

APACHE COUNTY

EMERGENCY OPERATIONS PLAN (EOP)



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NOTICE: This document contains information pertaining to the deployment, mobilization, and tactical operations of Apache County in response to emergencies. It is exempt from public disclosure under Arizona state law.

Acknowledgements

We would like to thank all of the participants who helped inform and create this Emergency Operations Plan.

Supersession

Upon completion and formal adoption this will serve as our official Apache County Emergency Operations Plan and supersede all other emergency operations plans.

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Apache County Emergency Operations Plan

Promulgation Statement

Apache County, Arizona

In the event of a natural or man-made disaster within Apache County, County government must be prepared to implement plans and procedures to protect lives and property. This plan shall be known as the Emergency Operations Plan.

This plan serves also to support the State of Arizona Emergency Response and Recovery Plan (SERRP) and the Apache County Emergency Operations Plan (EOP). It was developed in accordance with Arizona Revised Statutes, Title 26, Chapter 2. This plan replaces and supersedes all previously published copies of the Emergency Operations Plan.

The purpose of this plan is to provide direction and guidance to County departments and outside supporting agencies. It serves as a directive to County departments to prepare for and execute assigned emergency tasks to ensure maximum survivability of the population and to minimize property damage in the event of a disaster. It is applicable to all elements of the County government and the private sector engaged in or acting in support of emergency operations.

Approval and Implementation

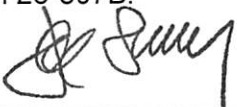
The [Emergency Operations Plan (EOP)] is the framework for emergency responders and [County] departments and outside supporting agencies to effectively coordinate and collaborate before, during, and after a disaster, in order to provide a comprehensive response to all emergencies.

By approving this plan, the Board authorize [County officials] officials, as directed by the [Arizona Department of Emergency & Military Affairs], to make changes and updates to this plan that do not materially affect the overall planning approach or do not radically change responsibilities of senior city officials. Any changes will be recorded on the following pages - Record of Changes.

This plan is effective for planning purposes at all times and for implementation when an emergency declaration is made by the EMA or when placed in effect by the [County Manager] Manager or other authorized official.

A copy of this plan has been filed in the Office of the [County Clerk] Clerk of [Apache County], under the provisions of Arizona Revised Statutes, Section 26-307B.

October 17, 2017
Date


Authorized Signatory


Clerk of the Board

Record of Changes

Record of Distribution

I. Purpose, Scope, Overview, and Assumptions

A. General

Presidential Homeland Security Directives 5 and 8, enacted in 2004, require the State and Local governments to adopt the fundamental principles, language and operational concepts embedded in the National Incident Management System (NIMS) and the National Response Plan (NRP) as a condition for receiving certain categories of federal support for Emergency Management. To meet these requirements, Apache County created this Emergency Operations Plan (EOP) and the Apache County Board of Supervisors officially adopted it on Plan Not Yet Active.

The revised Apache County EOP is the product of a detailed and focused planning process that 1) fully incorporates the NIMS concepts, principles, practice and language 2) capitalizes on the lessons learned from recent disasters, 3) incorporates plans, programs and policies that have emerged since the last revision of the EOP. The EOP establishes a framework through which the County may prepare for; respond to; recover from; and mitigate to prevent the impacts of a wide variety of disasters that could adversely affect the health, safety and/or general welfare of the residents and emergency workers of Apache County. The EOP provides guidance to Apache County officials or procedures, organization and responsibilities, which will prevent, minimize and/or relieve personnel hardship and property damage associated with disasters or the imminent threat thereof. This plan also provides for an integrated and coordinated county, municipal, state and federal response. This plan is a living document, fully integrated with a database and dynamic fields system built and maintained by BOLDplanning. It complies with the most current guidance from DHS and FEMA regarding the ability to keep data and personal information secure, current, and up to date.

The EOP is operations oriented, and addresses communication and warning systems; rapid deployment and pre-deployment resources; evacuation and shelter operations; post disaster response and recovery activities. The EOP's imperative is to clearly define the responsibilities of county, municipal, volunteer and other organizations through an Base Plan/Incident Command System/Response Annex approach to planning and operations.

The EOP describes the basic strategies, assumptions and mechanics through which the County will mobilize resources and conduct activities to guide and support County Emergency Management efforts through prevention, preparedness, response, recovery and mitigation. To facilitate inter-government operations, the EOP adopts a functional approach that groups the

type of assistance to be provided under each Annex. Each Annex is headed by a primary agency, which has been selected based on its authorities, resources and capabilities in the functional area. In addition, other agencies with similar capabilities have been given support assignments to appropriate Annex. The Annex serve as the primary operational mechanism through which County assistance is managed. Command staff and other General staff have been assigned to support the Annex. County assistance will be provided to impacted communities within the County under the overall authority of the Apache County Emergency Management, on behalf of the Apache County Board of Supervisors.

In an effort to ensure that the revised EOP was strictly aligned with the State and National preparedness guidance, the Arizona Department of Emergency & Military Affairs and National Department of Homeland Security publications listed below were consulted and closely followed:

- Comprehensive Preparedness Guide (CPG) 101, November 2010
- Public Assistance Program guidelines (FP-104-009-2, January 2016)
- Threat and Hazard Identification Guide (THIRA) 201, Second Edition, August 2013
- National Response Framework (September 2014)
- FEMA NIMCAST User's Guide
- National Planning Scenarios (15)
- Core Capabilities (February 2015)

B. Purpose

The purpose of the Apache County Emergency Operations Plan is to establish a framework for government, non-profit organizations, the private sector, and residents to address prevention, protection, preparation, response, recovery and mitigation of the effects of emergencies and disasters while providing clear guidance to activate the Apache County Emergency Operations Center (EOC). The ideal life-cycle is shown below:



C. Scope

This plan identifies when and under what conditions the application, activation or revision of this plan is necessary.

The plan establishes fundamental policies, strategies and assumptions for a County-wide program that is guided by the principles of the National Incident Management System. This EOP provides the following benefits to Apache County:

- Creating a plan which addresses all hazards, all phases of emergency management, all impacts, and extends an opportunity to partner with all stakeholders.
- The EOP establishes a Concept of Operations spanning the direction and control of an emergency from initial monitoring through post disaster response, recovery and mitigation.
- The EOP defines inter-agency and inter-government coordination mechanisms to facilitate delivery of immediate response and recovery assistance.

- The EOP assigns specific functions to appropriate County and municipal agencies and organizations as well as outlines methods to coordinate with the private sector, volunteer organizations, citizens and state and federal counterparts.
- The EOP identifies actions that County response and recovery organizations will take in coordination with municipal, state and federal counterparts as appropriate, regardless of the magnitude of the disaster.

D. Methodology

The Apache County Emergency Operations Plan was developed as a team effort consisting of the following agencies and organizations:

Federal

Bureau of Land Management
Federal Emergency Management Agency (FEMA)
National Parks Service
US Forest Service

State

Arizona Counter Terrorism Information Center (ACTIC)
Arizona Department of Corrections
Arizona Department of Emergency & Military Affairs
Arizona Department of Environmental Quality
Arizona Department of Forestry & Fire Management
Arizona Department of Health
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arizona State Land Department
Arizona State Parks

County

Apache County Attorney's Office
Apache County Board of Supervisors
Apache County Building and Maintenance
Apache County Communications
Apache County Community Development
Apache County Emergency Management
Apache County Engineering / County Engineer
Apache County Finance
Apache County Human Resources
Apache County Information Technology
Apache County Public Health Clinical (RV)
Apache County Public Health Clinical (SJ)
Apache County Public Health District (RV)
Apache County Public Health District (SJ)
Apache County Public Health Services PHEP
Apache County Public Information Officer (PIO)

Apache County Regional Dispatch Center

Jurisdiction

Summit Healthcare Regional Medical Center

White Mountain Regional Medical Center

Municipality

Eagar Community Development

Eagar Fire Department

Eagar Public Works

PIO

Saint Johns Fire

Saint Johns Municipal Airport

Saint Johns Public Works

Saint Johns Public Works

Springerville Fire Department

Springerville Municipal Airport

Springerville Public Works

Tribal

Window Rock Airport

Ambulance

AirEvac Helicopter Ambulance

Guardian Flight Air Ambulance

Native Air Ambulance

Puerco Valley Ambulance Service

Saint Johns Ambulance Service

White Mountain Ambulance Service

Education

Alpine Elementary School District

Chinle Unified School District

Concho Elementary School District

Ganado Unified School District

McNary Elementary School District

Northeast Arizona Technological Institute of Vocational Education District

Northern Arizona Vocational Institute of Technology (NAVIT)

Northland Pioneer College District

Red Mesa Unified School District

Round Valley Unified School District

Saint Johns Unified School District

Sanders Unified School District

St Johns High School Gym

Vernon Elementary School District

Window Rock Unified School District

Fire District

Alpine Fire District

Concho Fire District

Greer Fire District

Nutriosso Fire District
Puerco Valley Fire District
Vernon Fire District

Law Enforcement

Apache County Sheriff's Office
Eagar Police Department
Saint Johns Police Department
Springerville Police Department

Non-Profit

American Red Cross
Arizona Humane Society
Humane Society of the United States
Salvation Army
The Church of Jesus Christ of Latter-day Saints

Private Sector

Burlington-Northern Santa Fe Railroad

Utilities

CellularOne
Frontier Communications
Navajo Tribal Utility Authority
Navopache Electric Cooperative
Salt River Project
Tucson Electric Power
Verizon Wireless

Other

Chinle Municipal Airport

Each agency was consulted with to determine their particular emergency roles and responsibilities. Each agency has agreed with the responsibilities assigned to them in the Apache County EOP. Agency concurrence signatures are maintained with the Apache County Emergency Management. The EOP's concepts were developed by the Apache County Emergency Management, in coordination with the agencies and organizations involved in emergency management activities. Each agency and organization involved is expected to have its own guidelines to implement the concept of operations.

Each of the above listed agencies will receive a hard copy of this Emergency Operations Plan. Additional copies can be provided by contacting the Apache County directly.

In addition:

- The Apache County Emergency Operations Plan is adopted by governing bodies and by resolution, which serves as the promulgation letter for the EOP.

- A Record of Changes Log is used to record all published changes as those holding copies of the EOP receive them. The holder of the copy is responsible for making the appropriate changes and updating the Log.
- A master copy of the EOP, with a master Record of Changes Log, is maintained in the Apache County Emergency Management.

1. Planning Process

The process used by Apache County has been designed to ensure that all stakeholders have an opportunity to participate in the development of the EOP and the EOP is based on the best information available. To this end, the planning process is based on the following planning principles:

- Planning should be community-based, representing the whole community and their needs
- Planning should include participation from all stakeholders in the community
- Planning uses a logical and analytical problem-solving process to help address the complexity and uncertainty inherent in potential hazards
- Planning considers all hazards and threats
- Planning should be flexible enough to address both traditional and catastrophic incidents
- Time, uncertainty, risk and experience influence planning
- Effective plans tell those with operational responsibilities what to do and why to do it
- Planning is fundamentally a process to manage risk
- Planning is one of the key components of the preparedness cycle of planning, organizing, training, equipping, exercising, evaluating, and taking corrective actions

2. Implementation of NIMS

The Apache County EOP implements the Incident Command System (ICS) and the National Incident Management System (NIMS) as mandated by Homeland Security Presidential Directive 5 (HSPD-5) and Presidential Policy Directive 8 (PPD-8) by:

- Using ICS and the multi-agency coordination system to manage and support all incidents
- Integrating all response agencies and entities into a single, seamless system
- Establishing a public information plan in the Emergency Support Function #15 - External Affairs Annex dealing with dissemination of information
- Identifying and characterizing resources according to established standards and types

- Requiring all personnel to be trained properly for the job they perform
- Ensuring interoperability, accessibility and redundancy of communications

II. Situation

This section of the plan summarizes the hazards that could potentially affect Apache County. The hazards and risk analysis addresses the major hazards to which the County is vulnerable; provides a summary of the County's population with access and functional needs (AFN); outlines the assumptions that were considered in the planning process; and defines disaster magnitude classifications that will trigger County response under the NIMS.

A comprehensive hazard and risk assessment is contained in the Apache County mitigation plan. The plan is kept under separate cover and can be accessed by contacting Apache County Emergency Management.

A. Hazard Analysis

Hazard and Vulnerability Assessment Summary

Apache County is vulnerable to a wide range of hazards that threaten its communities, businesses and environment. To determine the hazards that pose the greatest threat, Apache County has prepared a Threat Hazard Identification and Risk Assessment. The major findings are summarized below. The assessment was developed from historical data of events that have occurred, and specifically examines:

1. Probability (frequency) of event
2. Magnitude of event
3. Expected warning time before event
4. Expected duration of event

For emergency management planning purposes, the critical analysis that must be undertaken is an assessment of the consequences of each hazard, including potential area of impact, population exposed and impacted, duration of the hazard, and potential economic consequences. These rankings utilize the criteria laid out in the Threat and Hazard Identification and Risk Assessment (THIRA) to weight them proportionally through historic data as well as future projections based on economic, demographic, the critical infrastructure information.

Three levels of risk have been identified: High, Moderate and Low.

High - High probability of occurrence; at least 50 percent or more of population at risk from

hazard; significant to catastrophic physical impacts to buildings and infrastructure; major loss or potential loss of functionality to all essential facilities (hospital, police, fire, EOC and shelters).

Moderate - Less than 50 percent of population at risk from hazard; moderate physical impacts to buildings and infrastructure; moderate potential for loss of functionality to essential facilities.

Low - Low probability of occurrence or low threat to population; minor physical impacts.

Hazard Profile Summary for Emergency Operations Plan						
Hazard	Probability	Magnitude	Warning Time	Duration	CPRI	Planning Significance
Severe Wind	4	2	3	3	3.15	High
Wildfire	3	2	4	3	2.85	Moderate
Flooding/Flash Flooding	3	2	4	2	2.75	Moderate
Winter Storm	3	2	2	3	2.55	Moderate

1. Critical Facilities

Critical facilities provide services and functions essential to a community, especially during and after a disaster. Examples of critical facilities requiring special consideration include: Police stations, fire stations, vehicle and equipment storage facilities, emergency operations centers, medical facilities, school designated as shelters or evacuation centers, power generating stations and other public and private utility facilities vital to maintaining or restoring normal services. Critical facilities have been identified by Apache County for planning purposes. Additional planning considerations on critical facilities can be found in departmental level Continuity of Operations Plans and GIS resources. Due to the sensitive nature of critical facilities, a comprehensive list has been omitted from this plan.

2. Disaster Magnitude Class

This is an all-hazards emergency operations plan and addresses minor, major and catastrophic disasters. These levels of disaster are defined as:

Catastrophic Disaster: A disaster that will require massive State and Federal assistance, including immediate military involvement. Federal assistance will involve response as well as recovery assets.

Major Disaster: A disaster that will likely exceed local capability and require a broad range of State and Federal assistance. The Federal Emergency Management Agency (FEMA) will be notified and potential Federal assistance will be predominantly recovery oriented.

Minor Disaster: A disaster that will likely be within the response capability of local government and will result in only a minimal need for State or Federal assistance.

B. Capability Assessment

Currently, capability assessments are performed by local preparedness teams in Arizona. The capability assessment is performed in coordination with Department of Homeland Security & Emergency Management with wide input accepted from key stakeholders. The results of the capability assessment guide future investments in planning, training, exercising and resources. The local capability assessment is available under separate cover and is attached to the file archive in the cloud-based emergency operations planning system.

Capability Targets are developed in accordance with THIRA guidelines, resulting in comprehensive Capability Estimation rankings.

The structure of the THIRA process is outlined in the following chart:



C. Economic Profile

Originally, Apache County encompassed all of present day Navajo County, part of Gila County and part of Graham County, but by 1895, its size had been reduced to the 11,216 square miles it occupies today.

The forested White Mountains and green pastures in the south of the county contrast sharply with the high, dry, colorful plateau region of the north. Excellent fishing, hunting, and skiing make the White Mountains a year-round recreation area. Numerous archaeological sites are open to the public.

There are a total of 53 unincorporated communities scattered across the County, with many being comprised of only one structure or prominent landmark. The majority of these unincorporated communities are also located on the Indian Reservations.

Fort Defiance, Arizona's first military post, the Town of Ganado, and Hubbell's famous trading post (now a National Historic Site) are located in northern Apache County on the Navajo

Reservation. Chinle, another Indian trade center, is the gateway to the spectacular Canyon de Chelly National Monument. Also, in Apache County are the stunning Petrified Forest National Park and the Painted Desert, Window Rock, the Navajo tribal capital, and Casa Malpais Archaeological site. The Apache Indian Reservation, located in the White Mountains around the settlement of Fort Apache, includes 25 excellent fishing lakes and the Sunrise Park Ski Resort for outdoor recreation, as well as a highly successful lumber mill and a casino.

Within Apache County, the US Forest Service, US Bureau of Land Management, and State Land constitute nearly 21 percent of combined land ownership. About 65.4 percent of the County is comprised of Indian Reservation land. The remaining portions of the County are either individually or corporately owned.

The Apache County average labor force in 2008 was 21,383 with an unemployment rate of 10.1 percent. The major industries of Apache County include Retail Trade, Services, Utilities, and Public Administration.

D. Spatial Profile

Apache County is divided into two distinct parts by the Mogollon Rim. The high country in the northern part of the county is considered Colorado Plateau Shrublands and is characterized by arid, desert-like conditions with mesas and plateaus. The southern part is considered Arizona Mountain Forests and is characterized by rugged mountain area, heavily wooded with pinon juniper and ponderosa pine.

The geographical characteristics of Apache County have been mapped into two terrestrial ecoregions, as described below:

- **Arizona Mountain Forests** – this ecoregion contains a mountainous landscape, with moderate to steep slopes. Elevations in this zone range from approximately 6,000 to 9,000 feet, resulting in comparatively cool summers and cold winters. Vegetation in these areas are largely heavily wooded with pinon juniper and ponderosa pine forests, high altitude grasses, shrubs, and brush. A smaller section of Arizona Mountain Forests also exists to a smaller degree in the northeast corner of the county.
- **Colorado Plateau Shrublands** – this ecoregion covers the northern portion of the county and makes up the majority of the county with elevations that average around 6,000 to 6,500 feet. Vegetation in this ecoregion is comprised mainly of Plains Grassland and Great Basin Desert scrub. Temperatures can vary widely in this zone, with comparatively warm summers and cold winters. The high country in the northern part of the county is arid and desert like with mesa and plateaus.

1. Population Demographics

According to Census 2010 data, Apache County is home to 71,518 residents, with the majority of the population living on the reservations and incorporated communities of Apache County. The largest community is the Town of Eagar. All three incorporated cities are geographically located in the southern portion of the County. The other communities located throughout the county, with most situated along major highways are mostly comprised of only a few structures or landmark.

Table 4-1: Summary of jurisdictional population estimates for Apache County					
Jurisdiction	1990	2000	2010	2015	2020
Apache County (total)	61,600	67,725	71,518	82,496	86,533
Towns and Reservation					
Eagar	4,030	4,965	4,885	5,241	5,614
St. Johns	3,295	3,560	3,480	5,059	5,612
Springerville	1,805	2,105	1,961	1,717	1,797
Unincorporated (including Indian Reservations)	N/A	N/A	61,192	5,628	5,567
Note: - Figures for 1990 and 2000 (1980 – 2008 Historical Estimates: http://www.azcommerce.com/econinfo/demographics/Population+Estimates.html) - Figures for 2010 from AZ Dept of Commerce's Arizona Workforce Informer, as accessed at: http://www.workforce.az.gov/census-data.aspx - Figures for 2015 and 2020 AZ Dept of Commerce's Arizona Workforce Informer, as accessed at: http://www.workforce.az.gov/?PAGEID=67&SUBID=257					

2. Climate

The majority of Apache County can be classified as Colorado Plateau Shrubland and Arizona Mountain Forest. The elevation range for these two ecoregions in Apache County is from approximately 5,000 to 9,000 feet. Such a range in elevation results in differences in climate. Average temperatures within Apache County range from below freezing during the winter months to over 100 degrees Fahrenheit during the hot summer months. The severity of temperatures in either extreme is highly dependent upon the location, and more importantly the altitude, within the County.

Precipitation throughout Apache County is governed to a great extent by elevation and season of the year. From November through March, storm systems from the Pacific Ocean cross the state as broad winter storms producing mild precipitation events and snowstorms at the higher elevations. Summer rainfall begins early in July and usually lasts until mid-September. Moisture-bearing winds move into Arizona at the surface from the southwest (Gulf of California) and aloft from the southeast (Gulf of Mexico). The shift in wind direction, termed the North American Monsoon, produces summer rains in the form of thunderstorms that result largely from excessive heating of the land surface and the subsequent lifting of moisture-laden air, especially along the primary mountain ranges. Thus, the strongest thunderstorms are usually found in the mountainous regions of the central southeastern portions of Arizona. These thunderstorms are often accompanied by strong winds, blowing dust, and infrequent hail storms.

3. School Districts / Higher Education

The following is a list of Apache County schools and districts:

- Alpine Elementary School
- Chinle Unified
- Concho Elementary

- Ganado Unified
- McNary Elementary
- Red Mesa Unified
- Round Valley Unified
- Sanders Unified
- Saint Johns Unified
- Window Rock Unified
- Northeast Arizona Technical Institute of Vocational Education
- Northern Arizona Vocational Institute of Technology

E. Access & Functional Needs

Apache County recognizes considerations must be made to accommodate the whole community populations during emergencies. Apache County is engaged in a number of activities which aim to improve response plans and operations to address access and functional needs (AFN) during an emergency event. All voluntary, private, faith-based, non-governmental, or similar agencies requested by the jurisdiction, or through legal agreement and authorization by the jurisdiction, will comply with all applicable Federal, Tribal (as applicable), State and local laws during drills, exercises, training, or other events that support a full-cycle disaster or emergency event. Multiple Annex's within this plan outline or identify specific guidance to support the whole community.

The Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) will be followed in every aspect of all disaster cycle operations, explicit or otherwise, contained in this Emergency Operations Plan. Emergency and disaster response services and activities will be accessible and usable to the whole community regardless of disability, access and functional need.

This plan is committed to the principle that it takes the full range of government, private, non-government, faith-based and volunteer groups to successfully meet the needs of the whole community during times of disaster. Persons with disabilities, access and functional needs and/or representatives from unique populations are included in local emergency planning.

Apache County acknowledges at times the best support for such needs is to request assistance from regional and/or state partners. Specifically, the following will be addressed in this plan:

- Identification of AFN populations: Basic Plan, AFN Planning System, ADA criteria in References and Authorities.
- Notification: Annex Communications

- Evacuation and Transportation: Annex Transportation
- Sheltering: Annex Mass Care
- First aid and medical care: Annex Medical Care
- Temporary lodging and housing: Annex Mass Care
- Transition back to the community: Annex Long Term Recovery
- Recovery: Annex Long Term Recovery

1. Pets and Service Animals

This plan takes into consideration the needs of individuals with disabilities relying on service animals. The Americans with Disabilities Act (ADA) protects the rights of all individuals with disabilities and requires that State and local governments comply with Title II of the ADA in the emergency and disaster-related programs, services, and activities they provide.

The sheltering and protection of companion animals are the primary responsibility of their owners. When owners are unable to provide for the care and needs of their household pets and service animals, the local jurisdictions will provide assistance as outlined in the Pets Evacuation and Transportation Standards Act of 2006 (PETS) and FEMA DAP 9523.19. The Pets Evacuation and Transportation Standards Act of 2006 requires that local governments plan for sheltering and care of household pets and service animals during emergencies where shelters are established. Apache County has included pet sheltering as part of Annex Mass Care. The following is specifically addressed in ESF #6 - Mass Care, Emergency Assistance, Housing, and Human Services Annex:

- Pre-event planning
- Animal sheltering operations
- Animal registration and return
- Coordination with human shelters

FEMA Disaster Assistance Policy 9523.19

The Policy identifies the expenses related to state and local governments' emergency pet evacuation and sheltering activities that are eligible for reimbursement following a major disaster declaration under Category B, Emergency Protective Measures, and provisions of the Public Assistance Program. The terms household pet, domestic pet, service animal, and congregate household pet shelters are defined. The policy details eligible reimbursements related to shelter facilities, supplies and commodities, eligible labor, equipment, emergency veterinary services, transportation, shelter safety and security, cleaning, reunification, and restoration, and the removal and disposal of animal carcasses.

F. Planning Assumptions

The preparation of the plan was guided by several assumptions that address a range of issues that potentially impact response and recovery capabilities and the concept of operations. These assumptions include:

- Incidents are best managed at the lowest possible geographic, organizational and jurisdictional level.
- A disaster may occur with little or no warning and may escalate more rapidly than the ability of local government to effectively respond.
- Achieving and maintaining effective citizen and community preparedness reduces the immediate demands on response organizations. This level of preparedness requires continued public awareness and education programs to ensure citizens will take appropriate advance actions to reduce their vulnerability, especially during the initial days (first 72 hours) after disaster impact.
- Disasters may involve multiple jurisdictions simultaneously impacting the County.
- Disasters will require significant information sharing across jurisdictions and between the public/private sector.
- Apache County will utilize available resources fully before requesting state and/or federal assistance.
- Mutual Aid Agreements will be implemented in those instances when locally available resources are depleted or need augmentation.
- The County will coordinate all public information activities during an emergency.
- Disasters may attract a sizeable influx of spontaneous volunteers and donations.
- Widespread damage to commercial telecommunications facilities may occur and the ability of governmental response and emergency response agencies to communicate may be impaired.
- Homes, public buildings and other critical facilities and equipment may be destroyed or severely damaged.
- Debris may make streets and highways impassable, seriously impeding the movement of emergency supplies and resources.
- Public utilities may be damaged and may be either fully or partially inoperable.
- Many County emergency personnel may be impacted by the emergency, preventing them from performing their assigned emergency duties.
- Numerous separate hazardous conditions and other emergencies could result from the major event, further complicating the response efforts.

- People may be forced from their homes and large numbers of people may be killed or injured.
- Many people may be in life-threatening situations requiring immediate rescue and medical care.
- There may be shortages of a wide variety of supplies necessary for emergency survival.
- Hospitals, nursing homes, pharmacies and other health/medical facilities may be severely damaged or destroyed; and the number of people requiring medical attention may overwhelm those that do remain in operation.
- Normal food processing and distribution capabilities may be severely damaged or destroyed.
- Damage to fixed facilities that generate, produce, use, store or dispose of hazardous materials could result in the release of hazardous materials into the environment.
- Near-total disruption of energy sources and prolonged outages may occur.
- Initially, emergency response will focus on lifesaving activities. County officials will work toward restoring order and control in the disaster area.
- In major and catastrophic disasters, the Apache County Emergency Management Office will become the central point and control for County response and recovery activities.
- The Apache County Emergency Management Office will be activated and staffed with agencies organized into specific Annexes. The coordinating agency for each Annex is responsible for coordinating the planning and response activities for all the agencies of the function.
- The County will coordinate with County, State and Federal personnel to expedite recovery.
- Damage assessments will be conducted as soon as weather or the situation permits.
- The County will work to reduce its vulnerability and risk to hazards through proactive mitigation actions and activities.
- All levels of government share the responsibility for working together in mitigating, preparing for, responding to, and recovering from disasters. The emergency plans and guidelines referred to in the EOP have been maintained by those organizations having responsibility, are in coordination with the EOP, and are exercised on a regular basis.
- Those individuals and organizations with responsibilities identified in the EOP (or in plans that support of the EOP) are sufficiently trained and prepared to perform their respective responsibilities.

III. Roles and Responsibilities

A. Federal Government

The federal government is responsible for:

- Preventing terrorist attacks within the United States through the Department of Homeland Security; reducing the vulnerability of the nation to terrorism, natural disasters, and other emergencies; and minimizing the damage and assisting in the recovery from emergencies.
- Providing emergency response on federally owned or controlled property, such as military installations and federal prisons.
- Providing federal assistance as directed by the President of the United States under the coordination of the United States Department of Homeland Security, Federal Emergency Management Agency and in accordance with National Response plans.
- Identifying and coordinating provision of assistance under other federal statutory authorities.
- Providing assistance to the State and local governments for response to and recovery from a commercial radiological incident consistent with guidelines as established in the current Federal Radiological Emergency Response Plan and the National Response Plan.
- Managing and resolving all issues pertaining to the influx of illegal immigrants.
- Providing repatriation assistance to U.S. citizens (including noncombatants of the U.S. Department of Defense) evacuated from overseas areas. The U.S. Department of Health and Human Services (DHHS), in coordination with other designated federal departments and agencies, is responsible for providing such assistance.

B. State Government

As a State's Chief Executive, the Governor is responsible for the public safety and welfare of the people of Arizona. The Governor:

- Is responsible for coordinating State resources to address the full spectrum of actions to prevent, prepare for, respond to, and recover from incidents in an all-hazards context to include terrorism, natural disasters, accidents, and other contingencies.
- Has power to make, amend, and rescind orders and regulations under a Governor's emergency declaration.

- Provides leadership and plays a key role in communicating to the public and in helping people, businesses, and organizations cope with the consequences of any type of declared emergency within Arizona.
- Encourages participation in mutual aid and implements authorities for the State to enter into mutual aid agreements with other States, tribes, and territories to facilitate resource-sharing.
- Is the Commander-in-Chief of State military forces (National Guard when in State Active Duty or Title 32 Status and the authorized State militias).
- Requests Federal assistance when it becomes clear that State or tribal capabilities will be insufficient or have been exceeded or exhausted.

The Arizona Department of Emergency & Military Affairs is responsible for implementing all policy decisions relating to emergency management. These decisions are then relayed to the tasked state agencies. Those emergencies relating to local matters will be coordinated with local emergency management coordinators.

C. County Government

County governments are responsible for:

- Maintaining an emergency management program at the county level involving all government, private and volunteer organizations which have responsibilities in the comprehensive emergency management system within the county in accordance with Arizona Revised Statute 26-308.
- Emergency Management activities for unincorporated areas of the county.
- Coordinating the emergency management needs of all municipalities within the county.
- Implementing a broad-based public awareness, education and information program designed to reach all the whole community.
- Coordinating mutual aid activities within Apache County to ensure the provision of supplemental emergency aid and assistance.
- Maintaining an emergency management program that is designed to avoid, reduce and mitigate the effects of hazards through the enforcement of policies, standards and regulations.
- Maintaining cost and expenditure reports associated with disasters, including resources mobilized as a result of Mutual Aid Agreements.
- Coordinating with impacted jurisdictions for public information activities during disasters.
- Developing and maintaining systems to coordinate the provision of shelters and mass care to those displaced by disasters.

- Ensure all responders have the appropriate level of NIMS and hazardous materials training.
- Coordinate training for damage assessment teams (for cities desiring to field their own teams) and coordinate efforts with Apache County's overall assessment process.

D. Local Government

Local government is responsible for ensuring the safety and well-being of their citizens, as well as providing initial response, within city/town capabilities, in the case of emergency/disaster events. At a minimum, local government should establish emergency response policies and procedures for their jurisdiction. Specific responsibilities of cities/towns include:

- Appoint and support a qualified person to serve as the City/Town Emergency Management Liaison. This position serves as the primary emergency management point of contact between the City/Town and the County and actively participates in the emergency management system in accordance with Arizona Revised Statute 26-308.
- Coordinate and integrate emergency management activities of the city/town with county emergency management through all phases of emergency management (mitigation, preparedness, response, and recovery).
- Provide the County with current copies of the city/town EOP, emergency contact information, and lists of critical resources.
- Ensure incident management activities will be initiated and conducted using the concepts and principles identified by the National Incident Management System (NIMS).
- Ensure all responders have the appropriate level of NIMS and hazardous materials training.
- Train damage assessment teams (for cities/towns desiring to field their own teams) and coordinate efforts with Apache County's overall damage assessment process.
- Ensure that the County is kept informed of situations that require (or may potentially require) countywide coordination and/or the activation of the Apache County Emergency Management Office.
- Ensure that during a disaster, response activities (including requests for assistance and public information efforts) are coordinated with Apache County and that situation reports, damage assessments, and requests for County, State and/or Federal assistance are channeled through Apache County.

E. Special Districts

Special districts (such as the Flood Control, Fire or School Tax Districts) are responsible for establishing liaisons with Apache County and its organizations to support emergency management capabilities within Arizona. Special districts that involve inter-jurisdictional authority can provide resources and services to support other functionally related systems in

times of disaster.

F. Private Sector

It is encouraged that members of the Private Sector:

- Coordinate with government agencies to ensure a broad and comprehensive coverage of assistance during emergencies.
- Provide and coordinate relief not provided by government on a complimentary and supplementary basis.
- Certain organizations are required by existing law and regulation to bear the cost of planning and response to incidents, regardless of cause.
- Unless the response role is inherently governmental (e.g., law enforcement, etc.), private-sector organizations are encouraged to develop and maintain capabilities to respond to and manage a complete spectrum of incidents and emergencies.
- Develop Mutual Aid Agreements and Memorandums of Understanding for actions performed during emergencies.

G. Non-Government and Volunteer Organizations

- Coordinate with government agencies to ensure broad and comprehensive coverage of assistance and relief during emergencies.
- Provide and coordinate relief not provided by government on a complementary and supplementary basis.
- Develop Mutual Aid Agreements and Memorandums of Understanding of duties and areas of responsibilities to be performed during an emergency.

H. Hospitals, Nursing Facilities and Assisted Living Facilities

These facilities are responsible for the safety and well-being of visitors and tenants to their facilities. They have a state, and in some instances, a federal mandate to maintain an emergency operations plan.

I. School Districts

School districts are responsible for the safety and well-being of students, staff and visitors to their facilities. Emergency plans should be developed taking into account those hazards to which schools might reasonably be exposed. The districts are encouraged to be proactive in developing and implementing these plans.

J. Legal Affairs

The Apache County Attorney's Office is responsible for providing legal advice and guidance to emergency management and the Apache County Board of Supervisors for all emergency management issues and concerns. The staffing of this position is the responsibility of the Apache County Attorney's Office. Apache County Attorney's Office are responsible for supporting requests about actions that require a legal opinion regarding jurisdictional policy and authority by ordinances, statutes and under state and federal laws.

K. Citizen Involvement

The public is responsible for preparing for disasters just as the various levels of government do. Specifically, individual, family and/or business plans need to be developed and maintained to ensure the appropriate level of preparedness.

Strong partnerships with citizen groups and organizations provide support for incident management prevention, preparedness, response, recovery, and mitigation. Local Community Emergency Response Teams (CERT) and Citizen Corps are the two primary organizations for citizens to get involved with disaster preparedness at the local level.

IV. Concept of Operations

A. General

Apache County uses the nearest appropriate responder concept (likely to be a county, municipal, state or nationally available resource) when responding to any threat, event or disaster. In most situations, Apache County agencies will be the first and primary responders, and will be required to exceed their abilities or deplete their resources before requesting county or state assistance. Under some rare circumstances state or federal agencies may have the primary jurisdiction for the overall response effort. However, Apache County resources will likely provide the first response for all incidents impacting the jurisdictions.

1. Non-Disaster Daily Operations

Day-to-day operations of Apache County, absent of a declaration of State or Local Disaster Emergency is under the authority of the local governing body.

A proactive day-to-day disaster planning process is in place using the following resources:

- Local Emergency Planning Committee (LEPC)

- The Local Emergency Planning Committee prepares a regional hazardous materials emergency plans that indicate the facilities that use, produce or store hazardous substances that are present in the jurisdiction.

LEPC serves as the interface for regional reports filed under Title III of the Emergency Planning and Community Right-To-Know Act of 1986 (EPCRA). LEPC directs regional Title III implementation activities and performs associated outreach functions to increase awareness and understanding of, and compliance with the EPCRA program.

It is the responsibility of governments of Apache County and its communities to protect life and property from the effects of hazardous events. This plan is based on the concept that emergency functions of responding agencies will generally parallel their normal, day-to-day functions. To the extent possible, the same personnel and material resources will be employed in both cases. Day-to-day functions that do not contribute directly to the emergency operation may be suspended for the duration of any emergency. Efforts that would normally be required of those functions will be re-directed to accomplish the emergency task assigned.

This plan provides assistance in day-to-day operations by defining each agency their responsibilities during an emergency. This allows agencies to construct programs, strategies, guidelines, checklists, and methods which allow day-to-day responsibilities to compliment emergency operations.

2. Emergency Operations

The senior elected official of Apache County may declare a state of local disaster emergency within Apache County. Such declaration shall be based on the judgment that a state of local disaster emergency is necessary to deal with a current or imminent emergency/disaster situation.

Apache County's Emergency Manager will be responsible for preparing any disaster declarations. A declaration of a state of local disaster emergency shall implement the response and recovery elements of this plan and any applicable emergency operations plans. Subject to the All Hazards statutes for Arizona, the senior elected official of the Apache County may issue any order deemed necessary for the efficient and effective management of the event, the protection of life or property, or for the general public health and welfare.

The line of succession will be used when, during an emergency, the Director/Emergency Manager is rendered or determined to be unavailable to execute the responsibilities of office. If it is determined that the Director/Emergency Manager is unavailable the next position in line is authorized to exercise all the powers and discharge the duties of the office and ensure continued functioning of the Arizona Department of Emergency & Military Affairs.

Response

The organized structure for response to an emergency/disaster is under the leadership of the Arizona Department of Emergency & Military Affairs. The local emergency manager is the overall coordination authority for the incident. The agencies, through the Emergency Support Function structure, operate from the Apache County Emergency Management Office and support the Arizona Department of Emergency & Military Affairs. The management structure designated to respond to emergency/disasters is coordinated by the staff of the Arizona Department of Emergency & Military Affairs.

Initial and subsequent notification procedures have been provided to the 24 hour Apache County Warning Point for initial contacts based on the type of event. Additional notifications are made as requested by the Incident Commander or Emergency Manager.

Disaster response and recovery agencies identify resources, training needs or planning activities to the Arizona Department of Emergency & Military Affairs.

The EOC may be activated when centralized direction and control is necessary to coordinate the response to a threat or actual emergency. The following individuals are authorized to activate the Apache County EOC:

- Emergency Manager

It is the responsibility of the Emergency Manager or identified delegate to initiate the activation process. The activation of the EOC will always be coordinated through the City/Town Managers office, however, in situations involving immediate action or in instances when contact with these officials is delayed, activation should continue.

Once the decision to activate has occurred; personnel can be notified via auto dialer and/or direct telephone call.

The EOC should be operational within 30 minutes of notification during business hours and 60 minutes during non-business hours.

The Apache County Emergency Management Office utilizes 5 levels of activation:

EOC activation levels correspond with ICS Incident Type levels. Depending upon the incident and surrounding circumstances, the EOC will be activated at one of the below activation Types. These activation Types can be tailor to the particular emergency circumstances and to the response required.

Type 5 (non-activation): Type 5 incidents involve local jurisdictional response to an emergency, which is resolved within the first operational period or few hours after resources have arrived on scene. This would include mutual aid support requested by the respective jurisdiction where the incident occurred. Type 5 incidents would not require the activation of the EOC.

Type 4 (Standby): Should an incident remain unresolved, the emergency status will rise to Type 4 activation. Type 4 activation involves routine assistance from internal and/or external departments/agencies, including mutual aid assistance. Command and control is still the responsibility of the primary response department/agency/jurisdiction but may require assistance from another agency. The Emergency Manager, or Designee, will notify the County Policy Section and inform them of the incident. The staff and the EOC will be placed on standby mode until the incident escalates to a Type 3 or de-escalates to a Type 5.

Type 3 (Partial or Virtual Activation): Type 3 activation is when an incident begins or escalates to a situation where capabilities exceed initial response and/or may go beyond the first operational period in the control phase. A Type 3 activation may entail a major single incident or a countywide incident involving natural, man-made or technological disasters that do not exceed county resources. The Emergency Manager, or Designee, will notify the County

Policy Section and inform them of the incident. The EOC will be partially activated with minimum staff of representatives from the respective departments/agencies involved with the incident. Even though a Type 3 may not be a County declared emergency, EOC Manager will activate the appropriate ESFs and Annexes of the Emergency Operations Plan, and notify the Emergency Management Duty Officer of the incident.

Type 2 (Full activation with State assistance): Type 2 activation is when an incident begins or escalates to a situation that goes beyond local and county capabilities (including mutual aid) and is expected to go into multiple operational periods. Type 2 may require the response of resources from other agencies, including State resources, outside of Apache County to manage the emergency. The Emergency Manager, or Designee, will notify the County Policy Section, inform them of the incident and request a County Emergency Declaration. The EOC will be fully activated with staff of representatives from the respective departments/agencies involved with the incident. The EOC Manager will activate the appropriate ESFs and Annexes of the EOP and notify the appropriate agencies of the incident. Communication and coordination will be maintained between the EOC and the County Emergency Operations Center.

Type 1 (Full activation with State and Federal assistance): Type 1 activation is when an incident begins or escalates to “catastrophic” regional or statewide incidents. The EOC is fully activated and the County has issued a State of Emergency Declaration to the Governor. State and federal assistance are required. Communication and coordination will be maintained between the EOC and Federal or State entities.

The Primary Apache County Emergency Management Office is located at:

Apache County Emergency Management Office

An Alternate Facility may be chosen depending upon size/type of situation through existing mutual aid agreements or AZMAC and will be identified in departmental Continuity of Operations Plans (COOP).

The facility serves as the coordination, command and control center for Apache County, is staffed when the need arises, and serves as the 24 hour Apache County Warning Point for initial notification and warning of emergencies and disasters. If the facility cannot be staffed 24-hours, the primary Warning Point for the city/town will be the emergency dispatch.

Apache County operates under the Annex concept. Each Annex contained in this plan identifies the coordinating, primary and support agencies required to carry out the responsibilities of the Annex. These agencies are responsible for preparing additional operating guides, checklists, staffing patterns or resource requirements needed to complete their assignments. Each agency is responsible for carrying out the tasks assigned by this EOP, with the coordinating agency having primary responsibility for coordinating that effort. A comprehensive list of Annex's and their responsibilities can be found as attachments to this plan.

During activation, the Apache County Emergency Management Office provides the core emergency function coordination, communication, resource dispatch and tracking; information collection, analysis and dissemination; multi-agency coordination and joint information coordination. Field Operations will be managed through the Incident Command System (ICS) and is discussed below.

EOC Organizational Structure

The EOC staffing level and composition is contingent on the specific requirements of an incident. The organizational structure of the EOC is modular, extending to incorporate all elements necessary for the type, size, scope, and complexity of a given incident. While any configuration of functional units may be used in the EOC, the core organizational structure of the EOC is organized by Sections and Annex teams. The various functional elements are activated based on need. The organizational structure can be condensed, expanded, or reconfigured as needed.

While the structure is flexible, it is always organized around six core functions:

- **EOC Management:** This component is responsible for the overall disaster policy and coordination. Specific functions include oversight of the EOC and coordinates public information with Annex External Affairs. EOC Management is led by the EOC Director. This position is staffed by a designated responsible agency.
- **Operations Section:** The purpose of this section is to support field operations and coordinate response activities through the implementation of the EOC Action Plan. This section is led by the Operations Section Chief which is staffed by a designated responsible agency.
- **Planning Section:** The purpose of this section is to collect, evaluate, process, and disseminate information for use in the EOC. This section is led by the Planning Section Chief which is staffed by a designated responsible agency.
- **Logistics Section:** This section supports operational activities through the provision of supplies, equipment, facilities, personnel, mutual aid, and other support and services necessary for disaster response and recovery. This section is led by the Logistic Sections Chief which is staffed by a designated responsible agency.
- **Finance / Administration Section:** This section is responsible for the coordination of the financial planning, operations, and reporting services. This section is led by the Finance Section Chief.
- **Intelligence / Investigations Section:** The I/I Function within ICS provides a framework that allows for the integration of intelligence and information collection, analysis, and sharing, as well as investigations that identify the cause and origin of an incident regardless of source and is typically staffed by law enforcement.

Each agency responding will report back to the Apache County Emergency Management Office through their liaison who is the Point of Contact (POC) for each respective agency or organization in either a single or Unified Command Structure. These reports are later synchronized and information is provided to mutual aid partners, adjacent localities, and the County to provide visibility of emergency operations.

During the response phase and upon declaration of a local state of emergency, the Apache

County Mayor has ultimate authority with coordination of Arizona Department of Emergency & Military Affairs who report directly to the County which provide support and resources as requested through the Apache County Emergency Management Office.

All city/town divisions, non-governmental agencies, and other organizations fall under the direction of the coordinating agency designated in the plan. The Emergency Manager of Arizona Department of Emergency & Military Affairs will coordinate with county, state, federal and other outside agencies.

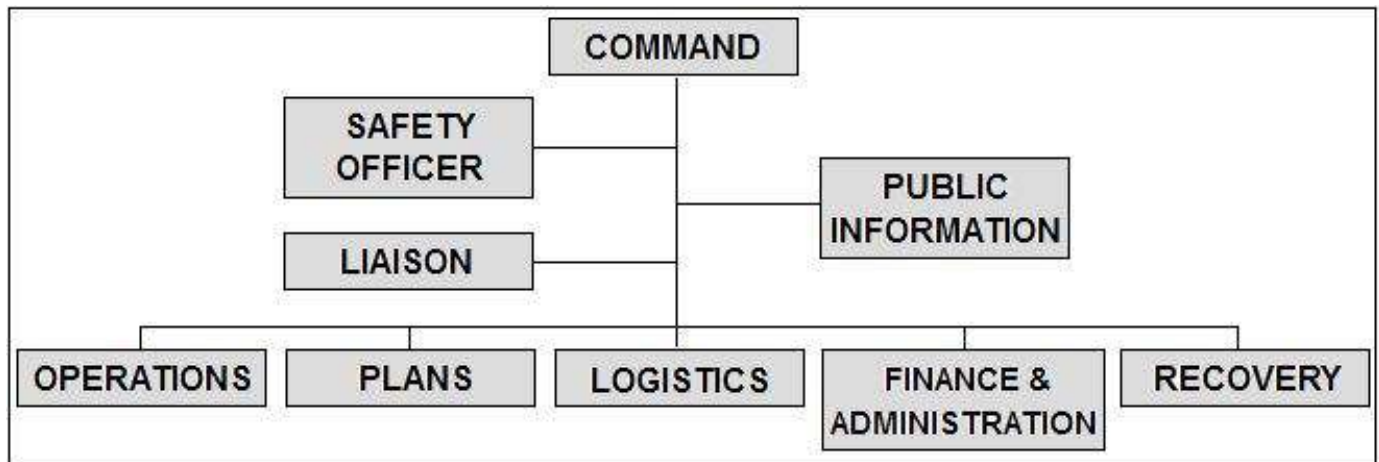
3. Field Operations

Field Operations will be managed through the Incident Command System (ICS). The ICS that has been implemented in Apache County and utilizes common terminology; is modular and scalable; incorporates measurable objectives; provides for a manageable span of control; and relies on the Incident Action Plan (IAP) as the principal tool for communicating and carrying out operational objectives in an incident. The incident may be controlled by local emergency responders or with other agencies through the mutual aid system. If the resources available at the field response level are not sufficient to mitigate the situation, the Incident Commander may request, through appropriate channels, that the Apache County Emergency Management Office be activated to support the field operations.

Response to an incident by single discipline agencies (i.e., fire, law enforcement, EMS) will utilize a single Incident Commander within the ICS structure. As the incident progresses to include multiple jurisdictions and disciplines, a Unified Command will be used to the extent possible, and as deemed necessary.

During a single discipline response to an incident, the first on-scene emergency responder with management responsibilities will take the necessary steps to establish an Incident Command Post (ICP), report a scene size-up, activate the appropriate ICS organizational elements required for incident management, delegate authority within the ICS organizational structure, and develop incident objectives on which subsequent incident action planning will be based.

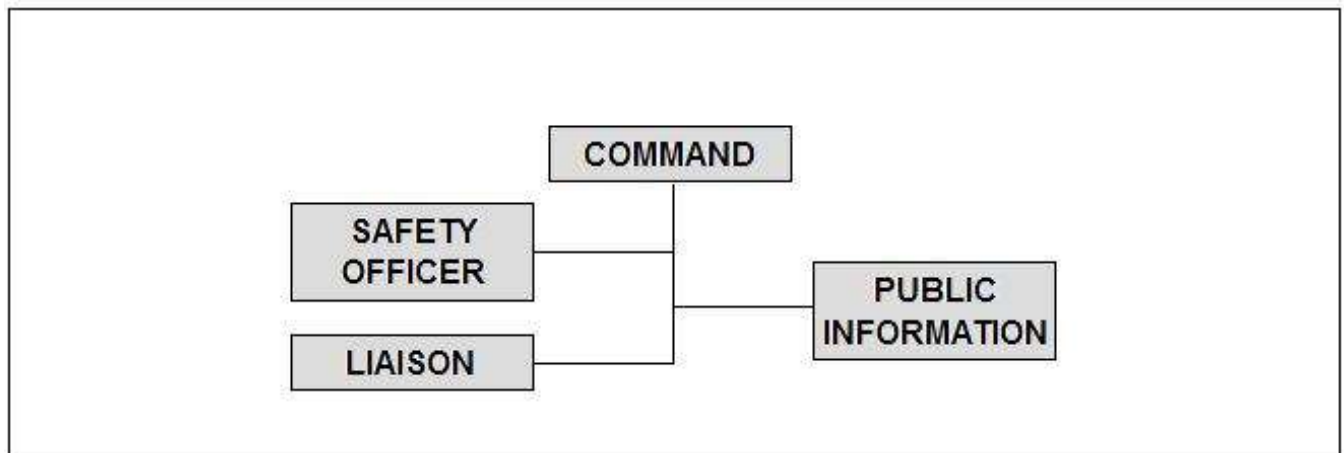
Each agency deploying to the field will report back to the Apache County Emergency Management Office through their liaison who is the Point of Contact (POC) for each respective agency or organization in either a single or Unified Command Structure.



Command Staff

The Command Staff function will be conducted in two ways: 1) as a Single Command (used when an incident occurs within single jurisdiction, and there is no jurisdictional or agency overlap, and a single IC can be designated); or 2) Unified Command (used when there are multiple agencies and multiple jurisdictions, and a single set of objectives need to be developed to guide incident management).

COMMAND STAFF



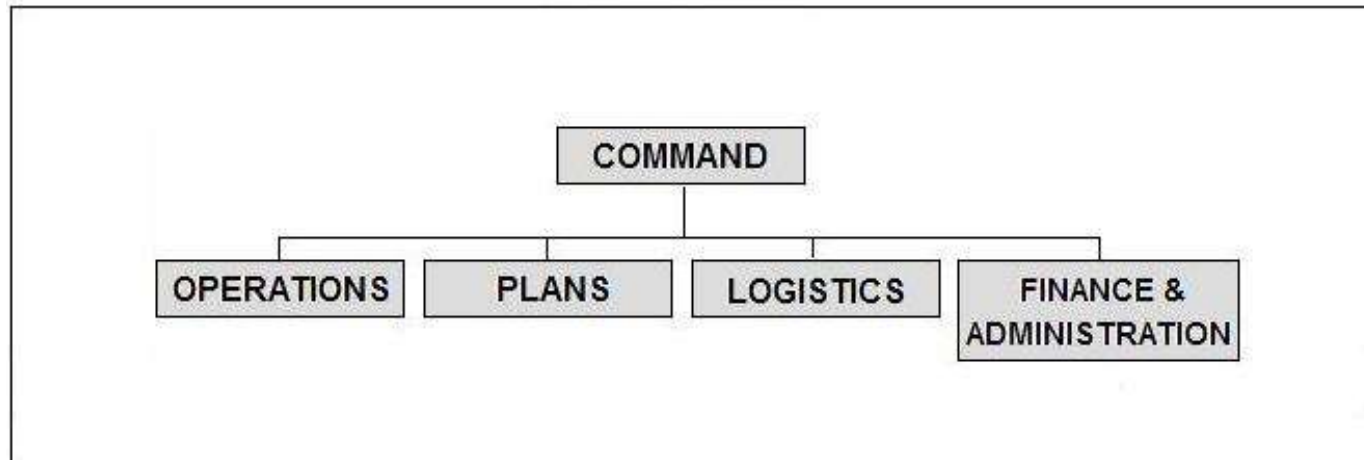
General Staff

The General Staff positions will include the following sections:

- Operations Section
- Planning Section
- Logistics Section
- Finance / Administration Section

The scope, direction, and control of these sections will follow established ICS procedures.

GENERAL STAFF



a. Area of Operations

An area of operations will be established by the Incident Commander. This will vary depending on the size and magnitude of the event. Once established, or changes made to an existing area of operations, it will be communicated to all responders.

b. Area Command

An Area Command (AC) will be activated if an incident is not site specific (i.e., pandemic outbreaks), the incident is extremely large and involves multiple ICS organizations, or there are multiple incidents that are being handled by separate ICS organizations. If the incidents are multi-jurisdictional, then a UC will be established within the AC. Therefore, the AC has the responsibility to:

- Set overall incident-related priorities
- Allocate critical resources according to priorities
- Ensure that incidents are properly managed
- Ensure that incident management objectives are met and do not conflict with each other or with agency policy
- Identify critical resource needs and report them to EOCs and/or multi-agency coordination entities
- Ensure that short-term emergency recovery is coordinated to assist in the transition to full recovery operations

c. Multi-Agency Coordination Center

A key component of NIMS is the development of a multi-agency coordination system that

integrates the operations and functions of the Apache County Emergency Management Office and field operations, guided by the principles embedded in the Incident Command System. In most cases, emergencies are handled by local fire departments, law enforcement agencies, medical service agencies, and communication/dispatch centers; but in larger emergencies or disasters, additional coordination support is required. In these situations, entities such as city EOCs and/or the Apache County Emergency Management Office have critical roles in an emergency.

The County's incident management responsibility is directed and managed through the Arizona Department of Emergency & Military Affairs. As a multi-agency coordination entity, the Arizona Department of Emergency & Military Affairs will coordinate and manage disaster operations through the Apache County Emergency Management Office to:

- Ensure that each agency involved in incident management activities is providing appropriate situational awareness and resource status information to Apache County Emergency Management Office
- Establish priorities between incidents and/or Area Commands in concert with the Incident Command or Unified Command involved
- Acquire and allocate resources required by incident management personnel in coordination with the priorities established by the IC or UC
- Anticipate and identify future resource requirements
- Coordinate and resolve policy issues arising from the incident(s)
- Provide strategic coordination as required
- Coordinate briefings, message tracking, situational reports, and establish a common operating picture

Following an incident, plans, procedures, communications, staffing and other capabilities necessary for improved incident management are coordinated through the Arizona Department of Emergency & Military Affairs. These tasks are accomplished by the Apache County Emergency Management Office by ensuring the ability to perform four core functions:

- Coordination
- Communications (that are reliable and contain built-in redundancies)
- Resource dispatch and tracking
- Information collection, analysis, and dissemination

4. Joint Information Center

The Joint Information System (JIS) provides the mechanism for integrating public information activities among Joint Information Centers (JIC), across jurisdictions, and with private-sector and non-governmental organizations.

Apache County has implemented and institutionalized processes, procedures and plans for its JIC and can be referenced in the Annex External Affairs.

When the Apache County Emergency Management Office is activated, the Emergency Manager of Arizona Department of Emergency & Military Affairs or the Public Information Officer Representative may activate the Joint Information Center (JIC). When the JIC is in operation, it serves as the central point of public information collection and dissemination. The JIC functions as part of the Command in the Apache County Emergency Management Office and will coordinate the release of non-operational information.

Depending on the incident, representatives from each jurisdiction, agency, private sector organization, and non-governmental organization involved in incident management activities will be notified and asked to have their JIC representative respond to the Apache County Emergency Management Office within a reasonable period of time. Communication will be accomplished via the Emergency Alert System, radio, television, fax, Internet, telephone or any combination of channels to ensure the whole community is reached. When the JIC is activated, the Public Information Officer or his/her designee will notify media outlets that all media inquiries are to be directed to the JIC and that the JIC will be releasing media updates on a routine basis and when noteworthy events take place. Members of the media will not be allowed access to the Apache County Emergency Management Office.

More information on public awareness and education can be found in ESF #15 - External Affairs Annex. More information on communication alert and warning can be found in ESF #2 - Communications Annex.

B. Coordination, Direction and Control

1. Coordinating Agencies

The Emergency Manager of Arizona Department of Emergency & Military Affairs designates the coordinating agencies for each Annex to coordinate the activities of those specific responses.

Coordinating Agency Listing for Emergency Operations Plan	
FUNCTIONAL ANNEX	COORDINATING AGENCY
Annex A: ESF 1 - Transportation	Saint Johns Municipal Airport Springerville Municipal Airport Window Rock Airport Chinle Municipal Airport
Annex A: ESF 2 - Communications	Apache County Communications
Annex A: ESF 3 - Public Works and Engineering	Eagar Public Works

Annex A: ESF 4 - Firefighting	Puerco Valley Ambulance Service Saint Johns Ambulance Service White Mountain Ambulance Service Apache County Regional Dispatch Center Apache County Sheriff's Office Eagar Police Department Saint Johns Police Department Springerville Police Department Eagar Fire Department Saint Johns Fire Springerville Fire Department Alpine Fire District Concho Fire District Greer Fire District Nutrioso Fire District Puerco Valley Fire District Vernon Fire District American Red Cross Tucson Electric Power
Annex A: ESF 5 - Emergency Management	Apache County Emergency Management
Annex A: ESF 6 - Mass Care	Apache County Public Health Services PHEP Arizona Department of Health Apache County Emergency Management Apache County Public Information Officer (PIO) American Red Cross Salvation Army Apache County Public Health Clinical (RV) Apache County Public Health Clinical (SJ) Apache County Public Health District (RV) Apache County Public Health District (SJ)
Annex A: ESF 7 - Logistics Management and Resource Support	Apache County Emergency Management Apache County Public Health Services PHEP
Annex A: ESF 8 - Public Health and Medical Services	Apache County Emergency Management Apache County Public Health Services PHEP Arizona Department of Health Apache County Public Information Officer (PIO)

Annex A: ESF 9 - Search & Rescue	Apache County Sheriff's Office
Annex A: ESF 10 - Hazardous Materials Response	Apache County Emergency Management Eagar Fire Department Saint Johns Fire Springerville Fire Department Alpine Fire District Concho Fire District Greer Fire District Nutrioso Fire District Puerco Valley Fire District Vernon Fire District
Annex A: ESF 11 - Agriculture and Natural Resources	
Annex A: ESF 12 - Energy	Salt River Project Tucson Electric Power Navajo Tribal Utility Authority Navopache Electric Cooperative
Annex A: ESF 13 - Public Safety and Security	Eagar Police Department Saint Johns Police Department
Annex A: ESF 14 - Long-Term Community Recovery	
Annex A: ESF 15 - External Affairs	
Annex B - Support: Continuity of Government and Operations	
Annex B - Support: Volunteer and Donations Management	
Annex B - Support: Worker Safety and Health	
Annex C - Specific Incidents: Air Quality Emergencies	
Annex C - Specific Incidents: Civil Disturbances	Apache County Sheriff's Office
Annex C - Specific Incidents: Common Carrier Accidents	
Annex C - Specific Incidents: Earthquake	
Annex C - Specific Incidents: Excessive Heat Emergencies	
Annex C - Specific Incidents: Pandemic	
Annex C - Specific Incidents: Severe Storms and Floods	Eagar Public Works
Annex C - Specific Incidents: Terrorism and CBRNE	Arizona Department of Homeland Security Arizona Department of Public Safety Apache County Sheriff's Office Eagar Police Department Saint Johns Police Department Springerville Police Department

Upon activation of the Apache County Emergency Management Office, the primary agency for

the given Annex functions will send representatives to the Apache County Emergency Management Office to coordinate activities. The coordinating agency determines which primary and support agencies are required at the Apache County Emergency Management Office.

The coordinating agency for the Annex will be responsible for collecting all information related to the disaster and providing it to the situational analysis team or executive leadership in the EOC.

2. Intergovernmental Mutual Aid

Mutual Aid and MOUs

Mutual Aid Agreements and Memoranda of Understanding are essential components of emergency management planning, response, and recovery activities.

These agreements provide reciprocal emergency aid and assistance during an emergency or disaster; they increase available resources and improve response and recovery efforts. A complete list of Mutual Aid Agreements in effect for Apache County related to emergency management can be found in Section VIII - References and Authorities of this EOP. In addition, these agreements are available for review in their entirety at the Apache County Emergency Management Office.

Emergency Management Assistance Compact (EMAC)

The request for intrastate mutual aid or intergovernmental aid across state borders is closely tied to the State of Arizona's participation in the Emergency Management Assistance Compact (EMAC). EMAC provides for the seamless escalation of disaster response and execution of national mutual aid. Intrastate mutual aid is the mechanism by which resources of member jurisdictions will be deployed under EMAC. No separate agreement is necessary, although individual resource orders will be executed in accordance with the Arizona Emergency Operations System. The purpose of this compact is to provide for mutual assistance between the states entering into this compact in managing any emergency or disaster that is duly declared by the governor of the affected state(s), whether arising from natural disaster, technological hazard, man-made disaster, civil emergency aspects of resources shortages, community disorders, insurgency, or enemy attack. This compact shall also provide for mutual cooperation in emergency-related exercises, testing, or other training activities using equipment and personnel simulating performance of any aspect of the giving and receiving of aid by party states or subdivisions of party states during emergencies, such actions occurring outside actual declared emergency periods. Mutual assistance in this compact may include the use of the states' National Guard forces, either in accordance with the National Guard Mutual Assistance Compact or by mutual agreement between states.

After a declared emergency and activation of EMAC, the Requesting and Assisting State Emergency Management Agencies complete the EMAC Request for Assistance Form (REQ-A) for accepted offers of assistance. The completed REQ-A constitutes a legally binding agreement between the two states.

Reimbursement starts with Deployed Personnel and Resource Providers submitting a reimbursement package to the Assisting State. Assisting States audit reimbursement packages that are sent to Requesting States who, upon completing an audit and resolving any outstanding issues, issue payment back to the Assisting State. It should be noted that a state's obligation to pay EMAC reimbursements is not contingent upon the receipt of federal funds.

Intrastate Mutual Aid Committee

The Committee shall consist of members appointed by the Governor, including a representative of the Department of Public Safety and a Homeland Security Advisor. The members shall represent emergency management and response disciplines, political subdivisions and, if participating, Indian nations, tribes or municipal entities. The committee shall elect from among its members a vice-presiding officer and any other officers the committee deems appropriate. The committee shall meet at least annually and may meet at the call of the presiding officer or as otherwise called by its members. The committee shall be attached to the Department of Public Safety for administrative purposes only.

Requesting Mutual Aid

A Requesting Party which needs assistance in excess of its own resources and existing automatic mutual aid or local mutual aid due to an emergency is authorized to request assistance from any party to this Compact. However, when making such requests, consideration shall be given to, and requests made, based on, but not limited to, the geographical proximity of other jurisdictions with that of the jurisdiction requesting assistance. All requests for assistance from the State must be coordinated through the Requesting Party's county emergency operations center, or tribal emergency operations center (whichever is applicable). Requests should specify what the emergency is, what resources are needed and the estimated period of time during which such mutual aid shall be required, if known. Requests must be in writing to include but not limited to: Fax, E-mail, electronic resource request system, or mail prior to deployment of mutual aid.

If assistance is needed to coordinate mutual aid, Apache County can request coordination assistance from the State Department of Emergency Management.

3. Communication

ESF #2 Communications Annex provides information and guidance concerning available communications systems and methods in Apache County, including:

- Dissemination of emergency information to response organizations and government
- Information flow and management to and from the Apache County Emergency Management Office
- Communications interoperability among response units
- Primary and backup communications systems
- Telecommunications and information technology resources
- Emergency warning and notification

ESF #15 External Affairs Annex provides information on and the dissemination of information to the public for the purpose of protective action guidance and ongoing emergency information.

This information is focused on the minimization of confusion, misinformation, and rumors during times of an emergency/disaster.

Apache County Warning Point

The Apache County Sheriff's Office serves as the Apache County Warning Point. The Apache County Warning Point provides Apache County with a single point to disseminate information and warnings to government officials that a hazardous situation could threaten the general welfare, health and safety, and/or property of the population.

The Warning Point is equipped with multiple communication networks and auxiliary power.

A list of these capabilities is provided in ESF #2 Communications Annex and below:

Communications		
Communication: Apache County Primary Internet Connection		
Priority: High	Type: Data	Quantity: 25
Description: Internal Use, External Use, Secure - Located in the Saint Johns Annex. Provided by The Apache County Schools Business Consortium via Frontier and Govnet.		
Communication: Apache County Sheriff's Office Jail Vehicle Radios		
Priority: High	Type: Voice	Quantity: 8
Description: Internal Use, External Use, Mobile - Transport vehicles and smaller vehicles		
Communication: Apache County Sheriff's Office Man Portable Radios		
Priority: High	Type: Voice	Quantity: 40
Description: Internal Use, External Use, Mobile - One assigned to each deputy, plus multiple additional radios		
Communication: Apache County Sheriff's Office Personal Cell Phone		
Priority: High	Type: Other	Quantity: 40
Description: Internal Use, External Use, Mobile, Secure - Assumed each employee has a cell phone.		
Communication: Apache County Sheriff's Office Vehicle Radios		
Priority: High	Type: Voice	Quantity: 35 (+9)
Description: Internal Use, External Use, Mobile - In car radios (plus 9 available swing vehicles)		

Communication: Apache County Round Valley Internet Connection		
Priority: Moderate	Type: Data	Quantity: 10
Description: Internal Use, External Use, Secure - 10mb/s to Frontier from the Round Valley Annex.		
Communication: City of St Johns Public Works Radios		
Priority: High	Type: Voice	Quantity: 14
Description: Internal Use, External Use, Mobile		
Communication: Greer Fire District Base Station		
Priority: High	Type: Voice	Quantity: 2
Description: External Use - 1 VHF & 1 UHF Base Station mounted at Station #2 to serve as ICP Radio		
Communication: Greer Fire District VHF - Mobiles		
Priority: High	Type: Voice	Quantity: 12
Description: External Use - VHF Mobile Radios mounted in all GFD Apparatus		
Communication: Greer Fire District VHF - Portable		
Priority: High	Type: Voice	Quantity: 26
Description: External Use, Mobile - Portable / Handheld VHF Radios issued to GFD personnel and extra in storage (12)		
Communication: Vernon Fire District Base Station Radio		
Priority: High	Type: Voice	Quantity: 1
Description: Internal Use, External Use - Base Station at VFD station 25		
Communication: Vernon Fire District Mobile Radios		
Priority: High	Type: Voice	Quantity: 9
Description: Internal Use, External Use - Vehicle Mobile Radios		
Communication: Vernon Fire District Portable Radios		
Priority: High	Type: Voice	Quantity: 20
Description: Internal Use, External Use, Mobile - Portable Hand-Held radios		

The Apache County Sheriff's Office has procedures to notify and warn officials and general public of emergency and disaster events that occur in Apache County. In addition, these guides also identify actions to be taken based off types of incidents. Notification lists for agencies and individuals are maintained by the Apache County Sheriff's Office. The Emergency Manager or the on-call Emergency Management staff will initiate any further notification.

Developing or existing emergency conditions which should be reported to the Apache County Sheriff's Office include those that have or may result in multiple loss of life, environmental or property damage, or evacuation of a populated area whether or not State or Federal resources are needed to support local emergency response efforts.

Coordinators and other Emergency Operation Center representatives are kept informed of potential events by the Emergency Manager of Arizona Department of Emergency & Military Affairs by telephone or E-mail.

Warnings are accomplished in various ways depending on the persons that need to be warned and the time available. The Emergency Manager of Arizona Department of Emergency & Military Affairs or the Incident Commander can initiate warnings and notification procedures. The following list identifies warning methods during an event. Any or all may be used.

- Activation of the Emergency Alert System (EAS)
- Information statements released to the local media
- SMS text services administered by Apache County or law enforcement
- Public address systems of public safety vehicles
- Door-to-door contacts
- Alert Messaging System
- Social Media

Persons in the threatened areas with access and functional needs (AFN) may be notified by all of the methods outlined above. Hotels, motels and Chambers of Commerce will assist in notification of tourists visiting the area. Most of the other warning systems previously listed would also reach some visitors to the County.

The Apache County Warning Point Apache County Sheriff's Office is responsible for network control and conducts routine tests to ensure operational readiness.

Common Program Control Stations (CPCS) are radio stations utilized to provide the general public with information about events.

4. County Level

Information Collection and Dissemination

Initial notification of incidents at the local level are accomplished in a variety of ways including public safety radio, websites, SMS services, television, radio, satellite broadcasts, etc.

Responsibility for notification of most incidents is accomplished through the Apache County Sheriff's Office. Other agencies with responsibilities for notification include the National Weather Service, IPAWS, law enforcement agencies, fire or EMS services.

The Apache County Sheriff's Office will be responsible for notifying response and Emergency management personnel when the threat of a disaster is imminent.

- **Internal**: Response agencies will be notified from the communication center as required by the nature of the disaster.
- **External**: It is the responsibility of Arizona Department of Emergency & Military Affairs to notify the appropriate agencies outside of the jurisdiction such as Arizona Department of Emergency & Military Affairs, or appropriate Federal Agency.

The Apache County Sheriff's Office provides communications essential for the county government to communicate with all government entities. The Apache County Communications Center provides communications essential for all city government to communicate with all governmental entities. This information is then passed along to the public via a notification system, radio, NOAA radio, television, social media alerts, etc.

The media assume a vital role in dispersing information to the public. Arizona Department of Emergency & Military Affairs works closely with local media providers to ensure timely and accurate information is provided to the public.

Information collection needs and priorities will include:

1. Life safety
2. Incident security and stability
3. Property and environmental protection

Direction and Control

Impacted entities will coordinate the emergency response efforts within their political jurisdiction.

The Incident Command System (ICS) and National Incident Management System (NIMS) will be used to coordinate emergency response and recovery operations at the disaster scene(s). The ICS/NIMS organization will maintain communications and coordination with the Apache County Emergency Management Office at all times as detailed by this plan.

Arizona Department of Emergency & Military Affairs may activate Mutual Aid Agreements with neighboring jurisdictions. They may also recommend that the Apache County senior elected official declare a local state of emergency and make a formal request for state assistance. The

following positions are authorized to request resources by contacting Apache County Department of Emergency Management.

1. The Apache County Emergency Manager
2. Any designated personnel authorized by Apache County Emergency Manager

To request county or state assistance, Apache County must meet the following parameters:

1. Exhausted or will likely exhaust Apache County resources
2. Exhausted or will likely exhaust mutual aid resources
3. Exhausted or will likely exhaust contractual resources
4. The requested assistance is not available at the local level

The Policy Group of Apache County depending on jurisdiction, and/or designee is delegated policy-making authority and can commit resources at the Apache County Emergency Management Office as well as routine management and operation of the facility. The designated EOC Director may issue mission assignments to the Annex to perform duties consistent with Apache County policy. Mission assignments and mutual aid assistance is tracked at the Apache County Emergency Management Office.

Coordination of County-wide protective actions will occur among all affected risk and host areas and Apache County Emergency Management Office under the direction and control of the of EOC Director. Areas not impacted by these events may be requested to provide assistance. Prior to an evacuation and under the direction of the EOC Director, EOC Manager and Policy Group will implement coordination on issues which may include, but not limited to: deploying and pre-deploying personnel, identifying evacuation routes, ensuring the sufficiency of fuel, address emergency medical issues, and initiate procedures for notification to the public.

Initial planning for recovery begins before an emergency event impacts Apache County. While response actions necessary to protect public health and safety are being implemented, the recovery section within the Apache County Emergency Management Office begins coordination and implementation of the recovery programs.

In the event state and federal assistance is required by Apache County, the State Coordinating Officer will interface directly with representatives of the federal government.

In the event a request for disaster assistance comes from the governor of another state, the Governor of the State of Arizona may order the mobilization of State and local resources under the Emergency Management Assistance Compact to be deployed to the impacted state. The management and coordination of these resources will be administered through the Response and Recovery Section under the direction of the Response and Recovery Director located at Arizona Department of Emergency & Military Affairs.

5. State Level

When an emergency or disaster has occurred or is imminent, the Governor may issue an

Executive Order proclaiming the existence of a State of Emergency or activate the emergency response, recovery and mitigation aspects of State, local and inter-jurisdictional disaster plans.

At the State level, the Arizona Adjutant General, or designee performs policy-making authority and commitment of State resources at the State of Arizona Emergency Operations Center. The State of Arizona Emergency Operations Center Manager is responsible for the provision of State assistance, as well as routine management and operation of the State of Arizona Emergency Operations Center. The State of Arizona Emergency Operations Center Manager may issue mission assignments to the State of Arizona Emergency Operations Center to perform duties consistent with State policy. Mission assignments, and mutual aid assistance brokered by the State, are tracked in the State of Arizona Emergency Operations Center.

6. Federal Level

Through the National Response Framework (NRF), the federal government provides assistance by establishing a single, comprehensive framework for the management of domestic incidents. The NRF provides the structure and mechanisms for the coordination of federal support. Through the NRF, federal Annex coordinators may establish a direct liaison with Arizona Annex representatives in the State of Arizona Emergency Operations Center.

If the disaster is major or catastrophic, the Arizona Department of Emergency & Military Affairs will contact the Federal Emergency Management Agency, Region 9 and request a Federal Liaison and/or alert them that the Governor may submit a formal request for federal assistance.

If the President authorizes federal assistance, a Primary Federal Official (PFO) will represent the Secretary of the U.S. Department of Homeland Security and/or a Federal Coordinating Officer. The Federal Coordinating Officer is authorized to use the full authority of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended to reimburse response and recovery claims against the Disaster Relief Fund. Additionally, the Stafford Act provides funding to assist communities in mitigating the impact of future events.

7. Joint Field Office

The emergency recovery process is initiated when the President of the United States issues a Major Presidential Disaster Declaration. Such a declaration makes available a series of federal disaster assistance programs to aid the State in its recovery from a disaster situation. The basis for the declaration is the determination by the President that the disaster is of such severity and magnitude that response is beyond State and local capabilities. The field recovery operation will be conducted in accordance with the most current edition of the State of Arizona Emergency Response Plan as well as other recovery plans and procedures.

Once a field office has been established in Apache County, the Arizona Department of Emergency & Military Affairs will provide the proper liaisons to the appropriate field office operations.

The organizational structure for recovery is under the leadership of the State Coordinating Officer. Once a federal disaster declaration has been issued, the State Coordinating Officer consults with a Federal Coordinating Officer. In addition, a Governor's Authorized

Representative (GAR) is designated in the Federal Emergency Management Agency-State Agreement and is responsible for compliance with that Agreement.

During a recovery operation, the State Coordinating Officer usually appoints a Deputy State Coordinating Officer who represents him/her at the Joint Field Office. The Deputy State Coordinating Officer is responsible for the establishment and management of State operations in the Joint Field Office and coordination between State and federal programs.

C. Prevention

Apache County's prevention goals are to avoid an incident, intervene, or stop an incident from occurring. To accomplish the goal the following strategy will be used:

- Expand regional collaboration
- Implement the National Incident Management System and National Response Framework (NRF)
- Strengthen information sharing and collaboration capabilities
- Strengthen interoperable and operable communications capabilities
- Strengthen medical surge and mass prophylaxis capabilities
- Strengthen planning and citizen preparedness capabilities
- Increase coordination with the Arizona Counter-Terrorism Information Center

1. Arizona Intelligence Fusion Center

The ability to share intelligence information quickly and accurately among state fusion centers and emergency operation centers is crucial in preventing potential criminal and terrorist acts. The primary components of a fusion center are situational awareness and warnings that are supported by law enforcement intelligence, derived from the application of the intelligence process, where requirements for actionable information are generated and information is collected, integrated, evaluated, analyzed, and disseminated. Important intelligence that may forewarn of a future attack may be derived from information collected by several diverse entities.

D. Preparedness

The goal of Apache County's preparedness operations is to help ensure a timely and effective response to, recover from and mitigation of the impacts and consequences associated with an emergency/disaster situation. To facility this goal, key abilities and weaknesses must be assessed. These elements will be addressed in a comprehensive manner with Planning and Mitigation officers. In order to address Core Capability objectives, the following activities will be prioritized:

- Administer grant programs for operational support and training activities
- Participate in capability assessments at the regional and county level
- Establish an inclusive planning process using the “Whole Community” concept.

1. Resource Management and Credentialing

Resource Management

Each agency tasked within this plan is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, full resource lists (including all county resources) will be provided to Arizona Department of Emergency & Military Affairs and the Annex Logistics coordinating agency. The following lists are created using the State of Arizona’s Comprehensive Resource Management and Credentialing System (CRMCS). These inventories include a point of contact, geographic location, and operation area for:

1. Vehicle inventories
2. Personnel
3. Equipment
4. Equipment operators
5. Suppliers/Contractors/Vendors
6. Resources in adjacent jurisdictions that could be used during a disaster-if applicable

The following lists are currently created outside of the CRMCS and should also include point of contact, geographic location, and operation area:

1. Facilities
2. Staging areas for internal and external response
3. Services/Contracts/Mutual Aid Agreements
4. List of critical facilities having priority for restoration of utilities during emergencies

Credentialing

Apache County utilizes the CRMCS as a credentialing system when appropriate. It is at the discretion of the Incident Commander or the Arizona Department of Emergency & Military Affairs to identify other expedient or applicable means of credentialing staff. Apache County follows their designated policy as a guide and policy to ensure that personnel resources requested to assist are adequately trained and skilled.

When CRMCS is used, it also allows Incident Commanders or EMs to verify identity and qualification in order to allow access to an incident site. This system can serve to prevent

unauthorized (self-dispatched or unqualified personnel) access to an incident site.

2. Plan Development and Maintenance

Plan Development

The Apache County Emergency Operations Plan is developed with the assistance and input from the following groups serving in an advisory capacity.

- Apache County Hazard Mitigation Planning Committee
- Local Emergency Planning Committee (LEPC)
- Coordinating, primary and support agencies
- Mutual aid partners and adjoining counties.

The preparation and revision of the basic plan and Annex will be coordinated by Arizona Department of Emergency & Military Affairs with the assistance and involvement of all applicable entities.

This plan will be made available to all agencies tasked therein, adjacent municipalities and the county. It is the responsibility of ALL parties to review and submit any comments to Arizona Department of Emergency & Military Affairs. The process of distributing the plan will be accomplished by either 1) granting “viewer” access via the online planning software platform or 2) providing an electronic copy. Arizona Department of Emergency & Military Affairs will keep a hard copy on file.

Plan Maintenance

The Apache County Emergency Management will maintain the Apache County EOP and provide an updated EOP to the Department of Emergency Management every five years, or as appropriate, with the exception of Annex Hazardous Materials and/or Energy which must be updated annually as per federal law. However, the EOP may be updated as often as needed during any year. Examination and review should be conducted annually and will reflect changes in implementing procedures, improved emergency preparation capabilities, and deficiencies identified from corrective action planning. The Apache County Emergency Management will revise the plan by using a process best suited for the Apache County. Whenever a change is made, the date and nature of the change will be recorded. Upon update, these changes will be incorporated into the overall plan and re-promulgated by the Apache County Board of Supervisors.

The coordinating, primary and support agencies/organizations of each Annex will be responsible for preparing and maintaining operating procedures for all responsibilities assigned them in the EOP. These procedures will be prepared following guidance issued by local policies.

Other Plans

In addition to the Apache County EOP, additional plans have been developed and are maintained pursuant to state and federal requirements to include the Hazard Mitigation Plan, Continuity of Operations Plans, the Wildfire Protection Plan, and the State of Arizona Offsite Emergency Response Plan.

3. Public Information

Before an emergency or disaster occurs, public information is critical for the public to make the necessary protective actions. The County's public information program focuses on how to better communicate emergency information to the public before, during, and after a disaster. Particular attention will be given to strategies that enhance awareness of the evacuation process, road conditions, shelter status and re-entry issues, and how to communicate information to people during evacuation.

- The EOC Director or their designee will serve as the Public Information Officer (PIO). The PIO will work closely with the Emergency Manager or NIMS Coordinator of Arizona Department of Emergency & Military Affairs and will be the primary resource for providing disaster-related information to the public. This includes information about all preparedness, response, recovery, and mitigation activities. Following a disaster, the public will be informed that they can contact the Apache County Emergency Management Office to receive disaster-related preparedness, response, recovery, or mitigation information.
- Pre-scripted public service announcements are maintained by the Arizona Department of Emergency & Military Affairs.
- The PIO will be responsible for collecting information, preparing releases for the media, and responding to requests for information and interviews.
- The Arizona Department of Emergency & Military Affairs will prepare pre-scripted news releases that can easily be edited to include disaster specific information.
- The PIO will, upon the approval of the EOC Director, send disaster updates to local media outlets, and to the Arizona Department of Emergency & Military Affairs.
- Additional information is provided in Annex External Affairs and Communications with close coordination between affiliated agencies.

4. Training and Exercise

All training related to emergency management is coordinated and scheduled through the Arizona Department of Emergency & Military Affairs. The Arizona Department of Emergency & Military Affairs offers training to all inter-agencies (County, City and others) on preparedness, response, recovery, mitigation, hazardous materials, debris management, terrorism and other issues. The training offered is conducted through the Arizona Department of Emergency & Military Affairs training section, American Red Cross, the Local Emergency Planning Committees, the Fire Department, and any other organization offering training. The Arizona Department of Emergency & Military Affairs provides the notice of training being offered to local response agencies.

Apache County continues to implement a training and exercise program, consistent with NIMS, for incident management organizations and personnel. Elements of the program include:

- Multi-disciplinary and multi-jurisdictional interaction, including involvement with private-sector and non-governmental organizations, during realistic exercises.
- Standard courses on incident command and management, incident management structure, and operational coordination processes and systems.
- Courses focused on discipline and agency-specific subject matter expertise.

Apache County further requires courses for all incident management organizations and personnel to ensure NIMS compliance at all levels of response. The following courses are recommended:

- IS 700 - National Incident Management System (NIMS), An Introduction
- IS 800 - National Response Plan (NRP), An Introduction
- ICS 100 Series - Incident Command Systems, An Introduction
- ICS 200 Series - Incident Command System, Basic
- ICS 300 Series - Intermediate Incident Command System - For staff responding to the Emergency Operations Center
- ICS 400 Series - Advanced Incident Command System - For staff responding to the Emergency Operations Center

All drill and exercise participants must either include direct involvement of, or have adequate representation and forethought of, the whole community. This includes, but not limited to, the participation of persons with disabilities, access and functional needs, representatives from unique populations, and the voluntary agencies incorporated into this plan that may be utilized by the jurisdiction to support a full-cycle disaster or emergency event. Apache County will include training in the planning for, and socially appropriate care of, persons with disabilities, access and functional needs and persons from other unique populations. Training Apache County's internal staff may be provided by Federal, Tribal, State, local government entity, or by another source outside of government well-recognized and experienced. Training topics and/or inclusive planning activities include, but not limited to, best practices on inclusion in exercise planning teams, inclusion in exercise participants and/or inclusion through protocol training as response personnel.

Exercises are a key component in improving all-hazards incident management capabilities. The Arizona Department of Emergency & Military Affairs participates on an ongoing basis in a range of exercises, including multi-disciplinary and multi-jurisdictional exercises that are designed to improve integration and interoperability.

The Homeland Security Exercise Evaluation Program (HSEEP) will be used for developing, delivering and evaluating Department of Homeland Security/Office of Domestic Preparedness funded exercises.

After Action Reviews and Improvement Plans

After each exercise, the lead agency performing the exercise will conduct an evaluation of the effectiveness of the exercise. This information will be incorporated into future plan revisions and updates by the Arizona Department of Emergency & Military Affairs. This will be accomplished by drafting an improvement plan which may include, but not limited to assigning the following actions:

- Change to plans/procedures
- Acquire new or replace outdated equipment/resources
- Train/Re-Train Personnel

Following actual events, the same procedure will be used and will be led by Arizona Department of Emergency & Military Affairs.

E. Response

Apache County must be prepared to respond quickly and effectively on a 24-hour basis to developing events. The primary goal of the County's response operation is to ensure a timely and effective response to the many consequences that may be generated by an emergency/disaster situation. When an event or potential event is first detected, a series of actions will take place to ensure an effective and efficient response operation.

1. Local Emergency Operations Center (EOC)

The Apache County Emergency Management Office is the facility that is used to coordinate a County response to any major emergency or disaster situation. The Apache County Emergency Management Office is located at Apache County Emergency Management Office, 303 South Washington, St. Johns, AZ 85936. The facility serves as the coordination, command and control center for Apache County. The Apache County Emergency Management Office is staffed as prescribed above. Security and maintenance of the Apache County Emergency Management Office will be carried out in accordance with the provisions of the most current version of the Apache County EOP. In the event the Apache County Emergency Management Office is threatened, an alternate EOC site may be activated. The Apache County Emergency Management Office will be activated for actual or potential events that threaten Apache County. The level of activation will be determined by the Arizona Department of Emergency & Military Affairs based on the emergency or disaster event.

Additional information on Apache County Emergency Management Office, communications, warning points, and field operations has been previously provided above.

2. Public Safety Enforcement Actions

In a large-scale incident law enforcement resources will quickly become overwhelmed, and law enforcement officials will have to balance their resources and efforts between new responsibilities and everyday service demands. The Annex Public Safety Coordinating Agency may activate mutual aid requests by contacting law enforcement agencies or National Guard resources outside the affected area. Shifts will be assigned and responding law enforcement agents will report to the staging area for assignments. Annex Public Safety will provide security for the inner and outer sections of the established perimeter. Additional information is provided in the protective actions listed in Annex Public Safety.

F. Recovery

In the aftermath of a disaster, County efforts turn to rebuilding the infrastructure and restoring the social and economic life of the community with the incorporation of mitigation measures as a major goal. To accomplish this goal the following strategy is provided:

- To deploy several specialized recovery teams (personnel) and facilities (centers) into a disaster area to help the affected population and support the Incident Commander
- To work closely with the County and Arizona Department of Emergency & Military Affairs and to inform affected local governments, individuals and businesses that programs are available to assist them in recovery efforts.

1. Recovery Field Operations

In the aftermath of a disaster, with or without a Presidential Declaration, the State may deploy several specialized recovery teams (personnel) and establish centers (facilities) into a disaster area.

2. Recovery Personnel may include:

- Assessment Team - Teams of qualified personnel, including building inspectors, structural engineers and architects, who will gather information by performing an assessment of all structures and property in the disaster area; and teams of administrative personnel who will compile the gathered information to facilitate the application process for local, state and federal disaster assistance programs.
- Community Relations Team - Team is deployed to disseminate information and collect data to assist disaster-affected communities and eligible individuals in receiving assistance. The primary function of this team is to identify and report unmet human needs and to inform affected populations of disaster assistance programs and the registration process.
- Unmet Needs Committee - A committee that helps identify unmet needs and possible assistance. Such committees are comprised of volunteer agencies, private sector representatives, and governmental agencies.

- Human Needs Assessment Team - A team that is deployed immediately after a disaster and before the establishment of a JFO Office to help the Apache County assess and report the immediate needs of affected populations.
- Insurance Team - A team that is deployed to assist policy owners following a disaster.

3. Damage Assessment

Damage assessments include those actions that are undertaken to determine the nature and scope of damages to structures, facilities and infrastructure for the purpose of identifying and scaling the need for State and Federal disaster assistance in the recovery phase. Damage assessment will be closely coordinated with ESF-4 Emergency Management, which has the lead for impact assessment and incident action planning during the response phase.

Operational assessment is the immediate, informal reporting of emergency conditions to size-up the damage that has occurred and to determine what personnel, equipment and facility resources the County has available for response. First indications of the scope and extent of damages will likely be provided by field personnel reporting to their dispatch centers or to the Apache County Emergency Management Office. These initial reports include hazard conditions, critical emergency needs and condition of surface routes, and are extremely important in allocating emergency responders and determining incident situation status.

The Apache County Emergency Management Office may also receive damage assessment information from additional sources: ambulance crews, utility crews, employees traveling to or from work, media sources in the field, citizens, businesses, etc. The Apache County Emergency Management Office may establish a process where the public can submit damage reports.

The Apache County Community Development is the lead for the County's Damage Assessment Program. Responsibilities include: recruitment and training of team members and the overall management of damage assessment priorities in coordination with ESF-5 Emergency Management.

The County Assessor Office may assist in providing estimates of loss and economic impact. The Chamber of Commerce and the insurance industry will provide information on losses to businesses.

The Emergency Manager will provide information to the County and Arizona Department of Emergency & Military Affairs within 12-36 hours if possible.

Initial Safety and Damage Assessments

The County will conduct an initial damage assessment using resources to determine the overall extent of damages. The Apache County Community Development is responsible for the direction and control of the Impact Assessment process and has pre-identified County and municipal employees who will assist with damage assessment. Also, members of the fire department have been trained and will assist with damage assessment. The goal of this assessment is to determine the magnitude and severity of damage to structures and infrastructure; and, in the event of a severe weather event, determine the level of flooding damage. This information will be collected by the Apache County Community Development, and provided to the provided to Arizona Department of Emergency & Military Affairs, who will then

provide the information to the County and Arizona Department of Emergency & Military Affairs.

The impact assessment data provides a County wide general overview of the most significantly impacted areas and, therefore establishes a prioritization mechanism for damage assessment team deployment, resource allocation and disaster assistance.

Team members will be contacted by telephone, pager, cellular phone, email or two-way radio. The Apache County Community Development maintains a current contact list of Damage Assessment Team members. Information collected through the initial damage assessment will be collected by the Apache County Community Development and provided to the Arizona Department of Emergency & Military Affairs, who will then provide the information to the County and Arizona Department of Emergency & Military Affairs.

Preliminary Damage Assessment

If the situation warrants, a formal Preliminary Damage Assessment will be requested and performed by local, State and Federal agencies. This will include assessments for both public and individual damages. Local representatives will accompany these teams during their assessments. These individuals will be familiar with damaged areas and will supply maps needed to complete the damage assessment process. The Arizona Department of Emergency & Military Affairs will then coordinate with the Federal Emergency Management Agency to determine if the County qualifies for public and/or individual assistance.

Capturing all costs associated with the emergency is essential because accurate damage assessments (Initial Damage Assessments and Preliminary Damage Assessments) document the need for state and/or federal assistance and are required to obtain a federal disaster declaration.

Habitability Assessments

Habitability assessors will determine the structural safety of residential buildings. This will be conducted through the coordinated efforts of the Apache County Engineering / County Engineer. When practical, this assessment will be coordinated with the American Red Cross or other relief agencies.

The municipalities in Apache County are responsible for all corresponding inspections, damage assessments and other disaster response and recovery functions and activities for their jurisdictional area. The County would include the municipalities in its response and recovery activities due to their limited resources. The municipalities will still coordinate final reporting to the Arizona Department of Emergency & Military Affairs, who will then provide the information to the County and Arizona Department of Emergency & Military Affairs.

The County is responsible for all corresponding inspections, damage assessments and other disaster response and recovery functions and activities for their jurisdictional area. The County will coordinate final damage estimates to the Arizona Department of Emergency & Military Affairs, who will then provide the information to the County and Arizona Department of Emergency & Military Affairs.

Additional damage assessment functions are maintained in the appropriate Apache County Annexes. This includes the identification of roles and responsibilities, training, assessment criteria, reporting formats and process for both initial and preliminary damage assessments.

Priorities of inspections include:

- Structures and infrastructure involved in response operations
- Critical transportation routes and infrastructure
- Essential County facilities

Cities and special districts within the County share responsibility for damage assessment and provide information regarding damages and costs within their jurisdictions and service areas to Arizona Department of Emergency & Military Affairs, who will then provide the information to the County and Arizona Department of Emergency & Military Affairs.

4. Disaster Declaration

Following a major or catastrophic disaster in which an emergency or major disaster declaration is granted by the President, federal assistance to affected populations becomes available under three program areas: Individual Assistance, Public Assistance and Hazard Mitigation. The administration of these programs is coordinated through a joint Federal/State effort in a Joint Field Office, which is usually located in the impacted area

The Joint Field Office (JFO) is the primary field location for the coordination of federal and state recovery operations. The Federal Coordinating Officer (FCO) and the State Coordinating Officer (SCO) co-locate in the JFO, as well as other Federal and State personnel. Recovery and mitigation operations, logistics, information and planning, financial management and general administration are coordinated at the JFO.

5. Public Assistance (PA) and Individual Assistance (IA) Activities

Declared Disasters

Public Assistance (PA)

The Public Assistance (PA) program provides program support to eligible local governmental entities following a disaster to assist in the recovery and restoration of buildings, infrastructure and the removal of debris that is on public property. The categories of Public Assistance include:

- Category A: Debris Removal
- Category B: Emergency Protective Actions
- Category C: Road Systems
- Category D: Water Control Facilities
- Category E: Buildings and Equipment

- Category F: Utilities
- Category G: Parks, Recreation, and Other

In the event of a declared disaster, Arizona Department of Emergency & Military Affairs will work closely with Annex External Affairs to notify all eligible governments and private not-for-profit organizations of the availability of federal public assistance funds. They include all Apache County government agencies, and those quasi-governmental organizations that perform a governmental function. Such applicants are trained concerning the public assistance program through the various recovery training sessions offered. Notification may occur through written correspondence and telephone contacts, notices in local newspapers, and broadcasts on local radio station. The Apache County Emergency Management will notify local governments, non-profit agencies and other eligible applicants of scheduled briefings and Kick-Off Meetings for the Public Assistance (PA) program and the Hazard Mitigation Grant Program (HMGP). The Public Assistance applicant briefings include procedures for all aspects of financial management, personnel and record keeping that will be required for the various Federal and State financial assistance programs. State and Federal recovery personnel must advise the Arizona Department of Emergency & Military Affairs of these briefings so that agencies can be notified. Key components of the Public Assistance program include:

- Project Worksheets are prepared for eligible emergency costs and eligible costs for restoration of damaged facilities.
- The federal share for reimbursement under most federal declarations is 75 percent. The 25 percent nonfederal share is normally provided from a combination of State and local sources in accordance with policies established by the Executive Office of the Governor and the Arizona Legislature.
- The State serves as the Grantee and eligible applicants are Sub-grantees under the federal disaster assistance program.
- Contractual agreements with Arizona Department of Emergency & Military Affairs are executed with applicants with all reimbursements coming through Arizona Department of Emergency & Military Affairs.
- Documentation, record keeping, inspections, and final closeouts are overseen and approved by the Arizona Department of Emergency & Military Affairs.

Documentation is obtained by Arizona Department of Emergency & Military Affairs regarding damage sustained to:

- Roads
- Water control facilities
- Public building and related equipment
- Public utilities
- Facilities under construction

- Recreational and park facilities
- Educational institutions
- Certain private non-profit facilities

Individual Assistance (IA)

If the County is declared for Individual Assistance, eligible residents will be able to apply for the Individual Assistance Program. In some cases, FEMA will deploy habitability inspectors to verify the damages individual applicants are claiming. They will do this independent of the State or local assessors. Apache County will also perform inspections of damaged homes to determine safety.

Non-Declared Disasters

During the recovery stage, a disaster may not be declared at the federal level. It will then fall upon the County to use local funds, available competitive grant funds, or any supplemental funding provided by the State of Arizona to recover from the event.

Similar to a declared disaster, costs for response and recovery are to be monitored by all participating agencies. Each responding agency is responsible for the overall management of documentation of the costs of a non-declared disaster with reports submitted ultimately to the Apache County Board of Supervisors for budget and finance approval of local dollars.

6. Disaster Recovery Centers and Staging Areas

Centers that are set up in a disaster area to provide information on the complete range of disaster assistance that is available. The responsibility for managing these centers is jointly shared by the State, the Federal Emergency Management Agency, and the County where the center is located.

The Individual Assistance Service Center is a facility established in, or in close proximity to, the community affected by the disaster where persons can meet face-to-face with represented Federal, State, local and volunteer agencies to:

- Discuss their disaster-related needs
- Obtain information about disaster assistance programs
- Tele-register for assistance
- Learn about measures for rebuilding that can eliminate or reduce the risk
- Request the status of their application for Individual Assistance
- Representatives from the Small Business Administration providing post-disaster low interest loans to residents

The Emergency Manager of Arizona Department of Emergency & Military Affairs, the State of Arizona and potentially FEMA, will assess the need to open Individual Assistance Service Centers, based upon initial damage assessment and human services needs estimates and reports. Arizona Department of Emergency & Military Affairs will request that the Arizona Department of Emergency & Military Affairs open an Individual Assistance Service Center in Apache County.

Once it has been determined that Individual Assistance Service Center will be opened in Apache County, the State of Arizona Emergency Operations Center will take the lead and should notify the Apache County Emergency Management Office. The State of Arizona Emergency Operations Center will advise if there are resources the County may need to supply include staffing. The Individual Assistance Service Center will be staffed with representatives from appropriate federal, state, county, private relief organizations, and other organizations capable of providing disaster related information to individuals and businesses.

Recovery Information Centers may be utilized to provide information to the affected residents. This center is organized by the County with participation from the County and the State. It is staffed by a variety of voluntary organizations that can provide a wide array of services and assistance to those impacted by severe weather or other disasters.

The EOC Director's designated Public Information Officer will provide local media with detailed information on locations of recovery centers, distribution sites and other individual assistance programs. Pamphlets will be prepared to be distributed by personnel in damaged areas so citizens will know how to apply for assistance.

7. Unmet Needs

The American Red Cross will coordinate the unmet needs recovery function. The American Red Cross will contact the County and Arizona Department of Emergency & Military Affairs to obtain assistance through multiple agencies and appoint a Coordinator who will serve as the Unmet Needs Coordinator for Apache County following a disaster. The Coordinator will be responsible for making contacts and establishing a relationship with community service providers, local churches, community outreach programs and volunteer organizations to be called upon in the event that a disaster creates unmet needs in the community with consideration to the needs of the Whole Community.

G. Mitigation

In the aftermath of a disaster, the County's mitigation goal is to ensure mitigation efforts are designed to ensure that residents, visitors, and businesses in Apache County are safe and secure from future disasters. The strategies to complete this goal include:

- Complete and maintain a hazards and risk assessment
- Participation in the regional planning efforts that produces the Multi-Jurisdictional Hazard Mitigation Plan
- Maintain a comprehensive list of mitigation goals, objectives and tasks

- Planning process and organizational framework for carrying out the mitigation goals and objectives
- Implement Pre and Post Hazard Mitigation Actions to reduce overall risk/vulnerability
- Evaluation of existing agencies, organizations, plans, programs and guidelines that impact mitigation.

1. Coordination of Mitigation Activities

The Arizona Department of Emergency & Military Affairs has been delegated as the lead agency to facilitate and coordinate the activities of the Apache County Mitigation Planning Committee and subcommittees. The Apache County's Mitigation Plan identifies the hazards to which Apache County is vulnerable; assesses the facilities and structures that are most vulnerable to hazards; offers a prioritized list of mitigation projects to take advantage of available funding; and links mitigation projects to these sources of funding.

The Hazard Mitigation Plan defines the mitigation goals, objectives and initiatives for Apache County. Annual revisions to the Apache County's Mitigation Plan are standard, although in the event of a disaster, or if needed, the plan can be updated more frequently.

2. Mitigation Programs

Pre-Disaster Activities

- ***The National Flood Insurance Program (NFIP)*** –The Department of Agriculture, Division of Water Resources (DWR), provides technical assistance to the public and communities on the NFIP. The NFIP provides flood insurance to communities that agree to implement land use planning and construction requirements to reduce flood damage in their jurisdiction. These land use and construction requirements apply to all new construction and substantial improvements to existing structures in the community's Special Flood Hazard Areas (SFHAs).
- ***Community Rating System (CRS)*** - Additionally, DWR provides technical assistance to local communities on the Community Rating System (CRS). The CRS is an integral part of the NFIP. Through reduced flood insurance premiums, the CRS provides incentives to communities that go beyond the minimum flood plain management requirements established through the NFIP.
- ***Flood Mitigation Assistance (FMA) Program*** – Arizona Department of Emergency & Military Affairs administers the FMA. This program makes federal funds available pre-disaster to fund mitigation projects in communities participating in the NFIP. These funds have a 25 percent non-federal match requirement. The overall goal of the FMA is to fund cost effective measures that reduce or eliminate the long-term risk of flood damage to NFIP insurable structures. This is accomplished through the reduction of the number of repetitively or substantially damaged structures.
- ***Repetitive Flood Claims (RFC) Program*** - Arizona Department of Emergency & Military Affairs administers the RFC. The goal remains to reduce flood damages to

individual properties for which one or more claim payments for losses have been made under flood insurance coverage and that will result in the greatest savings to the National Flood Insurance Fund (NFIF) in the shortest period of time.

- ***Severe Repetitive Loss (SRL) Program*** - Arizona Department of Emergency & Military Affairs administers the SRL. The goal remains to reduce flood damages to residential properties that have experienced severe repetitive losses under flood insurance coverage and that will result in the greatest savings to the National Flood Insurance Fund (NFIF) in the shortest period of time.
- ***Pre-Disaster Mitigation (PDM) Program*** - Arizona Department of Emergency & Military Affairs administers the PDM. The PDM is designed to assist States, Territories, Indian Tribal governments, and local communities to implement a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures from future hazard events, while also reducing reliance on Federal funding from future major disaster declarations.
- ***Multi-Jurisdictional Hazard Mitigation Planning*** - The Apache County Hazard Mitigation Plan is updated every five years. Additionally, the mitigation staff continues to provide technical assistance to communities on the development, implementation, and maintenance of local mitigation strategies.

Post-Disaster Activities

- ***Hazard Mitigation Grant Program (HGMP)*** - Arizona Department of Emergency & Military Affairs administers the HGMP. HGMP is authorized by Section 404 of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (the Stafford Act), Title 42, United States Code (U.S.C.) 5170c. The key purpose of HMGP is to ensure that the opportunity to take critical mitigation measures to reduce the risk of loss of life and property from future disasters is not lost during the reconstruction process following a disaster. HMGP is available when authorized under the Presidential major disaster declaration in the areas of the State requested by the Governor.
- ***406 Mitigation*** - Section 406 of the Stafford Act provides for direct federal assistance for repairs and improvements to eligible damaged public facilities. Mitigation measures (improvements) must be identified in the Project Worksheets (PW's). The award of Section 406 hazard mitigation projects is at the discretion of the FEMA Regional Director.

V. Incident Command System (ICS)

ICS is a flexible structure applicable at all levels of response regardless of incident scope, or agency size. It allows responders to act in a unified fashion that is consistent with the best practices as laid out in NIMS framework.

ICS also provides for planning, building and adapting the response during recovery and review after an incident.

ICS establishes a set of core competencies which should be evaluated at the organizational level on a regular basis.

Command Staff

The Command Staff function will be conducted in two ways: 1.) as a Single Command (used when an incident occurs within a single jurisdiction, and there is no jurisdiction or agency overlap, and a single IC can be designated); or 2.) as a Unified Command (used when there are multiple agencies and multiple jurisdictions, and a single set of objectives need to be developed to guide incident management).

Operations Section

The Operations Section is responsible for activities focused on response to the immediate hazard, saving lives, establishing situational control and restoration of normal operations.

The Operations Chief is responsible to the Command Staff for the direct management of all incident-related operational activities. The Operations Section Chief will establish tactical objectives for each operational period, with other section chiefs and unit leaders establishing their own supporting objectives.

The Operations Section, shown below, is comprised of the Intelligence Unit and three branches: Human Services, Infrastructure, and Emergency Services. The Annexes that are grouped under each of these three branches are also depicted in the diagram below. The tables that follow depict the key agencies (primary and secondary) that have a role under each branch. More detailed information on the specific responsibilities of each agency is contained in each of the Annexes.

Planning Section

The Planning Section is responsible for collecting, evaluating and disseminating tactical information pertaining to the incident. This section maintains information and intelligence on the current and forecasted situation, as well as the status of resources assigned to the incident.

Designated agencies will be responsible for ESF 5 Emergency Management activities during an activation of the EOC and are identified within ESF 5 Emergency Management. Activities could include damage assessment by providing assessed values and parcel information, staff, and maps to the damage assessment team as well as development of daily Incident Action Plans.

The Planning section has four branches:

- Intelligence
- Planning
- Technical Services
- Documentation

The Planning Section Chief oversees all incident-related data gathering and analysis regarding incident operations and assigned resources, develops alternatives for tactical operations, conducts planning meetings, and prepares the Incident Action Plan for each operational period.

Logistics Section

The Logistics Section is responsible for all support requirements needed to facilitate effective and efficient incident management, including ordering resources from off-incident locations. The Logistics Section will coordinate the key Annexes that have a significant role in managing logistics and resource support, including:

- ESF 1 - Transportation
- ESF 2 - Communications
- ESF 5 - Emergency Management
- ESF 7 - Logistics Management and Resource Support
- ESF 8 - Public Health and Medical Services
- ESF 11 - Agriculture and Natural Resources

Finance & Administration Section

The Finance & Administration Section is established when there is a need for financial, reimbursement (individual and agency, or department) or administrative services to support incident management activities.

The equipment, personnel, and financial resources of an affected jurisdiction may quickly be overtaxed in a disaster. Resource Policies and Financial Management Policies and Procedures for Emergency Management have been established and implemented which provide statutory authorities and responsibilities for financial management related to response activities. These policies ensure that funds are provided expeditiously and that financial operations are conducted in accordance with appropriate policies, regulations, and standards.

Designated agencies have been given the primary responsibility to manage all financial matters, including those of the response, recovery, and mitigation phases of an emergency or declared disaster. These responsibilities include providing financial training to the staff of the Emergency Operations Center (EOC), recovery personnel, and the mitigation staff. This is based on the need to manage local, state, and federal recovery financial assets in accordance with Local and State laws and includes training on proper documentation of recovery grants, funding agreements, funding sources, records maintenance, and others. Other responsibilities of the Finance/Administration Section include entering into any funding agreements between Local, State, and the Federal Government. These agreements will cover the Public Assistance and Hazard Mitigation Grant Programs, as well as any other funding agreements necessary for the receipt of State and Federal funds.

Recovery Section

When the Emergency Operations Center (EOC) is activated in response to an emergency or disaster, a recovery component is activated as well. The purpose of this component is to initiate activities necessary to ensure a successful recovery effort. Activities include: condition monitoring, situation evaluation, damage assessment teams, mitigation assessment teams, deployment of damage assessment teams, and liaisons where appropriate.

Once the initial response operations have been completed, and it is safe for recovery activities to commence, the agencies identified as having recovery functions will initiate their activities. In actuality, many of the recovery functions run concurrent with the initial response functions and are managed by the same agencies.

Disaster Declaration

Requests for federal disaster assistance will be predicated on the requirements outlined in the Robert T. Stafford Disaster Relief and Emergency Assistance Act (Public Law 93-288, as amended). After local government conducts the initial damage assessment and reports it to the County and State Emergency Operations Center (SEOC), a joint Local-State preliminary

damage assessment may be scheduled that could include the Federal Emergency Management Agency. This damage assessment validates the local data and is the basis for requesting a Presidential Disaster Declaration. Other federal agencies that may participate in the assessment process include the Small Business Administration. This process is described in 44 CFR, Part 206, Subpart B - The Declaration Process and other federal and state policies and procedures.

Intelligence & Investigations

Many domestic incidents, such as natural disasters or industrial accidents, have an obvious cause and origin. However, other domestic incidents, such as large-scale fires, public health emergencies, explosions, transportation incidents (e.g., train derailments, airplane crashes, bridge collapses), active shooters, terrorist attacks, or other incidents causing mass injuries or fatalities, require an intelligence or investigative component to determine the cause and origin of the incident or support incident or disaster operations

The scalability and flexibility of NIMS allows the Intelligence and Investigations (I/I) Function to be seamlessly integrated with the other functions of ICS. The I/I Function within ICS provides a framework that allows for the integration of intelligence and information collection, analysis, and sharing, as well as investigations that identify the cause and origin of an incident regardless of source. If the incident is determined to be a criminal event, the I/I Function leads to the identification, apprehension, and prosecution of the perpetrator. The I/I Function can be used for planned events as well as incidents.

VI. Administration, Finance, and Logistics

A. Documentation

Responding agencies should keep documentation on the ICS Activity Log (ICS Form 214) or another suitable log. The Apache County Emergency Management Office will document activities on an ICS form 214, situation reports, and/or common operating pictures. Such documentation is crucial for the following reasons:

- Documentation is the key to recovering emergency response and recovery costs. Damage assessment documentation will be critical in establishing the basis for eligibility of disaster assistance programs.
- Documentation provides a legal account of the actions which took place before, during and after an emergency.
- Documentation provides for a historical record which could be used during after action reviews to improve response operations in the future.

Following a disaster, documentation is provided to Arizona Department of Emergency & Military Affairs to maintain an archive for the required time period, after such time archival documents are protected at a designated location.

During after action review the documentation will be used to identify:

- Actions taken (or not taken)
- Resources expended
- Economic and human impacts
- Lessons learned and possible improvements
- Possible mitigation measures that could be taken
- Key impacts and damages

B. Finance

Funding

- During local state of emergency, the monetary support for logistical and administrative support will be funded out of each agency's budget. However, agencies may request reimbursement or additional funds that may be provided through the county's general funds or other legal funding mechanisms available to the local jurisdictions through the Governor's Office's Emergency Disaster Fund which is available to local jurisdictions if the incident is declared a state disaster by the Governor's Office. This will be accomplished by going through the Arizona Department of Emergency & Military Affairs Disaster/Recover Bureau.
- In the event of a federal declaration, some expenses and/or reimbursements are available to affected agencies through Public Assistance Grants.

Disaster Assistance

As previously mentioned, in a federal disaster declaration the county and its eligible jurisdictions/citizens may qualify for federal assistance. Such assistance has been described above and will be further described in Annex Long Term Recovery. In the event of a federal declaration authorizing public assistance, applicant briefings will be conducted to educate responders and local officials about the cost recovery process.

The Apache County Emergency Management will manage and oversee the financial aspects of the Public Assistance Programs. The Apache County Emergency Management will work closely with Arizona Department of Emergency & Military Affairs and the Apache County Board of Supervisors to identify funds for the recovery effort, to include response, recovery and mitigation functions.

Tracking Local Disaster Costs

In the event of a federally declared disaster, Arizona Department of Emergency & Military Affairs may ask the County's Financial Officer to assign a special project number to track all county-related expenses. Incorporated areas of the county may also assign special project numbers per the recommendation of Arizona Department of Emergency & Military Affairs.

Insurance and Cost Recovery

The Apache County Human Resources, in coordination with the Arizona Department of Emergency & Military Affairs or other designee, will coordinate all insurance actions pertaining to County property. The Apache County Emergency Management coordinates all financial activities relating to recovery operations.

Pet Sheltering Costs: Disaster Assistance Policy (DAP) 9523.19

FEMA Disaster Assistance Policy (DAP) 9523.19 details eligible reimbursements related to pet sheltering including: shelter facilities, supplies and commodities, eligible labor, equipment, emergency veterinary services, transportation, shelter safety and security, cleaning and restoration, and the removal and disposal of animal carcasses.

Annex 6 provides the concept of operations for pet sheltering and documentation of costs.

C. Logistics

Identifying Resource Gaps

The Arizona Department of Emergency & Military Affairs will determine the priorities for resource needs based on identified gaps.

The Arizona Department of Emergency & Military Affairs using input and data from the regional capability assessment (see file archive), Department of Homeland Security, local intelligence and threat assessments, will provide a high level determination of resource needs. These assessments will take into account specific threats as well as potential all-hazard threats and response capability.

Resource and logistic response will be prioritized and accomplished under the direction of the EOC Director and/or their designee. Information from Field Incident Commanders and Incident Action Plan priorities will be used to prioritize multiple requests. Resource requests will be met dependent on incident type and the responding entities available or anticipated resource requirements. All resource requests should be captured using an ICS form. Any requests requiring rental, hire or costs to fill will be passed on to the Finance group with a copy of the ICS form.

Contracting

The following locations provide a list of contractors for Apache County:

- The Arizona Department of Emergency & Military Affairs can access the state contracting website and query for available state contracts applicable to political subdivisions (i.e. counties, cities, etc.).

Requesting State Assistance

Coordination of resource needs:

- When local municipal resources are committed, the Arizona Department of Emergency & Military Affairs will coordinate assistance to satisfy resource needs.

- If the County requires additional assistance, it will call mutual aid from adjacent counties and regional resources through AZMAC, EMAC, AZWARN, and other Mutual Aid Agreements
- Only the Apache County Emergency Manager or his/her documented designee, is authorized to request resource support from the Arizona Department of Emergency & Military Affairs.
- Arizona Department of Emergency & Military Affairs will turn to the Federal Emergency Management Agency (FEMA) for assistance in dealing with a major disaster that threatens to exceed the capabilities and resources of the state.

Each agency tasked within this plan is responsible for developing and maintaining applicable resource lists. These lists should follow established county protocols for maintaining resource lists. At a minimum, a full resource list (including all county-wide resources) will be provided to Arizona Department of Emergency & Military Affairs and the Annex Logistics Coordinating and Primary Agency.

Key Logistics Facilities

Potential locations for Staging Areas and Points of Distribution sites (PODS) are identified annually by Arizona Department of Emergency & Military Affairs.

Pre-Staging

Certain situations will require pre-staging assets. Identifying these resources and triggers points to utilize such resources are based on the phases indicated in the Apache County Incident Action Plan (IAP). The IAP will be developed in preparation of or during an emergency or disaster situation.

Fuel

Fuel will be procured using local resources. Local incident command will provide the desired location of fuel purchasing if applicable for the incident. Annex Logistics and Annex Energy provide further detail concerning procuring fuel.

Security

Security at each staging area will be accomplished by mission assigning Annex Public Safety. Annex Public Safety provides further detail.

VIII. References, Authorities, Acronyms and Abbreviations

The following references and authorities may be consulted for further advice and guidance. Other than those references and authorities that have the inherent force and effect of law, this EOP is not intended to incorporate them by reference.

Relationship to Other Plans

In addition to the Apache County EOP, the following plans have been developed and are maintained pursuant to state and federal requirements. In addition they have been incorporated in the EOP annexes:

- Hazardous Materials
- Hazard Mitigation Plan (HMP)
- Local Mitigation Strategy
- Access and Functional Needs
- Continuity of Operations / Continuity of Government (COOP/COG)
- Terrorism

Acronyms

ACDC	Arizona Canal Diversion Channel
ADA	Americans with Disabilities Act
ADEQ	Arizona Department of Environmental Quality
ADHS	Arizona Department of Health Services
ADOC	Arizona Department of Commerce
ADOT	Arizona Department of Transportation
ALOHA	Area Locations of Hazardous Atmospheres
ALS	Advanced Life Support
ADOHS	Arizona Department of Homeland Security
APS	Arizona Public Service Company
ARRA	Arizona Radiation Regulatory Agency
ARS	Arizona Revised Statutes
ASU	Arizona State University
AZSERC	Arizona State Emergency Response Commission
AzVOAD	Arizona Volunteer Organizations Active in Disaster
BNSF	Burlington, Northern & Santa Fe Railroad
BOS	Board of Supervisors
CAMEO	Computer-Aided Management of Emergency Operations
CAP	Central Arizona Project
CBRNE	Chemical, Biological, Radiological, Nuclear, or Explosive
CDC	Centers for Disease Control and Prevention
CENS	Community Emergency Notification System
CERCLA	Comprehensive Environmental Response, Compensation and Liability Act

CERT	Community Emergency Response Team
CFR	Code of Federal Regulations
CFS	Cubic feet per second
CHEMTREC	Chemical Transportation Emergency Center
CO	Carbon monoxide
CRI	Cities Readiness Initiative
CTC	Community Transportation Coordinator
DCC	Donations Coordination Center
DCT	Donations Coordination Team
DEMA	Arizona Department of Emergency and Military Affairs
DES	Arizona Department of Economic Security
DHHS	US Department of Health and Human Services
DHS	US Department of Homeland Security
DOC	Department Operating Center.
DOD	US Department of Defense
DOE	US Department of Energy
DOJ	US Department of Justice
DOS	US Department of State
DPS	Arizona Department of Public Safety
DRC	Disaster Recovery Center
EAP	Emergency Action Plan
EAS	Emergency Alert System
ECC	Emergency Coordination Center
EHS	Extremely Hazardous Substances
EMS	Emergency Medical Services
EOC	Emergency Operations Center
EOP	Emergency Operations Plan
EPA	U.S. Environmental Protection Agency
EPRCA	Emergency Planning and Community Right-to-Know
EPZ	Emergency Planning Zone
ESF	Emergency Support Function
FAA	Federal Aviation Administration
FAC	Family Assistance Center
FBI	Federal Bureau of Investigation
FEMA	Federal Emergency Management Agency
FMLA	Family and Medical Leave Act
FMO	Fire Management Office
FOSC	Federal On-Scene Coordinator
FRS	Flood-Retarding Structure
GETS	Government Emergency Telecommunications Service
GIS	Geographic Information System
HAZMAT	Hazardous Materials
HSPD	Homeland Security Presidential Directive
IA	Individual Assistance
IAP	Incident Action Plan
ICS	Incident Command System
JIC	Joint Information Center
JIS	Joint Information System
LEPC	Local Emergency Planning Committee
LP	Local Primary (radio station)
MCI	Mass Casualty Incident

mg/m ³	Milligrams per cubic meter
Mg-min/m ³	Milligrams per minute per cubic meter
MMRS	Metropolitan Medical Response System
MOU	Memorandum of Understanding
MRC	Medical Reserve Corps
NAWAS	National Warning System
NDMS	National Disaster Medical System
NEST	Nuclear Emergency Search Team
NGO	Non-governmental Organization
NIMS	National Incident Management System
NOAA	National Oceanic and Atmospheric Administration
NRC	National Response Center
NRF	National Response Framework
NTSB	National Transportation Safety Board
NWS	National Weather Service
OPR	Office of Preparedness and Readiness (Public Health)
OSHA	Occupational Safety and Health Administration
PA	Public Assistance
PIN	Personal Identification Number
PIO	Public Information Officer
POD	Point of Distribution
PPE	Personal Protective Equipment
ppm	Parts per million
RQ	Reportable Quantity
RSS	Receive, Store, and Stage
SAIL	Senior Adult Independent Living
SARA	Superfund Amendments and Reauthorization Act of 1986
SERRP	State Emergency Response and Recovery Plan
SILC	Arizona Statewide Independent Living Council
SIC	Standard Industrial Classification
SITREP	Situation Report
SLD	State Land Department
SNS	Strategic National Stockpile
SOP	Standard Operating Guideline
SOSC	State On-Scene Coordinator
SPCA	Society for the Prevention of Cruelty to Animals
TAG	The Adjutant General
TICP	Tactical Interoperable Communications Plan
TPQ	Threshold Planning Quantity
TSA	The Salvation Army
TTY	Telecommunications Device for Speech-/Hearing-Impaired Persons
UP	Union Pacific Railroad
UPS	United Parcel Service
USDOT	U.S. Department of Transportation
VCT	Volunteer Coordination Team
VIPS	Volunteers in Police Service
VMI	Vendor-Managed Inventory
VST	Victim Support Task
WMD	Weapons of Mass Destruction

References:

- **Comprehensive Preparedness Guidance (CPG) 101: November 2010**
- **Comprehensive Preparedness Guidance (CPG) 201: Threat and Hazard Identification Risk Analysis (THIRA) August 2013**
- **Federal Bureau of Investigation's Concept of Operations for Weapons of Mass Destruction**
- **Federal Radiological Emergency Response Plan**
- **National Incident Management System (NIMS)**
- **National Response Framework (NRF)**
- **Arizona Bridge to Independent Living (ABIL)** - ABIL is an organization that provides programs for individuals with disabilities, their family members, co-workers and employers. Congress enacted Independent Living Center legislation in the amended Rehabilitation Act of 1973. ABIL, a non-profit corporation, receives a diversity of funding though local, state, federal and private foundation grants and fees. ABIL advocates personal responsibility - by, and for, people with disabilities – as a means to independence.

Authorities:

- **16 U.S.C. 3501** - Coastal Barrier Resources Act.
- **44 CFR 350** - Code of Federal Regulations.
- **44 CFR Part 10** - Environmental Considerations.
- **44 CFR Part 13** - Uniform Administrative Requirements for Grants and Cooperative Agreements.
- **44 CFR Part 14** - Audits of State and Local Governments.
- **44 CFR Part 206** - Federal Disaster Assistance for Disasters Declared after November 23, 1988.
- **44 CFR Parts 59-76** - National Flood Insurance Program and related programs.
- **50 CFR, Title 10** - Code of Federal Regulations.
- **National Flood Insurance Act of 1968, 42 U.S.C. 4101** - As amended by the National Flood Insurance Reform Act of 1994 (Title V of Public Law 103-325).
- **Public Law 101-549** - Clean Air Act Amendments of 1990, which provide for reductions in hazardous air pollutants and risk management planning requirements.

- **Public Law 101-615** - Hazardous Materials Transportation Uniform Safety Act (HMTUSA), which provides funding to improve capability to respond to hazardous materials incidents.
- **Public Law 106-390, Disaster Mitigation Act 2000** - To amend the Robert T. Stafford Disaster Relief and Emergency Assistance Act to authorize a program for pre-disaster mitigation, to streamline the administration of disaster relief, to control the Federal costs of disaster assistance, and for other purposes.
- **Public Law 107-296, 116 Stat. 2135 (2002)** - (codified predominantly at 6 U.S.C. 101-557 and other sections of the U.S.C.), Established The Department of Homeland Security with the mandate and legal authority to protect the American people from the continuing threat of terrorism.
- **Public Law 833-703** - amendment to the Atomic Energy Act of 1954.
- **Public Law 84-99, 33 U.S.C. 701n** - Flood Emergencies, authorizing an emergency fund for flood emergency preparation, flood fighting and rescue operations, and repair and restoration of flood control works threatened or destroyed by flood.
- **Public Law 85-256, Price-Anderson Act, 42 U.S.C. 2210** - Provides for a system of compensating the public for harm caused by a nuclear accident.
- **Public Law 89-665, 16 U.S.C. 470** - National Historic Preservation Act, relating to the preservation of historic resources damaged as a result of disasters.
- **Public Law 91-671, Food Stamp Act of 1964 in conjunction with Section 412 of the Stafford Act, relating to food stamp distributions after a major disaster.**
- **Public Law 93-234** - Flood Disaster Protection Act of 1973, as amended by the Flood Insurance Reform Act of 1994, 42 U.S.C. 4001, et seq, provides insurance coverage for all types of buildings.
- **Public Law 93-288, as amended, 42 U.S.C. 5121** - The Robert T. Stafford Disaster Relief and Emergency Assistance Act, which provides authority for response and recovery assistance under the Federal Response Plan, which empowers the President to direct any federal agency to utilize its authorities and resources in support of State and local assistance efforts.
- **Public Law 95-510, 42 U.S.C. 9601** - The Comprehensive Environmental Response, Compensation, and Liability Act of 1980 (CERCLA), as amended, which requires facilities to notify authorities of accidental releases of hazardous materials.
- **Public Law 99-499** - Superfund Amendments and Re-authorization Act of 1986, Part III, the Emergency Planning and Community Right-to-Know Act of 1986, 42 U.S.C. 11001, et seq, which governs hazardous materials planning and community right-to-know.
- **Regal Community Development and Regulatory Improvement Act of 1994.**
- **Stewart B. McKinney Homeless Assistance Act, 42 U.S.C. 11331-11352** - Federal Emergency Management Food and Shelter Program.

- **Arizona Revised Statutes Title 26. Military Affairs and Emergency Management § 26:101-402** - Establishes the Provisions for the Department of Military Affairs and Emergency Management along with all pursuant authorities and powers.
- **Arizonans with Disabilities Act (ARS 41-1401 Sec R 10.3.401-412 Sept 1996)** - Establishes the fundamental rights and responsibilities of the state of Arizona to those with access and functional needs.

Memorandums of Understanding and Agreements

Other

- **Global** - All MOUs and Mutual Aid agreements uploaded in file archive.

Arizona Crosswalk Signatory Page:

Annex A: ESF 1 - Transportation



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Chinle Municipal Airport
Saint Johns Municipal Airport
Springerville Municipal Airport
Window Rock Airport

Primary Agency:

Chinle Municipal Airport
Saint Johns Municipal Airport
Springerville Municipal Airport
Window Rock Airport

Support Agencies:

Chinle Municipal Airport
Saint Johns Municipal Airport
Springerville Municipal Airport
Window Rock Airport

I. Purpose and Scope**A. Purpose**

1. The purpose of Annex 1 is to provide resources of member agencies to support emergency transportation needs in Apache County.

B. Scope

1. Annex 1 addresses both emergency transportation assistance and the maintenance of transportation routes. Specifically, it discusses:
 - a. Evacuation of people and resources
 - b. Restoration of transportation infrastructure
 - c. Coordination of resource movement
 - d. Traffic restrictions and transportation safety
 - e. Mutual aid and private sector transportation resources
2. Encompassed in this Annex is information on standard operating procedures for emergency routes, movement of responders, affected populations and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major surface transportation routes as well as transport of services critical to the welfare of the citizens of Apache County.

II. Concept of Operations**A. General**

1. Annex 1 is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding

Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Annex 1 will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of required assets.
4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary; develop and update assessments of the transportation service situation and status in the impact area; and undertake contingency planning to meet anticipated demands or needs.
5. Traffic Management
 - a. Traffic Safety - Infrastructure emergencies are particularly challenging scenarios, since the mechanism that facilitates mitigation may be that which requires mitigation or control itself. The response by the primary agency within the jurisdiction of the event, to highways and other road emergencies, particularly those endangering traffic passage and flow, require an adequate response including state transportation department and emergency management cooperation. Monitoring, response, recovery cleanup and post-incident management plans fall within this category.
 - b. Traffic Mobility - planning for notification, operations delegation, continuity of transit access and traffic flow require alternative route designation and detour implementation. The protocols should be established for all major routes and should include contingencies for emergencies affecting the jurisdiction's infrastructure such as flash flooding, fires, and high winds. A subset of planning for traffic mobility is implementing the radio, television, and online communications system alerting travelers of road closures and detours in advance of their arrival in affected areas. It is the Arizona and local jurisdictions responsibility to coordinate the interests of multiple stakeholders from corporations, private contractors and subcontractors, to the general public. Furthermore, planning for efficient rail and interstate highway detours that affect commercial shipping requires separate operations and coordination with multiple stakeholders.

6. Evacuations:

Planning for evacuations is an integral part of transportation operations in emergency management. Designated highway routes, air-evacuation (when applicable) form the basis of an evacuation operations plan, but this should be supplemented with a designated team and delegated on-site officials to carry out the following operations phases:

- a. Agency Notification
- b. Public Notification

- c. Traffic Control
 - d. Evacuation Routes / Centers of Evacuation
 - e. Conclusion of Evacuation
7. The majority of the whole community is assumed to be capable of transporting under their own power, using personal vehicles and traveling with friends and family. However, as there will be a significant percentage of the whole community with disabilities, access and functional needs, some level of transportation assistance during a disaster or emergency event will be required. These transportation challenges may include, but not limited to, individuals without their own means to evacuate out of harm's way, means of travel to reception and care or evacuation centers, shelters, supply distribution sites, or means for reentry and/or return activities during recovery operations.
 8. An emphasis will be made to prompt first responders that persons with disabilities, access and functional needs are not separated from caregivers, mobility devices, other durable medical equipment and/or Service Animals during an evacuation, so long as the disaster or emergency event does not present an immediate threat to loss of life. Once beyond an evacuated area, first responders may prevent reentry for reasons regarding health, safety, and/or potential hindering of response operations, even for the retrieval of forgotten items specifically needed for persons with disabilities, access and functional needs. This denial of reentry may also extend to areas under all types of non-mandatory evacuations
 9. Transportation Infrastructure:

As a result of an event that impacts transportation infrastructure, there will be an immediate response of local government resources in an attempt to re-establish or reopen infrastructure allowing emergency response and short term recovery activities. Identified shortfalls will prompt local governments to reach out to adjacent jurisdictions and to private contractors, to assist. If restoration activities exceed local jurisdiction's capability the Arizona will be called upon to provide resources and to coordinate additional local or contracted assistance. To assist with local response activities the Apache County may choose to activate the Intrastate Mutual Aid System (IMAS) to coordinate multi agency activity and to fill any resource shortfalls related to access or restoration. It is likely that the State EOC will be activated due to event activities and in anticipation of mission requests to support local government response.

B. Direction and Control

1. This Annex complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. It may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field operations

3. During emergency activations, all management decisions regarding transportation for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section and associated staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of Annex 1 will retain administrative control over its own resources and personnel but will be under the operational control of Annex 1. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the Chinle Municipal Airport / Saint Johns Municipal Airport / Springerville Municipal Airport / Window Rock Airport staff to provide support.
- b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
- d. The Chinle Municipal Airport / Saint Johns Municipal Airport / Springerville Municipal Airport / Window Rock Airport will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System, and the Apache County EOP.
- e. The Chinle Municipal Airport / Saint Johns Municipal Airport / Springerville Municipal Airport / Window Rock Airport shall be represented in Annex 5 (Emergency Planning) and support disaster intelligence collection and analysis as relates to the scope.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Transportation is the designated lead agency for State transportation services and may provide a liaison to facilitate requests for transportation service resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.
- c. The Arizona Department of Homeland Security & Emergency Management, in coordination with Arizona Department of Transportation, develops and maintains the overall action of Annex 1. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Arizona Response Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or the Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. This Annex 1 will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or place staff on standby, Chinle Municipal Airport / Saint Johns Municipal Airport / Springerville Municipal Airport / Window Rock Airport will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

F. Priorities

1. Transportation & Resources Coordinator will set specific priorities in consultation with the SAT or the EOC Director in the Emergency Operations Center.

2. The Overall Plan Priorities listed in the Base Plan still apply and take precedence for all emergency operations.
3. When allocating resources, the following priorities apply:
 - a. Disaster or emergency victims.
 - b. Needs of the resource management organization, e.g., securing the use of any additional facilities required by the Representative.
 - c. Other needs not directly related to the emergency.

G. Special Tasks

1. Hazardous Materials

- a. Provide for handling and disposal of contaminated soil, water, and other items that could not be adequately decontaminated
- b. Provide for handling and disposal of contaminated clothing
- c. Refer to State Disaster Assistance Program and the Local Government Handbook located at the office of Emergency Preparedness and the Emergency Operations Center (EOC) or documents placed in the File Archive of this plan.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Saint Johns Municipal Airport	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
2	Coordinate the management of air resources with other agencies.
3	Participate in EOC briefings, incident action plans, situation reports and meetings.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Coordinating: Springerville Municipal Airport	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
2	Coordinate the management of air resources with other agencies.
3	Participate in EOC briefings, incident action plans, situation reports and meetings.

Protection Actions for Annex A: ESF 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Coordinating: Window Rock Airport	
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate the management of air resources with other agencies.
2	Participate in EOC briefings, incident action plans, situation reports and meetings.

Primary: Saint Johns Municipal Airport	
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
2	Coordinate the management of air resources with other agencies.
3	Participate in EOC briefings, incident action plans, situation reports and meetings.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Primary: Springerville Municipal Airport	
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
2	Coordinate the management of air resources with other agencies.
3	Participate in EOC briefings, incident action plans, situation reports and meetings.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Primary: Window Rock Airport	
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate the management of air resources with other agencies.
2	Participate in EOC briefings, incident action plans, situation reports and meetings.

Supporting: Saint Johns Municipal Airport	
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
2	Coordinate the management of air resources with other agencies.
3	Participate in EOC briefings, incident action plans, situation reports and meetings.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Supporting: Springerville Municipal Airport	
Response (During Event) Actions for Annex A: ESF 1 - Transportation	

1	Manage and implement airspace and airport control measures in conjunction with local air traffic control and airport staff.
2	Coordinate the management of air resources with other agencies.
3	Participate in EOC briefings, incident action plans, situation reports and meetings.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Supporting: Window Rock Airport

Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate the management of air resources with other agencies.
2	Participate in EOC briefings, incident action plans, situation reports and meetings.

AirEvac Helicopter Ambulance

Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate the management of air resources with other agencies.
2	Participate in EOC briefings, incident action plans, situation reports and meetings.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Alpine Fire District

Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation	
1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

American Red Cross

Protection Actions for Annex A: ESF 1 - Transportation	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Apache County Attorney's Office

Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.

Apache County Board of Supervisors

Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation	
1	Prioritize repair and restoration of transportation infrastructure.
2	Provide personnel and resources to support damage assessment teams.

Apache County Building and Maintenance	
<i>Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
2	Prioritize repair and restoration of transportation infrastructure.
3	Provide personnel and resources to support damage assessment teams.

Apache County Communications	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Verify in advance that communications can be established and effectively function at alternative locations.
2	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
3	Identify alternate or backup communications systems and facilities.
4	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
5	Develop and test emergency communication procedures.
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Coordinate communications and radio warning frequencies.
2	Establish two-way radio communications with the Incident Commander.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Verify in advance that communications can be established and effectively function at alternative locations.
2	Maintain financial and legal accountability.
3	In consultation with the EOC Director, align current DHS and OEM priorities with other transportation priorities.
4	Establish law enforcement or public safety liaison for evacuation route management.
5	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
6	Test public warning systems as appropriate.
7	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
8	Report communications status, gaps, solutions, and alternative strategies to the EM Director.
9	Identify alternate or backup communications systems and facilities.
10	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
11	Develop and test emergency communication procedures.
12	Provide staff and equipment to perform county warning point duties.
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Start a unit log (ICS 214) to hand-record items not covered in this checklist.

2	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
3	Identify any needed specialized resources that are unavailable to responding entities.
4	Obtain ancillary resources as dictated by the emergency.
5	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
6	Assist EOC with logistical needs.
7	Monitor resource shortages during the emergency and develop solutions.
8	Through the Transportation and Resources Coordinator, exercise discretionary authority to activate additional facilities and personnel to handle the flow of resources into and through the affected area.
9	Expand the Needs, Supply and Distribution Groups when necessary.
10	Arrange workspace and other support needs for Transportation and Resources staff.
11	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
12	If primary warning systems fail to work, coordinate secondary warnings.
13	Allocate resources to prioritize affected population.
14	Manage the collection, processing and dissemination of information between Transportation and Resources staff, the EOC and Incident Command.
15	Provide resource and field support for emergency responders.
16	Coordinate the prepositioning of resources with other agencies.
17	Coordinate with response agencies and the EOC regarding the operational capabilities of the transportation system.
18	Coordinate with other agencies in regard to evacuations.
19	Coordinate or provide transportation resources to support evacuations and movement of people.
20	Assist in initiating traffic management operations and control strategies.
21	Assist in establishing alternate routes of access required due to road closures.
22	Coordinate the management of air resources with other agencies.
23	Use call down rosters to alert emergency responders or provide situation updates.
24	Coordinate communications and radio warning frequencies.
25	Evaluate requests for resources against known supplies.
26	Maintain access to transport resources via MOU's when the jurisdiction's own supply is compromised.
27	Designate administrative and clerical staff to serve in the EOC as physical messengers during emergencies as needed.
28	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
29	Establish two-way radio communications with the Incident Commander.
30	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation	
1	Plan recovery, reconstitution, and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
4	Plan for the gradual shut down of emergency transportation operations.
5	Prepare Transportation and Resources After Action Report (AAR).
6	Continue to perform tasks necessary to expedite restoration and recovery operations.

7	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
8	Provide financial reimbursement documentation for recovery activities.
9	Participate in after action meetings and prepare after action reports.
10	Prioritize repair and restoration of transportation infrastructure.
11	Continue to coordinate transportation of equipment, supplies and people until authorized to demobilize.
12	Provide personnel and resources to support damage assessment teams.
13	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
14	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 1 - Transportation	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Identify responsibilities for liaison roles with state and neighboring communities' transportation officials.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Maintain a personnel roster and resource lists to support transportation tasks.
5	Identify reentry criteria to the affected areas.
6	Develop standard operating guides and checklists to support planning activities.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Participate in HSEEP training, drills, and exercises.
9	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
10	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Establish operations and communications procedures for road blocks and check points.
7	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.
8	Verify Incident Action Plan (IAP) includes updated and current locations for check points and road blocks.
9	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Apache County Engineering / County Engineer

Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation

1	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
2	Transportation authorities should report potential problems to the EM Director for evaluation.
3	Identify in advance the point of contact and party responsible for notifying staff of EOP activation.
4	In consultation with the EOC Director, align current DHS and OEM priorities with other transportation priorities.
5	Coordinate with the private sector, municipal, state, and federal government GIS resources to maintain accurate mapping.
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	If the scope of the incident is beyond the capabilities of this jurisdiction, notify the EOC Director.
2	Participate in EOC briefings, incident action plans, situation reports and meetings.
Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
2	Prioritize repair and restoration of transportation infrastructure.
3	Provide personnel and resources to support damage assessment teams.
4	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
Mitigation Actions for Annex A: ESF 1 - Transportation	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Apache County Finance	
Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation	
1	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation	
1	Provide financial reimbursement documentation for recovery activities.
2	Prioritize repair and restoration of transportation infrastructure.

Apache County Information Technology	
Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation	
1	Identify alternate or backup communications systems and facilities.
2	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
3	Develop and test emergency communication procedures.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Apache County Public Health Services PHEP	
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Identify any needed specialized resources that are unavailable to responding entities.
2	Participate in EOC briefings, incident action plans, situation reports and meetings.

Apache County Regional Dispatch Center	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify alternate or backup communications systems and facilities.
2	Coordinate warning frequencies and procedures with EOCs at higher levels of government and with neighboring communities.
3	Develop and test emergency communication procedures.
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Use call down rosters to alert emergency responders or provide situation updates.
2	Coordinate communications and radio warning frequencies.
<i>Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	
1	Establish operations and communications procedures for road blocks and check points.

Apache County Sheriff's Office	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
<i>Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
<i>Mitigation Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify reentry criteria to the affected areas.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Arizona Department of Emergency & Military Affairs	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Assist EOC with logistical needs.
2	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.
<i>Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
<i>Mitigation Actions for Annex A: ESF 1 - Transportation</i>	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Arizona Department of Homeland Security	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Coordinate the issuance of regulatory waivers, permits, and exemptions as necessary.

Arizona Department of Public Safety	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Establish law enforcement or public safety liaison for evacuation route management.
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Assist in establishing alternate routes of access required due to road closures.

2	Participate in EOC briefings, incident action plans, situation reports and meetings.
Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation	
1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
Mitigation Actions for Annex A: ESF 1 - Transportation	
1	Identify reentry criteria to the affected areas.

Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
2	Integrate DOT mandated bridge, tunnel and roadway assessments from the HMP into the Core Capabilities section of the EOP.
3	Transportation authorities should report potential problems to the EM Director for evaluation.
4	Identify in advance the point of contact and party responsible for notifying staff of EOP activation.
5	In consultation with the EOC Director, align current DHS and OEM priorities with other transportation priorities.
6	Establish law enforcement or public safety liaison for evacuation route management.
7	Obtain transportation resources to assist the evacuation of the whole community, to include access & functional needs populations.
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Deploy additional staff if the emergency exceeds the existing Transportation and Resources staff's capabilities.
2	Assist in establishing alternate routes of access required due to road closures.
3	Participate in EOC briefings, incident action plans, situation reports and meetings.
4	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.
2	Prioritize repair and restoration of transportation infrastructure.
3	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
Mitigation Actions for Annex A: ESF 1 - Transportation	
1	Identify reentry criteria to the affected areas.
2	Identify and correct shortfalls in emergency access and egress routes, and other transportation resources.
Protection Actions for Annex A: ESF 1 - Transportation	
1	Coordinate with other transit agencies to remove road and railway obstructions as quickly as reasonable.

Burlington-Northern Santa Fe Railroad	
Response (During Event) Actions for Annex A: ESF 1 - Transportation	
1	Collect, process and disseminate NHTSA, FAA, rail and DOT emergency response information to the EOC.
Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation	
1	Coordinate and perform damage assessments on infrastructure, transportation systems, facilities and equipment.

Concho Fire District	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
<i>Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Eagar Fire Department	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
<i>Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Eagar Police Department	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
<i>Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
<i>Mitigation Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify reentry criteria to the affected areas.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Eagar Public Works	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	
1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Greer Fire District	
<i>Response (During Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Participate in EOC briefings, incident action plans, situation reports and meetings.
<i>Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation</i>	
1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.
<i>Protection Actions for Annex A: ESF 1 - Transportation</i>	

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Guardian Flight Air Ambulance

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Coordinate the management of air resources with other agencies.
2	Participate in EOC briefings, incident action plans, situation reports and meetings.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Native Air Ambulance

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Coordinate the management of air resources with other agencies.
2	Participate in EOC briefings, incident action plans, situation reports and meetings.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Nutriosio Fire District

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation

1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

PIO

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Puerco Valley Ambulance Service

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Puerco Valley Fire District

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation

1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Saint Johns Ambulance Service

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Saint Johns Fire

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation

1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Saint Johns Police Department

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation

1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.

Mitigation Actions for Annex A: ESF 1 - Transportation

1	Identify reentry criteria to the affected areas.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Saint Johns Public Works

Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation

1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Salt River Project

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Springerville Fire Department

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation

1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Springerville Police Department

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation

1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.

Mitigation Actions for Annex A: ESF 1 - Transportation

1	Identify reentry criteria to the affected areas.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Springerville Public Works

Preparedness (Pre-Event) Actions for Annex A: ESF 1 - Transportation

1	Regularly test public roadway information systems including electronic signs, bulletins, Short Message Service (SMS), and media channels.

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Tucson Electric Power

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

Vernon Fire District

Response (During Event) Actions for Annex A: ESF 1 - Transportation

1	Participate in EOC briefings, incident action plans, situation reports and meetings.

Recovery (Post Event) Actions for Annex A: ESF 1 - Transportation

1	Identify transportation reentry criteria and reentry routes in conjunction with EOC Director.

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

White Mountain Ambulance Service

Protection Actions for Annex A: ESF 1 - Transportation

1	Ensure Personal Protection Equipment (PPE) and visibility gear is available to those participating in field operations.

IV. Financial Management

A. Annex 1 is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 2 - Communications



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Apache County Communications

Primary Agency:

Apache County Communications
Apache County Information Technology

Support Agencies:

Apache County Communications
Apache County Information Technology
Saint Johns Ambulance Service
Saint Johns Fire

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency communications needs in Apache County. The purpose for the allocation of these assets are:
 - a. Establish and maintain communications between and among the key facilities that are integral to efficient disaster operations.
 - b. Ensure that the Emergency Communications Center is prepared to respond to emergencies, recover and mitigate their impacts.
 - c. Ensure that the Emergency Communications Center is prepared to provide the mission essential communications services required during normal operations.

Mission: Centralize and coordinate response activities and resources to best protect residents and property of the jurisdiction, so that emergency field forces can concentrate on essential, on-scene activities.

B. Scope

1. Annex 2 coordinates actions to provide temporary communications to support incident management and facilitates the restoration of the communications infrastructure. Specifically, it addresses the following:
 - a. Communications interoperability among field response units
 - b. Primary and back-up communications systems
 - c. Communications to and from the Emergency Operations Centers (EOCs)
 - d. Sources for communications augmentation such as Amateur Radio

- e. Other communications systems to support emergency operations.

II. Concept of Operations

A. General

1. Annex 2 is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the Apache County Emergency Response Team, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, this Annex will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of any required assets.
4. Throughout the response and recovery periods Arizona Department of Emergency & Military Affairs will evaluate and analyze information communications requests; develop and update assessments of the communications service situation and status in the impact area; and to undertake contingency planning to meet anticipated communications demands or needs.
5. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.
6. The Apache County Communications will support the establishment of communications between key facilities. These facilities have a key role in emergency response and recovery under the National Incident Management System.
7. The communication systems identified for Apache County are provided below and are grouped in order based upon their level of priority for repair and restoration.

Communications		
Communication: Apache County Primary Internet Connection		
Priority: High	Type: Data	Quantity: 25

Description: Internal Use, External Use, Secure - Located in the Saint Johns Annex. Provided by The Apache County Schools Business Consortium via Frontier and Govnet.		
Communication: Apache County Sheriff's Office Jail Vehicle Radios		
Priority: High	Type: Voice	Quantity: 8
Description: Internal Use, External Use, Mobile - Transport vehicles and smaller vehicles		
Communication: Apache County Sheriff's Office Man Portable Radios		
Priority: High	Type: Voice	Quantity: 40
Description: Internal Use, External Use, Mobile - One assigned to each deputy, plus multiple additional radios		
Communication: Apache County Sheriff's Office Personal Cell Phone		
Priority: High	Type: Other	Quantity: 40
Description: Internal Use, External Use, Mobile, Secure - Assumed each employee has a cell phone.		
Communication: Apache County Sheriff's Office Vehicle Radios		
Priority: High	Type: Voice	Quantity: 35 (+9)
Description: Internal Use, External Use, Mobile - In car radios (plus 9 available swing vehicles)		
Communication: Apache County Round Valley Internet Connection		
Priority: Moderate	Type: Data	Quantity: 10
Description: Internal Use, External Use, Secure - 10mb/s to Frontier from the Round Valley Annex.		
Communication: City of St Johns Public Works Radios		
Priority: High	Type: Voice	Quantity: 14
Description: Internal Use, External Use, Mobile		
Communication: Greer Fire District Base Station		
Priority: High	Type: Voice	Quantity: 2

Description: External Use - 1 VHF & 1 UHF Base Station mounted at Station #2 to serve as ICP Radio		
Communication: Greer Fire District VHF - Mobiles		
Priority: High	Type: Voice	Quantity: 12
Description: External Use - VHF Mobile Radios mounted in all GFD Apparatus		
Communication: Greer Fire District VHF - Portable		
Priority: High	Type: Voice	Quantity: 26
Description: External Use, Mobile - Portable / Handheld VHF Radios issued to GFD personnel and extra in storage (12)		
Communication: Vernon Fire District Base Station Radio		
Priority: High	Type: Voice	Quantity: 1
Description: Internal Use, External Use - Base Station at VFD station 25		
Communication: Vernon Fire District Mobile Radios		
Priority: High	Type: Voice	Quantity: 9
Description: Internal Use, External Use - Vehicle Mobile Radios		
Communication: Vernon Fire District Portable Radios		
Priority: High	Type: Voice	Quantity: 20
Description: Internal Use, External Use, Mobile - Portable Hand Held radios		

8. Communications infrastructure.

B. Direction and Control

1. This Annex complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. The Annex may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field operations

3. During emergency activations, all management decisions regarding Communications for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment from each primary and/or support organization assisting will retain administrative control over its own resources and personnel but will be under the operational control of Annex 2. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, primary and support agency staff is integrated with the Apache County Communications staff to provide support.
- b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding communications services requests. They will develop and update assessments of the communications services status in the impacted area and undertake contingency planning to meet anticipated demands and needs.
- d. The Apache County Communications develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the EOP.
- e. The Apache County Communications shall be represented in Annex 5 (Information and Planning) and keep management fully apprised of developing conditions as relates to carrying out the mission.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Office of Emergency Communications is the designated lead agency for State communications services and will provide a liaison to facilitate requests for communications service resources to local Emergency Operations Centers.

- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief who reports to the Response Section Chief under the overall direction of the SEOC Manager.
- c. The Arizona Office of Emergency Communications develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the EOP.

D. Alerts and Notifications

- 1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Annex Coordinator for when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
- 2. Annex 2 will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities of Annex 2. If additional support is required, the coordinating and primary agencies may jointly manage activities.
- 3. Upon instructions to activate or placement of on standby, Apache County Communications will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

- 1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Apache County Communications

<i>Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
5	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
6	Identify alternate and backup communications systems and facilities.
7	Develop and test emergency communication procedures on a scheduled basis.
8	Verify the existence and accuracy of a translator call down list.
9	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
<i>Response (During Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Ensure integration with FEMA IPAWS where appropriate.
6	Supervise EOC communications personnel (radio, telephone and teletype operators, repair crews, runners, etc.).
7	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
8	Coordinate communications and radio warning frequencies.
9	Implement procedure to maintain, inspect, and protect communications equipment.
10	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
11	Develop a communications equipment priority restoration list.
12	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
13	Identify damage to communications infrastructure and support damage assessment teams.
14	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
15	Identify any needed specialized resources that are unavailable to responding entities.
16	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
<i>Recovery (Post Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Plan for the gradual shut down of emergency communications and warning operations.
2	Prepare communications and warning After Action Report (AAR).
3	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
<i>Mitigation Actions for Annex A: ESF 2 - Communications</i>	

1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Ensure methods are in place to protect communications equipment, including cyber and telecommunications resources.
Protection Actions for Annex A: ESF 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Provide stable, long-term, and effective communication.
6	Minimize the use of personal communication equipment to limit liability.

Primary: Apache County Communications

Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications

1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
5	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
6	Identify alternate and backup communications systems and facilities.
7	Develop and test emergency communication procedures on a scheduled basis.
8	Verify the existence and accuracy of a translator call down list.
9	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.

Response (During Event) Actions for Annex A: ESF 2 - Communications

1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Ensure integration with FEMA IPAWS where appropriate.
6	Supervise EOC communications personnel (radio, telephone and teletype operators, repair crews, runners, etc.).
7	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
8	Coordinate communications and radio warning frequencies.
9	Implement procedure to maintain, inspect, and protect communications equipment.
10	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.

11	Develop a communications equipment priority restoration list.
12	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
13	Identify damage to communications infrastructure and support damage assessment teams.
14	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
15	Identify any needed specialized resources that are unavailable to responding entities.
16	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
Recovery (Post Event) Actions for Annex A: ESF 2 - Communications	
1	Plan for the gradual shut down of emergency communications and warning operations.
2	Prepare communications and warning After Action Report (AAR).
3	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Ensure methods are in place to protect communications equipment, including cyber and telecommunications resources.
Protection Actions for Annex A: ESF 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Provide stable, long-term, and effective communication.
6	Minimize the use of personal communication equipment to limit liability.

Primary: Apache County Information Technology

Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications

1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
5	Identify alternate and backup communications systems and facilities.
6	Verify the existence and accuracy of a translator call down list.
7	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.

Response (During Event) Actions for Annex A: ESF 2 - Communications

1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.

2	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
3	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
4	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Ensure methods are in place to protect communications equipment, including cyber and telecommunications resources.
Protection Actions for Annex A: ESF 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Provide stable, long-term, and effective communication.
6	Minimize the use of personal communication equipment to limit liability.

Supporting: Apache County Communications	
Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.
4	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
5	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
6	Identify alternate and backup communications systems and facilities.
7	Develop and test emergency communication procedures on a scheduled basis.
8	Verify the existence and accuracy of a translator call down list.
9	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Use call down rosters to alert emergency responders or provide situation updates.
5	Ensure integration with FEMA IPAWS where appropriate.

6	Supervise EOC communications personnel (radio, telephone and teletype operators, repair crews, runners, etc.).
7	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
8	Coordinate communications and radio warning frequencies.
9	Implement procedure to maintain, inspect, and protect communications equipment.
10	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
11	Develop a communications equipment priority restoration list.
12	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
13	Identify damage to communications infrastructure and support damage assessment teams.
14	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
15	Identify any needed specialized resources that are unavailable to responding entities.
16	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
Recovery (Post Event) Actions for Annex A: ESF 2 - Communications	
1	Plan for the gradual shut down of emergency communications and warning operations.
2	Prepare communications and warning After Action Report (AAR).
3	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Ensure methods are in place to protect communications equipment, including cyber and telecommunications resources.
Protection Actions for Annex A: ESF 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Provide stable, long-term, and effective communication.
6	Minimize the use of personal communication equipment to limit liability.

Supporting: Apache County Information Technology

Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications

1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Verify the existence and status of emergency power to the EOC.

4	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
5	Identify alternate and backup communications systems and facilities.
6	Verify the existence and accuracy of a translator call down list.
7	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
2	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
3	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
4	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Ensure methods are in place to protect communications equipment, including cyber and telecommunications resources.
Protection Actions for Annex A: ESF 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Provide stable, long-term, and effective communication.
6	Minimize the use of personal communication equipment to limit liability.

Supporting: Saint Johns Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications

1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.

Mitigation Actions for Annex A: ESF 2 - Communications

1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Protection Actions for Annex A: ESF 2 - Communications

1	Consider safety of responders and incident command staff when selecting communication mechanisms.

Supporting: Saint Johns Fire

Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications

1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Test, evaluate, and improve battery and other long-term power service plans.
3	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex A: ESF 2 - Communications	
1	Consider safety of responders and incident command staff when selecting communication mechanisms.

Alpine Fire District	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex A: ESF 2 - Communications	
1	Consider safety of responders and incident command staff when selecting communication mechanisms.

American Red Cross	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Apache County Emergency Management	
Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications	
1	Test and evaluate secondary power sources with communications devices. Prepare battery, long term service plans.
2	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.
3	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
4	Develop and test emergency communication procedures on a scheduled basis.

5	Verify the existence and accuracy of a translator call down list.
6	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Start a unit log (ICS 214) to hand-record items not covered in this checklist.
2	Designate personnel to coordinate activities in the EOC.
3	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
4	Provide field support for emergency responders.
5	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
6	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
7	Use call down rosters to alert emergency responders or provide situation updates.
8	Ensure integration with FEMA IPAWS where appropriate.
9	Supervise EOC communications personnel (radio, telephone and teletype operators, repair crews, runners, etc.).
10	Inform local warning receiving and disseminating entities of EOC activation.
11	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
12	Coordinate communications and radio warning frequencies.
13	Activate public warning systems including the Emergency Alert System (EAS).
14	Alert emergency response agencies and the public in neighboring jurisdictions.
15	Support media center communications operations.
16	Ensure the Emergency Public Information Officer (PIO) provides pertinent warning information to media for distribution.
17	Implement procedure to maintain, inspect, and protect communications equipment.
18	Make arrangements to repair emergency communications equipment on a 24-hour basis. Notify EOC of equipment failures and repair actions.
19	Develop a communications equipment priority restoration list.
20	Establish and maintain communications at shelters, feeding sites, staging areas, distribution centers, and hospitals.
21	Activate or coordinate alternate 911 dispatch center if necessary.
22	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
23	Identify any needed specialized resources that are unavailable to responding entities.
24	Ensure AFN populations or contractors staff are available for translation/alternate mode services.
25	Provide field support for emergency responders at the scene as needed.
26	Coordinate the prepositioning of resources with other agencies.
27	If relocating to the alternate EOC, ensure that current communications are established and tested at the new location before disconnecting current systems, if possible, with field personnel, affected jurisdictions and higher levels of government.
28	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
29	Evaluate requests for resources against known supplies.
30	Deploy additional staff if the emergency exceeds the existing Communication staff's capabilities.

Recovery (Post Event) Actions for Annex A: ESF 2 - Communications	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or local equivalent.
3	Plan for the gradual shut down of emergency communications and warning operations.
4	Prepare communications and warning After Action Report (AAR).
5	Continue to perform tasks necessary to expedite restoration and recovery operations.
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Provide documentation for possible financial reimbursement process for recovery activities.
8	Participate in after action meetings and prepare after action reports as requested.
9	Clean, repair, and perform maintenance on equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Maintain adequate backup power supplies and develop alternative communication plans.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Provide a representative for the updating of the hazard mitigation plan.
5	Encourage public and private sector distribution and participation in warning systems (weather radios, SMS mobile alert systems, mobile broadband, jurisdiction social media, CENS, etc.).
6	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
7	Ensure methods are in place to protect communications equipment, including cyber and telecommunications resources.
8	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
9	Participate in HSEEP training, drills, and exercises.
10	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Consider safety of responders and incident command staff when selecting communication mechanisms.
10	Provide stable, long-term, and effective communication.

11	Minimize the use of personal communication equipment to limit liability.

Apache County Finance	
<i>Recovery (Post Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Apache County Public Information Officer (PIO)	
<i>Protection Actions for Annex A: ESF 2 - Communications</i>	
1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

Apache County Regional Dispatch Center	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Establish clear tele-work and remote commuting policies for staff and assist with the coordination of the necessary logistical resources to enact and carry out these policies.
2	Develop and test emergency communication procedures on a scheduled basis.
3	Verify the existence and accuracy of a translator call down list.
4	Verify the existence and accuracy of an AFN (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
<i>Response (During Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Use call down rosters to alert emergency responders or provide situation updates.
2	Ensure integration with FEMA IPAWS where appropriate.
3	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
4	Coordinate communications and radio warning frequencies.
5	Activate public warning systems including the Emergency Alert System (EAS).
6	Alert emergency response agencies and the public in neighboring jurisdictions.
7	Activate or coordinate alternate 911 dispatch center if necessary.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
<i>Mitigation Actions for Annex A: ESF 2 - Communications</i>	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
<i>Protection Actions for Annex A: ESF 2 - Communications</i>	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Establish operations and communications procedures for road blocks and check points.
6	Minimize the use of personal communication equipment to limit liability.

Apache County Sheriff's Office	
<i>Response (During Event) Actions for Annex A: ESF 2 - Communications</i>	

1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
3	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Protection Actions for Annex A: ESF 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.
2	Establish operations and communications procedures for road blocks and check points.
3	Consider safety of responders and incident command staff when selecting communication mechanisms.

Arizona Counter Terrorism Information Center (ACTIC)	
Protection Actions for Annex A: ESF 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.

Arizona Department of Homeland Security	
Protection Actions for Annex A: ESF 2 - Communications	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.

Arizona Department of Transportation	
Protection Actions for Annex A: ESF 2 - Communications	
1	Establish operations and communications procedures for road blocks and check points.

Arizona Humane Society	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

CellularOne	
Protection Actions for Annex A: ESF 2 - Communications	
1	Provide stable, long-term, and effective communication.

Concho Fire District	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex A: ESF 2 - Communications	

1	Consider safety of responders and incident command staff when selecting communication mechanisms.

Eagar Fire Department

Response (During Event) Actions for Annex A: ESF 2 - Communications

1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Mitigation Actions for Annex A: ESF 2 - Communications

1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Protection Actions for Annex A: ESF 2 - Communications

1	Consider safety of responders and incident command staff when selecting communication mechanisms.

Eagar Police Department

Response (During Event) Actions for Annex A: ESF 2 - Communications

1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Protection Actions for Annex A: ESF 2 - Communications

1	Prevent and deter movement and operations of threatening individuals.
2	Establish operations and communications procedures for road blocks and check points.
3	Consider safety of responders and incident command staff when selecting communication mechanisms.

Frontier Communications

Protection Actions for Annex A: ESF 2 - Communications

1	Provide stable, long-term, and effective communication.

Greer Fire District

Response (During Event) Actions for Annex A: ESF 2 - Communications

1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.

Mitigation Actions for Annex A: ESF 2 - Communications

1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex A: ESF 2 - Communications	
1	Consider safety of responders and incident command staff when selecting communication mechanisms.

Humane Society of the United States	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Nutrios Fire District	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex A: ESF 2 - Communications	
1	Consider safety of responders and incident command staff when selecting communication mechanisms.

PIO	
Protection Actions for Annex A: ESF 2 - Communications	
1	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

Puerco Valley Fire District	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex A: ESF 2 - Communications	
1	Consider safety of responders and incident command staff when selecting communication mechanisms.

Saint Johns Municipal Airport	
Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications	
1	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.

Saint Johns Police Department	
<i>Response (During Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
<i>Protection Actions for Annex A: ESF 2 - Communications</i>	
1	Prevent and deter movement and operations of threatening individuals.
2	Establish operations and communications procedures for road blocks and check points.
3	Consider safety of responders and incident command staff when selecting communication mechanisms.

Saint Johns Public Works	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Ensure regulatory (HIPAA, FERPA, FCC) compliance with communication documentation.

Salvation Army	
<i>Response (During Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Springerville Fire Department	
<i>Response (During Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
<i>Mitigation Actions for Annex A: ESF 2 - Communications</i>	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
<i>Protection Actions for Annex A: ESF 2 - Communications</i>	
1	Consider safety of responders and incident command staff when selecting communication mechanisms.

Springerville Police Department	
<i>Response (During Event) Actions for Annex A: ESF 2 - Communications</i>	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.

3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.
Protection Actions for Annex A: ESF 2 - Communications	
1	Prevent and deter movement and operations of threatening individuals.
2	Establish operations and communications procedures for road blocks and check points.
3	Consider safety of responders and incident command staff when selecting communication mechanisms.

The Church of Jesus Christ of Latter-day Saints	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Participate in EOC briefings, incident action plans, situation reports and meetings to support communication services.

Verizon Wireless	
Protection Actions for Annex A: ESF 2 - Communications	
1	Provide stable, long-term, and effective communication.

Vernon Fire District	
Response (During Event) Actions for Annex A: ESF 2 - Communications	
1	Ensure staff compliance with the use of approved devices. Personal device bans may be implemented as necessary.
2	Provide field support for emergency responders.
3	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
Mitigation Actions for Annex A: ESF 2 - Communications	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
Protection Actions for Annex A: ESF 2 - Communications	
1	Consider safety of responders and incident command staff when selecting communication mechanisms.

IV. Financial Management

A. Annex 2 is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly

to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 3 - Public Works and Engineering



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Eagar Public Works

Primary Agency:

Eagar Public Works

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support Public Works and Engineering needs in Apache County.

B. Scope

1. Annex 3 addresses both emergency public works assistance and engineering support. Specifically, it discusses:
 - a. Infrastructure protection and emergency restoration
 - b. Safety inspections and other assistance for first responders
 - c. Engineering and construction services
 - d. Debris management operations
 - e. Safety of public water supplies and wastewater treatment facilities

II. Concept of Operations

A. General

1. Annex 3 is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe their capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, this Annex will work with its support agency counterparts to seek and procure, plan, coordinate and/or direct the use of required assets.
4. Throughout the response and recovery periods, the Apache County Emergency Management Office will evaluate and analyze information regarding public works and engineering service requests for response, develop and update assessments of the impacted area, and undertake contingency planning to meet anticipated demands or needs.
5. Protective actions: For slowly developing emergency situations, the primary agency of the affected jurisdiction with the assistance of the Office of Emergency Management will

take actions to protect government facilities, equipment, and supplies prior to the onset of hazardous conditions; Plan and designate who will carry out pre-disaster protective actions for impending hazards, including identifying possible facilities for debris storage and reduction, and building barricades, reinforcing structures, temporary fencing and other measures.

6. Debris management: Develop general priorities for clearing debris from roads; Remove debris from public property and manage proper debris disposal; Coordinate with state and federal agencies in cleanup if necessary identifying potential brownfield locations in affected areas. Proactive public outreach programs can advise the public of the actions they can take to facilitate pickup and assist in debris management.
7. Continuity of Operations, repair, and restoration planning is to reduce the consequences of a disaster to acceptable levels and to ensure that local jurisdictions have sufficient resources and planning alternatives to continue its essential operations. Although when and how a disaster will occur is not known, the fact that future disasters will happen is certain. How well (or poorly) the COOP/COG plan is designed and implemented will determine the response, recovery, resumption, and restoration capabilities of the local jurisdictions

B. Direction and Control

1. Annex 3 complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. The system operates in two levels: 1) Apache County Emergency Management Office; and 2) Field operations.
3. During emergency activations, all management decisions regarding public works and engineering for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment and mission tasking by a local primary agency, each support organization assisting with the assignment will retain administrative control over its own resources and personnel but will be under the operational control. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, support agency staff is integrated with the Eagar Public Works staff to provide support that will provide for an appropriate, coordinated and timely response.
- b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
- c. During the response phase the Apache County Emergency Management Office will evaluate and analyze information regarding public works and engineering service requests. Also, they will develop and update assessments of the public works and engineering services status in the impacted area and undertake contingency planning to meet anticipate demands and needs.
- d. Eagar Public Works develops and maintains and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Emergency & Military Affairs in coordination with Arizona Department of Transportation is the designated lead agency for State public works and engineering services and will provide a liaison to facilitate requests for public works and engineering service resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding public works and engineering service needs requests. Annex 3 will develop and update assessments of the public works services situation and status and undertake contingency planning to meet anticipated demands and needs.
- d. The Arizona Department of Emergency & Military Affairs in coordination with the Arizona Department of Transportation develops and maintains Annex 3 and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents

will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the EOP.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. Annex 3 will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or placement of Annex 3 on standby, Eagar Public Works will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.
2. Prioritization of the restoration of all services will include consideration of, but not limited to, the weather and the impact that the loss of service will have on the whole community to include, but not limited to; persons with disabilities, access and functional needs and other unique populations i.e. schools, hospitals, managed care facilities, group homes, incarcerated, children, families, etc.

F. Special Tasks

1. Hazardous Materials
 - a. Monitor the surrounding area of the Hazardous Material release site for possible liquid contamination.
 - b. Ensure compliance with State and Federal regulations regarding disposal of the wastes.
2. Floods and Dam Failure

a. Priorities During Response Operations:

- i. Make an initial damage assessment with the EOC Director.
- ii. Identify potential locations for the placement of temporary levees and include this information on the appropriate maps.
- iii. Work with the Transportation and Resources Coordinator to obtain a labor force to perform flood-fighting tasks associated with building a levee (e.g. obtain, fill and place sandbags to prevent flooding).
- iv. Obtain assistance from the U.S. Army Corps of Engineers to build temporary emergency levees.
- v. Relocate needed emergency resources and equipment from potential flood areas.

b. Priorities During Recovery Operations:

- i. Inspection and Condemnation.
- ii. Water pressure and debris may have weakened structures left standing. Building interiors will be filled with mud and filth, and some building materials will be waterlogged.
- iii. Inspect buildings and other structures to determine whether they are safe to inhabit after a flood has occurred.
- iv. Identify buildings and structures that may threaten public safety, designating those buildings and structures that may be reoccupied.
- v. Identify/mark those buildings and structures that are to be condemned.

3. High Wind

a. Priorities During Response Operations:

- i. Have resources be available for evacuation assistance.
- ii. Clear debris or other materials that block or hamper the performance of emergency response functions, including constructing emergency detours and access roads; Clearing obstructed roads using demolition and other actions; Repair or temporarily reinforce roads and bridges.

b. Priorities During Recovery Operations:

- i. Inspect buildings and other structures to determine whether it is safe to inhabit or use them after a tornado or high winds. Condemn, and demolish those that are.
- ii. Inspect buildings and structures that are critical to emergency operations.
- iii. Inspect buildings and structures that may threaten public safety.
- iv. Inspect less critically damaged structures and designate those that may be occupied and identify/mark those that are to be condemned.
- v. Arrange for the demolition of condemned structures.
- vi. Work with the EOC Director to conduct immediate ground and air surveys to determine the extent of damage, casualties, and the status of key facilities for the Damage Assessment Report.

4. Earthquake

a. Priorities During Response Operations:

- i. Have resources be available for evacuation assistance.
- ii. Clear debris or other material that block or hamper the performance of emergency response functions.
- iii. Construct emergency detours and access roads where needed.
- iv. Clear obstructed roads using demolition and other actions where needed.
- v. Repair or temporarily reinforce roads and bridges.
- vi. Determine safety of evacuation routes to include highway bridges, rail lines, and airports.
- vii. Restore and repair electrical power, natural gas, water, sewer, and telephone and other communications systems to minimize the impact on critical services and the public.
- viii. Work with the EOC Director to conduct immediate ground and air surveys to determine the extent of damage, casualties, and the status of key facilities. Survey and evaluate the safety of hospitals, emergency response agency control centers (police, fire, etc.), reception and care centers, public shelters, primary and alternate Emergency Operations Centers.

b. Priorities During Recovery Operations:

- i. Inspect buildings and other structures to determine whether it is safe to inhabit or use them after an earthquake. Condemn, and demolish those that are unsafe. Additional engineering and building inspection support is available from the State.
- ii. Inspecting buildings and structures that are critical to emergency operations.
- iii. Inspecting buildings and structures that may threaten public safety.
- iv. Inspecting less critically damaged structures and designate those that may be reoccupied and identify/mark those that are to be condemned.
- v. Arranging for the demolition of condemned structures.
- vi. Inspecting dams and levees.

5. Nuclear Attack

a. Priorities During Nuclear Attack Event:

- i. Work with the Reception and Mass Care and Radiological Defense Coordinators to list and prioritize shelter upgrades.
- ii. Prepare and maintain stencils for marking fall-out shelters and mark when evacuation from high-risk areas are ordered.
- iii. Marshall all available public and private earth moving equipment, personnel, and material, to upgrade fall-out shelters when required.
- iv. Assist the Evacuation Coordinator by restoring roads and streets designated as primary evacuation routes (Interstate Highway, U.S. Highways, and State Highways).
- v. Assist Law Enforcement Coordinator in traffic control by establishing detour routes and providing barricades for traffic control points.
- vi. Determine safety of evacuation routes to include highway bridges, rail lines and airports.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Eagar Public Works
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>

1	Identify debris drop off locations and times.
2	Designate team members to review public works inspections and organize the reports into functional units.
3	Prepare reports for high liability infrastructure overlap.
4	Report Public Works status and potential problems to the EM Director.
5	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
6	Prepare to monitor structural integrity, structure stabilization, and demolition of facilities.
7	Implement procedure to maintain, inspect, and protect Public Works' equipment.
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Prioritize infrastructure repairs and stabilization according to critical needs.
2	Coordinate the continuation or restoration of essential public services.
3	Coordinate the removal of debris and restoration of public access.
4	Clear debris from public property, organize the clean-up, and prioritize essential locations.
5	Inspect damage to private and public buildings and infrastructure.
6	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
7	Perform priority repairs of local roads, bridges, and culverts.
8	Perform priority repairs to local water and wastewater systems.
9	Request outside assistance from surrounding jurisdictions and private sector as required.
10	Designate personnel to provide technical assistance with the debris removal process.
11	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
12	Implement a debris removal plan.
13	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Plan for the gradual shut down of emergency Public Works operations.
2	Prepare Public Works Damage Assessment Report or ICS Form 219.
3	Participate in after action meetings and prepare Public Works After Action Report (AAR).
4	Continue to repair infrastructure and buildings on a priority basis and prepare information necessary for hand off to public works contractors.
5	Maintain continuity of alternate routes and locations.
6	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
7	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Identify critical facilities and recommend mitigation activities to those facilities.
3	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
4	Review safety and structural inspections for public works in the context of improving hazard resiliency.
5	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex A: ESF 3 - Public Works and Engineering	

1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Implement procedure to maintain, inspect, and protect Public Works' equipment.

Primary: Eagar Public Works

Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering

1	Identify debris drop off locations and times.
2	Designate team members to review public works inspections and organize the reports into functional units.
3	Prepare reports for high liability infrastructure overlap.
4	Report Public Works status and potential problems to the EM Director.
5	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
6	Prepare to monitor structural integrity, structure stabilization, and demolition of facilities.
7	Implement procedure to maintain, inspect, and protect Public Works' equipment.

Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering

1	Prioritize infrastructure repairs and stabilization according to critical needs.
2	Coordinate the continuation or restoration of essential public services.
3	Coordinate the removal of debris and restoration of public access.
4	Clear debris from public property, organize the clean-up, and prioritize essential locations.
5	Inspect damage to private and public buildings and infrastructure.
6	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
7	Perform priority repairs of local roads, bridges, and culverts.
8	Perform priority repairs to local water and wastewater systems.
9	Request outside assistance from surrounding jurisdictions and private sector as required.
10	Designate personnel to provide technical assistance with the debris removal process.
11	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
12	Implement a debris removal plan.
13	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.

Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering

1	Plan for the gradual shut down of emergency Public Works operations.
2	Prepare Public Works Damage Assessment Report or ICS Form 219.
3	Participate in after action meetings and prepare Public Works After Action Report (AAR).
4	Continue to repair infrastructure and buildings on a priority basis and prepare information necessary for hand off to public works contractors.
5	Maintain continuity of alternate routes and locations.
6	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
7	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.

Mitigation Actions for Annex A: ESF 3 - Public Works and Engineering

1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Identify critical facilities and recommend mitigation activities to those facilities.

3	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
4	Review safety and structural inspections for public works in the context of improving hazard resiliency.
5	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Implement procedure to maintain, inspect, and protect Public Works' equipment.

American Red Cross	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Allocate resources to prioritize incident victims.

Apache County Attorney's Office	
Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.

Apache County Board of Supervisors	
Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.

Apache County Building and Maintenance	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Clear debris from public property, organize the clean-up, and prioritize essential locations.
2	Make emergency repairs to key facilities providing continued operational capabilities.
3	Assist in the continuity of sanitation services.
4	Provide field support for emergency responders.

Apache County Communications	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Report communications status and potential problems and solution options to the EOC Director.
2	Follow established procedures for communicating with personnel performing field operations.

Apache County Emergency Management	
Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Identify key land and water routes and prepare to reestablish these if interrupted by a disaster.
2	Designate team members to review public works inspections and organize the reports into functional units.
3	Coordinate with jurisdiction GIS and Hazard Mitigation teams to identify critical infrastructure or high liability resources.
4	Prepare reports for high liability infrastructure overlap.

5	Identify responsibilities for private sector and state public works officials.
6	Identify established pre-disaster contracts and prepare for continuity of operations with these contractors.
7	Identify sandbagging operation procedures, water transfer pump placement, and fuel procurement strategy.
8	Prepare to monitor structural integrity, structure stabilization, and demolition of facilities.
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Use ARC/FEMA pre-established Damage Assessment and Area Assessment criteria to categorize damage.
3	Clear debris from public property, organize the clean-up, and prioritize essential locations.
4	Conduct a damage assessment regarding sanitation services. Coordinate with Medical, Hazmat and Long Term Recovery staff if necessary.
5	Provide backup electrical power to the EOC.
6	Make emergency repairs to key facilities providing continued operational capabilities.
7	Assist in the continuity of sanitation services.
8	Designate personnel to coordinate activities in EOC.
9	Assist in the restoration of gas, electric, and communications services.
10	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.
11	Report communications status and potential problems and solution options to the EOC Director.
12	Obtain needed resources and supplies, including any temporary infrastructure substitutes/alternatives.
13	Establish specific criteria for whether new supplies are time efficient, affordable, and mission-essential.
14	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
15	Generate detailed information on needs and logistics that the higher level of government may not have and provide these proactively to state and federal officials in an efficient manner.
16	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
17	Allocate resources to prioritize incident victims.
18	Coordinate the prepositioning of resources with other agencies.
19	Assist in establishing alternate routes of access required due to road closures.
20	Provide field support for emergency responders at the scene.
21	Follow established procedures for communicating with personnel performing field operations.
22	Use call down rosters to alert emergency responders or provide situation updates.
23	Determine supply needs generated by the emergency and request any supplies not already present in storage.
24	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
25	Evaluate requests for resources against known supplies.
26	Prepare adequate personnel shift schedules for events 24 hours in duration.
27	Organize relevant information from EOC and disseminate to staff.

28	Implement a debris removal plan.
29	Deploy additional staff if the emergency exceeds the existing Public Works staff's capabilities.
30	Provide for handling and disposal of contaminated soil, water, clothing, and other items.
Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of emergency Public Works operations.
4	Prepare Public Works Damage Assessment Report or ICS Form 219.
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.
7	Continue to repair infrastructure and buildings on a priority basis and prepare information necessary for hand off to public works contractors.
8	Provide personnel to support damage assessment teams and hire or borrow additional staff according to necessary team size and travel vicinity.
9	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
10	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
11	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Maintain coordination with Hazmat for removal of hazardous waste.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Refer to the State Disaster Assistance Program and Local Government Handbook for guidance on preparing damage assessments for obtaining financial assistance.
5	Draft alternate facility plans and test the effects of public works closures on affected sectors.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate debris collection information to the public.

6	Establish operations and communications procedures for road blocks and check points.
7	Ensure PPE and visibility gear is available to those participating in field operations.
8	Coordinate with regional utility providers to notify residences and commercial properties within proximity of incident sites.
9	Ensure environmental sampling staff and water responders have adequate exclusion equipment.
10	Coordinate between sampling and environmental quality staff with citizen involvement and private sampling.
11	Identify least obtrusive measures to prevent citizen investigation of municipal or utility sites.
12	Identify Material Data Safety (MDS) sheets for existing locally stockpiled substances.

Apache County Engineering / County Engineer	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Identify debris drop off locations and times.
2	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
3	Report Public Works status and potential problems to the EM Director.
4	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
5	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.
6	Prepare to monitor structural integrity, structure stabilization, and demolition of facilities.
7	Implement procedure to maintain, inspect, and protect Public Works' equipment.
<i>Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Coordinate the removal of debris and restoration of public access.
2	Designate personnel to coordinate activities in EOC.
3	Designate personnel to provide technical assistance with the debris removal process.
4	Assist in initiating traffic management operations and control strategies.
5	Provide field support for emergency responders at the scene.
6	Implement a debris removal plan.
<i>Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Continue to repair infrastructure and buildings on a priority basis and prepare information necessary for hand off to public works contractors.
3	Maintain continuity of alternate routes and locations.
4	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
<i>Mitigation Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Review safety and structural inspections for public works in the context of improving hazard resiliency.
2	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
<i>Protection Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.
2	Implement procedure to maintain, inspect, and protect Public Works' equipment.

Apache County Finance	
<i>Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Assess existing private contracts and determine if these need to be revised in light of any damages caused by the disaster.

Apache County Public Health Services PHEP	
<i>Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Conduct a damage assessment regarding sanitation services. Coordinate with Medical, Hazmat and Long Term Recovery staff if necessary.
2	Assist in the restoration of gas, electric, and communications services.
3	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
4	Implement a debris removal plan.
5	Provide for handling and disposal of contaminated soil, water, clothing, and other items.
<i>Mitigation Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Apache County Regional Dispatch Center	
<i>Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Follow established procedures for communicating with personnel performing field operations.

Apache County Sheriff's Office	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.
<i>Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Assist in initiating traffic management operations and control strategies.

Arizona Department of Emergency & Military Affairs	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Identify key land and water routes and prepare to reestablish these if interrupted by a disaster.
<i>Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.
2	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
<i>Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Coordinate with damage assessment teams to ascertain which land routes and waterways need to remain closed pending further reconstruction and clean up.
2	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.

Arizona Department of Environmental Quality	

Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Coordinate with HAZMAT regarding hazardous material debris removal, and coordinate with regional and federal authorities.
2	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
3	Provide for handling and disposal of contaminated soil, water, clothing, and other items.
Protection Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Ensure environmental sampling staff and water responders have adequate exclusion equipment.
2	Coordinate between sampling and environmental quality staff with citizen involvement and private sampling.

Arizona Department of Health	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Provide for handling and disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.

Arizona Department of Public Safety	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Assist in establishing alternate routes of access required due to road closures.

Arizona Department of Transportation	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Assist in establishing alternate routes of access required due to road closures.

Arizona State Land Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Identify key land and water routes and prepare to reestablish these if interrupted by a disaster.

Bureau of Land Management	
Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Identify key land and water routes and prepare to reestablish these if interrupted by a disaster.

Eagar Community Development	
Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Identify debris drop off locations and times.
2	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Use ARC/FEMA pre-established Damage Assessment and Area Assessment criteria to categorize damage.
2	Inspect damage to private and public buildings and infrastructure.
Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Coordinate with damage assessment teams to condemn, demolish, and dispose of structures that present a safety hazard to the public.

Mitigation Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.

Eagar Fire Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Develop and test emergency communication procedures.
Mitigation Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Identify critical facilities and recommend mitigation activities to those facilities.

Eagar Police Department	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Assist in initiating traffic management operations and control strategies.

Frontier Communications	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Assist in the restoration of gas, electric, and communications services.

Navajo Tribal Utility Authority	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Assist in the restoration of gas, electric, and communications services.

Navopache Electric Cooperative	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Assist in the restoration of gas, electric, and communications services.

Saint Johns Fire	
Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Develop and test emergency communication procedures.
2	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.
Protection Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Identify critical infrastructure within FEMA designated 100 and 500 year floodplains.

Saint Johns Police Department	
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Assist in initiating traffic management operations and control strategies.

Saint Johns Public Works	
Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Identify debris drop off locations and times.
2	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.

3	Designate team members to review public works inspections and organize the reports into functional units.
4	Report Public Works status and potential problems to the EM Director.
5	Identify alternate or backup Public Works systems and facilities, including wastewater treatment facilities, power plants, pipelines, and bridges.
6	Identify sandbagging operation procedures, water transfer pump placement, and fuel procurement strategy.
7	Implement procedure to maintain, inspect, and protect Public Works' equipment.
Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Clear debris from public property, organize the clean-up, and prioritize essential locations.
2	Coordinate with Transportation and Resources to facilitate closing roads and constructing barricades.
3	Perform priority repairs of local roads, bridges, and culverts.
4	Perform priority repairs to local water and wastewater systems.
5	Designate personnel to provide technical assistance with the debris removal process.
6	Implement a debris removal plan.
Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Plan for the gradual shut down of emergency Public Works operations.
2	Prepare Public Works Damage Assessment Report or ICS Form 219.
3	Maintain continuity of alternate routes and locations.
4	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Determine in advance the personnel, contractors, removal procedure, and destination of debris and waste materials cleared by Public Works.
Protection Actions for Annex A: ESF 3 - Public Works and Engineering	
1	Implement procedure to maintain, inspect, and protect Public Works' equipment.

Salt River Project

Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering

1	Assist in the restoration of gas, electric, and communications services.

Salvation Army

Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering

1	Allocate resources to prioritize incident victims.

Springerville Police Department

Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering

1	Assist in initiating traffic management operations and control strategies.

Springerville Public Works

Preparedness (Pre-Event) Actions for Annex A: ESF 3 - Public Works and Engineering

1	Anticipate Public Works needs or problems and coordinate prepositioning of appropriate resources.

Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering

1	Clear debris from public property, organize the clean-up, and prioritize essential locations.

2	Perform priority repairs of local roads, bridges, and culverts.
3	Perform priority repairs to local water and wastewater systems.
4	Designate personnel to provide technical assistance with the debris removal process.
<i>Recovery (Post Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Prepare Public Works Damage Assessment Report or ICS Form 219.

Tucson Electric Power	
<i>Response (During Event) Actions for Annex A: ESF 3 - Public Works and Engineering</i>	
1	Assist in the restoration of gas, electric, and communications services.

IV. Financial Management

A. Annex 3 is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 4 - Firefighting



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Alpine Fire District
American Red Cross
Apache County Regional Dispatch Center
Apache County Sheriff's Office
Concho Fire District
Eagar Fire Department
Eagar Police Department
Greer Fire District
Nutrioso Fire District
Puerco Valley Ambulance Service
Puerco Valley Fire District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Police Department
Springerville Fire Department
Springerville Police Department
Tucson Electric Power
Vernon Fire District
White Mountain Ambulance Service

Primary Agency:

Alpine Fire District
Apache County Sheriff's Office
Concho Fire District
Eagar Fire Department
Eagar Police Department
Greer Fire District
Nutrioso Fire District

Puerco Valley Fire District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Police Department
Springerville Fire Department
Springerville Police Department
Tucson Electric Power
Vernon Fire District

Support Agencies:

AirEvac Helicopter Ambulance
Alpine Elementary School District
American Red Cross
Apache County Attorney's Office
Apache County Board of Supervisors
Apache County Communications
Apache County Emergency Management
Apache County Engineering / County Engineer
Apache County Finance
Apache County Human Resources
Apache County Information Technology
Apache County Public Health Services PHEP
Apache County Public Information Officer (PIO)
Apache County Regional Dispatch Center
Arizona Counter Terrorism Information Center (ACTIC)
Arizona Department of Corrections
Arizona Department of Emergency & Military Affairs
Arizona Department of Environmental Quality
Arizona Department of Forestry & Fire Management
Arizona Department of Health
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arizona State Land Department
Arizona State Parks
Bureau of Land Management
Burlington-Northern Santa Fe Railroad
CellularOne
Chinle Municipal Airport
Chinle Unified School District
Concho Elementary School District
Eagar Public Works
Federal Emergency Management Agency (FEMA)
Frontier Communications
Ganado Unified School District
Guardian Flight Air Ambulance
Humane Society of the United States
McNary Elementary School District
National Parks Service
Native Air Ambulance

Navajo Tribal Utility Authority
Navopache Electric Cooperative
Northeast Arizona Technological Institute of Vocational Education District
Northern Arizona Vocational Institute of Technology (NAVIT)
Northland Pioneer College District
PIO
Puerco Valley Ambulance Service
Red Mesa Unified School District
Round Valley Unified School District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Municipal Airport
Saint Johns Public Works
Saint Johns Unified School District
Salvation Army
Sanders Unified School District
Springerville Municipal Airport
Springerville Public Works
Summit Healthcare Regional Medical Center
The Church of Jesus Christ of Latter-day Saints
US Forest Service
Verizon Wireless
Vernon Elementary School District
White Mountain Ambulance Service
White Mountain Regional Medical Center
Window Rock Airport
Window Rock Unified School District

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide fire service coordination and support services in support of fire service events in Apache County.

B. Scope

1. The scope of this Annex addresses fire service assistance. It coordinates firefighting activities, including the detection and suppression of fires and if required, providing personnel, equipment and supplies to local governments. Specifically it discusses:
 - a. Fire service support in prevention, detection, suppression and recovery from urban, rural and wild-land fires.
 - b. Fire suppression and prevention activities
 - c. Mutual aid and resource augmentation

- d. Fire command and control structure

II. Concept of Operations

A. General

1. Annex 4 is consistent with Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, coordination, and support operations to Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plans (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities (based on the National Planning Scenarios, the Universal Task List and the Target Capabilities). Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local and State mutual aid assistance, these agencies will coordinate with support agency counterparts to seek, procure, plan, coordinate and direct the use of any required assets.
4. Throughout the response and recovery periods, the Apache County Emergency Management Office will evaluate and analyze information regarding fire detection, suppression and prevention requests for response, develop and update assessments of the fire service situation and status in the impact area, and perform contingency planning to meet anticipated demands or needs.
5. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

B. Direction and Control

1. This Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. The Annex may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field Operations
3. During emergency activations, all management decisions regarding fire service for Apache County are made at the Apache County Emergency Management Office by the

coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.

4. In accordance with a mission assignment and mission tasking by a local primary agency, each support organization assisting will retain administrative control over its own resources and personnel but will be under the operation control. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, support staff is integrated with the Apache County Firefighting staff to provide support that will allow for an appropriate, coordinated, and timely response.
- b. During an emergency or disaster event, the Apache County Emergency Management Office Operations Section Chief will coordinate resources support agencies with the Emergency Services Branch Chief.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding fire service requests. They will develop and update assessments of the fire service status in the impact area and undertake contingency planning to meet anticipate demands and needs.
- d. The Alpine Fire District / American Red Cross / Apache County Regional Dispatch Center / Apache County Sheriff's Office / Concho Fire District / Eagar Fire Department / Eagar Police Department / Greer Fire District / Nutrioso Fire District / Puerco Valley Ambulance Service / Puerco Valley Fire District / Saint Johns Ambulance Service / Saint Johns Fire / Saint Johns Police Department / Springerville Fire Department / Springerville Police Department / Tucson Electric Power / Vernon Fire District / White Mountain Ambulance Service will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Apache County EOP.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Energy, Minerals & Natural Resources is the designated lead agency

for Fire Fighting and will provide a liaison to facilitate requests for State Fire Fighting resources to local Emergency Operations Centers

- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Emergency Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager
- c. During the response phase, they will evaluate and analyze information regarding fire service requests. They will develop and update assessments of the fire service situation and status in the impact area and do contingency planning to meet anticipated demands and needs
- d. The Arizona Department of Emergency & Military Affairs develops and maintains Annex 4 in coordination with Arizona Energy, Minerals & Natural Resources Department and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County EOP.

D. Alerts and Notifications

- 1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
- 2. Annex 4 will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
- 3. Upon instructions to activate or placement of on standby, Alpine Fire District / American Red Cross / Apache County Regional Dispatch Center / Apache County Sheriff's Office / Concho Fire District / Eagar Fire Department / Eagar Police Department / Greer Fire District / Nutrioso Fire District / Puerco Valley Ambulance Service / Puerco Valley Fire District / Saint Johns Ambulance Service / Saint Johns Fire / Saint Johns Police Department / Springerville Fire Department / Springerville Police Department / Tucson Electric Power / Vernon Fire District / White Mountain Ambulance Service will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

- 1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge

to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

F. Evacuation Movement Plans

1. Maintain two-way traffic when possible to allow emergency response forces to the incident site.
2. Set-up traffic control points at road intersections. Notify Traffic Engineer to begin controlling traffic lights at designated intersections.
3. In Hazardous Material Incidents, initial routes and movements must be crosswind from the incident site.
4. The Incident Commander is responsible for evacuation operations inside the incident site perimeter.
5. Identify assembly points for picking up people that do not have their own transportation.
6. Estimate the traffic capacity of each designated evacuation route.
7. Select evacuation routes from risk area to designated mass care facilities.
8. Examine access to evacuation routes from each part of the risk area.
9. Identify potential evacuation routes.

G. Special Evacuation Routes

1. In case there is a need to evacuate areas of the Apache County where there may be a problem the following evacuation routes will be instituted, leading to a Red Cross shelter at a location to be determined by the SAT.
 - a. Flood & Dam Failure
 - i. Review topographical maps that detail probable flood inundation areas and designated evacuation routes.
 - ii. When complete evacuation is not feasible, citizens and response forces need to know which routes face possible inundation (work with Communications & Warning Coordinator).
 - iii. When evacuation is feasible, citizens and response forces need to know which routes face possible inundation.

- iv. Establish pickup points and government provided transport to move evacuees who do not have their own transportation.
- v. Make provisions for moving the residents of custodial facilities (hospitals, jails, mental health facilities, nursing homes, retirement homes, etc.).
- vi. Coordinate and implement mutual aid agreements with adjacent jurisdictions to facilitate evacuation.
- vii. Factors affecting priorities after flood and/or dam failure:
 - 1. Estimated time necessary for evacuation.
 - 2. Availability of shelter space above the estimated flood elevation.
 - 3. Critical facilities that are low-lying or in the path of projected debris flows (custodial institutions, or recreational areas prone to flooding – whether the site is physically isolated or because visitors isolate themselves from communications).
 - 4. Transportation routes subject to flooding should also be noted, given the potential impact on evacuation and relief efforts.

b. High Winds and Tornadoes

- i. Review the initial damage assessment prepared by the EOC Director to identify areas that may need evacuation (especially lightly anchored homes and mobile homes) and prioritize evacuation operations.
- ii. Evacuate people from structures that have been damaged or weakened.
- iii. Factors to consider after high winds or tornadoes:
 - 1. Special provisions for moving the residents of custodial facilities.
 - 2. Air evacuation may be unavailable due to weather.
 - 3. Evacuation routes may be blocked by debris.

c. Earthquake

- i. Review the initial damage assessment prepared by the EOC Director to identify areas that may need evacuation and prioritize evacuation operations.
- ii. Evacuate people from structures that have been damaged and are likely to receive more damage when hit by one or more of the aftershocks.
- iii. Address special provisions for moving the residents of custodial facilities.

- iv. Debris may block evacuation routes.
- v. See Transportation and Resources for U.S. Military or National Guard air evacuation.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Alpine Fire District	
<i>Response (During Event) Actions for Annex A: ESF 4 - Firefighting</i>	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.

22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.

6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: American Red Cross

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.

Coordinating: Apache County Sheriff's Office

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
2	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
3	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
4	Recommend evacuation options to the EOC Director.

5	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
6	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
7	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
8	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
9	Assist with evacuations.
10	Participate in EOC briefings, incident action plans, situation reports and meetings.
11	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
12	Coordinate the activation of mutual aid agreements.
13	Prepare and plan for the handling of AFN needs population.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Coordinating: Concho Fire District

Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.

11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.

2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
3	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
4	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
5	Develop and test emergency communication procedures.
6	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Provide resource and field support for emergency responders.
3	Coordinate the prepositioning of resources with other agencies.
4	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
5	Alert and activate off-duty and auxiliary personnel as required by the emergency.
6	Identify any needed specialized resources that are unavailable to responding entities.
7	Determine the supply needs generated by the emergency.
8	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
9	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
10	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
11	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
12	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
13	Allocate resources to prioritize affected population.
14	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
15	Generate detailed information on needs and logistics.
16	Coordinate the management of air resources with other agencies.
17	Alert administrative personnel, if potentially needed.
18	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
19	Use call down rosters to alert emergency responders or provide situation updates.
20	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
21	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
22	Coordinate communications and warnings radio frequencies.
23	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
24	Prepare evacuation movement control plans and planning tables.

25	Coordinate with other agencies to recommend evacuations as appropriate.
26	Coordinate evacuations with law enforcement officials.
27	Identify and select evacuation routes.
28	Prepare evacuation movement control plans and brief the EOC Director.
29	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
30	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
31	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
32	Recommend evacuation options to the EOC Director.
33	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
34	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
35	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
36	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
37	Assist with evacuations.
38	Participate in EOC briefings, incident action plans, situation reports and meetings.
39	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
40	Coordinate the activation of mutual aid agreements.
41	Prepare and plan for the handling of AFN needs population.
42	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
9	Provide backup Personal Protection Equipment (PPE).
10	Ensure multiple methods of communication are available for EMS units.
11	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
12	Consider early evacuation to limit exposure to smoke or secondary compounds.
13	Ensure responders are allocated adequate treatment resources.
14	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: Eagar Police Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting	
1	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
2	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
4	Prepare evacuation movement control plans and planning tables.
5	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
6	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
7	Recommend evacuation options to the EOC Director.
8	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
9	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.

10	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
11	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
12	Assist with evacuations.
13	Participate in EOC briefings, incident action plans, situation reports and meetings.
14	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
15	Coordinate the activation of mutual aid agreements.
16	Prepare and plan for the handling of AFN needs population.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Coordinating: Greer Fire District

Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Alert and activate off-duty and auxiliary personnel as required by the emergency.
5	Identify any needed specialized resources that are unavailable to responding entities.
6	Determine the supply needs generated by the emergency.
7	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
8	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
9	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
10	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
11	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
12	Allocate resources to prioritize affected population.
13	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.

14	Generate detailed information on needs and logistics.
15	Coordinate the management of air resources with other agencies.
16	Alert administrative personnel, if potentially needed.
17	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
18	Use call down rosters to alert emergency responders or provide situation updates.
19	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
20	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
21	Coordinate communications and warnings radio frequencies.
22	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
23	Prepare evacuation movement control plans and planning tables.
24	Coordinate with other agencies to recommend evacuations as appropriate.
25	Coordinate evacuations with law enforcement officials.
26	Identify and select evacuation routes.
27	Prepare evacuation movement control plans and brief the EOC Director.
28	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
29	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
30	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
31	Recommend evacuation options to the EOC Director.
32	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
33	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
34	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
35	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
36	Assist with evacuations.
37	Participate in EOC briefings, incident action plans, situation reports and meetings.
38	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
39	Coordinate the activation of mutual aid agreements.
40	Prepare and plan for the handling of AFN needs population.
41	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.

3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.

Mitigation Actions for Annex A: ESF 4 - Firefighting

1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: Nutrioso Fire District

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.

3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the

	consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.

9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: Puerco Valley Ambulance Service

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
2	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
3	Assist with evacuations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings.
5	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
6	Coordinate the activation of mutual aid agreements.
7	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Ensure multiple methods of communication are available for EMS units.
4	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
5	Ensure responders are allocated adequate treatment resources.

Coordinating: Puerco Valley Fire District

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
2	Alert and activate off-duty and auxiliary personnel as required by the emergency.
3	Identify any needed specialized resources that are unavailable to responding entities.
4	Determine the supply needs generated by the emergency.
5	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
6	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.

7	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
10	Allocate resources to prioritize affected population.
11	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
12	Generate detailed information on needs and logistics.
13	Coordinate the management of air resources with other agencies.
14	Alert administrative personnel, if potentially needed.
15	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
16	Use call down rosters to alert emergency responders or provide situation updates.
17	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
18	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
19	Coordinate communications and warnings radio frequencies.
20	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
21	Prepare evacuation movement control plans and planning tables.
22	Coordinate with other agencies to recommend evacuations as appropriate.
23	Coordinate evacuations with law enforcement officials.
24	Identify and select evacuation routes.
25	Prepare evacuation movement control plans and brief the EOC Director.
26	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
27	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
28	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
29	Recommend evacuation options to the EOC Director.
30	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
31	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
32	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
33	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
34	Assist with evacuations.
35	Participate in EOC briefings, incident action plans, situation reports and meetings.

36	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
37	Coordinate the activation of mutual aid agreements.
38	Prepare and plan for the handling of AFN needs population.
39	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.

13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: Saint Johns Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
2	Develop and test emergency communication procedures.
3	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
2	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
3	Assist with evacuations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings.
5	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
6	Coordinate the activation of mutual aid agreements.
7	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Ensure multiple methods of communication are available for EMS units.
5	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
6	Ensure responders are allocated adequate treatment resources.

Coordinating: Saint Johns Fire

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
2	Develop and test emergency communication procedures.
3	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Provide resource and field support for emergency responders.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.

3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the

	consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.

8	Provide backup Personal Protection Equipment (PPE).
9	Ensure multiple methods of communication are available for EMS units.
10	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
11	Consider early evacuation to limit exposure to smoke or secondary compounds.
12	Ensure responders are allocated adequate treatment resources.
13	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: Saint Johns Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
2	Prepare evacuation movement control plans and planning tables.
3	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
4	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
5	Recommend evacuation options to the EOC Director.
6	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
7	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
8	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
9	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
10	Assist with evacuations.
11	Participate in EOC briefings, incident action plans, situation reports and meetings.
12	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
13	Coordinate the activation of mutual aid agreements.
14	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Mitigation Actions for Annex A: ESF 4 - Firefighting

1	Participate in HSEEP training, drills, and exercises.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.

5	Ensure multiple methods of communication are available for EMS units.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Coordinating: Springerville Fire Department

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Provide resource and field support for emergency responders.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.

29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.

4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
8	Provide backup Personal Protection Equipment (PPE).
9	Ensure multiple methods of communication are available for EMS units.
10	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
11	Consider early evacuation to limit exposure to smoke or secondary compounds.
12	Ensure responders are allocated adequate treatment resources.
13	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: Springerville Police Department

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
2	Prepare evacuation movement control plans and planning tables.
3	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
4	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
5	Recommend evacuation options to the EOC Director.
6	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
7	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
8	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
9	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
10	Assist with evacuations.
11	Participate in EOC briefings, incident action plans, situation reports and meetings.
12	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
13	Coordinate the activation of mutual aid agreements.
14	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Mitigation Actions for Annex A: ESF 4 - Firefighting

1	Participate in HSEEP training, drills, and exercises.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Coordinating: Vernon Fire District

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Provide resource and field support for emergency responders.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Alert and activate off-duty and auxiliary personnel as required by the emergency.
5	Identify any needed specialized resources that are unavailable to responding entities.
6	Determine the supply needs generated by the emergency.
7	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
8	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
9	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
10	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
11	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
12	Allocate resources to prioritize affected population.
13	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
14	Generate detailed information on needs and logistics.
15	Coordinate the management of air resources with other agencies.
16	Alert administrative personnel, if potentially needed.
17	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
18	Use call down rosters to alert emergency responders or provide situation updates.
19	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
20	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
21	Coordinate communications and warnings radio frequencies.
22	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
23	Prepare evacuation movement control plans and planning tables.
24	Coordinate with other agencies to recommend evacuations as appropriate.
25	Coordinate evacuations with law enforcement officials.

26	Identify and select evacuation routes.
27	Prepare evacuation movement control plans and brief the EOC Director.
28	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
29	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
30	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
31	Recommend evacuation options to the EOC Director.
32	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
33	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
34	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
35	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
36	Assist with evacuations.
37	Participate in EOC briefings, incident action plans, situation reports and meetings.
38	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
39	Coordinate the activation of mutual aid agreements.
40	Prepare and plan for the handling of AFN needs population.
41	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.

8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Coordinating: White Mountain Ambulance Service	
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
2	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
3	Assist with evacuations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings.
5	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
6	Coordinate the activation of mutual aid agreements.
7	Prepare and plan for the handling of AFN needs population.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
7	Ensure responders are allocated adequate treatment resources.

Primary: Alpine Fire District

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.

27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Apache County Sheriff's Office

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
2	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
3	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
4	Recommend evacuation options to the EOC Director.
5	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
6	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
7	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
8	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
9	Assist with evacuations.
10	Participate in EOC briefings, incident action plans, situation reports and meetings.
11	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
12	Coordinate the activation of mutual aid agreements.
13	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Primary: Concho Fire District	
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.

21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.

5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
3	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
4	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
5	Develop and test emergency communication procedures.
6	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Provide resource and field support for emergency responders.
3	Coordinate the prepositioning of resources with other agencies.

4	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
5	Alert and activate off-duty and auxiliary personnel as required by the emergency.
6	Identify any needed specialized resources that are unavailable to responding entities.
7	Determine the supply needs generated by the emergency.
8	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
9	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
10	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
11	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
12	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
13	Allocate resources to prioritize affected population.
14	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
15	Generate detailed information on needs and logistics.
16	Coordinate the management of air resources with other agencies.
17	Alert administrative personnel, if potentially needed.
18	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
19	Use call down rosters to alert emergency responders or provide situation updates.
20	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
21	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
22	Coordinate communications and warnings radio frequencies.
23	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
24	Prepare evacuation movement control plans and planning tables.
25	Coordinate with other agencies to recommend evacuations as appropriate.
26	Coordinate evacuations with law enforcement officials.
27	Identify and select evacuation routes.
28	Prepare evacuation movement control plans and brief the EOC Director.
29	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
30	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
31	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
32	Recommend evacuation options to the EOC Director.
33	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
34	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.

35	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
36	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
37	Assist with evacuations.
38	Participate in EOC briefings, incident action plans, situation reports and meetings.
39	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
40	Coordinate the activation of mutual aid agreements.
41	Prepare and plan for the handling of AFN needs population.
42	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
9	Provide backup Personal Protection Equipment (PPE).
10	Ensure multiple methods of communication are available for EMS units.
11	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
12	Consider early evacuation to limit exposure to smoke or secondary compounds.
13	Ensure responders are allocated adequate treatment resources.
14	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Eagar Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
2	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
4	Prepare evacuation movement control plans and planning tables.
5	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
6	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
7	Recommend evacuation options to the EOC Director.
8	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
9	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
10	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
11	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
12	Assist with evacuations.
13	Participate in EOC briefings, incident action plans, situation reports and meetings.
14	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
15	Coordinate the activation of mutual aid agreements.
16	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Mitigation Actions for Annex A: ESF 4 - Firefighting

1	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Primary: Greer Fire District	
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Alert and activate off-duty and auxiliary personnel as required by the emergency.
5	Identify any needed specialized resources that are unavailable to responding entities.
6	Determine the supply needs generated by the emergency.
7	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
8	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
9	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
10	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
11	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
12	Allocate resources to prioritize affected population.
13	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
14	Generate detailed information on needs and logistics.
15	Coordinate the management of air resources with other agencies.
16	Alert administrative personnel, if potentially needed.
17	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
18	Use call down rosters to alert emergency responders or provide situation updates.
19	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
20	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
21	Coordinate communications and warnings radio frequencies.
22	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
23	Prepare evacuation movement control plans and planning tables.

24	Coordinate with other agencies to recommend evacuations as appropriate.
25	Coordinate evacuations with law enforcement officials.
26	Identify and select evacuation routes.
27	Prepare evacuation movement control plans and brief the EOC Director.
28	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
29	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
30	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
31	Recommend evacuation options to the EOC Director.
32	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
33	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
34	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
35	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
36	Assist with evacuations.
37	Participate in EOC briefings, incident action plans, situation reports and meetings.
38	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
39	Coordinate the activation of mutual aid agreements.
40	Prepare and plan for the handling of AFN needs population.
41	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Nutrioso Fire District	
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate the prepositioning of resources with other agencies.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.

13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.

3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Puerco Valley Fire District

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
2	Alert and activate off-duty and auxiliary personnel as required by the emergency.

3	Identify any needed specialized resources that are unavailable to responding entities.
4	Determine the supply needs generated by the emergency.
5	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
6	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
7	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
8	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
9	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
10	Allocate resources to prioritize affected population.
11	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
12	Generate detailed information on needs and logistics.
13	Coordinate the management of air resources with other agencies.
14	Alert administrative personnel, if potentially needed.
15	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
16	Use call down rosters to alert emergency responders or provide situation updates.
17	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
18	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
19	Coordinate communications and warnings radio frequencies.
20	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
21	Prepare evacuation movement control plans and planning tables.
22	Coordinate with other agencies to recommend evacuations as appropriate.
23	Coordinate evacuations with law enforcement officials.
24	Identify and select evacuation routes.
25	Prepare evacuation movement control plans and brief the EOC Director.
26	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
27	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
28	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
29	Recommend evacuation options to the EOC Director.
30	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
31	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
32	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the

	consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
33	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
34	Assist with evacuations.
35	Participate in EOC briefings, incident action plans, situation reports and meetings.
36	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
37	Coordinate the activation of mutual aid agreements.
38	Prepare and plan for the handling of AFN needs population.
39	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.

9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Saint Johns Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
2	Develop and test emergency communication procedures.
3	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
2	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
3	Assist with evacuations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings.
5	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
6	Coordinate the activation of mutual aid agreements.
7	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Ensure multiple methods of communication are available for EMS units.
5	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
6	Ensure responders are allocated adequate treatment resources.

Primary: Saint Johns Fire

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
2	Develop and test emergency communication procedures.

3	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.

31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
8	Provide backup Personal Protection Equipment (PPE).
9	Ensure multiple methods of communication are available for EMS units.
10	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
11	Consider early evacuation to limit exposure to smoke or secondary compounds.
12	Ensure responders are allocated adequate treatment resources.
13	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Saint Johns Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
2	Prepare evacuation movement control plans and planning tables.
3	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
4	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
5	Recommend evacuation options to the EOC Director.
6	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
7	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
8	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
9	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
10	Assist with evacuations.
11	Participate in EOC briefings, incident action plans, situation reports and meetings.
12	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
13	Coordinate the activation of mutual aid agreements.
14	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Mitigation Actions for Annex A: ESF 4 - Firefighting

1	Participate in HSEEP training, drills, and exercises.

Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Primary: Springerville Fire Department	
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.

25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.
36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.

8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
8	Provide backup Personal Protection Equipment (PPE).
9	Ensure multiple methods of communication are available for EMS units.
10	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
11	Consider early evacuation to limit exposure to smoke or secondary compounds.
12	Ensure responders are allocated adequate treatment resources.
13	Review wildfire urban interface planning criteria and apply as appropriate.

Primary: Springerville Police Department	
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
2	Prepare evacuation movement control plans and planning tables.
3	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
4	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
5	Recommend evacuation options to the EOC Director.
6	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
7	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
8	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
9	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
10	Assist with evacuations.
11	Participate in EOC briefings, incident action plans, situation reports and meetings.
12	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

13	Coordinate the activation of mutual aid agreements.
14	Prepare and plan for the handling of AFN needs population.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Prevent and deter movement and operations of threatening individuals.
3	Establish operations and communications procedures for road blocks and check points.
4	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider early evacuation to limit exposure to smoke or secondary compounds.

Primary: Vernon Fire District	
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
4	Alert and activate off-duty and auxiliary personnel as required by the emergency.
5	Identify any needed specialized resources that are unavailable to responding entities.
6	Determine the supply needs generated by the emergency.
7	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.
8	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
9	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
10	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
11	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
12	Allocate resources to prioritize affected population.
13	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
14	Generate detailed information on needs and logistics.
15	Coordinate the management of air resources with other agencies.
16	Alert administrative personnel, if potentially needed.
17	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
18	Use call down rosters to alert emergency responders or provide situation updates.
19	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
20	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.

21	Coordinate communications and warnings radio frequencies.
22	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
23	Prepare evacuation movement control plans and planning tables.
24	Coordinate with other agencies to recommend evacuations as appropriate.
25	Coordinate evacuations with law enforcement officials.
26	Identify and select evacuation routes.
27	Prepare evacuation movement control plans and brief the EOC Director.
28	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
29	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
30	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
31	Recommend evacuation options to the EOC Director.
32	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
33	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
34	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
35	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
36	Assist with evacuations.
37	Participate in EOC briefings, incident action plans, situation reports and meetings.
38	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
39	Coordinate the activation of mutual aid agreements.
40	Prepare and plan for the handling of AFN needs population.
41	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.

4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
8	Establish operations and communications procedures for road blocks and check points.
9	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
10	Provide backup Personal Protection Equipment (PPE).
11	Ensure multiple methods of communication are available for EMS units.
12	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
13	Consider early evacuation to limit exposure to smoke or secondary compounds.
14	Ensure responders are allocated adequate treatment resources.
15	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: AirEvac Helicopter Ambulance

Protection Actions for Annex A: ESF 4 - Firefighting

1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Ensure multiple methods of communication are available for EMS units.

Supporting: American Red Cross

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.

Supporting: Apache County Communications	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting</i>	
1	Develop and test emergency communication procedures.
<i>Response (During Event) Actions for Annex A: ESF 4 - Firefighting</i>	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.

Supporting: Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting</i>	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
2	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
3	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
4	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
5	Develop and test emergency communication procedures.
6	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
<i>Response (During Event) Actions for Annex A: ESF 4 - Firefighting</i>	
1	Coordinate the activation of mutual aid agreements.
2	Prepare and plan for the handling of AFN needs population.
<i>Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting</i>	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of emergency Evacuation operations.
4	Continue to perform tasks necessary to expedite restoration and recovery operations.
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Participate in after action meetings and prepare after action reports as requested.
7	Support clean up and restoration activities.
8	Review plans and procedures with key personnel and make revisions and changes.
<i>Mitigation Actions for Annex A: ESF 4 - Firefighting</i>	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
<i>Protection Actions for Annex A: ESF 4 - Firefighting</i>	

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.

Supporting: Apache County Engineering / County Engineer

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.

Supporting: Apache County Public Information Officer (PIO)

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).

Supporting: Arizona Department of Forestry & Fire Management

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Mitigation Actions for Annex A: ESF 4 - Firefighting

1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: Bureau of Land Management

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Supporting: Eagar Public Works

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Determine the supply needs generated by the emergency.
2	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
3	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
4	Allocate resources to prioritize affected population.
5	Generate detailed information on needs and logistics.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.

Supporting: Federal Emergency Management Agency (FEMA)

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.

Supporting: Guardian Flight Air Ambulance	
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: National Parks Service	
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.

Supporting: Native Air Ambulance	
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Ensure multiple methods of communication are available for EMS units.

Supporting: Puerco Valley Ambulance Service	
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
2	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
3	Assist with evacuations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings.
5	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
6	Coordinate the activation of mutual aid agreements.
7	Prepare and plan for the handling of AFN needs population.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Ensure multiple methods of communication are available for EMS units.
4	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
5	Ensure responders are allocated adequate treatment resources.

Supporting: Saint Johns Ambulance Service	
Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting	

1	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
2	Develop and test emergency communication procedures.
3	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
2	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
3	Assist with evacuations.
4	Participate in EOC briefings, incident action plans, situation reports and meetings.
5	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
6	Coordinate the activation of mutual aid agreements.
7	Prepare and plan for the handling of AFN needs population.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Ensure multiple methods of communication are available for EMS units.
5	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
6	Ensure responders are allocated adequate treatment resources.

Supporting: Saint Johns Fire

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting	
1	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
2	Develop and test emergency communication procedures.
3	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Provide resource and field support for emergency responders.
2	Coordinate and direct the activation and deployment of fire service personnel, supplies and equipment.
3	Alert and activate off-duty and auxiliary personnel as required by the emergency.
4	Identify any needed specialized resources that are unavailable to responding entities.
5	Determine the supply needs generated by the emergency.
6	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EM Director and log the time and date.

7	Coordinate with Mass Care and Medical, or Hazmat if appropriate for exposure response during event.
8	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC.
9	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
10	If the scope of the incident is beyond the capabilities of this jurisdiction's Evacuation resources, notify the EM Director and log the date and time.
11	Allocate resources to prioritize affected population.
12	Monitor potential resource shortages in the jurisdiction and present options to the EOC Director.
13	Generate detailed information on needs and logistics.
14	Coordinate the management of air resources with other agencies.
15	Alert administrative personnel, if potentially needed.
16	If more than one shift of Evacuation Coordinators is needed, prepare and post a shift schedule.
17	Use call down rosters to alert emergency responders or provide situation updates.
18	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
19	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
20	Coordinate communications and warnings radio frequencies.
21	Coordinate with Mass Care and Public Works for the preparation and inspection of shelter facilities prior to occupancy by evacuees. Also take into consideration while inspecting the requirements and needs for the whole community.
22	Prepare evacuation movement control plans and planning tables.
23	Coordinate with other agencies to recommend evacuations as appropriate.
24	Coordinate evacuations with law enforcement officials.
25	Identify and select evacuation routes.
26	Prepare evacuation movement control plans and brief the EOC Director.
27	Determine what scenes the Incident Commanders may have already evacuated. If any, identify perimeters and verify extent of abandonment.
28	Coordinate the movement of evacuees from the hazard area to shelters or mass care facilities, if appropriate.
29	Anticipate and plan for having to create and obtain transportation and resources to assist the whole community.
30	Recommend evacuation options to the EOC Director.
31	Assist the animal care and control agency's efforts to evacuate animals at risk during catastrophic emergency situations.
32	Assist staff for External Affairs in warning and evacuation operations when not involved in Search and Rescue.
33	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
34	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
35	Assist with evacuations.

36	Participate in EOC briefings, incident action plans, situation reports and meetings.
37	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
38	Coordinate the activation of mutual aid agreements.
39	Prepare and plan for the handling of AFN needs population.
40	If more than one shift is needed, prepare and post a shift schedule.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 4 - Firefighting	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide a representative for the updating of the hazard mitigation plan.
4	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
5	Develop fire safety programs that include disaster situations and present them to the public.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
7	Ensure adequate timelines are developed for responder evacuation taking into consideration wind speed and terrain considerations.
8	Provide backup Personal Protection Equipment (PPE).
9	Ensure multiple methods of communication are available for EMS units.
10	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
11	Consider early evacuation to limit exposure to smoke or secondary compounds.

12	Ensure responders are allocated adequate treatment resources.
13	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: Saint Johns Public Works

Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare citizen evacuation plans and publish accordingly. Make specific plans for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.).
2	Determine and categorize the nature and scope of disasters or incidents by scale in advance and in conjunction with the EM Director.
3	Coordinate with public works and logistics for procurement of surge resources and adequate staffing via mutual aid agreements.
4	Anticipate potential evacuation needs or problems and discuss in advance with the Transportation and Resources Coordinator.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.

Supporting: Salvation Army

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare and plan for the handling of AFN needs population.

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Supporting: Springerville Public Works

Protection Actions for Annex A: ESF 4 - Firefighting

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.

Supporting: US Forest Service

Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting

1	Prepare ICS Form 221 or equivalent.

Mitigation Actions for Annex A: ESF 4 - Firefighting

1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.

Protection Actions for Annex A: ESF 4 - Firefighting

1	Review wildfire urban interface planning criteria and apply as appropriate.

Supporting: White Mountain Ambulance Service

Response (During Event) Actions for Annex A: ESF 4 - Firefighting

1	Coordinate with the EOC Director to issue a statement on the jurisdiction's policy on people that do not comply with evacuation instructions. The statement addresses the consequences for not evacuating and the services (food, medical, utilities, sanitation, etc.) that will be discontinued or interrupted in the evacuation area.
2	Activate public warning systems to include the Emergency Alert System (EAS). Ready Apache County / Ever Bridge
3	Assist with evacuations.

4	Participate in EOC briefings, incident action plans, situation reports and meetings.
5	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
6	Coordinate the activation of mutual aid agreements.
7	Prepare and plan for the handling of AFN needs population.
Recovery (Post Event) Actions for Annex A: ESF 4 - Firefighting	
1	Prepare ICS Form 221 or equivalent.
Protection Actions for Annex A: ESF 4 - Firefighting	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.
5	Ensure multiple methods of communication are available for EMS units.
6	Consider contacting the EPA or state environmental agency for protective equipment to distribute to citizens.
7	Ensure responders are allocated adequate treatment resources.

Eagar Community Development	
Preparedness (Pre-Event) Actions for Annex A: ESF 4 - Firefighting	
1	Maintain and develop adequate GIS and land use mapping for fire vectors and response activities.
Response (During Event) Actions for Annex A: ESF 4 - Firefighting	
1	Generate detailed information on needs and logistics.

IV. Financial Management

A. All agencies are responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland

Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 5 - Emergency Management



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Apache County Emergency Management

Primary Agency:

Alpine Fire District
Apache County Emergency Management
Apache County Sheriff's Office
Concho Fire District
Eagar Police Department
Greer Fire District
Nutrioso Fire District
Puerco Valley Fire District
Saint Johns Police Department
Springerville Police Department
Vernon Fire District

Support Agencies:

American Red Cross
Apache County Board of Supervisors
Apache County Communications
Apache County Engineering / County Engineer

Apache County Finance
Apache County Information Technology
Apache County Public Health Services PHEP
Apache County Public Information Officer (PIO)
Apache County Regional Dispatch Center
Arizona Department of Emergency & Military Affairs
Arizona Department of Health
Arizona Humane Society
Humane Society of the United States
Salvation Army
The Church of Jesus Christ of Latter-day Saints

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 5 is to:
 - a. Collect, analyze and disseminate information on the nature, scope and potential impacts of an incident or major disasters.
 - b. Use this intelligence to support the Command Group, Logistics, and Operations in their impact assessment and response missions;
 - c. Identify and anticipate future needs and resource requirements and incorporate this analysis into Incident Action Plans.

B. Scope

1. Annex 5 serves as the coordinating Annex to address response to local events. It facilitates information and resource flow to assist locals during a disaster.
2. Annex 5 activities include those functions that are critical to support and facilitate multi-agency planning and coordination for operations involving potential and actual disaster/emergencies. This includes alert and notification, deployment and staffing of the EOC Team, incident action planning, coordination of operations, logistics and material, direction and control, information management, facilitation of requests for state assistance resource requests, worker safety and health, facilities management, financial management, and other support as required.

II. Concept of Operations

A. General

1. Annex 5 is consistent with the Apache County Emergency Management Office's and the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System in order to provide incident assessment, planning, procurement, deployment, coordination and support operations to Apache County through the County Emergency Policy Group, Area Operations and Regional

Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plans (i.e. Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or state mutual aid assistance, will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of any required assets.
4. The development of a fully functional, effective and sustainable capability for Apache County will be guided by the following principles:
 - a. All Annexes will be fully integrated into all phases of Annex 5.
 - b. It will address the potential impacts of natural, technological and man-made hazards, and be in full compliance with NIMS.
 - c. Planning for recovery will begin on Day 1 of the event.
 - d. Emphasis will be given to pre-disaster planning for post-disaster utilization of disaster intelligence to support Incident Action Planning.
5. When an institution for some unique populations, including but not limited to schools, corrections/jails, hospitals, long term medical treatment centers, non-medical treatment facilities, or similar entities needs a notification regarding a disaster or emergency event, it is the responsibility of the emergency management agency that has jurisdiction over such an institution, to develop a simple communication plan for notifying or sharing appropriate information with those institutions.
6. Emergency management will emphasize that activities be inclusive under The Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) in every aspect of all disaster cycle operations, explicit or otherwise, contained in this Emergency Operations Plan.
7. Upon activation of the EOC, particularly if the need for evacuation, sheltering, alerting and/or warning to the whole community is required, an experienced individual as the Disabilities, Access and Functional Needs Liaison may be located, depending on the severity and scope of a disaster or emergency event, at the State Emergency Operations Center (SEOC), or the EOC. A Shelter Manager may also designate, at a shelter site or through assistance at the EOC, a Disabilities, Access and Functional Needs Coordinator for shelter operations.
8. Additional shelter support, including requests for equipment and supplies for segments of the whole community, will follow appropriate ICS protocols in the field to demonstrate

the need for additional resources. When validated, requests for additional support will be made to the EMA, possibly by the Liaison or as directed by the EOC.

9. If a person decides to remain within the area covered by a mandatory evacuation order, the person may do so without the judgment of their capability to make such a decision, perceived or otherwise. The local jurisdiction coordinating the disaster or emergency event response will appropriately communicate the scope and severity of an incident so that a person may make a reasonable and informed decision. If a person decides to remain within a mandatory evacuation zone, s/he may be required by law enforcement to remain on the person's property, and detained should the person choose to leave their property yet remain within a mandatory evacuation zone. A person's choice to remain within the area covered by a mandatory evacuation order must be documented by the local jurisdiction appropriately.

10. Information and Planning will give priority to five fundamental functions:

- a. Use of technology and human intelligence to collect, analyze and disseminate information on disaster impacts, including direct impacts (people, buildings, infrastructure) and indirect impacts (debris generated, hazmat releases).
- b. Assess the capabilities of local government, the business community and volunteer agencies to effectively respond to the disaster.
- c. Assess and prioritize the immediate needs of impacted communities and neighborhoods.
- d. Incorporate the analyses into Incident Action Plans that establish operational objectives and identify resource requirements to accomplish these objectives.
- e. Utilize an Incident Action Matrix to establish priorities, assign tasks to agencies and track progress in meeting objectives.

11. Incident Assessment: Incident assessment will take place through the following functions:

- a. Prepare first-responders to make and report observations
- b. Incorporate these into a central planning, emergency response station with ongoing updates
- c. Maintain surveillance at periphery of affected area(s).

12. Incident Command

- a. Identify key team members and establish chain of command for incident response teams
- b. Designate alternates and liaisons to state and federal agencies

- c. Develop command communications protocols depending on circumstances.

13. Emergency Operations Center

B. Direction and Control

1. Annex 5 complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. It may operate at two levels which are Apache County Emergency Management Office and Field operations
3. During emergency activations, all management decisions regarding Emergency Management for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission
4. In accordance with a mission assignment each primary and/or support organization assisting will retain administrative control over its own resources and personnel but will be under the operational control of Annex 5. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, primary and support agency staff is integrated with the Apache County Emergency Management staff to provide support that will allow for an appropriate, coordinated and timely response.
- b. During an emergency or disaster event, staffing will be established in accordance to the department's EOC organization chart.
- c. The Apache County Emergency Management develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Apache County EOP.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Emergency & Military Affairs is the designated lead agency and will provide a liaison to facilitate requests for information and planning resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Operations Section Chief who is under the overall direction of the State Emergency Operations Center Manager.
- c. The Arizona Department of Emergency & Military Affairs develops and maintains Annex 5. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the EOP.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. Annex 5 will be activated as identified in the Basic Plan. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate Annex 5 or place on standby, Apache County Emergency Management will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. The following are general actions performed in Annex 5. The specific actions carried out in Apache County are grouped into phases of emergency management in the table below. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.
 - a. Intelligence Planning Function such as:
 - i. gathering information,
 - ii. analyzing intelligence,
 - iii. preparing incident action plans,

- iv. providing training and exercises on the above is the prime focus. These actions are spread across all phases of emergency management.
- b. Intelligence Collection and Analysis
 - c. The ability to acquire, analyze and disseminate information and intelligence on disasters and their impacts is fundamental to effective use of intelligence to establish operational and logistical objectives and priorities. Intelligence can be collected, analyzed and used in support of three overlapping phases of disaster operations: pre-event (as applicable for foreseeable events such as Severe Storms, Wildfires, etc.); impact assessment and immediate response; and sustained response and initial recovery.
 - d. Pre-disaster analyses (predicted impacts) which use predictive tools to estimate disaster impacts.
 - e. Immediate, post-disaster impact assessments, which focus on: 1) disaster impacts on people, buildings and infrastructure – with emphasis on assessments of functionality of essential services; and 2) local response capabilities and immediate needs.
 - f. Post disaster damage assessments, which assess damages to eligible infrastructure and individuals.
- 2. Intelligence on predicted and observed disaster impacts should be used by to assess jurisdictional capabilities (response and recovery). This is designed:
 - a. To evaluate resources, capabilities and shortfalls (e.g., availability of trained personnel, equipment, supplies) to determine the level of State and Federal assistance that is needed, organized by Annex.
 - b. To rapidly communicate estimated shortfalls to the Apache County Command Group and State Emergency Management
- 3. Incident Action Planning
 - a. Disaster intelligence will provide critical input to the Incident Action Plan (IAP), which provides:
 - i. Current information that accurately describes the incident situation and resource status
 - ii. Predictions of the probable course of events
 - iii. Alternative strategies to attain critical incident objectives
 - iv. An accurate, realistic IAP for the next operational period

4. Training

- a. Training is a critical Preparedness component of Annex 5. The objective is to develop and sustain a capability in Apache County to routinely implement each phase and function of Annex 5. Accordingly, training will address the following:
 - i. Planning and Information – overview of key components of Annex 5; role, requirements and integration under NIMS
 - ii. Intelligence and Analysis - procedures for identifying, collecting, prioritizing and utilizing intelligence
 - iii. Use of Predictive Models – coordination with in use of predictive tools for rapid needs assessment; templates; SOPs; identification of needed local expertise (Geographic Information Systems)
 - iv. Preparation and Utilization of Incident Action Plans
 - v. Incident Action Matrix: A Tool for Establishing Priorities, Assigning Tasks to Agencies, and Tracking Progress

5. Exercises

6. Consistent with NIMS, Apache County will incorporate plans and procedures into exercises that will be conducted at the local and State level. On an annual basis, at least two exercises will be used to evaluate readiness. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish and requires significant cooperation and collaboration between all supporting agencies and the intended recipients of service. Annex 5 encompasses a full range of activities from training to the provision of field services.

7. Actions

III. Responsibilities

A. The following list identifies the responsibilities designated to each of the Primary and Support Agencies. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Maintain a personnel roster, contact, and resource lists.
2	Identify who is responsible for initial notification of EOC personnel.
3	Maintain alternate power and resources for the EOC.

4	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
5	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
6	Identify alternate or backup communications systems and facilities.
7	Develop and test emergency communication procedures.
8	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
9	Collect, process, and disseminate information to and from the EOC.
10	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
11	Identify alternate EOC locations and requirements to activate.
12	Identify protective action decisions and establish response priorities.
13	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
14	Develop and maintain County Continuity of Government (COG) plan.
15	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
16	Establish, staff, and train damage assessment teams within the jurisdiction.
17	Develop a Joint Information Center (JIC) SOP and develop a JIC equipment cache.
18	Conduct Resource Allocation Planning for all 31 core capabilities.
Response (During Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Coordinate activities between ICS section chiefs and EOC.
2	Compile and collate preliminary damage assessment (PDA) data and other relevant information on the emergency or disaster for the EOC Situation Report (SITREP) and disseminate.
3	Coordinate Initial Damage Assessment (IDA) and Rapid Damage Assessment (RDA) as appropriate.
4	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
5	Ensure that copies of news releases and situation reports are transmitted to the state EOC.
6	In the case of a foreseeable event impact, set up status boards, obtain data, studies and electronic files.
7	Coordinate response to unplanned arrivals and volunteer groups who self-deploy.
8	Obtain needed resources and supplies.
9	Identify any needed specialized resources that are unavailable to responding entities.
10	Coordinate the prepositioning of resources with other agencies.
11	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
12	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
13	Coordinate with Logistics to ensure that all available resources are logged and requests for resources are filled.
14	Generate detailed information on needs and logistics that the higher levels of government may not have.
15	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
16	Provide GIS support according to agency needs.

17	Coordinate with other agencies to recommend evacuations.
18	Coordinate or assist with the transportation of evacuated persons animals to designated shelters.
19	Collect and analyze intelligence in support of the overlapping phases of disaster operations: pre-event, impact assessment, response, and recovery.
20	Ensure that requests for assessment teams are forwarded to the local and state EOC.
21	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
22	In the case of a foreseeable event impact, collect, analyze and apply disaster intelligence information and deployment of local damage assessment teams.
23	Coordinate with ESF 10 for disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
24	Coordinate with the EOC Director regarding needs and priorities for meeting them.
25	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
26	In conjunction with Communications, provide and maintain primary communications for the EOC on a 24-hour basis using available public and private communications systems.
27	Set specific priorities in consultation with governments, the policy group, designated officials, and the EOC Director.
28	Coordinate communications and warnings radio frequencies.
29	Use call down rosters to alert emergency responders or provide situation updates.
30	Activate public warning systems to include the Emergency Alert System (EAS).
31	Determine the supply needs generated by the emergency.
32	Maintain financial and legal accountability.
33	Evaluate all requests for resources against known supplies.
34	Initiate contact with the media through External Affairs.
35	In conjunction with the Public Information Officer (PIO) provide a coordinated source of public information to the media and public, thus ensuring continued confidence in the government's ability to protect life and property.
36	Coordinate with the Public Information Officer's (PIO) notification of protective actions to be taken in response to impending or actual disasters.
37	Maintain logs of activities, communication, and resource deployments.
38	In coordination with the Public Information Officer (PIO) initiate public information activities as dictated by the situation. Coordinate the operations of the Joint Information System (JIS) with other agency PIOs; approve releases of information through the JIS and other field operations as required.
39	Establish and maintain the Essential Elements of Information (EEIs) to support decision making.
40	Support the IC and EOC Director with situational awareness briefings for staff and leadership.
41	Determine the long range resource requirement needed to support the desired outcome.
42	Ensure security is established at the EOC.
43	Ensure finance and response actions are documented for recovery operations.
44	Determine operational planning and logistical requirements for next operational period.
45	Review and plan for economic and social impacts of incident.
46	Maintain use of duty position logs.
47	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
48	Consider staffing and operational requirements for 24 hour operations.

49	Prepare an oral increased readiness report for the first meeting with the EOC Director.
50	Report communications status and potential problems and solution options to the EOC Director.
51	Activate public warning systems to include Emergency Alert System (EAS).
52	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Local EOC will notify State EMA of decision to discontinue operations.
2	Prepare ICS Form 221 or equivalent.
3	Establish and draft recovery plans to address building inspection requirements and priorities, emergency and temporary housing issues, business impacts (direct and indirect), debris management; route clearance, and utilities restoration.
4	Institute warning, recovery, reconstitution, mitigation and other long-term actions.
5	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.
6	Provide continued situation reports to support recovery and damage assessment process.
7	Provide information on damage assessment flyovers and transmitting video and pictures to the local and state EOCs.
8	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
9	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.
10	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
11	Prioritize emergency repair and restoration of transportation infrastructure.
12	Provide personnel and resources to support damage assessment teams.
13	Conduct recovery planning and coordinating with other agencies.
14	Recommend recovery priorities to local stakeholders and elected officials.
Mitigation Actions for Annex A: ESF 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
3	Participate in jurisdictional THIRA.
4	Assess resource capabilities.
5	Review exercise corrective action planning and improvement plans for tasks that impact Preparedness, Protection, Response, Recovery and Mitigation.
6	Maintain an updated and FEMA approved hazard mitigation plan.
Protection Actions for Annex A: ESF 5 - Emergency Management	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.

6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.
8	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
9	Implement security training for staff focused on awareness and response.
10	Identify and implement monitoring and risk management planning.
11	Analyze key dependencies and interdependences related to logistics and supply chain operations.

Primary: Apache County Emergency Management

Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management

1	Maintain a personnel roster, contact, and resource lists.
2	Identify who is responsible for initial notification of EOC personnel.
3	Maintain alternate power and resources for the EOC.
4	Identify responsibilities for liaison roles with state and adjacent county emergency management officials.
5	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
6	Identify alternate or backup communications systems and facilities.
7	Develop and test emergency communication procedures.
8	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
9	Collect, process, and disseminate information to and from the EOC.
10	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
11	Identify alternate EOC locations and requirements to activate.
12	Identify protective action decisions and establish response priorities.
13	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
14	Develop and maintain County Continuity of Government (COG) plan.
15	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
16	Establish, staff, and train damage assessment teams within the jurisdiction.
17	Develop a Joint Information Center (JIC) SOP and develop a JIC equipment cache.
18	Conduct Resource Allocation Planning for all 31 core capabilities.

Response (During Event) Actions for Annex A: ESF 5 - Emergency Management

1	Coordinate activities between ICS section chiefs and EOC.
2	Compile and collate preliminary damage assessment (PDA) data and other relevant information on the emergency or disaster for the EOC Situation Report (SITREP) and disseminate.
3	Coordinate Initial Damage Assessment (IDA) and Rapid Damage Assessment (RDA) as appropriate.
4	Support the preparation of Incident Action Plans (IAP) and distribute to appropriate partners.
5	Ensure that copies of news releases and situation reports are transmitted to the state EOC.

6	In the case of a foreseeable event impact, set up status boards, obtain data, studies and electronic files.
7	Coordinate response to unplanned arrivals and volunteer groups who self-deploy.
8	Obtain needed resources and supplies.
9	Identify any needed specialized resources that are unavailable to responding entities.
10	Coordinate the prepositioning of resources with other agencies.
11	In the case of a foreseeable event impact, review pre-determined requests for prepositioning of critical resources (personnel, equipment, and supplies).
12	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
13	Coordinate with Logistics to ensure that all available resources are logged and requests for resources are filled.
14	Generate detailed information on needs and logistics that the higher levels of government may not have.
15	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
16	Provide GIS support according to agency needs.
17	Coordinate with other agencies to recommend evacuations.
18	Coordinate or assist with the transportation of evacuated persons animals to designated shelters.
19	Collect and analyze intelligence in support of the overlapping phases of disaster operations: pre-event, impact assessment, response, and recovery.
20	Ensure that requests for assessment teams are forwarded to the local and state EOC.
21	Collect and process information received from rapid damage assessment teams, analyze this information, and share with appropriate partners.
22	In the case of a foreseeable event impact, collect, analyze and apply disaster intelligence information and deployment of local damage assessment teams.
23	Coordinate with ESF 10 for disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
24	Coordinate with the EOC Director regarding needs and priorities for meeting them.
25	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
26	In conjunction with Communications, provide and maintain primary communications for the EOC on a 24-hour basis using available public and private communications systems.
27	Set specific priorities in consultation with governments, the policy group, designated officials, and the EOC Director.
28	Coordinate communications and warnings radio frequencies.
29	Use call down rosters to alert emergency responders or provide situation updates.
30	Activate public warning systems to include the Emergency Alert System (EAS).
31	Determine the supply needs generated by the emergency.
32	Maintain financial and legal accountability.
33	Evaluate all requests for resources against known supplies.
34	Initiate contact with the media through External Affairs.
35	In conjunction with the Public Information Officer (PIO) provide a coordinated source of public information to the media and public, thus ensuring continued confidence in the government's ability to protect life and property.
36	Coordinate with the Public Information Officer's (PIO) notification of protective actions to be taken in response to impending or actual disasters.

37	Maintain logs of activities, communication, and resource deployments.
38	In coordination with the Public Information Officer (PIO) initiate public information activities as dictated by the situation. Coordinate the operations of the Joint Information System (JIS) with other agency PIOs; approve releases of information through the JIS and other field operations as required.
39	Establish and maintain the Essential Elements of Information (EEl)s to support decision making.
40	Support the IC and EOC Director with situational awareness briefings for staff and leadership.
41	Determine the long range resource requirement needed to support the desired outcome.
42	Ensure security is established at the EOC.
43	Ensure finance and response actions are documented for recovery operations.
44	Determine operational planning and logistical requirements for next operational period.
45	Review and plan for economic and social impacts of incident.
46	Maintain use of duty position logs.
47	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
48	Consider staffing and operational requirements for 24 hour operations.
49	Prepare an oral increased readiness report for the first meeting with the EOC Director.
50	Report communications status and potential problems and solution options to the EOC Director.
51	Activate public warning systems to include Emergency Alert System (EAS).
52	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Local EOC will notify State EMA of decision to discontinue operations.
2	Prepare ICS Form 221 or equivalent.
3	Establish and draft recovery plans to address building inspection requirements and priorities, emergency and temporary housing issues, business impacts (direct and indirect), debris management; route clearance, and utilities restoration.
4	Institute warning, recovery, reconstitution, mitigation and other long-term actions.
5	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.
6	Provide continued situation reports to support recovery and damage assessment process.
7	Provide information on damage assessment flyovers and transmitting video and pictures to the local and state EOCs.
8	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
9	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.
10	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.
11	Prioritize emergency repair and restoration of transportation infrastructure.
12	Provide personnel and resources to support damage assessment teams.
13	Conduct recovery planning and coordinating with other agencies.
14	Recommend recovery priorities to local stakeholders and elected officials.
Mitigation Actions for Annex A: ESF 5 - Emergency Management	

1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
3	Participate in jurisdictional THIRA.
4	Assess resource capabilities.
5	Review exercise corrective action planning and improvement plans for tasks that impact Preparedness, Protection, Response, Recovery and Mitigation.
6	Maintain an updated and FEMA approved hazard mitigation plan.
Protection Actions for Annex A: ESF 5 - Emergency Management	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.
8	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
9	Implement security training for staff focused on awareness and response.
10	Identify and implement monitoring and risk management planning.
11	Analyze key dependencies and interdependences related to logistics and supply chain operations.

Primary: Apache County Sheriff's Office

Response (During Event) Actions for Annex A: ESF 5 - Emergency Management

1	Coordinate with other agencies to recommend evacuations.
2	Ensure security is established at the EOC.

Protection Actions for Annex A: ESF 5 - Emergency Management

1	Prevent and deter movement and operations of threatening individuals.
2	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

Primary: Eagar Police Department

Response (During Event) Actions for Annex A: ESF 5 - Emergency Management

1	Coordinate with other agencies to recommend evacuations.

Protection Actions for Annex A: ESF 5 - Emergency Management

1	Prevent and deter movement and operations of threatening individuals.
2	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

Primary: Saint Johns Police Department

Response (During Event) Actions for Annex A: ESF 5 - Emergency Management

1	Coordinate with other agencies to recommend evacuations.

Protection Actions for Annex A: ESF 5 - Emergency Management	
1	Prevent and deter movement and operations of threatening individuals.
2	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

Primary: Springerville Police Department	
Response (During Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Coordinate with other agencies to recommend evacuations.
Protection Actions for Annex A: ESF 5 - Emergency Management	
1	Prevent and deter movement and operations of threatening individuals.
2	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

Supporting: Apache County Board of Supervisors	
Response (During Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Maintain financial and legal accountability.
2	Review and plan for economic and social impacts of incident.
Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.

Supporting: Apache County Communications	
Response (During Event) Actions for Annex A: ESF 5 - Emergency Management	
1	In the case of a foreseeable event impact, set up status boards, obtain data, studies and electronic files.
2	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
3	In conjunction with Communications, provide and maintain primary communications for the EOC on a 24-hour basis using available public and private communications systems.
4	Coordinate communications and warnings radio frequencies.
5	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
Protection Actions for Annex A: ESF 5 - Emergency Management	
1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Supporting: Apache County Engineering / County Engineer	
Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
Response (During Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Compile and collate preliminary damage assessment (PDA) data and other relevant information on the emergency or disaster for the EOC Situation Report (SITREP) and disseminate.
2	Provide GIS support according to agency needs.
3	Review and plan for economic and social impacts of incident.

Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Establish and draft recovery plans to address building inspection requirements and priorities, emergency and temporary housing issues, business impacts (direct and indirect), debris management; route clearance, and utilities restoration.
2	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.
3	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.
4	Prioritize emergency repair and restoration of transportation infrastructure.
Mitigation Actions for Annex A: ESF 5 - Emergency Management	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Propose mitigation projects that facilitate response or protection considerations.
Protection Actions for Annex A: ESF 5 - Emergency Management	
1	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

Supporting: Apache County Finance

Response (During Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Maintain financial and legal accountability.
2	Ensure finance and response actions are documented for recovery operations.
3	Review and plan for economic and social impacts of incident.
Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Collect documentation for possible financial reimbursement process for recovery activities. Provide updates to eligible applicants on any disaster recovery programs.

Supporting: Apache County Information Technology

Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management	
1	Identify alternate or backup communications systems and facilities.
2	Develop and test emergency communication procedures.
3	Collect, process, and disseminate information to and from the EOC.
Response (During Event) Actions for Annex A: ESF 5 - Emergency Management	
1	In the case of a foreseeable event impact, set up status boards, obtain data, studies and electronic files.
2	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
3	In conjunction with Communications, provide and maintain primary communications for the EOC on a 24-hour basis using available public and private communications systems.
4	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
Protection Actions for Annex A: ESF 5 - Emergency Management	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
2	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Supporting: Apache County Public Health Services PHEP

<i>Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Identify how initial damage assessment will be collected, processed, and disseminated among local, county and state entities.
2	Train personnel on EOC operation, the Incident Command System (ICS), and the National Incident Management System (NIMS).
3	Collect, process, and disseminate information to and from the EOC.
4	Evaluate the EOCs ability to respond to disasters longer than 24 hours.
5	Coordinate and participate in training, drills, and exercises; including position specific training for EOC operations.
<i>Response (During Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Identify any needed specialized resources that are unavailable to responding entities.
2	Coordinate the prepositioning of resources with other agencies.
3	Coordinate with ESF 10 for disposal of contaminated soil, water, clothing, and other items that could not be adequately decontaminated.
4	Participate in the development of After Action Reports (AAR) and Improvement Plan (IP).
<i>Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Schedule and conduct after action meetings and after action reviews. Draft corrective action plan.
2	Participate in the development of after action reports and remedial action management programs.
<i>Protection Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.

Supporting: Apache County Public Information Officer (PIO)	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Identify alternate or backup communications systems and facilities.
2	Collect, process, and disseminate information to and from the EOC.
3	Develop a Joint Information Center (JIC) SOP and develop a JIC equipment cache.
<i>Response (During Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Ensure that copies of news releases and situation reports are transmitted to the state EOC.
2	Initiate contact with the media through External Affairs.
3	In conjunction with the Public Information Officer (PIO) provide a coordinated source of public information to the media and public, thus ensuring continued confidence in the government's ability to protect life and property.
4	Coordinate with the Public Information Officer's (PIO) notification of protective actions to be taken in response to impending or actual disasters.
5	In coordination with the Public Information Officer (PIO) initiate public information activities as dictated by the situation. Coordinate the operations of the Joint Information System (JIS) with other agency PIOs; approve releases of information through the JIS and other field operations as required.
6	Support the IC and EOC Director with situational awareness briefings for staff and leadership.
<i>Protection Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Apache County Regional Dispatch Center	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Identify alternate or backup communications systems and facilities.
2	Develop and test emergency communication procedures.
3	Collect, process, and disseminate information to and from the EOC.
4	Develop a Joint Information Center (JIC) SOP and develop a JIC equipment cache.
<i>Response (During Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	In the case of a foreseeable event impact, collect, analyze and apply disaster intelligence information and deployment of local damage assessment teams.
2	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
3	In conjunction with Communications, provide and maintain primary communications for the EOC on a 24-hour basis using available public and private communications systems.
4	Coordinate communications and warnings radio frequencies.
5	Use call down rosters to alert emergency responders or provide situation updates.
6	Support the IC and EOC Director with situational awareness briefings for staff and leadership.
7	Activate public warning systems to include Emergency Alert System (EAS).
<i>Protection Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Determine requirements for protected stakeholder information sharing.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Supporting: Arizona Department of Emergency & Military Affairs	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Collect, process, and disseminate information to and from the EOC.
<i>Response (During Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	In the case of a foreseeable event impact, set up status boards, obtain data, studies and electronic files.
<i>Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.

Apache County Attorney's Office	
<i>Response (During Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Maintain financial and legal accountability.

Apache County Building and Maintenance	
<i>Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Establish and draft recovery plans to address building inspection requirements and priorities, emergency and temporary housing issues, business impacts (direct and indirect), debris management; route clearance, and utilities restoration.
2	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.

3	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.

Arizona Department of Public Safety

Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management

1	Provide information on damage assessment flyovers and transmitting video and pictures to the local and state EOCs.

Arizona Department of Transportation

Response (During Event) Actions for Annex A: ESF 5 - Emergency Management

1	In the case of a foreseeable event impact, set up status boards, obtain data, studies and electronic files.

Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management

1	Prioritize emergency repair and restoration of transportation infrastructure.

CellularOne

Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management

1	Identify alternate or backup communications systems and facilities.

Eagar Community Development

Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management

1	Establish and draft recovery plans to address building inspection requirements and priorities, emergency and temporary housing issues, business impacts (direct and indirect), debris management; route clearance, and utilities restoration.
2	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.
3	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.

Eagar Public Works

Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management

1	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.
2	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.
3	Prioritize emergency repair and restoration of transportation infrastructure.

Protection Actions for Annex A: ESF 5 - Emergency Management

1	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

Frontier Communications

Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management

1	Identify alternate or backup communications systems and facilities.

PIO

Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management

1	Collect, process, and disseminate information to and from the EOC.

Saint Johns Public Works	
<i>Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.
2	Prioritize emergency repair and restoration of transportation infrastructure.
<i>Protection Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

Springerville Public Works	
<i>Recovery (Post Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Perform pre and post-disaster analyses of disaster impacts on buildings, infrastructure and the general population can be used to support mitigation decision-making.
2	Coordinate or perform damage assessments on infrastructure, transportation systems, facilities and equipment.
3	Prioritize emergency repair and restoration of transportation infrastructure.
<i>Protection Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Control and limit access to critical locations and systems to authorized individuals carrying out legitimate activities.

Verizon Wireless	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 5 - Emergency Management</i>	
1	Identify alternate or backup communications systems and facilities.

IV. Financial Management

A. Annex 5 is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described

within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 6 - Mass Care



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

American Red Cross
Apache County Emergency Management
Apache County Public Health Clinical (RV)
Apache County Public Health Clinical (SJ)
Apache County Public Health District (RV)
Apache County Public Health District (SJ)
Apache County Public Health Services PHEP
Apache County Public Information Officer (PIO)
Arizona Department of Health
Salvation Army

Primary Agency:

Alpine Elementary School District
American Red Cross
Apache County Public Health Clinical (RV)
Apache County Public Health Clinical (SJ)
Apache County Public Health District (RV)
Apache County Public Health District (SJ)
Apache County Public Health Services PHEP
Arizona Department of Health
Concho Elementary School District

Round Valley Unified School District
Saint Johns Unified School District
Salvation Army
Sanders Unified School District
St Johns High School Gym
Vernon Elementary School District
White Mountain Regional Medical Center
Window Rock Unified School District

Support Agencies:

AirEvac Helicopter Ambulance
Alpine Fire District
Apache County Attorney's Office
Apache County Board of Supervisors
Apache County Building and Maintenance
Apache County Communications
Apache County Engineering / County Engineer
Apache County Finance
Apache County Human Resources
Apache County Information Technology
Apache County Regional Dispatch Center
Apache County Sheriff's Office
Arizona Counter Terrorism Information Center (ACTIC)
Arizona Department of Corrections
Arizona Department of Emergency & Military Affairs
Arizona Department of Environmental Quality
Arizona Department of Forestry & Fire Management
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation
Arizona Humane Society
Arizona Humane Society
Arizona State Land Department
Arizona State Parks
Bureau of Land Management
Burlington-Northern Santa Fe Railroad
CellularOne
Chinle Municipal Airport
Chinle Unified School District
Concho Fire District
Eagar Community Development
Eagar Fire Department
Eagar Police Department
Eagar Public Works
Federal Emergency Management Agency (FEMA)
Frontier Communications
Ganado Unified School District
Greer Fire District
Guardian Flight Air Ambulance
Humane Society of the United States
McNary Elementary School District

National Parks Service
Native Air Ambulance
Navajo Tribal Utility Authority
Navopache Electric Cooperative
Northeast Arizona Technological Institute of Vocational Education District
Northern Arizona Vocational Institute of Technology (NAVIT)
Northland Pioneer College District
Nutrioso Fire District
PIO
Puerco Valley Ambulance Service
Puerco Valley Fire District
Red Mesa Unified School District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Municipal Airport
Saint Johns Police Department
Saint Johns Public Works
Saint Johns Public Works
Salt River Project
Springerville Fire Department
Springerville Municipal Airport
Springerville Police Department
Springerville Public Works
Summit Healthcare Regional Medical Center
The Church of Jesus Christ of Latter-day Saints
Tucson Electric Power
US Forest Service
Verizon Wireless
Vernon Fire District
White Mountain Ambulance Service
Window Rock Airport

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to coordinate the emergency provision of temporary shelters, emergency mass feeding and the bulk distribution of coordinated relief supplies for population affected by a disaster and disaster workers.

B. Scope

1. Annex 6 promotes the delivery of services and the implementation of programs to assist individuals, households and families impacted by disaster/emergencies.
2. Annex 6 includes four primary functions: mass care, emergency assistance, housing, and human services.

- a. Mass care involves the coordination of non-medical mass care services to include sheltering of disaster survivors and household pets, organizing feeding operations, providing emergency first aid at designated sites, collecting and providing information on disaster survivors to family members, and coordinating bulk distribution of emergency relief items
- b. Emergency assistance includes functions of evacuation support in conjunction with Annex 1 and Annex 9, reunification of families, access and functional needs population support, sheltering of disaster survivors and household pets, and overall shelter management
- c. Housing involves the provision of assistance for short- and long-term housing needs of disaster survivors
- d. Human Services includes providing disaster survivor-related recovery efforts such as emotional support and identifying supports for persons with access and functional needs.

II. Concept of Operations

A. General

1. Annex 6 is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe Annex 6 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex 6 will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.
4. Apache County Emergency Management Office will coordinate Annex 8 to address the requirements of persons with access and functional needs, including their sheltering requirements.
5. This Annex will coordinate sheltering requests, which must be facilitated in conjunction with Annexes 4-8 & 13, local schools and secondary institutions along with the American Red Cross to inventory potential shelter locations and have:

- a. Identified usable shelters, to include, but not limited to schools, churches, and campgrounds.
 - b. Written agreements to use shelters, as appropriate. Trained volunteers for mass care and shelter operations.
 - c. Established a communication system for communications between shelters, Red Cross HQ, and the EOC.
 - d. Established, with other social service organizations, a crisis counseling system in said shelters.
6. School districts can provide a list of facilities that could be eligible for assessment as a secondary sheltering site, should the pre-designated site within the district boundaries be, by whatever means, no longer available for use, or if a site within the district boundaries had not been determined prior to a disaster or emergency event to be used for shelters and the disaster or emergency event's severity and scope requires an alternative solution to the pre-designated shelters in place.
7. The EMA in coordination with the American Red Cross and Annex 5 will work in conjunction with local government toward the process of short term and long term housing. Annex 5 identifies Type III sheltering team resources available. Annex 6 should coordinate with other organizations that operate shelters to ensure that evacuees occupying those facilities are registered and information provided to local EOC.
8. Shelters providing care and relief of the whole community may register residents of a shelter to a disaster's or emergency event's disaster welfare inquiry (a.k.a. missing/separated persons tracking systems) and collect, as appropriate, other pertinent, personal demographic data for further response and recovery operations.
 - a. Reception Centers may be used as a gathering place for evacuees to provide initial processing. These areas should be located along predetermined evacuation routes and sufficiently distant from the affected areas to provide ease of public access, facilitate traffic flow and to preclude possible relocation of the area. Guidance, information, and in some cases transport, may be provided to move the evacuees to an appropriate mass care shelter.
 - b. The purpose of screening & registration is to be able to identify evacuees with special needs or concerns, respond to inquiries about the status of evacuees, monitor health concerns, and provide a basis for post-emergency follow-up support.
 - c. The specific facilities that will be used for sheltering and feeding during an emergency will depend on the needs of the situation, the status of available facilities, the location of the hazard area, and the anticipated duration of operations.
 - d. Shelters should be opened and closed based on need. When occupancy of existing shelters reaches 75 to 80 percent, consideration should be given to opening or requesting an additional facility.

- e. Shelters should be managed by individuals with shelter management training, preferably individuals who work in the facility on a daily basis. The American Red Cross and any other agency in operation should jointly maintain a listing of trained shelter and mass care facility managers in the local area.
 - f. To ensure consistency in shelter activities, it is desirable that all shelters follow a general set of operating guidelines. When the American Red Cross opens a shelter, internal policies guide how the facility is staffed and operated.
 - g. Private and NGO entities serving mental health, developmental disabilities, and medical assistance needs may assist and augment these operations and American Red Cross in the screening and management of Shelters.
 - h. Shelter managers are expected to provide periodic situation reports to the EOC on the status and number of occupants, resources needed, any problems and the number of meals served. Volunteer groups operating shelters may also be required to report this information through their organizational channels. Local government is responsible for providing the following support for shelter operations:
 - i. Security and, if necessary, traffic control at shelters.
 - ii. Fire inspections and fire protection at shelters.
 - iii. Transportation for food, shelter supplies, and equipment if the organization operating the shelter cannot do so.
 - iv. Transport of shelter occupants to feeding facilities, if necessary.
 - v. Basic medical attention, if the organization operating the shelter cannot do so.
 - i. In addition to the provision of shelter and mass care services, evacuees may need assistance with clothing, basic medical attention, prescription medicines, disaster mental health services, temporary housing, and other support services. Some of these services may be provided by the same volunteer organizations that are operating shelters.
 - j. In other cases, multiple agencies may have to identify the needs of those in public shelters that require services from Human Services representative(s), the Apache County Emergency Management Office may be able to arrange for assistance from other volunteer organizations and agencies. Many human services programs also serve disaster affected population that has not been evacuated from their homes.
9. This Annex will be required to provide emergency relief supplies. Most shelters can obtain food directly from state distribution agencies which exist through state volunteer organizations in time of disasters (VOAD) religious organizations, and USDA Food and Nutrition Service (FNS) commodities. Therefore, the process of acquiring food may

completely bypass EM services and agency management.

- a. Both fixed facilities and mobile units may be used for preparing and serving meals. Fixed facilities include schools, churches, and civic buildings serving as shelters. The American Red Cross and other disaster relief agencies may also deploy self-contained mobile feeding units to supplement fixed feeding facilities.
10. The Apache County Emergency Management Office will coordinate emergency first aid which consists of basic first aid and referral to appropriate medical care provided at mass care facilities and designated sites.
 - a. Emergency first aid services should be provided to affected population and workers at mass care facilities and at designated sites within the affected area as available. This emergency first aid service should be supplementary to emergency health and medical services established to meet the needs of the affected population.
 - b. These Annexes will also need to coordinate assistance for individuals that comprise "Functional, Vulnerable or Special Needs" Populations which may include: infants and young children, pregnant women, older adults, people with weakened immune systems or chronic health impairments or those that do not speak English as their primary language. Those with mental health or physical disabilities will need unique accommodation.
 - c. It also includes people who are transient such as tourists, seasonal workers, and the homeless.
11. NGO's such as the American Red Cross can activate family reunification systems, like the ARC Safe & Well Website or FEMA's NEFRLS (*National Emergency Family Registration & Locator System*), as soon as possible.
 - a. Continue to utilize multiple means of communicating public information and education through Annex 15.
 - b. Return staff, clients, and equipment to regularly assigned locations.
 - c. Provide critical payroll and other financial information for cost recovery through appropriate channels.
 - d. Deactivate shelters and mass care facilities and return them to normal use.
 - e. Keep detailed logs of volunteer's time, location and personal contact hours.
12. Annex 6 will operate in conjunction with Annex 10 for the discharge of any hazardous materials (HazMat) refer to Annex A specific requirements toward any CBRNE (chemical, biological, radiological, nuclear, explosive) material, regardless of source, that poses a threat to life safety, the environment, and/or property.

- a. The threat presented by hazardous material incidents is often to both public health and safety, and the environment. While most hazardous material incidents involve smaller volumes of material, they do require specific approaches to different types of chemical and waste releases. It is important to assess the characteristics of the hazard, acquire the necessary resources and develop a site-specific emergency response plan.
 - b. The State Police has the ultimate authority to coordinate with the necessary agencies and assess the scope of any HazMat incident.
 - c. Specific care should be taken with the evacuation and communal shelter of individuals exposed to contaminants during a HazMat event.
13. Prepare a reunification line and public information on lost or found pets at local jurisdiction animal control, or shelters after a major event. Encourage micro chipping in addition to traditional tagging as a security and mitigation measure.
- a. Only service animals (seeing-eye dogs, etc.) are allowed in American Red Cross affiliated shelters.
 - b. For health reasons, companion animals (pets) are not allowed in emergency shelters operated by the American Red Cross and most other organized volunteer groups.
 - c. Domestic animals/livestock (horses, goats, cows, chickens, etc.) are not allowed at public shelters.
 - d. Depending on the situation, one or more of the following approaches can be utilized to handle evacuees arriving with pets.
 - i. Direct pet owner to a public shelter that has covered exterior corridors or adjacent support buildings where pets in carriers may be temporarily housed. *(While there may be temporary animal shelters next to shelters for humans, this cannot always be expected. Arrangements for companion animals are generally the responsibility of the pet owners)*
 - ii. Provide pet owners information on nearby kennels, animal shelters, and veterinary clinics that have agreed to temporarily shelter pets.
 - iii. Set up temporary pet shelters at the Fairgrounds or close by to the mass care shelters if possible.
 - iv. For large scale events, the Apache County Emergency Management Office may rely on the local animal control agencies, and/or Humane Society to help coordinate pet shelter activities, and on the County Extension Office and other farm-related agencies or organizations for issues regarding livestock.

- v. For large scale disasters the Livestock Board will be the lead agency toward mass disposal and containment needs in the event of extensive livestock loss.
- vi. Livestock events involving biohazards, zoonotic cross contamination, will be reported through Annex 11 to the state EOC representative, Department of Agriculture, USDA/APHIS and CDC as appropriate.
- vii. Consideration of domesticated animals is critical. If people cannot take their pets, Service Animals, or livestock with them, or know that their animals may not be cared for, they may choose not to evacuate or prepare adequately for a disaster or emergency event. Unique, preplanning considerations must be made to ensure unique facilities (i.e. veterinarian offices, animal care shelters, zoos, and colleges that contain large numbers of animals) are adequately prepared for the domesticated animals' movement and sheltering. The above provisions of providing appropriate relief, care, and sheltering also cover all disaster cycle activities involving domesticated animals and their owners who may or may not be continually present with their animal, including but not limited to; owners that are in congregate shelter or reception centers, owners needing Search and Rescue services, owners needing decontamination from exposure to hazardous materials, owners needing assistance during evacuations.

14. While separating members of the whole community is prohibited, however, persons of the whole community who present immediate, life-threatening medical conditions, require intensive and/or ongoing medical observation for medically fragile conditions, or require more intensive decontamination procedures, as applicable, may be referred to an appropriate medical shelter or hospital facility while their family and/or friends reside in the shelter, should they choose so to stay. As recommended by shelter security and law enforcement, members of the whole community who threaten the safety and security of the shelter may also be referred to an alternative arrangement while their family and/or friends reside in the shelter, should they choose so to stay. Through coordination with other agencies of the whole community, as applicable, prepare for evacuation, through preparedness education efforts and/or mitigation, and care for, during the response and recovery phases, the whole community.
15. Shelter facility surveys will be conducted for all shelters in the county and captured into the electronic National Shelter System, updated annually for those identified as 'preferred' shelters. An ARC Liaison, if a disaster or emergency event's severity and scope require it and/or the ARC has the availability to staff such a position, may be established and/or requested by the EOC.
16. When a whole community is under evacuation orders, the EOC will collect and consolidate transportation requests and arrange resources. These requests will be tracked, recorded and monitored by the EOC Logistics and Operations sections. The EOC will work with local jurisdiction police and fire departments and other agencies that are contacted by persons with disabilities, access and functional needs, people from other unique populations, and/or anyone that requires evacuation assistance, including providing assistance for reentry and/or return activities after evacuation orders are lifted.

The EOC will also work with the school districts to coordinate evacuation assistance requests from the schools

17. Under the guidance of Animal Care and Control, the primary agency and/or organization performing sheltering operations (i.e. American Red Cross, the Salvation Army, or local jurisdiction agency) will make all reasonable efforts to co-locate a domesticated animal care facility with a shelter for the people of the whole community. Co-locating a domesticated animal care facility may be permitted directly alongside a shelter facility that has the appropriate provisions and setup (i.e. covered exterior corridors or adjacent support buildings) where domesticated animals under appropriate restraint by their owner (i.e. on leashes and/or in carriers) may be housed for most, if not all, of the duration of an owner's stay at a shelter.
18. The provisions under the PETS Act will be carried out by Animal Care and Control and, as available to assist, the Arizona Humane Society; or by a third party under the agreement and/or authorization of Animal Care and Control to conduct similar activities.

B. Direction and Control

1. Annex 6 complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. This Annex may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field operations
3. During emergency activations, all management decisions regarding sheltering, housing and human services for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office to assist the commander in carrying out the overall mission.
4. In accordance with a mission assignment and further mission tasking by a local primary agency, each support organization assisting an assignment will retain administrative control over its own resources and personnel but will be under the operational control of Annex 6 agencies. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County
 - a. During an activation of the Apache County Emergency Management Office, support agency staff is integrated with the American Red Cross / Apache County Emergency Management / Apache County Public Health Clinical (RV) / Apache County Public Health Clinical (SJ) / Apache County Public Health District (RV) /

Apache County Public Health District (SJ) / Apache County Public Health Services PHEP / Apache County Public Information Officer (PIO) / Arizona Department of Health / Salvation Army staff to provide support that will allow for an appropriate, coordinated and timely response.

- b. During an emergency or disaster event, the Apache County Emergency Management Office Operations Section Chief will coordinate resource support with the Human Services Branch Chief.
- c. During the response phase, Annex 6 will evaluate and analyze information regarding mass care, mass feeding and bulk distribution of relief supplies. It will develop and update assessments of the mass care services status in the impact area and undertake contingency planning to meet anticipated demands and needs.
- d. The American Red Cross / Apache County Emergency Management / Apache County Public Health Clinical (RV) / Apache County Public Health Clinical (SJ) / Apache County Public Health District (RV) / Apache County Public Health District (SJ) / Apache County Public Health Services PHEP / Apache County Public Information Officer (PIO) / Arizona Department of Health / Salvation Army develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Human Services Department is the designated lead agency for State mass care services and will provide a liaison to facilitate requests for mass care service resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Human Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding mass care service needs requests. They will develop and update assessments of the mass care services situation and status in the impact area and undertake contingency planning to meet anticipated demands and needs.
- d. The Arizona Department of Emergency & Military Affairs develops and maintains this Annex in coordination with Arizona Human Services Department and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However

support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

D. Alerts and Notifications.

1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or the Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. Annex 6 will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage Annex 6 activities.
3. Upon instructions to activate or place on standby, American Red Cross / Apache County Emergency Management / Apache County Public Health Clinical (RV) / Apache County Public Health Clinical (SJ) / Apache County Public Health District (RV) / Apache County Public Health District (SJ) / Apache County Public Health Services PHEP / Apache County Public Information Officer (PIO) / Arizona Department of Health / Salvation Army will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. The following list identifies the responsibilities designated to each agency/organization. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Overall Actions Assigned to All Members	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 6 - Mass Care</i>	
1	Maintain training and certification with appropriate agencies for regulations including HIPAA and confidential information transfer that is governed by privacy laws.
2	Prepare an oral increased readiness report for the first coordination meeting with the EM Director.
3	Conduct shelter assessments (prior to disasters) with local officials, Public Health, and other relevant agencies, to ensure suitability for the whole community and operational viability.
4	Verify availability of shelter space for a prolonged period of time (up to 90 days).
5	Identify alternate or backup communications systems.
6	Identify alternate clinics, hospitals, shelters, and coordination facilities for situations requiring mass medical care.

7	Identify responsibilities for liaison roles with state and neighboring community officials.
8	Establish pre-designated shelters that are in compliance with FEMA and ADA requirements. In the absence of available ADA compliant shelters, establish procedures to offer reasonable accommodations to AFN populations.
9	Coordinate with public safety and law enforcement to identify the process of handling parolees, registered sex offenders, and other individuals with legal reporting requirements.
10	Identify procedures for handling and providing for unaccompanied minors in shelters.
11	If necessary to send evacuees to another jurisdiction, make sure Mutual Aid Agreements are in effect.
12	Consider necessary forms of emergency financial assistance, and plan to coordinate with charities, NGOs, local, and regional funding sources.
13	Consider and address problems raised by mass-housing in a situation where disease outbreaks are likely to occur (flooding, homeless, itinerant, or refugee populations).
14	Organize plans for quarantine and special situation mass care.
15	Designate facilities for quarantine and special situation mass care.
16	Plan for emergency pharmaceutical supplies needed across different, common types of mass care situations.
17	Develop feeding plans in conjunction with approved food vendors, preferably those with existing government contracts.
18	Consider storage plans for canned goods, shelf-stable meals, shakes, and similar instant or near-instant consumables.
19	Consider implementing special burn units, and other situation specific medical triage, to deal with mass care needs after fire or HAZMAT events.
20	Identify liaisons for school districts to plan safe passage of busses and evacuation of school sites.
21	Coordinate planning with mass care facilities for pre-established embarkation and departure points.

Overall Actions Assigned to All Members	
<i>Response (During Event) Actions for Annex A: ESF 6 - Mass Care</i>	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Establish and staff reception centers while waiting for shelters to open as appropriate.
3	Provide appropriate Mass Care information (number of occupants, meals served, etc.) to the information processing section in the EOC.
4	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
5	Use call down rosters to alert emergency responders or provide situation updates.
6	Alert persons and organizations identified in the mass care resource list about the possible need for services and facilities.
7	Maintain a list of available Mass Care facilities.
8	Coordinate the care of unattended minors with the appropriate government agencies.
9	Coordinate food, hygiene, and medical exigencies for shelter populations in conjunction with shelter medical staff and volunteers.

10	Coordinate the necessary actions to ensure mass care facilities are opened and staffed.
11	Provide functional support to AFN populations within emergency shelters.
12	Consider the availability of outside shelters to house displaced persons if area facilities are full.
13	Obtain needed resources and supplies.
14	Distribute supplies as appropriate.
15	Identify any needed specialized resources that are unavailable to responding entities.
16	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
17	Coordinate the pre-positioning of resources with other agencies.
18	Monitor potential resource shortages in the jurisdiction during the emergency, locate alternative suppliers, and present options to the EOC Director.
19	Recommend to the EOC Director the number and locations of mass care facilities to be opened.
20	Identify and provide staff to support shelter operations. This includes activation, staffing and management of shelter operations.
21	Coordinate with the Transportation and Resources Coordinator for supplies needed and ensure each Mass Care facility receives its supplies.
22	Coordinate with the appropriate staff to establish communications, mark routes to the Mass Care facilities, and establish traffic control systems.
23	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
24	Coordinate communications and warnings radio frequencies.
25	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
26	Estimate number of evacuees needing mass care.
27	Identify undamaged mass care facilities that are also out of the way of secondary effect threats, and/or located on high ground.
28	Ensure each mass care facility has a highly visible identity marker and sign that identifies its location.
29	Provide canteen service and rest facilities to first responders as needed.
30	Collect information from Mass Care Facility Managers to support the jurisdiction's efforts to respond to inquiries from family members about the status of loved ones (name, home address, phone, next of kin, etc.).
31	Ensure individual and family support services are provided at the Mass Care facility.
32	Open and operate co-located pet shelters.
33	Anticipate and plan for the possibilities of having to create and obtain transportation and resources to for the whole community which includes AFN populations.
34	Coordinate with law enforcement to provide security at shelters.
35	Coordinate with Communications and Resources, EOC, and Incident Command to provide information regarding the disaster to evacuees and the public.
36	Coordinate with law enforcement to identify the process of handling parolees, registered sex offenders, and other individuals with legal reporting requirements.

37	Coordinate with the State and community resources to identify short-term and long-term housing options.
38	Coordinate with the EOC and private sector to provide meals and necessary supplies to shelter residents and staff.
39	Ensure that opened mass care facilities are upwind or out of range of any hazardous materials release location.
40	Coordinate with the EOC Director regarding needs and priorities.
41	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
42	Maintain financial and legal accountability.
43	Evaluate all requests for resources against known supplies.
44	Provide proper identification for pets and companion animals to facilitate their post-event retrieval by owners or owner's designated agents.
45	If more than one shift of Reception & Mass Care Coordinators is needed, prepare and post a shift schedule.
46	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying field personnel, affected jurisdictions, and higher levels of government.
47	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the date and time.
48	Generate detailed information on transit needs and logistics for dissemination to other affected or participating entities.
49	Coordinate with Mass Care and Medical Services to ensure evacuees are transported appropriately.
50	The EMA will keep a separate shelter list of the same 'preferred' shelters that the American Red Cross keeps up-to-date via the electronic National Shelter System.

Overall Actions Assigned to All Members	
<i>Recovery (Post Event) Actions for Annex A: ESF 6 - Mass Care</i>	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Plan recovery, reconstitution, mitigation and other long-term actions.
4	Plan for the gradual shut down of emergency Reception & Mass Care operations.
5	Form a long-term recovery assistance team to help identify current assistance to individuals and families and identify any unmet needs.
6	In conjunction with social service agencies - planning for further care of unattended minors if parents/guardians have not been found by the end of the emergency.
7	Implement plan for ending long-term feeding and shelter operations with a timeline as alternatives become available.
8	Maintain and operate efficient, clear transfer plans for repopulation of nursing homes, hospitals, and any other assisted living facilities.

Overall Actions Assigned to All Members	
<i>Mitigation Actions for Annex A: ESF 6 - Mass Care</i>	
1	Participate in the hazard identification process and identify and correct vulnerabilities.

2	Coordinate with insurers habitat damage mitigation, including demolition and rebuilding plans.
3	Organize and maintain access and operations plans for shelters of last resort and spillover shelters.
4	Track success of repopulation in affected areas, scrutinizing timing, risk of injury, traffic bottlenecks, and similar impacts.
5	Evaluate medical staffing to determine if levels were adequate and seek ways of improving shelter medical care.

Overall Actions Assigned to All Members	
<i>Protection Actions for Annex A: ESF 6 - Mass Care</i>	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Prevent and deter movement and operations of threatening individuals.
3	Prevent and deter movement and operations of threatening individuals.
4	Ensure the Public Information Officer (PIO) and communications staff can effectively disseminate transit stoppage information to the public.

F. Selecting Mass Care Facilities

1. Select Mass Care Facilities for activation in accordance with the following criteria listed in priority:
 - a. Hazard/vulnerability analysis considerations.
 - b. Locations in relation to evacuation routes.
 - c. Services available in facilities.
 - d. Input from the EOC Director.
2. Types of Mass Care Facilities to be Considered Per Hazard
 - a. Hazardous Materials
 - i. Ensure that any mass care facilities to be opened are upwind and/or out of range of the hazardous materials release
 - b. Floods & Dam Failure
 - i. Review the initial Damage Assessment prepared by the Direction & Control Coordinator.
 - ii. Estimate the number of evacuees needing mass care

- iii. Identify undamaged mass care facilities that are also out of the way of secondary effect threats, located on high ground (beyond the worst case inundation estimates)
- iv. Meet with the Public Works and Fire & Rescue Coordinators for engineer/building inspector resources
- v. Prioritize mass care facility openings
- vi. Alert and notify mass care facility managers
- vii. Address special provisions for moving the residents of custodial facilities (hospitals, jails, mental health facilities, nursing homes, retirement homes, etc.)

c. High Winds & Tornados

- i. Review initial Damage Assessment prepared by the Direction & Control Coordinator to estimate the number of evacuees needing mass care
- ii. Identify appropriate mass care facilities to open
- iii. Prioritize mass care facility openings
- iv. Alert and notify mass care facility managers.

d. Earthquake

- i. Review the initial Damage Assessment prepared by the Direction & Control Coordinator to:
- ii. Estimate the number of evacuees needing mass care
- iii. Identify undamaged mass care facilities that are also out of the way of secondary effect threats (e.g., flooding from a damaged dam).
- iv. Meet with the Public Works and Fire & Rescue Coordinators for engineer/building inspector resources (See Planning Factors to Consider below)
- v. Prioritize mass care facility openings
- vi. Notify mass care facility managers and alert others.
- vii. Address special provisions for moving the residents of custodial facilities (hospitals, jails, mental health facilities, nursing homes, retirement homes, etc.) following an earthquake.
- viii. Planning Factors to Consider for Earthquakes:

1. Safe Location of Facilities: If possible, identify mass care facilities in low seismic risk areas
2. Structural Safety: If the facilities selected for use are located within the earthquake hazard area, ensure that a structural engineer, knowledgeable of the earthquake hazard, identifies facilities for use that are structurally sound, well retrofitted or built to code.
3. Rank the facilities based on the amount of earthquake resistance/ protection each one offers

3. Nuclear Attack

- a. Increased Readiness Phase: Begins when State and Federal officials announce implementation of increased readiness actions. Specific activities:
 - i. Stock fallout shelters
 - ii. Mark fallout shelters
 - iii. Accelerate shelter manager training
 - iv. Assign shelter managers as training is completed
 - v. Coordinate preparations for shelter upgrading with Public Works Coordinator
 - vi. Coordinate with the Emergency Manager for training of radiological monitors at all public fallout shelters
- b. Attack Phase: Begins upon receipt of an attack warning or when nuclear detonations are seen or confirmation is received that detonations have occurred.
 - i. Move the population into shelters
 - ii. Complete shelter stocking until arrival of fallout
 - iii. Move emergency workers into shelters when fallout arrives
 - iv. Remain in shelters until State and Federal officials give all clear or local radiation monitoring indicates that it is safe to emerge
- c. Post Attack/Recovery Phase: Begins when State and Federal officials end the attack phase.
 - i. Make shelter emergence decision based on radiation levels
 - ii. Conduct general cleanup of shelter facilities

- iii. Release evacuees to home areas
- iv. Return remaining shelter stocks and supplies to sources and storage
- d. Planning Factors to Consider for Nuclear Attack:
 - i. Facilities are located outside of the area vulnerable to direct weapons effects
 - ii. Fallout from detonations in other regions (up from prevailing winds)
 - iii. If evacuating outside of the jurisdiction's boundaries, coordinate with the adjacent jurisdiction(s) to arrange space for evacuees
 - iv. Mass care facilities suitable for housing custodial care groups
 - v. Facilities that provide protection from gamma radiation to shelter occupants
 - vi. Radiac meters and dosimeters for detecting and measuring gamma radiation are available in mass care facilities selected for opening
 - vii. Members of each facility management team can operate available radiological detection and decontamination equipment and are familiar with procedures for decontaminating people and the facility. If not, emergency responders will have to be utilized to perform these tasks.

G. Special Tasks

1. Household Pets and Service Animals Evacuation and Transportation

- a. The Office of Emergency Management in conjunction with the County Extension Office will coordinate with appropriate agencies and organizations to ensure operational readiness. The primary and support agencies will develop and maintain standard operating procedures (SOP) for surveillance and response to include, but not limited to, household pets, and service animals, as well as wildlife and exotic animals. These procedures will relate to catastrophic disaster and disease that pose a significant impact on human life, property or the economy.
- b. The primary agency will coordinate and support the appropriate agencies to protect the public from disease or injury from household pet and service animals, which have been negatively impacted by an emergency or disaster. This function will also include, but not be limited to, facilitating the evacuation of animals.
- c. The Apache County in conjunction with the Apache County Extension Agent will facilitate and coordinate with support agencies and organizations such as the state and local veterinary medical organizations, humane organizations, animal rescue groups and private sector entities to meet emergency responsibilities.

- d. The primary agency's offices, divisions and districts will provide personnel, supplies, equipment and facilities at the request of the primary agency's emergency coordinator.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Apache County Emergency Management	
<i>Mitigation Actions for Annex A: ESF 6 - Mass Care</i>	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Apache County Public Health Services PHEP	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 6 - Mass Care</i>	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel in the event of a mass care situation.
3	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
4	Designate contacts at local mass care facilities who will activate for the reception of people during emergencies.
5	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
6	Consider the impact of disaster types on the whole community, including animals.
7	Implement a public education campaign regarding the importance of having a family disaster plan and 72-hour preparedness kit.
8	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
9	Develop and test emergency communication procedures.
10	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
11	Designate plans for the coordination of distributing medical materials with medical shelters and personnel.
12	Establish family reunification processes.
13	Pharmaceutical requirements for persons with disabilities, access and functional needs are coordinated by Department of Public Health.
<i>Recovery (Post Event) Actions for Annex A: ESF 6 - Mass Care</i>	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare Reception & Mass Care After Action Report (AAR).
3	Provide documentation for possible financial reimbursement from recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Provide public information regarding safe re-entry to damaged areas.
6	Coordinate with the State and community resources for long-term housing resources for the whole community which includes AFN populations.

7	Have centralized Recovery Information Center and call center staffed to provide people with information on recovery, returns to affected areas, housing status, etc.
Mitigation Actions for Annex A: ESF 6 - Mass Care	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
7	Assist communities in recovery and resiliency planning.
Protection Actions for Annex A: ESF 6 - Mass Care	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Primary: Apache County Public Health Services PHEP	
Preparedness (Pre-Event) Actions for Annex A: ESF 6 - Mass Care	
1	Prepare for inter-agency cooperation by practicing response coordination with health departments in a health crisis requiring mass care.
2	Prepare for inter-agency cooperation by practicing response coordination with public safety, fire, and law enforcement personnel in the event of a mass care situation.
3	Practice the protocols for situations where mass care is needed in the context of a public health or a public safety crisis.
4	Designate contacts at local mass care facilities who will activate for the reception of people during emergencies.
5	Anticipate potential needs or problems and coordinate appropriate resources through Mass Care.
6	Consider the impact of disaster types on the whole community, including animals.
7	Implement a public education campaign regarding the importance of having a family disaster plan and 72-hour preparedness kit.
8	Understand the chain of command if regional or federal first responders have overlapping responsibilities in a mass care situation.
9	Develop and test emergency communication procedures.
10	Develop and maintain a Mass Fatality Plan which includes transport, body bags, and mortuary capacity accounted for, and designate mortuary overflow centers.
11	Designate plans for the coordination of distributing medical materials with medical shelters and personnel.
12	Establish family reunification processes.

13	Pharmaceutical requirements for persons with disabilities, access and functional needs are coordinated by Department of Public Health.
Recovery (Post Event) Actions for Annex A: ESF 6 - Mass Care	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare Reception & Mass Care After Action Report (AAR).
3	Provide documentation for possible financial reimbursement from recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.
5	Provide public information regarding safe re-entry to damaged areas.
6	Coordinate with the State and community resources for long-term housing resources for the whole community which includes AFN populations.
7	Have centralized Recovery Information Center and call center staffed to provide people with information on recovery, returns to affected areas, housing status, etc.
Mitigation Actions for Annex A: ESF 6 - Mass Care	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Provide a representative for the updating of the hazard mitigation plan.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Run simulations of emergency plans for responses to shelter disease outbreak or radiological contamination.
7	Assist communities in recovery and resiliency planning.
Protection Actions for Annex A: ESF 6 - Mass Care	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Alpine Fire District

Mitigation Actions for Annex A: ESF 6 - Mass Care

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Apache County Engineering / County Engineer

Mitigation Actions for Annex A: ESF 6 - Mass Care

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Apache County Sheriff's Office

Mitigation Actions for Annex A: ESF 6 - Mass Care

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Concho Fire District

Mitigation Actions for Annex A: ESF 6 - Mass Care

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Eagar Community Development**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Eagar Fire Department**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Eagar Police Department**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Eagar Public Works**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Greer Fire District**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Nutrioso Fire District**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Puerco Valley Fire District**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Saint Johns Fire**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Saint Johns Municipal Airport**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Saint Johns Police Department**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Saint Johns Public Works**Mitigation Actions for Annex A: ESF 6 - Mass Care**

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Springerville Municipal Airport

Mitigation Actions for Annex A: ESF 6 - Mass Care

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Springerville Police Department

Mitigation Actions for Annex A: ESF 6 - Mass Care

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Springerville Public Works

Mitigation Actions for Annex A: ESF 6 - Mass Care

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Vernon Fire District

Mitigation Actions for Annex A: ESF 6 - Mass Care

1	Provide a representative for the updating of the hazard mitigation plan.

IV. Financial Management

A. Annex 6 is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 7 - Logistics Management and Resource Support



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Apache County Emergency Management
Apache County Public Health Services PHEP

Primary Agency:

Apache County Emergency Management
Apache County Public Health Services PHEP

Support Agencies:

Alpine Fire District
American Red Cross
Apache County Emergency Management
Apache County Public Health Services PHEP
Apache County Sheriff's Office
Concho Fire District
Eagar Fire Department
Eagar Police Department
Eagar Public Works
Greer Fire District
Nutrioso Fire District
Puerco Valley Ambulance Service
Puerco Valley Fire District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Police Department
Saint Johns Public Works
Salt River Project
Salvation Army
Springerville Fire Department

Springerville Police Department
Springerville Public Works
Tucson Electric Power
Vernon Fire District
White Mountain Ambulance Service

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 7 is to acquire the necessary resources to support disaster operations. This process includes providing fiscal and logistical managerial support through timely and efficient acquisition and distribution of resources, purchasing, contracting, renting and leasing of supplies and equipment. Also included are the roles of providing coordination of the documentation of reimbursable expenditures as determined by the Federal Emergency Management Agency (FEMA).

B. Scope

1. Annex 7 provides the operational framework for the resource management activities within the scope of this function, to include:
 - a. EOC logistics section operations
 - b. Resource identification
 - c. Resource procurement
 - d. Resource coordination
 - e. Facilities and logistics
 - f. Personnel augmentation
 - g. Logistic management
 - h. Volunteer and donations management

II. Concept of Operations

A. General

1. Annex 7 is consistent with Apache County Emergency Management Office's methodology and the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, coordination, and support operations to Apache County through the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to assure a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plans (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe Annex 7 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex 7 will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.
4. The focal point for all requests for resources will be the Apache County Emergency Management Office. Resource requests unable to be provided for in Annex 6 will be routed to 7. In coordination with Logistics Section, the Annex 7 representative will determine the sources of the needed resources. The representative will follow procedures as outlined in the Logistics Standard Operating Procedures. These include:

- a. Procurement Process

- i. Equipment and materials will be procured from both intra-departmental and inter-departmental supplies. Inter-departmental resource requests will be submitted through the Apache County Emergency Management Office. Requests unable to be filled by County inventories are procured from commercial vendors. Sources include assets within County government and the municipalities. During disaster situations, all resources within County government agencies are considered available. Coordination for such resource reallocation will be accomplished within the Apache County Emergency Management Office. If necessary, reimbursement will be made in accordance with local directives.
- ii. If needed supplies and equipment are not available within County government resources the Apache County Emergency Management Office will attempt to purchase or lease them from commercial sources.
- iii. When resources cannot be acquired through local sources, commercial sources or mutual aid; requests for these items will be made to the State of Arizona Emergency Operations Center. These requests may be filled by state resources, Intra state mutual aid, interstate mutual aid or federal resources.
- iv. School districts have ADA compliant transportation resources with their high frequency of wheelchair capable school buses/vehicles. In time of disaster or emergency events, school districts may be called upon to provide these resources to assist with transportation needs of the whole community.
- v. Valley Metro/Regional Public Transportation Authority (RPTA) is the public transportation provider and the Community Transportation Coordinator (CTC). As the CTC, RPTA coordinates ADA compliant

transportation for Medicaid, Transportation Disadvantaged (TD) program. RPTA does not fall under any local, county, state, or tribal jurisdiction; it is an independent government contractor organization. In time of emergency, RPTA may be called upon to assist with evacuations and transportation resources.

- vi. Apache County Emergency Management / Apache County Public Health Services PHEP maintains lists of vendors and suppliers of equipment, materials and services needed during disaster response and recovery operations. In addition, the Apache County Emergency Management Office maintains a comprehensive data base of resources that may be needed during disasters. In some cases, contingency contracts may be written for known critical services or items.
 - vii. The Statewide Mutual Aid Agreement may be implemented as necessary to obtain required goods and services from other jurisdictions.
 - viii. Contracts for resources or services will be initiated through Annex 7. Contracts will be managed by the agency responsible for the support provided.
 - ix. The Apache County Emergency Management Office will conduct operations in accordance with all local, state and federal laws and regulations.
 - x. In some cases, needed resources may be available thru donations and volunteers. Coordination will be maintained between Annex 7 and 15 on a continual basis.
 - xi. Information is disseminated to volunteer groups, vendors and other governmental agencies that may supplement local resources in a variety of ways.
- b. Transportation requirements which will be coordinated through Annex 1:
- i. All available transportation assets will be used to deliver resources to affected areas.
 - ii. Sources include County and municipal assets, as well as those belonging to private nonprofit organizations.
 - iii. Existing County resources will be transported to the disaster area by the County department normally responsible for the resources.
 - iv. Commercial vendors are responsible for transportation of their own products/services.
- c. Staging Areas. Apache County has identified staging areas for resources brought in to the County. The Staging Areas for Apache County are provided below and are also provided in the Base Plan.

[STAGESITES]

- i. The County Staging Area is mission tasked and reports to the Logistics Section.
 - ii. The Apache County Emergency Management / Apache County Public Health Services PHEP or his/her designee manages the County Staging Area.
 - d. Storage Areas. A list of available storage facilities within the area should be pre-identified in advance of an event. Annex 7 will identify these storage facility locations and lease storage space as necessary. The replacement of any damaged or destroyed facilities would be accomplished by relocating the affected personnel to other County-owned buildings or space obtained as outlined above, temporarily until the damaged facilities can be repaired or replaced by County personnel or through contractual arrangements secured on an emergency basis.
 - i. It is the responsibility of agencies receiving loaned property to maintain appropriate accountability of items received.
 - ii. Agencies will monitor and track loaned items.
 - iii. Documentation will be provided to lending organizations for their records.
 - iv. Intra-departmental property/equipment requests are documented and submitted via Annex 7.
 - v. The loaning department normally furnishes an operator which is responsible for the care and location of the equipment.
 - vi. The borrowing department is responsible for the return of the equipment after the disaster period.
 - e. Credentialing, as a threat or event occurs, and the demand for additional personnel and specialized assistance is requested the EOC Director/Coordinator will issue notifications to any and all staff as necessary. That personnel and resources being utilized will need to be credentialed and must be able to show some type of completed training/ certification to perform the duties assigned in order to reduce liability for their given department prior to being assigned to any given event.
5. Resource directories for contacts toward equipment, materials and personnel may be obtained by several avenues such as the local EOC resource manuals, via intradepartmental and interdepartmental inventory lists, through coordination by the Coordinator and/or EOC manager who can utilize online documentation and forms identify state wide resourced typed equipment and implement IMAS if needed. Finally by local contracts/agreements that are legally in place.

6. Resource requests and management are handled by the requesting coordinator through the Annex 7 coordinator with concurrence by the Finance Section Chief and EOC Director. Requests are submitted and routed through the Logistics protocols as defined by the local EOC. Requests unable to be met in the local jurisdictions may be procured via the State EOC designated coordinator. Coordination of resource allocation is under the direct guidance of the Coordinator with final approval by the EOC Director.
7. Volunteer and donation management the Coordinator or assigned personnel will look principally to those private voluntary organizations with established donations systems already in place to receive, sort, distribute, and deliver appropriate donated goods to those affected by the disaster.
8. The coordinator should recognize that offers from the public and private sector are important resources in response and recovery efforts and must be effectively coordinated. In most situations, financial contributions to credible voluntary organizations will be encouraged. Other offers of assistance may be in the form of in-kind donations (i.e. food, clothing, products, and equipment) or volunteered time. Such efforts must involve inter-agency collaboration among governmental and tribal agencies, voluntary agencies, community-based organizations, faith-based groups, the private sector, and the media.
 - a. If not effectively managed, undesignated in-kind donations can prove detrimental to relief efforts. Unplanned deliveries of donated goods to a disaster site can jam distribution channels, overwhelm government and voluntary agencies, and interfere with response and recovery efforts.
 - b. Careful donations management, planning, and strategies will reduce problems associated with unsolicited donations.
9. Tracking resources is an essential duty for key positions in Annex 1, 2, 5, 7, 8 & 11 through the coordination of the Annex 7 coordinator and any assigned administrative personnel. The coordinator will utilize the proper FEMA Incident Command Forms for tracking purposes such as ICS 210, ICS 308. The coordinator should not only focus on the mobilization of resources but also the demobilization of resources to minimize the financial impact of the event. *Offers of undesignated donations will need to be effectively coordinated to ensure timely delivery of goods and services to those affected by disasters.*
10. Emergency contacting

B. Direction and Control

1. Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. The Annex may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field operations.

3. During emergency activations, all management decisions regarding resource support for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment each primary and/or support organization assisting will retain administrative control over its own resources and personnel but will be under the operational control of the Coordinator for Annex 7. Delegation of mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, primary and support agency staff is integrated with the Apache County Emergency Management / Apache County Public Health Services PHEP staff to provide support.
- b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section will coordinate resource support with the Logistics Section. In addition, Annex 7 will:
 - i. Operate under the direction of the Arizona Department of Emergency & Military Affairs Coordinator.
 - ii. Operate throughout the emergency, either in the Apache County Emergency Management Office, or at a location designated by the Logistics Section Chief in coordination with the Arizona Department of Emergency & Military Affairs coordinator.
 - iii. Alert designated primary personnel of possible resource needs and to report to the Apache County Emergency Management Office.
 - iv. Maintain liaison with other agencies and interested parties. This will be accomplished through the coordination of the Arizona Department of Emergency & Military Affairs Coordinator and the Logistics Section Chief.
 - v. At the tasking of the Logistics Chief, take action if other agencies require assistance in obtaining needed items, finds a source for needed items and provides to the requesting, the name of the contact person, the price and schedule for when the material can be made available at the established location.
 - vi. Unless otherwise directed, and in order to provide resource support when needed during disaster operations and will be staffed on a 24 hour basis at the Apache County Emergency Management Office.

- c. The Apache County Emergency Management / Apache County Public Health Services PHEP will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System, and the Apache County EOP.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Emergency & Military Affairs is the designated lead agency for State resource services and will provide a liaison to facilitate requests for transportation service resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Operations Section Chief, who reports to the State Emergency Operations Center Manager.
- c. The Arizona Department of Emergency & Military Affairs develops and maintains the Emergency Operations Plan and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

D. Alerts and Notifications

- 1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Coordinator for when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
- 2. Annex 7 will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
- 3. Upon instructions to activate or place on standby, Apache County Emergency Management / Apache County Public Health Services PHEP will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
5	Develop and test emergency communication procedures.
6	Identify alternate or backup communications systems and facilities.
7	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
8	Identify and establish a credentialing or authentication system to be used in a disaster.
9	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
10	Establish emergency contracting procedures.
11	Identify how access will be granted and tracked to critical or limited access sites following an incident.
12	Identify liaison roles with the state and adjacent county Resources Support officials.
13	Collect, process, and disseminate information to and from the EOC.
14	Identify how resources are inventoried and tracked.
15	Identify and establish SOPs for points of distributions and staging areas.
16	Identify information technology disaster plan to assist in restoration of computer resources.
17	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
18	Report Resources status and potential problems to the EM Director.
19	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
20	Consider preplanned mutual aid requirements.
21	Conduct Resource Allocation Planning for all 31 core capabilities.
22	Consider the jurisdictional mitigation plan defined threats for logistics requirements.

23	Develop a concept of operations for Logistics Management and Resource Support.
24	Establish Resources Support personnel check-in and check-out procedures as required.
Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Executes a concept of operations for Logistics Management and Resources Support.
3	Provide support for emergency responders.
4	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
5	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
6	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
7	Obtain needed resources and supplies.
8	Allocate resources to whole community as prioritized.
9	If necessary, establish staging areas, distribution sites and mobilization centers.
10	Maintain an inventory system to track supplies used during the disaster.
11	Track resources during incident and ensure equipment maintenance is conducted and documented.
12	Coordinate with Energy to support missions with limited fuel availability.
13	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
14	Maintain accurate records of resources utilized and submit reports.
15	Relocate essential resources outside of threatened area when required.
16	Obtain resources to assist the evacuation of public information, communication, sheltering, etc. for the whole community.
17	Distribute supplies.
18	Activate mutual aid agreements as required.
19	Cooperate with the EOC, incident command, neighboring communities, and regions to provide logistics support for larger incidents.
20	Identify, deploy, demobilize, or direct affiliated or spontaneous unaffiliated volunteers as dictated by the situation.
21	Manage the collection, distribution, or rejection of unsolicited donations.
22	Coordinate with the EOC Director regarding needs and priorities.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
25	Maintain financial and legal accountability.
26	Generate detailed information on needs and logistics that the higher level of government may not have.
27	Evaluate all requests for resources against known supplies.
28	Executes functional coordination and oversight of all logistics activities.
29	Executes functional coordination and oversight of all Resources Support activities.
30	Manages, directs, or acts as Contracting Officer's Technical Representative for supporting base camp contracts.
31	Provide Resources Support summary information to EOC Director and ESF 5 as requested.

32	Consider demobilization planning as required.
33	Consider staffing and logistics operations for 24 hour operations.
34	Develop a logistics plan that supports the IAP.
35	Provide input to and review the communications plan, the medical plan, and the traffic plan.
36	Review facility support requirements.
37	Review ground support requirements including fuel, maintenance and repair of equipment.
<i>Recovery (Post Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Participate in after action meetings and prepare after action reports as requested.
6	Stand down any facilities no longer in use.
7	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
<i>Mitigation Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Assess resource capabilities.
<i>Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises as appropriate.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatened individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control and limit access to critical locations and systems.
8	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
9	Implement security training for staff focused on awareness and response.
10	Identify and implement monitoring and risk management planning.

11	Analyze key dependencies and interdependences related to logistics and supply chain operations.

Coordinating: Apache County Public Health Services PHEP

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Distribute supplies.
2	Activate mutual aid agreements as required.

Recovery (Post Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).

Mitigation Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Primary: Apache County Emergency Management

Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.
2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
5	Develop and test emergency communication procedures.
6	Identify alternate or backup communications systems and facilities.
7	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
8	Identify and establish a credentialing or authentication system to be used in a disaster.
9	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
10	Establish emergency contracting procedures.
11	Identify how access will be granted and tracked to critical or limited access sites following an incident.
12	Identify liaison roles with the state and adjacent county Resources Support officials.
13	Collect, process, and disseminate information to and from the EOC.
14	Identify how resources are inventoried and tracked.
15	Identify and establish SOPs for points of distributions and staging areas.

16	Identify information technology disaster plan to assist in restoration of computer resources.
17	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
18	Report Resources status and potential problems to the EM Director.
19	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
20	Consider preplanned mutual aid requirements.
21	Conduct Resource Allocation Planning for all 31 core capabilities.
22	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
23	Develop a concept of operations for Logistics Management and Resource Support.
24	Establish Resources Support personnel check-in and check-out procedures as required.
Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Executes a concept of operations for Logistics Management and Resources Support.
3	Provide support for emergency responders.
4	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
5	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
6	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
7	Obtain needed resources and supplies.
8	Allocate resources to whole community as prioritized.
9	If necessary, establish staging areas, distribution sites and mobilization centers.
10	Maintain an inventory system to track supplies used during the disaster.
11	Track resources during incident and ensure equipment maintenance is conducted and documented.
12	Coordinate with Energy to support missions with limited fuel availability.
13	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
14	Maintain accurate records of resources utilized and submit reports.
15	Relocate essential resources outside of threatened area when required.
16	Obtain resources to assist the evacuation of public information, communication, sheltering, etc. for the whole community.
17	Distribute supplies.
18	Activate mutual aid agreements as required.
19	Cooperate with the EOC, incident command, neighboring communities, and regions to provide logistics support for larger incidents.
20	Identify, deploy, demobilize, or direct affiliated or spontaneous unaffiliated volunteers as dictated by the situation.
21	Manage the collection, distribution, or rejection of unsolicited donations.
22	Coordinate with the EOC Director regarding needs and priorities.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

25	Maintain financial and legal accountability.
26	Generate detailed information on needs and logistics that the higher level of government may not have.
27	Evaluate all requests for resources against known supplies.
28	Executes functional coordination and oversight of all logistics activities.
29	Executes functional coordination and oversight of all Resources Support activities.
30	Manages, directs, or acts as Contracting Officer's Technical Representative for supporting base camp contracts.
31	Provide Resources Support summary information to EOC Director and ESF 5 as requested.
32	Consider demobilization planning as required.
33	Consider staffing and logistics operations for 24 hour operations.
34	Develop a logistics plan that supports the IAP.
35	Provide input to and review the communications plan, the medical plan, and the traffic plan.
36	Review facility support requirements.
37	Review ground support requirements including fuel, maintenance and repair of equipment.
<i>Recovery (Post Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Participate in after action meetings and prepare after action reports as requested.
6	Stand down any facilities no longer in use.
7	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
<i>Mitigation Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Assess resource capabilities.
<i>Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises as appropriate.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

5	Prevent and deter movement and operations of threatened individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control and limit access to critical locations and systems.
8	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
9	Implement security training for staff focused on awareness and response.
10	Identify and implement monitoring and risk management planning.
11	Analyze key dependencies and interdependences related to logistics and supply chain operations.

Primary: Apache County Public Health Services PHEP

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Distribute supplies.
2	Activate mutual aid agreements as required.

Recovery (Post Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).

Mitigation Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Alpine Fire District

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Distribute supplies.
2	Activate mutual aid agreements as required.

Supporting: American Red Cross

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Distribute supplies.

Supporting: Apache County Emergency Management

Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Identify CIKR (Critical Infrastructure and Key Resources) using FEMA guidelines.

2	With the EM Director and Emergency Management combine the current emergency priorities with existing resources priorities.
3	Establish adequate shift schedules of Resource personnel for greater than 24 hour operations.
4	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.
5	Develop and test emergency communication procedures.
6	Identify alternate or backup communications systems and facilities.
7	Establish contact with private resources that could provide support during an emergency. Develop any necessary on-call contracts to provide resources.
8	Identify and establish a credentialing or authentication system to be used in a disaster.
9	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
10	Establish emergency contracting procedures.
11	Identify how access will be granted and tracked to critical or limited access sites following an incident.
12	Identify liaison roles with the state and adjacent county Resources Support officials.
13	Collect, process, and disseminate information to and from the EOC.
14	Identify how resources are inventoried and tracked.
15	Identify and establish SOPs for points of distributions and staging areas.
16	Identify information technology disaster plan to assist in restoration of computer resources.
17	Anticipate potential warning needs or problems and begin alerting appropriate warning resources.
18	Report Resources status and potential problems to the EM Director.
19	Consider preplanning staging areas, points of distribution, mobilization sites, cross dock locations and logistics support bases.
20	Consider preplanned mutual aid requirements.
21	Conduct Resource Allocation Planning for all 31 core capabilities.
22	Consider the jurisdictional mitigation plan defined threats for logistics requirements.
23	Develop a concept of operations for Logistics Management and Resource Support.
24	Establish Resources Support personnel check-in and check-out procedures as required.
Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Executes a concept of operations for Logistics Management and Resources Support.
3	Provide support for emergency responders.
4	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
5	Work with the EOC staff to establish priorities and logistics resource requests according to priorities.
6	Set specific priorities in consultation with government, policy group, designated officials, or the EOC Director.
7	Obtain needed resources and supplies.
8	Allocate resources to whole community as prioritized.
9	If necessary, establish staging areas, distribution sites and mobilization centers.
10	Maintain an inventory system to track supplies used during the disaster.

11	Track resources during incident and ensure equipment maintenance is conducted and documented.
12	Coordinate with Energy to support missions with limited fuel availability.
13	Anticipate potential needs or problems and begin alerting appropriate resources to stand by.
14	Maintain accurate records of resources utilized and submit reports.
15	Relocate essential resources outside of threatened area when required.
16	Obtain resources to assist the evacuation of public information, communication, sheltering, etc. for the whole community.
17	Distribute supplies.
18	Activate mutual aid agreements as required.
19	Cooperate with the EOC, incident command, neighboring communities, and regions to provide logistics support for larger incidents.
20	Identify, deploy, demobilize, or direct affiliated or spontaneous unaffiliated volunteers as dictated by the situation.
21	Manage the collection, distribution, or rejection of unsolicited donations.
22	Coordinate with the EOC Director regarding needs and priorities.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
25	Maintain financial and legal accountability.
26	Generate detailed information on needs and logistics that the higher level of government may not have.
27	Evaluate all requests for resources against known supplies.
28	Executes functional coordination and oversight of all logistics activities.
29	Executes functional coordination and oversight of all Resources Support activities.
30	Manages, directs, or acts as Contracting Officer's Technical Representative for supporting base camp contracts.
31	Provide Resources Support summary information to EOC Director and ESF 5 as requested.
32	Consider demobilization planning as required.
33	Consider staffing and logistics operations for 24 hour operations.
34	Develop a logistics plan that supports the IAP.
35	Provide input to and review the communications plan, the medical plan, and the traffic plan.
36	Review facility support requirements.
37	Review ground support requirements including fuel, maintenance and repair of equipment.
<i>Recovery (Post Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Participate in after action meetings and prepare after action reports as requested.

6	Stand down any facilities no longer in use.
7	Reallocate supplies or inventory. Dispose of perishable or limited viability supplies.
8	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
9	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.
5	Assess resource capabilities.
Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises as appropriate.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatened individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control and limit access to critical locations and systems.
8	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
9	Implement security training for staff focused on awareness and response.
10	Identify and implement monitoring and risk management planning.
11	Analyze key dependencies and interdependences related to logistics and supply chain operations.

Supporting: Apache County Public Health Services PHEP	
Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Distribute supplies.
2	Activate mutual aid agreements as required.
Recovery (Post Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Participates in the development of After Action Reports (AAR) and Improvement Plan (IP).
Mitigation Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Participate in the hazard identification process to identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in HSEEP training, drills, and exercises.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Apache County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify how access will be granted and tracked to critical or limited access sites following an incident.
Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Distribute supplies.
2	Activate mutual aid agreements as required.
Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Prevent and deter movement and operations of threatened individuals.
2	Control and limit access to critical locations and systems.

Supporting: Concho Fire District	
Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Distribute supplies.
2	Activate mutual aid agreements as required.

Supporting: Eagar Fire Department	
Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Distribute supplies.
2	Activate mutual aid agreements as required.

Supporting: Eagar Police Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify how access will be granted and tracked to critical or limited access sites following an incident.
Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Distribute supplies.
2	Activate mutual aid agreements as required.
Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support	
1	Prevent and deter movement and operations of threatened individuals.
2	Control and limit access to critical locations and systems.

Supporting: Eagar Public Works**Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support**

1	Distribute supplies.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Prevent and deter movement and operations of threatened individuals.

Supporting: Greer Fire District**Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support**

1	Distribute supplies.

2	Activate mutual aid agreements as required.

Supporting: Nutrioso Fire District**Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support**

1	Distribute supplies.

2	Activate mutual aid agreements as required.

Supporting: Puerco Valley Ambulance Service**Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support**

1	Distribute supplies.

2	Activate mutual aid agreements as required.

Supporting: Puerco Valley Fire District**Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support**

1	Distribute supplies.

2	Activate mutual aid agreements as required.

Supporting: Saint Johns Ambulance Service**Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support**

1	Distribute supplies.

2	Activate mutual aid agreements as required.

Supporting: Saint Johns Fire**Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support**

1	Distribute supplies.

2	Activate mutual aid agreements as required.

Supporting: Saint Johns Police Department

<i>Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify how access will be granted and tracked to critical or limited access sites following an incident.
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Distribute supplies.
2	Activate mutual aid agreements as required.
<i>Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Prevent and deter movement and operations of threatened individuals.
2	Control and limit access to critical locations and systems.

Supporting: Saint Johns Public Works	
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Distribute supplies.

Supporting: Salvation Army	
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Distribute supplies.

Supporting: Springerville Fire Department	
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Distribute supplies.
2	Activate mutual aid agreements as required.

Supporting: Springerville Police Department	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify how access will be granted and tracked to critical or limited access sites following an incident.
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Distribute supplies.
2	Activate mutual aid agreements as required.
<i>Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Prevent and deter movement and operations of threatened individuals.
2	Control and limit access to critical locations and systems.

Supporting: Springerville Public Works

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Distribute supplies.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Prevent and deter movement and operations of threatened individuals.

Supporting: Vernon Fire District

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Distribute supplies.

2	Activate mutual aid agreements as required.

Supporting: White Mountain Ambulance Service

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Distribute supplies.

2	Activate mutual aid agreements as required.

Apache County Attorney's Office

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Maintain financial and legal accountability.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Apache County Communications

Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Develop and test emergency communication procedures.

2	Identify alternate or backup communications systems and facilities.

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

Apache County Engineering / County Engineer

Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.

2	Identify how access will be granted and tracked to critical or limited access sites following an incident.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Prevent and deter movement and operations of threatened individuals.

Apache County Finance	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Establish emergency contracting procedures.
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Maintain financial and legal accountability.
<i>Recovery (Post Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Apache County Human Resources	
<i>Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Apache County Information Technology	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Develop and test emergency communication procedures.
2	Identify alternate or backup communications systems and facilities.
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
<i>Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Apache County Public Information Officer (PIO)	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Collect, process, and disseminate information to and from the EOC.
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

Apache County Regional Dispatch Center	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	
1	Develop and test emergency communication procedures.
2	Identify alternate or backup communications systems and facilities.
<i>Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support</i>	

1	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.

Arizona Counter Terrorism Information Center (ACTIC)

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Arizona Department of Emergency & Military Affairs

Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	If the current Resources staff is not large enough to handle coordination needs or problems, make arrangements to expand the staff.

Response (During Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Obtain needed resources and supplies.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Arizona Department of Homeland Security

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Arizona Department of Transportation

Preparedness (Pre-Event) Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Cooperate with Transportation to develop strategies for transporting materials through restricted areas, quarantine lines, law enforcement checkpoints, and other transportation restrictions.
2	Identify how access will be granted and tracked to critical or limited access sites following an incident.

Protection Actions for Annex A: ESF 7 - Logistics Management and Resource Support

1	Prevent and deter movement and operations of threatened individuals.

IV. Financial Management

1. Once the Emergency Declaration is in effect Annex 7, in conjunction with the support agencies, assumes the full responsibility for resource support for all departments within the guidelines of the Emergency Declaration.
2. All inter-departmental and a portion of intra-departmental procurement from existing inventories is handled on the departmental level with no assistance from Annex 7. If this course is pursued, departments are instructed to document all transactions pursuant to FEMA audit requirements.

3. Resources obtained from outside sources (other governmental entities or commercial suppliers) are routed through Annex 7 as necessary.
4. Procurement procedures should be outlined in an "Emergency Purchasing Procedures Manual." This manual should be complete with a copy of telephone and fax numbers for "emergency vendors" sorted by product or service. These "emergency vendors" should have agreed in advance to provide necessary supplies to authorized Apache County officials and employees at little or no notice at the normal government discount rate.
5. Expenditures for cost recovery are documented during the incident and after the incident period. All response agencies work with personnel in notifying the Apache County Emergency Management / Apache County Public Health Services PHEP of expenditures based on standard accounting procedures.
6. Each agency is responsible for tracking its own costs associated with operations using the standard procedures established by the support agency's standard accounting and tracking procedures.
7. Each agency is responsible for monitoring staff hours using its own tracking system and requesting financial reimbursement (as applicable) for staff hours incurred in association with operations.
8. The State of Arizona Emergency Operations Center through the Apache County Emergency Management Office will provide appropriate forms and provide guidance to complete forms for efficient tracking and reimbursement.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 8 - Public Health and Medical Services



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Apache County Emergency Management
Apache County Public Health Services PHEP
Apache County Public Information Officer (PIO)
Arizona Department of Health

Primary Agency:

AirEvac Helicopter Ambulance
Apache County Public Health Services PHEP
Apache County Public Information Officer (PIO)
Guardian Flight Air Ambulance
Native Air Ambulance
Puerco Valley Ambulance Service
Saint Johns Ambulance Service
White Mountain Ambulance Service
White Mountain Regional Medical Center

Support Agencies:

AirEvac Helicopter Ambulance
Alpine Elementary School District
Alpine Fire District
American Red Cross
Apache County Attorney's Office
Apache County Board of Supervisors
Apache County Building and Maintenance
Apache County Communications
Apache County Emergency Management
Apache County Engineering / County Engineer
Apache County Finance

Apache County Human Resources
Apache County Information Technology
Apache County Public Health Services PHEP
Apache County Public Information Officer (PIO)
Apache County Regional Dispatch Center
Apache County Sheriff's Office
Arizona Counter Terrorism Information Center (ACTIC)
Arizona Department of Corrections
Arizona Department of Emergency & Military Affairs
Arizona Department of Environmental Quality
Arizona Department of Forestry & Fire Management
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Humane Society
Arizona Humane Society
Arizona State Land Department
Arizona State Parks
Bureau of Land Management
Burlington-Northern Santa Fe Railroad
CellularOne
Chinle Municipal Airport
Chinle Unified School District
Concho Elementary School District
Concho Fire District
Eagar Community Development
Eagar Fire Department
Eagar Police Department
Eagar Public Works
Federal Emergency Management Agency (FEMA)
Frontier Communications
Ganado Unified School District
Greer Fire District
Guardian Flight Air Ambulance
Humane Society of the United States
McNary Elementary School District
National Parks Service
Native Air Ambulance
Navajo Tribal Utility Authority
Navopache Electric Cooperative
Northeast Arizona Technological Institute of Vocational Education District
Northern Arizona Vocational Institute of Technology (NAVIT)
Northland Pioneer College District
Nutrioso Fire District
PIO
Puerco Valley Ambulance Service
Puerco Valley Fire District
Red Mesa Unified School District
Round Valley Unified School District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Municipal Airport

Saint Johns Police Department
Saint Johns Public Works
Saint Johns Unified School District
Salt River Project
Salvation Army
Sanders Unified School District
Springerville Fire Department
Springerville Municipal Airport
Springerville Police Department
Springerville Public Works
St Johns High School Gym
Summit Healthcare Regional Medical Center
The Church of Jesus Christ of Latter-day Saints
Tucson Electric Power
US Forest Service
Verizon Wireless
Vernon Elementary School District
Vernon Fire District
White Mountain Ambulance Service
Window Rock Airport

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 8 is to provide health and medical coordination in support of emergency events in Apache County. It can provide the mechanism for personnel and resources to support prevention, preparedness, protection, response, recovery and mitigation in support of the primary emergency management objectives.

B. Scope

1. Annex 8 is a functional annex to the Apache County EOP and this Annex describes the actions required to coordinate public health and medical services during a disaster. It addresses.
 - a. Local Health Department notification, coordination and response
 - b. Emergency Medical Services (EMS) activities
 - c. Coordination among community hospital partners
 - d. Mass fatality partnerships in planning
 - e. Community planning with other health care providers
 - f. Behavioral health (mental health) activities
2. Most of the agencies involved in public health and medical services activities have existing emergency plans and procedures. The Annex 8 Annex is not designed to take

the place of these plans rather it is designed to complement, support and reference existing plans and procedures.

3. The Annex 8 Annex supports health and medical response during a biological incident within the community.
4. For this document, public health and medical services include: medical needs associated with behavioral health needs of victims and responders, medical needs of "at risk" populations, and environmental health concerns associated with activities outlined in other portions of the Apache County EOP.

II. Concept of Operations

A. General

1. Annex 8 is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding appendices, annexes and standard operating guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, this Annex will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of required assets.
4. When an event is focused in scope to a specific type or response mode (i.e., hospital evacuation, biological threat, hazardous materials release, pandemic disease or radiological event) technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the ICS structure.
5. Throughout the response and recovery periods, Apache County Emergency Management Office will evaluate and analyze information regarding medical, health and public health assistance requests for response, develop and update assessments of medical and public health status in the impact area and do contingency planning to meet anticipated demands. If additional support is necessary, the Apache County Emergency Management Office will contact the supporting agencies and other EM's to request applicable support activities.
6. Continuity of Operations

- a. Continuity of Operations establishes policies and guidance to ensure the essential business functions of the healthcare system in the community are continued in the event that a manmade, natural or technological emergency disrupts or threatens to disrupt normal business operations. The community hospital and county health department have established a Continuity of Operations Plan (COOP). The county health department COOP is managed through an electronic and cloud based application to ensure access to plan during an emergency. It also remains a living document, able to meet the most current CPG 201 Hazard analysis and updates.
- b. Reconstitution is the process by which surviving and/or replacement health and medical personnel resume normal operations at the original or replacement facility. There are three tasks associated with reconstitution: transitioning, coordinating and planning, and outlining the procedures. The decision to reconstitute will be made by the Incident Commander and as outlined in internal plans. Operations may be resumed in phases with the essential functions being first priority followed by other functions as resources and personnel allow.
- c. Telecommuting options will be established in advance of the implementation of this Annex to facilitate continuity in lab, telephone, record keeping or other Tier I Core Capabilities.

7. Medical Surge

- a. In the event of a disaster, it is necessary to use surge capacity to provide emergency care and appropriate definitive management of patients. Bed counts alone do not determine surge capacity or the ability to care for patients. The hospital has internal policies, plans and procedures for patient surge within their facilities, including requesting medical material and pharmaceuticals and coordinating mass fatality.
- b. Annex 8 will monitor the EMSsystem application in the Apache County Emergency Management Office to maintain awareness of the availability of beds at hospitals within their jurisdiction and surrounding counties. Hospitals in Apache County will be requested to update their bed availability at the time of a disaster or large-scale emergency through a bed status alert initiated at the regional or state level. The hospital will update bed status alert as requested to assist with planning of patient transfers.
- c. The health and medical community has a decontamination plan and access to necessary equipment. The health and medical community also have trained individuals who can assist and perform decontamination activities for patients arriving from the scene of emergencies and disasters.
- d. Health and medical entities have processes and policies for medical surge capabilities, these internal plans provide details with internal patient tracking procedures. Patients seen as a result of an emergency will be tracked utilizing these procedures. The numbers of patients seen, disposition and status of these patients will be coordinate throughout the day by Annex 8. Hospitals will follow CMS and HIPAA regulations when reporting patient information. All participating

health and medical organizations will assist in determining the health and medical impact of the emergency on the community.

- e. Health and medical entities protect the privacy of individually identifiable health information. Annex 8 follows standards to protect information and will utilize internal policies for reunification of patients with family. Staff will coordinate efforts, when possible, to gather missing persons information from participating health and medical partners and response organizations to cross reference with data received from Annex 6 – Mass Care, Housing, and Human Services. If staff recognize a patient identified as missing on the American Red Cross's Safe and Well or another missing person data system provided by another mass care, housing, and human service agency, staff will verify to the extent possible the validity of their reunification need and, if acceptable, provide the current location of the patient to the requesting family member.
- f. In the event individuals are in need of additional transportation to health and medical facilities, Annex 8 will coordinate with 1 - Transportation.
- g. During a large scale emergency, emergency room departments, treatment centers, and other medical clinics across the community may see an influx in patients. An Alternate Care Site (ACS) is a community-based location that may provide additional treatment area(s) with a minimum specific level of care for patients. An ACS may be established at sites where no medical care is usually provided or at medical facilities where the usual scope of medical services does not normally include large-scale urgent care or traditional inpatient services. If an ACS is needed to respond for managing a disaster that creates a surge of patients beyond community capabilities, the health and medical entities within Apache County will consider options for ACS sites to care for ill patients who would otherwise seek care at hospitals and community health centers.
- h. Through preparedness planning the community has developed regional relationships within the health and medical sector. This provides additional access to medical surge supply trailers, field hospital trailers, health and medical supplies, and specialized equipment which may be necessary for response. The Annex 8 coordinator will follow standard procedures for requests in the event these assets are needed to support operations and improve the health delivery during an emergency.

8. Epidemiology and Surveillance

- a. Apache County's Health Department is responsible for conducting disease surveillance and investigation within Apache County and maintains access to an electronic disease tracking and surveillance system.
- b. The health department conducts disease surveillance and investigation activities in partnership with local hospitals, physician's offices, clinics, schools and pharmacies to maintain an overall assessment of disease outbreaks or clusters within the county. These activities also provide a reporting avenue from these organizations to the Apache County Health Department to identify and contain disease outbreaks. The Apache County Health Department also utilizes

neighboring counties and state assistance in disease surveillance and investigation as part of a coordinated statewide public health system.

- c. Arizona Department of Emergency & Military Affairs has identified vulnerabilities within the community. In the event of a radiological emergency, Community Reception Center (CRC) guidance is available to assist Apache County with this process and would be used as guidance for population monitoring of county residents should a radiological emergency be declared. At the CRC, citizens will be asked to provide information regarding their location and possible exposure to the radiological emergency. This will assist the Apache County Health Department, Arizona Department of Health and Environment and the Centers for Disease Control and Prevention in providing appropriate surveillance and follow up after this type of emergency.

9. Fatalities Management

- a. Apache County recognizes the need to organize local agencies and resources to plan for and respond to an incident resulting in catastrophic loss of life. Natural disasters frequently overwhelm local systems that care for the deceased. Consequently, the responsibility for the immediate response falls on local organizations and communities. Management of the dead requires coordination of body recovery, short and long-term storage, identification, burial arrangements, and support of affected population and relatives.
- b. Arizona Department of Emergency & Military Affairs will coordinate with county coroner, funeral directors, mortuary services, and coordinating group(s)/team(s) early during an emergency to ensure required resources, assessment activities and the responsible agencies implement appropriate plans.
- c. Following an emergency, when requested in coordination with its partner organizations, will assist or help identify resources to support the local district coroner, medical professionals and law enforcement agencies in:
 - i. Tracking and documenting of human remains and associated personal effects
 - ii. Reducing the hazard presented by chemically, biologically or radiological contaminated human remains (when indicated and possible)
 - iii. Establishing temporary morgue facilities
 - iv. Determining the cause and manner of death. When the determination of the cause of a death is held to be in the public interest or a child under the age of 18 dies, the coroner or deputy coroner shall be notified. The coroner shall decide if an investigation shall take place
 - v. Collecting ante mortem data in a compassionate and culturally competent fashion from authorized individuals

- vi. Performing postmortem data collection and documentation
 - vii. Identifying human remains using scientific means (e.g., dental, pathology, anthropology, fingerprints, and, as indicated, DNA samples.
 - viii. Preparing, processing and returning human remains and personal effects to the authorized person(s) when possible
 - ix. Providing technical assistance and consultation on fatality management and mortuary affairs
 - x. Coordinating with behavioral health, social workers, counselors, and community mental health centers in support of affected population and relatives
- d. During an event, first responders will follow appropriate policies, procedures and guideline to ensure safety precautions are appropriate and implemented.

10. Pre-Hospital Care

- a. Apache County promotes local and regional coordination and cooperation in emergency pre-hospital care for mass casualty events, including those that involve children. During an emergency, pre-hospital care may involve more than one jurisdiction, therefore ICS will be used to help standardize organizational structure and common terminology and to ensure a useful and flexible management system is practical for incidents involving multi-jurisdictional and multi-agency response, especially those in the field.
- b. Pre-arrival assessments will be conducted by Emergency Medical Services and notification procedures to dispatch, hospitals and other mutual aid partners will be activated.
- c. Triage procedures, ambulance diversion guidelines, EMS system protocol and policies, pediatric guidelines, and other community and internal agency plans have been developed and may be implemented in response to this type of emergency.
- d. Medical mutual aid may be necessary and implemented during a mass casualty or large-scale emergency.

11. Medical Countermeasure Dispensing

- a. The primary goal of the county's mass dispensing program is to provide lifesaving medical countermeasures to citizens and visitors of Apache County in a timely manner in response to a health and medical emergency. This program is led by the Apache County Health Department and includes many of the county's other departments, health and medical partner organizations and private companies. The Apache County Health Department has developed a Mass Dispensing Standard Operating Guide (SOG) which will be used during an

emergency as a guide for providing vaccines and pharmaceuticals at Point of Dispensing (POD) sites for the public.

12. Medical Material Distribution

- a. During a time of disaster state and federal medical material and pharmaceuticals may be available to Apache County. To access these assets, a coordinated resource management and requesting process must be in place for participating agencies. This process promotes the full utilization of local medical equipment and supplies and exhaustion of services available locally. With the exhaustion or imminent exhaustion of these local supplies and services, Apache County can make a request through Arizona Department of Emergency & Military Affairs to the State of Arizona Emergency Operations Center for fulfillment. Procedures for requesting medical materials can be found in the Apache County Mass Dispensing SOG and Hospital EOP.
- b. Health and medical entities have processes in place for requesting medical countermeasures, including but not limited to the Strategic National Stockpile (SNS), CHEMPACK (nerve agent and organophosphate antidotes), and Chemical Event Shipping Supply Location (CESSL) program.

13. Non-Pharmaceutical Interventions

- a. In the case of large-scale outbreaks of naturally occurring diseases, like pandemic influenza, SARS, MERS, or artificially introduced biological agents in connection with bioterrorism, the Apache County Board of Health may also issue advisories or recommendations for the closure of public buildings, events and activities. In partnership with local school districts, schools may also be dismissed to aid in disease containment measures. Schools also maintain pandemic health response plans in their existing EOPs.
- b. When necessary, the Apache County Emergency Management Office will coordinate with Annex 13 – Public Safety to ensure the safety of public and community members related to isolation and quarantine.
- c. The hospital maintains an appropriate HVAC system which is an essential tool for the control of infection. The hospital has a negative pressure room and procedures to keep contaminants and pathogens from reaching surrounding areas within the hospital. These procedures are outlined in internal hospital policies and will be active as outlined in these policies to prevent cross-contaminations from room to room.

14. Responder Health and Safety

- a. Health and medical officials may be requested to provide information related to agents or diseases and appropriate measures to take to protect the health, medical and emergency services sector responders. Officials may be asked to

serve as subject matter experts and information resources to make health and safety recommendations to incident management staff and safety officers.

- b. A community hazardous vulnerability assessment (HVA) has been made available to identify any anticipated hazards, including infectious disease, hazardous materials and environmental factors.
- c. Annex 8 has or has access to personal protective equipment (PPE) to ensure the safety and health of first responders.
- d. There are counseling services available throughout the community for those affected population and responders with behavioral health needs. This is outlined under the Behavioral Health section of this Annex.

15. Volunteer Management

- a. Volunteer resources may be available through Arizona Medical Reserve Corps (MRC) units, Community Emergency Response Teams (CERT), American Red Cross (ARC) and other community organizations active in disasters.

16. Environmental Health

- a. Describe the vector and/or animal control responsibilities in the county
- b. Describe capabilities for evaluating structures and area for habitability and other environmental health concerns
- c. Describe coordination efforts with public water suppliers to ensure safe drinking water to communities

17. Behavioral Health

- a. Annex 8 will coordinate with behavioral health professionals and organizations within the county and with the State Coordinator to promote behavioral health response and recovery needs. The Coordinator will work with behavioral health, social workers, counselors, substance abuse professionals and community mental health centers. Behavioral health will also focus on the long term recovery responses and facilitation of communicating appropriate and accurate information to allay public concerns.

18. Demobilization and Recovery

- a. When the Incident Commander has ordered demobilization, the Coordinator will notify health and medical response entities. Each agency should consider their property and business impact for returning to normal facility operations.

- i. As needs for personnel decrease, personnel should report to debriefing area or standard area of operations as directed by supervisor. Positions will deactivate in a phased manner as outlined by internal plans and policies.
- ii. All equipment and supplies shall be returned or disposed of in compliance with recommendations from internal and/or external authorities and coordinated by supply unit leader and finance/administration section. Health and medical supplies and equipment should be repaired, repacked and replaced as needed.
- iii. Any plans to salvage, restore and recover the impacted facility will initiate upon approval from applicable local, State, and Federal law enforcement and emergency service authorities.

B. Direction and Control

1. During a state of emergency, Apache County health and medical response activities will be coordinated through the Apache County Emergency Management Office; which will serve as the source of all direction and control.
2. The Apache County Emergency Manager or designee provides direction and control to include mission assignments, mutual aid, contracts for goods and services, and recovery and mitigation activities.
3. During emergency activations, all management decisions regarding Apache County or regional response are made at the Apache County Emergency Management Office by the Coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section Coordinators and staff at the Apache County Emergency Management Office assist the commander in carrying out the overall mission. Resources for response are modular and scalable, depending on the type, size, scope and complexity of the emergency or disaster event.
4. A staffing directory and the Emergency Operations Plan, its accompanying appendices, annexes and standard operating guidelines are maintained by the Apache County Emergency Management / Apache County Public Health Services PHEP / Apache County Public Information Officer (PIO) / Arizona Department of Health. Apache County Emergency Management / Apache County Public Health Services PHEP / Apache County Public Information Officer (PIO) / Arizona Department of Health is responsible for ensuring contact information is accurate and ready for response.
5. Agencies may serve in Field Operations (i.e., Disaster Recovery Center operations, intrastate and/or interstate mutual aid assistance, etc.).
6. When a request for assistance is received by Apache County Emergency Management Office it is assigned to the agency or agencies that have the most appropriate resources and expertise to accomplish the task.
7. Arizona Department of Emergency & Military Affairs will assist in the coordination of state response efforts under the provisions of a Governor's Disaster Declaration.

C. Organization

1. County

- a. During an actual or potential emergency or disaster, the primary agency of Apache County Emergency Management / Apache County Public Health Services PHEP / Apache County Public Information Officer (PIO) / Arizona Department of Health will assign a liaison to Apache County Emergency Management Office to fill the role of Annex 8 Coordinator. During an activation of the Apache County Emergency Management Office, support agency staff will work with the coordinating agency to provide support that will allow for an appropriate, coordinated and timely response. If additional support is required, the Apache County Emergency Management / Apache County Public Health Services PHEP / Apache County Public Information Officer (PIO) / Arizona Department of Health and primary agencies may co-manage Annex 8 activities.
- b. The Coordinator will report to the Apache County Emergency Manager or designee. During the response phase, the Coordinator will evaluate and analyze information regarding medical and public health assistance requests.
- c. The Coordinator will develop and update assessments of medical and public health status in the impact area and do contingency planning to meet anticipated demands.
- d. The Coordinator will partner with the Annex 6 – Mass Care, Housing, and Human Services to support all individuals and organizations regarding mass care services, including sheltering that may be required to support disaster response and recovery operations in Apache County.

2. State of Arizona

- a. The Arizona Department of Health is the lead Coordinating agency for the State of Arizona. The State provides supplemental assistance to local governments in identifying and meeting the public health and medical needs of the affected population of disasters and emergencies. The State concept of operations is outlined in the Arizona Response Plan.

D. Alerts and Notifications

1. The Apache County Emergency Management will notify the Apache County Emergency Management / Apache County Public Health Services PHEP / Apache County Public Information Officer (PIO) / Arizona Department of Health when an area of Apache County is threatened or has been impacted by an emergency or disaster event.
2. The primary agency notified will report to the Apache County Emergency Management Office, if so advised or requested by Apache County Emergency Management.
3. The Coordinator and/or Apache County Emergency Management will provide notification to support agencies as outlined in internal call down procedures. The Coordinator will

continue to update those agencies as the situation progresses and upon demobilization and recovery.

E. Actions

1. Actions carried out by Annex 8 are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all Annex 8 agencies and the intended recipients of service.

F. Special Tasks

1. Hazardous Materials:
 - a. Activate provisions for keeping responders and the public informed of the health risks created by a Haz-Mat release
 - b. Plan and take into consideration the special needs population for the following: mobility impairment, visual impairments, deaf or hard of hearing, cognitive disabilities and the mentally ill
 - c. Designate health and medical facilities that have capabilities to decontaminate and medically treat exposed persons and dispose of contaminated items (clothing, medical supplies, etc.)
 - d. Activate provisions for continued medical surveillance of personnel performing decontamination tasks, including radiological monitoring, if appropriate
 - e. Coordinate monitoring of water quality and sanitary conditions in the areas affected by the Haz-Mat release.
2. Flooding and Dam Failure:
 - a. Work with the Communications and Warning and EPI Coordinators to keep people informed of the health and sanitary conditions created by floods. Floodwaters may carry untreated sewage, dead animals, disinterred bodies, and hazardous materials.
 - b. Coordinate teams to monitor water quality and sanitary conditions.
 - c. Relocate resources and equipment from the flood area that is needed to assure continuation of health and medical services.
3. Nuclear Attack:

- a. Work with Haz-Mat team to determine the radiation levels of exposed people.
- b. Activate provisions for continued medical surveillance of persons performing essential tasks.
- c. Designate facilities that have radiological capabilities to decontaminate and treat exposed people, and dispose of contaminated items (clothing, medical supplies, and other waste items).

4. Mass Casualties

- a. In the event of mass casualties in Apache County local resources will be quickly overwhelmed. The Apache County Apache County Emergency Management Office or County Manager/Mayor will notify the State Office of the Medical Investigator (OMI) local representative or Field Deputy Medical Investigator (FDMI). The OMI representative will:
 - i. Initiate OMI response
 - ii. Make an initial assessment
 - iii. Coordinate with the State EOC
 - iv. Identify and coordinate with the appropriate law enforcement agency if necessary
 - v. Activate Disaster Mortuary Operational Response Teams (DMORT)
 - vi. Directly coordinate with DHS/FEMA
 - vii. Recovery of remains and personal effects
 - viii. Examination of remains
 - ix. Communication with affected population's families
 - x. Coordination with Federal Support under the National Response Guidelines

5. D.M.O.R.T. (Mortuary Services)

- a. In the event there is a disaster/emergency with multiple deaths, it will be necessary to notify the Disaster Mortuary Emergency Operations Center after a federal disaster is declared. To make contact with them, dial 1-800-USA-NDMS. The activated DMORT will require the following:
 - i. Minimum of 10,000 square feet (prefer 18,000 square feet)

- ii. Water/Sewer
- iii. Bio-Hazard Equipment Containers
- iv. Room for separate partitions
- v. Area that is easy to secure (lock up money, etc.)
- vi. Parking lots for rental cars
- vii. Good access

III. Responsibilities

A. The following list identifies the responsibilities designated to each of the Primary and Support Agencies for Annex 8. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Identify alternate or backup facilities.
2	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
3	Identify fatality management capabilities.
4	Maintain current MOUs or MOAs.
5	Identify liaison to communicate with municipal and state health departments.
6	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
7	Identify available health and medical sector related volunteer organizations.
8	Have a clear press release and mass media protocol for communication to the public during emergencies.
9	Develop procedures to appropriately vet and release casualty and fatality information to families.
10	Participate in the CDC Public Health Preparedness Program.
11	Credential and badge staff prior to an incident.
12	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
13	Plan for quarantine and containment activities.
14	Plan for decontamination activities.
<i>Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.

5	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
6	Maintain a patient-casualty tracking system.
7	Provide information through the Emergency Public Information Coordinator to the news media on the number of injuries, deaths, etc.
8	Maintain accurate records of resources utilized and submit reports.
9	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
10	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
11	Coordinate with Logistics for requesting resources.
12	Coordinate fatality management process and requests additional support.
13	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
14	Document and track resources that are committed to specific missions.
15	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
16	Activate continuity of operations plan.
17	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
18	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
19	Report incident related injuries to EOC.
20	Report incident related fatalities to EOC.
21	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
22	Coordinate and activate patient decontamination activities with EMS agencies.
23	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
24	Provide communication of at-risk populations' needs to the Coordinator.
25	Determine the exhausted supplies and resources of emergency response agencies.
26	Obtain needed resources and supplies.
27	Distribute supplies.
28	Coordinate with the EOC Director regarding needs and priorities for meeting them.
29	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
30	Generate detailed information on needs and logistics that the higher level of government may not have.
31	Allocate resources to prioritize affected population.
32	Coordinate the pre-positioning of resources with other agencies.
33	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
34	Coordinate communications and warnings radio frequencies.
35	Use call down rosters to alert emergency responders or provide situation updates.
36	Activate public warning systems to include the Emergency Alert System (EAS).
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.

38	Maintain financial and legal accountability.
39	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
40	Upon identification of medical resource shortfalls activate warehousing operations.
41	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
42	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
43	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
44	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan recovery, reconstitution, mitigation and other long-term actions.
3	Plan for the gradual shut down of emergency health and medical operations.
4	Activate family reunification policies or procedures to be used by Medical Response.
5	Record damage assessment information.
6	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
7	Provide incident reports for elected officials.
8	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
9	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Coordinating: Apache County Public Health Services PHEP

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Identify alternate or backup facilities.
2	Anticipate health and medical requirements for AFN populations.
3	Identify fatality management capabilities.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
6	Maintain current MOUs or MOAs.
7	Identify liaison to communicate with municipal and state health departments.

8	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
9	Identify behavioral health response capabilities.
10	Identify available health and medical sector related volunteer organizations.
11	Participate in the CDC Public Health Preparedness Program.
12	Credential and badge staff prior to an incident.
13	Coordinate municipal health departments' emergency response training programs.
14	Participate in county-wide medical countermeasure planning.
15	Participate in the Hospital Preparedness Program.
16	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
17	Coordinate behavioral health capabilities of relevant medical first responders.
18	Coordinate county's behavioral health disaster team in conjunction with local health departments.
19	Coordinate community medication dispensing activities.
20	Coordinate activities in preparing at-risk populations for disasters.
21	Coordinate and maintain family reunification policies or procedures.
22	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
23	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
24	Plan for quarantine and containment activities.
25	Plan for decontamination activities.
26	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
27	Provide hand washing and other disease prevention campaign activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
8	Ensure that positive identification and proof of licensure is made for all volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.

13	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
14	Coordinate support activities with Mass Care for AFN populations at shelters.
15	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
16	Identify specific health and safety risks for disasters.
17	Coordinate with Logistics for requesting resources.
18	Communicate incident related health and medical information to citizens including at-risk populations.
19	Coordinate surveillance and epidemiological activities of the local health department including activities with community partners.
20	Recommend or determine health-related protective actions.
21	Activate community alternate care sites.
22	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
23	Coordinate fatality management process and requests additional support.
24	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
25	Provide patients with appropriate prophylaxis and maintain inventory control.
26	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
27	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
28	Document and track resources that are committed to specific missions.
29	Track the injured.
30	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
31	Activate and conduct municipal mass dispensing campaign priorities and general activities.
32	Activate continuity of operations plan.
33	Activate and conduct municipality's disease surveillance system.
34	Recommend or determine health department's protective action.
35	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
36	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
37	Report incident related injuries to EOC.
38	Report incident related fatalities to EOC.
39	Coordinate vector surveillance activities.
40	Perform vector surveillance activities at local and regional level in conjunction with CDC.
41	Provide briefs or updates related to vector surveillance activities.
42	Activate and conduct medical care activities during a disaster.
43	Provide numbers of available beds, resources, medical capabilities and medical specialties.
44	Coordinate mortuary services during an emergency.
45	Coordinate and activate behavioral health care activities.

46	Conduct behavioral health care activities.
47	Dispose of medical supplies.
48	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
49	Coordinate community outreach to at-risk populations.
50	Provide communication of at-risk populations' needs to the Coordinator.
51	Determine the exhausted supplies and resources of emergency response agencies.
52	Obtain needed resources and supplies.
53	Distribute supplies.
54	Coordinate with the EOC Director regarding needs and priorities for meeting them.
55	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
56	Generate detailed information on needs and logistics that the higher level of government may not have.
57	Coordinate the pre-positioning of resources with other agencies.
58	Use call down rosters to alert emergency responders or provide situation updates.
59	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
60	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
61	Upon identification of medical resource shortfalls activate warehousing operations.
62	After delivery of medical assets to warehouse facility, repackaging pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
63	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
64	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
65	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan recovery, reconstitution, mitigation and other long-term actions.
3	Plan for the gradual shut down of emergency health and medical operations.
4	Prepare Health and Medical After Action Report (AAR).
5	Activate family reunification policies or procedures to be used by Medical Response.
6	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
7	Conduct and monitor health effects post-disaster.
8	Provide public health input into community recovery affairs.
9	Provide incident reports for elected officials.
10	Inspect food service establishments prior to resuming business.
11	Assist at-risk populations in recovering from disasters including programs provided.
12	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
13	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
14	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.

15	Coordinate with Strategic National Stockpile as needed.
16	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
17	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
3	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists, radiation protection services, etc.
4	Coordinate with local health departments to identify and control vectors that may transmit the disease which caused the emergency.
5	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatened individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Coordinating: Apache County Public Information Officer (PIO)	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Develop procedures to appropriately vet and release casualty and fatality information to families.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Provide information through the Emergency Public Information Coordinator to the news media on the number of injuries, deaths, etc.
2	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
3	Communicate incident related health and medical information to citizens including at-risk populations.

4	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
5	Activate and conduct municipal mass dispensing campaign priorities and general activities.
6	Coordinate communications and warnings radio frequencies.
7	Activate public warning systems to include the Emergency Alert System (EAS).
8	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Activate family reunification policies or procedures to be used by Medical Response.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Coordinating: Arizona Department of Health	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Recommend or determine health-related protective actions.
2	Coordinate community outreach to at-risk populations.
3	Provide communication of at-risk populations' needs to the Coordinator.
4	Obtain needed resources and supplies.
5	Distribute supplies.
6	Coordinate with the EOC Director regarding needs and priorities for meeting them.
7	Activate public warning systems to include the Emergency Alert System (EAS).
8	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
9	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Activate family reunification policies or procedures to be used by Medical Response.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists, radiation protection services, etc.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Primary: AirEvac Helicopter Ambulance	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Credential and badge staff prior to an incident.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	

1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.

Primary: Apache County Public Health Services PHEP

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Identify alternate or backup facilities.
2	Anticipate health and medical requirements for AFN populations.
3	Identify fatality management capabilities.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
6	Maintain current MOUs or MOAs.
7	Identify liaison to communicate with municipal and state health departments.
8	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
9	Identify behavioral health response capabilities.
10	Identify available health and medical sector related volunteer organizations.
11	Participate in the CDC Public Health Preparedness Program.
12	Credential and badge staff prior to an incident.
13	Coordinate municipal health departments' emergency response training programs.
14	Participate in county-wide medical countermeasure planning.
15	Participate in the Hospital Preparedness Program.
16	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
17	Coordinate behavioral health capabilities of relevant medical first responders.
18	Coordinate county's behavioral health disaster team in conjunction with local health departments.
19	Coordinate community medication dispensing activities.
20	Coordinate activities in preparing at-risk populations for disasters.
21	Coordinate and maintain family reunification policies or procedures.
22	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
23	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
24	Plan for quarantine and containment activities.
25	Plan for decontamination activities.
26	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
27	Provide hand washing and other disease prevention campaign activities.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.

4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
8	Ensure that positive identification and proof of licensure is made for all volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
13	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
14	Coordinate support activities with Mass Care for AFN populations at shelters.
15	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
16	Identify specific health and safety risks for disasters.
17	Coordinate with Logistics for requesting resources.
18	Communicate incident related health and medical information to citizens including at-risk populations.
19	Coordinate surveillance and epidemiological activities of the local health department including activities with community partners.
20	Recommend or determine health-related protective actions.
21	Activate community alternate care sites.
22	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
23	Coordinate fatality management process and requests additional support.
24	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
25	Provide patients with appropriate prophylaxis and maintain inventory control.
26	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
27	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
28	Document and track resources that are committed to specific missions.
29	Track the injured.
30	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
31	Activate and conduct municipal mass dispensing campaign priorities and general activities.
32	Activate continuity of operations plan.
33	Activate and conduct municipality's disease surveillance system.
34	Recommend or determine health department's protective action.

35	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
36	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
37	Report incident related injuries to EOC.
38	Report incident related fatalities to EOC.
39	Coordinate vector surveillance activities.
40	Perform vector surveillance activities at local and regional level in conjunction with CDC.
41	Provide briefs or updates related to vector surveillance activities.
42	Activate and conduct medical care activities during a disaster.
43	Provide numbers of available beds, resources, medical capabilities and medical specialties.
44	Coordinate mortuary services during an emergency.
45	Coordinate and activate behavioral health care activities.
46	Conduct behavioral health care activities.
47	Dispose of medical supplies.
48	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
49	Coordinate community outreach to at-risk populations.
50	Provide communication of at-risk populations' needs to the Coordinator.
51	Determine the exhausted supplies and resources of emergency response agencies.
52	Obtain needed resources and supplies.
53	Distribute supplies.
54	Coordinate with the EOC Director regarding needs and priorities for meeting them.
55	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
56	Generate detailed information on needs and logistics that the higher level of government may not have.
57	Coordinate the pre-positioning of resources with other agencies.
58	Use call down rosters to alert emergency responders or provide situation updates.
59	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
60	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
61	Upon identification of medical resource shortfalls activate warehousing operations.
62	After delivery of medical assets to warehouse facility, repackaging pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
63	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
64	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
65	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan recovery, reconstitution, mitigation and other long-term actions.
3	Plan for the gradual shut down of emergency health and medical operations.
4	Prepare Health and Medical After Action Report (AAR).

5	Activate family reunification policies or procedures to be used by Medical Response.
6	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
7	Conduct and monitor health effects post-disaster.
8	Provide public health input into community recovery affairs.
9	Provide incident reports for elected officials.
10	Inspect food service establishments prior to resuming business.
11	Assist at-risk populations in recovering from disasters including programs provided.
12	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
13	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
14	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
15	Coordinate with Strategic National Stockpile as needed.
16	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
17	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
3	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists, radiation protection services, etc.
4	Coordinate with local health departments to identify and control vectors that may transmit the disease which caused the emergency.
5	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatened individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Primary: Apache County Public Information Officer (PIO)

<i>Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Develop procedures to appropriately vet and release casualty and fatality information to families.
<i>Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Provide information through the Emergency Public Information Coordinator to the news media on the number of injuries, deaths, etc.
2	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
3	Communicate incident related health and medical information to citizens including at-risk populations.
4	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancellation.
5	Activate and conduct municipal mass dispensing campaign priorities and general activities.
6	Coordinate communications and warnings radio frequencies.
7	Activate public warning systems to include the Emergency Alert System (EAS).
8	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
<i>Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Activate family reunification policies or procedures to be used by Medical Response.
<i>Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Primary: Guardian Flight Air Ambulance	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Credential and badge staff prior to an incident.
<i>Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.

Primary: Native Air Ambulance	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Credential and badge staff prior to an incident.
<i>Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.

Primary: Puerco Valley Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
10	Maintain current MOUs or MOAs.
11	Identify liaison to communicate with municipal and state health departments.
12	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
13	Identify behavioral health response capabilities.
14	Identify available health and medical sector related volunteer organizations.
15	Develop procedures to appropriately vet and release casualty and fatality information to families.
16	Credential and badge staff prior to an incident.
17	Participate in county-wide medical countermeasure planning.
18	Participate in the Hospital Preparedness Program.
19	Coordinate behavioral health capabilities of relevant medical first responders.
20	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
21	Plan for quarantine and containment activities.
22	Plan for decontamination activities.
23	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.

8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
13	Coordinate support activities with Mass Care for AFN populations at shelters.
14	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
15	Coordinate with Logistics for requesting resources.
16	Activate community alternate care sites.
17	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
18	Coordinate fatality management process and requests additional support.
19	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
20	Transport symptomatic individuals to appropriate health facilities prior to their entering mass prophylaxis site.
21	Provide patients with appropriate prophylaxis and maintain inventory control.
22	Document and track resources that are committed to specific missions.
23	Track the injured.
24	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
25	Activate and conduct municipal mass dispensing campaign priorities and general activities.
26	Activate continuity of operations plan.
27	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
28	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
29	Report incident related injuries to EOC.
30	Report incident related fatalities to EOC.
31	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
32	Activate and perform decontamination of patients, service animals and pets.
33	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
34	Coordinate and activate patient decontamination activities with EMS agencies.
35	Dispose of medical supplies.
36	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
37	Determine the exhausted supplies and resources of emergency response agencies.
38	Obtain needed resources and supplies.
39	Distribute supplies.
40	Coordinate with the EOC Director regarding needs and priorities for meeting them.

41	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
42	Generate detailed information on needs and logistics that the higher level of government may not have.
43	Allocate resources to prioritize affected population.
44	Coordinate the pre-positioning of resources with other agencies.
45	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
46	Coordinate communications and warnings radio frequencies.
47	Use call down rosters to alert emergency responders or provide situation updates.
48	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
49	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
50	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
51	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
52	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
53	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Provide incident reports for elected officials.
6	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
7	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
8	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Primary: Saint Johns Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
10	Maintain current MOUs or MOAs.
11	Identify liaison to communicate with municipal and state health departments.
12	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
13	Identify behavioral health response capabilities.
14	Identify available health and medical sector related volunteer organizations.
15	Develop procedures to appropriately vet and release casualty and fatality information to families.
16	Credential and badge staff prior to an incident.
17	Participate in county-wide medical countermeasure planning.
18	Participate in the Hospital Preparedness Program.
19	Coordinate behavioral health capabilities of relevant medical first responders.
20	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
21	Plan for quarantine and containment activities.
22	Plan for decontamination activities.
23	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.

8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
13	Coordinate support activities with Mass Care for AFN populations at shelters.
14	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
15	Coordinate with Logistics for requesting resources.
16	Activate community alternate care sites.
17	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
18	Coordinate fatality management process and requests additional support.
19	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
20	Transport symptomatic individuals to appropriate health facilities prior to their entering mass prophylaxis site.
21	Provide patients with appropriate prophylaxis and maintain inventory control.
22	Document and track resources that are committed to specific missions.
23	Track the injured.
24	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
25	Activate and conduct municipal mass dispensing campaign priorities and general activities.
26	Activate continuity of operations plan.
27	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
28	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
29	Report incident related injuries to EOC.
30	Report incident related fatalities to EOC.
31	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
32	Activate and perform decontamination of patients, service animals and pets.
33	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
34	Coordinate and activate patient decontamination activities with EMS agencies.
35	Dispose of medical supplies.
36	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
37	Determine the exhausted supplies and resources of emergency response agencies.
38	Obtain needed resources and supplies.
39	Distribute supplies.
40	Coordinate with the EOC Director regarding needs and priorities for meeting them.

41	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
42	Generate detailed information on needs and logistics that the higher level of government may not have.
43	Allocate resources to prioritize affected population.
44	Coordinate the pre-positioning of resources with other agencies.
45	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
46	Coordinate communications and warnings radio frequencies.
47	Use call down rosters to alert emergency responders or provide situation updates.
48	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
49	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
50	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
51	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
52	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
53	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Provide incident reports for elected officials.
6	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
7	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
8	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Primary: White Mountain Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
10	Maintain current MOUs or MOAs.
11	Identify liaison to communicate with municipal and state health departments.
12	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
13	Identify behavioral health response capabilities.
14	Identify available health and medical sector related volunteer organizations.
15	Develop procedures to appropriately vet and release casualty and fatality information to families.
16	Credential and badge staff prior to an incident.
17	Participate in county-wide medical countermeasure planning.
18	Participate in the Hospital Preparedness Program.
19	Coordinate behavioral health capabilities of relevant medical first responders.
20	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
21	Plan for quarantine and containment activities.
22	Plan for decontamination activities.
23	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.

8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
13	Coordinate support activities with Mass Care for AFN populations at shelters.
14	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
15	Coordinate with Logistics for requesting resources.
16	Activate community alternate care sites.
17	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
18	Coordinate fatality management process and requests additional support.
19	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
20	Transport symptomatic individuals to appropriate health facilities prior to their entering mass prophylaxis site.
21	Provide patients with appropriate prophylaxis and maintain inventory control.
22	Document and track resources that are committed to specific missions.
23	Track the injured.
24	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
25	Activate and conduct municipal mass dispensing campaign priorities and general activities.
26	Activate continuity of operations plan.
27	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
28	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
29	Report incident related injuries to EOC.
30	Report incident related fatalities to EOC.
31	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
32	Activate and perform decontamination of patients, service animals and pets.
33	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
34	Coordinate and activate patient decontamination activities with EMS agencies.
35	Dispose of medical supplies.
36	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
37	Determine the exhausted supplies and resources of emergency response agencies.
38	Obtain needed resources and supplies.
39	Distribute supplies.
40	Coordinate with the EOC Director regarding needs and priorities for meeting them.

41	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
42	Generate detailed information on needs and logistics that the higher level of government may not have.
43	Allocate resources to prioritize affected population.
44	Coordinate the pre-positioning of resources with other agencies.
45	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
46	Coordinate communications and warnings radio frequencies.
47	Use call down rosters to alert emergency responders or provide situation updates.
48	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
49	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
50	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
51	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
52	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
53	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Provide incident reports for elected officials.
6	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
7	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
8	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Primary: White Mountain Regional Medical Center**Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services**

1	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
2	Identify fatality management capabilities.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Maintain current MOUs or MOAs.
5	Identify liaison to communicate with municipal and state health departments.
6	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
7	Identify behavioral health response capabilities.
8	Identify available health and medical sector related volunteer organizations.
9	Develop procedures to appropriately vet and release casualty and fatality information to families.
10	Participate in the Hospital Preparedness Program.
11	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
12	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
13	Plan for decontamination activities.
14	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Alert auxiliary or reserve health and medical personnel, if needed.
3	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
4	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
5	Maintain a patient-casualty tracking system.
6	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
7	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
8	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
9	Coordinate support activities with Mass Care for AFN populations at shelters.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Recommend or determine health-related protective actions.
13	Activate community alternate care sites.

14	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
21	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
22	Report incident related injuries to EOC.
23	Report incident related fatalities to EOC.
24	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
25	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
26	Provide numbers of available beds, resources, medical capabilities and medical specialties.
27	Coordinate and activate patient decontamination activities with EMS agencies.
28	Coordinate and activate behavioral health care activities.
29	Conduct behavioral health care activities.
30	Dispose of medical supplies.
31	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
32	Coordinate with the EOC Director regarding needs and priorities for meeting them.
33	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
34	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
35	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
36	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Report damage to hospitals.
6	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
7	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.

8	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
9	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
10	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
11	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: AirEvac Helicopter Ambulance

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Credential and badge staff prior to an incident.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.

Supporting: Alpine Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.
8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.
13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.
21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.

34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: American Red Cross	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Identify available health and medical sector related volunteer organizations.
2	Credential and badge staff prior to an incident.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Alert auxiliary or reserve health and medical personnel, if needed.
2	Ensure that positive identification and proof of licensure is made for all volunteers.
3	Document and track resources that are committed to specific missions.
4	Activate continuity of operations plan.
5	Allocate resources to prioritize affected population.
6	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	

1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Supporting: Apache County Attorney's Office

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Plan for quarantine and containment activities.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Maintain financial and legal accountability.

Supporting: Apache County Communications

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Develop procedures to appropriately vet and release casualty and fatality information to families.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
2	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
3	Coordinate communications and warnings radio frequencies.
4	Activate public warning systems to include the Emergency Alert System (EAS).

Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Supporting: Apache County Emergency Management

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Identify alternate or backup facilities.
2	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
3	Identify fatality management capabilities.
4	Maintain current MOUs or MOAs.
5	Identify liaison to communicate with municipal and state health departments.
6	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
7	Identify available health and medical sector related volunteer organizations.

8	Have a clear press release and mass media protocol for communication to the public during emergencies.
9	Develop procedures to appropriately vet and release casualty and fatality information to families.
10	Participate in the CDC Public Health Preparedness Program.
11	Credential and badge staff prior to an incident.
12	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
13	Plan for quarantine and containment activities.
14	Plan for decontamination activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
5	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
6	Maintain a patient-casualty tracking system.
7	Provide information through the Emergency Public Information Coordinator to the news media on the number of injuries, deaths, etc.
8	Maintain accurate records of resources utilized and submit reports.
9	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
10	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
11	Coordinate with Logistics for requesting resources.
12	Coordinate fatality management process and requests additional support.
13	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
14	Document and track resources that are committed to specific missions.
15	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
16	Activate continuity of operations plan.
17	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
18	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
19	Report incident related injuries to EOC.
20	Report incident related fatalities to EOC.
21	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
22	Coordinate and activate patient decontamination activities with EMS agencies.

23	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
24	Provide communication of at-risk populations' needs to the Coordinator.
25	Determine the exhausted supplies and resources of emergency response agencies.
26	Obtain needed resources and supplies.
27	Distribute supplies.
28	Coordinate with the EOC Director regarding needs and priorities for meeting them.
29	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
30	Generate detailed information on needs and logistics that the higher level of government may not have.
31	Allocate resources to prioritize affected population.
32	Coordinate the pre-positioning of resources with other agencies.
33	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
34	Coordinate communications and warnings radio frequencies.
35	Use call down rosters to alert emergency responders or provide situation updates.
36	Activate public warning systems to include the Emergency Alert System (EAS).
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Maintain financial and legal accountability.
39	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
40	Upon identification of medical resource shortfalls activate warehousing operations.
41	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
42	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
43	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
44	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan recovery, reconstitution, mitigation and other long-term actions.
3	Plan for the gradual shut down of emergency health and medical operations.
4	Activate family reunification policies or procedures to be used by Medical Response.
5	Record damage assessment information.
6	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
7	Provide incident reports for elected officials.
8	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
9	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.

3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Apache County Information Technology

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.

Supporting: Apache County Public Health Services PHEP

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Identify alternate or backup facilities.
2	Anticipate health and medical requirements for AFN populations.
3	Identify fatality management capabilities.
4	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
5	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
6	Maintain current MOUs or MOAs.
7	Identify liaison to communicate with municipal and state health departments.
8	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
9	Identify behavioral health response capabilities.
10	Identify available health and medical sector related volunteer organizations.
11	Participate in the CDC Public Health Preparedness Program.
12	Credential and badge staff prior to an incident.
13	Coordinate municipal health departments' emergency response training programs.
14	Participate in county-wide medical countermeasure planning.
15	Participate in the Hospital Preparedness Program.
16	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
17	Coordinate behavioral health capabilities of relevant medical first responders.
18	Coordinate county's behavioral health disaster team in conjunction with local health departments.
19	Coordinate community medication dispensing activities.
20	Coordinate activities in preparing at-risk populations for disasters.
21	Coordinate and maintain family reunification policies or procedures.
22	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
23	Collaborate with Department of Agriculture, Health and Human Services, CDC, FDA, and related organizations on programs tracking potential pandemics and epidemics.
24	Plan for quarantine and containment activities.

25	Plan for decontamination activities.
26	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
27	Provide hand washing and other disease prevention campaign activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Coordinate health support and medical operations and locations for AFN populations (ESL, deaf, hard of hearing, visually impaired, etc.) assistance staff call down list.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
8	Ensure that positive identification and proof of licensure is made for all volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
13	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
14	Coordinate support activities with Mass Care for AFN populations at shelters.
15	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
16	Identify specific health and safety risks for disasters.
17	Coordinate with Logistics for requesting resources.
18	Communicate incident related health and medical information to citizens including at-risk populations.
19	Coordinate surveillance and epidemiological activities of the local health department including activities with community partners.
20	Recommend or determine health-related protective actions.
21	Activate community alternate care sites.
22	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
23	Coordinate fatality management process and requests additional support.
24	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
25	Provide patients with appropriate prophylaxis and maintain inventory control.
26	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).

27	Maintain communications with transportation vendors during distribution of medical supplies and route in accordance with access information from Transportation.
28	Document and track resources that are committed to specific missions.
29	Track the injured.
30	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
31	Activate and conduct municipal mass dispensing campaign priorities and general activities.
32	Activate continuity of operations plan.
33	Activate and conduct municipality's disease surveillance system.
34	Recommend or determine health department's protective action.
35	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
36	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
37	Report incident related injuries to EOC.
38	Report incident related fatalities to EOC.
39	Coordinate vector surveillance activities.
40	Perform vector surveillance activities at local and regional level in conjunction with CDC.
41	Provide briefs or updates related to vector surveillance activities.
42	Activate and conduct medical care activities during a disaster.
43	Provide numbers of available beds, resources, medical capabilities and medical specialties.
44	Coordinate mortuary services during an emergency.
45	Coordinate and activate behavioral health care activities.
46	Conduct behavioral health care activities.
47	Dispose of medical supplies.
48	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
49	Coordinate community outreach to at-risk populations.
50	Provide communication of at-risk populations' needs to the Coordinator.
51	Determine the exhausted supplies and resources of emergency response agencies.
52	Obtain needed resources and supplies.
53	Distribute supplies.
54	Coordinate with the EOC Director regarding needs and priorities for meeting them.
55	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
56	Generate detailed information on needs and logistics that the higher level of government may not have.
57	Coordinate the pre-positioning of resources with other agencies.
58	Use call down rosters to alert emergency responders or provide situation updates.
59	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
60	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
61	Upon identification of medical resource shortfalls activate warehousing operations.

62	After delivery of medical assets to warehouse facility, repackaging pharmaceuticals and other assets and distribute to Points of Distribution (PODs) and other health facilities.
63	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
64	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
65	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan recovery, reconstitution, mitigation and other long-term actions.
3	Plan for the gradual shut down of emergency health and medical operations.
4	Prepare Health and Medical After Action Report (AAR).
5	Activate family reunification policies or procedures to be used by Medical Response.
6	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
7	Conduct and monitor health effects post-disaster.
8	Provide public health input into community recovery affairs.
9	Provide incident reports for elected officials.
10	Inspect food service establishments prior to resuming business.
11	Assist at-risk populations in recovering from disasters including programs provided.
12	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
13	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.
14	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
15	Coordinate with Strategic National Stockpile as needed.
16	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
17	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
3	Collect and implement mitigation strategies from experts including toxicologists, epidemiologists, radiation protection services, etc.
4	Coordinate with local health departments to identify and control vectors that may transmit the disease which caused the emergency.
5	Monitor the course and population characteristics of a recognized outbreak, monitor containment or reservoir populations.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatened individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Apache County Public Information Officer (PIO)

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Develop procedures to appropriately vet and release casualty and fatality information to families.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Provide information through the Emergency Public Information Coordinator to the news media on the number of injuries, deaths, etc.
2	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
3	Communicate incident related health and medical information to citizens including at-risk populations.
4	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
5	Activate and conduct municipal mass dispensing campaign priorities and general activities.
6	Coordinate communications and warnings radio frequencies.
7	Activate public warning systems to include the Emergency Alert System (EAS).
8	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.

Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Activate family reunification policies or procedures to be used by Medical Response.

Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services

1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Supporting: Apache County Regional Dispatch Center

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Develop procedures to appropriately vet and release casualty and fatality information to families.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
3	Activate continuity of operations plan.
4	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
5	Coordinate communications and warnings radio frequencies.
6	Use call down rosters to alert emergency responders or provide situation updates.
7	Activate public warning systems to include the Emergency Alert System (EAS).
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Supporting: Apache County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Develop procedures to appropriately vet and release casualty and fatality information to families.
2	Credential and badge staff prior to an incident.
3	Plan for quarantine and containment activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Maintain accurate records of resources utilized and submit reports.
3	Document and track resources that are committed to specific missions.
4	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
5	Activate continuity of operations plan.
6	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
7	Coordinate communications and warnings radio frequencies.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
10	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
11	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Activate family reunification policies or procedures to be used by Medical Response.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	

1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatened individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Arizona Department of Emergency & Military Affairs	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Provide hand washing and other disease prevention campaign activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Obtain needed resources and supplies.
2	Distribute supplies.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Plan recovery, reconstitution, mitigation and other long-term actions.

Supporting: Arizona Department of Homeland Security	
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Arizona Department of Public Safety	
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Coordinate with the EOC Director regarding needs and priorities for meeting them.
2	Coordinate communications and warnings radio frequencies.
3	Activate public warning systems to include the Emergency Alert System (EAS).
4	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Arizona Humane Society	

<i>Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Credential and badge staff prior to an incident.
<i>Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Document and track resources that are committed to specific missions.
2	Activate and perform decontamination of patients, service animals and pets.

Supporting: Concho Fire District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.
<i>Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.
8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.
13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.

14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.
21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.
34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.

3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.
8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.
13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.

14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.
21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.
34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.

3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Eagar Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Develop procedures to appropriately vet and release casualty and fatality information to families.
2	Credential and badge staff prior to an incident.
3	Plan for quarantine and containment activities.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Maintain accurate records of resources utilized and submit reports.
3	Document and track resources that are committed to specific missions.
4	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
5	Activate continuity of operations plan.
6	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
7	Coordinate communications and warnings radio frequencies.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
10	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
11	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.

Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Activate family reunification policies or procedures to be used by Medical Response.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.

Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Protection Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatened individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Eagar Public Works

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Credential and badge staff prior to an incident.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Maintain accurate records of resources utilized and submit reports.
3	Document and track resources that are committed to specific missions.
4	Activate continuity of operations plan.
5	Generate detailed information on needs and logistics that the higher level of government may not have.
6	Coordinate communications and warnings radio frequencies.
7	Use call down rosters to alert emergency responders or provide situation updates.
8	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.

Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Record damage assessment information.
2	Provide incident reports for elected officials.
3	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
4	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.

Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Supporting: Federal Emergency Management Agency (FEMA)

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Provide hand washing and other disease prevention campaign activities.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Obtain needed resources and supplies.
2	Distribute supplies.

Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Plan recovery, reconstitution, mitigation and other long-term actions.

Supporting: Greer Fire District

<i>Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.
<i>Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services</i>	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.
8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.
13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.

21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.
34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.

Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.

Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Protection Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Guardian Flight Air Ambulance

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Credential and badge staff prior to an incident.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.

Supporting: Humane Society of the United States	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Credential and badge staff prior to an incident.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Document and track resources that are committed to specific missions.
2	Activate and perform decontamination of patients, service animals and pets.

Supporting: Native Air Ambulance	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Credential and badge staff prior to an incident.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.

Supporting: Nutrioso Fire District	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.

3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.
8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.
13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.
21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.
34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.

37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: PIO	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Have a clear press release and mass media protocol for communication to the public during emergencies.
2	Develop procedures to appropriately vet and release casualty and fatality information to families.
3	Plan for quarantine and containment activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Provide information through the Emergency Public Information Coordinator to the news media on the number of injuries, deaths, etc.
2	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
3	Communicate incident related health and medical information to citizens including at-risk populations.
4	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
5	Activate and conduct municipal mass dispensing campaign priorities and general activities.
6	Activate continuity of operations plan.
7	Coordinate communications and warnings radio frequencies.
8	Activate public warning systems to include the Emergency Alert System (EAS).

9	Provide isolation and quarantine information to emergency public information officer or Joint Information Center (JIC), if activated, for release.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Activate family reunification policies or procedures to be used by Medical Response.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	In conjunction with food industry and FDA participate in warning and recall of dangerous or contaminated products.
2	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Supporting: Puerco Valley Ambulance Service	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
10	Maintain current MOUs or MOAs.
11	Identify liaison to communicate with municipal and state health departments.
12	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
13	Identify behavioral health response capabilities.
14	Identify available health and medical sector related volunteer organizations.
15	Develop procedures to appropriately vet and release casualty and fatality information to families.
16	Credential and badge staff prior to an incident.
17	Participate in county-wide medical countermeasure planning.
18	Participate in the Hospital Preparedness Program.
19	Coordinate behavioral health capabilities of relevant medical first responders.
20	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
21	Plan for quarantine and containment activities.
22	Plan for decontamination activities.
23	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.

2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
13	Coordinate support activities with Mass Care for AFN populations at shelters.
14	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
15	Coordinate with Logistics for requesting resources.
16	Activate community alternate care sites.
17	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
18	Coordinate fatality management process and requests additional support.
19	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
20	Transport symptomatic individuals to appropriate health facilities prior to their entering mass prophylaxis site.
21	Provide patients with appropriate prophylaxis and maintain inventory control.
22	Document and track resources that are committed to specific missions.
23	Track the injured.
24	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
25	Activate and conduct municipal mass dispensing campaign priorities and general activities.
26	Activate continuity of operations plan.
27	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
28	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
29	Report incident related injuries to EOC.
30	Report incident related fatalities to EOC.
31	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
32	Activate and perform decontamination of patients, service animals and pets.

33	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
34	Coordinate and activate patient decontamination activities with EMS agencies.
35	Dispose of medical supplies.
36	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
37	Determine the exhausted supplies and resources of emergency response agencies.
38	Obtain needed resources and supplies.
39	Distribute supplies.
40	Coordinate with the EOC Director regarding needs and priorities for meeting them.
41	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
42	Generate detailed information on needs and logistics that the higher level of government may not have.
43	Allocate resources to prioritize affected population.
44	Coordinate the pre-positioning of resources with other agencies.
45	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
46	Coordinate communications and warnings radio frequencies.
47	Use call down rosters to alert emergency responders or provide situation updates.
48	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
49	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
50	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
51	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
52	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
53	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Provide incident reports for elected officials.
6	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
7	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
8	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Puerco Valley Fire District	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.
8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.

13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.
21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.
34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Saint Johns Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
10	Maintain current MOUs or MOAs.
11	Identify liaison to communicate with municipal and state health departments.
12	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
13	Identify behavioral health response capabilities.
14	Identify available health and medical sector related volunteer organizations.
15	Develop procedures to appropriately vet and release casualty and fatality information to families.
16	Credential and badge staff prior to an incident.
17	Participate in county-wide medical countermeasure planning.
18	Participate in the Hospital Preparedness Program.
19	Coordinate behavioral health capabilities of relevant medical first responders.
20	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
21	Plan for quarantine and containment activities.
22	Plan for decontamination activities.
23	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.

3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
13	Coordinate support activities with Mass Care for AFN populations at shelters.
14	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
15	Coordinate with Logistics for requesting resources.
16	Activate community alternate care sites.
17	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
18	Coordinate fatality management process and requests additional support.
19	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
20	Transport symptomatic individuals to appropriate health facilities prior to their entering mass prophylaxis site.
21	Provide patients with appropriate prophylaxis and maintain inventory control.
22	Document and track resources that are committed to specific missions.
23	Track the injured.
24	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
25	Activate and conduct municipal mass dispensing campaign priorities and general activities.
26	Activate continuity of operations plan.
27	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
28	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
29	Report incident related injuries to EOC.
30	Report incident related fatalities to EOC.
31	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
32	Activate and perform decontamination of patients, service animals and pets.

33	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
34	Coordinate and activate patient decontamination activities with EMS agencies.
35	Dispose of medical supplies.
36	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
37	Determine the exhausted supplies and resources of emergency response agencies.
38	Obtain needed resources and supplies.
39	Distribute supplies.
40	Coordinate with the EOC Director regarding needs and priorities for meeting them.
41	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
42	Generate detailed information on needs and logistics that the higher level of government may not have.
43	Allocate resources to prioritize affected population.
44	Coordinate the pre-positioning of resources with other agencies.
45	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
46	Coordinate communications and warnings radio frequencies.
47	Use call down rosters to alert emergency responders or provide situation updates.
48	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
49	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
50	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
51	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
52	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
53	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Provide incident reports for elected officials.
6	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
7	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
8	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Saint Johns Fire	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.
8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.

13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.
21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.
34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.

2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Saint Johns Municipal Airport

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Activate continuity of operations plan.

Supporting: Saint Johns Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Develop procedures to appropriately vet and release casualty and fatality information to families.
2	Credential and badge staff prior to an incident.
3	Plan for quarantine and containment activities.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Maintain accurate records of resources utilized and submit reports.
3	Document and track resources that are committed to specific missions.
4	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
5	Activate continuity of operations plan.
6	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
7	Coordinate communications and warnings radio frequencies.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
10	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
11	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.

Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Activate family reunification policies or procedures to be used by Medical Response.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.

Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.

3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatened individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Saint Johns Public Works

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Credential and badge staff prior to an incident.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Maintain accurate records of resources utilized and submit reports.
3	Document and track resources that are committed to specific missions.
4	Activate continuity of operations plan.
5	Generate detailed information on needs and logistics that the higher level of government may not have.
6	Coordinate communications and warnings radio frequencies.
7	Use call down rosters to alert emergency responders or provide situation updates.
8	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.

Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Record damage assessment information.
2	Provide incident reports for elected officials.
3	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
4	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.

Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Supporting: Salvation Army

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Identify available health and medical sector related volunteer organizations.
2	Credential and badge staff prior to an incident.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Alert auxiliary or reserve health and medical personnel, if needed.

2	Ensure that positive identification and proof of licensure is made for all volunteers.
3	Document and track resources that are committed to specific missions.
4	Activate continuity of operations plan.
5	Allocate resources to prioritize affected population.
6	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.

Supporting: Springerville Fire Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.

8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.
13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.
21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.
34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.

Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: Springerville Municipal Airport	
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Activate continuity of operations plan.

Supporting: Springerville Police Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Develop procedures to appropriately vet and release casualty and fatality information to families.
2	Credential and badge staff prior to an incident.
3	Plan for quarantine and containment activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Maintain accurate records of resources utilized and submit reports.
3	Document and track resources that are committed to specific missions.
4	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
5	Activate continuity of operations plan.
6	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
7	Coordinate communications and warnings radio frequencies.
8	Use call down rosters to alert emergency responders or provide situation updates.
9	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
10	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
11	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	

1	Activate family reunification policies or procedures to be used by Medical Response.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
3	Prevent and deter movement and operations of threatened individuals.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Supporting: Springerville Public Works	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Credential and badge staff prior to an incident.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Maintain accurate records of resources utilized and submit reports.
3	Document and track resources that are committed to specific missions.
4	Activate continuity of operations plan.
5	Generate detailed information on needs and logistics that the higher level of government may not have.
6	Coordinate communications and warnings radio frequencies.
7	Use call down rosters to alert emergency responders or provide situation updates.
8	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Record damage assessment information.
2	Provide incident reports for elected officials.
3	Restore water and wastewater capabilities in coordination with, providing testing and delivery system integrity inspection.
4	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

Supporting: Summit Healthcare Regional Medical Center

Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
2	Identify fatality management capabilities.
3	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
4	Maintain current MOUs or MOAs.
5	Identify liaison to communicate with municipal and state health departments.
6	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
7	Identify behavioral health response capabilities.
8	Identify available health and medical sector related volunteer organizations.
9	Develop procedures to appropriately vet and release casualty and fatality information to families.
10	Participate in the Hospital Preparedness Program.
11	Coordinate credentialing and privileging procedures to utilize volunteer behavioral health professional and other staff.
12	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
13	Plan for decontamination activities.
14	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.

Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services

1	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
2	Alert auxiliary or reserve health and medical personnel, if needed.
3	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
4	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
5	Maintain a patient-casualty tracking system.
6	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
7	Help coordinate efforts to respond to inquiries from family members concerned about loved ones.
8	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
9	Coordinate support activities with Mass Care for AFN populations at shelters.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Recommend or determine health-related protective actions.
13	Activate community alternate care sites.

14	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Through monitoring, identify individuals who have an adverse reaction to prescribed medication and initiate alternate therapies (coordinate supplies of alternate drugs in connection with these cases).
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
21	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
22	Report incident related injuries to EOC.
23	Report incident related fatalities to EOC.
24	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
25	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
26	Provide numbers of available beds, resources, medical capabilities and medical specialties.
27	Coordinate and activate patient decontamination activities with EMS agencies.
28	Coordinate and activate behavioral health care activities.
29	Conduct behavioral health care activities.
30	Dispose of medical supplies.
31	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
32	Coordinate with the EOC Director regarding needs and priorities for meeting them.
33	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
34	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
35	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
36	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).
4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Report damage to hospitals.
6	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
7	Coordinate the transition from trauma and emergency care to subsequent chronic needs patient surge.

8	Replenish vaccine, antitoxin, and such special-situation pharmaceutical products as needed.
9	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
10	Refer patients to local mental health professional upon determination of the need for further psychological assessment or treatment.
11	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Supporting: Vernon Fire District	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
7	Maintain current MOUs or MOAs.
8	Develop procedures to appropriately vet and release casualty and fatality information to families.
9	Credential and badge staff prior to an incident.
10	Plan for quarantine and containment activities.
11	Plan for decontamination activities.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.

6	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
7	Maintain a patient-casualty tracking system.
8	Maintain accurate records of resources utilized and submit reports.
9	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
10	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
11	Coordinate with Logistics for requesting resources.
12	Activate community alternate care sites.
13	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
14	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
15	Provide patients with appropriate prophylaxis and maintain inventory control.
16	Document and track resources that are committed to specific missions.
17	Track the injured.
18	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.
19	Activate continuity of operations plan.
20	Report incident related injuries to EOC.
21	Report incident related fatalities to EOC.
22	Activate and perform decontamination of patients, service animals and pets.
23	Coordinate and activate patient decontamination activities with EMS agencies.
24	Dispose of medical supplies.
25	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
26	Determine the exhausted supplies and resources of emergency response agencies.
27	Obtain needed resources and supplies.
28	Distribute supplies.
29	Coordinate with the EOC Director regarding needs and priorities for meeting them.
30	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
31	Generate detailed information on needs and logistics that the higher level of government may not have.
32	Allocate resources to prioritize affected population.
33	Coordinate the pre-positioning of resources with other agencies.
34	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
35	Coordinate communications and warnings radio frequencies.
36	Use call down rosters to alert emergency responders or provide situation updates.
37	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
38	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.

39	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
40	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Provide incident reports for elected officials.
3	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.

Supporting: White Mountain Ambulance Service	
Preparedness (Pre-Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Ensure adequate EMS coverage throughout the planning area.
2	Identify alternate or backup facilities.
3	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
4	Determine the availability of resources for hospital facilities, capacity, staff, EMS, volunteers, and outside assistance.
5	Anticipate health and medical requirements for AFN populations.
6	Identify fatality management capabilities.
7	Have working plans for patient transport to all sites, including overflow and out of area.
8	Designate alternative sites, extra jurisdictional if needed, for patient capacity exceeding capabilities.
9	Coordinate with Mass Care to identify at-risk individuals in advance of, during, and following an emergency.
10	Maintain current MOUs or MOAs.
11	Identify liaison to communicate with municipal and state health departments.
12	Identify hospitals' ability to perform decontamination of patients, service animals and pets.
13	Identify behavioral health response capabilities.
14	Identify available health and medical sector related volunteer organizations.
15	Develop procedures to appropriately vet and release casualty and fatality information to families.
16	Credential and badge staff prior to an incident.
17	Participate in county-wide medical countermeasure planning.
18	Participate in the Hospital Preparedness Program.

19	Coordinate behavioral health capabilities of relevant medical first responders.
20	Collaborate with Office of Environmental Public Health, Department of Health and Human Services, state environmental protection or quality, and EPA surveillance programs to identify environmental health threats.
21	Plan for quarantine and containment activities.
22	Plan for decontamination activities.
23	Provide vaccinations against preventable diseases including tetanus, influenza, and pertussis.
Response (During Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate health and medical resource requests with the Incident Commander.
3	Coordinate with private sector hospital and EMS services to ensure adequate communication during response activities.
4	Alert auxiliary or reserve health and medical personnel, if needed.
5	Ensure that emergency medical teams responding to a disaster site establish a medical command post per local policy and procedure.
6	Coordinate with neighboring community health and medical organizations and with state and federal officials on matters related to assistance from other governments.
7	Rapidly assesses health and medical needs by means of first responder reports, visual surveillance, casualty reports and hospital care center informal polling.
8	Screen and coordinate with incoming groups such as Disaster Medical Assistance Teams (DMAT) and medical volunteers.
9	Maintain a patient-casualty tracking system.
10	Maintain accurate records of resources utilized and submit reports.
11	Ensure appropriate health and medical services information is made available to the information processing section in the EOC.
12	Coordinate medical operations activities and resource needs for the following: health departments, hospitals, EMS, environmental health agencies, pharmacies, behavioral health centers and teams, clinics, funeral directors, and coroners.
13	Coordinate support activities with Mass Care for AFN populations at shelters.
14	Coordinate provision of prophylaxis, protective gear, and decontamination facilities for personnel.
15	Coordinate with Logistics for requesting resources.
16	Activate community alternate care sites.
17	Operate community alternate care sites or locate willing out of area providers and coordinate patient transport to them.
18	Coordinate fatality management process and requests additional support.
19	Determine the extent or medical threat of contamination from chemical, radiological or infectious agents.
20	Transport symptomatic individuals to appropriate health facilities prior to their entering mass prophylaxis site.
21	Provide patients with appropriate prophylaxis and maintain inventory control.
22	Document and track resources that are committed to specific missions.
23	Track the injured.
24	Activate and conduct activities that may be involved in community disease containment measures including isolation, quarantine, and gathering cancelation.

25	Activate and conduct municipal mass dispensing campaign priorities and general activities.
26	Activate continuity of operations plan.
27	Provide liaison to communicate between health department and Public Health and Medical for emergency related information.
28	Provide liaison for communication between hospitals and Public Health and Medical related to patient numbers and information.
29	Report incident related injuries to EOC.
30	Report incident related fatalities to EOC.
31	Activate and conduct medical surge activities: cancellation of elective surgeries, transfer of patients, etc.
32	Activate and perform decontamination of patients, service animals and pets.
33	If necessary to expand number of triage physicians, consult the Governor's Office about waiving specific types of medical malpractice liability during the emergency.
34	Coordinate and activate patient decontamination activities with EMS agencies.
35	Dispose of medical supplies.
36	Conduct decontamination activities, in coordination with Hazmat or Fire staff from chemical, radiological or biological agents.
37	Determine the exhausted supplies and resources of emergency response agencies.
38	Obtain needed resources and supplies.
39	Distribute supplies.
40	Coordinate with the EOC Director regarding needs and priorities for meeting them.
41	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
42	Generate detailed information on needs and logistics that the higher level of government may not have.
43	Allocate resources to prioritize affected population.
44	Coordinate the pre-positioning of resources with other agencies.
45	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
46	Coordinate communications and warnings radio frequencies.
47	Use call down rosters to alert emergency responders or provide situation updates.
48	For help providing mass medical care and treating displaced populations, coordinate with the Red Cross and other charities; designate personnel as liaisons.
49	Set specific priorities in consultation with governments, elected officials, designated officials, or the EOC Director.
50	Provide critical incident stress management services to the community and to first responders. These services may include on-scene support, individual consults, defusing, and community briefings.
51	Coordinate with law enforcement, fire services, emergency medical services, and other necessary to monitor and enforce restrictions, if necessary.
52	If the scope of the incident is beyond the capabilities of this jurisdiction's resource, notify the EOC Director and log date and time.
53	Coordinate planning for large-scale medical treatment.
Recovery (Post Event) Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Prepare ICS Form 221 or equivalent.
2	Plan for the gradual shut down of emergency health and medical operations.
3	Prepare Health and Medical After Action Report (AAR).

4	Coordinate with health and medical sector agencies submitting response and recovery information to emergency management.
5	Provide incident reports for elected officials.
6	Maintain post-event exposure logs, rosters of patients and personnel for hazardous material or pathogen exposure.
7	Refer personnel to mental health professionals for PTSD screening or debriefing as needed.
8	As warehousing activities diminish, activate plan to recover unused medical resources and return to steady state.
Mitigation Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Conduct joint training exercises with law enforcement, EMS, firefighters, and other first responders to handle infectious biohazard incident responses.
2	Participate in HSEEP training, drills, and exercises.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 8 - Public Health and Medical Services	
1	Determine jurisdictional priorities, objectives strategies, and resource limitations.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

IV. Financial Management

A. Annex 8 is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Section Chief as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 9 - Search & Rescue



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Apache County Sheriff's Office

Primary Agency:

Apache County Sheriff's Office
Saint Johns Ambulance Service

Support Agencies:

AirEvac Helicopter Ambulance
Alpine Fire District
Apache County Communications
Apache County Engineering / County Engineer
Apache County Information Technology
Apache County Regional Dispatch Center
Arizona Department of Corrections
Arizona Department of Public Safety
Arizona State Parks
Bureau of Land Management
CellularOne
Concho Fire District
Eagar Fire Department
Eagar Police Department
Frontier Communications
Greer Fire District
Guardian Flight Air Ambulance
National Parks Service
Native Air Ambulance
Nutrioso Fire District
PIO

Puerco Valley Ambulance Service
Puerco Valley Fire District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Police Department
Springerville Fire Department
Springerville Police Department
US Forest Service
Verizon Wireless
Vernon Fire District
White Mountain Ambulance Service

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 9 is to provide search and rescue services in support of emergency operations in Apache County.

B. Scope

1. Annex 9 coordinates actions to provide search and rescue to support incident management and facilitate the response process. Specifically, it supports local governments by supporting:
 - a. Searches and rescues rural areas for lost, missing, or endangered persons
 - b. Waterborne searches and rescues in lakes, ponds or rivers
 - c. Searching for downed or missing aircraft
 - d. Searches as a result of a structural collapse

II. Concept of Operations

A. General

1. Annex 9 is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating

Guidelines, which describe Annex 9 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.

3. In a large event requiring local or State mutual aid assistance, Apache County Emergency Management Office will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.
4. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

5. Recovering Victims

When feasible:

- a. Rescue survivors in dangerous areas, from environmental hazards, and debris;
- b. Retrieval of bodies when possible and only when all living victims have been recovered.
- c. Provide stable transport of victims while in injured condition.

6. Access and Functional Needs:

AFN populations require intensive planning by the Apache County Emergency Management Office for diverse regions in Apache County. This includes:

- a. Providing for rescue and shelter of disabled, elderly, and other mentally disabled or vulnerable populations; including communicating properly with ESL or non-English speakers.
 - b. Planning temporary medical aid and liaising with medical supply companies and emergency care physicians; water, food, and shelter access provision.
 - c. Arrange for adequate power, stations and delivery of medical supplies to disabled or at risk victims.
 - d. When domesticated animals are involved, the provision of providing appropriate relief, care, and sheltering also cover all disaster cycle activities even if their owners are not continually present with their animal, including but not limited to; owners needing Search and Rescue services, owners needing decontamination from exposure to hazardous materials, owners needing assistance during evacuations.
7. The provisions under the PETS Act will be carried out by Animal Care and Control and, as available to assist, the Arizona Humane Society; or by a third party under the agreement and/or authorization of County Animal Care and Control to conduct similar

activities.

B. Direction and Control

1. This Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. The Annex may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field operations
3. During emergency activations, all management decisions regarding search and rescue for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment from each primary and/or support organization assisting this Annex will retain administrative control over its own resources and personnel but will be under the operational control. Delegation of mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County
 - a. During an activation of the Apache County Emergency Management Office, primary and support agency staff is integrated with the Apache County Sheriff's Office staff to provide support.
 - b. During an emergency or disaster event, the Apache County Emergency Management Office Operations Section Chief will coordinate resource support with the Emergency Services Branch Chief.
 - c. During the response phase, Apache County Emergency Management Office will evaluate and analyze information regarding search and rescue requests. Also, the Apache County Emergency Management Office will develop and update assessments of the search and rescue status in the impact area and do contingency planning to meet anticipate demands and needs.
 - d. The Apache County Sheriff's Office will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The

National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Public Safety/State Police Division is the designated lead agency for search and rescue and will provide a liaison to facilitate requests for State search and rescue resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies of at the State of Arizona Emergency Operations Center will report to the Emergency Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.
- c. The Arizona Department of Emergency & Military Affairs develops and maintains the overall Emergency Operations Plan with the coordination of Arizona Department of Public Safety/State Police Division and their accompanying Appendices, annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Coordinator for when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage its emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or placement on standby, Apache County Sheriff's Office will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

F. Search and Rescue Operations

1. High Winds and Tornados

Use initial damage assessment information and Priorities of Response prepared by the Direction & Control Coordinator to:

- a. Identify the facilities and areas where search and rescue operations may be needed by using Damage/Casualties Survey Report Form, Expected Damage from High Winds table
- b. Establish a priority for conduct of these operations
- c. Focus coordination and planning on the following actions:
 - i. Remove trapped and injured persons from homes, buildings collapses, and other structural collapses
 - ii. Administer first aid
 - iii. Assist in transporting the seriously injured to medical facilities
 - iv. Anticipate and plan for the possibilities of having to assist special needs population

2. Earthquake

Priorities:

- a. Use the damage assessment from the Direction & Control Coordinator to:
 - i. Identify the facilities and areas for urban search & rescue (US&R) operations
 - ii. Establish a priority for Search and Rescue operations
- b. Assist the American Red Cross in compiling an initial damage assessment
- c. Through the Direction & Control Coordinator, notify the State Emergency Operations Center for specialized equipment and additional trained teams for large-scale search and rescue operations.

3. Typical Search and Rescue Response Missions:

- a. Remove trapped and injured persons from landslides, buildings collapses, and other structural collapses

- b. Administer first aid
 - c. Assist in transporting the seriously injured to medical facilities
4. Reminders:
- a. Use professional and volunteer search teams (including dog teams)
 - b. Through the Direction & Control Coordinator, request Federal assistance to perform Urban Search & Rescue (US&R) operations. The Federal Government has established these teams are available to State and local response teams. The National Response Framework (NRF) Emergency Support Function Annex 9 includes provisions for deploying Federal US&R teams. These teams augment State and local emergency response efforts to locate, extract, and provide for the immediate medical treatment of victims trapped in collapsed structures.
 - c. The County has jurisdiction after an earthquake
 - d. A moderate quake of 5.0 magnitude can trigger other hazards including:
 - i. Landslides
 - ii. Fires
 - iii. Utility damage
 - iv. Hazardous materials spills
5. Additional Resources Available through the State Emergency Operations Center:
- a. Military
 - b. State National Guard
 - c. Public Works
 - d. Structural engineers
 - e. Building inspectors
 - f. Federal assistance to perform Urban Search & Rescue (US&R) operations

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Apache County Sheriff's Office

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify responsibilities for liaison roles with state and adjacent county SAR officials.
4	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.
5	Identify guidance on handling AFN populations as is necessary to search and rescue operations.
6	Prepare an oral increased readiness report for the first meeting with the EM Director.
7	Report communications status and potential problems and solution options to the EM Director.
8	Identify alternate or backup communications systems and facilities.
9	Develop and test emergency communication procedures.
10	Coordinate the prepositioning of resources with other agencies.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Start a Unit Log (ICS Form 214) to hand-record anything not covered in this checklist.
2	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
3	Notify state agencies and neighboring communities if Search and Rescue operations exceeded geographic boundaries.
4	Coordinate resource requests from the Incident Commander.
5	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC, except during wildfires.
6	Notify the state police when it has become necessary to activate regional Search and Rescue Association.
7	Obtain needed resources and supplies.
8	Allocate resources to prioritize incident victims.
9	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
10	Monitor resource shortages in the jurisdiction and present options to the EOC Director.
11	Generate detailed information on needs and logistics that the higher level of government may not have.
12	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
13	Use call down rosters to alert emergency responders or provide situation updates.
14	Coordinate with Mass Care and Public Works for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.
15	Coordinate with other agencies to recommend evacuations.
16	Assist staff in warning and evacuation operations when not involved in search and rescue.
17	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.

18	Provide field support for emergency responders.
19	Coordinate with search and rescue elements responding from outside the jurisdiction.
20	Coordinate with the EOC Director regarding needs and priorities.
21	Advise decision makers in the EOC on operations.
22	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
23	Maintain financial and legal accountability.
24	Evaluate requests for resources against known supplies.
25	Report Search and Rescue status and potential problems to the EOC Director.
26	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
27	If more than one shift is needed, prepare and post a shift schedule.
28	Prepare an oral increased readiness report for the first coordination meeting with the EOC Director.
Recovery (Post Event) Actions for Annex A: ESF 9 - Search & Rescue	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Plan for the gradual shut down of emergency operations.
6	Prepare an After Action Report (AAR).
7	Participate in after action meetings and prepare after action reports as requested.
8	Provide assistance in initial needs assessment and augment search and rescue operations.
9	Clean, replenish, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 9 - Search & Rescue	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Encourage the private sector to develop location and check in plans for AFN populations to minimize unnecessary use of Search and Rescue resources.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 9 - Search & Rescue	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.

6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Alert or activate off-duty and auxiliary personnel as required by the emergency.

Primary: Apache County Sheriff's Office

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify responsibilities for liaison roles with state and adjacent county SAR officials.
4	Identify search and rescue sustainment needs for incidents less than 72 hours and greater than 72 hours.
5	Identify guidance on handling AFN populations as is necessary to search and rescue operations.
6	Prepare an oral increased readiness report for the first meeting with the EM Director.
7	Report communications status and potential problems and solution options to the EM Director.
8	Identify alternate or backup communications systems and facilities.
9	Develop and test emergency communication procedures.
10	Coordinate the prepositioning of resources with other agencies.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Start a Unit Log (ICS Form 214) to hand-record anything not covered in this checklist.
2	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
3	Notify state agencies and neighboring communities if Search and Rescue operations exceeded geographic boundaries.
4	Coordinate resource requests from the Incident Commander.
5	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC, except during wildfires.
6	Notify the state police when it has become necessary to activate regional Search and Rescue Association.
7	Obtain needed resources and supplies.
8	Allocate resources to prioritize incident victims.
9	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
10	Monitor resource shortages in the jurisdiction and present options to the EOC Director.
11	Generate detailed information on needs and logistics that the higher level of government may not have.
12	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
13	Use call down rosters to alert emergency responders or provide situation updates.
14	Coordinate with Mass Care and Public Works for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.
15	Coordinate with other agencies to recommend evacuations.

16	Assist staff in warning and evacuation operations when not involved in search and rescue.
17	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.
18	Provide field support for emergency responders.
19	Coordinate with search and rescue elements responding from outside the jurisdiction.
20	Coordinate with the EOC Director regarding needs and priorities.
21	Advise decision makers in the EOC on operations.
22	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
23	Maintain financial and legal accountability.
24	Evaluate requests for resources against known supplies.
25	Report Search and Rescue status and potential problems to the EOC Director.
26	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
27	If more than one shift is needed, prepare and post a shift schedule.
28	Prepare an oral increased readiness report for the first coordination meeting with the EOC Director.
Recovery (Post Event) Actions for Annex A: ESF 9 - Search & Rescue	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Plan for the gradual shut down of emergency operations.
6	Prepare an After Action Report (AAR).
7	Participate in after action meetings and prepare after action reports as requested.
8	Provide assistance in initial needs assessment and augment search and rescue operations.
9	Clean, replenish, repair, and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 9 - Search & Rescue	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Encourage the private sector to develop location and check in plans for AFN populations to minimize unnecessary use of Search and Rescue resources.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 9 - Search & Rescue	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.

3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Alert or activate off-duty and auxiliary personnel as required by the emergency.

Primary: Saint Johns Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate the management of air resources with other agencies.

Supporting: AirEvac Helicopter Ambulance

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate the management of air resources with other agencies.

Supporting: Alpine Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Apache County Communications

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
2	Coordinate radio frequencies.

Supporting: Apache County Information Technology

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.

Supporting: Apache County Regional Dispatch Center

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate radio frequencies.
2	Use call down rosters to alert emergency responders or provide situation updates.

Supporting: Arizona Department of Public Safety

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate the management of air resources with other agencies.

Supporting: Concho Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Eagar Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate with other agencies to recommend evacuations.

Supporting: Greer Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Guardian Flight Air Ambulance

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate the management of air resources with other agencies.

Supporting: Native Air Ambulance

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate the management of air resources with other agencies.

Supporting: Nutrioso Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Puerco Valley Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate the management of air resources with other agencies.

Supporting: Puerco Valley Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Saint Johns Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate the management of air resources with other agencies.

Supporting: Saint Johns Fire

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Saint Johns Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate with other agencies to recommend evacuations.

Supporting: Springerville Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: Springerville Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate with other agencies to recommend evacuations.

Supporting: Vernon Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Supporting: White Mountain Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue

1	Coordinate the management of air resources with other agencies.

American Red Cross	
<i>Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue</i>	
1	Coordinate with Mass Care and Public Works for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.

Apache County Board of Supervisors	
<i>Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue</i>	
1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 9 - Search & Rescue</i>	
1	Clearly delineate search, rescue definitions and criteria in conjunction with law enforcement, fire and EMS.
2	Anticipate potential needs or problems that would exceed jurisdiction resources in conjunction with Logistics.
3	Identify responsibilities for liaison roles with state and adjacent county SAR officials.
4	Identify alternate or backup communications systems and facilities.
5	Develop and test emergency communication procedures.
6	Coordinate the prepositioning of resources with other agencies.
<i>Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue</i>	
1	Determine the nature and scope of the disaster or incident by consulting with the EM Director.
2	Notify state agencies and neighboring communities if Search and Rescue operations exceeded geographic boundaries.
3	Coordinate resource requests from the Incident Commander.
4	Coordinate resource requests from the Incident Commander through the Incident Command Post, to the EOC, except during wildfires.
5	Obtain needed resources and supplies.
6	If relocating to an alternate EOC, ensure that all current communications are established and tested at the new location, if possible, before notifying evacuation field personnel, affected jurisdictions, or higher levels of government.
7	Monitor resource shortages in the jurisdiction and present options to the EOC Director.
8	Generate detailed information on needs and logistics that the higher level of government may not have.
9	Provide and maintain primary communications for the EOC on a 24-hour basis using any available public and private communications systems.
10	Coordinate radio frequencies.
11	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
12	Coordinate with Mass Care and Public Works for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.
13	Coordinate with other agencies to recommend evacuations.
14	Assist staff in warning and evacuation operations when not involved in search and rescue.

15	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.
16	Coordinate the management of air resources with other agencies.
17	Provide field support for emergency responders.
18	Coordinate with search and rescue elements responding from outside the jurisdiction.
19	Coordinate with the EOC Director regarding needs and priorities.
20	Advise decision makers in the EOC on operations.
21	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
22	Maintain financial and legal accountability.
23	Evaluate requests for resources against known supplies.
24	Report Search and Rescue status and potential problems to the EOC Director.
25	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
<i>Recovery (Post Event) Actions for Annex A: ESF 9 - Search & Rescue</i>	
1	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
2	Provide documentation for possible financial reimbursement process for recovery activities.
3	Plan for the gradual shut down of emergency operations.
4	Participate in after action meetings and prepare after action reports as requested.
5	Provide assistance in initial needs assessment and augment search and rescue operations.
<i>Mitigation Actions for Annex A: ESF 9 - Search & Rescue</i>	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Encourage the private sector to develop location and check in plans for AFN populations to minimize unnecessary use of Search and Rescue resources.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
<i>Protection Actions for Annex A: ESF 9 - Search & Rescue</i>	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Alert or activate off-duty and auxiliary personnel as required by the emergency.

Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue	
1	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex A: ESF 9 - Search & Rescue	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Apache County Public Health Services PHEP	
Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue	
1	Coordinate with Mass Care and Public Works for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.
2	Coordinate with Transportation and Medical Services representatives for transportation of victims to emergency treatment centers, mass casualty centers, or fatality collection points.
3	Coordinate the management of air resources with other agencies.
Mitigation Actions for Annex A: ESF 9 - Search & Rescue	
1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
Protection Actions for Annex A: ESF 9 - Search & Rescue	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Salvation Army	
Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue	
1	Coordinate with Mass Care and Public Works for the inspection of congregate and shelter facilities prior to occupancy by evacuees. Also take into consideration the requirements of AFN populations.

Summit Healthcare Regional Medical Center	
Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue	
1	Coordinate the management of air resources with other agencies.

White Mountain Regional Medical Center	
Response (During Event) Actions for Annex A: ESF 9 - Search & Rescue	
1	Coordinate the management of air resources with other agencies.

IV. Financial Management

A. Annex 9 is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 10 - Hazardous Materials Response



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Alpine Fire District
Apache County Emergency Management
Concho Fire District
Eagar Fire Department
Greer Fire District
Nutrioso Fire District
Puerco Valley Fire District
Saint Johns Fire
Springerville Fire Department
Vernon Fire District

Primary Agency:

Alpine Fire District
Apache County Sheriff's Office
Arizona Department of Public Safety
Concho Fire District
Eagar Fire Department
Eagar Police Department
Greer Fire District
Nutrioso Fire District
Puerco Valley Ambulance Service
Puerco Valley Fire District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Police Department
Springerville Fire Department
Springerville Police Department
Vernon Fire District
White Mountain Ambulance Service

Support Agencies:

Apache County Attorney's Office
Apache County Communications
Apache County Information Technology
Apache County Public Health Services PHEP
Apache County Public Information Officer (PIO)
Arizona Department of Environmental Quality
Arizona Department of Public Safety
Arizona Department of Transportation
Federal Emergency Management Agency (FEMA)
Puerco Valley Ambulance Service
Saint Johns Ambulance Service
Salt River Project
Tucson Electric Power
White Mountain Ambulance Service

I. Purpose and Scope**A. Purpose**

1. The purpose of Annex 10 is to provide hazardous materials (HazMat) coordination and support services in support of emergency events in Apache County.

B. Scope

1. Annex 10 provides for a coordinated response to HazMat incidents. This includes the appropriate response and recovery actions to prepare for, prevent, minimize, or mitigate a threat to public health, welfare, or the environment caused by oil or HazMat.
2. Annex 10 describes the actions unique to oil and hazardous materials response, it addresses:

- Response to oil and hazardous materials incidents at both fixed sites and on transportation routes
- Specialized local, regional, state and federal mutual aid resources
- Hazardous materials planning and reporting requirements
- Short and long-term environmental remediation

II. Concept of Operations

A. General

1. Annex 10 is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the Apache County Emergency Policy Group, Area Operations, Regional HazMat Teams, and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring State, Federal or mutual aid assistance, the Apache County Emergency Management Office will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of any required assets.
4. Throughout the response and recovery periods, will evaluate and analyze information regarding the identification of securing, removing and disposing of the hazardous materials requests for response, develop and update assessments of the hazardous materials situation and status in the impact area, and do contingency planning to meet anticipated demands or needs.
5. When an event is focused in scope to a specific type or response mode technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.
6. Per Statute, first responders are required to notify the State Police of any and all hazardous material releases. The State Police office will send an Emergency Response Officer (ERO) trained as HazMat Incident Commander to coordinate the response effort with the assistance of local fire and police services.

- a. Hazmat teams are designated at the local fire department level and are run in coordination with National Fire Protection Association, OSHA, the EPA, State Police and local fire and rescue. Pre-incident Hazmat teams are categorically trained in establishing perimeters for a given threat, cross contamination protocols and building HAZMAT teams specially trained in a given threat (Propane, gasoline, diesel fuels, acids, etc.). First responders face many of the same threats as persons in the area at the time of an event. This makes establishing the type of chemical event critical in initial response, before personnel and material are deployed. It is reasonably assumed that HAZMAT events have limited geographic impact and radius. This limits the necessary pre-incident planning. Pre-incident planning must include planned disruptions in supply chain and management for fuels and petroleum products.
 - b. The primary agency convenes appropriate agency representatives to the Incident Command Post (ICP) as soon as possible, if possible, to develop a plan for providing the support required. This can be conducted via emergency conference call or by physically locating at the primary agency ICP as appropriate. At the EOC level, response focuses initially on the following actions:
 - i. Confirm that members of local jurisdiction Hazmat team staffs are notified.
 - ii. Ensure that the EOC is ready to support local, state and federal response activities and to coordinate with the State EOC
 - iii. Establish communications with the affected state elements.
 - iv. Coordinate with national response as appropriate.
7. Warning, Alert, and Public Announcement. The Coordinator will coordinate with the External Affairs Coordinator for comprehensive public information dissemination and a media management plan. Joint information centers may have to be established to ensure timely and accurate dissemination of pertinent information to the public through radio, television, interstate/or public transportation bulletins and electronic mediums. The quickest means of notification is the Highway Advisory Alert System located in the EOC. Local radio stations are the second fastest means of notification. Additionally, the Office of Emergency Management maintains a Facebook page to disseminate timely information to the public. Refer to the basic plan for additional notification procedures.
8. Contamination is assessed through NIMS criteria in conjunction with EPA guidelines for the specific threat. Biological hazards or those with terrorist potential must be coordinated with FBI, Arizona Department of Homeland Security/Emergency Management or intrastate agencies as necessary. The coordinator will work directly with the State EOC, representative toward identifying appropriate labs that will be notified of the need for expedited processing and centralized lists and contact points will be maintained for facilities that can process materials and samples in the most efficient manner possible.
9. Environmental remediation is a primary concern in the recovery from a hazardous material release. In the event of a release there are several contractors available in

Arizona that can provide remediation services. Annex 10 Coordinator should refer to the appendix on environmental releases. Within the annex is a list of contractors that can assist with the remediation process. It will also be a requirement for Annex 10 to work closely with the State EOC for resources required in this area.

B. Direction and Control

1. Annex 10 complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. Annex 10 may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field operations
3. During emergency activations, all management decisions regarding hazardous material response and/or protection for Apache County are made at the Apache County Emergency Management Office by the Annex coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment from Annex 10, and further mission tasking by a Local primary agency, each support organization assisting Annex 10 assignment will retain administrative control over its own resources and personnel but will be under the operation control of Annex 10. Delegation of mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County
 - a. During an activation of the Apache County Emergency Management Office, primary and support agency staff is integrated with the Alpine Fire District / Apache County Emergency Management / Concho Fire District / Eagar Fire Department / Greer Fire District / Nutrioso Fire District / Puerco Valley Fire District / Saint Johns Fire / Springerville Fire Department / Vernon Fire District staff to provide support.
 - b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Emergency Services Branch Chief.
 - c. During the response phase, Annex 10 will evaluate and analyze information regarding transportation services requests. Annex 10 will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated requirements.

- d. The Alpine Fire District / Apache County Emergency Management / Concho Fire District / Eagar Fire Department / Greer Fire District / Nutrioso Fire District / Puerco Valley Fire District / Saint Johns Fire / Springerville Fire Department / Vernon Fire District will develop and maintain Annex 10 and accompanying Appendices, annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Public Safety/State Police Division is the designated lead agency for State hazardous materials and will provide a liaison to facilitate requests for hazardous materials resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies of Annex 10 at the State of Arizona Emergency Operations Center will report to the Emergency Services Branch Chief who reports to the Operations Section chief under the overall direction of the State Emergency Operations Center Manager.
- c. During the response phase, Annex 10 will evaluate and analyze information regarding hazardous materials requests. Also, Annex 10 will develop and update assessments of the hazardous materials situation and status in the impact area and do contingency planning to meet anticipated demands and needs.
- d. The Arizona Department of Emergency & Military Affairs develops and maintains Annex 10 with coordination of Arizona Department of Public Safety/State Police Divisions and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

D. Alerts and Notifications

- 1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Coordinator for Annex 10 when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
- 2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities of Annex 10. If additional

support is required, the Annex 10 coordinating and primary agencies may jointly manage Annex 10 activities.

3. Upon instructions to activate or placement of Annex 10 on standby, Alpine Fire District / Apache County Emergency Management / Concho Fire District / Eagar Fire Department / Greer Fire District / Nutrioso Fire District / Puerco Valley Fire District / Saint Johns Fire / Springerville Fire Department / Vernon Fire District will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Alpine Fire District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
<i>Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
<i>Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	

1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Prepare an inventory of existing threats using SARA Title III, Tier II information.
3	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
4	Publish chemical reporting requirements and alert criteria for public.
5	Coordinate with energy, transportation, mining, and manufacturing facilities to effect efficient collaboration when disasters occur.
6	Develop detailed procedures for identification, control, and clean-up of oil or hazardous materials.
7	Coordinate the prepositioning of resources with other agencies, including the Department of Transportation and the EPA.
8	Develop and test emergency communication procedures.
9	Maintain adequate supply of radiological monitors and monitoring equipment.
10	Participate in LEPC meetings.
11	Identify public notification procedures on the statuses of hazmat facilities and transportation systems.
12	Identify critical facilities that may contain hazardous materials and develop a response plan for those facilities.
13	Identify local transportation routes for hazardous materials on road and railways.
14	Identify evacuation routes away from and downwind from regulated facilities.
15	Identify and track radiological response training requirements for personnel and agencies.
16	Identify responsibilities for liaison roles with state and adjacent county officials.
17	Develop radiological awareness programs for responders, private industry, and the public.
18	Develop emergency preparedness programs for hazardous materials incidents.
19	Identify and track potential waterway vulnerabilities, including contamination risks to drinking water.
20	Identify high risk environmental zones taking into consideration wildlife and marine habitats.
21	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
22	Plan with Transportation and Resources alternate routes and modes of transportation.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Designate personnel from Fire to coordinate Hazmat activities in EOC.
2	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
3	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
4	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
5	In a Hazardous Materials Incident, the State Hazardous Material Response Officer will provide coordination of response resources in support of local jurisdictions.
6	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.

7	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
8	Provide support and protective equipment for emergency responders.
9	Coordinate with Communications and External Affairs to initiate warning to the public of imminent hazmat incident or radiological release.
10	Alert local, state, and federal agencies of incidents as prescribed by law or policy; keep documented checklist of notifications.
11	Coordinate with EOC to deploy trained personnel to the incident to provide hazardous material assessment and response activities.
12	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
13	Establish adequate safety zones required for decontamination and quarantine.
14	Coordinate with other agencies to recommend evacuations to communicate evacuation notices to the public.
15	Identify resources needed to ensure personnel are adequately protected and equipped to handle radiological incidents.
16	Allocate resources to prioritize incident victims and prevent further exposure and contamination.
17	Determine the supply needs generated by the emergency.
18	Evaluate requests for resources against known supplies.
19	Obtain needed resources and supplies.
20	Designate personnel to track changes in wind direction and speed during cases of gas leaks or hazardous vaporization.
21	In case of environmental disasters, coordinate non-profit and volunteer efforts with government operations.
22	For spills in urban settings, coordinate building, particularly basement, inspections and closures to reduce exposure.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
24	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
25	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
26	Use call down rosters to alert emergency responders or provide situation updates.
27	Ensure decontamination teams have adequate access to sites and equipment.
28	Coordinate with the EOC Director regarding needs and priorities.
29	If public transportation systems are affected, consult with municipal transportation authorities on necessary closures and rerouting.
30	Request mutual aid as needed.
31	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
32	Request assistance from the EPA, State EOC, Conservation, Recreation, and others as dictated by the situation.
33	Maintain financial and legal accountability.
34	Coordinate with Firefighting on hazardous materials storage and transportation.
35	Coordinate with DOT, NTSB, or FAA where a disaster occurs in any transportation sector.

36	In case of a chemical weapon attack, facilitate the efforts of law enforcement investigations while continuing response efforts.
37	Coordinate with relevant private and public organizations for rapid evaluation criteria of material and the releases impact on the environment.
38	Establish shift and staffing schedules for events exceeding 24 hours.
39	Coordinate situation specific assessment teams such as radiological and chemical.
40	Prepare an oral increased readiness report for the first meeting with the EOC Director.
41	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
42	Determine jurisdictional priorities objectives strategies and resource allocations.
Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Confirm with Mass Care, Medical and Long Term Recovery staff that objectives are being addressed for exposed victims or responders.
4	Detail and release via PIO relevant public health information.
5	Enable and publish public re-entry when cleanup is complete and safety levels meet substance specific parameters.
6	Provide documentation for possible financial reimbursement process for recovery activities.
7	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
8	Plan for the gradual shut down of emergency operations.
9	Coordinate with Communications and External Affairs to announce an area is all clear? after the assessment team determines the area is safe for return.
10	Prepare an After Action Report (AAR).
11	Continue to monitor personnel and area for contamination.
12	Clean, repair, and perform maintenance on all equipment before returning to normal operations or storage.
13	Conduct subsequent decontamination in conjunction with environmental agencies.
14	Provide investigative agencies with documentation of the response to enable health and environmental studies.
15	In case of oil spills, know when to hand over response to longer-term mitigation personnel.
16	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Coordinate with proper authorities and regulatory agencies to ensure tracking of hazardous materials in and out of jurisdiction is timely and accurate.
3	Ensure first responder access to PPE and decontamination facilities.
4	Coordinate with regulatory authorities to ensure proper transit permits have been obtained prior to the transportation of hazardous materials.
5	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
6	Provide a representative for the updating of the hazard mitigation plan.
7	Develop standard operating guides and checklists to support HAZMAT activities.
8	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

9	Participate in HSEEP training, drills, and exercises.
10	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
11	Ensure vulnerable facilities receive appropriate remediation.
12	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
13	Offer recommendations to appropriate authorities about fixing these weaknesses.
14	Consider mobile and aerial monitoring and mobile laboratory support for first responders.
15	Consider natural disaster effects on HAZMAT storage and production facilities.
16	Tabulate and maintain a list of high priority sites vulnerable to natural disasters, terrorism, and other externalities.
17	Tabulate and maintain a list of first and continuing responder resources.
Protection Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control or limit access to critical and vulnerable locations.

Coordinating: Concho Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.

Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.

Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Greer Fire District	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Nutrioso Fire District	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC),

	the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Puerco Valley Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Saint Johns Fire

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	

1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Springerville Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Coordinating: Vernon Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Alpine Fire District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
<i>Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
<i>Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Apache County Sheriff's Office	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Participate in LEPC meetings.
<i>Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide a representative for the updating of the hazard mitigation plan.
<i>Protection Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Control or limit access to critical and vulnerable locations.

Primary: Arizona Department of Public Safety	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Participate in LEPC meetings.
<i>Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
3	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
4	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.

5	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
6	Establish adequate safety zones required for decontamination and quarantine.
7	Coordinate with the EOC Director regarding needs and priorities.
8	If public transportation systems are affected, consult with municipal transportation authorities on necessary closures and rerouting.
9	Coordinate with Firefighting on hazardous materials storage and transportation.
10	Coordinate situation specific assessment teams such as radiological and chemical.
11	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Conduct subsequent decontamination in conjunction with environmental agencies.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
Protection Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Control or limit access to critical and vulnerable locations.

Primary: Concho Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC),

	the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Eagar Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Participate in LEPC meetings.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.
Protection Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Control or limit access to critical and vulnerable locations.

Primary: Greer Fire District

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Nutrioso Fire District

<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
<i>Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
<i>Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Puerco Valley Ambulance Service	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.

Primary: Puerco Valley Fire District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
<i>Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
<i>Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Saint Johns Ambulance Service	

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.

Primary: Saint Johns Fire	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Saint Johns Police Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Participate in LEPC meetings.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.
Protection Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Control or limit access to critical and vulnerable locations.

Primary: Springerville Fire Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.

Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: Springerville Police Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Participate in LEPC meetings.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.
Protection Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Control or limit access to critical and vulnerable locations.

Primary: Vernon Fire District	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Provide, obtain, or recommend training for response personnel using courses made available by FEMA, Department of Energy (DOE), Nuclear Regulatory Commission (NRC), the EPA, manufacturers and transporters of hazardous materials, and training based on OSHA requirements.
3	Maintain adequate supply of radiological monitors and monitoring equipment.
4	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Primary: White Mountain Ambulance Service	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.

Supporting: Apache County Attorney's Office

Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Maintain financial and legal accountability.

Supporting: Apache County Communications	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.

Supporting: Apache County Public Health Services PHEP	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Maintain adequate supply of radiological monitors and monitoring equipment.
2	Participate in LEPC meetings.
3	Identify and track potential waterway vulnerabilities, including contamination risks to drinking water.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
2	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.
3	Coordinate with the EOC Director regarding needs and priorities.
4	Coordinate with Firefighting on hazardous materials storage and transportation.
Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Confirm with Mass Care, Medical and Long Term Recovery staff that objectives are being addressed for exposed victims or responders.
2	Prepare an After Action Report (AAR).
3	Conduct subsequent decontamination in conjunction with environmental agencies.
4	Provide investigative agencies with documentation of the response to enable health and environmental studies.
5	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Ensure first responder access to PPE and decontamination facilities.
2	Ensure vulnerable facilities receive appropriate remediation.
3	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
4	Offer recommendations to appropriate authorities about fixing these weaknesses.

Supporting: Apache County Public Information Officer (PIO)	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.

Supporting: Arizona Department of Environmental Quality	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Develop detailed procedures for identification, control, and clean-up of oil or hazardous materials.

2	Participate in LEPC meetings.
3	Identify high risk environmental zones taking into consideration wildlife and marine habitats.
4	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
3	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
4	Monitor sampling studies to determine environment impact as event continues.
5	Coordinate with relevant private and public organizations for rapid evaluation criteria of material and the releases impact on the environment.
Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Develop and implement environmental clean-up plan.
2	Participate in after action meetings and prepare after action reports as requested.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Arizona Department of Public Safety	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Participate in LEPC meetings.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Assess the extent of contamination and determine the area and population likely to be affected by hazardous materials release.
3	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
4	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
5	Manage the direction and control of hazardous materials response efforts in coordination with the IC and the EOC director.
6	Establish adequate safety zones required for decontamination and quarantine.
7	Coordinate with the EOC Director regarding needs and priorities.
8	If public transportation systems are affected, consult with municipal transportation authorities on necessary closures and rerouting.
9	Coordinate with Firefighting on hazardous materials storage and transportation.
10	Coordinate situation specific assessment teams such as radiological and chemical.
11	Prepare an oral increased readiness report for the first meeting with the EOC Director.
Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Conduct subsequent decontamination in conjunction with environmental agencies.
2	Participate in after action meetings and prepare after action reports as requested.

Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
Protection Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Control or limit access to critical and vulnerable locations.

Supporting: Arizona Department of Transportation	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide for monitoring to determine the extent of the contaminated area and consult with appropriate support agencies to provide access and egress to contaminated areas.
2	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.
3	If public transportation systems are affected, consult with municipal transportation authorities on necessary closures and rerouting.
Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Develop and implement environmental clean-up plan.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.
2	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
Protection Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Control or limit access to critical and vulnerable locations.

Supporting: Puerco Valley Ambulance Service	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.

Supporting: Saint Johns Ambulance Service	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.

Supporting: Salt River Project	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Participate in LEPC meetings.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: Tucson Electric Power

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.
2	Participate in LEPC meetings.

Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Provide a representative for the updating of the hazard mitigation plan.

Supporting: White Mountain Ambulance Service

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Anticipate, test, and evaluate problems with warning, detection systems, and monitoring equipment.

Alpine Elementary School District

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Participate in LEPC meetings.

American Red Cross

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Participate in LEPC meetings.

Apache County Board of Supervisors

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Participate in LEPC meetings.

Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.

Apache County Engineering / County Engineer

Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Participate in LEPC meetings.

Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Check critical infrastructure support and redundancies for areas where HAZMAT incidents could damage or destroy.
2	Offer recommendations to appropriate authorities about fixing these weaknesses.

Apache County Finance

Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Arizona Department of Corrections	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.

Arizona Department of Emergency & Military Affairs	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Be aware of secondary contamination through access routes used by first responders, and to the public through evacuation routes.
Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Request mutual aid as needed.
2	In case of maritime impacts, coordinate with US Coast Guard and other authorities regarding coastline and harbor responses.
3	Coordinate with relevant private and public organizations for rapid evaluation criteria of material and the releases impact on the environment.

Arizona Department of Forestry & Fire Management	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Arizona Humane Society	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.

Arizona State Land Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Participate in LEPC meetings.
Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Develop and implement environmental clean-up plan.
Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response	
1	Provide a representative for the updating of the hazard mitigation plan.

Arizona State Parks	
Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response	

1	Participate in LEPC meetings.
<i>Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Develop and implement environmental clean-up plan.
<i>Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide a representative for the updating of the hazard mitigation plan.

Bureau of Land Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Identify high risk environmental zones taking into consideration wildlife and marine habitats.
<i>Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Develop and implement environmental clean-up plan.
<i>Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide a representative for the updating of the hazard mitigation plan.

Burlington-Northern Santa Fe Railroad	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

CellularOne	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Chinle Unified School District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Concho Elementary School District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Frontier Communications	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Ganado Unified School District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Humane Society of the United States	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

McNary Elementary School District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

National Parks Service	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Identify high risk environmental zones taking into consideration wildlife and marine habitats.
<i>Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Develop and implement environmental clean-up plan.
<i>Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Provide a representative for the updating of the hazard mitigation plan.

Navajo Tribal Utility Authority	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Navopache Electric Cooperative	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Northeast Arizona Technological Institute of Vocational Education District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Northern Arizona Vocational Institute of Technology (NAVIT)	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Northland Pioneer College District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Red Mesa Unified School District***Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Participate in LEPC meetings.

Round Valley Unified School District***Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Participate in LEPC meetings.

Saint Johns Municipal Airport***Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.

Saint Johns Unified School District***Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Participate in LEPC meetings.

Salvation Army***Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Participate in LEPC meetings.

Sanders Unified School District***Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Participate in LEPC meetings.

Springerville Municipal Airport***Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Report Oil and Hazardous Chemical situation status and potential problems to the EM Director.
2	Coordinate road, airspace, and waterway closures in coordination with ESF 1 and state and federal agencies.

Summit Healthcare Regional Medical Center***Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

US Forest Service***Recovery (Post Event) Actions for Annex A: ESF 10 - Hazardous Materials Response***

1	Develop and implement environmental clean-up plan.

Mitigation Actions for Annex A: ESF 10 - Hazardous Materials Response

1	Provide a representative for the updating of the hazard mitigation plan.

Verizon Wireless	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

Vernon Elementary School District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

White Mountain Regional Medical Center	
<i>Response (During Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Organize treatment plans, in conjunction with medical teams, for burn, inhalation victims and mass medical care.

Window Rock Unified School District	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 10 - Hazardous Materials Response</i>	
1	Participate in LEPC meetings.

IV. Financial Management

A. Annex 10 is responsible for coordinating with Apache County Emergency Management to manage Annex 10 expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA

publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 11 - Agriculture and Natural Resources



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. Annex 11 provides the mechanism for coordinated local assistance to supplement other emergency support functions and, if available, support state and federal agencies with overall response authority. For this document, agriculture and natural resources include: animal and plant health, nutrition assistance, food protection, natural and cultural resources, and water quality and availability.

B. Scope

1. Annex 11 addresses the following:

- a. Describes food and water security and inspections in the aftermath natural or technological disaster.
- b. Addresses how natural and cultural resources will be protected and recovered in the aftermath of a disaster.
- c. Due to limited local authorities in the areas of food contamination, plant pests, and animal disease, this plan references the Food and Agriculture Incident Annex that is attached to the Arizona Response Plan. This annex describes federal and state roles and authorities for food contamination, plant pests and animal disease.

II. Concept of Operations

A. General

1. Annex 11 is consistent with the Apache County Emergency Management Office's methodology and the requirements of the National Response Framework, the National Incident Management System and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plans (i.e. Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe Annex 11 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex 11 will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of any required assets.
4. Throughout the response and recovery periods, Annex 11 will evaluate and analyze information regarding the availability of Annex 11 support services.
5. In some agriculture emergencies, State and Federal law grants lead response authority to state and/or federal agencies. This authority will be exercised pursuant to the Food and Agriculture Incident Annex. The county will support State and Federal operations pursuant to county policy and/or availability of resources.
6. Food and Water Supply
 - a. The Arizona Department of Agriculture is responsible for inspections and provision of a safe food supply. To provide safety and security of the food supply, the Arizona Department of Agriculture will follow established agency standard

operating guidelines for food inspection.

- i. All transportation accidents involving food must be reported to the Arizona Department of Agriculture Food Safety Division before the food can be transported (Daytime: 1-785-296-5600, Nights and Weekends: 1-800-915-6163)
- b. The Arizona Department of Health and Environment is responsible for inspections of the water supply. To provide safety and security of the water supply, the Arizona Department of Health and Environment will follow established agency standard operating guideline for water inspections.

7. Animal Health Care

- a. Requests for Animal Control assistance will be channeled through the Apache County dispatch.

8. Incident Specific Operations

- a. Zoonotic

The Arizona Office of Epidemiology's monitoring, assessing and mitigating communicable zoonotic disease exists across a wide demographic spectrum in the rural and urban settings. Rural populations are at particular risk for zoonotic outbreaks, and require more flexible monitoring criteria as longer intervals exist between veterinary, primary care visits and other monitoring methods.

A Communicable Disease Emergency (CDE) occurs when urgent or extensive public health or medical interventions are necessary because the risk of disease outbreak or biologic threat carries the potential for morbidity and mortality in Apache County, a specific region, at county or municipal levels or nationally. The Health Department participates in the Emerging Infections Program (EIP) in conjunction with the CDC. This program allows for the combined resources of these entities to assess the public health impact of emerging infections and to evaluate methods for their prevention and control. EIP activities go beyond the routine functions of health departments by:

- Addressing the most important issues in infectious diseases and selecting projects that the EIP network is particularly suited to investigate
- Giving high priority to projects that lead directly to the prevention of disease
- Incorporating training as a key function of EIP activities
- Developing and evaluating public health interventions and ultimately transferring what is learned to public health agencies

- Maintaining sufficient flexibility for emergency response and addressing new problems as they arise
- a. Radiological incident where contamination/deposition is present
 - i. The Arizona Department of Agriculture may implement an agriculture control zone in response to a CBRNE incident.
- b. Plant Disease
 - i. Reference the NRF Food and Agriculture Incident Annex located in the File Archive.
 - ii. The Apache County Emergency Operations Plan provides established processes for resource support for all hazards. Resource support is subject to Apache County policy, resource availability and capability status.
- c. Plant, Pest or Disease
 - i. Reference the NRF Food and Agriculture Incident Annex located in the File Archive.
 - ii. The Apache County Emergency Operations Plan provides established processes for resource support for all hazards. Resource support is subject to Apache County policy, resource availability and capability status.
- d. Foreign Animal Disease
 - i. The Arizona Department of Agriculture will provide direction and control in a Foreign Animal Disease (FAD) event. Reference the NRF Food and Agriculture Incident Annex located in the File Archive.
 - ii. The Apache County Emergency Operations Plan provides established processes for resource support for all hazards. Resource support is subject to Apache County policy, resource availability and capability status.

2. National or State Historical

B. Direction and Control

1. Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.

2. The Annex may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field operations
3. During emergency activations, all management decisions regarding agriculture and natural resources for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with their mission assignment, each primary and/or support organization assisting will retain administrative control over its own resources and personnel but will be under the operational control of Annex 11. Delegation of mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, primary and support agency staff is integrated with the staff to provide support.
- b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Human Services Branch Chief.
- c. During the response phase the Coordinator will evaluate and analyze information regarding volunteers and donations requests. This Annex will develop and update assessments of the requirements for resources in the impacted area and undertake contingency planning to meet anticipated demands and requirements.
- d. The, or an assigned designee at the Apache County Emergency Management Office, is responsible for all activity of the Annex. All volunteer animal-related agencies will coordinate directly at the Apache County Emergency Management Office.
- e. will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.
- f. Staffing positions will be accomplished through using resources of the along with personnel from support agencies and trained and screened unaffiliated volunteers.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Agriculture is the designated lead agency for agriculture and natural resources and will provide a liaison to facilitate requests for resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Human Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.
- c. The Arizona Department of Emergency & Military Affairs develops and maintains with coordination of Arizona Department of Agriculture and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Coordinator for Annex 11 when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or placement on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

F. Special Tasks

1. Household Pets and Service Animals Evacuation and Transportation

- a. The Office of Emergency Management in conjunction with the County Extension Office will coordinate with appropriate agencies and organizations to ensure operational readiness. The primary and support agencies will develop and maintain standard operating procedures (SOP) for surveillance and response to include, but not limited to, household pets, and service animals, as well as wildlife and exotic animals. These procedures will relate to catastrophic disaster and disease that pose a significant impact on human life, property or the economy.
- b. The primary agency will coordinate and support the appropriate agencies to protect the public from disease or injury from household pet and service animals, which have been negatively impacted by an emergency or disaster. This function will also include, but not be limited to, facilitating the evacuation of animals.
- c. The Emergency Manager in conjunction with the County Extension Agent will facilitate and coordinate with support agencies and organizations such as the state and local veterinary medical organizations, humane organizations, animal rescue groups and private sector entities to meet emergency responsibilities.
- d. The primary agency's offices, divisions and districts will provide personnel, supplies, equipment and facilities at the request of the primary agency's emergency coordinator.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Apache County Communications	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources</i>	
1	Develop and test emergency communication procedures.

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources</i>	
1	Identify alternative or augmented sources for food, grain and animal products produced in jurisdiction.
2	Adequately assess supply chain vulnerabilities in conjunction with state and local agencies.
3	Identify alternate or backup animal relocation facilities.
4	Develop and test emergency communication procedures.
5	Monitor disease and vector reporting from state veterinarian or equivalent agency.
6	Assist in identifying local agribusiness operators with equipment and personnel to assist law enforcement with animal stop movement and quarantine activities.

7	Identify pet boarding facilities and private organizations that may provide emergency shelters for animals.
8	Identify sources to augment emergency food and water supplies.
9	Identify responsibilities for liaison roles with state and adjacent county officials.
10	Develop preparedness programs that address household pet preparedness and response during disasters.
11	Identify local agriculture business operators with equipment and personnel to assist with animal stop movement and quarantine activities.
12	Promote awareness of animal protection through public education brochures and information.
Response (During Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Support the disaster response and recovery with all available resources.
3	Coordinate with Medical as appropriate.
4	Identify decontamination facilities for affiliate responders and private sector employees.
5	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
6	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
7	Secure supplies, equipment, personnel and technical assistance from support agencies, organizations and other resources to carry out the response plans associated with animal health emergency management or any act of agro-terrorism that may pose a substantial threat.
8	Maintain existing equipment and follow established procedures for communicating with personnel performing field operations.
9	Determine the nutrition needs, obtain appropriate food supplies and arrange for delivery of those supplies.
10	Provide assistance to the established pet shelters.
11	Support Public Safety in the capture and transfer of animals to shelters.
12	Set priorities for EPI activity: production and dissemination of EPI, response to public inquiry, monitoring and rumor control, and media relations.
13	May establish center for Disaster Welfare Information (DWI) and cooperate with any services provided by the American Red Cross.
14	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate the associated dangers.
15	Activate and staff management functions of the Joint Information Center (JIC).
16	Maintain financial and legal accountability.
17	Brief public affairs officers who go to incident sites.
18	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
19	Evaluate all requests for resources against known supplies.
20	Coordinate the pre-positioning of resources with other agencies.
21	Allocate resources to prioritize incident victims.
22	Distribute supplies.
23	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.

24	Determine the supply needs generated by the emergency.
25	Coordinate with the EOC Director regarding needs and priorities.
26	Generate detailed information on needs and logistics that the higher level of government may not have.
27	Use call down rosters to alert emergency responders or provide situation updates.
28	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify State Department of Homeland Security/Emergency Management Duty Officer to obtain assistance from the Department of Agriculture and or USDA/APHIS for food and plant disease situations.
29	Provide or receive appropriate mutual aid with surrounding jurisdictions.
30	Set specific priorities in consultation with government, elected officials, a designated official, or the EOC Director.
31	Coordinate with the PIO to release public information regarding animal health issues.
32	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
33	Report Agriculture and Natural Resource situation status and potential problems to the EOC Director.
34	If the scope of the incident is beyond the capabilities of this jurisdiction's resources, notify the EOC Director and log the time and date.
35	Prepare an oral increased readiness report for the first meeting with the EOC Director.
36	Provide technical assistance to prevent animal injury and disease dissemination.
Recovery (Post Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of operations.
4	Prepare After Action Report (AAR).
5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Provide documentation for possible financial reimbursement process for recovery activities.
7	Participate in after action meetings and prepare after action reports as requested.
8	Continue all emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
9	Distribute information on what to do when returning to your damaged home.
10	Distribute information on how and where to apply for different types of disaster assistance.
11	Participate in briefings, incident action plans, situation reports and briefings.
12	Release information concerning the need for volunteer goods and services.
13	Provide information regarding available disaster recovery programs and resources to the media and the public.
14	Maintain records of all news releases to support documentation after the disaster.
15	Compile a written record of events, including any printed materials, news releases, tapes and clippings.
16	Assess effectiveness of information and education programs.
Mitigation Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Provide information and increase awareness about safe rooms and other shelter methods.

2	Develop working relationships and liaison offices for private sectors in horticulture, agribusiness, veterinary care, and ADA service animal agencies.
3	Conduct all-hazard safety visits to increase home hazard prevention actions.
4	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
5	Establish contacts and develop working relationships with the media.
6	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
7	Participate in HSEEP training, drills, and exercises.
8	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
9	Conduct training sessions and workshops to assist local communities and support agencies and organizations.
Protection Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control or limit access to critical and vulnerable locations.

Apache County Finance	
Response (During Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Apache County Public Health Services PHEP	
Preparedness (Pre-Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Monitor disease and vector reporting from state veterinarian or equivalent agency.
Response (During Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Coordinate with Medical as appropriate.
2	Identify decontamination facilities for affiliate responders and private sector employees.
Recovery (Post Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Distribute information on what to do when returning to your damaged home.
2	Release information concerning the need for volunteer goods and services.

3	Provide information regarding available disaster recovery programs and resources to the media and the public.
Mitigation Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Provide information and increase awareness about safe rooms and other shelter methods.
2	Conduct all-hazard safety visits to increase home hazard prevention actions.
3	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
Protection Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Apache County Public Information Officer (PIO)	
Response (During Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.

Arizona Humane Society	
Response (During Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
2	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
3	Support Public Safety in the capture and transfer of animals to shelters.
4	Provide technical assistance to prevent animal injury and disease dissemination.

Humane Society of the United States	
Response (During Event) Actions for Annex A: ESF 11 - Agriculture and Natural Resources	
1	Coordinate between the local animal shelters and organizations, as well as the relevant state agencies, with the managing and direct evacuation of animals from risk areas.
2	Coordinate with local animal shelters, enforcement officers, animal control officers, local veterinarians and volunteers to obtain personnel and organize equipment toward triage of animals and identify and operate animal shelter facilities.
3	Support Public Safety in the capture and transfer of animals to shelters.
4	Provide technical assistance to prevent animal injury and disease dissemination.

IV. Financial Management

A. Annex 11 is responsible for coordinating with Apache County Emergency Management to manage Annex 11 expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in

accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 12 - Energy



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Navajo Tribal Utility Authority
Navopache Electric Cooperative
Salt River Project
Tucson Electric Power

Primary Agency:

Navajo Tribal Utility Authority
Navopache Electric Cooperative

Salt River Project
Tucson Electric Power

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 12 is to establish policies to be used in the coordination with private providers for restoration energy and other utilities during emergencies or following a major disaster in Apache County.

B. Scope

1. The activities within the scope of this function include, but are not be limited to:
 - a. Estimate number of customers without specific utility (electricity, natural gas, petroleum, etc.);
 - b. Assess energy and utility system damages
 - c. Estimate the time needed for restoration of utility systems
 - d. Support the restoration of utility services
 - e. Assist in assessing emergency power needs and priorities
 - f. Coordinate restoration efforts with utility providers to prioritize emergency power needs
 - g. Assist in obtaining emergency power generation capabilities for critical infrastructure and essential facilities
 - h. If appropriate, assist energy suppliers and utilities in obtaining equipment, specialized labor and transportation to repair or restore systems
 - i. Provide emergency information, education and conservation guidance concerning energy and utility systems

II. Concept of Operations

A. General

1. Annex 12 is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework, the National Incident Management System and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Apache County through the Apache County

Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.

2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe this Annexes capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.
4. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate person(s) from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.
5. There is always a potential for widespread loss of power in Apache County due severe weather events. Loss of power to large areas of the County may require that shelters be opened and some basic services be provided. Power companies serving Apache County have well established and proven storm plans and procedures and their representatives are knowledgeable in the contents of the Apache County Emergency Operations Plan and Annex 12.
6. Resource demands on Apache County during an energy emergency are particularly high, both in terms of procurement (fuel, shelter, transportation) and allocation to the public or critical local or regional offices or private contractors. These demands will be assessed by the Apache County in conjunction with necessary state agencies.
7. Disruptions and restoration are a primary responsibility in Annex 12. While small scale electrical service interruptions in Apache County are handled at the corporate or cooperative level, any large scale disruption requires multiple coordinating agencies and municipal response, especially in the event takes place during adverse weather events or concomitant emergencies. During extreme temperatures these disruptions are particularly hazardous to the young, aged, or infirmed. Underserved communities and individuals in need to access to medical equipment or supplementary aid will be handled by established teams administered by the Annex 12 Coordinator by interacting with Annex 6 & Annex 8 coordinators to assure requests are being addressed.
8. Prioritization of the restoration of all services will include consideration of, but not limited to, the weather and the impact that the loss of service will have on the whole community to include, but not limited to; persons with disabilities, access and functional needs and other unique populations i.e. schools, hospitals, managed care facilities, group homes, incarcerated, children, families, etc.
9. Energy infrastructure events pose some of the most visible and high profile events within the scope of any emergency response and thus public relations and media management will be a primary objective of the local EOC with the assistance of Annex 15 during and after the event.

B. Direction and Control

1. This Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. The Annex may operate at two levels: 1) Apache County Emergency Management Office; and 2) Field operations
3. During emergency activations, all management decisions regarding transportation for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections and staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment from each primary and/or support organization assisting will retain administrative control over its own resources and personnel but will be under the operational control. Delegation of mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County
 - a. During an activation of the Apache County Emergency Management Office, support agency staff is integrated with the Navajo Tribal Utility Authority / Navopache Electric Cooperative / Salt River Project / Tucson Electric Power staff to provide support that will allow for an appropriate, coordinated and timely response.
 - b. During an emergency or disaster event, the Apache County Emergency Management Office Operations Section Chief will coordinate the support resources from the support agencies with the Infrastructure Services Branch Chief.
 - c. During the response phase, the Coordinator will evaluate and analyze information regarding energy service requests. Also, the Coordinator will develop and update assessments of the energy situation and status in the impact area and perform contingency planning to meet anticipated demands and needs.
 - d. The Navajo Tribal Utility Authority / Navopache Electric Cooperative / Salt River Project / Tucson Electric Power will develop and maintain Annex 12 and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All

such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

- e. The Navajo Tribal Utility Authority / Navopache Electric Cooperative / Salt River Project / Tucson Electric Power serves as the lead agency for Annex 12 and will work with the support agencies listed above to coordinate the response and process resource requests for power companies during major power outages. Upon notification by the power companies of any major problem or potential problem, the office will coordinate with Annex 6 and Annex 8 to open shelters as necessary.
- f. Power companies within Apache County, using established response plans and standard operating guidelines, will provide their own resources through contractual agreements with other power providers to perform damage assessment; and obtain necessary equipment, repair or rebuild transmission and distribution systems, and restore power.
- g. Power companies serving Apache County have public information officers who, in conjunction with the Arizona Department of Emergency & Military Affairs, will issue statements and press releases that address existing or potential power problems or shortages.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Public Regulation Commission is the designated lead agency for and will provide a liaison to facilitate requests for state Energy resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies of Annex 12 at the State of Arizona Emergency Operations Center will report to the Infrastructure Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.
- c. The Arizona Department of Emergency & Military Affairs develops and maintains Annex 12 in coordination with Arizona Public Regulation Commission and their accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Apache County Emergency Operations Plan.

D. Alerts and Notifications

- 1. The County Warning Point (Apache County Sheriff's Office), will notify the "on call" Emergency Duty Officer and/or Coordinator for Apache County has been threatened or

impacted by an emergency or disaster event as provided in the County Warning Point procedure.

2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities of Annex 12. If additional support is required, the coordinating and primary agencies may jointly manage Annex 12 activities.
3. Upon instructions to activate or placement of Annex 12 on standby, Navajo Tribal Utility Authority / Navopache Electric Cooperative / Salt River Project / Tucson Electric Power will implement procedures to notify all Annex 12 planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Navajo Tribal Utility Authority	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Ensure the availability of necessary equipment to support energy and utilities activities.
<i>Response (During Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
2	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
3	Monitor power restoration response activities and provide estimates for restoration.
4	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
5	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
6	Coordinate to provide emergency power and utilities to shelters when available.
7	Respond to significant physical, operational, or economic disruptions to energy supplies.
8	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
9	Coordinate with the EOC Director regarding needs and priorities.

Coordinating: Navopache Electric Cooperative	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Ensure the availability of necessary equipment to support energy and utilities activities.
<i>Response (During Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
2	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
3	Monitor power restoration response activities and provide estimates for restoration.
4	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
5	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
6	Coordinate to provide emergency power and utilities to shelters when available.
7	Respond to significant physical, operational, or economic disruptions to energy supplies.
8	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
9	Coordinate with the EOC Director regarding needs and priorities.
<i>Mitigation Actions for Annex A: ESF 12 - Energy</i>	
1	Identify grid and utility interdependence to facilitate better resiliency.

Coordinating: Salt River Project	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Identify responsibilities for liaison roles with state and adjacent county officials.
4	Ensure the availability of necessary equipment to support energy and utilities activities.
<i>Response (During Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Determine the supply needs generated by the emergency.
2	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
3	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
4	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
5	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
6	Coordinate to provide emergency power and utilities to shelters when available.
7	Respond to significant physical, operational, or economic disruptions to energy supplies.
8	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
9	Coordinate with the EOC Director regarding needs and priorities.

Coordinating: Tucson Electric Power

Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy

1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Identify responsibilities for liaison roles with state and adjacent county officials.
4	Ensure the availability of necessary equipment to support energy and utilities activities.

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
3	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
4	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
5	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
6	Coordinate to provide emergency power and utilities to shelters when available.
7	Respond to significant physical, operational, or economic disruptions to energy supplies.
8	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
9	Coordinate with the EOC Director regarding needs and priorities.

Primary: Navajo Tribal Utility Authority

Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy

1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Ensure the availability of necessary equipment to support energy and utilities activities.

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
2	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
3	Monitor power restoration response activities and provide estimates for restoration.
4	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
5	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
6	Coordinate to provide emergency power and utilities to shelters when available.
7	Respond to significant physical, operational, or economic disruptions to energy supplies.
8	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
9	Coordinate with the EOC Director regarding needs and priorities.

Primary: Navopache Electric Cooperative

Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy

1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Ensure the availability of necessary equipment to support energy and utilities activities.
Response (During Event) Actions for Annex A: ESF 12 - Energy	
1	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
2	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
3	Monitor power restoration response activities and provide estimates for restoration.
4	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
5	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
6	Coordinate to provide emergency power and utilities to shelters when available.
7	Respond to significant physical, operational, or economic disruptions to energy supplies.
8	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
9	Coordinate with the EOC Director regarding needs and priorities.
Mitigation Actions for Annex A: ESF 12 - Energy	
1	Identify grid and utility interdependence to facilitate better resiliency.

Primary: Salt River Project

Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy	
1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Identify responsibilities for liaison roles with state and adjacent county officials.
4	Ensure the availability of necessary equipment to support energy and utilities activities.
Response (During Event) Actions for Annex A: ESF 12 - Energy	
1	Determine the supply needs generated by the emergency.
2	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
3	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
4	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
5	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
6	Coordinate to provide emergency power and utilities to shelters when available.
7	Respond to significant physical, operational, or economic disruptions to energy supplies.
8	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
9	Coordinate with the EOC Director regarding needs and priorities.

Primary: Tucson Electric Power

Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy	

1	Coordinate with GIS and jurisdiction agencies for adequate mapping of critical infrastructure.
2	Coordinate with Hamza to facilitate reporting of hazardous material release that directly affect energy production.
3	Identify responsibilities for liaison roles with state and adjacent county officials.
4	Ensure the availability of necessary equipment to support energy and utilities activities.
Response (During Event) Actions for Annex A: ESF 12 - Energy	
1	Determine the supply needs generated by the emergency.
2	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
3	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
4	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
5	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
6	Coordinate to provide emergency power and utilities to shelters when available.
7	Respond to significant physical, operational, or economic disruptions to energy supplies.
8	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
9	Coordinate with the EOC Director regarding needs and priorities.

Alpine Fire District

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

American Red Cross

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Provide support for emergency responders.

Apache County Communications

Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy

1	Develop and test emergency communication procedures.

Apache County Emergency Management

Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy

1	Shift schedules should be coordinated for events/outages exceeding 24 hours in conjunction with private sector entities and Public Works.
2	Maintain OSHA training and regulatory compliance for EOC and affiliated agency employees working on Energy.
3	Identify alternate or backup fuel storage or generator locations.
4	Develop and test emergency communication procedures.
5	Identify and establish contact with county electric providers.
6	Identify how agencies will provide support while having limited fuel supplies and identify alternate fuel providers for emergency response.
7	Identify bulk storage fuel facilities.

8	Implement a public awareness campaign regarding energy and utilities safety in emergencies.
9	Prepare an oral increased readiness report for the first meeting with the EOC Director.
10	Coordinate the prepositioning of resources with other agencies.
Response (During Event) Actions for Annex A: ESF 12 - Energy	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Request an emergency proclamation if necessary.
3	Determine the supply needs generated by the emergency.
4	Determine the nature and scope of the disaster or incident by consulting with the EOC Director.
5	Monitor potential resource shortages in the jurisdiction during the emergency and present options to the EOC Director.
6	Evaluate all requests for resources against known supplies.
7	Generate detailed information on needs and logistics that the higher level of government may not have.
8	Provide and maintain primary communications, county and city wide, and for the EOC on a 24-hour basis using all available public and private communications systems.
9	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
10	Provide support for emergency responders.
11	Use call down rosters to alert emergency responders or provide situation updates.
12	Monitor power restoration response activities and provide estimates for restoration.
13	Work with private energy and utility organizations to maintain current information regarding damage to supply and distribution systems.
14	Identify facilities that require priority repair of utilities and establish a plan for restoration of critical services.
15	Coordinate with staff coordinating Logistics to obtain resources to assist in utility and energy repair and restoration.
16	Coordinate with Public Information Officer (PIO) to disseminate information to the public regarding the status of utilities and power restoration.
17	Coordinate to provide emergency power and utilities to shelters when available.
18	Respond to significant physical, operational, or economic disruptions to energy supplies.
19	Identify damage to energy and utility outside of county borders that may impact local jurisdictions.
20	Deploy trained individuals to the EOC to assist with coordination of utility repairs.
21	Coordinate with staff administering Public Safety to provide security to critical energy facilities and protection to maintenance personnel.
22	Coordinate with the EOC Director regarding needs and priorities.
23	Set priorities in consultation with government entities, elected officials, other designated officials, or the EOC Director.
24	Maintain financial and legal accountability.
Recovery (Post Event) Actions for Annex A: ESF 12 - Energy	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Provide documentation for possible financial reimbursement process for recovery activities.
4	Participate in after action meetings and prepare after action reports as requested.

5	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
6	Clean, repair, replenish and perform maintenance on all equipment before returning to normal operations or storage.
Mitigation Actions for Annex A: ESF 12 - Energy	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Identify grid and utility interdependence to facilitate better resiliency.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
5	Participate in HSEEP training, drills, and exercises.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
Protection Actions for Annex A: ESF 12 - Energy	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Prevent and deter movement and operations of threatening individuals.
5	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
6	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
7	Assess key asset fuel requirements and prevent shutdown where possible.
8	Ensure priority of supplies to law enforcement and security of routes for supplier's vendors.

Apache County Finance	
Recovery (Post Event) Actions for Annex A: ESF 12 - Energy	
1	Provide documentation for possible financial reimbursement process for recovery activities.

Apache County Public Health Services PHEP	
Preparedness (Pre-Event) Actions for Annex A: ESF 12 - Energy	
1	Identify alternate or backup fuel storage or generator locations.
Response (During Event) Actions for Annex A: ESF 12 - Energy	
1	Provide support for emergency responders.
2	Coordinate to provide emergency power and utilities to shelters when available.
3	Respond to significant physical, operational, or economic disruptions to energy supplies.

Apache County Sheriff's Office	
Response (During Event) Actions for Annex A: ESF 12 - Energy	
1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.
Protection Actions for Annex A: ESF 12 - Energy	

1	Prevent and deter movement and operations of threatening individuals.
2	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Arizona Counter Terrorism Information Center (ACTIC)

Protection Actions for Annex A: ESF 12 - Energy

1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Arizona Department of Emergency & Military Affairs

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Respond to significant physical, operational, or economic disruptions to energy supplies.

Arizona Department of Forestry & Fire Management

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.

Arizona Department of Homeland Security

Protection Actions for Annex A: ESF 12 - Energy

1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Concho Fire District

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Eagar Fire Department

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Eagar Police Department

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.
<i>Protection Actions for Annex A: ESF 12 - Energy</i>	
1	Prevent and deter movement and operations of threatening individuals.

Eagar Public Works

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.

Greer Fire District

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Nutrios Fire District

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Puerco Valley Ambulance Service

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Puerco Valley Fire District

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Protection Actions for Annex A: ESF 12 - Energy

1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Saint Johns Ambulance Service

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Saint Johns Fire

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Saint Johns Police Department

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Protection Actions for Annex A: ESF 12 - Energy

1	Prevent and deter movement and operations of threatening individuals.

Saint Johns Public Works

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Determine the supply needs generated by the emergency.

Salvation Army

Response (During Event) Actions for Annex A: ESF 12 - Energy

1	Provide support for emergency responders.

Springerville Fire Department	
<i>Response (During Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

Springerville Police Department	
<i>Response (During Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.
<i>Protection Actions for Annex A: ESF 12 - Energy</i>	
1	Prevent and deter movement and operations of threatening individuals.

Springerville Public Works	
<i>Response (During Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Determine the supply needs generated by the emergency.

Vernon Fire District	
<i>Response (During Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

White Mountain Ambulance Service	
<i>Response (During Event) Actions for Annex A: ESF 12 - Energy</i>	
1	Determine the supply needs generated by the emergency.
2	Allocate resources to prioritize incident victims.

IV. Financial Management

A. Annex 12 is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested

by the governor's office through the cabinet secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 13 - Public Safety and Security



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Eagar Police Department
Saint Johns Police Department

Primary Agency:

Eagar Police Department
Saint Johns Police Department

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose Annex 13 - ESF 13 Public Safety and Security is to provide law enforcement coordination and support services in support of emergency events in the Apache County.

B. Scope

1. Annex 13 - ESF 13 Public Safety and Security provides a mechanism for coordinating and providing support to local authorities to include law enforcement, public safety and security capabilities and resources during potential or actual disasters and emergencies.
2. It is generally is activated in situations requiring extensive assistance to provide public safety and security and where local government resources are overwhelmed or are inadequate, or in pre-incident or post-incident situations that require protective solutions.
3. This Annex capabilities support incident management requirements including:
 - a. Force and critical infrastructure protection
 - b. Security planning and technical assistance
 - c. Technology support and public safety in both pre-incident and post-incident situations
 - d. To create a county law enforcement emergency response that provides for the command, control, and coordination of law enforcement planning, operations and mutual aid
 - e. To coordinate dispatch and the use of county law enforcement and means of coordination with local government

II. Concept of Operations

A. General

1. Annex 13 - ESF 13 Public Safety and Security is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS) and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe Annex 13 - ESF 13 Public Safety and Security's capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex 13 - ESF 13 Public Safety and Security will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of required assets.
4. Throughout the response and recovery periods, Annex 13 - ESF 13 Public Safety and Security will evaluate and analyze information requests to move people, materials,

equipment and other resources as necessary; develop and update assessments of the Law Enforcement situation and status in the impact area; and undertake contingency planning to meet anticipated demands or needs.

5. When an event is focused in scope to a specific type or response mode, technical and subject matter expertise may be provided by an appropriate persons from a supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.
6. Capabilities will be handled within the local EOC. Annex 13 - ESF 13 Public Safety and Security will coordinate requests for resources and assess capabilities on an as-needed basis, as well as requests for other resources through the Logistics criteria defined by the needs in the field. The coordinator may be required to brief or inform other Annex staff within the local EOC involved in response in regard to local jurisdictional capabilities and resources.
7. Public safety, security and protection are coordinated through Annex 13 - ESF 13 Public Safety and Security at the local level. If the event exceeds local resources then the coordinator of ESF 13 Public Safety and Security should consider alternates means of support either by the usage of IMAS, mutual aid resources, or assistance through the state EOC in support of law enforcement and security operations. In the event National Guard resources are requested then this must be done by Annex 13 - ESF 13 Public Safety and Security through Annex 5 - ESF 5 Emergency Management with the final approval of the EOC Director. The state EOC will then be contacted and if the National Guard is deployed to the local jurisdiction in partnership with the state will coordinate and manage the use of their own resources in conjunction with the National Guard and other law enforcement's may also be required to identify established staging areas and logistical support bases for requested mutual aid that support public safety will be designated in advance of response to a given event.
8. Refer to the Continuity of Operations Plan to identify locations for staging areas /resource distribution points, etc. The on-scene incident commander (IC) who is approved by the local jurisdiction will coordinate the Continuity of Operations.

B. Direction and Control

1. Annex 13 - ESF 13 Public Safety and Security complies with the National Response Framework (NRF) and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. This Annex may operate at two levels: 1.) Apache County Emergency Management Office; and 2.) Field operations
3. During emergency activations, all management decisions regarding transportation for Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance & Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.

4. In accordance with a mission assignment each primary and/or support organization assisting will retain administrative control over its own resources and personnel but will be under the operational control of the coordinator for Annex 13 - ESF 13 Public Safety and Security. Delegation of mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, primary and support agency staff is integrated with the Eagar Police Department / Saint Johns Police Department staff to provide support.
- b. During an emergency or disaster event, the Apache County Emergency Management Office/Operations Section Chief will coordinate the support resources from the support agencies with the Emergency Services Branch Chief.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and fulfill all valid requests for law enforcement resources. The Apache County Emergency Management Office will complete and update assessments and contingency plans for the law enforcement support services deployed or anticipated in the incident area.
- d. The Eagar Police Department / Saint Johns Police Department will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Support agencies may develop and maintain supporting documents for agency use, which must be compatible with the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS) and the Apache County Emergency Operations Plan.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Public Safety/State Police Division is the designated lead agency for State law enforcement and will provide a liaison to facilitate requests for State law enforcement resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Emergency Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding statewide law enforcement coordination and support requests. The staff will develop and update law enforcement assessments and contingency plans to meet anticipated demands and needs.

- d. The Arizona Department of Public Safety/State Police Division develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Support agencies may develop and maintain similar documents for agency use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or Coordinator for when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities of this Annex. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or placement on standby, Eagar Police Department / Saint Johns Police Department will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out by are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency and organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Coordinating: Eagar Police Department	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
5	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.

6	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
7	Consider planning for information sharing between agencies.
8	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
9	Develop traffic control plans for special and regional events.
10	Develop procedures for coordinating traffic routing with Department of Public Works during major emergencies.
11	Develop procedures for determining who is and is not authorized to enter into disaster areas.
12	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
13	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
14	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
15	Identify organizations which have support roles in law enforcement operations.
16	Identify duties and responsibilities of participating law enforcement agencies.
17	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
18	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.
Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
2	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate law enforcement resource requests from the Incident Commander.
5	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
6	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
7	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
8	Generate detailed information on needs and logistics that the higher level of government may not have.
9	Coordinate with law enforcement agencies responding from outside the jurisdiction.
10	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
11	Provide law enforcement security to the EOC.
12	Provide support for emergency responders.
13	Secure the disaster area in accordance with the requirements of the specific hazard present.
14	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.

15	In a Hazardous Materials Incident, Emergency Action Stage 2 or 3, the State Emergency Response Officer (ERO) will coordinate response activity and coordinate additional resources as necessary.
16	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
17	Assist in initiating traffic management operations and control strategies.
18	Assist establishing alternate routes of access required due to road closures.
19	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
20	Coordinate the activation of mutual aid agreements.
21	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
22	Maintain financial and legal accountability.
23	Prepare an oral increased readiness report for the first meeting with the EOC Director.
24	Provide assistance to other law enforcement agencies when requested.
25	Provide the first line of assistance to municipalities during emergencies.
26	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
27	Prevent and deter movement and operations of threatening individuals.
<i>Recovery (Post Event) Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Plan for the gradual shut down of emergency law enforcement operations.
5	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
6	Participate in after action meetings and prepare an After Action Report (AAR).
7	Provide documentation for financial reimbursement.
8	Provide assistance in the security of designated recovery facilities.
9	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
10	Provide traffic management and access control during recovery activities.
<i>Mitigation Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
<i>Protection Actions for Annex A: ESF 13 - Public Safety and Security</i>	

1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control and limit access to critical locations and systems.
8	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
9	Identify and implement monitoring and risk management planning.
10	Prevent and deter movement and operations of threatening individuals.

Coordinating: Saint Johns Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security

1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
5	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
6	Consider planning for information sharing between agencies.
7	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
8	Develop traffic control plans for special and regional events.
9	Develop procedures for coordinating traffic routing with Department of Public Works during major emergencies.
10	Develop procedures for determining who is and is not authorized to enter into disaster areas.
11	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
12	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
13	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
14	Identify organizations which have support roles in law enforcement operations.
15	Identify duties and responsibilities of participating law enforcement agencies.
16	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
17	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.

Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security

1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.

2	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
3	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
4	Determine the supply needs generated by the emergency.
5	Use call down rosters to alert emergency responders or provide situation updates.
6	Obtain needed resources and supplies.
7	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
8	Coordinate law enforcement resource requests from the Incident Commander.
9	Staff the EOC Security Unit at the EOC.
10	Evaluate all requests for resources against known supplies and coordinate with Resources Support.
11	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
12	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
13	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
14	Generate detailed information on needs and logistics that the higher level of government may not have.
15	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
16	Provide law enforcement security to the EOC.
17	Provide support for emergency responders.
18	Provide assistance for security of shelters and other designated county facilities.
19	Secure the disaster area in accordance with the requirements of the specific hazard present.
20	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
21	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
22	Assist in initiating traffic management operations and control strategies.
23	Assist establishing alternate routes of access required due to road closures.
24	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
25	Coordinate the activation of mutual aid agreements.
26	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
27	Maintain financial and legal accountability.
28	Prepare an oral increased readiness report for the first meeting with the EOC Director.
29	Provide assistance to other law enforcement agencies when requested.
30	Provide the first line of assistance to municipalities during emergencies.

31	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
32	Prevent and deter movement and operations of threatening individuals.
Recovery (Post Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Plan for the gradual shut down of emergency law enforcement operations.
5	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
6	Participate in after action meetings and prepare an After Action Report (AAR).
7	Provide documentation for financial reimbursement.
8	Provide assistance in the security of designated recovery facilities.
9	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
10	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex A: ESF 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex A: ESF 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Identify and implement monitoring and risk management planning.
6	Prevent and deter movement and operations of threatening individuals.

Primary: Eagar Police Department

Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security

1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.

5	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
6	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
7	Consider planning for information sharing between agencies.
8	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
9	Develop traffic control plans for special and regional events.
10	Develop procedures for coordinating traffic routing with Department of Public Works during major emergencies.
11	Develop procedures for determining who is and is not authorized to enter into disaster areas.
12	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
13	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
14	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
15	Identify organizations which have support roles in law enforcement operations.
16	Identify duties and responsibilities of participating law enforcement agencies.
17	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
18	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.
Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
2	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
3	Use call down rosters to alert emergency responders or provide situation updates.
4	Coordinate law enforcement resource requests from the Incident Commander.
5	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
6	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
7	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
8	Generate detailed information on needs and logistics that the higher level of government may not have.
9	Coordinate with law enforcement agencies responding from outside the jurisdiction.
10	Coordinate with other all other ESF staff to provide protection to key and critical facilities.
11	Provide law enforcement security to the EOC.
12	Provide support for emergency responders.
13	Secure the disaster area in accordance with the requirements of the specific hazard present.

14	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
15	In a Hazardous Materials Incident, Emergency Action Stage 2 or 3, the State Emergency Response Officer (ERO) will coordinate response activity and coordinate additional resources as necessary.
16	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
17	Assist in initiating traffic management operations and control strategies.
18	Assist establishing alternate routes of access required due to road closures.
19	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
20	Coordinate the activation of mutual aid agreements.
21	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
22	Maintain financial and legal accountability.
23	Prepare an oral increased readiness report for the first meeting with the EOC Director.
24	Provide assistance to other law enforcement agencies when requested.
25	Provide the first line of assistance to municipalities during emergencies.
26	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
27	Prevent and deter movement and operations of threatening individuals.
Recovery (Post Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Plan for the gradual shut down of emergency law enforcement operations.
5	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
6	Participate in after action meetings and prepare an After Action Report (AAR).
7	Provide documentation for financial reimbursement.
8	Provide assistance in the security of designated recovery facilities.
9	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
10	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex A: ESF 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).

8	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex A: ESF 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control and limit access to critical locations and systems.
8	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
9	Identify and implement monitoring and risk management planning.
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Primary: Saint Johns Police Department	
Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
5	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
6	Consider planning for information sharing between agencies.
7	Develop procedures for providing assistance to and requesting assistance from other law enforcement agencies during emergencies.
8	Develop traffic control plans for special and regional events.
9	Develop procedures for coordinating traffic routing with Department of Public Works during major emergencies.
10	Develop procedures for determining who is and is not authorized to enter into disaster areas.
11	Develop procedures for coordinating state law enforcement and other personnel in traffic control operations.
12	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
13	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
14	Identify organizations which have support roles in law enforcement operations.
15	Identify duties and responsibilities of participating law enforcement agencies.
16	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.

17	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.
Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this Checklist.
2	Establish staging areas and logistical support bases for requested mutual aid resources supporting public safety and security activities.
3	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
4	Determine the supply needs generated by the emergency.
5	Use call down rosters to alert emergency responders or provide situation updates.
6	Obtain needed resources and supplies.
7	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.
8	Coordinate law enforcement resource requests from the Incident Commander.
9	Staff the EOC Security Unit at the EOC.
10	Evaluate all requests for resources against known supplies and coordinate with Resources Support.
11	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
12	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
13	Maintain existing equipment and follow established procedures for communicating with organization personnel performing field operations.
14	Generate detailed information on needs and logistics that the higher level of government may not have.
15	Coordinate the law enforcement agencies in the County/City during disaster situations to ensure the safety of all citizens, maintain law and order, protect public and private property, provide protection for essential industries, supplies and facilities.
16	Provide law enforcement security to the EOC.
17	Provide support for emergency responders.
18	Provide assistance for security of shelters and other designated county facilities.
19	Secure the disaster area in accordance with the requirements of the specific hazard present.
20	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
21	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
22	Assist in initiating traffic management operations and control strategies.
23	Assist establishing alternate routes of access required due to road closures.
24	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
25	Coordinate the activation of mutual aid agreements.
26	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.

27	Maintain financial and legal accountability.
28	Prepare an oral increased readiness report for the first meeting with the EOC Director.
29	Provide assistance to other law enforcement agencies when requested.
30	Provide the first line of assistance to municipalities during emergencies.
31	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
32	Prevent and deter movement and operations of threatening individuals.
Recovery (Post Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Prepare ICS Form 221 or equivalent.
3	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
4	Plan for the gradual shut down of emergency law enforcement operations.
5	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
6	Participate in after action meetings and prepare an After Action Report (AAR).
7	Provide documentation for financial reimbursement.
8	Provide assistance in the security of designated recovery facilities.
9	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
10	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex A: ESF 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex A: ESF 13 - Public Safety and Security	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Identify and implement monitoring and risk management planning.
6	Prevent and deter movement and operations of threatening individuals.

Apache County Emergency Management	
Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.

2	Develop procedures for determining who is and is not authorized to enter into disaster areas.
Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Report Law Enforcement status and potential problems to the EOC Director. If the scope of the incident is beyond the capabilities of this jurisdiction's Law Enforcement resources, notify EOC Director, and note time and date.
2	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
3	Provide law enforcement security to the EOC.
4	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
5	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
6	Maintain financial and legal accountability.

Apache County Regional Dispatch Center	
Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Develop procedures for overcoming communications problems that will result from the use of non-departmental agencies during traffic control operations.
Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Use call down rosters to alert emergency responders or provide situation updates.

Apache County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
4	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.
5	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
6	Develop procedures for determining who is and is not authorized to enter into disaster areas.
7	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
8	Identify duties and responsibilities of participating law enforcement agencies.
9	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
10	Establish mutual aid agreements with neighboring communities for the relocation of prisoners if necessary during a disaster.
Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Determine the supply needs generated by the emergency.
2	Obtain needed resources and supplies.
3	For incidents that are the result of an act of terrorism (or suspected), the Federal Bureau of Investigation (FBI) will be the coordinating agency for the criminal investigation; response operations must be coordinated in conjunction with them.

4	Coordinate law enforcement resource requests from the Incident Commander.
5	Staff the EOC Security Unit at the EOC.
6	Evaluate all requests for resources against known supplies and coordinate with Resources Support.
7	Monitor potential law enforcement shortages and ICP requirements in the jurisdiction during the emergency and present options to the EOC Director.
8	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
9	Provide law enforcement security to the EOC.
10	Provide support for emergency responders.
11	Secure the disaster area in accordance with the requirements of the specific hazard present.
12	Control access to the area until it is safe. Allow only those people directly involved in emergency response operations to enter.
13	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
14	Assist in initiating traffic management operations and control strategies.
15	Assist establishing alternate routes of access required due to road closures.
16	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
17	Coordinate the activation of mutual aid agreements.
18	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
19	Maintain financial and legal accountability.
20	Prepare an oral increased readiness report for the first meeting with the EOC Director.
21	Provide assistance to other law enforcement agencies when requested.
22	Provide the first line of assistance to municipalities during emergencies.
23	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
24	Prevent and deter movement and operations of threatening individuals.
<i>Recovery (Post Event) Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Plan for the gradual shut down of emergency law enforcement operations.
4	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
5	Participate in after action meetings and prepare an After Action Report (AAR).
6	Provide documentation for financial reimbursement.
7	Provide assistance in the security of designated recovery facilities.
8	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
9	Provide traffic management and access control during recovery activities.
<i>Mitigation Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.

3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex A: ESF 13 - Public Safety and Security	
1	Control and limit access to critical locations and systems.
2	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
3	Prevent and deter movement and operations of threatening individuals.

Eagar Community Development

Protection Actions for Annex A: ESF 13 - Public Safety and Security

1	Determine requirements for protected stakeholder information sharing.
2	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security

1	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
2	Develop procedures for determining who is and is not authorized to enter into disaster areas.

Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security

1	Provide support for emergency responders.
2	Identify capabilities to provide safety and security for HAZMAT, EOD, and radiological incidents.
3	In a Hazardous Materials Incident, Emergency Action Stage 2 or 3, the State Emergency Response Officer (ERO) will coordinate response activity and coordinate additional resources as necessary.

Protection Actions for Annex A: ESF 13 - Public Safety and Security

1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
4	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
5	Identify and implement monitoring and risk management planning.

Eagar Public Works

<i>Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
2	Develop procedures for coordinating traffic routing with Department of Public Works during major emergencies.
3	Develop procedures for determining who is and is not authorized to enter into disaster areas.
<i>Protection Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Determine requirements for protected stakeholder information sharing.
2	Determine jurisdictional priorities, objectives strategies, and resource limitations.
3	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Saint Johns Fire	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan for and coordinate with the Mass Care Coordinator and Transportation Resources Coordinator for sheltering and transportation requirements for vulnerable populations.

Springerville Police Department	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Identify alternate or backup facilities.
2	Review the threat and hazard identified in the jurisdiction mitigation plan for planning requirements.
3	Develop and test emergency procedures.
4	Plan to provide security for Access Control and re-entry considerations for areas impacted by emergencies.
5	Encourage the development of mutual aid agreements between neighboring and regional law enforcement agencies.
6	Identify duties and responsibilities of participating law enforcement agencies.
7	Establish mutual aid agreements with surrounding jurisdictions in the event that additional law enforcement personnel are required at a disaster.
<i>Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Support and maintain Law Enforcement's primary communications, county and city wide, and for the EOC on a 24-hour basis using available public and private communications systems.
2	Provide support for emergency responders.
3	Secure the disaster area in accordance with the requirements of the specific hazard present.
4	Coordinate evacuation traffic control, including route assignment, departure scheduling, road capacity expansion, entry control for outbound routes, perimeter control on inbound routes, traffic flow, including dealing with breakdowns, and establishment of rest areas.
5	Assist establishing alternate routes of access required due to road closures.

6	Provide support to staff in Mass Care Housing and Human Services in handling individuals in shelters with legal restrictions.
7	Coordinate the activation of mutual aid agreements.
8	Coordinate with the EOC or incident command to provide protection to shelters and feeding facilities.
9	Prepare an oral increased readiness report for the first meeting with the EOC Director.
10	Provide assistance to other law enforcement agencies when requested.
11	Provide the first line of assistance to municipalities during emergencies.
12	Deploy personnel to traffic control points as prearranged or as requested by local agencies.
13	Prevent and deter movement and operations of threatening individuals.
Recovery (Post Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Prepare ICS Form 221 or equivalent.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Plan for the gradual shut down of emergency law enforcement operations.
4	Plan law enforcement recovery, reconstitution, mitigation and other long-term actions.
5	Participate in after action meetings and prepare an After Action Report (AAR).
6	Provide documentation for financial reimbursement.
7	Provide assistance in the security of designated recovery facilities.
8	Clean, repair, replenish and perform maintenance on equipment before returning to normal operations or storage.
9	Provide traffic management and access control during recovery activities.
Mitigation Actions for Annex A: ESF 13 - Public Safety and Security	
1	Develop safety programs, to include disaster situations, and present them to the public.
2	Participate in the hazard identification process and identify and correct vulnerabilities.
3	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
4	Establish a protocol for determining when to allow evacuees and the general public to re-enter the impacted area.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Participate in HSEEP training, drills, and exercises.
7	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
8	Identify responsibilities for liaison roles with state and neighboring communities' communications officials.
Protection Actions for Annex A: ESF 13 - Public Safety and Security	
1	Control and limit access to critical locations and systems.
2	Prevent and deter movement and operations of threatening individuals.

White Mountain Ambulance Service	
Response (During Event) Actions for Annex A: ESF 13 - Public Safety and Security	
1	Provide support for emergency responders.
Protection Actions for Annex A: ESF 13 - Public Safety and Security	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

White Mountain Regional Medical Center	
<i>Protection Actions for Annex A: ESF 13 - Public Safety and Security</i>	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

IV. Financial Management

A. Annex 13 - ESF 13 Public Safety and Security is responsible for coordinating with Apache County Emergency Management to manage Annex 13 - ESF 13 Public Safety and Security expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 14 - Long-Term Community Recovery



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 14 - ESF 14 Long-Term Community Recovery is to coordinate the long term recovery of the Apache County in an efficient and effective manner.

B. Scope

1. This Annex is structured to provide coordination during large-scale or catastrophic incidents that require assistance to address significant long-term impacts in the affected area.
2. Specifically the scope of Annex 14 - ESF 14 Long-Term Community Recovery is to:
 - a. Provide for coordinated measures and policies designed to facilitate recovery from the effects of natural and technological disasters, civil disturbances or acts of domestic terrorism.
 - b. Provide for effective utilization of resources to support efforts to aid long-term community recovery, stabilize local and regional economies, and reduce or eliminate risks from future incidents.

- c. Assist in coordinating the damage assessment process in order to determine the need for assistance.
- d. Provide a government conduit and administrative means for appropriate voluntary and private sector organizations to assist the Apache County governments during the recovery and mitigation phases.
- e. Ongoing and post-incident assessments of infrastructure and assessment of total damages including insured and uninsured losses.
- f. Providing technical assistance to include engineering expertise, construction management, contracting and real estate services.

II. Concept of Operations

A. General

1. Annex 14 - ESF 14 Long-Term Community Recovery is consistent with the Apache County Emergency Management Office's methodology and the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS) and the Incident Command System (ICS) in order to provide incident assessment, planning, procurement, deployment, coordination and support operations to the Apache County through the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe its capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex 14 - ESF 14 Long-Term Community Recovery will work with its support agency counterparts to seek, procure, plan, coordinate and direct the use of any required assets.
4. Throughout the response and recovery periods, this Annex will evaluate and analyze information regarding the availability of volunteers and donated goods and services.
5. A volunteer representative will serve a liaison role at the Apache County Emergency Management Office to assist in coordination of all activities under Annex 14 - ESF 14 Long-Term Community Recovery.
6. Requests will be made to the State of Arizona Emergency Operations Center and through Annex 2 - ESF 2 Communications to assist in managing incoming volunteer and donations related calls placed from outside of the Apache County. This assistance will come by referring interested parties to the Arizona website or by directing them to contact United Way 2-1-1. The Arizona Department of Emergency & Military Affairs Public Information Officer will publicize the importance of outside callers using these

locations for receiving volunteer and donation instructions prior to citizens sending donations or arriving for volunteer assignment.

7. May be requested to establish, in concurrence with the most current VOAD operating protocols regarding this activity, an unmet needs committee, or similar, and include, as needed, non-VOAD organizations and entities, to develop a recovery plan and funding structure. VOAD leadership may establish, in concurrence with the most current VOAD operating protocols regarding this activity, an Unmet Needs Center, or similar, to assist the whole community in accessing offered services.
8. Pre-designated warehouse space will be utilized by to receive, sort, inventory and redistribute donated goods to agencies and assisting organizations.
9. The Apache County Emergency Management Office will also make every attempt to have the volunteer coordinators establish reception centers adjacent to identified donation warehouse facilities.

10. Rapid Impact Assessment

It is the responsibility of the Annex 5 - ESF 5 Emergency Management to maintain or be able to access comprehensive community records and demographics data at the time of any event, so as to best allocate resources not only for immediate response but for the scope of the event as a whole. Annex 14 - ESF 14 Long-Term Community Recovery will work very closely with Annex 3 - ESF 3 Public Works and Engineering to conduct the rapid impact assessment of the identified damage sites as a result of the event. This information needs to be collected as quickly as possible in order to notify the state EOC toward the Public & Individual assistance programs that may assist in a speedy recovery for the event.

11. Environmental Assessment

Environmental Impact Assessments (EIAs) require the longest term strategy and scope of any response for the local jurisdictions. Because environmental repercussions of a given event may not be apparent for months to years after the event, a broad understanding of liability and stakeholders is important in protecting the community during and after any disaster. The Apache County Emergency Management Office is responsible for coordinating management with federal and state agencies as necessary for comprehensive planning, as well as local planning & zoning boards and other stakeholders.

12. Access and Functional Needs Considerations: FEMA's Federal Disaster Recovery Coordination Office (FDRC) specifically supports the integration of vulnerable and disabled community members in long term recovery planning. These needs will be addressed as key component to long term mitigation and recovery goals by ESF 15 and ESF 5. Grant funding for at risk and disability oriented resources in community development is the responsibility of all emergency management stakeholders to minimize the burden to the local jurisdiction and reduce liability in the aftermath of a disaster.

B. Direction and Control

1. This Annex complies with the National Response Framework (NRF) and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.
2. The system operates in two arenas; 1.) Apache County Emergency Management Office; 2.) field locations.
3. During emergency activations, all management decisions regarding transportation for the Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, support agency staff is integrated with the staff to provide support.
- b. During an emergency or disaster event, the Apache County Emergency Management Office Operations Section Chief will coordinate resource support with the Human Services Branch Chief.
- c. During the response phase, the coordinator will evaluate and analyze information regarding volunteers and donations requests. Also, the Apache County Emergency Management Office will develop and update assessments of the requirements for volunteers and donations in the impacted area and undertake contingency planning to meet anticipated demands and requirements.
- d. The will develop and maintain accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Apache County Emergency Operations Plan.
- e. The shall be represented in Annex 5 - ESF 5 Emergency Management (Information and Planning) and support disaster intelligence collection and analysis as relates to the scope.
- f. Individual organizations supporting will maintain contact with the Apache County Emergency Management Office liaison to advise them of status and response capabilities.

2. 2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Emergency & Military Affairs is the designated lead agency for State volunteer and donations services and will provide a liaison to facilitate requests for Annex 14 - ESF 14 Long-Term Community Recovery resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Human Services Branch Chief who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center Manager.
- c. The Arizona Department of Emergency & Military Affairs develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. However, support agencies may develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Apache County Emergency Operations Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or Coordinator when the Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or placement on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.
4. When notified that the EOC has been activated, the coordinator will:
 - a. Conduct an immediate telephone survey of all Health and Human Service agencies to assess damage, determine ability to continue to provide services and determine support capabilities.
 - b. Establish contact with the Apache County Public Information Officer to coordinate dissemination of media information relative to volunteers and donations.
 - c. Establish contact with the State of Arizona Emergency Operations Center coordinator to advise them of current situation, status and emerging needs.

E. Actions

1. Actions carried out in Annex 14 - ESF 14 Long-Term Community Recovery are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency and organization. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery</i>	
1	Identify how long-term community recovery efforts in support of emergency operations will be directed and controlled.
2	Identify the trained personnel or agency responsible for conducting an environmental assessment.
3	Assist the state crisis counseling program.
4	Review the state's recovery plan and the mitigation plan.
5	Review disaster recovery program administrative plans.
6	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
<i>Response (During Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery</i>	
1	Start a Unit Log (ICS 214) to hand-record anything not covered in this checklist.
2	Coordinate with EOC and incident command to provide lists of long-term recovery personnel staff.
3	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
4	Coordinate with private sector to establish clear delineation of responsibilities in housing and urban development sectors.
5	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
6	Place Emergency Support Function staff and recovery partners on stand-by.
7	Conduct disaster, economic and needs assessments.
8	Identify long-term recovery efforts for individuals with AFN.
9	Work with the private sector to ensure the disaster related needs of the business community are met.
10	Identify and provide strategy to assist citizens with unmet needs.
11	Identify long term recovery efforts for animal welfare and agriculture stakeholders.
12	Coordinate with Mass Care and Medical to establish long-term mental health services.
13	Identify long term impacts of environmental issues caused by the disaster.
14	Maintain financial and legal accountability.
15	Notify state recovery partners. Allow the state to contact federal recovery partners.

16	Coordinate activities with voluntary agency partners.
17	Coordinate activities with state and federal agencies, and volunteer organizations.
Recovery (Post Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery	
1	Prepare ICS Form 221 or equivalent.
2	Discuss with local stakeholders the direction and scope of the recovery plan.
3	Continue to perform tasks necessary to expedite restoration and recovery operations.
4	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
5	Provide documentation for financial reimbursement.
6	Participate in after action meetings and prepare an After Action Report (AAR).
7	Coordinate with Mass Care and housing authorities for sheltering and recovery efforts.
8	Support community recovery activities.
9	Work with the state and federal government to administer disaster recovery programs.
10	Continue to conduct disaster, economic, and needs assessments.
11	Establish state recovery operations at the State EOC and the Joint Field Office (JFO).
12	Identify disaster recovery center requirements.
13	Address unmet disaster needs with federal, local and volunteer agencies.
14	Coordinate Individual Assistance (IA) with FEMA and Small Business Administration (SBA) if eligible.
15	Conduct public assistance briefings.
16	Schedule public assistance inspections.
17	Schedule, publicize and conduct Public Assistance application briefings if program eligibility is determined.
18	Activate the Attorney General's Office (conditions permitting).
19	Maintain contact with agency administrative headquarters on financial matters.
20	Insure that all obligation documents initiated at the incident are properly prepared and completed.
Mitigation Actions for Annex A: ESF 14 - Long-Term Community Recovery	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
4	Participate in training, drills, and exercises.
5	Develop mutual aid and other support agreements with surrounding jurisdictions and foster private sector relationships.
6	Support programs that provide individual assistance, public assistance, and hazard mitigation.
7	Conduct disaster recovery training to state officials, local officials and volunteer groups.
8	Participate in HSEEP training, drills, and exercises.
Protection Actions for Annex A: ESF 14 - Long-Term Community Recovery	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
5	Prevent and deter movement and operations of threatening individuals.

6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.
7	Control and limit access to critical locations and systems.
8	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.
9	Identify and implement monitoring and risk management planning.

Apache County Finance

Response (During Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery

1	Maintain financial and legal accountability.

Recovery (Post Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery

1	Provide documentation for financial reimbursement.

Apache County Public Health Services PHEP

Preparedness (Pre-Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery

1	Assist the state crisis counseling program.

Response (During Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery

1	Coordinate with EOC and incident command to provide lists of long-term recovery personnel staff.
2	Coordinate with unmet needs staff to facilitate AFN population responses and plans of action.
3	Use impact assessment to identify number of persons affected, homes damaged or destroyed, and infrastructure losses to predict the ongoing need for long term recovery efforts.
4	Identify long-term recovery efforts for individuals with AFN.
5	Work with the private sector to ensure the disaster related needs of the business community are met.
6	Activate public assistance and individual assistance as needed.
7	Identify and provide strategy to assist citizens with unmet needs.
8	Coordinate with Mass Care and Medical to establish long-term mental health services.
9	Coordinate activities with voluntary agency partners.
10	Coordinate activities with state and federal agencies, and volunteer organizations.

Recovery (Post Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery

1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Participate in after action meetings and prepare an After Action Report (AAR).
3	Coordinate with Mass Care and housing authorities for sheltering and recovery efforts.
4	Support community recovery activities.
5	Address unmet disaster needs with federal, local and volunteer agencies.
6	Conduct public assistance briefings.
7	Schedule public assistance inspections.
8	Schedule, publicize and conduct Public Assistance application briefings if program eligibility is determined.

Mitigation Actions for Annex A: ESF 14 - Long-Term Community Recovery

1	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
2	Participate in training, drills, and exercises.
3	Participate in HSEEP training, drills, and exercises.
<i>Protection Actions for Annex A: ESF 14 - Long-Term Community Recovery</i>	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Arizona Counter Terrorism Information Center (ACTIC)	
<i>Protection Actions for Annex A: ESF 14 - Long-Term Community Recovery</i>	
1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Arizona Department of Emergency & Military Affairs	
<i>Mitigation Actions for Annex A: ESF 14 - Long-Term Community Recovery</i>	
1	Conduct disaster recovery training to state officials, local officials and volunteer groups.

Arizona Department of Environmental Quality	
<i>Response (During Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery</i>	
1	Identify long term impacts of environmental issues caused by the disaster.

Arizona Department of Homeland Security	
<i>Protection Actions for Annex A: ESF 14 - Long-Term Community Recovery</i>	
1	Detect malicious activity and conduct technical countermeasures and mitigate activities on internet and cyber systems.

Bureau of Land Management	
<i>Response (During Event) Actions for Annex A: ESF 14 - Long-Term Community Recovery</i>	
1	Identify long term impacts of environmental issues caused by the disaster.

IV. Financial Management

A. Annex 14 - ESF 14 Long-Term Community Recovery is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency and department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex A: ESF 15 - External Affairs



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of Annex 15 - ESF 15 External Affairs is to disseminate information on emergencies to the public through the news media in the Apache County.

B. Scope

1. This Annex coordinates actions to provide the required external affairs support to county and incident management elements. It details the establishment of support positions to coordinate communications to various audiences. It applies to county departments and agencies that may require public affairs support or whose public affairs assets may be employed during an emergency. This scope describes:
 - a. Quickly relay critical and potentially lifesaving information to those at risk
 - b. Provide timely, consistent information on the status of emergency operations
 - c. Coordinate the release of public information from all responding agencies
 - d. Assure the public that government is responding effectively to the emergency
 - e. Make credible and consistent information available to answer citizen inquiries
 - f. Provide ongoing and useful information regarding recovery activities
 - g. Ensure a system is in place to provide information and guidance to County, City and if appropriate, State and Federal, elected and appointed officials

II. Concept of Operations

A. General

1. Annex 15 - ESF 15 External Affairs is consistent with the Apache County Emergency Management Office's methodology and the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS) and the Incident Command System (ICS) to provide incident assessment, planning, procurement, deployment, coordination and support operations to the County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to assure a timely and appropriate response to an emergency or situation.
2. Procedures protocols and plans for disaster response activities are developed to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe this Annexes' capabilities.
3. In a large event requiring local or state mutual aid assistance, the Apache County Emergency Management Office will coordinate with support agency counterparts to seek, procure, plan, coordinate and direct the use of required assets.
4. The will act as the lead agency. Depending on the severity of the situation, other local public information officers and County staff will assist with media advisories and

releases. Lead or support agency public information staff will operate from the Apache County Emergency Management Office on a 24-hour schedule to help maintain the flow of public information.

5. Depending on the severity of the disaster, the Arizona Department of Emergency & Military Affairs may activate a 24-hour citizen information center to handle citizens' inquiries.
6. In a catastrophic disaster, Annex 7 - ESF 7 Logistics Management and Resource Support, Annex 14 - ESF 14 Long-Term Recovery and Annex 15 - ESF 15 External Affairs will work together to release information regarding volunteer goods and services that need to be sent to the disaster area, and where volunteers and donors may go to deliver such goods or services. All of said Annexes will routinely provide information to staff for Annex 15 - ESF 15 External Affairs to keep the Apache County officials and citizens aware of current event
7. Annex 15 - ESF 15 External Affairs is responsible for providing the community with information on impending or existing emergencies, to include immediate protective actions they should take such as sheltering or evacuation. Many agencies participate in disaster public education and awareness activities on a regular basis, in conjunction with local Fire, EMS, Arizona Emergency Management, Department of Health, Dept. of Transportation, National Weather Service, etc. Programs include fire prevention, animal care and control, weather spotter training, disaster preparedness for seniors, public health issues (i.e. seasonal influenza, pandemic influenza), etc. The Apache County's Schools participate in the annual fire and hazardous weather drills.

The Apache County has a population whose primary language is English, and a secondary percentage with native facility in Spanish. Translators are available through the Department of Human Services, the Migrant Health Network, and the Health Department. Disaster preparedness, response, and recovery information is available in Spanish through the Department of Emergency Management. Public Health information is also available in Spanish.

8. Should a disaster or emergency event create the opportunity where advanced/early evacuation is possible, the methods for communicating EPI with the whole community will be determined based on the channels available in order to provide information in the most timely and efficient manner possible to reduce the threat of immediate loss of life. The PIO will:
 - Develop and conduct public information programs for community and citizen awareness of potential disasters, as well as personal protection measures for each hazards present;
 - Develop Rumor Control Procedures;
 - Prepare advance copies of emergency information packages for release through the news media during actual emergencies;
 - Brief local news media personnel, community officials, Local, State, and Federal agencies on External Affairs policies, plans, and procedures;

- Maintain current lists of radio stations, televisions stations, cable companies, websites, and newspapers to be utilized for public information releases;
- Maintain support agreements and liaison arrangements with other agencies and the new media, if needed;
- Maintain arrangements to provide a briefing room for the media in the vicinity of the EOC or at the location of the disaster;
- Coordinate with on scene PIO, Governor's Press Secretary and the Secretary of Public Safety to prepare initial press releases; Assist with the preparation and transmission of EAS messages, if needed
- Disseminate news releases and daily Situation Reports from the State EOC via the agency's website;
- Disseminate information to elected officials through the legislative liaison function;
- Establish, with assistance from other agencies a help line for the general public to call for information;

A comprehensive table of newspapers, online media, and social media resources can be found in this document for efficient dissemination and effective monitoring of event reporting. It is critical that ESF 15 and ESF 5 not only have outgoing information but monitor reporting on a daily or PRN basis for to ensure continuity and accuracy of reporting.

9. Annex 15 - ESF 15 External Affairs with the assistance of other local agencies listed above should collaborate and develop standard operations procedures (SOPs) to carry out the public information function;
10. Emergency Public Information may be disseminated to special populations through use of Interpreters (non-English speaking and hearing impaired), public address systems, closed Caption television, door-to-door, Braille (visually impaired), etc. AFN populations may also include the elderly or home-bound who have limited access to radio, news or media reports. Rural populations are especially likely to have limited access to such resources. Outdoor and season workers may also be exposed to threats or incidents in a more immediate fashion with limited access to radio or media.

For these reasons a diverse set of media channels will be used to disseminate information in a timely fashion, including but not limited to emergency radio notices, television (digital and cable channels), internet and social media, SMS messaging, billboards, newspaper notices and communal locations such as post offices, banks, gas stations and municipal waste sites.

B. Direction and Control

1. This Annex complies with the National Response Framework and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as

the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Apache County.

2. The system operates at two levels: 1.) Apache County Emergency Management Office; 2.) field locations.
3. The Arizona Department of Emergency & Military Affairs serves as the focal point for activities. It is responsible for ensuring that all appropriate program departments, support agencies, other Annexes and other private voluntary agencies have knowledge about the system and expectations, as well as coordinate and cooperate efficiently during an event.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, primary and support agency staff is integrated with the staff to provide support.
- b. The Public Information function will be a part of the Command Staff. The Public Information Officer is responsible for interfacing with the public and media and/or agencies with incident-related information requirements.
- c. During a disaster, the Apache County Emergency Management Office will act as the central coordinating facility for receiving and disseminating public information. Information flow to the Apache County Emergency Management Office will occur directly from news media reports and citizen public information phone calls. Information will flow from the Apache County Emergency Management Office in the form of media briefings, news releases and situation reports. Information will also flow from Annex 15 - ESF 15 External Affairs to the State of Arizona Emergency Operations Center.
- d. The will develop and maintain Annex 15 - ESF 15 External Affairs and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System, and the Apache County EOP.

2. State of Arizona

- a. During an activation of the State of Arizona Emergency Operations Center, the Arizona Department of Emergency & Military Affairs is designated as the state lead for Public Information and will provide a liaison to facilitate requests for State PIO resources to local Emergency Operations Centers.
- b. During an emergency or disaster event, the primary and support agencies of Annex 15 - ESF 15 External Affairs at the State of Arizona Emergency

Operations Center will report to the State Emergency Operations Center Manager.

- c. The Arizona Department of Emergency & Military Affairs develops and maintains accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Arizona Response Plan.
- d. The primary and supporting agencies working for the Arizona Apache County Emergency Management Office will report directly to the State of Arizona Emergency Operations Center.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer and/or Emergency Coordinating Officer (ECO) when the Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. Annex 15 - ESF 15 External Affairs will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or placement on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out by an Annex are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish and requires significant cooperation and collaboration between all supporting agencies and the intended recipients of service.

F. Emergency Public Information

1. Floods and Dam Failure
 - a. Communicate flood risks to the community, to potential homebuyers, and to applicants for construction permits
 - b. Educate the public about what the levels of warning imply, how to interpret a predicted flood level as it relates to their property, and expedient loss-reduction measures they can apply to their property.

- c. For flood emergencies that develop slowly enough to permit evacuation, provide the public information and instruction on:
 - i. Expected elevation of the floodwaters, and instructions on when to evacuate
 - ii. Where to obtain transportation assistance to evacuate
 - iii. Designated travel routes and departure times
 - iv. Status of road closures (what routes must be avoided due to probable inundation)
 - v. What to take or not to take to shelters (include companion animal options)
 - vi. Location of mass care shelters and other assistance centers
- d. As the initial response shifts to recovery, provide residents returning to their homes information on safety precautions associated with:
 - i. Sanitary conditions
 - ii. Unsafe drinking water
 - iii. Use of utilities
 - iv. Dangerous electric fields created in water by downed power lines

2. High Winds and Tornadoes

Prepare and disseminate notifications, updates, and instructional messages and follow up on the initial warning including: Survival tips for people on what to do during a tornado or destructive high winds and immediately after a tornado or destructive high winds

Expected Damage from High Winds: Warnings and advice on the continuing threat of storms, unsafe areas, buildings and structures and other hazards

During a Tornado Watch: Disseminate information to the public on the appropriate protective actions to take if a Tornado Warning is issued (e.g., encourage people without underground shelter to seek out an interior room or hallway on the lowest floor and there to seek cover under something sturdy, like a table, etc.).

3. Earthquakes

Prepare and disseminate notifications, updates, warnings, and instructional messages with special considerations.

- a. Survival tips for people on what to do during an earthquake
- b. Survival tips for people on what to do immediately after an earthquake

- c. Warnings and advice on the continuing threat of fire, unsafe areas, building collapse, aftershocks, and other hazards
- d. For earthquake Emergency Action Stages 3 or 4, the State Emergency Operations Center will coordinate local public affairs.

4. Nuclear Attack

Prepare and disseminate notifications, updates, announcer scripts for radio and TV, and instructional messages to follow up on the initial warning including survival tips for people living in areas vulnerable to nuclear effects who choose to shelter themselves in their homes on what to do:

During the attack: Prepare and disseminate notifications, updates, announcer scripts for radio and TV, and instructional messages to follow up on the initial warning including survival tips for people living in areas vulnerable to nuclear effects who choose to shelter themselves in their homes on what to do after the attack to include warnings and advice on the continuing threat of radioactive fallout, unsafe areas, buildings and structures, and other hazards as applicable.

III. Responsibilities

A. The following list identifies the responsibilities designated to each agency/organization for this Annex. The Coordinating and Primary Agency and their responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

Alpine Fire District	
<i>Mitigation Actions for Annex A: ESF 15 - External Affairs</i>	
1	Conduct all-hazard safety visits to increase home hazard prevention actions.

American Red Cross	
<i>Mitigation Actions for Annex A: ESF 15 - External Affairs</i>	
1	Provide information and increase awareness about safe rooms and other shelter methods.

Apache County Attorney's Office	
<i>Response (During Event) Actions for Annex A: ESF 15 - External Affairs</i>	
1	Maintain financial and legal accountability.

Apache County Communications	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 15 - External Affairs</i>	
1	Develop and test emergency communication procedures.
<i>Recovery (Post Event) Actions for Annex A: ESF 15 - External Affairs</i>	
1	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
<i>Protection Actions for Annex A: ESF 15 - External Affairs</i>	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information (Law Enforcement Sensitive).

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex A: ESF 15 - External Affairs</i>	
1	Designate the person responsible for initial notification of personnel.
2	Identify responsibilities for liaison roles with state and adjacent county PIOs.
3	Maintain liaison with the local media outlets in order to establish and maintain relationships.
4	Report EPI status and potential problems to the EOC Director.
5	Develop pre-scripted media releases and public advisories for likely emergencies.
6	Develop plans to coordinate with international, national, state and local news media for emergency operations, before, during and after events.
7	Develop and test emergency communication procedures.
8	Practice JIC set-up and operations.
9	Ensure adequate space and equipment is available for the operation of a JIC.
10	Identify media outlets, establish contact lists, and provide training on emergency public information procedures.
11	Train emergency responders on public information procedures on referring media to the appropriate field or JIC personnel for information.
12	Identify public information needs required for facilities that serve vulnerable populations.
13	Encourage development of disaster plans and kits for the public as part of media outreach.
14	Coordinate with other annexes to designate PR policies and spokespersons as necessary.
15	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
16	Update public information responder listing, as necessary.
<i>Response (During Event) Actions for Annex A: ESF 15 - External Affairs</i>	
1	Alert agencies whose personnel, equipment, or other resources may be used about the annex requesting them and the authority for the request.
2	Start a Unit Log of actions taken (ICS Form 214) to hand-record anything not covered in this checklist.
3	Obtain needed equipment, additional office space, web, and broadcast media access.
4	Determine the nature and scope of the disaster and the public messaging strategy. Brief the EOC Director and elected leaders as needed.
5	Coordinate with the EOC and state level PIOs.
6	Issue any immediate EPI (Emergency Public Information) approved by the EOC Director to the public and take into consideration the vulnerable populations.
7	Ensure that the public within the affected area receives complete, accurate and consistent information about life safety procedures, public health advisories, relief and assistance programs and other vital information.
8	In coordination with all effected or responding PIOs provide advisories and public instructions for life, safety, and health.
9	Monitor news broadcasts.
10	Coordinate an area where media can be near the site but not in the way of response operations.
11	Manage aspects of Emergency Public Information (EPI) on behalf of the EOC Director.
12	Anticipate potential EPI needs or problems and begin alerting appropriate EPI resources.
13	Coordinate with shelter operations for family reunification messaging.

14	Establish process to verify information is accurate and valid before public release.
15	Identify all viable methods to reach the public including but not limited to radio, television, print media flyers, posters, brochures, informational booths and Internet sites, including social media.
16	Give the public accurate, timely and useful information and instructions from one release point throughout the emergency; provide mass notification to urban and rural populations and provide periodic media updates.
17	Resolve any conflicting information and dispel rumors as much as possible.
18	Develop productive relationship with the press, coordinating with them on emergency information dissemination, provision, and accessibility.
19	Approve implementation of any special provisions for media convergence.
20	Designate location for media briefings.
21	Inform the public of health or safety concerns, status of emergency situation, and ways to reduce or eliminate associated dangers.
22	Consult the EOC team before releasing any emergency information.
23	Implement a proactive public information strategy to meet media needs.
24	Activate and staff the management functions of the JIC.
25	Identify and utilize departmental, county, or municipal legal counsel to review important public-facing documents and announcements as needed.
26	Maintain financial and legal accountability.
27	Brief public affairs officers who go to incident sites.
28	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.
29	Organize and operate a press briefing area and a JIC, as appropriate.
30	Prepare an oral increased readiness report for the first coordination meeting with the EOC Director.
Recovery (Post Event) Actions for Annex A: ESF 15 - External Affairs	
1	Plan recovery, reconstitution, mitigation and other long-term actions.
2	Prepare ICS Form 221 or equivalent.
3	Plan for the gradual shut down of External Affairs operations.
4	Process and disseminate disaster welfare and family reunification information.
5	Prepare an After Action Report (AAR).
6	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
7	Provide documentation for possible financial reimbursement process for recovery activities.
8	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
9	Distribute information on what displaced populations should do when returning to their damaged homes.
10	Continue emergency public information activities based on the circumstances and the organizations involved in the recovery efforts.
11	Distribute information on how and where to apply for different types of disaster assistance.
12	Participate post-incident briefings and convert action plans into public information when appropriate.
13	Release information concerning the need for volunteer goods and services.
14	Maintain records of news releases to support documentation after the disaster.

15	Provide information regarding available disaster recovery programs and resources to the media and the public.
16	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.
17	Compile a written record of events, including any printed materials, news releases, tapes and clippings.
18	Assess effectiveness of information and education programs on mobilizing public and estimate future mitigation effects.
Mitigation Actions for Annex A: ESF 15 - External Affairs	
1	Review jurisdictional mitigation projects for preparedness and protection considerations.
2	Provide information and increase awareness about safe rooms and other shelter methods.
3	Promote preparedness information that will lessen the impact of disasters, such as having a disaster preparedness kit and family disaster plan.
4	Establish contacts and develop working relationships with the media.
5	Train personnel on EOC operations, Incident Command System (ICS), and the National Incident Management System (NIMS).
6	Participate in HSEEP training, drills, and exercises.
7	Develop a public information program to educate the public regarding the effects of common, emergency, and disaster situations.
Protection Actions for Annex A: ESF 15 - External Affairs	
1	Implement protection, resilience, and continuity planning, programs, trainings and exercises.
2	Determine requirements for protected stakeholder information sharing.
3	Determine jurisdictional priorities, objectives strategies, and resource limitations.
4	Adhere to appropriate mechanisms for safeguarding sensitive and classified information (Law Enforcement Sensitive).
5	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.
6	Develop an observant and engaged population and foster working relationships with the community, including individuals, families, the private sector, and neighboring governments.

Apache County Engineering / County Engineer

Mitigation Actions for Annex A: ESF 15 - External Affairs

1	Review jurisdictional mitigation projects for preparedness and protection considerations.

Apache County Finance

Response (During Event) Actions for Annex A: ESF 15 - External Affairs

1	Maintain financial and legal accountability.

Recovery (Post Event) Actions for Annex A: ESF 15 - External Affairs

1	Provide documentation for possible financial reimbursement process for recovery activities.

Apache County Information Technology

Recovery (Post Event) Actions for Annex A: ESF 15 - External Affairs

1	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
Protection Actions for Annex A: ESF 15 - External Affairs	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information (Law Enforcement Sensitive).

Apache County Public Health Services PHEP	
Response (During Event) Actions for Annex A: ESF 15 - External Affairs	
1	Coordinate with shelter operations for family reunification messaging.
Recovery (Post Event) Actions for Annex A: ESF 15 - External Affairs	
1	Process and disseminate disaster welfare and family reunification information.
2	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
3	Release information concerning the need for volunteer goods and services.
Mitigation Actions for Annex A: ESF 15 - External Affairs	
1	Provide information and increase awareness about safe rooms and other shelter methods.
2	Conduct all-hazard safety visits to increase home hazard prevention actions.
Protection Actions for Annex A: ESF 15 - External Affairs	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information including law enforcement and healthcare related information.

Apache County Public Information Officer (PIO)	
Preparedness (Pre-Event) Actions for Annex A: ESF 15 - External Affairs	
1	Develop and test emergency communication procedures.
2	Identify public information needs required for facilities that serve vulnerable populations.
3	Make sure there are clearly designated press contacts and alternates in any agencies with which this team collaborates.
4	Update public information responder listing, as necessary.
Response (During Event) Actions for Annex A: ESF 15 - External Affairs	
1	Manage aspects of Emergency Public Information (EPI) on behalf of the EOC Director.
2	Establish process to verify information is accurate and valid before public release.
3	Consult the EOC team before releasing any emergency information.
4	Implement a proactive public information strategy to meet media needs.
5	Prepare news releases, public information, warnings and briefings with the approval of the EOC Director.

Apache County Regional Dispatch Center	
Preparedness (Pre-Event) Actions for Annex A: ESF 15 - External Affairs	
1	Develop and test emergency communication procedures.
Recovery (Post Event) Actions for Annex A: ESF 15 - External Affairs	
1	Participate in after action meetings and prepare any requested follow-ups in addition to the initial report.
Protection Actions for Annex A: ESF 15 - External Affairs	
1	Adhere to appropriate mechanisms for safeguarding sensitive and classified information (Law Enforcement Sensitive).

Arizona Counter Terrorism Information Center (ACTIC)

Recovery (Post Event) Actions for Annex A: ESF 15 - External Affairs

1	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.

Arizona Department of Homeland Security**Recovery (Post Event) Actions for Annex A: ESF 15 - External Affairs**

1	In cases of man-made disasters such as terrorism, cooperate with law enforcement agencies' press relations on incident coverage.

Concho Fire District**Mitigation Actions for Annex A: ESF 15 - External Affairs**

1	Conduct all-hazard safety visits to increase home hazard prevention actions.

Eagar Fire Department**Mitigation Actions for Annex A: ESF 15 - External Affairs**

1	Conduct all-hazard safety visits to increase home hazard prevention actions.

Greer Fire District**Mitigation Actions for Annex A: ESF 15 - External Affairs**

1	Conduct all-hazard safety visits to increase home hazard prevention actions.

Nutriosso Fire District**Mitigation Actions for Annex A: ESF 15 - External Affairs**

1	Conduct all-hazard safety visits to increase home hazard prevention actions.

Puerco Valley Fire District**Mitigation Actions for Annex A: ESF 15 - External Affairs**

1	Conduct all-hazard safety visits to increase home hazard prevention actions.

Saint Johns Fire**Mitigation Actions for Annex A: ESF 15 - External Affairs**

1	Conduct all-hazard safety visits to increase home hazard prevention actions.

Springerville Fire Department**Mitigation Actions for Annex A: ESF 15 - External Affairs**

1	Conduct all-hazard safety visits to increase home hazard prevention actions.

Vernon Fire District**Mitigation Actions for Annex A: ESF 15 - External Affairs**

1	Conduct all-hazard safety visits to increase home hazard prevention actions.

IV. Financial Management

A. Annex 15 - ESF 15 External Affairs is responsible for coordinating with Apache County Emergency Management to manage Annex 15 - ESF 15 External Affairs expenses relevant to an event.

B. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal Coordinating agencies become involved in any assistance during a disaster or emergency a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more it is described within the FEMA publication P-682 National Response Framework. To obtain further information on the Federal assistance you can find further information in the FEMA publication P-683 Overview and Support Annexes. Both of these publications can be located in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex B - Support: Continuity of Government and Operations



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Apache County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:
2. Encompassed in this Annex is information on standard operating procedures (SOPs), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Apache County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.

4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Apache County.
2. It may operate at two levels: 1.) Apache County Emergency Management Office; and 2.) Field operations.
3. During emergency activations, all management decisions regarding transportation for the Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County
 - a. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the staff to provide support.
 - b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
 - c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
 - d. The will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident

Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.

- e. The shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

- a. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.
- b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

- 1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when the Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
- 2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
- 3. Upon instructions to activate or place staff on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

- 1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support

Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the)

Alpine Elementary School District	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Alpine Fire District	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Attorney's Office	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
2	Develop an employee accountability and notification plan (i.e. rosters, call trees, emergency notification system, etc.)
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Board of Supervisors	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe those functions that can be suspended for the durations of the emergency and the process for suspension
2	Develop orders of succession and, if necessary, delegations of authority for all critical positions
3	Identify alternate facilities and develop list of resources needed
4	Establish roles and responsibilities for implementation of the COOP plan
<i>Response (During Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Implement division/department Continuity of Operations Plans
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Building and Maintenance	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Communications

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Emergency Management

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes
2	Determine Recovery Time Objectives (RTO) and Recovery Point Objectives (RPO) for mission essential functions
3	Identify and describe those functions that can be suspended for the durations of the emergency and the process for suspension
4	Develop orders of succession and, if necessary, delegations of authority for all critical positions
5	Develop manual work-around procedures for all computer-reliant processes
6	Develop an employee accountability and notification plan (i.e. rosters, call trees, emergency notification system, etc.)
7	Ensure all employees are provided information for developing a personal and family preparedness plan
8	Identify alternate facilities and develop list of resources needed
9	Establish roles and responsibilities for implementation of the COOP plan
10	Conduct an annual review of all Continuity of Operations / Business Continuity Plans and provide direction and feedback to assist with process improvement

Response (During Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Implement division/department Continuity of Operations Plans

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Engineering / County Engineer

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Finance

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe those functions that can be suspended for the durations of the emergency and the process for suspension

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Human Resources	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe those functions that can be suspended for the durations of the emergency and the process for suspension
2	Develop an employee accountability and notification plan (i.e. rosters, call trees, emergency notification system, etc.)
3	Identify alternate facilities and develop list of resources needed
4	Establish roles and responsibilities for implementation of the COOP plan
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Information Technology	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
2	Identify and describe those functions that can be suspended for the durations of the emergency and the process for suspension
3	Develop manual work-around procedures for all computer-reliant processes

Apache County Public Health Services PHEP	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
2	Identify and describe those functions that can be suspended for the durations of the emergency and the process for suspension
3	Ensure all employees are provided information for developing a personal and family preparedness plan
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Regional Dispatch Center	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Apache County Sheriff's Office	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Burlington-Northern Santa Fe Railroad

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

CellularOne

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Chinle Unified School District

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Concho Elementary School District

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Concho Fire District

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Eagar Police Department

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Eagar Public Works	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Frontier Communications	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Ganado Unified School District	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Greer Fire District	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

McNary Elementary School District	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Navajo Tribal Utility Authority	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Navopache Electric Cooperative	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Northern Arizona Vocational Institute of Technology (NAVIT)	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Northland Pioneer College District

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Nutriosso Fire District

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Puerco Valley Ambulance Service

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Puerco Valley Fire District

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Red Mesa Unified School District

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Round Valley Unified School District

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Saint Johns Ambulance Service

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Saint Johns Fire

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Saint Johns Municipal Airport

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Saint Johns Police Department

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Saint Johns Public Works

Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations

1	Identify and describe mission-essential functions and processes

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Saint Johns Unified School District

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Salt River Project

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Sanders Unified School District

Protection Actions for Annex B - Support: Continuity of Government and Operations

1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Springerville Fire Department	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Springerville Municipal Airport	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Springerville Police Department	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Springerville Public Works	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Summit Healthcare Regional Medical Center	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Tucson Electric Power	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Verizon Wireless	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Vernon Elementary School District	

<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Vernon Fire District	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

White Mountain Ambulance Service	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Identify and describe mission-essential functions and processes
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

White Mountain Regional Medical Center	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

Window Rock Unified School District	
<i>Protection Actions for Annex B - Support: Continuity of Government and Operations</i>	
1	Develop/maintain Emergency Response Plans for each facility to include: Evacuation, Shelter in-place, and Emergency Lock-down procedures

IV. Financial Management

A. This Annex is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency and department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex B - Support: Volunteer and Donations Management



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Apache County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:
2. Encompassed in this Annex is information on standard operating procedures (SOPs), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Apache County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Support Annex B will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.
4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. This Annex complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Apache County.
2. It may operate at two levels: 1.) Apache County Emergency Management Office; and 2.) Field operations.

3. During emergency activations, all management decisions regarding transportation for the Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Section and associated staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

- a. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the staff to provide support.
- b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
- d. The will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System, and the Apache County EOP.
- e. The shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

- a. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.
- b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal

use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when the Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or place staff on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the)

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Volunteer and Donations Management</i>	
1	Develop a plan for managing volunteers during an emergency event
2	Develop a plan for managing volunteers during an emergency event
3	Develop plans for donation management
<i>Response (During Event) Actions for Annex B - Support: Volunteer and Donations Management</i>	
1	Monitor feedback from incoming volunteers
2	Coordinate operation of the Volunteer Reception Center

3	Coordinate with other local and state Volunteer Coordination Teams
4	Coordinate the development of public service announcements, press releases, and other media-related support related to volunteer and/or donation management
5	Monitor feedback from incoming volunteers
6	Coordinate operation of the Volunteer Reception Center
7	Coordinate the development of public service announcements, press releases and other media-related support related to volunteer and/or donation management
8	Monitor feedback from incoming volunteers
9	Coordinate the Donations Coordination Center with private relief organizations
10	Monitor feedback from incoming volunteers
<i>Recovery (Post Event) Actions for Annex B - Support: Volunteer and Donations Management</i>	
1	Monitor feedback from incoming volunteers
2	Monitor feedback from incoming volunteers
3	Monitor feedback from incoming volunteers

Apache County Public Health Services PHEP	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Volunteer and Donations Management</i>	
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10	Monitor feedback from incoming volunteers
<i>Recovery (Post Event) Actions for Annex B - Support: Volunteer and Donations Management</i>	
1	Monitor feedback from incoming volunteers
2	Monitor feedback from incoming volunteers
3	Monitor feedback from incoming volunteers

Apache County Public Information Officer (PIO)	
<i>Response (During Event) Actions for Annex B - Support: Volunteer and Donations Management</i>	
1	Coordinate the development of public service announcements, press releases, and other media-related support related to volunteer and/or donation management

IV. Financial Management

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Arizona Crosswalk Signatory Page:

Annex B - Support: Worker Safety and Health



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

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C. Organization

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 - a. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the staff to provide support.
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related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.

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- 2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
- 3. Upon instructions to activate or place staff on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

- 1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the)

Alpine Fire District	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety
2	Ensure all personnel have personal protective equipment (PPE) appropriate to their job function, and ensure proper fit, function, and use
3	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
<i>Response (During Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct continuous ongoing evaluation of emergency workers and volunteers to ensure health and safety concerns are addressed immediately
2	Cease operation of defective and hazardous equipment immediately. Obtain necessary repairs, service, or replacement.
3	Assure that all accidents are investigated promptly and reported to risk management. Analyze all accidents to determine cause(s) and develop or review rules, procedures, and methods to prevent recurrence.
4	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
<i>Recovery (Post Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct after action reviews with city personnel and document strategies and processes that worked well, in addition to lessons learned during the incident
2	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
<i>Mitigation Actions for Annex B - Support: Worker Safety and Health</i>	
1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
<i>Protection Actions for Annex B - Support: Worker Safety and Health</i>	
1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives

Apache County Board of Supervisors	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
<i>Response (During Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct continuous ongoing evaluation of emergency workers and volunteers to ensure health and safety concerns are addressed immediately
<i>Protection Actions for Annex B - Support: Worker Safety and Health</i>	

1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives

Apache County Building and Maintenance	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety
2	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
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<i>Protection Actions for Annex B - Support: Worker Safety and Health</i>	
1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety
2	Ensure all personnel have personal protective equipment (PPE) appropriate to their job function, and ensure proper fit, function, and use
3	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
<i>Response (During Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Ensure personnel have personnel protective equipment (PPE) appropriate to their assigned emergency function, and ensure proper fit, functionality, and use
2	Conduct continuous ongoing evaluation of emergency workers and volunteers to ensure health and safety concerns are addressed immediately
3	Conduct worker safety briefings at the start of each operational period
4	Conduct after-action reviews (Hot Washes) at the end of each operational period to discuss safety and health-related issues that developed during the period
5	Detect and correct unsafe working conditions and practices. Problems of employee safety beyond the immediate supervisor's control shall be reported immediately to the next person in the chain of command.
6	Cease operation of defective and hazardous equipment immediately. Obtain necessary repairs, service, or replacement.
7	Assure that all accidents are investigated promptly and reported to risk management. Analyze all accidents to determine cause(s) and develop or review rules, procedures, and methods to prevent recurrence.
<i>Recovery (Post Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct after action reviews with city personnel and document strategies and processes that worked well, in addition to lessons learned during the incident
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Protection Actions for Annex B - Support: Worker Safety and Health	
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Apache County Engineering / County Engineer	
Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health	
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Protection Actions for Annex B - Support: Worker Safety and Health	
1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives

Apache County Human Resources	
Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health	
1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
Protection Actions for Annex B - Support: Worker Safety and Health	
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Apache County Public Health Services PHEP	
Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health	
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2	Ensure all personnel have personal protective equipment (PPE) appropriate to their job function, and ensure proper fit, function, and use
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<i>Protection Actions for Annex B - Support: Worker Safety and Health</i>	
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Apache County Sheriff's Office	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
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<i>Protection Actions for Annex B - Support: Worker Safety and Health</i>	
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Concho Fire District	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	

1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety
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Eagar Community Development

Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health

1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety

Eagar Fire Department

Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health

1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety
2	Ensure all personnel have personal protective equipment (PPE) appropriate to their job function, and ensure proper fit, function, and use
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Response (During Event) Actions for Annex B - Support: Worker Safety and Health

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Eagar Police Department	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
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Eagar Public Works	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives
<i>Protection Actions for Annex B - Support: Worker Safety and Health</i>	

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Greer Fire District	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
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Nutriosso Fire District	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety
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<i>Protection Actions for Annex B - Support: Worker Safety and Health</i>	
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Puerco Valley Fire District	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety
2	Ensure all personnel have personal protective equipment (PPE) appropriate to their job function, and ensure proper fit, function, and use
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<i>Response (During Event) Actions for Annex B - Support: Worker Safety and Health</i>	
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1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives

Saint Johns Fire

<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
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<i>Protection Actions for Annex B - Support: Worker Safety and Health</i>	
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Saint Johns Police Department	
<i>Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health</i>	
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Saint Johns Public Works	
Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health	
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Protection Actions for Annex B - Support: Worker Safety and Health	
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Springerville Fire Department	
Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health	
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1	Keep informed on safety subjects through readings, training courses, and discussions with other supervisors and safety representatives

Springerville Police Department	
Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health	

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Springerville Public Works	
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Vernon Fire District	
Preparedness (Pre-Event) Actions for Annex B - Support: Worker Safety and Health	
1	Conduct pre-incident safety briefings and training activities to encourage a culture of safety
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IV. Financial Management

A. This Annex is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex C - Specific Incidents: Air Quality Emergencies



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Apache County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:
2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Apache County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.
4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Apache County.
2. It may operate at two levels: 1.) Apache County Emergency Management Office; and 2.) Field operations.
3. During emergency activations, all management decisions regarding transportation for the Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel but will be under the operational control of this Annex. Mission

operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

1. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the staff to provide support.
2. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
3. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
4. The will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.
5. The shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

1. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.
2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when Apache County has been

threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or place staff on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the)

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Air Quality Emergencies</i>	
1	Determine which employees, if any, should remain at home the following day
<i>Response (During Event) Actions for Annex C - Specific Incidents: Air Quality Emergencies</i>	
1	Notify Department Directors about the Air Quality Emergency
2	Recommend actions to reduce the number of outside meetings, such as telephone conference, etc.
3	Notify local officials about the Air Quality Emergency
4	Recommend actions to reduce the number of outside meetings, such as telephone conference, etc.

Apache County Public Health Services PHEP	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Air Quality Emergencies</i>	
1	Determine which employees, if any, should remain at home the following day

2	Maintain a listing of department personnel who are subject to the provisions of the Governor's order
3	Monitor carbon monoxide and particulate levels in the county and issue high air pollution advisories as necessary
Response (During Event) Actions for Annex C - Specific Incidents: Air Quality Emergencies	
1	Determine which employees, if any, should remain at home the following day
2	Maintain a listing of department personnel who are subject to the provisions of the Governor's order
3	Notify Department Directors about the Air Quality Emergency
4	Recommend actions to reduce the number of outside meetings, such as telephone conference, etc.
5	Notify local officials about the Air Quality Emergency
6	Recommend actions to reduce the number of outside meetings, such as telephone conference, etc.

Arizona Department of Environmental Quality	
Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Air Quality Emergencies	
1	Determine which employees, if any, should remain at home the following day
2	Monitor carbon monoxide and particulate levels in the county and issue high air pollution advisories as necessary
Response (During Event) Actions for Annex C - Specific Incidents: Air Quality Emergencies	
1	Notify Department Directors about the Air Quality Emergency
2	Notify local officials about the Air Quality Emergency

IV. Financial Management

A. This Annex is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security

& Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex C - Specific Incidents: Civil Disturbances



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Apache County Sheriff's Office

Primary Agency:

Apache County Sheriff's Office
Eagar Police Department
Saint Johns Police Department
Springerville Police Department

Support Agencies:

AirEvac Helicopter Ambulance
Apache County Communications
Apache County Emergency Management
Apache County Regional Dispatch Center
Arizona Department of Corrections
Arizona Department of Public Safety
Eagar Fire Department
Guardian Flight Air Ambulance
Native Air Ambulance
Puerco Valley Ambulance Service
Saint Johns Ambulance Service
Saint Johns Fire

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Apache County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:
2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Apache County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.
4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Apache County.
2. It may operate at two levels: 1.) Apache County Emergency Management Office; and 2.) Field operations.
3. During emergency activations, all management decisions regarding transportation for the Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County
 1. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the Apache County Sheriff's Office staff to provide support.
 2. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
 3. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
 4. The Apache County Sheriff's Office will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.

5. The Apache County Sheriff's Office shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.
2. State of Arizona
 1. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.
 2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or place staff on standby, Apache County Sheriff's Office will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Apache County Sheriff's Office)

Coordinating: Apache County Sheriff's Office	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Provide security of critical facilities as the situation warrants
3	Provide and set up barricades for crowd control
4	Begin traffic control procedures as appropriate
5	Establish holding areas for processing of violators
6	Warn the public of any potentially dangerous situations
7	Provide and set up barricades for crowd control
8	Begin traffic control procedures as appropriate
<i>Protection Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate

Primary: Apache County Sheriff's Office	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Provide security of critical facilities as the situation warrants
3	Provide and set up barricades for crowd control
4	Begin traffic control procedures as appropriate
5	Establish holding areas for processing of violators
6	Warn the public of any potentially dangerous situations
7	Provide and set up barricades for crowd control
8	Begin traffic control procedures as appropriate
<i>Protection Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate

Primary: Eagar Police Department	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Provide security of critical facilities as the situation warrants
3	Provide and set up barricades for crowd control
4	Begin traffic control procedures as appropriate
5	Establish holding areas for processing of violators
6	Warn the public of any potentially dangerous situations
7	Provide and set up barricades for crowd control

8	Begin traffic control procedures as appropriate
Protection Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Begin traffic control procedures as appropriate

Primary: Saint Johns Police Department

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Begin traffic control procedures as appropriate
Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Provide security of critical facilities as the situation warrants
3	Provide and set up barricades for crowd control
4	Begin traffic control procedures as appropriate
5	Establish holding areas for processing of violators
6	Warn the public of any potentially dangerous situations
7	Provide and set up barricades for crowd control
8	Begin traffic control procedures as appropriate
Protection Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Begin traffic control procedures as appropriate

Primary: Springerville Police Department

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Begin traffic control procedures as appropriate
Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Provide security of critical facilities as the situation warrants
3	Provide and set up barricades for crowd control
4	Begin traffic control procedures as appropriate
5	Establish holding areas for processing of violators
6	Warn the public of any potentially dangerous situations
7	Provide and set up barricades for crowd control
8	Begin traffic control procedures as appropriate
Protection Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Begin traffic control procedures as appropriate

Supporting: Apache County Emergency Management

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Identify and maintain a list of critical facilities that may be vulnerable to civil disturbances
2	Begin traffic control procedures as appropriate
Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Provide security of critical facilities as the situation warrants
3	Provide and set up barricades for crowd control
4	Begin traffic control procedures as appropriate
5	Warn the public of any potentially dangerous situations

6	Provide and set up barricades for crowd control
7	Activate the Emergency Operations Center (EOC) as needed
8	Begin traffic control procedures as appropriate
Protection Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Begin traffic control procedures as appropriate
2	Warn the public of any potentially dangerous situations

Supporting: Apache County Regional Dispatch Center

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Warn the public of any potentially dangerous situations

Supporting: Eagar Fire Department

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

Supporting: Saint Johns Fire

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

Supporting: Springerville Fire Department

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

Alpine Fire District

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

Apache County Building and Maintenance

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances	
1	Identify and maintain a list of critical facilities that may be vulnerable to civil disturbances

Apache County Engineering / County Engineer	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Identify and maintain a list of critical facilities that may be vulnerable to civil disturbances
2	Begin traffic control procedures as appropriate
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Provide and set up barricades for crowd control
2	Provide and set up barricades for crowd control
3	Begin traffic control procedures as appropriate
<i>Protection Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate

Apache County Public Information Officer (PIO)	
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Warn the public of any potentially dangerous situations

Arizona Department of Transportation	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Provide and set up barricades for crowd control
2	Begin traffic control procedures as appropriate
<i>Protection Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate

Concho Fire District	
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

Eagar Community Development	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Identify and maintain a list of critical facilities that may be vulnerable to civil disturbances

Eagar Public Works	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate
<i>Protection Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Begin traffic control procedures as appropriate
2	Warn the public of any potentially dangerous situations

Greer Fire District

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances

1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

Nutriosio Fire District

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances

1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

PIO

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances

1	Warn the public of any potentially dangerous situations

Puerco Valley Fire District

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances

1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

Saint Johns Public Works

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances

1	Begin traffic control procedures as appropriate

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances

1	Begin traffic control procedures as appropriate

Protection Actions for Annex C - Specific Incidents: Civil Disturbances

1	Begin traffic control procedures as appropriate
2	Warn the public of any potentially dangerous situations

Springerville Public Works

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Civil Disturbances

1	Begin traffic control procedures as appropriate

Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances

1	Begin traffic control procedures as appropriate

Protection Actions for Annex C - Specific Incidents: Civil Disturbances

1	Begin traffic control procedures as appropriate
2	Warn the public of any potentially dangerous situations

Vernon Fire District	
<i>Response (During Event) Actions for Annex C - Specific Incidents: Civil Disturbances</i>	
1	Establish an on-scene Incident Command post and assume primary responsibility for on-scene management of the emergency
2	Begin traffic control procedures as appropriate
3	Warn the public of any potentially dangerous situations
4	Provide and set up barricades for crowd control

IV. Financial Management

A. This Annex is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex C - Specific Incidents: Common Carrier Accidents



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Apache County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:
2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Apache County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.
4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Apache County.
2. It may operate at two levels: 1.) Apache County Emergency Management Office; and 2.) Field operations.
3. During emergency activations, all management decisions regarding transportation for the Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel but will be under the operational control of this Annex. Mission

operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

1. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the staff to provide support.
2. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
3. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
4. The will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.
5. The shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

1. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.
2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when Apache County has been

threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or place staff on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

Overall Actions Assigned to All Members <i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Common Carrier Accidents</i>	
1	Identify roadways that are prone to accidents
2	Ensure communication systems and contacts with representatives from local airports
3	Identify procedures and train staff on mass casualty events to include early notification to local hospital systems

Overall Actions Assigned to All Members <i>Response (During Event) Actions for Annex C - Specific Incidents: Common Carrier Accidents</i>	
1	Establish Incident Command at scene of incident

Overall Actions Assigned to All Members <i>Mitigation Actions for Annex C - Specific Incidents: Common Carrier Accidents</i>	
1	Ensure roadways and bridges have appropriate signage in accordance with municipal, county, state, and federal regulations

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the)

No Responsibilities have been assigned.

IV. Financial Management

A. This Annex is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex C - Specific Incidents: Earthquake



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Apache County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:
2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Apache County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.
4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Apache County.
2. It may operate at two levels: 1.) Apache County Emergency Management Office; and 2.) Field operations.
3. During emergency activations, all management decisions regarding transportation for the Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel but will be under the operational control of this Annex. Mission

operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

1. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the staff to provide support.
2. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
3. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
4. The will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.
5. The shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

1. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.
2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when Apache County has been

threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.

2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or place staff on standby, will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the)

Apache County Building and Maintenance	
<i>Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake</i>	
1	Deploy heavy machinery to affected locations to assist in debris removal

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Earthquake</i>	
1	Train Volunteer Staff on shelter operations and potential hazards associated with earthquakes
<i>Response (During Event) Actions for Annex C - Specific Incidents: Earthquake</i>	
1	Contact and obtain pertinent information from: • Arizona Earthquake Information Center at Northern Arizona University • University of Arizona Department of Geosciences
2	Implement traffic control measures at the direction of EOC.
<i>Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake</i>	

1	Conduct Damage Assessment and report results to Apache County Emergency Management
2	Deploy heavy machinery to affected locations to assist in debris removal

Apache County Engineering / County Engineer

Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake

1	Conduct Damage Assessment and report results to Apache County Emergency Management
2	Deploy heavy machinery to affected locations to assist in debris removal

Apache County Finance

Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake

1	Deploy heavy machinery to affected locations to assist in debris removal

Apache County Public Health Services PHEP

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Earthquake

1	Train Volunteer Staff on shelter operations and potential hazards associated with earthquakes

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Contact and obtain pertinent information from: • Arizona Earthquake Information Center at Northern Arizona University • University of Arizona Department of Geosciences

Apache County Regional Dispatch Center

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Apache County Sheriff's Office

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Arizona Department of Emergency & Military Affairs

Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake

1	Conduct Damage Assessment and report results to Apache County Emergency Management
2	Deploy heavy machinery to affected locations to assist in debris removal

Arizona Department of Environmental Quality

Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake

1	Deploy heavy machinery to affected locations to assist in debris removal

Arizona Department of Public Safety

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Arizona Department of Transportation

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Eagar Police Department

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Eagar Public Works

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake

1	Conduct Damage Assessment and report results to Apache County Emergency Management
2	Deploy heavy machinery to affected locations to assist in debris removal

Federal Emergency Management Agency (FEMA)

Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake

1	Conduct Damage Assessment and report results to Apache County Emergency Management

Saint Johns Police Department

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Saint Johns Public Works

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake

1	Conduct Damage Assessment and report results to Apache County Emergency Management
2	Deploy heavy machinery to affected locations to assist in debris removal

Springerville Police Department

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Springerville Public Works

Response (During Event) Actions for Annex C - Specific Incidents: Earthquake

1	Implement traffic control measures at the direction of EOC.

Recovery (Post Event) Actions for Annex C - Specific Incidents: Earthquake

1	Conduct Damage Assessment and report results to Apache County Emergency Management
2	Deploy heavy machinery to affected locations to assist in debris removal

IV. Financial Management

A. This Annex is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex C - Specific Incidents: Excessive Heat Emergencies



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Apache County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:
2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Apache County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.
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1. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Apache County.
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C. Organization

1. County
 1. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the staff to provide support.
 2. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
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Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.

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1. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.
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D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
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E. Actions

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III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support

Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the)

American Red Cross	
<i>Response (During Event) Actions for Annex C - Specific Incidents: Excessive Heat Emergencies</i>	
1	Upon issuance of an Excessive Heat Watch or Warning, issue press releases giving guidance about how to deal with the heat wave emergency. These press releases will be coordinated with similar press releases the municipalities throughout the county and will emphasize outreach to the whole community. The press releases should emphasize what portion of the whole community is at-risk the most, how to recognize and prevent heat stroke, the importance of getting at least two to four hours a day of cooling, where cooling is available, the need to look out for your neighbors, heat-related risks to pets, risks associated with certain medications during extreme heat conditions, and where to call for assistance.

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Excessive Heat Emergencies</i>	
1	Assist the Department of Public Health in the development of press releases and educational materials related to excessive heat emergencies.
2	By May 15th of each year, initiate an education campaign regarding the potential dangers of the upcoming summer heat season and actions to take to prepare for it. The education campaign will be coordinated with the education campaigns of the National Weather Service and cities and towns throughout the county and will emphasize reaching out to the whole community.
<i>Response (During Event) Actions for Annex C - Specific Incidents: Excessive Heat Emergencies</i>	
1	Notify all city departments and offices tasked below that an Excessive Heat Watch or Warning has been issued and that the provisions of this Annex are to be implemented.
2	When required, assist in the coordination of Citizen Corps volunteers for staffing shelters and hydration stations, staffing volunteer phone banks, distribution of informational flyers to the affected whole community, and other related activities.
3	Upon issuance of an Excessive Heat Watch or Warning, issue press releases giving guidance about how to deal with the heat wave emergency. These press releases will be coordinated with similar press releases the municipalities throughout the county and will emphasize outreach to the whole community. The press releases should emphasize what portion of the whole community is at-risk the most, how to recognize and prevent heat stroke, the importance of getting at least two to four hours a day of cooling, where cooling is available, the need to look out for your neighbors, heat-related risks to pets, risks associated with certain medications during extreme heat conditions, and where to call for assistance.
4	When an Excessive Heat Watch or Warning is issued, alert the Capital City Emergency Manager, the Apache County Department of Emergency Management Duty Officer, and the Apache County Department of Public Health on-call physician.

Apache County Public Health Services PHEP	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Excessive Heat Emergencies</i>	
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Apache County Public Information Officer (PIO)	
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1	Assist the Department of Public Health in the development of press releases and educational materials related to excessive heat emergencies.
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Arizona Crosswalk Signatory Page:

Annex C - Specific Incidents: Pandemic



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Primary Agency:

Support Agencies:

I. Purpose and Scope

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E. Actions

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The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the)

Apache County Board of Supervisors	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Pandemic</i>	
1	Develop Continuity of Operations (COOP)/Business Continuity Plans for each Department and Division, including preparedness and response to a pandemic incident
2	Develop a Close Point of Distribution (POD) plan for activation and operation of Closed PODs for Apache County employees
3	Determine which functions of the department are critical, and conduct adequate cross-training of employees in these functions to ensure that critical tasks can be accomplished when a large percentage of the workforce is unavailable. Identify supplies and services essential to continued operations and, when necessary, identify backup means of ensuring them. Encourage department employees and their families to develop a family emergency plan and emergency kit capable of sustaining them for a minimum of 72 hours without outside assistance. The Department of Homeland Security's preparedness web site www.ready.gov is a good source of information for the plan and kit. Consider the procurement of supplies to prevent the spread of disease in the workplace – surgical masks, hand sanitizer bottles, etc.
<i>Recovery (Post Event) Actions for Annex C - Specific Incidents: Pandemic</i>	
1	Reinstitute those operations suspended during the emergency

Apache County Emergency Management	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Pandemic</i>	
1	Develop Continuity of Operations (COOP)/Business Continuity Plans for each Department and Division, including preparedness and response to a pandemic incident
2	Develop a Close Point of Distribution (POD) plan for activation and operation of Closed PODs for Apache County employees
3	Monitor health and influenza intelligence and forecasts, and prepare informational materials for city departments, divisions, and employees in prevention and preparedness for pandemic incident
<i>Response (During Event) Actions for Annex C - Specific Incidents: Pandemic</i>	
1	Assist the public health department in establishing and operating point of distribution (POD) sites
2	Provide and set up barricades for points of distribution (POD) sites
3	Provide and set up barricades for isolation and quarantine areas as determined by public health authorities
4	Provide security for emergency pharmaceuticals
5	Provide security and traffic control for points of distribution (POD) sites
6	Establish and enforce isolation and quarantine areas in conjunction with the Apache County Department of Public Health
<i>Recovery (Post Event) Actions for Annex C - Specific Incidents: Pandemic</i>	
1	Resume normal staffing and routine office functions
2	Reinstitute those operations suspended during the emergency

Apache County Public Health Services PHEP	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Pandemic</i>	

1	Develop Continuity of Operations (COOP)/Business Continuity Plans for each Department and Division, including preparedness and response to a pandemic incident
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1	Resume normal staffing and routine office functions
2	Reinstitute those operations suspended during the emergency

Apache County Public Information Officer (PIO)	
Response (During Event) Actions for Annex C - Specific Incidents: Pandemic	
1	Establish and enforce isolation and quarantine areas in conjunction with the Apache County Department of Public Health

Apache County Sheriff's Office	
Response (During Event) Actions for Annex C - Specific Incidents: Pandemic	
1	Provide security for emergency pharmaceuticals
2	Provide security and traffic control for points of distribution (POD) sites
3	Establish and enforce isolation and quarantine areas in conjunction with the Apache County Department of Public Health

Eagar Police Department	
Response (During Event) Actions for Annex C - Specific Incidents: Pandemic	
1	Provide security for emergency pharmaceuticals
2	Provide security and traffic control for points of distribution (POD) sites

3	Establish and enforce isolation and quarantine areas in conjunction with the Apache County Department of Public Health

Saint Johns Police Department

Response (During Event) Actions for Annex C - Specific Incidents: Pandemic

1	Provide security for emergency pharmaceuticals
2	Provide security and traffic control for points of distribution (POD) sites
3	Establish and enforce isolation and quarantine areas in conjunction with the Apache County Department of Public Health

Springerville Police Department

Response (During Event) Actions for Annex C - Specific Incidents: Pandemic

1	Provide security for emergency pharmaceuticals
2	Provide security and traffic control for points of distribution (POD) sites
3	Establish and enforce isolation and quarantine areas in conjunction with the Apache County Department of Public Health

Summit Healthcare Regional Medical Center

Response (During Event) Actions for Annex C - Specific Incidents: Pandemic

1	Establish and enforce isolation and quarantine areas in conjunction with the Apache County Department of Public Health

White Mountain Regional Medical Center

Response (During Event) Actions for Annex C - Specific Incidents: Pandemic

1	Establish and enforce isolation and quarantine areas in conjunction with the Apache County Department of Public Health

IV. Financial Management

A. This Annex is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.

B. During a response, each agency/department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.

C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the

governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex C - Specific Incidents: Severe Storms and Floods



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Eagar Public Works

Primary Agency:

Eagar Community Development
Eagar Public Works

Support Agencies:

I. Purpose and Scope

A. Purpose

1. The purpose of this Annex is to provide resources of member agencies to support emergency response needs in the Apache County.

B. Scope

1. This Annex addresses both emergency assistance and the maintenance and mitigation efforts for responses specific to this Annex. Specifically, it discusses:
2. Encompassed in this Annex is information on standard operating procedures (SOP), movement of responders, victims and supplies associated with response and recover efforts following a major disaster, egress and ingress information. Also included is information on major services by coordinating agencies critical to the welfare of the citizens of the Apache County.

II. Concept of Operations

A. General

1. This Annex is consistent with the Apache County Emergency Management Office's methodology, the requirements of the National Response Framework (NRF), the National Incident Management System (NIMS), and the Incident Command System (ICS). This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to the Apache County through the Apache County Emergency Policy Group, Area Operations and Regional Incident Management Teams (IMT) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, Annex will work with its support agency counterparts to seek and procure, plan, coordinate or direct the use of required assets.
4. Throughout the response and recovery periods, these agencies will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary.

B. Direction and Control

1. This Annex complies with the National Response Framework (NRF), and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Arizona Department of Emergency & Military Affairs, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within the Apache County.
2. It may operate at two levels: 1.) Apache County Emergency Management Office; and 2.) Field operations.

3. During emergency activations, all management decisions regarding transportation for the Apache County are made at the Apache County Emergency Management Office by the coordinator. Under the Incident Command System (ICS) structure, the Planning, Logistics, Finance & Administration, and Operations Section and associated staff at the Apache County Emergency Management Office assist the incident commander in carrying out the overall mission.
4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County

1. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the Eagar Public Works staff to provide support.
2. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
3. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
4. The Eagar Public Works will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.
5. The Eagar Public Works shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

1. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.

2. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.
3. Upon instructions to activate or place staff on standby, Eagar Public Works will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Eagar Public Works)

Coordinating: Eagar Public Works	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods</i>	
1	Receive and disseminate severe weather information
<i>Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods</i>	

1	Deny entry to the affected area until it is determined to be safe

Primary: Eagar Community Development

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Receive and disseminate severe weather information

Primary: Eagar Public Works

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Receive and disseminate severe weather information

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Deny entry to the affected area until it is determined to be safe

American Red Cross

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Continue rescue and evacuation efforts

Apache County Communications

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Activate and check emergency communications systems

Apache County Emergency Management

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Activate and check emergency communications systems
2	Receive and review the emergency action plans, flood response plans, and any other emergency plan and any updates. Disseminate emergency plans, as necessary, to stakeholders.

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Initiate evacuation measures where appropriate
2	Recommend the establishment and location of Incident Command Posts by field forces
3	Dispatch observers to areas of potential involvement when practicable
4	Relay to the (NWS) reports of observed weather conditions in involved areas, to include storm activity, flash floods, and known casualty/damage reports
5	Continue rescue and evacuation efforts
6	Deny entry to the affected area until it is determined to be safe

Recovery (Post Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Conduct damage assessment upon request and report damage information to the EOC
2	Submit After-Action Reports

Apache County Engineering / County Engineer

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Deny entry to the affected area until it is determined to be safe

Recovery (Post Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Conduct damage assessment upon request and report damage information to the EOC

Apache County Information Technology**Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Activate and check emergency communications systems

Apache County Public Health Services PHEP**Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Continue rescue and evacuation efforts

Apache County Public Information Officer (PIO)**Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Alert affected members of the whole community of the potentially hazardous conditions and provide safety guidance and information.

Apache County Regional Dispatch Center**Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Dispatch observers to areas of potential involvement when practicable

2	Relay to the (NWS) reports of observed weather conditions in involved areas, to include storm activity, flash floods, and known casualty/damage reports

Apache County Sheriff's Office**Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Alert affected members of the whole community of the potentially hazardous conditions and provide safety guidance and information.

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Initiate evacuation measures where appropriate

2	Deny entry to the affected area until it is determined to be safe

Arizona Department of Emergency & Military Affairs**Recovery (Post Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Conduct damage assessment upon request and report damage information to the EOC

Arizona Department of Transportation

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Deny entry to the affected area until it is determined to be safe

Eagar Fire Department**Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Receive and disseminate severe weather information

Eagar Police Department**Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Alert affected members of the whole community of the potentially hazardous conditions and provide safety guidance and information.

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Initiate evacuation measures where appropriate
2	Deny entry to the affected area until it is determined to be safe

Saint Johns Police Department**Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Alert affected members of the whole community of the potentially hazardous conditions and provide safety guidance and information.

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Initiate evacuation measures where appropriate
2	Deny entry to the affected area until it is determined to be safe

Saint Johns Public Works**Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Deny entry to the affected area until it is determined to be safe

Salvation Army**Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Continue rescue and evacuation efforts

Springerville Police Department**Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods**

1	Alert affected members of the whole community of the potentially hazardous conditions and provide safety guidance and information.

Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods

1	Initiate evacuation measures where appropriate

2	Deny entry to the affected area until it is determined to be safe

Springerville Public Works	
<i>Response (During Event) Actions for Annex C - Specific Incidents: Severe Storms and Floods</i>	
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C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.

Arizona Crosswalk Signatory Page:

Annex C - Specific Incidents: Terrorism and CBRNE



Approval on
Plan Not Yet Active

By:

Chief Elected Official: _____

And:

Department Head/Agency Responsible for ESF Primary Functions:

Coordinating Agency:

Apache County Sheriff's Office
Arizona Department of Homeland Security
Arizona Department of Public Safety
Eagar Police Department
Saint Johns Police Department
Springerville Police Department

Primary Agency:

Apache County Sheriff's Office
Arizona Department of Homeland Security
Arizona Department of Public Safety
Eagar Police Department
Saint Johns Police Department
Springerville Police Department

Support Agencies:

Alpine Fire District
American Red Cross
Apache County Emergency Management
Apache County Regional Dispatch Center
Apache County Sheriff's Office
Arizona Counter Terrorism Information Center (ACTIC)
Arizona Department of Emergency & Military Affairs
Arizona Department of Forestry & Fire Management
Arizona Department of Health
Arizona Department of Homeland Security
Arizona Department of Public Safety
Arizona Department of Transportation

Concho Fire District
Eagar Fire Department
Eagar Police Department
Greer Fire District
Nutrioso Fire District
Puerco Valley Ambulance Service
Puerco Valley Fire District
Saint Johns Ambulance Service
Saint Johns Fire
Saint Johns Police Department
Salvation Army
Springerville Fire Department
Springerville Police Department
Vernon Fire District
White Mountain Ambulance Service

I. Purpose and Scope

A. Purpose

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2. Procedures, protocols and plans for disaster response activities are to govern staff operations at the Apache County Emergency Management Office and in the field. These are in the form of the base plan and corresponding Appendices, ESF Annexes, Support Annexes, Threat Annexes, and Standard Operating Guidelines, which describe capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
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4. In accordance with a mission assignment, each primary and/or support organization assisting in the deployment of this Annex will retain administrative control over its own resources and personnel but will be under the operational control of this Annex. Mission operational control may be delegated to the field by the Apache County Emergency Management Office.

C. Organization

1. County
 - a. During an activation of the Apache County Emergency Management Office, primary and support agency staff are integrated with the Apache County Sheriff's Office / Arizona Department of Homeland Security / Arizona Department of Public Safety / Eagar Police Department / Saint Johns Police Department / Springerville Police Department staff to provide support.

- b. During an emergency or disaster event, the Apache County Emergency Management Office, Operations Section Chief will coordinate resource support with the Infrastructure Services Branch Chief.
- c. During the response phase, the Apache County Emergency Management Office will evaluate and analyze information regarding transportation services requests. This Annex will develop and update assessments of the transportation services status in the impacted area and undertake contingency planning to meet anticipated transportation requirements.
- d. The Apache County Sheriff's Office / Arizona Department of Homeland Security / Arizona Department of Public Safety / Eagar Police Department / Saint Johns Police Department / Springerville Police Department will develop and maintain the Annex and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall EOP. All such documents will be in compliance with the National Response Framework (NRF), The National Incident Management System (NIMS), the Incident Command System (ICS), and the Apache County EOP.
- e. The Apache County Sheriff's Office / Arizona Department of Homeland Security / Arizona Department of Public Safety / Eagar Police Department / Saint Johns Police Department / Springerville Police Department shall be represented in the Annex most pertinent to the support of disaster intelligence collection and scope of response.

2. State of Arizona

- a. During an emergency or disaster event, the primary and support agencies at the State of Arizona Emergency Operations Center will report to the Infrastructure Services Branch Chief, who reports to the Operations Section Chief under the overall direction of the State Emergency Operations Center (SEOC) Manager.
- b. The Arizona Department of Homeland Security & Emergency Management, reviews and maintains the overall actions of this Annex. Primary and support agencies should develop and maintain their own similar documents for internal use, which must be compatible with and in support of the overall Arizona Response Plan. All such documents will be in compliance with the National Response Framework (NRF), the National Incident Management System (NIMS), the Incident Command System (ICS) and the Arizona Response Plan.

D. Alerts and Notifications

- 1. The County Warning Point (Apache County Sheriff's Office), will notify the on-call Emergency Duty Officer or the Coordinator when Apache County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
- 2. This Annex will be activated or placed on standby upon notification by the Apache County Emergency Management Office. The representatives or designees of the

coordinating agency will manage the emergency activities. If additional support is required, the coordinating and primary agencies may jointly manage activities.

3. Upon instructions to activate or place staff on standby, Apache County Sheriff's Office / Arizona Department of Homeland Security / Arizona Department of Public Safety / Eagar Police Department / Saint Johns Police Department / Springerville Police Department will implement procedures to notify all planning team members and, if necessary, mobilize all personnel, facilities and physical resources likely to be needed, based on the emergency circumstance.

E. Actions

1. Actions carried out are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Actions specifically designated for Vulnerable Needs populations are listed separately in conjunction with the Annex actions. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all agencies and the intended recipients of service.

III. Responsibilities

The following list identifies the responsibilities designated to each of the Primary and Support Agencies for this Emergency Support Function. The Primary Agency and its responsibilities are listed first. The Supporting Agencies follow in alphabetical order.

(NOTE: Each Support Agency should review its own responsibilities and revise in conjunction with the Apache County Sheriff's Office / Arizona Department of Homeland Security / Arizona Department of Public Safety / Eagar Police Department / Saint Johns Police Department / Springerville Police Department)

Coordinating: Apache County Sheriff's Office	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE</i>	
1	Identify law enforcement liaison to the State Counter-Terrorism Information Center
2	Check communications and review personnel recall rosters for accuracy
<i>Response (During Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE</i>	
1	Coordinate on-scene operations with state and federal CBRNE response agencies
<i>Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE</i>	
1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat
<i>Protection Actions for Annex C - Specific Incidents: Terrorism and CBRNE</i>	
1	Receive and disseminate terrorism threats received by state and federal law enforcement to appropriate entities when applicable

Coordinating: Arizona Department of Homeland Security	
<i>Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE</i>	

1	Train personnel on response procedures for chemical, biological, radiological, nuclear, and explosives incidents
Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat

Coordinating: Arizona Department of Public Safety	
Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Decontaminate areas that have been exposed to CBRNE elements

Primary: Apache County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify law enforcement liaison to the State Counter-Terrorism Information Center
2	Check communications and review personnel recall rosters for accuracy
Response (During Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Coordinate on-scene operations with state and federal CBRNE response agencies
Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat
Protection Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Receive and disseminate terrorism threats received by state and federal law enforcement to appropriate entities when applicable

Primary: Arizona Department of Homeland Security	
Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Train personnel on response procedures for chemical, biological, radiological, nuclear, and explosives incidents
Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat

Primary: Arizona Department of Public Safety	
Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Alpine Fire District	
Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Apache County Emergency Management	
Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify law enforcement liaison to the State Counter-Terrorism Information Center

2	Train personnel on response procedures for chemical, biological, radiological, nuclear, and explosives incidents
3	Check communications and review personnel recall rosters for accuracy
Response (During Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Coordinate on-scene operations with state and federal CBRNE response agencies
Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Decontaminate areas that have been exposed to CBRNE elements
Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat
Protection Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Receive and disseminate terrorism threats received by state and federal law enforcement to appropriate entities when applicable

Supporting: Apache County Sheriff's Office	
Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify law enforcement liaison to the State Counter-Terrorism Information Center
2	Check communications and review personnel recall rosters for accuracy
Response (During Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Coordinate on-scene operations with state and federal CBRNE response agencies
Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat
Protection Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Receive and disseminate terrorism threats received by state and federal law enforcement to appropriate entities when applicable

Supporting: Arizona Counter Terrorism Information Center (ACTIC)	
Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Train personnel on response procedures for chemical, biological, radiological, nuclear, and explosives incidents
Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat

Supporting: Arizona Department of Emergency & Military Affairs	
Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE	
1	Train personnel on response procedures for chemical, biological, radiological, nuclear, and explosives incidents

Supporting: Arizona Department of Homeland Security	

Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE

1	Train personnel on response procedures for chemical, biological, radiological, nuclear, and explosives incidents

Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE

1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat

Supporting: Arizona Department of Public Safety**Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE**

1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Concho Fire District**Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE**

1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Eagar Fire Department**Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE**

1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Greer Fire District**Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE**

1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Nutrioso Fire District**Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE**

1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Puerco Valley Fire District**Preparedness (Pre-Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE**

1	Identify law enforcement liaison to the State Counter-Terrorism Information Center
2	Check communications and review personnel recall rosters for accuracy

Response (During Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE

1	Coordinate on-scene operations with state and federal CBRNE response agencies

Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE

1	Decontaminate areas that have been exposed to CBRNE elements

Mitigation Actions for Annex C - Specific Incidents: Terrorism and CBRNE

1	Identify vulnerable soft target opportunities and develop law enforcement action items to mitigate the threat

Protection Actions for Annex C - Specific Incidents: Terrorism and CBRNE

1	Receive and disseminate terrorism threats received by state and federal law enforcement to appropriate entities when applicable

Supporting: Saint Johns Fire

<i>Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE</i>	
1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Springerville Fire Department	
<i>Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE</i>	
1	Decontaminate areas that have been exposed to CBRNE elements

Supporting: Vernon Fire District	
<i>Recovery (Post Event) Actions for Annex C - Specific Incidents: Terrorism and CBRNE</i>	
1	Decontaminate areas that have been exposed to CBRNE elements

IV. Financial Management

- A. This Annex is responsible for coordinating with Apache County Emergency Management to manage expenses relevant to an event.
- B. During a response, each agency and department fund disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula established by the Federal Emergency Management Agency (FEMA) via the FEMA-State Agreement.
- C. Expenditures by support entities will be documented by those entities and submitted directly to the Apache County Emergency Management or a designated Finance Service officer as soon as possible.

V. References and Authorities

If Federal agencies become involved with any assistance during a disaster or emergency, a Presidential declared disaster is generally required which will be requested by the governor's office through the Cabinet Secretary of the Department of Homeland Security & Emergency Management. To understand this process more, it is described within FEMA Publication P-682 National Response Framework and FEMA Publication P-683. To obtain further information on the Federal assistance process and how it is structured you can find both of these publications in the File Archive portion of this living plan.