



Joe Shirley, Jr.
Supervisor, District I

Tom M. White, Jr.
Chairman, District II

Barry Weller
Vice Chairman, District III

**NOTICE OF A PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY BOARD OF SUPERVISORS,
THE APACHE COUNTY LIBRARY DISTRICT AND THE
APACHE COUNTY PUBLIC HEALTH SERVICES DISTRICT**

**December 3, 2013
Board of Supervisors' Hearing Room, First Floor
75 West Cleveland Street
St. Johns, Arizona
8:30 a.m. MST**

Invocation by Invitation.
Pledge of Allegiance.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY LIBRARY DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
December 3, 2013**

1. Discussion and possible approval to accept State Grant-In-Aid in the amount of \$25,000. This is a change in language and is an ongoing grant from the Arizona State Library.

**NOTICE OF PUBLIC MEETING AND AGENDA OF THE
APACHE COUNTY PUBLIC HEALTH DISTRICT
HELD IN CONJUNCTION WITH THE
BOARD OF SUPERVISORS MEETING
December 3, 2013**

1. Discussion and possible approval of Intergovernmental Agreement Amendment #1, Teen Pregnancy Prevention Program – Abstinence Plus, that revises wording in Scope of Work, Provision D in the amount of \$187,420 and is at no cost to the County.

**NOTICE OF A PUBLIC MEETING AND AGENDA OF
THE APACHE COUNTY BOARD OF SUPERVISORS
December 3, 2013**

1. Call to the Public: Individuals may address the Board on any relevant issue for an amount of time determined by the Chairman. At the close of the call to the public, Board members may not respond to any comments but may respond to criticism, ask staff to review a matter or ask that a matter be placed on a future agenda.
2. Discussion and possible approval of **CONSENT ITEMS**: All items indicated by an asterisk (*) will be handled by a single vote as part of the consent agenda, unless a Board Member, County Manager or member of the public objects at the time the agenda item is called.

County Manager/Clerk of the Board:

- *A. Request approval of minutes dated November 19, 2013.
- *B. Request approval of demands dated November 19, 2013 to December 3, 2013. Demands are payments made by the County. Specific details of the demands may be requested through the County public record request process.
- *C. District I: Notification of a \$25,000 donation by Patrick Byrnes, CEO of Overstock.com for turkeys for District I Senior Citizen Centers, community elders, needy families, and at risk patients.

Personnel Items:

- *D. Sheriff's Office: Request approval to remove John "J.D." DeMatteo and Justin Weller from probationary status effective November, 26, 2013 with the 2.5% end of probation increase.
- *E. Assessor's Office: Request authorization to change the current vacant Appraiser II to an Appraiser Apprentice. The Appraiser II position requires Level II Certification through the Arizona Department of Revenue, and there were no qualified applicants for the position. This will result in a cost savings of \$3,486.
- *F. Clerk of the Court: Request authorization to hire a temporary Courtroom Clerk I for a period of 120 days. This position will be funded from the Clerk's Local Court Automation Fund.
- *G. School Superintendent's Office: Request authorization to remove Charlene Madrid from probationary status effective November 13, 2013. With the 2.5% End of probation increase.

- *H. Human Resources: Request approval to remove Traci Lund from probationary status effective November 23, 2013 with the 2.5% end of probation increase.
- *I. Recorder's Office: Request ratification to increase temporary Administrative Assistant II, Mae Clark from 19 hours per week to 40 hours per week utilizing the Recorder's Surcharge Fund, effective November 25, 2013.
- *J. Recorder's Office: Request authorization to hire a temporary Voter Outreach Coordinator, not to exceed 6 months at \$12.48 per hour.
- *K. Treasurer's Office: Request authorization to hire a temporary Accounting Specialist I at \$10.00 per hour, not to exceed 120 days.

Community Development:

- *L. Request approval to re-appoint Tom Tilford and Patsy Plant as Planning and Zoning Commission members to a 4 year term.
3. Engineering Department: Discussion and possible approval of a resolution adding non system Roads N3119, N3120 and N3114 to the Apache County Road Maintenance System. The estimated cost is \$115,173 utilizing District III HURF funding.
 4. County Manager: Request approval of a Memorandum of Understanding between Apache County and the Round Valley 4th of July Rodeo Committee.
 5. County Manager: Discussion and possible approval of the 2014 Board of Supervisors' meeting dates.
 6. Recorder's Office: Presentation on the quarterly report for the GIS/Street File Project.
 7. Apache County 4-H, Mike Hauser: Recognize the five Apache County leaders inducted into the Arizona 4-H Hall of Fame as part of the Arizona 4-H Centennial Celebration in 2013. Inductees are: Eleanor Gorman from Chinle, Irene Notah from St. Michaels, Dan Heap and Jack Hessler from St. Johns and Linda Rice from Round Valley.
 8. Notification of the Arizona Association of Counties Annual Conference, December 4 and 5, 2013 to be held at the Phoenix Convention Center, 100 N. 3rd Street, in Phoenix at 8:30 a.m. both days, where two or more members of the Apache County Board of Supervisors may be in attendance.

Pursuant to the Americans with Disabilities Act, the Apache County Board of Supervisors endeavors to ensure the accessibility of its meetings to all persons with disabilities. If you need an accommodation for a meeting, please contact the Clerk of the Board's office at (928)337-7503, TDD (928)-337-4402 at least 48 hours prior to the meeting (not including weekends or holidays) so that an accommodation can be arranged. One or more members of the Board of Supervisors may participate telephonically or through video communication.

Posted: 11/26/13 at 4:00 a.m. / p.m. by SP
Delwin Wengert
Delwin Wengert, Clerk of the Board



BOARD OF SUPERVISORS' AGENDA ITEM REVIEW FORM

Submitter's Name: Apache County Library District

Date: 11/21/2013 Signature: Judith M. Pepple

Describe in detail what you want to say to the Board and what action you want the Board to take:

Discussion and possible approval to accept State Grant-In-Aid in the amount of \$25,000. This is an ongoing grant from the Arizona State Library.

Date & Time Needed: December 3, 2013

Review Routing: //Legal//Finance//Purchasing//Human Resources//Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisors/Board Clerk's Initials _____

BOARD ACTION TAKEN

//Approved //Disapproved //Deleted //Continued to: _____

Signature Clerk of Board

NARRATIVE

Description of expected use of SGIA funds:

The Apache County Library District will utilize SGIA funds to expand our digital audio and book collection, as well as supplement postage and travel expenses.

In our continuing effort to realize our Technology Vision Statement: *Develop, incorporate, and maintain current technologies to broaden the degree and efficiency of access to local and remote information*, we will spend the bulk of our SGIA funds to continue to build our digital audio and book collection.

Our circulation statistics confirm that fictional works are the most popular titles among our residents. However, we are beginning to see a slight increase in the circulation of non-fiction titles. Additionally, we are experiencing growth in circulation for titles targeted to children and teen audiences.

Each year when we renew our subscription, OverDrive issues us a \$4000 content credit. We apply these funds to targeted collection development. That allows us to spend the bulk of our SGIA funds to acquire a wider variety of popular fiction.

We set *Continue expansion of digital services capabilities to the public throughout the district with our primary focus on training and awareness* as our primary goal for achieving our technology vision statement. Over the course of the last two years, we concentrated on providing training to our residents in small workshops hosted throughout the district. This year we will concentrate on raising our residents' awareness of our digital collections.

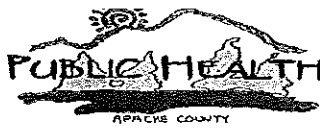
In November of 2010 we revised our Interlibrary Loan policy to conform to the Arizona State Library's requirements for Resource Access and Attainment. Since that time, our staff has made a concerted effort to increase our public's awareness of our interlibrary loan services. In most cases, patrons have welcomed and appreciated the services.

In the last two years, we have consistently downloaded our holdings records to OCLC which has resulted in an increase in titles lent to other libraries. In order to maintain these vital services and meet our consistently growing demand for ILL requests; we will use SGIA funds to supplement our postage budget.

The remainder of the grant funds will be used to reimburse staff for travel to meetings within the district, as well as for travel to workshops, meetings and conferences.

Application Fiscal Report

Type	Vendor	Grant Funds	Local Funds	Cash	Total	
Salaries & Benefits				<input type="checkbox"/>		Add
Travel	Apache County Library District staff	\$3,300.00	\$4,000.00	<input type="checkbox"/>	\$7,300.00	Edit Delete
		\$3,300.00	\$4,000.00		\$7,300.00	
Library Collection Materials	OverDrive	\$18,998.00	\$24,557.00	<input type="checkbox"/>	\$43,555.00	Edit Delete
		\$18,998.00	\$24,557.00		\$43,555.00	
Other	United States Postal Service	\$2,702.00	\$6,000.00	<input type="checkbox"/>	\$8,702.00	Edit Delete
		\$2,702.00	\$6,000.00		\$8,702.00	
		\$25,000.00	\$34,557.00		\$59,557.00	



BOARD OF SUPERVISORS' AGENDA ITEM REVIEW FORM

Submitter's Name: **Chris Sexton, Health District Director**

Date/Signature: **11/21/13**

Describe in detail what you want to say to the Board and what action you want the board to Take:

ACPHSD requests discussion and possible approval of IGA Amendment #1, Teen Pregnancy Prevention Program –Abstinence Plus, that revises wording in Scope of Work, Provision D., Tasks.

Date & Time Needed: _____

=====PRE-AGENDA ITEM REVIEW=====

Review Routing: Legal Finance Purchasing Human Resources Other

Legal Review:

Signature: _____

Finance Review:

Signature: _____

Purchasing Review:

Signature: _____

Human Resources Review:

Signature: _____

Health Department Director:

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials: _____

=====BOARD ACTION TAKEN=====

Approved Disapproved Deleted Continued To: _____

Signature Clerk of the Board



INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT

ARIZONA DEPARTMENT OF HEALTH SERVICES
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax
Procurement Officer
Tracy Chisler

Contract No: ADHS13-034434

Amendment No. 1

Teen Pregnancy Prevention Program - Abstinence Plus

Effective January 1, 2014, it is mutually agreed that the IGA referenced is amended as follows:

- 1. Pursuant to the Scope of Work, Provision D., Tasks, the following tasks are revised to read as follows:
4.2 If offering youth development, the program needs to ensure integration between youth development activities and teen pregnancy prevention curriculum education.
4.3 Program must obtain signed active parental consent form for youth to participate in the program and a separate consent to participate in the evaluation.
6.1 Administering the ADHS pre/post evaluation tool to youth; and

All other provisions of this IGA remain unchanged.

Apache County Public Health Services
Contractor Name

395 South First Water Street
Address

St. Johns AZ 85936
City State Zip

CONTRACTOR ATTORNEY SIGNATURE

Pursuant to A.R.S. § 11-952, the undersigned public agency attorney has determined that this Intergovernmental Agreement is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature Date
Printed Name

Attorney General Contract No. P0012012000033, which is an Agreement between public agencies, has been reviewed pursuant to A.R.S. § 11-952 by the undersigned Assistant Attorney General, who has determined that it is in proper form and is within the powers and authority granted under the laws of the State of Arizona.

Signature Date
Assistant Attorney General
Printed Name:

CONTRACTOR SIGNATURE

Contractor Authorized Signature

Printed Name

Title

This Intergovernmental Agreement Amendment shall be effective the date indicated. The Public Agency is hereby cautioned not to commence any billable work or provide any material, service or construction under this IGA until the IGA has been executed by an authorized ADHS signatory.


State of Arizona

Signed this ___ day of _____ 2013


Procurement Officer

RESERVED FOR USE BY THE SECRETARY OF STATE

Under House Bill 2011, A.R.S. § 11-952 was amended to remove the requirement that Intergovernmental Agreements be filed with the Secretary of State.

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax
	Contract No: ADHS13-034434	Amendment No. 1	Procurement Officer Tracy Chisler

2. Pursuant to the Scope of Work, Provision G., Deliverables, the following deliverables are revised to read as follows:
2. A monthly narrative report (template provided by ADHS) of program activity services rendered, due the 10th of each month following the month of service (Exhibit Five (5)) and shall be approved by ADHS prior to reimbursement;
 3. Administer ADHS pre and post evaluation tool(s) to each participating youth and submit to ADHS within five (5) days of completion of tool. In addition, programs implementing the Wyman Teen Outreach Program® (TOP) will be required to administer the TOP® pre and post surveys and the ADHS pre/post evaluation tool(s);
 4. A monthly Contractor's Expenditure Report (Exhibit Two (2)), due thirty (30) days following each month of service, to be submitted electronically to the designated ADHS TPP Program Manager and shall be approved by ADHS prior to reimbursement;
3. The Price Sheet of the IGA is replaced with the revised Price Sheet, Page Four (4) of this Amendment One (1). The IGA Item Pricing shall be revised in ProcureAZ to align with available funding upon execution of this Amendment One (1). The IGA line item pricing total remains the same at **\$187,420.00** based on the following line item changes:
- a. Personnel Services will increase by \$3,051.66 for a total of **\$97,680.78** due to the addition of a part-time position to assist with program implementation in Ganado and expansion to other northern Apache County schools due to the need and interest level from northern region school districts for abstinence plus programs.
 - b. ERE Services will decrease by \$5,173.09 for a total of **\$30,153.04** to reflect the changes in personnel expenses, and decreases in health insurance costs.
 - c. Professional and Outside Services will increase by \$500.00 for a total of **\$1,500.00**.
 - d. Travel Expenses will decrease by \$1,000.00 for a total of **\$17,000.00** due to increases in fuel expenses and decreases in travel and training expenses.
 - e. Occupancy Expenses will increase by \$20,490.00 for a total of **\$20,490.00** due to occupancy expenses included for all offices (Springerville, St. Johns and Ganado).
 - f. Operating Expenses will decrease by \$17,868.57 for a total of **\$20,596.18** due to the Occupancy Expenses being moved to separate line. Previously both Occupancy and Operating Expenses were combined under Operating Expenses.
4. Pursuant to the Terms and Conditions, Provision 4.12 of the IGA, Scrutinized Businesses, is hereby deleted in its entirety.
5. Pursuant to Terms and Conditions, Provision Fifteen (15) of the IGA, Fingerprint and Certification Requirements/Juvenile Services, is hereby deleted in its entirety.
6. Pursuant to the Terms and Conditions, Provision Eighteen (18), Health Insurance Portability and Accountability Act of 1996 of the IGA is hereby replaced with the following language:
18. The Contractor warrants that it is familiar with the requirements of HIPAA, as amended by the Health Information Technology for Economic and Clinical Health Act (HITECH Act) of 2009, and accompanying

	INTERGOVERNMENTAL AGREEMENT (IGA) AMENDMENT		ARIZONA DEPARTMENT OF HEALTH SERVICES 1740 W. Adams, Room 303 Phoenix, Arizona 85007 (602) 542-1040 (602) 542-1741 Fax
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regulations and will comply with all applicable HIPAA requirements in the course of this Contract. Contractor warrants that it will cooperate with the Arizona Department of Health Services (ADHS) in the course of performance of the Contract so that both ADHS and Contractor will be in compliance with HIPAA, including cooperation and coordination with the Arizona Strategic Enterprise Technology (ASET) Office, Statewide Information Security and Privacy Office (SISPO) Chief Privacy Officer and HIPAA Coordinator and other compliance officials required by HIPAA and its regulations. Contractor will sign any documents that are reasonably necessary to keep ADHS and Contractor in compliance with HIPAA, including, but not limited to, business associate agreements.

If requested by the ADHS Procurement Office, Contractor agrees to sign a "Pledge To Protect Confidential Information" and to abide by the statements addressing the creation, use and disclosure of confidential information, including information designated as protected health information and all other confidential or sensitive information as defined in policy. In addition, if requested, Contractor agrees to attend or participate in HIPAA training offered by ADHS or to provide written verification that the Contractor has attended or participated in job related HIPAA training that is: (1) intended to make the Contractor proficient in HIPAA for purposes of performing the services required and (2) presented by a HIPAA Privacy Officer or other person or program knowledgeable and experienced in HIPAA and who has been approved by the ASET/SISPO Chief Privacy Officer and HIPAA Coordinator.



**INTERGOVERNMENTAL AGREEMENT (IGA)
AMENDMENT**

**ARIZONA DEPARTMENT OF
HEALTH SERVICES**
1740 W. Adams, Room 303
Phoenix, Arizona 85007
(602) 542-1040
(602) 542-1741 Fax
Procurement Officer
Tracy Chisler

Contract No: ADHS13-034434

Amendment No. 1

Price Sheet

COST REIMBURSEMENT LINE ITEMS	TOTAL AMOUNT
PERSONNEL	\$97,680.78
EMPLOYEE RELATED EXPENSES	\$30,153.04
PROFESSIONAL/OUTSIDE SERVICES	\$1,500.00
TRAVEL EXPENSES	\$17,000.00
OCCUPANCY EXPENSES	\$20,490.00
OPERATING EXPENSES	\$20,596.18
INDIRECT (if authorized)	\$0.00
TOTAL	\$187,420.00

Note: The Contractor is authorized to transfer among line items up to ten percent (10%) of the total budget amount as shown on the Price Sheet and shall have prior written approval from the ADHS Program Manager. Any proposed transfer of funds among line items that exceeds ten percent (10%) of the budget amount shall require a Contract Amendment. Transfer of funds from a funded line to a non-funded line is not allowed without a Contract Amendment.

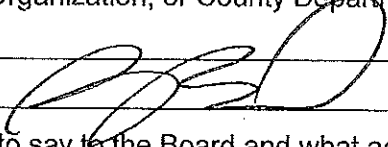
BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

W. J. B. 1/17/2010

Submitter's Name: (Individual, Organization, or County Department)

COUNTY MANAGER'S OFFICE

Date/Signature: _____



Describe in detail what you want to say to the Board and what action you want the Board to take:

CALL TO THE PUBLIC

BOS Meeting Date Requested ON-GOING

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

OFFICIAL PROCEEDINGS OF THE APACHE COUNTY
BOARD OF SUPERVISORS MEETING
November 19, 2013
St. Johns, Arizona

Present were, Vice Chairman of the Board, Barry Weller and County Manager/Clerk of the Board, Delwin Wengert. Chairman Tom M. White, Jr. and County Attorney Michael Whiting participated via the telephone. Supervisor Joe Shirley, Jr. was en-route to the meeting.

Chairman White called to order the Apache County Board of Supervisors meeting and Health District meeting at 8:34 a.m. in the Board of Supervisors chambers, County Annex Building, 75 West Cleveland Street, St. Johns, Arizona and welcomed all in attendance.

Recorder Lenora Fulton gave the invocation and led the Pledge of Allegiance.

Chairman White called for the Library District item.

Judith Pepple, Library Director, requested approval of a lease agreement between the Vernon Fire District and the Apache County Library as well as a lease agreement between the Vernon Domestic Water Improvement District and the Apache County Library, both effective July 1, 2013 through June 30, 2014. **Mr. Weller moved approval, seconded by Mr. White.** Motion passed.

Mr. Weller moved to adjourn the Library District meeting, seconded by Mr. White. Motion passed.

Chairman White called for the Jail District item.

Chief Deputy Sheriff Brannon Eagar requested approval to change the vacant Detention Nurse (RN) to Director of Nursing. Chief Eagar stated that this will help alleviate the nursing issues they have had in the past by using less contract nursing and will result in a slight savings. **Mr. Weller moved approval, seconded by Mr. White.** Mr. Weller stated he supported this and seems like an exceptional move for the Sheriff's Office. Motion passed.

Mr. Weller moved to adjourn the Jail District meeting, seconded by Mr. White. Vote was unanimous.

There was no one wanting to address the Board during call to the public.

Mr. Wengert presented the request for approval of the formation of the Concho Wastewater Improvement District and create the Board of Directors consisting of Rick Kautz, Patrick Murphy and Sheldon Barrett. Mr. Wengert stated that the public hearing was held on August 5, 2013 and fulfilled the requirements to move forward. **Mr. Weller moved to approve, seconded by Mr. White.**

Max Baca, a resident of Concho, stated that he is in the process of creating a water district and asked that the Board to hold off approving it so it could be included with the wastewater district.

Jake Romero, a resident of Concho and the President of the Concho Water Company and asked that this be delayed because he would like to have more information non this and piggyback with LIVCO.

Supervisor Shirley arrived at the meeting.

Mr. Weller asked County Attorney Whiting if these two districts could be combined. Mr. Whiting responded that they are two separate districts and the requirements and are two different taxing districts. Mr. Kautz, a proposed member of the District stated that this is to create a sanitary district and a water district would be completely separate but he would welcome any new customers and would welcome the revenue. Mr. Kautz stated their records have been available for review for many months for any questions anyone may have. Vote was unanimous.

Mr. Wengert presented the consent items A-E Mr. Shirley moved approval seconded by Mr. Weller. County Manager/Clerk of the Board: A. Request approval of minutes dated November 5, 2013. B. Request approval of demands dated November 5, 2013 to November 19, 2013. Demands are payments made by the County. Specific details of the demands may be requested through the County public record request process. Payee Amount AMERICAN FAMILY LIFE ASSURANCE 1,147.77 APACHE COUNTY MEDICAL 143,228.50 APACHE COUNTY TAX WITHHOLDING 126,983.35 AZ STATE RETIREMENT SYSTEM 84,613.54 COLONIAL LIFE AND ACCIDENT INS 1,291.45 CORRECTIONS OFFICER RET PLAN 8,851.32 CORRECTIONS OFFICER RETIREMENT PLAN 520 4,201.29 MERITAIN HEALTH FLEXIBLE SPENDING 1,159.13 MUTUAL OF OMAHA 1,190.01 NATIONWIDE 1,355.00 PUBLIC SAFETY PERSONNEL 401 14,631.77 PUBLIC SAFETY SHERIFF RET 27,492.45 SECURITY BENEFIT GROUP 1,546.00 SUPPORT PAYMENT CLEARINGHOUSE 2,701.09 TRINITY SERVICES GROUP INC 17,972.47 ALLEGRA 1,015.19 ARIZONA STATE FORESTRY DIVISION 5,471.33 ASSURED IMAGING WOMEN WELLNESS OF SOUTHERN AZ 1,636.20 BLUE HILLS ENVIRONMENTAL 1,380.78 BRADCO 27,097.90 COMMUNITY COUNSELING CENTERS INC 3,200.00 CONTINUOUS RAINGUTTER SYSTEMS 1,689.53 COURTESY CHEVROLET 34,482.69 DELL COMPUTER CORPORATION 1,182.91 ELECTIONS SYSTEMS AND SOFTWARE 14,298.29 EMPIRE MACHINERY 3,748.37 FERRELLGAS 2,200.82 FRONTIER 1,102.73 FRONTIER 1,453.88 GOLIGHTLY TIRE 2,907.80 L R INVESTIGATIONS LLC 2,320.00 LAW OFFICE OF MARSHA GREGORY 8,500.00 LOWE'S COMPANIES INC 2,832.48 MERCK SHARP & DOHME CORP 2,101.17 PATTERSON II, GL 1,171.50 QUILL CORP 2,981.43 SPIVEY, LANCE 2,000.00 THE AARONS COMPANY LLC 3,000.00 TYLER TECHNOLOGIES INC 7,175.00 VERITAS RESEARCH CONSULTING 1,800.00 WILLIAMS LAW GROUP PLLC 8,500.00 YAVAPAI COUNTY GOVERNMENT 7,500.00 YOUNGS FUTURE TIRE 4,010.60 WOMACK, JAMES A 5,041.69 APACHE COUNTY TAX WITHHOLDING 2,733.10 Patterson, Marcellus 1,125.07 Shirley, Joe Junior 1,996.07 Rogers, Kent 1,096.35 Stradling, Reed 1,409.14 Jaramillo, Lori Jo 1,041.79 King, Walter Scott 1,151.16

Burbank, Lorenzo 1,122.97 Jim, Jack W 1,093.45 4 RIVERS EQUIPMENT LLC 5,791.54 AMERIGAS – GALLUP 1,181.65 AZ DEPT OF ECONOMIC SECURITY 12,798.60 AZ DEPT OF REVENUE 2,897.63 AZ DEPT OF RISK MANAGEMENT 2,291.73 AZ STATE GOVERNMENT 14,300.00 BANK OF THE WEST – 4762 1,740.79 BARNES, PATRICIA M 3,935.00 BAUMAN HOME AND AUTO INC 1,727.22 BRADCO 6,874.55 CDW GOVERNMENT LLC 1,658.96 EBSCO SUBSCRIPTION SERVICES 3,163.51 EMERY K LA BARGE ATTORNEY AT LAW 1,452.00 EMPIRE MACHINERY 1,114.33 FLEET PRIDE 1,215.68 FRONTIER 1,094.57 GN HELLO DIRECT INC 1,948.41 HILLYARD INC 3,456.71 INGRAM LIBRARY SERVICES 1,836.22 KATHLEEN M MCGUIRE PSY D LLC 2,910.00 LOWES HOME CENTERS INC 1,850.97 MASS TRANSCRIPTIONS 1,282.50 MOUNTAIN COMFORT HEATING AND COOLING 1,168.10 N20 LLC - DENNIS PALMER 21,600.00 NAVOPACHE ELECTRIC COOPERATIVE 10,041.52 NORTHLAND PIONEER COLLEGE 113,377.11 PILKINGTON ADVERTISING DESIGN LLC 3,450.00 QUILL CORP 1,998.71 SCHIFF, LAURENCE 1,900.00 TJP COMMUNICATIONS 2,739.55 TYLER TECHNOLOGIES INC 4,060.00 UNITED RENTALS 1,779.96 UNIVERSAL FLEET CARD 3,853.95 VALLEY AUTO PARTS 1,509.72 VERIZON WIRELESS 1,205.39 VOTES UNLIMITED 1,988.25 WILLIAMS GC NEWSPAPERS INC 1,431.49 WORLD OF TRAVEL 2,356.00 AZ STATE GOVERNMENT 14,300.00 **Personnel Items:** C. Sheriff's Office: Request authorization to remove Randall H. Keith and James A. Miller from probationary status with the 2.5% end of probation increase, effective November 19, 2013. D. District II: Request approval to remove Juliet Muskett from probationary status with the 2.5% end of probation increase, effective October 17, 2013. E. Attorney's Office: Request authorization to reimburse C.B. Misbach in the amount of \$500 for relocation expenses per Human Resources Policy 1.7. Vote was unanimous.

Mr. Wengert requested approval to promote Ben Dugdale to the vacant IT Director position with the salary of \$67,713. Mr. Wengert stated that due to his experience he would be starting at \$3,000 above minimum of the range. **Mr. Shirley moved approval, second by Mr. Weller.** Vote was unanimous.

Angela Romero, Election Director, requested approval to publish the Call of Election for the Window Rock Unified School District Recall. The Special "All Mail" Ballot Election is scheduled for March 11, 2014. **Mr. Weller moved approval seconded by Mr. Shirley.** A discussion was held regarding the concern Mr. White and Mr. Shirley had with having no actual precinct for the voters to go into. Recorder Lenora Fulton stated that an All Mail election was done in St. Johns and Eagar and the participation was high and is more economical and the Ft. Defiance Outreach office would be open to vote early and receive translation services. Treasurer Marleita Begay stated that when we are electing leaders it is important that there is an on-sight voting area where people can meet the people running for the positions, especially in a school district. Mr. White stated that this is a recall, there are no candidate but this is an important issue and he has a concern that the ballots won't be mailed in. Mr. Shirley stated that since there is going to be a location that the people can go in and vote and get assistance he is able to support this. Mr. White agreed. Vote was unanimous.

Angela Romero, Election Director, requested approval and appointment of all tally board workers, replacement centers and drop boxes for the upcoming March 11, 2014 Special "All Mail" Ballot Election. **Mr. Shirley moved approvals, seconded by Mr. Weller.** Vote was unanimous.

Milton Ollerton, Community Development Director, requested approval of a Vicinity Plan and Preliminary Plat for Greer Lodge Estates Subdivision, Phase 2. Property is located in Greer, Arizona on Apache County Road 1120, parcel 102-11-026C and the Planning and Zoning Commission voted to unanimously approve. Mr. Ollerton stated that they are subdividing an existing resort into a condominium plat so there is nothing new being added to this development and he has not received any complaints from anyone and recommended approval. **Mr. Weller moved approval, seconded by Mr. Shirley.** Vote was unanimous.

Recorder Lenora Fulton, requested approval to enter into a Lease Agreement with Ricoh for a color copier. Quarterly payments of \$910.92 for the lease payment and service contract. Funds will be utilized from the Recorder's Surcharge Fund. **Mr. Shirley moved approval, seconded by Mr. Weller.** Vote was unanimous.

Mr. Wengert stated that the Recorder's Office presentation and update of the Quarterly Report for the GIS/Street File Project would be moved to the next agenda since Mr. White was not present.

Mr. White excused himself from the remainder of the meeting and Vice Chairman Weller conducted the remainder of the meeting.

Becky Christensen, Springerville/Eagar Chamber of Commerce Director, presented the Board with a Beautification Award for work done at the Round Valley (Eagar) Rodeo Grounds. No action was needed or taken.

Mr. Wengert presented notification of the Small Counties Forum meeting on November 20, 2013 at 6:30 p.m. at the Radisson Hotel located at 427 N. 44th Street, in Phoenix and the County Supervisors Association (CSA) meeting on November 21, 2013 at 10:00 a.m. at the CSA building, 1905 W. Washington Street in Phoenix, where two or more members of the Apache County Board of Supervisors may be in attendance. No action was needed or taken.

Mr. Shirley moved to adjourn the meeting, seconded by Mr. Weller. Motion passed.

Approved this 3rd day of December, 2013.

Tom M. White, Jr.
Chariann of the Board

Delwin Wengert
Clerk of the Board

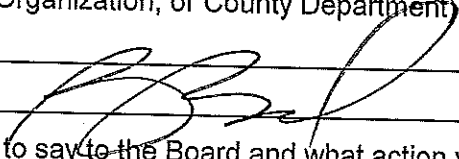
BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

COUNTY MANAGER'S OFFICE

Date/Signature: _____



Describe in detail what you want to say to the Board and what action you want the Board to take:

APPROVAL OF DEMANDS

BOS Meeting Date Requested ON-GOING

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Date/Signature: Dist 1 per DAJ 11/27/13

Describe in detail what you want to say to the Board and what action you want the Board to take:

Donation of 25,000 from Patrick Byrnes - Overstock.com for truck for Dist 1 Sr Center

BOS Meeting Date Requested 12/3/13

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

November 20, 2013

Submitter's Name: **APACHE COUNTY SHERIFF'S OFFICE**

Date/Signature: 11-20-13 [Signature]

Describe in detail what you want to say to the Board and what action you want the Board to take:

Apache County Sheriff's Office requests authorization to remove John "JD" DeMatteo and Justin Weller from probationary status effective November 26, 2013 with a 2.5% increase.

BOS Meeting Date Requested: **December 6, 2013**

PRE-AGENDA ITEM REVIEW

Review Routing // Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

[Signature] Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

//Approved / /Disapproved / /Deleted //Continued to: _____

Signature Clerk of Board _____

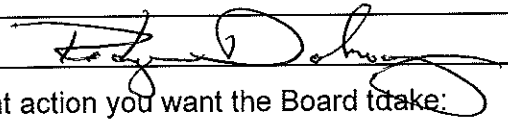
BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

ASSESSOR'S OFFICE

Date/Signature: 11-21-13 RODGER DAHOZY



Describe in detail what you want to say to the Board and what action you want the Board to take:

RESPECTFULLY REQUEST TO CHANGE THE CURRENT VACANT APPRAISER II POSITION (SALARY OF \$25,321) TO AN APPRAISER APPRENTICE POSITION (SALARY OF \$22,380.88). THE APPRAISER II POSITION REQUIRES LEVEL II CERTIFICATION THROUGH THE AZ DEPT. OF REVENUE. THERE WERE NO APPLICANTS FOR THE POSITION WHEN IT CLOSED ON NOVEMBER 17, 2013.

BOS Meeting Date Requested

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review:

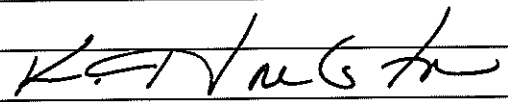
Signature:

Purchasing Review:

Signature:

Human Resources Review:

Signature:



Other Review:

Signature:

Reviews completed, item approved for Agenda.

Supervisor/Board Clerk's Initials

BOARD ACTION TAKEN



BOARD OF SUPERVISORS' AGENDA ITEM REVIEW FORM

Submitter's Name: **CLERK OF THE COURT**

Date: **11/20/2013**

Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

The Clerk of the Court requests permission to hire a Temporary Courtroom Clerk 1 for a period of 120 days. This position will be funded from the Clerk's non-general funds accounts as budgeted.
(120)

Date & Time Needed: 11/20/2013

Review Routing: //Legal//Finance//Purchasing//Human Resource//Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature:

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisors/Board Clerk's Initials _____

BOARD ACTION TAKEN

//Approved //Disapproved //Deleted //Continued to: _____

Signature Clerk of Board

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Superintendent of Schools

Date/Signature: 11/18/2013 R. Boyd

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request authorization to remove Charlene Madrid from probation status with the standard 2.5% increase, effective 11/13/13.

BOS Meeting Date Requested Next available

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: [Signature]

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

Human Resources

Date/Signature: _____

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request authorization to remove Traci Lund from probation status with the standard 2.5% increase, effective 11/20/13.

_____ BOS Meeting Date Requested Next available

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: [Handwritten Signature]

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____



BOARD OF SUPERVISORS' AGENDA ITEM REVIEW FORM

Submitter's Name: Recorder's Office

Date: 11/25/13

Signature: K. J. Lou

per LeWora Y. Cotton

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request authorization to: ^{temporary} Increase Mae Clark from 19 hrs per week to 40 hrs per week utilizing the Recorder's Surcharge Fund

Admn Asst II. ~~11/25/13~~ 4-11-14

Date & Time Needed: BOS meeting on 12/17/13

Review Routing: / /Legal/ /Finance/ /Purchasing/ /Human Resource/ /Other: _____

Legal Review: _____

Signature: see attached email

IT Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Engineering Review: _____

Signature: _____

Other Review: H.R.

Signature: [Signature]

Reviews completed, item approved for Agenda. Supervisors/Board Clerk's Initials _____

BOARD ACTION TAKEN

//Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board



BOARD OF SUPERVISORS' AGENDA ITEM REVIEW FORM

Submitter's Name: Recorder's Office

Date: 11/25/13

Signature: Kurt Jon
Per Lenora Y. Fulton

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request authorization to: Hire a temporary Voter Outreach Coordinator not to exceed 6 months at \$12.48 p/h

Date & Time Needed: BOS meeting on 12/17/13

Review Routing: / /Legal/ /Finance/ /Purchasing/ /Human Resource/ /Other: _____

Legal Review: _____
Signature: see attached email

IT Review: _____
Signature: _____

Purchasing Review: _____
Signature: _____

Engineering Review: _____
Signature: _____

Other Review: H.R.
Signature: [Signature]

Reviews completed, item approved for Agenda. Supervisors/Board Clerk's Initials _____

BOARD ACTION TAKEN
//Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board



BOARD OF SUPERVISORS' AGENDA ITEM REVIEW FORM

Submitter's Name: **TREASURER**

Date: **12/17/13**

Signature: _____

M. Blaney

Describe in detail what you want to say to the Board and what action you want the Board to

Request authorization to hire a Temporary Clerk position at \$~~8.20~~^{10.00} per hour for a period of 120 days.

Date & Time Needed: _____

Acct. Specialist I

Review Routing: //Legal//Finance//Purchasing//Human Resource//Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: *H. F. / msh*

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisors/Board Clerk's Initials _____

BOARD ACTION TAKEN

//Approved / /Disapproved / /Deleted / /Continued to: _____

Signature Clerk of Board _____

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

Community Development Department

Date: 11/12/13 Signature:



Describe in detail what you want to say to the Board and what action you want the Board to take:

Consideration and possible approval to re-appoint Tom Tilford and Patsy Plant as Planning and Zoning Commission members.

Date and/or Time Needed: __12/3/13

PRE-AGENDA ITEM REVIEW

Review Routing: // Legal // Finance // Purchasing // Human Resource // Other: _____

Legal Review: _____

Signature: _____

Finance Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Human Resources Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials _____

BOARD ACTION TAKEN

// Approved // Disapproved // Deleted // Continued to: _____

Signature of Clerk of the Board: _____



APACHE COUNTY COMMUNITY DEVELOPMENT

P. O. Box 238
St. Johns, Arizona 85936
Phone: (928) 337-7527

MEMORANDUM

TO: BOARD OF SUPERVISORS
FROM: MILTON OLLERTON, DIRECTOR *MLO*
SUBJECT: APPOINT COMMISSIONERS
DATE: 11/25/2013
CC: DELWIN WENGERT

It that time of year when commissioner terms expire and commissioners must be reappointed or replaced. There are two positions expiring are Patsy Plant and Tom Tilford. We have advertised this past year for replacements with no response from the public. We will continue to advertise as there are alternate positions available.

Patsy and Tom have both served Apache County well. They are on time, well read on the issues, and have a genuine interest in the development of Apache County. They have both agreed to continue serving on the Commission. We would recommend approval of their continuance.



BOARD OF SUPERVISORS' AGENDA ITEM REVIEW FORM

Submitter's Name: Ferrin Crosby

Engineering

Date: 11/25/13 Signature: *Jamie Heru*

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request discussion of possible approval of adding to Apache County Road Maintenance System County Roads 3119, 3120 and 3114.

Date & Time Needed:

Review Routing: //Legal//Finance//Purchasing//Human Resource//Other:

Legal Review:

Signature:

Finance Review:

Signature:

Purchasing Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda. Supervisors/Board Clerk's Initials

BOARD ACTION TAKEN

//Approved //Disapproved //Deleted //Continued to:

Signature Clerk of Board

TOM M. WHITE, JR.
CHAIRMAN OF THE BOARD
DISTRICT II
P.O. BOX 994, Ganado, AZ 86505

JOE SHIRLEY
MEMBER OF THE BOARD
DISTRICT I
P.O. BOX 1952, Chinle, AZ 86503

BARRY WELLER
VICE CHAIR OF THE BOARD
DISTRICT III
P.O. Box 438, St. Johns, AZ 85936

**BOARD OF SUPERVISORS
OF APACHE COUNTY**

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-7636



DELWIN P. WENGERT, MANAGER-CLERK
ST. JOHNS, AZ 85936

Resolution # 2013- ____

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF APACHE
COUNTY, ARIZONA, ADOPTING THREE COUNTY ROADS INTO THE
APACHE COUNTY ROAD MAINTENANCE SYSTEM; COUNTY ROADS
3114, 3119, AND 3120**

WHEREAS, in accordance with the provisions of A.R.S. § 28-6705, the Apache County Board of Supervisors may spend public monies for maintenance of public roads other than highways, and

WHEREAS, the Board of Supervisors acknowledges these roads were laid out, opened and constructed without cost to the County; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Apache County that County Roads 3114, 3119, and 3120 be adopted into the Apache County Road Maintenance System and be maintained as public roadways.

PASSED, ADOPTED AND APPROVED at St. Johns, Arizona on November ____, 2013.

APACHE COUNTY BOARD OF SUPERIVOSRS

By: _____

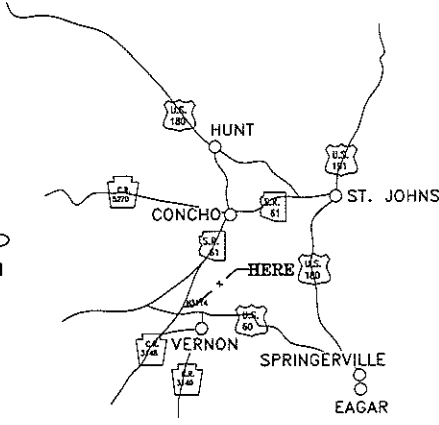
Tom White
Chairman of the Board

ATTEST:

Delwin Wengert, Clerk of the Board

Apache County Roadway N3114

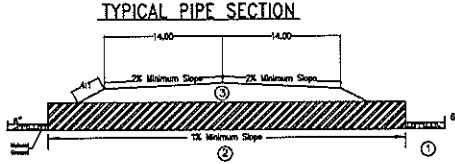
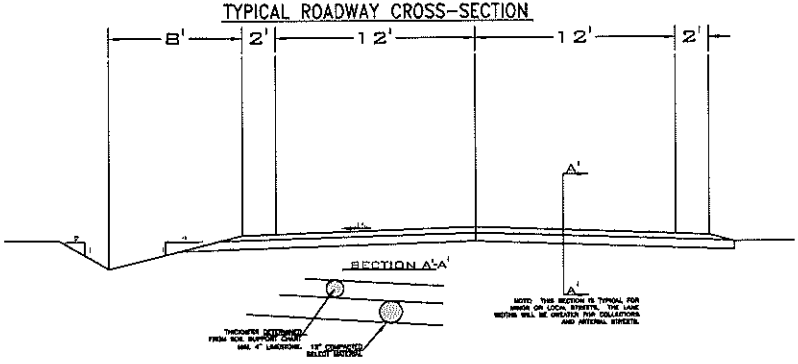
TN.10N., RG.24E., SEC.11
GILA & SALTRIVER BASE AND MERIDIAN
APACHE WOODLAND ESTATES
VERNON, ARIZONA



SITE LOCATION

LEGEND

	GROUND ELEVATION
	TOPO LIMITS
	OVERHEAD POWER
	EXISTING EDGE OF ROAD
	5' CONTOUR LINES
	1' CONTOUR LINES
	EXISTING FENCE LINE
	FLOW LINE LOW POINT
	EASEMENT LINE

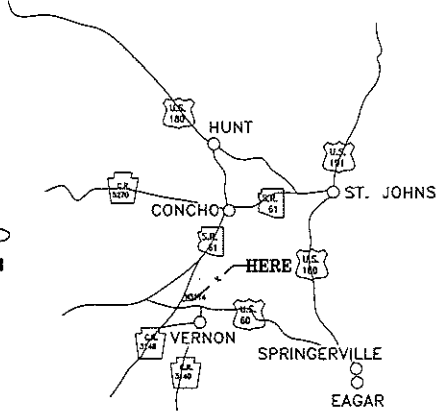


- Note: Drainage Pipe Placement
- ① Set Inlet & Outlet 6" Below Natural Ground Surface.
 - ② From Inlet To Outlet Of Pipe, Use A Minimum Of 1% Slope Or Follow Natural Ground Contour.
 - ③ Cover Above Pipe Should Be A Minimum Of 1 Foot.
 - ④ Field Fit Culverts As Needed Along Project Limits

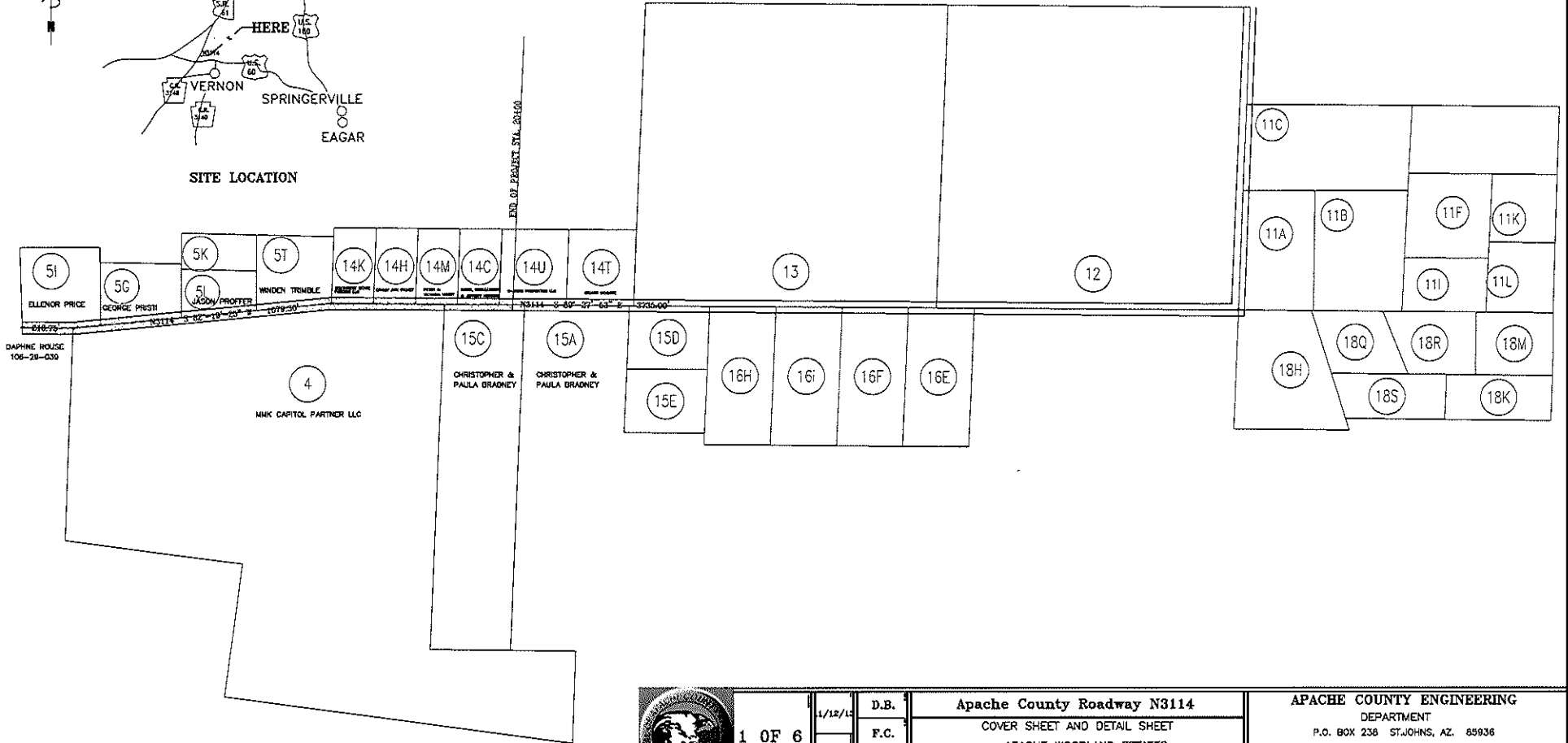
	0 OF 6	1/12/12	D.B.	Apache County Roadway N3114	APACHE COUNTY ENGINEERING DEPARTMENT P.O. BOX 238 ST. JOHNS, AZ. 85936 TELEPHONE: 928-337-7528 FAX: 928-337-2062
			F.C.	COVER SHEET AND DETAIL SHEET	
			F.C.	APACHE WOODLAND ESTATES VERNON, ARIZONA	

Apache County Roadway N3114

TN.10N., RG.24E., SEC.11
 GILA & SALTRIVER BASE AND MERIDIAN
 APACHE WOODLAND ESTATES
 VERNON, ARIZONA
 PARCEL MAP 106-68



SITE LOCATION



1 OF 6

1/12/14
 D.B.
 F.C.
 F.C.

Apache County Roadway N3114
 COVER SHEET AND DETAIL SHEET
 APACHE WOODLAND ESTATES
 VERNON, ARIZONA

APACHE COUNTY ENGINEERING
 DEPARTMENT
 P.O. BOX 238 ST. JOHNS, AZ. 85936
 TELEPHONE: 928-337-7528 FAX: 928-337-2062

County Road 3114

ORDER OF MAGNITUDE COST ESTIMATE

September 16, 2013

Roadway Buildup & Drainage Improvements: County Standards

<u>item #</u>	<u>item</u>	<u>quantity</u>	<u>unit</u>	<u>unit cost</u>	<u>amount</u>
1	Roadway Survey	1	LS	\$ 1,500	\$ 1,500
2	Construction Staking	1	LS	\$ 1,000	\$ 1,000
3	Pit Run Cinder Material	3,000	ton	\$ 2.00	\$ 6,000
4	Limestone Cap Material	1,000	ton	\$ 2.50	\$ 2,500.00
5	Placement: Pit Run & Cap	4,000	ton	\$ 2.50	\$ 10,000
6	Transportation: Pit Run & Cap	4,000	ton	\$ 2.50	\$ 10,000
7	Culverts; (4) 24-inch Dia.	80	LF	\$20.00	\$ 1,600
Subtotal =					\$ 32,600
25% Contingency =					\$ 4,890
TOTAL =					\$ 37,490

Survey staking and property boundary establishment along N3114 approximately 1850-linear feet (approx .35 miles) east of CR 3148. Raise roadway elevation by placement of approximately 3,000 tons of pit run 2-inch minus cinders approximately 24-foot wide 12-inches deep with 2-foot sloped shoulders each side of roadway. Placement of Limestone capped material 4-inches deep. Install culverts as needed. Pit run material will be hauled from the County cinder pit located along Stanford approx. 7 miles from the project site. Limestone material hauled from St. Johns pit.

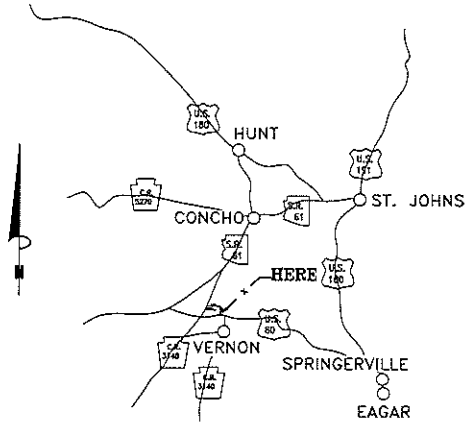
OPTIONAL: On-site construction staking as needed for cinder placement along the horizontal and verticle plane aas well as spot locations for under-raodway culvert flow line elevations.

Apache County Roadway N3119 & N3120

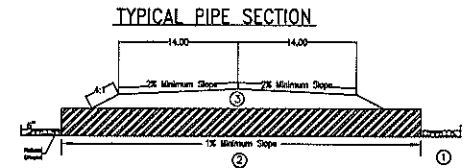
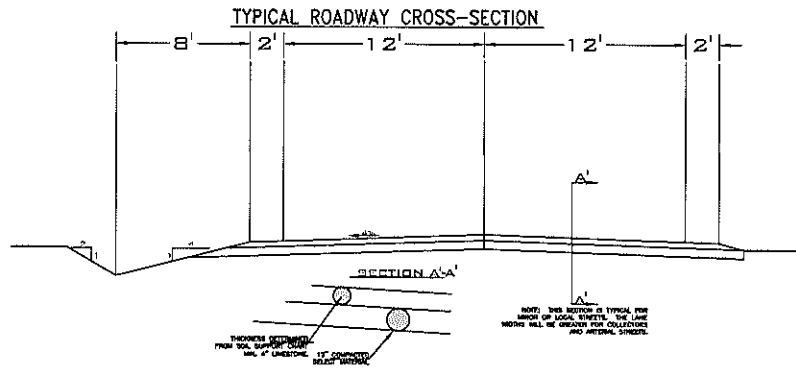
TN.10N., RG.24E., SEC.12

GILA & SALTRIVER BASE AND MERIDIAN
THE WILDERNESS SUBDIVISION

VERNON, ARIZONA



SITE LOCATION



Note: Drainage Pipe Placement

- ① Set Inlet & Outlet 6" Below Natural Ground Surface.
- ② From Inlet To Outlet Of Pipe, Use A Minimum Of 1% Slope Or Follow Natural Ground Contour.
- ③ Cover Above Pipe Should Be A Minimum Of 1 Foot.
- ④ Field Fit Culverts As Needed Along Project Limits



1 OF 2

1/21/12

D.B.

Apache County Roadway N3119 & N3120

F.C.

COVER SHEET AND DETAIL SHEET

F.C.

THE WILDERNESS SUBDIVISION
VERNON, ARIZONA

APACHE COUNTY ENGINEERING

DEPARTMENT

P.O. BOX 238 ST. JOHNS, AZ. 85936

TELEPHONE: 928-337-7528 FAX: 928-337-2082

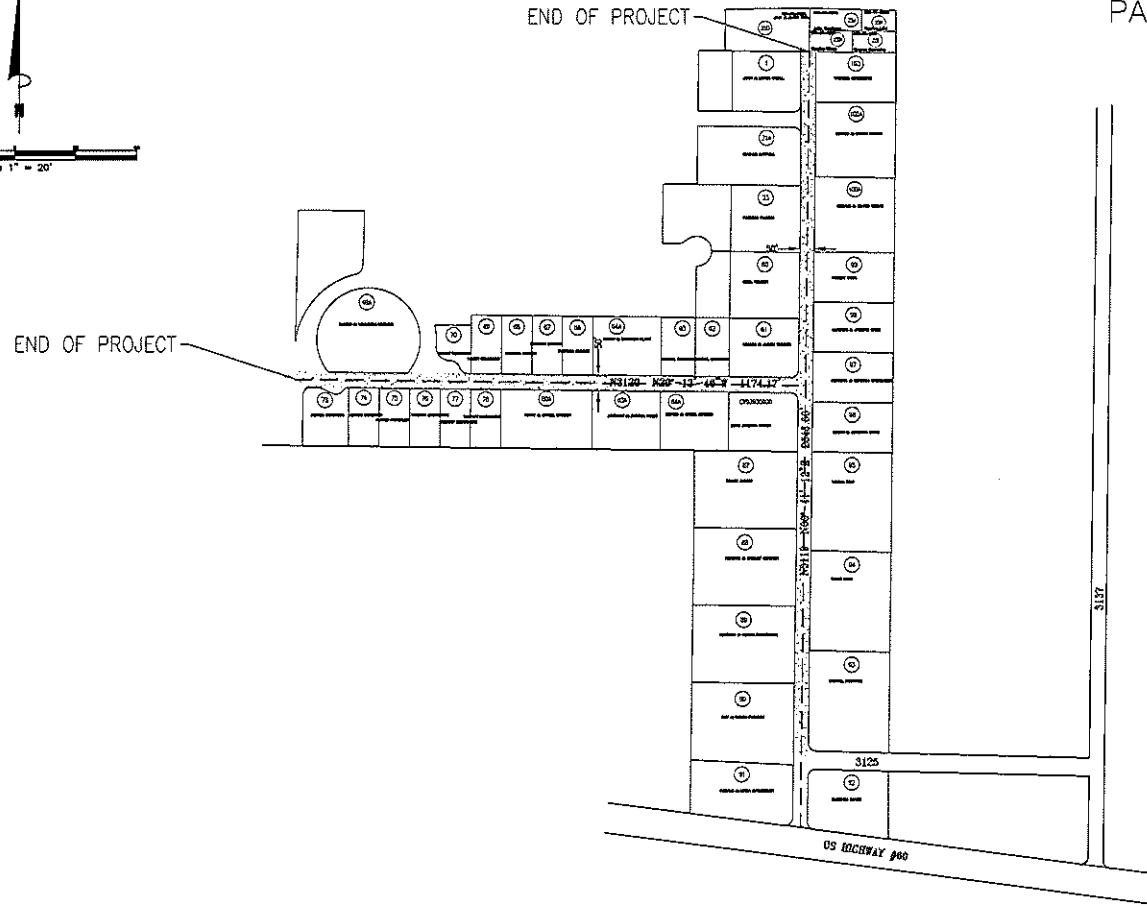
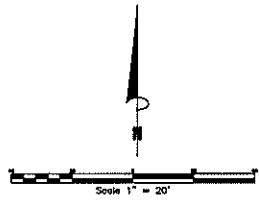
Apache County Roadway N3119 & N3120

TN.10N., RG.24E., SEC.12

GILA & SALTRIVER BASE AND MERIDIAN
THE WILDERNESS SUBDIVISION

VERNON, ARIZONA

PARCEL MAP 106-70



2 OF 2

1/21/15

D.B.

F.C.

F.C.

Apache County Roadway N3119 & N3120

COVER SHEET AND DETAIL SHEET

THE WILDERNESS SUBDIVISION
VERNON, ARIZONA

APACHE COUNTY ENGINEERING

DEPARTMENT

P.O. BOX 238 ST. JOHNS, AZ. 85938

TELEPHONE: 928-337-7528 FAX: 928-337-2062

N-County Roads 3119, 3120, 3121,3123, 3124, 3125

ORDER OF MAGNITUDE COST ESTIMATE

September 18, 2013

Roadway Buildup & Drainage Improvements

<u>item #</u>	<u>item</u>	<u>quantity</u>	<u>unit</u>	<u>unit cost</u>	<u>amount</u>
1	Roadway Survey	-	LS	\$ 1,500	\$ -
2	Construction Staking	1	LS	\$ 2,000	\$ 2,000
3	Pit Run Cinder Material	2,300	ton	\$ 2.50	\$ 5,750
4	Limestone Cap Material	2,300	ton	\$ 5.00	\$ 11,500
5	Placement	4,600	ton	\$ 6.00	\$ 27,600
6	Transportation	4,600	ton	\$ 4.50	\$ 20,700
Subtotal =					\$ 67,550
25% Contingency =					\$ 10,133
TOTAL =					\$ 77,683

Construction staking along N3119 & 3120, approximately 4225- linear feet (.80 miles) within the Wilderness Area Subdivision, just North of Hwy 60 in the Vernon area. Raise roadway elevation by placement of approximately 4600 tons of pit run 2-inch minus cinders approximately 24-feet wide w/2-foot shoulders either side 4-inches deep with a 4-inch deep cap material. Install culverts as needed. Sub-grade material will be hauled from the County cinder pit located along Stanford Rd with cap material hauled from limestone pit located in St. Johns.

OPTIONAL: On-site construction staking as needed for cinder placement along the horizontal and verticle plane aas well as spot locations for under-raodway culvert flow line elevations.

BOARD OF SUPERVISOR'S AGENDA ITEM REVIEW FORM

date/time stamp

Submitter's Name: (Individual, Organization, or County Department)

11/6/13

Date/Signature: per Dew

Describe in detail what you want to say to the Board and what action you want the Board to take:

Req Approval of An MOW with the
Apache Co. Roads Committee

BOS Meeting Date Requested

PRE-AGENDA ITEM REVIEW

Review Routing / /Legal / /Finance / /Purchasing / /Human Resource / /Other:

Legal Review:

Signature:

Finance Review:

Signature:

Purchasing Review:

Signature:

Human Resources Review:

Signature:

Other Review:

Signature:

Reviews completed, item approved for Agenda. Supervisor/Board Clerk's Initials

BOARD ACTION TAKEN

/ /Approved / /Disapproved / /Deleted / /Continued to:

Signature Clerk of Board

MEMORANDUM OF UNDERSTANDING
By and between
APACHE COUNTY
And
MEMBERS OF THE APACHE COUNTY RODEO COMMITTEE

This Memorandum of Agreement is entered into as of the _____ of _____, 2013 by and between **APACHE COUNTY BOARD OF SUPERVISORS**, a political subdivision of the State of Arizona, hereinafter referred to as County and **MEMBER OF THE APACHE COUNTY RODEO COMMITTEE**, hereinafter referred to as Members, to memorialize an agreement to put on the annual Round Valley Fourth of July Rodeo in Eagar, Arizona at the Round Valley Rodeo Arena and facilities owned by Apache County.

Whereas, the Round Valley Fourth of July Rodeo (the "Rodeo") is an important economic and cultural event for the citizens of Apache County; and,

Whereas, the Rodeo was formally put on by the Apache County Sherriff's Posse at the Apache County Rodeo Facility in Eagar, Arizona which was leased by the town of Eagar; and,

Whereas, the Town of Eagar no longer holds the lease at the facility and the Posse no longer desires to bear sole responsibility for putting on the Fourth of July Rodeo; and,

Whereas, County has established a committee consisting of various interested entities within the County to ensure the Rodeo remains on ongoing event; and,

Whereas the County presently requires that the Round Valley Fourth of July event be run and managed by various community representatives and organization representatives in a collaborative manner to assure maximum benefit to the County shall include but not be limited to The Town of Eagar, The Town of Springerville, The Round Valley Rodeo Club, The National Barrel Horse Association NBHA, The Apache County Maintenance Group, The Round Valley Rodeo Manager, The Chamber of Commerce (the "Members"); and,

Whereas, all parties are authorized to enter into this Agreement;

Now therefore, in consideration of the mutual agreements set forth, the parties agree as follows:

1. Purpose

The purpose of this Agreement is to establish the various relationships and duties of members of the Apache County Rodeo Committee (the "Committee") and to ensure the Rodeo remains an ongoing annual event, starting in July of 2014.

2. Termination

This Agreement may be terminated by County upon thirty (30) days written notice to the Members. In the event of termination, any payments already made by the Committee shall not be returned; however, any funds in possession of the Committee shall be returned to County. All property purchased under this Agreement shall be property of the County unless otherwise agreed to in writing.

3. Provisions

A. Obligations of County:

County agrees to coordinate meetings with Members of the Committee, provide a County Maintenance department employee and a Rodeo Grounds manager to all appropriate meetings for coordination and collaboration.

County agrees to provide the Round Valley Rodeo Facility for the 4th of July Rodeo activities at no rent or lease cost to the Committee for the event each year.

County has no financial obligation to any entity or person as a result of decisions of the committee. Any financial support from the County to the Committee from and returned to the Loan fund shall be agreed upon in written contract between committee chair person and County manager.

B. Obligation of the Members:

Each Member agrees to commit time and resources to ensure the Rodeo goes forward each year. The Members agree to attend a majority of Committee meetings, or send a representative in their place, and to provide input and volunteer assistance as appropriate.

Each member agrees to abide by any and all of the Apache County manager's direction with respect to County policies and the protection or use of County assets.

C. Obligations of the Committee as a whole:

The committee shall assure that appropriate insurance requirements are met to protect the County for any and all activities during the event

The Committee shall assure that vendors and attendees are held accountable for damages or losses during the event.

4. Cancellation for Conflict of Interest

Pursuant to A.R.S. 38-511, the state or any of its political subdivisions, including County, within three years after execution of this Agreement, may cancel it without further penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting, or creating this Agreement is at any time while the Agreement is in effect, an employee or agent of any other party to the Agreement in any capacity or a consultant to any other party, of the contract with respect to the subject matter of the Agreement. A cancellation made pursuant to this provision shall be effective when either party receives written notice of the cancellation unless the notice specifies a later time.

5. Non-discrimination

Both parties shall comply with Executive Order 2009-09, which mandates that all persons, regardless of race, color, sex, age, national origin or political affiliation, shall have equal access to employment opportunities, and all other applicable State and Federal employment laws, rules, and regulations, including the Americans with Disabilities Act.

6. Applicable Law

This Agreement shall be governed and interpreted by the laws of the State of Arizona.

7. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed an original but all of which shall constitute one and the same instrument. Each Member shall clearly identify itself and its representatives in the signature block below.

8. Loan and Financing

The Committee shall be funded by proceeds of the previous year's Rodeo. However, the Committee may need additional funding during the first year or two of the existence of the Committee. Apache County may loan up to \$10,000 to the Committee during the first two year event startup period to be used exclusively to put on the Rodeo. The loan made by Apache County shall be repaid through any and all proceeds before such proceeds are used for any other purpose.

Tom White, Chairman
Apache County Board of Supervisors

Attest:

Clerk of the Board

By: _____
Representing: _____, a Member of the Committee

By: _____
Representing: _____, a Member of the Committee

By: _____
Representing: _____, a Member of the Committee

By: _____
Representing: _____, a Member of the Committee

By: _____
Representing: _____, a Member of the Committee

JOE SHIRLEY, JR.
MEMBER OF THE BOARD
DISTRICT I
P.O. Box 1952, Chino, AZ 86503

TOM M. WHITE, JR.
CHAIRMAN OF THE BOARD
DISTRICT II
P.O. Box 994, Ganado, AZ 86505

BARRY WELLER
VICE-CHAIR OF THE BOARD
DISTRICT III
P.O. Box 428, St. Johns, AZ 85936

**BOARD OF SUPERVISORS
OF APACHE COUNTY**

P.O. BOX 428
ST. JOHNS, ARIZONA 85936

TELEPHONE: (928) 337-7503
FACSIMILE: (928) 337-2003



DELWIN P. WENGERT, MANAGER-CLERK
ST. JOHNS, AZ 85936

PUBLIC NOTICE

APACHE COUNTY BOARD OF SUPERVISORS MEETINGS ARE HELD THE FIRST AND THIRD TUESDAY OF EACH MONTH AT 8:30 A.M., WITH THE EXCEPTION OF THURSDAY, MARCH 6, MONDAY, MAY 19, MONDAY, AUGUST 4, AND MONDAY, AUGUST 18. THE MEETINGS WILL BE HELD IN THE BOARD OF SUPERVISORS MEETING ROOM, COUNTY ANNEX BUILDING, 75 WEST CLEVELAND, ST. JOHNS, ARIZONA. AGENDAS ARE AVAILABLE IN THE COUNTY MANAGER'S OFFICE AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO EACH MEETING AND ON THE COUNTY WEBSITE AT CO.APACHE.AZ.US.

DATES OF REGULAR BOARD OF SUPERVISORS MEETINGS FOR 2014:

TUESDAY, JANUARY 7, 2014	TUESDAY, JULY 15, 2014
TUESDAY, JANUARY 21, 2014	MONDAY, AUGUST 4, 2014
TUESDAY, FEBRUARY 4, 2014	MONDAY, AUGUST 18, 2014
TUESDAY, FEBRUARY 18, 2014	TUESDAY, SEPTEMBER 2, 2014
THURSDAY, MARCH 6, 2014	TUESDAY, SEPTEMBER 16, 2014
TUESDAY, MARCH 18, 2014	TUESDAY, OCTOBER 7, 2014
TUESDAY, APRIL 1, 2014	TUESDAY, OCTOBER 21, 2014
TUESDAY, APRIL 15, 2014	TUESDAY, NOVEMBER 4, 2014
TUESDAY, MAY 6, 2014	TUESDAY, NOVEMBER 18, 2014
MONDAY, MAY 19, 2014	TUESDAY, DECEMBER 2, 2014
TUESDAY, JUNE 3, 2014	TUESDAY, DECEMBER 16, 2014
TUESDAY, JUNE 17, 2014	
TUESDAY, JULY 1, 2014	

NOTICE OF SPECIAL MEETINGS WILL BE POSTED, AT LEAST TWENTY-FOUR (24) HOURS PRIOR TO THE MEETING, AT THE COUNTY COURTHOUSE, THE COUNTY ANNEX BUILDING, ST. JOHNS, ARIZONA AND THE COUNTY WEBSITE AT WWW.CO.APACHE.AZ.US.

DATE OF POSTING

DELWIN WENGERT
COUNTY MANAGER/CLERK

JOE SHIRLEY, JR.
MEMBER OF THE BOARD
DISTRICT I
P.O. Box 1952, Chinle, AZ 86503

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ST. JOHNS, AZ 85936

2014 COUNTY HOLIDAYS

THE FOLLOWING DAYS SHALL BE HOLIDAYS:

<u>HOLIDAYS</u>	<u>2014 DATE</u>
JANUARY 1, "New Year's Day"	WEDNESDAY, JANUARY 1
THIRD MONDAY IN JANUARY, "Martin Luther King, Jr./Civil Rights Day"	MONDAY, JANUARY 20
THIRD MONDAY IN FEBRUARY, "Lincoln/Washington President's Day"	MONDAY, FEBRUARY 17
LAST MONDAY IN MAY, "Memorial Day"	MONDAY, MAY 26
JULY 4, "Independence Day"	THURSDAY, JULY 3**
FIRST MONDAY IN SEPTEMBER, "Labor Day"	MONDAY, SEPTEMBER 1
SECOND MONDAY IN OCTOBER, "Columbus Day"	MONDAY, OCTOBER 13
NOVEMBER 11, "Veterans Day"	TUESDAY, NOVEMBER 11
FOURTH THURSDAY IN NOVEMBER "Thanksgiving Day"	THURSDAY, NOVEMBER 27
DECEMBER 25, "Christmas Day"	THURSDAY, DECEMBER 25

** If the holiday falls on a Friday or a Saturday, it is observed on Thursday. If the holiday falls on Sunday, it is observed on Monday and only applies to the Monday – Thursday work week. Those employees who work the 5 day work week will observe Independence Day on Friday, July 4th.



BOARD OF SUPERVISORS' AGENDA ITEM REVIEW FORM

Submitter's Name: Recorder's Office

Date: 11/4/13

Signature: [Handwritten Signature]

Authorized by Lenora Fullon

Describe in detail what you want to say to the Board and what action you want the Board to take:

Request authorization to: Give the quarterly report for our GIS/Street File Project

Date & Time Needed: BOS meeting on 11/19/13

Review Routing: //Legal//Finance//Purchasing//Human Resource//Other: _____

Legal Review: _____

Signature: see attached email

IT Review: _____

Signature: _____

Purchasing Review: _____

Signature: _____

Engineering Review: _____

Signature: _____

Other Review: _____

Signature: _____

Reviews completed, item approved for Agenda. Supervisors/Board Clerk's Initials _____

BOARD ACTION TAKEN

//Approved //Disapproved //Deleted //Continued to: _____

Signature Clerk of Board

Recognize the five Apache County 4-H leaders inducted into the Arizona 4-H Hall of Fame as part of the Arizona 4-H Centennial Celebration in 2013. They are Eleanor Gorman from Chinle, Irene Notah from St. Michaels, Dan Heap from St. Johns, Jack Hessler from St. Johns, and Linda Rice from Round Valley.

Eleanor Gorman is the Recipient of an Arizona 4-H Hall of Fame Award from Apache County.



Eleanor Gorman became familiar with the 4-H Program in 1952 while employed with the BIA Extension Services; which assist with the Extension Agents throughout the Central Navajo Agency of Chinle, AZ. Ms. Gorman started as a 4-H parent and leader from 1969-1973 with the Chinle 4-H club. The major emphasis at that time was with livestock. She worked with her daughter, Gayle and her nephew, Cornelius, along with her brother, Nelson Gorman Jr., as 4-H members in Chinle. The U of A Cooperative Extension had a branch office located in Chinle and was one of many 4-H clubs in the Central Navajo Agency area of Chinle, at the time.

It wasn't until 1987, when Eleanor Gorman became acquainted with Joyce Alves, Extension Faculty, Apache County for Family Consumer Health Science and 4-H, that she again became active within the 4-H Program. Joyce was invited and attended an elementary school Native Clothing Fashion Revue in Chinle and that was where Joyce and Ms.

Gorman met. By this time, Eleanor Gorman had 4 grandchildren, LaWonda, Dave, Gaylynn and Shane. All four grandchildren enrolled in 4-H and with the support of their Grandmother and Mother, started a new 4-H club in Tsaille, along with the Chinle groups. Eleanor Gorman quickly became the 4-H Community leader. She supported her grandchildren and other children with the 4-H Projects in clothing, foods and nutrition, livestock and shooting sports. They participated in community and project club work, entered their projects in the Navajo Nation Fair in Window Rock as well as the Central Navajo Chinle Fair for the ever first time. They learned the effort and satisfaction of receiving blue ribbons. They were encouraged and participated in 4-H demonstrations, public speaking and the Fashion Revue held at the Navajo Nation Fair.

As community leader, Eleanor assisted with recruiting 4-H members and leaders in the surrounding area of Chinle, AZ. Without an extension office in that rural community, Eleanor eventually became known as the 4-H person within the Agency; along with her continuous involvement with 4-H. She also serves on the Apache County Cooperative Extension Advisory Board.

Eleanor Gorman's career with the Bureau of Indian Affairs (BIA) Social Services Department got her involved with child welfare and working with handicapped children. Ms. Gorman's community service in Chinle did not stop with 4-H; she was elected to the BIA-Many Farms High School Board from 1986-2001 and was instrumental in getting a new high school built. She worked with Cooperative Extension and the Chinle Chapter in bringing Family Consumer Health Science and was the community leader and support for 4-H in Chinle, AZ for approximately 20 years. Her 4-H expertise eventually spread to other nearby communities.

Eleanor Gorman especially sees the 4-H program as a very good and productive program for the young people and wishes that more parents would become involved with their children, as a 4-H member.

Arizona 4-H Hall of Fame nominee from Apache County



IRENE NOTAH

Irene Notah has been a 4-H leader for 20 years at the St. Michaels Association for Special Education (SMASE) School on the Navajo Reservation. She has single-handedly kept the 4-H program going for the past 20 years. Each year she has taught the 8-10 special education students in many 4-H projects like macramé, wearable art, livestock, leathercraft, bead work, braiding, and foods.

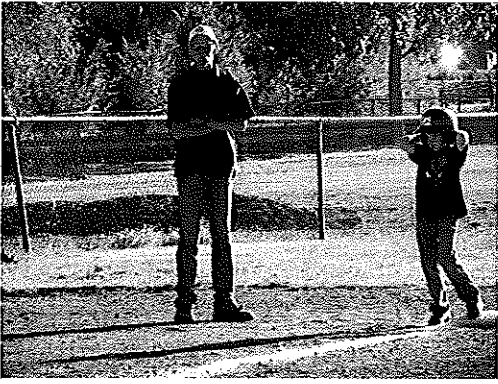
Irene's greatest asset is her patience in working with disadvantage youth which creates an excellent place for them to learn. She has gone the extra mile in helping the young people prepare their exhibits for the Navajo Nation fair. She then takes her students to the Navajo Nation fair where they can see the ribbons and placing that they received. She has been a dedicated 4-H leader to many special needs 4-H youth while a teacher at SMASE School.

In addition to her great 4-H volunteer work at the SMASE School, she was a founding member of the Hunter Point 4-H club. She has recruited, mentored and trained other additional 4-H volunteers to lead the club so she can devote more time to other worthy events. Her children were 4-H members who participated in a variety of 4-H projects including archery – where one son participated in the National 4-H Shooting Sports Contest.

She helped create the Cottonwood Gulch Foundation which invites groups of young people onto her farm to learn about life on the Navajo Nation. Each summer, Irene dedicates many hours to teaching kids and staff alike to make fry bread, weave on a traditional Navajo loom, take care of animals, work with leather, and connect to the land.

Her endless energy, kind-heartedness and witty sense of humor combine to make her an invaluable part of the community and we are deeply grateful to call her a friend of 4-H.

Arizona 4-H Hall of Fame



JACK HESSLER

Jack's 4-H career began more than 30 years ago. He started as an assistant 4-H beef leader where he served for three years. As a result of the 4-H beef leader stepping down and other changes, Jack began serving as the 4-H beef leader and the Apache County 4-H Livestock Chairman at that time. He continues to serve as the livestock chairman today.

A conservative estimate of youth that have gone through the 4-H livestock program during his leadership is 2,000. Jack's motto during his time as livestock chairman has always been 'what is best for the young person'. In addition to caring, supporting and assisting countless young people during his time, he has also been instrumental in bringing additional support and resources to the livestock program. His personal and direct efforts have brought more than \$250,000 into the livestock buyer program that has directly helped 4-H youth and improved the facilities.

Jack has always been willing to help those who deserve it. An example of this would be when he would occasionally dip into his own pocket to help in-need youth pay for their 4-H supplies, even though he was helping his two daughters (Megan and Carin) do the same.

Jack said one of the things he likes best is being able to reconnect with men he knew when they were boys in 4-H, as well as knowing that the knowledge he passed along to all of the youngsters is still alive in them.

The 4-H program has always been a family affair. Jack's wife (Jan) was the founding leader of the St. Johns 4-H lamb project. She served for more than 15 years as a 4-H lamb leader. Both of Jack's daughters were in 4-H as youth – participating in many livestock projects. One daughter (Megan) continues in her dad's footsteps as a 4-H livestock project leader today. And now Jack has a grandson showing pigs and lambs in the Apache County 4-H program.

Jack also served on the Apache County Fair board for three years and St. Johns Planning and Zoning Commission for many years.

It is impossible to find another 4-H leader in Apache County that has contributed more time, energy, leadership and direction to the Apache County 4-H livestock program over the past 30 years than Jack Hessler. It is with great pride that we recognize Jack Hessler as an Arizona 4-H Hall of Fame member.

Linda Rice is the recipient of an Arizona 4-H Hall of Fame Award from Apache County

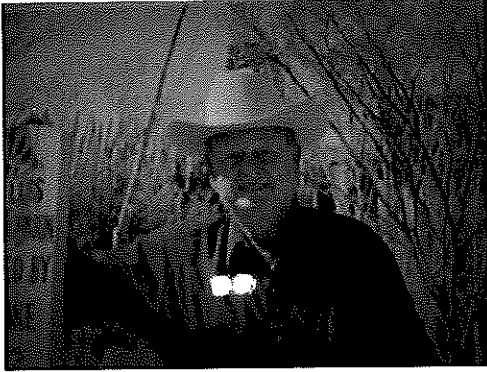
Linda Rice became a 4-H leader, because she wanted to pass on her passion for sewing and clothing construction. Five years ago she called Apache County 4-H to become a 4-H leader and has been a dedicated certified leader ever since. She organized the 4-H club in Round Valley and taught 4-H members clothing construction skills. She supported them at the county fair and was always present to watch them model. Last year, one of the members entered their silk jacket and skirt at the state fair and received a first place.

When Linda was a teen, she stayed with an aunt one summer who really got her involved in sewing. She kept busy sewing and her Mother bought her more fabric as soon as she finished one project after another. She has taken many, many sewing classes including sewing classes in college after taking home economics in high school.

Most of her community leadership responsibilities have included her sewing skills. She has worked with women in her church group. She organized and implemented the Round Valley Preparedness Fair for three years.

Four of the girls from Round Valley started with Linda as beginners 5 years ago. Every year she would challenge them to do something just a little more difficult. She was always there to guide them on their choices and advise them on construction techniques. Linda Rice said that 4-H has influenced her life because she knows the girls on a different level. She knows that they are there because they really want to learn.

Arizona 4-H Hall of Fame



DAN HEAP

Dan Heap's 4-H experience began as a 4-H member in the beef project when he was nine years old. One of his highlights as a youth was being the president of the 4-H club when he was a teenager. Later, he was the 4-H beef leader for three years and the 4-H horse leader for 15 years as his children were old enough to be in 4-H.

Dan has been an active buyer and strong supporter of the 4-H livestock program for 45 years where he has purchased many animals and provided financial assistance to many, many 4-H youth. His contribution to the Apache County 4-H program is unmatched in years of service and continuous support. His wife, Virginia, was also a 4-H leader in Arizona and Idaho where she served as a beef leader and goat leader for many years.

Currently Dan serves as the Apache County Extension Board President and has served in that capacity for at least 25 years. Besides giving service to 4-H in many capacities, he has been on the St. Johns Irrigation board for 55 years as secretary and president. He also was the local Kiwanis club president where he helped the organization provide many acts of service throughout the community. He has also served in many positions in his church during his lifetime.

In addition to serving other, he spent 16 years as a school teacher, four years as a principal and 13 years as the school superintendent. He and his brother each purchased one-half interest in a black milk cow when he was seven years of age and has owned cattle continuously for the past 75 years.