



Joe Shirley, Jr.
Supervisor, District I

Alton Joe Shepherd
Chairman, District II

Doyel Shamley
Vice Chairman, District III

**NOTICE OF PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS,
THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT,
THE APACHE COUNTY LIBRARY DISTRICT AND
THE APACHE COUNTY JAIL DISTRICT.**

June 5, 2018
Board of Supervisors' Hearing Room, First Floor
75 West Cleveland Street
St. Johns, Arizona
8:30 a.m. MST

Invocation by Invitation.
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
June 5, 2018**

1. Following a public hearing, discussion and possible approval of an ordinance outlining the procedures for public health violation hearings.
2. Discussion and possible approval of Intergovernmental Agreement Amendment #4 STD Services ADHS14-071557. This amendment revises the Price Sheet.
3. Discussion and possible approval of Intergovernmental Agreement Amendment #1 Immunization Services, ADHS 18-177674. This amendment revises the Price Sheet.
4. Discussion and possible approval of Intergovernmental Agreement Tuberculosis Control ADHS18-201096. This grant has been budgeted for in FY19.

5. Discussion and possible approval of the Arizona Nutrition Network Supplemental Nutrition Assistance Program (AzNN SNAP-ed) Subaward Agreement Modification #4. This reduces total award amount from \$200,933.40 to \$198,438.22. This is the adjustment from the previous year for the amount that was unspent. This was budgeted for in FY18 and FY19 and terminated September 30, 2018.
6. Discussion and possible approval of a contract with Smith Medical Partners and Apache County Public Health Services District that will allow the Clinical Services Division to comparison shop and to select them as a vendor if their pricing and terms meet the needs of the Division.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY LIBRARY DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
June 5, 2018**

1. Discussion and possible approval to authorize SueAn Stradling-Collins or other library district employee, blanket authority for Fiscal Year 2018-2019 to accept donations to our libraries in amounts up to \$1,000.00.
2. Discussion and possible approval for Fiscal Year 2018-2019 to dispose of materials that have been donated to or withdrawn for our library collection, by offering them for sale at each of our library facilities. Also request possible approval for Fiscal Year 2018-2019 to make discarded library materials and gift materials which are out of scope of our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities nursing homes, Boys and Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails and prisons, and Veterans' groups.
3. Discussion and possible approval of a lease agreement between the Greer Community Facilities Association and the Apache County Library District from July 1, 2018 through June 30, 2019 at the rate of \$833.56 per month.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY JAIL DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
June 5, 2018**

1. Discussion and possible approval of a contract between the Jail District and Securus Technologies for inmate tablet as well as a five (5) year extension to the contract with them for phone/visitation services.
2. Discussion and possible action in reference to the following salary adjustments for Sheriff's Office Jail personnel by positions: Jail Commander from \$63,232 to \$72,543; Detention Sergeant from \$45,841 to \$47,678; Detention Sergeant from \$39,423 to \$47,675; Detention Corporal from \$34,054 to \$36,546; Detention Corporal from \$33,224 to \$34,885; Detention Corporal from \$35,716 to \$43,191; Detention Corporal from \$34,885 to \$37,377; Detention Administrative Coordinator from \$38,462 to \$45,617.
3. Discussion and possible approval to purchase a new air handler for the C&D Pods in the jail. The Board of Supervisors determines that an emergency exists due to time being of the essence, and award one of the three bids that were received, with the recommendation to approve the Mountain Comfort bid as it was the lowest bidder.

**NOTICE OF PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS
June 5, 2018**

1. Discussion and possible action to appoint a new Supervisor for District III, due to the resignation of Supervisor Doyel Shamley.
2. Sit as the Board of Directors and following a public hearing, discussion and possible approval of the 2018-2019 Tentative Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education. A copy of the proposed budget is available online at www.co.apache.az.us or in the County Manager's Office.
3. Sit as the Board of Supervisors and following a public hearing, discussion and possible adoption of the 2018-2019 Tentative Budget for Apache County. A copy of the proposed Tentative Budget is available online at www.co.apache.az.us or in the County Manager's Office.

4. County Manager: Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

County Manager/Clerk of the Board:

- *A. Request approval of demands as distributed to the Apache County Board of Supervisors between May 1, 2018 to June 5, 2018. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- *B. Approval of the minutes dated April 2, 2018 and May 1, 2018, May 2, 2018, May 4, 2018 and May 15, 2018.
- *C. Request approval of a Fireworks Permit for the Alpine Fire District on July 7, 2018. Sheriff's Office approval is contingent on contacting Chief Eagar three (3) days prior to the event to review current fire conditions.

Personnel Items:

- *D. Chamber's Road Yard: Request approval to place employee Billy Stump on a leave of absence without pay for a period of no longer than 12 weeks in accordance with Section 3.6 of the Apache County Human Resources Policy Manual.

Sheriff's Office:

- *E. Request approval to sell a 2011 Dodge pickup to the Vernon Fire District for \$1,000.00. This vehicle has a blown engine.
 - *F. Discussion and possible approval to change the re-hire eligibility status for previous employee Connie Larios.
5. Superior Court: Request approval to table the award for Bid#201803 "Lodge" to the July 3, 2018 Board of Supervisors meeting. This item was tabled from the May 1, 2018 meeting.
6. Assessor's Office: Discussion and possible approval of the updated job description for each position in the Assessor's Office.

7. Apache County Schools Business Consortium: Discussion and possible approval to hire Joseph Broderick as a Network Administrator III with a starting salary of \$68,600.00 and to include reimbursement up to \$500.00 of actual relocation expenses per Human Resources Policy 1.7 Relocation Allowance.
8. Sheriff's Office: Discussion and possible approval to enter into a Intergovernmental Agreement regarding Northeastern Arizona Law Enforcement Training Academy (NALETA). Through this agreement, Apache and Navajo County law enforcement agencies provide instructors only when the agency deems them available, which also keeps law enforcement instructor certifications current.
9. Sheriff's Office: Discussion and possible action to approve funding of an Apache County Sheriff's Office Criminal Investigation Division by converting one (1) vacant Lieutenant Detective position and four (4) vacant Deputy 1 positions to create one Commander position and three (3) Detective positions, then fill one (1) Commander starting at \$55,802.00; fill one (1) Lieutenant Detective starting at \$48,118.00 and three (3) Detective positions starting at \$41,492.00. Total cost including ERE's is \$452,072.00.
10. Clerk of the Board: Discussion and possible approval of a liquor license application recommendation for Jace Sanders, for Bumsteads, located at 40 County Road 2220, Alpine Arizona.
11. Malena Bazaruto, Economic Development, District III: Discussion and possible approval of a six-month extension to grant contract #WFHF 16-203 between Arizona Department of Forestry & Fire and Apache County for continued mitigation of Whiting Homestead near Vernon, Arizona.
12. Engineering Department: Discussion and possible approval to change the current Civil Engineering Aid II position to a Civil Engineering Aid III position. This is a difference of \$3,049.00.
13. Engineering Department: Discussion and possible approval to add a GIS Manager position (range 66). This position will replace the current Civil Engineering Technician II that will be vacated due to retirement in December.
14. Human Resources: Discussion and possible approval to reorganize the Justice Courts, to eliminate the positions of Justice Court Clerk I (Range 24: \$22,940), II (Range 24: \$22,940), III (Range 26: \$24,101), and Chief Justice Court Clerk (Range 30: \$26,603) and to create the positions of Justice Court Clerk (Range 27: \$24,704), Senior Justice Court Clerk (Range 30: \$26,603), and Justice Court Coordinator (Range 38: \$32,414). The reorganization will result in an increase in salary range for all positions.
15. Craig Sullivan, Executive Director, County Supervisor's Association: Report on recent County Supervisors Association activities including a discussion on the recent legislative session and budget.

16. County Attorney's Office: Following a possible executive session for legal advice, pursuant to ARS 38-431.03(A)(3), discussion and possible action regarding cessation of representation of Keller Rohrbach Law Office, L.L.P.; and retain the services of Andrews & Thornton and Fennmore Craig P.C.; in same opioid matter.
17. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.

Posted June 1, 2018 at 5:00 a.m. p.m. by fb.



Ryan Patterson
Clerk of the Board

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

Chris

Submitter's Name: (Individual, Organization, or County Department)

Apache County Public Health Services District

Date/Signature: May 16, 2018

Describe in detail what you want to say to the Board and what action you want the Board to take:

Following a Public Hearing, discussion and possible approval of the Procedures For Public Health Violation Hearings.

BOS Meeting Date Requested June 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

Handwritten initials



PUBLIC NOTICE

SHOW LOW 537-5721 • SNOWFLAKE 536-2779 • WWW.WMICENTRAL.COM

PUBLIC HEARING NOTICE

The Apache County Board of Supervisors will hold a meeting on Tuesday, June 5, 2018 at 8:30 a.m. in the Board of Supervisors Meeting Room, located in the Apache County Annex at 75 W. Cleveland, St. Johns, Arizona, at which the Board of Supervisors will hold a public hearing to consider and possibly approve the following item: PUBLIC HEARING, the Apache County Public Health Services District is seeking consideration and possible approval of PROCEDURES FOR PUBLIC HEALTH VIOLATION HEARINGS a proposed ordinance.

Those wishing to comment may do so in writing, by email, or in person. Mail comments to Apache County Public Health Services District, P.O. Box 697, St. Johns, AZ 85936 or send to: csexton@co.apache.az.us A copy of the proposed ordinance is available at the Apache County Public Health Services District Office, 75 W. Cleveland, Saint Johns or on the Apache County Public Health Services District web page.

Published in the White Mountain Independent
May 15, May 18, May 22, May 25, 2018
WMI 1180, T, F, 4x, 5/15, 5/18, 5/22, 5/25

IN THE SUPPLEMENTARY

JOE SHIRLEY, JR.
MEMBER OF THE BOARD
DISTRICT I
P.O. Box 1952, Chinle, AZ 86503

ALTON JOE SHEPHERD
CHAIRMAN OF THE BOARD
DISTRICT II
P.O. Box 994, Ganado, AZ 86505

DOYEL SHAMLEY
VICE CHAIR OF THE BOARD
DISTRICT III
P.O. Box 428, St. Johns, AZ 85936

BOARD OF SUPERVISORS OF APACHE COUNTY

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-2003



RYAN PATTERSON
MANAGER-CLERK
ST. JOHNS, AZ 85936

Ordinance Number 2018-_____

PROCEDURES FOR PUBLIC HEALTH VIOLATION HEARINGS

Section 1. Purpose

This Ordinance establishes the procedures for hearings before a public health hearing officer to ensure due process to the property owner and to the enterprise and to allow an objective presentation of all necessary facts and materials to the hearing officer. The primary goal of these rules is to protect the lawful interests of the property owner, the County, and, above all, the citizens of Apache County, whose delegation of power and contribution of resources must be administered as a public trust for their benefit. The Director of the Apache County Public Health Services District shall be referred to in this Ordinance as the "Director."

Section 2. Public Health Inspection and Enforcement

A. Duties

1. It shall be the duty of the Environmental Health Coordinator, Director of Public Health Services, the Apache County Sheriff, and all Apache County officials otherwise charged with the enforcement and following the law within the provisions of this Ordinance.

B. Violations

1. The Director shall investigate potential public health violations in Apache County. To enforce compliance with all applicable public health ordinances, the Director shall issue notices as may be necessary by this Ordinance.

C. Notices

1. Should the Director determine that a public health violation is occurring on the subject property, the Director shall issue a Warning Letter by certified or registered mail or by hand delivery to the property owner. The Warning Letter shall include:
 - a. A street address or legal description sufficient for identification of the subject property;
 - b. The Section of the Ordinance violated;
 - c. A statement of reasonable specificity detailing the nature of the violation;

- d. Steps necessary or actions required to bring the subject property into compliance with the Ordinance;
 - e. The date, fifteen (30) days from the date of the Warning Letter, on which all actions must be completed to remedy the violation.
 - f. The estimated cost to the County, chargeable to the owner, if the owner does not comply. (A.R.S. 11-268.A.1)
- 2. The Director shall re-inspect the subject property after the deadline stated in the Warning Letter. If the violation still exists, the Director has the authority to extend the compliance date by 30-day increments if significant and measurable progress is being made up to a not to exceed total period of 90 days or may issue a Notice of Violation and Demand for Compliance by certified or registered mail or by hand delivery to the property owner. The Notice of Violation and Demand for Compliance shall include:
 - a. A street address or legal description sufficient for identification of the subject property;
 - b. The Section of the Ordinance violated;
 - c. A statement of reasonable specificity detailing the nature of the violation;
 - d. Information on estimated cost to the County, chargeable to the owner, if the owner does not comply and any other possible penalties if the violation is not remedied;
 - e. Steps necessary or actions required to bring the subject property into compliance with the Ordinance;
 - f. The date, thirty (30) days from the date of the Notice of Violation and Demand for Compliance, on which all actions must be completed to remedy the violation (final deadline date);
 - g. A statement informing the property owner of his/her right to request a hearing regarding the violation within 10-days of this notice and including written directions of the hearing requirements and/or constraints.
- 3. The Director shall re-inspect the subject property after the deadline stated in the Notice of Violation and Demand for Compliance. If the violation still exists, the Director shall issue a Notice of Violation Hearing by certified or registered mail or by hand delivery to the property owner with written directions to the hearing requirements and/or constraints.
- 4. Notice of Violation Hearing shall be personally served on the alleged violator by the Director at least fourteen (21) days prior to the hearing. If the Director is unable to personally serve the notice, the notice may be served by registered or certified mail. A notice served upon the alleged violator other than by

personal service shall be served at least twenty (30) days prior to the Violation Hearing.

5. The Notice of Violation Hearing shall include:
 - a. A street address or legal description sufficient for identification of the subject property;
 - b. The Section or Sections of any Ordinance or Regulation violated;
 - c. A statement of reasonable specificity detailing the nature of the violation;
 - d. The legal authority under which the hearing is to be held;
 - e. The date, time, and location of the hearing;
 - f. The nature of the hearing;
 - g. Information on estimated cost to the County, chargeable to the owner, if the owner does not comply and any other possible penalties that may be issued by the hearing officer;
 - h. A statement informing the property owner of his/her right to be represented by counsel and any limitations or constraints associated with that choice;
 - i. A copy of the hearing procedures.

D. Violation Hearing General Provisions

1. Commencement. Every action or proceeding brought before the Hearing Officer for an Ordinance violation shall be commenced by the Director issuing a Notice of Violation and Demand for Compliance.
2. Notice. No notice shall be deemed insufficient for failure to contain a definite statement of the essential facts constituting the specific violation if the notice contains either a written description of the violation or reference to the applicable section of the Ordinance pertaining to the violation.
3. Right to Counsel or spokesperson. The alleged violator must notify the Hearing Officer in writing at least ten (10) days before the Violation Hearing date of the alleged violator's choice to be represented by counsel or spokesperson. Failure of the alleged violator to provide written notification constitutes a waiver of that right.
4. Discovery. Prehearing discovery shall be permitted upon written request to the Hearing Officer no later than fifteen (15) days prior to hearing.
5. Continuance. The Hearing Officer may, upon any motion of any party or on its own motion, continue the hearing for a period not exceeding sixty (60) days if it appears that the interests of justice so require. Absent extraordinary circumstances, no hearing shall be continued by the Hearing Officer without notice to both parties. The Hearing Officer, or the Hearing Officer's designated

administrative assistant, shall notify both parties in writing of the new hearing date.

E. Hearing Officer

1. The Hearing Officer may not be an employee of the County due to the appearance of a conflict of interest and shall be selected and scheduled by the Director.
2. The Hearing Officer may cause to be issued subpoenas for the attendance of witnesses and for the production of books, records, documents and other evidence and shall have the power to administer oaths.
3. The Hearing Officer shall determine the location of the Violation Hearing.

F. Appearance

1. The alleged violator, counsel or spokesperson with the alleged violator, shall appear at the Violation Hearing at the date and time specified in the Notice of Violation Hearing to enter a plea of responsible or not responsible.
 - a. Admission of Responsibility. At the Violation Hearing, the alleged violator may admit responsibility by appearing in person on or before the Violation Hearing by providing by mail or otherwise to the Hearing Officer a short statement signed by the alleged violator or the alleged violator's counsel admitting the violation. Once a formal admission of responsibility is received by the Hearing Officer, the Hearing Officer shall vacate the Violation Hearing, issue a compliance order against the property owner and determine a penalty for the violation according to the guidelines set forth in Section 2(M) of this Ordinance.
 - b. Denial of Responsibility. A denial of responsibility may be made by appearing in person or on or before the Violation Hearing by providing by mail or otherwise to the Hearing Officer a denial signed by the alleged violator or the alleged violator's counsel. Once a formal denial of responsibility is received by the Hearing Officer, the Violation Hearing will proceed into the parties' arguments.
 - c. Failure to Appear. If the alleged violator fails to appear for the Violation Hearing, or fails to provide an admission or denial by mail or otherwise, by the date and time specified in the Notice of Violation Hearing, the allegations filed against the alleged violator shall be deemed admitted, and the Hearing Officer shall enter default judgment for the County and issue a compliance order against the violator.

G. Order of Procedure

1. The order of the Violation Hearing shall be as follows:
 - a. The Hearing Officer shall call the case and briefly describe the procedures to be followed.
 - b. The County makes its statement.

- c. The testimony of the County's witnesses is presented.
 - d. The respondent's statement is made.
 - e. The testimony of the respondent's witnesses is presented.
 - f. The statements and testimony of other attendees are presented at the discretion of the Hearing Officer.
 - g. The respondent's rebuttal is presented.
 - h. The respondent's closing statement is given.
 - i. The County's closing statement is given.
 - j. A ruling is made by the Hearing Officer. If the respondent is found responsible, the Hearing Officer may issue a compliance order and civil penalties.
2. The proceedings shall be recorded by an electronic recording device and shall be available as an audio file or transcribed at the request of any party at the cost of the requesting party.

H. Witnesses and Evidence

1. The Arizona Rules of Evidence shall not apply before a Hearing Officer. The Hearing Officer may admit any evidence offered subject to a determination by the Hearing Officer that the offered evidence is both relevant and reliable.
2. During the hearing, opportunity shall be afforded all parties to respond and present evidence and argument on the issues involved in the matter.
3. At least ten (10) days prior to the Violation Hearing, both parties shall produce for inspection by the opposing party a list of witnesses and prepared exhibits. The prepared exhibits are to be filed at the Saint Johns Office of the Apache County Public Health Services District. Failure to comply with this section may result, at the Hearing Officer's discretion, in the granting of a continuance to permit inspection or denial of the admission of the evidence.
4. Cross-examination of witnesses shall be strictly limited to subjects or evidence elicited during direct testimony.
5. The Hearing Officer may question witnesses, parties, or representatives of either party.

I. Record

1. The record shall include:
 - a. All pleadings, motions, interlocutory rulings.
 - b. Evidence received or considered.
 - c. A statement of matters officially noticed.
 - d. Objections and offers of proof and rulings thereon.
 - e. Proposed findings and exceptions.
 - f. Any decision, opinion or report by the officer presiding at the hearing.

- g. All staff memoranda, other than privileged communications, or data submitted to the hearing officer or members of the agency in connection with their consideration of the case.
- h. An audio recording of the proceedings.

J. Decisions and Orders

1. The Hearing Officer shall issue a written ruling within ten (10) days of the Violation Hearing. The written ruling shall include the findings, conclusions, and opinion of the Hearing Officer.
2. Any final decision shall include findings of fact and conclusions of law, separately stated.
 - a. Findings of fact shall be based exclusively on the evidence.
 - b. Findings of fact, if set forth in statutory language, shall be accompanied by a concise and explicit statement of the underlying facts supporting the findings.
3. Upon request a copy of the decision or order shall be delivered or mailed to each party and to his/her attorney of record.
4. Informal disposition may be made of any contested case by stipulation, agreed settlement, consent order or default.

K. Penalties

1. If the Hearing Officer finds that the property owner is responsible for the public health violation, the Hearing Officer may issue a compliance order and civil penalty against the property owner.
2. A compliance order issued pursuant to this section may provide for a civil penalty of not more than seven hundred fifty dollars for each violation by an individual and not more than five thousand dollars for a violation by an enterprise. A compliance order shall not impose a civil penalty for the same acts for which a court has previously imposed a civil or criminal penalty.
3. In determining the amount of a civil penalty under this section, the Director and the Hearing Officer shall consider the following:
 - a. The seriousness of the violation from the perspective of health and safety.
 - b. As an aggravating factor only, any economic benefit that results from the violation.
 - c. The history of the same or analogous violations.
 - d. The economic burden of the penalty on the violator.
 - e. Any good faith efforts to comply with the applicable requirements.
 - f. The duration of the violation as established by any credible evidence.
 - g. Payment by the violator of penalties previously assessed for the same violation.

- h. Other factors affecting the public health and safety the Director deems relevant.
- 4. The Hearing Officer may waive any penalties imposed pursuant to this section if the violation is remedied within a reasonable time after the compliance order is issued.
- 5. The Director shall deposit all penalties collected pursuant to this section in the general fund of the County.
- 6. A compliance order issued pursuant to this section is final and enforceable in Superior Court unless the respondent files an appeal to the Director within fifteen (30) days after receiving the compliance order.

L. Appeals

- 1. An appeal of the Hearing Officer's final decision must be filed with the Director of the Apache County Public Health Services District within fifteen (30) days after the final decision was ordered and written. If the respondent fails to file an appeal within the thirty (30) days, the Hearing Officer's decision is final and enforceable.
- 2. On appeal, the Director may affirm, modify or vacate the Hearing Officer's decision. The Director shall consider the factors prescribed in Section 2(J)(3).
- 3. The Director's decision is enforceable as a judgment in superior court. The Director's decision is subject to appeal pursuant to A.R.S. Title 12, Chapter 7, Article 6.

Adopted and Approved this 5th day of June 2018.

ATTEST:

Alton Joe Shirley
Chairman of the Board

Ryan Patterson
Clerk of the Board

Apache County Board of Directors
AGENDA ITEM REVIEW FORM

BeM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director ACPHSD

Date/Signature: 05/16/17 Chris Sexton

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of Intergovernmental Agreement Amendment #4 STD Services ADHS14-071557. This amendment revises the Price Sheet.

BOS Meeting Date Requested 06/05/18

Legal Review:

PRE-AGENDA ITEM REVIEW

Signature

Check if item does not require review ☒

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda. Board Clerk's Initials



INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT OF
HEALTH SERVICES
150 N. 18th Avenue, Suite 260
Phoenix, Arizona 85007

CONTRACT No.: ADHS14-071557

AMENDMENT No.: 4

PROCUREMENT OFFICER
Gina Crocker

SEXUALLY TRANSMITTED DISEASE SERVICES (STD)

Effective upon signature, it is mutually agreed that the Intergovernmental Agreement (IGA) referenced is amended as follows:

1. Pursuant to the Terms and Conditions, **Provision Six (6), Contract Changes, Item (6.1) Amendments, Purchase Orders and Change Orders**, the Contract is amended as follows:

1.1 The Price Sheet is hereby replaced with the Price Sheet in this Amendment Four (4). The total revised Price Sheet remains the same, the line items were realigned to allow for increased Personnel Services & ERE, and Other Operating Expense,.

ALL OTHER PROVISIONS OF THIS AGREEMENT SHALL REMAIN IN THEIR ENTIRETY

CONTRACTOR SIGNATURE

Contractor Name

Contractor Authorized Signature

Address

Printed Name

City

State

Zip

Title

CONTRACTOR ATTORNEY SIGNATURE

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signature

Date

Signed this _____ day of _____, 20____

Printed Name

Procurement Officer

Attorney General Contract, No. P0012014000078, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in the proper form and is within the powers granted under the laws of the State of Arizona to those parties to the Agreement represented by the Attorney General.
The Attorney General, BY:

RESERVED FOR USE BY THE SECRETARY OF STATE

Under House Bill 2011, A.R.S. § 11-952 was amended to remove the requirement that Intergovernmental Agreements be filed with the Secretary of State.

Signature
Assistant Attorney General

Date

Printed Name:

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 N. 18 th Avenue, Suite 260 Phoenix, Arizona 85007
	CONTRACT No.: ADHS14-071557	AMENDMENT No.: 4	PROCUREMENT OFFICER Gina Crocker

REVISED PRICE SHEET

Effective THROUGH December 31, 2018

COST REIMBURSEMENT LINE ITEMS	BUDGETED AMOUNT
Personnel Services and Employee Related Expenses (ERE)	\$5,702.00
Professional & Outside Services	
Travel	
Occupancy Expense	
Other Operating	\$334.00
Capital Outlay Expenses	
Other	
Indirect	
TOTAL	\$6,036.00

NOTE: "The Contractor is authorized to transfer up to thirty-five percent (35%) or \$50,000, whichever comes first, of the total budget amount between line items. Transfers of funds are only allowed between funded line items and must be in accordance with the CDC grant objectives. Transfers exceeding the above mentioned amount shall require an amendment"

05/16/18

Pros and Cons for approval of IGA Amendment #4, Contract No: ADHS14-071557: Sexually Transmitted Disease Services (STD)

2016 marked the third year in a row of an overall increase in the number of chlamydia, gonorrhea, and syphilis cases in the United States according to the Center for Disease Control's (CDC) *Sexually Transmitted Disease Surveillance Report 2016*. While STDs can impact anyone, the new report illustrates how disparities are deepening for the hardest hit and most vulnerable groups:

- Adolescents aged 15-24 make up the most reported chlamydia and gonorrhea infections and are now experiencing syphilis increases.
- Gay, bisexual, and other men who have sex with men (MSM) continue to face the highest rates of syphilis and HIV co-infection. Studies also suggest that gonorrhea rates have increased among MSM for the last 5 years.
- Pregnant women are experiencing some of the most drastic outcomes from untreated STDs with a steady increase in the number of congenital syphilis cases, with current rates exceeding the rates of 1998.

The STD trends reported here in Apache County are consistent with what is being seen in our state and nationally. Apache County continues to be one of the leading Arizona counties in the number of per capita STDs (chlamydia, gonorrhea, and syphilis) reported to the Arizona Department of Health. Bringing a halt to the STD burden requires action on the part of many entities and the role of the Apache County Health Department is desperately needed.

Pros of approving the amendment

- Having a local, low cost, & confidential option for clients and partners to receive education, testing, and treatment equates to more clients being tested and treated.
- The Apache County Health Department can assist local providers with the most up-to-date screening and treatment protocols. This allows for more accurate testing and the latest information on antibiotic-resistant gonorrhea being distributed to our local physicians.
- When providers collaborate with Apache County staff to track down contacts, it frees up staff that are in the office to support the limited number of providers in our communities.
- The grant funds will allow more education can occur on the prevention of STDs.
- With the grant funds, more STD cases can be identified and treated resulting in fewer cases of infertility.
- With a decrease in syphilis cases, there will be a decrease in stillbirths and a decrease in congenital syphilis cases.

Cons of not approving the amendment

- Without the STD program, staff will have more time to focus on other programs such as immunizations, TB prevention & education, and family planning/well woman services.

Apache County Board of Directors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director ACPHSD

Date/Signature: 05/02/18 Chris Sexton

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of Intergovernmental Agreement Amendment #1

Immunization Services, ADHS 18-177674. This amendment revises the Price Sheet.

BOS Meeting Date Requested 06/05/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Check if item does not require review ☒ x

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RP



INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT
OF HEALTH SERVICES
150 N. 18th Avenue, Suite
260
Phoenix, Arizona 85007
Procurement Officer:
Delilah Gonzalez

Contract No.: **ADHS18-177674**

Amendment No.: 1

Immunization Services

Pursuant to Uniform Terms and Conditions, Provision (6) Contract Changes, (6.1) Amendments, Purchase Orders, and Change Orders, it is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. The Price Sheet is revised and replaced with the Price Sheet in this Amendment No. 1.

ALL OTHER PROVISIONS OF THIS AGREEMENT REMAIN UNCHANGED.

Contractor Name:
APACHE COUNTY

P.O. BOX 428

Address:

ST. JOHNS

ARIZONA

85936

City

State

Zip

Authorized Signature

Print Name

Title

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

State of Arizona

Signature

Date

Signed this _____ day of _____ 20__

Print Name

Title

Procurement Officer

Attorney General Contract No.: **P0012014000078**, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

RESERVED FOR USE BY THE SECRETARY OF STATE

Signature

Date

Assistant Attorney General

Print Name

Title

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT PRICE SHEET		ARIZONA DEPARTMENT OF HEALTH SERVICES 150 N. 18 th Avenue, Suite 260 Phoenix, Arizona 85007 Procurement Officer: Delilah Gonzalez
	Contract No.: ADHS18-177674	Amendment No.: 1	

Effective July 1, 2018

Activity	Frequency	Unit Rate	Unit of Measure	Total
Total Personnel/ERE; Salary/Fringe – May claim only salary and fringe benefits for immunization program staff/other staff who work to meet contract requirements	Yearly	N/A	Total	Not to exceed allocation/PO amount

***Prices may be reviewed and adjusted annually over the term of the contract.**

05/10/18

Pros and Cons for approval of Immunization IGA, Contract No: ADHS18-177674

The overwhelming majority of medical experts in the U.S.A. and abroad believe that the benefits of complete immunization far outweigh the risks. The U.S. Public Health Service strongly recommends that all healthy people be immunized against all of the vaccine-preventable diseases. The health experts are in full accord with the concept that everyone who is healthy should be immunized as recommended.

Pros of approving the contract

- Outbreaks of preventable diseases occur when many parents decide not to vaccinate their children, or can't afford the vaccine, or don't have a convenient location for vaccination.
- If children aren't vaccinated, they can spread disease to other children who are too young to be vaccinated or to people with weakened immune systems, such as transplant recipients and people with cancer. This could result in long-term complications and even death for these vulnerable people.
- Most parents want to do everything possible to make sure their children are healthy and protected from preventable diseases. Apache County providing free or no cost vaccines is the best way to do that.
- Vaccination protects children from serious illness and complications of vaccine-preventable diseases which can include amputation of an arm or leg, paralysis of limbs, hearing loss, convulsions, brain damage, and death. Vaccination saves lives and reduces the burden of disease to Apache County residents.
- Vaccine-preventable disease, such as measles, mumps, and whooping cough, are still a threat. They continue to infect U. S. children, resulting in hospitalizations and deaths every year.
- Though vaccination has led to a dramatic decline in the number of U. S. cases of several infectious diseases, some of these diseases are quite common in other countries and are brought to the U. S. by international travelers. If children are not vaccinated, they could easily get one of these diseases from a traveler or while traveling themselves.
- Vaccination is safe and effective. All vaccines undergo long and careful reviews by scientists, doctors, and the federal government to make sure they are safe.
- Organizations such as the American Academy of Pediatrics, the American Academy of Family Physicians, and the Centers for Disease Control and Prevention all strongly support protecting children and adults with recommended vaccinations. Vaccination protects others, including family members, friends, and grandparents.

Cons of not approving the contract

- The grant does not fully cover the cost of the immunization program, so there is a cost to Apache County to cover the remainder of the cost.
- While immunizations have been proven to be quite safe, there is a potential liability to Apache County should there be an unexpected outcome. While every effort is made to screen clients, there are unknown health conditions that could impact the outcome of the immunization.

Apache County Board of Directors
AGENDA ITEM REVIEW FORM

Bitn
date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director ACPHSD

Date/Signature: Chris Sexton, Director 05/16/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval for IGA Tuberculosis Control ADHS18-201096. This grant has been budgeted for FY19.

BOS Meeting Date Requested 06/05/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Check if item does not require review ☒ x

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials

HP

05/16/18

Pros and Cons for approval of IGA, Contract No: ADHS18-201096:

Tuberculosis Control

Tuberculosis is the second most important cause of adult death worldwide due to infectious disease, after HIV/AIDS. Roughly 9.2 million new TB cases and 1.7 million TB-related deaths were reported in 2006, including 700,000 cases and 230,000 deaths of people who were also infected with HIV/AIDS. Almost all of those who died from the disease lived in low- and middle-income countries and were ages 15–49. Illness attributable to TB places an extraordinary burden on those afflicted by the disease, their families, communities, and government budgets; however, the most devastating impact of TB is death. Without treatment, two-thirds of smear-positive patients, as defined by positive identification of the bacteria that causes TB in the patient's mucus sample, die within five to eight years—the majority within eighteen months of being infected. Although the loss of working-age adults has a profound effect on households' economic well-being, it also adversely affects national economies through the direct loss of productivity and by reducing households' investments in activities with less certain or longer-term payoffs, such as education or infrastructure.

Pros of approving the amendment

- Identification of clients exposed to TB, prior to developing active TB disease, allows for treatment prior to converting to active disease which eliminates future cases of TB.
- Providing convenient and inexpensive testing on-site or in the clinic reduces the barriers to testing.
- Collaboration between the Apache County Health Department and the providers in the community ensures effective testing, treatment, and successful outcomes for the patients.

Cons of not approving the amendment

- Without the funds for testing and treatment, there could be an outbreak of TB in our communities.
- Providers would be left without the education provided by the Apache County Health Department.
- Clients without insurance would not seek treatment since the cost of treatment would be a major barrier.
- Many patients would not complete treatment, since there would unlikely be an agency to administer the direct observed therapy required for active TB disease.



INTERGOVERNMENTAL AGREEMENT (IGA)

Contract No. ADHS18-201096

ARIZONA DEPARTMENT OF
HEALTH SERVICES
150 North 18th Avenue, Suite 260
Phoenix, Arizona 85007

Project Title: Tuberculosis Control

Begin Date: July 1, 2018

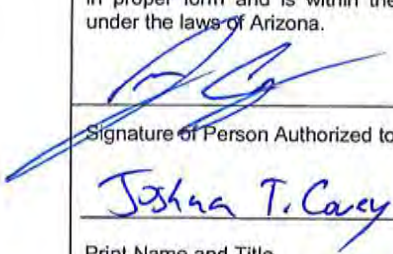
Geographic Service Area: Apache County

Termination Date: June 30, 2023

Arizona Department of Health Services has authority to contract for services specified herein in accordance with A.R.S. §§ 11-951, 11-952, 36-104 and 36-132. The Contractor represents that it has authority to contract for the performance of the services provided herein pursuant to:

- ☒ Counties: A.R.S. §§ 11-201, 11-951, 11-952 and 36-182.
☐ Indian Tribes: A.R.S. §§ 11-951, 11-952 and the rules and sovereign authority of the contracting Indian Nation.
☐ School Districts: A.R.S. §§ 11-951, 11-952, and 15-342.
☐ City of Phoenix: Chapter II, §§ 1 & 2, Charter, City of Phoenix.
☐ City of Tempe: Chapter 1, Article 1, §§ 1.01 & 1.03, Charter, City of Tempe.

Amendments signed by each of the parties and attached hereto are hereby adopted by reference as a part of this Contract, from the effective date of the Amendment, as if fully set out herein.

Arizona Transaction (Sales) Privilege: _____ Federal Employer Identification No.: _____ Tax License No.: _____ Contractor Name: _____ Address: _____		FOR CLARIFICATION, CONTACT: Name: _____ Phone: _____ FAX No: _____ E-mail: _____	
CONTRACTOR SIGNATURE: The Contractor agrees to perform all the services set forth in the Agreement and Work Statement. Signature of Person Authorized to Sign _____ Date _____ Print Name and Title _____		This Contract shall henceforth be referred to as Contract No. <u>ADHS18-201096</u> The Contractor is hereby cautioned not to commence any billable work or provide any material, service or construction under this Contract until Contractor receives a fully executed copy of the Contract. State of Arizona Signed this _____ day of _____, 2018 Procurement Officer _____	
CONTRACTOR ATTORNEY SIGNATURE: Pursuant to A.R.S. § 11-952, the undersigned Contractor's Attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona.  5-21-18 Signature of Person Authorized to Sign _____ Date _____ Print Name and Title _____		Attorney General Contract, No. P0012014000078, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in the proper form and is within the powers granted under the laws of the State of Arizona to those parties to the Agreement represented by the Attorney General. The Attorney General, BY: Signature _____ Date _____ Assistant Attorney General:	

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
ADHS18-201096	

1. **Definition of Terms.** As used in this Contract, the terms listed below are defined as follows:
 - 1.1 "Attachment" means any document attached to the Contract and incorporated into the Contract.
 - 1.2 "ADHS" means Arizona Department of Health Services.
 - 1.3 "Budget Term" means the period of time for which the contract budget has been created and during which funds should be expended.
 - 1.4 "Change Order" means a written order that is signed by a Procurement Officer and that directs the Contractor to make changes authorized by the Uniform Terms and Conditions of the Contract.
 - 1.5 "Contract" means the combination of the Uniform and Special Terms and Conditions, the Specifications and Statement or Scope of Work, Attachments, Referenced Documents, any Contract Amendments and any terms applied by law.
 - 1.6 "Contract Amendment" means a written document signed by the Procurement Officer and the Contractor that is issued for the purpose of making changes in the Contract.
 - 1.7 "Contractor" means any person who has a Contract with the Arizona Department of Health Services.
 - 1.8 "Cost Reimbursement" means a contract under which a contractor is reimbursed for costs, which are reasonable, allowable and allocable in accordance with the contract terms and approved by ADHS.
 - 1.9 "Days" means calendar days unless otherwise specified.
 - 1.10 "Fixed Price" establishes a set price per unit of service. The set price shall be based on costs, which are reasonable, allowable and allocable.
 - 1.11 "Gratuity" means a payment, loan, subscription, advance, deposit of money, services, or anything of more than nominal value, present or promised, unless consideration of substantially equal or greater value is received.
 - 1.12 "Materials" unless otherwise stated herein, means all property, including but not limited to equipments, supplies, printing, insurance and leases of property.
 - 1.13 "Procurement Officer" means the person duly authorized by the State to enter into and administer Contracts and make written determinations with respect to the Contract.
 - 1.14 "Purchase Order" means a written document that is signed by a Procurement Officer, that requests a vendor to deliver described goods or services at a specific price and that, on delivery and acceptance of the goods or services by ADHS, becomes an obligation of the State.
 - 1.15 "Services" means the furnishing of labor, time or effort by a Contractor or Subcontractor.
 - 1.16 "Subcontract" means any contract, express or implied, between the Contractor and another party or between a subcontractor and another party delegating or assigning, in whole or in part, the making or furnishing of any material or any service required for the performance of this Contract.
 - 1.17 "State" means the State of Arizona and/or the ADHS. For purposes of this Contract, the term "State" shall not include the Contractor.

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
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2. Contract Type.

This Contract shall be:

X Cost Reimbursement

3. Contract Interpretation.

- 3.1. Arizona Law. The law of Arizona applies to this Contract including, where applicable, the Uniform Commercial Code as adopted by the State of Arizona.
- 3.2. Implied Contract Terms. Each provision of law and any terms required by law to be in this Contract are a part of this Contract as if fully stated in it.
- 3.3. Contract Order of Precedence. In the event of a conflict in the provisions of the Contract, as accepted by the State and as they may be amended, the following shall prevail in the order set forth below:
 - 3.3.1. Terms and Conditions;
 - 3.3.2. Statement or Scope of Work;
 - 3.3.3. Attachments; and
 - 3.3.4. Referenced Documents.
- 3.4. Relationship of Parties. The Contractor under this Contract is an independent Contractor. Neither party to this Contract shall be deemed to be the employee or agent of the other party to the Contract.
- 3.5. Severability. The provisions of this Contract are severable. Any term or condition deemed illegal or invalid shall not affect any other term or condition of the Contract.
- 3.6. No Parole Evidence. This Contract is intended by the parties as a final and complete expression of their agreement. No course of prior dealings between the parties and no usage of the trade shall supplement or explain any terms used in this document.
- 3.7. No Waiver. Either party's failure to insist on strict performance of any term or condition of the Contract shall not be deemed a waiver of that term or condition even if the party accepting or acquiescing in the nonconforming performance knows of the nature of the performance and fails to object to it.
- 3.8. Headings. Headings are for organizational purposes only and shall not be interpreted as having legal significance or meaning.

4. Contract Administration and Operation.

- 4.1. Term. As indicated on the signature page of the Contract, the Contract shall be effective as of the Begin Date and shall remain effective until the Termination Date.
- 4.2. Contract Renewal. This Contract shall not bind, nor purport to bind, the State for any contractual commitment in excess of the original Contract period. The term of the Contract shall not exceed five years. However, if the original Contract period is for less than five years, the State shall have the right, at its sole option, to renew the Contract, so long as the original Contract period together with the renewal periods does not exceed five years. If the State exercises such rights, all terms, conditions and provisions of the original Contract shall remain the same and apply during the renewal period with the exception of price and Scope of Work, which may be renegotiated.
- 4.3. New Budget Term. If a budget term has been completed in a multi-term Contract, the parties may agree to

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
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change the amount and type of funding to accommodate new circumstances in the next budget term. Any increase or decrease in funding at the time of the new budget term shall coincide with a change in the Scope of Work or change in cost of services as approved by the Arizona Department of Health Services.

- 4.4. Non-Discrimination. The Contractor shall comply with State Executive Order No. 2009-09 and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act.
- 4.5. Records and Audit. Under A.R.S. § 35-214 and A.R.S. § 35-215, the Contractor shall retain and shall contractually require each subcontractor to retain all data and other records ("records") relating to the acquisition and performance of the Contract for a period of five years after the completion of the Contract. All records shall be subject to inspection and audit by the State and where applicable the Federal Government at reasonable times. Upon request, the Contractor shall produce a legible copy of any or all such records.
- 4.6. Financial Management. For all contracts, the practices, procedures, and standards specified in and required by the Accounting and Auditing Procedures Manual for the ADHS funded programs shall be used by the Contractor in the management of Contract funds and by the State when performing a Contract audit. Funds collected by the Contractor in the form of fees, donations and/or charges for the delivery of these Contract services shall be accounted for in a separate fund.
 - 4.6.1. *Federal Funding.* Contractors receiving federal funds under this Contract shall comply with the certified finance and compliance audit provision of the Office of Management and Budget (OMB) Circular A-133, if applicable. The federal financial assistance information shall be stated in a Change Order or Purchase Order.
 - 4.6.2. *State Funding.* Contractors receiving state funds under this Contract shall comply with the certified compliance provisions of A.R.S. § 35-181.03.
- 4.7. Inspection and Testing. The Contractor agrees to permit access, at reasonable times, to its facilities.
- 4.8. Notices. Notices to the Contractor required by this Contract shall be made by the State to the person indicated on the signature page by the Contractor, unless otherwise stated in the Contract. Notices to the State required by the Contract shall be made by the Contractor to an ADHS Procurement Officer, unless otherwise stated in the Contract. An authorized ADHS Procurement Officer and an authorized Contractor representative may change their respective person to whom notice shall be given by written notice, and an amendment to the Contract shall not be necessary.
- 4.9. Advertising and Promotion of Contract. The Contractor shall not advertise or publish information for commercial benefit concerning this Contract without the prior written approval of an ADHS Procurement Officer.
- 4.10. Property of the State.
 - 4.10.1. *Equipment.* Except as provided below or otherwise agreed to by the parties, the title to any and all equipment acquired through the expenditure of funds received from the State shall remain the property of the State by and through the ADHS and, as such, shall remain under the sole direction, management and control of the ADHS. When this Contract is terminated, the disposition of all such property shall be determined by the ADHS. For Fixed Price contracts, when the Contractor provides the services/materials required by the Contract, any and all equipment purchased by the Contractor remains the property of the Contractor. All purchases of equipment need to be reported to the ADHS Office of Inventory Control.
 - 4.10.2. *Title and Rights to Materials.* As used in this section, the term "Materials" means all products created or produced by the Contractor under this Contract, including, but not limited to: written and electronic information, recordings, reports, research, research findings, conclusions, abstracts, results, software, data and any other intellectual property or deliverables created, prepared, or

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received by the Contractor in performance of this Contract. Contractor acknowledges that all Materials are the property of the State by and through the ADHS and, as such, shall remain under the sole direction, management and control of the ADHS. The Contractor is not entitled to a patent or copyright on these Materials and may not transfer a patent or copyright on them to any other person or entity. To the extent any copyright in any Materials may originally vest in the Contractor, the Contractor hereby irrevocably transfers to the ADHS, for and on behalf of the State, all copyright ownership. The ADHS shall have full, complete and exclusive rights to reproduce, duplicate, adapt, distribute, display, disclose, publish, release and otherwise use all Materials. The Contractor shall not use or release these Materials without the prior written consent of the ADHS. When this Contract is terminated, the disposition of all such Materials shall be determined by the ADHS. Further, the Contractor agrees to give recognition to the ADHS for its support of any program when releasing or publishing program Materials.

- 4.10.3. *Notwithstanding the above, if the Contractor is a State agency, the following shall apply instead:* It is the intention of ADHS and Contractor that all material and intellectual property developed under this Agreement be used and controlled in ways to produce the greatest benefit to the parties to this Contract and the citizens of the State of Arizona. As used in this paragraph, "Material" means all written and electronic information, recordings, reports, findings, research information, abstracts, results, software, data, discoveries, inventions, procedures and processes of services developed by the Contractor and any other materials created, prepared or received by the Contractor and subcontractors in performance of this Agreement. "Material" as used herein shall not include any pre-existing data, information, materials, discoveries, inventions or any form of intellectual property invented, created, developed or devised by Contractor (or its employees, subcontractors or agents) prior to the commencement of the services funded by this Agreement or that may result from Contractor's involvement in other service activities that are not funded by the Agreement.
- 4.10.4. Title and exclusive copyright to all Material shall vest in the State of Arizona, subject to any rights reserved on behalf of the federal government. As State agencies and instrumentalities, both ADHS and Contractor shall have full, complete, perpetual, irrevocable and non-transferable rights to reproduce, duplicate, adapt, make derivative works, distribute, display, disclose, publish and otherwise use any and all Material. The Contractor's right to use Material shall include the following rights: the right to use the Material in connection with its internal, non-profit research and educational activities, the right to present at academic or professional meetings or symposia and the right to publish in journals, theses, dissertations or otherwise of Contractor's own choosing. Contractor agrees to provide ADHS with a right of review prior to any publication or public presentation of the Material, and ADHS shall be entitled to request the removal of its confidential information or any other content the disclosure of which would be contrary to the best interest of the State of Arizona. Neither party shall release confidential information to the public without the prior expressly written permission of the other, unless required by the State public records statutes or other law, including a court order. Each party agrees to give recognition to the other party in all public presentations or publications of any Material, when releasing or publishing them.
- 4.10.5. In addition, ADHS and Contractor agree that any and all Material shall be made freely available to the public to the extent it is in the best interest of the State. However, if either party wants to license or assign an intellectual property interest in the material to a third-party for monetary compensation, ADHS and Contractor agree to convene to determine the relevant issues of title, copyright, patent and distribution of revenue. In the event of a controversy as to whether the Material is being used for monetary compensation or in a way that interferes with the best interest of the state or ADHS, then the Arizona Department of Administration shall make the final decision. Notwithstanding the above, "monetary compensation" does not include compensation paid to an individual creator for traditional publications in academia (the copyrights to which are Employee-Excluded Works under ABOR Intellectual Property Policy Section 6-908C.4.), an honorarium or other reimbursement of expenses for an academic or professional presentation, or an unprofitable distribution of Material.

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
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4.11. E-Verify Requirements In accordance with A.R.S. § 41-4401, Contractor warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with Section A.R.S. § 23-214, Subsection A.

4.12. Federal Immigration and Nationality Act The Contractor shall comply with all federal, state and local immigration laws and regulations relating to the immigration status of their employees during the term of the Contract. Further, the Contractor shall flow down this requirement to all subcontractors utilized during the term of the Contract. The State shall retain the right to perform random audits of Contractor and subcontractor records or to inspect papers of any employee thereof to ensure compliance. Should the State determine that the Contractor and/or any subcontractors be found noncompliant, the State may pursue all remedies allowed by law, including, but not limited to; suspension of work, termination of the Contract for default and suspension and/or debarment of the Contractor.

5. Costs and Payments

5.1. Payments. Payments shall comply with the requirements of A.R.S. Titles 35 and 41, net 30 days. Upon receipt and acceptance of goods or services, the Contractor shall submit a complete and accurate Contractor's Expenditure Report for payment from the State within thirty (30) days, as provided in the Accounting and Auditing Procedures Manual for the ADHS.

5.2. Recoupment of Contract Payments.

5.2.1. Unearned Advanced Funds. Any unearned State funds that have been advanced to the Contractor and remain in its possession at the end of each budget term, or at the time of termination of the Contract, shall be refunded to the ADHS within forty-five (45) days of the end of a budget term or of the time of termination.

5.2.2. Contracted Services. In a fixed price contract, if the number of services provided is less than the number of services for which the Contractor received compensation, funds to be returned to the ADHS shall be determined by the Contract price. Where the price is determined by cost per unit of service or material, the funds to be returned shall be determined by multiplying the unit of service cost by the number of services the Contractor did not provide during the Contract term. Where the price for a deliverable is fixed, but the deliverable has not been completed, the Contractor shall be paid a pro rata portion of the completed deliverable. In a cost reimbursement contract, the ADHS shall pay for any costs that the Contractor can document as having been paid by the Contractor and approved by ADHS. In addition, the Contractor will be paid its reasonable actual costs for work in progress as determined by Generally Accepted Accounting Procedures up to the date of contract termination.

5.2.3. Refunds. Within forty-five (45) days after the end of each budget term or of the time of termination of the Contract, the Contractor shall refund the greater of: i) the amount refundable in accordance with paragraph 4.2.1, Unearned Advanced Funds; or ii) the amount refundable in accordance with paragraph 5.2.2, Contracted Services.

5.2.4. Unacceptable Expenditures. The Contractor agrees to reimburse the ADHS for all Contract funds expended, which are determined by the ADHS not to have been disbursed by the Contractor in accordance with the terms of this Contract. The Contractor shall reimburse ADHS within 45 days of the determination of unacceptability.

5.3. Unit Costs/Rates or Fees. Unit costs/rates or fees shall be based on costs, which are determined by ADHS to be reasonable, allowable and allocable as outlined in the Accounting and Auditing Procedures Manual for the ADHS.

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5.4. Applicable Taxes.

- 5.4.1. *State and Local Transaction Privilege Taxes.* The State of Arizona is subject to all applicable state and local transaction privilege taxes. Transaction privilege taxes apply to the sale and are the responsibility of the seller to remit. Failure to collect taxes from the buyer does not relieve the seller from its obligation to remit taxes.
- 5.4.2. *Tax Indemnification.* The Contractor and all subcontractors shall pay all federal, state and local taxes applicable to its operation and any persons employed by the Contractor. Contractor shall require all subcontractors to hold the State harmless from any responsibility for taxes, damages and interest, if applicable, contributions required under Federal, and/or state and local laws and regulations and any other costs, including transaction privilege taxes, unemployment compensation insurance, Social Security and Worker's Compensation.
- 5.4.3. *I.R.S. W9 Form.* In order to receive payment under any resulting Contract, the Contractor shall have a current I.R.S. W9 Form on file with the State of Arizona.
- 5.5. Availability of Funds for the Next Fiscal Year. Funds may not be presently available for performance under this Contract beyond the first year of the budget term or Contract term. The State may reduce payments or terminate this Contract without further recourse, obligation or penalty in the event that insufficient funds are appropriated in the subsequent budget term. The State shall not be liable for any purchases or Subcontracts entered into by the Contractor in anticipation of such funding. The Procurement Officer shall have the discretion in determining the availability of funds.
- 5.6. Availability of Funds for the Current Contract Term. Should the State Legislature enter back into session and decrease the appropriations through line item or general fund reductions, or for any other reason these goods or services are not funded as determined by ADHS, the following actions may be taken by ADHS:
 - 5.6.1. Accept a decrease in price offered by the Contractor;
 - 5.6.2. Reduce the number of goods or units of service and reduce the payments accordingly;
 - 5.6.3. Offer reductions in funding as an alternative to Contract termination; or
 - 5.6.4. Cancel the Contract.

6. **Contract Changes**

- 6.1. Amendments, Purchase Orders and Change Orders. This Contract is issued under the authority of the Procurement Officer who signed this Contract. The Contract may be modified only through a Contract Amendment, Purchase Order and/or Change Order within the scope of the Contract, unless the change is administrative or otherwise permitted by the Special Terms and Conditions. Changes to the Contract, including the addition of work or materials, the revision of payment terms, or the substitution of work or materials, directed by an unauthorized State employee or made unilaterally by the Contractor are violations of the Contract and of applicable law. Such changes, including unauthorized Contract Amendments, Purchase Orders and/or Change Orders, shall be void and without effect, and the Contractor shall not be entitled to any claim under this Contract based on those changes.
- 6.2. Subcontracts. The Contractor shall not enter into any subcontract under this Contract without the advance written approval of the Procurement Officer. The subcontract shall incorporate by reference all material and applicable terms and conditions of this Contract.
- 6.3. Assignments and Delegation. The Contractor shall not assign any right nor delegate any duty under this Contract without the prior written approval of the Procurement Officer. The State shall not unreasonably withhold approval.

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT TERMS AND CONDITIONS
ADHS18-201096	

7. Risk and Liability

- 7.1. Risk of Loss. The Contractor shall bear all loss of conforming material covered under this Contract until received and accepted by authorized personnel at the location designated in the Purchase Order, Change Order or Contract. Mere receipt does not constitute final acceptance. The risk of loss for nonconforming materials shall remain with the Contractor regardless of receipt.
- 7.2. Mutual Indemnification. Each party (as "indemnitor") agrees to indemnify, defend and hold harmless the other party (as "indemnitee") from and against any and all claims, losses, liability, costs or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such claims, which result in vicarious/derivative liability to the indemnitee, are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees or volunteers.
- 7.3. Force Majeure.
- 7.3.1. *Liability and Definition.* Except for payment of sums due, neither party shall be liable to the other nor deemed in default under this Contract if and to the extent that such party's performance of this Contract is prevented by reason of force majeure. The term "*force majeure*" means an occurrence that is beyond the control of the party affected and occurs without its fault or negligence. Without limiting the foregoing, force majeure includes acts of God; acts of the public enemy; acts of terrorism; war; riots; strikes; mobilization; labor disputes; civil disorders; fire; flood; lockouts; injunctions-interventions not caused by or resulting from the act or failure to act of the parties; failures or refusals to act by government authority not caused by or resulting from the act or failure to act of the parties; and other similar occurrences beyond the control of the party declaring force majeure, which such party is unable to prevent by exercising reasonable diligence.
- 7.3.2. *Exclusions.* Force Majeure shall not include the following occurrences:
- 7.3.2.1. Late delivery of Materials caused by congestion at a manufacturer's plant or elsewhere, or an oversold condition of the market;
- 7.3.2.2. Late performance by a subcontractor unless the delay arises out of a force majeure occurrence in accordance with this force majeure term and condition; or
- 7.3.2.3. Inability of either the Contractor or any subcontractor to acquire or maintain any required insurance, bonds, licenses or permits.
- 7.3.3. *Notice.* If either party is delayed at any time in the progress of the work by force majeure, the delayed party shall notify the other party in writing of such delay, as soon as is practicable and no later than the following working day of the commencement thereof, and shall specify the causes of such delay in such notice. Such notice shall be delivered or mailed certified-return receipt and shall make a specific reference to this article, thereby invoking its provisions. The delayed party shall cause such delay to cease as soon as practicable and shall notify the other party in writing when it has done so. The time of completion shall be extended by Contract Amendment for a period of time equal to the time that the results or effects of such delay prevent the delayed party from performing in accordance with this Contract.
- 7.3.4. *Default.* Any delay or failure in performance by either party hereto shall not constitute default hereunder or give rise to any claim for damages or loss of anticipated profits if, and to the extent that, such delay or failure is caused by force majeure.
- 7.4. Third Party Antitrust Violations. The Contractor assigns to the State any claim for overcharges resulting from antitrust violations to the extent that those violations concern materials or services supplied by third parties to the Contractor for or toward the fulfillment of this Contract.

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8. Description of Materials The following provisions shall apply to Materials only:

- 8.1. Liens. The Contractor agrees that the Materials supplied under this Contract are free of liens. In the event the Materials are not free of liens, Contractor shall pay to remove the lien and any associated damages or replace the Materials with Materials free of liens.
- 8.2. Quality. Unless otherwise modified elsewhere in these terms and conditions, the Contractor agrees that, for one year after acceptance by the State of the Materials, they shall be:
 - 8.2.1. Of a quality to pass without objection in the Contract description;
 - 8.2.2. Fit for the intended purposes for which the Materials are used;
 - 8.2.3. Within the variations permitted by the Contract and are of even kind, quantity, and quality within each unit and among all units;
 - 8.2.4. Adequately contained, packaged and marked as the Contract may require; and
 - 8.2.5. Conform to the written promises or affirmations of fact made by the Contractor.
- 8.3. Inspection/Testing. Subparagraphs 8.1 through 8.2 of this paragraph are not affected by inspection or testing of or payment for the Materials by the State.
- 8.4. Compliance With Applicable Laws. The Materials and services supplied under this Contract shall comply with all applicable federal, state and local laws, and the Contractor shall maintain all applicable license and permit requirements.
- 8.5. Survival of Rights and Obligations After Contract Expiration and Termination.
 - 8.5.1. *Contractor's Representations*. All representations and warranties made by the Contractor under this Contract in paragraphs 7 and 8 shall survive the expiration or termination hereof. In addition, the parties hereto acknowledge that pursuant to A.R.S. § 12.510, except as provided in A.R.S. § 12-529, the State is not subject to or barred by any limitations of actions prescribed in A.R.S. Title 12, Chapter 5.
 - 8.5.2. *Purchase Orders and Change Orders*. Unless otherwise directed in writing by the Procurement Officer, the Contractor shall fully perform and shall be obligated to comply with all Purchase Orders and Change Orders received by the Contractor prior to the expiration or termination hereof, including, without limitation, all Purchase Orders and Change Orders received prior to but not fully performed and satisfied at the expiration or termination of this Contract.

9. State's Contractual Remedies

- 9.1. Right to Assurance. If the State, in good faith, has reason to believe that the Contractor does not intend to, or is unable to, perform or continue performing under this Contract, the Procurement Officer may demand in writing that the Contractor give a written assurance of intent to perform. Failure by the Contractor to provide written assurance within the number of Days specified in the demand may, at the State's option, be the basis for terminating the Contract.
- 9.2. Stop Work Order.
 - 9.2.1. *Terms*. The State may, at any time, by written order to the Contractor, require the Contractor to stop all or any part of the work called for by this Contract for a period up to ninety (90) Days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop work order issued under this clause. Upon

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receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage.

9.2.2. Cancellation or Expiration. If a stop work order issued under this clause is canceled or the period of the order or any extension expires, the Contractor shall resume work. The Procurement Officer shall make an equitable adjustment in the delivery schedule or Contract price, or both, and the Contract shall be amended in writing accordingly.

9.3. Non-exclusive Remedies. The rights and remedies of ADHS under this Contract are not exclusive, and ADHS is entitled to all rights and remedies available to it, including those under the Arizona Uniform Commercial Code and Arizona common law.

9.4. Right of Offset. The State shall be entitled to offset against any sums due the Contractor in any Contract with the State or damages assessed by the State because of the Contractor's non-conforming performance or failure to perform this Contract. The right to offset may include, but is not limited to, a deduction from an unpaid balance and a collection against the bid and/or performance bonds. Any offset taken for damages assessed by the State shall represent a fair and reasonable amount for the actual damages and shall not be a penalty for non-performance.

10. Contract Termination

10.1. Cancellation for Conflict of Interest. Pursuant to A.R.S. § 38-511, the State may cancel this Contract within three (3) years after Contract execution without penalty or further obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating the Contract on behalf of the State is, or becomes at any time while the Contract or an extension of the Contract is in effect, an employee of or a consultant to any other party to this Contract with respect to the subject matter of the Contract. The cancellation shall be effective when the Contractor receives written notice of the cancellation, unless the notice specifies a later time. If the Contractor is a political subdivision of the State, it may also cancel this Contract as provided in A.R.S. § 38-511.

10.2. Gratuities. The State may, by written notice, terminate this Contract, in whole or in part, if the State determines that employment or a Gratuity was offered or made by the Contractor or a representative of the Contractor to any officer or employee of the State for the purpose of influencing the outcome of the procurement, securing the Contract or an Amendment to the Contract, or receiving favorable treatment concerning the Contract, including the making of any determination or decision about Contract performance. The State, in addition to any other rights or remedies, shall be entitled to recover exemplary damages in the amount of three times the value of the Gratuity offered by the Contractor.

10.3. Suspension or Debarment. The State may, by written notice to the Contractor, immediately terminate this Contract if the State determines that the Contractor or its subcontractor has been debarred, suspended or otherwise lawfully prohibited from participating in any public procurement activity, including but not limited to, being disapproved as a subcontractor of any public procurement unit or other governmental body.

10.4. Termination Without Cause.

10.4.1. Both the State and the Contractor may terminate this Contract at any time with thirty (30) days' notice in writing specifying the termination date. Such notices shall be given by personal delivery or by certified mail, return receipt requested.

10.4.2. If the Contractor terminates this Contract, any monies prepaid by the State, for which no service or benefit was received by the State, shall be refunded to the State within 5 days of the termination notice. In addition, if the Contractor terminates the Contract, the Contractor shall indemnify the State for any sanctions imposed by the funding source as a result of the Contractor's failure to complete the Contract.

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10.4.3. If the State terminates this Contract pursuant to this Section, the State shall pay the Contractor the Contract price for all Services and Materials completed up to the date of termination. In a fixed price contract, the State shall pay the amount owed for the Services or Materials by multiplying the unit of service or item cost by the number of unpaid service units or items. In a cost reimbursement contract, the ADHS shall pay for any costs that the Contractor can document as having been paid by the Contractor and approved by ADHS. In addition, the Contractor will be paid its reasonable actual costs for work in progress as determined by GAAP up to the date of termination. Upon such termination, the Contractor shall deliver to the ADHS all deliverables completed. ADHS may require Contractor to negotiate the terms of any remaining deliverables still due.

10.5. Mutual Termination. This Contract may be terminated by mutual written agreement of the parties specifying the termination date and the terms for disposition of property and, as necessary, submission of required deliverables and payment therein.

10.6. Termination for Default. The State reserves the right to terminate the Contract in whole or in part due to the failure of the Contractor to comply with any material obligation, term or condition of the Contract, to acquire and maintain all required insurance policies, bonds, licenses and permits, or to make satisfactory progress in performing the Contract. In the event the ADHS terminates the Contract in whole or in part as provided in this paragraph, the ADHS may procure, upon such terms and in such manner as deemed appropriate, Services or Materials, similar to those terminated, and Contractor shall be liable to the ADHS for any excess costs incurred by the ADHS in obtaining such similar Services or Materials.

10.7. Continuation of Performance Through Termination. Upon receipt of the notice of termination and until the effective date of the notice of termination, the Contractor shall perform work consistent with the requirements of the Contract and, if applicable, in accordance with a written transition plan approved by the ADHS. If the Contract is terminated in part, the Contractor shall continue to perform the Contract to the extent not terminated. After receiving the notice of termination, the Contractor shall immediately notify all subcontractors, in writing, to stop work on the effective date of termination, and on the effective date of termination, the Contractor and subcontractors shall stop all work.

10.8. Disposition of Property. Upon termination of this Contract, all property of the State, as defined herein, shall be delivered to the ADHS upon demand.

11. Arbitration

Pursuant to A.R.S. § 12-1518, disputes under this Contract shall be resolved through the use of arbitration when the case or lawsuit is subject to mandatory arbitration pursuant to rules adopted under A.R.S. § 12 -133.

12. Communication

12.1. Program Report. When reports are required by the Contract, the Contractor shall provide them in the format approved by ADHS.

12.2. Information and Coordination. The State will provide information to the Contractor pertaining to activities that affect the Contractor's delivery of services, and the Contractor shall be responsible for coordinating their activities with the State's in such a manner as not to conflict or unnecessarily duplicate the State's activities. As the work of the Contractor progresses, advice and information on matters covered by the Contract shall be made available by the Contractor to the State throughout the effective period of the Contract.

13. Client Grievances

If applicable, the Contractor and its subcontractors shall use a procedure through which clients may present grievances about the operation of the program that result in the denial, suspension or reduction of services provided pursuant to this Contract and which is acceptable to and approved by the State.

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14. Sovereign Immunity

Pursuant to A.R.S. § 41-621(O), the obtaining of insurance by the State shall not be a waiver of any sovereign immunity defense in the event of suit.

15. Fingerprint and Certification Requirements/Juvenile Services.

15.1. Paid and Unpaid Personnel. Pursuant to A.R.S. § 36-425.03, the Contractor shall ensure that all paid and unpaid personnel who are required or are allowed to provide Services directly to juveniles have obtained fingerprint clearance cards in accordance with A.R.S. § 41-1758 et. seq.

15.2. Costs. The Contractor shall assume the costs of fingerprint certifications and may charge these costs to its fingerprinted personnel.

16. Administrative Changes

The Procurement Officer, or authorized designee, reserves the right to correct any obvious clerical, typographical or grammatical errors, as well as errors in party contact information (collectively, "Administrative Changes"), prior to or after the final execution of a Contract or Contract Amendment. Administrative Changes subject to permissible corrections include: misspellings, grammar errors, incorrect addresses, incorrect Contract Amendment numbers, pagination and citation errors, mistakes in the labeling of the rate as either extended or unit, and calendar date errors that are illogical due to typographical error. The Procurement Office shall subsequently send to the Contractor notice of corrections to administrative errors in a written confirmation letter with a copy of the corrected Administrative Change attached.

17. Survival of Terms After Termination or Cancellation of Contract

All applicable Contract terms shall survive and apply after Contract termination or cancellation to the extent necessary for Contractor to complete and for the ADHS to receive and accept any final deliverables that are due after the date of the termination or cancellation.

18. Health Insurance Portability and Accountability Act of 1996 (HIPAA)

18.1. The Contractor warrants that it is familiar with the requirements of HIPAA, as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH Act) of 2009, and accompanying regulations and will comply with all applicable HIPAA requirements in the course of this Contract. Contractor warrants that it will cooperate with the Arizona Department of Health Services (ADHS) in the course of performance of the Contract so that both ADHS and Contractor will be in compliance with HIPAA, including cooperation and coordination with the Arizona Department of Administration-Arizona Strategic Enterprise Technology (ADOA-ASET) Office, the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator and other compliance officials required by HIPAA and its regulations. Contractor will sign any documents that are reasonably necessary to keep ADHS and Contractor in compliance with HIPAA, including, but not limited to, business associate agreements.

18.2. If requested by the ADHS Procurement Office, Contractor agrees to sign a "Pledge To Protect Confidential Information" and to abide by the statements addressing the creation, use and disclosure of confidential information, including information designated as protected health information and all other confidential or sensitive information as defined in policy. In addition, if requested, Contractor agrees to attend or participate in HIPAA training offered by ADHS or to provide written verification that the Contractor has attended or participated in job related HIPAA training that is: (1) intended to make the Contractor proficient in HIPAA for purposes of performing the services required and (2) presented by a HIPAA Privacy Officer or other person or program knowledgeable and experienced in HIPAA and who has been approved by the ADOA-ASET Arizona State Chief Information Security Officer and HIPAA Coordinator.

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19. Comments Welcome

The ADHS Procurement Office periodically reviews the Uniform Terms and Conditions and welcomes any comments you may have. Please submit your comments to: ADHS Procurement Administrator, Arizona Department of Health Services, 150 North 18th Avenue, Suite 280, Phoenix, Arizona 85007.

20. Data Universal Numbering System (DUNS) Requirement

For federal funding, pursuant to 2 CFR 25.100 et seq., no entity (defined as a Governmental organization, which is a State, local government, or Indian tribe; foreign public entity; domestic or foreign nonprofit organization; domestic or foreign for-profit organization; or Federal agency, but only as a subrecipient under an award or subaward to a non-Federal entity) may receive a subaward from ADHS unless the entity provides its Data Universal Numbering System (DUNS) Number to ADHS.

21. The Federal Funding Accountability and Transparency Act (FFATA or Transparency Act - P.L.109-282, as amended by section 6202(a) of P.L. 110-252), found at <https://www.fsrs.gov/>

If applicable, the Contractor/Grantee shall submit to ADHS via email the Grant Reporting Certification Form. This form and the instructions can be downloaded from the ADHS Procurement website at <http://www.azdhs.gov/operations/financial-services/procurement/index.php#ffata> and must be returned to the ADHS by the 15th of the month following that in which the award was received. The form shall be completed electronically, and submitted using the steps outlined in the Grant Reporting Certification Form Instructions to the following email address: ADHS_Grant@azdhs.gov. All required fields must be filled including Top Employee Compensation, if applicable. Completing the Grant Reporting Certification Form is required for compliance with the Office of Management and Budget (OMB), found at <http://www.whitehouse.gov/omb/open>. Failure to timely submit the Grant Reporting Certification Form could result in the loss of funds. This requirement applies to all subcontractors/sub-awardees utilized by the Contractor/Grantee for amounts exceeding \$30,000.00 during the term of the Award.

22. Contracting; Procurement; Investment; Prohibitions

22.1. A public entity may not enter into a contract with a company to acquire or dispose of services, supplies, information technology or construction unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of Israel.

22.2. A public entity may not adopt a procurement, investment or other policy that has the effect of inducing or requiring a person or company to boycott Israel.

22.3. Contractor hereby certifies that it is not currently engaged in, and will not for the duration of this Contract engage in, a boycott of Israel as defined by A.R.S. § 35-393.01. Violation of this certification by Contractor may result in action by the State up to and including termination of this Contract.

23. Technology Replacement

In any event where product is discontinued, no longer available or technically inferior to newly developed product, the Contractor shall provide an equivalent replacement model at no additional cost and shall honor the original contract terms

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1. Background

- 1.1. The Arizona Department of Health Services (ADHS) includes the Public Health Preparedness Tuberculosis Control Program. The purpose of this funding is to supplement Apache County Health District (Contractor) efforts to control and prevent Tuberculosis (TB) in Apache County by: finding all cases of active TB and ensuring completion of therapy; identifying, medically evaluating, and ensuring completion of treatment for latent TB infection for contacts to pulmonary TB cases; the surveillance and reporting of TB data; identifying and managing persons (non-contacts) with latent TB infection; and providing training and education.

2. Objective

- 2.1. To enhance TB prevention and control activities in order to achieve the National and State TB Program Objectives as specified in the Centers for Disease Control and Prevention (CDC) TB Cooperative Agreement (via the National TB Program Objectives and Performance Targets <https://www.cdc.gov/tb/programs/evaluation/indicators/default.htm>).

3. Scope of Service

3.1. Cases

- 3.1.1. At least ninety-five percent (95%) of patients with newly diagnosed TB, for whom therapy for one (1) year or less is indicated, shall complete therapy within twelve (12) months (please refer to the treatment guidelines at <https://www.cdc.gov/tb/publications/guidelines/treatment.htm> for more information), and
- 3.1.2. Monitor, evaluate, and report on the case management, clinical progress, and local impact on the community of all newly diagnoses multiple drug resistant TB cases.

3.2. Contract Investigation:

- 3.2.1. Contacts shall be identified for one-hundred percent (100%) of newly reported sputum AFB-smear positive TB cases;
- 3.2.2. At least ninety-three percent (93%) of contacts to sputum AFB-smear positive TB cases shall be evaluated for infection and disease, and
- 3.2.3. At least eighty-one percent (81%) of infected contacts that are started on treatment for latent TB infection shall complete therapy.

3.3. Surveillance and Reporting

- 3.3.1. All newly diagnosed cases of TB shall be reported to ADHS TB Control Program using the Medical Electronic Disease Surveillance System (MEDSIS) or other system designated by the ADHS TB Control Program. There shall be at least one-hundred percent (100%) completeness for all Report of Verified Case of Tuberculosis (RVCT) variables (please refer to the RVCT instruction manual at <https://www.cdc.gov/tb/programs/rvct/default.htm> for more information);
- 3.3.2. Drug susceptibility results shall be reported for at least one-hundred percent (100%) of all newly reported, culture-positive TB cases, and
- 3.3.3. HIV status shall be reported for at least ninety-eight percent (98%) of all newly reported TB cases;

3.4. Prevention through Training and Education

- 3.4.1. Training and educational efforts shall focus on increasing the awareness of the epidemiology, prevention, diagnosis and treatment of TB, and the evaluation of appropriate persons (e.g., at the time of employment or at regular intervals).

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4. Tasks

The Contractor shall:

4.1. Cases

- 4.1.1. Ensure completion of therapy for TB patients through the use of case management and adherence-promoting measures such as outreach, directly observed therapy, incentives, and enablers;
- 4.1.2. Assess reasons for non-adherence with TB treatment, both for patients not completing therapy and for patients with delayed completion of therapy. Devise individual and programmatic interventions to increase completion of therapy and improve timely completion of therapy;
- 4.1.3. Assess adequacy and appropriateness of therapy for each patient by reviewing initial regimen, susceptibility results, adherence, and response to therapy;
- 4.1.4. Ensure that immigrants classified as B1 or B2, as defined in the Centers for Disease Control and Prevention (CDC) guidance document "CDC Immigration Requirements: Technical Instructions for Tuberculosis Screening and Treatment" found at <https://www.cdc.gov/immigrantrefugeehealth/pdf/tuberculosis-ti-2009.pdf>, are located promptly and evaluated and treated appropriately, and
- 4.1.5. Collaborate with HIV/AIDS program to ensure that all newly diagnosed TB cases, alive at diagnosis, are counseled and tested for HIV and referred for HIV services if found to be HIV positive.

4.2. Contact Investigation

- 4.2.1. Ensure that contact investigation activities are initiated and completed promptly, including interviewing TB cases to identify contacts, evaluating contacts for latent TB infection and disease, and ensuring infected contacts begin and complete an appropriate course treatment for latent TB infection, and
- 4.2.2. Assess reasons for cases with no contacts identified or a low number (e.g., <3) of contacts identified, delays in interviewing cases or evaluating contacts, and low completion of preventive therapy rates, and devise strategies for improvement.

4.3. Surveillance and Reporting

- 4.3.1. Enhance identification, reporting, and follow-up of TB cases and suspects by establishing liaisons with appropriate reporting sources including:
 - 4.3.1.1 Hospitals;
 - 4.3.1.2 Clinics, including but not limited to TB and HIV/AIDS clinics;
 - 4.3.1.3 Laboratories performing tests for mycobacteria;
 - 4.3.1.4 Selected physicians, including but not limited to pulmonary and infectious disease sub-specialists;
 - 4.3.1.5 Correctional facilities;
 - 4.3.1.6 Community and migrant health centers;
 - 4.3.1.7 Pharmacies, and
 - 4.3.1.8 Other public and private facilities providing care to populations at risk for TB.

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- 4.3.2. Develop and implement active surveillance activities to ensure complete and timely reporting of TB cases and suspects. At a minimum, ongoing active laboratory surveillance shall be conducted in all areas to ensure complete reporting of all TB cases and suspects with positive acid fast bacilli (AFB) smears and cultures for *Mycobacterium tuberculosis* complex;
- 4.3.3. Ensure that TB surveillance data are kept confidential and that all data files are secure. Procedures shall be in place to protect the confidentiality of all surveillance case reports and files. Procedures to protect HIV test results shall conform to Arizona State confidentiality requirements. These are defined in A.R.S. §36-664 et al and can be found at <https://www.azleg.gov/ars/36/00664.htm>, and
- 4.3.4. Use MEDSIS to report TB case information and contact investigation results and outcome.

4.4. Identifying and Managing Persons (non-contacts) with Latent TB Infection:

- 4.4.1. Ensure that persons (non-contacts) with a positive tuberculin skin test identified through targeted testing or local health department supported screening shall be clinically evaluated for TB disease within two (2) weeks of the skin test reading;
- 4.4.2. Ensure that persons (non-contacts) with latent TB infection identified through targeted testing or local health department supported screening activities, and who have no evidence of clinical TB disease or medical contraindications, shall be placed on treatment for latent TB infection, and
- 4.4.3. Ensure that persons (non-contacts) with latent TB infection and who are placed on treatment shall complete treatment (please refer to the treatment guidelines at <https://www.cdc.gov/tb/publications/guidelines/treatment.htm>).

4.5. Prevention through Training and Education

- 4.5.1. Ensure that training and educational efforts will focus on increasing the awareness of the epidemiology, prevention, diagnosis, and treatment of TB disease and latent TB infection, and the evaluation of appropriate persons, and
- 4.5.2. Ensure that the staff continues to receive continuing education and be updated on TB.

5. Requirements

- 5.1. These are supplemental funds to the program. The level of supplemental funding is not guaranteed and thus, dependent upon availability of funds. Categorical funds are awarded for a specifically defined purpose and may not be used for any other purpose or program.
- 5.2. Funds may be used to:
 - 5.2.1. Support personnel, and
 - 5.2.2. Purchase equipment, supplies, and services directly related to TB prevention and control activities.
- 5.3. Funds may not be used:
 - 5.3.1. To supplant local health department funds, or
 - 5.3.2. For construction of facilities.
- 5.4. Attendance in TB Workgroup Meetings is mandatory.

6. State Provided Items

The ADHS TB Control Program will provide:

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- 6.1. Consultation and technical assistance in setting priorities, establishing partnerships, and planning, conducting, and evaluating TB prevention and control activities;
- 6.2. Up-to-date information on the recommendations and guidelines for diagnosis, treatment, surveillance, prevention, and control of TB;
- 6.3. Assistance to improve systems that monitor surveillance, prevention, and control activities;
- 6.4. Assistance to the Contractor in monitoring program performance, setting and meeting objectives, implementing methods, and complying with cooperative agreement requirements and other funding issues, through various methods including telephone consultation, site visits (and expanded site visits when appropriate), and site visit reports;
- 6.5. Consultation and technical assistance for TB outbreaks, including on-site support of investigations when requested by the Contractor;
- 6.6. Technical assistance in assessing and prioritizing training and education needs and in planning, implementing, and evaluating training and education activities;
- 6.7. Coordination of cross-program collaborative approaches within ADHS to HIV, sexually transmitted diseases (STDs) and TB prevention and intervention when indicated and appropriate; and
- 6.8. Support to the Contractor by providing technical assistance in the development and evaluation of new or innovative approaches to TB prevention and control, including behavioral or health systems interventions.

7. Deliverables

The Contractor shall submit reports to the ADHS TB Control Program. The required reports are:

- 7.1. One (1) Annual Work Plan that includes, but is not limited to, the following:
 - 7.1.1. Brief description of the jurisdiction demographics (including the extent of TB and unique issues);
 - 7.1.2. Plans on how the local health department will address TB prevention and control in the area as it relates to each national goal and objective;
 - 7.1.3. Description of how the local TB program will evaluate efficiency of its local TB program activities;
 - 7.1.4. List of any local objectives;
 - 7.1.5. List of other funding resources that will be used for TB prevention and control activities, and
 - 7.1.6. List of TB program employees, the amount of time dedicated to the TB program, and a brief job description.
- 7.2. Four (4) Quarterly Progress Reports that include, but is not limited to, the following:
 - 7.2.1. A summarized report of aggregate data and a description of the program's progress towards each national objective. If an objective is not being met, give a description of the proposed corrective action;
 - 7.2.2. Description of any epidemiologically linked cases or outbreaks;
 - 7.2.3. A case management summary of any drug resistant TB case including information on the drug(s) susceptibility results, the drug regimen, the date started on anti-TB treatment, whether or not on DOT, adherence to the treatment regimen, clinical progress and bacteriology report;

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7.2.4. A brief description of any unusual cases or occurrences including recalcitrant patients, court ordered isolations, homeless cases, county expenses associated with housing homeless patients and/or isolating recalcitrant patients and the resulting outcomes, and

7.2.5. A summary of each health education activity including topic, date, location, attendance, and nature of audience.

7.3. A Contractor's Expenditure Report (CER) to be submitted monthly and shall not exceed the total budget.

8. Delivery Schedule

Reports should be submitted to the ADHS TB Control Program based on the schedule below:

Name of Report	Time Period Covered	Due to ADHS
Annual Work Plan	July 1 – June 30	July 31
Quarterly Reports	July 1 – September 30	October 31
	October 1 – December 31	January 31
	January 1 – March 31	April 30
	April 1 – June 30	July 31

9. Notices, Correspondence, and Reports

9.1. Notices, correspondence, reports and invoices/CERs from the Contractor to ADHS shall be sent to:

TB Control Program Manager
Arizona Department of Health Services
150 N. 18th Ave, Suite 110
Phoenix, AZ 85007
Phone – (602) 364-4750
Fax – (602) 364-3267

9.2. Notices, correspondence, and reports (and payments if sent to same address) from ADHS to the Contractor shall be sent to:

TB Program Coordinator
Apache County Public Health District
P.O. Box 697
St. Johns, AZ 85936

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT SCOPE OF SERVICES
ADHS18-201096	

**ARIZONA DEPARTMENT OF HEALTH SERVICES – PRICE SHEET
VENDOR: APACHE COUNTY - TB CONTROL
COST REIMBURSEMENT - CONTRACT #**

LINE ITEM	BUDGET AMOUNT
Personnel Services and ERE	\$12,000.00
Professional and Outside Services	\$0.00
Travel Expenses	\$0.00
Other Operating Expenses	\$0.00
Capital Outlay Expenses	\$0.00
Other	\$0.00
TOTAL	\$12,000.00

Note: With prior approval from the ADHS TB Program Manager, the contractor is authorized to transfer up to a maximum of 35% of the total budget amount between line items. Transfers of funds are only allowed between funded line items. Transfers exceeding 35% or to a non-funded item shall require an amendment.

Apache County Board of Directors
AGENDA ITEM REVIEW FORM

date/time stamp

Beth

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director ACPHSD

Date/Signature: 04/23/2018

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of the Arizona Nutrition Network Supplemental Nutrition Assistance Program (AzNN SNAP-Ed) Subaward Agreement Modification #4. This reduces total award amount from \$200,933.40 to \$198,438.22. This is the adjustment from the previous year for the amount that was unspent. This was budgeted for FY18 and FY19 Contract terminates Sept 30, 2018.

BOS Meeting Date Requested 06/05/2018

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Check if item does not require review

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review x

Other Review:

Signature

Check if item does not require review

fl

**FDP Research Subaward Agreement
Amendment (Number 4)**

Pass-Through Entity (PTE)

Subrecipient

Arizona Board of Regents, The University of Arizona

Entity Name Apache County Public Health Services District

SPS-Subawards@email.arizona.edu

Email Address Raguero@co.apache.az.us

Scottie Misner

Principal Investigator Robin Aguero

Project Title: FFY 17 AzNN SNAP-Ed

PTE Federal Award No:

ADHS 16-106455

Federal Awarding Agency:

Department of Agriculture (USDA)

Subaward Period of Performance:

Start Date: October 1, 2015

End Date: Sep 30, 2018

Amount Funded This Action:

-\$ 2,385.18

Subaward No:

332701

Effective Date of Amendment:

Nov 1, 2017

Total Amount of Federal Funds Obligated to Date:

\$ 198,548.22

Subject to FFATA:

☐

Yes

☒

No

Automatic Carryover:

☐

Yes

☒

No

Amendment(s) to Original Terms and Conditions

This Amendment revises the above-referenced Research Subaward Agreement as follows:

This Amendment provides the following change according to the mutual agreement of both parties of this Subaward.

The Period of Performance shall remain unchanged with a termination date of September 30, 2018.

There is no Automatic Carryforward on this subcontract. The Amount of Funding (not to exceed) for Project Year 2 is decreased by \$2,385.18; from \$200,933.40 to \$198,548.22.

All other provisions of this Subaward remain unchanged.

For clarity: all amounts stated in this amendment are in United States Dollars.

All other terms and conditions of this Subaward Agreement remain in full force and effect.

By an Authorized Official of PTE:

Name: Date:
Title:

By an Authorized Official of Subrecipient:

Name: Date:
Title:

Apache County Health District's, Arizona Nutrition Network (AZNN) program, funded through the Supplemental Nutrition Assistance Program (SNAP-Ed), works directly with the University of Arizona Nutrition Network (UANN), to provide direct nutrition education to Apache County youth, ages Pre-K – 8th grade.

Apache County statistics related to SNAP and WIC benefits highlight an intense need for the UANN's SNAP-Ed programming. In 2013, 38.7% of Apache County residents lived below the Federal Poverty Level (FPL), and 37% received SNAP benefits, which is the highest proportion of any Arizona county. The vast majority of Apache County's SNAP recipients are American Indian (82.2%), followed by White (16%). There are more non-Hispanics (12.4%) than Hispanics (4.3%) enrolled in SNAP. Twenty-seven percent of Apache households receive SNAP benefits, also the largest proportion of any Arizona county. Of these, 69.0% fall below the FPL. Their median household income, \$14,073, is the lowest across Arizona counties. Within these households, one third include persons 60 or older and over half (52.5%) include children under 18. Among children aged 0-17, half live below the FPL. All school districts in Apache County have at least a quarter of their school-aged children living in poverty, and all but one have at least a third living in poverty. Ninety percent of the county's children are eligible for free school lunch, which far exceeds the 52% average in all counties. In 2012-13, the UANN found that, on average, low-income 4th-5th graders in participating Apache County schools spent 20 minutes or less per day in P.E., and in 2013-14, Apache's 6th-8th graders spent an average of less than 20 minutes per day in P.E. These findings call attention to the importance of multi-level interventions that target schools' Local Wellness Policies as well as the youth themselves.

Direct Education: The Apache County AZNN program offers evidence-based nutrition and physical activity for youth consistent with the Dietary Guidelines for Americans and MyPlate. Series lessons are implemented using AzNN-approved curricula, "Healthy Classrooms, Healthy Schools". Direct education activities also include food demonstrations, educational booths, hands-on activities, and physical activity.

PROS:

AZNN SNAP-Ed programs are especially important to poor rural counties, where the low-income population has limited access to healthy retail; in Apache 43.8% of low-income residents have limited access to any food retailer, and 11.9% of households have no car.

AZNN is designed to help address the 11.0% obesity rate among low-income preschoolers with early childhood programs, aimed at promoting healthy eating and active living policies in child care sites.

AZNN provides nutritional information not only for the youth participants, but also the families, by providing information on proper nutrition, adequate consumption of fruits and vegetables, and physical activity. Among Apache residents with annual incomes less than \$25,000, 42.8% are overweight or obese, and 11.7% are obese. Only 13.3% of adults consume adequate amounts of fruits and vegetables, and only half are meeting physical activity guidelines (49.5%, lowest across all Arizona counties). More specifically, those with annual incomes under \$25,000 report eating an average of 0.9 fruits per day and 1.7 vegetables per day, which falls short of the USDA's recommendation to consume 1.5-2 cups of fruits and 2-3 cups of vegetables per day.

AZNN supports local wellness policy development and implementation impacting youth ages Pre-K – 8th grade.

We are able to cover a large area with a very small number of staff as we work together to maximize our time and resources.

Public Health staff have a very strong background in education and nutrition and allowing our AZNN staff to take the lead of youth education in the schools has led to positive behavior change in students as well as helping the schools meet nutrition and physical activity goals as laid out in their school wellness plans.

CONS:

We are unable to provide service to all schools due to shared service sites with Navajo County Health Department which creates confusion on the part of the schools who receive additional services from Apache County, (Ganado for example).

We only have one staff currently, providing services to all of our schools, she does a fantastic job but I know that it is difficult to accommodate all of our schools schedules and request when she can't be in two places at once.

Apache County Board of Directors
AGENDA ITEM REVIEW FORM


date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chris Sexton, Director ACPHSD

Date/Signature: 05/17/18

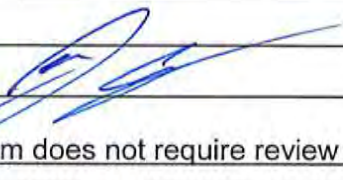
Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of contract with Smith Medical Partners and Apache County Public Health Services District that will allow the Clinical Services Division to comparison shop and to select them as a vendor; if their pricing and terms meet the needs of the Division.

BOS Meeting Date Requested 06/0518

PRE-AGENDA ITEM REVIEW

Legal Review:


Signature

Check if item does not require review ☒ x

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

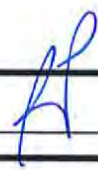
Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda. Board Clerk's Initials 

05/17/18

**Pros and Cons for approval of Smith Medical Partners
to
Obtain 340B Pricing**

The 340B Drug Pricing Program allows certain hospitals and other health care providers ("covered entities") to obtain discounted prices on "covered outpatient drugs" (prescription drugs and biologics other than vaccines) from drug manufacturers. Manufacturers must offer 340B discounts to covered entities to have their drugs covered under Medicaid. The discounts are substantial. The Health Resources and Services Administration (HRSA), which manages the program, estimates that covered entities saved \$3.8 billion on outpatient drugs through the program in fiscal year 2013. According to HRSA, the intent of the 340B program is to allow certain providers to stretch scarce federal resources as far as possible to provide more care to more patients (Health Resources and Services Administration 2014e). HRSA calculates a 340B ceiling price for each covered outpatient drug, which represents the maximum price a manufacturer can charge a covered entity for the drug.

This contract will not limit or obligate Apache County Public Health to purchase from Smith Medical Partners. It allows the Clinical Services Division to comparison shop and to select them as a vendor; if their pricing and terms meet the needs of the Division.

Pros of approving the amendment

- Each vendor has set their own 340B ceiling price for each item they market. Having the ability to use Smith Medical Partners as a vendor will increase the number of vendors the Clinical Services Division can shop prices with. This will increase the opportunity of getting the lowest price for the supplies that are needed for the clinic.
- By saving money on items used by the clinic, more services and more clients can be served.

Cons of not approving the amendment

- Scarce resource dollars will be depleted sooner, decreasing the number of services that can be provided.



Smith Medical Partners

Account Number _____

Account Name _____

Sales Representative _____

GPO and Contract Designation Form

Account Name AF APACHE COUNTY HEALTH DIST

Address 323 S MOUNTAIN AVE STE 102 City, State, Zip SPRINGERVILLE, AZ 85938

DEA Number FA1523542 HIN Number _____ 340B ID _____

I Hereby Certify _____

Smith Medical Partners is my wholesaler to provide product under the following contract or contracts:

Primary GPO 340B

Secondary GPO _____

For existing customers, please note if a GPO is being removed: _____

Contract pricing will be determined by:

☒ Best price among all contracts or ☐ Pre-determined priority order of contracts *(Additional approvals required.)*

Class of Trade

☐ Retail Pharmacy

☐ Closed Door Pharmacy

☐ Institution

☐ Physician Office

☐ Long Term Care Facility

☐ Specialty Facility

☐ Surgery Center

☐ Pain Management Clinic

☐ Substance Abuse Clinic

☐ Mail Order

☐ Home Infusion

☐ Government Facility

☒ Other HEALTH DEPARTMENT

Business Description or Additional Comments _____

List any individual or tier contracts:

	Manufacturer	Product(s)	Agreement Type
1.			
2.			
3.			
4.			
5.			
6.			

If a pricing discrepancy is identified by Smith Medical Partners, a partnering buying group, a Smith Medical Partners supplier or a customer, Smith Medical Partners will credit and/or rebill Customer upon verification of the discrepancy, subject to Smith Medical Partners Return Goods Policy. Since Smith Medical Partners, under contractual pricing, often sells merchandise to Customer at a price below wholesale acquisition cost and must receive supplier chargeback to recover the cost of merchandise, supplier determinations of group or item eligibility for Customer are binding on both Smith Medical Partners and Customer. Adjustments of any pricing extended to Customer for which Customer is subsequently determined to be ineligible is the responsibility of Customer. Contract group pricing will be effective upon validation with the GPO and/or manufacturer.

The person signing this agreement has the authority to bind Customer to the terms and conditions set forth herein (if Customer is a corporation, attach corporate resolution). Unless otherwise permitted by law, signature of this declaration constitutes a representation by you and your company that product received at contract pricing will be used only for its own use as defined in Abbott Laboratories v. Portland Retail Druggist Association, 425 U. S. 1 (1976). Any other use of these products will constitute cause for immediate termination of this account.

Signature _____ Date _____

Printed Name _____ Title _____

Sales Representative Signature _____ Date _____

Submission must be within 60 days of signature date.

E-mail Signed form to membership@hdsmith.com with a copy of the DEA License and Enrollment Checklist.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 5/22/2018

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval to authorize SueAn Stradling-Collins or other library district employee blanket authority for Fiscal Year 2018-2019 to accept donations to our libraries in amounts up to \$1000.

BOS Meeting Date Requested: **June 5, 2018**

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature APR

Human Resources Review: _____

Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

Board Clerk's Initials HP

Pros and cons in regards to the receiving of gifts and donations.

These pros and cons apply to the three following board items.

Agenda items as written:

Discussion and possible approval to authorize SueAn Stradling-Collins or other library district employee blanket authority for Fiscal Year 2018-2019 to accept donations to our libraries in amounts up to \$1000.

Discussion and possible approval for Fiscal Year 2018-2019 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys and Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails and prisons, and Veteran's groups.

Discussion and possible approval for Fiscal Year 2018-2019 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities.

Pros

- Increased revenue added to the Library's budget
- Receiving items that can either be added to the collection or sold to raise money for donation accounts
- Sharing of resources in a way that allows materials purchased by taxpayers to be used by various taxpayers in the County
- Because shelf space is not endless, weeding is necessary, and this allows extended life of the weeded items in various forms
- Keeps the collections relevant

Cons

- Perception of taxpayers that we are discarding their tax money

SueAn Stradling-Collins

From: Joe Young
Sent: Tuesday, May 22, 2018 11:46 AM
To: SueAn Stradling-Collins
Subject: RE: more agenda items

Yup, this is standard and adding veterans groups is fine.

From: SueAn Stradling-Collins [<mailto:scollins@co.apache.az.us>]
Sent: Monday, May 21, 2018 4:46 PM
To: Joe Young
Subject: more agenda items
Importance: High

Joe,

The wording is exactly the same as Judith's except that I have added "Veteran's groups" to the list to whom we can donate on other agencies item. Of course I have changed the FY to 2018-2019. Being new to this, I did not get these items to the Board last year. The pros and cons are new. I combined them for the three items.

Thank you.

SueAn Stradling-Collins
Library Director
Apache County Library District
P.O. Box 2760
30 South 2nd West
St. Johns, AZ 85936

928-337-4923
Fax 928-337-3960

Currently reading *The Hunt for Red October* by Tom Clancy.

Come Read with Us!



We work to make our best better.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

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BOS Meeting Date Requested: **June 5, 2018**

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature APC

Human Resources Review: _____

Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

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**Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM**

date/time stamp

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BOS Meeting Date Requested: June 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature DLR

Human Resources Review: _____

Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda. Board Clerk's Initials _____

Pros and cons in regards to the receiving of gifts and donations.

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Agenda items as written:

Discussion and possible approval to authorize SueAn Stradling-Collins or other library district employee blanket authority for Fiscal Year 2018-2019 to accept donations to our libraries in amounts up to \$1000.

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Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: May 25, 2018



Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval of a lease agreement between the Greer Community Facilities Association and the Apache County Library District from July 1, 2018 through June 30, 2019 at the rate of ~~eight hundred fourteen dollars and thirty-four cents~~ (\$833.56) per month.

BOS Meeting Date Requested: June 5, 2018

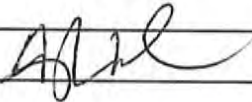
PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature



Human Resources Review:

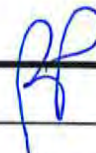
Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



LEASE AGREEMENT

This lease agreement (herein after the "Agreement" is entered into, the ____ day of 2018 by and between:

Greer Community Facilities Association
P.O. Box 45
Greer, AZ 85927
Herein after referred to as the "Landlord"

and

Apache County Library District
P.O. Box 2760
St. Johns, AZ 85936
Herein after referred to as the "Tenant"

1 The Premises

- Landlord does hereby lease to Tenant and Tenant does hereby lease and take from Landlord the following property (herein after referred to as Premise):
- Approximately 1300 square feet of open floor space for library activities. The area will be used for the storage of books on shelving, a central monitoring/checkout/main desk area, and a pleasant seating/reading area. Some space will be devoted to reading table(s) where reference materials can be conveniently laid out, while patrons are using them. In addition to the listed activities, the premises may also be used for any activity or use related to the operation or administration of the library.
- These ancillary items are mentioned, not because the Landlord would need to provide any specific furniture, etc. but because that is how the space is to be utilized. County staff has and will obtain/erect/place the furnishings the library will use.
- Included within the 1300 square feet, a public restroom is provided.
- Included within the 1300 square feet, a small meeting room is provided. In addition, access (through the, use of a key) to a much larger conference room in the Community-Center will be provided for library functions. Non-library uses of this large conference room will be charged for at normal rates. Any access to this large conference room is to be scheduled in advance for times when it can be made available.
- The library, as well as the lavatory, is handicap-accessible.
- The Premise has floor conduits installed for computer network hook-up and for telephone/fax hook-up at the main desk area.
- The Premise has its own temperature control so that it can be independently heated apart from the rest of the building.

- The Premise entrance is keyed so that it can be effectively and securely locked when not in use. The master key system has strict guidelines on key-control. The tenant is responsible for complying with the master key-control procedure. The Premise has a ground-level entrance with handicap parking close-by.
- The Library District and Library Friends are responsible for repairs/maintenance and replacement of the carpet.
- All fire/safety devices are included as part of this public building.
- Adequate accessible electrical outlets are provided for the Premise.
- The Library will provide its own drop-box for the return of library books.

2 Lease Term

This lease agreement shall commence on July 1, 2018 and terminate on June 30, 2019.

3. Lease Extension

The parties may choose annually to extend this agreement upon such terms as may be agreed upon in writing and signed by the parties at the time of any such extension. The fiscal year for Apache County Library District is July 1 to June 30.

4. Lease Termination

Either party to this Lease may terminate this Lease by giving the other party ninety (90) days written notice addressed to the individual or contact designated in the lease or otherwise designated in writing and acknowledged by both parties. Landlord may automatically terminate this Lease upon (30) days notice to Tenant for Tenant's nonpayment of rent. The parties hereby acknowledge and agree to the applicability of A.R.S. S 38-511.

5. Purpose

The Tenant may use the Premises for a Branch of the Apache County Library District and for no other purpose.

6. Rent

Tenant shall pay to Landlord as Rent the Amount of Eight Hundred Thirty Three dollars and fifty-six cents (\$833.56) payable (hereinafter the Rent), in advance without demand on or before the First day of each payment period at P.O. Box 45, Greer, AZ 85927, or at such other place as the parties might agree upon.

Landlord shall pay all general real estate and property taxes due during the Lease term on the Premises.

7. Assignment and Subleasing

The tenant shall not assign this Agreement, or sublease or grant any license to use the Premises part thereof without the prior written consent of the Landlord. Any assignment,

sublease or license without the prior written consent of the Landlord or an assignment or subleasing by operation of law shall be absolutely null and void and, at the Landlord's option, shall terminate this Agreement.

8. Improvements and Repairs

Tenant shall make no alterations or improvements to the Premises without first obtaining the written consent of the Landlord. The Landlord shall also be solely responsible for repairs or improvements to the structure and to the exterior of the building.

9. Insurance

If the Premises or any other part of the Building is damaged by fire or other casualty resulting from act or negligence of Tenant or any of Tenant's agents, employees or invitees, rent shall not be diminished or abated while such damages are under repair, and Tenant shall be responsible for all such repairs.

Landlord shall maintain fire and insurance coverage on the Building and the Premises in amounts as Landlord shall deem appropriate.

Tenant shall be responsible, at its expense, for insurance on all of its personal property, including any items the Tenant has brought into and/or installed on the Premise.

Tenant and Landlord shall, each at its own expense, maintain a policy or policies of comprehensive general liability insurance with respect to the respective activities of each in the Building with premiums thereon fully paid on or before due date. Such insurance to afford minimum protection of not less than \$1,000,000 combined single limit coverage of bodily injury, property damage or combination thereof. Each will name the other as an additional insured on their policy and furnish each other with proof of insurance.

Landlord shall not be required to maintain insurance against thefts within the Premises or the Building.

10. Utilities

Landlord will provide the following utilities water, electricity, sewer, heating and trash pickup. Tenant will be responsible for all its telephone and internet expenses and any other services which may be required.

11. Snow Services

Landlord will provide snow removal, which will include the parking lot, handicapped parking, front sidewalk and front porch.

12. Signs

Tenant may not erect any sign without permission of the Landlord.

13. Parking

Tenant is granted a non-exclusive right for use of the common parking areas of the building.

14. Building Rules.

Tenant will comply with rules adopted by the Landlord. Such rules are to be reasonable and submitted in writing.

15. Governing Law.

This lease is governed by the laws of the State of Arizona.

Signature

Patricia Mosher 5-21-18
Patricia Mosher, Board President, Greer Community Facilities Association

Executed this _____ day of 2018

Signature _____

Apache County Library District.

Pros and Cons of continuing to lease the Greer Memorial Library from the Greer Community Facilities Association for \$833.56 per month.

The Board item reads:

Discussion and possible approval of a lease agreement between the Greer Community Facilities Association and the Apache County Library District from July 1, 2018 through June 30, 2019 at the rate of eight hundred fourteen dollars and thirty-four cents (\$833.56) per month.

Pros

- Established location of the Greer Memorial Library
- Continued library services
- Continued good relations with the Greer community
- Monthly rent includes electricity, water, sewer, and heat

Cons

- No other available building for the library
- Moving a library is not an easy task
- Loss of community trust

SueAn Stradling-Collins

From: Joe Young
Sent: Tuesday, May 22, 2018 11:44 AM
To: SueAn Stradling-Collins
Subject: RE: Greer Library lease

I am fine with the document.

From: SueAn Stradling-Collins [<mailto:scollins@co.apache.az.us>]
Sent: Monday, May 21, 2018 3:30 PM
To: Joe Young
Subject: Greer Library lease
Importance: High

Joe,
This is the exact same wording as last year's lease from the Greer Community Facilities Association. Each year, they raise our rent by 2.36% based on the US Consumer Price Index. Last year, we were paying \$814.34 a month, and it has been increased to \$833.56 or \$230.64 for the year. I have this amount in my budget.
Thanks for your help.

SueAn Stradling-Collins
Library Director
Apache County Library District
P.O. Box 2760
30 South 2nd West
St. Johns, AZ 85936

928-337-4923
Fax 928-337-3960

Currently reading *The Hunt for Red October* by Tom Clancy.

Come Read with Us!



We work to make our best better.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

Recd
5/9/18
date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Chief Deputy Brannon Eagar/ Commander Michael Cirivello-Jail District

Date/Signature: 05-08-2018

Brannon Eagar

Describe in detail what you want to say to the Board and what action you want the Board to take:

The Jail District is requesting that you approve the contract between the Jail District and Securus Technologies for inmate Tablets as well as extending our contract with them for phone/visitation services for five years

BOS Meeting Date Requested 06-05-2018

PRE-AGENDA ITEM REVIEW

Legal Review: See attached Email Signature

Check if item does not require review

Finance Review: See attached Email Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review X

Other Review:

Signature

Check if item does not require review X

Reviews completed, item approved for Agenda. Board Clerk's Initials

RP



OFFICE OF THE SHERIFF

Joseph Dedman, Jr., Sheriff
Apache County, Arizona



Chief Deputy
Brannon R. Eagar

District 1 & 2
Cmdr. John Scruggs

District 3 & 4
Cmdr. Roscoe Herrera

Detention
Cmdr. Michael Cirivello

SCET
Cmdr. Shane Bevington

Date: 04-05-2018

To: Chief Eagar

From: Commander M. Cirivello

RE: Inmate Tablets

Sir, I received the contract from Securus on the Inmate Tablets (see attached). Also attached is a few slides from a power point outlining the things that the tablets can do. We believe that this will be a great benefit to the jail and the inmates.

One of the issues that occurs in a jail is the proximity of inmates to each other while watching TV or using the phone. This can and does result in arguments and altercations between inmates.

By providing these tablets, the inmates have the opportunity to make calls from inside their cell where they have more privacy as well as it is not as loud as the dayroom. Additionally they can purchase pod casts, movies and educational programs as well as games that they can play on

Sheriff
JOSEPH DEDMAN, JR.
P.O. Box 518
370 S. Washington
St. Johns, AZ 85936
PHONE: (928) 337-4321
FAX: (928) 337-2709



OFFICE OF THE SHERIFF

Joseph Dedman, Jr., Sheriff
Apache County, Arizona



Chief Deputy
Brannon R. Eagar

District 1 & 2
Cmdr. John Scruggs

District 3 & 4
Cmdr. Roscoe Herrera

Detention
Cmdr. Michael Cirivello

SCET
Cmdr. Shane Bevington

their own which would cause the day room to be less crowded. Which means less chances of altercations.

Just like the inmate phone system, all calls (except attorney calls) are recorded for monitoring purposes.

If the contract is accepted, it would extend our current contract with Securus for an additional 60 months. The tablets would not cost the jail district any money as the inmates that use them will be paying to rent the tablets on a monthly basis.

The jail district has been with Securus for over ten years and is satisfied with the service that we receive from them.

Sheriff
JOSEPH DEDMAN, JR.
P.O. Box 518
370 S. Washington
St. Johns, AZ 85936
PHONE: (928) 337-4321
FAX: (928) 337-2709

HARDWARE



Head Phone Jack

Power button

Volume Control

- Nexus 7 tablet with a protective rubber skin
- Corning, scratch-resistant screen
- Once the inmate tablet is activated by the facility, the inmates name and identification number appears on the screen
- Completely proprietary and customized software

SECURUS Technologies | 1

HARDWARE

- Set of ear buds supplied with each unit
- Custom designed for corrections use
- Clear design to eliminate contraband
- Certified compliance with Investigator Pro



SECURUS Technologies | 2

COMMAND & CONTROL APPLICATIONS



The Officer Tablet has three main functions:

1. Activation of Inmate Tablets
2. Deactivation of Inmate Tablets
3. Control of Inmate Tablets

SECURUS Technologies | 3

PHONE APPLICATION

Capabilities

- Allows inmates to place phone calls through the Secure Calling Platform (SCP)
- Same features as calls placed through standard inmate phone such as phone group assignment, call restrictions, call schedules, live monitoring, PIN entry, recording playback, reporting, and all investigation tools
- Visual call timer

100% Compliance with SCP

Benefits

- No officer training required
- Intuitive design and use; no inmate training required
- Same operational processes and call processing as calls placed from standard inmate telephone
- Increases security for officers; assists in avoiding and minimizing confrontation in common areas

SECURUS Technologies | 4

FORMS & GRIEVANCE APPLICATION

Capabilities

- Management tools to create and manage multiple form types
- Customized work flow
- Automated routing by form
- Form fields customizable and can be configured to auto populate
- Exact same capabilities as current application on inmate ConnectUs terminals

100% Compliance with SCP

Benefits

- No officer training required
- Intuitive design and use; no inmate training required
- Same operational processes as forms submitted using inmate ConnectUs terminal
- Cost savings: Distributing, collecting, routing, logging, responding, copying, filing, archiving, and storing forms.
- Reduces inquiries to staff regarding status of submitted forms

SECURUS Technologies | 5

FORMS & GRIEVANCE APPLICATION



FORMS

SECUREVIEW

Securus County Jail

General Inmate Grievance Form

This form is to be used by inmates to submit a grievance concerning the general condition of their incarceration.

Name	Date
Shyan Truterazip	04/02/2017

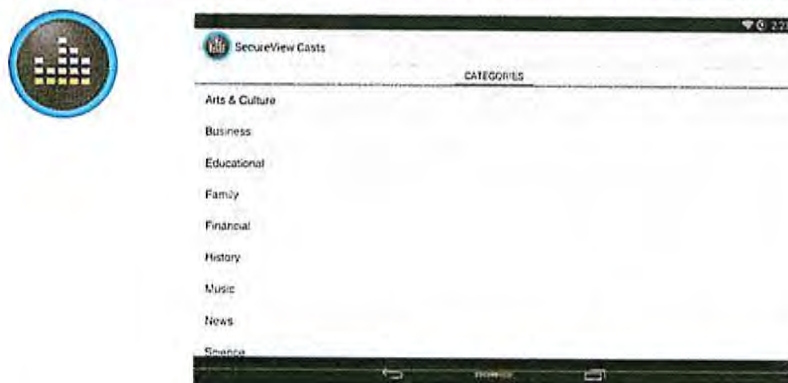
Description of Grievance

Cancel

Submit

SECURUS Technologies | 6

PODCAST APPLICATION



Categories may include, but are not limited to self-help, religious, vocation, education, addiction management, anger management, sports, and others. Podcasts pre-screened by Securus Media Content Specialist.

SECURUS Technologies | 7

BOOKS APPLICATION

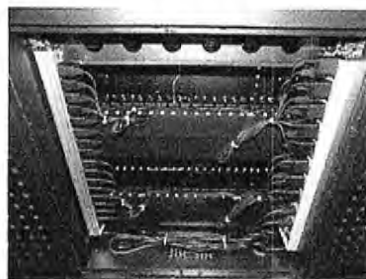


- Real time access to more than 3,800 unique preapproved books spread out over 46 different categories.
- Books are available in a variety of genres including fiction, non-fiction, adventure, self-help, and drama.
- All books are pre-screened by Securus Content Specialist. Library can also be customized at the request of Apache County.

SECURUS Technologies | 8

CHARGING

- Charging carts will be provided by Securus as needed in each housing location
- Inmate tablets are placed in the charging carts over night
- This can be self-managed by inmates



SECURUS Technologies | 9

WILL DO vs WILL NOT DO

Phone calls with all SCP existing restrictions	YES
Officer tablets control inmate access	YES
Tablet software is customized by Securus	YES
Each app is certified by Securus testers before deployment	YES
Participate in a Video Visitation	X
Access to internet content	X
Access camera on tablet	X
Phone calls to blocked numbers in SCP	X
Connect to any other wifi	X
Access to tablet settings	X
Access to the app store	X
Tablets will work outside of the facility	X
Tablets can communicate with each other	X

SECURUS Technologies | 10

EDUCATION APPLICATION

SecureView Tablets offers an educational solution that provides a catalog of courses that covers a vast range of topics and is in line for with the common core standards.

Topics included:

- | | | |
|----------------------|------------------------|------------|
| ▪ Math (Grades K-12) | ▪ History | Test Prep |
| ▪ Science | ▪ Computer Programming | ▪ GED |
| ▪ Economics | ▪ Computer Science | ▪ SAT |
| ▪ Finance | ▪ Philosophy | ▪ MCAT |
| ▪ Art | ▪ Health & Medicine | ▪ GMAT |
| ▪ History | ▪ Music | ▪ And more |

Additional Real World Educational Content:

- | | |
|----------------------------------|-----------------------------|
| ▪ NASA | ▪ Dartmouth College |
| ▪ Big History Project | ▪ The Brookings Institution |
| ▪ California Academy of Sciences | ▪ And More! |

SECURUS Technologies | 11

**SECOND AMENDMENT TO
MASTER SERVICES AGREEMENT**

This **SECOND AMENDMENT** ("Second Amendment") is effective as of the last date signed by either party ("Second Amendment Effective Date") and amends and supplements that certain Master Services Agreement by and between Securus Technologies, Inc. ("we," "us," or "Provider") and the Apache County Sheriff's Office ("you" or "Customer") dated September 25, 2012 (the "Agreement").

WHEREAS Customer and Provider are parties to the Agreement and desire to amend the terms as stated herein;

NOW, THEREFORE, as of the Second Amendment Effective Date and in consideration of the mutual promises and covenants contained herein, the parties agree as follows:

1. **Term.** This Second Amendment shall commence on the Second Amendment Effective Date and shall remain in effect through the Term of the Agreement. Further, the Initial Term of the Agreement shall be extended by an additional 60 months, with a modified end date of November 6, 2023. Unless one party delivers to the other written notice of non-renewal at least 90 days before the end of the term, the Agreement will automatically renew for one additional 12-month period. Notwithstanding anything to the contrary, the terms and conditions of the Agreement shall continue to apply for so long as we continue to provide the Applications to you after the expiration or earlier termination of this Agreement.

2. **Commission Percentage Reduction.** As of the First Amendment Effective Date, Provider will reduce call commissions from 50% to 45%.

3. **Tablets.** In addition to the Applications currently offered under the Agreement, Provider will deploy the SecureView Tablet solution, which allows friends and family to rent a tablet for an inmate at a rate of \$30 per month. In addition to the subscription rate tablets, we will provide 15 tablets to the Facility at no cost.

TERMS & CONDITIONS:

Customer represents and warrants that it will not provide the SecureView Tablet Solution to inmates whom Customer knows or reasonably suspects pose a threat to other inmates or Facility personnel, or who may use an Inmate Tablet in a dangerous or unauthorized manner.

Provider will have no liability to Customer for any loss or injury arising out of or in connection with the SecureView Tablet solution or Customer's or inmates' use thereof. If, notwithstanding the foregoing, liability can be imposed on Provider, Customer agrees that Provider's aggregate liability for any and all losses or injuries arising out of any act or omission of Provider in connection with the SecureView Tablet solution, regardless of the cause of the loss or injury, and regardless of the nature of the legal or equitable right claimed to have been violated, will never exceed \$100.00. Customer covenants and promises that it will not seek to recover from Provider an amount greater than such sum even if Customer was advised of the possibility of such damages.

PROVIDER DOES NOT MAKE AND HEREBY DISCLAIMS ANY WARRANTY, EXPRESS OR IMPLIED, WITH RESPECT TO THE SECUREVIEW TABLET SOLUTION. PROVIDER DOES NOT GUARANTEE OR WARRANT THE CORRECTNESS, COMPLETENESS, LEGALITY, MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE OF THE SECUREVIEW TABLET SOLUTION.

IN NO EVENT WILL PROVIDER BE LIABLE FOR ANY INDIRECT, INCIDENTAL, OR CONSEQUENTIAL DAMAGES, HOWEVER ARISING, INCURRED BY CUSTOMER OR INMATE FROM RECEIPT OR USE OF THE SECUREVIEW TABLET SOLUTION OR THE UNAVAILABILITY THEREOF.

Customer hereby agrees to protect, indemnify, defend, and hold harmless Provider from and against any and all costs, claims, demands, damages, losses, and liabilities (including attorneys' fees and costs) arising from or in any way related to Customer's or inmates' use of the SecureView Tablet solution.

4. **Private Number Designation.** We will continue to provide you with the ability to designate certain numbers (for example, attorney or clergy numbers) as "Private" within our Secure Call Platform. Calls to numbers designated as Private will not be recorded by us. Although we will maintain your Private list within our Secure Call Platform, you acknowledge and agree that you will have the sole discretion, authority, and responsibility for designating numbers as Private, and that we have no discretion, authority, or responsibility for making such designations, unless done so at your instruction. Further, to the fullest extent allowed by applicable law, you and/or your employees, agents, or contractors agree to be responsible for any loss, cost, claim, liability, damage, and expense (including, without limitation, reasonable attorney's fees and expenses)

arising out of the recording or monitoring of calls to numbers that should have been, but were not, designated by you as Private.

5. Address Change. Provider's Notice and Payment addresses are hereby changed to the following:

Notice Address:

4000 International Parkway
Carrollton, Texas 75007
Attention: General Counsel
Phone: (972) 277-0335

Payment Address:

4000 International Parkway
Carrollton, Texas 75007
Attention: Accounts Payable
Phone: (972) 277-0335

6. Except as expressly amended by this Second Amendment, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect. All capitalized terms used but not defined herein shall have the meaning set forth in the Agreement.

EXECUTED as of the Second Amendment Effective Date.

<u>CUSTOMER:</u> Apache County Sheriff's Office By: _____ Name: _____ Title: _____ Date: _____	<u>PROVIDER:</u> Securus Technologies, Inc. By: _____ Name: Robert Pickens Title: President and Chief Executive Officer Date: _____
--	---

Please return signed contract to:

**4000 International Parkway
Carrollton, Texas 75007
Attention: Contracts Administrator
Phone: (972) 277-0300**

Michael Cirivello

From: Joe Young
Sent: Tuesday, April 10, 2018 11:29 AM
To: Michael Cirivello
Subject: RE: Securus Contract

I am fine with the contract updates.

From: Michael Cirivello [mailto:mcirivello@co.apache.az.us]
Sent: Thursday, April 05, 2018 4:17 PM
To: Joe Young
Subject: Securus Contract

Good Afternoon, please review the attached updated Securus contract it has been reduced to 5 years instead of seven...thanks!!

Commander Michael Cirivello
Apache County Sheriff's Office
P.O.Box 518 /370 S. Washington St.
St. Johns AZ 85936
928-337-7662

FOR THE TABLET PACKET

Michael Cirivello

From: Ryan Patterson
Sent: Wednesday, May 2, 2018 3:53 PM
To: Michael Cirivello
Subject: RE: tablets

Please accept this email as signature. Sorry for the delay.

From: Michael Cirivello
Sent: Wednesday, May 2, 2018 11:43 AM
To: Ryan Patterson <rpatterson@co.apache.az.us>
Subject: RE: tablets

Good Morning, Can I get an OK in writing from you as the Finance director for the inmate tablets so I can submit it for the agenda on 5/5 thanks!!

From: Ryan Patterson
Sent: Wednesday, January 3, 2018 8:05 AM
To: Michael Cirivello <mcirivello@co.apache.az.us>
Subject: RE: tablets

Thank you.

From: Michael Cirivello
Sent: Tuesday, January 2, 2018 3:29 PM
To: Ryan Patterson <rpatterson@co.apache.az.us>
Subject: tablets

Here is the mini slide show I sent to them as well

Commander Michael Cirivello
Apache County Sheriff's Office
P.O.Box 518 /370 S. Washington St.
St. Johns AZ 85936
928-337-7662

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

DATE/TIME STAMP

Submitter's Name: (Individual, Organization, or County Department)

Jail District

Date/Signature: Benson Egan 5-22-18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible action in reference to the following salary adjustments for Sheriff's Office Jail personnel
by positions: Jail Commander from \$63,232 to \$72,543, Detention Sergeant from \$45,841 to \$47,678, Detention
Sergeant from \$39,423 to \$47,675, Detention Corporal from \$34,054 to \$36,546, Detention Corporal from
\$33,224 to \$34,885, Detention Corporal from \$35,716 to \$43,191, Detention Corporal from \$34,885 to \$37,377,
Detention Administrative Coordinator from \$38,462 to \$45,617.

BOS Meeting Date Requested June 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Check if item does not require review

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

RP

\$57,810
8-people
1 Commander
25 sergeants
25 corporals

Apache County Sheriff's Office Jail Salary Adjustment Request

Position	Current Salary	Proposed Salary	Proposed Increase	ERE's	Total Proposed Increase (Including ERE's)
Commander*	\$63,232.00	\$72,543.00	\$9,311.00	\$6,240.23	\$15,551.23
Detention Sergeant	\$45,841.00	\$47,678.00	\$1,837.00	\$389.63	\$2,226.63
Detention Sergeant	\$39,423.00	\$47,675.00	\$8,252.00	\$1,750.25	\$10,002.25
Detention Corporal	\$34,054.00	\$36,546.00	\$2,492.00	\$528.55	\$3,020.55
Detention Corporal	\$33,224.00	\$34,885.00	\$1,661.00	\$352.30	\$2,013.30
Detention Corporal	\$35,716.00	\$43,191.00	\$7,475.00	\$1,585.45	\$9,060.45
Detention Corporal	\$34,885.00	\$37,377.00	\$2,492.00	\$528.55	\$3,020.55
Detention Administrative Coordinator**	\$38,462.00	\$45,617.00	\$7,155.00	\$1,391.65	\$8,546.65

TOTAL SALARY ADJUSTMENT COST (ERE'S):

\$53,441.61

*PSPRS Employee (59.21%)

**ASRS Employee (11.64%)

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

Submitter's Name: (Individual, Organization, or County Department)

Chief Deputy Brannon Eagar/ Commander Michael Cirivello-Jail District

Date/Signature: 05-21-2018

Brannon Eagar

Describe in detail what you want to say to the Board and what action you want the Board to take: The Jail

determine not an District is requesting permission to purchase a new air handler for the C&D pods in the jail. *exists* Utilizing the *The Board must* emergency exception to the requirement to go to sealed bids due to time being of the essence. Attached are the three bids we are requesting to go with the Mountain Comfort bid as it is the lowest. *bids* *and award one of*

With a recommendation to approve

BOS Meeting Date Requested 06-05-2018

PRE-AGENDA ITEM REVIEW

Legal Review: See Attached

Check if item does not require review

Finance Review: See Attached

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda. Board Clerk's Initials

RP

Michael Cirivello

From: Ryan Patterson
Sent: Wednesday, May 23, 2018 7:30 AM
To: Michael Cirivello
Subject: RE: Jail Air Handler

Please accept as signature.

From: Michael Cirivello
Sent: Tuesday, May 22, 2018 2:48 PM
To: Ryan Patterson <rpatterson@co.apache.az.us>
Subject: Jail Air Handler

Good Afternoon, could I get an OK letter from you for the board agenda concerning the purchase of the air handler as the finance director...thanks

Commander Michael Cirivello
Apache County Sheriff's Office
P.O.Box 518 /370 S. Washington St.
St. Johns AZ 85936
928-337-7662



OFFICE OF THE SHERIFF

Joseph Dedman, Jr., Sheriff
Apache County, Arizona



Chief Deputy
Brannon R. Eagar

District 1 & 2
Cmdr. John Scruggs

District 3 & 4
Cmdr. Roscoe Herrera

Detention
Cmdr. Michael Cirivello

SCET
Cmdr. Shane Bevington

Date: 05-22-2018

**To: Chairman Shepherd, Vice Chair Shamley,
Board Member Shirley**

From: Chief Deputy Eagar

RE: Air Handler On the Jail

In January of this year a water leak developed in the Air Handler on the roof of the jail that services C&D pods. The next few weeks were spent trying to repair the 25 year old air handler. Attempts to seal the leak were made by county maintenance personnel and HVAC personnel from local companies. It was determined that the unit was beyond repair and the system was shut down. Fortunately with the mild winter, we were able to get by with heating the pods using supplemental heating

After meeting with the maintenance staff and the HVAC technicians, we learned that these type units are built to order and there was nothing available on the market that would work that was "off the shelf". No one could give us a price as to the actual replacement costs without doing a bid

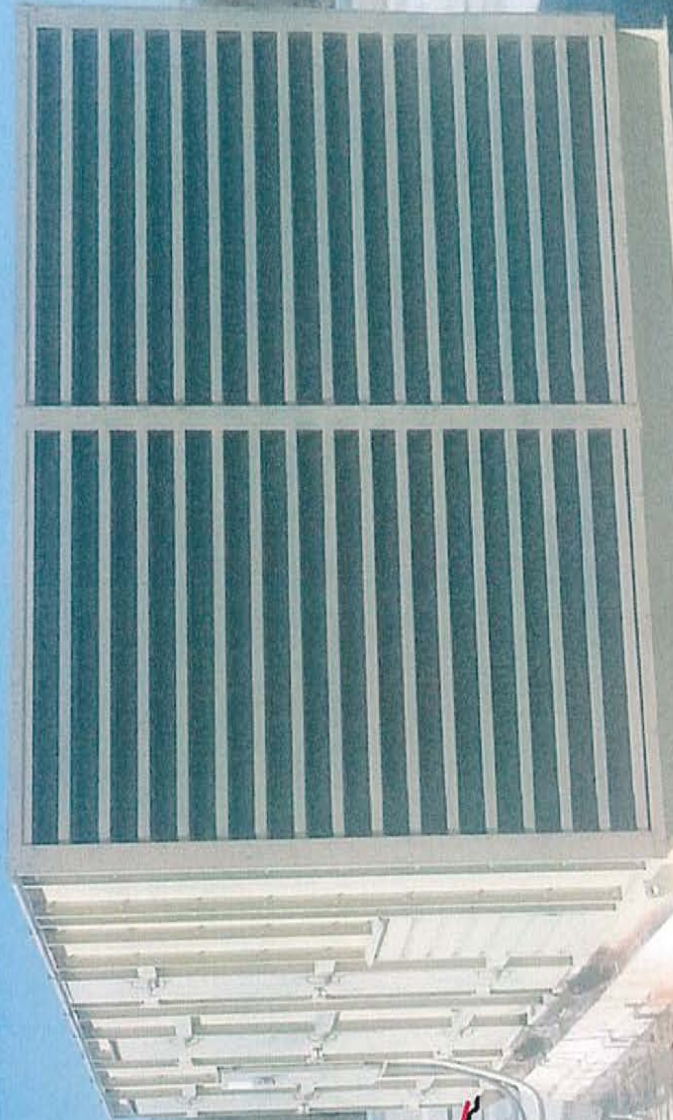
Sheriff
JOSEPH DEDMAN, JR.
P.O. Box 518
370 S. Washington
St. Johns, AZ 85936
PHONE: (928) 337-4321
FAX: (928) 337-2709

work up so we reached out to multiple HVAC companies and asked if they might want to bid on replacing the unit. Two HVAC companies from Showlow and one from Flagstaff responded. All three came to the facility and viewed the project and submitted bids on the job.

Now that we knew what the numbers would be for the job, we started working with finance to find the funds to pay for the new unit. The funding source was identified and now we are here in May during this process.

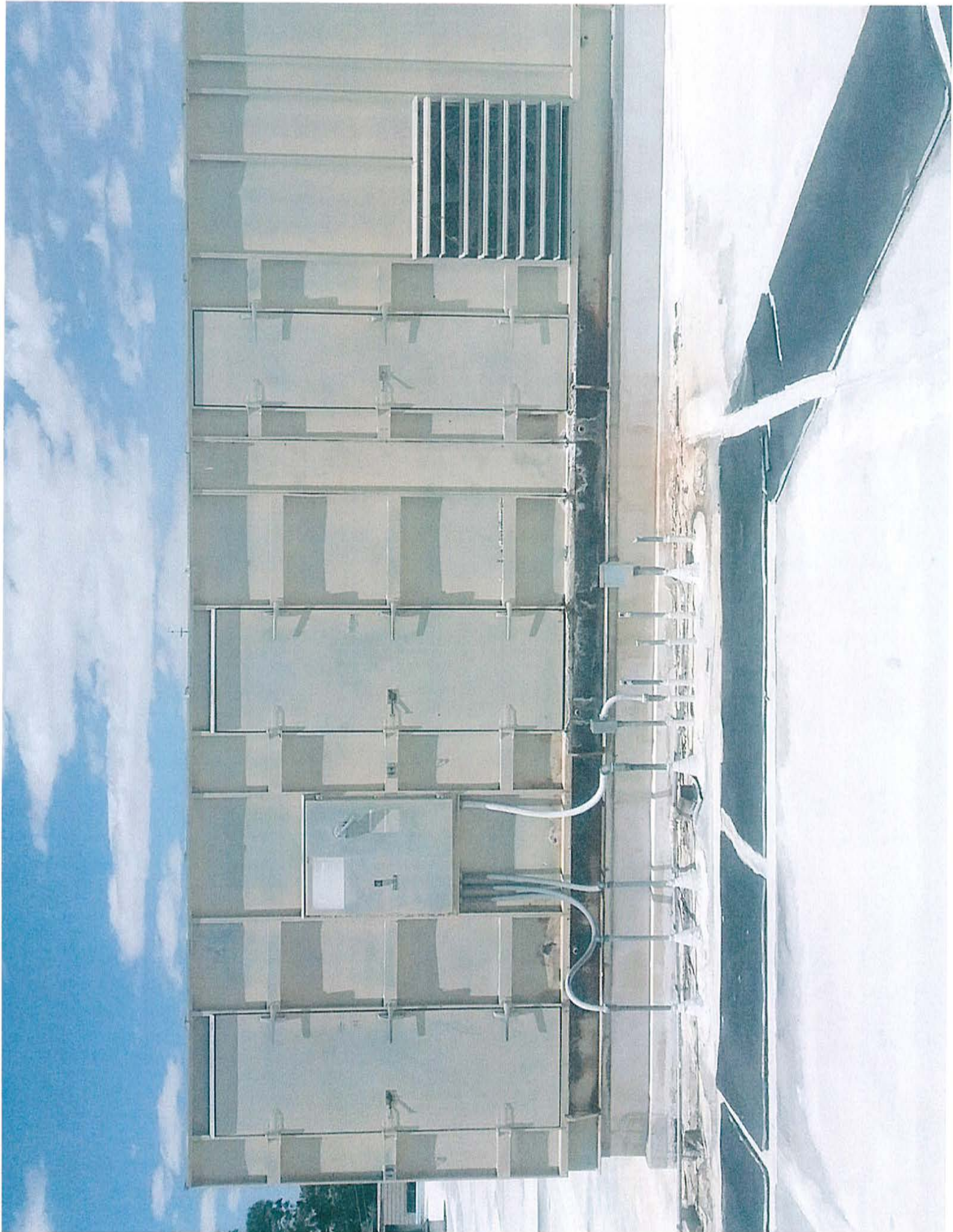
As this unit is required to be custom built with a build time of up to two months, the Jail District is requesting that the Board of Supervisors declare this an "Emergency Purchase" and allow us to use the current bids that we have in hand. It is our contention that with the hotter temperatures fast approaching, adding the additional month of going out to sealed bid would present a serious hardship on the inmates and staff of the jail as the two pods would not have a cooling source.

Thank you for consideration in this matter.



crane setup here





Mountain Comfort
Heating & Cooling, Inc.
281 N Central Ave
Show Low, AZ 85901

K-39 ROC239965

Phone #	Fax #
928-537-4264	928-537-3544

Date	Estimate #
2/17/2018	4361

Name / Address
Apache County Sheriff's Office 370 Washington st St John's, AZ 85936

Customer Phone	Customer Fax	Terms	Job Location
928-337-7588	928-337-7656	Due on receipt	St John's

Description	Rate	Total
1-Trane 18,000 CFM air to air unit 460 volt, 16 GA galvanized construction heat coil and evap pad, motorized dampers 110 Volt point of power, merv 8 filters, 1-water piping and valves and fittings electrical connections 14" high adaptor curb to existing t-stat and sensor and conduit 1-crane service old unit removal and disposal all labor and materials to complete	149,007.51	149,007.51
Option: Healthy Climate Air Filtration System add \$290.00 + Tax Option: Humidifier add \$525.00 + Tax		

This proposal may be withdrawn by us if not accepted within 30 days. Acceptance of proposal: The above prices specifications and conditions are satisfactory and hereby accepted. You are authorized to do the work as specified. 50% is due at time of signing, the remaining balance is due upon job completion. 30 days after job completion there will be a 15% fee on the remaining balance, every month, until the balance is paid in full. After 90 days any unpaid balance, including late fees and collection fees will be sent to collections. All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alterations or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above this estimate. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by workman's comp insurance.

Subtotal	\$149,007.51
Sales Tax (5.915%)	\$0.00
Total	\$149,007.51

Signature _____

Date _____

INTERMOUNTAIN MECHANICAL

P.O. BOX 31145
FLAGSTAFF, AZ 86003
LICENSE NUMBER: 163946

Voice: 928-526-6231

Fax: 928-527-3727

PROPOSAL

Proposal Number: 1360
Proposal Date: Feb 23, 2018
Complete By: Feb 23, 2018
Page: 2

To:

APACHE COUNTY JAIL
PO BOX 518
ST JOHNS, AZ 85936

Ship To:

APACHE COUNTY JAIL
370 S WASHINGTON
ST JOHNS, AZ 85936

Customer ID

APACHE COUNTY JAIL

Customer Contact**PO Number****Shipping Method**

NONE

Sales Rep Name**Payment Terms**

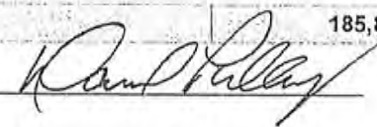
Net Due

Quantity	Item	Description	Unit Price	Amount
1.00		TOTAL CONTRACT AMOUNT	185,817.00	185,817.00

*50% DEPOSIT DUE UPON ACCEPTANCE OF
THIS PROPOSAL WITH THE REMAINING
BALANCE TO BE BILLED AS WORK IS
COMPLETED. PAYMENT IS DUE WITHIN 14DAYS
OF THE INVOICE DATE

Subtotal	185,817.00
Sales Tax	
Freight	0.00
TOTAL PROPOSAL AMOUNT	185,817.00

ACCEPTANCE OF PROPOSAL: The above
prices, specifications & conditions are satisfactory &
are hereby authorized & accepted. You are
authorized to do the work as specified. Payment
will be made as outlined in this contract.

AUTHORIZED SIGNER: 

CUSTOMER SIGNATURE: _____



RIM COUNTRY MECHANICAL INC.

261 N. 8th Street
Show Low, Arizona 85901
Ph: (928) 537-1803
Fx: (928) 537-8984

Licensed & Bonded
ROC License #285833

QUALITY HEATING, COOLING & REFRIGERATION

DUNN'S # 877475368

PROPOSAL

TO: Apache County Jail
370 S. Washington
St. Johns, AZ 85936

DATE: 2/14/2018

Location: POD-C

Ph: 928-337-7656

Email: choyt@co.apache.az.us

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATE FOR THE FOLLOWING:

- I -- Daiken Roof Top Air Handling Unit with Mixing Box Section. Filter Section. Evap Cooling Section and Supply Fan Section

Curb Adapter (Required if Using Existing Curb)

JACE 8000 Series Controls Provided by Climatec

Install New 3 Way Valves

TOTAL \$ 157,550.00

NOTE: New Unit Must Have Building Automations System (BAS) for Operation. BAS Included in this Quote

****ALL LABOR AND MATERIAL IS INCLUDED TO COMPLETE INSTALLATION AS ABOVE****

WE PROPOSE hereby to furnish labor and material--complete in accordance with the above specifications, for the sum of:

ONE HUNDRED FIFTY-SEVEN THOUSAND FIVE HUNDRED FIFTY AND 00/100-----

Payment to be made: **50% DOWN / 50% UPON COMPLETION**

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry necessary insurance. Our workers are fully covered by Worker's Compensation Ins.

Authorized by: Corey Lunt

NOTE: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal - The above prices, specification and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above. And if account becomes past due, I agree to pay all finance and collection costs.

Date of Acceptance: _____

Signature: _____

Signature: _____

****ORIGINAL****

Beth Bond

From: Joe Young
Sent: Tuesday, May 22, 2018 2:07 PM
To: Michael Cirivello
Cc: Brannon Eagar
Subject: RE: Air Handler for Jail

One item. The Board should just determine the emergency, and then approve a bid in one.

From: Michael Cirivello [mailto:mcirivello@co.apache.az.us]
Sent: Tuesday, May 22, 2018 1:38 PM
To: Joe Young
Cc: Brannon Eagar
Subject: RE: Air Handler for Jail

Hi, Is the letter requesting the emergency bid exception and the request for the Air Handler one item, or should it go on the agenda as separate items ? Thanks

From: Joe Young
Sent: Tuesday, May 22, 2018 11:35 AM
To: Michael Cirivello <mcirivello@co.apache.az.us>
Cc: Brannon Eagar <beagar@co.apache.az.us>; Dale Hauser <dhauser@co.apache.az.us>
Subject: RE: Air Handler for Jail

Whether it is an emergency or not really is up to the Boards discretion. The statute says "the board of supervisors, by at least a two-thirds vote of its membership, determines that an emergency exists requiring immediate action to protect the public health or safety."

Further, our procurement policy requires a written request for the emergency exemption, that includes an explanation of the emergency, along with steps taken to ensure the best price is still being obtained.

I think getting that written request completed and to the board for a determination of emergency and a recommendation on the contractor is important.

From: Michael Cirivello [mailto:mcirivello@co.apache.az.us]
Sent: Monday, May 14, 2018 11:50 AM
To: Joe Young
Cc: Brannon Eagar; Dale Hauser
Subject: Air Handler for Jail

Good Morning, One of the air handlers on the roof of the jail has failed. We have contacted a few HVAC companies to find out how much one will cost to replace. It is something that will need to be custom made and we are looking at 150 thousand dollars. We currently have three qualified bids and do to the fact that it will take two months to build and get installed. With warm weather just around the corner, we will have no way to cool the jail. We are now in a potential emergency situation. So the question is, would this purchase fall under the emergency exemption clause and not have to go to sealed bid. ...thanks for your time.

Commander Michael Cirivello
Apache County Sheriff's Office
P.O.Box 518 /370 S. Washington St.

**Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Date/Signature:_____

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible action to appoint a new Supervisor for District III, due to the resignation of Supervisor Doyel Shamley.

BOS Meeting Date Requested_____

PRE-AGENDA ITEM REVIEW

Legal Review:_____

Signature_____

Finance Review:_____

Signature_____

Human Resources Review:_____

Signature_____

Other Review:_____

Signature_____

Reviews completed, item approved for Agenda. Board Clerk's Initials_____

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance Department

Date/Signature:

5/23/18



Describe in detail what you want to say to the Board and what action you want the Board to take:

Sit as the Board of Directors and following a public hearing, discussion and possible approval of the 2018-2019 Tentative Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education. A copy of the proposed budget is available online at co.apache.az.us or in the County Manager's Office.

BOS Meeting Date Requested 6/5/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials





RYAN PATTERSON
MANAGER-CLERK
ST. JOHNS, AZ 85936

**BOARD OF SUPERVISORS
OF APACHE COUNTY**

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-2003

JOE SHIRLEY, JR.
MEMBER OF THE BOARD
DISTRICT I
P.O. Box 1952, Chinle, AZ 86503

ALTON JOE SHEPHERD
CHAIRMAN OF THE BOARD
DISTRICT II
P.O. Box 994, Ganado, AZ 86505

DOYEL SHAMLEY
VICE CHAIR OF THE BOARD
DISTRICT III
P.O. Box 428, St. Johns, AZ 85936

RESOLUTION NO. 2018-____
APACHE COUNTY RESOLUTION FOR THE TENTATIVE ADOPTION
OF THE BUDGET FOR FISCAL YEAR 2018-2019

WHEREAS, in accordance with the provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Board of Supervisors did, on July 5th make an estimate of the different amounts required to meet the public expenditures for the ensuing year, also an estimate of revenues from sources other than direct taxation, and an estimate of the amount to be raised by taxation upon real and personal property, and

THEREFORE, BE IT RESOLVED, that the said estimates of revenues and expenditures shown on the accompanying schedules are hereby adopted as the Tentative Budget of Apache County for Fiscal Year 2018-2019.

Passed and adopted by the Board of Supervisors of Apache County this 5th day of June 2018.

Alton Joe Shepherd
Chairman, Board of Supervisors

ATTEST:

Ryan Patterson
Clerk of the Board of Supervisors

to establish changes in on the cost treatment to treat the age system \$3,172.00 residential inspection of illings, com- on time n for inspec- for multiple l%) charged through the the cost of property line easement or ated. Mini- such as lab ces vary on actual costs \$800.00 per filiations when disconnected, plus bank nk. ents per gal- boundaries from outside mped at the to suspend n instances cost of con- lateral from main line by t for the dis- onal shares nance and ction, treat- Residential al: Variable \$6.128 per /00/month. STRICT independent: STRICT OPTING A D SETTING NG ON THE Pinetop-Lake- to the Board the amount perate, and strict during revised Stat- publish the general cir- (twenty 20) making the and of Direc- District to d Budget. AT: op-Lakeside adopts the eside Sani- pursuant to if the Pine- spects that a 2018, 6:00 tary District de, Arizona, perty within objections, if rtified to the ty. STRICT S. Section

Use Permit allowing JOHN ROBERTS to construct and operate an automobile repair shop and to rent part of the property for a used car sales lot. Placing an 8 1/2 foot x 45-foot shipping container on the property to be used for storage, restroom facilities, and office; and constructing a 20-foot x 20-foot concrete slab on which to do car repair. Property is located off highway 60 on county road 3199 in the Park Show Low subdivision, Unit 1 in Vernon, AZ 85940. A.P.N. 106-23-120.

*Pursuant to the Americans with Disabilities Act, the Apache County Planning & Zoning endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact Shanna at (928) 337-7526, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including week-ends or holidays) so that an accommodation can be arranged. One or more members of the Commission may participate telephonically or through video communication.

*These items are available on the county Web site at www.co.apache.az.us at least 24 hours prior to the scheduled meeting. Those wishing to comment on any of these items may do so in writing, by e-mail, or in person. Mail comments to Apache County Community Development, P.O. Box 238, St. Johns, AZ 85936, or e-mail planning@co.apache.az.us.

***If you plan to attend the public meeting, please call (928) 337-7526 the day of the meeting to ensure that the meeting has not been cancelled or postponed.

Published in the White Mountain Independent: May 18, 2018 WMI 1243, F, 1x, 5/18/18e

ARTICLES OF ORGANIZATION HAVE BEEN FILED IN THE OFFICE OF THE ARIZONA CORPORATION COMMISSION FOR

I. Name: VERITAS POLYGRAPHY & INVESTIGATIONS, LLC L-2273771-0

II. The address of the known place of business is: 1241 E Lumbermans Loop, Suite 1, Show Low, AZ 85901

III. The name and street address of the Statutory Agent is: Webb Hogle, 478 S, Harless St, Eagar, AZ 85925

A. [x] Management of the limited liability company is vested in a manager or managers. The names and addresses of each person who is a manager AND each member who owns a twenty percent or greater interest in the capital or profits of the limited liability company are:

(Please check appropriate box for each)
Webb Hogle, 478 S, Harless St., Eagar, AZ 85925 [x] member [x] manager
Brandon Cherry, 1277 Elm St., Pinedale, AZ 85934 [x] member [x] manager

Published in the White Mountain Independent: May 18, May 22, May 25, 2018 WMI 1244, T, F, 3x, 5/18, 5/22, 5/25/18

BAUMANN, DOYLE, PAYTAS & BERNSTEIN, PLLC
Michael J. Doyle, SBN # 008446
2929 North 44th Street, Suite 120
Phoenix, Arizona 85018
(602) 952-8500
cmurphy@bdpblaw.com
Attorney For Plaintiff

IN THE SUPERIOR COURT OF THE STATE OF ARIZONA IN AND FOR THE COUNTY OF NAVAJO
NO. CV201700262
SECOND AMENDED SUMMONS
JOKAKE LA TIERRA, LLC, an Arizona limited liability company,
Plaintiff,

vs.
SILVER CREEK PROPERTIES INVESTMENTS & ACQUISITIONS L.L.C., an Arizona limited liability company; WILLIAM ERNEST CLAUSSEN AND ANNA PEARL CLAUSSEN, Trustees of the CALA PLATA TRUST C-1 dated January 24, 2001; THE NAVAJO COUNTY TREASURER, a body politic; MICHAEL E. MCCALLUM and MARILYN L. MCCALLUM, co trustees of the McCallum Family Trust Dated October 10, 1991; THOMAS L. KEZAR, trustee of the Kezar Family Trust Dated October 31, 1990; JOHN DOE and JANE DOE; ABC CORPORATION; all of the unknown heirs and devisees of the above-named defendants if they be deceased; The estate of the above-named defendants, if any; all of the unknown beneficiaries, members, partners and their spouses, if any, of the above-named entities; all of the unknown shareholders and their spouses, if any of the above-named corporations, if that corporation is defuncted; and all persons or entities with an interest in the real property now and/or in the future which is subject of this action; Defendants.

IN THE NAME OF THE STATE OF ARIZONA:
TO: All defendants named above.

GREETINGS:

COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, DECLARING AS PUBLIC RECORD A CERTAIN DOCUMENT FILED WITH THE TOWN CLERK AND ENTITLED "2018 TOWN OF PINETOP-LAKESIDE DESIGN STANDARDS FOR WIRELESS FACILITIES IN THE RIGHT-OF-WAY."

WHEREAS, that certain document entitled "2018 Town of Pinetop-Lakeside Design Standards for Wireless Facilities in the Right-of-way," attached hereto as Exhibit A, three (3) copies of which shall be filed in the Office of the Town Clerk pursuant to this Resolution, shall remain on file with the Town Clerk.

WHEREAS, A.R.S. § 9-802 permits the enactment and publication by reference of a code or public record, including statute, rule or regulation of the municipality, in the interest of economy, and WHEREAS, the document entitled "2018 Town of Pinetop-Lakeside Design Standards for Wireless Facilities in the Right-of-way," is a lengthy ordinance to be adopted by Ordinance No. 18-413, and which would qualify for enactment by reference.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Town Council of the Town of Pinetop-Lakeside hereby declare that the document entitled "2018 Town of Pinetop-Lakeside Design Standards for Wireless Facilities in the Right-of-way," is hereby declared a Public Record for the purpose of adoption by reference pursuant to Ordinance No. 18-413, and order that three (3) copies of the document entitled "2018 Town of Pinetop-Lakeside Design Standards for Wireless Facilities in the Right-of-way," be permanently filed in the Office of the Town Clerk and available for public inspection.

PASSED AND ADOPTED at a regular meeting by the Mayor and Town Council of the Town of Pinetop-Lakeside this 3rd day of May, 2018.

TOWN OF PINETOP-LAKESIDE

/s/Stephanie Irwin

Mayor

ATTEST:

APPROVED AS TO FORM:

/s/Remilie S. Miller, MMC

Town Clerk

/s/William J. Sims, III

Town Attorney

Note: Exhibit "A" is available for review at the Pinetop-Lakeside Town Clerk's Office.

Published in the White Mountain Independent: May 18, 2018

WMI 1249 F, 1x, 5/18/18e

TOWN OF PINETOP-LAKESIDE

ORDINANCE NO. 18-412

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, ADOPTING NEW TITLE 17, CHAPTER 17.106 WIRELESS COMMUNICATION FACILITIES, BY REFERENCE.

WHEREAS, the Town Council of the Town of Pinetop-Lakeside believes that amending the Town Code to add Title 17, Chapter 17.106 is in the best interests of the citizens of the Town.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, as follows:

ORDINANCE NO. 18-413

AN ORDINANCE OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, ADOPTING THE DESIGN STANDARDS FOR WIRELESS FACILITIES IN THE RIGHT-OF-WAY, BY REFERENCE.

WHEREAS, the Town Council of the Town of Pinetop-Lakeside believes that adding Design Standards for Wireless Facilities in the Right-of-Way is in the best interests of the citizens of the Town; and

WHEREAS, this legislation allows providers to construct, install, modify, mount, maintain, operate, and replace certain utility poles that are associated with the collocation of small wireless facilities; and

WHEREAS, this legislation allows cities to adopt regulations related to small wireless facilities and public safety, objective design standards, reasonable stealth and concealment requirements, undergrounding requirements, design standards for utility poles, reasonable spacing requirements, and fees consistent with state statutes; and

WHEREAS, the Town of Pinetop-Lakeside is concerned with the public health, safety, and welfare related to installing small wireless facilities; and WHEREAS, the Town of Pinetop-Lakeside wishes to adopt standards to govern small wireless facilities located on, below, or above Town's property in the right-of-way.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND TOWN COUNCIL OF THE TOWN OF PINETOP-LAKESIDE, ARIZONA, as follows: Adoption. Design Standards for Wireless Facilities in the Right-of-Way which are on file with the Town Clerk of the Town of Pinetop-Lakeside, Arizona, which document was made a public record by Resolution No. 18-1454 of the Town of Pinetop-Lakeside, Arizona; and is hereby referred to, adopted and made a part hereof as if fully set forth in this Ordinance.

Invalidity. If any section, subsection, sentence, clause or portion of this Ordinance or any part of Design Standards for Wireless Facilities in the Right-of-Way, adopted herein by reference is for any reason held to be invalid or unconstitutional by a court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof or the remaining Articles and Sections of the Pinetop-Lakeside Town Code.

PASSED AND ADOPTED by the Mayor and Town Council in an open meeting by the Town Council, Town of Pinetop-Lakeside, Arizona, this 3rd day of May, 2018, to be effective upon the expiration of a thirty (30) day period following adoption and publication pursuant to A.R.S. § 9-812 is complete.

TOWN OF PINETOP-LAKESIDE

/s/Stephanie Irwin

Mayor

ATTEST:

/s/Remilie S. Miller, MMC

Town Clerk

APPROVED AS TO FORM:

/s/William J. Sims, III

Town Attorney

Published in the White Mountain Independent: May 18, 2018

WMI 1251 F, 1x, 5/18/18e



Public Hearing Notice

Notice of the 2018-2019 Tentative Budget Public Hearing for Apache County, Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education. The public hearing will be held on Tuesday, June 5, 2018 at 8:30 a.m. in the Board of Supervisors meeting room, County Annex building, 75 West Cleveland Street, St. Johns Arizona.

A copy of all tentative budgets are available in the County Manager's Office, 75 W. Cleveland Street, Monday through Thursday, 6:30 a.m. to 5:30 p.m. or online at www.co.apache.az.us

COUNTY BUDGET FORMS

DRAFT APACHE COUNTY

Fiscal Year 2019

Fiscal Year		S c h	FUNDS						Total All Funds
			General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available	
2018	Adopted/Adjusted Budgeted Expenditures/Expenses*	E	21,674,418	32,336,867	3,927,225				57,938,510
2018	Actual Expenditures/Expenses**	E	16,264,154	24,161,104	3,642,475				44,067,733
2019	Fund Balance/Net Position at July 1***		5,000,000	2,109,818					7,109,818
2019	Primary Property Tax Levy	B	2,776,259						2,776,259
2019	Secondary Property Tax Levy	B		6,907,285	510,528				7,417,813
2019	Estimated Revenues Other than Property Taxes	C	11,985,010	24,065,586	219,038				36,269,634
2019	Other Financing Sources	D				Total Enterprise Funds			
2019	Other Financing (Uses)	D							
2019	Interfund Transfers In	D	3,366,474	1,369,724					4,736,198
2019	Interfund Transfers (Out)	D	1,047,895	3,688,303					4,736,198
2019	Reduction for Amounts Not Available:								
LESS:	Amounts for Future Debt Retirement								
2019	Total Financial Resources Available		22,079,848	30,764,110	729,566				53,573,524
2019	Budgeted Expenditures/Expenses	E	22,079,848	30,764,110	729,566				53,573,524

	2018	2019
\$	57,938,510	\$ 53,573,524
	(15,522,755)	(11,886,962)
	42,415,755	41,686,562
	26,238,902	24,709,335
\$	16,176,853	\$ 16,977,227
\$	16,568,114	\$ 17,095,951

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC expenditure limitation

- * Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.
- ** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.
- *** Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**DRAFT APACHE COUNTY
Tax Levy and Tax Rate Information
Fiscal Year 2019**

	2018	2019
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 2,704,928	\$ 2,776,259
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ _____	
3. Property tax levy amounts		
A. Primary property taxes	\$ 2,704,928	\$ 2,776,259
B. Secondary property taxes		
County Library	\$ 1,429,020	\$ 1,437,823
Public Health District	1,154,570	1,161,697
Jail District	921,637	927,295
Juvenile Jail District	414,360	416,767
Junior College Tuition	1,731,856	1,758,016
Post Secondary Education	646,559	656,326
Flood Control District	157,744	163,065
Libraries Construction Bond	563,892	510,528
Fire District Assistance	380,339	386,295
Total secondary property taxes	\$ 7,399,977	\$ 7,417,813
C. Total property tax levy amounts	\$ 10,104,905	\$ 10,194,072
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ 2,623,780	
(2) Prior years' levies	68,101	
(3) Total primary property taxes	\$ 2,691,881	
B. Secondary property taxes		
(1) Current year's levy	\$ 7,177,978	
(2) Prior years' levies	134,574	
(3) Total secondary property taxes	\$ 7,312,552	
C. Total property taxes collected	\$ 10,004,433	
5. Property tax rates		
A. County tax rate		
(1) Primary property tax rate	0.5857	0.5922
(2) Secondary property tax rate		
County Library	0.3094	0.3067
Public Health District	0.2500	0.2478
Jail District	0.1996	0.1978
Juvenile Jail District	0.0897	0.0889
Junior College Tuition	0.3750	0.3750
Post Secondary Education	0.1400	0.1400
Flood Control District	0.0845	0.0861
Libraires Construction Bond	0.1221	0.1089
Fire District Assistance	0.0824	0.0824
(3) Total county tax rate	2.2384	2.2258
B. Special assessment district tax rates		
Secondary property tax rates		

- * Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

DRAFT APACHE COUNTY
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES	ACTUAL REVENUES*	ESTIMATED REVENUES
	2018	2018	2019
GENERAL FUND			
Taxes			
Interest on Delinquent Taxes	\$ 250,000	\$ 160,377	\$ 180,000
SRP Auto Lieu	8,000	7,027	8,000
Prior Year's Taxes	60,000	68,101	60,000
Licenses and permits			
Business Licenses	500	-	500
Variance Permits	1,000	4,332	1,000
Building Permits	80,000	113,421	80,000
Flood Plain Review	200	1,560	200
Subdivision Fees	500	-	500
Minor Division Fees	5,000	6,570	5,000
Intergovernmental			
Federal PILT	1,900,856	1,900,856	1,821,399
State Reimb. JP Salaries	42,400	44,788	42,400
VLT Auto Lieu	600,000	624,889	695,642
State Shared Revenue	5,100,000	4,996,492	5,100,000
County Excise Tax	1,200,000	1,150,050	1,200,000
Lottery	550,050	550,050	550,050
Liquor License	1,500	1,094	1,500
Charges for Magistrate	70,000	69,067	70,000
Charges for Services	258,842	101,842	258,842
St. in Lieu of Tax	2,056	1,402	2,056
Charges for services			
Recorder	60,000	65,749	60,000
Election Charges	10,000	5,071	10,000
Other Service Fees	-	5,878	-
Fines and forfeits			
Defensive Driving	50,000	76,300	60,000
JP Surcharge	34,000	27,050	34,000
JP Puerco	220,000	190,020	200,000
JP Round Valley	80,000	42,976	80,000
JP St. Johns	15,000	15,687	15,000
JP Chinle	25,000	23,513	25,000
Clerk of the Court	40,000	36,777	40,000
Fines	1,000	-	1,000
Unclaimed/Forfeited Bonds	1,000	3,254	1,000
Investments			
Interest Earnings	10,000	25,392	15,000
Rents, royalties, and commissions			
Rents	22,000	36,546	24,000
Contributions			
Salt River Project - Primary	1,227,569	1,227,569	1,190,121
Miscellaneous			
Vending Machine Fees	600	-	600
Puerco Constable Fees	300	851	300
St. Johns Constable Fees	600	-	-
RV Constable Fees	3,000	3,217	3,000
Fiduciary Fees	-	-	-
Chinle Constable Fees	5,000	-	-
BOS Land Sales	-	148,012	-
Auction Proceeds	7,000	15,537	7,000
Other	-	4,684	141,900
Total General Fund	\$ 11,942,973	\$ 11,756,002	\$ 11,985,010

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DRAFT APACHE COUNTY
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES	ACTUAL REVENUES*	ESTIMATED REVENUES
	2018	2018	2019
SPECIAL REVENUE FUNDS			
Road Fund			
Highway User Revenue Funds	\$ 7,400,000	\$ 7,284,239	\$ 7,400,000
VLTL Auto Lieu	2,400,000	2,408,931	2,400,000
Other Road Fund Revenues	778,000	7,880	678,000
Total	\$ 10,578,000	\$ 9,701,050	\$ 10,478,000
Library District Fund			
Preceding Year's R.E. Taxes	\$ 40,000	\$ 37,759	\$ 40,000
E-Rate	43,601	41,054	43,601
State Grant	25,000	25,000	25,000
Federal Grant		-	
SRP Contribution	648,472	640,118	616,363
Other Service Fees	11,350	12,567	11,350
Fees/Fines	4,500	5,915	4,500
Donations	8,230	5,249	8,230
Other Miscellaneous	600	6,973	600
Interest Earning	2,000	6,257	2,500
Total	\$ 783,753	\$ 780,891	\$ 752,144
Jail District			
Preceding Year's R.E. Taxes	\$ 35,000	\$ 24,633	\$ 25,000
Inmate Housing	500,000	7,643	500,000
Federal Inmate Housing		-	
Salt River Project	419,180	412,953	401,932
Total	\$ 954,180	\$ 445,229	\$ 926,932
Juvenile Jail District			
Preceding Year's R.E. Taxes	\$ 12,000	\$ 11,018	\$ 12,000
Salt River Project	188,002	185,580	180,267
Juvenile Jail District Housing	500	-	500
Interest Earnings	800	-	800
Total	\$ 201,302	\$ 196,598	\$ 193,567
Junior College			
Preceding Year's R.E. Taxes	\$ 30,000	\$ 36,574	\$ 30,000
State Tuition Assistance	\$ 699,300	\$ 699,300	\$ 699,300
Salt River Project	785,963	775,838	753,623
Total	\$ 1,515,263	\$ 1,511,712	\$ 1,482,923
Post Secondary Education			
Preceding Year's R.E. Taxes	\$ 30,000	\$ 16,931	\$ 15,000
Salt River Project	\$ 293,426	\$ 289,646	\$ 281,352
Total	\$ 323,426	\$ 306,577	\$ 296,352
Flood Control			
SRP	\$ 17,978	\$ 18,005	\$ 18,944
Preceding Year's R.E. Taxes	4,000	7,660	4,000
Total	\$ 21,978	\$ 25,665	\$ 22,944
Fire District Assistance			
SRP	\$ 188,631	\$ 170,477	\$ 172,608
Total	\$ 188,631	\$ 170,477	\$ 172,608
Health District			
SRP	523,976	517,225	\$ 497,994
Tuberculosis	12,700	12,925	13,400
CHIPP	73,860	70,591	73,860
Vital Records	62,000	61,733	63,000
STD Prevention	6,036	5,674	6,036
Teen Pregnancy Prevention	187,420	149,936	187,420
AZ Nutrition Network	70,000	63,512	70,000
Immunizations	67,019	67,019	53,657
Immunization Fees	60,000	57,767	68,000
Tobacco Prevention	185,000	185,000	185,000
Smoke-Free AZ	74,588	74,588	70,859
WIC	94,413	89,050	94,413
Family Planning	22,300	17,648	20,300
Health Start	135,250	121,071	119,000
Bioterrorism, (PHEP)	208,918	190,100	208,918
Environmental Fees - ADHS	25,000	27,836	25,000
Septic Certification ADEQ	20,000	28,515	20,000
Future Grants	100,000	100,000	100,000
Total	\$ 1,928,480	\$ 1,840,189	\$ 1,876,857

DRAFT APACHE COUNTY
Revenues Other Than Property Taxes
Fiscal Year 2019

	ESTIMATED REVENUES	ACTUAL REVENUES*	ESTIMATED REVENUES
SOURCE OF REVENUES	2018	2018	2019
Other Funds			
Law Library	\$ -	\$ -	\$ -
HAVA	1,000	252	1,000
Limestone Pit	250,000	226,815	250,000
Forest Thinning EECO	350,000	-	200,000
Transit Funds	100,000	658	20,000
Misc. Revenue	1,100,000	-	1,100,000
Attorney Grants	1,000	-	1,000
Sheriff's Grants	1,587,500	55,000	1,587,500
Forest Fees	500,000	38,695	500,000
Emergency Services	390,420	217,574	346,361
Juvenile High Risk Court	66,248	48,666	66,248
Extra Juvenile Diversion Fees	100	33	100
Criminal Justice, Attorney	110,000	118,618	110,000
RICO, State & Other	30,000	28,838	30,000
Norviel Decree	20,000	10,987	12,000
DP Services, Schools	389,207	389,207	389,207
Local Court Automation	40,000	19,359	20,000
Jail Enhancement	200,000	150,000	150,000
State Aid to Probation	132,353	125,352	132,353
Family Counseling	13,986	12,898	13,986
Accent/Attorney	92,114	92,114	92,114
Adult Probation Services	119,616	119,616	121,232
CASA	58,709	56,900	57,000
Adult IPS	299,469	241,552	332,730
Juvenile Treatment Services	119,886	117,123	119,886
Juvenile Probation Services	660	890	660
JIPS	70,420	63,970	70,420
Recorder's Surcharge	25,000	29,652	25,000
Diversion Fees	1,055	487	1,055
Adult Probation Enhancement	279,461	279,461	347,704
Accent/Sheriff	226,506	253,517	304,271
Victim's Compensation	31,731	38,626	31,731
Superior CT, Docket Storage	20,000	3,792	5,000
Victim's Assistance/Rights	30,017	2,750	30,017
VOCA	-	23,131	23,131
Fair & Legal Employment	45,000	-	-
Bad Check Prosecution	18,000	1,947	-
Detention Equalization	30,000	479	30,000
Victim's Comp - Restitution	55,000	4,981	-
Jail Services	150,000	131,850	150,000
Victim's Comp - Subrogation	25,000	-	-
Field Trainer	25,000	25,000	25,000
Extra Adult Probation Fees	500	330	500
Extra Juvenile Probation Fees	100	86	100
Drug Treatment & Ed	14,258	12,179	14,678
Diversion Intake	1,000	22,112	1,000
Diversion Consequence	32,984	28,320	32,984
Drug Testing	82,711	23,542	53,657
Case Processing Assistance	14,398	10,340	14,398
JCEF	50,000	63	50,000
Community Punishment	54,803	49,281	56,579
Prosecution Recovery	65,137	30,469	-
Fill the Gap, Attorney	7,000	6,152	-
Fill The Gap, Courts	205,658	54,106	205,658
Fill The Gap, Indigent Defense	10,000	-	10,000
Fill The Gap, Court Administration	33,500	15,000	15,000
Title 1	22,000	-	-
Prosecution Recovery Sup Ct.	50,000	8,111	50,000
Prosecution Recovery COC	48,000	11,995	57,000
Attorney Diversion	180,000	149,257	180,000
Cinder Pit	-	189	-
CDBG	300,000	300,000	300,000
Waste Tire Disposal	125,000	113,012	125,000
Total	\$ 8,301,507	\$ 3,765,336	\$ 7,863,260
Total Special Revenue Funds	\$ 24,796,520	\$ 18,743,724	\$ 24,065,586
DEBT SERVICE FUNDS			
Library District GOB			
SRP	\$ 255,971	\$ 252,613	\$ 219,038

DRAFT APACHE COUNTY
Revenues Other Than Property Taxes
Fiscal Year 2019

SOURCE OF REVENUES	ESTIMATED REVENUES	ACTUAL REVENUES*	ESTIMATED REVENUES
	2018	2018	2019
Total Debt Service Funds	\$ 255,971	\$ 252,613	\$ 219,038
CAPITAL PROJECTS FUNDS			
	\$	\$	\$
	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$
PERMANENT FUNDS			
	\$	\$	\$
Total Permanent Funds	\$	\$	\$
ENTERPRISE FUNDS			
	\$	\$	\$
Total Enterprise Funds	\$	\$	\$
TOTAL ALL FUNDS	\$ 36,995,464	\$ 30,752,339	\$ 36,269,634

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

DRAFT APACHE COUNTY
Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2019

FUND	OTHER FINANCING		INTERFUND TRANSFERS	
	2019	2019	2019	2019
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
County Library District	\$	\$	\$ 628,889	\$
Road Fund			951,154	
Public Health District			428,559	105,688
Post Secondary Education			107,128	
Junior College			948,570	
Emergency Management Match				40,420
Flood District			75,173	
Accent/Sheriff - Match				49,202
Victim's Assistance/Rights Match				4,583
Family Counseling				3,271
Drug Testing				3,503
Juvenile Jail District			227,001	346,822
Jail District				494,407
Total General Fund	\$	\$	\$ 3,366,474	\$ 1,047,895
SPECIAL REVENUE FUNDS				
County Library District	\$	\$	\$	\$ 628,889
Road Fund				1,272,983
Limestone Pit			250,000	
Public Health District			105,688	428,559
GIS			71,829	
Post Secondary Education				107,128
Junior College				948,570
Flood District				75,173
Emergency Management Match			40,420	
Accent/Sheriff - Match			49,202	
Victim's Assistance/Rights Match			4,583	
Family Counseling			3,271	
Drug Testing			3,503	
Jail District			494,407	
Juvenile Jail District			346,822	227,001
Total Special Revenue Funds	\$	\$	\$ 1,369,724	\$ 3,688,303
DEBT SERVICE FUNDS				
Loans	\$	\$	\$	\$
Total Debt Service Funds	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS				
	\$	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$	\$
PERMANENT FUNDS				
	\$	\$	\$	\$
Total Permanent Funds	\$	\$	\$	\$
ENTERPRISE FUNDS				
	\$	\$	\$	\$
Total Enterprise Funds	\$	\$	\$	\$
TOTAL ALL FUNDS	\$	\$	\$ 4,736,198	\$ 4,736,198

DRAFT APACHE COUNTY
Expenditures/Expenses by Fund
Fiscal Year 2019

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
GENERAL FUND				
Assessor	\$ 623,722	\$ -	\$ 650,427	\$ 752,630
Attorney	1,066,603	-	1,056,580	1,213,823
Administration	1,885,115	-	1,990,333	2,453,402
District #1	234,139	-	246,099	249,350
District #2	234,139	-	217,549	249,350
District #3	234,139	-	215,771	249,350
Clerk of the Court	542,506	-	522,578	578,757
Constable Chinle	-	-	-	-
Constable Puerco	74,517	-	75,265	93,472
Constable St. Johns	-	-	-	-
Constable Round Valley	52,663	-	45,356	40,047
Contingencies	3,999,769	-	434,863	3,942,821
Data Processing	480,519	-	488,170	522,357
IT Capital Imp. & Software Maintenance	2,522,647	-	387,591	1,174,925
Elections	305,057	-	272,227	469,907
Ground & Maintenance	820,056	-	857,559	820,341
J.P. Chinle	164,080	-	125,741	152,514
J.P. Puerco	313,242	-	303,745	364,351
J.P. St. Johns	185,939	-	183,413	219,808
SJ Magistrate	37,917	-	35,414	36,626
J.P. Round Valley	296,492	-	282,662	299,309
Springerville Magistrate	40,275	-	3,358	8,081
Communication Specialist	100,543	-	99,243	100,543
Community Development	397,990	-	378,084	412,425
Recorder	492,230	-	486,754	559,201
Superior Court	436,261	-	418,462	446,551
Public Defenders	440,000	-	448,369	410,000
Jury Fees & Expenses	112,031	-	75,707	114,717
Jury Trial Costs	20,915	-	-	20,915
Treasurer	489,615	-	482,858	522,997
Probation/Adult	281,716	-	366,667	292,452
Probation/Juvenile	219,295	-	245,439	222,200
Sheriff	2,947,656	-	3,312,667	3,394,998
Dispatch Services	480,000	-	509,398	517,603
AHCCCS/ALTCS	469,520	-	469,520	469,520
Vehicle Replacement	300,000	-	261,313	300,000
School Superintendent	331,216	-	314,975	362,611
IDEA Secure Care	41,894	-	-	41,894
Total General Fund	\$ 21,674,418	\$ -	\$ 16,264,154	\$ 22,079,848

SPECIAL REVENUE FUNDS

Law Library	\$ 24,385	\$ -	\$ 18,649	\$ 24,385
HAVA	4,000	-	-	4,000
Roads	-	-	-	-
Engineer	620,000	-	620,000	758,874
District #1	2,189,113	-	1,756,985	2,189,113
Carryover Reserve, District #1	680,026	-	480,996	432,128
District #2	2,189,113	-	2,189,113	2,189,113
Carryover Reserve, District #2	464,979	-	464,979	30,000
District #3	3,132,872	-	3,132,872	3,132,872
Carryover Reserve, District #3	458,178	-	458,178	99,736
HURF Support	170,000	-	160,607	170,000
Liability Insurance	273,000	-	270,195	273,000
Contingency	450,402	-	191,399	472,564
Other Expenditures	600,000	-	16,585	268,326
RAC Grant	150,000	-	42,727	150,000
Forest Thinning - EECO	350,000	-	33,542	200,000
Limestone Pit	500,000	-	421,532	500,000
GIS	67,748	-	70,186	71,829
Transit Funds	-	-	-	20,000
Misc Revenue	1,100,000	-	-	1,100,000
Victim's Interest Fund	1,000	-	-	1,000
Sheriff's Grants	1,587,500	-	60,061	1,587,500
Forest Fees	500,000	-	36,317	500,000
Emergency Management	340,420	-	125,479	346,361
Juvenile High Risk Court	60,447	-	43,408	66,248
Extra Juvenile Diversion	100	-	-	100
Criminal Justice, Attorney	110,000	-	99,901	110,000
RICO, State & Other	30,000	-	14,520	30,000
Norviel Degree	20,000	-	8,853	21,400
DP Services, Schools	389,207	-	-	389,207
Local Court Automation	20,285	-	22,656	23,714
Jail Enhancement	200,000	-	74,391	200,000
State Aid To Probation	141,496	-	145,921	150,902
Family Counseling	13,986	-	14,659	13,986
Accent/Attorney	92,115	-	85,877	92,114
Adult Probation Fees	119,616	-	110,427	121,232
CASA	30,300	-	56,369	57,000
Adult Intens. Supervision	299,469	-	310,586	332,730
Juvenile Treatment Services	119,886	-	134,793	119,886
Juv. Probation Fees	7,500	-	-	20,000
J.I.P.S.	99,943	-	73,295	74,774
Recorder's Sur-Charge	25,000	-	13,513	25,000
Diversion Fees, Juv Probation	1,055	-	-	10,000
Adult Prob. Enhancement	270,799	-	271,624	347,704
Accent/Sheriff	226,506	-	497,638	304,271
Victim's Compensation	31,731	-	70,516	31,731
S. Court Docket Storage	20,000	-	1,634	20,000
Victim's Assist./Rights	30,017	-	33,122	30,017
VOCA, Attorney	31,743	-	27,653	23,131
Fair & Legal Employment	45,000	-	-	-
Bad Check Prosecution	18,000	-	-	-
Detention Equalization	30,000	-	-	30,000
Victim's Comp - Restitution	55,000	-	-	-
Jail Services	150,000	-	105,765	150,000
Victim's Comp - Subrogation	25,000	-	-	-
Field Trainer	26,022	-	26,686	27,307
Extra Adult Probation Fees	500	-	-	4,000
Extra Juvenile Probation Fees	100	-	-	100
Drug Treatment & Education	14,258	-	13,459	14,678
Diversion Intake - Probation	1,000	-	7,033	37,661
Diversion Consequence	32,984	-	38,032	66,152
Drug Testing	82,711	-	51,813	53,729
Case Processing Assistance	12,868	-	19,708	14,398
JCEF	50,000	-	-	50,000
Community Punishment	54,803	-	54,854	56,579
Prosecution Recovery	65,137	-	-	-
Fill the Gap, Attorney	7,000	-	-	-
Fill The Gap, Courts	205,658	-	143,308	205,658
Fill The Gap, Indigent Defense	10,000	-	679	10,000
Fill The Gap, Court Administration	33,500	-	56,271	15,000
Title 1	22,000	-	-	-
Prosecution Recovery Sup Ct.	50,000	-	-	50,000
Prosecution Recovery COC	48,000	-	-	57,000
Attorney Diversion	180,000	-	62,775	180,000
Cinder Pit	30,000	-	-	30,000
Waste Tire Disposal	125,000	-	71,371	125,000
Special Road Projects	126,000	-	-	126,000
CDBG	300,000	-	144,000	300,000

County Library				
Contingency	100,000	-	30,794	50,000
Operating	1,687,165	-	1,534,674	1,687,165
Building Project	220,800	-	1,798	220,800
State Grant	25,000	-	25,811	25,000
Federal E-Rate	59,448	-	15,607	44,246
Donations	37,630	-	2,765	8,230
Public Health District				
Contingency	300,000	-	-	225,000
Health Services	1,249,965	-	1,249,965	1,168,953
Tuberculosis	12,700	-	11,380	13,400
Injury Prevention (CHIPP)	73,860	-	76,781	73,860
Vital Records	62,000	-	58,054	63,000
STD Prevention	6,036	-	5,429	6,036
Teen Pregnancy Prevention	187,420	-	178,202	187,420
AZNN	70,000	-	67,419	70,000
Immunization	148,611	-	172,758	166,749
Tobacco Prevention	185,000	-	180,928	185,000
Smoke Free AZ	74,588	-	70,231	70,859
WIC	94,413	-	86,675	94,411
Family Planning	22,300	-	8,813	20,300
Health Start	135,250	-	124,008	119,000
PHEP	208,918	-	195,378	208,918
Environmental Health, ADHS	53,909	-	51,014	57,270
Environmental Health, ADEQ	49,757	-	45,800	55,333
Medical Examiner	151,340	-	131,938	159,989
Future Grants	100,000	-	100,000	100,000
Jail District	1,700,000	-	2,563,754	1,869,970
Inmate Housing	500,000	-	-	500,000
Juvenile Jail District	1,145,854	-	923,503	943,566
Junior College Tuition	2,030,000	-	1,745,622	2,030,000
Post Secondary Education	850,665	-	638,104	850,665
Flood Control	145,484	-	90,419	145,484
Fire District Assistance	604,276	-	315,970	604,276
Total Special Revenue Funds	\$ 32,336,867	\$ -	\$ 24,161,104	\$ 30,764,110
DEBT SERVICE FUNDS				
GADA Loan	\$ 3,200,000	\$ -	\$ 2,920,000	\$ -
Library District GOB	727,225	-	722,475	729,566
Total Debt Service Funds	\$ 3,927,225	\$ -	\$ 3,642,475	\$ 729,566
CAPITAL PROJECTS FUNDS				
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Total Capital Projects Funds	\$ -	\$ -	\$ -	\$ -
PERMANENT FUNDS				
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Total Permanent Funds	\$ -	\$ -	\$ -	\$ -
ENTERPRISE FUNDS				
	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -	\$ -	\$ -
Total Enterprise Funds	\$ -	\$ -	\$ -	\$ -
TOTAL ALL FUNDS	\$ 57,938,510	\$ -	\$ 44,067,733	\$ 53,573,524

DRAFT APACHE COUNTY
Expenditures/Expenses by Department
Fiscal Year 2019

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2018	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2018	ACTUAL EXPENDITURES/ EXPENSES* 2018	BUDGETED EXPENDITURES/ EXPENSES 2019
ASSESSOR:				
General Fund	\$ 623,722	\$ -	\$ 650,427	\$ 752,630
Department Total	\$ 623,722	\$ -	\$ 650,427	\$ 752,630
ATTORNEY:				
General Fund	\$ 1,066,603	\$ -	\$ 1,056,580	\$ 1,213,823
Victim's Interest Fund	1,000	-	-	1,000
Criminal Justice, Attorney	110,000	-	99,901	110,000
RICO, State & Other	30,000	-	14,520	30,000
ACCENT/Attorney	92,115	-	85,877	92,114
Victim's Compensation	31,731	-	70,516	31,731
Victim's Assistance / Rights	30,017	-	33,122	30,017
VOCA, Attorney	31,743	-	27,653	23,131
Fair & Legal Employment	45,000	-	-	-
Bad Check Prosecution	18,000	-	-	-
Victim's Compensation - Restitution	55,000	-	-	-
Victim's Comp - Subrogation	25,000	-	-	-
Prosecution Recovery	65,137	-	-	-
Fill the Gap, Attorney	7,000	-	-	-
Attorney Diversion	180,000	-	62,775	180,000
Department Total	\$ 1,788,346	\$ -	\$ 1,450,945	\$ 1,711,816
BOARD OF SUPERVISORS:				
General Fund	\$ 1,002,417	\$ -	\$ 940,731	\$ 1,048,050
Department Total	\$ 1,002,417	\$ -	\$ 940,731	\$ 1,048,050
COUNTY MANAGER:				
General Fund	\$ 1,885,115	\$ -	\$ 1,990,333	\$ 2,453,402
General Fund - Contingencies	3,999,789	-	434,863	3,942,821
Misc Revenue	1,100,000	-	-	1,100,000
Forest Fees	500,000	-	36,317	500,000
Junior College Tuition Reimbursement	2,030,000	-	1,745,622	2,030,000
Post Secondary Education	850,665	-	638,104	850,665
Debt Service, GADA Loan	3,200,000	-	2,920,000	-
Waste Tire Disposal	125,000	-	71,371	125,000
CDBG	300,000	-	144,000	300,000
Fire District Assistance	604,276	-	315,970	604,276
Department Total	\$ 14,594,825	\$ -	\$ 8,296,580	\$ 11,906,164
CLERK OF THE COURT:				
General Fund	\$ 542,506	\$ -	\$ 522,578	\$ 578,757
Local Court Automation	20,285	-	22,656	23,714
S. Court Docket Storage	20,000	-	1,634	20,000
JCEF	50,000	-	-	50,000
Prosecution Recovery COC	48,000	-	-	57,000
Department Total	\$ 680,791	\$ -	\$ 546,868	\$ 729,471
CONSTABLES:				
General Fund	\$ 127,180	\$ -	\$ 120,621	\$ 133,519
Department Total	\$ 127,180	\$ -	\$ 120,621	\$ 133,519
DATA PROCESSING:				
General Fund	\$ 3,003,166	\$ -	\$ 875,761	\$ 1,697,282
DP Services, Schools	389,207	-	-	389,207
Department Total	\$ 3,392,373	\$ -	\$ 875,761	\$ 2,086,489

ELECTIONS:

General Fund	\$ 305,057	\$ -	\$ 272,227	\$ 469,907
HAVA	4,000	-	-	4,000
Department Total	\$ 309,057	\$ -	\$ 272,227	\$ 473,907

EMERGENCY SERVICES:

Emergency Services	\$ 340,420	\$ -	\$ 125,479	\$ 346,361
Department Total	\$ 340,420	\$ -	\$ 125,479	\$ 346,361

GROUNDS AND MAINTENANCE:

General Fund	\$ 820,056	\$ -	\$ 857,559	\$ 820,341
Department Total	\$ 820,056	\$ -	\$ 857,559	\$ 820,341

JUSTICES OF THE PEACE:

General Fund	\$ 1,037,945	\$ -	\$ 934,333	\$ 1,080,689
Department Total	\$ 1,037,945	\$ -	\$ 934,333	\$ 1,080,689

COMMUNICATIONS:

Communications Specialist	\$ 100,543	\$ -	\$ 99,243	\$ 100,543
Department Total	\$ 100,543	\$ -	\$ 99,243	\$ 100,543

COMMUNITY DEVELOPMENT:

General Fund	\$ 397,990	\$ -	\$ 378,084	\$ 412,425
Forest Thinning	350,000	-	33,542	200,000
Department Total	\$ 747,990	\$ -	\$ 411,625	\$ 612,425

RECORDER:

General Fund	\$ 492,230	\$ -	\$ 486,754	\$ 559,201
Recorder's Surcharge	25,000	-	13,513	25,000
Department Total	\$ 517,230	\$ -	\$ 500,267	\$ 584,201

SUPERIOR COURT:

General Fund	\$ 1,009,207	\$ -	\$ 942,538	\$ 992,183
Law Library	24,385	-	18,649	24,385
Juvenile High Risk Court	60,447	-	43,408	66,248
Norviel Decree	20,000	-	8,853	21,400
CASA	30,300	-	56,369	57,000
Field Trainer	26,022	-	26,686	27,307
Case Processing Assistance	12,868	-	19,708	14,398
Fill the Gap, Courts	205,658	-	143,308	205,658
Fill the Gap, Indigent Defense	10,000	-	679	10,000
Fill the Gap, Court Administration	33,500	-	56,271	15,000
Prosecution Recovery Sup Ct.	50,000	-	-	50,000
Department Total	\$ 1,482,387	\$ -	\$ 1,316,469	\$ 1,483,579

TREASURER:

General Fund	\$ 489,615	\$ -	\$ 482,858	\$ 522,997
Department Total	\$ 489,615	\$ -	\$ 482,858	\$ 522,997

PROBATION:

General Fund	\$ 501,011	\$ -	\$ 612,106	\$ 514,652
Extra Juvenile Diversion	100	-	-	100
State Aid to Probation	141,496	-	145,921	150,902
Family Counseling	13,986	-	14,659	13,986
Adult Probation Fees	119,616	-	110,427	121,232
Adult Intensive Supervision	299,469	-	310,586	332,730
Juvenile Treatment Services	119,886	-	134,793	119,886
Juvenile Probation Fees	7,500	-	-	20,000
J.I.P.S.	99,943	-	73,295	74,774

Adult Probation Enhancement	270,799	-	271,624	347,704
Diversion Fees, Juv Probation	1,055	-	-	10,000
Detention Equalization	30,000	-	-	30,000
Extra Adult Probation Fees	500	-	-	4,000
Extra Juvenile Probation Fees	100	-	-	100
Drug Treatment & Education	14,258	-	13,459	14,678
Diversion Intake	1,000	-	7,033	37,661
Diversion Consequence	32,984	-	38,032	66,152
Drug Testing	82,711	-	51,813	53,729
Community Punishment	54,803	-	54,854	56,579
Title 1	22,000	-	-	-
Juvenile Jail District	1,145,854	-	923,503	943,566
Department Total	\$ 2,959,071	\$ -	\$ 2,762,102	\$ 2,912,431

SHERIFF:

General Fund	\$ 3,427,656	\$ -	\$ 3,822,065	\$ 3,912,601
Sheriff's Grants	1,587,500	-	60,061	1,587,500
Jail Enhancement	200,000	-	74,391	200,000
ACCENT/Sheriff	226,506	-	497,638	304,271
Jail Services, Sheriff's Canteen	150,000	-	105,765	150,000
Jail District	1,700,000	-	2,563,754	1,869,970
Inmate Housing	500,000	-	-	500,000
Department Total	\$ 7,791,662	\$ -	\$ 7,123,673	\$ 8,524,342

ENGINEER

Roads	\$ 11,227,683	\$ -	\$ 9,741,910	\$ 10,015,726
RAC Grant	150,000	-	42,727	150,000
Limestone Pit	500,000	-	421,532	500,000
GIS	67,748	-	70,186	71,829
Transit Fund	-	-	-	20,000
Cinder pit	30,000	-	-	30,000
Flood Control	145,484	-	90,419	145,484
Special Roads	126,000	-	-	126,000
Department Total	\$ 12,246,915	\$ -	\$ 10,366,773	\$ 11,059,039

HEALTH SERVICES:

Public Health District	\$ 3,186,067	\$ -	\$ 2,814,774	\$ 3,045,498
Department Total	\$ 3,186,067	\$ -	\$ 2,814,774	\$ 3,045,498

INDIGENT HEALTH

General Fund	\$ 469,520	\$ -	\$ 469,520	\$ 469,520
Department Total	\$ 469,520	\$ -	\$ 469,520	\$ 469,520

COUNTY LIBRARY:

Library District	\$ 2,130,043	\$ -	\$ 1,611,449	\$ 2,035,441
Debt Service, Library Bond	727,225	-	722,475	729,566
Department Total	\$ 2,857,268	\$ -	\$ 2,333,924	\$ 2,765,007

SCHOOL SUPERINTENDENT:

General Fund	\$ 331,216	\$ -	\$ 314,975	\$ 362,611
IDEA Secure Care	41,894	-	-	41,894
Department Total	\$ 373,110	\$ -	\$ 314,975	\$ 404,505
	\$ 57,938,510	\$ -	\$ 44,067,733	\$ 53,573,524

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was

DRAFT APACHE COUNTY
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
GENERAL FUND	164.9	\$ 7,201,398	\$ 1,795,577	\$ 1,649,350	\$ 640,024	\$ 11,286,514
SPECIAL REVENUE FUNDS	23.25	\$ 767,181	\$ 85,242	\$ 247,356	\$ 63,446	\$ 1,163,248
County Library	99	3,468,588	400,556	877,664	407,989	5,154,895
Roads	4	122,060	14,207	49,428	17,187	202,887
Limestone	30.25	1,115,368	115,466	296,808	91,352	1,619,024
Health Services	1	47,858	5,571	14,121	4,279	71,830
GIS						
Sheriff's Grants						
Emergency Services	1	39,163	4,559	7,065	3,141	53,928
Juvenile High Risk Court	0.7	28,827	3,355	202	2,269	34,653
Criminal Justice, Attorney	0.6	45,699	5,319	7,061	3,656	61,736
D.P. Services Schools	3	196,395	22,860	42,330	15,751	277,339
Local Court Automation	0.5	16,885	1,965	3,533	1,331	23,714
State Aid to Probation	2	92,369	26,073	24,714	7,746	150,904
Accent/Attorney	0.7	68,052	7,921	5,652	5,444	87,069
Probation Services	1.7	63,232	20,821	21,890	5,385	111,329
CASA	0.7	21,252	2,474	7,065.12	1,675	32,466
Adult Intensive Supervision	5.5	206,397	59,387	49,442	17,503	332,735
Juvenile Treatment Services	1	63,477	7,389	7,065	5,002	82,934
J.I.P.S	2	50,028	10,076	10,598	4,072	74,776
Recorder Document Storage Fund	0.3	11,441			8,918	20,360
State Adult Enhancement Fund	5.5	203,292	67,046	60,026	17,341	347,710
Accent/Sheriff	3	137,642	66,028	35,308	15,294	254,274
Victim's Compensation	0.4	13,823	1,609	2,544	1,106	19,081
Victim's Assistance	0.6	20,916	2,775	4,464	1,673	29,829
VOCA	0.9	34,074	3,966	6,924	2,726	47,691
Detention Equalization						
Field Trainer	0.5	17,531	2,040	6,354	1,381	27,308
Drug Treatment and Education	0.25	6,817	793.52	3,530	537.01	11,678
Diversion Intake						
Diversion Consequence	1.25	44,230	5,148	13,206	3,567	66,153
Drug Testing	1.2	35,536	8,810	6,441	2,942	53,730
Case Processing Assistance	0.25	9,881	1,150.24	25	777.66	11,834
Community Punishment	0.25	10,059	1,171	1,766	874	13,871
Prosecution Recovery Attorney						
Fill the Gap, Courts	1.5	54,575	6,352	3,643	4,314	68,885
Attorney Diversion	1	37,561	4,372	14,616	3,005	59,555
Jail District	32	1,068,253	165,598	282,691	112,903	1,629,477
Juvenile Jail District	2.3	194,918	22,689	31,776	14,278	263,662
Total Special Revenue Funds	228.1	\$ 8,313,380	\$ 1,152,788	\$ 2,145,308	\$ 848,861	\$ 12,460,566

DRAFT APACHE COUNTY
Full-Time Employees and Personnel Compensation
Fiscal Year 2019

FUND	Full-Time Equivalent (FTE) 2019	Employee Salaries and Hourly Costs 2019	Retirement Costs 2019	Healthcare Costs 2019	Other Benefit Costs 2019	Total Estimated Personnel Compensation 2019
DEBT SERVICE FUNDS						
		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
CAPITAL PROJECTS FUNDS						
		\$	\$	\$	\$	\$
Total Capital Projects Funds		\$	\$	\$	\$	\$
PERMANENT FUNDS						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
ENTERPRISE FUNDS						
		\$	\$	\$	\$	\$
Total Enterprise Funds		\$	\$	\$	\$	\$
INTERNAL SERVICE FUND						
		\$	\$	\$	\$	\$
Total Internal Service Fund		\$	\$	\$	\$	\$
TOTAL ALL FUNDS	393	\$ 15,514,778	\$ 2,948,365	\$ 3,794,658	\$ 1,488,886	\$ 23,747,079

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance Department

Date/Signature:

5/23/18



Describe in detail what you want to say to the Board and what action you want the Board to take:

Sit as the Board of Supervisors and following a public hearing, discussion and possible adoption of the 2018-2019 Tentative Budget for Apache County. A copy of the proposed Tentative Budget is available online at co.apache.az.us or in the County Manager's Office.

all back up on previous item

BOS Meeting Date Requested 6/5/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

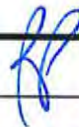
Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



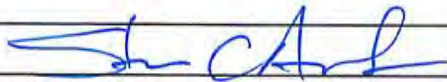
Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance

Date/Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of demands as distributed to the Apache County Board of Supervisors between May 1, 2018 to June 5, 2018. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.

BOS Meeting Date Requested 6/5/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1064671	05/01/2018	Accounts Payable	AMERICAN FAMILY LIFE ASSURANCE	986.03
Open	NBAZ - Warrant Clearing Account	Check	1064672	05/01/2018	Accounts Payable	APACHE COUNTY FSA	285.21
Open	NBAZ - Warrant Clearing Account	Check	1064673	05/01/2018	Accounts Payable	APACHE COUNTY HSA	3,392.07
Open	NBAZ - Warrant Clearing Account	Check	1064674	05/01/2018	Accounts Payable	APACHE COUNTY MEDICAL	161,701.13
Open	NBAZ - Warrant Clearing Account	Check	1064675	05/01/2018	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	140,090.77
Open	NBAZ - Warrant Clearing Account	Check	1064676	05/01/2018	Accounts Payable	ASRS LEGACY EORP	1,101.84
Open	NBAZ - Warrant Clearing Account	Check	1064677	05/01/2018	Accounts Payable	AZ DEPT OF REVENUE	53.08
Open	NBAZ - Warrant Clearing Account	Check	1064678	05/01/2018	Accounts Payable	AZ STATE RETIREMENT SYSTEM	99,743.22
Open	NBAZ - Warrant Clearing Account	Check	1064679	05/01/2018	Accounts Payable	CINCINNATI LIFE INS CO	28.00
Open	NBAZ - Warrant Clearing Account	Check	1064680	05/01/2018	Accounts Payable	COLONIAL LIFE AND ACCIDENT INS	1,230.54
Open	NBAZ - Warrant Clearing Account	Check	1064681	05/01/2018	Accounts Payable	CORRECTIONS OFFICER RET PLAN	8,039.57
Open	NBAZ - Warrant Clearing Account	Check	1064682	05/01/2018	Accounts Payable	CORRECTIONS OFFICER RETIREMENT PLAN 520	5,239.56
Open	NBAZ - Warrant Clearing Account	Check	1064683	05/01/2018	Accounts Payable	EODCRS DISABILITY	18.42
Open	NBAZ - Warrant Clearing Account	Check	1064684	05/01/2018	Accounts Payable	EORP LEGACY	1,288.26
Open	NBAZ - Warrant Clearing Account	Check	1064685	05/01/2018	Accounts Payable	FAMILY SUPPORT REGISTRY	129.00
Open	NBAZ - Warrant Clearing Account	Check	1064686	05/01/2018	Accounts Payable	HJ VENTURES LLC	155.96
Open	NBAZ - Warrant Clearing Account	Check	1064687	05/01/2018	Accounts Payable	NATIONWIDE	930.00
Open	NBAZ - Warrant Clearing Account	Check	1064688	05/01/2018	Accounts Payable	NATIONWIDE RETIREMENT SOL EODCRS	1,030.62
Open	NBAZ - Warrant Clearing Account	Check	1064689	05/01/2018	Accounts Payable	NATIONWIDE TRUST FSB	786.53
Open	NBAZ - Warrant Clearing Account	Check	1064690	05/01/2018	Accounts Payable	NEW MEXICO HUMAN SERVICES DEPT	185.50
Open	NBAZ - Warrant Clearing Account	Check	1064691	05/01/2018	Accounts Payable	PUBLIC SAFETY PERSONNEL 401	7,616.75
Open	NBAZ - Warrant Clearing Account	Check	1064692	05/01/2018	Accounts Payable	PUBLIC SAFETY SHERIFF RET	39,687.48
Open	NBAZ - Warrant Clearing Account	Check	1064693	05/01/2018	Accounts Payable	RIO PUERCO ACRES	495.00
Open	NBAZ - Warrant Clearing Account	Check	1064694	05/01/2018	Accounts Payable	SECURITY BENEFIT GROUP	1,535.00
Open	NBAZ - Warrant Clearing Account	Check	1064695	05/01/2018	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	1,738.39
Open	NBAZ - Warrant Clearing Account	Check	1064696	05/02/2018	Accounts Payable	ABASTA, RICKY DAVID Junior	1,700.00
Open	NBAZ - Warrant Clearing Account	Check	1064697	05/02/2018	Accounts Payable	AGUERO, ROBIN R	3.72
Open	NBAZ - Warrant Clearing Account	Check	1064698	05/02/2018	Accounts Payable	ALERTUS TECHNOLOGIES LLC	6,792.00
Open	NBAZ - Warrant Clearing Account	Check	1064699	05/02/2018	Accounts Payable	ALLEGRA	38.57
Open	NBAZ - Warrant Clearing Account	Check	1064700	05/02/2018	Accounts Payable	ALLREDS WESTERN WEAR	636.37
Open	NBAZ - Warrant Clearing Account	Check	1064701	05/02/2018	Accounts Payable	ALSCO INC	352.41
Open	NBAZ - Warrant Clearing Account	Check	1064702	05/02/2018	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	3,280.48
Open	NBAZ - Warrant Clearing Account	Check	1064703	05/02/2018	Accounts Payable	AMAZON COM INC	26.94
Open	NBAZ - Warrant Clearing Account	Check	1064704	05/02/2018	Accounts Payable	APACHE NATURAL RESOURCES CONSERVATION DIS	5,000.00
Open	NBAZ - Warrant Clearing Account	Check	1064705	05/02/2018	Accounts Payable	ARIZONA SCHOOL ADMINISTRATORS INC	235.00
Open	NBAZ - Warrant Clearing Account	Check	1064706	05/02/2018	Accounts Payable	ASHTONS REPAIR INC	97.17
Open	NBAZ - Warrant Clearing Account	Check	1064707	05/02/2018	Accounts Payable	AT&T	67.62
Open	NBAZ - Warrant Clearing Account	Check	1064708	05/02/2018	Accounts Payable	AYRES, RICHARD A	29.69
Open	NBAZ - Warrant Clearing Account	Check	1064709	05/02/2018	Accounts Payable	BAHE, IRENE R	159.14
Open	NBAZ - Warrant Clearing Account	Check	1064710	05/02/2018	Accounts Payable	BASHAS' CORPORATE OFFICE	81.65
Open	NBAZ - Warrant Clearing Account	Check	1064711	05/02/2018	Accounts Payable	BAUMAN HOME AND AUTO INC	335.91
Open	NBAZ - Warrant Clearing Account	Check	1064712	05/02/2018	Accounts Payable	BEACON FIRE AND SECURITY LLC	617.37
Open	NBAZ - Warrant Clearing Account	Check	1064713	05/02/2018	Accounts Payable	REDACTED	1,917.15

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1064714	05/02/2018	Accounts Payable	BLAIR, RICHARD A	99.74
Open	NBAZ - Warrant Clearing Account	Check	1064715	05/02/2018	Accounts Payable	BLUE HILLS ENVIRONMENTAL	27,336.99
Open	NBAZ - Warrant Clearing Account	Check	1064716	05/02/2018	Accounts Payable	BOND, DELOS	22.62
Open	NBAZ - Warrant Clearing Account	Check	1064717	05/02/2018	Accounts Payable	BOWMAN, GLORIA	713.44
Open	NBAZ - Warrant Clearing Account	Check	1064718	05/02/2018	Accounts Payable	CALIFORNIA CONTRACTORS TOOLS & SUPPLIES	175.84
Open	NBAZ - Warrant Clearing Account	Check	1064719	05/02/2018	Accounts Payable	CDW GOVERNMENT LLC	214.53
Open	NBAZ - Warrant Clearing Account	Check	1064720	05/02/2018	Accounts Payable	CHAVEZ, VICTOR L	838.75
Open	NBAZ - Warrant Clearing Account	Check	1064721	05/02/2018	Accounts Payable	COALITION OF ARIZONA NEW MEXICO COUNTIES	2,600.00
Open	NBAZ - Warrant Clearing Account	Check	1064722	05/02/2018	Accounts Payable	CONTAINERS ON DEMAND LLC	3,685.00
Open	NBAZ - Warrant Clearing Account	Check	1064723	05/02/2018	Accounts Payable	CORONADO LAW FIRM PLLC	2,277.00
Open	NBAZ - Warrant Clearing Account	Check	1064724	05/02/2018	Accounts Payable	COWBOY UP HAY AND RANCH SUPPLY	693.80
Open	NBAZ - Warrant Clearing Account	Check	1064725	05/02/2018	Accounts Payable	CRESCENT ELECTRIC SUPPLY CO	324.58
Open	NBAZ - Warrant Clearing Account	Check	1064726	05/02/2018	Accounts Payable	CURTIS, ROGER STUART	816.87
Open	NBAZ - Warrant Clearing Account	Check	1064727	05/02/2018	Accounts Payable	CZARNYSZKA, TROY D	35.91
Open	NBAZ - Warrant Clearing Account	Check	1064728	05/02/2018	Accounts Payable	DAHOZY, RODGER	488.81
Open	NBAZ - Warrant Clearing Account	Check	1064729	05/02/2018	Accounts Payable	DELL COMPUTER CORPORATION	1,519.50
Open	NBAZ - Warrant Clearing Account	Check	1064730	05/02/2018	Accounts Payable	DEMATTEO, JOHN JOSEPH	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064731	05/02/2018	Accounts Payable	DESERT VIEW FUNERAL HOME LLC	9,165.25
Open	NBAZ - Warrant Clearing Account	Check	1064732	05/02/2018	Accounts Payable	DIAZ, CECILIA	90.17
Open	NBAZ - Warrant Clearing Account	Check	1064733	05/02/2018	Accounts Payable	DIRECTV LLC	376.70
Open	NBAZ - Warrant Clearing Account	Check	1064734	05/02/2018	Accounts Payable	DISH NETWORK	111.12
Open	NBAZ - Warrant Clearing Account	Check	1064735	05/02/2018	Accounts Payable	DOUBLE RADIUS	177.11
Open	NBAZ - Warrant Clearing Account	Check	1064736	05/02/2018	Accounts Payable	DUGDALE, BEN	13.90
Open	NBAZ - Warrant Clearing Account	Check	1064737	05/02/2018	Accounts Payable	EAGAR, BRANNON	220.00
Open	NBAZ - Warrant Clearing Account	Check	1064738	05/02/2018	Accounts Payable	EARL, FELIPA A	150.58
Open	NBAZ - Warrant Clearing Account	Check	1064739	05/02/2018	Accounts Payable	ERHART, ANNA COLETTE	33.97
Open	NBAZ - Warrant Clearing Account	Check	1064740	05/02/2018	Accounts Payable	FIXED INCOME ACADEMY LP	1,990.00
Open	NBAZ - Warrant Clearing Account	Check	1064741	05/02/2018	Accounts Payable	FRANCISCO, DAVE	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064742	05/02/2018	Accounts Payable	FRONTIER	186.10
Open	NBAZ - Warrant Clearing Account	Check	1064743	05/02/2018	Accounts Payable	FRONTIER	599.27
Open	NBAZ - Warrant Clearing Account	Check	1064744	05/02/2018	Accounts Payable	FRONTIER	275.44
Open	NBAZ - Warrant Clearing Account	Check	1064745	05/02/2018	Accounts Payable	FRONTIER	98.98
Open	NBAZ - Warrant Clearing Account	Check	1064746	05/02/2018	Accounts Payable	FRONTIER	20.95
Open	NBAZ - Warrant Clearing Account	Check	1064747	05/02/2018	Accounts Payable	FRONTIER	73.83
Open	NBAZ - Warrant Clearing Account	Check	1064748	05/02/2018	Accounts Payable	FRONTIER	242.27
Open	NBAZ - Warrant Clearing Account	Check	1064749	05/02/2018	Accounts Payable	FRONTIER	62.40
Open	NBAZ - Warrant Clearing Account	Check	1064750	05/02/2018	Accounts Payable	FRONTIER	1,769.07
Open	NBAZ - Warrant Clearing Account	Check	1064751	05/02/2018	Accounts Payable	FRONTIER	95.02
Open	NBAZ - Warrant Clearing Account	Check	1064752	05/02/2018	Accounts Payable	GALL'S INC	160.28
Open	NBAZ - Warrant Clearing Account	Check	1064753	05/02/2018	Accounts Payable	GARCIA JR., RUBEN C	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064754	05/02/2018	Accounts Payable	GRAINGER	268.52
Open	NBAZ - Warrant Clearing Account	Check	1064755	05/02/2018	Accounts Payable	GRAVES PROPANE CO INC	1,152.21
Open	NBAZ - Warrant Clearing Account	Check	1064756	05/02/2018	Accounts Payable	HALWOOD, LORENA T	179.86
Open	NBAZ - Warrant Clearing Account	Check	1064757	05/02/2018	Accounts Payable	HAMBLIN & ASSOCIATES LLC	750.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1064758	05/02/2018	Accounts Payable	HAUSER, JIM	840.73
Open	NBAZ - Warrant Clearing Account	Check	1064759	05/02/2018	Accounts Payable	HERRERA, ROSCOE GEORGE	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064760	05/02/2018	Accounts Payable	HERRICK, TAMERA S	19.62
Open	NBAZ - Warrant Clearing Account	Check	1064761	05/02/2018	Accounts Payable	HIGH DESERT CYCLES	23,542.20
Open	NBAZ - Warrant Clearing Account	Check	1064762	05/02/2018	Accounts Payable	HILL AZ GROCERY STORE	70.33
Open	NBAZ - Warrant Clearing Account	Check	1064763	05/02/2018	Accounts Payable	HILL AZ GROCERY STORE	223.70
Open	NBAZ - Warrant Clearing Account	Check	1064764	05/02/2018	Accounts Payable	HOME DEPOT	2,342.06
Open	NBAZ - Warrant Clearing Account	Check	1064765	05/02/2018	Accounts Payable	HORNE AUTO CENTER INC	1,377.64
Open	NBAZ - Warrant Clearing Account	Check	1064766	05/02/2018	Accounts Payable	HOSTYLE TAKEOVER CLEANING SERVICE	220.00
Open	NBAZ - Warrant Clearing Account	Check	1064767	05/02/2018	Accounts Payable	IMPACT TELECOM	87.47
Open	NBAZ - Warrant Clearing Account	Check	1064768	05/02/2018	Accounts Payable	INGRAM LIBRARY SERVICES	3,263.15
Open	NBAZ - Warrant Clearing Account	Check	1064769	05/02/2018	Accounts Payable	INLAND KENWORTH INC (FARMINGTON)	1,767.21
Open	NBAZ - Warrant Clearing Account	Check	1064770	05/02/2018	Accounts Payable	JAMESON, MICHELLE	11.42
Open	NBAZ - Warrant Clearing Account	Check	1064771	05/02/2018	Accounts Payable	JCG TECHNOLOGIES INC	1,068.71
Open	NBAZ - Warrant Clearing Account	Check	1064772	05/02/2018	Accounts Payable	JONES, MICHELLE	58.86
Open	NBAZ - Warrant Clearing Account	Check	1064773	05/02/2018	Accounts Payable	KIRK, TOMMY	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064774	05/02/2018	Accounts Payable	LATHAM, MICHAEL	1,114.27
Open	NBAZ - Warrant Clearing Account	Check	1064775	05/02/2018	Accounts Payable	REDACTED	200.00
Open	NBAZ - Warrant Clearing Account	Check	1064776	05/02/2018	Accounts Payable	LESLIE, LATISHA D	855.00
Open	NBAZ - Warrant Clearing Account	Check	1064777	05/02/2018	Accounts Payable	LESUEUR ADVANCE AUTOMOTIVE LLC	635.47
Open	NBAZ - Warrant Clearing Account	Check	1064778	05/02/2018	Accounts Payable	LOWES COMPANIES INC	98.21
Open	NBAZ - Warrant Clearing Account	Check	1064779	05/02/2018	Accounts Payable	MEAD PUBLISHING	2,550.00
Open	NBAZ - Warrant Clearing Account	Check	1064780	05/02/2018	Accounts Payable	MOLINAR, STEPHANIE M	1,230.00
Open	NBAZ - Warrant Clearing Account	Check	1064781	05/02/2018	Accounts Payable	MORGAN, DIANA M	227.27
Open	NBAZ - Warrant Clearing Account	Check	1064782	05/02/2018	Accounts Payable	MOUNTAIN MIST CARWASH LLC	500.00
Open	NBAZ - Warrant Clearing Account	Check	1064783	05/02/2018	Accounts Payable	REDACTED	34.66
Open	NBAZ - Warrant Clearing Account	Check	1064784	05/02/2018	Accounts Payable	NATIONAL BUSINESS FURNITURE	267.93
Open	NBAZ - Warrant Clearing Account	Check	1064785	05/02/2018	Accounts Payable	NATIONAL SEMINARS TRAINING	299.00
Open	NBAZ - Warrant Clearing Account	Check	1064786	05/02/2018	Accounts Payable	NAVAJO COUNTY	257.42
Open	NBAZ - Warrant Clearing Account	Check	1064787	05/02/2018	Accounts Payable	NAVAJO SANITATION INC	288.75
Open	NBAZ - Warrant Clearing Account	Check	1064788	05/02/2018	Accounts Payable	NAVAJO TRACTOR SALES INC	4,558.71
Open	NBAZ - Warrant Clearing Account	Check	1064789	05/02/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	451.57
Open	NBAZ - Warrant Clearing Account	Check	1064790	05/02/2018	Accounts Payable	NAVAJO WESTERNERS	63.54
Open	NBAZ - Warrant Clearing Account	Check	1064791	05/02/2018	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	377.52
Open	NBAZ - Warrant Clearing Account	Check	1064792	05/02/2018	Accounts Payable	NEXTRAQ	226.00
Open	NBAZ - Warrant Clearing Account	Check	1064793	05/02/2018	Accounts Payable	NIELSON, DALE P	48.50
Open	NBAZ - Warrant Clearing Account	Check	1064794	05/02/2018	Accounts Payable	NOEL'S INC	351.66
Open	NBAZ - Warrant Clearing Account	Check	1064795	05/02/2018	Accounts Payable	NOTAH, ANTONY C	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064796	05/02/2018	Accounts Payable	OVERDRIVE INC	945.55
Open	NBAZ - Warrant Clearing Account	Check	1064797	05/02/2018	Accounts Payable	PACIFIC PONDEROSA CO INC	9,666.96
Open	NBAZ - Warrant Clearing Account	Check	1064798	05/02/2018	Accounts Payable	PATTERSON, RYAN N	233.26
Open	NBAZ - Warrant Clearing Account	Check	1064799	05/02/2018	Accounts Payable	PRICE, SHAUN	280.00
Open	NBAZ - Warrant Clearing Account	Check	1064800	05/02/2018	Accounts Payable	QUALITY READY MIX INC	3,326.24
Open	NBAZ - Warrant Clearing Account	Check	1064801	05/02/2018	Accounts Payable	QUILL CORP	2,848.02

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1064802	05/02/2018	Accounts Payable	R&S NORTHEAST LLC	13.09
Open	NBAZ - Warrant Clearing Account	Check	1064803	05/02/2018	Accounts Payable	RENA RENEE PRODUCTIONS LLC	505.81
Open	NBAZ - Warrant Clearing Account	Check	1064804	05/02/2018	Accounts Payable	RL'S A-1 AUTO BODY SHOP	161.44
Open	NBAZ - Warrant Clearing Account	Check	1064805	05/02/2018	Accounts Payable	RUSH TRUCK CENTER	8,468.49
Open	NBAZ - Warrant Clearing Account	Check	1064806	05/02/2018	Accounts Payable	S & S SELF STORAGE	94.00
Open	NBAZ - Warrant Clearing Account	Check	1064807	05/02/2018	Accounts Payable	SAFEGUARD BUSINESS SYSTEMS INC	134.83
Open	NBAZ - Warrant Clearing Account	Check	1064808	05/02/2018	Accounts Payable	SAFEGUARD BUSINESS SYSTEMS INC	40.11
Open	NBAZ - Warrant Clearing Account	Check	1064809	05/02/2018	Accounts Payable	SAINT JOHNS BOOSTER CLUB INC	500.00
Open	NBAZ - Warrant Clearing Account	Check	1064810	05/02/2018	Accounts Payable	SANDOVAL, PATRICK J	1,142.69
Open	NBAZ - Warrant Clearing Account	Check	1064811	05/02/2018	Accounts Payable	SHARECARE HEALTH DATA SERVICES LLC	256.65
Open	NBAZ - Warrant Clearing Account	Check	1064812	05/02/2018	Accounts Payable	SHERWIN-WILLIAMS	148.74
Open	NBAZ - Warrant Clearing Account	Check	1064813	05/02/2018	Accounts Payable	SHIRLEY, JOE Junior	567.70
Open	NBAZ - Warrant Clearing Account	Check	1064814	05/02/2018	Accounts Payable	SLOAN, DALE	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064815	05/02/2018	Accounts Payable	SMALLEY, DEBRA STUART	535.00
Open	NBAZ - Warrant Clearing Account	Check	1064816	05/02/2018	Accounts Payable	SODERQUIST, JEFF	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064817	05/02/2018	Accounts Payable	SPENCER JOE, VERA ANN	524.00
Open	NBAZ - Warrant Clearing Account	Check	1064818	05/02/2018	Accounts Payable	STAPLES CREDIT PLAN	3,293.79
Open	NBAZ - Warrant Clearing Account	Check	1064819	05/02/2018	Accounts Payable	SW ECOLOGY LLC	6,693.57
Open	NBAZ - Warrant Clearing Account	Check	1064820	05/02/2018	Accounts Payable	SYMBOL ARTS	261.00
Open	NBAZ - Warrant Clearing Account	Check	1064821	05/02/2018	Accounts Payable	TEEC NOS POS TRADING CO	40.41
Open	NBAZ - Warrant Clearing Account	Check	1064822	05/02/2018	Accounts Payable	THE AARONS COMPANY LLC	3,000.00
Open	NBAZ - Warrant Clearing Account	Check	1064823	05/02/2018	Accounts Payable	THE POUR STATION	22.50
Open	NBAZ - Warrant Clearing Account	Check	1064824	05/02/2018	Accounts Payable	THOMAS, JEREL	52.00
Open	NBAZ - Warrant Clearing Account	Check	1064825	05/02/2018	Accounts Payable	TJP COMMUNICATIONS	325.00
Open	NBAZ - Warrant Clearing Account	Check	1064826	05/02/2018	Accounts Payable	TRUCK PRO DBA AZ BRAKE & CLUTCH SUPPLY	1,931.29
Open	NBAZ - Warrant Clearing Account	Check	1064827	05/02/2018	Accounts Payable	REDACTED	300.00
Open	NBAZ - Warrant Clearing Account	Check	1064828	05/02/2018	Accounts Payable	TSO, KENDRA A	127.42
Open	NBAZ - Warrant Clearing Account	Check	1064829	05/02/2018	Accounts Payable	UNIFIRST CORPORATION	106.45
Open	NBAZ - Warrant Clearing Account	Check	1064830	05/02/2018	Accounts Payable	VALLEY AUTO PARTS	1,597.84
Open	NBAZ - Warrant Clearing Account	Check	1064831	05/02/2018	Accounts Payable	VECTOR RESOURCES INC	3,016.65
Open	NBAZ - Warrant Clearing Account	Check	1064832	05/02/2018	Accounts Payable	VERIZON WIRELESS	1,415.53
Open	NBAZ - Warrant Clearing Account	Check	1064833	05/02/2018	Accounts Payable	VERNON DOMESTIC IMPROVEMENT	144.94
Open	NBAZ - Warrant Clearing Account	Check	1064834	05/02/2018	Accounts Payable	WASTE MANAGEMENT OF AZ	39.52
Open	NBAZ - Warrant Clearing Account	Check	1064835	05/02/2018	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	17.44
Open	NBAZ - Warrant Clearing Account	Check	1064836	05/02/2018	Accounts Payable	WHITING, GARRET LEE	461.01
Open	NBAZ - Warrant Clearing Account	Check	1064837	05/02/2018	Accounts Payable	WOODLAND BUILDING CENTER	501.00
Open	NBAZ - Warrant Clearing Account	Check	1064838	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0127	2,836.14
Open	NBAZ - Warrant Clearing Account	Check	1064839	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 1389	837.93
Open	NBAZ - Warrant Clearing Account	Check	1064840	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0085	3,131.74
Open	NBAZ - Warrant Clearing Account	Check	1064841	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0186	3,155.95
Open	NBAZ - Warrant Clearing Account	Check	1064842	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0202	751.01
Open	NBAZ - Warrant Clearing Account	Check	1064843	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0285	1,481.45
Open	NBAZ - Warrant Clearing Account	Check	1064844	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0301	2,102.15
Open	NBAZ - Warrant Clearing Account	Check	1064845	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0822	486.51

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1064846	05/08/2018	Accounts Payable	NATIONAL BANK OF ARIZONA 0830	1,309.95
Open	NBAZ - Warrant Clearing Account	Check	1064847	05/09/2018	Accounts Payable	4IMPRINT	519.99
Open	NBAZ - Warrant Clearing Account	Check	1064848	05/09/2018	Accounts Payable	ABEITA GLASS CO	620.00
Open	NBAZ - Warrant Clearing Account	Check	1064849	05/09/2018	Accounts Payable	ALLEGRA	355.94
Open	NBAZ - Warrant Clearing Account	Check	1064850	05/09/2018	Accounts Payable	ALPINE WATER AND SANITARY	112.92
Open	NBAZ - Warrant Clearing Account	Check	1064851	05/09/2018	Accounts Payable	ALSCO INC	526.82
Open	NBAZ - Warrant Clearing Account	Check	1064852	05/09/2018	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	402.06
Open	NBAZ - Warrant Clearing Account	Check	1064853	05/09/2018	Accounts Payable	AMIGO CHEVROLET	521.47
Open	NBAZ - Warrant Clearing Account	Check	1064854	05/09/2018	Accounts Payable	APACHE COUNTY	328.99
Open	NBAZ - Warrant Clearing Account	Check	1064855	05/09/2018	Accounts Payable	ARIZONA PUBLIC HEALTH ASSOCIATION	230.00
Open	NBAZ - Warrant Clearing Account	Check	1064856	05/09/2018	Accounts Payable	ASHTONS REPAIR INC	49.34
Open	NBAZ - Warrant Clearing Account	Check	1064857	05/09/2018	Accounts Payable	ASPEN TIRE & OIL	63.08
Open	NBAZ - Warrant Clearing Account	Check	1064858	05/09/2018	Accounts Payable	AT&T MOBILITY	116.11
Open	NBAZ - Warrant Clearing Account	Check	1064859	05/09/2018	Accounts Payable	AZ COUNTIES INSURANCE POOL	1,500.00
Open	NBAZ - Warrant Clearing Account	Check	1064860	05/09/2018	Accounts Payable	AZ DEPT OF CORRECTIONS	140.00
Open	NBAZ - Warrant Clearing Account	Check	1064861	05/09/2018	Accounts Payable	AZ DEPT OF ECONOMIC SECURITY	3,939.73
Open	NBAZ - Warrant Clearing Account	Check	1064862	05/09/2018	Accounts Payable	AZ DEPT OF RISK MANAGEMENT	576.11
Open	NBAZ - Warrant Clearing Account	Check	1064863	05/09/2018	Accounts Payable	AZ DEPT OF RISK MANAGEMENT	2,625.00
Open	NBAZ - Warrant Clearing Account	Check	1064864	05/09/2018	Accounts Payable	AZ NARCOTICS OFFICERS ASSN	489.61
Open	NBAZ - Warrant Clearing Account	Check	1064864	05/09/2018	Accounts Payable	AZ REPUBLIC	150.00
Open	NBAZ - Warrant Clearing Account	Check	1064865	05/09/2018	Accounts Payable	AZ SUPREME COURT	150.00
Open	NBAZ - Warrant Clearing Account	Check	1064866	05/09/2018	Accounts Payable	AZ SUPREME COURT	150.00
Open	NBAZ - Warrant Clearing Account	Check	1064867	05/09/2018	Accounts Payable	AZ SUPREME COURT	313,651.40
Open	NBAZ - Warrant Clearing Account	Check	1064868	05/09/2018	Accounts Payable	AZLGEBT	805.51
Open	NBAZ - Warrant Clearing Account	Check	1064869	05/09/2018	Accounts Payable	BASHAS' CORPORATE OFFICE	265.59
Open	NBAZ - Warrant Clearing Account	Check	1064870	05/09/2018	Accounts Payable	BAUMAN HOME AND AUTO INC	560.00
Open	NBAZ - Warrant Clearing Account	Check	1064871	05/09/2018	Accounts Payable	BEGAY, SARAH MAE	212.92
Open	NBAZ - Warrant Clearing Account	Check	1064872	05/09/2018	Accounts Payable	BEST WESTERN PRESCOTTIAN MOT	644.83
Open	NBAZ - Warrant Clearing Account	Check	1064873	05/09/2018	Accounts Payable	BILLS DISCOUNT AUTO PARTS (NAPA)	2,000.00
Open	NBAZ - Warrant Clearing Account	Check	1064874	05/09/2018	Accounts Payable	BILTMORE EVALUATION & TREATMENT SERVICES	157.74
Open	NBAZ - Warrant Clearing Account	Check	1064875	05/09/2018	Accounts Payable	BLACK DIAMOND AUTO GLASS II	230.58
Open	NBAZ - Warrant Clearing Account	Check	1064876	05/09/2018	Accounts Payable	BLUE HILLS ENVIRONMENTAL	137.58
Open	NBAZ - Warrant Clearing Account	Check	1064877	05/09/2018	Accounts Payable	BOB BARKER COMPANY INC	20.00
Open	NBAZ - Warrant Clearing Account	Check	1064878	05/09/2018	Accounts Payable	BOND, BETH	600.00
Open	NBAZ - Warrant Clearing Account	Check	1064879	05/09/2018	Accounts Payable	BOOT BARN	20,521.94
Open	NBAZ - Warrant Clearing Account	Check	1064880	05/09/2018	Accounts Payable	BRADCO	50.90
Open	NBAZ - Warrant Clearing Account	Check	1064881	05/09/2018	Accounts Payable	BRAGIEL, MICHAEL T	93.89
Open	NBAZ - Warrant Clearing Account	Check	1064882	05/09/2018	Accounts Payable	BRIDES AUTO CENTER	115.00
Open	NBAZ - Warrant Clearing Account	Check	1064883	05/09/2018	Accounts Payable	CARTER SERVICES INC	57.00
Open	NBAZ - Warrant Clearing Account	Check	1064884	05/09/2018	Accounts Payable	CASTILLO, MAYRA E	993.44
Open	NBAZ - Warrant Clearing Account	Check	1064885	05/09/2018	Accounts Payable	CDW GOVERNMENT LLC	417.73
Open	NBAZ - Warrant Clearing Account	Check	1064886	05/09/2018	Accounts Payable	CELLULAR ONE NE AZ	73.03
Open	NBAZ - Warrant Clearing Account	Check	1064887	05/09/2018	Accounts Payable	CLARK, ROBERT A	370.00
Open	NBAZ - Warrant Clearing Account	Check	1064888	05/09/2018	Accounts Payable	COREMR LC	1,967.98
Open	NBAZ - Warrant Clearing Account	Check	1064889	05/09/2018	Accounts Payable	COVEY, JOSHUA T	77.96
Open	NBAZ - Warrant Clearing Account	Check	1064890	05/09/2018	Accounts Payable	COWBOY UP HAY AND RANCH SUPPLY	

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1064890	05/09/2018	Accounts Payable	CS&S COMPUTER SYSTEMS	6,169.00
Open	NBAZ - Warrant Clearing Account	Check	1064891	05/09/2018	Accounts Payable	CURTIS, JOSHUA T	245.00
Open	NBAZ - Warrant Clearing Account	Check	1064892	05/09/2018	Accounts Payable	DEDMAN, JOSEPH Junior	29.00
Open	NBAZ - Warrant Clearing Account	Check	1064893	05/09/2018	Accounts Payable	DISH NETWORK	135.47
Open	NBAZ - Warrant Clearing Account	Check	1064894	05/09/2018	Accounts Payable	DUGDALE, BEN	119.98
Open	NBAZ - Warrant Clearing Account	Check	1064895	05/09/2018	Accounts Payable	E & E SERVICES INC	519.19
Open	NBAZ - Warrant Clearing Account	Check	1064896	05/09/2018	Accounts Payable	EMBASSY SUITES	149.72
Open	NBAZ - Warrant Clearing Account	Check	1064897	05/09/2018	Accounts Payable	EMPIRE MACHINERY	3,549.80
Open	NBAZ - Warrant Clearing Account	Check	1064898	05/09/2018	Accounts Payable	FEDERAL FLAGS LLC	2,331.31
Open	NBAZ - Warrant Clearing Account	Check	1064899	05/09/2018	Accounts Payable	FITE, ROBERT L	63.76
Open	NBAZ - Warrant Clearing Account	Check	1064900	05/09/2018	Accounts Payable	FLEET PRIDE	200.01
Open	NBAZ - Warrant Clearing Account	Check	1064901	05/09/2018	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	314.27
Open	NBAZ - Warrant Clearing Account	Check	1064902	05/09/2018	Accounts Payable	FRALEYS AUTO SERVICE LLC	624.50
Open	NBAZ - Warrant Clearing Account	Check	1064903	05/09/2018	Accounts Payable	FREEMAN, JOHN L Junior	50.80
Open	NBAZ - Warrant Clearing Account	Check	1064904	05/09/2018	Accounts Payable	FRONTIER	158.21
Open	NBAZ - Warrant Clearing Account	Check	1064905	05/09/2018	Accounts Payable	FRONTIER	164.07
Open	NBAZ - Warrant Clearing Account	Check	1064906	05/09/2018	Accounts Payable	FRONTIER	173.70
Open	NBAZ - Warrant Clearing Account	Check	1064907	05/09/2018	Accounts Payable	FRONTIER	99.29
Open	NBAZ - Warrant Clearing Account	Check	1064908	05/09/2018	Accounts Payable	FRONTIER	165.02
Open	NBAZ - Warrant Clearing Account	Check	1064909	05/09/2018	Accounts Payable	FRONTIER	167.63
Open	NBAZ - Warrant Clearing Account	Check	1064910	05/09/2018	Accounts Payable	FRONTIER	123.68
Open	NBAZ - Warrant Clearing Account	Check	1064911	05/09/2018	Accounts Payable	FRONTIER	177.45
Open	NBAZ - Warrant Clearing Account	Check	1064912	05/09/2018	Accounts Payable	FRONTIER	167.61
Open	NBAZ - Warrant Clearing Account	Check	1064913	05/09/2018	Accounts Payable	FRONTIER	169.75
Open	NBAZ - Warrant Clearing Account	Check	1064914	05/09/2018	Accounts Payable	FRONTIER	184.99
Open	NBAZ - Warrant Clearing Account	Check	1064915	05/09/2018	Accounts Payable	FRONTIER	206.17
Open	NBAZ - Warrant Clearing Account	Check	1064916	05/09/2018	Accounts Payable	FRONTIER	226.92
Open	NBAZ - Warrant Clearing Account	Check	1064917	05/09/2018	Accounts Payable	FRONTIER	111.51
Open	NBAZ - Warrant Clearing Account	Check	1064918	05/09/2018	Accounts Payable	FRONTIER	845.75
Open	NBAZ - Warrant Clearing Account	Check	1064919	05/09/2018	Accounts Payable	GALL'S INC	1,344.10
Open	NBAZ - Warrant Clearing Account	Check	1064920	05/09/2018	Accounts Payable	GALLUP BLUEPRINT	1,316.98
Open	NBAZ - Warrant Clearing Account	Check	1064921	05/09/2018	Accounts Payable	GALLUP LUMBER & SUPPLY	204.79
Open	NBAZ - Warrant Clearing Account	Check	1064922	05/09/2018	Accounts Payable	GALLUP WATER WORKS	13.00
Open	NBAZ - Warrant Clearing Account	Check	1064923	05/09/2018	Accounts Payable	GLAXO SMITHKLINE PHARMACY	2,346.70
Open	NBAZ - Warrant Clearing Account	Check	1064924	05/09/2018	Accounts Payable	GMCO CORPORATION	4,201.56
Open	NBAZ - Warrant Clearing Account	Check	1064925	05/09/2018	Accounts Payable	GOLIGHTLY TIRE	4,649.94
Open	NBAZ - Warrant Clearing Account	Check	1064926	05/09/2018	Accounts Payable	GUINN, RICHARD C	44.24
Open	NBAZ - Warrant Clearing Account	Check	1064927	05/09/2018	Accounts Payable	HILL AZ GROCERY STORE	336.90
Open	NBAZ - Warrant Clearing Account	Check	1064928	05/09/2018	Accounts Payable	HILL AZ GROCERY STORE	78.71
Open	NBAZ - Warrant Clearing Account	Check	1064929	05/09/2018	Accounts Payable	HILLYARD/FLAGSTAFF	2,193.71
Open	NBAZ - Warrant Clearing Account	Check	1064930	05/09/2018	Accounts Payable	HOME DEPOT	1,601.00
Open	NBAZ - Warrant Clearing Account	Check	1064931	05/09/2018	Accounts Payable	HORNE AUTO CENTER INC	574.00
Open	NBAZ - Warrant Clearing Account	Check	1064932	05/09/2018	Accounts Payable	HUGHES SUPPLY INC (LAKESIDE)	56.97
Open	NBAZ - Warrant Clearing Account	Check	1064933	05/09/2018	Accounts Payable	INTAB INC	431.62

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1064934	05/09/2018	Accounts Payable	JARR TOWING & RECOVERY LLC	774.75
Open	NBAZ - Warrant Clearing Account	Check	1064935	05/09/2018	Accounts Payable	JENSEN, TYRON	510.80
Open	NBAZ - Warrant Clearing Account	Check	1064936	05/09/2018	Accounts Payable	JOHN A BANKER ATTORNEY	22.00
Open	NBAZ - Warrant Clearing Account	Check	1064937	05/09/2018	Accounts Payable	KARPEL COMPUTER SYSTEMS INC	5,400.00
Open	NBAZ - Warrant Clearing Account	Check	1064938	05/09/2018	Accounts Payable	KATHLEEN M MCGUIRE PSY D LLC	2,095.00
Open	NBAZ - Warrant Clearing Account	Check	1064939	05/09/2018	Accounts Payable	KIMBALL EQUIPMENT COMPANY	260.96
Open	NBAZ - Warrant Clearing Account	Check	1064940	05/09/2018	Accounts Payable	KOMATSU FINANCIAL LIMITED PARTNERSHIP	116,775.59
Open	NBAZ - Warrant Clearing Account	Check	1064941	05/09/2018	Accounts Payable	KONICA MINOLTA	113.68
Open	NBAZ - Warrant Clearing Account	Check	1064942	05/09/2018	Accounts Payable	KYOCERA DOCUMENT SOLUTIONS AMERICA INC	345.91
Open	NBAZ - Warrant Clearing Account	Check	1064943	05/09/2018	Accounts Payable	L R INVESTIGATIONS LLC	490.00
Open	NBAZ - Warrant Clearing Account	Check	1064944	05/09/2018	Accounts Payable	LATHAM, MICHAEL	21.81
Open	NBAZ - Warrant Clearing Account	Check	1064945	05/09/2018	Accounts Payable	LEHIGH OUTFITTERS LLC	140.98
Open	NBAZ - Warrant Clearing Account	Check	1064946	05/09/2018	Accounts Payable	LESUEUR ADVANCE AUTOMOTIVE LLC	400.37
Open	NBAZ - Warrant Clearing Account	Check	1064947	05/09/2018	Accounts Payable	LIVCO WATER & SEWER COMPANY	30.96
Open	NBAZ - Warrant Clearing Account	Check	1064948	05/09/2018	Accounts Payable	LIVINGSTON, CEEJAYE	271.00
Open	NBAZ - Warrant Clearing Account	Check	1064949	05/09/2018	Accounts Payable	MACKENZIE, ROBERT ANDREW	54.54
Open	NBAZ - Warrant Clearing Account	Check	1064950	05/09/2018	Accounts Payable	MADRID, MICHAEL E	99.03
Open	NBAZ - Warrant Clearing Account	Check	1064951	05/09/2018	Accounts Payable	MAVRIDES, ODESSA RENELL	312.14
Open	NBAZ - Warrant Clearing Account	Check	1064952	05/09/2018	Accounts Payable	MCKESSON MEDICAL SURGICAL	33.77
Open	NBAZ - Warrant Clearing Account	Check	1064953	05/09/2018	Accounts Payable	MISSION UNIFORM & LINEN	132.56
Open	NBAZ - Warrant Clearing Account	Check	1064954	05/09/2018	Accounts Payable	MOLINAR, STEPHANIE M	810.00
Open	NBAZ - Warrant Clearing Account	Check	1064955	05/09/2018	Accounts Payable	MOORE MEDICAL LLC	489.47
Open	NBAZ - Warrant Clearing Account	Check	1064956	05/09/2018	Accounts Payable	MOUNTAIN COMFORT HEATING AND COOLING	5,630.30
Open	NBAZ - Warrant Clearing Account	Check	1064957	05/09/2018	Accounts Payable	MUTH, DANIEL R	33.46
Open	NBAZ - Warrant Clearing Account	Check	1064958	05/09/2018	Accounts Payable	NACO	1,020.00
Open	NBAZ - Warrant Clearing Account	Check	1064959	05/09/2018	Accounts Payable	NATIONAL PETROLEUM EQUIPMENT	666.41
Open	NBAZ - Warrant Clearing Account	Check	1064960	05/09/2018	Accounts Payable	NAVAJO TIMES PUBLISHING COMPANY INC	300.60
Open	NBAZ - Warrant Clearing Account	Check	1064961	05/09/2018	Accounts Payable	NAVAJO TRACTOR SALES INC	522.67
Open	NBAZ - Warrant Clearing Account	Check	1064962	05/09/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	3,441.77
Open	NBAZ - Warrant Clearing Account	Check	1064963	05/09/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	137.22
Open	NBAZ - Warrant Clearing Account	Check	1064964	05/09/2018	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	5,906.99
Open	NBAZ - Warrant Clearing Account	Check	1064965	05/09/2018	Accounts Payable	NEWMAN SIGNS INC	1,854.39
Open	NBAZ - Warrant Clearing Account	Check	1064966	05/09/2018	Accounts Payable	NOEL'S INC	275.32
Open	NBAZ - Warrant Clearing Account	Check	1064967	05/09/2018	Accounts Payable	NORTHLAND PIONEER COLLEGE	300,000.00
Open	NBAZ - Warrant Clearing Account	Check	1064968	05/09/2018	Accounts Payable	OFFICE DEPOT	75.85
Open	NBAZ - Warrant Clearing Account	Check	1064969	05/09/2018	Accounts Payable	OHENRY PRODUCTIONS INC	24,561.02
Open	NBAZ - Warrant Clearing Account	Check	1064970	05/09/2018	Accounts Payable	OTERO, MARY ELLEN D	32.70
Open	NBAZ - Warrant Clearing Account	Check	1064971	05/09/2018	Accounts Payable	OVERDRIVE INC	1,368.10
Open	NBAZ - Warrant Clearing Account	Check	1064972	05/09/2018	Accounts Payable	PARRACK (HIGH COUNTRY AWARDS), BRIAN K	53.44
Open	NBAZ - Warrant Clearing Account	Check	1064973	05/09/2018	Accounts Payable	PENWORTHY COMPANY	355.56
Open	NBAZ - Warrant Clearing Account	Check	1064974	05/09/2018	Accounts Payable	PERFECT PRINTZ LLC	545.76
Open	NBAZ - Warrant Clearing Account	Check	1064975	05/09/2018	Accounts Payable	PES SAFE KIDS TESTING OFFICE	50.00
Open	NBAZ - Warrant Clearing Account	Check	1064976	05/09/2018	Accounts Payable	PLATT DDS, RANDOLPH	88.00
Open	NBAZ - Warrant Clearing Account	Check	1064977	05/09/2018	Accounts Payable	PREMIER DRY CLEANING	43.60

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1064978	05/09/2018	Accounts Payable	PTS OF AMERICA LLC	3,406.50
Open	NBAZ - Warrant Clearing Account	Check	1064979	05/09/2018	Accounts Payable	QUALITY CARQUEST	107.80
Open	NBAZ - Warrant Clearing Account	Check	1064980	05/09/2018	Accounts Payable	QUILL CORP	3,309.06
Open	NBAZ - Warrant Clearing Account	Check	1064981	05/09/2018	Accounts Payable	QUINN, NANCY	23.18
Open	NBAZ - Warrant Clearing Account	Check	1064982	05/09/2018	Accounts Payable	RACHER'S OFFICE EQUIPMENT	519.00
Open	NBAZ - Warrant Clearing Account	Check	1064983	05/09/2018	Accounts Payable	RDO EQUIPMENT CO	24,474.75
Open	NBAZ - Warrant Clearing Account	Check	1064984	05/09/2018	Accounts Payable	REST UR RUMP	92.74
Open	NBAZ - Warrant Clearing Account	Check	1064985	05/09/2018	Accounts Payable	RUSH TRUCK CENTER	103.66
Open	NBAZ - Warrant Clearing Account	Check	1064986	05/09/2018	Accounts Payable	SAFEWAY INC	147.08
Open	NBAZ - Warrant Clearing Account	Check	1064987	05/09/2018	Accounts Payable	SANDOVAL, PATRICK J	423.44
Open	NBAZ - Warrant Clearing Account	Check	1064988	05/09/2018	Accounts Payable	SANOFI PASTEUR INC	7,153.58
Open	NBAZ - Warrant Clearing Account	Check	1064989	05/09/2018	Accounts Payable	SATCOM GLOBAL INC	181.29
Open	NBAZ - Warrant Clearing Account	Check	1064990	05/09/2018	Accounts Payable	SCHIFF, LAURENCE	1,500.00
Open	NBAZ - Warrant Clearing Account	Check	1064991	05/09/2018	Accounts Payable	SCHINDLER ELEVATOR CORPORATION	920.90
Open	NBAZ - Warrant Clearing Account	Check	1064992	05/09/2018	Accounts Payable	SECURUS TECHNOLOGIES INC	970.22
Open	NBAZ - Warrant Clearing Account	Check	1064993	05/09/2018	Accounts Payable	SENTRY FIRE AND WELDING SUPPLY INC	108.22
Open	NBAZ - Warrant Clearing Account	Check	1064994	05/09/2018	Accounts Payable	SHAMLEY, JOHN DOYEL	44.26
Open	NBAZ - Warrant Clearing Account	Check	1064995	05/09/2018	Accounts Payable	SHERWIN-WILLIAMS	203.55
Open	NBAZ - Warrant Clearing Account	Check	1064996	05/09/2018	Accounts Payable	SIERRA PROPANE	884.67
Open	NBAZ - Warrant Clearing Account	Check	1064997	05/09/2018	Accounts Payable	SMITH, TERRY D	34.44
Open	NBAZ - Warrant Clearing Account	Check	1064998	05/09/2018	Accounts Payable	SONORA QUEST LABORATORIES	339.47
Open	NBAZ - Warrant Clearing Account	Check	1064999	05/09/2018	Accounts Payable	SPARKLETT'S WATER	41.03
Open	NBAZ - Warrant Clearing Account	Check	1065000	05/09/2018	Accounts Payable	SPRINGERVILLE AUTO WRECKERS	100.00
Open	NBAZ - Warrant Clearing Account	Check	1065001	05/09/2018	Accounts Payable	SRFAX	174.00
Open	NBAZ - Warrant Clearing Account	Check	1065002	05/09/2018	Accounts Payable	ST JOHNS CITY	751.13
Open	NBAZ - Warrant Clearing Account	Check	1065003	05/09/2018	Accounts Payable	ST JOHNS EMERGENCY SERVICES	1,456.21
Open	NBAZ - Warrant Clearing Account	Check	1065004	05/09/2018	Accounts Payable	ST JOHNS GLASS	875.50
Open	NBAZ - Warrant Clearing Account	Check	1065005	05/09/2018	Accounts Payable	ST JOHNS IRRIGATION	198.50
Open	NBAZ - Warrant Clearing Account	Check	1065006	05/09/2018	Accounts Payable	ST JOHNS UNITED DRUG	19.33
Open	NBAZ - Warrant Clearing Account	Check	1065007	05/09/2018	Accounts Payable	STANLEY SECURITY SOLUTIONS INC	40.00
Open	NBAZ - Warrant Clearing Account	Check	1065008	05/09/2018	Accounts Payable	STRAND, RYAN S	35.00
Open	NBAZ - Warrant Clearing Account	Check	1065009	05/09/2018	Accounts Payable	SWBRA AZ01	2,500.00
Open	NBAZ - Warrant Clearing Account	Check	1065010	05/09/2018	Accounts Payable	SWEETLANDS COMPLETE AUTO	968.46
Open	NBAZ - Warrant Clearing Account	Check	1065011	05/09/2018	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	405.36
Open	NBAZ - Warrant Clearing Account	Check	1065012	05/09/2018	Accounts Payable	THE LIBRARY STORE INC	1,221.27
Open	NBAZ - Warrant Clearing Account	Check	1065013	05/09/2018	Accounts Payable	THE POUR STATION	192.00
Open	NBAZ - Warrant Clearing Account	Check	1065014	05/09/2018	Accounts Payable	TJP COMMUNICATIONS	1,132.72
Open	NBAZ - Warrant Clearing Account	Check	1065015	05/09/2018	Accounts Payable	TOWN OF EAGAR	305.65
Open	NBAZ - Warrant Clearing Account	Check	1065016	05/09/2018	Accounts Payable	TOWN OF SPRINGERVILLE	72.27
Open	NBAZ - Warrant Clearing Account	Check	1065017	05/09/2018	Accounts Payable	TRAK ENGINEERING INC	467.08
Open	NBAZ - Warrant Clearing Account	Check	1065018	05/09/2018	Accounts Payable	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS	25.00
Open	NBAZ - Warrant Clearing Account	Check	1065019	05/09/2018	Accounts Payable	TRINITY SERVICES GROUP INC	18,047.53
Open	NBAZ - Warrant Clearing Account	Check	1065020	05/09/2018	Accounts Payable	TSOSIE, RAYMOND EMPLOYEE	10.48
Open	NBAZ - Warrant Clearing Account	Check	1065021	05/09/2018	Accounts Payable	UNIFIRST CORPORATION	91.27

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065022	05/09/2018	Accounts Payable	UNITED TRUCK AND EQUIPMENT INC	4.00
Open	NBAZ - Warrant Clearing Account	Check	1065023	05/09/2018	Accounts Payable	US POSTMASTER	208.00
Open	NBAZ - Warrant Clearing Account	Check	1065024	05/09/2018	Accounts Payable	US POSTMASTER	116.00
Open	NBAZ - Warrant Clearing Account	Check	1065025	05/09/2018	Accounts Payable	US POSTMASTER	60.00
Open	NBAZ - Warrant Clearing Account	Check	1065026	05/09/2018	Accounts Payable	VALLEY AUTO PARTS	394.02
Open	NBAZ - Warrant Clearing Account	Check	1065027	05/09/2018	Accounts Payable	VERIZON WIRELESS	1,208.23
Open	NBAZ - Warrant Clearing Account	Check	1065028	05/09/2018	Accounts Payable	WAGNER EQUIPMENT CO	299.10
Open	NBAZ - Warrant Clearing Account	Check	1065029	05/09/2018	Accounts Payable	WAL-MART COMMUNITY	367.03
Open	NBAZ - Warrant Clearing Account	Check	1065030	05/09/2018	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	1,891.79
Open	NBAZ - Warrant Clearing Account	Check	1065031	05/09/2018	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	1,545.11
Open	NBAZ - Warrant Clearing Account	Check	1065032	05/09/2018	Accounts Payable	WILSON INVESTIGATIVE SERVICES	40.00
Open	NBAZ - Warrant Clearing Account	Check	1065033	05/09/2018	Accounts Payable	WOODLAND BUILDING CENTER	208.38
Open	NBAZ - Warrant Clearing Account	Check	1065034	05/09/2018	Accounts Payable	YAZZIE, LEILANI MICHELLE	104.00
Open	NBAZ - Warrant Clearing Account	Check	1065035	05/09/2018	Accounts Payable	YELLOWHORSE, JAY	435.97
Open	NBAZ - Warrant Clearing Account	Check	1065036	05/09/2018	Accounts Payable	YOUNG JOSEPH	514.84
Open	NBAZ - Warrant Clearing Account	Check	1065037	05/10/2018	Accounts Payable	BUNGER STEEL INC	6,444.00
Open	NBAZ - Warrant Clearing Account	Check	1065072	05/15/2018	Accounts Payable	AMERICAN FAMILY LIFE ASSURANCE	959.17
Open	NBAZ - Warrant Clearing Account	Check	1065073	05/15/2018	Accounts Payable	APACHE COUNTY FSA	285.21
Open	NBAZ - Warrant Clearing Account	Check	1065074	05/15/2018	Accounts Payable	APACHE COUNTY HSA	3,017.07
Open	NBAZ - Warrant Clearing Account	Check	1065075	05/15/2018	Accounts Payable	APACHE COUNTY MEDICAL	162,875.43
Open	NBAZ - Warrant Clearing Account	Check	1065076	05/15/2018	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	138,213.35
Open	NBAZ - Warrant Clearing Account	Check	1065077	05/15/2018	Accounts Payable	ASRS LEGACY EORP	1,101.84
Open	NBAZ - Warrant Clearing Account	Check	1065078	05/15/2018	Accounts Payable	AZ DEPT OF REVENUE	53.08
Open	NBAZ - Warrant Clearing Account	Check	1065079	05/15/2018	Accounts Payable	AZ STATE RETIREMENT SYSTEM	99,845.08
Open	NBAZ - Warrant Clearing Account	Check	1065080	05/15/2018	Accounts Payable	CINCINNATI LIFE INS CO	28.00
Open	NBAZ - Warrant Clearing Account	Check	1065081	05/15/2018	Accounts Payable	COLONIAL LIFE AND ACCIDENT INS	1,230.54
Open	NBAZ - Warrant Clearing Account	Check	1065082	05/15/2018	Accounts Payable	CORRECTIONS OFFICER RET PLAN	7,747.22
Open	NBAZ - Warrant Clearing Account	Check	1065083	05/15/2018	Accounts Payable	CORRECTIONS OFFICER RETIREMENT PLAN 520	5,151.52
Open	NBAZ - Warrant Clearing Account	Check	1065084	05/15/2018	Accounts Payable	EODCRS DISABILITY	18.42
Open	NBAZ - Warrant Clearing Account	Check	1065085	05/15/2018	Accounts Payable	EORP LEGACY	1,288.26
Open	NBAZ - Warrant Clearing Account	Check	1065086	05/15/2018	Accounts Payable	FAMILY SUPPORT REGISTRY	129.00
Open	NBAZ - Warrant Clearing Account	Check	1065087	05/15/2018	Accounts Payable	HJ VENTURES LLC	203.95
Open	NBAZ - Warrant Clearing Account	Check	1065088	05/15/2018	Accounts Payable	NATIONWIDE	930.00
Open	NBAZ - Warrant Clearing Account	Check	1065089	05/15/2018	Accounts Payable	NATIONWIDE RETIREMENT SOL EODCRS	1,030.62
Open	NBAZ - Warrant Clearing Account	Check	1065090	05/15/2018	Accounts Payable	NATIONWIDE TRUST FSB	786.53
Open	NBAZ - Warrant Clearing Account	Check	1065091	05/15/2018	Accounts Payable	NEW MEXICO HUMAN SERVICES DEPT	185.50
Open	NBAZ - Warrant Clearing Account	Check	1065092	05/15/2018	Accounts Payable	PUBLIC SAFETY PERSONNEL 401	7,616.75
Open	NBAZ - Warrant Clearing Account	Check	1065093	05/15/2018	Accounts Payable	PUBLIC SAFETY SHERIFF RET	42,704.55
Open	NBAZ - Warrant Clearing Account	Check	1065094	05/15/2018	Accounts Payable	RIO PUERCO ACRES	495.00
Open	NBAZ - Warrant Clearing Account	Check	1065095	05/15/2018	Accounts Payable	SECURITY BENEFIT GROUP	1,535.00
Open	NBAZ - Warrant Clearing Account	Check	1065096	05/15/2018	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	1,738.39
Open	NBAZ - Warrant Clearing Account	Check	1065097	05/15/2018	Accounts Payable	A AND B TOWING AUTO BODY REPAIR	283.54
Open	NBAZ - Warrant Clearing Account	Check	1065098	05/15/2018	Accounts Payable	AA SALES SERVICE INC	1,214.61
Open	NBAZ - Warrant Clearing Account	Check	1065099	05/15/2018	Accounts Payable	ADHS AZ HEALTH CARE COST	22,400.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065100	05/15/2018	Accounts Payable	AGUERO, ROBIN R	761.18
Open	NBAZ - Warrant Clearing Account	Check	1065101	05/15/2018	Accounts Payable	ALLEGRA	150.40
Open	NBAZ - Warrant Clearing Account	Check	1065102	05/15/2018	Accounts Payable	ALPINE WATER AND SANITARY	70.95
Open	NBAZ - Warrant Clearing Account	Check	1065103	05/15/2018	Accounts Payable	ALSCO INC	409.06
Open	NBAZ - Warrant Clearing Account	Check	1065104	05/15/2018	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	968.19
Open	NBAZ - Warrant Clearing Account	Check	1065105	05/15/2018	Accounts Payable	ANDERSON, CHARLI A	262.70
Open	NBAZ - Warrant Clearing Account	Check	1065106	05/15/2018	Accounts Payable	APACHE COUNTY	2.18
Open	NBAZ - Warrant Clearing Account	Check	1065107	05/15/2018	Accounts Payable	ARIZONA SOCIETY OF CERTIFIED PUBLIC ACCOUNTA	200.00
Open	NBAZ - Warrant Clearing Account	Check	1065108	05/15/2018	Accounts Payable	ARROWHEAD FORENSICS	99.10
Open	NBAZ - Warrant Clearing Account	Check	1065109	05/15/2018	Accounts Payable	ASPEN TIRE & OIL	15.00
Open	NBAZ - Warrant Clearing Account	Check	1065110	05/15/2018	Accounts Payable	AT&T	41.43
Open	NBAZ - Warrant Clearing Account	Check	1065111	05/15/2018	Accounts Payable	AZ ASSN OF COUNTIES	12,478.87
Open	NBAZ - Warrant Clearing Account	Check	1065112	05/15/2018	Accounts Payable	AZ DEPT OF CORRECTIONS	254.54
Open	NBAZ - Warrant Clearing Account	Check	1065113	05/15/2018	Accounts Payable	AZ SUPREME COURT	275.00
Open	NBAZ - Warrant Clearing Account	Check	1065114	05/15/2018	Accounts Payable	AZ SUPREME COURT	1,800.00
Open	NBAZ - Warrant Clearing Account	Check	1065115	05/15/2018	Accounts Payable	BASHAS' CORPORATE OFFICE	69.05
Open	NBAZ - Warrant Clearing Account	Check	1065116	05/15/2018	Accounts Payable	BAUMAN HOME AND AUTO INC	412.85
Open	NBAZ - Warrant Clearing Account	Check	1065117	05/15/2018	Accounts Payable	BAYMONT INN TUCSON	89.16
Open	NBAZ - Warrant Clearing Account	Check	1065118	05/15/2018	Accounts Payable	BEGAY, SARAH MAE	200.00
Open	NBAZ - Warrant Clearing Account	Check	1065119	05/15/2018	Accounts Payable	BI INC	200.18
Open	NBAZ - Warrant Clearing Account	Check	1065120	05/15/2018	Accounts Payable	BLAIR, RICHARD A	488.48
Open	NBAZ - Warrant Clearing Account	Check	1065121	05/15/2018	Accounts Payable	BLINDS.COM	388.61
Open	NBAZ - Warrant Clearing Account	Check	1065122	05/15/2018	Accounts Payable	BLUE HILLS ENVIRONMENTAL	616.33
Open	NBAZ - Warrant Clearing Account	Check	1065123	05/15/2018	Accounts Payable	BODE CELLMARK FORENSICS INC	235.00
Open	NBAZ - Warrant Clearing Account	Check	1065124	05/15/2018	Accounts Payable	BOOT BARN	784.12
Open	NBAZ - Warrant Clearing Account	Check	1065125	05/15/2018	Accounts Payable	BOWMAN, GLORIA	53.59
Open	NBAZ - Warrant Clearing Account	Check	1065126	05/15/2018	Accounts Payable	BRADCO	22,661.85
Open	NBAZ - Warrant Clearing Account	Check	1065127	05/15/2018	Accounts Payable	BREWER LAW OFFICE PLLC	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1065128	05/15/2018	Accounts Payable	BRIDES AUTO CENTER	286.32
Open	NBAZ - Warrant Clearing Account	Check	1065129	05/15/2018	Accounts Payable	BRYAN, MEGAN L	215.00
Open	NBAZ - Warrant Clearing Account	Check	1065130	05/15/2018	Accounts Payable	CDW GOVERNMENT LLC	1,725.13
Open	NBAZ - Warrant Clearing Account	Check	1065131	05/15/2018	Accounts Payable	CEDAR GROVE WATER CO	216.05
Open	NBAZ - Warrant Clearing Account	Check	1065132	05/15/2018	Accounts Payable	CELLULAR ONE NE AZ	172.28
Open	NBAZ - Warrant Clearing Account	Check	1065133	05/15/2018	Accounts Payable	CENGAGE LEARNING INC	74.07
Open	NBAZ - Warrant Clearing Account	Check	1065134	05/15/2018	Accounts Payable	CENTER FOR DISEASE DETECTION LLC	197.50
Open	NBAZ - Warrant Clearing Account	Check	1065135	05/15/2018	Accounts Payable	CENTER POINT LARGE PRINT	76.38
Open	NBAZ - Warrant Clearing Account	Check	1065136	05/15/2018	Accounts Payable	CIRIVELLO, MICHAEL V	26.00
Open	NBAZ - Warrant Clearing Account	Check	1065137	05/15/2018	Accounts Payable	CLYDE, VICTOR J	968.60
Open	NBAZ - Warrant Clearing Account	Check	1065138	05/15/2018	Accounts Payable	COLEMAN, DANIELLE	52.32
Open	NBAZ - Warrant Clearing Account	Check	1065139	05/15/2018	Accounts Payable	CONSOLIDATED ELECTRICAL DISTRIBUTORS	1,138.54
Open	NBAZ - Warrant Clearing Account	Check	1065140	05/15/2018	Accounts Payable	CORRECTCARE INTEGRATED HEALTH INC	132.00
Open	NBAZ - Warrant Clearing Account	Check	1065141	05/15/2018	Accounts Payable	COVEY, JOSHUA T	52.62
Open	NBAZ - Warrant Clearing Account	Check	1065142	05/15/2018	Accounts Payable	COWBOY UP HAY AND RANCH SUPPLY	288.10
Open	NBAZ - Warrant Clearing Account	Check	1065143	05/15/2018	Accounts Payable	CYTOCHECK LABORATORY LLC	32.46

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065144	05/15/2018	Accounts Payable	CZARNYSZKA, SUEANNE K	1,081.48
Open	NBAZ - Warrant Clearing Account	Check	1065145	05/15/2018	Accounts Payable	DAVIS TRUE VALUE HARDWARE	60.04
Open	NBAZ - Warrant Clearing Account	Check	1065146	05/15/2018	Accounts Payable	DENNISON, ANDREW	1,306.00
Open	NBAZ - Warrant Clearing Account	Check	1065147	05/15/2018	Accounts Payable	DIAMOND DRUGS INC	10,347.51
Open	NBAZ - Warrant Clearing Account	Check	1065148	05/15/2018	Accounts Payable	DISH NETWORK	177.25
Open	NBAZ - Warrant Clearing Account	Check	1065149	05/15/2018	Accounts Payable	DISH NETWORK	68.48
Open	NBAZ - Warrant Clearing Account	Check	1065150	05/15/2018	Accounts Payable	DLT SOLUTIONS LLC	2,394.23
Open	NBAZ - Warrant Clearing Account	Check	1065151	05/15/2018	Accounts Payable	E & E SERVICES INC	79.81
Open	NBAZ - Warrant Clearing Account	Check	1065152	05/15/2018	Accounts Payable	EMBASSY SUITES	1,646.92
Open	NBAZ - Warrant Clearing Account	Check	1065153	05/15/2018	Accounts Payable	EMERY K LA BARGE ATTORNEY AT LAW	451.00
Open	NBAZ - Warrant Clearing Account	Check	1065154	05/15/2018	Accounts Payable	FERRELLGAS	1,629.63
Open	NBAZ - Warrant Clearing Account	Check	1065155	05/15/2018	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	93.56
Open	NBAZ - Warrant Clearing Account	Check	1065156	05/15/2018	Accounts Payable	FRANK'S SUPPLY COMPANY INC	187.27
Open	NBAZ - Warrant Clearing Account	Check	1065157	05/15/2018	Accounts Payable	FRONTIER	10.37
Open	NBAZ - Warrant Clearing Account	Check	1065158	05/15/2018	Accounts Payable	FRONTIER	94.61
Open	NBAZ - Warrant Clearing Account	Check	1065159	05/15/2018	Accounts Payable	FRONTIER	1,247.96
Open	NBAZ - Warrant Clearing Account	Check	1065160	05/15/2018	Accounts Payable	FRONTIER	69.46
Open	NBAZ - Warrant Clearing Account	Check	1065161	05/15/2018	Accounts Payable	FRONTIER	70.49
Open	NBAZ - Warrant Clearing Account	Check	1065162	05/15/2018	Accounts Payable	FRONTIER	99.93
Open	NBAZ - Warrant Clearing Account	Check	1065163	05/15/2018	Accounts Payable	GALLUP CUSTOM TINTING	211.21
Open	NBAZ - Warrant Clearing Account	Check	1065164	05/15/2018	Accounts Payable	GARCIA JR., RUBEN C	26.00
Open	NBAZ - Warrant Clearing Account	Check	1065165	05/15/2018	Accounts Payable	GREER COMMUNITY FACILITIES	814.34
Open	NBAZ - Warrant Clearing Account	Check	1065166	05/15/2018	Accounts Payable	GUNNELS, BUTCH	1,015.10
Open	NBAZ - Warrant Clearing Account	Check	1065167	05/15/2018	Accounts Payable	GUST ROSENFELD PLC	6,965.41
Open	NBAZ - Warrant Clearing Account	Check	1065168	05/15/2018	Accounts Payable	HAMBLIN LAW OFFICE PLC	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1065169	05/15/2018	Accounts Payable	HIGH DESERT CYCLES	943.98
Open	NBAZ - Warrant Clearing Account	Check	1065170	05/15/2018	Accounts Payable	HILL AZ GROCERY STORE	106.76
Open	NBAZ - Warrant Clearing Account	Check	1065171	05/15/2018	Accounts Payable	HILL AZ GROCERY STORE	111.76
Open	NBAZ - Warrant Clearing Account	Check	1065172	05/15/2018	Accounts Payable	HILLYARD/FLAGSTAFF	2,357.82
Open	NBAZ - Warrant Clearing Account	Check	1065173	05/15/2018	Accounts Payable	HOME DEPOT	1,610.45
Open	NBAZ - Warrant Clearing Account	Check	1065174	05/15/2018	Accounts Payable	HONEA, GENEVA	340.04
Open	NBAZ - Warrant Clearing Account	Check	1065175	05/15/2018	Accounts Payable	HP2 INC	839.32
Open	NBAZ - Warrant Clearing Account	Check	1065176	05/15/2018	Accounts Payable	HUMPHREY, JODIE MARIE	17.01
Open	NBAZ - Warrant Clearing Account	Check	1065177	05/15/2018	Accounts Payable	HUNTER, MARIE D	13.61
Open	NBAZ - Warrant Clearing Account	Check	1065178	05/15/2018	Accounts Payable	INGRAM LIBRARY SERVICES	753.81
Open	NBAZ - Warrant Clearing Account	Check	1065179	05/15/2018	Accounts Payable	JAMESON, MICHELLE	7.64
Open	NBAZ - Warrant Clearing Account	Check	1065180	05/15/2018	Accounts Payable	KELLER, CLETA	4.80
Open	NBAZ - Warrant Clearing Account	Check	1065181	05/15/2018	Accounts Payable	KONICA MINOLTA	320.77
Open	NBAZ - Warrant Clearing Account	Check	1065182	05/15/2018	Accounts Payable	LANGUAGE LINE SERVICES INC	38.49
Open	NBAZ - Warrant Clearing Account	Check	1065183	05/15/2018	Accounts Payable	LATHAM, MICHAEL	119.40
Open	NBAZ - Warrant Clearing Account	Check	1065184	05/15/2018	Accounts Payable	LAW OFFICE OF DIRK LEGATE PLLC	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1065185	05/15/2018	Accounts Payable	LESUEUR ADVANCE AUTOMOTIVE LLC	102.61
Open	NBAZ - Warrant Clearing Account	Check	1065186	05/15/2018	Accounts Payable	LOGSDON, SHAWNA RENE	159.94
Open	NBAZ - Warrant Clearing Account	Check	1065187	05/15/2018	Accounts Payable	LOWES COMPANIES INC	72.90

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065188	05/15/2018	Accounts Payable	MASS TRANSCRIPTIONS	112.20
Open	NBAZ - Warrant Clearing Account	Check	1065189	05/15/2018	Accounts Payable	MCI	39.92
Open	NBAZ - Warrant Clearing Account	Check	1065190	05/15/2018	Accounts Payable	MOLINAR, STEPHANIE M	10.00
Open	NBAZ - Warrant Clearing Account	Check	1065191	05/15/2018	Accounts Payable	MOORE, ALANE M	320.06
Open	NBAZ - Warrant Clearing Account	Check	1065192	05/15/2018	Accounts Payable	MOORE LAW FIRM PLLC	1,237.50
Open	NBAZ - Warrant Clearing Account	Check	1065193	05/15/2018	Accounts Payable	MOORE MEDICAL LLC	56.78
Open	NBAZ - Warrant Clearing Account	Check	1065194	05/15/2018	Accounts Payable	MORGAN, DIANA M	323.38
Open	NBAZ - Warrant Clearing Account	Check	1065195	05/15/2018	Accounts Payable	MOUNTAIN COMFORT HEATING AND COOLING	230.00
Open	NBAZ - Warrant Clearing Account	Check	1065196	05/15/2018	Accounts Payable	NAVAJO COUNTY	79.00
Open	NBAZ - Warrant Clearing Account	Check	1065197	05/15/2018	Accounts Payable	NAVAJO SANITATION INC	37.80
Open	NBAZ - Warrant Clearing Account	Check	1065198	05/15/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	1,494.94
Open	NBAZ - Warrant Clearing Account	Check	1065199	05/15/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	71.69
Open	NBAZ - Warrant Clearing Account	Check	1065200	05/15/2018	Accounts Payable	NAVAJO WESTERNERS	202.63
Open	NBAZ - Warrant Clearing Account	Check	1065201	05/15/2018	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	12,600.92
Open	NBAZ - Warrant Clearing Account	Check	1065202	05/15/2018	Accounts Payable	NICK D PATTON ATTORNEY AT LAW PLLC	22.00
Open	NBAZ - Warrant Clearing Account	Check	1065203	05/15/2018	Accounts Payable	NORCHEM DRUG TESTING LABORATORY	227.00
Open	NBAZ - Warrant Clearing Account	Check	1065204	05/15/2018	Accounts Payable	OCCUPATIONAL SAFETY SERVICES	566.00
Open	NBAZ - Warrant Clearing Account	Check	1065205	05/15/2018	Accounts Payable	OCLC INC	76.35
Open	NBAZ - Warrant Clearing Account	Check	1065206	05/15/2018	Accounts Payable	OFFICE CHAIR AT WORK	978.00
Open	NBAZ - Warrant Clearing Account	Check	1065207	05/15/2018	Accounts Payable	OFFICE DEPOT	62.39
Open	NBAZ - Warrant Clearing Account	Check	1065208	05/15/2018	Accounts Payable	OMNISOURCE UNITED INC	993.00
Open	NBAZ - Warrant Clearing Account	Check	1065209	05/15/2018	Accounts Payable	ORIENTAL TRADING COMPANY	92.90
Open	NBAZ - Warrant Clearing Account	Check	1065210	05/15/2018	Accounts Payable	OTERO, MARY ELLEN D	32.70
Open	NBAZ - Warrant Clearing Account	Check	1065211	05/15/2018	Accounts Payable	PAGE STEEL	188.28
Open	NBAZ - Warrant Clearing Account	Check	1065212	05/15/2018	Accounts Payable	PARKS, BEVERLY	20.00
Open	NBAZ - Warrant Clearing Account	Check	1065213	05/15/2018	Accounts Payable	PATTERSON, DANA BRYCE	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1065214	05/15/2018	Accounts Payable	PATTERSON, RYAN N	300.71
Open	NBAZ - Warrant Clearing Account	Check	1065215	05/15/2018	Accounts Payable	PENA, KERRY	21.08
Open	NBAZ - Warrant Clearing Account	Check	1065216	05/15/2018	Accounts Payable	PERFECT PRINTZ LLC	4,968.01
Open	NBAZ - Warrant Clearing Account	Check	1065217	05/15/2018	Accounts Payable	PIMA COUNTY MEDICAL	2,300.00
Open	NBAZ - Warrant Clearing Account	Check	1065218	05/15/2018	Accounts Payable	PITNEY BOWES	77.31
Open	NBAZ - Warrant Clearing Account	Check	1065219	05/15/2018	Accounts Payable	PRAXAIR DISTRIBUTION INC	396.00
Open	NBAZ - Warrant Clearing Account	Check	1065220	05/15/2018	Accounts Payable	PREMIER DRY CLEANING	48.50
Open	NBAZ - Warrant Clearing Account	Check	1065221	05/15/2018	Accounts Payable	QUALITY CARQUEST	137.73
Open	NBAZ - Warrant Clearing Account	Check	1065222	05/15/2018	Accounts Payable	QUILL CORP	5,586.11
Open	NBAZ - Warrant Clearing Account	Check	1065223	05/15/2018	Accounts Payable	RALPH JOHNSON MEMORIAL RODEO	300.00
Open	NBAZ - Warrant Clearing Account	Check	1065224	05/15/2018	Accounts Payable	REDW LLC	1,425.00
Open	NBAZ - Warrant Clearing Account	Check	1065225	05/15/2018	Accounts Payable	RELIABLE BACKGROUND SCREENING	50.00
Open	NBAZ - Warrant Clearing Account	Check	1065226	05/15/2018	Accounts Payable	RICOH USA INC	157.83
Open	NBAZ - Warrant Clearing Account	Check	1065227	05/15/2018	Accounts Payable	RIGGS ELLSWORTH & PORTER PLC	225.50
Open	NBAZ - Warrant Clearing Account	Check	1065228	05/15/2018	Accounts Payable	RUSH TRUCK CENTER	1,809.37
Open	NBAZ - Warrant Clearing Account	Check	1065229	05/15/2018	Accounts Payable	SAFEWAY INC	221.37
Open	NBAZ - Warrant Clearing Account	Check	1065230	05/15/2018	Accounts Payable	SANDERS UNIFIED SCHOOL DISTRICT	325.00
Open	NBAZ - Warrant Clearing Account	Check	1065231	05/15/2018	Accounts Payable	SANDOVAL, PATRICK J	66.13

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065232	05/15/2018	Accounts Payable	SECURUS TECHNOLOGIES INC	1,185.54
Open	NBAZ - Warrant Clearing Account	Check	1065233	05/15/2018	Accounts Payable	SHIRLEY, JOE Junior	161.32
Open	NBAZ - Warrant Clearing Account	Check	1065234	05/15/2018	Accounts Payable	SIERRA PROPANE	159.21
Open	NBAZ - Warrant Clearing Account	Check	1065235	05/15/2018	Accounts Payable	SLADE, BRENT J	110.00
Open	NBAZ - Warrant Clearing Account	Check	1065236	05/15/2018	Accounts Payable	SMALLEY, DEBRA STUART	535.00
Open	NBAZ - Warrant Clearing Account	Check	1065237	05/15/2018	Accounts Payable	SMITH, ANASTASIA VICTORIA	872.00
Open	NBAZ - Warrant Clearing Account	Check	1065238	05/15/2018	Accounts Payable	SOUTHEAST AZ AREA HEALTH EDUCATION CENTER I	313.47
Open	NBAZ - Warrant Clearing Account	Check	1065239	05/15/2018	Accounts Payable	SPARKLETT'S WATER	49.08
Open	NBAZ - Warrant Clearing Account	Check	1065240	05/15/2018	Accounts Payable	SPEEDY SALES AND SERVICE	1,276.00
Open	NBAZ - Warrant Clearing Account	Check	1065241	05/15/2018	Accounts Payable	ST JOHNS CITY	1,306.99
Open	NBAZ - Warrant Clearing Account	Check	1065242	05/15/2018	Accounts Payable	ST JOHNS EMERGENCY SERVICES	1,453.31
Open	NBAZ - Warrant Clearing Account	Check	1065243	05/15/2018	Accounts Payable	STANFORD GENERAL STORE LLC	45.00
Open	NBAZ - Warrant Clearing Account	Check	1065244	05/15/2018	Accounts Payable	SUPERSTITION HARLEY DAVIDSON	491.01
Open	NBAZ - Warrant Clearing Account	Check	1065245	05/15/2018	Accounts Payable	SWEETLANDS COMPLETE AUTO	968.46
Open	NBAZ - Warrant Clearing Account	Check	1065246	05/15/2018	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	385.98
Open	NBAZ - Warrant Clearing Account	Check	1065247	05/15/2018	Accounts Payable	TAYLOR LAW OFFICE PC	55.00
Open	NBAZ - Warrant Clearing Account	Check	1065248	05/15/2018	Accounts Payable	THE BANCORP BANK	105,138.60
Open	NBAZ - Warrant Clearing Account	Check	1065249	05/15/2018	Accounts Payable	THE POUR STATION	847.50
Open	NBAZ - Warrant Clearing Account	Check	1065250	05/15/2018	Accounts Payable	THE UNIVERSITY OF ARIZONA	6,250.00
Open	NBAZ - Warrant Clearing Account	Check	1065251	05/15/2018	Accounts Payable	THOMAS, JEREL	26.00
Open	NBAZ - Warrant Clearing Account	Check	1065252	05/15/2018	Accounts Payable	THOMAS, WARREN	38.94
Open	NBAZ - Warrant Clearing Account	Check	1065253	05/15/2018	Accounts Payable	THOMSON REUTERS WEST	867.60
Open	NBAZ - Warrant Clearing Account	Check	1065254	05/15/2018	Accounts Payable	TJP COMMUNICATIONS	2,608.71
Open	NBAZ - Warrant Clearing Account	Check	1065255	05/15/2018	Accounts Payable	TOWN OF EAGAR	185.37
Open	NBAZ - Warrant Clearing Account	Check	1065256	05/15/2018	Accounts Payable	TOWN OF EAGAR	1,750.00
Open	NBAZ - Warrant Clearing Account	Check	1065257	05/15/2018	Accounts Payable	TOWN OF SPRINGERVILLE	103.76
Open	NBAZ - Warrant Clearing Account	Check	1065258	05/15/2018	Accounts Payable	TRUCK PRO DBA AZ BRAKE & CLUTCH SUPPLY	266.77
Open	NBAZ - Warrant Clearing Account	Check	1065259	05/15/2018	Accounts Payable	UNIFIRST CORPORATION	76.54
Open	NBAZ - Warrant Clearing Account	Check	1065260	05/15/2018	Accounts Payable	UNIFORM ADVANTAGE	623.76
Open	NBAZ - Warrant Clearing Account	Check	1065261	05/15/2018	Accounts Payable	US POSTMASTER	126.00
Open	NBAZ - Warrant Clearing Account	Check	1065262	05/15/2018	Accounts Payable	US POSTMASTER	76.00
Open	NBAZ - Warrant Clearing Account	Check	1065263	05/15/2018	Accounts Payable	US POSTMASTER	1,500.00
Open	NBAZ - Warrant Clearing Account	Check	1065264	05/15/2018	Accounts Payable	VALLEY AUTO PARTS	1,860.67
Open	NBAZ - Warrant Clearing Account	Check	1065265	05/15/2018	Accounts Payable	VAN DEVOORDE, JUDY	367.50
Open	NBAZ - Warrant Clearing Account	Check	1065266	05/15/2018	Accounts Payable	VERIZON WIRELESS	1,308.01
Open	NBAZ - Warrant Clearing Account	Check	1065267	05/15/2018	Accounts Payable	WALKER, VERLYN DEAN	39.00
Open	NBAZ - Warrant Clearing Account	Check	1065268	05/15/2018	Accounts Payable	WHITE MOUNTAIN AMBULANCE SERVICE INC	680.47
Open	NBAZ - Warrant Clearing Account	Check	1065269	05/15/2018	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	79.80
Open	NBAZ - Warrant Clearing Account	Check	1065270	05/15/2018	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	565.75
Open	NBAZ - Warrant Clearing Account	Check	1065271	05/15/2018	Accounts Payable	WHITING, GARRET LEE	332.24
Open	NBAZ - Warrant Clearing Account	Check	1065272	05/15/2018	Accounts Payable	WILKINS, TAMMI JO	46.08
Open	NBAZ - Warrant Clearing Account	Check	1065273	05/15/2018	Accounts Payable	WOODLAND BUILDING CENTER	12,452.81
Open	NBAZ - Warrant Clearing Account	Check	1065274	05/15/2018	Accounts Payable	WRIGHT EXPRESS FSC	3,556.87
Open	NBAZ - Warrant Clearing Account	Check	1065275	05/15/2018	Accounts Payable	YELLOWHORSE, JAY	1,490.47

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065276	05/15/2018	Accounts Payable	YOUNGS FUTURE TIRE	1,253.18
Open	NBAZ - Warrant Clearing Account	Check	1065277	05/17/2018	Accounts Payable	AZ DEPT OF REVENUE	925.45
Open	NBAZ - Warrant Clearing Account	Check	1065278	05/23/2018	Accounts Payable	4IMPRINT	3,612.64
Open	NBAZ - Warrant Clearing Account	Check	1065279	05/23/2018	Accounts Payable	ADVANCED RECONSTRUCTIVE SURGICAL ASSOCIAT	51.58
Open	NBAZ - Warrant Clearing Account	Check	1065280	05/23/2018	Accounts Payable	ALSCO INC	339.10
Open	NBAZ - Warrant Clearing Account	Check	1065281	05/23/2018	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	1,258.36
Open	NBAZ - Warrant Clearing Account	Check	1065282	05/23/2018	Accounts Payable	AMAZON COM INC	1,054.44
Open	NBAZ - Warrant Clearing Account	Check	1065283	05/23/2018	Accounts Payable	AMIGO CHEVROLET	3,067.12
Open	NBAZ - Warrant Clearing Account	Check	1065284	05/23/2018	Accounts Payable	ANDA INC	121.56
Open	NBAZ - Warrant Clearing Account	Check	1065285	05/23/2018	Accounts Payable	APACHE COUNTY	25.46
Open	NBAZ - Warrant Clearing Account	Check	1065286	05/23/2018	Accounts Payable	APACHE COUNTY 4-H LEADERS COUNCIL	1,000.00
Open	NBAZ - Warrant Clearing Account	Check	1065287	05/23/2018	Accounts Payable	APPLEGATE, TAMARA WILHELM	21.26
Open	NBAZ - Warrant Clearing Account	Check	1065288	05/23/2018	Accounts Payable	ASPEN TIRE & OIL	256.58
Open	NBAZ - Warrant Clearing Account	Check	1065289	05/23/2018	Accounts Payable	AVAYA COMMUNICATIONS	1,603.62
Open	NBAZ - Warrant Clearing Account	Check	1065290	05/23/2018	Accounts Payable	AZ DEPT OF CORRECTIONS	135.00
Open	NBAZ - Warrant Clearing Account	Check	1065291	05/23/2018	Accounts Payable	AZ DEPT OF HEALTH SERVICES	561.00
Open	NBAZ - Warrant Clearing Account	Check	1065292	05/23/2018	Accounts Payable	AZ DEPT OF PUBLIC SAFETY	134.00
Open	NBAZ - Warrant Clearing Account	Check	1065293	05/23/2018	Accounts Payable	AZ SUPREME COURT	275.00
Open	NBAZ - Warrant Clearing Account	Check	1065294	05/23/2018	Accounts Payable	BASHAS' CORPORATE OFFICE	101.65
Open	NBAZ - Warrant Clearing Account	Check	1065295	05/23/2018	Accounts Payable	BAUMAN HOME AND AUTO INC	813.22
Open	NBAZ - Warrant Clearing Account	Check	1065296	05/23/2018	Accounts Payable	BEGAY, SARAH MAE	190.00
Open	NBAZ - Warrant Clearing Account	Check	1065297	05/23/2018	Accounts Payable	BILLS DISCOUNT AUTO PARTS (NAPA)	2,406.54
Open	NBAZ - Warrant Clearing Account	Check	1065298	05/23/2018	Accounts Payable	BLACK DIAMOND AUTO GLASS II	163.19
Open	NBAZ - Warrant Clearing Account	Check	1065299	05/23/2018	Accounts Payable	BLUEYES, KELLY RENE	384.92
Open	NBAZ - Warrant Clearing Account	Check	1065300	05/23/2018	Accounts Payable	BOOT BARN	487.01
Open	NBAZ - Warrant Clearing Account	Check	1065301	05/23/2018	Accounts Payable	BOWMAN, GLORIA	231.88
Open	NBAZ - Warrant Clearing Account	Check	1065302	05/23/2018	Accounts Payable	BRADCO	20,496.59
Open	NBAZ - Warrant Clearing Account	Check	1065303	05/23/2018	Accounts Payable	BRIDES AUTO CENTER	212.86
Open	NBAZ - Warrant Clearing Account	Check	1065304	05/23/2018	Accounts Payable	CASTILLO, ANNABELLE	436.92
Open	NBAZ - Warrant Clearing Account	Check	1065305	05/23/2018	Accounts Payable	CASTILLO, MAYRA E	20.00
Open	NBAZ - Warrant Clearing Account	Check	1065306	05/23/2018	Accounts Payable	CDW GOVERNMENT LLC	1,301.18
Open	NBAZ - Warrant Clearing Account	Check	1065307	05/23/2018	Accounts Payable	CELLULAR ONE NE AZ	855.23
Open	NBAZ - Warrant Clearing Account	Check	1065308	05/23/2018	Accounts Payable	CENTRAL ARIZONA SUPPLY	27.59
Open	NBAZ - Warrant Clearing Account	Check	1065309	05/23/2018	Accounts Payable	COLEMAN, DANIELLE	643.28
Open	NBAZ - Warrant Clearing Account	Check	1065310	05/23/2018	Accounts Payable	CONNEY SAFETY PRODUCTS	231.99
Open	NBAZ - Warrant Clearing Account	Check	1065311	05/23/2018	Accounts Payable	CONSOLIDATED ELECTRICAL DISTRIBUTORS	3,534.25
Open	NBAZ - Warrant Clearing Account	Check	1065312	05/23/2018	Accounts Payable	CORONADO LAW FIRM PLLC	5,363.00
Open	NBAZ - Warrant Clearing Account	Check	1065313	05/23/2018	Accounts Payable	COURTESY CHEVROLET	34,748.23
Open	NBAZ - Warrant Clearing Account	Check	1065314	05/23/2018	Accounts Payable	CRESCENT ELECTRIC SUPPLY CO	510.94
Open	NBAZ - Warrant Clearing Account	Check	1065315	05/23/2018	Accounts Payable	CRISS CANDELARIA LAW OFFICE	71.50
Open	NBAZ - Warrant Clearing Account	Check	1065316	05/23/2018	Accounts Payable	CZARNYSZKA, SUEANNE K	20.79
Open	NBAZ - Warrant Clearing Account	Check	1065317	05/23/2018	Accounts Payable	DAN BROOKS SURVEYING LLC	8,910.00
Open	NBAZ - Warrant Clearing Account	Check	1065318	05/23/2018	Accounts Payable	DEDMAN, JOSEPH Junior	26.00
Open	NBAZ - Warrant Clearing Account	Check	1065319	05/23/2018	Accounts Payable	DELL COMPUTER CORPORATION	28.24

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065320	05/23/2018	Accounts Payable	DIAMOND MEDICAL SUPPLY	362.49
Open	NBAZ - Warrant Clearing Account	Check	1065321	05/23/2018	Accounts Payable	DOYLES AUTO BODY INC	1,493.70
Open	NBAZ - Warrant Clearing Account	Check	1065322	05/23/2018	Accounts Payable	DURHAM COMMUNICATIONS INC	319.00
Open	NBAZ - Warrant Clearing Account	Check	1065323	05/23/2018	Accounts Payable	EAGAR, BRANNON	93.00
Open	NBAZ - Warrant Clearing Account	Check	1065324	05/23/2018	Accounts Payable	EL CUPIDOS EXPRESS	34.82
Open	NBAZ - Warrant Clearing Account	Check	1065325	05/23/2018	Accounts Payable	EMBASSY SUITES	449.16
Open	NBAZ - Warrant Clearing Account	Check	1065326	05/23/2018	Accounts Payable	EMPIRE MACHINERY	9,484.54
Open	NBAZ - Warrant Clearing Account	Check	1065327	05/23/2018	Accounts Payable	ERHART, ANNA COLETTE	88.57
Open	NBAZ - Warrant Clearing Account	Check	1065328	05/23/2018	Accounts Payable	ERNIES FIRE EXTINGUISHER	1,560.00
Open	NBAZ - Warrant Clearing Account	Check	1065329	05/23/2018	Accounts Payable	ESCUJILLA INTERIORS	200.00
Open	NBAZ - Warrant Clearing Account	Check	1065330	05/23/2018	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	1,138.96
Open	NBAZ - Warrant Clearing Account	Check	1065331	05/23/2018	Accounts Payable	FREEDOM PAPER	296.00
Open	NBAZ - Warrant Clearing Account	Check	1065332	05/23/2018	Accounts Payable	FRITSCH, JOHN E	318.75
Open	NBAZ - Warrant Clearing Account	Check	1065333	05/23/2018	Accounts Payable	FRONTIER	68.22
Open	NBAZ - Warrant Clearing Account	Check	1065334	05/23/2018	Accounts Payable	FRONTIER	154.11
Open	NBAZ - Warrant Clearing Account	Check	1065335	05/23/2018	Accounts Payable	FRONTIER	155.56
Open	NBAZ - Warrant Clearing Account	Check	1065336	05/23/2018	Accounts Payable	FRONTIER	213.11
Open	NBAZ - Warrant Clearing Account	Check	1065337	05/23/2018	Accounts Payable	FRONTIER	162.80
Open	NBAZ - Warrant Clearing Account	Check	1065338	05/23/2018	Accounts Payable	FRONTIER	184.50
Open	NBAZ - Warrant Clearing Account	Check	1065339	05/23/2018	Accounts Payable	FRONTIER	149.36
Open	NBAZ - Warrant Clearing Account	Check	1065340	05/23/2018	Accounts Payable	FRONTIER	56.79
Open	NBAZ - Warrant Clearing Account	Check	1065341	05/23/2018	Accounts Payable	FRONTIER	134.33
Open	NBAZ - Warrant Clearing Account	Check	1065342	05/23/2018	Accounts Payable	FRONTIER	433.78
Open	NBAZ - Warrant Clearing Account	Check	1065343	05/23/2018	Accounts Payable	FRONTIER	951.15
Open	NBAZ - Warrant Clearing Account	Check	1065344	05/23/2018	Accounts Payable	FRONTIER	366.18
Open	NBAZ - Warrant Clearing Account	Check	1065345	05/23/2018	Accounts Payable	FRONTIER	267.13
Open	NBAZ - Warrant Clearing Account	Check	1065346	05/23/2018	Accounts Payable	FRONTIER	101.54
Open	NBAZ - Warrant Clearing Account	Check	1065347	05/23/2018	Accounts Payable	FRONTIER	4,510.14
Open	NBAZ - Warrant Clearing Account	Check	1065348	05/23/2018	Accounts Payable	FRONTIER	100.87
Open	NBAZ - Warrant Clearing Account	Check	1065349	05/23/2018	Accounts Payable	FRONTIER	830.96
Open	NBAZ - Warrant Clearing Account	Check	1065350	05/23/2018	Accounts Payable	FRONTIER	745.94
Open	NBAZ - Warrant Clearing Account	Check	1065351	05/23/2018	Accounts Payable	FRONTIER	133.20
Open	NBAZ - Warrant Clearing Account	Check	1065352	05/23/2018	Accounts Payable	FRONTIER	5.08
Open	NBAZ - Warrant Clearing Account	Check	1065353	05/23/2018	Accounts Payable	FRONTIER	21.29
Open	NBAZ - Warrant Clearing Account	Check	1065354	05/23/2018	Accounts Payable	FRONTIER	25.48
Open	NBAZ - Warrant Clearing Account	Check	1065355	05/23/2018	Accounts Payable	GALL'S INC	675.46
Open	NBAZ - Warrant Clearing Account	Check	1065356	05/23/2018	Accounts Payable	GALLUP LUMBER & SUPPLY	229.98
Open	NBAZ - Warrant Clearing Account	Check	1065357	05/23/2018	Accounts Payable	GALLUP WATER WORKS	43.00
Open	NBAZ - Warrant Clearing Account	Check	1065358	05/23/2018	Accounts Payable	GOLIGHTLY TIRE	4,241.40
Open	NBAZ - Warrant Clearing Account	Check	1065359	05/23/2018	Accounts Payable	GREER, YVETTE L	115.41
Open	NBAZ - Warrant Clearing Account	Check	1065360	05/23/2018	Accounts Payable	H & C STARTER AND ALTERNATOR	225.00
Open	NBAZ - Warrant Clearing Account	Check	1065361	05/23/2018	Accounts Payable	HIGH COUNTRY SIGNS LLC	147.00
Open	NBAZ - Warrant Clearing Account	Check	1065362	05/23/2018	Accounts Payable	HIGH DESERT CYCLES	322.95
Open	NBAZ - Warrant Clearing Account	Check	1065363	05/23/2018	Accounts Payable	HILL AZ GROCERY STORE	416.98

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065364	05/23/2018	Accounts Payable	HILL AZ GROCERY STORE	259.02
Open	NBAZ - Warrant Clearing Account	Check	1065365	05/23/2018	Accounts Payable	HOME DEPOT	1,895.66
Open	NBAZ - Warrant Clearing Account	Check	1065366	05/23/2018	Accounts Payable	HUGHES SUPPLY INC (LAKESIDE)	404.17
Open	NBAZ - Warrant Clearing Account	Check	1065367	05/23/2018	Accounts Payable	INDEED INC	1,500.00
Open	NBAZ - Warrant Clearing Account	Check	1065368	05/23/2018	Accounts Payable	JOHNSTONE SUPPLY	62.93
Open	NBAZ - Warrant Clearing Account	Check	1065369	05/23/2018	Accounts Payable	JONES, DENNISE L	251.25
Open	NBAZ - Warrant Clearing Account	Check	1065370	05/23/2018	Accounts Payable	KETTLE EMBROIDERY LLC	45.00
Open	NBAZ - Warrant Clearing Account	Check	1065371	05/23/2018	Accounts Payable	KIRK, TOMMY	210.80
Open	NBAZ - Warrant Clearing Account	Check	1065372	05/23/2018	Accounts Payable	KONICA MINOLTA	97.33
Open	NBAZ - Warrant Clearing Account	Check	1065373	05/23/2018	Accounts Payable	LANGUAGE LINE SERVICES INC	18.05
Open	NBAZ - Warrant Clearing Account	Check	1065374	05/23/2018	Accounts Payable	LEHIGH OUTFITTERS LLC	189.06
Open	NBAZ - Warrant Clearing Account	Check	1065375	05/23/2018	Accounts Payable	LUPTON CHAPTER	500.00
Open	NBAZ - Warrant Clearing Account	Check	1065376	05/23/2018	Accounts Payable	LYNCH, WAYNE	183.60
Open	NBAZ - Warrant Clearing Account	Check	1065377	05/23/2018	Accounts Payable	MACKENZIE, ROBERT ANDREW	80.40
Open	NBAZ - Warrant Clearing Account	Check	1065378	05/23/2018	Accounts Payable	MORGAN, DIANA M	4.91
Open	NBAZ - Warrant Clearing Account	Check	1065379	05/23/2018	Accounts Payable	NACOG	11,564.00
Open	NBAZ - Warrant Clearing Account	Check	1065380	05/23/2018	Accounts Payable	NATIONAL BUSINESS FURNITURE	1,639.89
Open	NBAZ - Warrant Clearing Account	Check	1065381	05/23/2018	Accounts Payable	NAVAJO SANITATION INC	123.85
Open	NBAZ - Warrant Clearing Account	Check	1065382	05/23/2018	Accounts Payable	NAVAJO TRACTOR SALES INC	782.77
Open	NBAZ - Warrant Clearing Account	Check	1065383	05/23/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	297.76
Open	NBAZ - Warrant Clearing Account	Check	1065384	05/23/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	247.19
Open	NBAZ - Warrant Clearing Account	Check	1065385	05/23/2018	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	3,038.77
Open	NBAZ - Warrant Clearing Account	Check	1065386	05/23/2018	Accounts Payable	NAVAJO WESTERNERS	25.17
Open	NBAZ - Warrant Clearing Account	Check	1065387	05/23/2018	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	3,698.56
Open	NBAZ - Warrant Clearing Account	Check	1065388	05/23/2018	Accounts Payable	NICHOLSON, JULIE ANN	55.83
Open	NBAZ - Warrant Clearing Account	Check	1065389	05/23/2018	Accounts Payable	NIELSON, DALE P	48.50
Open	NBAZ - Warrant Clearing Account	Check	1065390	05/23/2018	Accounts Payable	NOEL'S INC	274.62
Open	NBAZ - Warrant Clearing Account	Check	1065391	05/23/2018	Accounts Payable	NORCHEM DRUG TESTING LABORATORY	1,472.10
Open	NBAZ - Warrant Clearing Account	Check	1065392	05/23/2018	Accounts Payable	NOTAH, ANTONY C	75.26
Open	NBAZ - Warrant Clearing Account	Check	1065393	05/23/2018	Accounts Payable	OFFICE DEPOT	1,261.55
Open	NBAZ - Warrant Clearing Account	Check	1065394	05/23/2018	Accounts Payable	ONEIL PRINTING INC	11,139.63
Open	NBAZ - Warrant Clearing Account	Check	1065395	05/23/2018	Accounts Payable	OVERDRIVE INC	312.47
Open	NBAZ - Warrant Clearing Account	Check	1065396	05/23/2018	Accounts Payable	PABLO'S UPHOLSTERY & SUPPLIES	285.00
Open	NBAZ - Warrant Clearing Account	Check	1065397	05/23/2018	Accounts Payable	PACIFIC PONDEROSA CO INC	1,529.12
Open	NBAZ - Warrant Clearing Account	Check	1065398	05/23/2018	Accounts Payable	PAGE STEEL	239.11
Open	NBAZ - Warrant Clearing Account	Check	1065399	05/23/2018	Accounts Payable	PATTERSON, RYAN N	399.99
Open	NBAZ - Warrant Clearing Account	Check	1065400	05/23/2018	Accounts Payable	PENROD, KIMBERLY K	178.76
Open	NBAZ - Warrant Clearing Account	Check	1065401	05/23/2018	Accounts Payable	PERFECT PRINTZ LLC	300.55
Open	NBAZ - Warrant Clearing Account	Check	1065402	05/23/2018	Accounts Payable	PERKINS, CEPHAS ALLAN	635.06
Open	NBAZ - Warrant Clearing Account	Check	1065403	05/23/2018	Accounts Payable	PITNEY BOWES	127.19
Open	NBAZ - Warrant Clearing Account	Check	1065404	05/23/2018	Accounts Payable	PITNEY BOWES RESERVE ACCOUNT	5,000.00
Open	NBAZ - Warrant Clearing Account	Check	1065405	05/23/2018	Accounts Payable	PRIORITY DISPATCH	365.00
Open	NBAZ - Warrant Clearing Account	Check	1065406	05/23/2018	Accounts Payable	PRO PETROLEUM	20,346.76
Open	NBAZ - Warrant Clearing Account	Check	1065407	05/23/2018	Accounts Payable	QUALITY READY MIX INC	8,526.77

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065408	05/23/2018	Accounts Payable	QUILL CORP	9,735.04
Open	NBAZ - Warrant Clearing Account	Check	1065409	05/23/2018	Accounts Payable	RC OWENS CONSTRUCTION	8,925.00
Open	NBAZ - Warrant Clearing Account	Check	1065410	05/23/2018	Accounts Payable	RDO EQUIPMENT CO	478.52
Open	NBAZ - Warrant Clearing Account	Check	1065411	05/23/2018	Accounts Payable	RELIABLE BACKGROUND SCREENING	790.00
Open	NBAZ - Warrant Clearing Account	Check	1065412	05/23/2018	Accounts Payable	REST UR RUMP	1,200.00
Open	NBAZ - Warrant Clearing Account	Check	1065413	05/23/2018	Accounts Payable	RICHARDS, DUANE M	750.00
Open	NBAZ - Warrant Clearing Account	Check	1065414	05/23/2018	Accounts Payable	RIGG LAW FIRM PLLC	2,711.50
Open	NBAZ - Warrant Clearing Account	Check	1065415	05/23/2018	Accounts Payable	REDACTED	116.00
Open	NBAZ - Warrant Clearing Account	Check	1065416	05/23/2018	Accounts Payable	ROBB, DONALD EDWIN	253.55
Open	NBAZ - Warrant Clearing Account	Check	1065417	05/23/2018	Accounts Payable	ROMERO, ANGELA C	63.57
Open	NBAZ - Warrant Clearing Account	Check	1065418	05/23/2018	Accounts Payable	RUSH TRUCK CENTER	603.91
Open	NBAZ - Warrant Clearing Account	Check	1065419	05/23/2018	Accounts Payable	SAFELITE FULFILLMENT INC	79.90
Open	NBAZ - Warrant Clearing Account	Check	1065420	05/23/2018	Accounts Payable	SAFETY KLEEN	373.74
Open	NBAZ - Warrant Clearing Account	Check	1065421	05/23/2018	Accounts Payable	SAFEWAY INC	318.85
Open	NBAZ - Warrant Clearing Account	Check	1065422	05/23/2018	Accounts Payable	SALT LAKE CITY PUBLIC LIBRARY	18.95
Open	NBAZ - Warrant Clearing Account	Check	1065423	05/23/2018	Accounts Payable	SANDOVAL, PATRICK J	1,608.43
Open	NBAZ - Warrant Clearing Account	Check	1065424	05/23/2018	Accounts Payable	SEAN P WILSON MD	100.00
Open	NBAZ - Warrant Clearing Account	Check	1065425	05/23/2018	Accounts Payable	SECURUS TECHNOLOGIES INC	1,260.74
Open	NBAZ - Warrant Clearing Account	Check	1065426	05/23/2018	Accounts Payable	SENTRY FIRE AND WELDING SUPPLY INC	75.93
Open	NBAZ - Warrant Clearing Account	Check	1065427	05/23/2018	Accounts Payable	SHELL OIL	1,941.14
Open	NBAZ - Warrant Clearing Account	Check	1065428	05/23/2018	Accounts Payable	SHERWIN-WILLIAMS	306.74
Open	NBAZ - Warrant Clearing Account	Check	1065429	05/23/2018	Accounts Payable	SIERRA PROPANE	939.63
Open	NBAZ - Warrant Clearing Account	Check	1065430	05/23/2018	Accounts Payable	SLOAN, TERRIE J	107.98
Open	NBAZ - Warrant Clearing Account	Check	1065431	05/23/2018	Accounts Payable	STANLEY SECURITY SOLUTIONS INC	1,117.03
Open	NBAZ - Warrant Clearing Account	Check	1065432	05/23/2018	Accounts Payable	STRAND, RYAN S	196.21
Open	NBAZ - Warrant Clearing Account	Check	1065433	05/23/2018	Accounts Payable	SUMMIT HEALTHCARE MEDICAL ASSOCIATES	300.00
Open	NBAZ - Warrant Clearing Account	Check	1065434	05/23/2018	Accounts Payable	SWIETANSKI, DAVID B	196.21
Open	NBAZ - Warrant Clearing Account	Check	1065435	05/23/2018	Accounts Payable	SYMBOL ARTS	264.00
Open	NBAZ - Warrant Clearing Account	Check	1065436	05/23/2018	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	459.82
Open	NBAZ - Warrant Clearing Account	Check	1065437	05/23/2018	Accounts Payable	TECHSOUP GLOBAL	1,920.00
Open	NBAZ - Warrant Clearing Account	Check	1065438	05/23/2018	Accounts Payable	TEEC NOS POS TRADING CO	37.15
Open	NBAZ - Warrant Clearing Account	Check	1065439	05/23/2018	Accounts Payable	THOMPSON, MICHAEL	20.00
Open	NBAZ - Warrant Clearing Account	Check	1065440	05/23/2018	Accounts Payable	THOMSON REUTERS WEST	2,432.30
Open	NBAZ - Warrant Clearing Account	Check	1065441	05/23/2018	Accounts Payable	TIFCO INDUSTRIES	416.73
Open	NBAZ - Warrant Clearing Account	Check	1065442	05/23/2018	Accounts Payable	TJP COMMUNICATIONS	275.00
Open	NBAZ - Warrant Clearing Account	Check	1065443	05/23/2018	Accounts Payable	TSO, THOMAS C	184.12
Open	NBAZ - Warrant Clearing Account	Check	1065444	05/23/2018	Accounts Payable	TSOSIE, BRYAN	85.00
Open	NBAZ - Warrant Clearing Account	Check	1065445	05/23/2018	Accounts Payable	ULINE INC	1,482.75
Open	NBAZ - Warrant Clearing Account	Check	1065446	05/23/2018	Accounts Payable	UNIFIRST CORPORATION	1,604.18
Open	NBAZ - Warrant Clearing Account	Check	1065447	05/23/2018	Accounts Payable	UNITED RENTALS	126.95
Open	NBAZ - Warrant Clearing Account	Check	1065448	05/23/2018	Accounts Payable	UNITED TRUCK AND EQUIPMENT INC	623.28
Open	NBAZ - Warrant Clearing Account	Check	1065449	05/23/2018	Accounts Payable	US DEPARTMENT OF AGRICULTURE	829.00
Open	NBAZ - Warrant Clearing Account	Check	1065450	05/23/2018	Accounts Payable	US POSTMASTER	3.54
Open	NBAZ - Warrant Clearing Account	Check	1065451	05/23/2018	Accounts Payable	US POSTMASTER	1,000.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1065452	05/23/2018	Accounts Payable	VALLEY AUTO PARTS	436.27
Open	NBAZ - Warrant Clearing Account	Check	1065453	05/23/2018	Accounts Payable	VERIZON WIRELESS	6,766.51
Open	NBAZ - Warrant Clearing Account	Check	1065454	05/23/2018	Accounts Payable	WEBGROUP MEDIA LLC	1,632.00
Open	NBAZ - Warrant Clearing Account	Check	1065455	05/23/2018	Accounts Payable	WESTERN DRUG COMPANY	25.00
Open	NBAZ - Warrant Clearing Account	Check	1065456	05/23/2018	Accounts Payable	WHITE, MITCHEL R	350.00
Open	NBAZ - Warrant Clearing Account	Check	1065457	05/23/2018	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	1,205.33
Open	NBAZ - Warrant Clearing Account	Check	1065458	05/23/2018	Accounts Payable	WOODLAND BUILDING CENTER	1,570.38
Open	NBAZ - Warrant Clearing Account	Check	1065459	05/23/2018	Accounts Payable	WRIGHT EXPRESS FSC	691.49
Open	NBAZ - Warrant Clearing Account	Check	1065460	05/23/2018	Accounts Payable	XEROX CORP	216.24
Open	NBAZ - Warrant Clearing Account	Check	1065461	05/23/2018	Accounts Payable	YAVAPAI COUNTY GOVERNMENT	3,100.00

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:

5/23/18



Describe in detail what you want to say to the Board and what action you want the Board to take:

Approval of the minutes dated April 2, 2018 and May 1, 2018, May 2, 2018, and May 15, 2018.

May 4, 2018

BOS Meeting Date Requested 6/5/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

April 2, 2018

Chinle District I Road Yard Administration Building
U.S. Highway 191, mile post 446.9
Chinle, Arizona

Present were: Chairman Alton Joe Shepherd, Vice Chairman Doyel Shamley, Supervisor Joe Shirley, Jr. and County Manager/Clerk of the Board Ryan Patterson.

Chairman Shepherd called to order the Board of Supervisors work session at 11:35 a.m. MST Chinle District I Road Yard Administration Building U.S. Highway 191, mile post 446.9 Chinle, Arizona and welcomed all in attendance.

A discussion was held regarding the possibility of a future quarry in the Navajo Nation portion of District III. Mr. Shirley suggested Mr. Shamley work with chapter officials to help coordinate land use for a quarry.

A discussion was held regarding a future workforce agreement (for the approved Navajo Nation timber sale areas in District III). Mr. Shepherd stated she spoke with the Navajo Nation Chief Justice and she is open to utilizing the program and partnership. Mr. Shirley stated the forest on the Navajo Nation needs to be thinned and we need to reach out to the Navajo Nation judges and J. P's to utilize community service to get the firewood to help the people. Mr. Shamley stated this project could create jobs and wants to explore wood cutting on the reservation. Mr. Shepherd requested Bruce Greco present information on the timber programs. Mr. Shirley stated he would also like Mr. Greco to present at the next work session. Mr. Shamley stated he will have Mr. Greco put a presentation together. Mr. Shamley stated Bruce has tons of data on water flow and other timber related issues. Mr. Shamley stated also a letter from the whole Board would be beneficial since it would carry more weight and stated the county manager could write a letter to prioritize NEPA issues which would be helpful. Mr. Patterson stated he will write the letter.

A discussion was held regarding the Sanders (and associated subdivision) water supply - addressing contamination. Mr. Shamley stated the water contamination issue is critical for the safety for schools and the community. A discussion was held regarding the water supply in Sanders and stated it would be a good idea to invite Windsong Water, Mr. Smith to the next work session. Mr. Shamley stated this issue would be good for the next work session.

A discussion was held on the Trump Infrastructure. Gabriel Freeland and Gil Arviso, District II staff, provided an overview of their interpretation of the 1.5 trillion Trump infrastructure as was also discussed at NACO. Mr. Arviso stated the grants will be an 80% - 20% split with 80% being county responsibility, but 20% is better than the full 100%. Chairman Shepherd stated CSA needs to develop a position to help support the counties and have an item on the next work session to develop a list of projects.

A discussion was held on the I-40 corridor and the possibility of developing a gaming enterprise truck stop and the possible natural gas availability. Mr. Shamley stated there is the possibility if a funding source from the natural gas trucks that will be beating up the roads so there needs to be

something coming back to Apache County from these companies for the damages to our roads. Mr. Shirley stated there is a need for broadband to be expanded.

Mr. Patterson presented information on the County Budget/Health insurance rates. Mr. Patterson asked how the Board would like to set up the budget meetings. Mr. Shamley stated meeting at the County Annex in St. Johns with the any elected officials that wanted to meet would be best. Mr. Shirley stated we need to bring friends of the county like CSA to the table to start the dialog for the budget goals. Mr. Patterson stated the Finance office will be meeting with the departments and elected officials over the next two weeks and any department that wants to meet with the Board we will move forward scheduling that meeting. Chairman Shepherd stated the budget is pretty hard lined but whoever wants to meet that can be set up. Mr. Patterson stated insurance rates are going up 10% and an agenda item in May will address how that is to be handled. Mr. Shamley stated there will be updates coming in from the legislature, so things may change moving forward and is hopeful there will be good news coming for the county. Ferrin Crosby, County Engineer provided an update on the current and proposed HURF budget. A discussion was held regarding the insurance trust and how it was initially established.

Mr. Patterson presented information on a proposed levy limit override time line. Angela Romeo, County Election Director, provided a timeline for important dates if the Board decided to move forward with an override election. Mr. Shepherd stated he felt there is a need for an override election. Mr. Patterson stated the informational pamphlet would indicate what the funds would be used for; last override the funds were used for annual operating budget t, purchase and repair county facilities and provide adequate county service levels. Mr. Patterson stated the language for the pamphlet can be what the Board chooses and moving forward, if the Board gave direction, we would work with the County Attorney's Office to find counsel to provide the language and necessary documents. Mr. Patterson stated in the past the county has utilized Fred Rosenfeld's law firm who does this type of work, but the Board would decide what the funds would be used for. Mr. Shamley stated he appreciated the timeline and the information and asked if an agenda item is required to move forward. Mr. Patterson stated today is information only, no action can be taken, a special meeting would need to be called to move forward. Ms. Romero stated she works very close with the attorney on the resolutions and making sure all deadlines are met but she needs to remain transparent so once it goes to an actual agenda, she will step back and be a neutral party. Mr. Shirley stated he would like a special bard meeting to address the resolution to consider Board action to address the issue and invite the attorney to provide an update on the legal side, Mr. Shamley stated since the work session agenda was posted the Board would be discussing this issue, the input he has received is abundantly clear; and he agrees with those concerns and he is against this levy limit override. Mr. Shamley stated he wouldn't be doing his job if he didn't bring this out right now that he is against the override. Mr. Shirley asked if those objections were also from Navajo constituents in District III. Mr. Shamley stated yes. Mr. Shepherd stated we are all equal when it comes to being able to cast your vote in this great country and feels this should be presented to the people to decide if they want the override; that is the foundation of democracy. Mr. Shepherd stated the property tax only creates so much revenue and understands Mr. Shamley's stance and leadership, and if it should pass we want to present a transparent, valid question for the voters and possibly bring something that benefits the county as a whole. Mr. Shamley stated he would be happy to contribute data. Mr. Shirley stated he understands Mr. Shamley's position, but he would like to see a levy limit override; every time

a levy limit override is discussed, it is historical that the District III supervisor is against it, but he would like to see this move forward. Mr. Shirley stated this isn't really a board decision, it's the people's decision and there will be those who lobby for it and those like Mr. Shamley who will lobby against it, and after we say our peace, the people decide. Mr. Patterson stated he will move forward with putting together a special meeting.

A discussion was held regarding the reimbursements for medicine man services. Mr. Shirley stated he hadn't had a chance to look into this issue and wanted it deferred to the next work session. Mr. Shirley stated he had some concerns and confusion with the costs and the breakdown of the services. Mr. Shirley stated he wanted to review the services and make them more realistic to what is actually done. Mr. Shirley stated he does not know who put together the breakdown of cost of services, but he would like to look into updating the medicine man services because it seems exceptionally high. Mr. Shirley stated at the next work session he should be more prepared to discuss the services.

A discussion was held regarding coverage of essential public services on Fridays. Mr. Shamley stated this issue was brought up at a call to the public at a board meeting and there may be a need for limited services by the Assessor, Treasurer, Recorder and a few departments that are utilized by title companies, bank, realtors, surveyors and brokers that could benefit from being able to conduct county business on a Friday. Mr. Shamley stated he would like to see those departments available on Fridays and it would not be at any additional cost. A discussion was held regarding the options for staffing on a Friday. Mr. Shirley stated as long as the bottom line is no additional cost he is ok with whatever. Mr. Shepherd stated he adjusts his district work schedule for summer and winter hours and does not see any additional cost. Mr. Shepherd stated we are government and believes we should accommodate the public. Mr. Shirley and Mr. Shepherd stated they would leave the schedule to Manager Patterson to work out what would be best.

A discussion was held regarding updating the website for better customer service. Mr. Shamley stated there are certain questions in each county department that could be put on the website to make it more user friendly. Mr. Shamley stated it is difficult to find ordinances and other documents on the website and we need to make it easier for citizens to find information. Mr. Shepherd stated he has acquired his own webmaster and he tries to link back to the main county website. Mr. Patterson stated IT Director, Ben Dugdale has worked with the departments and there is a "frequently asked questions" on the website and there are issues that have been discovered to help create a more mobile user-friendly website. Mr. Dugdale provided an overview of ideas that could be done to help make the website easier and more efficient for the citizens. R. Shepherd stated a questionnaire might be helpful for the public to provide input to help with the community's needs.

Mr. Shamley presented the item for discussion on developing a plan to rewrite job descriptions, in segments if necessary, by department and office. For example, May is Community Development, June is Engineering, etc. Mr. Shamley stated now that Human Resources is fully staffed this will help in moving forward in getting the job descriptions completed. Stephanie McCarthy, Human Resources Manager, provided an overview of what she is working on for the 250-270 job description that are in need of being re-written. Mr. Shepherd encouraged the

departments to work with Mr. Patterson and Ms. McCarthy to update their department's job descriptions.

A discussion was held on Arizona Tribal State Gaming Compact money. Mr. Shamley stated he submitted a letter on behalf of Apache County and the count is to receive a check in the amount of \$34,456.20. Mr. Shepherd stated he wasn't sure how to use those funds within the county. Mr. Shamley stated he would like this on the next work session to discuss how to utilize the funds.

Mr. Shirley stated he thought the drought concerns such as feed and water for livestock should be on the next work session. Mr. Shepherd stated there is a drought emergency in place on the Navajo Nation right now. Mr. Shamley stated he would like the Board to submit a letter to the Governor for drought emergency we will be facing. Mr. Shepherd requested this item be placed on the next work session. Mr. Patterson stated he will schedule the special meeting on April 17th for the levy limit override, May 1, 2018 will be the budget work session with any elected officials who would like to come meet with the Board and asked if the drought item should be on that agenda. Mr. Shirley stated he would like the drought item placed on the April 17th meeting. Mr. Shamley stated he had drought data to provide for the meeting.

The work session concluded at 2:15 p.m.

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING

May 1, 2018
St. Johns, Arizona

Present were: Chairman Alton Joe Shepherd, Vice Chairman Doyel Shamley and Supervisor Joe Shirley, Jr. also present, County Manager/Clerk of the Board Ryan Patterson and County Attorney Michael Whiting.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:32 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Paul Hancock gave the invocation.

Mike Cirivello led the Pledge of Allegiance

Chairman Shepherd called for the Health District items.

Chris Sexton, Health Director, presented the submission of the clinical services update for the 3rd quarter. No action was needed or taken.

Chris Sexton, Health Director, requested approval of the contract with Stephanie Molinar, RN to provide clinical services as a subcontractor, budgeted for in the FY2017/18 budget. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Public Health Services District meeting, seconded by Mr. Shamley. Vote was unanimous.

Chairman Shepherd called for the Library District item.

SueAn Stradling- Collins, Library Director, requested approval of the completed Strategic Plan for the St. Johns Public Library. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Library District meeting, seconded by Mr. Shamley. Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

Joshua Grace, Arizona State Land Department Range Area Manager, presented information on the Arizona State Land usage and programs. No action was needed or taken.

Shelby Johnson, County Executive Director, United States Department of Agriculture, Farm Service Agency, provided information on drought assistance and other available services. No action was needed or taken.

Chairman Shepherd presented the item following a public hearing, discussion and possible approval of the Apache County Underprivileged Burial Assistance Policy. Mr. Shirley moved to open the public hearing, seconded by Mr. Shamley. Vote was unanimous. There was no one wanting to address the Board during the public hearing. Mr. Shirley moved to close the public hearing, seconded by Mr. Shamley. Vote was unanimous. **Mr. Shirley moved to approve the burial policy, seconded by Mr. Shamley.** Mr. Shamley stated the incorporated towns of Eagar and Springerville don't allow outside entities to operate in their cemeteries. Vote was unanimous.

Devin Brown, Community Development Director, presented the item following a public hearing, discussion and possible adoption of a resolution for a fee waiver policy for the Community Development Department that specifies what types of applications or permits the Board of Supervisors will consider waiving or reducing the fees. **Mr. Shirley moved to open the public hearing, seconded by Mr. Shamley.** Vote was unanimous. There was no one wanting to address the item. **Mr. Shirley moved to close the public hearing, seconded by Mr. Shamley.** Vote was unanimous. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Mr. Shamley thanked Mr. Brown for the work he did on the policy. Vote was unanimous.

RESOLUTION 2018-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE COUNTY, ARIZONA ESTABLISHING A FEE WAIVER POLICY FOR THE COMMUNITY DEVELOPMENT DEPARTMENT

WHEREAS, A.R.S. §11-251.08 and §11-863 authorizes the Board of Supervisors to recover fees for services provided by the Community Development Department;

WHEREAS, the Board has established and set forth criteria which establishes when and under what circumstances the Board may consider and approve requests for full or partial waivers of fees for applications, services, and permits; and

WHEREAS, on May 1, 2018 the Board of Supervisors has conducted a properly noticed public hearing and has determined that it is appropriate to adopt this fee waiver policy;

NOW THEREFORE BE IT RESOLVED BY THE APACHE COUNTY BOARD OF SUPERVISORS THAT:

1. The Board of Supervisors may consider and approve a request for a full or partial waiver of fees when one of the following criteria is demonstrated and met:
 - a. An application that demonstrates a bona-fide community benefit. Evidence of community benefit includes, but is not limited to, projects that:
 - i. are available for use by the general public.
 - ii. meet a public need previously identified or recognized by the Board of Supervisors.
 - iii. would either reduce costs for the general taxpayer or increase tax revenue.
 - b. Applications by non-profit or community-based organizations providing a direct service that is similar to or complimentary to a key county policy goal or direct

- service that the county is typically responsible for providing. E.g. emergency or economic assistance, or basic sustenance needs (emergency food, shelter, etc.)
- c. Permits required as a result of criminal acts perpetrated against the applicant.
 - d. Proposed Comprehensive Plan Amendments or Zoning Ordinance Text Amendments or Zoning Map Amendments when the proposed amendment is in the general public interest rather than for the benefit of a single or restricted class of properties or owners, or is proposed for a specific development permit or other land use permit.
 - e. Permit fees resulting from an enforcement action under the Zoning Ordinance or Building Code, where the violation to be remedied is not the fault of the current property owner.
 - f. Permit fees for the repair or reconstruction of property and structures damaged or destroyed by an act or event that has been declared a disaster or emergency by the Board of Supervisors.
 - g. Applications by persons age 65 or over on a fixed, "very low income" as defined by Housing and Urban Development.
 - i. To qualify, the zoning or building application must be for the person's residence that he or she currently lives in or will live in once it is constructed.
 - h. An application by a government agency.
2. The Apache County Community Development Director has authority to approve a full or partial waiver of fees when one of the following criteria is demonstrated and met:
 - a. Fees collected are for service not performed
 - b. Fees duplicate another fee or charge for a service for which a fee has already been collected.
 - c. Fees incurred due to a process error by county staff.
 3. The Community Development Department shall require persons requesting a fee waiver to provide information and documentation that demonstrates how the project qualifies under the provisions of this policy.

PASSED AND ADOPTED by the Apache County Board of Supervisors at a meeting held this 1st day of May, 2018.

/s/ Alton Joe Shepherd
Chairman, Apache County Board of Supervisors

ATTEST:
s/s Ryan Patterson
Clerk of the Board

APPROVED AS TO FORM:
/s/ Michael Whiting
Apache County Attorney

Mr. Patterson presented the Consent Agenda items A-C. **Mr. Shirley moved approval, Seconded by Mr. Shamley.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between April 3, 2018 and May 1, 2018. Demands are payments made, or to be made, by the County. Payee Amount

APACHE COUNTY HAS 3,308.74 APACHE COUNTY MEDICAL 161,664.45 APACHE COUNTY TAX WITHHOLDING 140,222.81 ASRS LEGACY EORP 1,101.84 AZ STATE RETIREMENT SYSTEM 101,658.02 COLONIAL LIFE AND ACCIDENT INS 1,230.54 CORRECTIONS OFFICER RET PLAN 8,007.05 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,239.56 EORP LEGACY 1,288.26 NATIONWIDE RETIREMENT SOL EODCRS 1,030.62 PUBLIC SAFETY PERSONNEL 401 7,616.75 PUBLIC SAFETY SHERIFF RET 38,665.36 SECURITY BENEFIT GROUP 1,480.00 SUPPORT PAYMENT CLEARINGHOUSE 1,738.39 A & E REPROGRAPHICS 1,080.00 AMAZON CAPITAL SERVICES INC (IT DEPT) 1,145.03 APACHE COUNTY 4-H LEADERS COUNCIL 1,300.00 AZ DEPT OF HEALTH SERVICES 2,642.00 AZLGEBT 313,544.25 BILLS DISCOUNT AUTO PARTS (NAPA) 2,189.39 BRADCO 7,108.90 COVEY, JOSHUA T 1,800.00 CURTIS, ROGER STUART 1,370.82 DELL COMPUTER CORPORATION 2,570.80 ELECTION SYSTEMS AND SOFTWARE 49,095.97 FRONTIER 1,773.00 GRAVES PROPANE CO INC 2,907.03 HILLYARD/FLAGSTAFF 1,429.53 HOME DEPOT 1,120.78 HYATT REGENCY ATLANTA 2,290.44 INGRAM LIBRARY SERVICES 1,721.29 INLAND KENWORTH INC (FARMINGTON) 1,828.13 KATHLEEN M MCGUIRE PSY D LLC 2,145.00 MCCOOK BOILER AND PUMP COMPANY 12,914.00 MOORE , ALANE M1,800.00 NATIONAL BANK OF ARIZONA 0127 1,279.27 NATIONAL BANK OF ARIZONA 0085 2,135.40 NATIONAL BANK OF ARIZONA 0202 1,391.28 NATIONAL BANK OF ARIZONA 0285 2,471.23 NATIONS GAS TECHNOLOGIES INC 1,111.69 NAVAJO TRACTOR SALES INC 2,431.36 OFFICE DEPOT 1,275.14 OVERDRIVE INC 3,221.47 POWERLINE TECHNOLOGIES INC 4,180.82 PRO PETROLEUM 16,798.20 PROFORCE LAW ENFORCEMENT 8,461.21 PTS OF AMERICA LLC 1,417.50 QUALITY READY MIX INC 1,241.42 QUILL CORP 2,124.67 RUSH TRUCK CENTER 1,836.46 S R ROBERTS INC 1,462.86 SKY BLUE HVAC LLC 4,517.00 STAPLES CREDIT PLAN 1,601.37 THE AARONS COMPANY LLC 3,000.00 TRINITY SERVICES GROUP INC 14,510.15 TRUCK PRO DBA AZ BRAKE & CLUTCH SUPPLY 1,272.34 VALLEY AUTO PARTS 1,712.96 VERIZON WIRELESS 4,046.42 WOODLAND BUILDING CENTER 3,186.96 WRIGHT EXPRESS FSC 2,170.34 YOUNG, JOSEPH 1,025.46 JAKE ROBBINS and CABINA SIERRA LLC 6,480.00 BACK TO LIFE INC 5,040.00 BI2 TECHNOLOGIES LLC 11,758.00 BLUE HILLS ENVIRONMENTAL 4,696.33 BUBANY LUMBER AND HARDWARE 2,175.22 CONSOLIDATED ELECTRICAL DISTRIBUTORS 2,233.50 COUNTY SUPERVISORS ASSOCIATION OF ARIZONA 5,000.00 FERRELLGAS 1,937.77 GALL'S INC 1,303.83 GOLIGHTLY TIRE 2,236.74 GRAVES PROPANE CO INC 1,357.76 HATCH CONSTRUCTION 2,275.51 LESUEUR ADVANCE AUTOMOTIVE LLC 2,718.18 LOWES HOME CENTERS INC 1,038.71 MOORE LAW FIRM PLLC 1,615.00 NAVAJO TRIBAL UTILITY AUTHORITY 3,514.30 PACIFIC PONDEROSA CO INC 1,340.14 QUILL CORP 2,494.33 SCHIFF, LAURENCE 1,200.00 SECURUS TECHNOLOGIES INC 2,754.00 ST JOHNS CITY 1,313.75 SUN RIDGE SYSTEMS, INC 14,620.00 THE UNIVERSITY OF ARIZONA 6,250.00 ULIBARRI, CHERYL L

1,366.48 VALLEY AUTO PARTS 1,305.16 VERIZON WIRELESS 1,243.87
 WHITING, GARRET LEE 1,952.72 UNIVERSITY OF ARIZONA FOUNDATION
 5,000.00 APACHE COUNTY HSA 3,425.40 APACHE COUNTY MEDICAL 166,071.48
 APACHE COUNTY TAX WITHHOLDING 136,912.34 ASRS LEGACY EORP
 1,101.84 AZ STATE RETIREMENT SYSTEM 100,444.20 COLONIAL LIFE AND
 ACCIDENT INS 1,230.54 CORRECTIONS OFFICER RET PLAN 8,214.96
 CORRECTIONS OFFICER RETIREMENT PLAN 520 5,239.57 EORP LEGACY
 1,288.26 NATIONWIDE RETIREMENT SOL EODCRS 1,030.62 PUBLIC SAFETY
 PERSONNEL 401 7,616.75 PUBLIC SAFETY SHERIFF RET 38,136.76
 SECURITY BENEFIT GROU 1,535.00 SUPPORT PAYMENT CLEARINGHOUSE
 1,738.39 ALLY FINANCIAL 102,040.20 AZ COUNTIES WORKERS COMPENSATION
 PLAN 65,984.58 BAUMAN HOME AND AUTO INC 1,365.74 BRADCO 23,955.13
 BREWER LAW OFFICE PLLC 8,500.00 CENTRAL ARIZONA SUPPLY 1,584.26
 CRESCENT ELECTRIC SUPPLY CO 1,139.22 DIAMOND DRUGS INC 2,539.69
 ELECTION SYSTEMS AND SOFTWARE 4,227.63 EMPIRE MACHINERY 3,903.86
 GOLIGHTLY TIRE 1,075.91 HAMBLIN LAW OFFICE PLC 8,500.00 HIGH COUNTRY
 PROPANE 1,349.91 HILLYARD/FLAGSTAFF 2,003.69 HOME DEPOT 1,260.69
 INGRAM LIBRARY SERVICES 2,220.21 KARPEL COMPUTER SYSTEMS INC
 5,400.00 KTNM RADIO STATION 1,785.00 LAW OFFICE OF DIRK LEGATE PLLC
 8,500.00 NATIONAL BUSINESS FURNITURE 2,417.31 NATIONAL PETROLEUM
 EQUIPMENT 4,026.50 NAVAJO TRIBAL UTILITY AUTHORITY 2,205.71
 NAVAJO TRIBAL UTILITY AUTHORITY 2,615.49 NAVOPACHE ELECTRIC
 COOPERATIVE 18,552.56 ONEIL PRINTING INC 13,000.00 PATTERSON, DANA
 BRYCE 8,500.00 PIMA COUNTY MEDICAL 2,300.00 PITNEY BOWES RESERVE
 ACCOUNT 8,000.00 PRO PETROLEUM 38,747.52 QUILL CORP 3,649.97
 RIM COUNTRY MECHANICAL 1,350.00 RL'S A-1 AUTO BODY SHOP 1,343.16
 SIERRA PROPANE 2,396.30 SPEEDY SALES AND SERVICE 15,897.00 SUMMIT
 EQUIPMENT REPAIR 2,085.61 SWEETLANDS COMPLETE AUTO 7,440.83
 THOMSON REUTERS WEST 3,496.52 TOWERING HOUSE EVENT SERVICES LLC
 1,023.75 US POSTMASTER 1,500.00 VALLEY AUTO PARTS 1,016.26
 VERIZON WIRELESS 1,957.42 WOODLAND BUILDING CENTER 1,020.90
 ADHS AZ HEALTH CARE COST 22,400.00 AZ DEPT OF REVENUE 2,747.11
 BILTMORE PRO PRINT 7,732.86 BILTMORE PRO PRINT 4,232.86 GRAND CANYON
 HARLEY DAVIDSON 26,895.39 NAVAJO TIMES PUBLISHING COMPANY INC
 1,252.13 AMAZON CAPITAL SERVICES INC (IT DEPT) 1,287.42 AVAYA
 COMMUNICATIONS 1,603.62 AZ DEPT OF HEALTH SERVICES 1,118.04
 AZ SUPREME COURT 1,100.00 BEVINGTON, SHANE E 1,485.22 BROWN, BAUER K
 1,485.22 CDW GOVERNMENT LLC 5,840.73 CLARK, ALBERT N 1,485.22
 CREATIVE MULTIMEDIA INC (CMI) 13,140.63 CRESCENT ELECTRIC SUPPLY CO
 1,010.77 DESERT MOUNTAIN CORPORATION 1,094.16 DIAZ, CECILIA 1,270.56
 DISCOUNT TIRE 1,142.31 FRONTIER 4,518.71 FRONTIER 1,261.09
 HANCOCK, PAUL 1,160.15 HATCH CONSTRUCTION 4,200.23 HONSTEIN OIL AND
 DISTRIBUTING LLC 19,867.78 HP2 INC 1,057.86 INGRAM LIBRARY SERVICES
 3,439.30 JCG TECHNOLOGIES INC 4,981.17 LOOMIS 1,343.60 NAVAJO TRIBAL
 UTILITY AUTHORITY 1,814.95 NAVOPACHE ELECTRIC COOPERATIVE 3,551.13
 NORCHEM DRUG TESTING LABORATORY 2,069.85 ONEIL PRINTING INC

5,320.00 PACCAR FINANCIAL CORP 65,838.87 PACIFIC PONDEROSA CO INC
1,835.73 PTS OF AMERICA LLC 1,284.00 QUILL CORP 5,161.09 ROAD MACHINERY
LLC 25,208.23 SECURUS TECHNOLOGIES INC 2,397.07 SWEETLANDS COMPLETE
AUTO3,410.96 TRICKEY, TRAVIS M 1,485.22 UNITED TRUCK AND EQUIPMENT INC
2,652.12 APACHE COUNTY TAX WITHHOLDING 2,097.73 Specific details of the demands
may be requested through the County public record request process. B. Approval of the
minutes dated April 3, 2018, April 17, 2018 and April 19, 2018. County Attorney: C. Request
approval of a settlement agreement with Enrique Perez regarding a \$550 dispute. Vote was
unanimous.

Ben Dugdale, IT Director, requested approval to approve the Support Amendment for the
New World software. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was
unanimous.

Malena Bazurto, Economic Development, District III, requested approval of required
forms to apply for United States Department of Agriculture (USDA) Local Food Production
Grant Application funding opportunity #USDA-AMS-TM0LEPP-G-18-0001, due May 7,
2018. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Robert Mackenzie, Communications Director, requested approval to enter into a thirty (30)
year lease with the United States Forest Service for the Greens Peak communication site. **Mr.
Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Supervisor Shamley requested approval of a resolution declaring a drought emergency exists in
Apache County. Mr. Shamley stated this will assist with obtaining assistance and aid from the
various agencies. **Mr. Shirley moved approval seconded by Mr. Shamley.** Vote was
unanimous.

Resolution No. 2018-08

A RESOLUTION DECLARING A STATE OF EMERGENCY IN SOUTHERN APACHE COUNTY DUE TO EXTREME DROUGHT CONDITIONS, FUEL LOADS, AND WILDFIRE THREATS

WHEREAS, it is the responsibility and within the scope of authority of the Board of Supervisors
of Apache County to exercise powers necessary and proper to protect public safety, health,
promote public prosperity and improve the morals, order, comfort and convenience of the
inhabitants of Apache County pursuant to the provisions of the Constitution of laws of this State;
and

WHEREAS, historically, the Board of Supervisors of Apache County has been periodically
required to exercise those powers necessary and proper to provide for the safety, preserve the
health, promote the prosperity and welfare of the County in appropriate instances; and

WHEREAS, as of April 1, 2018, with no relief since, snow water equivalents within Apache
County are at only 2% of normal over a 30-year average; and

WHEREAS, as of April 1, 2018, with no relief since, streamflow forecasts within Apache

County are at only 6% of normal over a 30-year average; and

WHEREAS, due to current weather conditions existing in Apache County there is an extreme danger of significant drought impacts within Apache County, and;

WHEREAS, the significant wildland fire potential outlook data suggests higher than normal threats continuing for multiple months; and

WHEREAS, Energy Release Component, fire danger ratings, and 10-hour fuel data demonstrates less than 2% moisture; and

WHEREAS, it is the desire of the Apache County Board of Supervisors to request assistance of other government agencies, and initiate preparations to aid and protect citizens within Apache County;

NOW THEREFORE, hereby be it resolved that the Board of Supervisors of Apache County declares a State of Emergency pursuant to A.R.S. § 26-301, et seq., to exist on private, County, State and Federal lands to exist in and around the communities and watershed both around and within the Apache-Sitgreaves National Forest including the Wildland Urban Interface areas identified as critical in the Apache County Community Wildfire Protection Plan from drought and wildfire threats; and

BE IT THEREFORE RESOLVED, that Apache County requests State and federal agencies to immediately provide public information and provide for relief, survival and recovery from drought and fire related disasters.

BE IT THEREFORE RESOLVED, that Apache County Board of Supervisors may with proper notice convene special Board Meetings to address further needs and threats and call upon other government agencies for relief and assistance, until this resolution is rescinded by vote of the Board of Supervisors.

Adopted this 1st day of May 2018

/s/ Alton Shepherd
Chairman of the Board

ATTEST:

/s/ Ryan Patterson
Clerk of the Board

Mr. Patterson requested approval for the remaining parcels from the 2011 back tax deed property to be reduced to 10% of full cash value. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson requested approval of an Intergovernmental Agreement with the Coalition of Arizona/New Mexico Counties. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson requested approval of an agreement between Apache County and the Round Valley Rodeo Committee for an event at the Round Valley Rodeo Grounds. This item was tabled from a previous meeting. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Stephanie McCarthy, Human Resource Manager, requested approval to convert two vacant Road Maintenance Worker positions (range 30) into one Equipment Mechanic II position (range 36) for the St. Johns Road Yard. Ms. McCarthy stated this change will result in a savings of twenty-two thousand, three hundred fifty-four dollars (\$22,354). **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Stephanie McCarthy, Human Resource Manager, requested approval to update the Apache County Human Resources Policy Manual, Section 1.25 and the Apache County Employment Application. Ms. McCarty stated this would prohibit anyone who is on felony probation in Arizona or another state that would be considered a felony within Arizona and the question was added to the employment application. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was

Stephanie McCarthy, Human Resource Manager, requested approval of the updated Chief Deputy job description for the Superintendent of Schools. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Vote was unanimous.

Paul Hancock, Probation Director, on behalf of Superior Court: Discussion and possible approval to table the award for Bid#201803 "Lodge" to the June 5, 2018 Board of Supervisors meeting. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Mr. Shamley asked why the request to table. Mr. Hancock stated their office wanted more time to review the bids to make sure they are getting the right specifications and price. Vote was unanimous.

Ferrin Crosby, County Engineer requested approval of a Cooperative Purchasing Agreement with Texas Association of School Boards, Inc., Buy Board Purchasing, to facilitate the purchase of commodities, goods and services. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Ferrin Crosby, County Engineer requested approval of a three (3) year lease/purchase for a Komatsu dozer for the limestone pit using Texas Association of School Boards Inc., Buy Board Purchasing Agreement with Road Machinery Inc., sale price of three hundred ninety thousand, seventy-seven dollars (\$390,077.00) minus trade in of a Cat 140H motor grader of eighty thousand dollars (\$80,000). **Mr. Shamley moved approval, seconded by Mr. Shirley.** Mr. Shamley thanked Mr. Crosby and Mr. Simshauser for finding the best piece of equipment for the best price. Vote was unanimous.

Sheriff Dedman requested approval of the following salary adjustments for Sheriff's Office personnel by positions: Chief Deputy-from \$85,369 to \$90,596; Districts One and Two Operations Commander-from \$60,800 to \$72,543; Districts Three and Four Operation Commander-from \$68,357 to \$72,543; SCET Commander-from \$60,266 to \$65,568; District One Sergeant-from \$51,385 to \$58,087; District Two Sergeant- from \$44,682 to \$48,164; District Three Sergeant-from \$50,267 to \$56,970; change position title of ACCENT Coordinator to SCET Administrative Assistant III-from \$30,986 to \$33,770; Admin/EM Sergeant-from \$46,917 to \$54,736; Training/Evidence Sergeant-from \$45,799 to \$50,268. Both SCET positions are grant funded. Sheriff Dedman stated this request is to be comparable with other agencies and his guys deserve these adjustments. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Chairman Shepherd presented notification of the following meetings where two or more members of the Apache County Board of Supervisors may be in attendance. No action was needed or taken.

- Eastern Arizona Counties Association on May 16, 2018 at 3:00 p.m. at the County Supervisors Association (CSA) building, 1905 West Washington Street in Phoenix.
- Small Counties Forum meeting (hosted by Apache County) on May 16, 2018 at 5:30 p.m. at the CSA building, 1905 West Washington Street in Phoenix.
- County Supervisors Association meeting on May 17, 2018 at the CSA building, 1905 West Washington Street, in Phoenix at 10:00 a.m.

Mr. Patterson provided a brief update on the 2018-2019 budget process. Treasurer Begay stated she appreciated how well the budget process was conducted this year. No action was needed or taken.

Mr. Whiting presented the item for a possible executive session for legal advice pursuant to A.R.S. 38-431.03(A)(3) discussion and possible approval of a settlement agreement regarding litigation with Ladell Haynes and Andre Turner. Mr. Shamley moved to approve the settlement, seconded by Mr. Shirley. Vote was unanimous.

There was no one wanting to address the Board during call to the public.

Mr. Shirley moved to adjourn, seconded by Mr. Shamley. Vote was unanimous.

Meeting adjourned at 9:11 a.m.

Approved this 5th day of June, 2018.

Alton Joe Shepherd
Chairman of the Board

Ryan N. Patterson
Clerk of the Board

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS SPECIAL MEETING

May 2, 2018
St. Johns, Arizona

Participating via the telephone was Chairman Alton Joe Shepherd, Vice Chairman Doyel Shamley and Supervisor Joe Shirley, Jr. County Manager/Clerk of the Board Ryan Patterson was present.

Chairman Shepherd called to order the Board of Supervisors meeting at 1:02 p.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona.

Mr. Patterson, on behalf of Emergency Management, requested approval of a resolution to enter into Stage II Fire Restrictions on Friday, May 4, 2018 at 12:01 a.m. Mr. Patterson stated this is due to increased large fire potential, additional Red Flag conditions forecasted and diminished firefighting resources in the immediate area. **Mr. Shamley moved approved, seconded by Mr. Shirley.** Vote was unanimous.

Resolution # 2018 -09

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE COUNTY,
ARIZONA, DECLARING STAGE II FIRE RESTRICTIONS DUE TO SEVERE
TEMPERATURES AND EXTREME FIRE DANGER**

WHEREAS, Apache County Board of Supervisors has previously enacted Ordinance 2018-03 establishing the Apache County Outdoor Fire Ordinance detailing restrictions and punishments in certain situations of high fire danger, and;

WHEREAS, Apache County has a legal and ethical obligation to protect the health, safety and welfare of the citizens of Apache County, and;

WHEREAS, the people, lands, infrastructure and economic activities within the boundaries of Apache County are under imminent threat from wildfire due to strong winds, relatively high temperatures and extremely dry conditions, and;

WHEREAS, the threat of such fires serves as a detriment of the County's residents' health, safety, welfare and economic well-being;

NOW, THEREFORE, BE IT RESOLVED, that, effective May 4, 2018 at 12:01 a.m., the Board of Supervisors of Apache County, Arizona, does hereby establish Stage II Fire Restrictions as defined in Apache County Ordinance 2018-03, with the obligations and sanctions established therein.

PASSED, ADOPTED AND APPROVED at St. Johns, Arizona on May 2, 2018 2018.

APACHE COUNTY BOARD OF SUPERIVOSRS

ATTEST:

By: /s/ Alton Joe Shepherd
Chairman of the Board

/s/ Ryan Patterson
Clerk of the Board

Mr. Patterson, on behalf of the Engineering Department, requested approval of Attachment C & D to the Master Intergovernmental Agreement with the Navajo Nation Department of Transportation (NDOT). Mr. Patterson stated the original approval was re-written by NDOT and no substantive changes were made, only format changes. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Shamley. Vote was unanimous.

Approved this 5th day of June 2018.

Alton Joe Shepherd
Chairman of the Board

Ryan Patterson
Clerk of the Board

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS SPECIAL MEETING

May 4, 2018
St. Johns, Arizona

Participating via the telephone were: Chairman Alton Joe Shepherd, Vice Chairman Doyel Shamley and Supervisor Joe Shirley, Jr. Present was, County Manager/Clerk of the Board Ryan Patterson.

Chairman Shepherd called to order the Board of Supervisors meeting at 1.00 p.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona.

Ferrin Crosby, County Engineer, requested approval of an agreement with Arizona Department of Transportation (ADOT) to utilize County Road 6350 during road construction. **Mr. Shamley moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the Board of Supervisors special meeting, seconded by Mr. Shamley. Vote was unanimous.

Approved this 5th day of June 2018.

Alton Joe Shepherd
Chairman of the Board

Ryan Patterson
Clerk of the Board

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS SPECIAL MEETING

May 15, 2018
St. Johns, Arizona

Participating via the telephone was Vice Chairman Doyel Shamley and Supervisor Joe Shirley, Jr. County Manager/Clerk of the Board Ryan Patterson was present. Chairman Alton Joe Shepherd was delayed in joining the meeting. Chief Deputy Sheriff Brannan Eagar also participated via the telephone.

Vice Chairman Shamley called to order the Board of Supervisors meeting at 1:00 p.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona.

Mr. Patterson, on behalf of Emergency Management, requested approval of a resolution to move unincorporated lands within Apache County into Stage III Fire Restrictions due to extreme fire danger, forecasted weather conditions and competition for available firefighting resources. **Mr. Shirley moved approval, seconded by Mr. Shamley.** Mr. Shepherd joined the meeting telephonically. Vote was unanimous.

Resolution # 2018 -10

A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE COUNTY, ARIZONA,
DECLARING STAGE III FIRE RESTRICTIONS DUE TO SEVERE TEMPERATURES AND
EXTREME FIRE DANGER

WHEREAS, Apache County Board of Supervisors has previously enacted Ordinance 2018-03 establishing the Apache County Outdoor Fire Ordinance detailing restrictions and punishments in certain situations of high fire danger, and;

WHEREAS, Apache County has a legal and ethical obligation to protect the health, safety and welfare of the citizens of Apache County, and;

WHEREAS, the people, lands, infrastructure and economic activities within the boundaries of Apache County are under imminent threat from wildfire due to strong winds, relatively high temperatures, forecasted weather conditions and extremely dry conditions such that the potential of a catastrophic disaster is highly likely, and;

WHEREAS, the threat of such fires serves as a detriment of the County's residents' health, safety, welfare and economic well-being;

NOW, THEREFORE, BE IT RESOLVED, that, effective May 16, 2018 at 12:01 a.m., the Board of Supervisors of Apache County, Arizona, does hereby establish Stage 3 Fire Restrictions as defined in Apache County Ordinance 2018-03, with the obligations and sanctions established therein.

PASSED, ADOPTED AND APPROVED at St. Johns, Arizona on May 15, 2018.

APACHE COUNTY BOARD OF SUPERVISORS

/s/ Alton Joe Shepherd
Chairman of the Board

/s/ Ryan Patterson
Clerk of the Board

Chairman Shepherd asked Vice Chairman Shepherd to continue chairing the meeting.

Mr. Patterson, on behalf 2. Emergency Management: Discussion and possible approval of the Cooperative Fire Rate Agreement between Apache County and the Arizona Department of Forestry and Fire Management. This is an ongoing agreement which provides the mechanism for the County to receive reimbursements for fire and law enforcement services. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson, on behalf of the Sheriff's Office, requested approval to enter into a Cooperative Law Enforcement Operating Plan with the Apache-Sitgreaves National Forests in the amount of \$11,553.75. This agreement provides increased patrols during weekends, holidays, and other high traffic times on the Apache-Sitgreaves National Forest. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Shepherd. Vote was unanimous.
Approved this 5th day of June, 2018.

Alton Joe Shepherd
Chairman of the Board

Ryan Patterson
Clerk of the Board

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:

5/24/18 

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of a Fireworks Permit for the Alpine Fire District on July 7, 2018. Sheriff's Office approval contingent on contacting Chief Eagar three (3) days prior to the event to review current fire conditions.

BOS Meeting Date Requested 6/5/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials



APPLICATION FOR SUPERVISED FIREWORKS DISPLAY PERMIT

Application is hereby made for the granting of a permit to conduct a supervised fireworks display. The display will be conducted as follows:

Name of Applicant Organization: Alpine Fire District
Address of Organization: PO Box 227 Alpine, AZ 85920
Phone Number of Organization: 928-339-4814
Date/Time of Display: July 7, 2018 @ 8:30 PM
Address of Display Location: CR2311 - Alpine Sanitary District
Name of Property Owner at Site of Display: Alpine Sanitary District
Place of Storage of Fireworks: Alpine Fire District - Storage Containers

1.) Information Regarding Pyrotechnic Operator:

Name: Travis Nath
Phone Number: 928-339-4814 or 928-245-1118

Please attach an explanation of the qualifications, training, experience, or certification of the designated Pyrotechnic Operator. Also attach any relevant documentation or certifications.

2.) Information Regarding Fireworks: The following is a list of the numbers and kinds of fireworks intended to be discharged:

- a.) Dot Class C Displays (multiple)
- b.) _____
- c.) _____
- d.) _____

3.) This application must be accompanied by proof of a bond in the amount of at least \$1,000,000 or proof of general liability insurance in the same amount. Proof is hereby attached:

Yes ☒ No ☐

4.) If the display area is within the boundaries of an existing fire district, please attach a letter from the Fire Chief or Fire District Board indicating approval. If the display area is not within the boundaries of a fire district, please attach a letter from an adjacent fire district or department indicating the availability of fire suppression services.

Documentation is attached: Yes ☒ No ☐

5.) A map of the display area must be attached to this application designating the proposed seating area for spectators, nearby structures, parking areas, public roads, the fallout zone, overhead lines, and designated fire department access to the area.

Map of display area is hereby attached: Yes ☒ No ☐

PERMIT FOR SUPERVISED FIREWORKS DISPLAY

Apache County hereby grants permission for a supervised fireworks display as follows:

GROUP/ORGANIZATION: Alpine Fire District

Date/Time of Event: Saturday July 7, 2018 @ 8:30 PM

Location of Fireworks Display: CR2311 - Alpine Sanitary District

Pyrotechnic Expert: Travis North

Special Conditions of
Permit: Pray for rain - No Fire Restrictions

Standard Terms of Permit:

* THIS PERMIT IS VALID ONLY IF NO FIRE RESTRICTIONS ARE IN PLACE IN THE GEOGRAPHIC AREA OF THE DISPLAY SITE AT THE TIME IT IS SCHEDULED TO OCCUR.

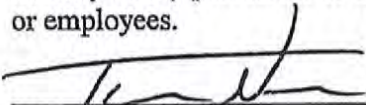
*THE PYROTECHNIC EXPERT RESPONSIBLE FOR THE EVENT SHALL NOT CONDUCT THE DISPLAY UNLESS HE/SHE DEEMS IT SAFE CONSIDERING ALL CONDITIONS AND CIRCUMSTANCES AT THE TIME THE DISPLAY IS SCHEDULED TO OCCUR.

*THE DISPLAY SHALL BE CONDUCTED IN A MANNER CONSISTENT WITH NFPA 1123, CODE FOR FIREWORKS DISPLAY.

*IN THE EVENT THIS EVENT NEEDS TO BE RESCHEDULED FOR WEATHER OR OTHER REASONS, THIS PERMIT IS VALID FOR A PERIOD OF 48 HOURS AFTER THE SCHEDULED DATE AND TIME STATED HEREIN

Clerk of the Board

6.) By signing and submitting this Agreement, the Applicant certifies that the information herein is true and correct to the best of his knowledge, information and belief, and agrees to indemnify Apache County against any and all liability to any person or persons for or by reason of any conditions, whether defective or otherwise, of any fireworks, apparatus, equipment or fixtures furnished by the Applicant in connection with the fireworks display and against any and all liability to any person for or by reason of any act or omission of the Applicant or any of its agents or employees.



Signature of Applicant

Date: 05/07/18

(Do Not Write Below This Line--To Be Filled Out by Sheriff or Designee Only)

CERTIFICATION OF SHERIFF:

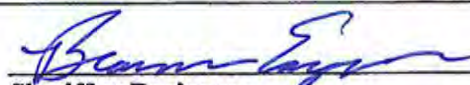
Based on my review of the Application and inspection of the display area, I hereby:

____ Approve of the display with standard conditions.

X Approve the display with the following special conditions:

Contact Chief Deputy Eagar 3 days
before the event to discuss conditions

____ Disapprove the display. My reason for disapproving of the display is as follows:



Sheriff or Designee

Date: 5-17-18



Alpine Fire District

PO Box 227
Alpine, AZ 85920
Office: 928-339-4814
Fax: 928-339-4290
alpinefire@frontiernet.net

Apache County Board of Supervisors,

Alpine Fire District is requesting a Fireworks Display Permit for July 7, 2018.

This event be held in Alpine, AZ on CR 2311 at the Alpine Sanitary District Water Treatment Plant. Attached is a map of the event area, display site plan and Certificate of Liability. The following personnel will be in charge of the event.

Travis Noth
Fire Chief
FF I & II
EMT-IVC
Haz-Mat Certified
Fireworks of Arizona Shooter School 2008



Alpine Fire District

PO Box 227
Alpine, AZ 85920
Office: 928-339-4814
Fax: 928-339-4290
alpinefire@frontiernet.net

Show Inventory – Site Discharge Plan:

- Fireworks are being donated to the Alpine Fire District for the display.
- Fireworks are DOT Class C Multi-shot consumer fireworks displays. >1"
- Approximate number of displays: 30.
- The exact name of the displays is unavailable until they arrive and we usually receive them a couple of days before the event. At that time they will be available for inspection, this year we should receive them by June 30th.
- All displays will be ignited with a flare attached to a 4 ft. piece of 1" dowel.
- All displays will be secured with a single piece of wire and staked to the ground.
- Any displays that fail shall be cooled with a water extinguisher and placed in a metal trash can for disposal.
- Fallout site will be flagged off prior to the evening of the event, an area no less than 300 ft. from the display site will be secured and apparatus from the Alpine Fire District will be posted in an area 360° around the display area.
- Clean-up of the area will be done by personnel of the Alpine Fire District, under the supervision of the Fire Chief.
- The distributor of the fireworks is Southern Lights Fireworks.
- Display site will be under the direct supervision of the Alpine Fire District in accordance with NFPA 1123.

Alpine Fire District will have EMS/Fire Personnel on call for the duration of the fireworks show.

Travis Noth
Fire Chief
Alpine Fire District



Fireworks Display Site. Alpine Sanitary District, CR 2311 Alpine, AZ



Imagery ©2018 Google, Map data ©2018 Google 100 ft



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/7/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hancock-Leavitt Insurance Agency, Inc. PO Box 830		CONTACT NAME: Tammy Matthews PHONE (A/C, No, Ext): (928) 536-4237 FAX (A/C, No): (866) 821-4287 E-MAIL ADDRESS: tammy-matthews@leavitt.com	
Taylor	AZ 85939	INSURER(S) AFFORDING COVERAGE	
INSURED Alpine Fire District P.O. Box 227		INSURER A: American Alternative Insurance	NAIC # 19720
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
Alpine		AZ 85920	INSURER F:

COVERAGES

CERTIFICATE NUMBER: CL185701919

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADD'L SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY	X	TR205154911	4/10/2018	4/10/2019	EACH OCCURRENCE \$ 1,000,000
	☐ CLAIMS-MADE ☒ OCCUR					DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADV INJURY \$ 1,000,000
GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE \$ 3,000,000
☒ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG \$ 3,000,000
OTHER:						\$
A	AUTOMOBILE LIABILITY		TR2051549011	4/10/2018	4/10/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000
	☒ ANY AUTO					BODILY INJURY (Per person) \$
	☐ ALL OWNED AUTOS	☐ SCHEDULED AUTOS				BODILY INJURY (Per accident) \$
	☐ HIRED AUTOS	☐ NON-OWNED AUTOS				PROPERTY DAMAGE (Per accident) \$
Uninsured motorist combined						\$ 1,000,000
	UMBRELLA LIAB	☐ OCCUR				EACH OCCURRENCE \$
	EXCESS LIAB	☐ CLAIMS-MADE				AGGREGATE \$
	DED	RETENTION \$				\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	☐ Y/N				PER STATUTE ☐ OTH-ER ☐
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	☐ N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - EA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

July 7, 2018 ~ Fireworks. All coverages and limits are subject to the terms, conditions, insuring agreement and exclusions in the policy.

CERTIFICATE HOLDER**CANCELLATION**

Apache County & Apache County
Board of Supervisors
St. Johns, AZ 85936

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Joshua Raban/GELIGH

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RESOLUTION NO. 2008-16

A RESOLUTION PURSUANT TO A.R.S. § 36-1603 ADOPTING RULES AND REGULATIONS FOR GRANTING PERMITS FOR SUPERVISED PUBLIC DISPLAYS OF FIREWORKS

WHEREAS, A.R.S. § 36-1601 et. seq. authorizes Apache County to adopt "rules and regulations for granting permits for supervised public displays of fireworks" in unincorporated areas of the County by various organizations and groups, and;

WHEREAS, Apache County presently has no rules or regulations in place that govern the issuance of permits for fireworks displays, and;

WHEREAS, Title 36-1601 et. seq. makes it illegal in the State of Arizona to put on a supervised fireworks display without a properly issued permit, and;

WHEREAS, it is the intent of the Board of Supervisors of Apache County to adopt regulations governing the issuance of permits for fireworks displays that adequately protect public health and safety and limit the danger of damage to structures or fire on public and private lands;

NOW THEREFORE, the Board of Supervisors adopts the following provisions which shall be followed in issuing permits for public fireworks displays:

1.) Applications to conduct a public display of fireworks shall be submitted to the Clerk of the Board of Supervisors on a form prescribed by the Board not more than sixty (sixty) days, but not less than 30 (thirty) days, prior to the date of the proposed display. For purposes of this resolution, the term "fireworks" shall be defined as in A.R.S. § 36-1601(1).

2.) The Application must be accompanied by a requisite bond in an amount not less than \$1,000,000 (one-million dollars), or proof of general liability insurance in the same amount. Failure to provide a bond or proof of insurance with the Application will result in the denial of the permit.

3.) Applications must be accompanied by a map of the display area which designates the proposed seating area for spectators, nearby structures, parking areas, public roads, the fallout zone, overhead lines, and fire department access to the area.

4.) Apache County will not review Applications for displays on property within tribal reservation boundaries or municipal boundaries, or displays on property owned by the federal government, state government, or public school districts.

5.) Applications shall be reviewed by the Sheriff, who shall also visit and inspect the display area. The Sheriff shall either approve or disapprove the Application. The Sheriff may

approve the application if it is determined that:

- a.) The display will be supervised by a competent pyrotechnic operator. In determining whether this provision is met, the Sheriff shall consider the operator's qualifications, experience, training, and/or certification;
- b.) It appears that the fireworks display will be conducted in a safe location that does not create an unreasonable risk of fire danger;
- c.) That the display will be discharged and fired so that it will not be hazardous to property or persons, and that adequate fallout zones have been designated that are a sufficient distance from the viewing area;
- d.) If the display will be within the boundaries of an existing fire district, that the display has been approved by the fire chief or fire district board. It shall be the responsibility of the Applicant to provide a letter of approval with the Application.
- e.) If the display is not within the boundaries of an approved fire district, evidence of the availability of services from an adjacent fire district or department has been provided. It shall be the responsibility of the Applicant to obtain a letter of approval from the fire district or department.
- f.) The manner and place of storage of the fireworks appears to be safe.
- e.) The organization has provided a sufficient bond or proof of liability insurance.

5.) When the Sheriff has reviewed the Application, it shall be returned to the Clerk of the Board of Supervisors. If the Sheriff has determined that the requirements for issuance of a permit have not been met, the Clerk of the Board shall deny the Application and notify the Applicant regarding the reason for the denial. If the Sheriff has approved the Application, a permit shall be issued by the Clerk of the Board subject to any special conditions designated by the Sheriff.

6.) At the discretion of the Clerk, or upon request by any Board member, approval of a permit may be placed on the Board's agenda for consideration. The Board of Supervisors retains the right to require additional conditions on any permit or to waive any of the provisions of this Resolution.

7.) All permits issued pursuant to this Resolution shall state that they are conditioned on:

- a.) no fire restrictions currently in effect within the geographic area of the display site;
- b.) the permit is conditioned on the Applicant storing the fireworks and operating the display in a manner consistent with the standards set forth by the National Fire

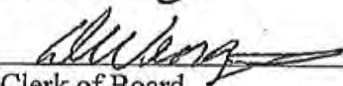
Protection Association, including Section 1123, Code For Fireworks Display.

8.) All permits issued by the County shall be valid only for the date stated on the permit and 48 hours following the scheduled date of the display in the event it needs to be rescheduled due to weather or other conditions.

THIS RESOLUTION APPROVED THIS 26 DAY OF August, 2008.



Board Chairman



Clerk of Board

INFORMATION REGARDING APPLICATION FOR SUPERVISED FIREWORKS DISPLAY

TO WHOM IT MAY CONCERN:

Apache County is happy to provide you with an APPLICATION FOR SUPERVISED FIREWORKS DISPLAY PERMIT for your event to be held in an unincorporated area of the County.

We require that your Application be submitted to the Clerk's Office a **minimum of 30 days prior to your event.**

Please note that the County does not issue display permits if the display will occur on tribal lands, federal lands, state lands, within the boundaries of an incorporated city or town, or on property belonging to a public school district. In those instances, an application must be submitted to tribal authorities, federal authorities, municipal authorities, or the State Fire Marshal as may be appropriate.

In order to expedite processing, when you return your completed Application, please make certain that all information is provided and the required items requested on the application are included. These items are:

- * Proof of bond or insurance
- * A map of the display area
- * Proof that a fire district or fire department has approved the display or is capable of providing fire suppression services in the area of the display
- * A description of the pyrotechnic expert's qualifications, training, experience, certification and/or documentation thereof.

When completed, submit to:

Clerk of the Board
Apache County Board of Supervisors
P.O. Box 693
St. Johns, AZ 85936

Your application and accompanying documents will be forwarded to the Apache County Sheriff's Office for their review and recommendations. After the Sheriff has completed his investigation of your Application, you will be informed of the decision. If you have any questions or we can be of further assistance, please contact the Clerk of the Board at (928) 337-7502.

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

(Stamp/Date Stamp)

Submitter's Name: (Individual, Organization, or County Department)

Chambers Road Yard

Date/Signature: 5/24/18 [Signature]

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval to place employee Billy Stump on a leave of absence without pay for a period of no longer than 12 weeks in accordance with Section 3.6 of the Apache County Human Resources Policy Manual.

BOS Meeting Date Requested February 6, 2018

PRE-AGENDA ITEM REVIEW

Review Routing ☒ /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: [Signature]

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: [Signature]

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board [Signature]

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: **SHERIFF'S OFFICE**

Apache County Sheriff's Office

Date/Signature:  5-9-18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Apache County Sheriff's Office request authorization to sell 2011 a Dodge Pickup to **VERNON FIRE DISTRICT**
for \$1,000.00 one thousand dollars as is (vehicle has a blown engine).

BOS Meeting Date Requested JUNE 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature 

Finance Review: _____

Signature _____

Human Resources Review: _____

Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda. Board Clerk's Initials 

APACHE COUNTY

Request for Authorization to Dispose of Property/Equipment

Department APACHE COUNTY SHERIFF OFFICE

Check One
Trade In ☐ On Item ☐

Sale ☒ Auction ☐

Transfer ☐ To Dept ☐

Loss ☐ Reason ☐

Other ☐ Explain ☐

Item/Items to be Disposed of:

FA #	Property Tag #	Description	Serial #	Appraised value	Miles/Hours	Key	Key
------	----------------	-------------	----------	-----------------	-------------	-----	-----

1923	5148	2011 DODGE P/U	3D7TXXCT1BG627459			Engine Blown	

Sammy Taylor

Dept. Head/Elected Official

Finance Manager

County Manager

Date 5-9-18 Date

HEAVY EQUIPMENT

County Supervisor
Date

ARIZONA CERTIFICATE OF TITLE

ADOT

Motor Vehicle Division

48-7200 R05/14 azdot.gov

Vehicle Identification Number

3D7T12CT1BG627459

Year

2011

Make

DODG

Model

250

Inventory Control

30749936

Body Style

34PU

First Registered

0070000

List Price

038630

Mobile Home Manufacturer

Unit Number

APACHE COUNTY

PO BOX 518

SAINT JOHNS AZ

85936-0518

Title Number

ELTA015351746

Issue Date

12172015

Film Number

L341A01213

Odometer Reading (no tenths)

0000005 A

Previous Title Number

MCO

State

Issue Date

00000000

Previous Film Number

ORIGINAL

* A - Actual Mileage
B - Mileage in excess of the odometer mechanical limits
C - NOT Actual Mileage, WARNING ODOMETER DISCREPANCY

Arizona Brands

Previous Brand

State Previous Brand

State Previous Brand

State Other States With Brands

Owners/Lessee's

APACHE COUNTY SHERIFF'S DEPT

Lienholders

LIEN RELEASE

Lienholder Name

Acknowledged
before me this date.

Notary Public Signature

Lien Amount

Lienholder Signature

Date

County

State

Commission Expires

VOID WITHOUT EAGLE WATERMARK OR IF ALTERED OR ERASED

VEHICLE PURCHASE AGREEMENT

1. THE PARTIES TO THIS CAR SALES AGREEMENT ARE:

1.1 THE SELLER:

Apache County Sheriff's Office

Physical Address:

370 S. Washington

St. Johns, AZ 85936

1.2 THE BUYER:

Vernon Fire District

Physical Address:

2. THE OBJECT OF THE SALE IS:

The following vehicle:

2011 Dodge P/U – VIN# 3D7TTXCT1BG627459

3. WARRANTY:

The Seller warrants that at the date of signature of this agreement there are no licensing fees or fines or other penalties outstanding against the registration of the vehicle sold in terms of this agreement. The Seller expressly disclaims any other warranties, and Buyer understands that no warranties, whether express or implied, shall apply to the vehicles constituting the subject matter of this agreement.

4. NO WARRANTIES OR GUARANTEES:

The Seller or his/her agent gives no warranty or guarantee other than those specified in Section 3. Buyer agrees that there are no warranties, either express or implied, and Buyer specifically agrees that it shall not seek compensation from Seller for any reason due to any defect or disorder associated with the vehicle. Buyer agrees to indemnify Seller should the vehicle present any issue of liability to Buyer, Seller, or any third party.

5. DISCLAIMER:

5.1 The vehicle is sold "As-Is" and the seller shall not be liable for any defects, patent, latent or otherwise.

5.2 The Buyer admits having inspected the vehicle to his/her satisfaction and that no guarantees or warranties of any nature were expressed or implied by the Seller or his/her agent regarding its condition or quality.

6. PURCHASE PRICE:

6.1 In exchange for the vehicle described in this Agreement, Buyer agrees to pay \$1,000.00 (One Thousand Dollars) for the vehicle described herein. A waiver of any and all warranties is an express aspect of the consideration for the purchase of the vehicles.

7. POSSESSION AND TRANSFER OF RISK:

The Risk passes to the Buyer once the Buyer or his/her agent receives the keys to the vehicles or takes possession of any of the vehicles.

Signed at _____ on this _____ day of _____ 20____

SELLER: _____

1. WITNESS _____

2. WITNESS _____

BUYER: Dave J. Mihalis

1. WITNESS Sgt. J. DiMatteo #60

2. WITNESS Danica Merrill

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

Date/Time (Print)

Submitter's Name: Apache County Sheriff's Office

Date/Signature: Brian Egan 5-22-18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request discussion and possible approval to change the re-hire eligibility status for previous employee Connie Larios.

BOS Meeting Date Requested June 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature _____

Human Resources Review: _____

Signature Cheryl

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda. Board Clerk's Initials JB

Beth Bond

From: Joe Young
Sent: Tuesday, May 22, 2018 11:07 AM
To: Beverly Parks; Stephanie McCarthy; Beth Bond
Cc: Brannon Eagar
Subject: RE: Item Request for June 5th

I have no legal issues with the item.

From: Beverly Parks [mailto:bparks@co.apache.az.us]
Sent: Tuesday, May 22, 2018 10:23 AM
To: Joe Young; Stephanie McCarthy; Beth Bond
Cc: Brannon Eagar
Subject: Item Request for June 5th

Please see attached for agenda item request

**Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

SUPERIOR COURT

Date/Signature 5/21/18

Describe in detail what you want to say to the Board and what action you want the Board to take:

PERMISSION TO ~~CONTINUE~~ BID # 201803 "LODGE" TO THE JULY 3RD 2018 BOARD OF SUPERVISORS
MEETING table

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials _____

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: Honorable Assessor, Rodger Dahozy

Date/Signature: 05-17-2018 *Judith A. Bender*

Describe in detail what you want to say to the Board and what action you want the Board to take:

The Assessor's office would like the Board of Supervisors to approve the updated job description for each position in the Assessor's office.

BOS Meeting Date Requested June 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review: Approved by Joe Young

Signature See Attached Email 5/21/18

Finance Review:

Signature

Human Resources Review: Approved by Stephanie McCarthy

Signature See Attached Email 5/21/18

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

Judy Bender

From: Stephanie McCarthy
Sent: Monday, May 21, 2018 12:41 PM
To: Judy Bender
Subject: FW: Assessor's Office - Agenda Item Review Requested - Updated Job Descriptions
Importance: High

Judy,

Please see Joe Young's email below approving the Assessor's Office's requested agenda item. I made minor formatting changes to your submitted job descriptions for uniformity before sending them to the Attorney's Office. I did not make any changes to the content of the actual description. I have attached these reformatted descriptions for your reference. If you would like, I can work with Beth to ensure these versions are the ones included with your agenda item. Please let me know if you have any questions.

Thanks,

Stephanie

From: Joe Young
Sent: Monday, May 21, 2018 9:48 AM
To: Stephanie McCarthy <smccarthy@co.apache.az.us>; Michael Whiting <mwhiting@apachelaw.net>
Subject: RE: Assessor's Office - Agenda Item Review Requested - Updated Job Descriptions

I do not see any issues with the updated job descriptions

From: Stephanie McCarthy [<mailto:smccarthy@co.apache.az.us>]
Sent: Monday, May 21, 2018 9:07 AM
To: Michael B. Whiting <MWhiting@apachelaw.net>; Joe Young <JYoung@apachelaw.net>
Subject: Assessor's Office - Agenda Item Review Requested - Updated Job Descriptions
Importance: High

Gentlemen,

I have attached the agenda item requested for the June 5th meeting and nine job descriptions the Assessor's Office would like updated. Please let me know if you have any questions.

Thanks,

Stephanie McCarthy
Human Resources Manager
Apache County
P.O. Box 989
St. Johns, AZ 85936
(928)337-7940

APACHE COUNTY ASSESSOR

Rodger Dahoxxy



P.O. Box 770
75 West Cleveland St.
St. Johns, AZ 85936
(928) 337-7624
Fax (928) 337-3386

Assessor Office Positions

Background:

For the last three years the Assessor's office has undergone a complete re-organization and re-structure. This process has included examining every facet of the Assessor's office resulting in a complete overhaul of the organizational structure, business policies, practices job titles and duties which have greatly improved the effectiveness and efficiency of the office. The current job descriptions that are on file in Human Resources are out of date and do not reflect the job duties and current technologies used in today's environment. We respectfully request the attached job descriptions be approved for use in the Assessor's office.

Pros/Cons

Pro: By accepting and updating the position descriptions, the Assessor's office has a clear expectation of each position, list of duties, and the knowledge, abilities and skills required for each position.

Pro: The updated descriptions will allow the Assessor to recruit the best possible candidate to fill positions.

Pro: Defining positions is the first step of the Assessor's plan to build comprehensive performance goals and measurements. It is the Assessor's goal to foster a workplace where employees know what is expected, receives employee training and on-going feedback. Coaching and rewarding our employees is at the core of our performance plan.

Con: If the positions are not approved by the Board and subsequently updated in Human Resources, we are not able to advertise or fill current vacancies within the department. In reviewing current positions that were previously approved by the Board and are on record in Human Resources, approximately 40% of the descriptions are totally inaccurate and do not describe the position duties at all.

Con: Without updated descriptions to tie performance goals and measurements to, the Assessor will continue to struggle to hold employees accountable.



CHIEF DEPUTY ASSESSOR
Assessor's Office

Effective Date:	6/01/2018
Range:	60
Minimum:	\$55,802
Midpoint:	\$69,753
Maximum:	\$83,703

NATURE OF WORK:

In concert with the County Assessor, plans, organizes and supervises the work of Assessor's staff; assists the County Assessor with planning, organization development, coordination and management of Department programs, functions and services; assists with the development of Assessor's Office policies and procedures; handles the most difficult, sensitive and complex taxpayer concerns and issues; performs long term program planning and evaluation.

TYPICAL DUTIES:

- Assist County Assessor with planning, organizing, directing, managing and supervising the functions, programs, and operations of the County Assessor's Office.
- Provide consultation and direction for management and supervisory staff including the following departments; appraisal division, systems administration, customer service and assessment administration including title transfer.
- Supervises professional and support staff in the multiple divisions of the Assessor's office directly and through subordinate supervisors.
- Develops and implements policies and procedures as they apply department wide.
- Prepares annual department budgets, reviews and evaluates the effectiveness of the Assessor's Office in terms of regulatory compliance, quality of work, efficiency and customer satisfaction.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of:

- State statutes, assessment procedures and policies.
- Principles of Mass Appraisal
- Computer Assisted Mass Appraisal Software Programs (CAMA) and tools.
- Principles and practices of positive supervision, project management and general business management.

Ability to:

- The ability to research complex issues is a must.

- Develops, recommends and implements policies and procedures to streamline department operations.
- Plan the work of the department and set division goals to further department objectives.
- Plan the scope of work to be performed and oversee its execution through division supervisors.
- Review and evaluate the effectiveness of the Assessor's Office in terms of regulatory compliance, quality of work, efficiency and customer service.
- Supervise professional and support staff in the multiple divisions of the Assessor's Office directly and through subordinate supervisors.
- Set Performance goals and measures. Administers disciplinary action in a fair and consistent manner.
- Confer with taxpayers, their attorneys and/or agents or others to hear their concerns, answer questions, and explain the Assessors policy and procedures.
- Supervise the calculation of Levy Limits, assessment and tax roll processing.
- Interpret legislative updates; review, analyze and oversee implementation plans.
- The ability to manage resource allocations in fast paced challenging environment.

Skill In:

- A significant level of trust and diplomacy is required, in addition to normal courtesy and tact. Work involves extensive personal contact with others and/or can be of a personal or sensitive nature. Work may involve motivating or influencing others. Outside contacts become important and fostering sound relationships with other entities (organizations and/or individuals) is necessary.
- Working with Elected Officials, Boards and Regulatory Agencies.

EXPERIENCE AND EDUCATION:

High school diploma or a bachelor's degree in public or business administration preferred.

Five years of progressively responsible work experience in property assessment including two years of supervisory experience; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

Must possess Level II certification for property assessment from the Arizona Department of Revenue (or be able to gain licensure within 1 year of hire).

International Association of Assessing Officers (IAAO) or Appraisal Institute designation preferred.

Possession of a valid Arizona driver's license (or ability to obtain one within 3 months).



CERTIFIED CHIEF APPRAISER
Assessor's Office

Effective Date:	6/01/2018
Range:	48
Minimum:	\$41,492
Midpoint:	\$51,865
Maximum:	\$62,238

NATURE OF WORK:

Under general direction performs work of considerable difficulty in overseeing/supervising the locally assessed appraisal functions, including meeting productivity goals and performance standards. Maintains department policies and procedures. Provides continuous education and coaching. Advise the Assessor and Chief Deputy Assessor in setting office policy and procedures. Performs other related work as assigned.

TYPICAL DUTIES:

- Oversees and directs the work of personal property and real property appraisal sections.
- Assists appraisal staff in resolving issues and complaints.
- Represents the Assessor in the administrative appeal process as well as all tax litigation cases which involves working with tax consultants, attorneys, and property owners.
- Researches and provides testimony as an expert witness before the Arizona Tax Court.
- Provides updates and impacts on pending and final tax litigation cases to the County Manager, Board of Supervisors and other government agencies.
- Develops and maintains written procedures and guidelines for implementation of appraisal policies.
- Consults with developers, architects, investors, tax consultants, attorneys, property owners, and other groups regarding various valuation and property tax questions and issues.
- Performs various appraisal studies and analysis.
- Develops and implements training, policies and procedures, provides guidance to employees in assessment procedures.
- Performs and assists in the appraisal of the most difficult and complex properties, developments and land valuation.
- Prepares and maintains records and reports including sales statistical analysis, defining neighborhoods and applying appropriate market adjustments.
- Participates in the preparation of the department's budget.
- Manages and leads projects of varying scopes.

KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of:

- Principles, practices and techniques of all property assessment disciplines affecting all property types including Centrally Valued Property that is valued by the Arizona Department of Revenue.

- Statutes and guidelines affecting property assessment, legal decisions handed down by the courts, guidelines and procedures published by the Arizona Department of Revenue.
- Principles and practices of positive supervision, project management and general business management.

Ability to:

- Coordinate the work flow of others.
- Analyze complex data and suggest appropriate actions.
- Develop and implement policies and procedures.
- Work safely and support the culture of workplace safety.
- Establish and maintain effective working relationships with employees, county departments, other agencies and the public.
- Follow written and verbal instructions.
- Communicate effectively orally and in writing.

Skill In:

- A significant level of trust and diplomacy is required, in addition to normal courtesy and tact. Work involves extensive personal contact with others and/or can be of a personal or sensitive nature. Work may involve motivating or influencing others. Outside contacts become important and fostering sound relationships with other entities (organizations and/or individuals) is necessary.
- Working with Elected Officials, Boards and Regulatory Agencies.

EXPERIENCE AND EDUCATION:

High school diploma or public or business administration bachelor's degree preferred.

Five years of progressively responsible work experience in property assessment including two years of supervisory experience; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

Must possess Level II certification for property assessment from the Arizona Department of Revenue (or be able to gain licensure within 1 year of hire).

International Association of Assessing Officers (IAAO) or Appraisal Institute designation preferred.

Possession of a valid Arizona driver's license (or ability to obtain one within 3 months).



SYSTEMS ADMINISTRATOR
Assessor's Office

Effective Date:	6/01/2018
Range:	48
Minimum:	\$41,492
Midpoint:	\$51,865
Maximum:	\$62,238

NATURE OF WORK:

Under general direction performs work of considerable difficulty managing Assessor computer operations, calendar of events and ancillary programs. Directs and supervises the day to day functions of the Assessment, Systems Administration and Customer Service functions; performs related work as assigned.

TYPICAL DUTIES:

- Directs the work and measures the performance of Assessment, Systems administration and Customer Service functions.
- Work directly with Assessor, Chief Deputy Assessor, Computer Assisted Mass Appraisal vendor, internal and external business partners to assure system administration and property valuation functions are completed accurately and on time.
- Maintain necessary system tables for all property types, valuation methods, property tax relief programs including tax authorities, tax area codes and tax rates.
- Prepare, process and deliver all required electronic files and reports as required by statute and the Arizona Department of Revenue. Maintain effective working relationships with all pertinent agencies and Arizona Counties.
- Provide accurate data processing support and quality assurance to deliver all statutorily mandated Notices of Value, Abstracts of Assessment, Levy Limit calculations, Tax Statements and Tax Abstracts to appropriate taxing entities and/or property owners.
- Act as single point of contact with the Arizona Department of Revenue for Centrally Valued Property. Accept, validate and load Centrally Valued Property data annually.
- Analyze, implement and train legislative changes affecting Assessor operations. Maintain policies and procedures resulting from said changes.
- Performs various audits, computer studies and analysis.
- Develops and implements training, policies and procedures and provides guidance to employees in data entry procedures.
- Participates in the preparation of the department's budget.
- Manages and leads projects of varying scopes.

KNOWLEDGE, SKILLS AND ABILITIES:

Considerable knowledge of:

- Principles, practices and techniques of all property assessment disciplines affecting all property types including Centrally Valued Property that is valued by the Arizona Department

of Revenue.

- Statutes and guidelines affecting property assessment, legal decisions handed down by the courts, guidelines and procedures published by the Arizona Department of Revenue.
- Principles and practices of positive supervision, project management and general business management.
- Arizona Revised Statutes affecting Assessor and Treasurer operations.

Ability to:

- Manage multiple projects and meet specific deadlines.
- Analyze and evaluate complex property and statistical data and suggest appropriate actions.
- Coordinate the work flow of others.
- Analyze workflows and recommend processes to improve efficiencies and measure performance.
- Develop, maintain and implement policies and procedures.
- Prepare and maintain complex reports and records.
- Work safely and support the culture of workplace safety.
- Establish and maintain effective working relationships with employees, county departments, other agencies and the public.
- Follow written and verbal instructions.
- Communicate effectively orally and in writing.

Skill In:

- Developing and maintaining positive relationships with a culturally diverse client population.
- Evaluating program outcomes and developing appropriate solutions to problems.
- Interpret complex federal, state and local regulations and guidelines.

EXPERIENCE AND EDUCATION:

High school diploma or bachelor's degree in public or business administration.

Five years of progressively responsible work experience in property assessment including two years of supervisory experience; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position preferred.

Must possess Level II certification for property assessment from the Arizona Department of Revenue (or be able to gain licensure within 1 year of hire).

International Association of Assessing Officers (IAAO) or Appraisal Institute designation preferred.

Possession of a valid Arizona driver's license (or ability to obtain one within 3 months).



APPRAISER APPRENTICE
Assessor's Office

Effective Date:	6/01/2018
Range:	27
Minimum:	\$24,704
Midpoint:	\$30,880
Maximum:	\$37,056

NATURE OF WORK:

Under close supervision and training, performs work of moderate difficulty assisting in the field measurement of buildings and other property for appraisal purposes; performs related duties as required or assigned.

TYPICAL DUTIES:

- Performs field inspections in assigned areas.
- Answer public inquiries at the front counter, by telephone and email.
- Performs simple residential appraisals, including measuring and listing of building components, drawing and calculating of various components in a mass appraisal environment.
- Performs simple land appraisals including the collection of land attributes, analysis and calculation of land values in a mass appraisal environment.
- Interprets field notes, accurately draws and calculates fieldwork, and completes official property records for respective areas.
- Works with various computer assisted mass appraisal programs and tools. Maintains databases.
- Reviews and verifies recorded Affidavit of Property of Property Value. Determine validity of sale to be used in market studies.
- Processes land split/combination requests and new subdivisions.
- Processes Business Personal Property statements.
- Interacts with State and Local agencies as well as internal business partners.
- Maintains official property records.
- Review, analyze and respond to real and personal property Petitions of Review at the Assessor level.
- Interacts with the public by providing information on valuation issues or referrals to other departments or agencies as needed and assists in resolving complaints.
- Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Basic knowledge of:

- Principles, practices of fundamental property assessment techniques.
- Statutes and rules affecting property assessment.
- Multiple specialized computer applications (Tyler/Eagle Assessor, Excel and Access)

- Topographical maps, Assessor maps and Assessor parceling techniques.
- Mapping technologies such as GIS systems.

Ability to:

- Analyze and interpret the factors affecting residential/personal property and vacant land values.
- Interpret legal descriptions.
- Prepare reports and present facts clearly orally and in writing.
- Make accurate mathematical computations.
- Work independently exercising judgement and initiative.
- Prepare accurate sketches and diagrams of assessed property.
- Work out of doors in varying weather conditions or other potentially hazardous conditions.
- Work safely and support the culture of workplace safety.
- Establish and maintain effective working relationships with employees, other agencies and the public.
- Follow written and verbal instructions.
- Manage multiple deadlines and priorities in a fast-paced environment.

Skill In:

- A significant level of diplomacy is required, in addition to normal courtesy and tact.
- Working with Elected Officials, County Departments and Regulatory Agencies

EXPERIENCE AND EDUCATION:

High school diploma or GED Certificate. Advanced Microsoft Excel and Access skills preferred.

One-year experience in property appraisal as applied to the assessment field; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

Possession of a valid Arizona driver's license (or ability to obtain license within 3 months).

Level I certification for property assessment from the Arizona Department of Revenue (or be able to gain licensure within 18 months of hire).



PROPERTY APPRAISER I
Assessor's Office

Effective Date:	6/01/2018
Range:	31
Minimum:	\$27,268
Midpoint:	\$34,085
Maximum:	\$40,903

NATURE OF WORK:

Under limited supervision performs work of moderate difficulty in collecting property appraisal information. Performs analysis of data to produce property values for ad valorem tax purposes. Performs related work as assigned.

TYPICAL DUTIES:

- Coordinates and performs field inspections in assigned areas. May perform plan reviews for complex properties.
- Performs simple to complex residential appraisals, simple commercial appraisals including measuring and listing of building components, drawing and calculating of various components in a mass appraisal environment.
- Performs simple to complex land appraisals including the collection of land attributes, analysis and calculation of land values in a mass appraisal environment.
- Interprets field notes, accurately draws and calculates fieldwork, and completes official property records for respective areas.
- Works with various computer assisted mass appraisal programs and tools. Maintains databases.
- Processes applications for Agricultural status, and Tax Clearances for manufactured homes.
- Reviews and verifies recorded Affidavit of Property of Property Value. Determine validity of sale to be used in market studies.
- Processes land split/combination requests and new subdivisions.
- Processes Business Personal Property statements.
- Interacts with State and Local agencies as well as internal business partners.
- Maintains official property records.
- Performs Personal Property audits and tax roll corrections.
- Review, analyze and respond to real and personal property Petitions of Review at the Assessor level.
- Interacts with the public by providing information on valuation issues or referrals to other departments or agencies as needed and assists in resolving complaints.
- Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Working knowledge of:

- Principles, practices of fundamental to intermediate and complex level property assessment techniques.

- Statutes and rules affecting property assessment.
- Multiple specialized computer applications (Tyler/Eagle Assessor, Excel and Access)
- Considerable knowledge/skills reading topographical maps, Assessor maps and Assessor parceling techniques.
- Interpret legal descriptions.
- Mapping technologies such as GIS systems.

Ability to:

- Analyze and interpret the factors affecting residential/personal property and vacant land values.
- Prepare reports and present facts clearly orally and in writing.
- Make accurate mathematical computations.
- Work independently exercising judgement and initiative.
- Prepare accurate sketches and diagrams of assessed property.
- Work out of doors in varying weather conditions or other potentially hazardous conditions.
- Work safely and support the culture of workplace safety.
- Establish and maintain effective working relationships with employees, other agencies and the public.
- Follow written and verbal instructions.
- Manage multiple deadlines and priorities in a fast-paced environment.

Skill In:

- A significant level of diplomacy is required, in addition to normal courtesy and tact.
- Working with Elected Officials, County Departments and Regulatory Agencies

EXPERIENCE AND EDUCATION:

High school diploma or GED Certificate. Advanced Microsoft Excel and Access skills preferred.

One-year experience in property appraisal as applied to the assessment field; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

Possession of a valid Arizona driver's license (or ability to obtain license within 3 months).

Level I certification for property assessment from the Arizona Department of Revenue (or be able to gain licensure within 18 months of hire).

International Association of Assessing Officers (IAAO) or Appraisal Institute designation preferred.



PROPERTY APPRAISER II
Assessor's Office

Effective Date:	6/01/2018
Range:	33
Minimum:	\$28,649
Midpoint:	\$35,811
Maximum:	\$42,973

NATURE OF WORK:

Under limited supervision performs work of moderate to considerable difficulty in collecting property appraisal information. Performs analysis of varying types of mass appraisal data to produce property values for ad valorem tax purposes. Performs related work as assigned.

TYPICAL DUTIES:

Appraiser II

- Performs the duties of Appraiser I.
- Performs duties on complex properties including residential, commercial, land and personal property.
- Works with Appraiser I and Valuation Coordinators to give them additional perspectives of the job, coaching and training.
- Prepares data for presentation in the County Board of Equalization and Tax Court appeals process.
- Present and testify at the County Board of Equalization and Tax court as required.
- Researches market, cost and income/expense data to formulate and opinion of value that will withstand peer review.
- Provide input and expertise to administration regarding office policies and procedures.
- Writes and conducts inter-office workshops and public outreach meetings regarding various appraisal topics as requested.

Appraiser I

- Coordinates and performs field inspections in assigned areas. May perform plan reviews for complex properties.
- Performs simple to complex residential appraisals, simple commercial appraisals including measuring and listing of building components, drawing and calculating of various components in a mass appraisal environment.
- Performs simple to complex land appraisals including the collection of land attributes, analysis and calculation of land values in a mass appraisal environment.
- Interprets field notes, accurately draws and calculates fieldwork, and completes official property records for respective areas.
- Works with various computer assisted mass appraisal programs and tools. Maintains databases.
- Processes applications for Agricultural status, and Tax Clearances for manufactured homes.
- Reviews and verifies recorded Affidavit of Property of Property Value. Determine validity of

sale to be used in market studies.

- Processes land split/combination requests and new subdivisions.
- Processes Business Personal Property statements.
- Interacts with State and Local agencies as well as internal business partners.
- Maintains official property records.
- Performs Personal Property audits and tax roll corrections.
- Review, analyze and respond to real and personal property Petitions of Review at the Assessor level.
- Interacts with the public by providing information on valuation issues or referrals to other departments or agencies as needed and assists in resolving complaints.
- Perform other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Working knowledge of:

- Principles, practices of fundamental to intermediate and complex level property assessment techniques.
- Statutes and rules affecting property assessment.
- Multiple specialized computer applications (Tyler/Eagle Assessor, Excel and Access)
- Considerable knowledge/skills reading topographical maps, Assessor maps and Assessor parceling techniques.
- Interpret legal descriptions.
- Mapping technologies such as GIS systems.

Ability to:

- Analyze and interpret the factors affecting residential/personal property and vacant land values.
- Analyze and interpret income and expense data, leases and agricultural applications.
- Prepare reports and present facts clearly orally and in writing.
- Make accurate mathematical computations.
- Work independently exercising judgement and initiative.
- Prepare accurate sketches and diagrams of assessed property according to office standards.
- Work outdoors in varying weather conditions or other potentially hazardous conditions.
- Work safely and support the culture of workplace safety.
- Establish and maintain effective working relationships with employees, other agencies and the public.
- Follow written and verbal instructions from the Chief Appraiser, Chief Deputy Assessor and Assessor.
- Ability to work with minimal supervision.
- Manage multiple deadlines and priorities in a fast-paced environment.

Skill In:

- A significant level of diplomacy is required, in addition to normal courtesy and tact.
- Working with Elected Officials, County Departments and Regulatory Agencies

EXPERIENCE AND EDUCATION:

High school diploma or GED Certificate. Bachelor's degree preferred. Advanced Microsoft Excel and Access skills preferred.

Level I certification from the Arizona Department of Revenue.

One year of experience in property appraisal as applied to the assessment field; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

Possession of a valid Arizona driver's license (or ability to obtain license within 3 months).

Level II certification for property assessment from the Arizona Department of Revenue (or be able to gain licensure within 18 months of hire).

International Association of Assessing Officers (IAAO) or Appraisal Institute designation preferred.



VALUATION COORDINATOR I
Assessor's Office

Effective Date:	6/01/2018
Range:	27
Minimum:	\$24,704
Midpoint:	\$30,880
Maximum:	\$37,056

NATURE OF WORK:

Under general supervision, performs administrative and clerical tasks involving interpretation and application of policies, practices and state statutes. Provides input to office procedures, rules and regulations. Answers customer inquiries at the front counter, over the telephone and by e-mail. Performs other tasks as required.

TYPICAL DUTIES:

- Maintain and update property owner records as required.
- Collect and enter building permit information for appraisal purposes.
- Assist the public in researching deeds, and ownership of property.
- Review change of ownership and deeds processing for quality assurance.
- Assists in issuing 504 forms (tax clearance).
- Provide clerical support for property tax relief programs.
- Answers incoming phone calls and assists the front counter.
- Log support related phone calls and emails into the departments tracking and performance logs.
- Process incoming and outgoing departmental mail.
- Scan and initiate inter-office workflows per established procedures.
- Maintain Assessor's fleet of cars.
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Basic Knowledge of:

- Public relations and customer service.
- Principles of providing superior customer service.
- Excel, Word and Outlook.
- Topographical maps, Assessor maps and Assessor parceling techniques.
- Mapping technologies such as GIS systems.
- Filing systems.
- Electronic document and record management systems.

Ability to:

- Work independently while following verbal and written instructions.

- Communicate effectively; maintain effective working relationships with co-workers; and supervisors.
- Respect and follow policies of the department.
- Research and interpret Arizona State Statutes. Provide recommendations for process improvement and efficiencies.
- Be a team player, responsible and detail-oriented.
- Demonstrate a friendly demeanor in the face of adversity; a positive attitude is a must.
- Thrive in a flexible environment with changing priorities.
- Communicate effectively and follow established chain of communication.

Skill In:

- A Significant level of diplomacy is required, in addition to normal courtesy and tact.
- Working with Elected Officials, County Departments and Regulatory Agencies.

EXPERIENCE AND EDUCATION:

High School Diploma or GED Certificate.

Basic Microsoft Excel, Word and Access.

General Office experience preferred.

Possession of a valid Arizona driver's license (or ability to obtain license within 3 months).



VALUATION COORDINATOR II
Assessor's Office

Effective Date:	6/01/2018
Range:	29
Minimum:	\$25,954
Midpoint:	\$32,443
Maximum:	\$38,932

NATURE OF WORK:

Under general supervision, examines and processes legal documents of property transfers, splits, combinations and property deeds. Performs administrative tasks of a complicated nature involving interpretation and application of policies, practices and state statutes. Provides input to office procedures, rules and regulations. Performs other tasks as required.

TYPICAL DUTIES:

- Research legal titles to determine legal condition of property; determines and verifies legal descriptions.
- Works closely with Engineering and Mapping Department to ensure compliance in all splits and combinations, new subdivisions and metes and bounds properties.
- Works closely with the Appraisal function to process and value splits, combinations and new subdivisions.
- Works closely with Title Companies, Surveyors and property owners to resolve title discrepancies.
- Meets deadlines set forth in the legal calendar of events.
- Assist the public in researching deeds and ownership of property.
- Participates in special projects as required.
- Answer incoming phone calls, assists the front counter and answer e-mails.
- Scan and initiate workflow for Assessor functions.
- Writes and conducts inter-office workshops and public outreach meetings regarding various functions affecting ownership of property.
- Other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

Considerable Knowledge of:

- Public relations and customer service.
- Instruments used to convey property.
- Access, Excel, Word and Outlook.
- Topographical maps, Assessor maps and Assessor parceling techniques.
- Mapping Technologies such as GIS systems.
- Electronic document and records management systems
- Computer Assisted Mass Appraisal Software (CAMA Systems)
- Recorders Software

Ability To:

- Research and analyze history and ownership of land parcels.
- Read legal descriptions.
- Understand and interpret relevant policies and procedures.
- Follow verbal and written instructions.
- Work independently exercising judgement and initiative.
- Communicate effectively; maintain effective working relationships with co-workers, supervisors and the public.
- Respect and follow policies of the department.
- Research and interpret Arizona State Statutes. Provide recommendations for process improvement and efficiencies.
- Be a team player, responsible and detail-oriented.
- Demonstrate a friendly demeanor in the face of adversity; a positive attitude is a must.
- Thrive in a flexible environment with changing priorities.

Skill In:

- A significant level of diplomacy is required, in addition to normal courtesy and tact.
- Writing business letters.
- Writing business procedures.
- Managing multiple priorities, deadlines and follow-ups.

EXPERIENCE AND EDUCATION:

High school diploma or GED Certificate. Bachelor's degree preferred. Advanced Microsoft Excel and Access skills.

One year of experience in office management or real estate related fields preferred; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

Title company, surveying, mapping or real estate experience a plus.

Possession of a valid Arizona driver's license (or ability to obtain license within 3 months).



VALUATION COORDINATOR III
Assessor's Office

Effective Date:	6/01/2018
Range:	31
Minimum:	\$27,268
Midpoint:	\$34,085
Maximum:	\$40,903

NATURE OF WORK:

Under general supervision, performs administrative tasks of a complicated nature involving interpretation and application of policies, practices and state statutes. Provides input to office procedures, rules and regulations. Performs other tasks as required.

TYPICAL DUTIES:

- Manage Individual, Organization and Religious Exemption programs and statutes, including the review and processing of new and renewal applications.
- Manage Property Valuation Protection Options for Seniors, including the review and processing of new and renewal applications.
- Manage Property Tax Deferral program. Coordinate tax deferrals with Apache County Treasurer.
- Assist the public in researching deeds and ownership of property.
- Cross trained to process transfers of ownership, splits and/or combinations.
- Answer incoming phone calls, assists the front counter and answer e-mails.
- Scan and initiate workflow for Assessor functions, protests, business personal property statements and incoming mail.
- Backup and assist with Systems Administration functions; assessment and tax roll processing.
- Perform complex data queries and scrub Assessor data for errors.
- Design and maintain Assessor forms as required.
- Maintain and update Assessor's website content.
- Train Valuation Coordinator I and II positions as required.
- Writes and conducts inter-office workshops and public outreach meetings regarding various Assessment Administration functions.
- Other duties as assigned.
- Participates in special projects as required.

KNOWLEDGE, SKILLS AND ABILITIES:

Considerable Knowledge of:

- Public relations and customer service.
- Access, Excel, Word and Outlook.
- Topographical maps, Assessor maps and Assessor parceling techniques.
- Mapping Technologies such as GIS systems.

- Electronic document and records management systems
- Computer Assisted Mass Appraisal Software (CAMA Systems)

Ability To:

- Follow verbal and written instructions.
- Work Independently exercising judgement and initiative.
- Communicate effectively; maintain effective working relationships with co-workers; and supervisors.
- Respect and follow policies of the department.
- Research and interpret Arizona State Statutes. Provide recommendations for process improvement and efficiencies.
- Be a team player, responsible and detail-oriented.
- Demonstrate a friendly demeanor in the face of adversity; a positive attitude is a must.
- Thrive in a flexible environment with changing priorities.

Skill In:

- A significant level of diplomacy is required, in addition to normal courtesy and tact.
- Writing business letters.
- Writing business procedures.

EXPERIENCE AND EDUCATION:

High school diploma or GED Certificate. Bachelor's degree preferred. Advanced Microsoft Excel and Access skills.

Provisional Level Certification from the Arizona Department of Revenue preferred.

One year of experience in office management or systems administration preferred; OR, any combination of education, training and experience which demonstrates the ability to perform the duties of the position.

Possession of a valid Arizona driver's license (or ability to obtain license within 3 months).

Bi-lingual language skills a plus.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Apache County Schools Business Consortium (ACSBC)

Date/Signature: 5/23/2018

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACSBC is requesting approval to employ Joseph Broderick as a Network Administrator III with a starting annual salary of \$68,600 and to include reimbursement up to \$500 of actual relocation expenses per Policy 1.7

Relocation Allowance.

BOS Meeting Date Requested June 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

June 5, 2018 BOS AGENDA ITEM (PROS & CONS)

PROS:

The Apache County Schools Business Consortium (ACSBC) has been advertising to fill this position for many months. Mr. Broderick is currently residing in Moore Oklahoma and has eleven years' experience in computer systems administration. His last eight years have been in the specialty field of file server management and justify offering a salary greater than the 10% above base salary that departments are allowed to make without Board of Supervisors approval. The consortium feels Mr. Broderick will be a good addition to their short staffed workforce.

CONS:

Finding qualified employees in this specialty field is difficult considering many working in this area demand salary in the six figure range.

1.7 RELOCATION ALLOWANCE

1.71 Policy:

Apache County may reimburse up to \$500 of actual relocation expenses incurred by a new employee who relocates to the County. The decision to reimburse these expenses shall be approved by the Board of Supervisors.

1.72 Coverage:

This policy only applies to unclassified employees in salary grade 50 and above. Nothing in this policy modifies or waives the "at will" status of an unclassified employee.

1.73 Qualifying Criteria:

All of the following conditions must be met for the new employee to qualify for the relocation allowance:

- A. The expenses must be incurred as a direct result of the relocation.
- B. The expenses must be incurred within three months of beginning employment with Apache County.
- C. The move must begin outside Apache County and involve a distance greater than 175 miles.
- D. The employee must be hired to a professional or managerial position in salary grade 50 or above.
- E. The expenses must not be reimbursable through any other program or resource.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Sheriff's Office

Date/Signature: Brian Egan 5-17-18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Sheriff's Office request authorization to enter into an Intergovernmental Agreement regarding Northeastern Arizona Law Enforcement Training Academy (NALETA). Through the agreement, Apache and Navajo Law Enforcement Agencies provide instructors only when the agency deems them available, which also keeps LE Instructors Certifications current.

BOS Meeting Date Requested 6/5/18

PRE-AGENDA ITEM REVIEW

Legal Review:

See Email

Signature

Check if item does not require review

Finance Review:

Signature

Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RP

**INTERGOVERNMENTAL AGREEMENT REGARDING
NORTHEASTERN ARIZONA LAW ENFORCEMENT TRAINING ACADEMY
(NALETA)**

This Intergovernmental Agreement ("Agreement") is made pursuant to Arizona Revised Statutes ("A.R.S.") § 11-952 among Navajo County Community College District ("District"); and the

1. **Purpose.** The purpose of this Agreement is to provide Northeastern Arizona with a Police Academy hereby called NALETA ("Northeastern Arizona Law Enforcement Training Academy") that can provide certified AZPOST (Arizona Peace Officer Standards and Training) training to students who meet AZPOST qualifications and are sponsored by a Law Enforcement agency.
2. **Duties and Responsibilities of District.** District shall operate and administer NALETA. District's operational and administrative responsibilities shall include, but not be limited to, (a) developing and providing the AZPOST curriculum to be used at NALETA; (b) scheduling courses at the NALETA, registering students at NALETA and administering transcripts for students at NALETA; (c) assisting instructors at NALETA; and (d) obtaining adequate insurance to cover liabilities that might result from damage to persons or property arising out of the operation of NALETA.
3. **Duties and Responsibilities of Cities, Towns and Counties.** Law Enforcement agencies participating in NALETA shall provide qualified instructors for all classes given at NALETA. Any compensation to instructors shall be the responsibility of the city, town or county that employs the instructor, and the other parties to this Agreement shall have no responsibility to provide such compensation. District shall have no responsibility to conduct classes for which the participating cities and towns do not provide qualified instructors with all necessary certification.
4. **Manner of Financing the Agreement.** Except as otherwise specified in this Agreement, each party shall be responsible for whatever costs that party incurs in connection with this Agreement. The District shall charge the Student enrolled in the Districts AJS102 "Intensive Police Academy" class held at NALETA a nonrefundable program and media fee based on the current class fee schedule. Any fees that are charged shall belong to District. Any reimbursement received from AZPOST for the successful completion of NALETA shall belong to the District.
5. **Enrollment of Students.** The participating cities, towns and counties shall be entitled to enroll employees in NALETA to the extent that the employees are qualified for enrollment as set forth by AZPOST Rules and Procedures Manual as set under the State of Arizona Rules of Authority ARS 41-1821 through 41-1828.01 and Arizona Administrative Code, Title 13-4-101 through 13-4-118 and that NALETA has the capacity to train those employees. District shall not be required to accept any employee for enrollment unless the city, town or county responsible for that employee has conducted a sufficient background check on the employee at its own expense as set forth by AZPOST regulations.
6. **Term and termination.** This Agreement shall expire on July 31, 2021. Any party may terminate the Agreement as of the end of any fiscal year by providing at least thirty (30) days'

prior written notice of its intention to do so to the other parties. Such early termination shall be effective only at the end of the fiscal year in which such notice is given. Upon termination of this Agreement, each party shall retain its own property.

7. **Immigration compliance.** As required by A.R.S. § 41-4401, each party certifies that it and all of its subcontractors, if any, are in compliance with federal immigration laws and regulations that relate to their employees and with A.R.S. § 23-214(A). A breach of this warranty shall be deemed a material breach of this Agreement and shall be subject to penalties up to and including termination of this Agreement. Each party shall have the right to inspect the papers of the other party and of any subcontractors to ensure that this warranty is being complied with.

8. **Conflicts of interest.** As required by A.R.S. § 38-511, each party gives notice as follows that it may, within three years after its execution, cancel this Agreement, without penalty or further obligation, if any person significantly involved in initiating, negotiating, securing, drafting or creating the Agreement on behalf of the party is, at any time while the Agreement or any extension of the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party of the Agreement with respect to the subject matter of the Agreement.

9. **Entire Agreement; Amendments.** This Agreement represents the entire Agreement of the Parties with respect to its subject matter. This Agreement shall not be changed, modified, or rescinded, except through a writing signed by all parties.

10. **Governing Law, Forum.** This Agreement will be governed by the laws of the State of Arizona, both as to interpretation and performance. Any judicial proceeding for the enforcement of this Agreement or any provision thereof shall be instituted only the courts of Navajo County, State of Arizona.

APACHE COUNTY SHERIFF'S OFFICE

By: _____

Print Name: _____

Date: _____

ATTEST: _____

Board Clerk

Date: _____

NAVAJO COUNTY COMMUNITY
COLLEGE DISTRICT

By: _____

Print Name: _____

Date: _____

ATTEST: _____

Board Clerk

Date: _____

ATTORNEY CERTIFICATION

The undersigned certify that they have reviewed the foregoing Agreement and that said Agreement is in proper form and is within the powers and authority granted to the public body represented by the respective attorneys.

Attorney for Agency

Kristin M. Mackin

Attorney for Navajo County

Community College District

Beth Bond

From: Joe Young
Sent: Monday, May 21, 2018 9:45 AM
To: Beverly Parks; Ryan Patterson; Beth Bond
Cc: Brannon Eagar
Subject: RE: June agenda review item

I have no legal issues with the agenda item and agreement.

From: Beverly Parks [mailto:bparks@co.apache.az.us]
Sent: Thursday, May 17, 2018 12:12 PM
To: Joe Young <JYoung@apachelaw.net>; Ryan Patterson <rpatterson@co.apache.az.us>; Beth Bond <bbond@co.apache.az.us>
Cc: Brannon Eagar <beagar@co.apache.az.us>
Subject: June agenda review item

Joe,
Please see attached for your legal review. We would like to take this before the BOS at the June 5th meeting. If you have any questions please feel free to contact me.

Bev

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: Apache County Sheriff's Office

Date/Signature: Brian Egan 5-25-18

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible action to approve funding of an Apache County Sheriff's Office Criminal Investigation Division by converting one (1) vacant Lieutenant Detective position and four (4) vacant Deputy I positions to create one (1) Commander position and three (3) Detective positions, then fill one (1) Commander starting at \$55,802, fill one (1) Lieutenant Detective starting at \$48,118 and three (3) Detective positions starting at \$41,492. This would total \$228,396 not including ERE's. With ERE's of approximately \$159,887 the annual expense would be approximately \$388,283.

BOS Meeting Date Requested June 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature _____

Human Resources Review: _____

Signature McCarthy

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda.

Board Clerk's Initials fl

Apache County Sheriff's Office Criminal Investigation Division

Employee Related Expenses (ERE's)									
Position	Salary	Social Security (6.2%)	Medicare (1.45%)	Long Term Disability (.16%)	Retirement (PSPRS) (\$9.21%)	Health Insurance Employee Only	Health Insurance Employee & Dep.	Salary + ERE's (Employee Only)	Salary + ERE's (Employee & Dep.)
Commander	\$55,802.00	\$3,459.72	\$809.13	\$89.28	\$33,040.36	\$7,065.00	\$14,121.00	\$100,265.50	\$107,321.50
Lieutenant Detective	\$48,118.00	\$2,983.32	\$697.71	\$76.99	\$28,490.67	\$7,065.00	\$14,121.00	\$87,431.68	\$94,487.68
Detective	\$41,492.00	\$2,572.50	\$601.63	\$66.39	\$24,567.41	\$7,065.00	\$14,121.00	\$76,364.94	\$83,420.94
Detective	\$41,492.00	\$2,572.50	\$601.63	\$66.39	\$24,567.41	\$7,065.00	\$14,121.00	\$76,364.94	\$83,420.94
Detective	\$41,492.00	\$2,572.50	\$601.63	\$66.39	\$24,567.41	\$7,065.00	\$14,121.00	\$76,364.94	\$83,420.94

Total Salary:	\$228,396.00
Total ERE's (No Ins.):	\$153,071.00
Total Cost Including ERE's	
(Employee Only Ins.):	\$416,792.00
Total Cost Including ERE's	
(Employee & Dep. Ins.)	\$452,072.00

Sheriff's Office Criminal Investigation Division

Pros

1. Major cases will be worked constantly by Detectives rather than a Deputy who still must respond to emergency calls for service and divide their efforts among all incidents.
2. Deputies will have more time to be proactive in our communities and provide additional community policing services.
3. Detectives will be able to provide better timeliness on all investigation and work closely with prosecutors to present well prepared cases to our courts.
4. The Sheriff's Office will have additional resources to bring to bear in the event of rapidly evolving emergencies such as an active shooter.

Cons

1. The cost to the general fund.
2. The time it takes to find, qualify, and hire law enforcement personnel. To have the Criminal Investigation Division and Patrol positions filled could take up to a year or more.

Apache County
FY 2018 Salary Plan
Salary Ranges Per Job Class- (Job Class Order)

Revised 09/19/17

Class Code	Occupational Job Families and Job Classes	Salary Range	Minimum	Midpoint	Maximum
10000	Juvenile Probation				
10001	Director of Probation Services				
10002	Assistant Director, Juvenile Probation	70	\$71,432	\$89,289	\$107,147
10003	Juvenile Probation Officer I	57	\$51,818	\$64,772	\$77,727
10004	Juvenile Probation Officer II	40	\$34,054	\$42,568	\$51,082
10005	Juvenile Probation Officer II - JIPS	43	\$36,873	\$45,841	\$55,009
10006	Juvenile Probation Officer III	43	\$36,873	\$45,841	\$55,009
10007	Treatment Counselor	45	\$38,530	\$48,162	\$57,794
10008	Juvenile Predisposition Interviewer	57	\$51,818	\$64,772	\$77,727
10010	Juvenile Surveillance Officer I	30	\$26,803	\$33,254	\$39,905
10009	Juvenile Surveillance Officer II	30	\$26,803	\$33,254	\$39,905
10011	Safe School Probation Officer	34	\$29,365	\$36,706	\$44,048
10013	Juvenile On Line Tracking System Coordinator	43	\$36,873	\$45,841	\$55,009
10015	Juvenile Detention Manager	24	\$22,940	\$28,675	\$34,410
10016	Probation Specialist	44	\$37,590	\$46,987	\$56,385
10017	Juvenile Substitute Teacher	26	\$24,101	\$30,127	\$36,152
10012	Court Appointed Special Advocate Coordinator - Juv Prob	26	\$24,101	\$30,127	\$36,152
		24	\$22,940	\$28,675	\$34,410
11000	Treasurer				
11001	Chief Deputy, Treasurer				
11002	Tax Lien & Bankruptcy Supervisor	50	\$60,911		
11004	Warrant/Current Tax Assistant	28	\$25,321	\$31,652	\$37,982
11003	Client Services Representative I - Treasurer	24	\$22,940	\$28,675	\$34,410
11006	Client Services Representative II - Treasurer	24	\$22,940	\$28,675	\$34,410
11007	Client Services Representative III - Treasurer	26	\$24,101	\$30,127	\$36,152
11005	Personal Property/Back Tax Assistant I	30	\$26,803	\$33,254	\$39,905
11008	Personal Property/Back Tax Assistant II	24	\$22,940	\$28,675	\$34,410
11009	Personal Property/Back Tax Assistant III	26	\$24,101	\$30,127	\$36,152
		30	\$26,803	\$33,254	\$39,905
12000	Public Safety				
12001	Chief Deputy, Sheriff				
12002	Commander	69	\$69,689	\$87,112	\$104,534
12026	Lieutenant	60	\$55,802	\$69,753	\$83,703
12003	Sergeant	56	\$50,554	\$63,193	\$75,831
12004	Deputy Sheriff I	51	\$44,682	\$55,853	\$67,024
12005	Deputy Sheriff II	41	\$34,906	\$43,832	\$52,359
12006	Deputy Sheriff III	44	\$37,590	\$46,987	\$56,385
12007	Deputy Sheriff - Civil Process	46	\$39,493	\$49,366	\$59,239
12008	Deputy Sheriff - Sex Crimes Investigator	46	\$39,493	\$49,366	\$59,239
12009	Emergency Management Specialist	46	\$39,493	\$49,366	\$59,239
12010	Detention Commander	40	\$34,054	\$42,568	\$51,082
12011	Detention Sergeant	60	\$55,802	\$69,753	\$83,703
12013	Detention Corporal	43	\$36,873	\$45,841	\$55,009
12014	Detention Officer I	39	\$33,224	\$41,530	\$49,836
12015	Detention Officer II	31	\$27,268	\$34,085	\$40,903
12016	Detention Officer III	33	\$28,849	\$35,811	\$42,973
12025	Dispatch Supervisor	35	\$30,099	\$37,624	\$45,149
12017	Lead Dispatcher/Matron	48	\$41,492	\$51,865	\$62,238
12018	Dispatcher/Matron	38	\$32,414	\$40,517	\$48,620
12019	Detention Records Clerk/Property Custodian	32	\$27,950	\$34,938	\$41,925
12020	Property Custodian/Evidence Technician	26	\$24,101	\$30,127	\$36,152
12021	Community Resource Liaison	37	\$31,023	\$39,529	\$47,434
12022	Fleet Manager/Mechanic - Sheriff	46	\$39,493	\$49,366	\$59,239
12023	ACCENT Coordinator	30	\$26,803	\$33,254	\$39,905
12024	Detention Assistant	26	\$24,101	\$30,127	\$36,152
12027	Intergovernmental Relations Liaison	28	\$24,101	\$30,127	\$36,152
12028	Detention Nurse - RN	68	\$67,890	\$84,887	\$101,984
12029	Nurse Practitioner	60	\$55,802	\$69,753	\$83,703
12030	Tower Control Operator I	84	\$100,931	\$126,164	\$151,398
12031	Detention Nurse - LPN	24	\$22,940	\$28,675	\$34,410
12032	Lieutenant/Detective	40	\$34,054	\$42,568	\$51,082
12033	Dispatch Center Coordinator	54	\$48,118	\$60,148	\$72,177
		44	\$37,590	\$46,987	\$56,385



LIEUTENANT DETECTIVE
Sheriff's Office

Effective Date:	6/5/2018
Range:	54
Minimum:	\$48,118
Midpoint:	\$60,148
Maximum:	\$72,177

NATURE OF WORK:

Under general supervision, performs work of moderate difficulty in conducting criminal investigations on assigned cases from planning through fact finding to reporting results of investigations for a district, performs the duties of a Deputy as needed; and performs related duties as required or assigned.

TASKS:

Conducts investigations of alleged or suspected criminal violations of federal, state, local laws or tribal laws including major crimes; identifies issues involved and types of evidence required; determines scope, elements and direction of investigation; reviews police officer referrals; provides tactical response including manhunts; provides technical assistance, guidance and training to law enforcement staff and agencies; conducts public awareness and presentations to the general public; ensures confidentiality of interview statements; investigates white collar crime.

Photographs, preserves, collects and identifies physical evidence, diagrams crime scenes; seizes controlled substances, evidence including fingerprints, blood and body fluids, recovers stolen property; performs surveillance and undercover work as needed; interviews witnesses; interrogates and observes suspects; utilizes informants to obtain leads and information; serves search warrants, subpoenas and arrest warrants; analyzes evidence and documents findings; prepares case status updates and detailed reports; transports suspect as needed; attends seminars, conference, workshops and training in criminal investigation; keeps updated on laws to maintain certification; attends and testifies in court hearings.

Conducts background checks for all newly hired department personnel in accordance with AZ POST standards.

ESSENTIAL FUNCTIONS:

This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

KNOWLEDGE, SKILLS AND OTHER CHARACTERISTICS:

- Knowledge of federal, state, local and tribal laws and ordinances of modern police administration and methods.
- Knowledge of departmental rules and regulations.
- Knowledge of practices and methods of criminal investigation and identification.
- Knowledge of all types of firearms, communications equipment and automobiles used in law enforcement.
- Skill in preparing and maintaining accurate records, reports and files.
- Skill in maintaining calm during emergencies.
- Skill in verbal and written communication.

- Skill in enforcing laws tactfully, firmly and impartially.
- Skill in establishing and maintaining effective working relationships.

PHYSICAL REQUIREMENTS AND WORK ENVIRONMENT:

Work requires the ability to pass the physical fitness standard as put forth by the Arizona Peace Officer Standards and Training (POST). Work requires walking, running, lifting and climbing during efforts to catch or subdue hostile individuals. Exposure to hazardous, uncontrollable and life-threatening situations can occur.

MINIMUM QUALIFICATIONS:

An Associate's degree in Criminal Justice or related field; and three (3) years Police Officer experience; or an equivalent combination of education, training and experience which provides the capabilities to perform the described duties. Must be a commissioned officer.

SPECIAL REQUIREMENTS:

Must possess a current Arizona Peace Officer Standards and Training (POST) certification and a valid state driver's license. Must pass a background investigation prior to appointment. Additional certifications may be required. Must never have been convicted of a felony or domestic violence or a domestic violence related charge. Must not have been convicted of a misdemeanor within the past three (3) years.



DETECTIVE Sheriff's Office

Effective Date:	6/5/2018
Range:	48
Minimum:	\$41,492
Midpoint:	\$51,865
Maximum:	\$62,238

NATURE OF WORK:

Under general supervision, performs technical work of moderate to difficult standards in investigative law enforcement duties; performs related duties as required or assigned.

TYPICAL DUTIES AND RESPONSIBILITIES:

- Responds to crime scenes; processes crime scene and gathers, preserves and processes evidence.
- Conducts thorough investigations and follow-up work on assigned cases; coordinates with other investigators and law enforcement agencies.
- Conducts investigations by interviewing witnesses, victims, family members and others.
- Performs investigative research to prepare cases for trial; anticipates probable defense strategies and prepares rebuttal evidence; documents case files and related reports.
- Prepares criminal cases and testifies at various court proceedings; works with prosecutors to prepare investigative information to support charges at trial; prepares evidence for court proceedings.
- Procures arrest and search warrants; serves warrants and makes arrests; executes writs, subpoenas and court orders.
- Prepares reports of findings, evidence, witness statements, transcripts and other pertinent information for solving and prosecuting crimes.
- Coordinates with other law enforcement, and service agencies such as adult probation, justice courts, forest service, crime lab, and emergency services.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of Arizona Revised Statutes, rules and regulations pertaining to law enforcement
- Knowledge of law enforcement principles, practices, methods, techniques and equipment.
- Knowledge of methods and techniques of interviewing/interrogation.
- Knowledge of County roads and routes.
- Knowledge of department procedures, rules, and regulations.
- Skill in the use and care of firearms, law enforcement vehicles for evasive driving, and communications equipment.
- Skill in gathering, analyzing and evaluating facts and evidence.
- Skill in preparing accurate, detailed and complete reports.
- Skill in obtaining valid information via interviews/interrogations.
- Ability to act quickly and calmly with proper judgment in emergency situations.
- Ability to establish and maintain effective working relationships with employees, other agencies, and the public.
- Ability to respond to call out 24 hours a day as needed.
- Ability to follow written and verbal instructions.

MINIMUM QUALIFICATIONS:

High school diploma or GED, Arizona POST certification, three (3) years of law enforcement experience, a valid Arizona Driver License, and the successful completion of required pre-employment testing, examination, and background verification.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

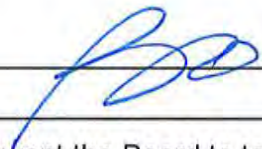
date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:

6/23/08



Describe in detail what you want to say to the Board and what action you want the Board to take:

Clerk of the Board: Discussion and possible approval of a liquor license application recommendation for Jace Sanders, for Bumsteads, located at 40 County Road 2220, Alpine Arizona.

BOS Meeting Date Requested

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

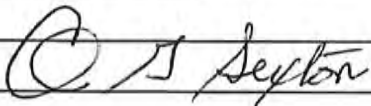
Human Resources Review:

Signature

Other Review:

HEALTH

Signature



Reviews completed, item approved for Agenda.

Board Clerk's Initials





Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 5.3.18 Date of Posting Removal: 5.24.18

Applicant's Name: Sanders Jace E
Last First Middle

Business Address: 40 County Rd 2220 Alpine 85920
Street City Zip

License #: 06 01 0016

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

DALE HAUSER AIDE (928) 337-7531
Print Name of City/County Official Title Phone Number

Dale Hauser 5.29.18
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.
If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

JOE SHIRLEY, JR.
MEMBER OF THE BOARD
DISTRICT I
P.O. Box 1952, Chinle, AZ 86503

ALTON JOE SHEPHERD
CHAIRMAN OF THE BOARD
DISTRICT II
P.O. Box 994, Ganado, AZ 86505

DOYEL SHAMLEY
VICE CHAIR OF THE BOARD
DISTRICT III
P.O. Box 428, St. Johns, AZ 85936

**BOARD OF SUPERVISORS
OF APACHE COUNTY**

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-2003



RYAN PATTERSON
MANAGER-CLERK
ST. JOHNS, AZ 85936

April 23, 2018

Jace Sanders
Bumsteads
1509 N. Arizona Avenue
Chandler, Arizona 85225

Dear Mr. Sanders:

Your Liquor License Application has been scheduled for the Board of Supervisors' meeting on Tuesday, June 5, 2018 at 8:30 a.m. The meeting will be held in the Supervisors' Meeting Room, County Annex Building, 75 West Cleveland, St. Johns, Arizona.

You are welcome to be present at this hearing and please feel free to contact my office if you have any questions.

Sincerely,

Beth Bond
Assistant Clerk of the Board



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

DLLC USE ONLY

License #	705 #19203
Date Accepted:	9-18-18
CSR:	C-A.

THIS COPY

Application for Liquor License
Type or Print with Black Ink

INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE
\$25 will be charged for all dishonored checks (A.R.S. § 44-6852)

IP #: 19205

SECTION 1 Type of License

- ☒ Interim Permit
☐ New License
☒ Person Transfer (series 6, 7 and 9)
☐ Location Transfer (series 6, 7 and 9)
☐ Probate/ Will Assignment/ Divorce Decree (No Fees)
☐ Seasonal

SECTION 2 Type of Ownership

- ☐ J.T.W.R.O.S.
☐ Partnership
☐ Corporation
☒ Limited Liability Co
☐ Club
☐ Government
☐ Trust
☐ Tribe
☐ Other (Explain) _____

- SECTION 3 Type of Privilege ☐ Add Sampling Privilege for Series 9 and 10 only (Complete Sampling Privilege application)
A.R.S. § 4-206.01(G), (H), (I) & (L)
☐ Add Growler privileges (restaurant, series 12, license only. 300-foot restriction applies)
A.R.S. § 4-207(A) & (B)

1. Type of License (Series of license): SERIES 6 2. LICENSE # 06010016

SECTION 4 Applicants

1. Agent's Name: SANDERS JACE ELDON
Last First Middle
2. Individual/Owner Name: BUMSTEADS LLC
(Ownership name for type of ownership checked in section 2)
3. Business Name (Doing Business As-DBA): BUMSTEADS
4. Business Location Address: 46 CR 2220 ALPINE AZ 85920 ARIZONA
(Do not use PO Box) Street City State Zip Code County
5. Mailing Address: 1509 N ARIZONA AVE CHANDLER AZ 85225
(All correspondence will be mailed to this address) Street City State Zip Code
6. Business Phone: 480-322-8888 Daytime Contact Phone: 480-322-8888
7. Email Address: JACE.SANDERS@gmail.com
8. Is the Business located within the incorporated limits of the above city or town? ☐ Yes ☒ No
If you checked no, in what City, Town, County or Tribal/Indian Community is this business located? ALPINE, AZ
9. Total Price paid for Series 6 Bar, Series 7 Beer & Wine Bar or Series 9 Liquor Store (license only) \$ 1.00

Fees:	<u>100</u>	<u>100</u>	<u>0</u>	<u>22</u>	\$ <u>222.00</u>
	Application	Interim Permit	Site Inspection	Finger Prints	Total of All Fees

SECTION 5 Interim Permit

If you intend to operate business while the application is pending, you will need an interim permit pursuant to A.P.S. §4-203.01. For approval of an interim permit:

- There **must** be a valid license of the same series issued to the current location you are applying for, OR
- A Hotel/Motel license is being replaced with a restaurant license pursuant to A.P.S. §4-203.01(A)

1. Enter license number currently at the location: 06010016
2. Is the license currently in use? ☒ Yes ☐ No If no, how long has it been out of use? _____

NOTARY	
I (Print Full Name) <u>Danny Thomas</u> hereby declare that I am the Agent, Current Owner, or Controlling Person on the stated license and location.	
Signature: <u>[Signature]</u>	State of <u>Arizona</u> County of <u>Cocconino</u>
My Commission Expires on: <u>03-23-2020</u>	The foregoing instrument was acknowledged before me this <u>16th</u> Day of <u>April</u> , <u>2018</u>
	<u>[Signature]</u> Signature of Notary

SECTION 6 Background Check

EACH PERSON LISTED MUST SUBMIT A QUESTIONNAIRE, FINGERPRINT CARD, AND \$22 PROCESSING FEE PER CARD.

1. If the applicant is an entity, and not an individual, answer questions 1a-b.

- a) Date Incorporated/Organized: 3/29/18 State where Incorporated/Organized: ARIZONA
- b) AZ Corporation or AZ L.L.C. File No: L22739759 Date authorized to do business in AZ: 4/7/18

2. List any individual or entity that owns a beneficial interest of 10% or more and/or controls the applicant or licensee. If the applicant is owned by another entity, attach an organizational chart showing the ownership structure. Attach additional sheets as needed. Disclose all controlling persons and members, shareholders or general partners who own a beneficial interest of 10% or more of the applicant or licensee.

Last	First	Middle	Title	%Owned	Mailing Address	City	State	Zip
SANDERS	JACE	ELTON	MANAGER	SECRETARY	1504 N ARIZONA AVE	CHANDLER	AZ	85225
REVERE PROPERTIES	LLC		MEMBER	100%	1504 N ARIZONA AVE	CHANDLER	AZ	85225

(Attach additional sheet if necessary)

SECTION 7 Probate, Receiver, Bankruptcy Trustee, Assignment, or Divorce Decree of an existing liquor license A.R.S. §4-204

EACH PERSON LISTED MUST SUBMIT A QUESTIONNAIRE, FINGERPRINT CARD, AND \$22 PROCESSING FEE PER CARD.

1. Current Licensee's Name: _____
(Exactly as it appears on the license) Last First Middle
2. Assignee's Name: _____
Last First Middle
3. License Number: _____

ATTACH A COPY OF THE DOCUMENT THAT SPECIFICALLY ASSIGNS THE LIQUOR LICENSE TO THE ASSIGNEE.

*18 APR 18 11:47, LLC PM 3 11.3

BUMSTEARS
LLC

100%

REVERE
PROPERTIES, LLC (Delaware)

MEMBER

100%

THE MODRE
FAMILY ALASKA
TRUST

MEMBER

JACE
SANDERS

TRUSTEE

SECTION 8 Government (for Cities, Towns or Counties only)

1. Government Entity: _____
2. Person/Designee: _____
Last First Middle Daytime Contact Phone #

SECTION 9 Person to Person Transfer ARS§4-203(C), (D), (G)
(Bar and Liquor Stores only – Series 06, 07, and 09)

1. License #: 06010016
2. Individual Owner/Agent Name: THOMAS Danny Ray
Last First Middle
3. Ownership Name: BARE BUFFALO LLC
(Exactly as it appears on the license)
4. Current Business Name: TAL WI WI LODGE
(Exactly as it appears on the license)
5. Business Location Address: 40 COUNTY ROAD #2220 ALPINE AZ APACHE 85920
Street City State County Zip
6. Current Daytime Phone: 928 337-4354 Primary Email Address: dannyt25@msn.com
7. Does current licensee intend to operate the business while this application is pending? ☒ Yes ☒ No
8. I, (Signature): Danny ^{RAY} THOMAS authorize the transfer of this license to the applicant.

NOTARY

I (Print Full Name) Danny Ray Thomas
Or Controlling Person on the stated license and location.

Signature: [Signature]

My Commission Expires on: 03.22.2020

Date

hereby declare that I am the Individual Agent, Owner,

State of Arizona

County of Coconino

The foregoing instrument was acknowledged before me this

16th
Day

Day of April

Month

2018
Year



OFFICIAL SEAL
PAULA C. TALLINI
NOTARY PUBLIC - State of Arizona
COCONINO COUNTY
My Commission Expires March 22, 2020

[Signature]
Signature of Notary

SECTION 10 Location Transfer- Current Licensee Information ARS§4-203(C), (D), (G)
(Bar and Liquor Stores only – Series 06, 07, and 09)

1. Current Business: Name: _____
Address: _____
(exactly as it appears on license)
2. New Business: Name: _____
Address: _____

SECTION 11 Proximity to Church or School - Questions to be completed by 6, 7, 9, 10 and 12G applicants.

A.R.S. §4-207. (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12), or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building.

The above paragraph DOES NOT apply to:

- a) Restaurants that do not sell growlers (A.R.S. §4-205.02) Series 12
- b) Hotel/motel license (A.R.S. §4-205.01) Series 11
- c) Microbrewery (A.R.S. §4-205.08) Series 03
- d) Craft Distillery (A.R.S. §4-205.10) Series 18

- e) Government license (A.R.S. §4-205.03) Series 05
- f) Playing area of a golf course (A.R.S. §4-207 (B)(5))
- g) Wholesaler/Distributor Series 04
- h) Farm Winery Series 13
- i) Producer Series 01

1. Distance to nearest School: 5.3 miles Name of School: ALPINE ELEMENTARY
(If less than one (1) mile, note footage) Address: 101 CO RD 2311, ALPINE AZ 85920
2. Distance to nearest Church: 5.9 miles Name of Church: ST HELENA CATHOLIC CHURCH
(If less than one (1) mile, note footage) Address: 42409 US - 180 ALPINE, AZ 85920

SECTION 12 Business Financials A.R.S. §4-202(F)

1. I am the:

- ☐ Tenant: a person who holds the lease of a property; a lessee.
- ☐ Sub-tenant: a person who holds a lease which was given to another person (tenant) for all or part of a property.
- ☒ Owner
- ☐ Purchaser
- ☐ Management Company

2. If the premises is leased give lessors: Name: _____
Address: _____
Street City State Zip
3. What is the penalty if the lease is not fulfilled? \$ _____ or Other: _____
4. Total money borrowed for the Business, not including lease? \$ 0

Please List Lenders/People you owe money to for business.

Last	First	Middle	Amount Owed	Mailing Address	City	State	Zip

(Attach additional sheet if necessary)

5. Has a license or a transfer license for the premises on this application been denied by the state within the past year?
☐ Yes ☒ No If yes, attach explanation.
6. Does any spirituous liquor manufacturer, wholesaler, or employee have an interest in your business?
☐ Yes ☒ No If yes, attach explanation.

SECTION 13 Diagram of Premises

Check ALL boxes that apply to your business:

☐ Walk-up or drive-through windows

☐ Patio: Contiguous

☐ Patio: Non-Contiguous within 30 feet

1. Is your licensed premises now closed due to construction, renovation or redesign or rebuild?

☐ Yes ☒ No If yes, what is your estimated completion date? ____/____/____

2. What type of business will this license be used for? (be Specific) Bar

3. Please attach a diagram of the premises which clearly shows only the areas where spirituous liquor will be sold, served, consumed, dispensed, possessed or stored. Include entrances, exits, interior walls, bar areas, dining areas, dance floor, stage, game room and kitchen.

DO NOT INCLUDE

Parking lots, living quarters or areas where business is not conducted under this liquor license. Please identify which orientation is North on the diagram.

4. Provide the square footage or outside dimensions of the licensed premises. Please do not include non-licensed areas such as parking lots, living quarters, etc.

ATTACH DIAGRAM

IMPORTANT NOTE: As stated in A.R.S. §4-207.01 (B), it is the licensee's responsibility to notify the Department of Liquor Licenses and Control when there are changes to the service areas or the square footage of the licensed premises, either by increase or decrease.

RESTAURANTS AND HOTELS/MOTELS ONLY

(IMPORTANT NOTE: A site inspection must be conducted prior to activation of the license. A \$50.00 fee for the inspection will be due and payable upon submitting this application.)

5a. Provide a detailed drawing of the kitchen and dining areas, including the locations of all kitchen equipment and dining furniture. These are required as part of the diagram. A.R.S. §4-205.02(C)

5b. Provide a restaurant operation plan.

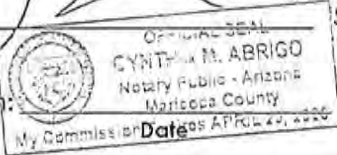
SECTION 14 SIGNATURE BLOCK

NOTARY

I (Print Full Name) JACE ELDON SANDERS hereby declare that I am the Individual Agent, Owner,
Or Controlling Person on the stated license and location.

Signature: [Signature]

My Commission Expires on:



State of Arizona

County of Maricopa

The foregoing instrument was acknowledged before me this

18th

Day of

April

Month

2018

Year

Cynthia M. Abrigo
Signature of Notary

A.R.S. §41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

5/17/18

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Malena Bazurto, Economic Development, District 3

Date/Signature: 5/16/2018

Describe in detail what you/ want to say to the Board and what action you want the Board to take: /

Review and possible approval of a 6 month extension to grant contract number WFHF 16-203 between Arizona Department of Forestry and Fire and Apache County for continued mitigation on Whiting Homestead near Vernon.

//BOS Meeting Date Requested June 5, 2018

PRE-AGENDA ITEM REVIEW

Legal Review: __

See email

Signature

Finance Review: __

Signature

Human Resources Review: __

Signature

Other Review: __

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

RB

Malena Bzurto

From: Joe Young
Sent: Wednesday, May 16, 2018 10:19 AM
To: Malena Bzurto; Ryan Patterson
Subject: RE: Agenda Item

It does still have to go before the Board (though I think consent agenda is appropriate),

I have no legal issues with it.

From: Malena Bzurto [mailto:mbazurto@co.apache.az.us]
Sent: Wednesday, May 16, 2018 10:17 AM
To: Joe Young <JYoung@apachelaw.net>; Ryan Patterson <rpatterson@co.apache.az.us>
Subject: Agenda Item

Good Morning,

This item is for an extension to the Whiting Homestead thinning project. I'm not even sure if it has to go before the Board since nothing is changing except the expiration date.

Thanks,
Malena



GRANT AMENDMENT

**Arizona Department of
Forestry and Fire
Management**

1110 W. Washington, Ste 100
Phoenix, Arizona 85007
(602) 771-1400

Grant No: WFHF 16-203

Apache County

Amendment No: 1

It is mutually agreed that the referenced grant agreement is amended as follows:

1. Pursuant to Page 1, Item 4: TERM OF AGREEMENT, the term of this agreement shall be changed to an end date of December 31, 2018.

All Other provisions shall remain in their entirety

Grantee hereby acknowledges receipt and acceptance of above amendment. Amendment only becomes effective once signed by both Grantee and Arizona Department of Forestry and Fire Management.

The above referenced Grant Amendment is hereby executed as of the final signature date below.

Grantee: **Apache County**

Grantor: **Arizona Department of Forestry
and Fire Management**

Signature

Date

Signature

Date

Authorized Signatory's Name and Title

Jeffery C. Whitney, State Forester



GRANT AMENDMENT

**Arizona Department of
Forestry and Fire
Management**

1110 W. Washington, Ste 100
Phoenix, Arizona 85007
(602) 771-1400

Grant No: WFHF 16-203

Apache County

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The above referenced Grant Amendment is hereby executed as of the final signature date below.

Grantee: **Apache County**

Signature

Date

Authorized Signatory's Name and Title

Grantor: **Arizona Department of Forestry
and Fire Management**

Signature

Date

Jeffery C. Whitney, State Forester

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

Level 5/17

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Engineering
Date/Signature: 5-16-18 JLG

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion + possible approval to change current Civil Engineering
Aid position II to a Civil Engineering Aid III position
this is a difference of \$3049. effex 6/5/18

BOS Meeting Date Requested 6-5-18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature JLG

Human Resources Review:

Signature J McCarty

Other Review:

Signature

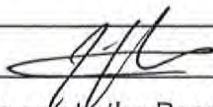
Reviews completed, item approved for Agenda. Board Clerk's Initials

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

Rec'd
5/17

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Engineering
Date/Signature: 5-16-18 

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion + possible approval to add a GIS Manager position
Range 66. This position will replace the current Civil Engineering
Technician II that will be vacated due to a retirement in December.

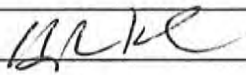
BOS Meeting Date Requested 6-5-18

Legal Review: see email PRE-AGENDA ITEM REVIEW

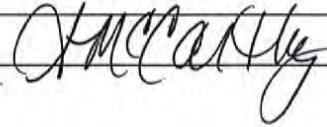
from Joe Young, Atty Office

Signature _____

Finance Review: _____

Signature 

Human Resources Review: _____

Signature 

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda. Board Clerk's Initials 



GIS MANAGER Engineering

Effective Date: 10/06/03
Range: 66
Annual Salary: \$64,713-\$97,070
Exempt – Non-Classified

SUMMARY:

Under general supervision, provides and coordinates complex research/data analysis, systems design, programming, and support of computer-based GIS/GPS (Geographic Information Systems/Global Positioning Systems) mapping and related statistical software and provides technical leadership and administrative coordination to a team of GIS technical staff. Manages and Leads projects of varying scopes.

DUTIES AND RESPONSIBILITIES:

- \$ Performs complex, integrated computer programming, data analysis, and software development for GIS applications, to include maintenance of existing systems and research/development for future enhancements.
- \$ Designs and carries out GIS procedures, both simple and complex; performs AML programming for data creation, analysis, project reporting, data conversion, data transfer, and graphic production.
- \$ Compiles and integrates cartographic data from a wide variety of sources for inclusion in map manuscripts; creates and edits geospatial data, using GPS and digitizing techniques; creates and edits maps, integrating a range of data formats, and using state-of-the-art technology.
- \$ Coordinates the development of technical priorities, client reporting and interface, and coordination and review of schedules and budgets.
- \$ Interfaces and serves as a liaison with clients in the servicing of special requests and operational issues, as they arise; ensure that GIS products are delivered within a time frame acceptable to the client, and solicits feedback to improve future services.
- \$ Leads, trains, and supervises technical staff as appropriate, in carrying out GIS analytical procedure.
- \$ Oversees, guides, and coordinates research of staff, to include assistance with report preparation and Internet-based materials.
- \$ May participate in the overall management and administration of all aspects of the GIS operating unit under the direction of the immediate supervisor.
- \$ Maintains a broad knowledge of state-of-the-art technology, equipment, and/or systems.
- \$ Performs miscellaneous job-related duties as assigned.

MINIMUM EDUCATION AND EXPERIENCE:

The successful applicant must be able to perform ALL of the above essential functions of this position, unassisted, and at a pace and level of performance consistent with the actual job performance requirements and at a satisfactory level.

This requires a high level of physical ability to include vision, hearing, and speaking.

The requirements listed below are representative of the knowledge, skill and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

An Bachelor's Degree in GIS, engineering, computer science, management information systems, surveying or a closely related field and minimum three (3) years' experience in Cartography, cadastral or geographic mapping; related experience beyond the necessary three (3) years may substitute for the educational requirement on ½ year for year basis;

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

KNOWLEDGE

Knowledge and understanding of integrated GIS/GPS principles, systems, and technologies

Knowledge of operating systems.

Knowledge of geographic, statistical, mathematical, and computer science theory, methodology, applications, and techniques.

Knowledge of cartographic principles and standards.

Knowledge of GPS and cartographic data collection techniques.

Knowledge of AUTOCAD or related CAD software.

Knowledge of project management principles and practices.

Knowledge of the Internet, and ability to develop website documents.

Knowledge of current technological developments/trends in area of expertise.

SKILLS

Advanced computer programming, data analysis, and software development skills

Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community.

ABILITIES

Ability to utilize and macro-program in ARC/VIEW, ARC/INFO comparable statistical/analytical programs.

Ability to evaluate and interpret end user information requirements, and to develop appropriate systems and/or applications solutions.

Ability to provide technical leadership to professional staff in the area of expertise

DISTINGUISHING CHARACTERISTICS:

Position require: a) Working knowledge and understanding of integrated GIS/GPS principles systems, and technologies; b) advanced computer programming, data analysis and software development skills; c) knowledge of cartographic, geographic, statistical and mathematical theory.

WORKING CONDITIONS:

Work is performed not only in a typical interior/office work environment, but also in areas of outdoor terrain, sometimes flat and sometimes rugged, to perform GPS/Survey instrumental procedure.

Tamie Herrick

From: Joe Young
Sent: Wednesday, May 16, 2018 9:43 AM
To: Tamie Herrick
Subject: RE: Agenda Item

It is classified by default unless specified otherwise. But it sounds like a good position to be unclassified. As for exempt/non-exempt, that depends on the daily functions of the job, but given the managerial role noted in the job description, I would designate it as exempt.

-----Original Message-----

From: Tamie Herrick [mailto:therrick@co.apache.az.us]
Sent: Wednesday, May 16, 2018 7:57 AM
To: Joe Young <JYoung@apachelaw.net>
Subject: Agenda Item

HR asked us to verify with you about the Exempt-Non-Classified status on this.....needing an opinion from the Atty office on this. Thanks Tamie

Your message is ready to be sent with the following file or link attachments:

20180516080405724

Note: To protect against computer viruses, e-mail programs may prevent sending or receiving certain types of file attachments. Check your e-mail security settings to determine how attachments are handled.

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Date/Signature: _____

[Handwritten Signature]

*update
5/31/18*

Describe in detail what you want to say to the Board and what action you want the Board to take:

Human Resources: Discussion and possible approval to reorganize the Justice Courts, to eliminate the positions of Justice Court Clerk I (Range 24: \$22,940), II (Range 24: \$22,940), III (Range 26: \$24,101), and Chief Justice Court Clerk (Range 30: \$26,603) and to create the positions of Justice Court Clerk (Range 27: \$24,704), Senior Justice Court Clerk (Range 30: \$26,603), and Justice Court Coordinator (Range 38: \$32,414). The reorganization will result in an increase in salary range for all positions.

BOS Meeting Date Requested: June 5, 2018

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

[Handwritten Initials]

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____

Justice Court Reorganization and Title Changes

Current Organization				Proposed Changes				
Court	Position	Range	Salary	New Position	Range	Minimum	Increase	New Salary
CJC	Chief Justice Court Clerk	30	\$27,933.15	Justice Court Coordinator	38	\$32,414.00	\$4,480.85	\$32,414.00
PJC	Chief Justice Court Clerk	30	\$35,961.10	Justice Court Coordinator	38	\$32,414.00	\$0.00	\$35,961.10
PJC	Justice Court Clerk III	26	\$29,067.77	Senior Justice Court Clerk	30	\$26,603.00	\$0.00	\$29,067.77
PJC	Justice Court Clerk III	26	\$24,703.81	Senior Justice Court Clerk	30	\$26,603.00	\$1,899.19	\$26,603.00
PJC	Justice Court Clerk I	24	\$23,513.36	Justice Court Clerk	27	\$24,704.00	\$1,190.64	\$24,704.00
RVJC	Chief Justice Court Clerk	30	\$27,836.97	Justice Court Coordinator	38	\$32,414.00	\$4,577.03	\$32,414.00
RVJC	Justice Court Clerk III	26	\$24,703.81	Senior Justice Court Clerk	30	\$26,603.00	\$1,899.19	\$26,603.00
RVJC	Justice Court Clerk III	26	\$24,101.00	Senior Justice Court Clerk	30	\$26,603.00	\$2,502.00	\$26,603.00
RVJC	Justice Court Clerk III	26	\$24,101.00	Justice Court Clerk	27	\$24,704.00	\$603.00	\$24,704.00
SJJC	Chief Justice Court Clerk	30	\$27,933.15	Justice Court Coordinator	38	\$32,414.00	\$4,480.85	\$32,414.00
SJJC	Justice Court Clerk III	26	\$24,703.81	Senior Justice Court Clerk	30	\$26,603.00	\$1,899.19	\$26,603.00
SJJC	Justice Court Clerk III	26	\$24,101.00	Justice Court Clerk	27	\$24,704.00	\$603.00	\$24,704.00

CJC TOTAL \$4,480.85

PJC TOTAL \$3,089.83

RVJC TOTAL \$9,581.22

SJJC TOTAL \$6,983.04

TOTAL COST: \$24,134.94



JUSTICE COURT CLERK

Justice Court

Effective Date:	6/5/2018
Range:	27
Minimum:	\$24,704
Midpoint:	\$30,880
Maximum:	\$37,056

NATURE OF WORK:

Performs clerical and receptionist work with routine difficulty, under close supervision, in a Justice Court.

TYPICAL TASKS:

Perform routine secretarial duties, filing and data entry of all Department of Public Safety citations; maintain the docket for court appearances. Attend traffic court sessions and record disposition of traffic cases. File citations, dispositions, and other court records. Send notices on delinquent payments and follow through with the collection of court ordered fines and sanctions. Accept voluntary bail forfeitures on traffic citations. Financial duties include receiving and receipting fines, bonds, fees and other monies. Serve as a receptionist for the office. Type and file routine complaints, warrants, summons, orders to show cause, notices and other legal documents. Manage collection department by sending new defaults, receiving and releasing accounts paid in full with the collection agency. Prepare affidavits and marriage licenses. Accurately completes dispositions of cases and submits these forms to agencies such as Motor Vehicle Division and DPS Criminal History Records. Assist the public to the extent possible with filing of forms. Complete record searches for the FBI and other government agencies, employers, and the public.

KNOWLEDGE, SKILLS AND ABILITIES:

Basic knowledge of legal procedures in the Justice Court. Basic knowledge of codes of conduct and ethical guidelines. Knowledge of standard office practices. Knowledge of computer systems and Microsoft Office programs. Ability to work effectively with the public. Ability to assume responsibility for funds and receipt of records. Ability to establish and maintain effective working relationships with others including Judges, Attorneys, Law Enforcement, and other agencies such as the Arizona Supreme Court. The ability to successfully deal with difficult or angry people without losing professionalism. Complete annual training as required by the Committee on Judicial Education and Training.

MINIMUM QUALIFICATIONS:

One year or any combination of education, training and experience that demonstrates the capacity to perform the tasks of the position and a High School Diploma



SENIOR JUSTICE COURT CLERK

Justice Court

Effective Date:	6/5/2018
Range:	30
Minimum:	\$26,603
Midpoint:	\$33,254
Maximum:	\$39,905

NATURE OF WORK:

Under general supervision, performs complex legal clerical duties required in a Justice Court and performs related work as required.

TYPICAL DUTIES:

Performs a variety of legal clerical duties in the civil, criminal or traffic sections of a Justice Court; receives and receipts fines, bonds, fees and other monies; maintains accounting ledgers and check book; prepares monthly statistical reports; processes incoming mail including motions and correspondence for civil, traffic and criminal cases; maintains pending files and coordinates Court calendar; prepares written notifications pertaining to pending trials and hearings; prepares files for transmittal to Superior Court; may act as bailiff and order juries; prepares Court documents for signature; assists the public over the telephone and in person; processes civil, criminal and traffic citations; prepares files for new cases; assists in maintaining and processing small claim and civil filings; prepare affidavits and marriage licenses.

KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of court procedures. Knowledge of codes of conduct and ethical guidelines. Knowledge of legal terminology Knowledge of the procedures of the court. Knowledge of office practices and procedures. Knowledge of computer systems and Microsoft Office programs. Skill in operating standard office machines (computers, copier, fax, etc.) Ability to understand and process legal documents. Ability to establish and maintain effective working relationships with others. Ability to prepare accurate reports. Complete annual training as required by the Committee on Judicial Education and Training.

MINIMUM QUALIFICATIONS:

A High School Diploma or GED Certificate or experience equivalent to three (3) years of office experience.



JUSTICE COURT COORDINATOR

Justice Court

Effective Date:	6/5/2018
Range:	38
Minimum:	\$32,414
Midpoint:	\$40,517
Maximum:	\$48,620

NATURE OF WORK:

Under general supervision plans, coordinates and supervises the daily activities and staff in support of the operations of the Justice Court and in some jurisdictions, the Magistrate Court(s); performs advanced legal administrative functions.

TYPICAL DUTIES AND RESPONSIBILITIES:

- Oversees Justice Court Operations.
- Responds verbally and through written communication to inquiries from staff, other agencies and the public.
- Supervises and trains staff.
- Develops and implements new or revised operating procedures, as needed.
- Assists in the preparation of court budget, tracks court expenditures, ensures that budget limits are not exceeded, and ensures that office is fully stocked with supplies.
- Assists in the collection, processing and recording of monies received through the court, and reviews, verifies and reconciles department accounting records.
- Assists with flow of case-related information and documents from judges and staff to local and state agencies.
- Prepares statistical, operational and financial reports.
- Acts as system administrator for the court's automation systems.
- Ensures court compliance with Minimum Accounting Standards as established by the Arizona Supreme Court.
- Performs other duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES:

- Knowledge of Apache County and specific court-related policies and procedures.
- Knowledge of court processes, procedures and legal terminology.
- Knowledge of the principles of management and supervision.
- Knowledge of general accounting principles.
- Knowledge of AZTEC automated case management system, preferred.
- Skill assessing, evaluating, prioritizing and handling multiples tasks, projects and demands.
- Skill in assessing, evaluating, analyzing, identifying and recommending solutions to complex problems.
- Skill in editing, reviewing and producing written documents for internal and external audiences.
- Skill in establishing and maintaining effective working relationships with court employees, other agencies, and the public.
- Skill in operating a personal computer utilizing a variety of commonly used and specialized software applications, including Word, Excel and Outlook.
- Ability to communicate effectively in writing and verbally, by telephone or in person.

- Ability to handle confidential and sensitive information with tact and discretion.
- Ability to prepare clear, accurate, comprehensive reports and maintain complex records.
- Ability to maintain the court calendar and docket.
- Ability to prepare and maintain statistical court data, compiling related reports as needed or required.
- Ability to read and understand legal and law-related documents filed with the court; statutes; ordinances, forms and correspondence received by the court.
- Ability to exercise initiative, apply sound judgment and produce reasonable recommendations.
- Ability to promote positive morale by providing leadership and guidance to staff through example, competency and accountabilities.

MINIMUM QUALIFICATIONS:

High School Diploma or GED; and five years progressively responsible clerical experience, preferably as a Justice Court Clerk; or, an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job.

ADDITIONAL REQUIREMENTS:

- Must complete annual training as required by the Committee on Judicial Education and Training.

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:

5/29/18



Describe in detail what you want to say to the Board and what action you want the Board to take:

Craig Sullivan, Executive Director, County Supervisor's Association: Report on recent County Supervisors Association activities including a discussion on the recent legislative session and budget.

BOS Meeting Date Requested

6-5-18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

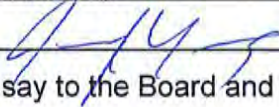


**Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Michael B. Whiting, Apache County Attorney

Date/Signature: 5/29/2018 

Describe in detail what you want to say to the Board and what action you want the Board to take:

Following a possible executive session for legal advice, pursuant to ARS 38-431.03(A)(3), discussion and possible action regarding cessation of representation of Keller Rohrbach Law Office, L.L.P.; and retain the services of Andrews & Thornton and Fennmore Craig, P.C.; in same opioid matter.

BOS Meeting Date Requested 06/05/2018

PRE-AGENDA ITEM REVIEW

Legal Review: _____

Signature _____

Finance Review: _____

Signature _____

Human Resources Review: _____

Signature _____

Other Review: _____

Signature _____

Reviews completed, item approved for Agenda. Board Clerk's Initials 

Apache County Board of Supervisors
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager

Date/Signature:

Describe in detail what you want to say to the Board and what action you want the Board to take:

Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

BOS Meeting Date Requested 6/5/18

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials