

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS' MEETING

June 3, 2025

St. Johns, Arizona

Present were, Chairman Nelson Davis, Vice Chairman Joe Shirley, Jr. and Supervisor Alton Joe Shepherd. Also present, Ryan Patterson Clerk of the Board/Manager and Chief Deputy County Attorney Chris Resare.

Chairman Davis called to order the Board of Supervisors meeting at 8:30 a.m. in the Board of Supervisors' chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona and welcomed all in attendance.

Ferrin Crosby gave the invocation.

Jesse Thomas led the Pledge of Allegiance.

Chairman Davis called for the Library District items.

Keirsten Nielsen, Library Director, requested approval of a lease agreement between the Apache County Library District and the Vernon Domestic Water Improvement District from July 1, 2025 through June 30, 2026 at the rate of \$25.00 per month. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Keirsten Nielsen, Library Director, requested approval for Fiscal Year 2025-2026 to make discarded library materials and gift materials which are out of scope for our collections, available to charitable and non-profit organizations within Apache County. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Keirsten Nielsen, Library Director, requested approval for Fiscal Year 2025-2026 to dispose of materials that have been donated to or withdrawn from our library collections, by offering them for sale at each of our library facilities. **Mr. Shepherd moved approval, seconded by Mr. Shepherd.** Chairman Davis asked if this approval was sufficient to sell library items. Chris Resare, Chief Deputy County Attorney stated this action is sufficient based on the cost of the items, Vote was unanimous.

Mr. Shirley moved to adjourn the Library District meeting, seconded by Mr. Shepherd. Vote was unanimous.

Chairman Davis called for the Public Health Services District items.

Michael Madrid, on behalf of the Health District requested approval of the Software-As-A-Service Agreement with mySidewalk, a public health information data platform in the amount of \$17,500 for one year and is grant funded. **Mr. Shepherd moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Michael Madrid, on behalf of the Health District, requested approval of the service and maintenance agreement with Pronto Biomedical Solutions, effective May 1, 2025, through April 30, 2028, for maintenance and repair of medical equipment used in the clinics in the amount of \$2,607 per year and has been budgeted for FY25 and FY26. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Mr. Shirley moved to adjourn the Health District meeting, seconded by Mr. Shepherd. Vote was unanimous.

Chairman Davis called for the regular agenda items.

The Board sat as the Board of Supervisors and Mr. Patterson presented the item following a public hearing, discussion and possible approval of the Truth in Taxation notification of the primary property tax levy as presented, with tax rates to be set at the August 18, 2025, Board of Supervisors meeting. **Mr. Shirley moved to open the public hearing, seconded by Mr. Shepherd.** Vote was unanimous. There was no one wanting to address the Board. **Mr. Shirley moved to close the public hearing, seconded by Mr. Shepherd.** Vote was unanimous. **Mr. Shirley moved to approve the Truth in Taxation notification of the primary property tax levy, seconded by Mr. Shepherd.** Vote was unanimous.

The Board sat as the Board of Directors and Mr. Patterson presented the item following a public hearing, discussion, and possible approval of the 2025-2026 Final Budgets for the Apache County Library District, Apache County Public Health Services District, Apache County Flood Control District, Apache County Juvenile Jail District, Apache County Jail District, Junior College Tuition and the Post-Secondary Education. Mr. Patterson stated a copy of the proposed budgets have been available online at www.apachecountyaz.gov and in the County Manager's Office. **Mr. Shirley moved to open the public hearing, seconded by Mr. Shepherd.** Vote was unanimous. There was no one wanting to address the Board. **Mr. Shepherd moved to close the public hearing, seconded by Mr. Shirley.** Vote was unanimous. **Mr. Shepherd moved to approve the final budgets for the districts, seconded by Mr. Shirley.** Vote was unanimous.

The Board resumed sitting as the Board of Supervisors and Mr. Patterson presented the item following a Public hearing, discussion and possible adoption of the 2025-2026 Final Budget for Apache County. Mr. Patterson stated a copy of the proposed Final Budget has been available online at www.apachecountyaz.gov or in the County Manager's Office. **Mr. Shirley moved to open the public hearing, seconded by Mr. Shepherd.** Vote was unanimous. Marleita Begay, County Treasurer thanked the County Manager and his team as well as the Board of Supervisors for supporting her budget and appreciated the COLA increase for the entire county. There was no one else wanting to address the Board. **Mr. Shepherd moved to close the public hearing, seconded by Mr. Shirley.** Vote was unanimous. **Mr. Shepherd moved to approve the final budget, seconded by Mr. Shirley.** Vote was unanimous.

Brian Hounshell, Emergency Management Director addressed the current fire restrictions and Provided a power point presentation regarding the status of the Greer Fire. Mr. Hounshell recognized all the agencies and individuals who assisted with the fire. Chief Deputy Sheriff Roscoe Herrera commended all of the agencies, his deputies and commanders for their service

during the fire. Chairman Davis stated he appreciated all the service rendered to those evacuees and their animals who were provided a safe place to go to during the evacuations and thanked all of the agencies and individuals who provided service during the fire. No action was needed or taken.

Mr. Patterson presented the Consent Agenda items A-G and recommended approval. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** County Manager/Clerk of the Board: A. Request approval of demands as distributed to the Apache County Board of Supervisors between May 6, 2025, to June 3, 2025. Demands are payments made, or to be made, by the County.

Payee Amount CATERPILLAR FINANCIAL SERVICES CORPORATION 171,262.05
ADVANCED AIR SYSTEMS LLC 1,570.00 AMAZON CAPITAL SERVICES INC 14,031.51 ATLANTIC PACIFIC STANDARD 149,372.00 BAUMAN HOME AND AUTO INC (CARQUEST) 1,731.83 BRAD HALL & ASSOCIATES INC 31,353.64 CLARK TRUCK EQUIPMENT COMPANY INC 3,298.59 COALITION OF ARIZONA NEW MEXICO COUNTIES 2,600.00 COMMNET WIRELESS 1,900.00 John Lucas COMMUNITY BROADBAND ADVOCATES LLC 6,412.50 CONFERENCE TECHNOLOGIES INC 21,731.98 CRISIS PREPARATION & RECOVERY 1,375.00 DOUBLE RADIUS 14,868.70 EMPIRE MACHINERY 6,564.51 FLEET PRIDE 2,898.02 FRONTIER 1,564.88 FRONTIER 4,689.38 GEFFS MANUFACTURING INC 8,291.49 GOSERCO, INC. 5,761.83 HAMPTON INN PHOENIX AIRPORT NORTH 1,404.88 JCG TECHNOLOGIES INC 1,500.00 KUBL GROUP LLC 16,900.00 MEAD PUBLISHING 2,929.34 NAVAJO TRIBAL UTILITY AUTHORITY 2,849.36 NAVOPACHE ELECTRIC COOPERATIVE 1,161.41 NEWMAN SIGNS INC 4,051.40 NTUA WIRELESS, LLC 5,220.02 OVERDRIVE INC 1,613.73 PERFECT PRINTZ LLC 1,016.64 PERKINS CINDERS INC 7,532.59 PROFORCE LAW ENFORCEMENT 4,407.54 QUILL CORP 1,972.15 RHINEHART OIL CO 8,107.41 RIM COUNTRY MECHANICAL 2,800.00 SECURUS TECHNOLOGIES INC 1,387.69 SUMMIT HEALTHCARE ASSOCIATION INC 6,033.52 TEAM LIFE INC 5,229.00 THE SANDBAGGER LLC 14,110.00 TYLER TECHNOLOGIES INC 5,236.80 VERIZON WIRELESS 6,453.39 WAGNER EQUIPMENT CO 1,080.31 LAURA LETICIA LOGAN 1,025.52 NATIONAL BANK 30,422.42 NATIONAL BANK OF ARIZONA 2901 1,779.00 NATIONAL BANK OF ARIZONA 3040 1,384.43 ADVANCED CORRECTIONAL HEALTHCARE INC 46,559.91 ALL COPY PRODUCTS 3,582.12 ALLEGRA 1,598.41 AMAZON CAPITAL SERVICES INC 8,923.51 BAUMAN HOME AND AUTO INC (CARQUEST) 1,224.52 BOB BARKER COMPANY INC 1,487.19 BRAD HALL & ASSOCIATES INC 17,336.86 BURNHAM - IFP LLC 3,493.80 CHANGEPOINT INTEGRATED HEALTH 14,720.00 CONTINUOUS RAINGUTTER SYSTEMS 1,900.00 CREDITRON CORPORATION 6,411.47 DELL COMPUTER CORPORATION 2,910.13 LAYTON A DICKERSON 1,750.00 DOYLES AUTO BODY INC 9,614.19 EM HALE LAW 1,200.00 KLINT HEAP 1,422.02 HI TECH WINDSHIELD & GLASS CO 1,484.10 HILLYARD/FLAGSTAFF 3,798.00 INGRAM LIBRARY SERVICES 5,428.80 JAMES KEMP THIN BLUE LINE LANDSCAPING 4,500.00 NATIONAL PEN CO LLC 2,033.19 DALE P NIELSON 2,135.96 NORTH COUNTRY COMMUNITY HEALTH 5,000.00 O'REILLY AUTO PARTS 2,263.60 PUT IN CUPS LLC 1,116.88 QUILL CORP 2,298.40 R JOHN R JOHN LEE ATTORNEY AT LAW 10,500.00 SECURUS TECHNOLOGIES INC 1,767.80 SIERRA PROPANE 2,373.60 SKAGGS PUBLIC SAFETY UNIFORMS & EQUIPMENT 3,590.30 THE AARONS COMPANY LLC 3,000.00 THOMSON

REUTERS WEST 1,545.66 TRINITY SERVICES GROUP INC 26,172.80 TRUCK PRO DBA
AZ BRAKE & CLUTCH SUPPLY 1,411.52 VEHICLE MAINTENANCE PROGRAMS INC
2,443.13 WESTERN DETENTION PRODUCTS INC 3,238.00 APACHE COUNTY FSA
1,821.98 APACHE COUNTY HSA 6,550.15 APACHE COUNTY MEDICAL 212,400.50
APACHE COUNTY TAX WITHHOLDING 185,653.30 ASRS LEGACY EORP 9,722.06 AZ
STATE RETIREMENT SYSTEM 139,127.26 COLONIAL LIFE AND ACCIDENT INS
1,024.86 CORRECTIONS OFFICER RET PLAN 13,594.67 EORP LEGACY 4,944.81
NATIONWIDE 4,999.09 NATIONWIDE RETIREMENT SOL EODCRS 1,484.93
NATIONWIDE TRUST FSB 3,272.56 PUBLIC SAFETY PERSONNEL 401 12,376.54
PUBLIC SAFETY SHERIFF RET 14,925.19 SUPPORT PAYMENT CLEARINGHOUSE
1,573.26 DOUGLAS LANCE PEARCE 1,389.50 JAY YELLOWHORSE 2,307.82 APACHE
COUNTY TAX WITHHOLDING 2,220.51 ALTON JOE SHEPHERD 1,082.10 AMAZON
CAPITAL SERVICES INC 4,588.75 ARIZONA LOCAL HEALTH OFFICERS
ORGANIZATION 1,300.00 AZ COUNTIES INSURANCE POOL 7,964.05 AZ DEPT OF
HEALTH SERVICES 1,620.00 AZ SUPREME COURT 1,440.00 BRAD HALL &
ASSOCIATES INC 17,082.06 BREWER LAW OFFICE PLLC 10,500.00 BURGESS LAW
LLC 8,942.50 CONTINUANT INC 1,385.22 ELECTION SYSTEMS AND SOFTWARE
1,975.00 EMPIRE MACHINERY 9,886.43 FLAKE LEGAL PLLC 10,500.00 FLEET PRIDE
1,218.52 GWORKS 5,731.00 HAMBLIN LAW OFFICE PLC 10,500.00 MANGUM FAMILY
TRUST C/O HOWARD MANGUM 5,844.72 NAPA 1,126.32 NAVOPACHE ELECTRIC
COOPERATIVE 1,165.19 OVERDRIVE INC 2,535.96 POLARIS PHARMACY SERVICES
OF WARRINGTON LLC 26,883.13 RIM COUNTRY MECHANICAL 1,804.00 RUSH
TRUCK CENTER 13,558.06 ZLATKO SKOBALJ 1,110.55 TARTAN OIL LLC (FORMER
NAME: SARATOGA) 13,424.31 THE UNIVERSITY OF ARIZONA 7,500.00 THOMSON
REUTERS WEST 1,692.51 UNITED RENTALS 1,272.25 WAGNER EQUIPMENT CO
2,062.07 WRIGHT EXPRESS FSC WEX 5,030.60 WW CLYDE & CO 10,173.27 SAMUEL A
WOOD 1,541.22 HIGH DESERT TRAILER SALES OF AZ INC 2,140.00 APACHE COUNTY
FSA 1,821.98 APACHE COUNTY HSA 6,550.15 APACHE COUNTY MEDICAL 209,788.17
APACHE COUNTY TAX WITHHOLDING 199,413.13 ASRS LEGACY EORP 9,722.06 AZ
STATE RETIREMENT SYSTEM 146,019.97 COLONIAL LIFE AND ACCIDENT INS
1,024.86 CORRECTIONS OFFICER RET PLAN 13,594.63 EORP LEGACY 4,944.81
NATIONWIDE 4,825.51 NATIONWIDE RETIREMENT SOL EODCRS 1,484.93
NATIONWIDE TRUST FSB 3,515.23 PUBLIC SAFETY PERSONNEL 401 12,376.54
PUBLIC SAFETY SHERIFF RET 20,059.31 SUPPORT PAYMENT CLEARINGHOUSE
1,573.26 AMAZON CAPITAL SERVICES INC 16,409.09 AMIGO CHEVROLET 1,223.53
APACHE COUNTY FAIR 25,000.00 AT&T MOBILITY LLC (FIRSTNET) 6,707.94 AZ
ASSN OF COUNTIES 15,285.15 BAUMAN HOME AND AUTO INC (CARQUEST) 2,482.70
BRAD HALL & ASSOCIATES INC 22,145.97 CDW GOVERNMENT LLC 2,151.34
COURTESY CHEVROLET 72,907.80 DELL COMPUTER CORPORATION 9,562.18
DOUBLE RADIUS 9,507.77 EMPIRE MACHINERY 3,902.93 ESRI INC 27,277.72
FERRELLGAS 1,132.85 FLEET PRIDE 10,049.30 FRONTIER 4,785.04 HIGH COUNTRY
SIGNS LLC 3,270.00 DENNISE L JONES 3,712.50 MH CONSULTING & PROJECT
MANAGEMENT LLC 2,415.10 NAVAJO TRIBAL UTILITY AUTHORITY 5,724.41
NAVOPACHE ELECTRIC COOPERATIVE 10,585.17 O'REILLY AUTO PARTS 1,589.92
PERFECT PRINTZ LLC 8,952.47 QUILL CORP 2,065.82 REDW LLC 14,341.75 SECURUS
TECHNOLOGIES INC 1,175.52 SIERRA PROPANE 1,125.28 TESAB PARTS CENTER INC

1,750.00 WEBGROUP MEDIA LLC 3,600.00 WOODLAND BUILDING CENTER C/O NATIONS BEST 1,351.23 STEPHANIE MCCARTHY 7,703.61 Specific details of the demands may be requested through the County public record request process. B. Request approval of minutes dated May 6, 2025, and May 14, 2025. County Attorney's Office: C. Request approval to reimburse Chris Resare for relocation Expenses in accordance with Human Resources Policy Manual Section 1.7. School Superintendent's Office: D. Request approval of a contract with Elizabeth Moore to provide special education services to inmates in the Apache County Jail between the ages of 18 & 21 pursuant to A.R.S. §15-913.01. Money for this contract comes from special education State allocated funding and will not affect the overall budget. Human Resources: E. Clerk of the Court requests authorization to create a Deputy Legal Assistant I position (Range 30). This request has been included in the FY26 budget. F. Treasurer's Office requests authorization to create an Accounting Specialist III position (Range 30). This request has been included in the FY26 budget. G. Election Department requests authorization to create an Administrative Coordinator position (Range 42). This request has been included in the FY26 budget.

Tobie Overson, Chief Deputy School Superintendent, requested approval of a contract with AvixOne for consulting and/or training services and will not affect the overall budget. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Chief Deputy Sheriff Roscoe Herrera, requested approval to accept a \$2,000 increase in grant funding for the Apache County Cooperative Law Enforcement Agreement 22-LE-11030100-034. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Mr. Patterson requested approval of a resolution to establish Juneteenth (June 19th) as a paid county holiday. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Mr. Patterson requested approval of a liquor license application recommendation for Cody Sexson, White Mountains Brewing Company located at #3 Road 8640, Concho Arizona. Mr. Patterson stated no protests were received and recommended approval. **Mr. Shirley moved approval, seconded by Mr. Shepherd.** Vote was unanimous.

Chairman Davis opened the floor for call to the public.

Debra Ponchetti, a resident in Sierra Highlands, and stated she wanted to thank everyone Involved with the Greer Fire, but she is concerned with preventative measures that need to be taken to ensure we don't have other fires. Ms. Ponchetti stated RV's need to be inspected and ordinances need to be honored and permits issued. Ms. Ponchetti stated the ordinances are not being followed.

Monica Boehning, a resident of Springerville, stated prayers were answered during the fire; not taking anything away from all the agencies good work fighting the fire, the Lord had a hand in changing the direction of the winds that saved the community of Greer keeping everyone safe. Ms. Boehning stated she has a concern with a number of important citizen letters that are not

being disbursed to planning & zoning commissioners. Ms. Boehning stated letters submitted to planning and zoning addressed the commissioners three weeks ago that have not yet been provided to the commission members. Chairman Davis asked Mr. Patterson to look into the issue.

There was no one else wanting to address the Board during call to the public.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Shepherd. Vote was unanimous.

Approved this 1st day of July, 2025.

/s/ Nelson Davis
Chairman of the Board

/s/ Ryan N. Patterson
Clerk of the Board