Seven (7), State Provided Items, Section 7, Item 7.3.1 is hereby added to read as follows:

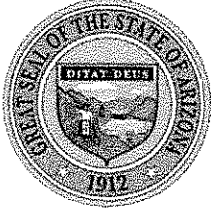
**7. STATE PROVIDED ITEMS:**

- 7.3.1 Enter and reassign to the Contractor all paper laboratory reports, and MEDSIS reports for the Contractor to disposition and close.

6. Scope of Services, Provision Eight (8), Reporting Requirements/Deliverables and Schedule, Section 8, items 8.3 and 8.4 are hereby revised and amended to read as follows:

**8. REPORTING REQUIREMENTS / DELIVERABLES AND SCHEDULE:**

- 8.3 Contractor's Expenditure Report shall include a summary of all positions included filled or vacant with the breakdown of associated costs incurred with each position and should be submitted monthly or quarterly and shall not exceed the total budget. Reports may be submitted to the Arizona Department of Health Services Sexually Transmitted Disease Control Program (ADHS STDCP) on a monthly basis but no less than semi-annually to coincide with the submission of the Progress Reports.



**INTERGOVERNMENTAL AGREEMENT (IGA)  
AMENDMENT**

**ARIZONA DEPARTMENT OF  
HEALTH SERVICES**  
150 N. 18<sup>th</sup> Avenue, Suite #260  
Phoenix, Arizona 85007

**CONTRACT No.: ADHS14-071557**

**AMENDMENT No.: 3**

**PROCUREMENT OFFICER  
Delilah Gonzalez**

8.4 Contractor shall submit semi-annual Progress Reports developed in accordance with their work plans no later than July 30<sup>th</sup> for the first half of the year and no later than January 31<sup>st</sup> for the second half of the year.

7. The Price Sheet "NOTE" under the Price Sheet is hereby revised and amended to read as follows:

**NOTE:** "The Contractor is authorized to transfer up to thirty-five percent (35%) or \$50,000, of the total budget amount between line items. Transfers of funds are only allowed between funded line items. Transfers exceeding the above mentioned amount shall require an amendment"

**ALL OTHER PROVISIONS OF THIS AGREEMENT SHALL REMAIN IN THEIR ENTIRETY.**



**INTERGOVERNMENTAL AGREEMENT (IGA)  
AMENDMENT**

**ARIZONA DEPARTMENT OF  
HEALTH SERVICES**  
150 N. 18<sup>th</sup> Avenue, Suite #260  
Phoenix, Arizona 85007

**CONTRACT No.: ADHS14-071557**

**AMENDMENT No.: 3**

**PROCUREMENT OFFICER  
Delilah Gonzalez**

**REVISED PRICE SHEET**

<b>COST REIMBURSEMENT LINE ITEMS</b>	<b>BUDGETED AMOUNT</b>
Personnel Services and Employee Related Expenses (ERE)	\$3,672.00
Professional & Outside Services	\$0.00
Professional & Outside Services: Temporary Data Entry Staff @13.97per hour	\$0.00
Travel	\$0.00
Occupancy Expense	\$0.00
Other Operating	\$2,364.00
Capital Outlay Expenses	\$0.00
Other	\$0.00
<b>TOTAL</b>	<b>\$6,036.00</b>

**NOTE:** "The Contractor is authorized to transfer up to thirty-five percent (35%) or \$50,000, of the total budget amount between line items. Transfers of funds are only allowed between funded line items. Transfers exceeding the above mentioned amount shall require an amendment"

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 2-23-2018

Describe in detail what you want to say to the Board and what action you want the Board to take:

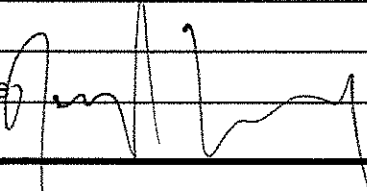
**Request authorization to enter into an Intergovernmental Agreement with Gila County Library District to purchase a new integrated library system for the purpose of improving functionality and service to staff and patrons. The assessed cost to the Library District has been planned for in our budget.**

BOS Meeting Date Requested: March 6, 2018

PRE-AGENDA ITEM REVIEW

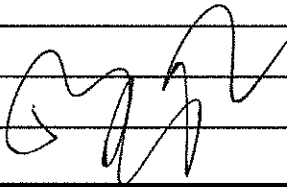
Legal Review: \_\_\_\_\_

Signature



Finance Review: \_\_\_\_\_

Signature



Human Resources Review: \_\_\_\_\_

Signature

Other Review: \_\_\_\_\_

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



**INTERGOVERNMENTAL AGREEMENT  
BETWEEN  
GILA COUNTY LIBRARY DISTRICT AND  
THE APACHE COUNTY LIBRARY DISTRICT**

**THIS AGREEMENT** ("this Agreement") is made and entered into effective April 1, 2018, (the "Effective Date"), by and between Gila County Library District, a special taxing district of Gila County, a Political subdivision of the State of Arizona, hereinafter referred to as "GCLD" and The Apache County Library District, a special taxing district of Apache County, a Political subdivision of the State of Arizona, hereinafter referred to as "ACL." GCLD and ACLD shall hereinafter be referred to collectively as the "Parties" and individually as a "Party".

**RECITALS**

**WHEREAS**, a County is authorized, pursuant to A.R.S. §11-952 to contract for services or jointly exercise common powers for joint cooperative action; and

**WHEREAS**, the Parties have utilized a shared Integrated Library System (ILS) for ten years for the provision of library services to all public libraries throughout both counties, housed and hosted by the GCLD; and

**WHEREAS**, the GCLD is implementing a new ILS Contract through Book Systems Inc. (BSI), which consists of hardware and software for library technical services, patron services, and public access to library databases commonly known as "Atrium"; and

**WHEREAS**, the new BSI Atrium System is a self-hosted system designed to accommodate the Parties continued provision of library services; and

**WHEREAS**, the new BSI Atrium System is a cost-effective method for the Parties to provide improved library services to the public;

**NOW, THEREFORE**, in consideration of the mutual promises contained in this Agreement, and of the mutual benefits to result therefrom, the Parties hereby agree as follows:

**1. Purpose**

The purpose of this Intergovernmental Agreement is to provide a shared ILS to the Apache County Library District at an affordable cost.

**2. Term and Renewal**

- A. Initial Term. This Agreement shall become effective on the Effective Date for an initial term ("Initial Term") of five years from the Effective Date.
- B. Renewal. Upon the expiration of the Initial Term, this Agreement shall be subject to review and renewal. This Agreement can be amended at any time with agreement by both counties subject to the approval of each county's respective Library District Directors and Board of Supervisors.

**3. Apache County Library District (ACLD) Responsibilities:**

- A. ACLD shall be responsible for and remit to GCLD, all vendor charges for the ACLD installation and software maintenance for ACLD access, in the amount of \$23,502.00, in fiscal year 2017-18 for the ACLD portion of the BSI Atrium System installation.
- B. ACLD shall be responsible for and remit to GCLD, all vendor charges for the ACLD installation and software maintenance for ACLD module upgrade scheduled for fiscal year 2018-19 in the amount of \$20,355.00 for the ACLD portion of the BSI Atrium module upgrades.
- C. ACLD shall annually thereafter be responsible for and remit to GCLD, one half of the annual subscription renewals, for as long as the GCLD and ACLD share the BSI Atrium system. As a part of this Agreement this would include the following three fiscal year costs for subscriptions, maintenance and upgrades as follows:
  - Fiscal year 2019-20 -due July 2019 - \$8,470.00
  - Fiscal year 2020-21 - due July 2020 -\$8,619.00
  - Fiscal year 2021-22 - due July 2021 -\$8,771.00
- D. ACLD shall be responsible for the holdings, profiles and all content related administration of the ACLD portion of the shared ILS;
- E. The ACLD shall be responsible for all computers, software, and network hardware connecting the ACLD office and the branch libraries to the ILS;
- F. The ACLD shall fund the costs associated with this Agreement out of its operating budget. The GCLD should incur no additional costs associated with this Agreement that are not offset by the ACLD as noted above.

**4. Gila County Library District (GCLD) Responsibilities:**

- A. GCLD agrees to allow ACLD to load its data and the Atrium software on the Gila County Library District server(s); and to have access to said server(s) for the express purpose of running the Book Systems, "Atrium Library System," all in accordance with the terms of this Agreement.
- B. GCLD shall be responsible for all maintenance and administration of the data center, servers and network serving the data center;
- C. GCLD agrees to collaborate with ACLD on any and all decision making regarding the BSI Atrium System that would affect the ACLD operations.

## 5. Compensation:

- A. GCLD shall apportion a percentage of the replacement costs annually for the Atrium Server, OPAC Server, Mail Server, and the Domain Controller, beginning in FY 2019-20 to the ACLD at a rate of \$800.00 annually for the remaining three years of this Agreement.
- B. The GCLD shall apportion an annual fee to ACLD for staff time spent assisting ACLD in troubleshooting problems or other ACLD related work, beginning in fiscal year 2019-20 in the amount of \$5,000.00 annually, for the remaining three years of this Agreement.
- C. As full and completed compensation for services provided pursuant to this Agreement, ACLD shall pay GCLD at the time mutually agreed upon by ACLD and GCLD.

## GENERAL TERMS

1. **Mutual Indemnification:** To the fullest extent permitted by law, the ACLD shall indemnify, defend and hold harmless GCLD, its officers, employees and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands and costs attendant thereto, to the extent caused by or arising out of any willful or negligent act, error or omission, by ACLD, its agents, employees or anyone under its direction or control or on its behalf in connection with performance of this Agreement. To the fullest extent permitted by law, the GCLD shall indemnify, defend and hold harmless, ACLD, its officers, employees and agents from and against any and all suits, actions, legal administrative proceedings, claims or demands and costs attendant thereto, to the extent caused by or arising out of any willful or negligent act, error or omission, the GCLD, its agents, employees or anyone under its direction or control or on its behalf in connections with performance of this Agreement. The terms of this section shall survive termination of this Agreement.
2. **Duration/Termination:** This Agreement will remain in effect for the Initial Term, and may be extended by mutual Agreement of the Parties. Either Party may, at any time and without cause, cancel this Agreement by providing 30 days written notice to the other Party. The Parties do not expect that there shall be any property owned by the Parties that will be comingled that will need to be disposed of after termination of the Agreement. However, upon termination of this Agreement, equipment furnished or purchased by GCLD shall be retained by GCLD and equipment furnished or purchased by ACLD shall be retained by the ACLD.
3. **Cancellation:** This Agreement may be canceled pursuant to the provisions of A.R.S. §38-511. The Parties hereby acknowledge notice of A.R.S. §38-511 which provides for cancellation of contracts for violation of the conflict of interest statute.
4. **Compliance with All Laws:** The Parties shall comply with all federal, state and local laws, rules, regulations, standards and Executive Orders, without limitation to those designated within this Agreement. Any changes in the governing laws, rules and regulations during the term of this Agreement shall apply but do not require an amendment.
5. **Entire Agreement:** This document constitutes the entire agreement between the Parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and

understandings, oral or written, are hereby superseded and merged herein. This Agreement may be modified, amended, altered or extended only by a written amendment signed by both Parties.

6. **Non-Appropriation:** Notwithstanding any other provision in this Agreement, this Agreement may be terminated if, for any reason, GCLD or ACLD does not appropriate sufficient monies for the purpose of maintaining this Agreement.
7. **Immigration Law Compliance Warranty:** As required by A.R.S. § 41-4401, each Party hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Each Party further warrants that after hiring an employee, it verifies the employment eligibility of the employee through the e-verify program. If either Party uses any subcontractors in performance of the Agreement, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the e-verify program. A breach of this warranty shall be deemed a material breach of the Agreement subject to penalties up to and including termination of this Agreement. A Party shall not be deemed in material breach if it and its subcontractors establish compliance with the employment verification provisions of Sections 274A and 274B of the federal Immigration and Nationality Act and the e-verify requirements contained in A.R.S. § 23-214(A).

Each Party retains the legal right to inspect the papers of the other Party and its subcontractors engaged in performance of this Agreement to ensure that the other party and its subcontractors are complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times. If state law is amended, the parties may modify this paragraph consistent with state law.

8. As required by A.R.S. § 23-214(B), ACLD shall provide proof to GCLD that ACLD is registered with and is participating in the e-verify program.
9. **Israel Boycott Certification:** To the extent required by law, each Party hereby certifies that it is not currently engaged in and will not, for the duration of this Agreement, engage in a boycott of Israel as defined by A.R.S. § 35-393.01.
10. **Finances and Budgetary Matters:** Pursuant to A.R.S. §11-952(B)(3), the establishment and maintenance of a budget for this Intergovernmental Agreement, and the financing for it, shall be approved annually by GLCD and ACLD through its respective board or council; financing may include commitment of general funds, grant funds, or other available financing.

#### 11. Notices and Contact List

All notices or demands upon any Party to this Agreement shall be in writing, unless other forms are designated elsewhere, and shall be delivered in person or sent by mail addressed as follows:

Apache County Library District  
Attn: SueAn Stradling Collins  
30 South 2nd West  
St. Johns, Arizona 85936

Gila County Library District  
Attn: Jacque Sanders  
1400 E. Ash Street  
Globe, Arizona 85501

***IN WITNESS THEREOF***, the Parties to this Agreement have caused their names to be affixed hereto by their proper offices on the date indicated above.

GILA COUNTY BOARD OF SUPERVISORS AS  
GILA COUNTY LIBRARY DISTRICT

APACHE COUNTY BOARD OF SUPERVISORS  
AS APACHE COUNTY LIBRARY DISTRICT

\_\_\_\_\_  
Tommie Martin, Chairman

\_\_\_\_\_  
Alton Joe Shepherd, Chairman

ATTEST

ATTEST

\_\_\_\_\_  
Marian Sheppard, Clerk of the Board

\_\_\_\_\_  
Ryan Patterson, Clerk of the Board

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

APPROVED AS TO FORM

APPROVED AS TO FORM

\_\_\_\_\_  
Jefferson R. Dalton,  
Deputy Gila County Attorney, Civil Bureau Chief  
*for* Bradley D. Beauchamp, County Attorney

\_\_\_\_\_  
Michael B. Whiting, Apache County Attorney

Pros and cons for entering into a new IGA with Gila County for the sharing of an integrated library system (ILS)

Agenda item as written:

**Request authorization to enter into an Intergovernmental Agreement with Gila County Library District to purchase a new integrated library system for the purpose of improving functionality and service to staff and patrons. The assessed cost to the Library District has been planned for in our budget.**

Note: We realize that the Board does not generally approve of agreements that go beyond the term of the board members, but this agreement is for 5 years because Book Systems (Atrium) has given Gila (and us) fixed prices 5 years out.

Pros

- Improved library service to patrons and staff
- Continued ability to execute basic library functions (check items in/out, catalog items, record of patrons and holdings)
- Realized savings as soon as the second year of the agreement
- We have been working with and sharing an ILS with Gila County since 2008, and the relationship has been mutually beneficial

Cons

- Without access to an ILS, our libraries would not be able to function
- Unable to bear the cost of our own ILS
- Our records are not digitally housed locally
- We cannot afford our own server to digitally house the records

Text of an email I sent out January 9, 2018 as a brief overview.

At present, the Library District is using an integrated library service (ILS) called Polaris. We have been with the company since 2008. They were bought out in 2016, by Innovative Interfaces, Inc. in April of 2016. Since that time, the customer service and support they have given us has steadily declined. For instance, the system had to be rebooted three times yesterday.

The ILS is what allows us as a Library District to catalog our materials, create and keep patron records, check in and out materials, etc. It is an integral part of the everyday running of our libraries. We were the last county in the state to automate to an ILS. Polaris was one of the best systems available at the time we did our research which was in late 2007-2008. Because we could not afford Polaris alone, we were able to partner with Gila County that already had Polaris. Gila County, as the primary purchaser of the system has given Polaris a 90 day notice that they are changing systems. Without Gila County, we would not be able to afford Polaris on our own, and Gila has invited us to continue to share their system and server. They are migrating to a company called Book Systems.

The IGA that would be necessary for us to continue our partnership, is currently being reviewed by Gila's attorneys. Once approved, it will be sent to us to have our attorneys review it.

The initial costs may be \$7,000 more this year for startup of the new system, but will be \$5,000 cheaper next year, and \$16,000 cheaper every year hereafter.

Benefit to the staff and patrons of Apache County would include an upgraded system, improved customer service in both availability and quality, as well as future savings to the taxpayers.

I just wanted to keep you apprised of this upcoming IGA and will send updates as I receive them.

SueAn Stradling-Collins  
Library Director  
Apache County Library District  
P.O. Box 2760  
30 South 2nd West  
St. Johns, AZ 85936

928-337-4923  
Fax 928-337-3960

## **SueAn Stradling-Collins**

---

**From:** Joe Young  
**Sent:** Thursday, February 15, 2018 4:56 PM  
**To:** SueAn Stradling-Collins  
**Subject:** RE: new IGA with Gila county

**Categories:** Red Category

The IGA is ok right now, I will review again when changes are made. Do we have any agreement between us and Polaris? If so, we need to look at that to terminate.

---

**From:** SueAn Stradling-Collins [<mailto:scollins@co.apache.az.us>]  
**Sent:** Wednesday, February 14, 2018 8:26 AM  
**To:** Joe Young  
**Subject:** new IGA with Gila county  
**Importance:** High

Joe,

We are hoping to enter into a new IGA with Gila County for a new ILS (Integrated Library System). Below, in blue, please find the summary I sent to the Supervisors a while back. This will give you the general information. Attached, please find the new IGA. We realize it is a five year agreement, but that is because Books Systems (Atrium) have given us set pricing for these five years. I can explain that to the Board. Let me know if you have any questions.

Thank you.

At present, the Library District is using an integrated library service (ILS) called Polaris. We have been with the company since 2008. They were bought out in 2016, by Innovative Interfaces, Inc. in April of 2016. Since that time, the customer service and support they have given us has steadily declined. For instance, the system had to be rebooted three times yesterday.

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SueAn Stradling-Collins  
Library Director  
Apache County Library District  
P.O. Box 2760  
30 South 2nd West  
St. Johns, AZ 85936

928-337-4923  
Fax 928-337-3960

Currently reading *The Keeper of Lost Things* by Ruth Hogan. I checked this out from the St. Johns Public Library branch.

**Come Read with Us!**



We work to make our best better.

Quoted to:  
 Jacque Sanders  
 Gila County Library District  
 1400 E Ash St.  
 Globe, AZ 85501

Date: 12/14/2017  
 Exp. Date: 1/31/2018



## Self-hosted Solution Pricing

	Qty	Initial Purchase	July 2018	Year 2019	Year 2020	Year 2021
<b>For Main Library - Gila County Library District:</b>						
Atrium Self-Hosted Licensing (Includes implementation, catalog, circulation, reports, administration, OPAC, mobile patron interface, and Customer Service Agreement for 1-year)	1	\$2,795.00	-	\$0.00	\$0.00	\$0.00
<b>Atrium Licensing for Gila Co. Branch Libraries</b>						
<b>For Main Library - Apache County Library District:</b>	9	\$11,227.50	-	\$0.00	\$0.00	\$0.00
Atrium Self-Hosted Licensing (Includes implementation, catalog, circulation, reports, administration, OPAC, mobile patron interface, and Customer Service Agreement for 1-year)	1	\$2,795.00	-	\$0.00	\$0.00	\$0.00
<b>Atrium Licensing for Apache Co. Branch Libraries</b>						
Atrium Self-Hosted Licensing (Includes implementation, catalog, circulation, reports, administration, OPAC, mobile patron interface, and Customer Service Agreement for 1-year)	7	\$8,732.50	-	\$0.00	\$0.00	\$0.00
Electronic Data Migration from Polaris	1	\$9,330.00	-	\$0.00	\$0.00	\$0.00
OPAC Snapshot Unbound (Content Enrichment Service)	1	\$4,620.00	-	\$4,620.00	\$4,712.00	\$4,806.00
Atrium on-site training at one site for Gila & Apache	5 Days	\$10,000.00	-	\$0.00	\$0.00	\$0.00
<b>Upgrade to Add SIP2/NCIP, Z39.50/NCIP Server for Gila</b>						
Upgrade to Add SIP2/NCIP, Z39.50/NCIP Server for Apache	1	-	\$9,365.00	Included	Included	Included
Upgrade to Add Authority & Serials Modules for Gila	1	-	\$9,365.00	Included	Included	Included
Upgrade to Add Authority & Serials Modules for Apache	1	-	\$9,990.00	Included	Included	Included
Upgrade to Add SURFIT Federated Search for Gila & Apache	1	-	\$9,990.00	Included	Included	Included
Atrium Annual Support & Updates	1	-	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
<b>Yearly Totals:</b>						
	1	Included	Included	\$10,320.00	\$10,526.00	\$10,736.00
		\$49,500.00	\$40,710.00	\$16,940.00	\$17,238.00	\$17,542.00

\* Customer Service Agreement (CSA) and Subscription Services will remain at the same price for a period of 5-years. Prices are subject to change if the CUSTOMER exceeds annual circulation of 370,000, or if additional branch licenses, products or other services are purchased. After the initial 5-year period, ongoing CSA's, and subscription renewals are automatically renewed for a period of 1-year and may be subject to an increase of up to

**Prices Quoted Must Remain Confidential**  
 Thank you for your interest in BSI products and services!



4901 University Square, Ste. 3 Huntsville, AL 35816

Tel: (800) 219-6571 Fax: (800) 230-4183  
(256) 533-9746 (256) 536-1175

# QUOTE

Quote Number: BSIQ23687

Quoted On: Dec 19, 2017

Prepared For	
<b>Jacque Sanders</b> <b>Gila County Library District</b> 1400 E Ash St. Globe, AZ 85501	Phone: (928)402-8770 Fax: Email: jsanders@gilacountyaz.gov

Project	Sales Representative	Expires On
<b>Atrium (Self-Hosted) Library Solution</b>	<b>Bruce Price</b> Ext. 6775 bprice@booksys.com	<b>1/31/2018</b>

Description	Part No.	Qty	Ext. Price
<b>ATRIUM SELF-HOSTED SOLUTION:</b>			
<b>For Main Library - Gila County Library District</b>			
Atrium (Self-Hosted), Web-based Library Management System (ILS) License for Public and Academics. Includes Customer Service Agreement for the 1st year.		1	<b>\$2,795.00</b>
<b>For Gila County Library Branch Locations:</b>			
Atrium (Self-Hosted), Web-based ILS Licenses for (9) Branch Libraries.  (Gila Community College - Globe, Gila Community College - Payson, Globe Public Library, Hayden Public Library, Isabelle Hunt Memorial, Payson Public Library, San Carlos Public Library, Tonto Basin Public Library, Young Public Library)	11-AWBSB	1	<b>\$11,227.50</b>
<b>For Main Library - Apache County Library District</b>			
Atrium (Self-Hosted), Web-based Library Management System (ILS) License for Public and Academics. Includes Customer Service Agreement for the 1st year.		1	<b>\$2,795.00</b>
<b>For Apache County Library Branch Locations:</b>			
Atrium (Self-Hosted), Web-based ILS Licenses for (7) Branch Libraries  (Alpine, Concho, Greer Memorial, Round Valley, Sanders, St. John's, Vernon)	11-AWBSB	1	<b>\$8,732.50</b>
<b>Total for Atrium Licenses:</b>			<b>\$25,550.00</b>

Continued On Next Page ...

### Prices Quoted Must Remain Confidential

Terms: Net 30 Days

Thank you for your interest in Book Systems and our resource management solutions. Note that prices quoted are subject to change without notice.



Description	Part No.	Qty	Ext. Price
<b>DATA MIGRATION &amp; IMPLEMENTATION:</b>			
Electronic Data Migration from Polaris for up to 380,000 items (Patrons included).		1	\$9,330.00
<b>Total for Data Migration &amp; Implementation:</b>			<b>\$9,330.00</b>
<b>ON-SITE TRAINING:</b>			
5-Day(s) of Atrium On-Site Professional Development Training from 9:00 am to 4:00 pm (Includes trainer's expenses, i.e., mileage, meals and lodging)	80-ATRN101S	5	\$10,000.00
<b>Note: Training is required with the purchase of Atrium</b>			
<b>Total for On-site Training:</b>			<b>\$10,000.00</b>
<b>SUBSCRIPTION SERVICES:</b>			
OPAC Snapshot (Unbound) - Content Enrichment Service for Apache and Gila County Library Districts with an Total Annual Circulation of 370,000 or Less. (Yearly Subscription)	20-SYNUP	1	\$4,620.00
<b>Total for Subscriptions:</b>			<b>\$4,620.00</b>
<b>Grand Total</b>			<b>\$49,500.00</b>

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4901 University Square, Ste. 3 Huntsville, AL 35816

Tel: (800) 219-6571 Fax: (800) 230-4183  
(256) 533-9746 (256) 536-1175

# QUOTE

Quote Number: BSIQ23688

Quoted On: Dec 19, 2017

Prepared For	
<b>Jacque Sanders</b> <b>Gila County Library District</b> 1400 E Ash St. Globe, AZ 85501	Phone: (928)402-8770 Fax: Email: jsanders@gilacountyaz.gov

Project	Sales Representative	Expires On
<b>Atrium Upgrade &amp; Modules for July 2018</b>	<b>Bruce Price</b> Ext. 6775 bprice@booksys.com	<b>07/31/2018</b>

Description	Part No.	Unit Price	Qty	Ext. Price
<b>ATRIUM UPGRADE &amp; MODULES</b>				
Upgrade to Add SIP2/NCIP, Z39.50/NCIP Server for Gila	99-CUIT-01	\$9,365.00	1	<b>\$9,365.00</b>
Upgrade to Add SIP2/NCIP, Z39.50/NCIP Server for Apache	99-CUIT-01	\$9,365.00	1	<b>\$9,365.00</b>
Upgrade to Add Authority & Serials Modules for Gila		\$9,990.00	1	<b>\$9,990.00</b>
Upgrade to Add Authority & Serials Modules for Apache		\$9,990.00	1	<b>\$9,990.00</b>
Upgrade to Add SURFIT Federated Search for Gila & Apache	20-SURFIT	\$2,000.00	1	<b>\$2,000.00</b>
<b>Total</b>				<b>\$40,710.00</b>

### Prices Quoted Must Remain Confidential

Terms: Net 30 Days

Thank you for your interest in Book Systems and our resource management solutions. Note that prices quoted are subject to change without notice.

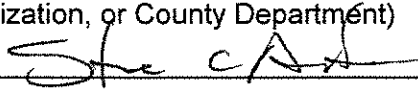


Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance



Date/Signature: 2/27/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of demands as distributed to the Apache County Board of Supervisors between February 6, 2018 to March 6, 2018. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.

BOS Meeting Date Requested 3/6/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Check if item does not require review

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

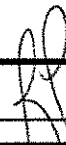
Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials



Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062141	02/06/2018	Accounts Payable	AMERICAN FAMILY LIFE ASSURANCE	986.03
Open	NBAZ - Warrant Clearing Account	Check	1062142	02/06/2018	Accounts Payable	APACHE COUNTY FSA	235.21
Open	NBAZ - Warrant Clearing Account	Check	1062143	02/06/2018	Accounts Payable	APACHE COUNTY HSA	3,308.74
Open	NBAZ - Warrant Clearing Account	Check	1062144	02/06/2018	Accounts Payable	APACHE COUNTY MEDICAL	158,536.23
Open	NBAZ - Warrant Clearing Account	Check	1062145	02/06/2018	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	133,312.80
Open	NBAZ - Warrant Clearing Account	Check	1062146	02/06/2018	Accounts Payable	APACHE COUNTY TREASURER	113.00
Open	NBAZ - Warrant Clearing Account	Check	1062147	02/06/2018	Accounts Payable	ASRS LEGACY EORP	1,101.84
Open	NBAZ - Warrant Clearing Account	Check	1062148	02/06/2018	Accounts Payable	AZ DEPT OF REVENUE	53.08
Open	NBAZ - Warrant Clearing Account	Check	1062149	02/06/2018	Accounts Payable	AZ STATE RETIREMENT SYSTEM	99,085.56
Open	NBAZ - Warrant Clearing Account	Check	1062150	02/06/2018	Accounts Payable	CINCINNATI LIFE INS CO	28.00
Open	NBAZ - Warrant Clearing Account	Check	1062151	02/06/2018	Accounts Payable	COLONIAL LIFE AND ACCIDENT INS	1,230.51
Open	NBAZ - Warrant Clearing Account	Check	1062152	02/06/2018	Accounts Payable	CORRECTIONS OFFICER RET PLAN	7,799.12
Open	NBAZ - Warrant Clearing Account	Check	1062153	02/06/2018	Accounts Payable	CORRECTIONS OFFICER RETIREMENT PLAN 520	5,242.70
Open	NBAZ - Warrant Clearing Account	Check	1062154	02/06/2018	Accounts Payable	EODCRS DISABILITY	18.42
Open	NBAZ - Warrant Clearing Account	Check	1062155	02/06/2018	Accounts Payable	EORP LEGACY	1,288.26
Open	NBAZ - Warrant Clearing Account	Check	1062156	02/06/2018	Accounts Payable	FAMILY SUPPORT REGISTRY	129.00
Open	NBAZ - Warrant Clearing Account	Check	1062157	02/06/2018	Accounts Payable	INTERNAL REVENUE SERVICE	452.25
Open	NBAZ - Warrant Clearing Account	Check	1062158	02/06/2018	Accounts Payable	NATIONWIDE	930.00
Open	NBAZ - Warrant Clearing Account	Check	1062159	02/06/2018	Accounts Payable	NATIONWIDE RETIREMENT SOL EODCRS	1,030.62
Open	NBAZ - Warrant Clearing Account	Check	1062160	02/06/2018	Accounts Payable	NATIONWIDE TRUST FSB	786.53
Open	NBAZ - Warrant Clearing Account	Check	1062161	02/06/2018	Accounts Payable	NEW MEXICO HUMAN SERVICES DEPT	185.50
Open	NBAZ - Warrant Clearing Account	Check	1062162	02/06/2018	Accounts Payable	PUBLIC SAFETY PERSONNEL 401	7,616.75
Open	NBAZ - Warrant Clearing Account	Check	1062163	02/06/2018	Accounts Payable	PUBLIC SAFETY SHERIFF RET	39,631.49
Open	NBAZ - Warrant Clearing Account	Check	1062164	02/06/2018	Accounts Payable	RIO PUERCO ACRES	495.00
Open	NBAZ - Warrant Clearing Account	Check	1062165	02/06/2018	Accounts Payable	SECURITY BENEFIT GROUP	1,480.00
Open	NBAZ - Warrant Clearing Account	Check	1062166	02/06/2018	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	1,685.89
Open	NBAZ - Warrant Clearing Account	Check	1062167	02/07/2018	Accounts Payable	4IMP/PRINT	321.77
Open	NBAZ - Warrant Clearing Account	Check	1062168	02/07/2018	Accounts Payable	ALCOPRO INC	272.00
Open	NBAZ - Warrant Clearing Account	Check	1062169	02/07/2018	Accounts Payable	ALLEGRA	440.81
Open	NBAZ - Warrant Clearing Account	Check	1062170	02/07/2018	Accounts Payable	ALSCO INC	166.77
Open	NBAZ - Warrant Clearing Account	Check	1062171	02/07/2018	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	573.90
Open	NBAZ - Warrant Clearing Account	Check	1062172	02/07/2018	Accounts Payable	AMIGO CHEVROLET	126.49
Open	NBAZ - Warrant Clearing Account	Check	1062173	02/07/2018	Accounts Payable	ANDA INC	1.00
Open	NBAZ - Warrant Clearing Account	Check	1062174	02/07/2018	Accounts Payable	APACHE COUNTY	432.75
Open	NBAZ - Warrant Clearing Account	Check	1062175	02/07/2018	Accounts Payable	AT&T MOBILITY	115.63
Open	NBAZ - Warrant Clearing Account	Check	1062176	02/07/2018	Accounts Payable	ATHERLEY, KENDRA E	24.26
Open	NBAZ - Warrant Clearing Account	Check	1062177	02/07/2018	Accounts Payable	AZ ASSOCIATION OF SCHOOL BUSINESS OFFICIALS	70.00
Open	NBAZ - Warrant Clearing Account	Check	1062178	02/07/2018	Accounts Payable	AZ BRAKE & CLUTCH SUPPLY	468.89
Open	NBAZ - Warrant Clearing Account	Check	1062179	02/07/2018	Accounts Payable	AZ STATE RETIREMENT SYSTEM	2,881.68
Open	NBAZ - Warrant Clearing Account	Check	1062180	02/07/2018	Accounts Payable	AZLGEBT	310,433.89
Open	NBAZ - Warrant Clearing Account	Check	1062181	02/07/2018	Accounts Payable	BAKER & TAYLOR BOOKS	77.42
Open	NBAZ - Warrant Clearing Account	Check	1062182	02/07/2018	Accounts Payable	BASHAS' CORPORATE OFFICE	95.54
Open	NBAZ - Warrant Clearing Account	Check	1062183	02/07/2018	Accounts Payable	BATTERIES PLUS (GLENDALE/CHANDLER)	189.62
Open	NBAZ - Warrant Clearing Account	Check	1062184	02/07/2018	Accounts Payable	BAUMAN HOME AND AUTO INC	122.09

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062185	02/07/2018	Accounts Payable	BEGAY, SARAH MAE	245.00
Open	NBAZ - Warrant Clearing Account	Check	1062186	02/07/2018	Accounts Payable	BLUE HILLS ENVIRONMENTAL	135.11
Open	NBAZ - Warrant Clearing Account	Check	1062187	02/07/2018	Accounts Payable	BOB BARKER COMPANY INC	340.40
Open	NBAZ - Warrant Clearing Account	Check	1062188	02/07/2018	Accounts Payable	BODDEKER, MARY EMILY	356.18
Open	NBAZ - Warrant Clearing Account	Check	1062189	02/07/2018	Accounts Payable	BOWMAN, GLORIA	428.29
Open	NBAZ - Warrant Clearing Account	Check	1062190	02/07/2018	Accounts Payable	BRADCO	9,839.65
Open	NBAZ - Warrant Clearing Account	Check	1062191	02/07/2018	Accounts Payable	BRAIGEL, MICHAEL T	50.92
Open	NBAZ - Warrant Clearing Account	Check	1062192	02/07/2018	Accounts Payable	BRIDES AUTO CENTER	37.50
Open	NBAZ - Warrant Clearing Account	Check	1062193	02/07/2018	Accounts Payable	BROWN, DEVIN	61.36
Open	NBAZ - Warrant Clearing Account	Check	1062194	02/07/2018	Accounts Payable	BROWNS PARTSMASTER INC	881.90
Open	NBAZ - Warrant Clearing Account	Check	1062195	02/07/2018	Accounts Payable	BULWARK EXTERMINATING LLC	220.00
Open	NBAZ - Warrant Clearing Account	Check	1062196	02/07/2018	Accounts Payable	BUTLERS OFFICE EQUIPMENT & SUPPLY INC	52.05
Open	NBAZ - Warrant Clearing Account	Check	1062197	02/07/2018	Accounts Payable	CELLULAR ONE NE AZ	507.86
Open	NBAZ - Warrant Clearing Account	Check	1062198	02/07/2018	Accounts Payable	CENTER FOR DISEASE DETECTION LLC	101.00
Open	NBAZ - Warrant Clearing Account	Check	1062199	02/07/2018	Accounts Payable	COREMRLC	370.00
Open	NBAZ - Warrant Clearing Account	Check	1062200	02/07/2018	Accounts Payable	CURTIS, ROGER STUART	867.03
Open	NBAZ - Warrant Clearing Account	Check	1062201	02/07/2018	Accounts Payable	CZARNYSZKA, TROY D	269.14
Open	NBAZ - Warrant Clearing Account	Check	1062202	02/07/2018	Accounts Payable	D & H PETROLEUM & ENVIRONMENTAL SERVICES	1,638.77
Open	NBAZ - Warrant Clearing Account	Check	1062203	02/07/2018	Accounts Payable	DAHOZY, RODGER	239.76
Open	NBAZ - Warrant Clearing Account	Check	1062204	02/07/2018	Accounts Payable	DAVIS TRUE VALUE HARDWARE	94.57
Open	NBAZ - Warrant Clearing Account	Check	1062205	02/07/2018	Accounts Payable	DIAZ, CECILIA	288.48
Open	NBAZ - Warrant Clearing Account	Check	1062206	02/07/2018	Accounts Payable	DIRECTV LLC	125.97
Open	NBAZ - Warrant Clearing Account	Check	1062207	02/07/2018	Accounts Payable	DISCOUNT TIRE	1,210.08
Open	NBAZ - Warrant Clearing Account	Check	1062208	02/07/2018	Accounts Payable	DISH NETWORK	111.12
Open	NBAZ - Warrant Clearing Account	Check	1062209	02/07/2018	Accounts Payable	DOYLES AUTO BODY INC	1,087.61
Open	NBAZ - Warrant Clearing Account	Check	1062210	02/07/2018	Accounts Payable	EAGAR, BRANNON	385.00
Open	NBAZ - Warrant Clearing Account	Check	1062211	02/07/2018	Accounts Payable	EM HALE LAW	554.95
Open	NBAZ - Warrant Clearing Account	Check	1062212	02/07/2018	Accounts Payable	EMPIRE MACHINERY	266.47
Open	NBAZ - Warrant Clearing Account	Check	1062213	02/07/2018	Accounts Payable	EMPOWERMENT SYSTEMS INC	320.00
Open	NBAZ - Warrant Clearing Account	Check	1062214	02/07/2018	Accounts Payable	ESRI INC	3,085.35
Open	NBAZ - Warrant Clearing Account	Check	1062215	02/07/2018	Accounts Payable	FERRIS TOWING	300.00
Open	NBAZ - Warrant Clearing Account	Check	1062216	02/07/2018	Accounts Payable	FIRESTONE PIZZA EXPRESS LLC	95.91
Open	NBAZ - Warrant Clearing Account	Check	1062217	02/07/2018	Accounts Payable	FITE, ROBERT L	63.78
Open	NBAZ - Warrant Clearing Account	Check	1062218	02/07/2018	Accounts Payable	FREEMAN, JOHN L Junior	50.80
Open	NBAZ - Warrant Clearing Account	Check	1062219	02/07/2018	Accounts Payable	FRONTIER	392.84
Open	NBAZ - Warrant Clearing Account	Check	1062220	02/07/2018	Accounts Payable	FRONTIER	275.99
Open	NBAZ - Warrant Clearing Account	Check	1062221	02/07/2018	Accounts Payable	FRONTIER	417.16
Open	NBAZ - Warrant Clearing Account	Check	1062222	02/07/2018	Accounts Payable	FRONTIER	951.21
Open	NBAZ - Warrant Clearing Account	Check	1062223	02/07/2018	Accounts Payable	FRONTIER	100.93
Open	NBAZ - Warrant Clearing Account	Check	1062224	02/07/2018	Accounts Payable	FRONTIER	176.03
Open	NBAZ - Warrant Clearing Account	Check	1062225	02/07/2018	Accounts Payable	FRONTIER	95.26
Open	NBAZ - Warrant Clearing Account	Check	1062226	02/07/2018	Accounts Payable	FRONTIER	328.64
Open	NBAZ - Warrant Clearing Account	Check	1062227	02/07/2018	Accounts Payable	FRONTIER	101.31
Open	NBAZ - Warrant Clearing Account	Check	1062228	02/07/2018	Accounts Payable	FRONTIER	158.45

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062229	02/07/2018	Accounts Payable	FRONTIER	1,773.20
Open	NBAZ - Warrant Clearing Account	Check	1062230	02/07/2018	Accounts Payable	GALL'S INC	636.28
Open	NBAZ - Warrant Clearing Account	Check	1062231	02/07/2018	Accounts Payable	GLAXO SMITHKLINE PHARMACY	359.60
Open	NBAZ - Warrant Clearing Account	Check	1062232	02/07/2018	Accounts Payable	GRAVES PROPANE CO INC	901.32
Open	NBAZ - Warrant Clearing Account	Check	1062233	02/07/2018	Accounts Payable	GUINN, RICHARD C	97.62
Open	NBAZ - Warrant Clearing Account	Check	1062234	02/07/2018	Accounts Payable	HATCH MOTOR COMPANY INC	94.13
Open	NBAZ - Warrant Clearing Account	Check	1062235	02/07/2018	Accounts Payable	HAUSER, JIM	1,590.04
Open	NBAZ - Warrant Clearing Account	Check	1062236	02/07/2018	Accounts Payable	HIGH COUNTRY PROPANE	1,844.41
Open	NBAZ - Warrant Clearing Account	Check	1062237	02/07/2018	Accounts Payable	HILL AZ GROCERY STORE	28.25
Open	NBAZ - Warrant Clearing Account	Check	1062238	02/07/2018	Accounts Payable	HILL AZ GROCERY STORE	19.59
Open	NBAZ - Warrant Clearing Account	Check	1062239	02/07/2018	Accounts Payable	HILL YARD/FLAGSTAFF	4,682.55
Open	NBAZ - Warrant Clearing Account	Check	1062240	02/07/2018	Accounts Payable	HOSTYLE TAKEOVER CLEANING SERVICE	220.00
Open	NBAZ - Warrant Clearing Account	Check	1062241	02/07/2018	Accounts Payable	HUMAN SERVICES CONSULTANTS	7,077.50
Open	NBAZ - Warrant Clearing Account	Check	1062242	02/07/2018	Accounts Payable	INDEED INC	1,500.00
Open	NBAZ - Warrant Clearing Account	Check	1062243	02/07/2018	Accounts Payable	INGRAM LIBRARY SERVICES	419.13
Open	NBAZ - Warrant Clearing Account	Check	1062244	02/07/2018	Accounts Payable	INLAND KENWORTH INC (FARMINGTON)	820.66
Open	NBAZ - Warrant Clearing Account	Check	1062245	02/07/2018	Accounts Payable	KONICA MINOLTA	41.38
Open	NBAZ - Warrant Clearing Account	Check	1062246	02/07/2018	Accounts Payable	LEADSONLINE LLC	2,238.00
Open	NBAZ - Warrant Clearing Account	Check	1062247	02/07/2018	Accounts Payable	LEWIS, FRANCES O	233.86
Open	NBAZ - Warrant Clearing Account	Check	1062248	02/07/2018	Accounts Payable	LITTLE COLORADO RIVER PLATEAU	150.00
Open	NBAZ - Warrant Clearing Account	Check	1062249	02/07/2018	Accounts Payable	LIVCO WATER & SEWER COMPANY	54.79
Open	NBAZ - Warrant Clearing Account	Check	1062250	02/07/2018	Accounts Payable	MCKESSON MEDICAL SURGICAL	140.60
Open	NBAZ - Warrant Clearing Account	Check	1062251	02/07/2018	Accounts Payable	MEEKS, MELISSA	312.62
Open	NBAZ - Warrant Clearing Account	Check	1062252	02/07/2018	Accounts Payable	MERRILL, DAVYSON	271.00
Open	NBAZ - Warrant Clearing Account	Check	1062253	02/07/2018	Accounts Payable	MIRANDA, OSCAR R	61.38
Open	NBAZ - Warrant Clearing Account	Check	1062254	02/07/2018	Accounts Payable	MOORE LAW FIRM PLLC	2,700.50
Open	NBAZ - Warrant Clearing Account	Check	1062255	02/07/2018	Accounts Payable	MOUNTAIN COMFORT HEATING AND COOLING	173.22
Open	NBAZ - Warrant Clearing Account	Check	1062256	02/07/2018	Accounts Payable	MUTH, DANIEL R	33.48
Open	NBAZ - Warrant Clearing Account	Check	1062257	02/07/2018	Accounts Payable	NAPA	49.00
Open	NBAZ - Warrant Clearing Account	Check	1062258	02/07/2018	Accounts Payable	NATIONAL PETROLEUM EQUIPMENT	812.14
Open	NBAZ - Warrant Clearing Account	Check	1062259	02/07/2018	Accounts Payable	NAVAJO SANITATION INC	215.25
Open	NBAZ - Warrant Clearing Account	Check	1062260	02/07/2018	Accounts Payable	NAVAJO TRACTOR SALES INC	270.24
Open	NBAZ - Warrant Clearing Account	Check	1062261	02/07/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	114.60
Open	NBAZ - Warrant Clearing Account	Check	1062262	02/07/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	124.46
Open	NBAZ - Warrant Clearing Account	Check	1062263	02/07/2018	Accounts Payable	NAVAJO WESTERNERS	232.31
Open	NBAZ - Warrant Clearing Account	Check	1062264	02/07/2018	Accounts Payable	NEZ, FLORA	52.00
Open	NBAZ - Warrant Clearing Account	Check	1062265	02/07/2018	Accounts Payable	NORTHLAND PIONEER COLLEGE	39,874.00
Open	NBAZ - Warrant Clearing Account	Check	1062266	02/07/2018	Accounts Payable	OCTOPUS CAR WASH INC	31.90
Open	NBAZ - Warrant Clearing Account	Check	1062267	02/07/2018	Accounts Payable	OFFICE DEPOT	38.28
Open	NBAZ - Warrant Clearing Account	Check	1062268	02/07/2018	Accounts Payable	OMNISOURCE UNITED INC	1,238.19
Open	NBAZ - Warrant Clearing Account	Check	1062269	02/07/2018	Accounts Payable	ORONA, MIKE	22.36
Open	NBAZ - Warrant Clearing Account	Check	1062270	02/07/2018	Accounts Payable	PATERSON, DENNIELLE	68.81
Open	NBAZ - Warrant Clearing Account	Check	1062271	02/07/2018	Accounts Payable	PERFECT PRINTZ LLC	1,134.16
Open	NBAZ - Warrant Clearing Account	Check	1062272	02/07/2018	Accounts Payable	PINAL COUNTY ARIZONA	5,425.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	10622273	02/07/2018	Accounts Payable	PITNEY BOWES RESERVE ACCOUNT	8,000.00
Open	NBAZ - Warrant Clearing Account	Check	10622274	02/07/2018	Accounts Payable	PLATT DDS, RANDOLPH	303.00
Open	NBAZ - Warrant Clearing Account	Check	10622275	02/07/2018	Accounts Payable	QUILL CORP	2,721.10
Open	NBAZ - Warrant Clearing Account	Check	10622276	02/07/2018	Accounts Payable	RDO EQUIPMENT CO	27,743.28
Open	NBAZ - Warrant Clearing Account	Check	10622277	02/07/2018	Accounts Payable	SAFEWAY INC	95.49
Open	NBAZ - Warrant Clearing Account	Check	10622278	02/07/2018	Accounts Payable	SANDOVAL, PATRICK J	133.29
Open	NBAZ - Warrant Clearing Account	Check	10622279	02/07/2018	Accounts Payable	SANOPI PASTEUR INC	1,437.60
Open	NBAZ - Warrant Clearing Account	Check	10622280	02/07/2018	Accounts Payable	SATCOM GLOBAL INC	176.66
Open	NBAZ - Warrant Clearing Account	Check	10622281	02/07/2018	Accounts Payable	SCHINDLER ELEVATOR CORPORATION	920.90
Open	NBAZ - Warrant Clearing Account	Check	10622282	02/07/2018	Accounts Payable	SHAMLEY, JOHN DOVEL	243.19
Open	NBAZ - Warrant Clearing Account	Check	10622283	02/07/2018	Accounts Payable	SHIRLEY, JOE Junior	523.88
Open	NBAZ - Warrant Clearing Account	Check	10622284	02/07/2018	Accounts Payable	SIERRA PROPANE	83.10
Open	NBAZ - Warrant Clearing Account	Check	10622285	02/07/2018	Accounts Payable	SIMSHAUSER, TRAVIS K	97.62
Open	NBAZ - Warrant Clearing Account	Check	10622286	02/07/2018	Accounts Payable	SMITH, ANASTASIA VICTORIA	47.00
Open	NBAZ - Warrant Clearing Account	Check	10622287	02/07/2018	Accounts Payable	SPEEDY SALES AND SERVICE	708.75
Open	NBAZ - Warrant Clearing Account	Check	10622288	02/07/2018	Accounts Payable	SPRINGERVILLE AUTOMOTIVE SERVICE	15.00
Open	NBAZ - Warrant Clearing Account	Check	10622289	02/07/2018	Accounts Payable	ST JOHNS SUBWAY	73.64
Open	NBAZ - Warrant Clearing Account	Check	10622290	02/07/2018	Accounts Payable	ST JOHNS UNITED DRUG	30.31
Open	NBAZ - Warrant Clearing Account	Check	10622291	02/07/2018	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	372.67
Open	NBAZ - Warrant Clearing Account	Check	10622292	02/07/2018	Accounts Payable	THE AARONS COMPANY LLC	3,000.00
Open	NBAZ - Warrant Clearing Account	Check	10622293	02/07/2018	Accounts Payable	THE POUR STATION	37.50
Open	NBAZ - Warrant Clearing Account	Check	10622294	02/07/2018	Accounts Payable	TJP COMMUNICATIONS	1,187.61
Open	NBAZ - Warrant Clearing Account	Check	10622295	02/07/2018	Accounts Payable	TOWN OF EAGAR	116.18
Open	NBAZ - Warrant Clearing Account	Check	10622296	02/07/2018	Accounts Payable	TRINITY SERVICES GROUP INC	19,180.16
Open	NBAZ - Warrant Clearing Account	Check	10622297	02/07/2018	Accounts Payable	UNIFIRST CORPORATION	2.07
Open	NBAZ - Warrant Clearing Account	Check	10622298	02/07/2018	Accounts Payable	US POSTMASTER	60.00
Open	NBAZ - Warrant Clearing Account	Check	10622299	02/07/2018	Accounts Payable	VALLEY AUTO PARTS	873.55
Open	NBAZ - Warrant Clearing Account	Check	1062300	02/07/2018	Accounts Payable	VERNON DOMESTIC IMPROVEMENT	32.21
Open	NBAZ - Warrant Clearing Account	Check	1062301	02/07/2018	Accounts Payable	VIP AWARDS	91.89
Open	NBAZ - Warrant Clearing Account	Check	1062302	02/07/2018	Accounts Payable	WAGNER EQUIPMENT CO	856.46
Open	NBAZ - Warrant Clearing Account	Check	1062303	02/07/2018	Accounts Payable	WESTERN DETENTION PRODUCTS INC	1,970.12
Open	NBAZ - Warrant Clearing Account	Check	1062304	02/07/2018	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	53.12
Open	NBAZ - Warrant Clearing Account	Check	1062305	02/07/2018	Accounts Payable	WOOD ANTONIA	127.26
Open	NBAZ - Warrant Clearing Account	Check	1062306	02/07/2018	Accounts Payable	WOODLAND BUILDING CENTER	135.25
Open	NBAZ - Warrant Clearing Account	Check	1062307	02/07/2018	Accounts Payable	WRIGHT EXPRESS FSC	2,282.39
Open	NBAZ - Warrant Clearing Account	Check	1062308	02/07/2018	Accounts Payable	YAROSH, SCOTT	35.00
Open	NBAZ - Warrant Clearing Account	Check	1062309	02/07/2018	Accounts Payable	YAZZIE, LESTER EMPLOYEE	102.00
Open	NBAZ - Warrant Clearing Account	Check	1062310	02/07/2018	Accounts Payable	BERNAL BODY SHOP	4,543.95
Open	NBAZ - Warrant Clearing Account	Check	1062311	02/07/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0127	1,618.90
Open	NBAZ - Warrant Clearing Account	Check	1062312	02/07/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 1389	244.64
Open	NBAZ - Warrant Clearing Account	Check	1062313	02/07/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0085	4,389.23
Open	NBAZ - Warrant Clearing Account	Check	1062314	02/07/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0186	604.41
Open	NBAZ - Warrant Clearing Account	Check	1062315	02/07/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0202	274.19
Open	NBAZ - Warrant Clearing Account	Check	1062316	02/07/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0285	2,212.26

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062317	02/07/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0301	3,903.31
Open	NBAZ - Warrant Clearing Account	Check	1062318	02/07/2018	Accounts Payable	TRACTOR SUPPLY CO	7,928.11
Open	NBAZ - Warrant Clearing Account	Check	1062319	02/08/2018	Accounts Payable	BEST WESTERN SUNRISE INN - EAGAR AZ	199.76
Open	NBAZ - Warrant Clearing Account	Check	1062320	02/08/2018	Accounts Payable	BEST WESTERN SUNRISE INN - EAGAR AZ	199.76
Open	NBAZ - Warrant Clearing Account	Check	1062321	02/08/2018	Accounts Payable	BEST WESTERN SUNRISE INN - EAGAR AZ	199.76
Open	NBAZ - Warrant Clearing Account	Check	1062322	02/08/2018	Accounts Payable	US POSTMASTER	8.12
Open	NBAZ - Warrant Clearing Account	Check	1062323	02/08/2018	Accounts Payable	US POSTMASTER	8.12
Open	NBAZ - Warrant Clearing Account	Check	1062324	02/08/2018	Accounts Payable	US POSTMASTER	2.90
Open	NBAZ - Warrant Clearing Account	Check	1062325	02/08/2018	Accounts Payable	US POSTMASTER	3.48
Open	NBAZ - Warrant Clearing Account	Check	1062326	02/14/2018	Accounts Payable	ACDONA	200.00
Open	NBAZ - Warrant Clearing Account	Check	1062327	02/14/2018	Accounts Payable	ALLEGRA	359.61
Open	NBAZ - Warrant Clearing Account	Check	1062328	02/14/2018	Accounts Payable	ALPINE WATER AND SANITARY	166.38
Open	NBAZ - Warrant Clearing Account	Check	1062329	02/14/2018	Accounts Payable	ALSCO INC	515.52
Open	NBAZ - Warrant Clearing Account	Check	1062330	02/14/2018	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	709.05
Open	NBAZ - Warrant Clearing Account	Check	1062331	02/14/2018	Accounts Payable	AMIGO CHEVROLET	625.30
Open	NBAZ - Warrant Clearing Account	Check	1062332	02/14/2018	Accounts Payable	ANDERSON, CHARLIA	258.90
Open	NBAZ - Warrant Clearing Account	Check	1062333	02/14/2018	Accounts Payable	APACHE COUNTY	117.34
Open	NBAZ - Warrant Clearing Account	Check	1062334	02/14/2018	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	168.50
Open	NBAZ - Warrant Clearing Account	Check	1062335	02/14/2018	Accounts Payable	ARTTEES	246.57
Open	NBAZ - Warrant Clearing Account	Check	1062336	02/14/2018	Accounts Payable	ASHTONS REPAIR INC	1,097.10
Open	NBAZ - Warrant Clearing Account	Check	1062337	02/14/2018	Accounts Payable	ASPEN TIRE & OIL	41.59
Open	NBAZ - Warrant Clearing Account	Check	1062338	02/14/2018	Accounts Payable	ATAKAI, LUCINDA L	153.25
Open	NBAZ - Warrant Clearing Account	Check	1062339	02/14/2018	Accounts Payable	AXIS FORENSIC TOXICOLOGY	275.00
Open	NBAZ - Warrant Clearing Account	Check	1062340	02/14/2018	Accounts Payable	AYRES, RICHARD A	179.86
Open	NBAZ - Warrant Clearing Account	Check	1062341	02/14/2018	Accounts Payable	AZ ASSN OF COUNTY PLANNING DIRECTORS	200.00
Open	NBAZ - Warrant Clearing Account	Check	1062342	02/14/2018	Accounts Payable	AZ CONSTABLES ASSN	35.00
Open	NBAZ - Warrant Clearing Account	Check	1062343	02/14/2018	Accounts Payable	AZ DEPT OF CORRECTIONS	110.00
Open	NBAZ - Warrant Clearing Account	Check	1062344	02/14/2018	Accounts Payable	AZ DEPT OF RISK MANAGEMENT	605.64
Open	NBAZ - Warrant Clearing Account	Check	1062345	02/14/2018	Accounts Payable	AZ SUPREME COURT	1,517.50
Open	NBAZ - Warrant Clearing Account	Check	1062346	02/14/2018	Accounts Payable	AZ SUPREME COURT	3,750.00
Open	NBAZ - Warrant Clearing Account	Check	1062347	02/14/2018	Accounts Payable	AZ SUPREME COURT	19,500.00
Open	NBAZ - Warrant Clearing Account	Check	1062348	02/14/2018	Accounts Payable	BAHE, IRENE R	28.78
Open	NBAZ - Warrant Clearing Account	Check	1062349	02/14/2018	Accounts Payable	BASHAS' CORPORATE OFFICE	400.85
Open	NBAZ - Warrant Clearing Account	Check	1062350	02/14/2018	Accounts Payable	BAST, ELLEN RAE	200.00
Open	NBAZ - Warrant Clearing Account	Check	1062351	02/14/2018	Accounts Payable	BATTERIES PLUS (GLENDALE/CHANDLER)	136.78
Open	NBAZ - Warrant Clearing Account	Check	1062352	02/14/2018	Accounts Payable	BAUMAN HOME AND AUTO INC	1,964.05
Open	NBAZ - Warrant Clearing Account	Check	1062353	02/14/2018	Accounts Payable	BEGAY, MARLEITA	745.88
Open	NBAZ - Warrant Clearing Account	Check	1062354	02/14/2018	Accounts Payable	BEGAY, SARAH MAE	470.00
Open	NBAZ - Warrant Clearing Account	Check	1062355	02/14/2018	Accounts Payable	BERGE FORD INC	34,029.78
Open	NBAZ - Warrant Clearing Account	Check	1062356	02/14/2018	Accounts Payable	BIA, LOGAN	111.00
Open	NBAZ - Warrant Clearing Account	Check	1062357	02/14/2018	Accounts Payable	BILLS DISCOUNT AUTO PARTS (NAPA)	6,649.50
Open	NBAZ - Warrant Clearing Account	Check	1062358	02/14/2018	Accounts Payable	BLANSETT, SANDRA L	8.50
Open	NBAZ - Warrant Clearing Account	Check	1062359	02/14/2018	Accounts Payable	BLUE HILLS ENVIRONMENTAL	1,748.02
Open	NBAZ - Warrant Clearing Account	Check	1062360	02/14/2018	Accounts Payable	BODE CELLMARK FORENSICS INC	235.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062361	02/14/2018	Accounts Payable	BRADCO	63,988.57
Open	NBAZ - Warrant Clearing Account	Check	1062362	02/14/2018	Accounts Payable	BREWER LAW OFFICE PLLC	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1062363	02/14/2018	Accounts Payable	BROWNS PARTSMASER INC	139.12
Open	NBAZ - Warrant Clearing Account	Check	1062364	02/14/2018	Accounts Payable	CARTER SERVICES INC	115.00
Open	NBAZ - Warrant Clearing Account	Check	1062365	02/14/2018	Accounts Payable	CENTER POINT LARGE PRINT	44.34
Open	NBAZ - Warrant Clearing Account	Check	1062366	02/14/2018	Accounts Payable	REDACTED	214.00
Open	NBAZ - Warrant Clearing Account	Check	1062367	02/14/2018	Accounts Payable	CONTROLLED FORCE INC	570.00
Open	NBAZ - Warrant Clearing Account	Check	1062368	02/14/2018	Accounts Payable	COPPER STATE BOLT & NUT CO	351.70
Open	NBAZ - Warrant Clearing Account	Check	1062369	02/14/2018	Accounts Payable	COUNTY MANAGERS ASSOCIATIONS OF ARIZONA	150.00
Open	NBAZ - Warrant Clearing Account	Check	1062370	02/14/2018	Accounts Payable	CRAFICO INC	19,318.89
Open	NBAZ - Warrant Clearing Account	Check	1062371	02/14/2018	Accounts Payable	CRESCENT ELECTRIC SUPPLY CO	719.19
Open	NBAZ - Warrant Clearing Account	Check	1062372	02/14/2018	Accounts Payable	DAVIS TRUE VALUE HARDWARE	14.04
Open	NBAZ - Warrant Clearing Account	Check	1062373	02/14/2018	Accounts Payable	DEDMAN, JOSEPH Junior	146.00
Open	NBAZ - Warrant Clearing Account	Check	1062374	02/14/2018	Accounts Payable	DIAMOND DRUGS INC	3,414.86
Open	NBAZ - Warrant Clearing Account	Check	1062375	02/14/2018	Accounts Payable	DISH NETWORK	135.47
Open	NBAZ - Warrant Clearing Account	Check	1062376	02/14/2018	Accounts Payable	DISH NETWORK	68.48
Open	NBAZ - Warrant Clearing Account	Check	1062377	02/14/2018	Accounts Payable	DISH NETWORK	81.48
Open	NBAZ - Warrant Clearing Account	Check	1062378	02/14/2018	Accounts Payable	E & E SERVICES INC	53.10
Open	NBAZ - Warrant Clearing Account	Check	1062379	02/14/2018	Accounts Payable	EMBASSY SUITES	587.61
Open	NBAZ - Warrant Clearing Account	Check	1062380	02/14/2018	Accounts Payable	EMERY K LA BARGE ATTORNEY AT LAW	215.50
Open	NBAZ - Warrant Clearing Account	Check	1062381	02/14/2018	Accounts Payable	EMPIRE MACHINERY	645.52
Open	NBAZ - Warrant Clearing Account	Check	1062382	02/14/2018	Accounts Payable	ERHART, ANNA COLETTE	35.45
Open	NBAZ - Warrant Clearing Account	Check	1062383	02/14/2018	Accounts Payable	FERRELLGAS	5,768.73
Open	NBAZ - Warrant Clearing Account	Check	1062384	02/14/2018	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	1,077.41
Open	NBAZ - Warrant Clearing Account	Check	1062385	02/14/2018	Accounts Payable	FRONTIER	845.80
Open	NBAZ - Warrant Clearing Account	Check	1062386	02/14/2018	Accounts Payable	GALL'S INC	279.93
Open	NBAZ - Warrant Clearing Account	Check	1062387	02/14/2018	Accounts Payable	GALLUP WATER WORKS	86.50
Open	NBAZ - Warrant Clearing Account	Check	1062388	02/14/2018	Accounts Payable	GENES FRAME & ALIGNMENT INC	215.25
Open	NBAZ - Warrant Clearing Account	Check	1062389	02/14/2018	Accounts Payable	GRAVES PROPANE CO INC	3,442.96
Open	NBAZ - Warrant Clearing Account	Check	1062390	02/14/2018	Accounts Payable	GREER, YVETTE L	15.27
Open	NBAZ - Warrant Clearing Account	Check	1062391	02/14/2018	Accounts Payable	GREGORY MARSHA ANN	73.50
Open	NBAZ - Warrant Clearing Account	Check	1062392	02/14/2018	Accounts Payable	GURLEY MOTOR CO	293.26
Open	NBAZ - Warrant Clearing Account	Check	1062393	02/14/2018	Accounts Payable	HALWOOD, LORENA T	15.70
Open	NBAZ - Warrant Clearing Account	Check	1062394	02/14/2018	Accounts Payable	HAMBLIN LAW OFFICE PLC	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1062395	02/14/2018	Accounts Payable	HANCOCK, PAUL	257.11
Open	NBAZ - Warrant Clearing Account	Check	1062396	02/14/2018	Accounts Payable	HATCH MOTOR COMPANY INC	865.41
Open	NBAZ - Warrant Clearing Account	Check	1062397	02/14/2018	Accounts Payable	HAUSER, DALE L	33.00
Open	NBAZ - Warrant Clearing Account	Check	1062398	02/14/2018	Accounts Payable	HIGH COUNTRY PROPANE	51.92
Open	NBAZ - Warrant Clearing Account	Check	1062399	02/14/2018	Accounts Payable	HILL AZ GROCERY STORE	113.27
Open	NBAZ - Warrant Clearing Account	Check	1062400	02/14/2018	Accounts Payable	HILL AZ GROCERY STORE	84.33
Open	NBAZ - Warrant Clearing Account	Check	1062401	02/14/2018	Accounts Payable	HIRERIGHT LLC	438.90
Open	NBAZ - Warrant Clearing Account	Check	1062402	02/14/2018	Accounts Payable	HOME DEPOT	1,513.21
Open	NBAZ - Warrant Clearing Account	Check	1062403	02/14/2018	Accounts Payable	HOUNSHELL, BRIAN	181.97
Open	NBAZ - Warrant Clearing Account	Check	1062404	02/14/2018	Accounts Payable	HUBBELL, ROCHELLE	189.19

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062405	02/14/2018	Accounts Payable	IKARD & NEWSOM	152.79
Open	NBAZ - Warrant Clearing Account	Check	1062406	02/14/2018	Accounts Payable	INGRAM LIBRARY SERVICES	4,590.14
Open	NBAZ - Warrant Clearing Account	Check	1062407	02/14/2018	Accounts Payable	JAMESON, MICHELLE	30.00
Open	NBAZ - Warrant Clearing Account	Check	1062408	02/14/2018	Accounts Payable	JOHN A BANKER ATTORNEY	22.00
Open	NBAZ - Warrant Clearing Account	Check	1062409	02/14/2018	Accounts Payable	JOHNSON, MICHELLE D	655.00
Open	NBAZ - Warrant Clearing Account	Check	1062410	02/14/2018	Accounts Payable	JOHNSTONE SUPPLY	119.02
Open	NBAZ - Warrant Clearing Account	Check	1062411	02/14/2018	Accounts Payable	JONES, MICHELLE	58.86
Open	NBAZ - Warrant Clearing Account	Check	1062412	02/14/2018	Accounts Payable	KATHLEEN M MCGUIRE PSY D LLC	2,352.50
Open	NBAZ - Warrant Clearing Account	Check	1062413	02/14/2018	Accounts Payable	KONICA MINOLTA	87.73
Open	NBAZ - Warrant Clearing Account	Check	1062414	02/14/2018	Accounts Payable	LANGUAGE LINE SERVICES INC	259.16
Open	NBAZ - Warrant Clearing Account	Check	1062415	02/14/2018	Accounts Payable	LATHAM, MICHAEL	183.44
Open	NBAZ - Warrant Clearing Account	Check	1062416	02/14/2018	Accounts Payable	LAW OFFICE OF DIRK LEGATE PLLC	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1062417	02/14/2018	Accounts Payable	LESUEUR ADVANCE AUTOMOTIVE LLC	382.30
Open	NBAZ - Warrant Clearing Account	Check	1062418	02/14/2018	Accounts Payable	LIBERTY FENCE AND SUPPLY	1,144.70
Open	NBAZ - Warrant Clearing Account	Check	1062419	02/14/2018	Accounts Payable	LITTLE COLORADO RIVER PATEAU	235.00
Open	NBAZ - Warrant Clearing Account	Check	1062420	02/14/2018	Accounts Payable	MCCOOK BOILER AND PUMP COMPANY	2,520.00
Open	NBAZ - Warrant Clearing Account	Check	1062421	02/14/2018	Accounts Payable	MCI	40.26
Open	NBAZ - Warrant Clearing Account	Check	1062422	02/14/2018	Accounts Payable	MEEEKS, MELISSA	186.00
Open	NBAZ - Warrant Clearing Account	Check	1062423	02/14/2018	Accounts Payable	MISSION UNIFORM & LINEN	420.99
Open	NBAZ - Warrant Clearing Account	Check	1062424	02/14/2018	Accounts Payable	MOORE, ALANE M	708.84
Open	NBAZ - Warrant Clearing Account	Check	1062425	02/14/2018	Accounts Payable	MORGAN, DIANA M	227.27
Open	NBAZ - Warrant Clearing Account	Check	1062426	02/14/2018	Accounts Payable	MOUNTAIN COMFORT HEATING AND COOLING	2,999.99
Open	NBAZ - Warrant Clearing Account	Check	1062427	02/14/2018	Accounts Payable	NAVAJO SANITATION INC	37.80
Open	NBAZ - Warrant Clearing Account	Check	1062428	02/14/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	3,031.88
Open	NBAZ - Warrant Clearing Account	Check	1062429	02/14/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	32.65
Open	NBAZ - Warrant Clearing Account	Check	1062430	02/14/2018	Accounts Payable	NAVAJO WESTERNERS	63.21
Open	NBAZ - Warrant Clearing Account	Check	1062431	02/14/2018	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	11,446.47
Open	NBAZ - Warrant Clearing Account	Check	1062432	02/14/2018	Accounts Payable	NICK D PATTON ATTORNEY AT LAW PLLC	561.00
Open	NBAZ - Warrant Clearing Account	Check	1062433	02/14/2018	Accounts Payable	O'REILLY AUTO PARTS	649.77
Open	NBAZ - Warrant Clearing Account	Check	1062434	02/14/2018	Accounts Payable	OCCUPATIONAL SAFETY SERVICES	112.00
Open	NBAZ - Warrant Clearing Account	Check	1062435	02/14/2018	Accounts Payable	OCLC INC	76.35
Open	NBAZ - Warrant Clearing Account	Check	1062436	02/14/2018	Accounts Payable	OCLC INC	25.50
Open	NBAZ - Warrant Clearing Account	Check	1062437	02/14/2018	Accounts Payable	OFFICE DEPOT	489.55
Open	NBAZ - Warrant Clearing Account	Check	1062438	02/14/2018	Accounts Payable	OVERDRIVE INC	1,786.09
Open	NBAZ - Warrant Clearing Account	Check	1062439	02/14/2018	Accounts Payable	PABLO'S UPHOLSTERY & SUPPLIES	770.00
Open	NBAZ - Warrant Clearing Account	Check	1062440	02/14/2018	Accounts Payable	PACIFIC PONDEROSA CO INC	2,332.76
Open	NBAZ - Warrant Clearing Account	Check	1062441	02/14/2018	Accounts Payable	PADILLA, DEBBIE L	310.32
Open	NBAZ - Warrant Clearing Account	Check	1062442	02/14/2018	Accounts Payable	PATTERSON, DANA BRYCE	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1062443	02/14/2018	Accounts Payable	PATTERSON, RYAN N	287.71
Open	NBAZ - Warrant Clearing Account	Check	1062444	02/14/2018	Accounts Payable	PENWORTHY COMPANY	320.82
Open	NBAZ - Warrant Clearing Account	Check	1062445	02/14/2018	Accounts Payable	PERFECT PRINTZ LLC	1,810.30
Open	NBAZ - Warrant Clearing Account	Check	1062446	02/14/2018	Accounts Payable	PINAL COUNTY ARIZONA	3,675.00
Open	NBAZ - Warrant Clearing Account	Check	1062447	02/14/2018	Accounts Payable	PITNEY BOWES	394.43
Open	NBAZ - Warrant Clearing Account	Check	1062448	02/14/2018	Accounts Payable	PLATT DDS, RANDOLPH	88.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062449	02/14/2018	Accounts Payable	PTS OF AMERICA LLC	1,281.00
Open	NBAZ - Warrant Clearing Account	Check	1062450	02/14/2018	Accounts Payable	QUILL CORP	3,660.77
Open	NBAZ - Warrant Clearing Account	Check	1062451	02/14/2018	Accounts Payable	REDW LLC	1,677.50
Open	NBAZ - Warrant Clearing Account	Check	1062452	02/14/2018	Accounts Payable	RELIABLE BACKGROUND SCREENING	462.00
Open	NBAZ - Warrant Clearing Account	Check	1062453	02/14/2018	Accounts Payable	RIGGS ELLSWORTH & PORTER PLC	244.00
Open	NBAZ - Warrant Clearing Account	Check	1062454	02/14/2018	Accounts Payable	RIMROCK	36.30
Open	NBAZ - Warrant Clearing Account	Check	1062455	02/14/2018	Accounts Payable	ROMERO, DAVID JULIAN	745.88
Open	NBAZ - Warrant Clearing Account	Check	1062456	02/14/2018	Accounts Payable	RUSH TRUCK CENTER	857.95
Open	NBAZ - Warrant Clearing Account	Check	1062457	02/14/2018	Accounts Payable	S & S SELF STORAGE	94.00
Open	NBAZ - Warrant Clearing Account	Check	1062458	02/14/2018	Accounts Payable	SAFEWAY INC	26.57
Open	NBAZ - Warrant Clearing Account	Check	1062459	02/14/2018	Accounts Payable	SALINE LAW GROUP PLLC	1,538.73
Open	NBAZ - Warrant Clearing Account	Check	1062460	02/14/2018	Accounts Payable	SANDOVAL, PATRICK J	443.74
Open	NBAZ - Warrant Clearing Account	Check	1062461	02/14/2018	Accounts Payable	SANOFI PASTEUR INC	854.34
Open	NBAZ - Warrant Clearing Account	Check	1062462	02/14/2018	Accounts Payable	SCHIFF, LAURENCE	1,400.00
Open	NBAZ - Warrant Clearing Account	Check	1062463	02/14/2018	Accounts Payable	SECURUS TECHNOLOGIES INC	1,012.86
Open	NBAZ - Warrant Clearing Account	Check	1062464	02/14/2018	Accounts Payable	SHAMLEY, JOHN DOYEL	101.00
Open	NBAZ - Warrant Clearing Account	Check	1062465	02/14/2018	Accounts Payable	SHELL OIL	687.14
Open	NBAZ - Warrant Clearing Account	Check	1062466	02/14/2018	Accounts Payable	SHEPHERD, ALTON JOE	642.20
Open	NBAZ - Warrant Clearing Account	Check	1062467	02/14/2018	Accounts Payable	SHERWIN-WILLIAMS	525.94
Open	NBAZ - Warrant Clearing Account	Check	1062468	02/14/2018	Accounts Payable	SHUPAK, ROBERT C	937.50
Open	NBAZ - Warrant Clearing Account	Check	1062469	02/14/2018	Accounts Payable	SIERRA PROPANE	2,688.60
Open	NBAZ - Warrant Clearing Account	Check	1062470	02/14/2018	Accounts Payable	SIMPLEXGRINELL LP	1,309.00
Open	NBAZ - Warrant Clearing Account	Check	1062471	02/14/2018	Accounts Payable	SLOAN, TERRIE J	52.19
Open	NBAZ - Warrant Clearing Account	Check	1062472	02/14/2018	Accounts Payable	SODERQUIST, JEFF	41.00
Open	NBAZ - Warrant Clearing Account	Check	1062473	02/14/2018	Accounts Payable	SOURCEHOV	386.59
Open	NBAZ - Warrant Clearing Account	Check	1062474	02/14/2018	Accounts Payable	SPARKLETT'S WATER	56.26
Open	NBAZ - Warrant Clearing Account	Check	1062475	02/14/2018	Accounts Payable	ST JOHNS CITY	1,679.85
Open	NBAZ - Warrant Clearing Account	Check	1062476	02/14/2018	Accounts Payable	STANLEY SECURITY SOLUTIONS INC	40.00
Open	NBAZ - Warrant Clearing Account	Check	1062477	02/14/2018	Accounts Payable	STAUFFER, MONICA	198.48
Open	NBAZ - Warrant Clearing Account	Check	1062478	02/14/2018	Accounts Payable	STOVER, DENNIS	32.00
Open	NBAZ - Warrant Clearing Account	Check	1062479	02/14/2018	Accounts Payable	SWEETLANDS COMPLETE AUTO	1,529.85
Open	NBAZ - Warrant Clearing Account	Check	1062480	02/14/2018	Accounts Payable	SYMBOL ARTS	140.00
Open	NBAZ - Warrant Clearing Account	Check	1062481	02/14/2018	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	695.73
Open	NBAZ - Warrant Clearing Account	Check	1062482	02/14/2018	Accounts Payable	THE POUR STATION	90.00
Open	NBAZ - Warrant Clearing Account	Check	1062483	02/14/2018	Accounts Payable	THE WOOD LAW OFFICE (RONALD WOOD)	5.50
Open	NBAZ - Warrant Clearing Account	Check	1062484	02/14/2018	Accounts Payable	THORNHILL, JAMES DEWEY	720.00
Open	NBAZ - Warrant Clearing Account	Check	1062485	02/14/2018	Accounts Payable	TJP COMMUNICATIONS	275.00
Open	NBAZ - Warrant Clearing Account	Check	1062486	02/14/2018	Accounts Payable	TOWN OF EAGAR	499.98
Open	NBAZ - Warrant Clearing Account	Check	1062487	02/14/2018	Accounts Payable	TOWN OF SPRINGERVILLE	187.61
Open	NBAZ - Warrant Clearing Account	Check	1062488	02/14/2018	Accounts Payable	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	25.00
Open	NBAZ - Warrant Clearing Account	Check	1062489	02/14/2018	Accounts Payable	TRUCK PRO DBA AZ BRAKE & CLUTCH SUPPLY	119.35
Open	NBAZ - Warrant Clearing Account	Check	1062490	02/14/2018	Accounts Payable	TRUCK WORKS HOLDINGS LLC	457.99
Open	NBAZ - Warrant Clearing Account	Check	1062491	02/14/2018	Accounts Payable	TWIN CITY HARDWARE - TCH SOUTHWEST	565.87
Open	NBAZ - Warrant Clearing Account	Check	1062492	02/14/2018	Accounts Payable	ULTIMATE OFFICE SOLUTIONS INC	161.10

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062493	02/14/2018	Accounts Payable	UNIFIRST CORPORATION	133.44
Open	NBAZ - Warrant Clearing Account	Check	1062494	02/14/2018	Accounts Payable	US POSTMASTER	14.16
Open	NBAZ - Warrant Clearing Account	Check	1062495	02/14/2018	Accounts Payable	VERIZON WIRELESS	2,344.49
Open	NBAZ - Warrant Clearing Account	Check	1062496	02/14/2018	Accounts Payable	WAL-MART COMMUNITY	219.63
Open	NBAZ - Warrant Clearing Account	Check	1062497	02/14/2018	Accounts Payable	REDACTED	8,167.84
Open	NBAZ - Warrant Clearing Account	Check	1062498	02/14/2018	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	805.11
Open	NBAZ - Warrant Clearing Account	Check	1062499	02/14/2018	Accounts Payable	WHITING, GARRET LEE	466.38
Open	NBAZ - Warrant Clearing Account	Check	1062500	02/14/2018	Accounts Payable	WHITING, MICHAEL B	522.06
Open	NBAZ - Warrant Clearing Account	Check	1062501	02/14/2018	Accounts Payable	WILLIAMS, ROBERT BARRY	322.40
Open	NBAZ - Warrant Clearing Account	Check	1062502	02/14/2018	Accounts Payable	WILLIE, CLAYTON	111.00
Open	NBAZ - Warrant Clearing Account	Check	1062503	02/14/2018	Accounts Payable	WOOD, ANTONIA	127.26
Open	NBAZ - Warrant Clearing Account	Check	1062504	02/14/2018	Accounts Payable	WOODLAND BUILDING CENTER	2,463.90
Open	NBAZ - Warrant Clearing Account	Check	1062505	02/14/2018	Accounts Payable	X DIAMOND RANCH	887.65
Open	NBAZ - Warrant Clearing Account	Check	1062506	02/14/2018	Accounts Payable	XEROX CORP	50.71
Open	NBAZ - Warrant Clearing Account	Check	1062507	02/14/2018	Accounts Payable	YOUNGS FUTURE TIRE	1,867.25
Open	NBAZ - Warrant Clearing Account	Check	1062508	02/20/2018	Accounts Payable	AZ DEPT OF REVENUE	913.19
Open	NBAZ - Warrant Clearing Account	Check	1062545	02/20/2018	Accounts Payable	AMERICAN FAMILY LIFE ASSURANCE	986.03
Open	NBAZ - Warrant Clearing Account	Check	1062546	02/20/2018	Accounts Payable	APACHE COUNTY FSA	235.21
Open	NBAZ - Warrant Clearing Account	Check	1062547	02/20/2018	Accounts Payable	APACHE COUNTY HSA	3,308.74
Open	NBAZ - Warrant Clearing Account	Check	1062548	02/20/2018	Accounts Payable	APACHE COUNTY MEDICAL	162,095.23
Open	NBAZ - Warrant Clearing Account	Check	1062549	02/20/2018	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	134,969.85
Open	NBAZ - Warrant Clearing Account	Check	1062550	02/20/2018	Accounts Payable	APACHE COUNTY TREASURER	242.28
Open	NBAZ - Warrant Clearing Account	Check	1062551	02/20/2018	Accounts Payable	ASRS LEGACY EORP	1,101.84
Open	NBAZ - Warrant Clearing Account	Check	1062552	02/20/2018	Accounts Payable	AZ DEPT OF REVENUE	53.08
Open	NBAZ - Warrant Clearing Account	Check	1062553	02/20/2018	Accounts Payable	AZ STATE RETIREMENT SYSTEM	99,806.36
Open	NBAZ - Warrant Clearing Account	Check	1062554	02/20/2018	Accounts Payable	CINCINNATI LIFE INS CO	28.00
Open	NBAZ - Warrant Clearing Account	Check	1062555	02/20/2018	Accounts Payable	COLONIAL LIFE AND ACCIDENT INS	1,230.51
Open	NBAZ - Warrant Clearing Account	Check	1062556	02/20/2018	Accounts Payable	CORRECTIONS OFFICER RET PLAN	7,799.12
Open	NBAZ - Warrant Clearing Account	Check	1062557	02/20/2018	Accounts Payable	CORRECTIONS OFFICER RET PLAN 520	5,127.02
Open	NBAZ - Warrant Clearing Account	Check	1062558	02/20/2018	Accounts Payable	EODCRS DISABILITY	18.42
Open	NBAZ - Warrant Clearing Account	Check	1062559	02/20/2018	Accounts Payable	EORP LEGACY	1,288.26
Open	NBAZ - Warrant Clearing Account	Check	1062560	02/20/2018	Accounts Payable	FAMILY SUPPORT REGISTRY	129.00
Open	NBAZ - Warrant Clearing Account	Check	1062561	02/20/2018	Accounts Payable	HJ VENTURES LLC	203.94
Open	NBAZ - Warrant Clearing Account	Check	1062562	02/20/2018	Accounts Payable	INTERNAL REVENUE SERVICE	452.25
Open	NBAZ - Warrant Clearing Account	Check	1062563	02/20/2018	Accounts Payable	NATIONWIDE	930.00
Open	NBAZ - Warrant Clearing Account	Check	1062564	02/20/2018	Accounts Payable	NATIONWIDE RETIREMENT SOL EODCRS	1,030.62
Open	NBAZ - Warrant Clearing Account	Check	1062565	02/20/2018	Accounts Payable	NATIONWIDE TRUST FSB	786.53
Open	NBAZ - Warrant Clearing Account	Check	1062566	02/20/2018	Accounts Payable	NEW MEXICO HUMAN SERVICES DEPT	185.50
Open	NBAZ - Warrant Clearing Account	Check	1062567	02/20/2018	Accounts Payable	PUBLIC SAFETY PERSONNEL 401	7,616.75
Open	NBAZ - Warrant Clearing Account	Check	1062568	02/20/2018	Accounts Payable	PUBLIC SAFETY SHERIFF RET	40,502.21
Open	NBAZ - Warrant Clearing Account	Check	1062569	02/20/2018	Accounts Payable	RIO PUERCO ACRES	495.00
Open	NBAZ - Warrant Clearing Account	Check	1062570	02/20/2018	Accounts Payable	SECURITY BENEFIT GROUP	1,480.00
Open	NBAZ - Warrant Clearing Account	Check	1062571	02/20/2018	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	1,685.89
Open	NBAZ - Warrant Clearing Account	Check	1062572	02/21/2018	Accounts Payable	ABADAK INC	115.72

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062573	02/21/2018	Accounts Payable	ABEITA GLASS CO	175.00
Open	NBAZ - Warrant Clearing Account	Check	1062574	02/21/2018	Accounts Payable	ACE OFFICE FURNITURE	3,299.00
Open	NBAZ - Warrant Clearing Account	Check	1062575	02/21/2018	Accounts Payable	ADHS AZ HEALTH CARE COST	22,400.00
Open	NBAZ - Warrant Clearing Account	Check	1062576	02/21/2018	Accounts Payable	AGUIERO, ROBIN R	504.88
Open	NBAZ - Warrant Clearing Account	Check	1062577	02/21/2018	Accounts Payable	ALLEGRA	618.44
Open	NBAZ - Warrant Clearing Account	Check	1062578	02/21/2018	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	926.38
Open	NBAZ - Warrant Clearing Account	Check	1062579	02/21/2018	Accounts Payable	AMAZON COM INC	29.93
Open	NBAZ - Warrant Clearing Account	Check	1062580	02/21/2018	Accounts Payable	APACHE COUNTY	5.87
Open	NBAZ - Warrant Clearing Account	Check	1062581	02/21/2018	Accounts Payable	APACHE COUNTY	34.47
Open	NBAZ - Warrant Clearing Account	Check	1062582	02/21/2018	Accounts Payable	APPLGATE, TAMARA WILHELM	40.88
Open	NBAZ - Warrant Clearing Account	Check	1062583	02/21/2018	Accounts Payable	ASHTONS REPAIR INC	885.82
Open	NBAZ - Warrant Clearing Account	Check	1062584	02/21/2018	Accounts Payable	ASPEN TIRE & OIL	78.89
Open	NBAZ - Warrant Clearing Account	Check	1062585	02/21/2018	Accounts Payable	AT&T	52.23
Open	NBAZ - Warrant Clearing Account	Check	1062586	02/21/2018	Accounts Payable	AZ SUPREME COURT	2,625.00
Open	NBAZ - Warrant Clearing Account	Check	1062587	02/21/2018	Accounts Payable	AZ SUPREME COURT	1,500.00
Open	NBAZ - Warrant Clearing Account	Check	1062588	02/21/2018	Accounts Payable	BAUMAN HOME AND AUTO INC	288.84
Open	NBAZ - Warrant Clearing Account	Check	1062589	02/21/2018	Accounts Payable	BEACON FIRE AND SECURITY LLC	2,287.52
Open	NBAZ - Warrant Clearing Account	Check	1062590	02/21/2018	Accounts Payable	BEGAY, MARLEITA	30.74
Open	NBAZ - Warrant Clearing Account	Check	1062591	02/21/2018	Accounts Payable	BEGAY, SARAH MAE	330.00
Open	NBAZ - Warrant Clearing Account	Check	1062592	02/21/2018	Accounts Payable	BEVINGTON, SHANE E	191.00
Open	NBAZ - Warrant Clearing Account	Check	1062593	02/21/2018	Accounts Payable	BILLS DISCOUNT AUTO PARTS (NAPA)	876.56
Open	NBAZ - Warrant Clearing Account	Check	1062594	02/21/2018	Accounts Payable	BLUE HILLS ENVIRONMENTAL	77.69
Open	NBAZ - Warrant Clearing Account	Check	1062595	02/21/2018	Accounts Payable	BOB BARKER COMPANY INC	112.32
Open	NBAZ - Warrant Clearing Account	Check	1062596	02/21/2018	Accounts Payable	BRADCO	5,557.20
Open	NBAZ - Warrant Clearing Account	Check	1062597	02/21/2018	Accounts Payable	BRIDES AUTO CENTER	7.50
Open	NBAZ - Warrant Clearing Account	Check	1062598	02/21/2018	Accounts Payable	BROWN, DEVIN	69.99
Open	NBAZ - Warrant Clearing Account	Check	1062599	02/21/2018	Accounts Payable	CASTILLO, GLORIA	3.88
Open	NBAZ - Warrant Clearing Account	Check	1062600	02/21/2018	Accounts Payable	CATERPILLAR FINANCIAL SERVICES CORPORATION	34,557.63
Open	NBAZ - Warrant Clearing Account	Check	1062601	02/21/2018	Accounts Payable	CDW GOVERNMENT LLC	441.64
Open	NBAZ - Warrant Clearing Account	Check	1062602	02/21/2018	Accounts Payable	CELLULAR ONE NIE AZ	786.98
Open	NBAZ - Warrant Clearing Account	Check	1062603	02/21/2018	Accounts Payable	CLARK, MAE	65.00
Open	NBAZ - Warrant Clearing Account	Check	1062604	02/21/2018	Accounts Payable	COCONINO COUNTY	1,860.00
Open	NBAZ - Warrant Clearing Account	Check	1062605	02/21/2018	Accounts Payable	CONDIE, GENE	56.00
Open	NBAZ - Warrant Clearing Account	Check	1062606	02/21/2018	Accounts Payable	CORRECTCARE INTEGRATED HEALTH INC	48.00
Open	NBAZ - Warrant Clearing Account	Check	1062607	02/21/2018	Accounts Payable	COURTESY CHEVROLET	43,330.09
Open	NBAZ - Warrant Clearing Account	Check	1062608	02/21/2018	Accounts Payable	COVEY, JOSHUA T	326.16
Open	NBAZ - Warrant Clearing Account	Check	1062609	02/21/2018	Accounts Payable	CYTOCHECK LABORATORY LLC	32.46
Open	NBAZ - Warrant Clearing Account	Check	1062610	02/21/2018	Accounts Payable	CZARNYSZKA, SUEANNE K	45.75
Open	NBAZ - Warrant Clearing Account	Check	1062611	02/21/2018	Accounts Payable	DAY CUSTOMS AUTOMOTIVE	88.47
Open	NBAZ - Warrant Clearing Account	Check	1062612	02/21/2018	Accounts Payable	DEDMAN, JOSEPH Junior	52.00
Open	NBAZ - Warrant Clearing Account	Check	1062613	02/21/2018	Accounts Payable	DEMATTEO, JOHN JOSEPH	193.00
Open	NBAZ - Warrant Clearing Account	Check	1062614	02/21/2018	Accounts Payable	DIAMOND MEDICAL SUPPLY	11.16
Open	NBAZ - Warrant Clearing Account	Check	1062615	02/21/2018	Accounts Payable	DIAZ, CECILIA	250.89
Open	NBAZ - Warrant Clearing Account	Check	1062616	02/21/2018	Accounts Payable	DOUBLE RADIUS	272.15

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062617	02/21/2018	Accounts Payable	EIGHTYNINE ALLC	78.50
Open	NBAZ - Warrant Clearing Account	Check	1062618	02/21/2018	Accounts Payable	EL CUPIDOS EXPRESS	120.00
Open	NBAZ - Warrant Clearing Account	Check	1062619	02/21/2018	Accounts Payable	FORM MAGIC INC	103.95
Open	NBAZ - Warrant Clearing Account	Check	1062620	02/21/2018	Accounts Payable	FRONTIER	68.46
Open	NBAZ - Warrant Clearing Account	Check	1062621	02/21/2018	Accounts Payable	FRONTIER	150.56
Open	NBAZ - Warrant Clearing Account	Check	1062622	02/21/2018	Accounts Payable	FRONTIER	156.76
Open	NBAZ - Warrant Clearing Account	Check	1062623	02/21/2018	Accounts Payable	FRONTIER	155.32
Open	NBAZ - Warrant Clearing Account	Check	1062624	02/21/2018	Accounts Payable	FRONTIER	25.48
Open	NBAZ - Warrant Clearing Account	Check	1062625	02/21/2018	Accounts Payable	FRONTIER	56.89
Open	NBAZ - Warrant Clearing Account	Check	1062626	02/21/2018	Accounts Payable	FRONTIER	213.57
Open	NBAZ - Warrant Clearing Account	Check	1062627	02/21/2018	Accounts Payable	FRONTIER	184.96
Open	NBAZ - Warrant Clearing Account	Check	1062628	02/21/2018	Accounts Payable	FRONTIER	163.04
Open	NBAZ - Warrant Clearing Account	Check	1062629	02/21/2018	Accounts Payable	FRONTIER	70.73
Open	NBAZ - Warrant Clearing Account	Check	1062630	02/21/2018	Accounts Payable	FRONTIER	77.83
Open	NBAZ - Warrant Clearing Account	Check	1062631	02/21/2018	Accounts Payable	FRONTIER	1,251.56
Open	NBAZ - Warrant Clearing Account	Check	1062632	02/21/2018	Accounts Payable	FRONTIER	101.40
Open	NBAZ - Warrant Clearing Account	Check	1062633	02/21/2018	Accounts Payable	FRONTIER	74.00
Open	NBAZ - Warrant Clearing Account	Check	1062634	02/21/2018	Accounts Payable	GALL'S INC	540.87
Open	NBAZ - Warrant Clearing Account	Check	1062635	02/21/2018	Accounts Payable	GALLUP LUMBER & SUPPLY	206.48
Open	NBAZ - Warrant Clearing Account	Check	1062636	02/21/2018	Accounts Payable	GALLUP WATER WORKS	13.00
Open	NBAZ - Warrant Clearing Account	Check	1062637	02/21/2018	Accounts Payable	GRANT WRITING USA	455.00
Open	NBAZ - Warrant Clearing Account	Check	1062638	02/21/2018	Accounts Payable	GRAVES PROPANE CO INC	1,141.44
Open	NBAZ - Warrant Clearing Account	Check	1062639	02/21/2018	Accounts Payable	GREER, YVETTE L	26.64
Open	NBAZ - Warrant Clearing Account	Check	1062640	02/21/2018	Accounts Payable	GREER COMMUNITY FACILITIES	814.34
Open	NBAZ - Warrant Clearing Account	Check	1062641	02/21/2018	Accounts Payable	HALL, ZENICA LURENE	157.84
Open	NBAZ - Warrant Clearing Account	Check	1062642	02/21/2018	Accounts Payable	HIGH COUNTRY SIGNS LLC	507.00
Open	NBAZ - Warrant Clearing Account	Check	1062643	02/21/2018	Accounts Payable	HILL AZ GROCERY STORE	137.34
Open	NBAZ - Warrant Clearing Account	Check	1062644	02/21/2018	Accounts Payable	HILLYARD/FLAGSTAFF	2,152.11
Open	NBAZ - Warrant Clearing Account	Check	1062645	02/21/2018	Accounts Payable	HILTON GARDEN INN PHOENIX AIRPORT NORTH	5,012.28
Open	NBAZ - Warrant Clearing Account	Check	1062646	02/21/2018	Accounts Payable	HORNE AUTO CENTER INC	734.46
Open	NBAZ - Warrant Clearing Account	Check	1062647	02/21/2018	Accounts Payable	HR DIRECT	78.99
Open	NBAZ - Warrant Clearing Account	Check	1062648	02/21/2018	Accounts Payable	INGRAM LIBRARY SERVICES	1,897.28
Open	NBAZ - Warrant Clearing Account	Check	1062649	02/21/2018	Accounts Payable	INTERNATIONAL CODE COUNCIL (ICC)	190.00
Open	NBAZ - Warrant Clearing Account	Check	1062650	02/21/2018	Accounts Payable	KILLION, MICHAEL PAUL	1,224.35
Open	NBAZ - Warrant Clearing Account	Check	1062651	02/21/2018	Accounts Payable	KONICA MINOLTA	185.64
Open	NBAZ - Warrant Clearing Account	Check	1062652	02/21/2018	Accounts Payable	LATHAM, MICHAEL	361.25
Open	NBAZ - Warrant Clearing Account	Check	1062653	02/21/2018	Accounts Payable	LOGSDON, SHAWNA RENE	257.87
Open	NBAZ - Warrant Clearing Account	Check	1062654	02/21/2018	Accounts Payable	LOOMIS	671.80
Open	NBAZ - Warrant Clearing Account	Check	1062655	02/21/2018	Accounts Payable	LOZOYA, S TOMASA	252.00
Open	NBAZ - Warrant Clearing Account	Check	1062656	02/21/2018	Accounts Payable	MCCARTHY, CHRIS	52.00
Open	NBAZ - Warrant Clearing Account	Check	1062657	02/21/2018	Accounts Payable	MERRILL, DAYSON	258.00
Open	NBAZ - Warrant Clearing Account	Check	1062658	02/21/2018	Accounts Payable	MOUNTAIN COMFORT HEATING AND COOLING	14,550.78
Open	NBAZ - Warrant Clearing Account	Check	1062659	02/21/2018	Accounts Payable	NATIONAL CRIMINAL ENFORCEMENT ASSOC	1,800.00
Open	NBAZ - Warrant Clearing Account	Check	1062660	02/21/2018	Accounts Payable	NATIONAL SHERIFFS' ASSOCIATION	630.70

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062661	02/21/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	180.06
Open	NBAZ - Warrant Clearing Account	Check	1062662	02/21/2018	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	11,879.59
Open	NBAZ - Warrant Clearing Account	Check	1062663	02/21/2018	Accounts Payable	NEWMAN SIGNS INC	4,389.06
Open	NBAZ - Warrant Clearing Account	Check	1062664	02/21/2018	Accounts Payable	OCTOPUS CAR WASH INC	10.45
Open	NBAZ - Warrant Clearing Account	Check	1062665	02/21/2018	Accounts Payable	OFFICE DEPOT	597.80
Open	NBAZ - Warrant Clearing Account	Check	1062666	02/21/2018	Accounts Payable	OTERO, MARY ELLEN D	29.44
Open	NBAZ - Warrant Clearing Account	Check	1062667	02/21/2018	Accounts Payable	PENA, KERRY	257.87
Open	NBAZ - Warrant Clearing Account	Check	1062668	02/21/2018	Accounts Payable	PIMA COUNTY MEDICAL	6,900.00
Open	NBAZ - Warrant Clearing Account	Check	1062669	02/21/2018	Accounts Payable	PROFORCE LAW ENFORCEMENT	1,573.35
Open	NBAZ - Warrant Clearing Account	Check	1062670	02/21/2018	Accounts Payable	QUILL CORP	3,356.93
Open	NBAZ - Warrant Clearing Account	Check	1062671	02/21/2018	Accounts Payable	QUINN, NANCY	10.99
Open	NBAZ - Warrant Clearing Account	Check	1062672	02/21/2018	Accounts Payable	R&S NORTHEAST LLC	5.28
Open	NBAZ - Warrant Clearing Account	Check	1062673	02/21/2018	Accounts Payable	RICOH USA INC	107.47
Open	NBAZ - Warrant Clearing Account	Check	1062674	02/21/2018	Accounts Payable	ROMERO, ANGELA C	456.74
Open	NBAZ - Warrant Clearing Account	Check	1062675	02/21/2018	Accounts Payable	ROMERO, DAVID JULIAN	35.80
Open	NBAZ - Warrant Clearing Account	Check	1062676	02/21/2018	Accounts Payable	SAFEWAY INC	129.64
Open	NBAZ - Warrant Clearing Account	Check	1062677	02/21/2018	Accounts Payable	SANCHEZ, IRENE	252.00
Open	NBAZ - Warrant Clearing Account	Check	1062678	02/21/2018	Accounts Payable	SANDERS UNIFIED SCHOOL DISTRICT	325.00
Open	NBAZ - Warrant Clearing Account	Check	1062679	02/21/2018	Accounts Payable	SECURUS TECHNOLOGIES INC	1,739.56
Open	NBAZ - Warrant Clearing Account	Check	1062680	02/21/2018	Accounts Payable	SECIRUS USA INC	3,024.77
Open	NBAZ - Warrant Clearing Account	Check	1062681	02/21/2018	Accounts Payable	SIERRA PROPANE	1,160.85
Open	NBAZ - Warrant Clearing Account	Check	1062682	02/21/2018	Accounts Payable	SINE-SHIELDS, KELLI ANN	220.00
Open	NBAZ - Warrant Clearing Account	Check	1062683	02/21/2018	Accounts Payable	SMITH, ANASTASIA VICTORIA	1,237.35
Open	NBAZ - Warrant Clearing Account	Check	1062684	02/21/2018	Accounts Payable	SONORA QUEST LABORATORIES	174.02
Open	NBAZ - Warrant Clearing Account	Check	1062685	02/21/2018	Accounts Payable	SPRINGERVILLE AUTOMOTIVE SERVICE	498.18
Open	NBAZ - Warrant Clearing Account	Check	1062686	02/21/2018	Accounts Payable	ST JOHNS EMERGENCY SERVICES	862.07
Open	NBAZ - Warrant Clearing Account	Check	1062687	02/21/2018	Accounts Payable	ST JOHNS SUBWAY	286.93
Open	NBAZ - Warrant Clearing Account	Check	1062688	02/21/2018	Accounts Payable	ST JOHNS UNITED DRUG	15.00
Open	NBAZ - Warrant Clearing Account	Check	1062689	02/21/2018	Accounts Payable	SYSTEM EXCHANGE CORPORATION	1,350.00
Open	NBAZ - Warrant Clearing Account	Check	1062690	02/21/2018	Accounts Payable	THE POUR STATION	285.00
Open	NBAZ - Warrant Clearing Account	Check	1062691	02/21/2018	Accounts Payable	THOMSON REUTERS WEST	2,212.87
Open	NBAZ - Warrant Clearing Account	Check	1062692	02/21/2018	Accounts Payable	TJP COMMUNICATIONS	150.00
Open	NBAZ - Warrant Clearing Account	Check	1062693	02/21/2018	Accounts Payable	VALLEY AUTO PARTS	209.49
Open	NBAZ - Warrant Clearing Account	Check	1062694	02/21/2018	Accounts Payable	WALKER, VERLYN DEAN	154.00
Open	NBAZ - Warrant Clearing Account	Check	1062695	02/21/2018	Accounts Payable	WESTERN DETENTION PRODUCTS INC	1,724.00
Open	NBAZ - Warrant Clearing Account	Check	1062696	02/21/2018	Accounts Payable	WESTERN DRUG COMPANY	25.00
Open	NBAZ - Warrant Clearing Account	Check	1062697	02/21/2018	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	10,387.09
Open	NBAZ - Warrant Clearing Account	Check	1062698	02/21/2018	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	352.37
Open	NBAZ - Warrant Clearing Account	Check	1062699	02/21/2018	Accounts Payable	WHITTING, MANDY LYNN	3.88
Open	NBAZ - Warrant Clearing Account	Check	1062700	02/21/2018	Accounts Payable	WHITTING, MICHAEL B	310.64
Open	NBAZ - Warrant Clearing Account	Check	1062701	02/21/2018	Accounts Payable	WILKINS, TAMMI JO	257.87
Open	NBAZ - Warrant Clearing Account	Check	1062702	02/21/2018	Accounts Payable	WOOD, ANTONIA	207.26
Open	NBAZ - Warrant Clearing Account	Check	1062703	02/21/2018	Accounts Payable	WORLD OF TRAVEL	841.45
Open	NBAZ - Warrant Clearing Account	Check	1062704	02/21/2018	Accounts Payable	YOUNG, JOSEPH	70.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1062705	02/21/2018	Accounts Payable	YOUNGS FUTURE TIRE	212.45
Open	NBAZ - Warrant Clearing Account	Check	1062709	02/21/2018	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	2,596.73
Open	NBAZ - Warrant Clearing Account	Check	1062710	02/26/2018	Accounts Payable	SHIRLEY, JOE Junior	300.00

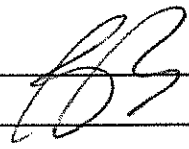
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager \_\_\_\_\_

Date/Signature: 2/26/18



Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of the minutes dated February 6, 2018.

BOS Meeting Date Requested 3/6/18

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PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Reviews completed, item approved for Agenda. Board Clerk's Initials RS

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY  
BOARD OF SUPERVISORS MEETING

February 6, 2018  
St. Johns, Arizona

Present were: Chairman Alton Joe Shepherd, Vice Chairman Doyel Shamley and Supervisor Joe Shirley, Jr. Also present was Interim Clerk/Manager Ryan Patterson and County Attorney Michael Whiting.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:32 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Paul Hancock led the Pledge of Allegiance.

Ferrin Crosby gave the invocation.

Chairman Shepherd called for the Public Health Services District items.

Chris Sexton, Health Director, presented the item, following a public hearing, discussion and possible approval of a twenty-five-dollar (\$25.00) processing fee for collecting lab specimens for shipment to CDD laboratory in San Antonio, Texas. **Mr. Shamley moved to open the public hearing, seconded by Mr. Shirley.** Vote was unanimous. There was no one wanting to address the Board during the public hearing. **Mr. Shamley moved to close the public hearing, seconded by Mr. Shirley.** Vote was unanimous. **Mr. Shamley moved to approve, seconded by Mr. Shirley.** Mr. Shamley thanked Mr. Sexton for providing all the answers and data and information that showed this was a good program for the public. Vote was unanimous.

Mr. Shepherd stated there was a request to remove the item for possible approval of a second Medico-Legal Death Investigator position (range 44) and fill the position. Mr. Shamley stated he would like to table the item since some new data was provided to him over the weekend and needed some time for Mr. Sexton and Mr. Patterson to meet with him to make sure this is best for everyone. **Mr. Shamley moved to table the item, seconded by Mr. Shirley.** Vote was unanimous.

**Mr. Shamley moved to adjourn the Public Health Services District, seconded by Mr. Shirley.** Vote was unanimous.

Chairman Shepherd called for the Library District items.

SueAn Stradling- Collins Library Director, requested approval of the completed Strategic Plan for the Greer Memorial Library. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

SueAn Stradling- Collins Library Director approval of community representatives, proposed budget, and Strategic Planning Process for the Concho Public Library. **Mr. Shamley moved**

**approval, seconded by Mr. Shirley.** Mr. Shamley asked if all of the committee slots have been filled. Ms. Stradling-Collins stated the positions have not been filled yet. Vote was unanimous.

**Mr. Shamley moved to adjourn the Library District meeting, seconded by Mr. Shirley.** Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

Graham County Sheriff Preston Allred addressed the Board of Supervisors to thank Sheriff Dedman and the Apache County Sheriff's Office for their assistance in moving inmates to Graham County's new jail facility. Sheriff Allred stated the move was done very professionally and safely with the assistance of the Sheriff and his staff. Sheriff Allred presented Sheriff Dedman with a plaque to recognize the assistance. Sheriff Dedman thanked Commander Cirivello and his officers for the good work they did in assisting Graham County. Chairman Shepherd thanked Sheriff Allred for the recognition of Sheriff Dedman and his staff. No action was needed or taken.

Superior Court Judge Michal Latham addressed the Board and stated Troy Czarnyszka was hired as Court Administrator to replace Sueanne Czarnyszka who was transferred to the Probation Department. Judge Latham stated one of state funded grants has diminished and has caused the restructure of positions and responsibilities. Judge Latham requested approval of the salary for Mr. Czarnyszka of sixty-one thousand, one hundred seventy-five dollars and .20 cents (\$61,175.20). Judge Latham stated the Court Administrator duties will be added to his current duties as Chief of Security and will result in a cost savings of thirty-nine thousand, eight hundred eighty-six dollars (\$39,886). **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Mr. Patterson presented the Consent Agenda Items A-D and recommended approval. **Mr. Shamley moved approval, seconded by Mr. Shirley.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between January 3, 2018 and February 6, 2018. Payee Amount AMAZON CAPITAL SERVICES INC (IT DEPT) 1,123.68 AMAZON COM INC 1,322.61 AZ DEPARTMENT OF ENVIRONMENTAL QUALITY 4,520.00 BENALLY, CAROLYN 1,063.50 CDW GOVERNMENT LLC 1,372.60 COVEY, JOSHUA T 2,523.93 CURTIS, ROGER STUART 1,343.17 EMPIRE MACHINERY 1,933.73 GALL'S INC 1,096.97 GMCO CORPORATION 3,914.05 HILLYARD/FLAGSTAFF 1,490.01 INGRAM LIBRARY SERVICES 1,351.98 MOORE , ALANE M 2,100.00 PFIZER INC 2,783.46 QUILL CORP 4,763.40 SECURUS TECHNOLOGIES INC 1,328.27 SHOW LOW FORD INC 2,100.00 SOURCEHOV 3,769.08 STAPLES CREDIT PLAN 1,248.44 SW ECOLOGY LLC 3,368.76 THE AARONS COMPANY LLC 3,000.00 VERIZON WIRELESS 1,367.71 WRIGHT EXPRESS FSC 1,926.09 BERNAL BODY SHOP 5,997.84 NATIONAL BANK OF ARIZONA 0085 2,144.95 NATIONAL BANK OF ARIZONA 0186 2,379.96 NATIONAL BANK OF ARIZONA 0285 1,061.88 PIONEER TITLE AGENCY INC 73,927.51 AMERICAN FAMILY LIFE ASSURANCE 1,000.94 APACHE COUNTY HSA 3,508.74 APACHE COUNTY MEDICAL 160,139.20 APACHE COUNTY TAX WITHHOLDING 143,968.98 ASRS LEGACY EORP 1,089.96 AZ STATE RETIREMENT

SYSTEM 97,988.91 COLONIAL LIFE AND ACCIDENT INS 1,230.51  
CORRECTIONS OFFICER RET PLAN 7,935.53 CORRECTIONS OFFICER RETIREMENT  
PLAN 520 5,734.17 EORP LEGACY 1,288.26 NATIONWIDE RETIREMENT SOL EODCRS  
1,030.62 PUBLIC SAFETY PERSONNEL 401 7,699.10 PUBLIC SAFETY SHERIFF RET  
44,190.23 SECURITY BENEFIT GROUP 1,480.00 SUPPORT PAYMENT  
CLEARINGHOUSE 1,533.39 APEX SOFTWARE 1,295.00 ASHTONS REPAIR INC  
1,197.90 AZ STATE GOVERNMENT 19,786.03 AZLGEBT 307,853.73 BACK TO LIFE INC  
5,400.00 BRADCO 25,093.41 CDW GOVERNMENT LLC 1,317.63 CEL LEBRITE USA INC  
2,350.00 FEDERAL FLAGS LLC 1,048.65 FRONTIER 1,779.97 GRAVES PROPANE CO  
INC 5,410.18 HILLYARD/FLAGSTAFF 2,448.70 HUGHES SUPPLY INC (LAKESIDE)  
1,353.55 KATHLEEN M MCGUIRE PSY D LLC 2,385.00 MOORE MEDICAL LLC  
1,215.68 NAVAJO TRIBAL UTILITY AUTHORITY 3,439.52 OCLC INC 1,249.59  
PTS OF AMERICA LLC 1,817.50 QUILL CORP 1,924.18 S URAM CONSULTING PLLC  
6,618.75 SAUL'S CREEK ENGINEERING INC 6,880.00 SIMPLEXGRINNELL LP 5,923.16  
ST JOHNS CITY 1,706.53 SUN RIDGE SYSTEMS, INC 5,500.00 THE UNIVERSITY OF  
ARIZONA 6,250.00 TRINITY SERVICES GROUP INC 15,013.71 UNIFIRST  
CORPORATION 1,397.02 VERIZON WIRELESS 2,538.61 WAL-MART COMMUNITY  
1,069.19 WALLACE, KATHLEEN ANNE 4,121.55 WOODLAND BUILDING CENTER  
2,383.56 ALSICO INC 1,025.67 AZ COUNTIES WORKERS COMPENSATION PLAN  
75,874.82 AZ DEPT OF REVENUE 1,339.87 AZ STATE UNIVERSITY 3,250.00  
BAUMAN HOME AND AUTO INC 1,194.97 BLUE HILLS ENVIRONMENTAL 30,782.73  
BRADCO 44,335.84 BREWER LAW OFFICE PLLC 8,500.00 BUTLER'S OFFICE  
EQUIPMENT & SUPPLY INC 1,185.81 CDW GOVERNMENT LLC 1,110.53  
CELLULAR ONE NE AZ 1,221.17 COURTESY CHEVROLET 34,154.92 CRESCENT  
ELECTRIC SUPPLY CO 1,346.16 DESERT MOUNTAIN CORPORATION 44,222.01  
DIAMOND DRUGS INC 3,362.13 ERNIES FIRE EXTINGUISHER 4,880.00 GMCO  
CORPORATION 3,914.05 GOLIGHTLY TIRE 3,101.99 GRAVES PROPANE CO INC  
1,220.90 HAMBLIN LAW OFFICE PLC 8,500.00 HIGH COUNTRY PROPANE  
1,666.22 IKARD & NEWSOM 1,860.44 INGRAM LIBRARY SERVICES 3,290.71  
INLAND KENWORTH INC (FARMINGTON) 6,620.73 LAW OFFICE OF DIRK LEGATE  
PLL 8,665.00 NAVAJO TRIBAL UTILITY AUTHORITY 5,805.48 NAVAJO TRIBAL  
UTILITY AUTHORITY 3,771.22 NAVOPACHE ELECTRIC COOPERATIVE 20,388.92  
PATTERSON, DANA BRYCE 8,500.00 PIMA COUNTY MEDICAL 2,300.00  
PTS OF AMERICA LLC 4,969.50 PUERCO VALLEY AMBULANCE SERVICE  
5,458.88 QUILL CORP 3,309.29 REALAUCTION.COM LLC 4,500.00  
REDW LLC 2,748.00 REIDHEAD SAND AND ROCK 2,610.63 SALAM INTERNATIONAL  
INC 1,419.66 SCHIFF, LAURENCE 1,400.00 SECURUS TECHNOLOGIES INC 1,859.60  
SIERRA PROPANE 1,739.37 SONORA QUEST LABORATORIES 1,664.86 ST JOHNS CITY  
5,242.26 ST JOHNS EMERGENCY SERVICES 1,457.66 THOMSON REUTERS WEST  
1,257.15 VALLEY AUTO PARTS 3,742.31 VERIZON WIRELESS 1,663.14 WHITE  
MOUNTAIN PUBLISHING CO 5,304.42 YELLOWHORSE, JAY 1,036.62 AMERICAN  
FAMILY LIFE ASSURANCE 1,000.94 APACHE COUNTY HSA 3,308.74 APACHE  
COUNTY MEDICAL 161,025.20 APACHE COUNTY TAX WITHHOLDING 136,960.34  
ASRS LEGACY EORP 1,101.84 AZ STATE RETIREMENT SYSTEM 100,013.00  
COLONIAL LIFE AND ACCIDENT INS 1,230.51 CORRECTIONS OFFICER RET PLAN  
7,817.31 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,424.31 EORP LEGACY

1,288.26 NATIONWIDE RETIREMENT SOL EODCRS 1,030.62 PUBLIC SAFETY PERSONNEL 401 7,651.71 PUBLIC SAFETY SHERIFF RET 40,764.22 SECURITY BENEFIT GROUP 1,480.00 SUPPORT PAYMENT CLARINGHOUSE 1,533.39 ADHS AZ HEALTH CARE COST 22,400.00 AMAZON CAPITAL SERVICES INC (IT DEPT) 2,988.54 AVAYA COMMUNICATIONS 1,603.62 AZ STATE RETIREMENT SYSTEM 1,991.81 BILTMORE PRO PRINT 1,189.18 BRADCO 18,221.27 CDW GOVERNMENT LLC 1,529.82 CRESTLINE SPECIALTIES INC 1,485.44 DOYLES AUTO BODY INC 2,020.39 FRONTIER 4,518.50 FRONTIER 1,255.20 GALL'S INC 1,264.64 HILLYARD/FLAGSTAFF 1,611.37 HUMAN SERVICES CONSULTANTS 4,010.94 JOHN V SCIALLI MD 3,120.00 JURY SYSTEMS INCORPORATED 1,784.00 NAVAJO TRACTOR SALES INC 1,424.86 NAVAJO TRIBAL UTILITY AUTHORITY 2,074.37 NAVOPACHE ELECTRIC COOPERATIVE 4,168.27 NORCHEM DRUG TESTING LABORATORY 2,001.25 QUILL CORP 6,402.33 RDO EQUIPMENT CO 30,450.00 SIERRA PROPANE 1,841.38 SWEETLANDS COMPLETE AUTO 2,120.87 THOMSON REUTERS WEST 4,137.63 TRAVEL LEADERS 1,519.80 VERIZON WIRELESS 1,965.23 YOUNGS FUTURE TIRE 2,475.23 AMAZON CAPITAL SERVICES INC (IT DEPT) 1,347.42 AZ DEPT OF ECONOMIC SECURITY 3,631.45 AZ SUPREME COURT 2,140.00 BILLS DISCOUNT AUTO PARTS (NAPA) 1,522.08 BRADCO 17,214.80 CREATIVE MULTIMEDIA INC (CMI) 8,301.25 DELL COMPUTER CORPORATION 8,272.21 EMPIRE MACHINERY 1,735.14 ERNIES FIRE EXTINGUISHER 1,184.40 GMCO CORPORATION 7,828.10 GOSERCO, INC 3,052.20 GRAVES PROPANE CO INC 2,345.46 HOME DEPOT 1,130.00 INGRAM LIBRARY SERVICES 1,790.10 MCCOOK BOILER AND PUMP COMPANY 12,914.00 PTS OF AMERICA LLC 2,938.50 QUILL CORP 1,147.27 ROMERO, DAVID JULIAN 1,091.90 SECURUS TECHNOLOGIES INC 2,064.91 STAPLES CREDIT PLAN 2,122.81 SW ECOLOGY LLC 4,249.08 TDCJ - TEXAS CORRECTIONAL INDUSTRIES 1,455.50 VALLEY AUTO PARTS 3,400.79 VERIZON WIRELESS 1,659.30. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process. B. Request approval of the minutes dated December 19, 2017 and January 3, 2018. Personnel Items: C. Superior Court: Pursuant to HB2695, Section 143 (Judicial Salary Increase), the Superior Court requests approval for the 1.5% salary increase for Superior Court Judge Pro Tempore C. Allan Perkins. D. Probation Services: Discussion and possible approval to change the current Field Supervisor position (range 45) to a Probation Officer III position (range 45) and will result in no change to the budget. Vote was unanimous.

Angela Romero, Election Department, requested approval of the recommendation of the Republican Party County Chairman, Thomas Samoff, determine vacancies exist in the office of precinct committeemen and appoint the following: for the Concho Precinct: Jim Zawacki, Connie Zawacki and Traci Howard. For the Spingerville Precinct Earl Cochran. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote as unanimous.

Angela Romero, Election Department, requested approval of a "Call for Election" on November 6, 2018 for Ganado Fire District due to districts inability to operate and take legal action due to not having a functional board and discussion and possible action regarding the appointment of interim Fire District Board members or an administrator pursuant to §A.R.S. 48-803(B). Chairman Shepherd stated Chief Woody was present today. Mr. Shamley stated it seems like

there are two actions to be taken on this item. County Attorney Whiting stated the Board can take action separately or as one item. **Mr. Shamley moved to approve only the call for election for Ganado Fire District, seconded by Mr. Shirley.** Vote was unanimous.

Barry Williams, School Superintendent, requested approval to create a new position of Consortium Director (range70) and promote Alex Madrid to fill the position and this promotion is to fill the vacancy created with the retirement of the previous director and will result in a savings of thirty-two thousand, four hundred fifty-two dollars and 25 cents (\$32,452.25). Mr. Williams stated the funding is from the Consortium and will not negatively impact Apache County. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Treasurer Marleita Begay requested approval to extend the County's banking services agreement for a period of one year based on mutual consent from both parties pursuant to §ARS 35-325. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Mr. Shamley asked why the extension request is for one year and not two. Treasurer Begay stated she was going to ask for two years but as of today, she has not received a letter from the bank. Mr. Shamley stated he didn't see the mutual agreement letter in the backup material. Treasurer Begay stated she can come back in a year and extend it again for the final year, she just wanted to do a survey to make sure the county's needs are being met throughout north and south Apache County. Mr. Shamley asked Ms. Begay if National Bank has consented to the one-year extension. Ms. Begay stated the bank has not responded yet. Mr. Whiting stated he was not aware there isn't an agreement so that does pose a problem and recommended tabling the item. **Mr. Shamley rescinded his motion. Mr. Shamley moved to table the item, seconded by Mr. Shirley.** Vote was unanimous. .

Paul Hancock, Probation Services Director, requested approval to change the current Detention Sergeant position (range 43) to a Legacy Teen Center Manager (range 43, not a 44). Mr. Hancock stated 56 % of this position is funded by the Administrative Office of the Courts (AOC) and the additional funding will be handled within the current budget. Mr. Hancock stated with the Legacy Teen Centers, we have made a name for Apache County across the state and the juvenile justice system and the state is excited and have had other counties come tour the center and trying to mimic us. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Motion passed 2-1 with Mr. Shamley abstaining.

Paul Hancock, Probation Services Director, requested authorization to pay Sueanne Czarynszka mid-point of salary range 44, forty-six thousand, nine hundred eighty-seven dollars (\$46,987.00) due to her experience and qualifications for this position and will be applying for multiple grants to assist with the Legacy Centers. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Gabriel Freeland, District II Manager, on behalf of District II, requested approval of a resolution and approval of a lease to Apache County District II for 4.36 acres and right of reasonable ingress and egress, subject to any prior valid, existing right-of-way to construct, operate and maintain Apache County operations including administrative office and maintenance buildings in the Ganado Chapter vicinity, Navajo Nation (Apache County) Arizona. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Gabriel Freeland, District II Manager, presented as part of the District II reorganization, approval to re-classify Lester Yazzie from an Equipment Mechanic III (range 38) to a Shop Foreman (range 38) at forty-two thousand, six hundred eighty-eight dollars and 80 cents (\$42,688.80) and combine two (2) part time Custodian/Groundkeeper positions to one full-time Custodian/Groundkeeper position (range 24). **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Ryan Patterson, Interim County Manager, on behalf of District III presented the item for discussion regarding the request for a Call of Election for the White Mountain Communities Special Health Care District on May 15, 2018. Chairman Shepherd stated Sondra Crabtree requested to speak on the item. Mrs. Crabtree, a resident of St. Johns, requested the Board consider a call for the special election for the hospital district. Mrs. Crabtree stated the election is critical to the area and without the election, there will be a gap in funding for the ambulance service and the emergency room in Springerville. Mrs. Crabtree stated she resented some of the responses she received via email from Mr. Shamley. Mr. Shamley stated he will be providing the emails so that they can be added to the file. Mr. Shamley stated the initial ballot for the health care district was in 2008 and was for 5 years. Mr. Shamley stated the email exchange turned into accusations that Mr. Whiting and Mr. Hamblin were trying to shut down the hospital and the ambulance service. Mr. Shamley stated throughout the process, it has been difficult to get any information and the Election Department was engaged working with the hospital district's attorney and there are questions as to the thoroughness of the paperwork was in question, so he contacted Chief Deputy County Attorney Joe Young and he did a legal memo to clarify the issue regarding the dates and times of their election process. Mr. Shamley stated based on the information he received, he did not see that an election can be called; it should have been done last November. County Attorney Whiting stated the legislature, prior to 2014 passed ARS 16-204. F (which he read aloud). Mr. Whiting stated as he reads the statute, the county cannot hold an election other than in November for this type of election and he isn't sure if the health care district was aware of the change in the law; the Board would love to help out, but unfortunately, Arizona law does not allow it. No action was taken.

Mr. Patterson, on behalf of District III, requested approval of the Nutrioso Community Center Use Agreement. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Mr. Shamley thanked the community Board for Nutrioso Community Center for all of their volunteer time and Mr. Young for this efforts in working out the agreement. Vote was unanimous.

Mr. Patterson, on behalf of District III, requested approval to hire a Hazardous Fuels Mitigation Manager (range 40). **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson requested the item for discussion and possible approval of a resolution delegating the Clerk of the Board, the approval to sign Special Event Liquor Licenses and Temporary Premises Extension/Patio Permit applications be tabled. No action was needed or taken.

Mr. Patterson requested approval of a resolution appointing trustees to serve on the Arizona Local Government Employee Benefit Trust (AZLGEBT). Mr. Patterson stated the previous resolution had specific names and the new resolution was changed to reflect titles of County

Manager and Human Resources Director. Mr. Shamley moved approval, seconded by Mr. Shirley.

**RESOLUTION NO. 2018-02  
APPOINTING TRUSTEES TO SERVE ON THE BOARD OF TRUSTEES OF THE  
ARIZONA LOCAL GOVERNMENT EMPLOYEE BENEFIT TRUST**

**WHEREAS**, Apache County (“the County”) is currently a Participating Entity in the Arizona Local Government Employee Benefit Trust (“the Trust”); and

**WHEREAS**, the County’s Manager was the County’s Trustee, but he has resigned as Manager, so a new Trustee must be appointed;

**WHEREAS**, the County’s Board of Supervisors (“the Board of Supervisors”) must appoint a Trustee and Alternate Trustee to serve as the County’s representatives on the Trust Board; and

**WHEREAS**, the County Manager replacement has not yet been retained so the appointment is best made by position held, not by name, until the permanent replacement Manager has been hired.

**NOW, THEREFORE, IT IS RESOLVED AS FOLLOWS:**

1. The Board of Supervisors hereby appoints the following Trustees to serve on the Board of Directors of the Arizona Local Government Employee Benefit Trust from July 01, 2017 until the appointment of a duly-qualified successor has been made:

Trustee: County Manager

Alternate Trustee: Human Resources Director

**APPROVED AND ADOPTED** this 6<sup>th</sup> day of February 2018

/s/ Alton Joe Shepherd  
Chairman, Board of Supervisors

ATTEST:

Approved as to form:

/s/ Ryan Patterson,  
Interim Clerk of the Board

/s/ Michael Whiting  
County Attorney

Mr. Patterson presented the item for discussion and possible action regarding a schedule for the Apache County 2018-2019 budget. Mr. Patterson stated the Board was provided a calendar and schedule as well as several options for the Board to meet with departments. Mr. Shirley moved approval, seconded by Mr. Shamley. Mr. Shamley stated the calendar moved up the timeline for the budget and asked if the departments have enough data to work with. Mr. Patterson stated it

will be tight, but it is doable. Mr. Shamley stated he would like to approve the calendar today and work out later what departments the Board would like to meet with as it gets closer to the budget cycle. Marleita Begay, County Treasurer, stated she appreciates the budget process being addressed and she appreciates Mr. Patterson giving the elected officials the opportunity to present their budget to the Board because in the past, the has not happened. Mr. Shepherd stated the calendar will be approved today and each individual supervisor will decide who they want to meet with. Vote was unanimous.

Stephanie McCarthy, Human Resources Manager presented the item for possible action regarding the progress of County Manager application screening process, interview scheduling, making offers based on interview results, possible contract negotiation parameters, and any other matters necessary to complete the hiring process for the County Manager position.

Mr. Shamley moved to interview five applicants. Mr. Shirley stated he would support interviewing three candidates. **Mr. Shamley amended his motion to interview three candidates, seconded by Mr. Shirley.** Vote was unanimous.

A discussion was held regarding available dates for the interview. **Mr. Shamley moved to select February 13, 2018 at 10:00 a.m. for the interviews, seconded by Mr. Shirley.** Vote was unanimous.

**Mr. Shamley moved to conduct the interviews in executive session, seconded by Mr. Shirley.** Vote was unanimous.

A discussion was held regarding the questions that could be asked in the interview. **Mr. Shamley moved to approve the proposed list of questions that was provided to the Board, seconded by Mr. Shirley.** Vote was unanimous.

A discussion was held regarding a potential negotiation and contract for employment for the county manager that will be selected. Mr. Whiting stated a contract can be done for a county manager, but it is not required. Mr. Shepherd stated this is something that can be addressed at a later date once the new manager is selected. Mr. Whiting asked if the board would like his office to draft a contract if it is needed. Mr. Shamley stated he would like to see a draft, even though one may not be utilized. Mr. Shirley agreed he would like a draft contact drawn up for review.

Mr. Whiting, on behalf of the County Attorney's Office, requested approval of Arizona Department of Public Safety (DPS) Victims of Crime Act (VOCA) DPS Grant Agreement No. 2018-224, in the amount of two hundred ninety-nine thousand, four hundred sixty-four dollars (\$299,464.00) with a cash match of seventy-four thousand, eight hundred sixty-six dollars (\$74,866.00). **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Mr. Whiting on behalf of the County Attorney's Office, requested approval of the election for the Arizona Attorney General's Office to represent Apache County in tax litigation versus Transwestern Pipeline, LLC, a centrally assessed property for the 2018 tax year. Mr. Whiting stated the Attorney General's Office already represents Apache County in related ongoing

litigation for tax years 2016 and 2017. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Mr. Whiting on behalf of the County Attorney's Office, presented the items following a possible executive session for legal advice pursuant to A.R.S. §38-431.03(A)(3) and or consultation with the Board's legal counsel regarding contemplated litigation pursuant to A.R.S. §38-431.03 (A)(4), discussion and possible action relating to the hiring of outside legal counsel and litigation involving the opioid crisis' effect on Apache County. Mr. Shirley stated he did not see a need for executive session. **Mr. Shirley moved to approve the County Attorney to work with outside counsel to address the crisis, seconded by Mr. Shamley.** Mr. Shamley asked what the outside counsel provides. Mr. Whiting stated the firm is established in Phoenix and has taken on this type of litigation before and he has reviewed their work as well as some other legal firms. Mr. Whiting stated the law firm will institute the action on behalf of Apache County and any settlement that comes from that action will be given to the general fund under the direction of the Board on how to spend the money, whether it be for rehabilitation or education. Mr. Whiting stated the litigation will be in the federal district court and will go after the big pharmaceutical companies. Motion passed 2 to 1 with Mr. Shamley abstaining.

Chairman Shepherd presented notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance:

Eastern Arizona Counties Association on February 14, 2018 at 3:00 p.m. at the County Supervisors Association (CSA) building, 1905 W. Washington Street in Phoenix.

Small Counties Forum meeting on February 14, 2018 at 5:30 p.m. at the CSA building, 1905 West Washington Street in Phoenix.

County Supervisors Association meeting on February 15, 2018 at the CSA building, 1905 W. Washington Street, in Phoenix at 10:00 a.m.

There was no one wanting to address the Board during call to the public.

**Mr. Shirley moved to adjourn the meeting at 9:43 a.m., seconded by Mr. Shamley.** Vote was unanimous.

Approved this 6<sup>th</sup> day of March 2018.

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Alton Joe Shepherd  
Chairman of the Board

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Ryan Patterson  
Clerk of the Board

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Probation Services

Date/Signature              

Describe in detail what you want to say to the Board and what action you want the Board to take:

Probation requests authorization to sell a 2001 Ford F150 Crewcab Pickup to St Johns Police Department for the sum of \$1.00. The vehicle will be sold "as is". A copy of the contract provided by the Apache County Attorney's Office is attached.

PRE-AGENDA ITEM REVIEW

Review Routing / X /Legal / X /Finance / X /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature:       

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

## VEHICLE PURCHASE AGREEMENT

### **1. THE PARTIES TO THIS CAR SALES AGREEMENT ARE:**

#### **1.1 THE SELLER:**

Apache County

Physical Address:

245 West 1<sup>st</sup> South, St Johns, AZ 85936

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#### **1.2 THE BUYER:**

City of St. Johns Police Department

Physical Address:

Cleveland, St Johns, AZ 85936

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### **2. THE OBJECT OF THE SALE IS:**

The following vehicles:

2001 Ford F150 Pickup truck

### **3. WARRANTY:**

The Seller warrants that at the date of signature of this agreement there are no licensing fees or fines or other penalties outstanding against the registration of the vehicle sold in terms of this agreement. The Seller expressly disclaims any other warranties, and Buyer understands that no warranties, whether express or implied, shall apply to the vehicles constituting the subject matter of this agreement.

### **4. NO WARRANTIES OR GUARANTEES:**

The Seller or his/her agent gives no warranty or guarantee other than those specified in Section 3. Buyer agrees that there are no warranties, either express or implied, and Buyer specifically agrees that it shall not seek compensation from Seller for any reason due to any defect or disorder associated with the vehicle. Buyer agrees to indemnify Seller should the vehicle present any issue of liability to Buyer, Seller, or any third party.

**5. DISCLAIMER:**

5.1 The vehicle is sold "As-Is" and the seller shall not be liable for any defects, patent, latent or otherwise.

5.2 The Buyer admits having inspected the vehicle to his/her satisfaction and that no guarantees or warranties of any nature were expressed or implied by the Seller or his/her agent regarding its condition or quality.

**6. PURCHASE PRICE:**

6.1 The Purchase price is the sum amount of one dollar (\$1.00). A waiver of any and all warranties is an express aspect of the consideration for the purchase of the vehicles.

6.4 The vehicle will only be delivered to the Buyer once payment has been received in full.

**7. POSSESSION AND TRANSFER OF RISK:**

The Risk passes to the Buyer once the Buyer or his/her agent receives the keys to the vehicles or takes possession of any of the vehicles.

Signed at St Johns AZ on this 21<sup>st</sup> day of February 2018

**SELLER:** [Signature]

1. WITNESS [Signature]

2. WITNESS [Signature]

**BUYER:** [Signature]

1. WITNESS [Signature]

2. WITNESS [Signature]

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Probation Services

Date/Signature 2/21/18


Describe in detail what you want to say to the Board and what action you want the Board to take:

Probation requests authorization to <sup>Solicit</sup> purchase 2 ~~metal~~ buildings – including cement pads and the assembly of buildings. They will be purchased by bid which may combined or for separate items. Engineering will provide the necessary expertise to post the RFP (Request for Proposal) in the appropriate newspapers. These buildings will become The LODGE – Legacy Teen Center in RV. The first building will be the <sup>Primary</sup> ~~primary~~ Teen Center and the second will be for a covered sporting, fitness & recreation area to help promote physical activities in colder weather.

PRE-AGENDA ITEM REVIEW

Review Routing / X /Legal / X /Finance / X /Purchasing / /Human Resource / /Other:\_\_\_\_\_

Legal Review:\_\_\_\_\_

Signature: 

Finance Review:\_\_\_\_\_

Signature:\_\_\_\_\_

Human Resources Review:\_\_\_\_\_

Signature:\_\_\_\_\_

Other Review:\_\_\_\_\_

Signature:\_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials\_\_\_\_\_

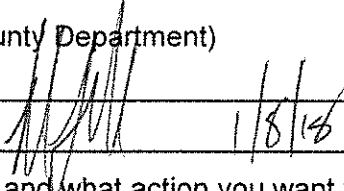
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Presiding Superior Court Judge, Michael Latham

Date/Signature: \_\_\_\_\_



Describe in detail what you want to say to the Board and what action you want the Board to take:

Pursuant to A.R.S. §§12-121 & 12-144, the Superior Court requests approval for the re-appointment of Judge Steve Williams, as part-time Superior Court Judges Pro Tempore – salary is paid from state grant funds; Judge C. Allan Perkins as a full-time Superior Court Judge Pro Tempore – salary is paid from county funds. The Superior Court also requests approval for the re-appointment, on an as needed basis, of Michael P. Roca, as Superior Court Judges Pro Tempore. The re-appointments shall begin July 1, 2018 and end June 30, 2019.

BOS Meeting Date Requested 03/06/2018

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PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials



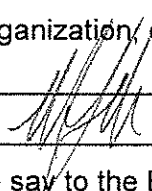
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Michael Latham, Presiding Judge

Date/Signature:

 2/21/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval for retroactive pay for Troy Czarnyszka. At the February 6, 2018 BOS meeting Troy Czarnyszka's salary was unanimously approved. Troy Czarnyszka has been performing the duties as Court Administrator since December 10, 2017. The retroactive pay portion of the salary was not addressed at the time of the salary approval. The Court respectfully requests the approval of Troy Czarnyszka's pay range be retroactive to the date of December 10, 2017 as indicated on the PAF submitted to Human Resources on January 3, 2018

BOS Meeting Date Requested 3/6/2018

PRE-AGENDA ITEM REVIEW

Legal Review:

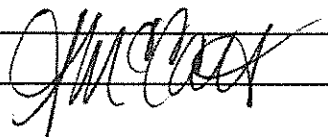
Signature

Finance Review:

Signature

Human Resources Review:

Signature



Other Review:

Signature



Reviews completed, item approved for Agenda. Board Clerk's Initials

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Probation Services

Date/Signature:  2/21/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Probation requests the previously approved agenda item for Sueanne Czarnyszka (approved on 02/06/18) be effective 12/10/17, and the previously approved agenda item for the Legacy Teen Center Manager (approved 02/06/18) be effective 01/07/18. This will not affect approved budget levels.

BOS Meeting Date Requested \_\_\_\_\_

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature 

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials 

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Probation Services

Date/Signature:

Describe in detail what you want to say to the Board and what action you want the Board to take:

Probation requests authorization to change the current position of Detention Officer II, pay grade 33, to Legacy Teen Center Advisor, pay grade 33. The job description is attached. This will not result in an increase to our budget.

BOS Meeting Date Requested

3/6/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RR

LEAGACY TEEN CENTER ADVISOR  
APACHE COUNTY PROBATION SERVICES

Nature of Work

Under supervision performs a wide variety of office and interactive work of moderate to high difficulty. The position will require prosocial engagement with youth of high school age.

Examples of Work Performed

Works as mentor with Legacy Teen Center Manager; composes and types routine correspondence; prepares and processes membership packets; maintains records and files often of a complex nature; works with high school students at the center and any other duties requested or assigned.

Minimum Qualification

Individual must possess and provide a high school diploma or GED

Applicants must successfully complete a background investigation (felony convictions will be disqualifying and misdemeanor convictions may be disqualifying depending on the number, severity and recency. Must possess and maintain a valid Arizona driver's license.

Knowledge, Abilities and Skills

Considerable knowledge of:

- Business English, spelling, punctuation, grammar and mathematics;
- Office practices and procedures;
- Computers and basic programs (Word, Excel, etc)

Ability to:

- Follow written and verbal instructions;
- Learn Loft procedures and computer programs;
- Work under pressure in a dynamic work environment with changing program demands and priorities;
- Establish and maintain cooperative working relationships with other departments and agencies and representatives, and the public;
- Review documents for completeness, accuracy and compliance with statutes, rules and specific requirements;

- Enter, adjust and retrieve data;
- Communicate orally with other employees and the public in face-to-face one-on-one settings or using a phone.

#### Necessary Special Requirements

Will be required to complete the training required by COJET (Committee on Judicial Education and Training) annually. Also will be required to complete classes such as: Kids at Hope, Trauma Informed Care, PREA, Handle with Care, Defensive Tactics, 15 passenger van driving course.

#### Disclaimer

The above information on this description has been designed to indicate the general nature and level of work performed by employees within this classification. It is not designed to contain to be interpreted as a comprehensive inventory of all duties, responsibilities and qualifications required to employees assigned to this job.

**BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Human Resources Department

Date/Signature: J. McCarty 2/26/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Human Resources: Discussion and possible approval of the updated County Manager/Clerk of the Board job description.

BOS Meeting Date Requested: March 6, 2018

**PRE-AGENDA ITEM REVIEW**

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Purchasing Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: 

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials \_\_\_\_\_

**BOARD ACTION TAKEN**

/ /Approved / /Disapproved / /Deleted / /Continued to: \_\_\_\_\_

Signature Clerk of Board 



## COUNTY MANAGER/CLERK OF THE BOARD

Effective Date:	March 6, 2018
Salary Range:	85
Minimum:	\$103,454
Midpoint:	\$129,318
Maximum:	\$155,181
FLSA:	Exempt
Classification	Unclassified

### Summary:

With general direction from the Board of Supervisors and in accordance with policies, acts as the chief administrative executive for Apache County operations. This position focuses on defining the strategic, long-term direction of the County. This employee makes frequent decisions relating to policy direction and allocation of resources.

### Typical Duties (Illustrative Only):

- Plans, organizes, and provides overall direction for County operations including developing policies, reviewing operating procedures, long range planning, and coordinating activities of County Departments to maximize efficient/effective service delivery.
- Responsible for directing the overall financial management and the budgetary control systems for Apache County.
- Implements and administers policies established by the Board of Supervisors.
- Advises the Board of Supervisors on management and public policy issues.
- Serves as liaison between the Board of Supervisors and Elected Officials, Department Heads, the public and other federal, state, and local governmental entities.
- Partners with Elected Officials to support their operations and objectives.
- Coordinates with and provides management leadership for non-elected Department Heads.
- Approves agenda items for Board of Supervisors meetings.
- Represents the Board of Supervisors at various meetings and conferences and interacts with a wide range of officials, regulatory agencies, Department Heads, employees and the public.
- Reviews, addresses, and resolves citizen complaints and concerns.

### Knowledge Skills and Abilities:

- Knowledge of public administration principles, departments, organizations, practices, and functions of County government
- Knowledge of federal, state and local laws, regulations, rules and ordinances related to local government operations.
- Comprehensive knowledge of budgeting, fiscal administration, management and long-range/strategic planning policies, practices and procedures.
- Skill in communicating effectively, orally and in writing, including making frequent presentations to the Board of Supervisors.
- Skill in analyzing problems, identifying alternative solutions, projecting consequences of proposed actions, and implementing recommendations in support of goals.

- Skill in organizing, staffing, planning, and management of department, divisions, and contracts.
- Ability to plan, organize and direct, through subordinate staff, the efficient and effective delivery of comprehensive County programs, services, and functions.
- Ability to establish and maintain effective working relationships with the Board of Supervisors, Elected Officials, Department Heads, staff, other agencies, the media and the public.
- Ability to effectively carry out difficult and complex assignments requiring considerable independent judgement and initiative.

**Educational Requirements:**

Bachelor's degree in Public Administration, Business Administration, Financial Management or related field (Master's Degree preferred); AND at least seven (7) years' experience in government management or government financial administration; previous experience as a City/County Manager or Administrator is desirable; OR any combination of experience, education and training which demonstrates the ability to perform the duties of the position. Prior experience with legislative engagement is favorable. Must become a resident of Apache County within six (6) months of hiring.





## **DETENTION EDUCATION TEACHER** **Apache County Adult Jail**

Effective Date:	February 8, 2018
Salary Range:	42
Minimum:	\$35,778
Midpoint:	\$44,723
Maximum:	\$53,668
FLSA:	Non-Exempt
Classification:	Classified

### **NATURE OF WORK:**

Under general direction and supervision of the Apache County Jail Commander, develops and implements appropriate special education services and G.E.D. services as required by State and Federal laws, for adult offenders in a detention facility.

### **TYPICAL DUTIES:**

Perform intake evaluations and assessments on new inmates

Special Education: responsible for reviewing, revising, developing and implementing Individual Education Plans (IEP) for all detention students that meet special education student criteria. Request information from other schools. Review psychological reports from student records. Prepare educational materials. Record student progress to include progress in the general curriculum and IEP goals. Send out meeting notices. Prepare and submit monthly and annual reports to the Jail Commander, Arizona Department of Education and Apache County Schools. Yearly goal presentation to the Arizona Department of Education. Any other duties as assigned

As time allows, develop/instruct G.E.D course work and classes for all qualified students incarcerated in the jail. Monitor progress of individual students. Provide group instruction and individual mentoring as needed. Provide tutoring in content areas including math, science, health, etc. Request school records from other schools. Maintain files on each student.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

#### **Knowledge Of:**

- The rights of inmates and the educational responsibilities associated with incarcerated persons
- Detention facility policies and procedures;
- Special Education laws, policies, and procedures.
- Up-to-date research-based General Education theories and practices;
- Up-to-date research-based educational methods and materials appropriate for adults in custody;

#### **Ability to:**

- Assist in the development and implementation of the established curriculum and supplementary program services and activities;
- Implement and interpret assessment tests and other information to determine education placement

- for each student;
- Develop, implement and monitor progress of students' individual educational plans;
  - Inspire and motivate students to learn and progress;
  - Lecture and facilitate instruction, discussions and study groups;
  - Manage and use computers and pertinent software in education of students;
  - Develop and maintain records and reports;
  - Develop effective working relationships with other detention staff, probation/parole officers and school district staff;
  - Type and operate basic office equipment, including a computer and basic software programs;
  - Work flexible hours.

**Minimum Qualifications:**

Arizona Department of Education highly qualified K-12 teacher with Special Education Endorsements. Obtain an Arizona Department of Education Adult Teaching Certificate within one year of employment. Must successfully complete background investigation as established by the Apache County Sheriff's Office, to include fingerprinting and possess and maintain a valid Arizona driver's license.

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: Assessor

Date/Signature: 02-22-2018

*Judith A. Bender*

Describe in detail what you want to say to the Board and what action you want the Board to take:

- Request approval to hire Ruben Aranda to fill vacant Level II position, Range 33 in the Assessor's office at a salary of \$33,224. The requested salary to be funded with existing position salary from budgeted funds. Filling this position will not affect the budget nor cost the County or Assessor additional funds.

BOS Meeting Date Requested March 6, 2018

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda. Board Clerk's Initials *RP*

# APACHE COUNTY ASSESSOR

*Rodger Dahoxy*



P.O. Box 770  
75 West Cleveland St.  
St. Johns, AZ 85936  
(928) 337-7624  
Fax (928) 337-3386

## Vacant Property Appraiser II Position

PRO: It is critical that this position be filled with an experienced Department of Revenue Level II certified property appraiser. The candidate in question is Level II certified, with approximately 2 years of field experience. The Apache County Assessor has previously invested approximately \$15,000 for training and certifications for the candidate in question.

PRO: The nature of work performed is complex in nature and takes several years to master proficiency. By hiring the qualified candidate, the foundation for proficiency, continuity, quality assurance, and return on the initial training investment is assured.

PRO: The candidate in question will be immediately productive and able to perform property inspections, appraisals and work property appeals with little or no training.

PRO: This position will directly support the Mission and Vision of the Assessor's Office.

CON: The Assessor's office has extensively recruited for an experienced, Level II certified Appraiser. Recruitment efforts included, statewide search and advertisement through the Arizona Chapter of the International Association of Assessing Officers and on Indeed.com. Recruitment efforts returned candidates that possess skills to enter at an Appraiser Apprentice level. Training costs at a minimum would be \$15,000. In addition, it would take a minimum of 2.5 years to complete certification and experience requirements.

CON: Without the addition of this candidate to the Assessor's office, the Assessor's office is currently working without a Level II certified appraiser on the appraisal staff.

CON: Without the addition of this candidate, Appraisal District I which includes Springerville, Eagar, St. Johns, Chambers, Sanders and Witchwells will be without a property appraiser. Building permits, field inspections and customer service will languish in this appraisal district.



00105  
**PROPERTY APPRAISER II**  
**Assessor's Office**

Effective Date:	01-29-2018
Range:	33
Annual Salary:	\$28,649-\$35,811

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**NATURE OF WORK:**

Under limited supervision performs work of moderate to considerable difficulty in collecting property appraisal information. Performs analysis of varying types of mass appraisal data to produce property values for ad valorem tax purposes. Performs related work as assigned.

**TYPICAL DUTIES:**

Appraiser II

- Performs the duties of Appraiser I.
- Performs duties on complex properties including residential, commercial, land and personal property.
- Works with Appraiser I and Valuation Coordinators to give them additional perspectives of the job, coaching and training.
- Prepares data for presentation in the County Board of Equalization and Tax Court appeals process.
- Present and testify at the County Board of Equalization and Tax court as required.
- Researches market, cost and income/expense data to formulate and opinion of value that will withstand peer review.
- Provide input and expertise to administration regarding office policies and procedures.
- Writes and conducts inter office workshops regarding various appraisal topics as requested.

Appraiser I

- Coordinates and performs field inspections in assigned areas. May perform plan reviews for complex properties.
- Performs simple to complex residential appraisals, simple commercial appraisals including measuring and listing of building components, drawing and calculating of various components in a mass appraisal environment.
- Performs simple to complex land appraisals including the collection of land attributes, analysis and calculation of land values in a mass appraisal environment.
- Interprets field notes, accurately draws and calculates fieldwork, and completes official property records for respective areas.
- Works with various computer programs and maintains databases.
- Processes applications for Agricultural status, and Tax Clearances for manufactured homes.
- Reviews and verifies recorded Affidavit of Property of Property Value. Determine validity of sale to be used in market studies.
- Processes land split/combination requests and new subdivisions.
- Processes Business Personal Property statements.
- Interacts with State and Local agencies as well as internal business partners.
- Maintains official property records.
- Performs Personal Property audits and tax roll corrections.
- Review, analyze and respond to real and personal property Petitions of Review at the Assessor level.
- Interacts with the public by providing information on valuation issues or referrals to other departments or agencies as needed and assists in resolving complaints.
- Perform other duties as assigned.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Working knowledge of:

- Principles, practices of fundamental to intermediate and complex level property assessment techniques.

- Statutes and rules affecting property assessment.
- Multiple specialized computer applications (Tyler/Eagle Assessor, Excel and Access)
- Considerable knowledge/skills reading topographical maps, Assessor maps and Assessor parceling techniques.
- Interpret legal descriptions.
- Mapping technologies such as GIS systems.

Ability to:

- Analyze and interpret the factors affecting residential/personal property and vacant land values.
- Analyze and interpret income and expense data, leases and agricultural applications.
- Prepare reports and present facts clearly orally and in writing.
- Make accurate mathematical computations.
- Work independently exercising judgement and initiative.
- Prepare accurate sketches and diagrams of assessed property according to office standards.
- Work outdoors in varying weather conditions or other potentially hazardous conditions.
- Work safely and support the culture of workplace safety.
- Establish and maintain effective working relationships with employees, other agencies and the public.
- Follow written and verbal instructions from the Chief Appraiser, Chief Deputy Assessor and Assessor.
- Ability to work with minimal supervision.
- Manage multiple deadlines and priorities in a fast-paced environment.

**MINIMUM QUALIFICATIONS:**

High school diploma or GED Certificate. Bachelor's degree preferred.

Level I certification from the Arizona Department of Revenue.

One year of experience in property appraisal as applied to the assessment field; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

Possession of a valid Arizona driver's license (or ability to obtain license within 3 months for out of state applicants).

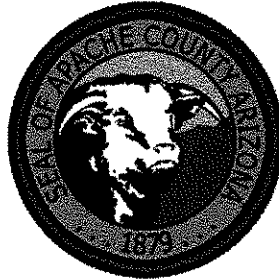
**SPECIAL QUALIFICATIONS:**

Level II certification for property assessment from the Arizona Department of Revenue (or be able to gain licensure within 18 months of hire).

International Association of Assessing Officers (IAAO) or Appraisal Institute designation preferred.

Advanced Microsoft Excel and Access skills preferred.

# Apache County



## Office of the Assessor

**Honorable Rodger Dahozy**

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### **Mission Statement**

*To be responsive to our citizens, delivering accurate and fair property assessments annually, while inspiring confidence in local government.*

### **Our Vision**

- To be leaders in property tax valuation and administration.
- To provide superior customer service and transparency in the eyes of our citizens, communities and employees.
- To provide innovative cost-effective solutions.

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

District I \_\_\_\_\_

Date/Signature: \_\_\_\_\_

*Per Telephone* *M. Shirley*

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request authorization to increase Patrick Sandoval, District Manager (range 66) at a salary of \$87,070 and Gloria Bowman, Administrative Coordinator (range 42) to the maximum of her salary range.

BOS Meeting Date Requested 3/6/18

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PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

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Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Malena Bazurto, Economic Development, District 3

Date/Signature: 2/13/18

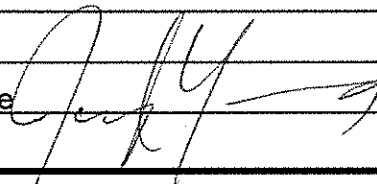
Describe in detail what you/ want to say to the Board and what action you want the Board to take: /

Review and possible approval of an IGA between Apache County and the White Mountain Regional Medical Center and a separate IGA between Apache County and the Puerco Fire Department for the purpose of collaborating to receive grant funding and authorize ~~Ryan Patterson~~ to sign necessary grant application documents pursuant to IGA. *Finance Director*

//BOS Meeting Date Requested March 6, 2018

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_

Signature 

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_ /

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials



**PARTNERSHIP AGREEMENT**

Apache County and the White Mountain Communities Hospital d/b/a White Mountain Regional Medical Center in Springerville, AZ.


This Agreement is made this 22<sup>nd</sup> day of February, 2018 between **Apache County ("County")** and the **White Mountain Communities Hospital, Inc. d/b/a White Mountain Regional Medical Center ("WMRMC")**.

1. Whereas the County and WMRMC will apply for funding for projects relevant to the needs of the County and WMRMC.
2. Whereas if the County or WMRMC is an ineligible recipient of a grant, the parties intend by this agreement to apply on behalf of a nonprofit collaborator by which the County and WMRMC will receive the benefit of the grant;
3. Whereas the County or WMRMC may act as the fiscal agent for a collaborating non-profit organization with approval by WMRMC Board and/or the Board of Supervisors.
4. Whereas neither the County nor the WMRMC is under any financial obligation.

Therefore, in consideration of the mutual promises stated below and other valuable consideration, the parties agree:

5. Whereas the County and WMRMC shall use its best efforts to fulfill all the conditions precedent to obtain grants which further the goals of job creation and economic development.
6. The County does not assume any obligation to WMRMC to construct, operate, or maintain the improvements contemplated by a grant nor does WMRMC assume those obligations unless specifically described in a separate contract.
7. This agreement is subject to termination at the request of either party within thirty (30) days notification.

ATTEST:

  
\_\_\_\_\_  
WMRMC Board President

\_\_\_\_\_  
Chairman, Apache County Board of Supervisors

**PARTNERSHIP AGREEMENT**

Apache County and the Puerco Fire Department in Sanders, AZ

This Agreement is made this 26<sup>th</sup> day of February, 2018 between Apache County and the **Puerco Fire Department**.

1. Whereas Apache County and the Puerco Fire Department will apply for Gila River Prop 202 funding relevant to the needs of Apache County and the Puerco Fire Department,
2. Whereas if the County or PUERCO FIRE DEPARTMENT is an ineligible recipient of a grant, the parties intend by this agreement to apply on behalf of a nonprofit collaborator by which the County and PUERCO FIRE DEPARTMENT will receive the benefit of the grant;
3. Whereas the County or PUERCO FIRE DEPARTMENT may act as the fiscal agent for a collaborating non-profit organization with approval by PUERCO FIRE DEPARTMENT Board and/or the Board of Supervisors.
4. Whereas neither the County nor the PUERCO FIRE DEPARTMENT is under any financial obligation.

Therefore, in consideration of the mutual promises stated below and other valuable consideration, the parties agree:

5. Whereas the County and PUERCO FIRE DEPARTMENT shall use its best efforts to fulfill all the conditions precedent to obtain grants which further the goals of job creation and economic development.
6. The County does not assume any obligation to PUERCO FIRE DEPARTMENT- to construct, operate, or maintain the improvements contemplated by a grant nor does PUERCO FIRE DEPARTMENT assume those obligations unless specifically described in a separate contract.
7. This agreement is subject to termination at the request of either party within thirty (30) days notification.

ATTEST:

  
\_\_\_\_\_  
PUERCO FIRE DEPARTMENT

\_\_\_\_\_  
Chairman, Apache County Board of Supervisors



*Gila River Indian Community Grant Application  
Grant Cycle 2018*

**Cover Sheet**

Municipality Information	
1. Date of Application: 1/16/2018 (NOTE: Click or use up/down arrow keys to move among fields)	
2. Name of City, Town or County: (Puerco Valley Fire)	
3. Mayor (City or Town) or Board of Supervisors Chairman (County):	
4. Mailing Address:	
5. City:	State: Arizona Zip Code:
6. Acknowledgement of Submission by Authorized Municipality Representative:	
Typed Name/Title:	Signature:
Applicant Information	
7. Department/Organization Name: Puerco Valley Fire	
8. Is this a 501c non-profit Organization? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes If yes, attach IRS Determination Letter	
9. Application Contact Person: Chief Cliff Snyder Title: Chief	
10. Phone Number: 928 313 9112	
11. Mailing Address: PO.Box 39	
12. City: Sanders	State: Arizona Zip Code: 86512
13. Email Address: <a href="mailto:csnyder@puercovalleyfire.org">csnyder@puercovalleyfire.org</a> Website Address: <a href="http://puercovalleyfire.org">puercovalleyfire.org</a>	
Project Information	
14. Project Name: Ambulance	
15. Purpose of Grant: To acquire a new 4x4 ambulance to better serve the Navajo Nation response area of our District	
16. Priority Funding Area	Public Safety
17. Annual amount requested	\$198,748.00
18. Number of years that funding is requested	1
19. Total amount requested (annual amount x number of years)	\$198,748.00
20. Has your organization received past funding from GRIC? If yes, list each year and amount	No
21. Geographic area served	CON #116, 2500 square miles of mostly Navajo Nation Eastern AZ

For Office Use Only:		
Data Entry	Receipt	Evaluation
Outcome * Approval Recommended/Amount \$		* Denial



## *Gila River Indian Community Grant Application Grant Cycle 2018*

### **Narrative**

Please structure your proposal to provide the following information in the order indicated. Provide the narrative in paragraph form in the text field provided. Please be thorough but strive for brevity.

1. Briefly describe the organization's history, mission and goals.

Puerco Valley Fire and EMS was established in 1969 we are the largest fire district in the state of AZ. Almost 90 percent of our district serves the Navajo nation our mission is to protect life and property our goals are to continually improve this response model. One of the areas we have identified as deficient is having 4x4 ambulances to respond to the undeveloped areas within our district we currently have only 2 ambulances that are 4x4 and 2 that are not. We average 4 calls a day with an average turnaround for EMS calls of 3 hrs this makes having additional suitable response vehicles critically necessary.

2. If the applying organization is non-municipal or a non-profit 501c, please describe your relationship with Arizona municipalities including past and present support, whether through partnerships, collaborations, in-kind contributions, grants, tax-based funding or other. Describe the supporting municipality's role in this project. If the applying organization is a municipality governmental subdivision please enter the text "Not applicable."

Not applicable

3. Describe the proposed project and planned goals and activities.

We are seeking funding for a new 4x4 ambulance

4. Describe how the proposed project satisfies one or more of the priority funding areas identified by the Gila River Indian Community.

The acquisition of a 4x4 ambulance will better allow Puerco Valley Fire to better access the community we serve.

5. Identify the needs/problems to be addressed, target population and number of people to be served by the project.

Our district covers 2500 square miles from 7500 ft of elevation to 5000 foot elevation most of our response area are reservation unimproved roads we deal with snow, mud, blow sand. This project will allow us to



*Gila River Indian Community Grant Application  
Grant Cycle 2018*

replace a 2 wheel drive ambulance that is 14 years old upgrading to a 4x4 ambulance will allow us to better traverse the road system and respond medical emergencies in areas we some time now cannot.

6. Define the project as a new or continuing program.

This project is continuing.

7. Provide a brief timeline including start and finish dates. Indicate if the timeline is flexible.

Our time line is flexible. Grant award October 2018 spec and order ambulance. We should be able to take delivery of ambulance within 9 months of order and close out the funding project within 1 years time.

8. Identify other organizations, partners or funders participating in the project and their roles.

None

9. Would you be able to implement the proposed plan if your organization received partial funding for this project?

No

10. Describe your plan for project financial sustainability beyond the grant period. If this is a program/project previously funded by the Gila River Indian Community describe efforts made towards the previously described sustainability plan.

We have a 5 year plan to upgrade the last 2, 2 wheel drive ambulances. This grant award will allow us to move the completion of this goal up by 4 years. If awarded it would be replacing a much older ambulance. Moving Fwd it would become part of our budgeted line item for maintenance till it was no longer serviceable.

11. Describe your plan to document progress and results.

Our plan will be to follow grant protocol as well as all procurement policies for PVFD as well as comply with County grant funding documentation.



*Gila River Indian Community Grant Application  
Grant Cycle 2018*

12. Indicate any application to and/or awards made by a tribe other than the Gila River Indian Community for state shared revenues for this and any other project for the past five (5) years. If this information is included in a separate attachment, please indicate that here.

None



*Gila River Indian Community Grant Application  
Grant Cycle 2018*

**Project Budget**

Budget Period: [Click here to enter text.](#)

For each budget item listed here please provide a narrative description on the following Project Budget Detail page.

Proposed Budget Expense (list each budget item)	Amount requested from GRIC	Amount requested or secured from other funders	In Kind contributions	Total Budget
1. <a href="#">Click here to enter text.</a>	\$198,748.00	\$0	\$0	\$198,748.00
2. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
3. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
4. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
5. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
6. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
7. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
8. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
9. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
10. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
11. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
12. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
13. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
14. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
15. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
16. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
17. <a href="#">Click here to enter text.</a>	\$0	\$0	\$0	\$0
<b>Total Budget</b>	<b>\$198,748.00</b>	<b>\$0</b>	<b>\$0</b>	<b>\$198,748.00</b>



## *Gila River Indian Community Grant Application Grant Cycle 2018*

### Project Budget Detail

Please provide a narrative description for each of the project budget items listed on the previous page. Include the dollar figure and how it was derived.

1. Grant funding would provide a New Braun Dodge 5500 4x4 ambulance The project amount was quoted from Braun Northwest.

2. Click here to enter text.

3. Click here to enter text.

4. Click here to enter text.

5. Click here to enter text.

6. Click here to enter text.

7. Click here to enter text.

8. Click here to enter text.

9. Click here to enter text.

10. Click here to enter text.

11. Click here to enter text.

12. Click here to enter text.

13. Click here to enter text.

14. Click here to enter text.

15. Click here to enter text.

16. Click here to enter text.

17. Click here to enter text.

**Other explanation:** Click here to enter text.

## Malena Bazarto

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**From:** Ryan Patterson  
**Sent:** Tuesday, February 13, 2018 8:02 AM  
**To:** Malena Bazarto  
**Subject:** RE: Agenda Item for Review

Please accept as signature for financial review.

-----Original Message-----

**From:** Malena Bazarto  
**Sent:** Tuesday, February 13, 2018 7:33 AM  
**To:** Joe Young <jyoung@apachelaw.net>; Ryan Patterson <rpatterson@co.apache.az.us>  
**Subject:** Agenda Item for Review

Joe and Ryan,  
Please review the attached for the March Board Meeting.  
Thank you,  
Malena

Malena Bazarto  
Apache County District 3  
Economic Development Director/Grants Coordinator PO Box 428 Saint Johns, AZ 85936  
928-551-1769

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager \_\_\_\_\_

Date/Signature: 2/27/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible appointment of Doyel Shamley and Bruce Greco as members of the Board of Directors for the Economic Development for Apache County Corporation ("EDAC"). EDAC is a 501(c)(3) non-profit organization that was formed years ago to help the economic development efforts in southern Apache County. The corporation has been inactive for a few years but the collective desire of the municipalities and county is to re-establish EDAC as a useful tool, especially when applying for grants. The Board of Directors consists of two board members from Apache County and two members from each of the three towns—Eagar, Springerville, St. Johns. The three towns have already nominated their board members.

BOS Meeting Date Requested 3/6/18

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature  \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials 

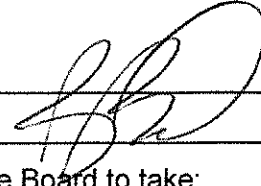
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature: 2/26/18



Describe in detail what you want to say to the Board and what action you want the Board to take:

Notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance.

Eastern Arizona Counties Association on March 14, 2018 at 3:00 p.m. at the County Supervisors Association (CSA) building, 1905 W. Washington Street in Phoenix.

Small Counties Forum meeting on March 14, 2018 at 6:00 p.m. at the CSA building, 1905 West Washington Street in Phoenix.

County Supervisors Association meeting on March 15, 2018 at the CSA building, 1905 W. Washington Street, in Phoenix at 10:00 a.m.

BOS Meeting Date Requested 3/6/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Check if item does not require review

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

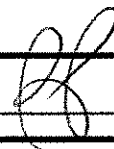
Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials



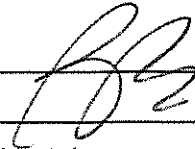
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager \_\_\_\_\_

Date/Signature: 2/26/18



Describe in detail what you want to say to the Board and what action you want the Board to take:

Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

BOS Meeting Date Requested 3/6/18

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PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Check if item does not require review \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_

