

CHEVELON BUTTE ELEMENTARY SCHOOL DISTRICT # 5

MINUTES of the Governing Board Meeting for August 14, 2025

CALL TO ORDER

Madam President Eng called to order the Regular Governing Board Meeting for Chevelon Butte ESD #5 at 4:00 pm. Roll call: Ms. Christina Eng, Ms. Judy MullikinFernandez, Dr. Laurie Hawke and Ms. Amy Snodgrass present via video. Ms. Stephanie McKeever joined via video at 4:09pm. The Pledge of Allegiance was said by all.

ADOPTION OF THE AGENDA

Dr. Hawke made a motion to approve the agenda; Ms. MullikinFernandez seconded the motion; motion passed unanimously.

APPROVAL OF MINUTES

Dr. Hawke made a motion to approve the minutes of the previous meeting; Ms. MullikinFernandez seconded the motion; motion passed unanimously.

SUPERINTENDENT REPORT

- Mr. Brownfield reported the birthdays of Ms. Eng and Ms. McKeever.
- Mr. Brownfield no state board meeting update.

TRANSPORTATION MANAGER REPORT

- Ms. Hebert reported that bus #23 came back from HOUSD with no oil reading on dipstick, a flat tire and a broken exhaust bracket. The board directed Mr. Brownfield to make sure Mr. Tenney was aware of these concerns. We will also be looking into a white bus for the fleet for times we need Ms. Plantholt to drive.

COMMUNITY LIAISON REPORT

- Ms. Underhill reported that she has webinars coming up with McKinney-Vento and will do a presentation for the board at the next meeting.

BUSINESS MANAGER REPORT

- Ms. Plantholt reported on the start of school. We are all up and running with everything going smoothly.

BOARD REPORT

- Ms. Snodgrass reported that the budget approved is on the Az Department of Ed website if anyone wants to review it.
Federal funding is being withheld and a discontent letter is being suggested to go to the powers that be.
You can find this letter online if you would like to file.

CONSENT AGENDA

- AP vouchers: #2601 for \$57720.44
#2602 for \$18000.00
#2603 for \$163569.438
#2604 for \$2542.10
#2605 for \$26021.66
- Payroll vouchers: #1 for \$9804.45
#2 for \$10010.53

Dr. Hawke moved to approve the Consent Agenda; Ms. Snodgrass seconded the motion; motion passed unanimously.

CALL TO THE PUBLIC

No Public

NEW BUSINESS

1. Ms. Plantholt presented a quote for a concrete slab for the buses at the District Office for the buses. We quoted a 25x30 for \$9000.00 but are rethinking a larger slab. Dr. Hawke made a motion to approve an amount of \$17000.00 for slab the appropriate size for the fleet; Ms. MullikinFernandez seconded the motion; motion passed unanimously.
2. Ms. Plantholt presented the IGA for tuition and white bus fleet use with Heber-Overgaard. Discussion was held. Ms. Snodgrass made a motion to approve the IGA as presented; Dr. Hawke seconded the motion; motion passed unanimously.
3. Ms. Plantholt presented the IGA for Blue Ridge Community Church and electrical use of the bus barn when needed. Ms. MullikinFernandez made a motion to approve the IGA as presented; Ms. McKeever seconded the motion; motion passed unanimously.

4. Ms. Hebert presented a quote for a white bus for our fleet. The quote is not really what we are looking for but brought to the board to look at the cost. Discussion ensued. Dr. Hawke made a motion to approve a purchase of a white bus up to the amount of \$20000.00; Ms. Snodgrass seconded the motion; motion passed unanimously.

OLD BUSINESS

1. Ms. Plantholt presented the options for a mascot from our previous work study in July. Discussion ensued. Dr. Hawke made a motion to approve the Eagle with a slogan of "Soaring to Success"; Ms. MullikinFernandez seconded the motion; motion passed unanimously.

Request items for next board meeting

McKinney-Vento presentation
Ratify Concrete
Website review

ADJOURNMENT

Ms. MullikinFernandez made a motion to adjourn; Dr. Hawke seconded the motion; motion passed unanimously.
The meeting adjourned at 4:52pm.

Next Regular Meeting is scheduled for Thursday, September 11, 2025 at 4:00pm at the Blue Ridge Community Church

Dated this 14th day of August 2025

Respectfully prepared by: _____

Angela Plantholt, Administrative Operations Manager DRAFT---- will be approved at the next meeting

Approved 9\11\2025