



**Joe Shirley, Jr.**  
Vice Chairman, District I

**Alton Joe Shepherd**  
Chairman, District II

**Travis Simshauser**  
Supervisor, District III

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS,  
THE APACHE COUNTY LIBRARY DISTRICT,  
THE APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT,  
THE APACHE COUNTY FLOOD CONTROL DISTRICT,  
THE APACHE COUNTY JUVENILE JAIL DISTRICT, AND  
THE APACHE COUNTY JAIL DISTRICT**

**June 30, 2020**

**Board of Supervisors' Hearing Room, First Floor  
75 West Cleveland Street  
St. Johns, Arizona  
8:30 a.m. MST**

Pledge of Allegiance.  
Invocation by Invitation.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY LIBRARY DISTRICT  
HELD IN CONJUNCTION WITH THE BOARD OF SUPERVISORS MEETING  
June 30, 2020**

1. Discussion and possible approval to accept a CARES Expanded Subgrant in the amount of \$4,000 for security cameras at 5 of our libraries. Any excess funds will be used to purchase hot spots for patrons to check out during the pandemic. This is a one-time grant with no matching funds and is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services.
2. Discussion and possible approval to accept a CARES Express Grant in the amount of \$2,450 for 10 germbuster kits which include gloves, masks, hand sanitizer and disinfecting wipes. This is a one-time grant with no matching funds and is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services. The materials will be distributed to all libraries in the district as need arises.

3. Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

- \*A. Request approval of a lease agreement between the Sanders Unified School District #18 and the Apache County Library District, effective July 1, 2020 through June 30, 2021 in the amount of \$325.00 per month.
- \*B. Request approval of a lease agreement between the Alpine Area Library Friends and the Apache County Library District, effective July 1, 2020 through June 30, 2021, at the annual rate of \$50.00.
- \*C. Request approval of a lease agreement between the Vernon Community Park Committee and the Apache County Library District, effective July 1, 2020 through June 30, 2021 at the rate of \$25.00 per month.
- \*D. Request approval of a lease agreement between the Apache County Library District and the Vernon Domestic Water Improvement District, effective July 1, 2020 through June 30, 2021 at the rate of \$25.00 per month.
- \*E. Request approval to authorize SueAn Stradling-Collins or other library district employee, blanket authority for Fiscal Year 2020-2021 to accept donations to our libraries in amounts up to \$1,000.
- \*F. Request approval for Fiscal Year 2020-2021 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys & Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails & prisons, Veteran's groups and other non-profit organizations.
- \*G. Request possible approval for Fiscal Year 2020-2021 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE  
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT  
HELD IN CONJUNCTION WITH THE BOARD OF SUPERVISORS MEETING  
June 30, 2020**

1. Discussion and possible approval of an agreement between Apache County Public Health Services District and Alena Thompson, FNP to provide the services of a contract nurse practitioner for the monthly Family Planning/Well Woman Health Check clinic. The total yearly expense of \$4,800 has been budgeted for in FY21.

**NOTICE OF PUBLIC MEETING AND AGENDA OF  
THE APACHE COUNTY BOARD OF SUPERVISORS  
June 30, 2020**

1. Sit as the Board of Supervisors and following a public hearing, discussion and possible approval of the Truth in Taxation notification of the primary property tax levy as presented, with tax rates to be set at the August 17, 2020 Board of Supervisors meeting.
2. Sit as the Board of Directors and following a public hearing, discussion, and possible approval of the 2020-2021 Final Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education and corresponding tax rates as presented in the budget. A copy of the proposed budget is available online at [www.co.apache.az.us](http://www.co.apache.az.us) or in the County Manager's Office.
3. Sit as the Board of Supervisors and following a public hearing, discussion and possible adoption of the 2020-2021 Final Budget and related addendum for Apache County. A copy of the proposed Budget and addendum are available online at [www.co.apache.az.us](http://www.co.apache.az.us) or in the County Manager's Office.
4. County Manager: Discussion and possible approval of **CONSENT ITEMS:** All items indicated by an asterisk (\*) will be handled by a single vote as part of the consent agenda, unless a Board Member or the County Manager objects at the time the agenda item is called.

**County Manager/Clerk of the Board:**

- \*A. Request approval of demands as distributed to the Apache County Board of Supervisors between June 2, 2020 to June 30, 2020. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.
- \*B. Request approval of minutes dated June 2, 2020.
- \*C. Request approval of the tax exemption for Lone Wolf Museum, parcel 102-57-040, pursuant to ARS 42-11153. The exemption was filed late due to an administrative oversight within the organization.
- \*D. Request approval of the tax exemption for the Eagar VFW, parcel 104-10-009, pursuant to ARS 42-11153. The exemption was filed late due to an administrative oversight within the organization.
- \*E. Request approval of the contract renewal with Charles Johnson to serve as the hearing officer for the Board of Equalization.

**Election Department:**

\*F. Request approval of all Election Board Workers, Poll Workers, Equipment Management and Election Day Technicians for the upcoming August 4, 2020 Primary Election.

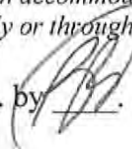
\*G. Request approval of the designated polling places for the upcoming August 4, 2020 Primary Election.

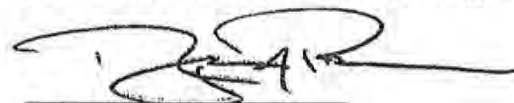
**Human Resources:**

\*H. District III: Request authorization to eliminate the vacant Equipment Operator I and HSE Division Manager positions and create an Intergovernmental Liaison position. This change has been budgeted for in FY21 and results in a savings of \$25,000.

5. Emergency Management: Discussion and possible approval of Intergovernmental Agreement ADHS17-133163, Amendment 6 for additional COVID funds in the amount of \$146,755.00 and PHEP Budget for FY 20-21 in the amount of \$212,865.00.
6. Complete Count Committee: Discussion and possible approval of a resolution to extend the Census 2020 Complete Count Committee due to the nature of the ongoing COVID-19 pandemic.
7. Treasurer's Office: Discussion and possible approval of a "Certificate of Removal and Abatement of Taxes" pursuant to ARS 42-18351(1). Total taxes, penalties, and interest to be in the amount of \$9,408.84 for property account numbers R0053988 & R0053992.
8. County Attorney's Office: Discussion and possible approval of an Arizona Criminal Justice Commission FY20 Arizona Coronavirus Emergency Supplemental Funding (ACESF) Grant Agreement No. ACESF-21-001, in the amount of \$58,007.00 for the period of January 1, 2020 through December 31, 2020.
9. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

*Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.*

Posted this 25<sup>th</sup> day of June 2020 @ 2:00 p.m. by 



Ryan N. Patterson  
Clerk of the Board

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 6-17-2020

Discussion and possible approval to accept a CARES Expanded Subgrant in the amount of four thousand dollars (\$4,000) for security cameras at 5 of our libraries. Any excess funds will be used to purchase hot spots for patrons to check out during the pandemic. This is a one-time grant with no matching funds and is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services

BOS Meeting Date Requested: June 30, 2020

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature [Handwritten Signature]

Finance Review: \_\_\_\_\_

Signature [Handwritten Signature]

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_

REQUEST FOR PAYMENT FORM

Library Name: Apache County Library District

State Project Number: 2020-0720-02

Project Name: CARES Expanded

Amount Requested: \$4,000

Payable To: Apache County Library District

The undersigned acknowledges receipt of and agreement with the terms of the award documents, and hereby requests funds to execute the project named above.

  
Signature

SueAn Stradling-Collins

6-22-2020

Printed Name

Date

Refer to award notification for CFDA and other grant information. Email completed form to Janet "Jaime" Ball at [libgrants@azlibrary.gov](mailto:libgrants@azlibrary.gov).

L.A.P.R Use Only	
Date Received: _____	Received By: _____

# ASSURANCES - NON-CONSTRUCTION PROGRAMS

OMB Approval No. 0348-

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

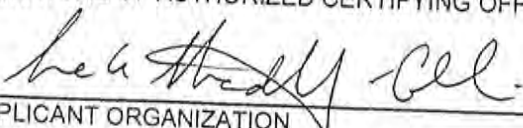
**PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.**

**NOTE:** Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		Director	
APPLICANT ORGANIZATION		DATE SUBMITTED	
Apache County Library District		May 1, 2019	



KATIE HOBBS  
SECRETARY OF STATE



## Assurances and Certifications for 2020 Arizona CARES Act Subgrant Award

### 1. Nondiscrimination

The applicant shall comply with the following nondiscrimination statutes and their implementing regulations:

- a) Title VI of the Civil Rights Act of 1964, as amended (42 U.S.C. § 2000 *et seq.*), which prohibits discrimination on the basis of race, color, or national origin (note: as clarified by Executive Order 13166, reasonable steps must be taken to ensure that limited English proficient (LEP) persons have meaningful access to the programs (see IMLS guidance at 68 Federal Register 17679, April 10, 2003));
- b) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 701 *et seq.*), which prohibits discrimination on the basis of disability (note: IMLS applies the regulations in 45 C.F.R. part 1170 in determining compliance with § 504 as it applies to recipients of Federal assistance);
- c) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681-83, 1685-86), which prohibits discrimination on the basis of sex in education programs;
- d) the Age Discrimination in Employment Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*), which prohibits discrimination on the basis of age;
- e) the requirements of any other nondiscrimination statute(s) which may apply.

### 2. Debarment and Suspension

The applicant shall comply with 2 C.F.R. part 3185 and 2 C.F.R. part 180, as applicable. The authorized representative, on behalf of the applicant, certifies to the best of his or her knowledge and belief that neither the applicant nor any of its principals:

- a) Are presently excluded or disqualified;
- b) Have been convicted within the preceding three years of any of the offenses listed in 2 C.F.R. §180.800(a) or had a civil judgment rendered against it or them for one of those offenses within that time period;
- c) Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses listed in 2 C.F.R. §180.800(a); or
- d) Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

Where the applicant is unable to certify to any of the statements in this certification, the authorized representative shall attach an explanation to this form.

The applicant is required to comply with 2 C.F.R. part 180 subpart C (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) as a

condition of participation in the award. The applicant is also required to communicate the requirement to comply with 2 C.F.R. part 180 subpart C (Responsibilities of Participants Regarding Transactions Doing Business with Other Persons) to persons at the next lower tier with whom the applicant enters into covered transactions.

### **3. Drug-Free Workplace**

The authorized representative, on behalf of the applicant, certifies, as a condition of the award, that the applicant will or will continue to provide a drug-free workplace by complying with the requirements in 2 C.F.R. part 3186 (Requirements for Drug-Free Workplace (Financial Assistance)). In particular, the applicant as the recipient must comply with drug-free workplace requirements in subpart B of 2 C.F.R. part 3186, which adopts the Government-wide implementation (2 C.F.R. part 182) of the Drug-Free Workplace Act of 1988 (41 U.S.C. §§ 701-707, as amended).

This includes, but is not limited to: making a good faith effort, on a continuing basis, to maintain a drug-free workplace; publishing a drug-free workplace statement; establishing a drug-free awareness program for the applicant's employees; taking actions concerning employees who are convicted of violating drug statutes in the workplace; and identifying (either at the time of application or upon award, or in documents that the applicant keeps on file in its offices) all known workplaces under its Federal awards.

**4. Federal Debt Status** The authorized representative, on behalf of the applicant, certifies to the best of his or her knowledge and belief that the applicant is not delinquent in the repayment of any Federal debt.

### **5. Certification Regarding Lobbying Activities (Applies to Applicants Requesting Funds in Excess of \$100,000)(31 U.S.C. §1352)**

The authorized representative certifies, to the best of his or her knowledge and belief, that:

- a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the authorized representative, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- b) If any funds other than Federal appropriated funds have been paid or will be paid to any person (other than a regularly employed officer or employee of the applicant, as provided in 31 U.S.C. § 1352) for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the authorized representative shall complete and submit Standard Form LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.
- c) The authorized representative shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance is placed when the transaction is made or entered into. Submission of this certification is a prerequisite for making or entering into the transaction imposed by 31 U.S.C. § 1352. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

In addition, in accordance with Federal appropriations law, no IMLS funds may be used for publicity or propaganda purposes for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, electronic communication, radio, television, or video presentation designed to support or defeat the enactment of legislation before the Congress or any State or local legislature or legislative body or designed to support or defeat any proposed or pending regulation, administrative action, or order issued by the executive branch of any State or local government. No IMLS funds may be used to pay the salary or expenses of any grant or contract recipient, or agent acting for such recipient, related to any activity designed to influence the enactment of legislation, appropriations, regulation, administrative action or Executive order proposed or pending before the Congress or any State government, State legislature or local legislature or legislative body.

**6. Trafficking in Persons**

The applicant must comply with Federal law pertaining to trafficking in persons. Under 22 U.S.C. § 7104(g), any grant, contract, or cooperative agreement entered into by a Federal agency and a private entity shall include a condition that authorizes the Federal agency (IMLS) to terminate the grant, contract, or cooperative agreement, if the grantee, subgrantee, contractor, or subcontractor engages in trafficking in persons, procures a commercial sex act, or uses forced labor.

**7. General Certification** The authorized representative, on behalf of the applicant, certifies that the applicant will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program. These assurances and certifications are provided in connection with any and all financial assistance from the Institute of Museum and Library Services after the date this form is signed. These assurances and certifications are binding on the applicant, its successors, transferees, and assignees, and on the Authorized Certifying Official whose signature appears below.

The undersigned further provides assurances that it will include, as applicable, the language of the assurances and certifications in all subawards and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above assurances and certifications.

Sue A. Stradling-Collins  
Signature of Authorized Certifying Official

Apache County Library District  
Library Name

Sue Ann Stradling-Collins Director  
Print Name and Title of Authorized Certifying Official

6-22-2020  
Date



**INTERNET SAFETY CERTIFICATION FOR APPLICANT PUBLIC LIBRARIES,  
PUBLIC ELEMENTARY AND SECONDARY SCHOOL LIBRARIES, and  
CONSORTIA WITH PUBLIC AND/OR PUBLIC SCHOOL LIBRARIES**

As the duly authorized representative of the applicant library, I hereby certify that the library is (*check only one of the following boxes*)

A.  CIPA Compliant (*The applicant library has complied with the requirements of 20 U.S.C. § 9134(f) et seq.*)

**OR**

B.  The CIPA requirements do not apply because no funds made available under the LSTA program are being used to purchase computers to access the Internet, or to pay for direct costs associated with accessing the Internet.

*SueAn Stradling-Collins*  
Signature of Authorized Representative

SueAn Stradling-Collins  
Printed Name of Authorized Representative

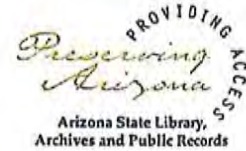
Director  
Title of Authorized Representative

6-22-2020  
Date

Apache County Library District  
Name of Applicant Library/Program



KATIE HOBBS  
SECRETARY OF STATE



### Award Notification for CARES Expanded Subgrants

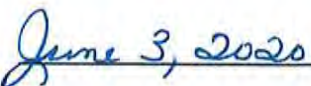
<b>Library Name &amp; Address:</b> Apache County Library District 30 South 2nd West St. Johns, AZ 85936	<b>State Project Number:</b> 2020-0720-02	
<b>Project Name:</b> CARES Expanded	<b>Project Manager:</b> SueAn Stradling-Collins	
<b>CFDA Number:</b> 45.310	<b>Amount Awarded:</b> \$4000	
<b>Period of Performance:</b> June 15, 2020 to August 6, 2021	<b>Final Report Due:</b> September 3, 2021	
<b>Contact for LSTA grant questions:</b> Janet "Jaime" Ball, Library Development Administrator	<b>Phone:</b> 602-542-6266	<b>Email:</b> jball@azlibrary.gov

**Enclosures:**

- General Assurances and Certifications
- Internet Safety Certification
- Non-Construction Assurances
- Grant Recipient Packet
- CARES Expanded Request for Payment



Holly Henley, State Librarian & Director of Library Services



Date

Pros and cons for accepting a CARES Express Grant in the amount of approximate amount of \$4,000.

Agenda item as written:

**Discussion and possible approval to accept a CARES Expanded Subgrant in the amount of four thousand dollars (\$4,000) for security cameras at 5 of our libraries. Any excess funds will be used to purchase hot spots for patrons to check out during the pandemic. This is a one-time grant with no matching funds and is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services.**

#### **Pros**

- The cameras are to be installed on the outside of the libraries to provide extra security during the increase of WiFi use outside the library buildings during the COVID-19 pandemic.
- The equipment becomes the Library District's and will continue to provide extra security beyond the pandemic.
- The hotspots will allow patrons and students to have connectivity to complete homework, business, etc.
- There are no matching funds.

#### **Cons**

- We will lose resources that would be expensive to purchase if we did so without the grant.

**Proposed Budget for Security Cameras for  
Sanders, Concho, Vernon, Alpine  
and Round Valley Public Libraries**

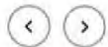
<b>Item</b>	<b>Quantity</b>	<b>Cost Each</b>	<b>Total:</b>
GW Security 8 Channel 4K H.265 POE/IP Security Camera System,4K NVR with 4 × IP 5MP IP Security Cameras (free shipping)	5	\$399.00	\$1,995.00
TRENDnet TPE-115GI Power over Ethernet (PoE) Injector - 30 Watt (+ tax & shipping)	5	\$32.67	\$163.35
Black Box Cat5e Solid Bulk Cable 1,000 ft Blue, Plenum	2	\$207.21	<u>\$414.42</u>
		<b>Total:</b>	<b>\$2,572.77</b>

-47%



HOME / SYSTEM / POE/IP SECURITY SYSTEM / 5MP SECURITY CAMERA SYSTEM / 8 CHANNELS SYSTEM

## GW Security 8 Channel 4K H.265 POE/IP Security Camera System,4K NVR with 4 × IP 5MP IP Security Cameras



~~\$749.99~~ **\$399.00**

- 1 +

**ADD TO CART**



**SUPERIOR PRODUCTS**  
2 YEAR WARRANTY



**30 DAY MONEY BACK**  
GUARANTEE



**LIVE USA**  
TECHNICAL SUPPORT



**FREE SHIPPING**

**LIVE CHAT**

---

[DESCRIPTION](#)[REVIEWS \(0\)](#)[QUESTIONS & ANSWERS \(17\)](#)

## GW Security 8 Channel 4K 8MP H.265 POE/IP Security Camera System, 8 Channel 4K NVR & 4 × 5MP IP Bullet Security Cameras, Video Surveillance System for 24/7 Recording



---

The newest generation of security camera systems is here. With Commercial 5MP resolution, this surveillance system from GW Security will bring a brand new level of detail to your security monitoring. This system includes our GW7808NP 4K Network Video Recorder with built-in POE switch to avoid extra equipment. Whether you are looking to monitor your business or protect your home, this powerful security camera system will help you secure the things that matter most.

**GW7808NP-GW5037IP Specifications**

**8 Channels**

4K NVR can support up to 8 cameras

[LIVE CHAT](#)

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 6-17-2020

Discussion and possible approval to accept a CARES Express Grant in the amount of two thousand four hundred and fifty dollars (\$2,450) for 10 germbuster kits which include gloves, masks, hand sanitizer, and disinfecting wipes. This is a one-time grant with no matching funds and is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services. The materials will be distributed to all libraries in the District as need arises.

BOS Meeting Date Requested: June 30, 2020

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda. Board Clerk's Initials

Pros and cons for accepting a CARES Express Grant in the amount of approximate amount of \$4,000.

Agenda item as written:

**Discussion and possible approval to accept a CARES Expanded Subgrant in the amount of four thousand dollars (\$4,000) for security cameras at 5 of our libraries. Any excess fund will be used to purchase hot spots for patrons to check out during the pandemic. This is a one-time grant with no matching funds and is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal funds from the Institute of Museum and Library Services.**

#### **Pros**

- Access to difficult-to-find materials to help in the protection of staff and patrons during the COVID-19 pandemic.
- There are no matching funds.
- The items have begun to be delivered and are awaiting approval for use.

#### **Cons**

- We will lose resources that would be expensive to purchase if we did so without the grant.
- Access to some of these materials has been extremely limited.

## SueAn Stradling-Collins

---

**From:** Jaime Ball <jball@azlibrary.gov>  
**Sent:** Friday, May 22, 2020 2:45 PM  
**To:** SueAn Stradling-Collins  
**Subject:** CARES Express award notification

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Congratulations! Your **CARES Express grant** application has been fully approved for delivery of 10 germbuster kit(s). Items will be shipped or delivered as soon as possible to the address on your application. We will try to keep you updated on expected delivery dates. Please let me know if you have a change in delivery address.

### Program Objectives

The purpose of the CARES Act funding is to prevent, prepare for, and respond to coronavirus, including by expanding digital network access, purchasing Internet accessible devices, and providing technical support services to their communities. All CARES Act funding administered by the Arizona State Library adheres to the Grants to States program as outlined in our [Five Year Plan](#). The same cost principles and other regulations found in the [LSTA guidelines](#) apply to the CARES Act funding.

### Evaluation and Reporting

We will request a brief final report by August 6, 2021. We will want to know how well the resources provided met library needs and improved library services to your users. In addition, you will need to survey adult attendees of instructional programs. I will send a quick patron survey (in English and Spanish) to those of you who indicated that you might use the Chromebooks or virtual engagement kits for adult educational programs. For children's programming, you may use simpler methods including observation and anecdotes to gauge the success of your programs.

### Grant Award Value

Some of you have asked for the values of the items awarded. Here are the values we've been using, excluding tax, shipping and handling:

- Chromebook = \$350
- Basic virtual engagement toolkit = \$1100
- Advanced virtual engagement toolkit = \$1000
- Germbuster kit = \$245

### "As Is" Disclaimer

All supplies are provided "AS IS". The State Library makes no other warranties, express or implied, and hereby disclaims all implied warranties. It is the user's responsibility to seek resolution through any warranties provided by the manufacturer.

### Acknowledging IMLS and the Arizona State Library

All promotional materials resulting from the grant project must contain the following statement:

*This project is supported by the Arizona State Library, Archives & Public Records, a division of the Secretary of State, with federal CARES Act funds from the Institute of Museum and Library Services.*

Whenever possible, use the [IMLS, Arizona Secretary of State, and State Library logos](#) to help spread the word about your grant project. Be sure to save copies of your publicity to include with your final report.

## Monitoring

We may follow up with you via email or phone call to see how your programs are going. We may also request proof of receipt if we're unable to verify delivery through the vendor or shipping carriers. So please hang on to your packing slips!

Feel free to reach out to me any time with questions or comments. Congratulations again on your award!



Janet "Jaime" Ball  
Library Development Administrator  
Arizona State Library Archives & Public Records

Email: [jball@azlibrary.gov](mailto:jball@azlibrary.gov)  
Office: 602-542-6266  
Fax: 602-542-3260

1919 W. Jefferson St. | Phoenix, AZ | 85009

*This message and any messages in response to the sender of this message may be subject to a public records request.*

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 6-17-2020

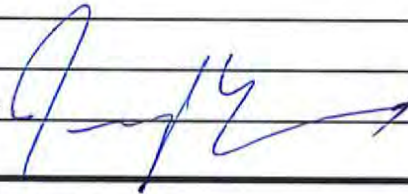
Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval of a lease agreement between the Sanders Unified School District #18 and the Apache County Library District effective July 1, 2020 through June 30, 2021 in the amount of three hundred and twenty-five dollars (\$325.00) per month.**

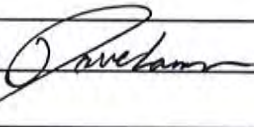
BOS Meeting Date Requested: **June 30, 2020**

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature 

Finance Review:

Signature 

Human Resources Review:

Signature \_\_\_\_\_

Other Review:

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_

Agenda item on the June 30, 2020 board meeting.

**Discussion and possible approval of a lease agreement between the Sanders Unified School District #18 and the Apache County Library District from July 1, 2020 through June 30, 2021 in the amount of three hundred and twenty-five dollars (\$325.00) per month.**

Pros and Cons of continuing to lease the Sanders Public Library from the Sanders Unified School District #18 for \$325.00 per month.

Pros

- Established location of the Sanders Public Library
- Continued library services
- Continued good relations with the Sanders community
- Monthly rent is extremely reasonable

Cons

- No other available building for the library
- Moving a library is not an easy task
- Loss of community trust

**SANDERS UNIFIED SCHOOL DISTRICT No. 18**

P.O. Box 250  
Sanders, Arizona 86512

Phone: 928.688.4760

Fax: 928.688.4766

**LEASE**

This Lease is made and entered into on this 8<sup>th</sup> day of June 2020 by and between Sanders Unified School District No. 18 of Apache County (Lessor) and the Apache County Library District (Lessee).

**RECITALS**

**WHEREAS**, Lessee desires to lease space from Lessor for use as a sub-station for the Apache County Library District; and

**WHEREAS**, Lessor is willing to provide space for such purpose on the terms and conditions hereinafter set forth; and

**WHEREAS**, Lessor is authorized to enter into this Agreement pursuant to A.R.S. §§ 15-342(9) and 15-1105(A).

**THEREFORE**, in consideration of the premises and other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, the parties hereto agree as follows:

**AGREEMENT**

1. **Premises.** Lessor hereby leases to Lessee rooms forty-one (41) and forty-three (43) of the Yellow Building (collectively "Leased Premises") for use as a sub-station by the Apache County Library District.

2. **Term.** This Lease will remain in force for a period of one (1) year, commencing on the 1st day of July, 2020, and expiring the 30th day of June, 2021.

3. **Renewal.** Renewal of this Lease shall not be automatic. In the event Lessor becomes a hold-over tenant, Lessor agrees to pay Lessor fair market value for the Leased Premises.

4. **Termination.** In the event of termination the Parties agree to negotiate in good faith as to any payments that need to be made such that neither party is unjustly enriched, to the detriment of the other Party, by the termination. In addition to the specific termination provisions set forth below, the parties hereby acknowledge the applicability of A.R.S. § 38-511, the relevant provisions of which are hereby incorporated by reference.

- a. **Emergency Termination.** Lessor reserves the right to terminate this lease upon ten (10) days' written notice to Lessee if an emergency arises wherein Lessor sustains damage to, or loss of use or partial use, of any Sanders Unified School District property and needs the Leased Premises to fulfill its obligation to provide public education to its students.
- b. **Termination Due to Material Breach.** Lessor reserves the right to terminate the Lease upon sixty (60) days' notice if Lessee (1) fails to maintain the premises in good condition or engages in activities that violate the terms of this Lease or are in violation of local or Arizona Law; (2) fails to maintain the liability of building insurance as required by A.R.S. § 15-1105; or (3) is found to be in material breach of any other provision or requirement set forth in this Agreement, provided Lessee is given twenty (20) days' notice to cure any such breach.
- c. **Termination in Lieu of Undertaking Major Repairs.** If the leased premises or any part thereof are so damaged by structural defects, including by fire, that the Leased Premises can no longer be used for Lessee's stated purposes and said major repairs are deemed not financially prudent for undertaking by Lessor, Lessor may, upon sixty (60) days' written notice, elect to not proceed with the major repairs and instead terminate this Lease.
- d. **Termination by School District.** If the needs of the School District require the use or partial use of the leased premises, Lessor can

terminate all, or a portion of, this Lease by providing Lessee ninety (90) day's advance written notice of its intent to terminate.

- e. **Termination by Mutual Agreement.** The Parties to this Agreement may also, by mutual written agreement, agree to terminate this Agreement in accordance with the terms and conditions and timeline of a mutual decision to terminate.

5. **Rent.** Rent in the amount of three hundred twenty five and 0/100 dollars (\$325.00) per month shall be paid by each Lessee to Lessor in advance on the first day of each month, which covers all Lessee space here in described. Lessor may adjust the rent at the beginning of any renewal of the Lease.

6. **Utility Expenses.** During the Term of this Lease, Lessee shall be responsible for paying electric and propane utility expenses associated with the Leased Premises. Lessor shall make arrangements with local propane and electric utility companies to create separate utility accounts in the name of Lessee to cover the Leased Premises. Lessee shall be responsible for maintaining these accounts with the utility providers.

Lessee shall be responsible for a \$25 flat fee per month for water and waste management, which accurately reflects approximate actual cost to the District from Lessee's use.

7. **Maintenance.** For the length of the Lease Term, all maintenance shall be provided by Lessee including painting, electrical fixtures, (including replacement of light bulbs and ballasts) locks, windows, heating and cooling equipment, etc. within the Leased Premises. In the event that Lessee is issued keys by Lessor which are lost, all costs to re-key the Leased Premises, and any other locks of Lessor accessed or had access to via the lost key shall be borne solely by Lessee.

8. **Remodeling.** Lessee is solely responsible for all remodeling costs associated with its use of the Leased Premises.

9. **Insurance and Indemnity.** Lessee shall, at all times during the Term of this Lease, maintain policies of liability insurance in accordance with state law and industry standards. Lessee's general liability insurance policy

shall have a minimum coverage limit of one million (\$1,000,000) dollars per occurrence, two million (\$2,000,000) annual aggregate. All such insurance shall name Lessor, its Governing Board members, officers, employees and agents, as additional insureds, and shall be primary to any other available insurance.

10. **Indemnification of Lessor.** Lessee hereby agrees to indemnify and hold Lessor harmless from and against any and all claims, demands, actions, damages, liability, loss, injury, death, damage, or expense (including attorney's fees and costs) in connection with loss of life, personal injury, and/or property damage arising from or out of any occurrence in, upon, or at the premises leased hereunder, or from Lessee's occupancy thereof. If any person, not a party to this Lease, shall initiate an action against Lessee arising out of Lessee's conduct in which Lessor shall be made a party defendant, Lessee agrees to indemnify and hold Lessor harmless from all liability by reason thereof, including attorney's fees and all costs incurred by Lessor in such action.

Additionally, Lessee acknowledges that the leased premises are in close proximity to the Sanders Unified School District's school buildings, and in order to ensure the health, safety, and welfare of the students, Lessee will take all necessary care and precautions to ensure that its guests, visitors, users, and other occupants do not have access to or unauthorized access to the school buildings, campus, or other District facilities.

11. **Assignment and Subletting.** Lessee may not assign this Lease or sublet the Lease Premises.

12. **Signs.** Lessee shall have the right to install and maintain advertising signs provided Lessee first obtains Lessor's written permission prior to installation. All signage shall be in accordance with state and local laws and regulations.

13. **Waste.** Lessee shall not commit, or suffer to be committed, any waste on the premises nor shall Lessee cause or permit any nuisance thereon.

14. **Liens.** Lessee shall keep the Lease Premises and the improvements thereupon free and clear of all liens arising out of or claimed by reason of any work performed, material furnished, or obligations incurred by or at the

instance of Lessee, and shall indemnify and hold harmless Lessor and the Leased Premises of all such liens or claims of lien, and all attorney's fees and other costs and expenses incurred by reason thereof. Should Lessee fail to fully discharge any such lien or claim of lien, Lessor, at its option, and subject to its right of reimbursement, may pay the same or any part thereof, and Lessor shall be the sole judge of the validity of such lien or claim.

15. **Access.** Lessee shall permit Lessor and the agents and employees of Lessor to enter into and upon the Leased Premises at all reasonable times for the purpose of inspecting the same, for conducting maintenance as required herein, or for the purpose of posting notices of non-responsibility for alteration, additions, repairs, renovations, or improvements without any liability to Lessee for any loss or quiet enjoyment of property thereby occasioned.

16. **Integration.** This Lease contains the entire agreement of the Parties with respect to the matters covered by this Lease, and no other agreement, statement, or promise made by any party, or to any employee, officer, or agent of any part with respect to this Lease, which is not contained in this Lease, shall be binding or valid, such agreement, statement, or promise being specifically waived.

17. **Modification.** This Lease shall not be altered, modified, changed, or amended except by an instrument in writing by the parties hereto.

18. **Venue.** Any action at law, suit in equity, or judicial proceeding for the enforcement of this Lease or any provision hereof, or breach hereof, shall be instituted and maintained only in the Apache County Superior Court, in and for the State of Arizona. It is further agreed that this contract shall be governed by the laws of the State of Arizona, both as to interpretation and performance.

19. **Hazardous Substances.** No hazardous substances shall be permitted upon the property, that are no contained in the ordinary course of business.

20. **Additional Terms.**

a. Lessee agrees that Lessee will not detain or hold any prisoner or any other individual in the custody of the Apache County Sheriffs Department on the Leased Premises overnight.

b. Lessee further agrees that there will be no firearm or ammunition stored at this facility.

21. **Notices.** Any notice required hereunder shall be in writing and given by mailing the same by United States Mail, registered or certified, return receipt requested, addressed as follows:

Lessor: Sanders Unified School District  
P.O. Box 250  
Sanders, AZ 86512

Contact Person Barbara Baca

Lessee: Apache County Library District  
P.O. Box 2760  
St. Johns, Arizona 85936

Contact Person \_\_\_\_\_

**IN WITNESS WHEREOF**, Lessor and Lessee have executed this Lease through their respective, duly authorized officers as of the day and year first above written.

Lessor: By: Kim Pearce

Kim J. Pearce, Superintendent

Printed Name & Title

Lessee: By: \_\_\_\_\_

\_\_\_\_\_  
Printed Name & Title

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 6-17-2020

Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval of a lease agreement between the Alpine Area Library Friends and the Apache County Library District from July 1, 2020 through June 30, 2021 at the annual rate of \$50.**

BOS Meeting Date Requested: **June 30, 2020**

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature [Signature]

Finance Review: \_\_\_\_\_

Signature [Signature]

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_

Apache County Library District  
Agenda Item for Board Meeting of June 30,2020

**Discussion and possible approval of a lease agreement between the Alpine Area Library Friends and the Apache County Library District from July 1, 2020 through June 30, 2021 at the annual rate of \$50.**

This lease allows the Alpine Area Library Friends to continue to place a 8 x 10 foot shed on the Alpine Public Library grounds.

Pros

- Allows the Alpine Area Library Friends to store the materials for their annual quilt show. Part of the proceeds from the quilt show come back to the Alpine Library through donations the Friends make to the Library
- Continued good relations with the Alpine Area Friends of the Library who have helped the Library in numerous ways
- The shed is placed beside our shed and does not create an obstruction of any kind

Cons

- Asking them to remove the shed would be extremely costly to them. This would create hard feelings toward the District and possibly cause the Friends to discontinue as a 501c, and we would no longer have their support

# LEASE AGREEMENT

**Lessor:** Apache County Library District, St. Johns, Arizona  
**Lessee:** Alpine Area Library Friends, Alpine, Arizona

## LEASED PREMISES

In consideration of the covenants herein made, Lessor does lease to Lessee a portion of the Alpine Public Library grounds for the Alpine Area Library Friends to place an 8 x 10 foot shed next to the shed already placed on the property.

## TERM

This lease shall be for a term of one (1) year commencing on the 1<sup>st</sup> day of July, 2020, and expiring on the 30<sup>th</sup> day of June, 2021.

## RENT

Lessee shall pay to the Lessor for the leased premises the sum of \$50.00 per year, with payment to occur on or before the 1<sup>st</sup> day of August, 2020.

In the event of late payment (payment after the 10<sup>th</sup> of the month), the parties agree that a late fee of \$25.00 shall be added to the base rent.

## BREACH

Lessee understands that any breach of these terms and conditions of this Lease may result in Lessee being evicted from the premises. In such a case, time is of the essence. Lessee agrees to vacate the premises upon receiving thirty (30) days advance written notice of eviction from the Lessor, should Lessee be responsible for breach of any of the terms and conditions set forth herein.

## USE OF PREMISES

Lessee agrees to use the leased premises for the sole purpose of setting a storage shed to house supplies and materials for their annual quilt show. Lessee shall not substantially change from such purpose without the written consent of the Lessor. Lessee shall, at their own sole cost, comply with governmental regulations on said premises.

Lessee may not sublease or assign this lease to any third party without the express written permission of the Lessor.

## MAINTENANCE OF PREMISES

The Lessor acknowledges that Lessee owns said shed, and that Lessee shall, during the term of the tenancy, bear sole responsibility for maintaining the interior and exterior of said shed in good and sanitary order, condition and repair.

Lessee shall not make such alterations, additions, or improvements in such parts of the leased premises without the written permission of the Lessor. Lessee hereby waives the right to make repairs at the expense of the Lessor.

Notwithstanding the above provision regarding regular and routine maintenance, any damage to the Leased Premises which is the direct result of the conduct of the Lessee shall be the financial responsibility of the Lessee.

### **TERMINATION OF AGREEMENT**

This agreement may be terminated by either party upon thirty (30) days advance written notice.

The parties hereto also acknowledge that they are aware of the conflict of interest provisions contained in A.R.S § 38-511 and are further aware that this contract may be terminated under the conditions set forth by statute.

### **DESTRUCTION OF PREMISES**

If the leased premises should be totally destroyed by fire or other casualty, or if the leased premises should be damaged so that rebuilding cannot reasonably be completed within ninety (90) working days after the date of written notification by Lessee to Lessor of the destruction, this Lease shall terminate and the rent shall be abated for the unexpired portion of the Lease, effective as of the date of the written notification.

### **INSURANCE**

During the entire term of this Lease, the Lessee shall, at the Lessee's sole cost and expense, maintain a general liability insurance against claim of personal injury, death, or property damage occurring in, upon, or about the Leased Premises. A copy of said insurance policy shall be provided to Lessor upon request.

During the term of the Lease, Lessor shall maintain, at the Lessor's sole cost and expense, premises liability insurance to cover any potential liability for potential claims of personal injury that arise from incidents in the parking area or other common areas of the Lessor's property. A copy of said insurance policy shall be provided to Lessee upon request.

### **MEDIATION AND JURISDICTION**

In the event of a dispute between the parties to this agreement, it is agreed that the parties will seek mediation of their dispute prior to bringing an action in Court. In the event the parties are unable to resolve their disputes in that forum, any lawsuits that arise out of this contract shall be litigated in the Courts of Apache County, Arizona.

### **ENTIRE AGREEMENT**

This lease constitutes the entire agreement of the parties and no representations have been made by the parties other than those contained herein.

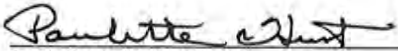
**MODIFICATION**

No modifications to the lease shall be binding on the parties unless in writing and signed by both Lessor and Lessee.

IN WITNESS WHEREOF the parties hereto have executed this Lease by proper person duly authorized to do so on the date designated below.

Executed this 1 day of June, 2020, at Apache County, Arizona.

\_\_\_\_\_  
ALTON JOE SHEPHERD  
Chairman, Apache County Library Board

  
\_\_\_\_\_  
PAULETTE HUNT  
President, Alpine Area Library Friends

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: Lea Stradling-Collins 6-17-2020

Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval of a lease agreement between the Apache County Library District and the Vernon Community Park Committee from July 1, 2020 through June 30, 2021 at the rate of \$25.00 per month.**

BOS Meeting Date Requested: June 30, 2020

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature [Signature]

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

---

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_

Pros and Cons of continuing to rent office space to Vernon Community Park Committee in anterior portion of the Vernon Public Library building at \$25.00 per month.

The agenda item reads:

**Discussion and possible approval of a lease agreement between the Apache County Library District and the Vernon Community Park Committee from July 1, 2020 through June 30, 2021 at the rate of \$25.00 per month.**

Pros

- Providing access to services for low income residents not otherwise available in the area (The Park Committee runs the food pantry for the area.)
- Continued good relations with the Vernon community
- Greater security of the building in that people are in and out and aware of the surrounding space

Cons

- Chance of damage to building
- Wear on building
- Limited use of the building

# LEASE AGREEMENT

**Lessor:** Apache County Library District, St. Johns, Arizona  
**Lessee:** Vernon Community Park Committee, Vernon, Arizona

## LEASED PREMISES

In consideration of the covenants herein made, Lessor does lease to Lessee a portion of the building formerly known as the old Vernon School, which portion includes the entrance and the office on the southeast side of the building, and shared use of the men's and women's restrooms on the following described property:

VERNON TOWNSITE LOTS 2 & 3 BLK 10, APN 106-44-020

## TERM

This lease shall be for a term of commencing on the 1<sup>st</sup> day of July, 2020, and expiring on the 30<sup>th</sup> day of June, 2021.

## RENT

Lessee shall pay to the Lessor for the leased premises the sum of \$25.00 per month, with the first payment to occur on or before the 1<sup>st</sup> day of July, 2020. Thereafter, rent shall become due and payable on the first day of every month.

In the event of late payment (payment after the 10<sup>th</sup> of the month), the parties agree that a late fee of \$25.00 shall be added to the base rent.

## BREACH

Lessee understands that any breach of these terms and conditions of this Lease may result in Lessee being evicted from the premises. In such a case, time is of the essence. Lessee agrees to vacate the premises upon receiving thirty (30) days advance written notice of eviction from the Lessor, should Lessee be responsible for breach of any of the terms and conditions set forth herein.

## USE OF PREMISES

Lessee agrees to use the leased premises for the sole purpose of operating a monthly Community Food Bank. The Vernon Food Pantry will store and distribute perishable and non-perishable foods from said office. Lessee shall not substantially change from such type of business operations without the written consent of the Lessor. Lessee shall, at their own sole cost, comply with governmental regulations on said premises.

Lessee may not sublease or assign this lease to any third party without the express written permission of the Lessor.

### **INSPECTION OF PREMISES**

From time to time during the existence of this Lease, Lessor shall have the right, at a reasonable time and upon reasonable notice to the Lessee and without interfering with the business of the Lessee, to enter and show the Leased Premises to any prospective buyer, mortgagees, or potential Lessees.

### **MAINTENANCE OF PREMISES**

Lessee shall, during the term of the tenancy, maintain the interior of said premises in good and sanitary order, condition and repair. Lessor shall provide routine maintenance of the hallway, restrooms and grounds.

Lessee shall not make such alterations, additions, or improvements in such parts of the leased premises without the written permission of the Lessor. Lessee shall inform the Lessor in the event the leased premises needs regular or routine maintenance and the Lessor shall assume all costs associated with those necessary repairs. Lessee hereby waives the right to make repairs at the expense of the Lessor.

Notwithstanding the above provision regarding regular and routine maintenance, any damage to the Leased Premises which is the direct result of the conduct of the Lessee shall be the financial responsibility of the Lessee.

### **TERMINATION OF AGREEMENT**

This agreement may be terminated by either party upon thirty (30) days advance written notice.

The parties hereto also acknowledge that they are aware of the conflict of interest provisions contained in A.R.S § 38-511 and are further aware that this contract may be terminated under the conditions set forth by statute.

### **DESTRUCTION OF PREMISES**

If the leased premises should be totally destroyed by fire or other casualty, or if the leased premises should be damaged so that rebuilding cannot reasonably be completed within ninety (90) working days after the date of written notification by Lessee to Lessor of the destruction, this Lease shall terminate and the rent shall be abated for the unexpired portion of the Lease, effective as of the date of the written notification.

### **UTILITIES**

Lessor shall be liable for electricity, gas, and water utility expenses associated with the leased premises. Lessee shall assume responsibility for telephone, internet, and garbage collection.

### **SIGNAGE**

Lessee shall be allowed to place reasonable signage on the exterior of the building which designates the names of the Lessee. However, no signage may be placed on the building which would permanently alter the exterior appearance of the building, and the Library District reserves the right to approve any signage before it is permanently affixed.

**INSURANCE**

The Lessee agrees to indemnify, defend and hold harmless the Lessor and its officers and employees from any claims, damages, losses and expenses arising or alleged to have arisen from the operation of the Vernon Food Pantry and the distribution of food products by the Lessor or Vernon Food Pantry.

For the term of this Lease Agreement and any subsequent renewal of the lease, Lessee shall purchase and maintain commercial general liability insurance with limits of \$1,000,000 per occurrence, a \$1,000,000 general aggregate and \$1,000,000 products/completed operations aggregate. The policy shall contain a waiver of subrogation against the Lessor and name the Lessor and its employees as an additional insured.

For the term of this Lease Agreement and any subsequent renewal of the lease, the Lessor shall maintain general liability insurance of \$1,000,000 and evidence of that insurance by providing Lessee with a Certificate of Insurance.

**MEDIATION AND JURISDICTION**

In the event of a dispute between the parties to this agreement, it is agreed that the parties will seek mediation of their dispute prior to bringing an action in Court. In the event the parties are unable to resolve their disputes in that forum, any lawsuits that arise out of this contract shall be litigated in the Courts of Apache County, Arizona.

**ENTIRE AGREEMENT**

This lease constitutes the entire agreement of the parties and no representations have been made by the parties other than those contained herein.

**MODIFICATION**

No modifications to the lease shall be binding on the parties unless in writing and signed by both Lessor and Lessee.

IN WITNESS WHEREOF the parties hereto have executed this Lease by proper person duly authorized to do so on the date designated below.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2020, at Apache County, Arizona.

\_\_\_\_\_  
ALTON JOE SHEPHERD  
Chairman, Apache County Library Board

  
\_\_\_\_\_  
PAULA JOHNSON  
President, Vernon Community Park Committee

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: Sue Stradling-Collins 6-17-2020

Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval of a lease agreement between the Apache County Library District and the Vernon Domestic Water Improvement District from July 1, 2020 through June 30, 2021 at the rate of \$25.00 per month.**

BOS Meeting Date Requested: June 30, 2020

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature [Signature]

Finance Review: \_\_\_\_\_

Signature [Signature]

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

---

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_

Pros and Cons of continuing to rent office space to Vernon Domestic Water Improvement District in anterior portion of the Vernon Public Library building at \$25.00 per month.

The agenda item reads:

**Discussion and possible approval of a lease agreement between the Apache County Library District and the Vernon Domestic Water Improvement District from July 1, 2020 through June 30, 2021 at the rate of \$25.00 per month.**

Pros

- Providing office space for local businesses not otherwise available in the area (It seems to me that when the building was purchased by the Library District for a minimal amount, part of the plan was to hopefully offer space to be rented by entities in the Vernon area at a low cost.)
- Continued good relations with the Vernon community
- Greater security of the building in that people are in and out and aware of the surrounding space

Cons

- Chance of damage to building
- Wear on building
- Limited use of the building

# LEASE AGREEMENT

**Lessor:** Apache County Library District, St. Johns, Arizona  
**Lessee:** Vernon Domestic Water Improvement District, Vernon, Arizona

## LEASED PREMISES

In consideration of the covenants herein made, Lessor does lease to Lessee a portion of the building formerly known as the old Vernon School, which portion includes the entrance and the office on the northeast side of the building, and shared use of the men's and women's restrooms on the following described property:

VERNON TOWNSITE LOTS 2 & 3 BLK 10, APN 106-44-020

## TERM

This lease shall be for a term of one (1) year commencing on the 1<sup>st</sup> day of July, 2020, and expiring on the 30<sup>th</sup> day of June, 2021.

## RENT

Lessee shall pay to the Lessor for the leased premises the sum of \$25.00 per month, with the first payment to occur on or before the 1<sup>st</sup> day of July, 2020. Thereafter, rent shall become due and payable on the first day of every month.

In the event of late payment (payment after the 10<sup>th</sup> of the month), the parties agree that a late fee of \$25.00 shall be added to the base rent.

## BREACH

Lessee understands that any breach of these terms and conditions of this Lease may result in Lessee being evicted from the premises. In such a case, time is of the essence. Lessee agrees to vacate the premises upon receiving thirty (30) days advance written notice of eviction from the Lessor, should Lessee be responsible for breach of any of the terms and conditions set forth herein.

## USE OF PREMISES

Lessee agrees to use the leased premises for the purpose of establishing an office for the Vernon Domestic Water Improvement District to conduct business and hold meetings. Lessee shall not substantially change from such type of business operations without the written consent of the Lessor. Lessee shall, at their own sole cost, comply with governmental regulations on said premises.

Lessee may not sublease or assign this lease to any third party without the express written permission of the Lessor.

### **INSPECTION OF PREMISES**

From time to time during the existence of this Lease, Lessor shall have the right, at a reasonable time and upon reasonable notice to the Lessee and without interfering with the business of the Lessee, to enter and show the Leased Premises to any prospective buyer, mortgagees, or potential Lessees.

### **MAINTENANCE OF PREMISES**

Lessee shall, during the term of the tenancy, maintain the interior of said premises in good and sanitary order, condition and repair; Lessor shall provide routine maintenance of the hallway, restrooms and grounds.

Lessee shall not make such alterations, additions, or improvements in such parts of the leased premises without the written permission of the Lessor. Lessee shall inform the Lessor in the event the leased premises needs regular or routine maintenance and the Lessor shall assume all costs associated with those necessary repairs. Lessee hereby waives the right to make repairs at the expense of the Lessor.

Notwithstanding the above provision regarding regular and routine maintenance, any damage to the Leased Premises which is the direct result of the conduct of the Lessee shall be the financial responsibility of the Lessee.

### **TERMINATION OF AGREEMENT**

This agreement may be terminated by either party upon thirty (30) days advance written notice.

The parties hereto also acknowledge that they are aware of the conflict of interest provisions contained in A.R.S § 38-511 and are further aware that this contract may be terminated under the conditions set forth by statute.

### **DESTRUCTION OF PREMISES**

If the leased premises should be totally destroyed by fire or other casualty, or if the leased premises should be damaged so that rebuilding cannot reasonably be completed within ninety (90) working days after the date of written notification by Lessee to Lessor of the destruction, this Lease shall terminate and the rent shall be abated for the unexpired portion of the Lease, effective as of the date of the written notification.

### **UTILITIES**

Lessor shall be liable for electricity, gas, and water utility expenses associated with the leased premises. Lessee shall assume responsibility for telephone, internet, and garbage collection.

**SIGNAGE**

Lessee shall be allowed to place reasonable signage on the exterior of the building which designates the names of the Lessee. However, no signage may be placed on the building which would permanently alter the exterior appearance of the building, and the Library District reserves the right to approve any signage before it is permanently affixed.

**INSURANCE**

During the entire term of this Lease, the Lessee shall, at the Lessee's sole cost and expense, maintain a general liability insurance against claim of personal injury, death, or property damage occurring in, upon, or about the Leased Premises. A copy of said insurance policy shall be provided to Lessor upon request.

During the term of the Lease, Lessor shall maintain, at the Lessor's sole cost and expense, premises liability insurance to cover any potential liability for potential claims of personal injury that arise from incidents in the parking area or other common areas of the Lessor's property. A copy of said insurance policy shall be provided to Lessee upon request.

**MEDIATION AND JURISDICTION**

In the event of a dispute between the parties to this agreement, it is agreed that the parties will seek mediation of their dispute prior to bringing an action in Court. In the event the parties are unable to resolve their disputes in that forum, any lawsuits that arise out of this contract shall be litigated in the Courts of Apache County, Arizona.

**ENTIRE AGREEMENT**

This lease constitutes the entire agreement of the parties and no representations have been made by the parties other than those contained herein.


**MODIFICATION**

No modifications to the lease shall be binding on the parties unless in writing and signed by both Lessor and Lessee.

IN WITNESS WHEREOF the parties hereto have executed this Lease by proper person duly authorized to do so on the date designated below.

Executed this \_\_\_\_ day of \_\_\_\_\_, 2020, at Apache County, Arizona.

\_\_\_\_\_  
ALTON JOE SHEPHERD  
Chairman, Apache County Library Board

  
\_\_\_\_\_  
JUDY HUNTER  
President, Vernon Domestic Water  
Improvement District Board

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: Sue Stradling Collins 6-17-2020

Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval to authorize SueAn Stradling-Collins, or other library district employee, blanket authority for Fiscal Year 2020-2021 to accept donations to our libraries in amounts up to \$1000.**

BOS Meeting Date Requested: **June 30, 2020**

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature [Signature]

Finance Review: \_\_\_\_\_

Signature [Signature]

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

---

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_

Pros and cons in regard to the receiving and distribution of gifts and donations.

These pros and cons apply to the three following board items.

Agenda items as written:

**Discussion and possible approval to authorize SueAn Stradling-Collins or other library district employee blanket authority for Fiscal Year 2020-2021 to accept donations to our libraries in amounts up to \$1000.**

**Discussion and possible approval for Fiscal Year 2020-2021 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys and Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails and prisons, Veteran's groups, and other non-profit organizations.**

**Discussion and possible approval for Fiscal Year 2020-2021 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities.**

Pros

- Increased revenue added to the Library's budget
- Receiving items that can either be added to the collection or sold to raise money for donation accounts
- Sharing of resources in a way that allows materials purchased by taxpayers to be used by various taxpayers in the County
- Because shelf space is not endless, weeding is necessary, and this allows extended life of the weeded items in various forms
- Keeps the collections relevant

Cons

- Perception of taxpayers that we are discarding their tax money

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 6-17-2020


Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval for Fiscal Year 2020-2021 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys and Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails and prisons, Veteran's groups, and other non-profit organizations.**

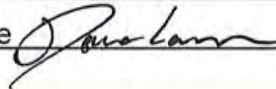
BOS Meeting Date Requested: June 30, 2020

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature 

Finance Review:

Signature 

Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda. Board Clerk's Initials

Pros and cons in regard to the receiving and distribution of gifts and donations.

These pros and cons apply to the three following board items.

Agenda items as written:

**Discussion and possible approval to authorize SueAn Stradling-Collins or other library district employee blanket authority for Fiscal Year 2020-2021 to accept donations to our libraries in amounts up to \$1000.**

**Discussion and possible approval for Fiscal Year 2020-2021 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys and Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails and prisons, Veteran's groups, and other non-profit organizations.**

**Discussion and possible approval for Fiscal Year 2020-2021 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities.**

Pros

- Increased revenue added to the Library's budget
- Receiving items that can either be added to the collection or sold to raise money for donation accounts
- Sharing of resources in a way that allows materials purchased by taxpayers to be used by various taxpayers in the County
- Because shelf space is not endless, weeding is necessary, and this allows extended life of the weeded items in various forms
- Keeps the collections relevant

Cons

- Perception of taxpayers that we are discarding their tax money

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Library District, SueAn Stradling-Collins

Date/Signature: SueAn Stradling-Collins 6-17-2020

Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval for Fiscal Year 2020-2021 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities.**

BOS Meeting Date Requested: **June 30, 2020**

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature [Handwritten Signature]

Finance Review: \_\_\_\_\_

Signature [Handwritten Signature]

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_

Pros and cons in regard to the receiving and distribution of gifts and donations.

These pros and cons apply to the three following board items.

Agenda items as written:

**Discussion and possible approval to authorize SueAn Stradling-Collins or other library district employee blanket authority for Fiscal Year 2020-2021 to accept donations to our libraries in amounts up to \$1000.**

**Discussion and possible approval for Fiscal Year 2020-2021 to make discarded library materials and gift materials which are out of scope for our collections, available to the following entities located in Apache County: libraries, schools, senior centers, assisted living facilities, nursing homes, Boys and Girls Clubs, Lions Clubs, the Apache County Historical Society and Museum, community food banks, jails and prisons, Veteran's groups, and other non-profit organizations.**

**Discussion and possible approval for Fiscal Year 2020-2021 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities.**

Pros

- Increased revenue added to the Library's budget
- Receiving items that can either be added to the collection or sold to raise money for donation accounts
- Sharing of resources in a way that allows materials purchased by taxpayers to be used by various taxpayers in the County
- Because shelf space is not endless, weeding is necessary, and this allows extended life of the weeded items in various forms
- Keeps the collections relevant

Cons

- Perception of taxpayers that we are discarding their tax money

Apache County Board of Directors  
AGENDA ITEM REVIEW FORM

Submitter's Name: (Individual, Organization, or County Department)

Preston Raban, Director ACPHSD

Date/Signature: 06/11/2020

Describe in detail what you want to say to the Board and what action you want the Board to take:

ACPHSD requests discussion and possible approval of an agreement between Apache County Health Services District and Alena Thompson, FNP to provide the services of a contract nurse practitioner for the monthly Family Planning/Well Woman Health Check clinic. The total yearly expense of \$4,800 has been budgeted for FY21.

BOS Meeting Date Requested 06/30/2020

PRE-AGENDA ITEM REVIEW

Legal Review:

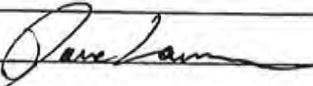
Signature



Check if item does not require review

Finance Review:

Signature



Check if item does not require review

Human Resources Review:

Signature

Check if item does not require review

Other Review:

Signature

Check if item does not require review

Reviews completed, item approved for Agenda.

Board Clerk's Initials



# Apache County Public Health Services District

## APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT PROFESSIONAL SERVICES AGREEMENT

THIS AGREEMENT is made and entered into between Apache County Health Services District (the "District"), a political subdivision of the State of Arizona, and Alena Thompson, FNP (the "Subcontractor").

WHEREAS, the District requires the services of a contract nurse practitioner to provide Family Planning Services and Well Woman Health Check Services; And

WHEREAS, the District wishes to contract with the Subcontractor for reproductive health consulting and physical examination services as described herein, and the Subcontractor is willing to provide such services upon the terms and conditions set forth herein,

NOW, THEREFORE, the parties agree as follows:

1. **Terms:** This agreement shall commence as of July 1, 2020 (the "Effective Date") and shall continue in effect through June 30, 2021 unless terminated as provided in section 10.
2. **Services:** The Subcontractor shall provide reproductive health services, physical examination services and interpretation of laboratory results, counseling and referral in accordance with the Arizona Department of Health Services (ADHS) Contracts. All services shall be provided in accordance with the professional and ethical standards applicable to Registered Nurses and Registered Nurse Practitioners. The parties shall agree upon a mutually satisfactory schedule.
3. **Compensation:** As full and complete compensation for the services to be provided hereunder, the District shall pay the Subcontractor an hourly rate of \$80.00 as follows:
  - a. One five-hour (Noon to 5 PM) clinic per month at Apache County Public Health Clinic, 323 S. Mountain Ave, Ste 102, Springerville, AZ 85938.
  - b. Any required training, deemed necessary, to fulfil the District's requirements for the Family Planning or the Well Woman Health Check programs. Dates and times of training to be agreed upon by the District and Subcontractor.
  - c. At the end of the first month that this Agreement is in effect and at the end of each month thereafter, the District will submit to Apache County a demand in the amount of the monthly fee. Payment shall be made directly to the Subcontractor in accordance with the County's standard procedures for processing demands.

4. **Independent Contractor:** In providing services hereunder, the Subcontractor is an independent contractor. The Subcontractor shall not be deemed an employee of the District and shall not be entitled to any benefits provided to District employees. Taxes, Social Security and other amounts customarily withheld from the earnings of employees shall not be withheld from the compensation paid to the Subcontractor.
5. **Insurance:** The Subcontractor shall maintain in force during the term of the Agreement at the Subcontractor's expense professional liability insurance in the amount of no less than \$1,000,000 per occurrence and such other insurance as the District's Risk Manager may reasonably require. The Subcontractor shall provide the District with certificates of insurance evidencing all required policies and shall notify the District of any cancellation or decrease in the amount of coverage at least 30 days before the effective date of such cancellation or decrease.
6. **Compliance with Laws:** The Subcontractor shall comply with all federal and state statutes, regulations and orders applicable to the services provided hereunder. All federal and state laws required to be incorporated into this Agreement shall be enforced as though fully set forth herein.
7. **Professional Licenses:** The Subcontractor shall maintain in force throughout the term of this Agreement any and all licenses, permits and accreditations required for the Subcontractor to provide services hereunder. The Subcontractor shall notify the District and shall immediately cease performance hereunder if any such license, permit or accreditation is suspended or revoked.
8. **Reports and Records:** The record of a client at the time of physical examination and all other client records are the property of the District and shall be retained by the District. The Subcontractor is familiar with all record retention and confidentiality requirements set forth in the ADHS Contract and applicable federal and state laws and shall strictly comply with all such requirements in handling client records and information.
9. **Indemnification:** To the fullest extent allowed by law, each party (as "Indemnitor") shall indemnify and defend and hold harmless the other party and its agents, representatives, officers, officials and employees (the "indemnitees") from and against any and all claims, damages, losses and expenses (including but not limited to attorney fees, court costs and the costs of appellate proceedings) relating to, arising out of, or resulting from the Indemnitor's negligent acts, errors, mistakes or omissions in the performance of the agreement. The Indemnitor's duty to defend, hold harmless and indemnify the Indemnitees shall arise in connection with any claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death or injury to any person, or impairment or destruction of property including loss of use resulting therefrom, caused in whole or in part by any negligent act, error, mistake or omission in the performance of this Agreement (including those by any person for whose negligent act, errors, mistakes or omissions the Indemnitor may be liable).
10. **Termination:** This agreement shall terminate immediately and automatically upon the termination of the ADHS contracts for any reason. In addition, either party may terminate this agreement for any reason upon 30 days prior written notice to the other party. In addition, the District may terminate this Agreement upon written notice if the subcontractor fails to cure any default in

performance within ten (10) days after delivery of a written notice of default by the District. This Agreement is also subject to cancellation pursuant to ARS 38-511 (concerning conflicts of interest).

11. **Non-Assignment:** The subcontractor shall not assign any right or interest in the Agreement without the District's prior written approval, nor shall the Subcontractor delegate or subcontract any duty hereunder without the District's prior written approval. Any purported assignment, delegation or subcontract without the District's prior written approval shall be void.

In witness whereof, the parties hereto have executed this Contract on the day and year specified below.

**For and on behalf of the Department:**

\_\_\_\_\_  
Chairman, Board of Supervisors


\_\_\_\_\_  
Date

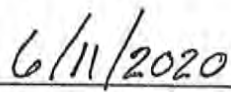
**For and on behalf of the Department:**

\_\_\_\_\_  
Apache County Health Director

\_\_\_\_\_  
Date

**For and on behalf of the Department:**

  
\_\_\_\_\_  
Attorney

  
\_\_\_\_\_  
Date

**Subcontractor:**

\_\_\_\_\_  
Alena Thompson, FNP

\_\_\_\_\_  
Date

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance

Date/Signature: January 14, 2020

Describe in detail what you want to say to the Board and what action you want the Board to take:

Sit as the Board of Supervisors and following a public hearing, discussion and possible approval of the Truth in Taxation notification of the primary property tax levy as presented, with tax rates to be set at the August 17, 2020 Board of Supervisors meeting

BOS Meeting Date Requested June 30<sup>th</sup>, 2020

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature January 14, 2020

Human Resources Review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_

**TRUTH IN TAXATION HEARING  
NOTICE OF TAX INCREASE**

In compliance with section 42-17107, Arizona Revised Statutes, Apache County is notifying its property taxpayers of Apache County's intention to raise its primary property taxes over last year's level. Apache County is proposing an increase in primary property taxes of \$58,126 or 2.01%.

For example, the proposed tax increase will cause Apache County's primary property taxes on a \$100,000 home to be \$63.10. Without the proposed tax increase, the total taxes that would be owed on a \$100,000 home would have been \$61.86.

This proposed increase is exclusive of increased primary property taxes received from new construction. The increase is also exclusive of any changes that may occur from property tax levies for voter approved bonded indebtedness or budget and tax overrides.

All interested citizens are invited to attend the public hearing on the tax increase that is scheduled to be held 8:30 a.m., June 30, 2020 at Apache County Board of Supervisors meeting room, County Annex building, 75 West Cleveland, St. Johns, Arizona.

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance

Date/Signature: Judy White

Describe in detail what you want to say to the Board and what action you want the Board to take:

Sit as the Board of Directors and following a public hearing, discussion and possible approval of the 2020-2021 Final Budgets for the Apache County Library District, the Apache County Public Health Services District, the Apache County Flood Control District, the Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and Post-Secondary Education and corresponding tax rates as presented in the budget.

BOS Meeting Date Requested June 30<sup>th</sup>, 2020

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature Judy White

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_

**APACHE COUNTY**  
**TABLE OF CONTENTS**  
**Fiscal Year 2021**

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/ <Uses> and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department (as applicable)

Schedule G—Full-Time Employees and Personnel Compensation

**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2021**  
**APACHE COUNTY**

Fiscal Year	S c h	FUNDS							Total All Funds
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available		
2020	E	21,955,952	37,831,079	729,566					60,516,607
2020	E	16,751,396	24,995,903	726,425					42,463,724
2021	B	5,000,000	2,598,747						7,598,747
2021	B	2,956,574							2,956,574
2021	B		7,649,033	521,500					8,170,533
2021	C	12,482,561	35,266,609	210,000					47,959,289
2021	D								
2021	D								
2021	D	3,016,474	2,348,892						5,365,366
2021	D	1,687,892	3,677,474						5,365,366
2021	E								
2021	E	21,767,837	44,185,806	731,500					66,685,144
2021	E	21,767,837	44,185,806	731,500					66,685,143

**EXPENDITURE LIMITATION COMPARISON**

	2020	2021
1. Budgeted expenditures/expenses	\$ 60,516,607	\$ 66,685,143
2. Add/subtract: estimated net reconciling items	(12,130,550)	(14,888,432)
3. Budgeted expenditures/expenses adjusted for reconciling items	48,386,057	51,796,711
4. Less: estimated exclusions	32,683,624	34,703,287
5. Amount subject to the expenditure limitation	\$ 15,702,433	\$ 17,093,424
6. EEC expenditure limitation	\$ 17,658,867	\$ 17,615,039

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.  
 \*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.  
 \*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**APACHE COUNTY**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2021**

	2020	2021
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 2,850,765	\$ 2,956,574
2. Amount received from primary property taxation in the <b>current</b> year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 2,850,765	\$ 2,956,574
B. Secondary property taxes		
County Library	\$ 1,447,539	\$ 1,471,727
Public Health District	1,153,969	1,171,384
Jail District	923,175	937,108
Juvenile Jail District	461,588	468,554
Junior College Tuition	1,730,954	2,304,347
Post Secondary Education	646,223	702,831
Flood Control District	163,714	163,887
Libraries Construction Bond	513,915	521,500
Fire District Assistance	393,273	429,195
Total secondary property taxes	\$ 7,434,350	\$ 8,170,533
C. Total property tax levy amounts	\$ 10,285,115	\$ 11,127,107
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ 2,765,242	
(2) Prior years' levies	59,003	
(3) Total primary property taxes	\$ 2,824,245	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ 7,211,319	
(2) Prior years' levies	134,574	
(3) Total secondary property taxes	\$ 7,345,893	
C. Total property taxes collected	\$ 10,170,138	
5. Property tax rates		
A. County tax rate		
(1) Primary property tax rate	0.6176	0.6310
(2) Secondary property tax rate		
County Library	0.3136	0.3141
Public Health District	0.2500	0.2500
Jail District	0.2000	0.2000
Juvenile Jail District	0.1000	0.1000
Junior College Tuition	0.3750	0.4918
Post Secondary Education	0.1400	0.1500
Flood Control District	0.0893	0.0892
Libraires Construction Bond	0.1113	0.1113
Fire District Assistance	0.0852	0.0916
(3) Total county tax rate	2.2820	2.4290
B. Special assessment district tax rates		
Secondary property tax rates		

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**APACHE COUNTY**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED	ACTUAL	ESTIMATED
	REVENUES	REVENUES*	REVENUES
	2020	2020	2021
<b>GENERAL FUND</b>			
<b>Taxes</b>			
Interest on Delinquent Taxes	\$ 180,000	\$ 152,532	\$ 180,000
SRP Auto Lieu	8,000	12,023	8,000
Prior Year's Taxes	60,000	59,003	60,000
<b>Licenses and permits</b>			
Business Licenses	500	-	500
Variance Permits	2,000	1,900	2,000
Building Permits	80,000	86,000	80,000
Flood Plain Review	1,000	1,000	1,000
Subdivision Fees	500	-	500
Minor Division Fees	5,000	5,925	5,000
<b>Intergovernmental</b>			
Federal PILT	1,910,325	1,900,856	1,978,000
State Reimb. JP Salaries	42,400	44,107	42,400
VLT Auto Lieu	757,946	700,910	606,600
State Shared Revenue	5,200,000	5,600,000	5,100,000
County Excise Tax	1,200,000	1,230,375	1,113,000
Lottery	550,050	550,050	550,050
Liquor License	1,500	591	1,500
Charges for Magistrate	70,000	65,012	70,000
Charges for Services	258,842	129,264	258,842
St. in Lieu of Tax	2,056	1,402	2,056
<b>Charges for services</b>			
Recorder	60,000	167,146	60,000
Election Charges	100,000	36,775	100,000
Other Service Fees	-	41,488	-
<b>Fines and forfeits</b>			
Defensive Driving	80,000	122,047	80,000
JP Surcharge	34,000	26,803	34,000
JP Puerco	200,000	284,842	200,000
JP Round Valley	80,000	59,243	80,000
JP St. Johns	15,000	11,512	15,000
JP Chinle	25,000	22,674	25,000
Clerk of the Court	50,000	49,109	50,000
Fines	1,000	-	1,000
Unclaimed/Forfeited Bonds	1,000	-	1,000
<b>Investments</b>			
Interest Earnings	20,000	51,412	20,000
<b>Rents, royalties, and commissions</b>			
Rents	35,000	42,202	35,000
<b>Contributions</b>			
Salt River Project - Primary	1,132,250	1,204,986	1,231,133
<b>Miscellaneous</b>			
Vending Machine Fees	600	-	600
Puerco Constable Fees	1,000	1,318	1,000
St. Johns Constable Fees	500	2,503	500
RV Constable Fees	3,000	864	3,000
BOS Land Sales	5,000	-	5,000
Auction Proceeds	10,000	13,684	10,000
School SIT Grant	120,000	-	120,000
Other	250,000	131,095	351,000
<b>Total General Fund</b>	<b>\$ 12,553,469</b>	<b>\$ 12,810,653</b>	<b>\$ 12,482,681</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**APACHE COUNTY**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED	ACTUAL	ESTIMATED
	REVENUES	REVENUES*	REVENUES
	2020	2020	2021
<b>SPECIAL REVENUE FUNDS</b>			
<b>Road Fund</b>			
Highway User Revenue Funds	\$ 7,400,000	\$ 7,874,681	\$ 6,620,000
VLT Auto Lieu	2,754,194	2,692,702	2,346,000
Other Road Fund Revenues	826,186	7,880	826,186
Miscellaneous	-	-	1,000,000
<b>Total</b>	<b>\$ 10,980,380</b>	<b>\$ 10,575,263</b>	<b>\$ 10,792,186</b>
<b>Library District Fund</b>			
Preceding Year's R.E. Taxes	\$ 40,000	\$ 37,759	\$ 40,000
E-Rate	50,680	41,054	70,000
State Grant	25,000	25,000	25,000
SRP Contribution	574,925	640,118	612,835
Other Service Fees	11,350	12,567	11,350
Fees/Fines	4,500	5,915	4,500
Donations	8,000	5,249	40,000
Other Miscellaneous	600	6,973	600
Interest Earning	2,500	6,257	4,000
<b>Total</b>	<b>\$ 717,555</b>	<b>\$ 780,891</b>	<b>\$ 808,285</b>
<b>Jail District</b>			
Preceding Year's R.E. Taxes	\$ 25,000	\$ 24,633	\$ 25,000
Inmate Housing	500,000	7,643	500,000
Rural County Subsidy	-	-	699,000
Salt River Project	366,661	412,953	390,216
<b>Total</b>	<b>\$ 891,661</b>	<b>\$ 445,229</b>	<b>\$ 1,614,216</b>
<b>Juvenile Jail District</b>			
Preceding Year's R.E. Taxes	\$ 12,000	\$ 11,018	\$ 12,000
Salt River Project	183,331	185,580	195,108
Juvenile Jail District Housing	500	-	500
Interest Earnings	800	-	800
<b>Total</b>	<b>\$ 196,631</b>	<b>\$ 196,598</b>	<b>\$ 208,408</b>
<b>Junior College</b>			
Preceding Year's R.E. Taxes	30,000	36,574	30,000
State Tuition Assistance	\$ 699,300	\$ 699,300	-
Salt River Project	687,490	775,838	959,492
<b>Total</b>	<b>\$ 1,416,790</b>	<b>\$ 1,511,712</b>	<b>\$ 989,492</b>
<b>Post Secondary Education</b>			
Preceding Year's R.E. Taxes	15,000	16,931	15,000
Salt River Project	\$ 256,663	\$ 289,646	292,662
<b>Total</b>	<b>\$ 271,663</b>	<b>\$ 306,577</b>	<b>\$ 307,662</b>
<b>Flood Control</b>			
SRP	\$ 19,728	\$ 18,005	19,706
Preceding Year's R.E. Taxes	4,000	7,660	4,000
<b>Total</b>	<b>\$ 23,728</b>	<b>\$ 25,665</b>	<b>\$ 23,706</b>
<b>Fire District Assistance</b>			
SRP	\$ 154,731	\$ 170,477	\$ 178,719
<b>Total</b>	<b>\$ 154,731</b>	<b>\$ 170,477</b>	<b>\$ 178,719</b>
<b>Health District</b>			
SRP	458,327	517,225	487,770
Tuberculosis	12,500	12,925	12,500
CHIPP	73,860	70,591	50,000
GOHS Health	12,109	-	8,733
Vital Records	55,000	61,733	68,000
STD Prevention	6,036	5,674	-
Teen Pregnancy Prevention	187,420	149,936	187,420
AZ Nutrition Network	70,000	63,512	70,000
Immunizations	54,000	67,019	54,000
Immunization Fees	88,000	57,767	78,000
Public Fiduciary	7,500	5,800	8,000
Tobacco Prevention	185,000	185,000	185,000
Smoke-Free AZ	70,859	74,588	70,859
WIC	99,413	89,050	91,050
Family Planning	19,800	17,648	43,087
Health Start	119,000	121,071	119,000
Bioterrorism,(PHEP)	208,918	190,100	212,865
CLPP	25,000	-	-
Zika	20,000	-	-
Environmental Fees - ADHS	20,000	27,836	32,000
Septic Certification ADEQ	20,000	28,515	34,000
Future Grants	100,000	100,000	100,000
<b>Total</b>	<b>\$ 1,912,742</b>	<b>\$ 1,845,989</b>	<b>\$ 1,912,284</b>

**APACHE COUNTY**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED	ACTUAL	ESTIMATED
	REVENUES	REVENUES*	REVENUES
	2020	2020	2021
<b>Other Funds</b>			
HAVA	1,000	252	1,000
Limestone Pit	250,000	226,815	250,000
Other Agency Projects	5,000,000	-	2,000,000
Forest Thinning EECO	200,000	17,435	200,000
Transit Funds	20,000	658	20,000
Misc. Revenue	1,000,000	-	2,300,000
Attorney Grants	1,000	-	1,000
Sheriff's Grants	1,587,500	55,000	1,557,500
Forest Fees	605,000	595,196	571,150
Emergency Management	346,361	217,574	346,361
AZCares Fund	-	-	7,055,552
Juvenile High Risk Court	52,738	48,666	64,563
Extra Juvenile Diversion Fees	100	33	100
Criminal Justice, Attorney	110,000	118,618	120,000
RICO, State & Other	30,000	54,467	50,000
Norviel Decree	21,400	10,987	21,400
DP Services, Schools	389,207	389,207	389,207
Local Court Automation	60,000	19,359	70,000
Jail Enhancement	150,000	150,000	150,000
State Aid to Probation	132,353	125,352	142,004
Family Counseling	13,986	12,898	12,495
SCET/Attorney	92,114	92,114	92,114
Adult Probation Services	121,232	119,616	163,174
CASA	52,802	56,900	52,870
Adult IPS	332,730	241,552	330,616
JCRF	-	-	25,000
Juvenile Treatment Services	130,356	117,123	102,945
Juvenile Probation Services	20,000	890	20,000
JIPS	74,774	63,970	72,761
Recorder's Surcharge	25,000	29,652	25,000
Diversion Fees	1,055	487	1,268
Adult Probation Enhancement	347,704	279,461	365,668
SCET/Sheriff	304,271	253,517	304,271
Victim's Compensation	31,731	38,626	31,731
Superior Ct. Docket Storage	5,000	5,273	6,000
Victim's Assistance/Rights	30,017	2,750	30,017
VOCA	47,690	23,131	47,690
Bad Check Prosecution	-	1,947	-
Detention Equalization	30,000	479	30,000
Victim's Comp - Restitution	-	4,981	5,000
Jail Services	150,000	131,850	150,000
Field Trainer	25,000	25,000	30,199
Extra Adult Probation Fees	500	330	500
Extra Juvenile Probation Fees	100	86	125
Drug Treatment & Ed	14,678	12,179	11,397
Diversion Intake	37,611	22,112	33,269
Diversion Consequence	32,984	28,320	36,260
Drug Testing	53,657	23,542	34,129
Case Processing Assistance	9,313	10,340	9,313
JCEF	50,000	63	50,000
Community Punishment	56,579	49,281	40,344
Prosecution Recovery	-	30,469	30,000
Fill the Gap, Attorney	-	6,152	5,000
Fill The Gap, Courts	205,658	54,106	205,658
Fill The Gap, Indigent Defense	10,000	-	10,000
Fill The Gap, Court Administration	15,000	15,000	15,000
Prosecution Recovery Sup Ct.	50,000	8,111	50,000
Prosecution Recovery COC	57,000	11,995	57,000
Attorney Diversion	180,000	149,257	180,000
Cinder Pit	-	189	30,000
CDBG	300,000	300,000	300,000
Waste Tire Disposal	125,000	113,012	125,000
<b>Total</b>	<b>\$ 12,990,201</b>	<b>\$ 4,366,381</b>	<b>\$ 18,431,651</b>
<b>Total Special Revenue Funds</b>	<b>\$ 29,556,082</b>	<b>\$ 20,224,782</b>	<b>\$ 35,266,609</b>

**APACHE COUNTY**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED REVENUES	ACTUAL REVENUES*	ESTIMATED REVENUES
	2020	2020	2021
<b>DEBT SERVICE FUNDS</b>			
Library District GOB			
SRP	\$ 215,651	\$ 252,613	\$ 210,000
Total Debt Service Funds	\$ 215,651	\$ 252,613	\$ 210,000
<b>CAPITAL PROJECTS FUNDS</b>			
	\$ _____	\$ _____	\$ _____
	\$ _____	\$ _____	\$ _____
Total Capital Projects Funds	\$ _____	\$ _____	\$ _____
<b>PERMANENT FUNDS</b>			
	\$ _____	\$ _____	\$ _____
Total Permanent Funds	\$ _____	\$ _____	\$ _____
<b>ENTERPRISE FUNDS</b>			
	\$ _____	\$ _____	\$ _____
Total Enterprise Funds	\$ _____	\$ _____	\$ _____
<b>TOTAL ALL FUNDS</b>	<b>\$ 42,325,202</b>	<b>\$ 33,288,049</b>	<b>\$ 47,959,289</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**APACHE COUNTY**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2021**

FUND	OTHER FINANCING 2021		INTERFUND TRANSFERS 2021	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
County Library District	\$	\$	\$ 628,889	\$
Road Fund			951,154	
Public Health District			428,559	105,688
Post Secondary Education			182,128	
Junior College			548,570	
Emergency Management Match				40,420
Flood District			150,173	
SCET/Sheriff - Match				49,202
Victim's Assistance/Rights Match				4,583
Family Counseling				3,271
Drug Testing				3,503
Juvenile Jail District			127,001	363,311
Jail District				1,117,914
<b>Total General Fund</b>	\$	\$	\$ 3,016,474	\$ 1,687,892
<b>SPECIAL REVENUE FUNDS</b>				
County Library District	\$	\$	\$	\$ 628,889
Road Fund			136,000	1,476,154
Limestone Pit			250,000	
Public Health District			105,688	428,559
GIS			165,000	
Post Secondary Education				182,128
Junior College				548,570
Flood District				150,173
Emergency Management Match			150,420	
SCET/Sheriff - Match			49,202	
Victim's Assistance/Rights Match			4,583	
Family Counseling			3,271	
Drug Testing			3,503	
Jail District			1,117,914	
Juvenile Jail District			363,311	127,001
Special Roads				136,000
<b>Total Special Revenue Funds</b>	\$	\$	\$ 2,348,892	\$ 3,677,474
<b>DEBT SERVICE FUNDS</b>				
Loans	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	\$	\$	\$	\$
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	\$	\$	\$ 5,365,366	\$ 5,365,366

**APACHE COUNTY**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2021**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2020	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2020	ACTUAL EXPENDITURES/ EXPENSES* 2020	BUDGETED EXPENDITURES/ EXPENSES 2021
<b>GENERAL FUND</b>				
Assessor	\$ 752,616	-	\$ 672,806	\$ 714,985
Attorney	1,213,822	-	1,094,124	1,153,131
Administration	2,148,869	-	1,898,007	2,057,811
District #1	249,350	-	235,627	236,883
District #2	249,350	-	208,813	236,883
District #3	249,350	-	249,350	236,883
Clerk of the Court	622,643	-	548,639	591,511
Constable Puerco	93,471	-	92,315	92,025
Constable St. Johns	25,115	-	15,863	23,114
Constable Round Valley	40,046	-	34,796	37,826
Contingencies	3,733,260	-	431,447	3,916,190
Data Processing	522,357	-	484,381	496,239
IT Capital Imp. & Software Maintenance	1,000,000	-	354,901	1,000,000
Elections	469,619	-	469,907	446,137
Ground & Maintenance	948,070	-	843,760	895,504
J.P. Chinle	183,686	-	148,372	174,502
J.P. Puerco	364,158	-	337,424	343,764
J.P. St. Johns	237,622	-	221,365	231,763
SJ Magistrate	37,661	-	35,204	37,681
J.P. Round Valley	342,421	-	306,752	320,905
Springerville Magistrate	8,081	-	8,081	7,675
Communication Specialist	100,543	-	95,382	95,514
Community Development	417,863	-	385,288	394,457
Recorder	583,400	-	543,175	554,230
Superior Court	513,381	-	442,099	492,791
Public Defenders	450,000	-	467,588	427,500
Jury Fees & Expenses	115,576	-	92,472	109,797
Jury Trial Costs	20,915	-	-	19,869
Treasurer	522,997	-	494,586	496,847
Probation/Adult	292,603	-	292,452	277,973
Probation/Juvenile	221,970	-	222,200	210,872
Sheriff	3,544,998	-	3,410,522	3,483,404
Dispatch Services	517,453	-	528,974	609,134
AHCCCS/ALTCS	469,520	-	469,520	469,520
Vehicle Replacement	200,000	-	261,313	300,000
School Superintendent	373,176	-	353,888	354,517
School SIT Grant	120,000	-	-	120,000
Gaming Compact	-	-	-	100,000
<b>Total General Fund</b>	<b>\$ 21,955,962</b>	<b>\$ -</b>	<b>\$ 16,751,396</b>	<b>\$ 21,767,837</b>

SPECIAL REVENUE FUNDS

Law Library	\$ 15,500	\$ -	\$ 16,439	\$ 15,500
HAVA	4,000	-	3,666	4,000
Roads				
Engineer	758,874	-	758,874	648,874
District #1	2,189,113	-	1,704,865	1,751,012
Carryover Reserve, District #1	922,790	-	411,461	1,136,067
District #2	2,189,113	-	1,824,506	1,751,012
Carryover Reserve, District #2	725,953	-	110,659	692,108
District #3	3,132,872	-	2,931,499	2,305,406
Carryover Reserve, District #3	1,088,070	-	111,539	759,234
HURF Support	194,255	-	157,525	184,541
Aviation	-	-	-	110,000
Liability Insurance	273,000	-	271,761	273,000
Contingency	448,309	-	34,453	1,448,309
Other Expenditures	268,326	-	16,585	268,326
RAC Grant	150,000	-	-	150,000
Forest Thinning - EECO	200,000	-	46,276	200,000
Limestone Pit	500,000	-	472,086	500,000
GIS	90,000	-	88,107	145,445
Other Agency Projects	5,000,000	-	-	2,000,000
Transit Funds	20,000	-	-	20,000
Misc Revenue	-	-	-	2,300,000
Victim's Interest Fund	1,000	-	-	-
Sheriff's Grants	1,587,500	-	24,561	1,557,500
Forest Fees	605,000	-	601,211	571,150
Emergency Management	346,361	-	115,529	346,361
AZCares Fund	-	-	-	7,055,552
Juvenile High Risk Court	60,695	-	59,881	64,563
Extra Juvenile Diversion	100	-	-	100
Criminal Justice, Attorney	110,000	-	102,217	97,265
RICO, State & Other	30,000	-	80,897	50,000
Norviel Degree	22,600	-	12,234	22,600
DP Services, Schools	406,160	-	389,207	406,160
Local Court Automation	23,877	-	24,197	21,268
Jail Enhancement	200,000	-	235,038	200,000
State Aid To Probation	150,994	-	148,955	153,828
Family Counseling	13,986	-	6,865	12,475
SCET/Attorney	93,991	-	90,928	92,663
Adult Probation Fees	108,542	-	94,278	123,592
CASA	57,000	-	42,620	52,800
Adult Intens. Supervision	275,730	-	348,418	330,462
JCRF	-	-	-	25,000
Juvenile Treatment Services	127,356	-	103,908	102,949
Juv. Probation Fees	20,000	-	1,751	5,000
J.I.P.S.	74,856	-	75,234	72,766
Recorder's Sur-Charge	40,000	-	27,493	40,000
Diversion Fees, Juv Probation	10,000	-	-	10,000
Adult Prob. Enhancement	340,467	-	327,269	367,426
SCET/Sheriff	311,823	-	730,535	311,823
Victim's Compensation	31,731	-	57,371	31,731
S. Court Docket Storage	20,000	-	12,293	11,000
Victim's Assist./Rights	30,017	-	22,253	29,548
VOCA, Attorney	73,485	-	53,910	80,862
Detention Equalization	30,000	-	-	30,000
Jail Services	150,000	-	113,584	150,000
Field Trainer	29,590	-	28,880	30,200
Extra Adult Probation Fees	4,000	-	-	500
Extra Juvenile Probation Fees	100	-	-	100
Drug Treatment & Education	14,678	-	14,546	11,907
Diversion Intake - Probation	37,661	-	36,922	33,269
Diversion Consequence	66,152	-	39,653	41,362
Drug Testing	53,729	-	41,449	50,245
Case Processing Assistance	14,398	-	14,081	5,388
JCEF	65,000	-	-	90,000
Community Punishment	56,579	-	51,659	40,344
Fill The Gap, Courts	205,658	-	140,592	106,717
Fill The Gap, Indigent Defense	10,000	-	-	10,000
Fill The Gap, Court Administration	16,350	-	11,270	15,000

Prosecution Recovery Sup Ct.	50,000	-	-	50,000
Prosecution Recovery COC	90,000	-	2,130	101,270
Attorney Diversion	180,000	-	105,908	180,000
Cinder Pit	30,000	-	-	30,000
Waste Tire Disposal	125,000	-	86,149	125,000
Special Road Projects	126,000	-	-	-
CDBG	300,000	-	28,115	300,000
County Library	2,085,441	-	1,611,449	2,136,537
Contingency	100,000	-	30,794	100,000
Operating	1,687,165	-	1,534,674	1,680,731
Building Project	220,800	-	1,798	220,800
State Grant	25,000	-	25,811	25,000
Federal E-Rate	44,246	-	15,607	70,006
Donations	8,230	-	2,765	40,000
Public Health District	3,383,173	-	2,915,614	3,414,312
Jail District	1,869,970	-	2,563,754	2,000,000
Inmate Housing	500,000	-	-	500,000
Juvenile Jail District	1,415,060	-	923,503	1,091,663
Junior College Tuition	2,462,800	-	2,462,800	2,908,500
Post Secondary Education	850,665	-	638,104	1,066,128
Flood Control	145,484	-	90,419	150,173
Fire District Assistance	552,947	-	315,970	607,914
<b>Total Special Revenue Funds</b>	<b>\$ 37,831,079</b>	<b>\$</b>	<b>\$ 24,985,903</b>	<b>\$ 44,185,806</b>
<b>DEBT SERVICE FUNDS</b>				
Library District GOB	729,566	-	726,425	731,500
<b>Total Debt Service Funds</b>	<b>\$ 729,566</b>	<b>\$</b>	<b>\$ 726,425</b>	<b>\$ 731,500</b>
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 60,516,607</b>	<b>\$</b>	<b>\$ 42,463,724</b>	<b>\$ 66,685,143</b>

**APACHE COUNTY**  
Expenditures/Expenses by Department  
Fiscal Year 2021

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2020	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2020	ACTUAL EXPENDITURES/ EXPENSES* 2020	BUDGETED EXPENDITURES/ EXPENSES 2021
<b>ASSESSOR:</b>				
General Fund	\$ 752,616	\$ -	\$ 672,806	\$ 714,985
Department Total	\$ 752,616	\$ -	\$ 672,806	\$ 714,985
<b>ATTORNEY:</b>				
General Fund	\$ 1,213,822	\$ -	\$ 1,094,124	\$ 1,153,131
Victim's Interest Fund	1,000	-	-	-
Criminal Justice, Attorney	110,000	-	102,217	97,265
RICO, State & Other	30,000	-	80,897	50,000
SCET/Attorney	93,991	-	90,928	92,663
Victim's Compensation	31,731	-	57,371	31,731
Victim's Assistance / Rights	30,017	-	22,253	29,548
VOCA, Attorney	73,485	-	53,910	80,862
Attorney Diversion	180,000	-	105,808	180,000
Department Total	\$ 1,764,045	\$ -	\$ 1,607,608	\$ 1,715,200
<b>BOARD OF SUPERVISORS:</b>				
General Fund	\$ 948,050	\$ -	\$ 955,103	\$ 1,110,649
Department Total	\$ 948,050	\$ -	\$ 955,103	\$ 1,110,649
<b>COUNTY MANAGER:</b>				
General Fund	\$ 2,148,869	\$ -	\$ 1,898,007	\$ 2,057,811
General Fund - Contingencies	3,733,260	-	431,447	3,916,190
Misc Revenue	-	-	-	2,300,000
Forest Fees	605,000	-	601,211	571,150
AZCares Fund	-	-	-	7,055,552
Junior College Tuition Reimbursement	2,462,800	-	2,462,800	2,908,500
Post Secondary Education	850,665	-	638,104	1,066,128
Waste Tire Disposal	125,000	-	86,149	125,000
CDBG	300,000	-	28,115	300,000
Fire District Assistance	552,947	-	315,970	607,914
Department Total	\$ 10,778,541	\$ -	\$ 6,461,803	\$ 20,908,245
<b>CLERK OF THE COURT:</b>				
General Fund	\$ 622,643	\$ -	\$ 548,639	\$ 591,511
Local Court Automation	23,877	-	24,197	21,268
S. Court Docket Storage	20,000	-	12,293	11,000
JCEF	65,000	-	-	90,000
Prosecution Recovery COC	90,000	-	2,130	101,270
Department Total	\$ 821,520	\$ -	\$ 587,259	\$ 815,049
<b>CONSTABLES:</b>				
General Fund	\$ 158,632	\$ -	\$ 142,975	\$ 152,965
Department Total	\$ 158,632	\$ -	\$ 142,975	\$ 152,965

DATA PROCESSING:

General Fund	\$ 1,522,357	\$ -	\$ 839,282	\$ 1,496,239
DP Services, Schools	406,160	-	389,207	406,160
<b>Department Total</b>	<b>\$ 1,928,517</b>	<b>\$ -</b>	<b>\$ 1,228,489</b>	<b>\$ 1,902,399</b>

ELECTIONS:

General Fund	\$ 469,619	\$ -	\$ 469,907	\$ 446,137
HAVA	4,000	-	3,666	4,000
<b>Department Total</b>	<b>\$ 473,619</b>	<b>\$ -</b>	<b>\$ 473,573</b>	<b>\$ 450,137</b>

EMERGENCY SERVICES:

Emergency Services	\$ 346,361	\$ -	\$ 115,529	\$ 346,361
<b>Department Total</b>	<b>\$ 346,361</b>	<b>\$ -</b>	<b>\$ 115,529</b>	<b>\$ 346,361</b>

GROUNDS AND MAINTENANCE:

General Fund	\$ 948,070	\$ -	\$ 843,760	\$ 895,504
<b>Department Total</b>	<b>\$ 948,070</b>	<b>\$ -</b>	<b>\$ 843,760</b>	<b>\$ 895,504</b>

JUSTICES OF THE PEACE:

General Fund	\$ 1,173,629	\$ -	\$ 1,057,199	\$ 1,116,290
<b>Department Total</b>	<b>\$ 1,173,629</b>	<b>\$ -</b>	<b>\$ 1,057,199</b>	<b>\$ 1,116,290</b>

COMMUNICATIONS:

General Fund	\$ 100,543	\$ -	\$ 95,382	\$ 95,514
<b>Department Total</b>	<b>\$ 100,543</b>	<b>\$ -</b>	<b>\$ 95,382</b>	<b>\$ 95,514</b>

COMMUNITY DEVELOPMENT:

General Fund	\$ 417,863	\$ -	\$ 385,288	\$ 394,457
Forest Thinning	200,000	-	46,276	200,000
<b>Department Total</b>	<b>\$ 617,863</b>	<b>\$ -</b>	<b>\$ 431,563</b>	<b>\$ 594,457</b>

RECORDER:

General Fund	\$ 583,400	\$ -	\$ 543,175	\$ 554,230
Recorder's Surcharge	40,000	-	27,493	40,000
<b>Department Total</b>	<b>\$ 623,400</b>	<b>\$ -</b>	<b>\$ 570,668</b>	<b>\$ 594,230</b>

SUPERIOR COURT:

General Fund	\$ 1,099,872	\$ -	\$ 1,002,160	\$ 1,049,957
Law Library	15,500	-	16,439	15,500
Juvenile High Risk Court	60,695	-	59,881	64,563
Norviel Decree	22,600	-	12,234	22,600
CASA	57,000	-	42,620	52,800
Field Trainer	29,590	-	28,880	30,200
Case Processing Assistance	14,398	-	14,081	5,388
Fill the Gap, Courts	205,658	-	140,592	106,717
Fill the Gap, Indigent Defense	10,000	-	-	10,000
Fill the Gap, Court Administration	16,350	-	11,270	15,000
Prosecution Recovery Sup Ct.	50,000	-	-	50,000
<b>Department Total</b>	<b>\$ 1,581,663</b>	<b>\$ -</b>	<b>\$ 1,328,157</b>	<b>\$ 1,422,725</b>

TREASURER:

General Fund	\$ 522,997	\$ -	\$ 494,586	\$ 496,847
<b>Department Total</b>	<b>\$ 522,997</b>	<b>\$ -</b>	<b>\$ 494,586</b>	<b>\$ 496,847</b>

PROBATION:

General Fund	\$ 514,573	\$ -	\$ 514,652	\$ 488,845
Extra Juvenile Diversion	100	-	-	100
State Aid to Probation	150,994	-	148,955	153,828
Family Counseling	13,986	-	6,865	12,475
Adult Probation Fees	108,542	-	94,278	123,592
Adult Intensive Supervision	275,730	-	348,418	330,462
Juvenile Treatment Services	127,356	-	103,908	102,949
Juvenile Probation Fees	20,000	-	1,751	5,000
JCRF	-	-	-	25,000
J.I.P.S.	74,856	-	75,234	72,766
Adult Probation Enhancement	340,467	-	327,269	367,426
Diversion Fees, Juv Probation	10,000	-	-	10,000
Detention Equalization	30,000	-	-	30,000
Extra Adult Probation Fees	4,000	-	-	500
Extra Juvenile Probation Fees	100	-	-	100
Drug Treatment & Education	14,678	-	14,546	11,907
Diversion Intake	37,661	-	36,922	33,269
Diversion Consequence	66,152	-	39,653	41,362
Drug Testing	53,729	-	41,449	50,245
Community Punishment	56,579	-	51,659	40,344
Juvenile Jail District	1,415,060	-	923,503	1,091,663
<b>Department Total</b>	<b>\$ 3,314,562</b>	<b>\$ -</b>	<b>\$ 2,729,061</b>	<b>\$ 2,991,832</b>

SHERIFF:

General Fund	\$ 4,062,451	\$ -	\$ 3,939,497	\$ 4,092,538
Sheriff's Grants	1,587,500	-	24,561	1,557,500
Jail Enhancement	200,000	-	235,038	200,000
SCET/Sheriff	311,823	-	730,535	311,823
Jail Services, Sheriff's Canteen	150,000	-	113,684	150,000
Jail District	1,869,970	-	2,563,754	2,000,000
Inmate Housing	500,000	-	-	500,000
<b>Department Total</b>	<b>\$ 8,681,744</b>	<b>\$ -</b>	<b>\$ 7,606,968</b>	<b>\$ 8,611,861</b>

ENGINEER

Roads	\$ 12,190,675	\$ -	\$ 8,333,728	\$ 11,327,889
RAC Grant	150,000	-	-	150,000
Limestone Pit	500,000	-	472,086	500,000
GIS	90,000	-	88,107	145,445
Transit Fund	20,000	-	-	20,000
Cinder pit	30,000	-	-	30,000
Flood Control	145,484	-	90,419	150,173
Other Agency Projects	5,000,000	-	-	2,000,000
Special Roads	126,000	-	-	-
<b>Department Total</b>	<b>\$ 18,252,159</b>	<b>\$ -</b>	<b>\$ 8,984,339</b>	<b>\$ 14,323,507</b>

HEALTH SERVICES:

Public Health District	\$ 3,383,173	\$ -	\$ 2,915,614	\$ 3,414,312
<b>Department Total</b>	<b>\$ 3,383,173</b>	<b>\$ -</b>	<b>\$ 2,915,614</b>	<b>\$ 3,414,312</b>

INDIGENT HEALTH

General Fund	\$ 469,520	\$ -	\$ 469,520	\$ 469,520
<b>Department Total</b>	<b>\$ 469,520</b>	<b>\$ -</b>	<b>\$ 469,520</b>	<b>\$ 469,520</b>

COUNTY LIBRARY:

Library District	\$ 2,085,441	\$ -	\$ 1,611,449	\$ 2,136,537
Debt Service, Library Bond	729,566	-	726,425	731,500
<b>Department Total</b>	<b>\$ 2,815,007</b>	<b>\$ -</b>	<b>\$ 2,337,874</b>	<b>\$ 2,868,037</b>

SCHOOL SUPERINTENDENT:

General Fund	\$ 373,176	\$ -	\$ 353,888	\$ 354,517
School SIT Grant	120,000	-	-	120,000
<b>Department Total</b>	<b>\$ 493,176</b>	<b>\$ -</b>	<b>\$ 353,888</b>	<b>\$ 474,517</b>

**\$ 60,949,407**      **\$ -**      **\$ 42,463,724**      **\$ 66,685,143**

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was

**APACHE COUNTY**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2021**

FUND	Full-Time Equivalent (FTE) 2020	Employee Salaries and Hourly Costs		Retirement Costs		Healthcare Costs		Other Benefit Costs		Total Estimated Personnel Compensation 2020
		2020	2020	2020	2020	2020	2020	2020		
<b>GENERAL FUND</b>	132.9	\$ 7,516,578	\$ 2,177,792	\$ 1,794,856	\$ 670,897	\$ 12,160,122				
<b>SPECIAL REVENUE FUNDS</b>										
County Library	26.25	\$ 755,389	\$ 84,663	\$ 221,554	\$ 60,588	\$ 1,122,194				
Roads	86	3,467,758	417,997	837,694	388,127	5,091,576				
Limestone	3	140,496	17,169	40,648	15,791	214,105				
Health Services	26	1,017,487	120,008	293,557	1,100	1,432,152				
GIS	3	102,061	12,472	22,186	8,726	145,445				
Sheriff's Grants										
Emergency Services	3	25,099	3,067	10,429	1,974	40,569				
Juvenile High Risk Court	0.2	25,652	1,914	7,289	1,992	36,847				
Criminal Justice, Attorney	1	72,493	8,858	10,259	5,654	97,265				
D.P. Services Schools	3	208,083	25,428	37,084	16,251	286,846				
Local Court Automation	0.5	14,692	1,794	3,644	1,147	21,268				
Slate Aid to Probation	2	92,369	27,004	25,991	8,464	153,828				
SCET/Attorney	0.6	69,633	8,509	9,090	5,432	92,663				
Probation Services	1.7	59,025	19,887	22,042	5,638	106,592				
CASA	0.7	21,252	2,597	168	1,660	25,677				
Adult Intensive Supervision	2.5	204,851	59,083	29,649	19,205	312,788				
Juvenile Treatment Services	1	63,477	7,758	7,289	4,959	83,483				
J.I.P.S	1.5	47,188	10,132	10,933	4,035	72,298				
Recorder Document Storage Fund										
Slate Adult Enhancement Fund	5.5	206,900	70,243	70,524	19,759	367,426				
SCET/Sheriff	3	99,338	49,926	15,066	12,020	176,350				
Victim's Compensation	0.25	14,627	1,787	2,332	1,141	19,887				
Victim's Assistance	0.25	15,181	1,855	2,136	1,183	20,355				
VOCA	1.75	58,219	7,115	10,996	454	76,774				
Detention Equalization										
Field Trainer	0.5	19,125	2,337	7,244	1,494	30,200				
Drug Treatment and Education	0.25	6,817	833.04	3,724	532.33	11,907				
Diversion Intake	0.6	20,537	2,510	8,343	1,606	32,996				
Diversion Consequence	0.75	29,148	2,499	7,288	2,428	41,362				
Drug Testing	0.75	23,813	8,031	7,594	2,274	41,713				
Case Processing Assistance	0.1	5,000			387.92	5,388				
Community Punishment	0.25	8,697		1,823	833	11,353				
Prosecution Recovery Attorney										
Fill the Gap, Courts	0.7	35,000			2,717	37,717				
Prosecution Recovery COC	50	14,683	1,795	3,644	1,148	21,270				
Attorney Diversion	3	36,287	4,434	14,898	2,841	58,460				
Jail District	37	1,342,167	190,967	393,486	145,198	2,061,818				
Juvenile Jail District	1.5	194,885	23,816	36,352	14,423	269,475				
<b>Total Special Revenue Funds</b>	<b>268.1</b>	<b>\$ 8,517,429</b>	<b>\$ 1,196,489</b>	<b>\$ 2,164,946</b>	<b>\$ 741,192</b>	<b>\$ 12,620,046</b>				



Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance

Date/Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

Sit as the Board of Supervisors and following a public hearing, discussion and possible adoption of the 2020-2021 Final Budget for Apache County.

BOS Meeting Date Requested June 30<sup>th</sup>, 2020

PRE-AGENDA ITEM REVIEW

Legal Review:

Signature

Finance Review:

Signature



Human Resources Review:

Signature

Other Review:

Signature

Reviews completed, item approved for Agenda.

Board Clerk's Initials

**APACHE COUNTY**  
**TABLE OF CONTENTS**  
**Fiscal Year 2021**

Resolution for the Adoption of the Budget

Schedule A—Summary Schedule of Estimated Revenues and Expenditures/Expenses

Schedule B—Tax Levy and Tax Rate Information

Schedule C—Revenues Other Than Property Taxes

Schedule D—Other Financing Sources/Uses and Interfund Transfers

Schedule E—Expenditures/Expenses by Fund

Schedule F—Expenditures/Expenses by Department (as applicable)

Schedule G—Full-Time Employees and Personnel Compensation

JOE SHIRLEY, JR.  
VICE CHAIRMAN OF THE BOARD  
DISTRICT I  
P.O. Box 1952, Chinle, AZ 86503

ALTON JOE SHEPHERD  
CHAIRMAN OF THE BOARD  
DISTRICT II  
P.O. Box 994, Ganado, AZ 86505

TRAVIS SIMSHAUSER  
MEMBER OF THE BOARD  
DISTRICT III  
P.O. Box 428, St. Johns, AZ 85936

BOARD OF SUPERVISORS  
OF APACHE COUNTY

P.O. BOX 428  
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503  
FACSIMILE: (928) 337-2003



RYAN N. PATTERSON  
MANAGER-CLERK  
ST. JOHNS, AZ 85936

APACHE COUNTY RESOLUTION FOR THE ADOPTION OF  
THE BUDGET FISCAL YEAR 2020-2021  
RESOLUTION NO 2020-\_\_\_

**WHEREAS**, in accordance with the provisions of Title 42 Chapter 17, Articles 1-5, Arizona Revised Statutes (A.R.S.), the Board of Supervisors did, on June 2, 2020, make an estimate of the different amounts required to meet the public expenditures/expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property of Apache County, and

**WHEREAS**, in accordance with said sections of said title, and following due public notice, the Board met on June 2, 2020, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures/expenses or tax levies, and

**WHEREAS**, it appears that publication has been duly made as required by law, of said estimates together with a notice that the Board would meet on June 30, 2020, at the office of the Board for the purpose of hearing taxpayers and making tax levies as set forth in said estimates, and

**WHEREAS**, it appears that the sums to be raised by taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in A.R.S. §42-17051(A),

**THEREFORE BE IT RESOLVED**, that said estimates of revenues and expenditures/expenses shown on the accompanying schedules as now increased, reduced or changed by and the same are hereby adopted as the budget of Apache County for the fiscal year 2020-2021.

Passed and adopted by the Board of Supervisors of Apache County, this 30<sup>th</sup> day of June 2020.

ATTEST:

\_\_\_\_\_  
Alton Joe Shepherd  
Chairman, Board of Supervisors

\_\_\_\_\_  
Ryan N. Patterson  
Clerk of the Board

**Summary Schedule of Estimated Revenues and Expenditures/Expenses**  
**Fiscal Year 2021**  
**APACHE COUNTY**

Fiscal Year	S c h	FUNDS							Total All Funds
		General Fund	Special Revenue Fund	Debt Service Fund	Capital Projects Fund	Permanent Fund	Enterprise Funds Available		
2020	E	21,955,962	37,831,079	729,566					60,516,607
2020	E	16,751,396	24,985,903	726,425					42,463,724
2021		5,000,000	2,598,747						7,598,747
2021	B	2,956,574							2,956,574
2021	B		7,649,033	521,500					8,170,533
2021	C	12,482,681	35,266,609	210,000					47,959,289
2021	D								
2021	D								
2021	D	3,016,474	2,348,892						5,365,366
2021	D	1,687,892	3,677,474						5,365,366
2021									
LESS:									
2021	E	21,767,837	44,185,806	731,500					66,685,144
2021	E	21,767,837	44,185,806	731,500					66,685,143

**EXPENDITURE LIMITATION COMPARISON**

	2020	2021
1. Budgeted expenditures/expenses	\$ 60,516,607	\$ 66,685,143
2. Add/subtract: estimated net reconciling items	(12,130,550)	(14,888,432)
3. Budgeted expenditures/expenses adjusted for reconciling items	48,386,057	51,796,711
4. Less: estimated exclusions	32,683,624	34,703,287
5. Amount subject to the expenditure limitation	\$ 15,702,433	\$ 17,093,424
6. EEC expenditure limitation	\$ 17,658,867	\$ 17,615,039

\* Includes Expenditure/Expense Adjustments Approved in the current year from Schedule E.  
 \*\* Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.  
 \*\*\* Amounts on this line represent Fund Balance/Net Position amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

**APACHE COUNTY**  
**Tax Levy and Tax Rate Information**  
**Fiscal Year 2021**

	2020	2021
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ 2,850,765	\$ 2,956,574
2. Amount received from primary property taxation in the <b>current</b> year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$	
3. Property tax levy amounts		
A. Primary property taxes	\$ 2,850,765	\$ 2,956,574
B. Secondary property taxes		
County Library	\$ 1,447,539	\$ 1,471,727
Public Health District	1,153,969	1,171,384
Jail District	923,175	937,108
Juvenile Jail District	461,588	468,554
Junior College Tuition	1,730,954	2,304,347
Post Secondary Education	646,223	702,831
Flood Control District	163,714	163,887
Libraries Construction Bond	513,915	521,500
Fire District Assistance	393,273	429,195
Total secondary property taxes	\$ 7,434,350	\$ 8,170,533
C. Total property tax levy amounts	\$ 10,285,115	\$ 11,127,107
4. Property taxes collected*		
A. Primary property taxes		
(1) <b>Current</b> year's levy	\$ 2,765,242	
(2) Prior years' levies	59,003	
(3) Total primary property taxes	\$ 2,824,245	
B. Secondary property taxes		
(1) <b>Current</b> year's levy	\$ 7,211,319	
(2) Prior years' levies	134,574	
(3) Total secondary property taxes	\$ 7,345,893	
C. Total property taxes collected	\$ 10,170,138	
5. Property tax rates		
A. County tax rate		
(1) Primary property tax rate	0.6176	0.6310
(2) Secondary property tax rate		
County Library	0.3136	0.3141
Public Health District	0.2500	0.2500
Jail District	0.2000	0.2000
Juvenile Jail District	0.1000	0.1000
Junior College Tuition	0.3750	0.4918
Post Secondary Education	0.1400	0.1500
Flood Control District	0.0893	0.0892
Libraires Construction Bond	0.1113	0.1113
Fire District Assistance	0.0852	0.0916
(3) Total county tax rate	2.2820	2.4290
B. Special assessment district tax rates		
Secondary property tax rates		
	_____	_____
	_____	_____

\* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

**APACHE COUNTY**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED	ACTUAL	ESTIMATED
	REVENUES	REVENUES*	REVENUES
	2020	2020	2021
<b>GENERAL FUND</b>			
<b>Taxes</b>			
Interest on Delinquent Taxes	\$ 180,000	\$ 152,532	\$ 180,000
SRP Auto Lieu	8,000	12,023	8,000
Prior Year's Taxes	60,000	59,003	60,000
<b>Licenses and permits</b>			
Business Licenses	500	-	500
Variance Permits	2,000	1,900	2,000
Building Permits	80,000	86,000	80,000
Flood Plain Review	1,000	1,000	1,000
Subdivision Fees	500	-	500
Minor Division Fees	5,000	5,925	5,000
<b>Intergovernmental</b>			
Federal PILT	1,910,325	1,900,856	1,978,000
State Reimb. JP Salaries	42,400	44,107	42,400
VLT Auto Lieu	757,946	700,910	606,600
State Shared Revenue	5,200,000	5,600,000	5,100,000
County Excise Tax	1,200,000	1,230,375	1,113,000
Lottery	550,050	550,050	550,050
Liquor License	1,500	591	1,500
Charges for Magistrate	70,000	65,012	70,000
Charges for Services	258,842	129,264	258,842
St. in Lieu of Tax	2,056	1,402	2,056
<b>Charges for services</b>			
Recorder	60,000	167,146	60,000
Election Charges	100,000	36,775	100,000
Other Service Fees	-	41,488	-
<b>Fines and forfeits</b>			
Defensive Driving	80,000	122,047	80,000
JP Surcharge	34,000	26,803	34,000
JP Puerco	200,000	284,842	200,000
JP Round Valley	80,000	59,243	80,000
JP St. Johns	15,000	11,512	15,000
JP Chinle	25,000	22,674	25,000
Clerk of the Court	50,000	49,109	50,000
Fines	1,000	-	1,000
Unclaimed/Forfeited Bonds	1,000	-	1,000
<b>Investments</b>			
Interest Earnings	20,000	51,412	20,000
<b>Rents, royalties, and commissions</b>			
Rents	35,000	42,202	35,000
<b>Contributions</b>			
Salt River Project - Primary	1,132,250	1,204,986	1,231,133
<b>Miscellaneous</b>			
Vending Machine Fees	600	-	600
Puerco Constable Fees	1,000	1,318	1,000
St. Johns Constable Fees	500	2,503	500
RV Constable Fees	3,000	864	3,000
BOS Land Sales	5,000	-	5,000
Auction Proceeds	10,000	13,684	10,000
School SIT Grant	120,000	-	120,000
Other	250,000	131,095	351,000
<b>Total General Fund</b>	<b>\$ 12,553,469</b>	<b>\$ 12,810,653</b>	<b>\$ 12,482,681</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**APACHE COUNTY**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED	ACTUAL	ESTIMATED
	REVENUES	REVENUES*	REVENUES
	2020	2020	2021
<b>SPECIAL REVENUE FUNDS</b>			
<b>Road Fund</b>			
Highway User Revenue Funds	\$ 7,400,000	\$ 7,874,681	\$ 6,620,000
VLT Auto Lieu	2,754,194	2,692,702	2,346,000
Other Road Fund Revenues	826,186	7,880	826,186
Miscellaneous	-	-	1,000,000
<b>Total</b>	<b>\$ 10,980,380</b>	<b>\$ 10,575,263</b>	<b>\$ 10,792,186</b>
<b>Library District Fund</b>			
Preceding Year's R.E. Taxes	\$ 40,000	\$ 37,759	\$ 40,000
E-Rate	50,680	41,054	70,000
State Grant	25,000	25,000	25,000
SRP Contribution	574,925	640,118	612,835
Other Service Fees	11,350	12,567	11,350
Fees/Fines	4,500	5,915	4,500
Donations	8,000	5,249	40,000
Other Miscellaneous	600	6,973	800
Interest Earning	2,500	6,257	4,000
<b>Total</b>	<b>\$ 717,555</b>	<b>\$ 780,891</b>	<b>\$ 808,285</b>
<b>Jail District</b>			
Preceding Year's R.E. Taxes	\$ 25,000	\$ 24,633	\$ 25,000
Inmate Housing	500,000	7,643	500,000
Rural County Subsidy	-	-	699,000
Salt River Project	366,661	412,953	390,216
<b>Total</b>	<b>\$ 891,661</b>	<b>\$ 445,229</b>	<b>\$ 1,614,216</b>
<b>Juvenile Jail District</b>			
Preceding Year's R.E. Taxes	\$ 12,000	\$ 11,018	\$ 12,000
Salt River Project	183,331	185,580	195,108
Juvenile Jail District Housing	500	-	500
Interest Earnings	800	-	800
<b>Total</b>	<b>\$ 196,631</b>	<b>\$ 196,598</b>	<b>\$ 208,408</b>
<b>Junior College</b>			
Preceding Year's R.E. Taxes	30,000	36,574	30,000
State Tuition Assistance	\$ 699,300	\$ 699,300	-
Salt River Project	687,490	775,838	959,492
<b>Total</b>	<b>\$ 1,416,790</b>	<b>\$ 1,511,712</b>	<b>\$ 989,492</b>
<b>Post Secondary Education</b>			
Preceding Year's R.E. Taxes	15,000	16,931	15,000
Salt River Project	\$ 256,653	\$ 289,646	292,662
<b>Total</b>	<b>\$ 271,653</b>	<b>\$ 306,577</b>	<b>\$ 307,662</b>
<b>Flood Control</b>			
SRP	\$ 19,728	\$ 18,005	19,706
Preceding Year's R.E. Taxes	4,000	7,660	4,000
<b>Total</b>	<b>\$ 23,728</b>	<b>\$ 25,665</b>	<b>\$ 23,706</b>
<b>Fire District Assistance</b>			
SRP	\$ 154,731	\$ 170,477	\$ 178,719
<b>Total</b>	<b>\$ 154,731</b>	<b>\$ 170,477</b>	<b>\$ 178,719</b>
<b>Health District</b>			
SRP	458,327	517,225	487,770
Tuberculosis	12,500	12,925	12,500
CHIPP	73,860	70,591	50,000
GOHS Health	12,109	-	8,733
Vital Records	55,000	61,733	68,000
STD Prevention	6,036	5,674	-
Teen Pregnancy Prevention	187,420	149,936	187,420
AZ Nutrition Network	70,000	63,512	70,000
Immunizations	54,000	67,019	54,000
Immunization Fees	88,000	57,767	78,000
Public Fiduciary	7,500	5,800	8,000
Tobacco Prevention	185,000	185,000	185,000
Smoke-Free AZ	70,859	74,588	70,859
WIC	99,413	89,050	91,050
Family Planning	19,800	17,648	43,087
Health Start	119,000	121,071	119,000
Bioterrorism,(PHEP)	208,918	190,100	212,865
CLPP	25,000	-	-
Zika	20,000	-	-
Environmental Fees - ADHS	20,000	27,836	32,000
Septic Certification ADEQ	20,000	28,515	34,000
Future Grants	100,000	100,000	100,000
<b>Total</b>	<b>\$ 1,912,742</b>	<b>\$ 1,845,989</b>	<b>\$ 1,912,284</b>

**APACHE COUNTY**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED	ACTUAL	ESTIMATED
	REVENUES	REVENUES*	REVENUES
	2020	2020	2021
<b>Other Funds</b>			
HAVA	1,000	252	1,000
Limestone Pit	250,000	226,815	250,000
Other Agency Projects	5,000,000	-	2,000,000
Forest Thinning EECO	200,000	17,435	200,000
Transit Funds	20,000	658	20,000
Misc. Revenue	1,000,000	-	2,300,000
Attorney Grants	1,000	-	1,000
Sheriff's Grants	1,587,500	55,000	1,557,500
Forest Fees	605,000	595,196	571,150
Emergency Management	346,361	217,574	346,361
AZCares Fund	-	-	7,055,552
Juvenile High Risk Court	52,738	48,666	64,563
Extra Juvenile Diversion Fees	100	33	100
Criminal Justice, Attorney	110,000	118,618	120,000
RICO, State & Other	30,000	54,467	50,000
Norviel Decree	21,400	10,987	21,400
DP Services, Schools	389,207	389,207	389,207
Local Court Automation	60,000	19,359	70,000
Jail Enhancement	150,000	150,000	150,000
State Aid to Probation	132,353	125,352	142,004
Family Counseling	13,986	12,898	12,495
SCET/Attorney	92,114	92,114	92,114
Adult Probation Services	121,232	119,616	163,174
CASA	52,802	56,900	52,870
Adult IPS	332,730	241,552	330,616
JCRF	-	-	25,000
Juvenile Treatment Services	130,356	117,123	102,945
Juvenile Probation Services	20,000	890	20,000
JIPS	74,774	63,970	72,761
Recorder's Surcharge	25,000	29,652	25,000
Diversion Fees	1,055	487	1,268
Adult Probation Enhancement	347,704	279,461	365,668
SCET/Sheriff	304,271	253,517	304,271
Victim's Compensation	31,731	38,626	31,731
Superior CT, Docket Storage	5,000	5,273	6,000
Victim's Assistance/Rights	30,017	2,750	30,017
VOCA	47,690	23,131	47,690
Bad Check Prosecution	-	1,947	-
Detention Equalization	30,000	479	30,000
Victim's Comp - Restitution	-	4,981	5,000
Jail Services	150,000	131,850	150,000
Field Trainer	25,000	25,000	30,199
Extra Adult Probation Fees	500	330	500
Extra Juvenile Probation Fees	100	86	125
Drug Treatment & Ed	14,678	12,179	11,397
Diversion Intake	37,611	22,112	33,269
Diversion Consequence	32,984	28,320	36,260
Drug Testing	53,657	23,542	34,129
Case Processing Assistance	9,313	10,340	9,313
JCEF	50,000	63	50,000
Community Punishment	56,579	49,281	40,344
Prosecution Recovery	-	30,469	30,000
Fill the Gap, Attorney	-	6,152	5,000
Fill The Gap, Courts	205,658	54,106	205,658
Fill The Gap, Indigent Defense	10,000	-	10,000
Fill The Gap, Court Administration	15,000	15,000	15,000
Prosecution Recovery Sup Ct.	50,000	8,111	50,000
Prosecution Recovery COC	57,000	11,995	57,000
Attorney Diversion	180,000	149,257	180,000
Cinder Pit	-	189	30,000
CDBG	300,000	300,000	300,000
Waste Tire Disposal	125,000	113,012	125,000
<b>Total</b>	<b>\$ 12,990,201</b>	<b>\$ 4,366,381</b>	<b>\$ 18,431,651</b>
<b>Total Special Revenue Funds</b>	<b>\$ 29,556,082</b>	<b>\$ 20,224,782</b>	<b>\$ 35,266,609</b>

**APACHE COUNTY**  
**Revenues Other Than Property Taxes**  
**Fiscal Year 2021**

SOURCE OF REVENUES	ESTIMATED REVENUES	ACTUAL REVENUES*	ESTIMATED REVENUES
	2020	2020	2021
<b>DEBT SERVICE FUNDS</b>			
Library District GOB			
SRP	\$ 215,651	\$ 252,613	\$ 210,000
Total Debt Service Funds	\$ 215,651	\$ 252,613	\$ 210,000
<b>CAPITAL PROJECTS FUNDS</b>			
	\$	\$	\$
	\$	\$	\$
Total Capital Projects Funds	\$	\$	\$
<b>PERMANENT FUNDS</b>			
	\$	\$	\$
Total Permanent Funds	\$	\$	\$
<b>ENTERPRISE FUNDS</b>			
	\$	\$	\$
Total Enterprise Funds	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	<b>\$ 42,325,202</b>	<b>\$ 33,288,049</b>	<b>\$ 47,959,289</b>

\* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

**APACHE COUNTY**  
**Other Financing Sources/<Uses> and Interfund Transfers**  
**Fiscal Year 2021**

FUND	OTHER FINANCING 2021		INTERFUND TRANSFERS 2021	
	SOURCES	<USES>	IN	<OUT>
<b>GENERAL FUND</b>				
County Library District	\$	\$	\$ 628,889	\$
Road Fund			951,154	
Public Health District			428,559	105,688
Post Secondary Education			182,128	
Junior College			548,570	
Emergency Management Match				40,420
Flood District			150,173	
SCET/Sheriff - Match				49,202
Victim's Assistance/Rights Match				4,583
Family Counseling				3,271
Drug Testing				3,503
Juvenile Jail District			127,001	363,311
Jail District				1,117,914
<b>Total General Fund</b>	<b>\$</b>	<b>\$</b>	<b>\$ 3,016,474</b>	<b>\$ 1,687,892</b>
<b>SPECIAL REVENUE FUNDS</b>				
County Library District	\$	\$	\$	\$ 628,889
Road Fund			136,000	1,476,154
Limestone Pit			250,000	
Public Health District			105,688	428,559
GIS			165,000	
Post Secondary Education				182,128
Junior College				548,570
Flood District				150,173
Emergency Management Match			150,420	
SCET/Sheriff - Match			49,202	
Victim's Assistance/Rights Match			4,583	
Family Counseling			3,271	
Drug Testing			3,503	
Jail District			1,117,914	
Juvenile Jail District			363,311	127,001
Special Roads				136,000
<b>Total Special Revenue Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$ 2,348,892</b>	<b>\$ 3,677,474</b>
<b>DEBT SERVICE FUNDS</b>				
Loans	\$	\$	\$	\$
<b>Total Debt Service Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$</b>	<b>\$</b>	<b>\$ 5,365,366</b>	<b>\$ 5,365,366</b>

**APACHE COUNTY**  
**Expenditures/Expenses by Fund**  
**Fiscal Year 2021**

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2020	EXPENDITURE/ ADJUSTMENTS APPROVED 2020	ACTUAL EXPENDITURES/ EXPENSES* 2020	BUDGETED EXPENDITURES/ EXPENSES 2021
<b>GENERAL FUND</b>				
Assessor	\$ 752,616	-	\$ 672,806	\$ 714,985
Attorney	1,213,822	-	1,094,124	1,153,131
Adminstration	2,148,869	-	1,898,007	2,057,811
District #1	249,350	-	235,627	236,883
District #2	249,350	-	208,813	236,883
District #3	249,350	-	249,350	236,883
Clerk of the Court	622,643	-	548,639	591,511
Constable Puerco	93,471	-	92,315	92,025
Constable St. Johns	25,115	-	15,863	23,114
Constable Round Valley	40,046	-	34,796	37,826
Contingencies	3,733,260	-	431,447	3,916,190
Data Processing	522,357	-	484,381	496,239
IT Capital Imp. & Software Maintenance	1,000,000	-	354,901	1,000,000
Elections	469,619	-	469,907	446,137
Ground & Maintenance	948,070	-	843,760	895,504
J.P. Chinle	183,686	-	148,372	174,502
J.P. Puerco	364,158	-	337,424	343,764
J.P. St. Johns	237,622	-	221,365	231,763
SJ Magistrate	37,661	-	35,204	37,681
J.P. Round Valley	342,421	-	306,752	320,905
Springerville Magistrate	8,081	-	8,081	7,675
Communication Specialist	100,543	-	95,382	95,514
Community Development	417,863	-	385,288	394,457
Recorder	583,400	-	543,175	554,230
Superior Court	513,381	-	442,099	492,791
Public Defenders	450,000	-	467,588	427,500
Jury Fees & Expenses	115,576	-	92,472	109,797
Jury Trial Costs	20,915	-	-	19,869
Treasurer	522,997	-	494,586	496,847
Probation/Adult	292,603	-	292,452	277,973
Probation/Juvenile	221,970	-	222,200	210,872
Sheriff	3,544,998	-	3,410,522	3,483,404
Dispatch Services	517,453	-	528,974	609,134
AHCCCS/ALTCS	469,520	-	469,520	469,520
Vehicle Replacement	200,000	-	261,313	300,000
School Superintendent	373,176	-	353,888	354,517
School SIT Grant	120,000	-	-	120,000
Gaming Compact	-	-	-	100,000
<b>Total General Fund</b>	<b>\$ 21,955,962</b>	<b>\$ -</b>	<b>\$ 16,751,396</b>	<b>\$ 21,767,837</b>

**SPECIAL REVENUE FUNDS**

Law Library	\$ 15,500	\$ -	\$ 16,439	\$ 15,500
HAVA	4,000	-	3,666	4,000
Roads				
Engineer	758,874	-	758,874	648,874
District #1	2,189,113	-	1,704,865	1,751,012
Carryover Reserve, District #1	922,790	-	411,461	1,136,067
District #2	2,189,113	-	1,824,506	1,751,012
Carryover Reserve, District #2	725,953	-	110,659	692,108
District #3	3,132,872	-	2,931,499	2,305,406
Carryover Reserve, District #3	1,088,070	-	111,539	759,234
HURF Support	194,255	-	157,525	184,541
Aviation	-	-	-	110,000
Liability Insurance	273,000	-	271,761	273,000
Contingency	448,309	-	34,453	1,448,309
Other Expenditures	268,326	-	16,585	268,326
RAC Grant	150,000	-	-	150,000
Forest Thinning - EECO	200,000	-	46,276	200,000
Limestone Pit	500,000	-	472,086	500,000
GIS	90,000	-	88,107	145,445
Other Agency Projects	5,000,000	-	-	2,000,000
Transit Funds	20,000	-	-	20,000
Misc Revenue	-	-	-	2,300,000
Victim's Interest Fund	1,000	-	-	-
Sheriff's Grants	1,587,500	-	24,561	1,557,500
Forest Fees	605,000	-	601,211	571,150
Emergency Management	346,361	-	115,529	346,361
AZCares Fund	-	-	-	7,055,552
Juvenile High Risk Court	60,695	-	59,881	64,563
Extra Juvenile Diversion	100	-	-	100
Criminal Justice, Attorney	110,000	-	102,217	97,265
RICO, State & Other	30,000	-	80,897	50,000
Norviel Degree	22,600	-	12,234	22,600
DP Services, Schools	406,160	-	389,207	406,160
Local Court Automation	23,877	-	24,197	21,268
Jail Enhancement	200,000	-	235,038	200,000
State Aid To Probation	150,994	-	148,955	153,828
Family Counseling	13,986	-	6,865	12,475
SCET/Attorney	93,991	-	90,928	92,663
Adult Probation Fees	108,542	-	94,278	123,592
CASA	57,000	-	42,620	52,800
Adult Intens. Supervision	275,730	-	348,418	330,462
JCRF	-	-	-	25,000
Juvenile Treatment Services	127,356	-	103,908	102,949
Juv. Probation Fees	20,000	-	1,751	5,000
J.I.P.S.	74,856	-	75,234	72,766
Recorder's Sur-Charge	40,000	-	27,493	40,000
Diversion Fees, Juv Probation	10,000	-	-	10,000
Adult Prob. Enhancement	340,467	-	327,269	367,426
SCET/Sheriff	311,823	-	730,535	311,823
Victim's Compensation	31,731	-	57,371	31,731
S. Court Docket Storage	20,000	-	12,293	11,000
Victim's Assist./Rights	30,017	-	22,253	29,548
VOCA, Attorney	73,485	-	53,910	80,862
Detention Equalization	30,000	-	-	30,000
Jail Services	150,000	-	113,584	150,000
Field Trainer	29,590	-	28,880	30,200
Extra Adult Probation Fees	4,000	-	-	500
Extra Juvenile Probation Fees	100	-	-	100
Drug Treatment & Education	14,678	-	14,546	11,907
Diversion Intake - Probation	37,661	-	36,922	33,269
Diversion Consequence	66,152	-	39,653	41,362
Drug Testing	53,729	-	41,449	50,245
Case Processing Assistance	14,398	-	14,081	5,388
JCEF	65,000	-	-	90,000
Community Punishment	56,579	-	51,659	40,344
Fill The Gap, Courts	205,658	-	140,592	106,717
Fill The Gap, Indigent Defense	10,000	-	-	10,000
Fill The Gap, Court Administration	16,350	-	11,270	15,000

Prosecution Recovery Sup Ct.	50,000	-	-	50,000
Prosecution Recovery COC	90,000	-	2,130	101,270
Attorney Diversion	180,000	-	105,908	180,000
Cinder Pit	30,000	-	-	30,000
Waste Tire Disposal	125,000	-	86,149	125,000
Special Road Projects	126,000	-	-	-
CDBG	300,000	-	28,115	300,000
County Library	2,085,441	-	1,611,449	2,136,537
Contingency	100,000	-	30,794	100,000
Operating	1,687,165	-	1,534,674	1,680,731
Building Project	220,800	-	1,798	220,800
State Grant	25,000	-	25,811	25,000
Federal E-Rate	44,246	-	15,607	70,006
Donations	8,230	-	2,765	40,000
Public Health District	3,383,173	-	2,915,614	3,414,312
Jail District	1,869,970	-	2,563,754	2,000,000
Inmate Housing	500,000	-	-	500,000
Juvenile Jail District	1,415,060	-	923,503	1,091,663
Junior College Tuition	2,462,800	-	2,462,800	2,908,500
Post Secondary Education	850,665	-	638,104	1,066,128
Flood Control	145,484	-	90,419	150,173
Fire District Assistance	552,947	-	315,970	607,914
<b>Total Special Revenue Funds</b>	<b>\$ 37,831,079</b>	<b>\$ -</b>	<b>\$ 24,985,903</b>	<b>\$ 44,185,806</b>
<b>DEBT SERVICE FUNDS</b>				
Library District GOB	729,566	-	726,425	731,500
<b>Total Debt Service Funds</b>	<b>\$ 729,566</b>	<b>\$ -</b>	<b>\$ 726,425</b>	<b>\$ 731,500</b>
<b>CAPITAL PROJECTS FUNDS</b>				
	\$	\$	\$	\$
<b>Total Capital Projects Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>PERMANENT FUNDS</b>				
	\$	\$	\$	\$
<b>Total Permanent Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>ENTERPRISE FUNDS</b>				
	\$	\$	\$	\$
<b>Total Enterprise Funds</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL ALL FUNDS</b>	<b>\$ 60,516,607</b>	<b>\$ -</b>	<b>\$ 42,463,724</b>	<b>\$ 66,685,143</b>

**APACHE COUNTY**  
**Expenditures/Expenses by Department**  
**Fiscal Year 2021**

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2020	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2020	ACTUAL EXPENDITURES/ EXPENSES* 2020	BUDGETED EXPENDITURES/ EXPENSES 2021
<b>ASSESSOR:</b>				
General Fund	\$ 752,616	\$ -	\$ 672,806	\$ 714,985
<b>Department Total</b>	<b>\$ 752,616</b>	<b>\$ -</b>	<b>\$ 672,806</b>	<b>\$ 714,985</b>
<b>ATTORNEY:</b>				
General Fund	\$ 1,213,822	\$ -	\$ 1,094,124	\$ 1,153,131
Victim's Interest Fund	1,000	-	-	-
Criminal Justice, Attorney	110,000	-	102,217	97,265
RICO, State & Other	30,000	-	80,897	50,000
SCET/Attorney	93,991	-	90,928	92,663
Victim's Compensation	31,731	-	57,371	31,731
Victim's Assistance / Rights	30,017	-	22,253	29,548
VOCA, Attorney	73,485	-	53,910	80,862
Attorney Diversion	180,000	-	105,908	180,000
<b>Department Total</b>	<b>\$ 1,764,045</b>	<b>\$ -</b>	<b>\$ 1,607,608</b>	<b>\$ 1,715,200</b>
<b>BOARD OF SUPERVISORS:</b>				
General Fund	\$ 948,050	\$ -	\$ 955,103	\$ 1,110,649
<b>Department Total</b>	<b>\$ 948,050</b>	<b>\$ -</b>	<b>\$ 955,103</b>	<b>\$ 1,110,649</b>
<b>COUNTY MANAGER:</b>				
General Fund	\$ 2,148,869	\$ -	\$ 1,898,007	\$ 2,057,811
General Fund - Contingencies	3,733,260	-	431,447	3,916,190
Misc Revenue	-	-	-	2,300,000
Forest Fees	605,000	-	601,211	571,150
AZCares Fund	-	-	-	7,055,552
Junior College Tuition Reimbursement	2,462,800	-	2,462,800	2,908,500
Post Secondary Education	850,665	-	638,104	1,066,128
Waste Tire Disposal	125,000	-	86,149	125,000
CDBG	300,000	-	28,115	300,000
Fire District Assistance	552,947	-	315,970	607,914
<b>Department Total</b>	<b>\$ 10,778,541</b>	<b>\$ -</b>	<b>\$ 6,461,803</b>	<b>\$ 20,908,245</b>
<b>CLERK OF THE COURT:</b>				
General Fund	\$ 622,643	\$ -	\$ 548,639	\$ 591,511
Local Court Automation	23,877	-	24,197	21,268
S. Court Docket Storage	20,000	-	12,293	11,000
JCEF	65,000	-	-	90,000
Prosecution Recovery COC	90,000	-	2,130	101,270
<b>Department Total</b>	<b>\$ 821,520</b>	<b>\$ -</b>	<b>\$ 587,259</b>	<b>\$ 815,049</b>
<b>CONSTABLES:</b>				
General Fund	\$ 158,832	\$ -	\$ 142,975	\$ 152,965
<b>Department Total</b>	<b>\$ 158,832</b>	<b>\$ -</b>	<b>\$ 142,975</b>	<b>\$ 152,965</b>

DATA PROCESSING:

General Fund	\$ 1,522,357	\$ -	\$ 839,282	\$ 1,496,239
DP Services, Schools	406,160	-	389,207	406,160
<b>Department Total</b>	<b>\$ 1,928,517</b>	<b>\$ -</b>	<b>\$ 1,228,489</b>	<b>\$ 1,902,399</b>

ELECTIONS:

General Fund	\$ 469,619	\$ -	\$ 469,907	\$ 446,137
HAVA	4,000	-	3,666	4,000
<b>Department Total</b>	<b>\$ 473,619</b>	<b>\$ -</b>	<b>\$ 473,573</b>	<b>\$ 450,137</b>

EMERGENCY SERVICES:

Emergency Services	\$ 346,361	\$ -	\$ 115,529	\$ 346,361
<b>Department Total</b>	<b>\$ 346,361</b>	<b>\$ -</b>	<b>\$ 115,529</b>	<b>\$ 346,361</b>

GROUNDS AND MAINTENANCE:

General Fund	\$ 948,070	\$ -	\$ 843,760	\$ 895,504
<b>Department Total</b>	<b>\$ 948,070</b>	<b>\$ -</b>	<b>\$ 843,760</b>	<b>\$ 895,504</b>

JUSTICES OF THE PEACE:

General Fund	\$ 1,173,629	\$ -	\$ 1,057,199	\$ 1,116,290
<b>Department Total</b>	<b>\$ 1,173,629</b>	<b>\$ -</b>	<b>\$ 1,057,199</b>	<b>\$ 1,116,290</b>

COMMUNICATIONS:

General Fund	\$ 100,543	\$ -	\$ 95,382	\$ 95,514
<b>Department Total</b>	<b>\$ 100,543</b>	<b>\$ -</b>	<b>\$ 95,382</b>	<b>\$ 95,514</b>

COMMUNITY DEVELOPMENT:

General Fund	\$ 417,863	\$ -	\$ 385,288	\$ 394,457
Forest Thinning	200,000	-	46,276	200,000
<b>Department Total</b>	<b>\$ 617,863</b>	<b>\$ -</b>	<b>\$ 431,563</b>	<b>\$ 594,457</b>

RECORDER:

General Fund	\$ 583,400	\$ -	\$ 543,175	\$ 554,230
Recorder's Surcharge	40,000	-	27,493	40,000
<b>Department Total</b>	<b>\$ 623,400</b>	<b>\$ -</b>	<b>\$ 570,668</b>	<b>\$ 594,230</b>

SUPERIOR COURT:

General Fund	\$ 1,099,872	\$ -	\$ 1,002,160	\$ 1,049,957
Law Library	15,500	-	16,439	15,500
Juvenile High Risk Court	60,695	-	59,881	64,563
Norviel Decree	22,600	-	12,234	22,600
CASA	57,000	-	42,620	62,800
Field Trainer	29,590	-	28,880	30,200
Case Processing Assistance	14,398	-	14,081	5,388
Fill the Gap, Courts	205,658	-	140,592	106,717
Fill the Gap, Indigent Defense	10,000	-	-	10,000
Fill the Gap, Court Administration	16,350	-	11,270	15,000
Prosecution Recovery Sup Ct.	50,000	-	-	50,000
<b>Department Total</b>	<b>\$ 1,581,663</b>	<b>\$ -</b>	<b>\$ 1,328,157</b>	<b>\$ 1,422,725</b>

TREASURER:

General Fund	\$ 522,997	\$ -	\$ 494,586	\$ 496,847
<b>Department Total</b>	<b>\$ 522,997</b>	<b>\$ -</b>	<b>\$ 494,586</b>	<b>\$ 496,847</b>

PROBATION:

General Fund	\$ 514,573	\$ -	\$ 514,652	\$ 488,845
Extra Juvenile Diversion	100	-	-	100
State Aid to Probation	150,994	-	148,955	153,828
Family Counseling	13,986	-	6,865	12,475
Adult Probation Fees	108,542	-	94,278	123,592
Adult Intensive Supervision	275,730	-	348,418	330,462
Juvenile Treatment Services	127,356	-	103,908	102,949
Juvenile Probation Fees	20,000	-	1,751	5,000
JCRF	-	-	-	25,000
J.I.P. S.	74,856	-	75,234	72,766
Adult Probation Enhancement	340,467	-	327,269	367,426
Diversion Fees, Juv Probation	10,000	-	-	10,000
Detention Equalization	30,000	-	-	30,000
Extra Adult Probation Fees	4,000	-	-	500
Extra Juvenile Probation Fees	100	-	-	100
Drug Treatment & Education	14,678	-	14,546	11,907
Diversion Intake	37,661	-	36,922	33,269
Diversion Consequence	66,152	-	39,653	41,362
Drug Testing	53,729	-	41,449	50,245
Community Punishment	56,579	-	51,659	40,344
Juvenile Jail District	1,415,060	-	923,503	1,091,663
<b>Department Total</b>	<b>\$ 3,314,562</b>	<b>\$ -</b>	<b>\$ 2,729,061</b>	<b>\$ 2,991,832</b>

SHERIFF:

General Fund	\$ 4,062,451	\$ -	\$ 3,939,497	\$ 4,092,538
Sheriff's Grants	1,587,500	-	24,561	1,557,500
Jail Enhancement	200,000	-	235,038	200,000
SCET/Sheriff	311,823	-	730,535	311,823
Jail Services, Sheriff's Canteen	150,000	-	113,584	150,000
Jail District	1,869,970	-	2,563,754	2,000,000
Inmate Housing	500,000	-	-	500,000
<b>Department Total</b>	<b>\$ 8,681,744</b>	<b>\$ -</b>	<b>\$ 7,606,968</b>	<b>\$ 8,811,861</b>

ENGINEER

Roads	\$ 12,190,675	\$ -	\$ 8,333,728	\$ 11,327,889
RAC Grant	150,000	-	-	150,000
Limestone Pit	500,000	-	472,086	500,000
GIS	90,000	-	88,107	145,445
Transit Fund	20,000	-	-	20,000
Cinder pit	30,000	-	-	30,000
Flood Control	145,484	-	90,419	150,173
Other Agency Projects	5,000,000	-	-	2,000,000
Special Roads	126,000	-	-	-
<b>Department Total</b>	<b>\$ 18,252,159</b>	<b>\$ -</b>	<b>\$ 8,984,339</b>	<b>\$ 14,323,507</b>

HEALTH SERVICES:

Public Health District	\$ 3,383,173	\$ -	\$ 2,915,614	\$ 3,414,312
<b>Department Total</b>	<b>\$ 3,383,173</b>	<b>\$ -</b>	<b>\$ 2,915,614</b>	<b>\$ 3,414,312</b>

INDIGENT HEALTH

General Fund	\$ 469,520	\$ -	\$ 469,520	\$ 469,520
<b>Department Total</b>	<b>\$ 469,520</b>	<b>\$ -</b>	<b>\$ 469,520</b>	<b>\$ 469,520</b>

COUNTY LIBRARY:

Library District	\$ 2,085,441	\$ -	\$ 1,611,449	\$ 2,136,537
Debt Service, Library Bond	729,566	-	726,425	731,500
<b>Department Total</b>	<b>\$ 2,815,007</b>	<b>\$ -</b>	<b>\$ 2,337,874</b>	<b>\$ 2,868,037</b>

SCHOOL SUPERINTENDENT:

General Fund	\$ 373,176	\$ -	\$ 353,888	\$ 354,517
School SIT Grant	120,000	-	-	120,000
<b>Department Total</b>	<b>\$ 493,176</b>	<b>\$ -</b>	<b>\$ 353,888</b>	<b>\$ 474,517</b>

\$ 60,949,407 \$ - \$ 42,463,724 \$ 66,685,143

Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was

**APACHE COUNTY**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2021**

FUND	Full-Time Equivalent (FTE) 2020	Employee Salaries and Hourly Costs 2020		Retirement Costs 2020		Healthcare Costs 2020		Other Benefit Costs 2020		Total Estimated Personnel Compensation 2020
		2020	2020	2020	2020	2020	2020	2020		
<b>GENERAL FUND</b>	132.9	\$ 7,516,578	\$ 2,177,792	\$ 1,794,856	\$ 670,897	\$ 12,160,122				
<b>SPECIAL REVENUE FUNDS</b>										
County Library	26.25	\$ 755,369	\$ 84,663	\$ 221,554	\$ 60,588	\$ 1,122,194				
Roads	86	3,467,758	417,997	837,694	368,127	5,091,576				
Limestone	3	17,169	1,169	40,648	15,791	214,105				
Health Services	26	1,017,487	120,008	293,557	1,100	1,432,152				
GIS	3	102,061	12,472	22,186	8,726	145,445				
Sheriff's Grants										
Emergency Services	3	25,099	3,067	10,429	1,974	40,569				
Juvenile High Risk Court	0.2	25,652	1,914	7,289	1,992	36,847				
Criminal Justice, Attorney	1	72,493	8,858	10,259	5,654	97,265				
D.P. Services Schools	3	208,083	25,428	37,084	16,251	286,846				
Local Court Automation	0.5	14,682	1,794	3,644	1,147	21,268				
State Aid to Probation	2	92,369	27,004	26,991	8,464	153,828				
SCET/Attorney	0.6	69,633	8,509	9,090	5,432	92,663				
Probation Services	1.7	59,025	19,887	22,042	5,638	106,592				
CASA	0.7	21,252	2,597	168	1,660	25,677				
Adult Intensive Supervision	2.5	204,851	59,083	29,649	19,205	312,788				
Juvenile Treatment Services	1	63,477	7,758	7,289	4,959	83,483				
J.I.P.S	1.5	47,198	10,132	10,933	4,035	72,298				
Recorder Document Storage Fund										
State Adult Enhancement Fund	5.5	206,900	70,243	70,524	19,759	367,426				
SCET/Sheriff	3	98,338	49,926	15,066	12,020	176,350				
Victim's Compensation	0.25	14,627	1,787	2,332	1,141	19,887				
Victim's Assistance	0.25	15,181	1,855	2,136	1,183	20,355				
VOCA	1.75	58,219	7,115	10,986	454	76,774				
Detention Equalization										
Field Trainer	0.5	19,125	2,337	7,244	1,494	30,200				
Drug Treatment and Education	0.25	6,817	833.04	3,724	532.33	11,907				
Diversion Intake	0.6	20,537	2,510	8,343	1,606	32,996				
Diversion Consequence	0.75	29,148	2,499	7,288	2,428	41,362				
Drug Testing	0.75	23,813	8,031	7,594	2,274	41,713				
Case Processing Assistance	0.1	5,000			387.92	5,388				
Community Punishment	0.25	8,697		1,823	833	11,353				
Prosecution Recovery Attorney										
Fill the Gap, Courts	0.7	35,000			2,717	37,717				
Prosecution Recovery COC	50	14,683	1,795	3,644	1,148	21,270				
Attorney Diversion	3	36,287	4,434	14,898	2,841	58,460				
Jail District	37	1,342,167	190,967	383,486	145,198	2,061,818				
Juvenile Jail District	1.5	194,885	23,816	36,352	14,423	269,475				
<b>Total Special Revenue Funds</b>	<b>268.1</b>	<b>\$ 8,517,429</b>	<b>\$ 1,196,489</b>	<b>\$ 2,164,946</b>	<b>\$ 741,182</b>	<b>\$ 12,620,046</b>				

**APACHE COUNTY**  
**Full-Time Employees and Personnel Compensation**  
**Fiscal Year 2021**

FUND	Full-Time Equivalent (FTE) 2020	Employee Salaries and Hourly Costs 2020	Retirement Costs 2020	Healthcare Costs 2020	Other Benefit Costs 2020	Total Estimated Personnel Compensation 2020
<b>DEBT SERVICE FUNDS</b>						
		\$	\$	\$	\$	\$
Total Debt Service Funds		\$	\$	\$	\$	\$
<b>CAPITAL PROJECTS FUNDS</b>						
		\$	\$	\$	\$	\$
Total Capital Projects Funds		\$	\$	\$	\$	\$
<b>PERMANENT FUNDS</b>						
		\$	\$	\$	\$	\$
Total Permanent Funds		\$	\$	\$	\$	\$
<b>ENTERPRISE FUNDS</b>						
		\$	\$	\$	\$	\$
Total Enterprise Funds		\$	\$	\$	\$	\$
<b>INTERNAL SERVICE FUND</b>						
		\$	\$	\$	\$	\$
Total Internal Service Fund		\$	\$	\$	\$	\$
<b>TOTAL ALL FUNDS</b>	401	\$ 16,034,007	\$ 3,374,281	\$ 3,959,802	\$ 1,412,079	\$ 24,780,168

The FY21 Budget includes the following reorganization for the Apache County Attorney's Office. The positions of Legal Assistant, Legal Secretary III, Legal Secretary II, and Legal Secretary I will be eliminated and the positions of Legal Assistant I-IV will be created. Each of the nine (9) current support staff positions will be converted in line with this restructuring plan.

POSITION	CURRENT JOB TITLE	CURRENT RANGE	NEW JOB TITLE	NEW RANGE
1	LEGAL ASSISTANT	36	<b>LEGAL ASSISTANT IV</b>	<b>40</b>
			Legal Assistant III	
			Legal Assistant II	
			Legal Assistant I	
2	LEGAL ASSISTANT	36	<b>LEGAL ASSISTANT II</b>	<b>36</b>
			Legal Assistant IV	
			Legal Assistant III	
			Legal Assistant I	
3	LEGAL SECRETARY III	32	<b>LEGAL ASSISTANT I</b>	<b>34</b>
			Legal Assistant II	
			Legal Assistant III	
			Legal Assistant IV	
4	LEGAL SECRETARY II	30	<b>LEGAL ASSISTANT I</b>	<b>34</b>
			Legal Assistant II	
			Legal Assistant III	
			Legal Assistant IV	
5	LEGAL SECRETARY I	28	<b>LEGAL ASSISTANT I</b>	<b>34</b>
			Legal Assistant II	
			Legal Assistant III	
			Legal Assistant IV	
6	LEGAL SECRETARY I	28	<b>LEGAL ASSISTANT I</b>	<b>34</b>
			Legal Assistant II	
			Legal Assistant III	
			Legal Assistant IV	
7	LEGAL SECRETARY I	28	<b>LEGAL ASSISTANT I</b>	<b>34</b>
			Legal Assistant II	
			Legal Assistant III	
			Legal Assistant IV	
8	LEGAL SECRETARY I	28	<b>LEGAL ASSISTANT I</b>	<b>34</b>
			Legal Assistant II	
			Legal Assistant III	
			Legal Assistant IV	
9	LEGAL SECRETARY I (19 HR)	28	<b>LEGAL ASSISTANT I</b>	<b>34</b>
			Legal Assistant II	
			Legal Assistant III	
			Legal Assistant IV	



LEGAL ASSISTANT I  
County Attorney's Office

Effective Date: 07/01/2020  
Range: 34  
Annual Salary: \$29,365 - \$44,047

---

**NATURE OF WORK:**

Under supervision of the Office Administrator and Legal Program Coordinator performs basic legal secretarial functions and typical receptionist duties for the County Attorney's Office.

**TYPICAL DUTIES:**

Process and maintain records and files of felony, misdemeanor, criminal and civil traffic cases; compose letters and routine court pleadings for lawyers; file correspondence, memoranda and other legal documents; provides disclosure information to defense attorneys; prepare victim notifications and maintain victim statistics; enter cases and process documents in the case management software; obtain victim info, reports, etc. from law enforcement agencies; file documents with various courts; schedule interviews; answer phone calls and deal professionally and competently with the public; perform mail runs, and other duties as assigned.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Working knowledge of office practices, procedures and equipment; good grasp of Business English, spelling, punctuation, and grammar; ability to understand various processes, basic legal terminology, Disclosure Rules and Laws, and Victims' Rights Rules and Laws, the adult and juvenile court system in Arizona; skilled in the use of a computer and current office software; basic ability to accurately perform data entry into a case management system.

**MINIMUM QUALIFICATIONS:**

A High School Diploma or G.E.D. Certificate; and some office experience; must be able to sit at a desk and perform normal secretarial duties for a minimum of ten (10) hours a day; must be able to type and perform data entry for up to ten (10) hours a day; must be able to lift a twenty-five-pound (25 lb) file box (Bankers Box) to a height of five (5) feet.



LEGAL ASSISTANT II  
Office and Administrative Support

Effective Date: 07/01/2020  
Range: 36  
Annual Salary: \$30,852 - \$46,278

**NATURE OF WORK:**

All duties, abilities and qualifications of a Legal Assistant I and under supervision of the Office Administrator and the Legal Program Coordinator performs legal secretarial work of considerable difficulty for the County Attorney's Office, assists in the training of legal assistants and performing queries for ACJIS/NCIC.

**TYPICAL DUTIES:**

Processes and maintains records and files of felony, misdemeanor, civil traffic, and criminal traffic cases; transcribes oral dictation and/or prepares from written notes, letters, memoranda, pleadings, subpoenas and interviews with witnesses; composes letters and routine court pleadings for lawyers; files correspondence, memoranda and other legal documents; provides disclosure information to defense attorneys; requests driving records, prison records, and criminal histories from agencies throughout the United States; prepares victim notifications; maintains victim statistics and often acts as a liaison between the attorney and the victims; performs data entry and document processing in the County Attorney's case management program; obtains victim information, reports, etc. from law enforcement agencies and works with the agencies to further criminal prosecution; schedules interviews; files documents in justice and superior courts; answers the phone and deals professionally with other law enforcement and county agencies as well as the public; and performs other duties as assigned.

**KNOWLEDGE, SKILLS, AND ABILITIES:**

Advanced working knowledge of office practices, procedures and equipment as well as business English, spelling, punctuation and grammatical usage; working knowledge of Rule 15 (Disclosure) and Rule 39 (Victim Rights) of the Arizona Rules of Criminal Procedure; and considerable knowledge of legal terminology, the adult court system in Arizona and the juvenile justice system in Arizona.

Skill in the use of a computer, in transcribing of oral dictation. Ability to plan and carry out assignments with a minimum of supervision. Ability to compose legal correspondence and have sufficient knowledge to prepare court documents for an attorney's signature and filing with the courts.

**MINIMUM QUALIFICATIONS:**

A High School Diploma or G.E.D. Certificate; at least two (2) years' experience as a Legal Assistant; OR any combination of academic education, professional training or work experience which demonstrates the ability to perform these duties.



LEGAL ASSISTANT III  
County Attorney's Office

Effective Date: 07/01/2020  
Range: 38  
Annual Salary: \$32,414 - \$48,621

---

**NATURE OF WORK:**

All duties, abilities and qualifications of a Legal Assistant II and under supervision of the Office Administrator and the Legal Program Coordinator performs legal secretarial work of considerable difficulty for the County Attorney's Office, assists in the training of legal assistants and performing queries for ACJIS/NCIC.

**TYPICAL DUTIES:**

Process and maintain records and files for civil issues which may include, but are not limited to: school districts, county roads and easements, mental health proceedings, public fiduciary records, bad checks, forfeitures and general governmental civil litigation; assist with the training of support staff; is a terminal operator for the Arizona Criminal Justice Information System and the National Crime Information Center.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Advanced working knowledge of office practices, procedures and equipment; extensive knowledge of business English, spelling, punctuation and grammatical usage; working knowledge of Disclosure Rules and Laws, and Victims' Rights Rules and Laws; a thorough knowledge of legal terminology, the adult and juvenile court systems in the state of Arizona and a good knowledge of supervision and management practices and effective means of communication; advanced skills in the use of a computer, transcription of oral dictation and the use of current office software; ability to plan and carry out assignments with little supervision; must be able to compose legal correspondence and must possess sufficient knowledge to prepare routine court documents for an attorney's signature and filing with the court; possess a thorough knowledge of all functions in the County Attorney's Office and be able to step in and assist in any area; must be willing and able to assist in the training and support of new staff members if necessary.

**MINIMUM QUALIFICATIONS:**

A High School Diploma or G.E.D. Certificate; at least three (3) years' experience as a Legal Assistant or five (5) years of progressive office procedure and experience; OR any combination of academic education, professional training or work experience which demonstrates the ability to perform these duties.



LEGAL ASSISTANT IV  
County Attorney's Office

Effective Date: 10/01/2017  
Range: 40  
Annual Salary: \$34,054 - \$51,081

---

**NATURE OF WORK:**

All duties, abilities and qualifications of a Legal Assistant III, and under some supervision of the Office Administrator and the Legal Program Coordinator perform legal secretarial work of considerable difficulty for the County Attorney's Office; compose correspondence, answers questions from staff and the public; assist with training of legal assistants; perform ACJIS/NCIC queries.

**TYPICAL DUTIES:**

Assist with the selection and training of support staff; prepare and process confidential and sensitive documents; assist with the training of office staff on office procedures, practices, software, filing procedures, document preparation and court procedures, statutes, and rules; provide support for one or more Deputy County Attorneys with criminal and civil case research, document and trial preparation; compose and type correspondence, contracts, reports and other legal documents; arrange schedules and coordinate meetings and interviews; assist in coordinating and implementing various programs; compile data and prepare reports; conduct or assist with special projects; report findings and propose solutions to administrative problems and make recommendations for improvements; assist in the implementation of grant-funded projects and programs; receive and account for money from various sources; advanced knowledge of supervision and management practices and effective means of communication. This position supervises the other secretaries and staff when the Office Administrator and Legal Program Coordinator are out of the office.

**KNOWLEDGE, SKILLS AND ABILITIES:**

Excellent working knowledge of office practices, procedures and equipment; extensive knowledge of business English, spelling, punctuation and grammatical usage; advanced knowledge of Disclosure Rules and Laws, and Victims' Rights Rules and Laws; extensive knowledge of legal terminology, the adult and juvenile court system in Arizona; advanced skills in the use of a computer, transcribing of oral dictation, and the use of current office software; certified terminal operator of the ACJIS/NCIC; able to plan and carry out assignments with minimum, if any supervision; must be able to compose legal correspondence and must possess sufficient knowledge to prepare routine court documents for an attorney's signature and filing with the courts; possess a thorough knowledge of all functions in the County Attorney's Office and be able to step in and assist in any area; must be willing and able to assist in the training and support of new staff members.

**MINIMUM QUALIFICATIONS:**

A High School Diploma or G.E.D. Certificate; at least five (5) years' experience as a Legal Assistant or seven (7) years of progressive office procedures and experience; OR any combination of academic education, professional training or work experience which demonstrates the ability to perform these duties

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Finance

Date/Signature: Sh. Clark

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of demands as distributed to the Apache County Board of Supervisors between June 2, 2020 to June 30, 2020. Demands are payments made, or to be made, by the County. Specific details of the demands may be requested through the County public record request process.

BOS Meeting Date Requested 6/30/2020

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087290	06/03/2020	Accounts Payable	ALSCO INC	367.19
Open	NBAZ - Warrant Clearing Account	Check	1087291	06/03/2020	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	5,241.90
Open	NBAZ - Warrant Clearing Account	Check	1087292	06/03/2020	Accounts Payable	AMERICAN SECURITY CABINETS LLC	2,610.00
Open	NBAZ - Warrant Clearing Account	Check	1087293	06/03/2020	Accounts Payable	APACHE COUNTY	137.29
Open	NBAZ - Warrant Clearing Account	Check	1087294	06/03/2020	Accounts Payable	ARROWHEAD FORENSICS	136.53
Open	NBAZ - Warrant Clearing Account	Check	1087295	06/03/2020	Accounts Payable	ASPEN TIRE & OIL	95.88
Open	NBAZ - Warrant Clearing Account	Check	1087296	06/03/2020	Accounts Payable	AT&T MOBILITY	17.73
Open	NBAZ - Warrant Clearing Account	Check	1087297	06/03/2020	Accounts Payable	BASHAS' CORPORATE OFFICE	102.97
Open	NBAZ - Warrant Clearing Account	Check	1087298	06/03/2020	Accounts Payable	BAUMAN HOME AND AUTO INC	619.86
Open	NBAZ - Warrant Clearing Account	Check	1087299	06/03/2020	Accounts Payable	BEACON FIRE AND SECURITY LLC	530.51
Open	NBAZ - Warrant Clearing Account	Check	1087300	06/03/2020	Accounts Payable	LANE BENALLY	20.27
Open	NBAZ - Warrant Clearing Account	Check	1087301	06/03/2020	Accounts Payable	BINGHAM EQUIPMENT COMPANY	234.33
Open	NBAZ - Warrant Clearing Account	Check	1087302	06/03/2020	Accounts Payable	BOB BARKER COMPANY INC	6,849.63
Open	NBAZ - Warrant Clearing Account	Check	1087303	06/03/2020	Accounts Payable	BRIDES AUTO CENTER	10.00
Open	NBAZ - Warrant Clearing Account	Check	1087304	06/03/2020	Accounts Payable	CDW GOVERNMENT LLC	609.74
Open	NBAZ - Warrant Clearing Account	Check	1087305	06/03/2020	Accounts Payable	CEDAR GROVE WATER CO	75.54
Open	NBAZ - Warrant Clearing Account	Check	1087306	06/03/2020	Accounts Payable	CELLULAR ONE NE AZ	1,157.19
Open	NBAZ - Warrant Clearing Account	Check	1087307	06/03/2020	Accounts Payable	CNA SURETY	50.00
Open	NBAZ - Warrant Clearing Account	Check	1087308	06/03/2020	Accounts Payable	COAST TO COAST COMPUTER PRODUCTS INC	108.72
Open	NBAZ - Warrant Clearing Account	Check	1087309	06/03/2020	Accounts Payable	CONSOLIDATED ELECTRICAL DISTRIBUTORS	566.85
Open	NBAZ - Warrant Clearing Account	Check	1087310	06/03/2020	Accounts Payable	COOK'S CORRECTIONAL	677.65
Open	NBAZ - Warrant Clearing Account	Check	1087311	06/03/2020	Accounts Payable	CRESCENT ELECTRIC SUPPLY CO	85.59
Open	NBAZ - Warrant Clearing Account	Check	1087312	06/03/2020	Accounts Payable	ROGER STUART CURTIS	105.82
Open	NBAZ - Warrant Clearing Account	Check	1087313	06/03/2020	Accounts Payable	STEPHEN DAY	46,080.00
Open	NBAZ - Warrant Clearing Account	Check	1087314	06/03/2020	Accounts Payable	DIRECTV LLC	141.98
Open	NBAZ - Warrant Clearing Account	Check	1087315	06/03/2020	Accounts Payable	DISH NETWORK	106.14
Open	NBAZ - Warrant Clearing Account	Check	1087316	06/03/2020	Accounts Payable	FELIPA A EARL	150.00
Open	NBAZ - Warrant Clearing Account	Check	1087317	06/03/2020	Accounts Payable	EL CAPORAL	814.00
Open	NBAZ - Warrant Clearing Account	Check	1087318	06/03/2020	Accounts Payable	EMPIRE MACHINERY	384.12
Open	NBAZ - Warrant Clearing Account	Check	1087319	06/03/2020	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	63.90
Open	NBAZ - Warrant Clearing Account	Check	1087320	06/03/2020	Accounts Payable	FRONTIER	4,528.95
Open	NBAZ - Warrant Clearing Account	Check	1087321	06/03/2020	Accounts Payable	FRONTIER	100.24
Open	NBAZ - Warrant Clearing Account	Check	1087322	06/03/2020	Accounts Payable	FRONTIER	431.25
Open	NBAZ - Warrant Clearing Account	Check	1087323	06/03/2020	Accounts Payable	FRONTIER	185.01
Open	NBAZ - Warrant Clearing Account	Check	1087324	06/03/2020	Accounts Payable	FRONTIER	98.03
Open	NBAZ - Warrant Clearing Account	Check	1087325	06/03/2020	Accounts Payable	FRONTIER	416.08
Open	NBAZ - Warrant Clearing Account	Check	1087326	06/03/2020	Accounts Payable	FRONTIER	917.97
Open	NBAZ - Warrant Clearing Account	Check	1087327	06/03/2020	Accounts Payable	FRONTIER	228.61
Open	NBAZ - Warrant Clearing Account	Check	1087328	06/03/2020	Accounts Payable	FRONTIER	1,831.22
Open	NBAZ - Warrant Clearing Account	Check	1087329	06/03/2020	Accounts Payable	FUTURE TIRE	5,618.38

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087330	06/03/2020	Accounts Payable	FX TACTICAL LLC	253.23
Open	NBAZ - Warrant Clearing Account	Check	1087331	06/03/2020	Accounts Payable	GALLUP LUMBER & SUPPLY	1,900.18
Open	NBAZ - Warrant Clearing Account	Check	1087332	06/03/2020	Accounts Payable	GMCO CORPORATION	4,123.60
Open	NBAZ - Warrant Clearing Account	Check	1087333	06/03/2020	Accounts Payable	GOLIGHTLY TIRE	2,874.88
Open	NBAZ - Warrant Clearing Account	Check	1087334	06/03/2020	Accounts Payable	KLINT HEAP	1,350.41
Open	NBAZ - Warrant Clearing Account	Check	1087335	06/03/2020	Accounts Payable	HILL AZ GROCERY STORE	39.65
Open	NBAZ - Warrant Clearing Account	Check	1087336	06/03/2020	Accounts Payable	HILL AZ GROCERY STORE	17.97
Open	NBAZ - Warrant Clearing Account	Check	1087337	06/03/2020	Accounts Payable	HORNE AUTO CENTER INC	54.26
Open	NBAZ - Warrant Clearing Account	Check	1087338	06/03/2020	Accounts Payable	INGRAM LIBRARY SERVICES	460.64
Open	NBAZ - Warrant Clearing Account	Check	1087339	06/03/2020	Accounts Payable	JOHNSTONE SUPPLY	85.71
Open	NBAZ - Warrant Clearing Account	Check	1087340	06/03/2020	Accounts Payable	KONICA MINOLTA	31.93
Open	NBAZ - Warrant Clearing Account	Check	1087341	06/03/2020	Accounts Payable	L R INVESTIGATIONS LLC	258.75
Open	NBAZ - Warrant Clearing Account	Check	1087342	06/03/2020	Accounts Payable	LANGUAGE LINE SERVICES INC	67.14
Open	NBAZ - Warrant Clearing Account	Check	1087343	06/03/2020	Accounts Payable	MICHAEL LATHAM	614.08
Open	NBAZ - Warrant Clearing Account	Check	1087344	06/03/2020	Accounts Payable	LAWSON PRODUCTS INC	916.76
Open	NBAZ - Warrant Clearing Account	Check	1087345	06/03/2020	Accounts Payable	LINGO	92.38
Open	NBAZ - Warrant Clearing Account	Check	1087346	06/03/2020	Accounts Payable	RICHARD CESARIO MARQUEZ	140.00
Open	NBAZ - Warrant Clearing Account	Check	1087347	06/03/2020	Accounts Payable	MISSION UNIFORM & LINEN	300.66
Open	NBAZ - Warrant Clearing Account	Check	1087348	06/03/2020	Accounts Payable	DIANA M MORGAN	238.05
Open	NBAZ - Warrant Clearing Account	Check	1087349	06/03/2020	Accounts Payable	NAPA	61.60
Open	NBAZ - Warrant Clearing Account	Check	1087350	06/03/2020	Accounts Payable	NAVAJO TRACTOR SALES INC	129.20
Open	NBAZ - Warrant Clearing Account	Check	1087351	06/03/2020	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	645.84
Open	NBAZ - Warrant Clearing Account	Check	1087352	06/03/2020	Accounts Payable	NAVAJO WESTERNERS	6.35
Open	NBAZ - Warrant Clearing Account	Check	1087353	06/03/2020	Accounts Payable	JULIE ANN NICHOLSON	76.93
Open	NBAZ - Warrant Clearing Account	Check	1087354	06/03/2020	Accounts Payable	NICK D PATTON ATTORNEY AT LAW PLLC	99.00
Open	NBAZ - Warrant Clearing Account	Check	1087355	06/03/2020	Accounts Payable	OFFICE DEPOT	196.98
Open	NBAZ - Warrant Clearing Account	Check	1087356	06/03/2020	Accounts Payable	MARY ELLEN D OTERO	62.12
Open	NBAZ - Warrant Clearing Account	Check	1087357	06/03/2020	Accounts Payable	RYAN N PATTERSON	111.55
Open	NBAZ - Warrant Clearing Account	Check	1087358	06/03/2020	Accounts Payable	DOUGLAS LANCE PEARCE	320.87
Open	NBAZ - Warrant Clearing Account	Check	1087359	06/03/2020	Accounts Payable	PERFECT PRINTZ LLC	249.99
Open	NBAZ - Warrant Clearing Account	Check	1087360	06/03/2020	Accounts Payable	PICO'S IRRIGATION & LANDSCAPE	1,016.49
Open	NBAZ - Warrant Clearing Account	Check	1087361	06/03/2020	Accounts Payable	PITNEY BOWES	127.19
Open	NBAZ - Warrant Clearing Account	Check	1087362	06/03/2020	Accounts Payable	PREMIUM PROPANE LLC	276.48
Open	NBAZ - Warrant Clearing Account	Check	1087363	06/03/2020	Accounts Payable	QUALITY CARQUEST	362.17
Open	NBAZ - Warrant Clearing Account	Check	1087364	06/03/2020	Accounts Payable	QUILL CORP	6,180.46
Open	NBAZ - Warrant Clearing Account	Check	1087365	06/03/2020	Accounts Payable	R&S NORTHEAST LLC	97.67
Open	NBAZ - Warrant Clearing Account	Check	1087366	06/03/2020	Accounts Payable	RELIABLE BACKGROUND SCREENING	578.00
Open	NBAZ - Warrant Clearing Account	Check	1087367	06/03/2020	Accounts Payable	RUSH TRUCK CENTER	143.24
Open	NBAZ - Warrant Clearing Account	Check	1087368	06/03/2020	Accounts Payable	SAFELITE AUTO GLASS	498.57
Open	NBAZ - Warrant Clearing Account	Check	1087369	06/03/2020	Accounts Payable	SAFETY KLEEN	128.11

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087370	06/03/2020	Accounts Payable	SANDERS UNIFIED SCHOOL DISTRICT	650.00
Open	NBAZ - Warrant Clearing Account	Check	1087371	06/03/2020	Accounts Payable	SECURUS TECHNOLOGIES INC	1,424.65
Open	NBAZ - Warrant Clearing Account	Check	1087372	06/03/2020	Accounts Payable	SENTRY FIRE AND WELDING SUPPLY INC	114.94
Open	NBAZ - Warrant Clearing Account	Check	1087373	06/03/2020	Accounts Payable	SPARKLETT'S WATER	50.16
Open	NBAZ - Warrant Clearing Account	Check	1087374	06/03/2020	Accounts Payable	SPRINGERVILLE AUTO WRECKERS	150.00
Open	NBAZ - Warrant Clearing Account	Check	1087375	06/03/2020	Accounts Payable	SPRINGERVILLE AUTOMOTIVE SERVICE	171.23
Open	NBAZ - Warrant Clearing Account	Check	1087376	06/03/2020	Accounts Payable	ST JOHNS EMERGENCY SERVICES	1,050.39
Open	NBAZ - Warrant Clearing Account	Check	1087377	06/03/2020	Accounts Payable	ST JOHNS UNITED DRUG	34.29
Open	NBAZ - Warrant Clearing Account	Check	1087378	06/03/2020	Accounts Payable	STANLEY SECURITY SOLUTIONS INC	508.80
Open	NBAZ - Warrant Clearing Account	Check	1087379	06/03/2020	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	286.57
Open	NBAZ - Warrant Clearing Account	Check	1087380	06/03/2020	Accounts Payable	THE AARONS COMPANY LLC	3,000.00
Open	NBAZ - Warrant Clearing Account	Check	1087381	06/03/2020	Accounts Payable	THE LIBRARY STORE INC	1,137.45
Open	NBAZ - Warrant Clearing Account	Check	1087382	06/03/2020	Accounts Payable	TRINITY SERVICES GROUP INC	14,945.11
Open	NBAZ - Warrant Clearing Account	Check	1087383	06/03/2020	Accounts Payable	UNIFIRST CORPORATION	108.13
Open	NBAZ - Warrant Clearing Account	Check	1087384	06/03/2020	Accounts Payable	VALLEY AUTO PARTS	2,947.70
Open	NBAZ - Warrant Clearing Account	Check	1087385	06/03/2020	Accounts Payable	VALLEY IMAGING SOLUTIONS	75.84
Open	NBAZ - Warrant Clearing Account	Check	1087386	06/03/2020	Accounts Payable	VERITAS RESEARCH CONSULTING	2,000.00
Open	NBAZ - Warrant Clearing Account	Check	1087387	06/03/2020	Accounts Payable	VERIZON WIRELESS	2,504.93
Open	NBAZ - Warrant Clearing Account	Check	1087388	06/03/2020	Accounts Payable	KAREN A WATSON	663.06
Open	NBAZ - Warrant Clearing Account	Check	1087389	06/03/2020	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	13.21
Open	NBAZ - Warrant Clearing Account	Check	1087390	06/03/2020	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	33.54
Open	NBAZ - Warrant Clearing Account	Check	1087391	06/03/2020	Accounts Payable	HEATHER M WILLIAMS	185.32
Open	NBAZ - Warrant Clearing Account	Check	1087392	06/03/2020	Accounts Payable	WILLIAMS SCOTSMAN INC (WILLSCOT)	1,158.66
Open	NBAZ - Warrant Clearing Account	Check	1087393	06/03/2020	Accounts Payable	WOODLAND BUILDING CENTER	770.94
Open	NBAZ - Warrant Clearing Account	Check	1087394	06/03/2020	Accounts Payable	WRIGHT EXPRESS FSC	522.76
Open	NBAZ - Warrant Clearing Account	Check	1087395	06/03/2020	Accounts Payable	YAVAPAI COUNTY GOVERNMENT	7,500.00
Open	NBAZ - Warrant Clearing Account	Check	1087396	06/03/2020	Accounts Payable	JAY YELLOWHORSE	855.16
Open	NBAZ - Warrant Clearing Account	Check	1087397	06/04/2020	Accounts Payable	FDC RESCUE PRODUCTS LLC	187,954.16
Open	NBAZ - Warrant Clearing Account	Check	1087398	06/08/2020	Accounts Payable	NATIONAL BANK	5,974.43
Open	NBAZ - Warrant Clearing Account	Check	1087424	06/09/2020	Accounts Payable	AMERICAN FAMILY LIFE ASSURANCE	573.10
Open	NBAZ - Warrant Clearing Account	Check	1087425	06/09/2020	Accounts Payable	APACHE COUNTY FSA	977.06
Open	NBAZ - Warrant Clearing Account	Check	1087426	06/09/2020	Accounts Payable	APACHE COUNTY HSA	4,399.30
Open	NBAZ - Warrant Clearing Account	Check	1087427	06/09/2020	Accounts Payable	APACHE COUNTY MEDICAL	169,484.22
Open	NBAZ - Warrant Clearing Account	Check	1087428	06/09/2020	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	139,917.64
Open	NBAZ - Warrant Clearing Account	Check	1087429	06/09/2020	Accounts Payable	ASRS LEGACY EORP	5,889.13
Open	NBAZ - Warrant Clearing Account	Check	1087430	06/09/2020	Accounts Payable	AZ STATE RETIREMENT SYSTEM	108,157.00
Open	NBAZ - Warrant Clearing Account	Check	1087431	06/09/2020	Accounts Payable	CINCINNATI LIFE INS CO	28.00
Open	NBAZ - Warrant Clearing Account	Check	1087432	06/09/2020	Accounts Payable	COLONIAL LIFE AND ACCIDENT INS	1,675.81
Open	NBAZ - Warrant Clearing Account	Check	1087433	06/09/2020	Accounts Payable	CORP DISABILITY	81.34
Open	NBAZ - Warrant Clearing Account	Check	1087434	06/09/2020	Accounts Payable	CORRECTIONS OFFICER RET PLAN	10,090.97

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087435	06/09/2020	Accounts Payable	CORRECTIONS OFFICER RETIREMENT PLAN 520	4,809.24
Open	NBAZ - Warrant Clearing Account	Check	1087436	06/09/2020	Accounts Payable	EODCRS DISABILITY	12.28
Open	NBAZ - Warrant Clearing Account	Check	1087437	06/09/2020	Accounts Payable	EORP LEGACY	2,720.34
Open	NBAZ - Warrant Clearing Account	Check	1087438	06/09/2020	Accounts Payable	FAMILY SUPPORT REGISTRY	129.00
Open	NBAZ - Warrant Clearing Account	Check	1087439	06/09/2020	Accounts Payable	NATIONWIDE	2,411.71
Open	NBAZ - Warrant Clearing Account	Check	1087440	06/09/2020	Accounts Payable	NATIONWIDE RETIREMENT SOL EODCRS	687.08
Open	NBAZ - Warrant Clearing Account	Check	1087441	06/09/2020	Accounts Payable	NATIONWIDE TRUST FSB	3,221.45
Open	NBAZ - Warrant Clearing Account	Check	1087442	06/09/2020	Accounts Payable	PUBLIC SAFETY PERSONNEL 401	16,207.12
Open	NBAZ - Warrant Clearing Account	Check	1087443	06/09/2020	Accounts Payable	PUBLIC SAFETY SHERIFF RET	39,844.23
Open	NBAZ - Warrant Clearing Account	Check	1087444	06/09/2020	Accounts Payable	RIO PUERCO ACRES	495.00
Open	NBAZ - Warrant Clearing Account	Check	1087445	06/09/2020	Accounts Payable	SECURITY BENEFIT GROUP	315.00
Open	NBAZ - Warrant Clearing Account	Check	1087446	06/09/2020	Accounts Payable	SUPPORT PAYMENT CLEARINGHOUSE	1,432.14
Open	NBAZ - Warrant Clearing Account	Check	1087447	06/10/2020	Accounts Payable	24 HOUR GAS-N-GO	10.25
Open	NBAZ - Warrant Clearing Account	Check	1087448	06/10/2020	Accounts Payable	ADHS AZ HEALTH CARE COST	22,400.00
Open	NBAZ - Warrant Clearing Account	Check	1087449	06/10/2020	Accounts Payable	AEROCLOVE LLC	640.00
Open	NBAZ - Warrant Clearing Account	Check	1087450	06/10/2020	Accounts Payable	ALCOPRO INC	276.00
Open	NBAZ - Warrant Clearing Account	Check	1087451	06/10/2020	Accounts Payable	ALPINE WATER AND SANITARY	98.41
Open	NBAZ - Warrant Clearing Account	Check	1087452	06/10/2020	Accounts Payable	ALSCO INC	168.06
Open	NBAZ - Warrant Clearing Account	Check	1087453	06/10/2020	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	5,125.11
Open	NBAZ - Warrant Clearing Account	Check	1087454	06/10/2020	Accounts Payable	AMIGO CHEVROLET	739.22
Open	NBAZ - Warrant Clearing Account	Check	1087455	06/10/2020	Accounts Payable	APACHE COUNTY	108.42
Open	NBAZ - Warrant Clearing Account	Check	1087456	06/10/2020	Accounts Payable	ARIZONA STATE FORESTRY DIVISION	5,511.40
Open	NBAZ - Warrant Clearing Account	Check	1087457	06/10/2020	Accounts Payable	ASHTONS REPAIR INC	884.29
Open	NBAZ - Warrant Clearing Account	Check	1087458	06/10/2020	Accounts Payable	ASPEN TIRE & OIL	37.74
Open	NBAZ - Warrant Clearing Account	Check	1087459	06/10/2020	Accounts Payable	AZ COUNTIES INSURANCE POOL	5,489.49
Open	NBAZ - Warrant Clearing Account	Check	1087460	06/10/2020	Accounts Payable	AZ DEPT OF RISK MANAGEMENT	1,123.92
Open	NBAZ - Warrant Clearing Account	Check	1087461	06/10/2020	Accounts Payable	AZ SECRETARY OF STATE	68.00
Open	NBAZ - Warrant Clearing Account	Check	1087462	06/10/2020	Accounts Payable	AZ SECRETARY OF STATE	5,180.71
Open	NBAZ - Warrant Clearing Account	Check	1087463	06/10/2020	Accounts Payable	AZ SUPREME COURT	1,500.00
Open	NBAZ - Warrant Clearing Account	Check	1087464	06/10/2020	Accounts Payable	BACKWOODS TEES LLC	171.29
Open	NBAZ - Warrant Clearing Account	Check	1087465	06/10/2020	Accounts Payable	BASHAS' CORPORATE OFFICE	414.72
Open	NBAZ - Warrant Clearing Account	Check	1087466	06/10/2020	Accounts Payable	BASIN PUMP AND SUPPLY CO INC	42.88
Open	NBAZ - Warrant Clearing Account	Check	1087467	06/10/2020	Accounts Payable	BAUMAN HOME AND AUTO INC	379.82
Open	NBAZ - Warrant Clearing Account	Check	1087468	06/10/2020	Accounts Payable	SARAH MAE BEGAY	230.00
Open	NBAZ - Warrant Clearing Account	Check	1087469	06/10/2020	Accounts Payable	BEST BUY FOR BUSINESS	309.73
Open	NBAZ - Warrant Clearing Account	Check	1087470	06/10/2020	Accounts Payable	BEST WESTERN SNOWFLAKE INN	425.80
Open	NBAZ - Warrant Clearing Account	Check	1087471	06/10/2020	Accounts Payable	BLUE HILLS ENVIRONMENTAL	686.62
Open	NBAZ - Warrant Clearing Account	Check	1087472	06/10/2020	Accounts Payable	GLORIA BOWMAN	286.08
Open	NBAZ - Warrant Clearing Account	Check	1087473	06/10/2020	Accounts Payable	BREWER LAW OFFICE PLLC	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1087474	06/10/2020	Accounts Payable	BRIDES AUTO CENTER	258.37

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087475	06/10/2020	Accounts Payable	BULWARK EXTERMINATING LLC	205.00
Open	NBAZ - Warrant Clearing Account	Check	1087476	06/10/2020	Accounts Payable	BURNHAM MORTUARY	600.00
Open	NBAZ - Warrant Clearing Account	Check	1087477	06/10/2020	Accounts Payable	BURNHAM MORTUARY	414.41
Open	NBAZ - Warrant Clearing Account	Check	1087478	06/10/2020	Accounts Payable	BURNHAM MORTUARY	335.50
Open	NBAZ - Warrant Clearing Account	Check	1087479	06/10/2020	Accounts Payable	WICHITAW R BUSBY	153.00
Open	NBAZ - Warrant Clearing Account	Check	1087480	06/10/2020	Accounts Payable	C&H PLUMBING	340.00
Open	NBAZ - Warrant Clearing Account	Check	1087481	06/10/2020	Accounts Payable	VERA L CASSEL	300.00
Open	NBAZ - Warrant Clearing Account	Check	1087482	06/10/2020	Accounts Payable	CDW GOVERNMENT LLC	494.63
Open	NBAZ - Warrant Clearing Account	Check	1087483	06/10/2020	Accounts Payable	ALBERT N CLARK	3,000.00
Open	NBAZ - Warrant Clearing Account	Check	1087484	06/10/2020	Accounts Payable	COAST TO COAST COMPUTER PRODUCTS INC	498.34
Open	NBAZ - Warrant Clearing Account	Check	1087485	06/10/2020	Accounts Payable	CONSOLIDATED ELECTRICAL DISTRIBUTORS	415.98
Open	NBAZ - Warrant Clearing Account	Check	1087486	06/10/2020	Accounts Payable	CONTINUANT INC	1,178.20
Open	NBAZ - Warrant Clearing Account	Check	1087487	06/10/2020	Accounts Payable	CONTRACT PHARMACY SERVICES INC	3,932.66
Open	NBAZ - Warrant Clearing Account	Check	1087488	06/10/2020	Accounts Payable	COREMR LC	370.00
Open	NBAZ - Warrant Clearing Account	Check	1087489	06/10/2020	Accounts Payable	COURTESY AUTO OF MESA LLC	61,026.64
Open	NBAZ - Warrant Clearing Account	Check	1087490	06/10/2020	Accounts Payable	COWBOY UP HAY AND RANCH SUPPLY	456.10
Open	NBAZ - Warrant Clearing Account	Check	1087491	06/10/2020	Accounts Payable	DAVIS TRUE VALUE HARDWARE	15.26
Open	NBAZ - Warrant Clearing Account	Check	1087492	06/10/2020	Accounts Payable	DE LAGE LANDEN FINANCIAL SERVICES INC	122.21
Open	NBAZ - Warrant Clearing Account	Check	1087493	06/10/2020	Accounts Payable	DELL COMPUTER CORPORATION	948.83
Open	NBAZ - Warrant Clearing Account	Check	1087494	06/10/2020	Accounts Payable	DESERT MOUNTAIN CORPORATION	19,696.22
Open	NBAZ - Warrant Clearing Account	Check	1087495	06/10/2020	Accounts Payable	DIAMOND C FEEDS	137.36
Open	NBAZ - Warrant Clearing Account	Check	1087496	06/10/2020	Accounts Payable	DIRECTV LLC	174.81
Open	NBAZ - Warrant Clearing Account	Check	1087497	06/10/2020	Accounts Payable	DISH NETWORK	147.38
Open	NBAZ - Warrant Clearing Account	Check	1087498	06/10/2020	Accounts Payable	DISH NETWORK	78.50
Open	NBAZ - Warrant Clearing Account	Check	1087499	06/10/2020	Accounts Payable	BONNIE JO EDWARDS	98.18
Open	NBAZ - Warrant Clearing Account	Check	1087500	06/10/2020	Accounts Payable	ELECTION SYSTEMS AND SOFTWARE	5,280.68
Open	NBAZ - Warrant Clearing Account	Check	1087501	06/10/2020	Accounts Payable	EMPIRE MACHINERY	1,201.45
Open	NBAZ - Warrant Clearing Account	Check	1087502	06/10/2020	Accounts Payable	FEDEX - FEDERAL EXPRESS CORPORATION	19.30
Open	NBAZ - Warrant Clearing Account	Check	1087503	06/10/2020	Accounts Payable	FERRELLGAS	755.24
Open	NBAZ - Warrant Clearing Account	Check	1087504	06/10/2020	Accounts Payable	FLEET PRIDE	2,085.11
Open	NBAZ - Warrant Clearing Account	Check	1087505	06/10/2020	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	1,308.59
Open	NBAZ - Warrant Clearing Account	Check	1087506	06/10/2020	Accounts Payable	FRANK'S FIELD SERVICE	883.13
Open	NBAZ - Warrant Clearing Account	Check	1087507	06/10/2020	Accounts Payable	FRONTIER	78.57
Open	NBAZ - Warrant Clearing Account	Check	1087508	06/10/2020	Accounts Payable	FRONTIER	822.33
Open	NBAZ - Warrant Clearing Account	Check	1087509	06/10/2020	Accounts Payable	FRONTIER	166.31
Open	NBAZ - Warrant Clearing Account	Check	1087510	06/10/2020	Accounts Payable	FRONTIER	794.91
Open	NBAZ - Warrant Clearing Account	Check	1087511	06/10/2020	Accounts Payable	FRONTIER	331.61
Open	NBAZ - Warrant Clearing Account	Check	1087512	06/10/2020	Accounts Payable	FRONTIER	175.08
Open	NBAZ - Warrant Clearing Account	Check	1087513	06/10/2020	Accounts Payable	FRONTIER	17.91
Open	NBAZ - Warrant Clearing Account	Check	1087514	06/10/2020	Accounts Payable	GALLUP WATER WORKS	12.72

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087515	06/10/2020	Accounts Payable	DARYL GREER	161.37
Open	NBAZ - Warrant Clearing Account	Check	1087516	06/10/2020	Accounts Payable	Apache County - Cler the GROVER HILLS CONSTRUCTION LLC	32,000.00
Open	NBAZ - Warrant Clearing Account	Check	1087517	06/10/2020	Accounts Payable	HAMBLIN LAW OFFICE PLC	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1087518	06/10/2020	Accounts Payable	HEALTHEQUITY INC	166.60
Open	NBAZ - Warrant Clearing Account	Check	1087519	06/10/2020	Accounts Payable	HILL AZ GROCERY STORE	95.07
Open	NBAZ - Warrant Clearing Account	Check	1087520	06/10/2020	Accounts Payable	HILL AZ GROCERY STORE	141.38
Open	NBAZ - Warrant Clearing Account	Check	1087521	06/10/2020	Accounts Payable	HILLYARD/FLAGSTAFF	543.20
Open	NBAZ - Warrant Clearing Account	Check	1087522	06/10/2020	Accounts Payable	HINTON BURDICK PLLC	110.00
Open	NBAZ - Warrant Clearing Account	Check	1087523	06/10/2020	Accounts Payable	HOME DEPOT	626.84
Open	NBAZ - Warrant Clearing Account	Check	1087524	06/10/2020	Accounts Payable	HUGHES SUPPLY INC (LAKESIDE)	645.25
Open	NBAZ - Warrant Clearing Account	Check	1087525	06/10/2020	Accounts Payable	IAN BRIMHALL PC	111.96
Open	NBAZ - Warrant Clearing Account	Check	1087526	06/10/2020	Accounts Payable	INGRAM LIBRARY SERVICES	1,910.20
Open	NBAZ - Warrant Clearing Account	Check	1087527	06/10/2020	Accounts Payable	KONICA MINOLTA	80.40
Open	NBAZ - Warrant Clearing Account	Check	1087528	06/10/2020	Accounts Payable	LANGUAGE LINE SERVICES INC	48.60
Open	NBAZ - Warrant Clearing Account	Check	1087529	06/10/2020	Accounts Payable	MICHAEL LATHAM	375.95
Open	NBAZ - Warrant Clearing Account	Check	1087530	06/10/2020	Accounts Payable	LAWSON PRODUCTS INC	782.06
Open	NBAZ - Warrant Clearing Account	Check	1087531	06/10/2020	Accounts Payable	LAWYER'S TITLE	15,000.00
Open	NBAZ - Warrant Clearing Account	Check	1087532	06/10/2020	Accounts Payable	LESUEUR ADVANCE AUTOMOTIVE LLC	908.38
Open	NBAZ - Warrant Clearing Account	Check	1087533	06/10/2020	Accounts Payable	JAYMIE LYNNE LEWIS-SMITH	10.42
Open	NBAZ - Warrant Clearing Account	Check	1087534	06/10/2020	Accounts Payable	LIVCO WATER & SEWER COMPANY	22.52
Open	NBAZ - Warrant Clearing Account	Check	1087535	06/10/2020	Accounts Payable	LOWES #24	124.33
Open	NBAZ - Warrant Clearing Account	Check	1087536	06/10/2020	Accounts Payable	LOWES COMPANIES INC	143.68
Open	NBAZ - Warrant Clearing Account	Check	1087537	06/10/2020	Accounts Payable	S TOMASA LOZOYA	36.00
Open	NBAZ - Warrant Clearing Account	Check	1087538	06/10/2020	Accounts Payable	ODESSA RENELL MAVRIDES	217.51
Open	NBAZ - Warrant Clearing Account	Check	1087539	06/10/2020	Accounts Payable	STEPHANIE MCCARTHY	50.00
Open	NBAZ - Warrant Clearing Account	Check	1087540	06/10/2020	Accounts Payable	MCKESSON MEDICAL SURGICAL	52.31
Open	NBAZ - Warrant Clearing Account	Check	1087541	06/10/2020	Accounts Payable	MOUNTAIN LEGAL PLLC	264.00
Open	NBAZ - Warrant Clearing Account	Check	1087542	06/10/2020	Accounts Payable	NAPA	32.10
Open	NBAZ - Warrant Clearing Account	Check	1087543	06/10/2020	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	2,628.94
Open	NBAZ - Warrant Clearing Account	Check	1087544	06/10/2020	Accounts Payable	NAVAJO WESTERNERS	55.71
Open	NBAZ - Warrant Clearing Account	Check	1087545	06/10/2020	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	6,377.67
Open	NBAZ - Warrant Clearing Account	Check	1087546	06/10/2020	Accounts Payable	TEDDY MILES NEWMAN	10.01
Open	NBAZ - Warrant Clearing Account	Check	1087547	06/10/2020	Accounts Payable	OCLC INC	82.25
Open	NBAZ - Warrant Clearing Account	Check	1087548	06/10/2020	Accounts Payable	OCTOPUS CAR WASH INC	205.45
Open	NBAZ - Warrant Clearing Account	Check	1087549	06/10/2020	Accounts Payable	OVERDRIVE INC	336.10
Open	NBAZ - Warrant Clearing Account	Check	1087550	06/10/2020	Accounts Payable	PABLO'S UPHOLSTERY & SUPPLIES	1,850.00
Open	NBAZ - Warrant Clearing Account	Check	1087551	06/10/2020	Accounts Payable	PAGE STEEL	4,661.11
Open	NBAZ - Warrant Clearing Account	Check	1087552	06/10/2020	Accounts Payable	DANA BRYCE PATTERSON	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1087553	06/10/2020	Accounts Payable	PERFECT PRINTZ LLC	296.40
Open	NBAZ - Warrant Clearing Account	Check	1087554	06/10/2020	Accounts Payable	PERSONNEL SAFETY ENTERPRISES	11.80

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087555	06/10/2020	Accounts Payable	PINAL COUNTY ARIZONA	525.00
Open	NBAZ - Warrant Clearing Account	Check	1087556	06/10/2020	Accounts Payable	PITNEY BOWES	3,762.29
Open	NBAZ - Warrant Clearing Account	Check	1087557	06/10/2020	Accounts Payable	PREMIUM PROPANE LLC	105.86
Open	NBAZ - Warrant Clearing Account	Check	1087558	06/10/2020	Accounts Payable	PRO PETROLEUM	11,290.44
Open	NBAZ - Warrant Clearing Account	Check	1087559	06/10/2020	Accounts Payable	QUILL CORP	2,782.58
Open	NBAZ - Warrant Clearing Account	Check	1087560	06/10/2020	Accounts Payable	R JOHN R JOHN LEE ATTORNEY AT LAW	8,500.00
Open	NBAZ - Warrant Clearing Account	Check	1087561	06/10/2020	Accounts Payable	R&S NORTHEAST LLC	41.40
Open	NBAZ - Warrant Clearing Account	Check	1087562	06/10/2020	Accounts Payable	REAL TIME SOLUTIONS	2,800.00
Open	NBAZ - Warrant Clearing Account	Check	1087563	06/10/2020	Accounts Payable	RECREATIONAL EQUIPMENT INC (REI)	881.17
Open	NBAZ - Warrant Clearing Account	Check	1087564	06/10/2020	Accounts Payable	RELIABLE BACKGROUND SCREENING	326.02
Open	NBAZ - Warrant Clearing Account	Check	1087565	06/10/2020	Accounts Payable	RHINEHART OIL CO	34.35
Open	NBAZ - Warrant Clearing Account	Check	1087566	06/10/2020	Accounts Payable	RL'S A-1 AUTO BODY SHOP	500.76
Open	NBAZ - Warrant Clearing Account	Check	1087567	06/10/2020	Accounts Payable	LORIL ROTHUISBERGER	30.90
Open	NBAZ - Warrant Clearing Account	Check	1087568	06/10/2020	Accounts Payable	RUSH TRUCK CENTER	114.88
Open	NBAZ - Warrant Clearing Account	Check	1087569	06/10/2020	Accounts Payable	SAFETY KLEEN	460.73
Open	NBAZ - Warrant Clearing Account	Check	1087570	06/10/2020	Accounts Payable	SAFEWAY INC	81.06
Open	NBAZ - Warrant Clearing Account	Check	1087571	06/10/2020	Accounts Payable	SEM APPLICATIONS INC	126.00
Open	NBAZ - Warrant Clearing Account	Check	1087572	06/10/2020	Accounts Payable	LANNY B SHERILL	16.25
Open	NBAZ - Warrant Clearing Account	Check	1087573	06/10/2020	Accounts Payable	SHOW LOW FORD INC	250.30
Open	NBAZ - Warrant Clearing Account	Check	1087574	06/10/2020	Accounts Payable	SNELL & WILMER LLP	14,440.10
Open	NBAZ - Warrant Clearing Account	Check	1087575	06/10/2020	Accounts Payable	SPARKLETT'S WATER	163.57
Open	NBAZ - Warrant Clearing Account	Check	1087576	06/10/2020	Accounts Payable	SPEEDY SALES AND SERVICE	487.60
Open	NBAZ - Warrant Clearing Account	Check	1087577	06/10/2020	Accounts Payable	SPRINGERVILLE AUTOMOTIVE SERVICE	492.72
Open	NBAZ - Warrant Clearing Account	Check	1087578	06/10/2020	Accounts Payable	ST JOHNS CITY	861.01
Open	NBAZ - Warrant Clearing Account	Check	1087579	06/10/2020	Accounts Payable	ST JOHNS EMERGENCY SERVICES	5.18
Open	NBAZ - Warrant Clearing Account	Check	1087580	06/10/2020	Accounts Payable	STEVEN J SERBALK PLC	5,937.00
Open	NBAZ - Warrant Clearing Account	Check	1087581	06/10/2020	Accounts Payable	SUNSTATE EQUIPMENT CO LLC	4,894.99
Open	NBAZ - Warrant Clearing Account	Check	1087582	06/10/2020	Accounts Payable	SUTTON WEED & PEST CONTROL	1,230.00
Open	NBAZ - Warrant Clearing Account	Check	1087583	06/10/2020	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	103.97
Open	NBAZ - Warrant Clearing Account	Check	1087584	06/10/2020	Accounts Payable	THE EMBLEM AUTHORITY	984.00
Open	NBAZ - Warrant Clearing Account	Check	1087585	06/10/2020	Accounts Payable	ALENA THOMPSON	400.00
Open	NBAZ - Warrant Clearing Account	Check	1087586	06/10/2020	Accounts Payable	TIMEMARK INC	318.21
Open	NBAZ - Warrant Clearing Account	Check	1087587	06/10/2020	Accounts Payable	TOWN OF EA GAR	510.64
Open	NBAZ - Warrant Clearing Account	Check	1087588	06/10/2020	Accounts Payable	TRANSUNION RISK & ALTERNATIVE DATA SOLUTIONS INC	54.55
Open	NBAZ - Warrant Clearing Account	Check	1087589	06/10/2020	Accounts Payable	UNIFIRST CORPORATION	134.81
Open	NBAZ - Warrant Clearing Account	Check	1087590	06/10/2020	Accounts Payable	US POSTMASTER	120.00
Open	NBAZ - Warrant Clearing Account	Check	1087591	06/10/2020	Accounts Payable	VALLEY AUTO PARTS	1,183.47
Open	NBAZ - Warrant Clearing Account	Check	1087592	06/10/2020	Accounts Payable	VERITAS RESEARCH CONSULTING	2,000.00
Open	NBAZ - Warrant Clearing Account	Check	1087593	06/10/2020	Accounts Payable	VERIZON WIRELESS	40.01
Open	NBAZ - Warrant Clearing Account	Check	1087594	06/10/2020	Accounts Payable	VICTORY SUPPLY LLC	725.30

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087595	06/10/2020	Accounts Payable	REDACTED	1,675.00
Open	NBAZ - Warrant Clearing Account	Check	1087596	06/10/2020	Accounts Payable	REDACTED	875.00
Open	NBAZ - Warrant Clearing Account	Check	1087597	06/10/2020	Accounts Payable	WALMART COMMUNITY	97.73
Open	NBAZ - Warrant Clearing Account	Check	1087598	06/10/2020	Accounts Payable	WHITE MOUNTAIN ANIMAL CLINIC	159.30
Open	NBAZ - Warrant Clearing Account	Check	1087599	06/10/2020	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	243.28
Open	NBAZ - Warrant Clearing Account	Check	1087600	06/10/2020	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	57.23
Open	NBAZ - Warrant Clearing Account	Check	1087601	06/10/2020	Accounts Payable	ANTONIA WOOD	87.26
Open	NBAZ - Warrant Clearing Account	Check	1087602	06/10/2020	Accounts Payable	WOODLAND BUILDING CENTER	1,347.67
Open	NBAZ - Warrant Clearing Account	Check	1087603	06/10/2020	Accounts Payable	ZOOM VIDEO COMMUNICATIONS INC	484.81
Open	NBAZ - Warrant Clearing Account	Check	1087604	06/11/2020	Accounts Payable	CHARLI A ANDERSON	138.01
Open	NBAZ - Warrant Clearing Account	Check	1087605	06/11/2020	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	782.73
Open	NBAZ - Warrant Clearing Account	Check	1087607	06/11/2020	Accounts Payable	APACHE COUNTY TAX WITHHOLDING	33.22
Open	NBAZ - Warrant Clearing Account	Check	1087608	06/17/2020	Accounts Payable	AMERICAN HOME & MATTRESS	809.05
Open	NBAZ - Warrant Clearing Account	Check	1087609	06/17/2020	Accounts Payable	OFFICE DEPOT	1,240.50
Open	NBAZ - Warrant Clearing Account	Check	1087610	06/17/2020	Accounts Payable	US POSTMASTER	60.00
Open	NBAZ - Warrant Clearing Account	Check	1087611	06/17/2020	Accounts Payable	24 HOUR GAS-N-GO	16.40
Open	NBAZ - Warrant Clearing Account	Check	1087612	06/17/2020	Accounts Payable	ADHS AZ HEALTH CARE COST	22,400.00
Open	NBAZ - Warrant Clearing Account	Check	1087613	06/17/2020	Accounts Payable	ALLEGRA	354.38
Open	NBAZ - Warrant Clearing Account	Check	1087614	06/17/2020	Accounts Payable	ALSCO INC	765.45
Open	NBAZ - Warrant Clearing Account	Check	1087615	06/17/2020	Accounts Payable	AMAZON CAPITAL SERVICES INC (IT DEPT)	407.14
Open	NBAZ - Warrant Clearing Account	Check	1087616	06/17/2020	Accounts Payable	APACHE COUNTY	18.75
Open	NBAZ - Warrant Clearing Account	Check	1087617	06/17/2020	Accounts Payable	ASHTONS REPAIR INC	780.69
Open	NBAZ - Warrant Clearing Account	Check	1087618	06/17/2020	Accounts Payable	ASPEN TIRE & OIL	160.65
Open	NBAZ - Warrant Clearing Account	Check	1087619	06/17/2020	Accounts Payable	AT&T MOBILITY	122.02
Open	NBAZ - Warrant Clearing Account	Check	1087620	06/17/2020	Accounts Payable	AZ DEPT OF ECONOMIC SECURITY	4,755.02
Open	NBAZ - Warrant Clearing Account	Check	1087621	06/17/2020	Accounts Payable	AZ DEPT OF HEALTH SERVICES	640.00
Open	NBAZ - Warrant Clearing Account	Check	1087622	06/17/2020	Accounts Payable	B & H PHOTO VIDEO PRO AUDIO	592.14
Open	NBAZ - Warrant Clearing Account	Check	1087623	06/17/2020	Accounts Payable	B & H WHOLESALE POPCORN CANNERY	126.00
Open	NBAZ - Warrant Clearing Account	Check	1087624	06/17/2020	Accounts Payable	BACKWOODS TEES LLC	255.30
Open	NBAZ - Warrant Clearing Account	Check	1087625	06/17/2020	Accounts Payable	BASIN BROADCASTING COMPANY INC - KNDN RADIO	825.00
Open	NBAZ - Warrant Clearing Account	Check	1087626	06/17/2020	Accounts Payable	BAUMAN HOME AND AUTO INC	695.19
Open	NBAZ - Warrant Clearing Account	Check	1087627	06/17/2020	Accounts Payable	SARAH MAE BEGAY	475.00
Open	NBAZ - Warrant Clearing Account	Check	1087628	06/17/2020	Accounts Payable	BEST WESTERN SNOWFLAKE INN	572.51
Open	NBAZ - Warrant Clearing Account	Check	1087629	06/17/2020	Accounts Payable	BI INC	414.75
Open	NBAZ - Warrant Clearing Account	Check	1087630	06/17/2020	Accounts Payable	BLUE HILLS ENVIRONMENTAL	2,539.28
Open	NBAZ - Warrant Clearing Account	Check	1087631	06/17/2020	Accounts Payable	BLUE TO GOLD	349.00
Open	NBAZ - Warrant Clearing Account	Check	1087632	06/17/2020	Accounts Payable	BOOT BARN	1,970.97
Open	NBAZ - Warrant Clearing Account	Check	1087633	06/17/2020	Accounts Payable	BRIDES AUTO CENTER	13.27
Open	NBAZ - Warrant Clearing Account	Check	1087634	06/17/2020	Accounts Payable	DEVIN BROWN	179.92
Open	NBAZ - Warrant Clearing Account	Check	1087635	06/17/2020	Accounts Payable	BURNHAM MORTUARY	355.50

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087636	06/17/2020	Accounts Payable	BURNHAM MORTUARY	414.41
Open	NBAZ - Warrant Clearing Account	Check	1087637	06/17/2020	Accounts Payable	BURNHAM MORTUARY	414.41
Open	NBAZ - Warrant Clearing Account	Check	1087638	06/17/2020	Accounts Payable	BURNHAM MORTUARY	355.50
Open	NBAZ - Warrant Clearing Account	Check	1087639	06/17/2020	Accounts Payable	BUTLER'S OFFICE EQUIPMENT & SUPPLY INC	134.54
Open	NBAZ - Warrant Clearing Account	Check	1087640	06/17/2020	Accounts Payable	C&I SHOW HARDWARE & SECURITY SYSTEMS INC	1,790.87
Open	NBAZ - Warrant Clearing Account	Check	1087641	06/17/2020	Accounts Payable	CDW GOVERNMENT LLC	2,314.82
Open	NBAZ - Warrant Clearing Account	Check	1087642	06/17/2020	Accounts Payable	CELLULAR ONE NE AZ	377.03
Open	NBAZ - Warrant Clearing Account	Check	1087643	06/17/2020	Accounts Payable	CENTER FOR DISEASE DETECTION LLC	157.00
Open	NBAZ - Warrant Clearing Account	Check	1087644	06/17/2020	Accounts Payable	MID AMERICAN SUPPLY COMPANY COAST TO COAST SOLUTIONS	141.28
Open	NBAZ - Warrant Clearing Account	Check	1087645	06/17/2020	Accounts Payable	CONSOLIDATED ELECTRICAL DISTRIBUTORS	343.87
Open	NBAZ - Warrant Clearing Account	Check	1087646	06/17/2020	Accounts Payable	CORRECTCARE INTEGRATED HEALTH INC	96.00
Open	NBAZ - Warrant Clearing Account	Check	1087647	06/17/2020	Accounts Payable	CRESTLINE SPECIALTIES INC	3,430.57
Open	NBAZ - Warrant Clearing Account	Check	1087648	06/17/2020	Accounts Payable	FERRIN CROSBY	111.00
Open	NBAZ - Warrant Clearing Account	Check	1087649	06/17/2020	Accounts Payable	DAN BROOKS SURVEYING LLC	650.00
Open	NBAZ - Warrant Clearing Account	Check	1087650	06/17/2020	Accounts Payable	DE LAGE LANDEN FINANCIAL SERVICES INC	319.95
Open	NBAZ - Warrant Clearing Account	Check	1087651	06/17/2020	Accounts Payable	DELL COMPUTER CORPORATION	3,406.12
Open	NBAZ - Warrant Clearing Account	Check	1087652	06/17/2020	Accounts Payable	REDACTED	36.56
Open	NBAZ - Warrant Clearing Account	Check	1087653	06/17/2020	Accounts Payable	DESERT MOUNTAIN CORPORATION	12,662.94
Open	NBAZ - Warrant Clearing Account	Check	1087654	06/17/2020	Accounts Payable	DIAMOND C FEEDS	77.34
Open	NBAZ - Warrant Clearing Account	Check	1087655	06/17/2020	Accounts Payable	DLT SOLUTIONS LLC	2,260.48
Open	NBAZ - Warrant Clearing Account	Check	1087656	06/17/2020	Accounts Payable	BEN DUGDALE	7.66
Open	NBAZ - Warrant Clearing Account	Check	1087657	06/17/2020	Accounts Payable	ELECTION SYSTEMS AND SOFTWARE	11,933.24
Open	NBAZ - Warrant Clearing Account	Check	1087658	06/17/2020	Accounts Payable	EMPIRE MACHINERY	1,917.72
Open	NBAZ - Warrant Clearing Account	Check	1087659	06/17/2020	Accounts Payable	FEDEX - FEDERAL EXPRESS CORPORATION	41.00
Open	NBAZ - Warrant Clearing Account	Check	1087660	06/17/2020	Accounts Payable	ROBERT L FITE	67.28
Open	NBAZ - Warrant Clearing Account	Check	1087661	06/17/2020	Accounts Payable	FOUR CORNERS WELDING & GAS SUPPLY	366.09
Open	NBAZ - Warrant Clearing Account	Check	1087662	06/17/2020	Accounts Payable	FRONTIER	101.61
Open	NBAZ - Warrant Clearing Account	Check	1087663	06/17/2020	Accounts Payable	FRONTIER	160.40
Open	NBAZ - Warrant Clearing Account	Check	1087664	06/17/2020	Accounts Payable	FRONTIER	71.55
Open	NBAZ - Warrant Clearing Account	Check	1087665	06/17/2020	Accounts Payable	FRONTIER	1,316.88
Open	NBAZ - Warrant Clearing Account	Check	1087666	06/17/2020	Accounts Payable	FRONTIER	72.76
Open	NBAZ - Warrant Clearing Account	Check	1087667	06/17/2020	Accounts Payable	FRONTIER	202.12
Open	NBAZ - Warrant Clearing Account	Check	1087668	06/17/2020	Accounts Payable	FRONTIER	189.66
Open	NBAZ - Warrant Clearing Account	Check	1087669	06/17/2020	Accounts Payable	FRONTIER	112.61
Open	NBAZ - Warrant Clearing Account	Check	1087670	06/17/2020	Accounts Payable	FRONTIER	176.51
Open	NBAZ - Warrant Clearing Account	Check	1087671	06/17/2020	Accounts Payable	FRONTIER	179.44
Open	NBAZ - Warrant Clearing Account	Check	1087672	06/17/2020	Accounts Payable	FRONTIER	126.04
Open	NBAZ - Warrant Clearing Account	Check	1087673	06/17/2020	Accounts Payable	FRONTIER	172.90
Open	NBAZ - Warrant Clearing Account	Check	1087674	06/17/2020	Accounts Payable	FRONTIER	170.09
Open	NBAZ - Warrant Clearing Account	Check	1087675	06/17/2020	Accounts Payable	FRONTIER	181.42

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087676	06/17/2020	Accounts Payable	FRONTIER	732.14
Open	NBAZ - Warrant Clearing Account	Check	1087677	06/17/2020	Accounts Payable	FUTURE TIRE	585.61
Open	NBAZ - Warrant Clearing Account	Check	1087678	06/17/2020	Accounts Payable	FX TACTICAL LLC	193.67
Open	NBAZ - Warrant Clearing Account	Check	1087679	06/17/2020	Accounts Payable	GALLUP INDEPENDENT	4,549.44
Open	NBAZ - Warrant Clearing Account	Check	1087680	06/17/2020	Accounts Payable	GALLUP WATER WORKS	14.00
Open	NBAZ - Warrant Clearing Account	Check	1087681	06/17/2020	Accounts Payable	GMCO CORPORATION	12,370.78
Open	NBAZ - Warrant Clearing Account	Check	1087682	06/17/2020	Accounts Payable	GRAINGER	4,110.53
Open	NBAZ - Warrant Clearing Account	Check	1087683	06/17/2020	Accounts Payable	DARYL GREER	136.26
Open	NBAZ - Warrant Clearing Account	Check	1087684	06/17/2020	Accounts Payable	HI TECH WINDSHIELD & GLASS CO	188.36
Open	NBAZ - Warrant Clearing Account	Check	1087685	06/17/2020	Accounts Payable	HILL AZ GROCERY STORE	216.64
Open	NBAZ - Warrant Clearing Account	Check	1087686	06/17/2020	Accounts Payable	HILLYARD/FLAGSTAFF	1,080.11
Open	NBAZ - Warrant Clearing Account	Check	1087687	06/17/2020	Accounts Payable	HOME DEPOT	305.02
Open	NBAZ - Warrant Clearing Account	Check	1087688	06/17/2020	Accounts Payable	HORNE AUTO CENTER INC	27.43
Open	NBAZ - Warrant Clearing Account	Check	1087689	06/17/2020	Accounts Payable	HOSTYLE TAKEOVER CLEANING SERVICE	275.00
Open	NBAZ - Warrant Clearing Account	Check	1087690	06/17/2020	Accounts Payable	HUGHES HUGHES SUPPLY INC (FARMINGTON)	107.59
Open	NBAZ - Warrant Clearing Account	Check	1087691	06/17/2020	Accounts Payable	HUGHES SUPPLY INC (LAKESIDE)	305.17
Open	NBAZ - Warrant Clearing Account	Check	1087692	06/17/2020	Accounts Payable	INGRAM LIBRARY SERVICES	1,816.43
Open	NBAZ - Warrant Clearing Account	Check	1087693	06/17/2020	Accounts Payable	LELAND C JAMES	173.29
Open	NBAZ - Warrant Clearing Account	Check	1087694	06/17/2020	Accounts Payable	K & K CHEMICAL	403.80
Open	NBAZ - Warrant Clearing Account	Check	1087695	06/17/2020	Accounts Payable	KONICA MINOLTA	165.74
Open	NBAZ - Warrant Clearing Account	Check	1087696	06/17/2020	Accounts Payable	MICHAEL LATHAM	97.17
Open	NBAZ - Warrant Clearing Account	Check	1087697	06/17/2020	Accounts Payable	CHARLES A LEWIS	280.00
Open	NBAZ - Warrant Clearing Account	Check	1087698	06/17/2020	Accounts Payable	LIGHT HOUSE OF ARIZONA	572.03
Open	NBAZ - Warrant Clearing Account	Check	1087699	06/17/2020	Accounts Payable	LOWES COMPANIES INC	128.68
Open	NBAZ - Warrant Clearing Account	Check	1087700	06/17/2020	Accounts Payable	CHRIS MCCARTHY	25.75
Open	NBAZ - Warrant Clearing Account	Check	1087701	06/17/2020	Accounts Payable	MISSION UNIFORM & LINEN	100.22
Open	NBAZ - Warrant Clearing Account	Check	1087702	06/17/2020	Accounts Payable	MOUNTAIN COMFORT HEATING AND COOLING	6,960.20
Open	NBAZ - Warrant Clearing Account	Check	1087703	06/17/2020	Accounts Payable	NAPA	160.35
Open	NBAZ - Warrant Clearing Account	Check	1087704	06/17/2020	Accounts Payable	NAVAJO TRACTOR SALES INC	115.52
Open	NBAZ - Warrant Clearing Account	Check	1087705	06/17/2020	Accounts Payable	NAVAJO TRIBAL UTILITY AUTHORITY	3,662.31
Open	NBAZ - Warrant Clearing Account	Check	1087706	06/17/2020	Accounts Payable	NAVAJO WESTERNERS	166.18
Open	NBAZ - Warrant Clearing Account	Check	1087707	06/17/2020	Accounts Payable	NAVOPACHE ELECTRIC COOPERATIVE	1,628.38
Open	NBAZ - Warrant Clearing Account	Check	1087708	06/17/2020	Accounts Payable	NEWMAN SIGNS INC	476.36
Open	NBAZ - Warrant Clearing Account	Check	1087709	06/17/2020	Accounts Payable	NOAH'S ARK ANIMAL WORKSHOP INC	175.00
Open	NBAZ - Warrant Clearing Account	Check	1087710	06/17/2020	Accounts Payable	NORCHEM DRUG TESTING LAB (CORDANT)	79.70
Open	NBAZ - Warrant Clearing Account	Check	1087711	06/17/2020	Accounts Payable	OFFICE DEPOT	935.80
Open	NBAZ - Warrant Clearing Account	Check	1087712	06/17/2020	Accounts Payable	OKANOGAN TRAIL CONSTRUCTION	6,896.50
Open	NBAZ - Warrant Clearing Account	Check	1087713	06/17/2020	Accounts Payable	ORIENTAL TRADING COMPANY	99.47
Open	NBAZ - Warrant Clearing Account	Check	1087714	06/17/2020	Accounts Payable	OVERDRIVE INC	902.06
Open	NBAZ - Warrant Clearing Account	Check	1087715	06/17/2020	Accounts Payable	THOMAS JOHN PAUL	174.00

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087716	06/17/2020	Accounts Payable	RYAN N PATTERSON	94.88
Open	NBAZ - Warrant Clearing Account	Check	1087717	06/17/2020	Accounts Payable	PERFECT PRINTZ LLC	621.70
Open	NBAZ - Warrant Clearing Account	Check	1087718	06/17/2020	Accounts Payable	PHARMICHEM INC	114.20
Open	NBAZ - Warrant Clearing Account	Check	1087719	06/17/2020	Accounts Payable	PHIL STRATTON ELECTRIC IN	3,300.00
Open	NBAZ - Warrant Clearing Account	Check	1087720	06/17/2020	Accounts Payable	PRAXAIR DISTRIBUTION INC	32.26
Open	NBAZ - Warrant Clearing Account	Check	1087721	06/17/2020	Accounts Payable	QUALITY 1ST ROOFING INC	377.50
Open	NBAZ - Warrant Clearing Account	Check	1087722	06/17/2020	Accounts Payable	QUILL CORP	8,422.49
Open	NBAZ - Warrant Clearing Account	Check	1087723	06/17/2020	Accounts Payable	RESTROOM DIRECT	885.00
Open	NBAZ - Warrant Clearing Account	Check	1087724	06/17/2020	Accounts Payable	RHINEHART OIL CO	23,644.39
Open	NBAZ - Warrant Clearing Account	Check	1087725	06/17/2020	Accounts Payable	RICOH USA INC	77.65
Open	NBAZ - Warrant Clearing Account	Check	1087726	06/17/2020	Accounts Payable	RUSH TRUCK CENTER	451.05
Open	NBAZ - Warrant Clearing Account	Check	1087727	06/17/2020	Accounts Payable	SAFELITE AUTO GLASS	757.28
Open	NBAZ - Warrant Clearing Account	Check	1087728	06/17/2020	Accounts Payable	SAFEWAY INC	40.03
Open	NBAZ - Warrant Clearing Account	Check	1087729	06/17/2020	Accounts Payable	SALINA BOOKSHELF INC	137.85
Open	NBAZ - Warrant Clearing Account	Check	1087730	06/17/2020	Accounts Payable	SANOPI PASTEUR INC	1,276.76
Open	NBAZ - Warrant Clearing Account	Check	1087731	06/17/2020	Accounts Payable	LAURENCE SCHIFF	1,400.00
Open	NBAZ - Warrant Clearing Account	Check	1087732	06/17/2020	Accounts Payable	SEAN P WILSON MID	200.00
Open	NBAZ - Warrant Clearing Account	Check	1087733	06/17/2020	Accounts Payable	SECURUS TECHNOLOGIES INC	3,195.56
Open	NBAZ - Warrant Clearing Account	Check	1087734	06/17/2020	Accounts Payable	SENTRY FIRE AND WELDING SUPPLY INC	602.50
Open	NBAZ - Warrant Clearing Account	Check	1087735	06/17/2020	Accounts Payable	CHARLES LYNN SHUMWAY	300.00
Open	NBAZ - Warrant Clearing Account	Check	1087736	06/17/2020	Accounts Payable	SIERRA PROPANE	300.50
Open	NBAZ - Warrant Clearing Account	Check	1087737	06/17/2020	Accounts Payable	SONORA QUEST LABORATORIES	338.80
Open	NBAZ - Warrant Clearing Account	Check	1087738	06/17/2020	Accounts Payable	SPARKLETTS WATER	1,889.33
Open	NBAZ - Warrant Clearing Account	Check	1087739	06/17/2020	Accounts Payable	SPRINGERVILLE AUTOMOTIVE SERVICE	605.97
Open	NBAZ - Warrant Clearing Account	Check	1087740	06/17/2020	Accounts Payable	ST JOHNS CITY	1,856.18
Open	NBAZ - Warrant Clearing Account	Check	1087741	06/17/2020	Accounts Payable	ST JOHNS UNITED DRUG	20.99
Open	NBAZ - Warrant Clearing Account	Check	1087742	06/17/2020	Accounts Payable	SUMMIT HEALTHCARE ASSOCIATION INC	521.39
Open	NBAZ - Warrant Clearing Account	Check	1087743	06/17/2020	Accounts Payable	TABLE TOP TELEPHONE COMPANY INC	665.16
Open	NBAZ - Warrant Clearing Account	Check	1087744	06/17/2020	Accounts Payable	TEN COW COMPANY INC	1,012.17
Open	NBAZ - Warrant Clearing Account	Check	1087745	06/17/2020	Accounts Payable	THOMSON REUTERS WEST	965.64
Open	NBAZ - Warrant Clearing Account	Check	1087746	06/17/2020	Accounts Payable	TOWN OF SPRINGERVILLE	227.14
Open	NBAZ - Warrant Clearing Account	Check	1087747	06/17/2020	Accounts Payable	W JEFFORY UDALL	32.20
Open	NBAZ - Warrant Clearing Account	Check	1087748	06/17/2020	Accounts Payable	UNIFIRST CORPORATION	1,205.91
Open	NBAZ - Warrant Clearing Account	Check	1087749	06/17/2020	Accounts Payable	US POSTMASTER	56.00
Open	NBAZ - Warrant Clearing Account	Check	1087750	06/17/2020	Accounts Payable	US POSTMASTER	56.00
Open	NBAZ - Warrant Clearing Account	Check	1087751	06/17/2020	Accounts Payable	VALLEY AUTO PARTS	1,160.78
Open	NBAZ - Warrant Clearing Account	Check	1087752	06/17/2020	Accounts Payable	VALLEY IMAGING SOLUTIONS	0.92
Open	NBAZ - Warrant Clearing Account	Check	1087753	06/17/2020	Accounts Payable	VERITAS RESEARCH CONSULTING	2,000.00
Open	NBAZ - Warrant Clearing Account	Check	1087754	06/17/2020	Accounts Payable	VERIZON WIRELESS	3,313.25
Open	NBAZ - Warrant Clearing Account	Check	1087755	06/17/2020	Accounts Payable	VERNON DOMESTIC IMPROVEMENT	238.58

Status	Bank Account	Type	Number	Payment Date	Source	Payee	Amount
Open	NBAZ - Warrant Clearing Account	Check	1087756	06/17/2020	Accounts Payable	WESTERN DRUG COMPANY	15.00
Open	NBAZ - Warrant Clearing Account	Check	1087757	06/17/2020	Accounts Payable	WHITE MOUNTAIN COMMUNICATIONS	324.60
Open	NBAZ - Warrant Clearing Account	Check	1087758	06/17/2020	Accounts Payable	WHITE MOUNTAIN PUBLISHING CO	90.56
Open	NBAZ - Warrant Clearing Account	Check	1087759	06/17/2020	Accounts Payable	WHITE MOUNTAIN REGIONAL MEDICAL CENTER	268.81
Open	NBAZ - Warrant Clearing Account	Check	1087760	06/17/2020	Accounts Payable	MICHAEL B WHITTING	76.76
Open	NBAZ - Warrant Clearing Account	Check	1087761	06/17/2020	Accounts Payable	SAMUEL A WOOD	548.00
Open	NBAZ - Warrant Clearing Account	Check	1087762	06/17/2020	Accounts Payable	WOODLAND BUILDING CENTER	818.26
Open	NBAZ - Warrant Clearing Account	Check	1087763	06/17/2020	Accounts Payable	XEROX CORP	121.53
Open	NBAZ - Warrant Clearing Account	Check	1087764	06/17/2020	Accounts Payable	YAZZIE'S AUTO PARTS INC	2,703.57
Open	NBAZ - Warrant Clearing Account	Check	1087765	06/17/2020	Accounts Payable	JOSEPH YOUNG	1,839.28
Open	NBAZ - Warrant Clearing Account	Check	1087766	06/17/2020	Accounts Payable	ALPINE AREA LIBRARY FRIENDS	200.00
Open	NBAZ - Warrant Clearing Account	Check	1087767	06/18/2020	Accounts Payable	AZ DEPT OF REVENUE	1,042.27

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager \_\_\_\_\_

Date/Signature: \_\_\_\_\_

*Whitro* *AFD*

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of minutes dated June 2, 2020.

BOS Meeting Date Requested 6/30/2020

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

---

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY  
BOARD OF SUPERVISORS MEETING

June 2, 2020  
St. Johns, Arizona

Present were: Supervisor Travis Simshauser and County Manager/Clerk of the Board Ryan Patterson. Chairman Alton Joe Shepherd, Vice Chairman Joe Shirley, Jr. and Chief Deputy County Attorney Joe Young participated via the telephone.

Chairman Shepherd called to order the Board of Supervisors meeting at 8:30 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona, and welcomed all in attendance.

Preston Raban led the Pledge of Allegiance.

Ferrin Crosby gave the invocation.

Chairman Shepherd called for the Library District items.

SueAn Stradling-Collins, Library Director, requested approval of a lease agreement between the Greer Community Facilities Association and the Apache County Library District from July 1, 2020 through June 30, 2021 at the rate of \$849.40 per month, the same as last contract. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

SueAn Stradling-Collins, Library Director, requested approval to enter into a three-year agreement for professional services with Infinity Communications Consulting. Mrs. Stradling-Collins stated this agreement is for Category One E-rate consulting services in the amount of \$4,500 per year and all cost are paid by the Apache County Library District. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

**Mr. Simshauser moved to adjourn the Library District meetings, seconded by Mr. Shirley.** Vote was unanimous.

Chairman Shepherd called for the Jail District items

Commander Michael Cirivello requested approval to enter into a Memorandum of Understanding (MOU) with Community Bridges for mental health coordination with our inmates and the MOU is at no cost to the Jail District. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

**Mr. Shirley moved to adjourn the Jail District, seconded by Mr. Simshauser.** Vote was unanimous.

Chairman Shepherd called for the regular agenda items.

Ferrin Crosby, County Engineer presented the notification of the retirement of Rafael Lynch and recognition of his 14.5 years of service. Supervisors thanked Mr. Lynch for his years of service. No action was needed or taken.

The Board of Supervisors sat as the Board of Directors and following a public hearing, discussion, and possible approval of the 2020-2021 Tentative Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education. A copy of the proposed budget is available online at [www.co.apache.az.us](http://www.co.apache.az.us) or in the County Manager's Office. **Mr. Simshauser moved to open the public hearing, seconded by Mr. Shirley.** Vote was unanimous. There was no one wanting to address the Board during the public hearing. Mr. Patterson provide an overview of the proposed tentative budget and stated there is no increase in health insurance so that will help the employees and have asked all departments in the general fund to take 5% reduction to their budget and between an 8% and 10% reduction to HURF. Chairman Shepherd thanked Mr. Patterson and the Finance Department for the work done on the budget. **Mr. Simshauser moved to close the public hearing, seconded by Mr. Shirley.** Vote was unanimous. **Mr. Simshauser moved to approve the tentative budgets for the districts, seconded by Mr. Shirley.** Vote was unanimous.

The Board resumed sitting as the Board of Supervisors and following a public hearing, discussion, and possible adoption of the 2020-2021 Tentative Budget for Apache County. A copy of the proposed Tentative Budget is available online at [www.co.apache.az.us](http://www.co.apache.az.us) or in the County Manager's Office. **Mr. Shirley moved to open the public hearing, seconded by Mr. Simshauser.** Vote was unanimous. There was no one wanting to address the board during the public hearing. Mr. Patterson stated this is the tentative budget, so it sets the upper limits, there is another month until the next meeting so there is time to refine as grants and other numbers come in, we will know more moving forward. **Mr. Simshauser moved to close the public hearings, seconded by Mr. Shirley.** Vote was unanimous. **Mr. Simshauser moved to approve the 2020-2021 Tentative Budget, seconded by Mr. Shirley.** Vote was unanimous.

Timothy Hinton, Finance Director, requested approval of the Pension Funding Policy in accordance with A.R.S. §38-863.01 which is now a state requirement. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Mr. Patterson presented the Consent Agenda items, A-F and recommended approval **Mr. Shirley moved approval, seconded by Mr. Simshauser.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between May 5, 2020 to June 2, 2020. AMAZON CAPITAL SERVICES INC (IT DEPT) 1,145.10 ASHTONS REPAIR IN 1,120.24 AZ DEPT OF RISK MANAGEMENT 1,696.94 AZLGEBT 339,248.45 BLUE MOUNTAIN MEATS 1,116.30 CDW GOVERNMENT LLC 4,231.95 CONTINUANT INC 1,178.20 COURTESY CHEVROLET 42,838.24 CRIBS FOR KIDS IN 1,047.51 DELL COMPUTER CORPORATION 4,151.56 EMPIRE MACHINERY 13,265.31 FRONTIER 1,830.50 GOLIGHTLY TIRE 2,303.10 KLINT HEAP 1,421.00 HIGH COUNTRY PROPANE 1,036.71 JCG TECHNOLOGIES INC 1,134.53 JOHNSON CONTROLS SECURITY SOLUTIONS LLC 1,898.34 LIBERTY FENCE AND SUPPLY 6,676.59 LIGHT HOUSE OF

ARIZONA 2,130.39 NAVAJO TIMES PUBLISHING COMPANY INC 5,595.21  
OFFICE DEPOT1,153.76 OVERDRIVE INC1,818.68 RANDOLPH PLATT DDS1,057.00  
QUILL CORP 2,089.31 RHINEHART OIL CO 10,388.27 RUSH TRUCK CENTER 1,478.40  
SECURUS TECHNOLOGIES INC 2,694.53 SKY BLUE HVAC LLC 4,743.00 THE  
AARONS COMPANY LLC 3,000.00 TRINITY SERVICES GROUP IN 18,653.54  
US POSTMASTER 2,000.00 VALLEY AUTO PARTS 1,521.29 VERITAS RESEARCH  
CONSULTING 1,850.00 VICTORY SUPPLY LLC1,200.85 WILLIAMS SCOTSMAN INC  
(WILLSCOT) 1,169.44 NATIONAL BANK1,385.86 NATIONAL BANK OF ARIZONA  
0127 1,390.19 NATIONAL BANK OF ARIZONA 0186 4,090.95 NATIONAL BANK OF  
ARIZONA 0285 1,840.04 APACHE COUNTY HSA 4,399.30 APACHE COUNTY MEDICAL  
172,861.99 APACHE COUNTY TAX WITHHOLDING 135,621.68 ASRS LEGACY EORP  
5,889.13 AZ STATE RETIREMENT SYSTEM 107,858.24 COLONIAL LIFE AND  
ACCIDENT INS 1,675.81 CORRECTIONS OFFICER RET PLAN 9,975.00 CORRECTIONS  
OFFICER RETIREMENT PLAN 520 4,430.97 EORP LEGACY 2,720.34 NATIONWIDE  
2,226.25 NATIONWIDE TRUST FSB 3,224.82 PUBLIC SAFETY PERSONNEL 401  
16,207.12 PUBLIC SAFETY SHERIFF RET 37,355.14 SUPPORT PAYMENT  
CLEARINGHOUSE 1,432.14 ALLEGRA 2,067.62 AMAZON CAPITAL SERVICES INC (IT  
DEPT) 2,115.22 AMIGO CHEVROLET 1,387.73 AZ STATE GOVERNMENT 126,624.00  
BENCHMARK EQUIPMENT & TANK INC 1,716.94 BLUE HILLS ENVIRONMENTAL  
1,836.53 BREWER LAW OFFICE PLLC 8,500.00 CONTRACT PHARMACY SERVICES  
INC 3,780.30 CREATIVE MULTIMEDIA INC (CMI) 7,938.75 EMPIRE MACHINERY  
10,743.25 HAMBLIN LAW OFFICE PLC 8,500.00 HILLYARD/FLAGSTAFF 2,154.41  
LINCOLN STRATEGY GROUP 4,500.00 MCKESSON MEDICAL SURGICAL 1,797.66  
NAVAJO TRIBAL UTILITY AUTHORITY 1,530.38 NAVOPACHE ELECTRIC  
COOPERATIVE 1,836.94 DANA BRYCE PATTERSON 8,500.00 PENWORTHY COMPANY  
1,053.14 PREMIUM PROPANE LLC 1,281.05 PRO PETROLEUM 10,232.64 QUALITY  
READY MIX INC 4,132.46 QUILL CORP 2,872.89 R JOHN R JOHN LEE ATTORNEY AT  
LAW 8,500.00 RHINEHART OIL CO 17,738.25 RUSH TRUCK CENTER 3,791.04  
LAURENCE SCHIFF 1,800.00 ST JOHNS EMERGENCY SERVICES 1,029.69 THE  
UNIVERSITY OF ARIZONA 7,500.00 THOMSON REUTERS WEST 1,125.02 VERITAS  
RESEARCH CONSULTING 2,000.00 WAGNER EQUIPMENT CO 2,167.36 WOODLAND  
BUILDING CENTER 2,892.40 WRIGHT EXPRESS FSC 2,050.35 YAZZIE'S AUTO PARTS  
INC 3,372.94 SOUTHERN TIRE MART LLC 5,461.80 A & E REPROGRAPHICS 1,998.00  
AMAZON CAPITAL SERVICES INC (IT DEPT) 2,333.67 AZ SUPREME COURT  
2,160.00 AZLGBT 340,621.36 B12 TECHNOLOGIES LLC 11,758.00 DESERT SNOW  
1,500.00 ELECTION SYSTEMS AND SOFTWARE 79,110.78 ENTECH2,642.75  
ENTERPRISE UAS LLC 2,850.00 FRONTIER 1,273.53 HILLYARD/FLAGSTAFF  
2,215.10 INGRAM LIBRARY SERVICES 5,983.04 LAWSON PRODUCTS INC 1,345.47  
LEADSONLINE LLC 2,238.00 LEGATE, PENROD & ASSOCIATES 1,825.00  
STEPHANIE MCCARTHY 6,120.09 NATIONAL BUSINESS FURNITURE 2,289.88  
NAVAJO TRIBAL UTILITY AUTHORITY 2,370.09 NAVOPACHE ELECTRIC  
COOPERATIVE 17,603.48 NEW HORIZONS COMPUTER LEARNING CENTER  
6,750.00 NOEL'S INC 1,202.77 NORTHERN ARIZONA COUNCIL OF GOVERNMENT –  
NACOG 11,564.00 PACIFIC PONDEROSA CO INC 1,705.67 PERSONNEL SAFETY  
ENTERPRISES 1,304.94 PIMA COUNTY MEDICAL 13,800.00 PRO PETROLEUM  
8,538.06 PROFORCE LAW ENFORCEMENT 2,425.62 QUILL CORP 2,942.76

SECURUS TECHNOLOGIES INC 2,663.60 THOMSON REUTERS WEST 1,736.56  
 TYLER TECHNOLOGIES INC 7,534.62 UNITED RENTALS 1,145.11 US GEOLOGICAL  
 SURVEY 3,100.00 VERITAS RESEARCH CONSULTING 1,950.00 VERIZON WIRELESS  
 1,169.87 WHITE MOUNTAIN COMMUNICATIONS 2,917.72 APACHE COUNTY HAS  
 4,399.30 APACHE COUNTY MEDICAL 170,151.56 APACHE COUNTY TAX  
 WITHHOLDING 134,024.30 ASRS LEGACY EORP 5,889.13 AZ STATE RETIREMENT  
 SYSTEM 107,320.13 COLONIAL LIFE AND ACCIDENT INS 1,675.81 CORRECTIONS  
 OFFICER RET PLAN 9,975.04 CORRECTIONS OFFICER RETIREMENT PLAN 520  
 4,527.78 EORP LEGACY 2,720.34 NATIONWIDE 2,352.11 NATIONWIDE TRUST FSB  
 3,219.21 PUBLIC SAFETY PERSONNEL 401 16,207.12 PUBLIC SAFETY SHERIFF RET  
 37,252.06 SUPPORT PAYMENT CLEARINGHOUSE 1,432.14 ALLEGRA 1,143.04  
 AMAZON COM INC 1,281.43 APACHE COUNTY BOS - SPIN # 14-3016753 6,960.00  
 AXON ENTERPRISE INC/TASER INTERNATIONAL INC 1,127.78 BUNGER STEEL INC  
 13,606.00 BURNHAM MORTUARY 1,000.00 BUSCH FUNERAL AND CREMATORY  
 SERVICES 10,000.00 CATERPILLAR FINANCIAL SERVICES CORPORATION 59,420.69  
 CDW GOVERNMENT LLC 1,722.41 CHANGEPOINT INTEGRATED HEALTH  
 3,300.00 DELL COMPUTER CORPORATION 11,375.99 DESERT MOUNTAIN  
 CORPORATION 19,148.40 DOYLES AUTO BODY INC 2,890.13 HAMBLIN &  
 ASSOCIATES LLC 5,350.00 HATCH CONSTRUCTION 2,360.17 HIGH COUNTRY FLOOR  
 COVERING INC 3,606.44 INGRAM LIBRARY SERVICES 1,216.22 LIBERTY FENCE  
 AND SUPPLY 1,426.38 MULTICARD 1,359.00 NAVAJO TRIBAL UTILITY AUTHORITY  
 2,083.50 NAVOPACHE ELECTRIC COOPERATIVE 1,748.61 NORTHLAND PIONEER  
 COLLEGE 300,000.00 QUILL CORP 3,563.85 RHINEHART OIL CO 9,909.32 SECURUS  
 TECHNOLOGIES INC 1,837.47 SPRINGVILLE AUTOMOTIVE SERVICE 1,325.76 ST  
 JOHNS EMERGENCY SERVICES 1,565.60 VALLEY AUTO PARTS 2,634.10 VERITAS  
 RESEARCH CONSULTING 2,000.00 VERIZON WIRELESS 3,615.18 KOMATSU  
 FINANCIAL LIMITED PARTNERSHIP 116,785.59 Demands are payments made, or to be  
 made, by the County. Specific details of the demands may be requested through the County  
 public record request process. B. Request approval of minutes dated May 5, 2020 and May 12,  
 2020. Community Development: C. Request approval of a Conditional Use Permit to allow Nina  
 Estill to place a 1996 Cavco singlewide manufactured home on her 5-acre parcel. This will be  
 the second home on the parcel and is used for visiting family. Property is located at #67 Apache  
 County Road 3151 in Vernon, AZ. A.P.N. 106-61-020 P&Z Commission unanimously  
 recommended approval on May 7, 2020. Human Resources: D. Request authorization to hire an  
 Emergency Management Director within the salary range and transfer the positions of Division  
 Manager of Technical Services and Division Manager of Special Projects under Emergency  
 Management. Finance Department: E. Discussion and possible approval to designate Timothy  
 Hinton as the County's Chief Fiscal Officer for the purpose of submitting the FY2020 Arizona  
 Expenditure Limitation Report to the Arizona Auditor General's Office. Recorder's Office: F.  
 Recorder's Office; Discussion and possible approval of a contract with the Arizona Secretary of  
 State for cost sharing of the statewide voter registration database. The cost is \$5,180.71 and is  
 budgeted for in the FY2020 budget. Vote was unanimous.

Paul Hancock, on behalf of Probation Services, requested approval to provide \$2,470 in  
 matching funds for an ongoing Family Counseling Grant. Mr. Hancock stated the State of  
 Arizona will disburse \$9,877, for a total of \$12,347. **Mr. Simshauser moved approval,**

**seconded by Mr. Shirley.** Vote was unanimous.

Ben Dugdale, IT Director, requested approval to enter into a Non-Disclosure Agreement with Navopache Electric Cooperative for the purpose of broadband planning. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Ben Dugdale, IT Director, requested approval to upgrade the internet service at the Chinle District Office to the 50-magabit service quoted by Frontier on a 3-year term. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Lance Pearce, on behalf of the Apache County Constables, requested approval to accept a grant from Arizona Constables Ethics, Standards & Training Board in the amount of \$4,166.37 to purchase ballistic vests for all three constables in each of the justice courts. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Brannan Eager, Chief Deputy Sheriff, requested approval to accept a grant from the USDA Forest Service in the amount of \$10,000 with no match required from Apache County. Chief Eager stated these funds are used to pay Apache County Sheriff's Office deputies overtime to patrol the campgrounds within the Apache-Sitgreaves National Forest. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Barry Williams, School Superintendent, requested approval to enter into a three-year agreement for professional services with Infinity Communications and Consulting. This agreement is for Category One E-rate consulting services in the amount of \$11,250 per year, for a three-year period and all costs have been budgeted for by the Apache County's Schools Business Consortium. **Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Angela Romero, Election Director, requested approval to cancel the election for the Republican Precinct Committeemen and appoint the persons who filed the nominating petitions to fill the positions for the upcoming August 4, 2020 Primary Election. **Mr. Simshauser moved to approve, seconded by Mr. Shirley.** Vote was unanimous.

Angela Romero, Election Director, requested approval to cancel the election for the Democratic Precinct Committeemen and appoint the persons who filed the nominating petitions to fill the positions for the upcoming August 4, 2020 Primary Election. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Gabriel Freeland, District II Manger, requested approval of a resolution and an Intergovernmental Agreement (IGA) between the Kin Dah Lichii Chapter (Navajo Nation) & Apache County (District II) for N- 203 road project partnership. **Mr. Shirley moved approval, seconded by Mr. Simshauser.** Vote was unanimous.

Mr. Patterson requested approval of a Liquor License Application Local Governing Body Recommendation for Leanne Roznovak, Big Lake Tackle & Supply, located at Highway 273, FR8115, Big Lake, Arizona. Mr. Patterson stated no protests were received on this application.

**Mr. Simshauser moved approval, seconded by Mr. Shirley.** Vote was unanimous.

There was no one wanting to address the Board during call to the public.

**Mr. Shirley moved to adjourn the meeting, seconded by Mr. Simshauser.** Vote was unanimous. Meeting adjourned at 9:00 a.m.

Approved this 30<sup>th</sup> day of June, 2020.

---

Alton Joe Shepherd  
Chairman of the Board

---

Ryan N. Patterson  
Clerk of the Board


Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager \_\_\_\_\_

Date/Signature: \_\_\_\_\_

6/22/20 

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of the tax exemption for Lone Wolf Museum, parcel 102-57-040, pursuant to ARS 42-11153. The exemption was filed late due to an administrative oversight within the organization.

BOS Meeting Date Requested 6/30/2020

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_



Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

---

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_

SCHULTZ JAMES W LONE WOLF MUSEUM INC AN ARIZ CORP

June 9, 2020

The Butterfly Lodge Museum

P.O. Box 76

Greer AZ 85927

RE: Parcel 102-57-040

Apache County Board Supervisors,

We are writing this letter to apologize for missing the deadline with our paperwork for the 2019 tax year this past March 2020. This was due to an administrative oversight, as we elected new Board Members.

We ask "forgiveness" for this past tax season, as we are a very small non-profit and are trying to keep the doors open to continue to share the history of these two famous men who lived in this little cabin in Greer. Our operating season is only four months out the year, (May-Sept.1st). Our Board does not conduct business from October to April, thus the tax information seems to be falling during this time. We apologize again and will be more diligent about attending to this issue in the future.

My understanding is all paperwork is due by March 1st each year. If this is not correct please inform us.

We appreciate your attention to this matter.

Sincerely,

A handwritten signature in black ink, appearing to read "Nick Shumway", with a long, sweeping underline that extends to the right.

Nick Shumway, President

Rodger Dahozy  
Apache County Assessor  
PO Box 770  
75 West Cleveland Street  
St. Johns, AZ 85936



Phone: (928) 337-7624

Hours of Operation: Mon - Thurs 6:30 AM to 5:30 PM

### ORGANIZATIONAL EXEMPTION NOTICE OF DECISION

SCHULTZ JAMES W LONE WOLF MUSEUM INC AN ARIZ CORP

PO BOX 76  
GREER, AZ 85927

**Date:** May 12, 2020

**RE:** Organizational Exemption Application

Dear Property Owner,

The Apache County Assessor has reviewed your Affidavit for Organizational Tax Exemption. Based on the information provided, your exemption status is as follows:

Your Exemption has been:

**REJECTED - APPLICATION NOT RECEIVED OR RECEIVED AFTER DEADLINE**

Additional Information: You may still request forgiveness from the Board of Supervisors.

If approved, the necessary vehicle exemption form(s) is included. This must be provided to the Arizona Motor Vehicle Division to receive the vehicle exemption(s). **Please note**, new vehicles must be added during the renewal period only. Replacement vehicles can be added at any time.

If you have any questions or concerns, please contact our office at (928) 337-7624

Sincerely,

Apache County Assessor's Office

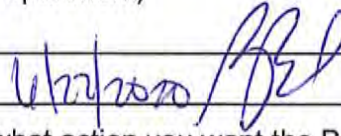
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager \_\_\_\_\_

Date/Signature: \_\_\_\_\_



Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of the tax exemption for the Eagar VFW, parcel 104-10-009, pursuant to ARS 42-11153. The exemption was filed late due to an administrative oversight within the organization.

BOS Meeting Date Requested 6/30/2020

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_



Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_

Rodger Dahozy  
Apache County Assessor  
PO Box 770  
75 West Cleveland Street  
St. Johns, AZ 85936

RECEIVED  
Apache County Assessor

MAY 28 2020

PO BOX 770  
St. Johns AZ 85936

Phone: (928) 337-7624

Hours of Operation: Mon - Thurs 6:30 AM to 5:30 PM



## ORGANIZATIONAL EXEMPTION NOTICE OF DECISION

VFW

PO BOX 337  
EAGAR, AZ 85925

**Date:** Apr 09, 2020

**RE:** Organizational Exemption Application

Dear Property Owner,

The Apache County Assessor has reviewed your Affidavit for Organizational Tax Exemption. Based on the information provided, your exemption status is as follows:

Your Exemption has been:

### **REJECTED - APPLICATION NOT RECEIVED OR RECEIVED AFTER DEADLINE**

Additional Information: Please file a letter requesting forgiveness with the Board of Supervisors.

If approved, the necessary vehicle exemption form(s) is included. This must be provided to the Arizona Motor Vehicle Division to receive the vehicle exemption(s). **Please note**, new vehicles must be added during the renewal period only. Replacement vehicles can be added at any time.

If you have any questions or concerns, please contact our office at (928) 337-7624

Sincerely,

Apache County Assessor's Office

RECEIVED  
Apache County Assessor

MAY 28 2020

PO BOX 770  
St. Johns AZ 85936

VFW Post 8987  
PO Box 337  
Eagar, Az. 85925  
928-333-4634

RE; Organizational Exempt Application

To Whom It May Concern:

Due to the Covid-19 the vfw was forced to close to adhere to Governor Duceys stay at home orders, we are following all guidelines to keep our Veterans and patrons safe!! With that being said most of our officers are of the Vietnam Era and have underlining health issues that could be exhasurbated if they were to contract the virus, we felt the exemption papers were sent in a tijmely fashion considering what's been happening, we ask that board of supervisors to reconsider our rejection of the application as the VFW and our Veterans have already suffered tremendously due to Covid-19! Thank you in advance!

Sincerely,

Commander  
Oran W. Pitcher



Apache County Assessor  
 PO BOX 770  
 Saint Johns, AZ 85936  
 (928)337-7624

RECEIVED  
 Apache County Assessor

APR 06 2021

PO BOX 770  
 St. Johns AZ 85936

**AFFIDAVIT FOR ORGANIZATIONAL TAX EXEMPTION**

Pursuant to A.R.S. 42-11101 through 42-11155

**ORGANIZATION OR BUSINESS NAME**

Name: **VFW**

Address: PO BOX 337  
 EAGAR, AZ 85925

Please provide a new mailing address if applicable

**CONTACT INFORMATION (Address if different than Applicant)**

Name: ORAN W PITCHER

Address: PO BOX 337

City: Eagar State: AZ Zip Code: 85925

Telephone: 928 821-4205

Email: PitchersPerformance@esidona.net

Remarks: Commander

**CHECK EXEMPTION TYPE:**

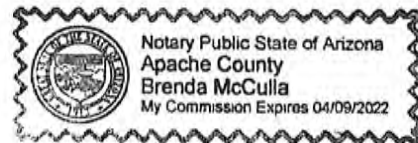
- RELIGIOUS ORGANIZATION  NON-PROFIT ORGANIZATION
- CHARITABLE ORGANIZATION  EDUCATIONAL PROPERTY
- VETERAN'S ORGANIZATION  CEMETERY
- OTHER (SPECIFY TYPE)  \_\_\_\_\_

**Listing of Parcels Owned**

104-10-009 R0004770

Please list any additional exempt parcels or vehicles

NO additional - same as last year



I HEREBY CERTIFY THAT I HAVE READ OVER THE FOREGOING FACTS BEFORE SUBSCRIBING MY NAME HERETO, THAT THE MATTERS HEREIN STATED ARE ALL TRUE TO THE BEST OF MY KNOWLEDGE.

Oran W Pitcher 4-1-20  
 PROPERTY OWNER/AGENT DATE

Brenda McCulla 4-9-22  
 ASSESSOR REPRESENTATIVE OR NOTARY DATE COMMISSION EXPIRES

NOTE: Signature must be notarized if not signed in the presence of Assessor's Office Representative.

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager \_\_\_\_\_

Date/Signature: \_\_\_\_\_

4/22/2020 [Signature]

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request approval of the contract renewal with Charles Johnson to serve as the hearing officer for the Board of Equalization.

BOS Meeting Date Requested 6/30/2020

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

[Signature]

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_

HEARING OFFICER AGREEMENT (hereinafter the "Agreement"), made this 1<sup>st</sup> day of July 2020 BETWEEN

JOHNSON APPRAISAL GROUP, P.O. Box 971, Queen creek, Arizona 85142, (hereinafter the "Hearing Officer"), AND

APACHE COUNTY, a political subdivision of the State of Arizona, of 75 W Cleveland Street, St. Johns, Arizona, 85936, (hereinafter the "County");

WHEREAS

- A. County may appoint a Hearing Officer pursuant to ARS 42-16103, to hold hearings, review and make initial determinations on petitions filed pursuant to ARS 42-16105, and
- B. The County Board of Supervisors appointed Howard C. Johnson as a Board of Equalization Hearing Officer at a regular Board meeting previously held, and said appointment has not been revoked or superseded, and
- C. Hearing Officer has substantial knowledge and experience in property values and appraisal procedures; and
- D. Hearing Officer has attended or will attend the annual training conducted by Arizona Department of Revenue pursuant to ARS 42-16103 (C); and
- E. The County wishes to engage the Hearing Officer on the terms and conditions herein;

THEREFORE, in consideration of the mutual promises set out herein, Hearing Officer and County agree as follows:

1. SCOPE OF WORK. The Hearing Officer shall hold hearings, review and make initial determinations on petitions filed under ARS 42-16105 and ARS SS 4216254 as decided by the Board of Supervisors. The Hearing Officer shall attend annual training provided for Apache County pursuant to ARS S 42-16103 (C). Regular Appeal Hearings will be scheduled to allow the Hearing Officer to submit his findings of fact and recommendations to the County Board in order for the County Board to meet the statutory deadline each year. Notice of Change hearings will be scheduled to allow the Hearing Officer to submit his findings of fact and recommendations to the County Board in order for the County Board to meet the statutory deadline of the third Friday in November. The number of hearings scheduled will be sufficient to allow all legally submitted petitions to be heard. Taxpayer Notice of Claim hearings will be schedule pursuant to ARS §42-16254. The Hearing Officer shall be available telephonically when the Board of Supervisors, as the Board of Equalization, considers the Hearing Officer's recommendations.
2. TERM. This Agreement shall be effective as of July 1, 2020 and shall continue until June 30, 2022 unless otherwise terminated pursuant to Sections 5 or 7.

3. **COMPENSATION.** The Hearing Officer shall be paid \$95 per clock hour for hearings and preparation. Hearing dates will be billed at a minimum of 4 hours. Mileage for travel to and from hearings will be reimbursed at the Internal Revenue Service approved reimbursement rate in effect at the time the hearings are held. Hearing officer shall be paid the State lodging and meal per diem rate of \$120 per day for hearings conducted in St. Johns. The Hearing officer will be compensated at the normal hourly rate to attend the required annual training. If the Hearing Officer is attending the training on behalf of multiple counties, the hourly rate, lodging and meal per diem will be based on a pro rata basis based on the total number of counties the Hearing Officer is representing. (I.e. if the Hearing Officer is representing Apache, Navajo and Coconino Counties, at the same training, Apache would only be billed 1/3 of the total hourly rate, lodging and daily meal per Diem.
4. **PAYMENT.** Hearing Officer shall render a bill for services provided. The bill shall provide details showing the hours worked, mileage reimbursed and shall be accompanied by a claim pursuant to ARS 11-621, et. seq.
5. **TERMINATION.** This Agreement may be terminated at any time by written mutual consent of the parties, and may be terminated by the County in its sole discretion by giving one day written notice.
6. **INDEPENDENT CONTRACTOR.** Hearing Officer is an independent contractor and is responsible for withholding and payment of all applicable state and federal taxes. The Hearing Officer is not an employee of County and shall not be entitled to any benefits to which employees of County are entitled. This Agreement shall not grant exclusive right to handle all hearings to Hearing Officer, and it is understood that the Apache County Board of Supervisors may choose to handle certain appeals and/or additional hearing officers may be retained as well.
7. **CONFLICT OF INTEREST**
  - A. Hearing Officer shall not hear any matter relating to the appeal of the classification or valuation of any property in which said Hearing Officer is providing advice or representing any party, with or without compensation.
  - B. In addition to disqualification for conflicts of interest defined in ARS 38501, et seq., no Hearing officer shall hear an appeal if within the last twelve months the Hearing Officer has had a direct business relationship with:
    - 1) The owner of the property subject to the appeal, or
    - 2) The owner's designated agent, or
    - 3) The owner's attorney for purpose of the appeal.
  - C. For the purpose of this agreement, a direct business relationship is:
    - 1) Any employer-employee relationship, or

- 2) Any joint ownership of a business or commercial venture, or
- 3) Any contractual relationship, or
- 4) Any co-ownership of property, except in those cases where the hearing Officer is a limited partner and holds less than a 5% interest in the limited partnership. This exception shall not be construed to allow a Hearing Officer to hear any appeal in which the Hearing Officer has any interest in the property subject to the appeal.

D. All appeals of the valuation or classification of any property in which the Hearing Officer has any interest shall not be heard by the Hearing Officer, but shall instead be heard by an Alternate Hearing Officer or by the Board of Equalization.

E. This contract is subject to the provisions of ARS 38-511, which provides in pertinent part: "The State, its political subdivision or any department or agency of either may, within three years after its execution, cancel any contract, without penalty of further obligation, made by the State, its political subdivision, or any of the departments or agencies of either if any person significantly involved in initiating, negotiating, securing, drafting or creating the contract on behalf of the state, its political subdivisions or any of the departments or agencies or either is, at any time, while the contract or any extension of the contract is in effect, an employee or agent of any other party to the contract in any capacity or a consultant to any other party to the contract with respect to the subject matter of the contract."

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date hereinbefore indicated.

\_\_\_\_\_  
Chuck Johnson  
Board of Equalization Hearing Officer

\_\_\_\_\_  
Alton Joe Shepherd  
Chairman of the Board

ATTEST:

\_\_\_\_\_  
Clerk of the Board

Approved as to form:

\_\_\_\_\_  
County Attorney

**BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero/Election Department

Date/Signature: 6/22/20 Angela C. Romero

Describe in detail what you want to say to the Board and what action you want the Board to take:


1. Request approval of all Election Board Workers, Poll Workers, Equipment Management and Election Day Technicians for the upcoming August 4, 2020 Primary Election.

BOS Meeting Date Requested June 30, 2020

**PRE-AGENDA ITEM REVIEW**

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: Submitted to Attorney Joe Young

Signature: 

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Purchasing Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: Submitted to Doyle Shamley

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

**BOARD ACTION TAKEN**

/ /Approved / /Disapproved / /Deleted / /Continued to: \_\_\_\_\_

**ELECTION DAY TECHNICIAN LIST**

August 4, 2020 Primary Election

Rev. 6/22/2020

Training Dates: July 08 and 09, 2020

Boiler #	EDTS	PRECINCTS OR AREA COVERAGE	Dist #	BALLOT BOX TRANSPORT	CELL # / PHONE #	OFFICE OF EMPLOYMENT	VEH.	RMS	HOTEL NAMES / COMMENTS
1	Larry Noble	Equipment Management		Drive all Equip to Election Central in Chinle	928-313-9279	Recorder Outreach		X	
2	Lucinda Mula	Equipment Management		Drive all Equip to Election Central in Ganado	614-5884 / 225-9955	Recorder Outreach		X	
3	Christina Wauwaka	Ganado Road Yard	1	Keep Office Open	755-3381 / 505-297-9290	District 2 - Ganado Roads	N/A		
4	Jason Verobrose	HEED VALLEY	2	Sheffell will pick up the ballot boxes	928-585-5919	District 1 - China Roads	N/A		
5	Roselle Sandoval	CANYON DE CHELLEY & CHINLE	1	Sheffell will pick up the ballot boxes	928-349-0000	District 1 - China Roads	non-employee		Use Wm Casino Canyon De Chelly Hotel
6	Randy Bla	LINACHUVA & WHEAT FIELDS	1	Sheffell will pick up the ballot boxes	928-313-0882	District 1 - China Roads			
7	Levent Gazy	DEWENHOTO & MEGAN WALTER	1	Jason Zedler will pick up the ballot boxes	928-207-1505	District 1 - China Roads			X Keyveta Monument Valley Inn
8	Bernice Yazza	ROCK POINT & ROUND ROCK	1	Sheffell will pick up the ballot boxes	928-814-5910	District 1 - China Roads			
9	Isaac Banally	HEED MESA & TEEG NOS POS	1	Sheffell will pick up the ballot boxes	928-349-9329	District 1 - China Roads			
10	Bryan Trosie	MANY FARMS & ROUGH ROCK	1	Jason Zedler will pick up the ballot boxes	928-814-5910	District 1 - China Roads			
11	Freton Freeman	SWEET WALTER	1	Drive to Rock Point, Varn waits for Sweetwater	928-349-9329	District 1 - China Roads			
12	Stephanie Calabaza	COTTONWOOD & TACHEE	1	Drive to Chinle Road Yard	928-874-5584 District 1 Office Ph	District 1 - China Roads			
13	Leland Yazza	FT DEFWANCE & WINDSOR ROCK	2	Jason Ingram will pick up the ballot boxes	928-750-9512	Recorder Outreach			
14	Christine Wauwaka	GAARD SPRINGS & ST MICHAEL'S	2	Drive to Ganado Road Yard	928-565-1123	Probation - Chambers			
15	Bob Kira	GANADO NORTH & GANADO SOUTH	2	Drive to Ganado Road Yard	305-291-9290	District 2 - Ganado Roads			
16	Cealaya Livingston	KOLICHEE & NAZLINI	2	Drive to Ganado Road Yard	928-313-5533	non-employee			
17	Yolanda Gaidim	HOUCK & LUPTON	2	Drive to Purico	928-242-5614	Probation - Chambers			
18	Tyler Bla	KLAGETON & WIDE RUNS	2	Ben Doudale will pick up the ballot boxes	928-414-1206	Probation - Chambers			
19	Benson Yazza	COBBERFIELDS & STEMBOKAT	2	Drive to Ganado Road Yard	480-434-0550	District 2 - Ganado Roads			
20	Melanie Earl	SAWILL	2	Jason Ingram will pick up the ballot boxes	905-462-1192	non-employee			
21	Steve Anderson	ALPINE & NUTRISO	3	Drive to Election Central	928-245-1171	Finance			Need a Vehicle
22	Leana Sautzer	FEAGAR & FLAT TOP	3	Drive to Election Central	928-245-2420 or 337-2519	Health			
23	Sean Koch	GGEER & MUCKARY	3	Drive to Election Central	928-245-3824	District 3 - RV Road Yard			
24	Carina Sautzer	ROUND VALLEY & SPRINGSVILLE	3	Drive to Election Central	928-245-7420	Health			
25	Dalea Bond	CONCHO & VERNON	3	Drive to Election Central	928-245-3210	Engineering			
<b>IT Support</b>									
26	Jason Zedler	Northern Apache County		IT Support	928-218-1100	Information Technology			Use Mtn Casino
27	Jack Ingram	Eastern Apache County		IT Support	480-217-5838	Information Technology			Navajoland Inn & Suites
28	Todd Gardner	Upper Central Apache County		IT Support	928-242-8838	Information Technology			Canyon De Chelly Hotel
29	Ben Dugdale	Lower Apache County		IT Support	928-240-8830	Information Technology			Canyon De Chelly Hotel
30	Lehi Monerth	Southern Apache County		IT Support	928-245-3210	Information Technology			
<b>Equipment Maint (Ballot Box Transport)</b>									
31	Michael Madrid	Chinle, CDC, Tachee, & Cottonwood		Drives to Election Central from Chinle Rd Yd		Health			
32	Leland Yazza	Oak Springs, St Michaels, Ganado South, Ganado North, Ganado South, Matzli, Kinlichee, Steamboat, & Confields		Drives to Election Central from Ganado Rd Yd	928-245-1123	Probation - Chambers			
33	Melanie Earl	Purico, Houck, & Lupton		Drives to Election Central from Purico	505-882-1992	non-employee			
34	Jack Ingram	Samwell, Ft Distance, & Window Rock		Drives to Election Central from Window Rock	480-244-8838	Information Technology			
35	Ben Dugdale	Kingsport & Wide Ruins		Drives to Election Central from Wide Ruins	928-240-8830	Information Technology			
36	Jason Zedler	Rock Point, Sweetwater & Round Rock		Drives to Election Central from Round Rock	928-218-1100	Information Technology			
37	Todd Gardner	Rough Rock & Many Farms		Drives to Election Central from Many Farms	928-242-8838	Information Technology			
38	Sgt. Shana Boole - A-40	Mexican Water & Dewenhotro		Drives to Election Central from Mexican Water		Deputy Sheriff			
39	Deputy Ashley Brown - A-43	Tree Nos Pos & Red Mesa		Drives to Election Central from Red Mesa		Deputy Sheriff			
40	Deputy Paula Billy - A-35	Rod Valley		Drives to Election Central from Rod Valley		Deputy Sheriff			
41	Sgt. Anthony Neath - A-30	Lukashakal & Wheatfields		Drives to Election Central from Wheatfields		Deputy Sheriff			
<b>Stand By</b>									
<b>Delivering E-Poll Books</b>									
42	Shawwood Bowen Udall	Delivering E-Poll Books		not available PIC20 and CE20	928-245-3466	Recorder			Use Mtn Casino
43	Genevieve Jackson	Delivering E-Poll Books			928-245-5167	Recorder			Use Mtn Casino
44	Stephanie Calabaza	Delivering E-Poll Books		not available Candidates		Recorder Outreach			Use Mtn Casino
45	Larry Noble	Delivering E-Poll Books			928-551-5147	Recorder Outreach			
46	Todd Burns	Delivering E-Poll Books			928-551-2045	Non-Employee			One Day Trip
<b>Election Board Workers</b>									
47	Beth Bond	Tally Provisional, Early, Duplication, Write-in				County Manager			
48	Liz Carlillo	Tally Provisional, Early, Duplication, Write-in				Health			
49	Francisca Romero	Tally Provisional, Early, Duplication, Write-in				Health			
50	Highly Smith	Tally Provisional, Early, Duplication, Write-in				non-employee			
51	Megan Bryan	Election Night Tally				Health			
52	Rochelle Hubbell-Spencer	Election Night Tally				Finance			
53	Natalia Scarborough	Election Night Tally				Public Educator			
54	Todd Burns	Receiving			928-551-2045	Maintenance			
55	Jackson Clark	Receiving			928-245-2841	non-employee			
56	Dale Hauser	Receiving			502-705-2233	Engineering			
57	Michael Madrid	Receiving will let us know				Health			
58	Rebecca Porter	Receiving will let us know				Finance			
<b>Equipment Maint Drivers to deliver and pick up equipments</b>									
59	Driver One 26 footer	Mesa Padras				Hotel			Comments
60	Driver Two 26 footer	Shavert Lewis				Canyon De Chelly			Separate Room
61	Driver Three 26 footer	Marvin McCoy			505-713-0342	Canyon De Chelly			Separate Room
62	Driver Four 26 footer	Amanda McCoy				Canyon De Chelly			Separate Room
63	Driver Five 20 footer	Todd Burns will let us know if he can work			928-551-2045	Southern			Seat

**BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM**

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Angela Romero/Election Department

Date/Signature: 06/22/20 Angela C. Romero

Describe in detail what you want to say to the Board and what action you want the Board to take:

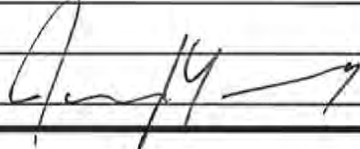
- 1. Request approval of the designated polling places for the upcoming August 4, 2020 Primary Election.

BOS Meeting Date Requested June 30, 2020

**PRE-AGENDA ITEM REVIEW**

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: Submitted to Attorney Joe Young

Signature: 

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Purchasing Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: Submitted to Doyle Shamley

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

**BOARD ACTION TAKEN**

/ /Approved / /Disapproved / /Deleted / /Continued to: \_\_\_\_\_

Apache County Polling Places Master List- "2020" (\* County is moved on even years)

Revised 03/05/19

Precinct Name	Polling Location	Physical Address	City / Town / Place	Mailing Address	City / Town / Place	Phone No.	Fax No.
02 ALPINE	Alpine Community Center	#12 County Road 2061	Alpine, AZ	PO Box 523	Alpine AZ 86520	928-339-4330	N/A
03 CANYON DE CHELLY	Chinle Community Center	US HWY 191	Chinle, AZ	PO Box 587	Chinle AZ 86503	928-674-9481	928-674-9479
05 CHINLE	Chinle Community Center	US HWY 191	Chinle, AZ	PO Box 587	Chinle AZ 86503	928-674-9481	928-674-9479
09 CONCHO	Concho Elementary School	6 County Road 5101	Concho, AZ	PO Box 200	Concho AZ 85924	928-337-9357	928-337-3552
10 CORNFIELDS - Even YR	Cornfields Headstart Room	8 mile South of Burrowside Junction N15	Cornfields, AZ	PO Box 478	Ganado AZ 86505	928-755-5912	928-755-5917
10 CORNFIELDS - Odd YR	Cornfields Chapter House	8 mile South of Burrowside Junction N15	Cornfields, AZ	PO Box 478	Ganado AZ 86505	928-755-5912	928-755-5917
11 COTTONWOOD - Even YR	Cottonwood Senior Center	Rt 4 Cottonwood Chapter premises	Cottonwood, AZ	PO Box 1139	Chinle AZ 86503	928-725-3740	928-725-3742
11 COTTONWOOD - Odd YR	Cottonwood Chapter House	Chapter House Road N4	Cottonwood, AZ	PO Box 1139	Chinle AZ 86503	928-725-3765	928-725-3767
12 CORONADO	Apache County Annex-Para Gym	75 W. Cleveland	St. Johns, AZ	PO Box 428	St. Johns AZ 85936	928-337-7537	928-337-7538
13 DENNEHOTSO	Dennehotso Chapter House	1/2 mile SW of Dennehotso School	Dennehotso, AZ	PO Box 2304	Dennehotso AZ 86535	928-658-3300	928-658-3304
16 EAGAR	Eagar Town Hall	22 West 2ND Street	Eagar, AZ	PO Box 1300	Eagar AZ 85925	928-333-4128X2	928-333-5140
17 FLAT TOP	Lie In Christ Fellowship	11 South Hamblin St.	Flat Top, AZ	PO Box 820	Eagar AZ 85925	928-333-5284	N/A
19 FT DEFIANCE	Fort Defiance Chapter House	Navajo Route 112	Fl. Defiance, AZ	PO Box 366	Fl. Defiance AZ 86504	928-729-4352	928-729-4353
22 GANADO NORTH	Ganado Uni Sch. Dist. (Fieldhouse)	HWY 264	Ganado, AZ	PO Box 1757	Ganado AZ 86505	928-755-1098	928-755-1042
23 GANADO SOUTH	Ganado Chapter House	Chapter Dr. HWY 264	Ganado, AZ	PO Box 188	Ganado AZ 86505	928-755-5920/21	928-755-5927
25 GREER	Greer Fire House Station	38974 State Route 373	Greer, AZ	PO Box 242	Greer AZ 85927	928-735-7279	928-735-7325
27 HOUCK	Houck Chapter House	Exit 348	Houck, AZ	PO Box 127	Houck AZ 86506	928-688-2734	928-688-3068
29 KINLICHEE	Kin Dah Lichil Chapter House	8 Miles E. of Ganado, 27 miles W. of W/R	Kinlichee, AZ	PO Box 860	St. Michaels, AZ 86511	928-755-3821	928-755-6384
31 KLAGETOH	Klagetoh Chapter House	15 miles South of State 264 on HWY 191	Klagetoh, AZ	Unit 42 HC 58 Box 90	Ganado, AZ 86505	928-652-2704	928-652-2701
33 LUKACHUKAI	Lukachukai Chapter House	1/2 Mile S of N1/2 Mile Post 1	Lukachukai, AZ	PO Box 248	Lukachukai AZ 86507	928-787-2500	928-787-2332
35 LUPTON	Lupton Senior Center	I-40 Exit 357 Navajo Rt 12	Lupton, AZ	PO Box 403	Lupton AZ 86508	928-688-4345	928-688-3150
37 MCNARY	McNary Community Center	103 S Cady	McNary, AZ	PO Box 1270	White River, AZ 85930	928-338-4831	928-338-9479
39 MANY FARMS - Even YR	Many Farms Senior Center	HWY 191 W. of N. Route 59	Many Farms, AZ	PO Box 1050	Many Farms AZ 86538	928-781-3605	928-781-3608
39 MANY FARMS - Odd YR	Many Farms Chapter House	HWY 191 W. of N. Route 59	Many Farms, AZ	PO Box 185	Many Farms, AZ 86538	928-781-5996	928-781-3608
41 MEXICAN WATER	Mexican Water Chapter House	HWY 160-BIA Road 5056	Mexican Water, AZ	HC 1 Box 38-1018	Teec Nos Pos, 86514	928-429-0986	928-429-3641
43 NAZLINI	Nazlini Senior Center	500 Yards N of the Nazlini Chapter House within chapter compound	Nazlini, AZ	PO Box 7186	Nazlini AZ 86540	928-755-5960	same as phone
45 NUTRISO	Nutroso Community Center	County Rd 2016 #8	Nutroso, AZ	PO Box 366	Nutroso AZ 85932	928-339-4462	None
46 OAK SPRINGS	Oak Springs Chapter House	8 Miles North of Lupton, CH & I-40, Exit 357	Oak Springs, AZ	PO Box 486	Window Rock AZ 86515	928-871-6179	928-871-6182
48 PUERCO	Nahala DZill Commission Governance	11 miles North on N-12	Oak Springs, AZ	PO Box 400	Window Rock AZ 86515	928-871-6179	928-871-6182
51 RED MESA	Red Mesa School Conf. Rm	Red Sand View Drive	Sanders, AZ	PO Box 400	Sanders AZ 86512	928-688-2150	928-688-2235
52 RED VALLEY	Red Valley Chapter House	HWY 160 Mile Post 448	Red Mesa, AZ	HC 61 Box 40	Teec Nos Pos AZ 86514	928-656-4100	928-656-4106
		HWY 491 Route N13 Bufalao Dr. Bldg. R008-001	Red Valley, AZ	PO Box 304	Red Valley AZ 86544	928-653-5800	928-653-5803

\*

\*

# Apache County Polling Places Master List- "2020" (\* County is moved on even years)

Revised 03/06/19

Preinct Name	Polling Location	Physical Address	Mailing Address	City / Town / Place	Phone No.	Fax No.
54 ROCK POINT - Even YR	Rock Point Senior Center	HWY 191	PO Box 342	Rock Point AZ 86545	928-659-4350	928-659-4356
54 ROCK POINT - Odd YR	Rock Point Chapter House	Hwy 191	PO Box 190	Rock Point AZ 86545	928-659-4350	928-659-4356
56 ROUGH ROCK	Rough Rock Chapter House	Hwy 8086	PO Box IHH-Rough Rock	Chinle AZ 86503	928-728-3361	928-728-3362
56 ROUND ROCK	Round Rock Chapter House	1/2 Mile E of Junction 191	PO Box 10	Round Rock AZ 86547	928-787-2511	928-787-2512
59 ROUND VALLEY	High School Auditorium	566 N. Butler St.	PO Box 610	Eager AZ 85925	928-333-6592	928-333-6625
61 ST JOHNS	Apache County Annex-Pera Gym	75 W. Cleveland	PO Box 428	St. Johns AZ 85936	928-337-7537	928-337-7676
65 ST MICHAELS	St. Michaels Chapter House	Hwy 284 Across IHS Building	PO Box 829	St. Michaels AZ 86511	928-871-7842	928-871-3023
67 SAWMILL	Sawmill Senior Center	Mile Post 14 on N-7 (across from Sawmill Primary School)	PO Box 1786	Fl. Defiance, AZ 86504	928-729-4019	928-729-4286
70 SPRINGERVILLE	Town of Springerville Town Hall	418 East Main Street	418 East Main Street	Springerville AZ 85938	928-333-2656	928-333-3056
74 STEAMBOAT	Steamboat Chapter House	HWY 264, Mile Post 426	PO Box 117	Ganado, AZ 86505	928-736-2631	928-736-2634
76 SWEETWATER	Sweetwater Chapter House	14 Miles S of Red Mesa Store	PO Box 105 Teec Nos Pos AZ 86514	Teec Nos Pos AZ 86514	928-429-0977 or Sweetwaterchapter@hotmail.com	None
79 TACHEE	Blue Gap/Tachee Chapter House	Blue Gap Chapter House	PO Box 4427	Blue Gap AZ 86520	928-349-0507	928-223-7770
80 TEEC NOS POS	Teec Nos Pos Road Yard	HWY 160 Bia School RD # N 5114	PO Box 1952	Teec Nos Pos AZ 86514	928-656-3505	928-656-3506
82 VERNON	Vernon Public Library (Community Ctr)	90 CR 3142	PO Box 600	Vernon AZ 85940	928-532-5005 or 928-337-4923	same as phone or 328-337-3960
84 WHEATFIELDS	Tsalle/Wheatfields Chapter House	Rt. 12 & Rt. 64 - 8 Miles S on Rt. 12	PO Box 667	Tsalle AZ 86556	928-724-2220	928-724-2223
86 WIDE RUINS	Wide Ruins Chapter House	N 9345 Loop Road	PO Box 208	Chambers AZ 86502	928-652-3223	928-652-3253
88 WINDOW ROCK	Navajo Nation Museum	Hwy 264 and Postal Loop Rd	PO Box 1840	Window Rock AZ 86515	928-871-7941	928-871-7942

= precinct located in the Navajo Nation  
 = precinct located in the White Mountain Apache Indian Reservation

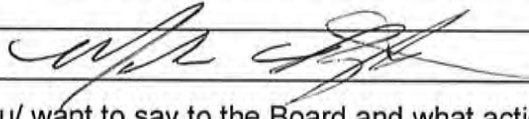
Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

(Subject to BOS Review)

Submitter's Name: (Individual, Organization, or County Department)

District 3

Date/Signature: 6/8/2020



Describe in detail what you/ want to say to the Board and what action you want the Board to take: /

Request authorization to eliminate the vacant Equipment Operator 1 and HSE Division Manager positions and create an Intergovernmental Liaison position. This change has been budgeted in FY21 and results in a savings of \$25,000.

//BOS Meeting Date Requested June 30, 2020

---

PRE-AGENDA ITEM REVIEW


Legal Review: \_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_ /

Human Resources Review: \_\_\_\_\_

Signature  \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

---

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_



## INTERGOVERNMENTAL RELATIONS LIAISON DISTRICT III

Effective Date: 7/01/20  
 Range: 68  
 Annual Salary: \$67,990 - \$101,984

### **NATURE OF WORK:**

To be an advisor on difficult matters involving extensive research, problem solving, and other matters of concern to the Apache County Supervisor of District Three. Work involves being an advisor to and assisting in drafting policies and procedures; and any other such documents that might be required for the operation of District Three. The employee may be assigned to work with various entities at the local, county, state, tribal, and federal levels, on behalf of District Three.

### **TYPICAL DUTIES:**

Serves as an advisor to the District Three Supervisor and executive staff; Responsible for procedural activities and contacts with various agencies including local, county, state, tribal and federal agency representatives. Responsible for providing interim direction and leadership in contract negotiation and analysis of reports and non-routine correspondence relating to policy issues addressed by the District Three Office, especially those involving other governmental agencies; Responsible for reviewing and assisting in analyzing risk management liability situations and propose alternative methods for dispute resolution both internal and external to the Office; Participate, provide analysis and monitor program services, functions and management practices as directed by the Supervisor to ensure efficiency and effectiveness in systemic changes and improvements; May be directed by the Supervisor, to appear and represent the Office before boards, commissions and other local, county, state, tribal and federal agencies; Will be involved regularly in strategic planning, policy analysis and development, legislative analysis, research and evaluation; Responsible for coordination between the Supervisor's Office, local, county, state, tribal and federal officials, government representatives and agencies; Other duties as assigned.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

#### **Knowledge in:**

- Principles and practices of management, budget, personnel, strategic planning, communication and information technologies, and public administration.
- State and tribal/federal constitutional and statutory provisions relating to municipalities.

#### **Ability to:**

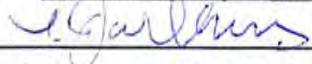
- Communicate by phone or in person in a one-to-one or group setting.
- Communicate effectively verbally and in writing.
- Work cooperatively with County officials, employees and the public.
- Perform sophisticated analysis, research and problem solving.

### **MINIMUM QUALIFICATIONS:**

A bachelor's degree, Master's Degree preferred, or ten years of progressively responsible administrative and management experience.

**Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM**

Submitter's Name Apache County Emergency Management & Preparedness

Date/Signature: 

Describe in detail what you want to say to the Board and what action you want the Board to take:


Discussion and possible approval to accept Intergovernmental Agreement ADHS17-133163, Amendment 6 for additional COVID Funds in the amount \$146,755.00 and PHEP Budget for FY 20-21 of \$212,865.00

BOS Meeting Date: June 30, 2020

---

PRE-AGENDA ITEM REVIEW

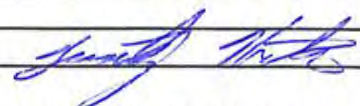
Legal Review: \_\_\_\_\_

Signature: 

Check if item does not require review

---

Finance Review: \_\_\_\_\_

Signature: 

Check if item does not require review

---

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Check if item does not require review

---

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Check if item does not require review

---

Reviews completed, item approved for Agenda.  Board Clerk's Initials \_\_\_\_\_

---



## INTERGOVERNMENTAL AGREEMENT (IGA) Amendment

**ARIZONA DEPARTMENT OF  
HEALTH SERVICES**  
Office of Procurement  
150 N. 18<sup>th</sup> Ave., Suite 530  
Phoenix, Arizona 85007  
Procurement Officer  
**Kristine Newton**

Contract No.: ADHS17-133163

IGA Amendment No.: 6

### Public Health Emergency Preparedness

It is mutually agreed that the Intergovernmental Agreement referenced is amended as follows:

1. Pursuant to the Terms and Conditions, Provision Six (6) Contract Changes, Section 6.1 Amendments, Purchase Orders and Change Orders, the following changes are made under this Amendment Six (6):
  - 1.1 The Scope of Work is revised to include the Scope of Work of this Amendment Six (6);
  - 1.2 The Price Sheet is revised to include the Price Sheet of this Amendment Six (6); and
  - 1.3 Attachment B is added to the Scope of Work of this Amendment Six (6).

**\*\*All other provisions of this agreement remain unchanged.\*\***

Contractor Name: **APACHE COUNTY**

Authorized Signature

Address: **75 WEST CLEVELAND**

Print Name

**ST. JOHNS**

**ARIZONA**

**85936**

City

State

Zip

Title

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of Arizona

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.

*Celeste Robertson*

6/11/2020

Signature

Date

State of Arizona

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

*Celeste Robertson*

Print Name

Procurement Officer

Contract No.: **ADHS17-133163**, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature

Date

Assistant Attorney General

Print Name

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK</b>
<b>ADHS17-133163</b>	

## 1. BACKGROUND

- 1.1. The Arizona Department of Health Services (ADHS) receives supplemental funding from the Centers for Disease Control and Prevention (CDC) to further develop and enhance the State of Arizona, Bureau of Public Health Emergency Preparedness (PHEP). These funds are used to support the development and implementation of Tasks in this Scope of Work. The ADHS has determined that the most expeditious methodology to enhance these Tasks is to partner with the County Health Departments;
- 1.2. ADHS continues to look at ways to expand our preparedness capabilities based on our Five-Year Plan and the Capability Planning Guide (CPG) data. Based on that information and the guidance set forth by the CDC, ADHS has developed this PHEP grant agreement; and
- 1.3. The funding shall be based on required critical and enhanced capacities for the Contractor's geographical area.

## 2. OBJECTIVE

- 2.1. Through the implementation of strategies and activities during the project period, strengthen the readiness of the community to prepare for, respond to, and recover from a public health emergency and/or disaster.
- 2.2. Sub-recipients of PHEP funds are expected to enhance the readiness of local public health by participating in activities that advance and document progress across the six (6) domains as outlined in Attachment B.

## 3. TASKS

- 3.1. The Contractor shall:
  - 3.1.1. Maintain a person appointed as liaison and PHEP coordinator for this grant funding,
  - 3.1.2. Maintain a detailed plan for twenty-four (24) hours a day, seven (7) days a week response to Public Health Emergencies along the guidelines and deliverables for the current year,
  - 3.1.3. Maintain a timeline for the development of county-wide plans for Public Health Emergencies, preparedness for a mass casualty incident event, infectious disease outbreak, or other public health emergency,
  - 3.1.4. Maintain a timeline and a plan to identify personnel to be trained, to receive and distribute critical stockpile items and manage a mass distribution of vaccine and/or antibiotics on a twenty-four (24) hours a day, seven (7) days a week basis,
  - 3.1.5. Maintain a plan to receive and evaluate urgent disease reports from all parts of the jurisdiction on twenty-four (24) hours a day, seven (7) days a week basis. Maintenance of the plan shall include participation in state-wide electronic disease surveillance initiatives,
  - 3.1.6. Maintain a plan to enhance risk communication and information dissemination to educate the public regarding exposure risks and effective public response,
  - 3.1.7. Prepare a detailed budget based upon their estimated cost associated with continuation of programmatic Annual Performance Requirements through the Contract period, unless terminated, canceled or extended as otherwise provided herein for the period of July 1st through the following June 30th of each Budget year and shall meet all reporting requirements for federal funding, including those years in which a match requirement is established, and
  - 3.1.8. Review the Annual Performance Requirements, additional tasks, reporting deliverables and program information as outlined in the Attachment B incorporated herein. Attachment B will change every year, as well as the estimated budget for the period of July 1<sup>st</sup> through June 30<sup>th</sup>.

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK</b>
<b>ADHS17-133163</b>	

3.2. ADHS will:

3.2.1. Advise by correspondence from the ADHS PHEP on the available funding amounts on or before June 30<sup>th</sup>.

3.3. Annual Performance Requirements

3.3.1. The Contractor shall:

3.3.1.1. Perform the requirements as outlined in the Attachment B, Deliverables;

3.3.1.2. Attend the ADHS Sponsored Grant Meetings (two (2) events annually);

3.3.1.3. Attend Healthcare Coalition Meetings:

3.3.1.3.1. Recommend participation by the designated preparedness coordinator or representative during HCC meetings (regions listed below). These meetings provide an opportunity for collaboration with healthcare facilities, county, state, tribal, and other response partners;

3.3.1.3.2. Coalitions shall continue to plan, develop, and maintain memorandums of understanding (MOU) to share assets, personnel and information; and

3.3.1.3.3. Coalitions shall develop plans to unify ESF-8 management of healthcare during a public health emergency, and integrate communication with jurisdictional command in the area.

3.3.2. Regions are defined as follows:

3.3.2.1. Northern Region:

3.3.2.1.1. County Representatives: Apache, Coconino, Navajo, and Yavapai

3.3.2.1.2. Tribal Representatives: Hopi Tribe, Kaibab-Paiute Tribe & Navajo Nation

3.3.2.2. Western Region:

3.3.2.2.1. County Representatives: La Paz, Mohave and Yuma

3.3.2.2.2. Tribal Representatives: Colorado River Indian Tribe & Fort Mojave Indian Tribe, Cocopah Tribe and Fort Yuma Quechan Tribe

3.3.2.3. Central Region:

3.3.2.3.1. County Representatives: Gila, Maricopa and Pinal

3.3.2.3.2. Tribal Representatives: Gila River Indian Community, San Carlos Apache Tribe, White Mountain Apache Tribe and Salt River Pima-Maricopa Indian Community.

3.3.2.4. Southern Region:

3.3.2.4.1. County Representatives: Cochise, Graham, Greenlee, Pima, and Santa Cruz.

3.3.2.4.2. Tribal Representatives: Pascua Yaqui Tribe and Tohono O'odham Nation.

3.4. Exercise Recommendations

3.4.1. MULTI-YEAR TRAINING AND EXERCISE PLAN (MYTEP) PHEP-HPP capabilities (and grant funded training/exercises).

CONTRACT NUMBER	INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK
ADHS17-133163	

The Contractor shall:

- 3.4.1.1. Participate in the Statewide Training and Exercise Planning Workshop/Webinar;
- 3.4.1.2. Update and maintain a Multi-Year Training and Exercise Plan, inclusive dates are July 01, 2019 through June 30, 2024. Multi-Year plan shall be provided to ADHS upon request; and
- 3.4.1.3. Exercise and trainings shall meet implementation criteria and follow evaluation guidance. All grant funded trainings and exercises must be gap based. Gap based indicates an area of a capability to be built, or an area of improvement from a previous exercise/real-world response, address jurisdictional or local risk assessment, or other source (e.g. CPG data) to support achieving operational readiness.

### 3.5. Exercise Implementation Criteria

Homeland Security Exercise and Evaluation Program. The contractor shall:

- 3.5.1. Conduct preparedness exercises when appropriate, in accordance with the Homeland Security Exercise and Evaluation Program (HSEEP) fundamentals including:
  - 3.5.1.1. Exercise Design and Development;
  - 3.5.1.2. Exercise Conduct;
  - 3.5.1.3. Exercise Evaluation; and
  - 3.5.1.4. Improvement Planning.
- 3.5.2. Find more information on the April 2013 HSEEP guidelines and exercise policy available at [https://preptoolkit.fema.gov/documents/1269813/1269861/HSEEP\\_Revision\\_Apr13\\_Final.pdf/65bc7843-1d10-47b7-bc0d-45118a4d21da](https://preptoolkit.fema.gov/documents/1269813/1269861/HSEEP_Revision_Apr13_Final.pdf/65bc7843-1d10-47b7-bc0d-45118a4d21da).
- 3.5.3. Assure provisions and needs of at-risk individuals are included within the design of exercises. The Contractor shall report on the strengths and areas for improvement identified through the coalition-based exercise After Action Report and Improvement Plan (AAR/IP). To learn more about the U.S. Department of Health and Human Services' definition of "at-risk" population visit this website: <https://www.phe.gov/Preparedness/planning/abc/Pages/atrisk.aspx>
- 3.5.4. Exemption: A real incident may be substituted for a qualifying coalition-based exercise; however, the after-action report (AAR) shall document how the HCC members met qualifying criteria (both implementation and evaluation criteria). This scenario will be discussed on an as-requested basis.

### 3.6. Exercise Evaluation Criteria

The Contractor Shall:

- 3.6.1. PHEP-funded exercises will address and list applicable PHEP Capabilities in all qualifying exercises:
  - 3.6.1.1. Qualifying exercises at a minimum shall include the community emergency management partner and/or incident management, the community public health partner, the health care coalition, and the EMS agency during the design, development, and implementation;
  - 3.6.1.2. Ensure the functional needs of at-risk individuals are included in response and are identified and addressed in operational plans;
  - 3.6.1.3. After Action Reports/IP;
  - 3.6.1.4. After Action Reports shall be submitted to ADHS within 120 days or no-later-than the end of year report, whichever comes first; and
  - 3.6.1.5. Participate in ADHS sponsored events throughout BP2 (July 1, 2020 through June 30, 2021).

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK</b>
<b>ADHS17-133163</b>	

#### 4. FINANCIAL REQUIREMENTS

##### 4.1. Match Requirement

4.1.1. The PHEP award requires a ten percent (10%) "in-kind" or "soft" match from all the grant participants. Each recipient must include in their budget submission the format they will use to cover the match and method of documentation. Failure to include the match formula will preclude funding. ADHS may not award a contract under this program unless the local jurisdiction agrees that, with respect to the amount of the cooperative agreement allocated by ADHS, the local jurisdiction will make available non-federal contributions in the amount of ten percent (10%) (One (\$1) for each ten (\$10) of federal funds provided in the cooperative agreement) of the award, whether provided through financial or direct assistance. Match may be provided directly or through donations from public or private entities and may be in cash or in kind, fairly evaluated, including plant, equipment or services. Amounts provided by the federal government or services assisted or subsidized to any significant extent by the federal government may not be included in determining the amount of such non-federal contributions. Documentation of match, including methods and sources, must be included in sub-recipient budgets each budget period, include calculations for both financial assistance and direct assistance, follow procedures for generally accepted accounting practices, and meet audit requirements.

4.1.1.1. Total Direct costs - Show the direct costs by listing the totals of each category, including salaries and wages, fringe benefits, consultant costs, equipment, supplies, travel, other, and contractual costs. Provide the total direct costs within the budget.

4.1.1.2. Total Indirect Costs - To claim indirect costs, the applicant organization must have a current approved indirect cost rate agreement established with the cognizant federal agency. A copy of the most recent indirect cost rate agreement must be provided with the application. Indirect cost percentage cannot exceed the State rate.

4.1.1.3. Indirect Costs - To claim indirect costs, the applicant organization must have a current approved indirect cost rate agreement established with the cognizant federal agency. A copy of the most recent indirect cost rate agreement must be provided with the application.

4.1.1.3.1. If the applicant organization does not have an approved indirect cost rate agreement, costs normally identified as indirect costs (overhead costs) can be budgeted and identified as direct costs.

##### 4.2. Inventory

Upon request, local jurisdictions will provide an inventory list to ADHS. The inventory list shall include all equipment purchased. Items over five-thousand (\$5,000.00) will require an ADHS asset tag.

##### 4.3. Budget Allocation and Work Plan

4.3.1. The Contractor shall complete the budget tool provided by ADHS, and return to ADHS for review and approval. Funding will not be released until the budget has been approved by ADHS, and

4.3.2. All activities and procurements funded through the PHEP grant shall be aligned with the budget/spend plan and work plan. These tools shall help the Contractor reach the goals and objectives outlined in the Capability Deliverables section of this document.

##### 4.4. Grant Activity Oversight

4.4.1. Each PHEP grant recipient shall maintain an appointed Preparedness Coordinator that will be responsible for oversight of all grant related activities. The Coordinator shall be the main point of contact in regards to the grant. The Coordinator shall work closely with ADHS to ensure all deliverables and requirements are met, and

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK</b>
<b>ADHS17-133163</b>	

4.4.2. Pursuant to, and in compliance with, Standard Operating Procedures for Monitoring, ADHS shall coordinate with the appointed Preparedness Coordinator responsible for oversight of grant act to include compliance with sub-recipient monitoring.

4.5. Failure to meet the performance measures or deliverables may result in withholding from a portion of subsequent awards.

## 5. REPORTING DELIVERABLES

5.1. The Contractor Shall:

5.1.1. Submit mid-year and end of year progress information on the deliverables, performance measures and activities funded through the CDC Public Health Emergency Preparedness grant:

5.1.1.1. The mid-year report, covering July 1 to December 31, will be due no later than January 31<sup>st</sup>;

5.1.1.2. The end of year report, covering January 1 to June 30, will be due no later than May 31<sup>st</sup>; and

5.1.1.3. Report templates are available on the AZ-Program Information and Reporting Exchange (AZ-PIRE) website: <https://sites/google.com/azdhs.gov/az-pire/home>.

5.1.2. Submit the ADHS Budget Tool annually no later than May 1st each year. The proposed budget will be based upon the cost reimbursement budgetary guidelines. The ADHS Budget Tool is available on the AZ-PIRE website: <https://sites/google.com/azdhs.gov/az-pire/home>

5.1.3. Have the flexibility of making adjustments to the Budget categories. Adjustments to the final ADHS Budget Tool must be requested in writing and shall not be implemented until ADHS reviews and approves the request.

5.1.3.1. Adjustment requests will be limited to four (4) per fiscal year; and

5.1.3.2. It is the responsibility of the Contractor to coordinate and manage funds under this Contract.

5.1.4. Provide ADHS with updated critical contact information using the ADHS Critical Contact Sheet found on the AZ-PIRE website: <https://sites/google.com/azdhs.gov/az-pire/home>.

5.1.5. See Attachment B for deliverable requirements.

5.2. ADHS will:

5.2.1. Provide the Performance Measures templates (if applicable) in advance of the Due Date, and

5.2.2. Review and update the Critical Contact sheet every six months or as changes occur.

## 6. NOTICES, CORRESPONDENCE, REPORTS AND INVOICES

6.1. Notices, Correspondence and Reports from the Contractor to ADHS shall be sent to:

Arizona Department of Health Services  
Public Health Emergency Preparedness  
Bureau Chief  
150 N 18<sup>th</sup> Avenue Ste.150  
Phoenix, AZ 85007

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT SCOPE OF WORK</b>
<b>ADHS17-133163</b>	

6.2. Notices, Correspondence and Payments from the ADHS to the Contractor shall be sent to:

Tammi Jo Wilkins  
75 West Cleveland  
St. Johns, AZ 85936  
Telephone: 928-333-6433  
[TJWilkins@co.apache.az.us](mailto:TJWilkins@co.apache.az.us)

6.3. Invoices shall be sent to [invoices@azdhs.gov](mailto:invoices@azdhs.gov).

<b>CONTRACT NUMBER</b>	<b>INTERGOVERNMENTAL AGREEMENT PRICE SHEET</b>
<b>ADHS17-133163</b>	

**Budget & Performance Period**

March 05, 2020 - March 15, 2021

Description	Amount
Tasks Per Amendment No.: Five (5) Paid through a Manual Purchase Order to expedite receipt of funds.	\$184,972.00
Additional funds for COVID-19 response, Amendment Six (6), Paid through a Manual Purchase Order to expedite receipt of funds	\$146,755.00

**PHEP Budget Period Two (2) Supplemental**

July 1, 2020 – June 30, 2021

Description	Amount
Additional funds to enhance current PHEP activities per the deliverables in Amendment Six (6) Attachment B.	\$212,865.00

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Complete Count Committee, SueAn Stradling-Collins

Date/Signature: *SueAn Stradling-Collins* - *6-22-2020*

Describe in detail what you want to say to the Board and what action you want the Board to take:

**Discussion and possible approval to extend the resolution of the Board of Supervisors of Apache County, Arizona, extending the Census 2020 Complete Count Committee due to the nature of the ongoing COVID-19 pandemic.**

BOS Meeting Date Requested: **June 30, 2020**

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature *[Handwritten Signature]*

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_



RYAN N. PATTERSON  
MANAGER-CLERK  
ST. JOHNS, AZ 85936

JOE SHIRLEY, JR.  
VICE CHAIRMAN OF THE BOARD  
DISTRICT I  
P.O. Box 1952, Chinle, AZ 86503

ALTON JOE SHEPHERD  
CHAIRMAN OF THE BOARD  
DISTRICT II  
P.O. Box 994, Ganado, AZ 86505

TRAVIS SIMSHAUSER  
MEMBER OF THE BOARD  
DISTRICT III  
P.O. Box 428, St. Johns, AZ 85936

**BOARD OF SUPERVISORS  
OF APACHE COUNTY**

P.O. BOX 428  
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503  
FACSIMILE: (928) 337-2003

**RESOLUTION NO. 2020-\_\_\_\_**  
**A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE COUNTY,  
ARIZONA, EXTENDING THE CENSUS 2020 COMPLETE COUNT COMMITTEE.**

**WHEREAS**, a decennial census of every resident is required under Article 1, Section 2 of the U.S. Constitution; and

**WHEREAS**, an accurate census is essential for the allocation of representatives with the legislative bodies of the U.S. House of Representatives, the Arizona State Legislature and within Apache County voting districts; and

**WHEREAS**, billions of dollars each year in intergovernmental funding for health, education, transportation, child and elder care, emergency preparation and response, public and social support programs of all kinds depend on complete and accurate age, population and other ethnic and demographic information gathered every ten years; and

**WHEREAS**, all units of government, large and small corporations, non-profit organizations, religious organizations and local businesses of all sizes require accurate information on population and family size and income data for investment, job development and marketing guidance and to determine the impact of educational, health and social programs; and

**WHEREAS**, individual and family information is held completely confidential by strong federal laws supported by consistent court rulings at all levels and is never released even to other units of local, state or federal governments except in large statistical totals, or to family members after 72 years for genealogical purposes only; and

**WHEREAS**, the more informed residents are about the 2020 Census operations, the better their understanding of the census process becomes, thus increasing their willingness to be a part of the successful enumeration in 2020;

**NOW, THEREFORE, BE IT RESOLVED** that the Apache County Board of Supervisors does hereby extend a Census 2020 Complete Count Committee for the purpose of planning and conducting local initiatives and promotional activities to increase community participation in the 2020 Census.

**BE IT FURTHER RESOLVED** that the Census 2020 Complete Count Committee Guidelines are as follows:

Section 1: PURPOSE:

The County of Apache is forming a Complete Count Committee

1. To increase the questionnaire mail back response rate through a focused, structured, neighbor-to-neighbor program,
2. To utilize the local knowledge, expertise, and influence of each Complete Count Committee member to design and implement a census awareness campaign targeted to the community,
3. To bring together a cross-section of community leaders whose only focus in 2020 Census awareness.

Section 2: DUTIES AND RESPONSIBILITIES:

The Complete Count Committee shall be a working committee charged with responsibility of planning and conducting local educational initiatives, as well as publicity and promotional activities to increase community participation in the Census. Activities may include, but are not limited to the following:

- Handle the creation, printing and distribution of posters, flyers, handouts, and materials for use by the media and others,
- Prepare materials for public service announcements on radio and television
- Speak at public forums and meetings, fraternal organizations, business organization, and schools for the purpose of promoting and information people of the Census,
- Create Census messages in utility bills, grocery bags, monthly billing statements, and payroll checks.
- Identify job candidates and/or distribute and display recruiting materials,
- Provide space for Be Counted sites and/or Questionnaire Assistance Centers.

Section 3: MEMBERSHIP

The Committee shall be appointed members by the Board of Supervisors. They will lead Throughout Apache County in the promotion of a 2020 Census awareness campaign and be committed to ensuring that every resident in Apache County is counted in the 2020 Census. The Committee will include representation from each of the following community groups:

- a. Cities and Towns
- b. Tribal Governments
- c. Business
- d. Religious Groups
- e. Education
- f. Community Organizations
- g. Media

h. Minority Groups

Section 4: TERM OF SERVICE.

The Committee chairperson and committee members shall be appointed to serve for a term to continue through June 2021. For cause stated in writing, the Board of Supervisors may remove a member of the Complete Count Committee. Apache County and the local cities and towns may provide support staff as resources allow.

**PASSED AND ADOPTED** this 30<sup>th</sup> day of June, 2020.

**ATTEST:**

\_\_\_\_\_  
Ryan N. Patterson, Clerk

\_\_\_\_\_  
Alton Joe Shepherd  
Chairman of the Board

Approved as to form:

\_\_\_\_\_  
Michael Whiting  
County Attorney

Apache County Library District  
Agenda Item for Board Meeting of June 30, 2020

**Discussion and possible approval to extend the resolution of the Board of Supervisors of Apache County, Arizona, extending the Census 2020 Complete Count Committee due to the nature of the ongoing COVID-19 pandemic.**

Pros

- The Committee provides a forum for interested parties to meet and support each other
- Allows for continued focus on having citizens of the County complete their Census
- Provides Board approval for promotion of the Census

Cons

- Census promotion may come to a standstill

**Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM**

12/28/2015

Submitter's Name: (Individual, Organization, or County Department)

Apache County Treasurer \_\_\_\_\_

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:

Treasurer's office request for discussion and possible approval of a "Certificate of Removal and Abatement of Taxes" pursuant to ARS 42-18351(1). Total tax to be abated: 874.24, Total Interest to be abated: 8,394.60; Total fees to be abated: 140.00. For a total of 9,408.84 For personal property account number R0053988 & R0053992.

BOS Meeting Date Requested June 30, 2020

**PRE-AGENDA ITEM REVIEW**

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda. Board Clerk's Initials \_\_\_\_\_



# Apache County Treasurer

## Certificate of Removal and Abatement

June 30, 2020

AB #	ACCOUNT #	PARCEL #	OWNER	LEGAL DESCRIPTION	TAX YEAR(S)	TAX	INTEREST	PENALTY	TOTAL	ARS
308	R0053988	212-18-006	LOVERCHECK GEORGE STEVEN	BIG VALLEY RANCHES Lot: 10 Section: 33 Township: 13N Range: 26E SE4 NW4	1995	\$ 194.44	\$ 2,181.90	\$ 20.00	\$ 2,396.34	42-18351(1)
309	R0053988	212-18-006	LOVERCHECK GEORGE STEVEN	BIG VALLEY RANCHES Lot: 10 Section: 33 Township: 13N Range: 26E SE4 NW4	1996	\$183.40	\$ 1,904.39	\$ 20.00	\$2,107.79	42-18351(1)
310	R0053988	212-18-006	LOVERCHECK GEORGE STEVEN	BIG VALLEY RANCHES Lot: 10 Section: 33 Township: 13N Range: 26E SE4 NW4	1997	\$ 89.26	\$ 1,102.38	\$ 20.00	\$ 1,211.64	42-18351(1)
311	R0053988	212-18-006	LOVERCHECK GEORGE STEVEN	BIG VALLEY RANCHES Lot: 10 Section: 33 Township: 13N Range: 26E SE4 NW4	1998	\$ 80.22	\$ 753.23	\$ 20.00	\$ 853.45	42-18351(1)
312	R0053988	212-18-006	LOVERCHECK GEORGE STEVEN	BIG VALLEY RANCHES Lot: 10 Section: 33 Township: 13N Range: 26E SE4 NW4	1999	\$ 78.72	\$ 460.70	\$ 5.00	\$ 544.42	42-18351(1)
313	R0053992	212-18-010	LOVERCHECK GEORGE STEVEN	BIG VALLEY RANCHES Lot: 11 Section: 33 Township: 13N Range: 26E SW4 NE4	1997	\$ 89.26	\$ 844.83	\$ 30.00	\$ 964.09	42-18351(1)
314	R0053992	212-18-010	LOVERCHECK GEORGE STEVEN	BIG VALLEY RANCHES Lot: 11 Section: 33 Township: 13N Range: 26E SW4 NE4	1998	\$ 80.22	\$ 686.47	\$ 20.00	\$ 786.69	42-18351(1)
315	R0053992	212-18-010	LOVERCHECK GEORGE STEVEN	BIG VALLEY RANCHES Lot: 11 Section: 33 Township: 13N Range: 26E SW4 NE4	1999	\$78.72	\$ 460.70	\$ 5.00	\$ 544.42	42-18351(1)
Sub-Total of Personal Property						\$ 874.24	\$ 8,394.60	\$ 140.00	\$ 9,408.84	
Total						\$ 874.24	\$ 8,394.60	\$ 140.00	\$ 9,408.84	



Apache County Treasurer  
Certificate of Removal and Abatement

Supervisor Allan Joe Shepherd  
Board Chairman

Date

# Tax Lien Sale Certificate of Purchase

## Treasurer of Apache County, AZ

**Tax Year: 1995** **Date: February 13, 2014** **Interest Rate: 16%**

I HEREBY CERTIFY, that at Tax Lien Sale, situated in Apache County, State of Arizona, for Delinquent Taxes for the year 1995 held at PO Box 699, St. Johns, AZ 85936, on February 13, 2014 and subsequent days until adjourned, in accordance with the Law, a Tax Lien on the Tract hereinafter described, was sold to the purchaser or previous investor indicated below for the 'CERTIFICATE TOTAL' being the amount of taxes on the whole of said real estate and for which the purchaser is to receive interest until redemption at the maximum statutory rate indicated.

**Purchaser: FIRST NATIONAL ASSETS** **Account: R0053988** **Parcel: 21218006** **Certificate: 6537A**

**Previous Investors (if any):** \_\_\_\_\_ **Assessed To:** \_\_\_\_\_

**Assessed Value: 0** **Assessed To:**

**Legal Description:** \_\_\_\_\_

**Tax Amount** **\$194.44**  
**Interest** **\$973.03**

**Certificate Total** **\$1,177.47**  
**Premium Paid**

Acres: \_\_\_\_\_

### Endorsements

Tax Yr	Pay Date	Tax	Interest	Fees	Total	Tax Yr	Pay Date	Tax	Interest	Fees	Total
1996	Feb 13, 2014	\$183.40	\$836.63	\$20.00	\$1,040.03						
1997	Feb 13, 2014	\$89.26	\$488.59	\$20.00	\$597.85						
1998	Feb 13, 2014	\$80.22	\$320.89	\$20.00	\$421.11						
1999	Feb 13, 2014	\$78.72	\$184.91	\$5.00	\$268.63						

IN WITNESS WHEREOF, I have hereunto set my hand and seal

TREASURER

by \_\_\_\_\_

DEPUTY

\_\_\_\_\_ A.D. \_\_\_\_\_ FOR VALUE RECEIVED, I hereby assign all of the right, title and interest of \_\_\_\_\_

in and to the within certificate and to the lands herein described to \_\_\_\_\_

This Certificate surrendered and \_\_\_\_\_ redemption money paid to \_\_\_\_\_

\_\_\_\_\_ A.D. \_\_\_\_\_ By \_\_\_\_\_  
COUNTY TREASURER DEPUTY

\_\_\_\_\_ A.D. \_\_\_\_\_ This Certificate surrendered and deed made to \_\_\_\_\_

\_\_\_\_\_ By \_\_\_\_\_  
COUNTY TREASURER DEPUTY

# Statement of Taxes Due

## APACHE COUNTY TREASURER

Account Number R0053988  
 Acres 0.00  
 Assessed To

Parcel 21218006  
  
 LOVERCHECK GEORGE STEVEN  
 PO BOX 599  
 CONCHO, AZ 85924

Legal Description Situs Address  
 Subdivision: BIG VALLEY RANCHES Lot: 10 Section: 33 Township: 13N Range: 26E SE4 NW4

Year	Tax	Interest	Fees	Payments	Balance
<b>Tax Charge</b>					
2019	\$111.16	\$0.00	\$0.00	(\$111.16)	\$0.00
2018	\$122.68	\$0.00	\$0.00	(\$122.68)	\$0.00
2017	\$100.24	\$3.34	\$0.00	(\$103.58)	\$0.00
2016	\$101.34	\$4.73	\$5.00	(\$111.07)	\$0.00
2015	\$89.70	\$19.14	\$20.00	(\$128.84)	\$0.00
2014	\$77.02	\$28.75	\$10.00	(\$115.77)	\$0.00
2013	\$68.72	\$0.00	\$5.00	(\$73.72)	\$0.00
2012	\$90.54	\$0.00	\$25.00	(\$115.54)	\$0.00
2011	\$99.68	\$0.00	\$25.00	(\$124.68)	\$0.00
2010	\$96.78	\$3.88	\$0.00	(\$100.66)	\$0.00

Total Tax Charge \$0.00

<b>Lien</b>					
2016 Lien: 86668	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2015 Lien: 86668	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014 Lien: 86668	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2013 Lien: 86668-1	\$81.96	\$33.88	\$0.00	(\$115.84)	\$0.00
2013 Lien: 86668	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2012 Lien: 86668-1	\$134.86	\$64.73	\$0.00	(\$199.59)	\$0.00
2012 Lien: 86668	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2011 Lien: 86668-1	\$161.90	\$77.71	\$0.00	(\$239.61)	\$0.00
2011 Lien: 86668	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1999 Lien: 6537A	\$268.63	\$272.21	\$0.00	\$0.00	\$540.84
1998 Lien: 6537A	\$421.11	\$426.72	\$0.00	\$0.00	\$847.83
1997 Lien: 6537A	\$597.85	\$605.82	\$0.00	\$0.00	\$1,203.67
1996 Lien: 6537A	\$1,040.03	\$1,053.90	\$0.00	\$0.00	\$2,093.93
1995 Lien: 6537A	\$1,177.47	\$1,193.17	\$0.00	\$0.00	\$2,370.64
1995	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00

Total Lien \$7,066.91

**GRAND TOTAL** **\$7,066.91**

**Grand Total Due as of 06/16/2020** **\$7,066.91**

**Tax Billed at 2019 Rates for Tax Area 0600 - SD#6**

Authority	Tax Rate	Amount	Values	Actual	Assessed
APACHE COUNTY FLOOD CONTROL	0.0008930000	\$1.00			
			Total	\$0	\$0
Taxes Billed 2019	0.0008930000	\$1.00			

**Tax Billed at 2019 Rates for Tax Area 0600 - SD#6**

Authority	Tax Rate	Amount	Values	Actual	Assessed
APACHE COUNTY	0.0061760000	\$6.99	VACANT LANDS	\$7,541	\$1,131
APACHE COUNTY SCHOOL EQUALI	0.0045660000	\$5.16	AND REAL		
SD #6 CONCHO ELEMENTARY	0.0650880000	\$73.61	PROPERTY NOT		
			INCLUDED IN CLASS		
			1,3,...		
Taxes Billed 2019	0.0758300000	\$85.76			
			Total	\$7,541	\$1,131

# Statement of Taxes Due

## APACHE COUNTY TREASURER

Tax Billed at 2019 Rates for Tax Area 0600 - SD#6

Authority	Tax Rate	Amount	Values	Actual	Assessed
APACHE COUNTY FD ASSISTANCE	0.0008520000	\$0.96	VACANT LANDS	\$15,400	\$2,310
APACHE COUNTY LIBRARY DIST	0.0031360000	\$3.55	AND REAL		
APACHE COUNTY LIBRARY BOND	0.0011130000	\$1.26	PROPERTY NOT		
APACHE COUNTY JAIL DIST	0.0020000000	\$2.26	INCLUDED IN CLASS		
APACHE COUNTY JAIL DIST - J	0.0010000000	\$1.13	1,3,....		
APACHE COUNTY PUBLIC HEALTH	0.0025000000	\$2.83	Total	\$15,400	\$2,310
APACHE COUNTY POST SECONDAR	0.0014000000	\$1.58			
APACHE COUNTY JR COLLEGE TU	0.0037500000	\$4.24			
SD #6 CLASS B BONDS	0.0058170000	\$6.58			
Taxes Billed 2019	0.0215680000	\$24.40			

Make payment to:

Apache County Treasurer 75 West Cleveland PO Box 699 St. Johns, AZ 85936 928-337-7629

To pay online go to [www.co.apache.az.us/treasurer](http://www.co.apache.az.us/treasurer)

Interest accrues the 1st of every month

# Statement of Taxes Due

## APACHE COUNTY TREASURER

Account Number R0053992  
 Acres 0.00  
 Assessed To

Parcel 21218010  
  
 LOVERCHECK GEORGE STEVEN  
 PO BOX 599  
 CONCHO, AZ 85924

Legal Description Situs Address  
 Subdivision: BIG VALLEY RANCHES Lot: 11 Section: 33 Township: 13N Range: 26E SW4 NE4

Year	Tax	Interest	Fees	Payments	Balance
<b>Tax Charge</b>					
2019	\$111.16	\$0.00	\$0.00	(\$111.16)	\$0.00
2018	\$122.68	\$0.00	\$0.00	(\$122.68)	\$0.00
2017	\$100.24	\$3.34	\$0.00	(\$103.58)	\$0.00
2016	\$101.34	\$4.73	\$5.00	(\$111.07)	\$0.00
2015	\$89.70	\$19.14	\$20.00	(\$128.84)	\$0.00
2014	\$77.02	\$28.75	\$10.00	(\$115.77)	\$0.00
2013	\$68.72	\$0.00	\$5.00	(\$73.72)	\$0.00
2012	\$82.24	\$0.00	\$25.00	(\$107.24)	\$0.00
2011	\$93.04	\$0.00	\$25.00	(\$118.04)	\$0.00
2010	\$83.58	\$3.34	\$0.00	(\$86.92)	\$0.00
<b>Total Tax Charge</b>					<b>\$0.00</b>
<b>Lien</b>					
2016 Lien: 86669	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2015 Lien: 86669	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2014 Lien: 86669	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2013 Lien: 86669-1	\$81.96	\$33.88	\$0.00	(\$115.84)	\$0.00
2013 Lien: 86669	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2012 Lien: 86669-1	\$124.78	\$59.89	\$0.00	(\$184.67)	\$0.00
2012 Lien: 86669	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2011 Lien: 86669-1	\$152.78	\$73.33	\$0.00	(\$226.11)	\$0.00
2011 Lien: 86669	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2011	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1999 Lien: 9106A	\$268.63	\$272.21	\$0.00	\$0.00	\$540.84
1998 Lien: 9106A	\$388.17	\$393.35	\$0.00	\$0.00	\$781.52
1997 Lien: 9106A	\$470.77	\$477.05	\$0.00	\$0.00	\$947.82
1997	\$0.00	\$0.00	\$10.00	\$0.00	\$10.00
<b>Total Lien</b>					<b>\$2,280.18</b>
<b>GRAND TOTAL</b>					<b>\$2,280.18</b>
<b>Grand Total Due as of 06/16/2020</b>					<b>\$2,280.18</b>

**Tax Billed at 2019 Rates for Tax Area 0600 - SD#6**

Authority	Tax Rate	Amount	Values	Actual	Assessed
APACHE COUNTY FLOOD CONTROL	0.0008930000	\$1.00			
			<b>Total</b>	<b>\$0</b>	<b>\$0</b>
Taxes Billed 2019	0.0008930000	\$1.00			

**Tax Billed at 2019 Rates for Tax Area 0600 - SD#6**

Authority	Tax Rate	Amount	Values	Actual	Assessed
APACHE COUNTY	0.0061760000	\$6.99	VACANT LANDS	\$7,541	\$1,131
APACHE COUNTY SCHOOL EQUALI	0.0045660000	\$5.16	AND REAL		
SD #6 CONCHO ELEMENTARY	0.0650880000	\$73.61	PROPERTY NOT		
			INCLUDED IN CLASS		
			1,3,....		
Taxes Billed 2019	0.0758300000	\$85.76			
			<b>Total</b>	<b>\$7,541</b>	<b>\$1,131</b>

**Tax Billed at 2019 Rates for Tax Area 0600 - SD#6**

# Statement of Taxes Due

## APACHE COUNTY TREASURER

Authority	Tax Rate	Amount	Values	Actual	Assessed
APACHE COUNTY FD ASSISTANCE	0.0008520000	\$0.96	VACANT LANDS	\$15,400	\$2,310
APACHE COUNTY LIBRARY DIST	0.0031360000	\$3.55	AND REAL		
APACHE COUNTY LIBRARY BOND	0.0011130000	\$1.26	PROPERTY NOT		
APACHE COUNTY JAIL DIST	0.0020000000	\$2.26	INCLUDED IN CLASS		
APACHE COUNTY JAIL DIST - J	0.0010000000	\$1.13	1,3,...		
APACHE COUNTY PUBLIC HEALTH	0.0025000000	\$2.83	Total	\$15,400	\$2,310
APACHE COUNTY POST SECONDAR	0.0014000000	\$1.58			
APACHE COUNTY JR COLLEGE TU	0.0037500000	\$4.24			
SD #6 CLASS B BONDS	0.0058170000	\$6.58			
Taxes Billed 2019	0.0215680000	\$24.40			

Make payment to:

Apache County Treasurer 75 West Cleveland PO Box 699 St. Johns, AZ 85936 928-337-7629

To pay online go to [www.co.apache.az.us/treasurer](http://www.co.apache.az.us/treasurer)

Interest accrues the 1st of every month

**BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM**

Submitter's Name: (Individual, Organization, or County Department)

Apache County Attorney

Date/Signature: \_\_\_\_\_

Describe in detail what you want to say to the Board and what action you want the Board to take:


County Attorney: Discussion and possible approval of an Arizona Criminal Justice Commission FY20 Arizona Coronavirus Emergency Supplemental Funding (ACESF) Grant Agreement No. ACESF-21-001, in the amount of \$58,007.00 for the period of January 1, 2020 through December 31, 2020.

BOS Meeting Date Requested ~~July 7, 2020~~  
June 30, 2020

**PRE-AGENDA ITEM REVIEW**

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: \_\_\_\_\_

Legal Review: \_\_\_\_\_

Signature: 

Finance Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Purchasing Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature: \_\_\_\_\_

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials \_\_\_\_\_

**BOARD ACTION TAKEN**

/ /Approved / /Disapproved / /Deleted / /Continued to: \_\_\_\_\_

Signature Clerk of Board \_\_\_\_\_



# Arizona Criminal Justice Commission

*Chairperson*  
SHEILA POLK  
Yavapai County Attorney

*Vice-Chairperson*  
STEVE STAHL, Chief  
Law Enforcement Leader  
City of Maricopa Police Department

ALLISTER ADEL  
Maricopa County Attorney

MARK BRNOVICH  
Attorney General

DAVID K. BYERS, Director  
Administrative Office of the Courts

BARBARA LAWALL  
Pima County Attorney

GREG MENGARELLI, Mayor  
City of Prescott

HESTON SILBERT, Director  
Department of Public Safety

MARK NAPIER  
Pima County Sheriff

PAUL PENZONE  
Maricopa County Sheriff

DAVID SANDERS  
Pima County Chief Probation Officer

DAVID SHINN, Director  
Department of Corrections

C.T. WRIGHT, Chairperson  
Board of Executive Clemency

VACANT  
County Supervisor

VACANT  
Former Judge

VACANT  
Sheriff

VACANT  
Chief

VACANT  
Chief

VACANT  
Chief

*Executive Director*  
Andrew T. LeFevre

1110 West Washington, Suite 230  
Phoenix, Arizona 85007  
PHONE: (602) 364-1146  
FAX: (602) 364-1175  
[www.azcjc.gov](http://www.azcjc.gov)

June 8, 2020

Michael Whiting  
Apache County Attorney's Office  
PO Box 637, 245 W 1ST Street  
St. Johns, AZ 85936

## **Re: FY20 Arizona Coronavirus Emergency Supplemental Funding (ACESF) Program, Grant Award #ACESF-21-001**

Dear Apache County Attorney Whiting,

On behalf of the Arizona Criminal Justice Commission, it is my pleasure to inform you that your agency's application has been approved for funding under the FY 2020 Arizona Coronavirus Emergency Supplemental Funding Program.

Paragraphs six and seven, found on page three of the enclosed agreement provide the amount of funding awarded to your agency and the specific budget line items that have been funded. Below, please find additional information that will assist in the administration of your agency's grant award.

**Grant Agreement and Other Required Documents:** Please review the grantee agreement and accompanying instructions as revisions or new requirements may have been included. Please follow the directions outlined in the Grant Agreement instructions, as well as instructions received in DocuSign to execute the contract in its entirety with electronic authorized signatures. Agreements not returned within 90 days of the award date with authorized signatures may be canceled. Additionally, please refer to the Special Conditions section of the grant agreement for a listing of other required documents, as applicable.

**Administrative and Financial Requirements:** In addition to applicable uniform administrative requirements and cost principles, award recipients are required to adhere to grant specific program requirements as defined in the grant agreement.

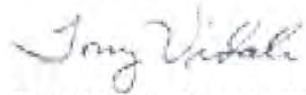
**Reporting:** Activity and financial reports are required for this grant and the reporting schedules are contained in the agreement. Financial Reporting can be accessed at: <https://acjc.azcjc.gov/GMS3/Login.aspx>. Activity reporting can be accessed at: <https://acjcreporting.azcjc.gov/Account/Login?ReturnUrl=%2F>.

**Office of Civil Rights Requirements:** Annual Completion of Civil Rights Training is required for this grant. Grantees must contact the Grant Coordinator to obtain registration to access the training. If applicable, agencies awarded must complete an EEOC plan and submit it to the Office

of Civil Rights, Office of Justice Programs. Link to helpful EEO information:  
<https://ojp.gov/about/offices/ocr.htm>

If you have any questions, please contact Simone Courter at [scourter@azcjc.gov](mailto:scourter@azcjc.gov) or 602.364.1186. Our office looks forward to the continued partnership.

Sincerely,

A handwritten signature in cursive script that reads "Tony Vidale".

Tony Vidale, Deputy Director  
Arizona Criminal Justice Commission

**ARIZONA CRIMINAL JUSTICE COMMISSION  
ARIZONA CORONAVIRUS EMERGENCY SUPPLEMENTAL FUNDING PROGRAM  
GRANT AGREEMENT**



ACJC Grant Number ACESF-21-001

---

The following information is provided pursuant to 2 C.F.R. § 200.331(a)(1):

Grantee Name: Apache County Attorney's Office

Grantee's DUNS Number: 82897786

Federal Award Identification Number (FAIN): 2020-VD-BX-0309

Federal Award Date: 05/01/2020

Grantee Period of Performance Start and End Date: 01/20/2020 TO 01/20/2022

Amount of Federal Funds Obligated by this Agreement: \$58,007

Total Amount of Federal Funds Obligated to the Grantee: \$58,007

Total Amount of the Federal Award in this Agreement: \$58,007

Federal Award Project Description: The Coronavirus Emergency Supplemental Funding (CESF) Program allows States, U.S. Territories, the District of Columbia, units of local government, and federally recognized tribal governments to support a broad range of activities to prevent, prepare for, and respond to the coronavirus. Funded projects or initiative may include, but are not limited to, overtime, equipment (including law enforcement and medical personal protective equipment), hiring, supplies (such as gloves, masks, sanitizer), training, travel expenses (particularly related to the distribution of resources to the most impacted areas), and addressing the medical needs of inmates in state, local, and tribal prisons, jails, and detention centers.

Name of Federal Awarding Agency: Department of Justice, Office of Justice Programs

Name of Pass-Through Entity: Arizona Criminal Justice Commission

Contact Information for Pass-Through Entity: Arizona Criminal Justice Commission, 1110 W. Washington Street, Suite 230, Phoenix, AZ 85007

CFDA Number and Name: 16.034 – Coronavirus Emergency Supplemental Funding Program

Identification of Whether the Award is Research and Development: No

Indirect Cost Rate for the Federal Award: 0%

This Grant Agreement is made this 10th day of June, 2020 by and between the ARIZONA CRIMINAL JUSTICE COMMISSION hereinafter called "COMMISSION" and APACHE COUNTY, through APACHE COUNTY ATTORNEY'S OFFICE hereinafter called "GRANTEE". The COMMISSION enters into this agreement pursuant to its authority under the provisions of A.R.S. § 41-2405 (B)(6), and having satisfied itself as to the qualification of GRANTEE;

NOW, THEREFORE, it is agreed between the parties as follows:

1. This agreement will commence on 1/20/2020 and terminate on 1/20/2022. This agreement expires at the end of the award period unless prior written approval for an extension has been obtained from the COMMISSION. A request for an extension must be received by the COMMISSION 60 calendar days prior to the end of the award period. The COMMISSION, in its sole discretion, may approve an extension that furthers the goals and objectives of the program and shall determine the length of any extension.
2. GRANTEE agrees that grant funds will be used in accordance with applicable program rules, guidelines, and special conditions.
3. The COMMISSION will monitor GRANTEE performance against program goals and performance standards and those outlined in the grant application. Substandard performance, as determined by the COMMISSION, will constitute noncompliance with this agreement. If the COMMISSION finds noncompliance, the GRANTEE will receive a written notice which identifies the area of noncompliance, and the appropriate corrective action to be taken. If the GRANTEE does not respond within thirty (30) calendar days to this notice and does not provide sufficient information concerning the steps which are being taken to correct the problem, the COMMISSION may suspend funding, permanently terminate this agreement or revoke the grant.
4. Any deviation or failure to comply with the purpose or conditions of this agreement without prior written COMMISSION approval may constitute sufficient reason for the COMMISSION to terminate this agreement, revoke the grant, require the return of all unspent funds, perform an audit of expended funds, and require the return of any previously spent funds which are deemed to have been spent in violation of the purpose or conditions of this grant.
5. This agreement may be modified only by a written amendment signed by the Executive Director or by persons authorized by the Executive Director on behalf of the COMMISSION and GRANTEE. Any notice given pursuant to this agreement shall be in writing and shall be considered to have been given when actually received by the following addressee or their agents or employees:

I. If to the COMMISSION:

Arizona Criminal Justice Commission  
1110 W. Washington Street, Suite 230  
Phoenix, Arizona 85007  
Attn: Program Manager

## II. If to the GRANTEE:

Apache County Attorney's Office  
PO Box 637, 245 W 1ST S  
St. Johns, Arizona, 85936  
Attn: **Apache County Attorney**, Michael Whiting

6. For grant awards above \$100,000, GRANTEE may make budget adjustments of up to ten (10) percent of the total grant within any approved budget category excluding equipment. Written approval from the COMMISSION in advance is required if GRANTEE wishes to make adjustments or reprogram in excess of ten (10) percent or if GRANTEE wishes to purchase equipment not previously approved.

For grant awards less than \$100,000, the GRANTEE may make budget adjustments within approved categories excluding equipment as long as there are no changes to the purpose or scope of the project. If GRANTEE wishes to purchase equipment not previously approved, written approval from the COMMISSION in advance is required.

<b>APPROVED LINE ITEM PROGRAM BUDGET</b>	
Personnel:	
Salaries	NOT APPROVED
Fringe Benefits*	NOT APPROVED
Overtime (includes Fringe Benefits)	NOT APPROVED
Professional & Outside/Consultant & Contractual Services	NOT APPROVED
Travel In-State	NOT APPROVED
Travel Out-of-State	NOT APPROVED
Confidential Funds	NOT APPROVED
Operating Expenses:	
Supplies	\$49,761
Registration/Training	NOT APPROVED
Other	NOT APPROVED
Equipment	
Capital	NOT APPROVED
Noncapital	\$8,246
<b>TOTAL</b>	<b>\$58,007</b>
<b>See Attachment A for detail on Other Operating Expenditures and Equipment</b>	

\*Reference the ACJC Grant Management Manual for a definition of approved Fringe Benefit

7. The total to be paid by the COMMISSION under this agreement shall not exceed \$58,007 in federal funds awarded to the COMMISSION by the U.S. Department of Justice (USDJ), Office of Justice Programs (OJP). If this grant has a matching requirement, GRANTEE understands that other federal grant funds cannot be used as a match for this grant.
8. Every payment obligation of the COMMISSION under this agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this agreement, this agreement may be terminated by the COMMISSION. No liability shall accrue to the COMMISSION in the event this provision is exercised, and the COMMISSION shall not be obligated or liable for any future payments or any damages as a result of termination under this paragraph.
9. GRANTEE agrees that if it currently has an open award of federal funds or if it receives an award of federal funds other than this award, and those award funds have been, are being or are to be used, in whole or in part, for one or more of the identical cost items for which funds are being provided under this award, GRANTEE will promptly notify, in writing, the

COMMISSION, and if so requested by the COMMISSION, seek a budget modification or change-of-project-scope grant adjustment notice (GAN) to eliminate any inappropriate duplication of funding.

10. GRANTEE agrees to retain all books, account reports, files, and other records (paper or electronic) relating to this agreement and the performance of this agreement for no less than five (5) years from the last financial report submitted to the COMMISSION. All such documents shall be subject to inspection and audit at reasonable times, including such records of any subgrantee, contractor, or subcontractor. GRANTEE also understands and agrees that USDOJ and the United States General Accounting Office (USGAO) are authorized to interview any officer or employee of the GRANTEE (or of any subgrantee, contractor, or subcontractor) regarding transactions related to this award.
11. GRANTEE agrees that activities funded under this award will be closely coordinated with related activities supported with the Office of Justice Programs (OJP), State, local or tribal funds. Grant funds may only be used for the purposes in the GRANTEE's approved application. GRANTEE shall not undertake any work or activities not described in the grant application, including staff, equipment, or other goods or services without prior approval from the COMMISSION.
12. GRANTEE agrees to track, account for, and report on all funds (including specific outcomes and benefits) separately from all other funds for the same or similar purposes or programs.

Accordingly, the accounting systems of GRANTEE and all subgrantees must ensure that funds from this award are not commingled with funds from any other source.

13. GRANTEE agrees to abide by Federal and State laws and provide accounting, auditing, and monitoring procedures to safeguard grant funds and keep such records to assure proper fiscal controls, management, and the efficient disbursement of grant funds.
14. For the purposes of this grant, a capital expenditure means expenditures to acquire capital assets, as defined in 2 C.F.R. 200.12, or expenditures to make additions, improvements, modifications, replacements, rearrangements, reinstallations, renovations, or alterations to capital assets that materially increase their value or useful life, with a cost of \$5,000 or greater. If the GRANTEE's capitalization policy defines a capital expenditure as less than \$5,000, the GRANTEE will follow its policy.
15. GRANTEE agrees to maintain property records for equipment purchased with grant funds and perform a physical inventory and reconciliation with property records at least every two years or more frequently if required by the GRANTEE policy. GRANTEE agrees that funds will not be used for the construction of new facilities.
16. GRANTEE agrees to follow equipment disposition policies outlined in *2 C.F.R. 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, when the equipment is no longer needed for the grant program.  
**Link:** [https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)
17. GRANTEE agrees that all salaried personnel (including subgrantee personnel) whose activities are to be charged to the award will maintain timesheets or certifications to document hours worked for activities related to this award and non-award related activities. GRANTEE agrees to keep time and attendance sheets for hourly employees signed by the employee and supervisory official having firsthand knowledge of the work performed by the grant-funded employees.

18. GRANTEE agrees that it will submit financial and activity reports to the COMMISSION in a format provided by the COMMISSION, documenting the activities supported by these grant funds and providing an assessment of the impact of these activities which may include documentation of project milestones. In the event reports are not received on or before the indicated date(s), funding may be suspended until delinquent report(s) are received.
19. These reports are to be submitted according to the following schedule(s):

<b>ACTIVITY REPORTS</b>	
<b>Report Period:</b>	<b>Due Date:</b>
July 1 to September 30	October 15
October 1 to December 31	January 15
January 1 to March 31	April 15
April 1 to June 30	July 15

<b>FINANCIAL REPORTS</b>			
<b>Report Period:</b>	<b>Due Date:</b>	<b>Report Period:</b>	<b>Due Date:</b>
July 1 – July 31	August 25	January 1 – January 31	February 25
August 1 – August 31	September 25	February 1 – February 29	March 25
September 1 – September 30	October 25	March 1 – March 31	April 25
October 1 – October 31	November 25	April 1 – April 30	May 25
November 1 – November 30	December 25	May 1 – May 31	June 25
December 1 – December 31	January 25	June 1 – June 30	July 25

Additional reporting requirements may be required for GRANTEES considered high risk.

20. If the recipient is designated "high risk" by a federal grant-making agency currently or at any time during the period of performance under this award, the GRANTEE must disclose that fact and certain related information to the COMMISSION by e-mail at [dcadmin@azcjc.gov](mailto:dcadmin@azcjc.gov). For purposes of this disclosure, high risk includes any status under which a federal awarding agency provides additional oversight due to the GRANTEE'S past performance, or other programmatic or financial concerns with the GRANTEE. The GRANTEE'S disclosure must include the following: 1. The federal awarding agency that currently designates the GRANTEE high risk, 2. The date the GRANTEE was designated high risk, 3. The high-risk point of contact at that federal awarding agency (name, phone number, and e-mail address), and 4. The reasons for the high-risk status as set out by the federal awarding agency.
21. GRANTEE understands that financial reports are required as an accounting of expenditures for either reimbursement or COMMISSION-approved advance payments. The primary method of payment shall be by reimbursement unless an alternative method is approved by the COMMISSION. Supporting documentation must be submitted with all reimbursement requests. Approved advance payments may require supporting documentation such as proof of order, invoices, or personnel expense certifications.
22. GRANTEE understands that a complete reimbursement request must include invoices and proof of payment for all expenditures. Sufficient documentation includes (a) copies of canceled warrants or Electronic Funds Transfer (EFT) documentation, (b) documentation from an official accounting system which includes payee, date, amount paid, and warrant, EFT or payment, (c) copies of invoices, and (d) payroll records for personnel expenditures, including overtime and Employee Related Expenditures (ERE). All expenses must be invoiced and received before the end of the performance period and included in the final reimbursement request. For equipment expenses, GRANTEE shall submit a copy of the packing/receiving slip showing the date the

equipment was received. GRANTEE understands that credit or purchasing card statements are not an acceptable form of proof of payment.

23. The final request for reimbursement of grant funds must be received by the COMMISSION no later than 60 calendar days after the last day of the award period.
24. All goods and services must be received or have reasonable expectations thereof and placed in service by GRANTEE by the expiration of this award.
25. GRANTEE agrees that all encumbered funds must be expended and that goods and services must be paid by GRANTEE within 60 calendar days of the expiration of this award.
26. GRANTEE agrees to remit all unexpended grant funds to the COMMISSION within thirty (30) days of a written request from the COMMISSION.
27. If award funds are being transferred to GRANTEE in advance, the GRANTEE is required to establish an interest-bearing account dedicated specifically to this award. The GRANTEE must maintain advance payments of federal grants in interest-bearing accounts unless regulatory exclusions apply (2C.F.R. 200.305(b)(8)). The award funds, including any interest, may not be used to pay debts or expenses incurred by other activities beyond the scope of the Coronavirus Emergency Supplemental Funding (CESF) program. The GRANTEE also agrees to obligate the award funds in the account (including any interest earned) during the period of performance for the award and expend within 60 calendar days thereafter. Any unobligated or unexpended funds, including interest earned, must be returned to the COMMISSION at the time of close-out.
28. GRANTEE agrees to account for interest earned on federal grant funds and shall manage interest income in accordance with the Cash Management Improvement Act of 1990 and as indicated in the Office of Justice Programs Financial Guide. Interest earned in excess of allowable limits must be remitted to the COMMISSION within 30 days after receipt of a written request from the COMMISSION.  
**Link:** OJP Financial Guide [https://ojp.gov/financialguide/doj/pdfs/DOJ\\_FinancialGuide.pdf](https://ojp.gov/financialguide/doj/pdfs/DOJ_FinancialGuide.pdf)
29. GRANTEE agrees to obtain written COMMISSION approval for all sole source procurements in excess of \$250,000.
30. Consistent with the (DOJ) Part 200 Uniform Requirements - including as set out at 2 C.F.R. 200.300 (requiring awards to be "manage[d] and administer[ed] in a manner so as to ensure that Federal funding is expended and associated programs are implemented in full accordance with U.S. statutory and public policy requirements") and 200.319(a) (generally requiring "[a]ll procurement transaction[s] [to] be conducted in a manner providing full and open competition" and forbidding practices "restrictive of competition," such as "placing unreasonable requirements on firms in order for them to qualify to do business" and taking "any arbitrary action in the procurement process") – no GRANTEE may (in any procurement transaction) discriminate against any person or entity on the basis of such person or entity's status as an "associate of the federal government" (or on the basis of such person or entity's status as a parent, affiliate, or subsidiary of such an associate), except as expressly set out in 2 C.F.R. 200.319(a) or as specifically authorized by USDOJ.
31. GRANTEE agrees to obtain written COMMISSION approval prior to the expenditure of grant funds for consultant fees in excess of \$650 per day.
32. GRANTEE agrees not to use federal grant funds to pay cash compensation (salary plus bonuses) to any employee paid by the grant at a rate that exceeds 110% of the maximum annual salary payable to a member of the federal government's Senior Executive Service (SES)

at an agency with a Certified SES Performance Appraisal System for that year. (An award recipient may compensate an employee at a higher rate, provided the amount in excess of this compensation limitation is paid with non-federal funds unless otherwise noted in the grant solicitation.)

33. GRANTEE agrees not to use grant funds for food or beverage unless explicitly approved in writing by the COMMISSION.
34. GRANTEE agrees to comply with all applicable laws, regulations, policies, and guidance (including specific cost limits, prior approvals, and reporting requirements, where applicable) governing the use of grant funds for expenses related to conferences, meetings, training, and other events, including the provision of food or beverages at such events, and costs of attendance at such events unless explicitly approved in writing by the COMMISSION. Information on pertinent laws, regulations, policies, and guidance is available in the OJP Financial Guide Conference Cost Chapter.
35. The GRANTEE must collect and maintain data that measure the performance and effectiveness of work under this award. The data must be provided to OJP in the manner (including within the timeframes) specified by OJP in the program solicitation or other applicable written guidance. Data collection supports compliance with the Government Performance and Results Act (GPRA) and the GPRA Modernization Act of 2010 and other applicable laws.
36. The GRANTEE may not reduce state or local funds for an activity specifically because the award funds are available to fund that same activity. The award funds must be used to supplement existing state or local funds for program activities and may not replace state or local funds that have been appropriated or allocated for the same purpose. Additionally, the award funds may not replace state or local funding that is required by law. If a question of supplanting arises, the GRANTEE will be required to substantiate that the reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.
37. GRANTEE assigns to the COMMISSION any claim for overcharges resulting from antitrust violations to the extent that such violations concern materials or services applied by third parties to GRANTEE in exchange for grant funds provided under this agreement.
38. The parties agree to use arbitration in the event of disputes in accordance with the provisions of A.R.S. § 12-1501-12-1518. The laws of the State of Arizona apply to questions arising under this agreement, and any litigation regarding this agreement must be maintained in Arizona courts, except as pertaining to disputes which are subject to arbitration.
  - I. In the event of a dispute, controversy, or claim arising out of or relating in any way to the agreement, the complaining party shall notify the other party in writing thereof. Within 30 calendar days of such notice, representatives of both parties shall meet at an agreed location to attempt to resolve the dispute in good faith. Should the dispute not be resolved within 30 calendar days after such notice, the complaining party shall seek remedies exclusively through arbitration, in accordance with the provisions of A.R.S. § 12-1501 through 12-1518.
  - II. The arbitration demand must be a clear and concise statement of the claim or dispute. The respondent's answer and any counterclaims must be filed within 20 calendar days of service of the demand.
  - III. The arbitration shall be conducted in Maricopa County.
  - IV. The arbitration shall be conducted by one arbitrator. If the parties are not able to agree upon the selection of an arbitrator, within 20 calendar days of the commencement of an arbitration proceeding by service of a demand for arbitration, the court on the application of a party shall appoint the arbitrator.

- V. The arbitrator must promptly set a conference to clarify the claims and defenses, to establish fair procedures, and to set a schedule for completing the arbitration.
  - VI. It is the intent of the parties that, barring extraordinary circumstances, arbitration proceedings will be concluded with 120 calendar days from the date the arbitrator is appointed. The arbitrator may extend the time limit in the interests of justice. Failure to adhere to this time limit shall not constitute a basis for challenging the award.
  - VII. The arbitrator must issue a written, reasoned award within 20 calendar days from the date the hearing is formally closed, or as soon after that as is feasible. The sole remedy will be actual damages; no punitive damages are allowed.
  - VIII. Unless the arbitrator orders otherwise, the Parties must share arbitration costs equally, including arbitrator's fees and expenses. Each party must pay its expenses and attorney's fees.
39. GRANTEE understands that grant funds may not be released until all delinquent reports and reversion of funds from prior grants are submitted to the COMMISSION.
40. GRANTEE agrees that grant funds are not to be expended for any indirect costs that may be incurred by GRANTEE for administering these funds unless explicitly approved in writing by the COMMISSION. This may include, but is not limited to, costs for services such as accounting, payroll, data processing, purchasing, personnel, and building use, which may have been incurred by the GRANTEE.
41. Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses, (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. If the GRANTEE is a State agency, board, commission, or university of the State of Arizona, this paragraph shall not apply.
42. Should GRANTEE utilize a contractor(s) and subcontractor(s) the indemnification clause between GRANTEE and its contractor(s) and subcontractor(s) shall include the following:
- Contractor shall defend, indemnify, and hold harmless the GRANTEE and the State of Arizona, and any jurisdiction or agency issuing any permits for any work arising out of this agreement, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation, and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of the contractor or any of the directors, officers, agents, or employees or subcontractors of such contractor. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of such contractor to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by such contractor from and against any and all claims. It is agreed that such contractor will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. Additionally, on all applicable insurance policies, contractor and its subcontractors shall name the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as an additional insured and also include a waiver of subrogation in favor of the

State. Insurance requirements for any contractor used by GRANTEE are incorporated herein by this reference and attached to this Agreement as Exhibit "A."

43. Restrictions and certifications regarding nondisclosure agreements and related matters

No GRANTEE under this award, or entity that receives a procurement contract or subcontract with any funds under this award, may require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with the law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

The foregoing is not intended, and shall not be understood by the agency making this award, to contravene requirements applicable to Standard Form 312 (which relates to classified information), Form 4414 (which relates to sensitive compartmented information), or any other form issued by a federal department or agency governing the nondisclosure of classified information.

I. In accepting this award, the GRANTEE:

- a. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- b. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

II. If the GRANTEE does or is authorized under this award to make subawards ("subgrants"), procurement contracts, or both--

a. it represents that:

- (1) it has determined that no other entity that the recipient's application proposes may or will receive award funds (whether through a subaward ("subgrant"), procurement contract, or subcontract under a procurement contract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
- (2) it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and

- b. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any

further obligations of award funds to or by that entity, will provide prompt written notification to the federal agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

44. GRANTEE agrees to notify the COMMISSION within ten (10) days if the project official is replaced during the award period.
45. No rights or interest in this agreement shall be assigned by GRANTEE without the prior written approval of the COMMISSION.
46. GRANTEE will comply with the audit requirements of *2 C.F.R. 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and provide the COMMISSION with the audit report and any findings within 90 days of receipt of such finding. If the report contains no findings, the GRANTEE must provide notification that the audit was completed.  
**Link:** [https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200\\_main\\_02.tpl](https://www.ecfr.gov/cgi-bin/text-idx?tpl=/ecfrbrowse/Title02/2cfr200_main_02.tpl)
47. GRANTEE certifies that it will comply with *OMB Circulars A-102 and 2 CFR, Part 215 Uniform Administrative Requirements for Grants and Cooperative Agreements* as codified in (1) 28 CFR, Part 66.32 or (2) 28 CFR, Part 70.34 and *Cost Principles (1) 2 CFR, Part 225, (2) 2 CFR, Part 220 or (3) 2 CFR, Part 230*, and the DOJ Grants Financial Guide.
48. The GRANTEE must comply with all applicable restrictions on the use of federal funds set out in federal appropriations statutes. Should a question arise as to whether a particular use of federal funds by a GRANTEE would or might fall within the scope of an appropriations-law restriction, the recipient is to contact OJP for guidance, and may not proceed without the express prior written approval of OJP. Pertinent restrictions, including from various "general provisions" in the Consolidated Appropriations Act, 2020. **Link:** <https://ojp.gov/funding/Explore/FY20AppropriationsRestrictions.htm>
49. If the GRANTEE currently has other active awards of federal funds, or if the GRANTEE receives any other award of federal funds during the period of performance for this award, the GRANTEE promptly must determine whether funds from any of those other federal awards have been, are being, or are to be used (in whole or in part) for one or more of the identical cost times for which funds are provided under this award. If so, the recipient must promptly notify the COMMISSION in writing of the potential duplication, and, if so requested by the COMMISSION, must seek a budget-modification or change-of-project-scope grant adjustment notice to eliminate any inappropriate duplication of funding.
50. GRANTEE agrees that it cannot use any federal funds, either directly or indirectly, in support of any contract or subaward to either the Association of Community Organizations for Reform Now (ACORN) or its subsidiaries, without the express written approval of the Office of Justice Programs through the COMMISSION.
51. GRANTEE understands and agrees that misuse of award funds may result in a range of penalties, including suspension of current and future funds, suspension or debarment from federal grants, recoupment of monies provided under an award, and civil or criminal penalties.
52. GRANTEE agrees not to do business with any individual, agency, company, or corporation listed in the Excluded Parties Listing Service.  
**Link:** *System for Award Management* <https://www.sam.gov/SAM/>

53. GRANTEE agrees to ensure that, no later than the due date of the GRANTEE's first financial report after the award is made, GRANTEE and any subgrantees have a valid DUNS profile and active registration with the System for Award Management (SAM) database.
54. GRANTEE certifies that it presently has no financial interest and shall not acquire any financial interest, direct or indirect, which would conflict in any manner or degree with the performance of services required under this agreement.
55. GRANTEE understands and agrees that any training or training materials developed or delivered with funding provided under this award must adhere to the *OJP Training Guide Principles for Grantees and Subgrantees*.  
**Link:** *OJP Training Guide Principles for Grantees and Subgrantees*  
<https://ojp.gov/funding/Implement/TrainingPrinciplesForGrantees-Subgrantees.htm>
56. GRANTEE agrees to cooperate and participate with all assessments, evaluation efforts, or information and data collection requests and acknowledges that the federal or state grantor agency has the right to obtain, reproduce, publish or use data provided under this award and may authorize others to receive and use such information.
57. GRANTEE shall provide the COMMISSION with a copy of all interim and final reports and proposed publications (including those prepared for conferences and other presentations) resulting from this agreement. Submission of such materials must be prior to or simultaneous with their public release.
58. GRANTEE agrees that any publications (written, visual, or sound) excluding press releases and newsletters, whether published at the GRANTEE'S or COMMISSION'S expense, shall contain the following statement:
- "This was supported by Award No. 2020-VD-BX-0309 awarded by the Bureau of Justice Assistance, Office of Justice Programs, U.S. Department of Justice. The opinions, findings, and conclusions or recommendations expressed in this publication/program/exhibition are those of the author(s) and do not necessarily reflect the views of the Department of Justice."
59. GRANTEE agrees to comply with the non-discrimination requirements of the Omnibus Crime Control and Safe Streets Act of 1968, 42 USC §3789d(c)(1); Title VI of the Civil Rights Act of 1964, 42 USC §2000d; Section 504 of the Rehabilitation Act of 1973, 29 USC § 794; Subtitle A, Title II of the Americans with Disabilities Act of 1990, 42 USC § 12132; Title IX of the Education Amendments of 1972, 20 USC § 1681; the Age Discrimination Act of 1975, 42 USC § 6102; the Department of Justice implementing regulations, 28 CFR pt. 42, subparts C, D, E, G, and I, 28 CFR pt. 35, and 28 CFR pt. 54; all applicable state laws of A.R.S. § 41-1463; and Executive Order 2009-9. The above-referenced federal laws prohibit discrimination based on race, color, religion, sex, disability, and national origin (including limited English proficiency) in the delivery of services and employment practices and prohibit discrimination based on age in the delivery of services. If in the three years before the date of the grant award a Federal or State Court or Federal or State administrative agency makes a finding of discrimination after a due process hearing against GRANTEE, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION.

Applicants must certify that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Street Act, the applicant is required to take reasonable steps to ensure that LEP persons have meaningful access to programs. Meaningful access may entail providing language assistance services, including oral and written translation, when necessary.

**Link:** *Limited English Proficiency A Federal Interagency Website* <http://www.LEP.gov>

60. GRANTEE agrees to comply with the applicable requirements of 28 CFR Part 38, the Department of Justice regulation governing "Equal Treatment for Faith-Based Organizations" (the "Equal Treatment Regulation"). The Equal Treatment Regulation provides in part that the Department of Justice's financial assistance may not be used to fund any inherently religious activities, such as worship, religious instruction, or proselytization. Recipients of Department of Justice financial assistance may still engage in inherently religious activities, but such activities must be separate in time or place from the Department of Justice funded program, and participation in such activities by individuals receiving services from GRANTEE must be voluntary. The Equal Treatment Regulation also makes clear that organizations participating in programs receiving financial assistance from the Department of Justice are not permitted to discriminate in the provision of services based on a beneficiary's religion. Notwithstanding any other special condition of this award, faith-based organizations may, in some circumstances, consider religion as a basis for employment.

**Link:**

<https://ojp.gov/funding/Explore/SolicitationRequirements/CivilRightsRequirements.htm#NDPFait>  
h

61. Requirements pertaining to prohibited conduct related to trafficking in persons (including reporting requirements and OJP authority to terminate award)

The GRANTEE or subgrantee at any tier must comply with all applicable requirements (including requirements to report allegations) pertaining to prohibited conduct related to the trafficking of persons, whether on the part of recipients, GRANTEES, or individuals defined (for purposes of this condition) as "employees" of the recipient or any GRANTEE.

The details of the recipient's obligations related to prohibited conduct related to trafficking in persons are posted on the OJP web site at <http://ojp.gov/funding/Explore/ProhibitedConduct-Trafficking.htm> (Award condition: Prohibited conduct by recipients and GRANTEES related to trafficking in persons (including reporting requirements and OJP authority to terminate award)) and are incorporated by reference here.

62. GRANTEE should be mindful that the misuse of arrest or conviction records to screen either applicants for employment or employees for retention or promotion may have a disparate impact based on race or national origin, resulting in unlawful employment discrimination. As of June 2013, OJP has issued an advisory that grantees should consult local counsel in reviewing their employment practices. If warranted, grantees should also incorporate an analysis of the use of arrest and conviction records in their Equal Employment Opportunity Plan (EEO). See Advisory for Recipients of Financial Assistance from the U.S. Department of Justice on the U.S. Equal Employment Opportunity Commission's Enforcement Guidance: Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964 (June 2013), available at [http://www.ojp.gov/about/ocr/pdfs/UseofConviction\\_Advisory.pdf](http://www.ojp.gov/about/ocr/pdfs/UseofConviction_Advisory.pdf).
63. GRANTEE assures that it will comply with all state and federal laws regarding privacy during the award. All information relating to clients is to be treated with confidentiality in accordance with 42 USC section 3789g or 42 USC 14132(b)(3) that apply to the collection, disclosure, use, and revelation of data information. GRANTEE further agrees to submit a privacy Certificate that is in accordance with requirements of 28 CFR Part 22 if applicable to the program.
64. GRANTEE agrees to formulate and keep on file an EEO (if GRANTEE is required pursuant to 28 CFR 42.302). GRANTEE certifies that they have forwarded to the Office for Civil Rights, Office of Justice Programs the EEO, or certifications that they have prepared and have on file an EEO, or that they are exempt from EEO requirements. Failure to comply may result in

the suspension of grant funds. Copies of all submissions, such as certifications to or correspondence with the Office for Civil Rights, Office of Justice Programs regarding this requirement, must be provided to the COMMISSION by GRANTEE. In the event a federal or state court or federal or state administrative agency makes an adverse finding of discrimination against GRANTEE after a due process hearing, on the ground of race, color, religion, national origin, or sex, GRANTEE will forward a copy of the findings to the Office for Civil Rights, Office of Justice Programs and the COMMISSION.

65. GRANTEE agrees to participate in any required civil rights-related training to ensure compliance with all federal and state civil rights laws. GRANTEE will inform the COMMISSION of the position responsible for civil rights compliance and will notify the COMMISSION of change in personnel responsible for civil rights compliance within ten days.

**Link:** <http://www.azcjc.gov/grants>

66. Compliance with 41 U.S.C. 4712 (including prohibitions on reprisal; notice to employees) GRANTEE must comply with and is subject to all applicable provisions of 41 U.S.C. 4712, including all applicable provisions that prohibit, under specified circumstances, discrimination against an employee as a reprisal for the employee's disclosure of information related to gross mismanagement of a federal grant, a gross waste of federal funds, an abuse of authority relating to a federal grant, a substantial and specific danger to public health or safety, or a violation of law, rule, or regulation pertaining to a federal grant.

GRANTEE also must inform its employees, in writing (and in the predominant native language of the workforce), of employee rights and remedies under 41 U.S.C. 4712. Should a question arise as to the applicability of the provisions of 41 U.S.C. 4712 to this award, the recipient is to contact the DOJ awarding agency (OJP or OVW, as appropriate) for guidance.

67. To support public safety and justice information sharing, GRANTEE, if a governmental subdivision, shall use the National Information Exchange Model (NIEM) specifications and guidelines for this grant. GRANTEE shall publish and make available without restrictions all schemas generated as a result of this grant to the component registry as specified in the guidelines.

**Link:** <https://www.niem.gov/>

68. In order to promote information sharing and enable interoperability among disparate systems across the justice and public safety community, OJP requires the grantee to comply with DOJ's Global Justice Information Sharing Initiative (DOJ's Global) guidelines and recommendations for this particular grant. Grantee shall conform to the Global Standards Package (GSP) and all constituent elements, where applicable, as described at:

**Link:** [http://www.it.ojp.gov/gsp\\_grantcondition](http://www.it.ojp.gov/gsp_grantcondition).

Grantee shall document planned approaches to information sharing and describe compliance to the GSP and appropriate privacy policy that protects shared information, or provide detailed justification for why an alternative approach is recommended.

69. To avoid duplicating existing networks or IT systems in any initiatives for law enforcement information sharing systems which involve interstate connectivity between jurisdictions, such systems shall employ, to the extent possible, existing networks as the communication backbone to achieve interstate connectivity, unless GRANTEE can demonstrate to the satisfaction of the COMMISSION that this requirement would not be cost-beneficial or would impair the functionality of an existing or proposed IT system.

70. If GRANTEE is a governmental political subdivision, the GRANTEE should, to the extent possible and practical, share criminal justice information with other authorized criminal justice agencies. The process control number (PCN) shall be used in accordance with A.R.S. § 41-1750 when sharing data with other criminal justice agencies as electronic data systems are developed or improved.
71. If GRANTEE is a state agency and the award is for the development of information technology projects for more than \$25,000, GRANTEE must complete a Project Investment Justification (PIJ) and submit the justification to the Arizona Department of Administration (ADOA), with a copy to the COMMISSION. GRANTEE agrees to submit required project status reports to ADOA by the due dates and submit copies to the COMMISSION.

If GRANTEE is not a state agency and the award is for the development of information technology projects, GRANTEE will follow local technology policies and guidelines.

72. GRANTEE must promptly refer to the COMMISSION any credible evidence that a principal, employee, agent, contractor, subgrantee, or other person has either 1) submitted a false claim for grant funds under the False Claims Act; or 2) committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. The COMMISSION shall forward the referral to the Department of Justice, Office of the Inspector General.
73. The COMMISSION encourages GRANTEE to establish workplace safety policies and conduct education, awareness, and other outreach to decrease crashes caused by distracted drivers, including adopting and enforcing policies banning employees from text messaging while driving any vehicle while performing work funded by this grant. Executive Order 13513, "Federal Leadership on Reducing Text Messaging While Driving," 74 Fed. Reg. 51225 (October 2009).
74. GRANTEE certifies to comply with the Drug-Free Workplace Act of 1988, and implemented in 28 CFR Part 83, Subpart F, for grantees, as defined in 28 CFR, Part 83 Sections 83.620 and 83.650.
75. GRANTEE agrees to complete and keep on file, as appropriate, Immigration and Naturalization Form (I-9). This form is to be used by recipients to verify that persons are eligible to work in the United States. Additionally, GRANTEE ensures compliance with A.R.S. § 41-4401 by state employers and contractors.
76. GRANTEE acknowledges that immigration laws require them to register and participate with the E-Verify program (employment verification program administered by the United States Department of Homeland Security and the Social Security Administration or any successor program) as they both employ one or more employees in this state. GRANTEE warrants that they have registered with and participate with E-Verify. If the COMMISSION later determines that the GRANTEE has not complied with E-Verify, it will notify the non-compliant GRANTEE by certified mail of the determination and of the right to appeal the determination.
77. GRANTEE certifies that no federal funds will be paid, by or on behalf of, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into any cooperative agreement, and for the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan or cooperative agreement. If any funds other than Federal funds are paid or will be paid to any person for influencing or attempting to influence an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal award, grant loan, or

cooperative agreement, the GRANTEE will complete and submit to the COMMISSION Standard Form-LLL, "Disclosure Form to Report Lobbying" in accordance with its instructions.

78. GRANTEE understands and agrees that it cannot use any federal funds, either directly or indirectly, in support of the enactment, repeal, modification, or adoption of any law, regulation, or policy at any level of government, without the express prior written approval of the Commission.
79. GRANTEE agrees that no funds provided, or personnel employed under this agreement shall be in any way, or to any extent, engaged in conduct of political activities in violation of USC Title 5, Part II, Chapter 15, section 1502.
80. GRANTEE understands and agrees that award funds may not be used to discriminate against or denigrate the religious or moral beliefs of students who participate in programs for which financial assistance is provided from those funds, or of the parents or legal guardians of such students.
81. GRANTEE understands and agrees that- (a) no award funds may be used to maintain or establish a computer network unless such network blocks the viewing, downloading and exchanging or pornography, and (b) nothing in subsection (a) limits the use of funds necessary for any Federal, State, tribal or local law enforcement agency or any other entity carrying out criminal investigations, prosecution, or adjudication activities.
82. GRANTEE agrees to comply with all federal, state, and local environmental laws and regulations applicable to the development and implementation of activities to be funded under this award. Additional requirements may be found in the Grant Agreement Continuation Sheet.
83. GRANTEE agrees that all gross income earned by the GRANTEE that is directly generated by a supported activity or earned as a result of this award during the period of performance shall be deemed program income. All program income must be accounted for and used for the purpose under the conditions applicable for the use of funds under this award, including the effective edition of the OJP Financial Guide and, as applicable in 2 C.F.R. 200.80 and 2 C.F.R. 200.307.
84. Unless the COMMISSION authorizes an extension, the GRANTEE must liquidate all obligations incurred under this award not later than 60 calendar days after the end of the performance period, as specified in the terms and conditions of this award.
85. The close-out of the grant will not occur (a) if litigation, including an appeal, is pending, (b) in the case of terminated grants where termination actions are pending, or (c) if allowable costs have not yet been paid to the recipients.
86. Upon close-out, the COMMISSION will make prompt payment to GRANTEE for allowable reimbursable costs covered under the award and included in the approved budget. GRANTEE must promptly refund the COMMISSION any unencumbered or unobligated funding advanced that is not authorized to be retained for use under the award. After close-out of the award, any subsequent invoices received by the GRANTEE shall be the responsibility of the GRANTEE, even if the funding was obligated before the award was closed-out.
87. The GRANTEE is obligated to refund to the COMMISSION (a) any overage paid to the GRANTEE by the COMMISSION after balancing award account, (b) any investment income or interest that was earned on an advance of award funds that are due to the COMMISSION, AND (c) any other monies that are due to the COMMISSION under the provisions of the grant award.

88. This agreement is subject to cancellation pursuant to the provision of A.R.S. § 38-511. This agreement may also be canceled at the COMMISSION'S discretion if not returned with authorized signatures to the COMMISSION within 90 days of commencement of the award.
89. If any provision of this agreement is held invalid, the remainder of the agreement shall not be affected thereby, and all other parts of this agreement shall be in full force and effect.
90. GRANTEE agrees to comply with all Special Condition(s) included with this agreement on the Grant Agreement Continuation Sheet.
91. GRANTEE understands that grant funds may not be released until GRANTEE is compliant with all requirements of the grant agreement.

**Arizona Criminal Justice Commission**  
**Arizona Coronavirus Emergency Supplemental Funding Program**  
**GRANT AGREEMENT CONTINUATION SHEET**  
**SPECIAL CONDITION(S)**

1. GRANTEE must verify Agency Point of Contact (APOC), Financial Point of Contact (FPOC), Program Point of Contact (PPOC), and Authorized Official contact information in the Grants Management System (GMS), including telephone number and e-mail address. If any information is incorrect or has changed, a Grant Adjustment Notice (GAN) must be submitted via the GMS to document changes. In addition, the FPOC and PPOC must be assigned by the APOC prior to payments being made.
2. GRANTEE understands and agrees that program income earned during the award period and expenditures from program income must be reported quarterly and with a final report. These funds are subject to audit. Program income that is earned during the final 60 days of the award period, if appropriate, must be obligated and expended for permissible uses during the 60 days following the award period. Any program income that is earned but not obligated or expended within 60 days of the end of the award period must be returned to the COMMISSION.
3. Quarterly activity reports must be submitted through the ACJC Reporting System: <https://acjcreporting.azcjc.gov>. Financial reports must be submitted through the ACJC Grant Management System: <https://acjc.azcjc.gov/GMS3/LogIn.aspx>. Failure to submit required activity reports or finance reports by established deadlines may result in the freezing of grant funds and future High-Risk designation.
4. Upon request, the GRANTEE must assist BJA in complying with the National Environmental Policy Act (NEPA), the National Historic Preservation Act, and other related federal environmental impact analyses requirements in the use of these award funds, either directly by the GRANTEE. Accordingly, the GRANTEE agrees first to determine if any of the following activities will be funded by the grant, before obligating funds for any of these purposes. If it is determined that any of the following activities will be funded by the award, the GRANTEE agrees to contact the COMMISSION. The GRANTEE understands that this condition applies to new activities as set out below, whether or not they are funded explicitly with these award funds. That is, as long as the activity is being conducted by the GRANTEE, and the activity needs to be undertaken in order to use these award funds, this condition must first be met. The activities covered by this condition are; (a) New construction; (b) Minor renovation or remodeling of a property located in an environmentally or historically sensitive area, including properties located within a 100-year flood plain, a wetland, or habitat for endangered species, or a property listed on or eligible for listing on the National Register of Historic Places; (c) A renovation, lease, or any proposed use of a building or facility that will either (1) result in a change in its basic prior use or (2) significantly change its size; (d) Implementation of a new program involving the use of chemicals other than chemicals that are (1) purchased as an incidental component of a funded activity and (2) traditionally used, for example, in office, household, recreational, or education environments; and (e) Implementation of a program relating to clandestine methamphetamine laboratory operations, including the identification, seizure, or closure of clandestine methamphetamine laboratories. The GRANTEE understands and agrees that complying with NEPA may require the preparation of an Environmental Assessment and/ or an Environmental Impact Statement, as directed by BJA. The recipient further understands and agrees to the requirements for implementation of a Mitigation Plan, as detailed at <https://bja.gov/Funding/nepa.html>, for programs relating to methamphetamine laboratory operations. Application of This Condition to GRANTEE'S Existing Programs or Activities: For

any of the GRANTEE'S existing programs or activities that will be funded by these award funds, the GRANTEE, upon specific request from BJA, agrees to cooperate with BJA in any preparation by BJA of a national or program environmental assessment of that funded program or activity.

5. No funds under this award may be expended on individual items costing \$500,000 or more, or to purchase Unmanned Aerial Systems (UAS), Unmanned Aircraft (UA), or Unmanned Aerial Vehicles (UAV) without prior written approval from the COMMISSION. Prior approval must be obtained post-award, through the submission and approval of a Grant Adjustment Notice (GAN) through the Grant Management System (GMS).
6. If award funds are used for DNA testing of evidentiary materials, any resulting eligible DNA profiles must be uploaded to the Combined DNA Index System (CODIS, the national DNA database operated by the Federal Bureau of Investigation (FBI)) by a government DNA lab with access to CODIS. No profiles generated with award funds may be entered into any other non-governmental DNA database without prior express written approval from BJA. For more information, refer to the NIJ DNA Backlog Reduction Program, available at [www.nij.gov/topics/forensics/lab-operations/evidence-backlogs/Pages/backlog-reduction-program.aspx](http://www.nij.gov/topics/forensics/lab-operations/evidence-backlogs/Pages/backlog-reduction-program.aspx).
7. Ballistic-resistant and stab-resistant body armor purchased with award funds may be purchased at any threat level, make or model, from any distributor or manufacturer, as long as the body armor has been tested and found to comply with applicable National Institute of Justice ballistic or stab standards and is listed on the NIJ Compliant Body Armor Model List (<https://nij.gov/topics/technology/body-armor/Pages/compliant-ballistic-armor.aspx>). In addition, ballistic-resistant and stab-resistant body armor purchased must be made in the United States and must be uniquely fitted, as set forth in 34 U.S.C. 10202(c)(1)(A). The latest NIJ standard information can be found here: <https://nij.gov/topics/technology/body-armor/pages/safety-initiative.aspx>.
8. The GRANTEE must comply with all applicable requirements regarding reporting of information on civil, criminal, and administrative proceedings connected with (or connected to the performance of) either this award or any other grant, cooperative agreement, or procurement contract from the federal government. Under certain circumstances, recipients of OJP awards are required to report information about such proceedings, through the federal System for Award Management (known as "SAM"), to the designated federal integrity and performance system (currently, "FAPIS"). The details of recipient obligations regarding the required reporting (and updating) of information on certain civil, criminal, and administrative proceedings to the federal designated integrity and performance system (currently, "FAPIS") within SAM are posted on the OJP web site at <https://ojp.gov/funding/FAPIS.htm> (Award condition: Recipient Integrity and Performance Matters, including Recipient Reporting to FAPIS), and are incorporated by reference here.

Authorized Official Initials: \_\_\_\_\_

IN WITNESS WHEREOF, the parties have made and executed the agreement the day and year first above written.

**FOR GRANTEE:**

---

Authorized Signatory

Date

---

Printed Name and Title

**Approved as to form and authority to enter into the agreement:**

---

Legal counsel for GRANTEE

Date

---

Printed Name and Title

**Statutory or other legal authority to enter into the agreement:**

---

Appropriate A.R.S., ordinance, or charter reference

**FOR CRIMINAL JUSTICE COMMISSION:**

---

Andrew T. LeFevre, Executive Director  
Arizona Criminal Justice Commission

Date



ARIZONA CRIMINAL JUSTICE COMMISSION  
GRANT AGREEMENT

**ATTACHMENT A**

Apache County Attorney's Office OOE and Equipment Detail		
Line Item	Expense Type	Quantity
Other Operating Expenditures	Gel Hand Sanitizer Case (4/128oz)	10
	Disinfectant Wipes 250/10pack	10
	Hibiclens Antimicrobial Skin Cleanser 32 oz	100
	Clorox 30966CT Concentrated Germicidal Bleach 121 oz - 3/carton	50
	3M™ 8210V N95 Particulate Respirator (Box of 10)	1,000
	Disposable Nitrile Latex Gloves \$119.99/500	50
	Disposable Is Face Shield Visor for Infection Control	500
	Isolation Protective Gowns	1,000
Equipment	Bradley 6A00-110000 Automatic Liquid Soap Dispenser	4
	Elkay FILTERED Water Cooler with EZH2O Bottle Filling Station	2
	ASI - oval 204692A Recessed Automatic Towel Dispenser & Waste Receptacle	4
	Sloan 3362119 Faucet	2
	Elkay® LKB721C Commercial Sensor Operated Battery Powered Deck Mount Faucet	2
	Plantronics Blackwire 5200 Series USB-A Mono Headset	5



ARIZONA CRIMINAL JUSTICE COMMISSION  
GRANT AGREEMENT

**Insurance Requirements  
Exhibit "A"**

**Insurance Requirements for Governmental Parties to a Grant Agreement:**

None.

**Insurance Requirements for Any Contractors Used by a Party to the Grant Agreement:**

*(Note: this applies only to Contractors used by a governmental entity, not to the governmental entity itself.)* The insurance requirements herein are minimum requirements and in no way limit the indemnity covenants contained in the Intergovernmental Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the governmental entity or contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors, and Contractor and the governmental entity are free to purchase additional insurance.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below.

1. **Commercial General Liability – Occurrence Form**

The policy shall include bodily injury, property damage, and broad form contractual liability.

- General Aggregate \$2,000,000
- Products – Completed Operations Aggregate \$1,000,000
- Personal and Advertising Injury \$1,000,000
- Fire Legal Liability \$50,000
- Each Occurrence \$1,000,000

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the contractor.

*(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the contractor with their list of persons to be insured.)*

- b. The policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the contractor.

## Exhibit "A" Page 2

**2. Business Automobile Liability**

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this contract.

Combined Single Limit (CSL) \$1,000,000

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of, the contractor involving automobiles owned, hired and/or non-owned by the contractor.
- b. The policy shall contain a waiver of subrogation endorsement as required by this written agreement in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising from work performed by or on behalf of the contractor.

*(Note that the other governmental entity(ies) is/are also required to be additional insured(s) and they should supply the contractor with their list of persons to be insured.)*

**3. Worker's Compensation and Employers' Liability**

Workers' Compensation	Statutory
Employers' Liability	
Each Accident	\$1,000,000
Disease – Each Employee	\$1,000,000
Disease – Policy Limit	\$1,000,000

- a. The policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, its officers, officials, agents, and employees for losses arising from work performed by or on behalf of the contractor.
- b. This requirement shall not apply to each contractor or subcontractor that is exempt under A.R.S. § 23-901, and when such contractor or subcontractor executes the appropriate waiver form (Sole Proprietor or Independent Contractor).

**Additional Insurance Requirements:**

The policies shall include, or be endorsed to include, as required by this written agreement, the following provisions:

The contractor's policies shall stipulate that the insurance afforded the contractor shall be primary and that any insurance carried by the Department, its agents, officials, employees, or the State of Arizona shall be excess and not contributory insurance, as provided by A.R.S. § 41-621 (E).

Insurance provided by the Contractor shall not limit the contractor's liability assumed under the indemnification provisions of this contract.

**Notice of Cancellation:**

For each insurance policy required by the insurance provisions of this contract, the contractor must provide to the State of Arizona within two (2) business days of receipt, notice if a policy is suspended,

voided, or canceled for any reason. Such notice shall be mailed, e-mailed, hand-delivered, or sent by facsimile transmission to (Enter Contracting Agency Representative's Name, Address, and Fax Number Here).

**Acceptability of Insurers:**

Contractor's insurance shall be placed with companies licensed in the State of Arizona or hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers. Insurers shall have an "A.M. Best" rating of not less than A- VII. The State of Arizona, in no way warrants, that the above-required minimum insurer rating is sufficient to protect the contractor from potential insurer insolvency.

**Verification of Coverage:**

The contractor shall furnish the State of Arizona with certificates of insurance (valid ACORD form or equivalent approved by the State of Arizona) as required by this contract. An authorized representative of the insurer shall sign the certificates.

All certificates and endorsements, as required by this written agreement, are to be received and approved by the State of Arizona before work commences. Each insurance policy required by this contract must be in effect at, or before, the commencement of work under this contract. Failure to maintain the insurance policies as required by this contract, or to provide evidence of renewal, is a material breach of contract.

All certificates required by this contract shall be sent directly to the Department. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete copies of all insurance policies required by this contract at any time.

**Subcontractors:**

Contractor's certificate(s) shall include all subcontractors as insureds under its policies or contractor shall be responsible for ensuring or verifying that all subcontractors have valid and collectible insurance as evidenced by the certificates of insurance and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum Insurance Requirements identified above. The Department reserves the right to require, at any time, throughout the life of the contract, proof from the contractor that its subcontractors have the required coverage.

**Approval and Modifications:**

The Contracting Agency, in consultation with State Risk, reserves the right to review or make modifications to the insurance limits, required coverages, or endorsements throughout the life of this contract, as deemed necessary. Such action will not require a formal Contract amendment but may be made by administrative action.

**Exceptions:**

In the event the Contractor or subcontractor(s) is/are a public entity, then the Insurance Requirements shall not apply. Such a public entity shall provide a certificate of self-insurance. If the Contractor or subcontractor(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

Apache County Board of Supervisors  
AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

County Manager \_\_\_\_\_

Date/Signature: \_\_\_\_\_

6/22/2020 *[Signature]*

Describe in detail what you want to say to the Board and what action you want the Board to take:

Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.

BOS Meeting Date Requested 6/30/2020

---

PRE-AGENDA ITEM REVIEW

Legal Review: \_\_\_\_\_

Signature \_\_\_\_\_

Finance Review: \_\_\_\_\_

Signature \_\_\_\_\_

Human Resources Review: \_\_\_\_\_

Signature \_\_\_\_\_

Other Review: \_\_\_\_\_

Signature \_\_\_\_\_

Reviews completed, item approved for Agenda.

Board Clerk's Initials \_\_\_\_\_