CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of the Governing Board Meeting for June 19, 2025

CALL TO ORDER

Madam President Eng called to order the Regular Governing Board Meeting for Chevelon Butte ESD #5 at 4:00 pm. Roll call: Ms. Christina Eng, and Ms. Judy MullikanFernandez present in Forest Lakes. Dr. Laurie Hawke, and Ms. Amy Snodgrass all present via video. Ms. Stephanie McKeever absent.The Pledge of Allegiance was said by all.

ADOPTION OF THE AGENDA

Ms. MullikinFernandez made a motion to approve the agenda; Dr. Hawke seconded the motion; motion passed unanimously.

APPROVAL OF MINUTES

Ms. Snodgrass made a motion to approve the minutes of the previous meeting; Ms. MullikinFernandez seconded the motion; motion passed unanimously.

SUPERINTENDENT REPORT

- Mr. Brownfield reported June Birthdays: Amy Snodgrass, Charlene Underhill, Charlotte and Robert.
- Mr. Brownfield gave a monthly state board report and it mostly consists of fights about the ESA handbook. The next meeting will be on Monday.

TRANSPORTATION MANAGER REPORT

- Electrical lighting project about 98% complete. Need the electrician to hook up about 15 receptacles. Blue Ridge will have 3 high school students to transport so far next year.

COMMUNITY LIAISON REPORT

- No Report

BUSINESS MANAGER REPORT

- Ms. Plantholt reported Employee Evaluation will be held on July 22 in Blue Ridge at 9:30am.

BOARD REPORT

- Ms. Snodgrass reported HB2610 passed and ASBA has asked those LEAs who do not agree to veto the bill. Trying to get the budget passed they have until June 30th.

CONSENT AGENDA

- AP vouchers: #2526 for $2856.75
  #2527 for $4950.17

  Payroll vouchers: #23 for $10442.73
  #24 for $10318.06
  #25 for $11942.43

Ms. MullikinFernandez moved to approve the Consent Agenda; Ms. Snodgrass seconded; motion passed unanimously.

CALL TO THE PUBLIC

No Public

NEW BUSINESS

1. Ms. Plantholt presented the Proposed Budget for FY25/26. Discussion was held. Ms. Snodgrass moved to approve the budget as presented; Ms. MullikinFernandez seconded the motion; motion passed unanimously.

OLD BUSINESS

1. Ms. Plantholt presented the bid from SS Elite Construction for $39000. This includes the fiber that was requested at the last meeting. Dr. Hawke made a motion to approve the contract as presented; Ms. MullikinFernandez seconded the motion; motion passed unanimously.
2. Ms. Plantholt presented the FY25/26 TRUST insurance premium with the cyber liability as requested. Dr. Hawke made a motion to approve the contract as presented; Ms. Snodgrass seconded the motion; motion passed unanimously.

Request items for next board meeting

Budget Adoption
Work Study: Logo, Strategic Plan, Evaluation Tools

ADJOURNMENT

Ms. MullikinFernandez made a motion to adjourn; Dr. Hawke seconded the motion; motion passed unanimously. The meeting adjourned at 4:38pm.

Next Regular Meeting is scheduled for Thursday, July 10, 2025 at 4:00pm at the Blue Ridge Community Church

Dated this 19th day of June 2025

Respectfully prepared by: ______________________________

Angela Plantholt, Administrative Operations Manager DRAFT---- will be approved at the next meeting

Approved on 7/10/2025